

GENERAL INFORMATION

GENERAL INFORMATION

SECTION CONTENTS

1	Note	4
2	The Memorial University of Newfoundland Code	4
3	Student Code of Conduct	4
4	Glossary of Terms Used in This Calendar	4
5	University Diary	6
6	Governing Bodies and Staff	10
6.1	The Board of Regents 2017-2018	10
6.2	The Senate 2016-2017	10
6.3	University Officers and Staff	11
7	Offices of the University	11
7.1	Aboriginal Affairs, Office of	11
7.2	Alumni Affairs and Development, Office of	11
7.3	Chief Information Officer, Office of the (OCIO)	11
7.4	Chief Risk Officer, Office of the (OCRO)	12
7.4.1	Campus Enforcement and Patrol (CEP)	12
7.4.2	Enterprise Risk Management	12
7.4.3	Environmental Health and Safety (EHS)	12
7.5	Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies, Office of	13
7.5.1	Ancillary Operations	13
7.5.2	Registrar, Office of the	13
7.5.3	Student Life	13
7.5.4	Student Residences	13
7.5.5	Student Wellness and Counselling Centre	14
7.6	Facilities Management, Department of	14
7.7	Faculty Relations, Office of	14
7.8	Financial and Administrative Services, Department of	15
7.9	General Counsel, Office of	15
7.10	Human Resources, Department of	15
7.11	Information Access and Privacy Office (IAP)	16
7.12	Information Technology Services (ITS)	16
7.13	Institutional Analysis and Planning, Centre for (CIAP)	17
7.14	Internal Audit, Office of	17
7.15	Marketing and Communications, Division of	17
7.16	President, Office of the	18
7.17	Provost/Vice-President (Academic)/Pro Vice-Chancellor, Office of the	18
7.18	Public Engagement, Office of	18
7.19	Queen's College (Affiliated Institution)	18
7.20	Sexual Harassment Office	19
7.21	Technical Services, Department of	19
7.22	University Library	19
7.22.1	Queen Elizabeth II Library	20
7.22.2	Dr. C.R. Barrett Library	20
7.22.3	Education Library	20
7.22.4	Ferriss Hodggett Library	20
7.22.5	Health Sciences Library	20
7.22.6	Music Resource Centre - School of Music	20
7.23	Vice-President (Administration and Finance), Office of the	20
7.24	Vice-President (Grenfell Campus), Office of the	21
7.25	Vice-President (Marine Institute), Office of the	21
7.26	Vice-President (Research), Office of the	21
8	General Information	21
8.1	The Beginning	21
8.2	University Status	21
8.3	A Period of Expansion	22
8.4	The Campuses	22
8.4.1	St. John's	22
8.4.2	Fisheries and Marine Institute	22
8.4.3	Grenfell Campus	23
8.4.4	Harlow Campus	23
8.5	Vision, Mission, and Core Values of the University	23
8.6	Presidents of Memorial University College	24
8.7	Presidents of the University	24
8.8	Chancellors of the University	24
8.9	Chairs of the Board of Regents (Established May, 1950)	24
8.10	University Constitution	24
8.10.1	The Board of Regents	24
8.10.2	The Senate	25
8.10.3	Convocation	25
8.10.4	Affiliation	25

8.11	Queen's College	25
	8.11.1 Faculty of Theology	25
8.12	Academic Dress	25
8.13	The University Library	26
	8.13.1 Queen Elizabeth II Library	26
	8.13.2 Health Sciences Library	26
	8.13.3 Dr. C.R. Barrett Library	27
	8.13.4 Education Library and Commons	27
	8.13.5 Ferriss Hodgett Library	27
9	Dentistry, Occupational Therapy, and Physiotherapy	27
9.1	General Information	27
9.2	Dentistry	27
9.3	Occupational Therapy	27
9.4	Physiotherapy	27
10	Centre for Innovation in Teaching and Learning (CITL)	27
10.1	Online Learning	28
10.2	Client Services	28
10.3	Course Development and Educational Technology	28
10.4	Educator Development	28
11	Students' Unions	28
11.1	Memorial University of Newfoundland Students' Union (MUNSU)	28
	11.1.1 Students' Union Fee	28
11.2	Grenfell Campus Student Union (GCSU)	29
11.3	Marine Institute Student Union (MISU)	29
11.4	The Graduate Students' Union (GSU)	29
12	Special Divisions and Separately Incorporated Entities	29
12.1	Canadian Centre for Fisheries Innovation (CCFI)	29
12.2	C-CORE	30
12.3	Centre for Collaborative Health Professional Education	31
12.4	Centre for Earth Resources Research (CERR)	31
12.5	Centre for Risk, Integrity and Safety Engineering (C-RISE)	32
12.6	Centre for Social Enterprise	32
12.7	Folklore and Language Archive (MUNFLA)	32
12.8	Gardiner Centre	33
12.9	GENESIS Group Inc.	33
12.10	Harris Centre	34
12.11	Health Research Unit	34
12.12	Institute of Social and Economic Research (ISER)	35
12.13	Internationalization Office	35
12.14	The J.R. Smallwood Foundation for Newfoundland and Labrador Studies	36
12.15	Labrador Institute	36
12.16	Maritime History Archive	37
12.17	The Maritime Studies Research Unit (MSRU)	37
12.18	Memorial Centre for Entrepreneurship (MCE)	37
12.19	Memorial University of Newfoundland Botanical Garden	38
12.20	MUN (UK) Ltd.	38
12.21	Newfoundland and Labrador Centre for Applied Health Research (NLCAHR)	38
12.22	Newfoundland Quarterly	39
12.23	Ocean Engineering Research Centre (OERC)	39
12.24	Ocean Sciences Centre (OSC)	40
12.25	Research Grant and Contract Services (RGCS)	40
12.26	The Works/Memorial University Recreation Complex Incorporated (MURC)	41

1 Note

The contents of this calendar set forth the intentions of the University at the time of publication, with respect to the matters contained therein. THE UNIVERSITY EXPRESSLY RESERVES THE RIGHT TO DEVIATE FROM WHAT APPEARS IN THE CALENDAR WITHOUT NOTICE, including both the content and scheduling therein, in whole or in part, and including, without limiting the generality of the foregoing, the right to revise the content of, and to cancel, defer, reschedule or suspend, in whole or in part, the scheduling of particular periods of instruction, courses, or programs, and the academic program of the University, and to alter, accelerate or defer fees and charges, and to do any or all of the above either in order to serve what the University considers to be the best interests of the academic or student community or of the University itself, or because of any circumstance or occurrence, whether occurring by or through the wilful act or negligence of the University, its agents, servants and employees, or otherwise and whether or not beyond the reasonable or other control of the University, and without limiting the generality of the foregoing, as a result of circumstances or occurrences including financial resources, natural catastrophe or disaster, the health, safety and well-being of the employees or students of the University, labour disagreements or disputes, slow-downs, work-stoppages, and strikes. THE UNIVERSITY DOES NOT ACCEPT, AND HEREBY EXPRESSLY DISCLAIMS, ANY OR ALL RESPONSIBILITY OR LIABILITY to any person, persons or group, for any loss, injury, damages or adverse effect, either direct or indirect, consequential or otherwise, arising out of any one or more of such deviations. The University hereby disclaims liability to any person who may suffer loss as a result of reliance upon any information contained in this calendar.

The rights and obligations of parties subject to the Calendar and the rules and regulations of Memorial University of Newfoundland shall be governed by the laws of the Province of Newfoundland and Labrador. Any action or proceeding against Memorial University of Newfoundland shall be brought in the Province of Newfoundland and Labrador.

Each and every of the subsequent provisions contained in this Calendar, and the relationship, both legal and otherwise, between the University, and its students, is expressly subject to and governed by the above provisions.

The Office of the Registrar will assist students with any questions or problems which might arise concerning the interpretation of academic regulations. It is, however, the responsibility of students to see that their academic programs meet the University's regulations in all respects.

2 The Memorial University of Newfoundland Code

All members of the Memorial University of Newfoundland Community, which includes students, faculty, and staff, shall treat others with respect and fairness, be responsible and honest, and uphold the highest standards of academic integrity.

3 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The *Student Code of Conduct* outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see www.mun.ca/student/sscm/conduct/.

4 Glossary of Terms Used in This Calendar

In this calendar "Grenfell Campus" or "Grenfell" refers to Grenfell Campus, Memorial University of Newfoundland and "Marine Institute" refers to the Fisheries and Marine Institute of Memorial University of Newfoundland. "University", when capitalized, refers to Memorial University of Newfoundland.

Academic standing:

is an enrolment status normally determined each semester by a regular evaluation procedure used to assess whether or not students are meeting the standards prescribed for continuing in the University and/or their programs.

Academic unit:

refers to a centre, department, division, faculty, program or school, other than an administrative unit, as the context requires.

Academic year:

runs from September 1 to August 31.

Accelerated course:

is a course that is offered in a shorter time frame than a semester or session.

Administrative unit:

refers to an office, division or centre, other than an academic unit, as listed in the **Offices of the University** section of the Calendar.

Appeal:

is the challenge of, or the request for review of, a judgment regarding the application of regulations.

Assignment:

is an evaluative exercise including but not limited to assigned work, term papers and projects.

Certificate:

is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree or diploma.

Challenge for credit:

is the request for consideration of academic credit resulting from experience or knowledge gained elsewhere for which transfer credit cannot be awarded.

Co-requisite course:

is a course which may be taken concurrently with or successfully completed prior to the course for which it is required.

Course:

is a unit of work in a particular subject normally extending through one semester or session, the completion of which normally carries credit toward the fulfilment of the requirements of certain degrees, diplomas or certificates.

Course number:

courses are designated by four characters. The first character signifies the level of the course. Where all four characters are numeric, the last three are used by academic units to indicate various information such as course sequence and area of study.

Where the last character is alphabetic, the letter:

A or **B** identifies a linked course. No credits or points are given until the "B" part is completed.

C identifies an English course that does not carry credit towards a degree, diploma or certificate.

F identifies a foundation course that is intended to remedy a specific academic weakness and does not carry credit towards a degree, diploma or certificate.

L identifies a period of university-level learning involving residency outside of Canada, normally through the Faculty of Humanities and Social Sciences.

T identifies an undergraduate teaching internship offered by the Faculty of Education.

W identifies a course in either a work term in a co-operative program or a special project in certain of the professional schools and faculties and may or may not be assigned credit hours.

X identifies a course which represents an entire semester's work and carries at least 15 credit hours.

Courses offered outside of the normal time frame:

are those with different start and/or end dates than those of the semester or session.

Credit hour:

is the measure used to reflect the relative weight of a given course toward the fulfilment of appropriate degree, diploma, certificate, major, minor, or other program requirements. A weight of 1 credit hour normally means that the course meets for lectures one hour per week for the duration of a semester or two hours per week for the duration of a session. Unless otherwise indicated, a course normally has a credit value of 3 credit hours.

Credit-restricted courses:

are courses which are closely related but not equivalent. Credit is limited to one of the credit-restricted courses. Normally, credit-restricted courses cannot be substituted, one for the other, to satisfy program requirements.

Cross-listed courses:

are courses which are listed under two or more academic units and which can be taken for credit from one unit only. Cross-listed courses can be substituted, one for the other, to satisfy program requirements.

Degree:

is an academic designation awarded for the completion of a specified program of study which is of longer duration than a diploma or certificate.

Diploma:

is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree and longer duration than a certificate.

Equivalent courses:

are those which are determined to be equal for credit determination, although the subject area or course number will differ. These are normally identified with the phrase "Same as".

Examination:

is an evaluative exercise including but not limited to tests, quizzes or mid-terms, final or supplementary examinations.

Foundation course:

is a course intended to remedy a specific academic weakness and is identified by the letter "F" as the last character of the course number. A foundation course does not carry credit towards a degree, diploma or certificate.

GPA:

is the abbreviation for grade point average.

Head of academic unit:

includes but is not limited to co-ordinator, dean, department head, division head, associate vice-president academic, vice-president, or equivalent.

In-class work:

is any part of the evaluation in a course which is to be completed by the student in a supervised setting, at a time and location designated by the University.

Inactive courses:

are courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year.

Last week of the lecturing period in a semester or session:

consists of the final five days of lectures, including statutory holidays on days when lectures would otherwise be held, in a semester or session.

Lecturing period:

is a designated period of lectures within a semester or session as defined by the University Diary.

Linked course:

is a course comprising two components and is normally identified by the letter "A" or "B" as the last character of the course number. No credits or points are given until the "B" part is completed.

Major:

is a subject or field of study which a student normally specializes in during the course of degree studies.

Minor:

is a subject or field of study which a student normally pursues secondary to a major during the course of degree studies.

Online course

is a for credit university course delivered entirely over the Internet. Examinations may be written at exam sites or online. Students access course materials and participate in course activities through Memorial University of Newfoundland's learning management system at online.mun.ca.

Prerequisite course:

is a course which must be successfully completed prior to commencing the course for which it is required.

Program:

is a series of courses, the successful completion of which, if all requirements are met, qualifies the candidate for a degree, diploma or certificate.

Registration:

is the process of selecting, enrolling in, and being assessed fees for courses.

6 General Information 2017-2018

Registration period:

is, in any semester, the period extending from the first day of registration to two weeks following the first day of lectures, as stated in the University Diary. In any session, it is the period extending from the first day of registration to one week following the first day of lectures, as stated in the University Diary.

Repeatable course:

is a course that may be taken for credit in several semesters to a maximum number of credit hours. All such courses shall have specified both the number of credit hours assigned per semester and the maximum number of credit hours to be awarded.

Semester:

is a period of approximately fourteen consecutive weeks during which there are at least twelve weeks of lecture. Normally the Fall semester commences in early September, the Winter semester in early January, and the Spring semester in early May.

Session:

is a period of approximately seven consecutive weeks in the Spring semester during which there are at least six weeks of lecture. The first half of Spring semester is designated as Intersession; the second half of Spring semester is designated as Summer session.

Student-Web/Student Self-Service:

is a suite of e-business student services including registration and the provision of personalized student information.

Take-home work:

is any part of the evaluation in a course which is to be completed by the student without supervision or a designated location, normally subject to a due date determined by the University.

Transcript:

is the complete and unabridged report of a student's academic record.

Transfer credit:

is academic credit granted for work completed at an institution other than Memorial University of Newfoundland.

Waiver:

is the permission granted by the appropriate authority for exemption from a particular program requirement and/or a particular university regulation.

5 University Diary for the Academic Year 2017-2018

June 1, 2017, Thursday	Registration begins for Residents and for undergraduate Medical students
July 1, 2017, Saturday	Academic year begins for Residents
July 11, 2017, Tuesday	Registration begins for eligible students registering in undergraduate courses, Fall semester 2017
July 15, 2017, Saturday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for Fall Convocation 2017. Applications received after this date will be processed as time and resources permit.
August 7, 2017, Monday	Deadline for registration and fees payment for Residents Registration begins for graduate students, Fall semester, 2017
August 21, 2017, Monday	Fall Work Term begins for Co-operative Education students Sessions begin for Clerkship Medical students (Class of 2019)
August 21 to 25, 2017 Monday to Friday	Orientation for new Medical students (Class of 2021)
August 28, 2017, Monday	Sessions begin for Medical students (Classes of 2020 and 2021)
August 30, 2017, Wednesday	Deadline for registration for undergraduate Medical students
September 1, 2017, Friday	Final date for filing applications for admission to graduate programs commencing in Winter Semester 2018. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information.
September 4, 2017, Monday	Labour Day, no lectures
September 4 & 5, 2017 Monday & Tuesday	Orientation for all new first semester undergraduate students
September 5, 2017, Tuesday	Fall Internship begins for Education students (Primary/Elementary and Music Education)
September 6, 2017, Wednesday	Deadline for fees payment, including for undergraduate Medical students, Fall semester Lectures begin, Fall semester
September 12, 2017, Tuesday	Regular meeting of the Senate
September 13, 2017, Wednesday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Spring semester (Intersession, Summer session and 14-week) 2017
September 20, 2017, Wednesday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Fall semester Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Fall semester
September 25, 2017, Monday	Fall internship begins for Education students (Intermediate/Secondary)

September 27, 2017, Wednesday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Fall semester Final date for graduate students to withdraw from programs without incurring liability for tuition fees, Fall semester Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Fall semester
October 1, 2017, Sunday	Final date for filing applications for undergraduate admission/re-admission to Winter semester 2018. Applications received after this date will be processed as time and resources permit.
October 4, 2017, Wednesday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Fall semester. No tuition fees are refunded for courses dropped after this date.
October 5, 2017, Thursday	Annual Fall Convocation, Corner Brook
October 6, 2017, Friday	Fall internship ends for Education students (Intermediate/Secondary)
October 9, 2017, Monday	Fall semester break begins at St. John's and Grenfell Campuses Thanksgiving Day, no lectures
October 10, 2017, Tuesday	Regular meeting of the Senate
October 11, 2017, Wednesday	Lectures resume at St. John's and Grenfell Campuses. Lectures will follow the Monday schedule on this day only.
October 12, 2017, Thursday	Lectures will follow the Tuesday schedule on this day only
October 19, 2017, Thursday	Annual Fall Convocation, St. John's
October 25, 2017, Wednesday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Fall semester Last day for undergraduate students and graduate students to drop courses without academic prejudice, Fall semester
October 30, 2017, Monday	Registration begins for eligible students registering in undergraduate courses, Winter semester 2018
November 9, 2017, Thursday	Ceremony of Remembrance, St. John's, Marine Institute, and Grenfell Campuses: Join the University community to commemorate the people of the Province who fought and died in the First and Second World Wars, and for whom this University is a living memorial.
November 13, 2017, Monday	Mid-term break for Medical students (Classes of 2020 and 2021) Remembrance Day holiday, no lectures
November 14, 2017, Tuesday	Regular meeting of the Senate
November 15, 2017, Wednesday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Fall semester Sessions resume for Medical students (Classes of 2020 and 2021)
November 17, 2017, Friday	Lectures will follow Monday schedule
November 24, 2017, Friday	Registration begins for graduate students, Winter semester 2018
December 1, 2017, Friday	Lectures end, Fall semester
December 6, 2017, Wednesday	Examinations begin, Fall semester Final date for submission of Work Reports by Co-operative Education students
December 8, 2017, Friday	Fall internship ends for Education students (Primary/Elementary and Music Education)
December 12, 2017, Tuesday	Regular meeting of the Senate
December 15, 2017, Friday	Examinations end, Fall semester Fall Work Term ends for Co-operative Education students Sessions end for all Medical students
January 1, 2018, Monday	Final date for filing applications for admission to graduate programs commencing in Spring semester 2018. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information.
January 3, 2018, Wednesday	Orientation for all new first semester undergraduate students Sessions resume for all Medical students Winter Internship begins for Education students with placements outside of Newfoundland and Labrador (all programs)
January 4, 2018, Thursday	Deadline for fees payment, including for undergraduate Medical students, Winter semester Lectures begin, Winter semester Winter Work Term begins for Co-operative Education students
January 8, 2018, Monday	Winter Internship begins for Education students with placements within Newfoundland and Labrador (all programs)

8 General Information 2017-2018

January 9, 2018, Tuesday	Regular Meeting of the Senate
January 11, 2018, Thursday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Fall semester 2017 Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Spring Convocation 2018. Theses and Reports received after this date will be processed as time and resources permit.
January 15, 2018, Monday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Spring Convocation 2018. Applications received after this date will be processed as time and resources permit.
January 18, 2018, Thursday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Winter semester Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Winter semester
January 25, 2018, Thursday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Winter semester Final date for graduate students to withdraw from programs without incurring liability for tuition fees, Winter semester Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Winter semester
February 1, 2018, Thursday	Final date for filing undergraduate applications for admission/re-admission to Spring semester (14-week, Intersession and Summer session) 2018. Applications received after this date will be processed as time and resources permit. Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Winter semester. No tuition fees are refunded for courses dropped after this date.
February 13, 2018, Tuesday	Regular meeting of the Senate
February 19 to February 23, 2018 Monday to Friday	Winter semester break begins at St. John's and Grenfell Campuses
February 22, 2018, Thursday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Winter semester
February 26, 2018, Monday	Lectures resume at St. John's and Grenfell Campuses
March 1, 2018, Thursday	Final date for filing undergraduate applications for admission/re-admission to Fall semester 2018. Applications received after this date will be processed as time and resources permit. Last date for undergraduate and graduate students to drop courses without academic prejudice, Winter semester
March 13, 2018, Tuesday	Regular meeting of the Senate
March 21, 2018, Wednesday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Winter semester
March 26, 2018, Monday	Registration begins for eligible students registering in undergraduate courses, Spring semester (14-week courses, Intersession and Summer session) 2018
March 29, 2018, Thursday	Winter internship ends for Education students (Intermediate/Secondary)
March 30, 2018 Friday	Good Friday. No classes. Spring break for Medical students (Classes of 2020 and 2021)
April 6, 2018, Friday	Lectures end, Winter semester Sessions end for Medical students (Class of 2018)
April 9, 2018, Monday	Sessions resume for Medical students (Classes of 2020 and 2021)
April 10, 2018, Tuesday	Registration begins for graduate students, Spring semester (14-week courses, Intersession and Summer session) 2018 Regular meeting of the Senate
April 11, 2018, Wednesday	Examinations begin, Winter semester Final date for submission of Work Reports by Co-operative Education students
April 20, 2018, Friday	Examinations end, Winter semester Winter internship ends for Education students (Primary/Elementary and Music Education)
April 27, 2018, Friday	Winter Work Term ends for Co-operative Education students
April 30, 2018, Monday	Spring Work Term begins for Co-operative Education students
May 1, 2018, Tuesday	Final date for filing applications for admission to graduate programs commencing in Fall semester 2018. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information.

May 7, 2018, Monday	Deadline for fees payment, Spring semester (14-week courses, Intersession and Summer session) Lectures begin, Intersession and 14-week Spring semester
May 8, 2018, Tuesday	Regular meeting of the Senate
May 14, 2018, Monday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Intersession Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in undergraduate and graduate courses, Winter semester 2018 Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, Intersession
May 17, 2018, Thursday	Annual Spring Convocation, Corner Brook Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Intersession
May 21, 2018, Monday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, 14-week Spring semester Last day for undergraduate students to drop courses and receive a 100% refund of tuition fees, 14-week Spring semester Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Intersession. No tuition fees will be refunded for Intersession courses dropped after this date. No sessions for Medical Students
May 28, 2018, Monday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Spring semester Final date for graduate students to withdraw from programs without incurring any liability for tuition fees, 14-week Spring semester Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, 14-week Spring semester
May 29 to June 1, 2018 Tuesday to Friday	Annual Spring Convocation, St. John's
May 31, 2018, Thursday	Last date for undergraduate and graduate students to drop courses without academic prejudice, Intersession
June 4, 2018, Monday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, 14-week Spring semester. No tuition fees will be refunded for 14-week Spring semester courses dropped after this date.
June 15, 2018, Friday	Lectures end, Intersession
June 18, 2018, Monday	Examinations begin, Intersession Semester Break begins, 14-week Spring semester
June 20, 2018, Wednesday	Examinations end, Intersession
June 21, 2018, Thursday	Lectures resume, 14-week Spring semester
June 22, 2018, Friday	Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Fall Convocation 2018. Theses and Reports received after this date will be processed as time and resources permit. Sessions end for Medical students (Classes of 2020 and 2021)
June 25, 2018, Monday	Final date for departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Spring semester Last date for undergraduate and graduate students to drop courses without academic prejudice, 14-week Spring semester Lectures begin for Summer session
June 29, 2018, Friday	Academic year ends for Residents
July 2, 2018, Monday	End of Regular Registration Period and last day for undergraduate and graduate students to add courses, Summer session Last day for undergraduate students to drop course and receive a 100% refund of tuition fees, Summer session Memorial Day holiday, no lectures
July 5, 2018, Thursday	Last day for undergraduate students to drop courses and receive a 50% refund of tuition fees, Summer session
July 9, 2018, Monday	Last day for undergraduate students to drop courses and receive a 25% refund of tuition fees, Summer session. No tuition fees will be refunded for Summer session courses dropped after this date.
July 15, 2018, Sunday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Fall Convocation 2018. Applications received after this date will be processed as time and resources permit.

July 19, 2018, Thursday	Last date for undergraduate and graduate students to drop courses without academic prejudice, Summer session
July 23, 2018, Monday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Spring semester
August 3, 2018, Friday	Lectures end, 14-week Spring semester. Lectures will follow the Monday schedule on this day only.
August 4, 2018, Saturday	Lectures end, Summer session. Lectures will follow the Monday schedule on this day only.
August 6, 2018, Monday	Examinations begin, 14-week Spring semester and Summer session Final date for submission of Work Reports by Co-operative Education students
August 8, 2018, Wednesday	Examinations end, Summer session
August 11, 2018, Saturday	Examinations end, 14-week Spring semester
August 17, 2018, Friday	Spring Work Term ends for Co-operative Education students

6 Governing Bodies and Staff

6.1 The Board of Regents 2017-2018

www.mun.ca/regents

Officers of the Board

Iris Petten, St. John's, Chair of the Board
Glenn Collins, Interim Executive Director
Tina Scott, Secretary to the Board

Ex-Officio Members

The Chancellor
The President and Vice-Chancellor
The Provost and Vice-President (Academic)

Members Appointed by the Lieutenant-Governor in Council

Steve Belanger, St. John's
Robert Bishop, St. John's
Mark Bradbury, St. John's
Max Rice, Newville
Trevor Stagg, Stephenville

Members Elected by the Memorial University of Newfoundland Alumni Association

Colleen Galgay-Johnston, St. John's
Katharine Hickey, St. John's
John Hogan, St. John's
Kim Keating, St. John's
Denis Mahoney, St. John's
George Tucker, St. John's

Student Members Appointed by the Lieutenant-Governor in Council

Jaime Giraldo, Grenfell Campus Students' Union
Zachary Green, Marine Institute Students' Union
Rebecca Stuckey, Graduate Students' Union

6.2 The Senate 2016-2017

www.mun.ca/senate

Ex-officio Members

Dr. Gary Kachanoski: President and Chairman
Dr. Susan Dyer Knight: Chancellor
Dr. Noreen Golfman: Provost and Vice-President (Academic)
Dr. Ray Gosine: Vice-President (Research) *pro tempore*
Mr. Glenn Blackwood: Vice-President (Marine Institute)
Dr. Ivan Emke: Vice-President (Grenfell Campus) *pro tempore*
Dr. Cecilia Reynolds: Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies
Dr. Kirk Anderson: Dean, Faculty of Education
Dr. Lisa Bishop: Interim Dean, School of Pharmacy
Dr. Heather Carnahan: Dean, School of Human Kinetics and Recreation
Ms. Susan Cleyle: University Librarian
Dr. Mary Courage: Interim Dean, Faculty of Science
Dr. Alice Gaudine: Dean, School of Nursing
Dr. Donna Hardy Cox: Dean, School of Social Work
Dr. Todd Hennessey: Dean, School of Fine Arts (Grenfell Campus)
Dr. Greg Naterer: Dean, Faculty of Engineering and Applied Science
Dr. Lynne Phillips: Dean, Faculty of Humanities and Social

Sciences
Dr. Michele Piercey-Normore: Dean, School of Science and Environment (Grenfell Campus)
Ms. Jennifer Porter, University Registrar (Interim) and Secretary of the Senate
Dr. Laura Robinson: Dean, School of Arts and Social Science (Grenfell Campus)
Ms. Bonnie Simmons: Centre for Innovation in Teaching and Learning
Dr. Margaret Steele: Dean, Faculty of Medicine
Dr. Aimée Surprenant: Dean, School of Graduate Studies
Dr. Ian Sutherland: Dean, School of Music
Dr. Wilfred Zerbe: Dean, Faculty of Business Administration

Elected Members

Dr. Dianne Ford: Faculty of Business Administration
Dr. Dale Foster: Faculty of Business Administration
Dr. Walter Okshevsky: Faculty of Education
Dr. Andrea Rose: Faculty of Education
Professor Andrew Fisher: Faculty of Engineering & Applied Science
Dr. Glyn George: Faculty of Engineering & Applied Science
Dr. Jennifer Lokash: Faculty of Humanities and Social Sciences, Humanities
Dr. William Schipper: Faculty of Humanities and Social Sciences, Humanities
Dr. Kathryn Simonsen: Faculty of Humanities and Social Sciences, Humanities
Professor Donna Walsh: Faculty of Humanities and Social Sciences, Humanities
Ms. Lindsay Alcock: Library
Ms. Heather Pretty: Library
Dr. Jim Connor: Faculty of Medicine
Dr. Donald McKay: Faculty of Medicine
Dr. Shree Mulya: Faculty of Medicine
Dr. Rodney Russell: Faculty of Medicine
Dr. Cathy Vardy: Faculty of Medicine
Dr. Jacqueline Blundell: Faculty of Science
Dr. Steven Carr: Faculty of Science
Dr. Adrian Fiech: Faculty of Science
Dr. Ian Fleming: Faculty of Science
Dr. Travis Fridgen: Faculty of Science
Dr. Francesca Kerton: Faculty of Science
Dr. Martin Mulligan: Faculty of Science
Dr. Craig Purchase: Faculty of Science
Dr. Christina Thorpe: Faculty of Science
Mr. Paul Brett: Fisheries and Marine Institute
Mr. Chris Callahan: Fisheries and Marine Institute
Mr. Cyr Couturier: Fisheries and Marine Institute
Dr. A. Collins Onodenaloro: Fisheries and Marine Institute
Dr. James Parsons: Fisheries and Marine Institute
Dr. Sudhir Abhyankar: Grenfell Campus
Dr. Morteza Haghiri: Grenfell Campus
Dr. Angela Loucks-Atkinson: School of Human Kinetics and Recreation
Dr. Caroline Schiller: School of Music
Dr. Karen Parsons: School of Nursing
Dr. Debbie Kelly: School of Pharmacy

Graduate Students

Mr. Emadeddin Hussein
 Mr. Mohamed Ismail
 Mr. Kayode Oluwadairo

Undergraduate Students

Mr. Matt Barter
 Ms. Hillary Bellows
 Ms. Brittany Byrnes
 Ms. Sofia Descalzi
 Mr. Philip Hillier
 Mr. Sean Kennedy
 Ms. Brittany Lennox
 Mr. Michael O'Keefe
 Mr. Christian Samson
 Ms. Alexandra Wicks

6.3 University Officers and Staff**Visitor**

Hon. F.F. Fagan, CM, ONL, B.A., M.B.A. *Memorial*; Lieutenant-Governor of Newfoundland and Labrador

Chancellor

S. Dyer Knight, CM, ONL, RN, B.Mus., B.Mus.Ed., LL.D. *Memorial*,

7 Offices of the University

Fisheries and Marine Institute, Grenfell Campus, Special Divisions and members of Faculties and Schools are listed in the appropriate sections of the University Calendar.

7.1 Aboriginal Affairs, Office of

www.mun.ca/aboriginal_affairs

Special Advisor to the President on Aboriginal Affairs

Andersen, C., B.A., M.A., M.B.A. *Memorial*

The Office of Aboriginal Affairs provides coordination and leadership on Aboriginal matters at the University. The Office oversees and helps to coordinate internal, multi-campus activities related to Aboriginal education and research, and serves as the main point of contact on Aboriginal affairs both within the University and between the University and the broader community. The Office is supported by an Aboriginal Advisory Committee whose members are representative of the Labrador Institute, the Grenfell Campus, the Marine Institute and the St. John's Campus.

7.2 Alumni Affairs and Development, Office of

www.munalum.ca

Executive Director

Blackwood, P., B.Sc.(Hons.) *Memorial*, M.Sc., Ph.D. *Western Ontario*

Associate Director - Development

O'Neill, J.M., B.Mus. *Memorial*, M.Mus. *University of Calgary*

Assistant Director - Alumni Affairs

Cadigan, L., B.A., B.Comm. *Memorial*

Communications Co-ordinator, Managing Editor Luminus Magazine

Penney, D., B.A., B.Ed. *Memorial*, M.A. *Ryerson/York University*

The Office of Alumni Affairs and Development exists to foster connections between alumni and the University. In addition, the Office offers opportunities for alumni to connect with each other. The Office develops services and benefits, manages events, communicates University and alumni-related news and works with alumni and friends who are interested in giving to the University.

7.3 Chief Information Officer, Office of the (OCIO)

www.mun.ca/cio

Chief Information Officer

Smith, S., CIP., B.A.(Hons.) *Memorial*

Director, Information Management and Protection

Randell, A., B.Comm.(Co-op) *Memorial*

Manager, Strategy, Planning & Liaison

Arnott, S., PMP, B.Sc. *Memorial*, M.M.Sc. *Waterloo*

The mandate of the Office of the Chief Information Officer (OCIO) is to promote and support an environment that enables students, faculty and researchers to access and utilize technology, data and information to generate knowledge and contribute to it in ways that benefit the University, and the community as a whole. The mandate also aims to ensure that administrative systems and processes which support the University are maximized through the collaborative and effective use of technology and information management best practice.

M.A. *St. Thomas University, Minnesota*, Ph.D. *University of London*

Chair of the Board of Regents

I. Petten, B.A., B.Voc.Ed. *Memorial*

President and Vice-Chancellor

G. Kachanoski, B.Sc.(Hons.), M.Sc. *Saskatchewan*, Ph.D. *California (Davis)*

Provost/Vice-President (Academic)/Pro Vice-Chancellor

N. Golfman, B.A.(Hons.) *Alberta*, M.A., Ph.D. *Western Ontario*

Vice-President (Research) Pro Tempore

Gosine, R.G., B.Eng. *Memorial*, Ph.D. *Cambridge*, FCAE, FEC, P.Eng.

Vice-President (Administration and Finance)

K. Decker, B.Comm.(Hons.) *Memorial*, C.A.

Vice-President (Grenfell Campus) Pro Tempore

I. Emke, B.A. *Ohio State*, M.A. *Windsor*, Ph.D. *Carleton*

Vice-President (Marine Institute)

G. Blackwood, B.Sc.(Hons.), M.A. *Memorial*

7.4 Chief Risk Officer, Office of the (OCRO)

www.mun.ca/ocro

Chief Risk Officer

Parsons, K., B.Sc. *Dalhousie*, LL.B. *Saskatchewan*, CRM *Toronto*

The Office of the Chief Risk Officer (OCRO) develops and implements frameworks and systems to manage risk across the entire scope of the University, all in a manner that enables the University to fulfill its mission and strategic goals. The OCRO reports directly to the Vice-President (Administration & Finance). The units that report to the OCRO include Campus Enforcement and Patrol (CEP), Enterprise Risk Management, and Environmental Health and Safety.

7.4.1 Campus Enforcement and Patrol (CEP)

www.mun.ca/cep

Associate Director

Alexander, K., CEM., RSW

Assistant Manager- Investigations

Rideout, F.

Team Commanders

Standford, N.

Whelan, J.

Campus Enforcement and Patrol (CEP) falls under the portfolio of the Office of the **Chief Risk Officer**. The activities of the services are well established through policies, directives and best practices. CEP's primary responsibilities are the safety and security of the University community. CEP is dedicated to maintaining the Campus as a safe and pleasant place to live, work, and study. Campus Enforcement and Patrol is on duty 24 hours a day, seven days a week and patrol the Campus property. The services of CEP are available to all faculty, staff, students, and visitors.

7.4.2 Enterprise Risk Management

www.mun.ca/risk

www.mun.ca/emergency

Risk and Insurance Coordinator

Janes, D., B.Sc., B.Ed., M.Sc. *Memorial*, CRM

Analysts

Delaney, M., B.B.A. *Memorial*, CRM

Lacey, C., B.B.A. *Memorial*, CRM

Tobin, H., B.A. *Memorial*, AEM

Enterprise Risk Management (ERM) falls under the portfolio of the Office of the **Chief Risk Officer**. ERM provides strategic pan-university oversight on behalf of Risk Management; Emergency Management; Insurance, Claims and Administration; and Memorial University of Newfoundland's centralized Incident Reporting System (MIMS). The staff provides analytical risk assessments, consultation, emergency management and assessment and care coordination, and best practise recommendations to the pan-university community.

7.4.3 Environmental Health and Safety (EHS)

www.mun.ca/health_safety

Associate Director

Battcock, B., B.Tech. *Memorial*

Chemical Safety Management Coordinator

Whelan, K., CRSP

Environmental Health and Safety Advisors

Collins, J., B.B.A. *Memorial*

Gosse, D.

St. Croix, P.

Field Services Coordinator

Bailey, M.

Industrial Hygienist

Taylor, K., M.Sc. *McGill*, CRSP

Radiation Safety/Bio-safety Officer

Hobbs, R., M.Sc, Ph.D. *Memorial*

Environmental Health and Safety (EHS) falls under the portfolio of the Office of the **Chief Risk Officer**. EHS provides oversight for the planning, directing and management of Memorial University of Newfoundland's Health and Safety Management System. In meeting the University's goal of providing a safe and healthy environment which supports teaching, research and University life, EHS provides advice to the University community on health and safety matters. EHS monitors the University's performance to identify opportunities for continued improvement and provide members of the University with the information and skills needed to carry out their work and studies safely.

7.5 Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies, Office of

www.mun.ca/currentstudents

Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies

Reynolds, C., B.A., M.A., Ph.D. *University of Toronto*

The Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies provides leadership to create and maintain integrated, effective pan-university supports for students. The Deputy Provost also works with the University's undergraduate and graduate student organizations to ensure the interests of students are represented in University decision-making processes and committee activities.

The following units are included in the Deputy Provost's portfolio: Ancillary Operations; Office of the Registrar; Student Life; Student Residences; and the Student Wellness and Counselling Centre.

The Deputy Provost also oversees the administration of the *Student Code of Conduct*, which outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. For more information about the *Student Code of Conduct*, see www.mun.ca/student/sscm/conduct/.

7.5.1 Ancillary Operations

www.mun.ca/ancillary

Director

Coffin, R., B.A. *Memorial*

Ancillary Operations encompasses a variety of operations at Memorial University of Newfoundland, including the Bookstore, Campus Card, Lockers, Liquor Services, Vending, Food Services, and the University Centre. These operations serve to support the university community and enhance the experience of students, staff, faculty and guests.

7.5.2 Registrar, Office of the

www.mun.ca/regoff

www.mun.ca/advice

www.mun.ca/scholarships

www.mun.ca/undergrad

University Registrar

to be determined

The Office of the Registrar provides academic support services and systems to prospective and current students. From initial contact, to application, academic advising, registration and graduation, the Office of the Registrar strives to implement continuous improvements to these services and systems. Together with offices at Grenfell Campus and the Marine Institute, the Office of the Registrar serves the University community, including those involved in online learning.

The Academic Advising Centre (AAC) assists students who are at various stages of their academic careers.

Scholarships, Bursaries and Awards administers the undergraduate Scholarships and Awards Program for the University and distributes out-of-province Financial Aid.

Student Recruitment is responsible for the recruitment of undergraduate students from local, national, and international markets. Recruitment efforts include school visits, career fairs, online and social media engagement, and other activities focused on students and their influencers.

7.5.3 Student Life

www.mun.ca/student

www.mun.ca/aro

www.mun.ca/blundon

www.mun.ca/cdel

www.mun.ca/chaplaincy

Director

Massey, J., B.A.(Hons.) *King's College London*, M.A. *University of Illinois, Champaign-Urbana*, Ph.D. *Queen's*

Student Life is dedicated to supporting and encouraging students to connect, engage and belong during their time at Memorial University of Newfoundland. Dedicated to student achievement and success, this collection of units on the St. John's Campus includes: Aboriginal Resource Office; Career Development and Experiential Learning; Glenn Roy Blundon Centre for Students with Disabilities; Student Experience Office; and Student Support and Crisis Management.

7.5.4 Student Residences

www.mun.ca/hfcs

Director

Belbin, B., M.Ed. *Memorial*

Student Residences provides both on and off-campus housing services and resources for students, as well as summer accommodations for students and visitors. Residences located on campus include traditional residence halls (Paton College), suite style (Macpherson College), Burton's Pond Apartments, and the Battery Facility Graduate Accommodations. Supports and programming for students living in residence are provided through Residence Life.

7.5.5 Student Wellness and Counselling Centre

www.mun.ca/counselling/home/
www.mun.ca/health

Associate Professor and Director

Cornish, P., B.Sc. *Trent University*, M.A., Ph.D. *Saskatchewan*

Family physicians, nurses, psychologists, counsellors and a psychiatrist are available to provide rapid access interprofessional primary health care and to assist students in taking responsibility for their own health and well-being. Programs and supports include the diagnosis and treatment of physical and psychological illness, support for study skills development, career assessment and counselling, the activation and maintenance of wellness and the promotion of health education. The centre also serves as a training site for advanced students in a number of helping and mental health professions.

7.6 Facilities Management, Department of

www.mun.ca/facman

Director, Operations & Maintenance

Boland, J., Interprovincial Power Engineer-First Class, B. Eng. *Memorial*, P. Eng.

Director, Engineering & Construction

Bowden, K., B.Sc., B.Eng., B.A. *Memorial*, P. Eng.

Director, Administrative Services

Rose, W.

The founders of Memorial University of Newfoundland dedicated the University itself as a living memorial to those who served in the two world wars. Guided by this heritage and mission, the Department of Facilities Management embraces its responsibility to maintain, protect, and further develop the University's major infrastructure. The Department's team is committed to the pursuit of excellence in all of its operations including facilities engineering and development, central utilities, energy systems and controls, custodial services, building services and grounds, sustainability, administrative services and space planning and administration.

7.7 Faculty Relations, Office of

www.mun.ca/facultyrelations

Director of Faculty Relations

McCarthy Mandville, M., Q.C., B.A.(Ed.) *Memorial*, L.L.B. *Dalhousie*

Associate Director of Faculty Relations

Wyse, A., B.A.(Hons.), M.A. *Memorial*, M.P.A. *University of Western Ontario*

Assistant Director of Faculty Relations

McKinnon, I., B.Comm.(Co-op), M.E.R. *Memorial*

Manager of Academic Recruitment, Support and Immigration

Kielly, T., B.A. *Memorial*, RCIC

Advisor, Academic Labour Relations

Pittman, T., M.B.A., M.E.R. *Memorial*

The Office of Faculty Relations is responsible for the negotiation and administration of the following collective agreements for faculty, per course instructors, teaching assistants, and postdoctoral fellows:

1. Memorial University of Newfoundland and Memorial University of Newfoundland Faculty Association (MUNFA), October 30, 2014 to August 31, 2017.
2. Memorial University of Newfoundland and Lecturers' Union of Memorial University of Newfoundland on behalf of Per Course Instructors, Memorial University of Newfoundland, March 27, 2014 - August 31, 2016.
3. Memorial University of Newfoundland and Teaching Assistants' Union of Memorial University of Newfoundland (TAUMUN), October 31, 2014 - August 31, 2017.
4. Memorial University of Newfoundland and Lecturers' Union of Memorial University of Newfoundland on behalf of Postdoctoral Fellows of Memorial University of Newfoundland, January 15, 2014 - August 31, 2016.

As well, the Office of Faculty Relations addresses labour relations matters arising out of the collective bargaining relationships with MUNFA, LUMUN (Per Course Instructors and Postdoctoral Fellows), and TAUMUN, including grievance and arbitration proceedings and Labour Relations Board matters. In addition, the Office of Faculty Relations:

1. is involved in all aspects of the employment of academic staff. The Office makes per course, extra teaching, and contractual academic appointments less than one year;
2. sets the starting salaries of all academic personnel, and determines eligibility for leaves;
3. provides advice, assistance, and education in all matters involving faculty, including the recruitment process, promotion and tenure, discipline, sabbatical, and administrative leave eligibility, and all collective agreement matters;
4. provides employment support, orientation opportunities for new faculty, and educational opportunities for academic administrators; and
5. is involved in policy development, implementation and administration.

7.8 Financial and Administrative Services, Department of

www.mun.ca/finance

Director

Collis, D., B.Comm. *Memorial*, CPA, CA

Associate Director

Pike, G., B.Comm.(Hons.) *Memorial*, CPA, CMA

Manager, Print and Mail Services

Cranford, B.

Manager, Financial Systems

Hillyard, B., B.Sc., M.B.A. *Memorial*

Manager, Financial Reporting & Analysis

Whelan, H., B.Comm. *Memorial*, CPA, CA

Manager, Research Accounting Office

Squires, M., B.Comm. *Memorial*, CPA, CGA

Senior Financial Analyst

Mooney, P.

Senior Staff Accountant - Cashier's Office

Bartlett, S., B.Comm. *Memorial*

Staff Accountant - Travel and Disbursements

Murphy, S., B.Sc. *Memorial*

Staff Accountant - Accounts Payable

Codner, N., CPA, CMA

The Department of Financial and Administrative Services oversees the financial operation of Memorial University of Newfoundland. The Department consists of 60+ employees providing quality services in the areas of Administration, Disbursements, Accounts Payable, Customs, Tendering, Research Accounting, Cashier's Office, Financial Systems, Financial Reporting and Analysis, and Print and Mail Services.

7.9 General Counsel, Office of

www.mun.ca/generalcounsel

General Counsel

Cooper, M.C., B.Comm.(Hons.) *Memorial*, M.I.R. *Toronto*, L.L.B. *Dalhousie*, C.I.C.C, CCCA

Associate General Counsel

Worsfold, S., B.A., M.Div. *Queen's*, L.L.B. *Dalhousie*

Associate General Counsel - Research

Forbes, C., B.A.(Hons.) *Mount Allison*, M.A. *Acadia*, L.L.B. *Dalhousie*

The Office of the General Counsel provides legal and strategic advice to the University, the senior administration, and the Board of Regents; provides education initiatives on legal matters affecting the University; and works with the University on the development of policies and procedures to ensure legal compliance and best practices.

7.10 Human Resources, Department of

www.mun.ca/hr

Director

Dodge, S., B.Comm. *Memorial*

Associate Directors

Barron, M., B.Comm. *Memorial*, M.I.R. *Toronto*

Butler, V., B.S.W. *Memorial*, M.P.A. *Queen's*

Banner HR/Payroll Optimization Project Leader

Whitten, C., CPA, CA, CIA

Manager - Benefits and Pensions

Roberts, G., B.Sc. *Memorial*

Manager - Client and Advisory Services

Blanchard, K., B.Comm., M.B.A. *Memorial*

Manager - Employee and Labour Relations

Jackson, R., B.Comm. *Memorial*

Manager - Human Resources (Grenfell Campus)

Couture, J., B.B.A. *Bishops University*, CHRP

Manager - Human Resources (Marine Institute)

Fowler, M., B.Comm. *Memorial*

Manager - Human Resources (Medicine)

Norman, J., B.B.A. *St. Francis Xavier*, CHRP

Manager - Learning and DevelopmentStamp-Nunes, H., B.B.A. *St. Francis-Xavier, M.Ed. Memorial***Manager - MyHR and HR Technology**Loder, J., B.Comm., M.E.R. *Memorial***Manager - Organizational Effectiveness**Barker, R., B.Comm. *Memorial, M.B.A. Virginia Polytechnic Institute & State University, CHRP***Manager - Payroll**

Martin, K., B.Comm., CPA, CA, CPM

Manager - Strategy, Policy and Planning InitiativesWooley, E., B.Comm., M.E.R. *Memorial*

The Department of Human Resources is more than payroll, pensions and benefits. The Department of Human Resources provides the foundation to advance and maintain a strong institutional culture that values the contributions of all within the organization. This culture is based on clear values that are accepted and put into practice by all: the principles of respect, recognition, support, equity and fairness, effective leadership, recruitment and retention, learning and development, work-life balance (including health and wellness) and career opportunity. Human Resources works to provide optimal service delivery to clients and ensure best practices in internal processes through measurement. Through a long-term strategy in Human Resources, Memorial University of Newfoundland continues to implement the people development strategy (mentoring, succession, coaching, leadership and career development), transfer knowledge to new employees, meet employment equity targets, improve employee satisfaction, and enhance connections prior to and into retirement.

7.11 Information Access and Privacy Office (IAP)

www.mun.ca/iap**University Access and Privacy Advisor**Thorne, R., B.A. *Memorial, CIPP/C***Access and Privacy Analysts**

Joy, C., CIAPP-P

Noseworthy, M., B.A. *Memorial, LL.B. Dalhousie*

The Information Access and Privacy Office (IAP) was created in November 2005 to assist the University in complying with the provincial Access to Information and Protection of Privacy Act, 2015 (ATIPPA) and other applicable privacy legislation, as well as developing best practices in information access and privacy matters.

The IAP Office provides strategic and day-to-day advice on access and privacy, conducts privacy impact assessments and reviews of projects and programs, manages requests for access to information under the ATIPPA, 2015 and delivers access and privacy training. Further information may be obtained through the website at www.mun.ca/iap.

7.12 Information Technology Services (ITS)

www.mun.ca/its**Director**Greene, S., B.Sc., M.Ed. *Memorial***Associate Director, Client Relationships**Dawson, B., B.Sc.(Hons.), B.Ed., M.A.S. *Memorial***Associate Director, Enterprise Application Services**Fillier-Skinner, P., B.Ed., M.Ed. *Memorial***Associate Director, Solution, Planning and Delivery**Lake, C., B.Sc. *Memorial***Manager, Administration and Finance**

Earles, D.

Manager, Client Services

Peckham, T.

Manager, Compliance and Business ContinuityShaw, M., B.Sc., B.Ed. *Memorial***Manager, Networks and Communications**Farrell, T., B.Sc. *Memorial***Manager, Technical Support**Bryant, D., B.Sc., M.Eng. *Memorial*

The mandate of Information Technology Services (ITS) is to lead the Planning, Design, Building and Support of the Core Information and Communications Technologies required to meet the strategic objectives of Memorial University of Newfoundland. In consultation with the Campus community, ITS is responsible to foster and support appropriate practices in information technology infrastructure, application development and management, business analysis, security, data, software and processes to create an effective and integrated environment.

Core Information and Communications Technologies are those systems and services available to the entire campus or which are pan-university operational systems. Included are:

- Landline and mobile telephony
- Technology (internal, external, public networks and data centres)
- Development, management and operation of enterprise applications
- Centralized email, web services and collaborative tools

- Information Technology security management
- IT project management and consulting
- Service desk, IT purchasing and desktop support services
- Student computing (Portal, Information Commons, D2L, Labnet)

7.13 Institutional Analysis and Planning, Centre for (CIAP)

www.mun.ca/ciap

Director

Chancey, P.F., B.Sc., B.Comm., M.Ed. *Memorial*

Manager

Pippy, S.E., B.Sc.(Hons.), M.Sc. *Memorial*

Senior Institutional Analysts

Leake, R.M., B.B.A.(Hons.), M.B.A. *Memorial*, C.G.A.

Somerton, C.D., M.A. *Memorial*

Senior Planning Analyst

Kinsella, R.É., B.A.(Hons.) *Mount Allison*, M.A.S.P. *Memorial*

The Centre for Institutional Analysis and Planning (CIAP) is responsible for the collection, analysis and dissemination of information and facilitation of decision-support and planning initiatives at Memorial University of Newfoundland.

7.14 Internal Audit, Office of

www.mun.ca/internalaudit

University Auditor

Dove, J., B.B.A. *Acadia*, CPA, CA, CIA

Senior Internal Auditor

Steele, R., B.Comm. *St. Mary's*, CPA, CGA, CIA

The Office of Internal Audit provides independent and objective assurance and consulting activity that is guided by a philosophy of bringing a systematic and disciplined approach to evaluate and improve the effectiveness and efficiency of the University's risk management, control, and governance processes. The Office of Internal Audit works collegially with the Office of the Chief Risk Officer, reports functionally to the Audit and Risk Committee of the Board of Regents, and administratively to the President and Vice-Chancellor.

7.15 Marketing and Communications, Division of

www.mun.ca/marcomm

Executive Director

Collins, V., B.A. *Memorial*

Associate Director (Communications)

Dyke, P., B.J.(Hons.) *University of King's College*, ABC,CRMP

Associate Director (Marketing)

Hulan, J., B.A. *Memorial*

Manager, Communications

Sorensen, D., B.A.(Hons.), M.A. *Memorial*

Manager, Digital Communications and Content Management

Whelan, M., B.P.R. *Mount Saint Vincent*, M.B.A. *Memorial*

Marketing Manager

Harvey, J., B.Comm. Co-op, M.B.A. *Memorial*

Manager, Web Content Services

Whittle, P., B.Comm., B.A.(Hons.), M.A. *Memorial*

Manager, Creative

Morgan, A., B.F.A. *Concordia*

Manager, Finance and Administration

Kelly, H.

The Division of Marketing and Communications (MarComm) is dedicated to serving the University's internal and external marketing and communications needs, as well as to responding to the community's needs for information about Memorial University of Newfoundland. MarComm provides communications and marketing counsel and strategy, news services including the *Gazette* and today.mun.ca, as well as media relations and issues management (including emergency communications coordination). The Division also has expertise in institutional marketing, university event management (including Convocation), photography (including a university photo bank), graphic design, co-ordination of promotional projects, institutional web management and web content development. MarComm can provide advice on protocol, reputation management, government relations and special event planning.

7.16 President, Office of the

www.mun.ca/president

President and Vice-Chancellor

Kachanoski, G., B.Sc.(Hons.), M.Sc. *Saskatchewan*, Ph.D. *California (Davis)*

Executive Director

Brown, M., M.B.A. *Royal Roads*

Archivist/Historian

Baker, M., B.A.(Hons.), M.A. *Memorial*, Ph.D. *Western*

The Office of the President undertakes the management and administration of the University as directed by the Board of Regents. The President provides leadership and overall strategic direction for both the academic and business affairs of the University.

7.17 Provost/Vice-President (Academic)/Pro Vice-Chancellor, Office of the

www.mun.ca/vpacademic

Provost/Vice-President (Academic)/Pro Vice-Chancellor

Golfman, N., B.A.(Hons.) *Alberta*, M.A., Ph.D. *Western Ontario*

Deputy-Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies

Reynolds, C., B.A., M.A., Ph.D. *University of Toronto*

Associate Vice-President (Academic) Programs, Complement Planning and Development

Cadigan, S.T., B.A.(Hons.), Ph.D. *Memorial*, M.A. *Queen's*

Director of Academic Support Services

Millan, R., B.Voc.Ed. *Memorial*

The Office of the Provost and Vice-President (Academic) has primary responsibility for academic matters, ultimately being responsible for the programs of some 18,000 undergraduate and graduate students across a wide range of disciplines. The Provost and Vice-President (Academic) reports directly to the President and works in close collaboration with the other Vice-Presidents, Deans and other members of the senior management team of the University.

7.18 Public Engagement, Office of

www.mun.ca/publicengagement

Executive Director

Greenwood, R., B.A.(Hons.) *Memorial*, M.A. *York*, Ph.D. *Warwick*

Manager, Public Engagement Supports

Brennan, S., B.A.(Hons.), *St. Thomas*, M.A. *Memorial*

Lead, Strategic Development (The Battery Facility)

Adams, J.

Strategic External Relations

Murray, M., B.A.(Hons.) *Calgary*, M.Phil. *Memorial*

Northern Liaison

Downer, S.

The Office of Public Engagement (OPE) reports to the President, and is tasked with supporting the implementation of Memorial University of Newfoundland's Public Engagement Framework by providing supports for public engagement activities, locally, nationally and internationally. The OPE also provides leadership and supports for a range of public engagement-related units and activities within the University and is the lead on strategic external relations for the University. 'Public Engagement' at the University encompasses collaborations between people and groups within the University and people and groups external to the University – i.e., the "public" – that further the mission of Memorial University of Newfoundland. Drawing on the knowledge and resources brought by all involved, public engagement involves mutual respect, mutual contributions and mutual benefits for all participants.

7.19 Queen's College (Affiliated Institution)

www.queenscollegenl.ca

Administration

Provost and Vice-Chancellor

Singleton, R., B.A. *Memorial*, M.Div. *King's*, *Western Ontario*, D.Min. *Graduate Theological Foundation*, *Indiana*, Ph.D. *Foundation House*, *Oxford*

Dean of Theology

Bell, The Rev'd D., B.A., M.A., *Leeds*, M.A., D.Phil. *Oxford*, F.R.S.C.

Bishop Mullock Chair in Roman Catholic Studies

Doyle, C., B.A.(Ed.) *Memorial*, M.R.E. *St. Michael's*, D.Min. *St. Stephen's*

Chaplain

Kellett, The Rev'd N.

Honorary Librarian

Rowe, E., B.A. *King's College*

Administrative Assistant

Foley, S.

Faculty

Cody, A., B.A., B.Ed., M.Ed.(Curriculum), M.Ed. (Administration) *Memorial*, M.P.S. *Loyola*, Ed.D. *Toronto*, Pastoral Studies
 Cooke, R., B.Th.(Hons.) Master's, M.T.S.(Hons.) *Queen's College*; Biblical Studies
 Drinkell, D., B.A. (Hons.) *Bristol*, Cert. Ed. *Cambridge*, F.R.C.O. (CHM), A.D.C.M., A.R.C.M.; Church Music, Choir Director
 Hodder, M., B.A. *McGill*, B.A. *Memorial*, Cert. Dramatic Arts *Royal Academy*, M.Ed. S. *Mississippi*, M.A. *Toronto*; Elocution
 MacGregor, A., B.Th. *Master's*, M.A. *Acadia*, Academic Advisor - Pentecostal Studies
 McGrath, S., B.A. *Ottawa*, M.A. *St. Michael's*, Ph.D. *Toronto*, Theological Studies
 Noel, B., B.A. *Memorial*, M.Div., M.A.(Th.), D.Min. *Acadia*, D.Th. *South Africa*, Director of the Institute for Pentecostal Studies
 Noel, J., TSSF, B.A., B.Ed. *Memorial*, M.Div. *Queen's College*, Biblical Studies
 Rebidoux, M., B.F.A. (Hons.) *York*, M.A. *British Columbia*, Ph.D. *McGill*, Theological Studies
 Parker, K., B.A.(Hons.), M.A., Ph.D. *McMaster*; Biblical Studies
 Rois, J., B.A. *York*, M.Div. *Wycliffe*, M.Th. *Trinity*, D.Min. *Chicago*, D.D. *Queen's College*, Homiletics
 Rollmann, H., B.A. *Pepperdine*, M.A. *Vanderbilt*, Ph.D. *McMaster*; Church History
 Rose, J., B.A.(Hons.), B.Ed., B.Spec.Ed, M.A. *Memorial*; Biblical Studies
 Rowe, J., B.A. *King's College*, M.Div. *Nashotah*, Director of the Exploring Faith Program
 Samson, S., CD, B.A. *Memorial*, M.Div. *Queen's College*, S.T.M. *Nashotah*, LL.M. *Cardiff*, Church History
 Short, W., B.A. *Memorial*, M.Div. *Huron*, *Western Ontario*, D.Min. *Andover Newton*
 Whitty, G., M.A. *Notre Dame*, M.A.(Ed.) *Boston College*, D.Min. *Chicago*, Liturgical Theology

Information regarding Queen's College may be found at **General Information, Queen's College**.

7.20 Sexual Harassment Office

www.mun.ca/sexualharassment

Sexual Harassment Advisor

Shortall, R., B.Sc.(Hons.), M.S.W. *Memorial*, B.S.W. *University of British Columbia*

The Sexual Harassment Office implements the Sexual Harassment Policy and its related *University-Wide Procedures for Sexual Harassment Concerns and Complaints* aimed at providing a method for the resolution of sexual harassment concerns and complaints (including sexual assault) which may arise at Memorial University of Newfoundland. The Sexual Harassment Policy prohibits sexual harassment by any member of the University community. Any member may address a concern or make a complaint of sexual harassment against another member of the University community. Memorial University of Newfoundland is committed to providing an environment that is respectful and inclusive – thus free of sexual harassment. The services of the Sexual Harassment Office are available to all campuses of Memorial University of Newfoundland. A copy of the Policy and its related *University-Wide Procedures for Sexual Harassment Concerns and Complaints* is available at www.mun.ca/policy/site/category.php.

7.21 Technical Services, Department of

www.mun.ca/research/resources/ts

Director

Meaney, R., B.Eng., M.Eng., *Memorial*, P.Eng.

Manager, Finance and Administration

Titford, J., B.Sc., BMET

Electronics Division

Murray, J. B.Eng. *Memorial*, P.Eng., Manager
 Hussey, D., Microscope/Audio Visual/Workshop Supervisor
 Locke, R., Computers and Data Communications Supervisor
 Maloney, W., Electronics Shop Supervisor - Engineering
 Snook, C., Electronics Shops Supervisor - Sciences

Mechanical Division

Cramm, D., B.Eng. *TUNS*, P.Eng., Manager
 Bidgood, W., Welding/Sheetmetal Shop Supervisor - Engineering
 Connors, C., Machine Shop Supervisor, Biomedical Division
 Dalton, R., Welding/Sheetmetal Shop Supervisor - Sciences
 Murphy, R., Model Fabrication Supervisor
 Power, B., Glassblowing Supervisor
 Snook, D., Machine Shop Supervisor - Engineering
 Sooley, S., Machine Shop Supervisor - Sciences

Supply

Barnes, C., Supply Supervisor

The Department of Technical Services is wholly responsible for developing and maintaining specialized equipment to support research activities. This Department maintains and repairs laboratory equipment, specialized machinery and scientific instruments. With highly trained staff and modern facilities, Technical Services offers expertise in electronics, circuit board development, networking, computer repairs, fumehood certification, biological safety cabinet certification, scientific glassblowing, Computer Numerical Control (CNC) machining, scale model making, mechanical fabrication, and Selective Laser Sintering (SLS). The Department also operates a cryogenics facility to supply liquid nitrogen and liquid helium required by the scientific community at Memorial University of Newfoundland. The employees of Technical Services work closely with researchers to develop and build custom apparatus and prototypes.

7.22 University Library

www.library.mun.ca/qeii/index.php

University Librarian

Cleyle, S.E., B.A. *Mount Allison*, M.L.I.S. *Dalhousie*

Associate University Librarian (Information Technology)

Manojlovich, S., B.A.(Hons.) *McMaster*, M.L.S. *Western*

Associate University Librarian (Health Sciences Library)

Bangma, J., B.Comm., H.B.A. *Toronto*, M.L.I.S. *Dalhousie*, M.A.Ed. *East Carolina*, M.P.H. *Saskatchewan*, M.Sc. *Victoria*

Associate University Librarian (Ferriss Hodgett Library)

McGillis, L., B.A. *McGill*, M.L.S. *Toronto*

Associate University Librarian (Queen Elizabeth II Library)

White, L., B.A. *Memorial*, M.L.S. *Dalhousie*

7.22.1 Queen Elizabeth II Library

www.library.mun.ca/qeii/index.php

Adcock, L., B.Soc.(Hons.) *Ottawa*, M.L.I.S. *Western*, Centre for Newfoundland Studies
Alcock, E., B.Sc.(Hons.), M.Sc. *Memorial*, M.L.I.S. *Western*, Information Services & Collections Development
Ambi, A., B.Sc.(Hons.), M.Sc. *Rhodes*, M.A. *Denver*, M.L.I.S. *Western*, Information Services & Collection Development
Balsara, A., B.A. *Toronto*, M.L.S. *British Columbia*, Information Services
Browne, E., B.A. *Memorial*, M.L.S. *Dalhousie*, Cataloguing and Metadata
Busby, L.A., B.A.(Hons.) *Queen's*, M.L.S. *Western*
Duda, D., B.A., M.L.S. *Alberta*, Information Services
Fahey, S., B.A. *Memorial*, M.L.I.S. *McGill*, Head, Acquisitions & Electronic Resources
Field, C., B.A.(Hons.) *Memorial*, M.L.I.S. *McGill*, Centre for Newfoundland Studies
Furey, D., B.A.(Hons.) *Memorial*, M.A. *New Brunswick*, M.I.St. *Toronto*, Head, Cataloguing and Metadata
Gamsby, M., B.Sc.(Hons.) *Guelph*, M.L.I.S. *Western*, Head, Information Services
Gamsby, P., B.A.(Hons.), M.L.I.S. *Western*, M.E.S. *York*, Ph.D. *Laurentian*, Scholarly Communications Librarian
Godfrey, K., B.A., M.A. *Allison*, M.A. *McMaster*, M.L.I.S. *Western*, Web Services, Acting Head, Library IT Services
Goosney, J., B.A.(Hons.) *Memorial*, M.L.I.S. *Western*, Information Services
Lewis, R., B.A., M.A. *Simon Fraser*, M.L.I.S. *British Columbia*, Information Services & Collection Development
Penney, S., B.A. *Memorial*, M.L.I.S. *Western*, Cataloguing and Metadata
Pretty, H., B.A. *Williamette*, M.L.I.S. *Washington*, Cataloguing and Metadata
Quigley, C., B.F.A. *York*, M.I.St. *Toronto*, Acting Head, Archives & Special Collections
Ritcey, J., B.A. *Memorial*, M.L.S. *Dalhousie*, Head, Centre for Newfoundland Studies
Rodgers, W., B.A.(Hons.) *Memorial*, M.A. *Ottawa*, M.L.I.S. *Western*, Information Services & Collection Development
Rose, K., B.A., M.L.I.S. *Western*, M.A. *Wilfred Laurier*, Ph.D. *Waterloo*, Information Services & Collection Development
Taylor-Harding, D.E., B.Sc. *Guelph*, M.L.S. *Western Ontario*, Information Services
Tiller-Hackett, A., B.A., M.A. *Memorial*, M.L.I.S. *Western*, Collections Development
Warner, P., B.A. *Memorial*, M.L.I.S. *Western*, Archives and Special Collections

7.22.2 Dr. C.R. Barrett Library

www.library.mun.ca/mi/index.php

Lawton, C., B.N., M.L.I.S. *Dalhousie*, Public Services Librarian
White, L., B.A. *Memorial*, M.L.S. *Dalhousie*, Associate University Librarian

7.22.3 Education Library

www.library.mun.ca/cmc/index.php

Maddigan, B., B.A. *Memorial*, M.L.I.S. *Western*

7.22.4 Ferriss Hodgett Library

www.library.mun.ca/swgc/index.php

McGillis, L., B.A. *McGill*, M.L.S. *Toronto*, Associate University Librarian (Grenfell Campus)
Rose, C., B.F.A. *Simon Fraser*, M.L.I.S. *Dalhousie*, Public Services Librarian

7.22.5 Health Sciences Library

www.library.mun.ca/hsl/index.php

Alcock, L., B.A. *Memorial*, M.L.I.S. *British Columbia*, Graduate Diploma in Clinical Epidemiology *Memorial*, Head, Public Services
Bangma, J., B.Comm., H.B.A. *Toronto*, M.L.I.S. *Dalhousie*, M.A.Ed. *East Carolina*, M.P.H. *Saskatchewan*, M.Sc. *Victoria*, Associate University Librarian
Farrell, A., B.A. *Acadia*, M.L.I.S. *Dalhousie*, Public Services Librarian
McAlorum, S., B.A., M.L.I.S. *Western*, Public Services Librarian
Morgan, P., B.A. *Memorial*, M.L.S. *McGill*, M.B.A. *Memorial*, Information Resources Librarian
Romme, K., B.A.(Hons.), M.L.I.S. *Western*, M.A. *Wilfrid Laurier*
Swab, M., B.Mus. *Canadian Mennonite University*, M.A. *Memorial*, M.L.I.S. *Western*

7.22.6 Music Resource Centre - School of Music

www.library.mun.ca/mrc/index.php

Smith, R., B.M. *Mount Alison*, B.M.E. *Memorial*, M.L.I.S. *British Columbia*
Information regarding the University Library is located at **General Information, The University Library.**

7.23 Vice-President (Administration and Finance), Office of the

www.mun.ca/vpadmin

Vice-President (Administration and Finance)

Decker, K., B.Comm.(Hons.) *Memorial*, C.A.

Associate Vice-President (Facilities)

Browne, A.

Director of Operations

Tibbo, C., B. Comm., M.B.A. *Memorial*

The Vice-President (Administration and Finance) leads the administrative portfolio of the University which includes the functional areas of Facilities, Finance, Human Resources, Information Management and Technology, and Risk.

7.24 Vice-President (Grenfell Campus), Office of the

www.grenfell.mun.ca/vp

Vice-President (Grenfell Campus) Pro Tempore

Emke, I., B.A. *Ohio State*, M.A. *Windsor*, Ph.D. *Carleton*

Associate Vice-President (Grenfell Campus), Administration and Finance

Porter, S., B.A. *Western*, B.Comm. *Windsor*, CPA, CMA

Working in close collaboration with the other Vice-Presidents and members of the senior management team of the University, the Vice-President (Grenfell Campus) reports directly to the President and serves as the chief academic and administrative officer of the Grenfell Campus. The Vice-President (Grenfell Campus) is responsible for providing academic and administrative leadership to the Grenfell Campus and its 1,350 students, approximately 300 faculty and staff and 19 degree programs.

7.25 Vice-President (Marine Institute), Office of the

www.mi.mun.ca/vpoffice

Vice-President (Marine Institute)

G. Blackwood, B.Sc.(Hons.), M.A. *Memorial*

Associate Vice-President (Marine Institute), Academic and Student Affairs

Shea, R.J., B.A., B.S.W., M.Ed. *Memorial*, Ed.D. *Calgary*

Associate Vice-President (Marine Institute) Administration and Finance

Bradshaw, G., B.Eng., M.B.A. *Memorial*, P.Eng.

Working in close collaboration with the other Vice-Presidents and members of the senior management team of the University, the Vice-President (Marine Institute) reports directly to the President and serves as the chief academic and administrative officer of the Marine Institute Campus.

7.26 Vice-President (Research), Office of the

www.mun.ca/research

Vice-President (Research) Pro Tempore

Gosine, R.G., B.Eng. *Memorial*, Ph.D. *Cambridge*, FCAE, FEC, P.Eng.

Associate Vice-President (Research) Pro Tempore

Abrahams, M., B.Sc.(Hons.) *Western*, M.Sc. *Queen's*, Ph.D. *Simon Fraser*

The Office of the Vice-President (Research) is responsible for promoting and enhancing the university's broad range of research activities. Specific priorities for the Vice-President (Research) include: Providing leadership in the execution of the University's Strategic Research Framework, and the Strategic Research Intensity Plan, and the Technology Transfer and Commercialization Strategy, supporting researchers across all academic disciplines; encouraging the full range of research at Memorial University of Newfoundland, including fundamental and applied research and creative scholarly activities; building partnerships with other universities, research organizations, government and the private sector, locally, nationally and internationally; increasing research funding to Memorial University of Newfoundland and other research organizations in the province; and enhancing the dissemination, application and commercialization of research results generated at Memorial University of Newfoundland.

8 General Information

Memorial University of Newfoundland is the only university in Newfoundland and Labrador. It has campuses in St. John's and in Corner Brook, as well as Harlow, England.

8.1 The Beginning

Memorial University College was established as a memorial to the Newfoundlanders who had lost their lives on active service during the First World War; it was later rededicated to also encompass the province's war dead of the Second World War. The College opened its doors on the old Parade grounds in St. John's to a total student body of 55 on September 15, 1925.

8.2 University Status

The elevation of the College to the full status of a university was one of the priorities of the first post-Confederation Government. At the initial session of our Provincial House of Assembly, July 13, 1949, the intention of the Government of the day was conveyed by the then Lieutenant-Governor, the Honourable Sir Albert Walsh, in these words from the Speech from the Throne:

"It is considered that Newfoundland should have her own degree-conferring University and you will be invited to consider legislation which would confer upon the Memorial University College the status of a university. It is planned to widen and improve the functions, and thus increase the public usefulness of this institution created originally in honour of our illustrious dead of the First World War."

Royal assent was given the Bill creating The Memorial University of Newfoundland on August 13, 1949, exactly one month to the day from the opening of the House. The Board of Regents and the Senate were inaugurated in May 1950, and the first Convocation of the University was held on June 3, 1950, when the first degrees were awarded.

8.3 A Period of Expansion

With university status, Memorial University of Newfoundland entered a period of rapid growth that was to continue into the 70s. In 1949-1950, there was a student body of 307 in the new university; in the academic year 1961-1962, when the university moved to its present St. John's campus, the student enrolment had reached 1,745 full-time and 152 part-time. Ten years later, 1971-1972, the student population, including full- and part-time students in degree programs, was 10,980.

During this time there were equally dramatic changes in the variety and extent of available academic programs. In the early years of the university, there were two faculties (Arts and Science, and Education). While the academic structure was quite similar in 1961, when the university moved to its new campus on Elizabeth Avenue in St. John's, areas of instruction, course offerings and degrees awarded had all increased.

In 1966 the Board of Regents approved the establishment of a small residential campus in the quaint, historic town of Harlow, Essex, located approximately midway between London and Cambridge. The first Memorial University students came to Harlow in 1969 for education and engineering one-semester internships in Harlow schools and factories. Harlow Campus went through extensive modernisation in 2002 to meet the needs of today's undergraduate and graduate students. For more information, visit www.mun.ca/harlow.

In 1975 Memorial University of Newfoundland established a regional campus in Corner Brook. The campus was named Sir Wilfred Grenfell College in 1979 honouring the memory of the medical missionary who pioneered medicine in Northern Newfoundland and along the coast of Labrador. In 2010 the campus in Corner Brook was renamed Grenfell Campus, Memorial University of Newfoundland. Since its opening, Grenfell has evolved from a junior college offering first- and second-year courses to providing entire degree programs in the areas of arts, fine arts, science, business administration, resource management and nursing. The first degrees, in the disciplines of theatre and visual arts, were introduced in 1988. Grenfell Campus currently offers 18 undergraduate and one graduate degree programs. For more information, visit www.grenfell.mun.ca.

In 1992 the Marine Institute joined the University, becoming the Fisheries and Marine Institute of Memorial University of Newfoundland. Founded in 1964, the Marine Institute offers a range of certificate, diploma, undergraduate and graduate degree programs in the ocean and marine sectors and is involved in research and technology transfer. For more information, visit www.mi.mun.ca.

Today, Memorial University of Newfoundland offers more than 100 undergraduate and graduate degree programs through six faculties -- Humanities and Social Sciences, Science, Education, Medicine, Engineering and Business Administration; six schools -- Graduate Studies, Nursing, Human Kinetics and Recreation, Social Work, Music and Pharmacy; and the academic units at the Marine Institute and Grenfell Campus. Information regarding enrolment statistics can be found in the Fact Book at www.mun.ca/ciap/fact_book.php.

The University's three frameworks – teaching and learning, research and public engagement – guide the University's development.

The teaching and learning community at Memorial University of Newfoundland connects learners and educators to each other, the broader community and the world, in the service of knowledge generation and exchange, and the advancement of society. For more information, visit blog.citl.mun.ca/teachingandlearning/.

Faculty and students actively participate in research and development. Memorial University of Newfoundland is one of the most important research facilities in Atlantic Canada and has developed numerous research programs and facilities that are among the most advanced in the world. For more information and a complete listing of research facilities, visit www.mun.ca/research.

Memorial University of Newfoundland is also one of the most publicly engaged universities in the country, undertaking projects that benefit both the university and the community. The University encourages and provides support for public engagement through faculties, units and centres that offer programming to help facilitate public engagement, through funding for public engagement, and through the *Public Engagement Framework*. For more information, visit www.mun.ca/publicengagement.

8.4 The Campuses

Memorial University of Newfoundland, positioned on the edge of the North Atlantic, is one of the largest universities on Canada's East Coast and the only university in the Province of Newfoundland and Labrador. There are three campus locations in the province and one abroad.

8.4.1 St. John's

www.mun.ca

Spanning approximately 220 acres, Memorial University of Newfoundland's largest campus is home to extensive facilities that support a full range of academic programs in a modern, urban setting. Memorial University of Newfoundland offers access to the best in research, teaching and learning, and public engagement, providing world-class opportunities and contributing expertise and insight both locally and globally.

On the campus to the south of Prince Philip Drive are the Arts and Administration, Science, Chemistry-Physics, Education (G.A. Hickman), Mathematics (Henrietta Harvey), Physical Education, Biotechnology, Facilities Management and Music (M.O. Morgan) buildings; as well as the Queen Elizabeth II Library, Bruneau Centre for Research and Innovation, Paton College and Macpherson College residence complexes, Burton's Pond Apartments, Campus Childcare Centre, and The Works recreation complex, comprising the Aquarena, Field House and other sports and recreation facilities on campus. Spanning Prince Philip Drive is the University (Smallwood) Centre, containing student services and student union operations, as well as recreation and dining facilities.

North of Prince Philip Drive are the Health Sciences Centre, incorporating the Faculty of Medicine, the School of Nursing, the School of Pharmacy and Eastern Health; the Engineering (S.J. Carew), Earth Sciences (Alexander Murray), Business Administration, and C-CORE (Captain Robert A. Bartlett) buildings, St. John's College, Coughlan College, Queen's College and Spencer Hall. Slightly further north is the Memorial University of Newfoundland Botanical Garden.

The Ocean Sciences Centre is located to the west at Logy Bay. In 2013 the University acquired the former Battery Hotel property in St. John's and planning for the facility is ongoing. The Battery will be established primarily as a public engagement facility to further connect the University with the community. The first residence rooms for graduate students at the Battery opened in September 2015. For more information visit www.mun.ca.

8.4.2 Fisheries and Marine Institute

www.mi.mun.ca

The Fisheries and Marine Institute, headquartered on Ridge Road in St. John's, is Canada's leading centre of education, training, applied research and technology transfer for the ocean industries. As a campus of Memorial University of Newfoundland, the Marine Institute offers undergraduate and graduate degrees, advanced diplomas, diplomas of technology, certificates in such fields as marine transportation, food and water quality, naval architecture, aquaculture, underwater vehicles, ocean mapping, marine environmental, marine studies, technology management, and maritime management.

The Institute has a number of state-of-the-art centres and units, including the Offshore Safety and Survival Centre (OSSC), the Safety Emergency and Response Training Centre (SERT), the Centre of Marine Simulation (CMS), the Centre for Aquaculture and Seafood Development (CASD), MI International, the Centre for Sustainable and Aquatic Resources (CSAR), the Community Based Education Delivery Unit (CBED), the Centre for Fisheries Ecosystems Research (CFER) and the Centre for Applied Ocean Technology (CTec). These areas lead the institute in applied research and technology transfer and also provide training to a variety of industry clients. For more information, visit www.mi.mun.ca.

8.4.3 Grenfell Campus

www.grenfell.mun.ca

Grenfell Campus, Memorial University of Newfoundland, stands on a 185-acre site with a spectacular view of the city of Corner Brook and the Bay of Islands. With a student population of about 1,250, Grenfell Campus offers a personalized education through a wide variety of interdisciplinary experiences. Students may choose from undergraduate degrees in arts, business administration, fine arts, education, nursing, science or resource management. Grenfell also offers a master of arts degree in environmental policy and a master of science degree in boreal ecosystems and agricultural sciences.

Located on University Drive, Grenfell Campus comprises five academic buildings. The Arts and Science Building houses administrative offices, academic classrooms and labs, recreational facilities, a bookstore, the campus's original student residence, and one of the largest astronomical telescopes in Atlantic Canada. The Fine Arts Building features facilities for theatre and visual arts programs. The Library and Computing Building contains Ferriss Hodgett Library, a computer lab and lecture hall facilities. The Forest Centre houses office, classroom, lab and lecture space, as well as the Atlantic Division offices of the Canadian Forest Service (Natural Resources Canada). Annexed to the Forest Centre is a boreal ecosystem research facility, which supports research in agricultural, environmental and boreal sectors.

In addition to the original dormitory-style residence, student housing has been expanded to include eight chalet-style apartment buildings and a residence complex; about half the student population at Grenfell resides on campus. The GCSU Student Centre, an annex to the Arts and Science Building, provides dining and recreational space for the student population, as well as office space for the Grenfell Campus Student Union. For more information, visit www.grenfell.mun.ca.

8.4.4 Harlow Campus

www.mun.ca/harlow

Harlow Campus is the international campus of Memorial University of Newfoundland, one of only two universities in Canada with campus facilities in the United Kingdom. Professional schools and academic departments at Memorial University of Newfoundland use Harlow Campus in Essex, UK, to deliver ongoing and specialized one-time programming, internships and experiential learning. The campus provides technologically equipped meeting facilities and residence accommodations for up to 51 people.

Harlow Campus consists of a group of converted 19th century and older buildings. The main building is The Maltings (once used to dry grain), which now houses the administration offices and accommodations for residents. It also contains a dining room, library and computer suite, common room, laundry room and the Lord Taylor lecture room. Other campus buildings include Cabot House, St. John's House, St. John's Cottage, and 44-46 Market Street. Faculty-led courses are offered at Harlow at varying times. Visit www.mun.ca/harlow for more information.

8.5 Vision, Mission, and Core Values of the University

In 2013 the University adopted:

Vision

Memorial University will be one of the most distinguished public universities in Canada and beyond, and will fulfil its special obligations to the people of Newfoundland and Labrador.

Mission

Memorial University is an inclusive community dedicated to innovation and excellence in teaching and learning, research, scholarship, creative activity, service and public engagement. Memorial welcomes and supports students and scholars from all over the world and contributes knowledge and expertise locally, nationally and internationally.

Core Values

- **Excellence**
Encouraging and promoting excellence through innovation and creativity, rigour and pragmatism.
- **Integrity**
Being honest and ethical in all interactions, maintaining the highest ethical standards in teaching, research, public engagement and service.
- **Collegiality**
Engaging others with respect, openness and trust in pursuit of a common purpose, having regard for individuals, ideals and the institution as a whole.
- **Inclusiveness and Diversity**
Embracing and acting on responsibility to guarantee diversity and equity.
- **Responsiveness**
Being receptive to individuals and communities.
- **Accountability**
Accepting responsibility for achievement of common goals and objectives.
- **Freedom and Discovery**
Supporting the freedom to pursue knowledge that is based on individual and collective intelligence, curiosity, ingenuity and creativity.
- **Recognition**
Acknowledging, tangibly, all aspects of university enterprise including teaching and learning, research, scholarship, creative activity and public engagement.
- **Responsibility to Place**
Valuing and fulfilling the special obligations to the people of Newfoundland and Labrador by supporting and building capacity for

excellence that:

- addresses needs and opportunities for Newfoundland and Labrador;
 - engages the university community on matters of national and international significance;
 - produces and delivers academic programs of national and international calibre; and
 - recognizes the dynamic opportunities presented by a multi-campus institution.
- **Responsibility to Learners**
Recognizing students as a first priority and providing the environment and support to ensure their academic and personal success.
 - **Interdisciplinary Collaboration**
Supporting overarching themes in all pursuits that cut across academic units and address significant opportunities and challenges for which Memorial is particularly well positioned to build nationally and internationally recognized capacity.
 - **Sustainability**
Acting in a manner that is environmentally, economically and socially sustainable in administration, academic and research programs.

8.6 Presidents of Memorial University College

1925 - 1933 John Lewis Paton

1933 - 1949 Dr. Albert G. Hatcher

8.7 Presidents of the University

1949 - 1952 Dr. Albert G. Hatcher

1952 - 1966 Dr. Raymond Gushue

1966 - 1967 M.O. Morgan (*pro tempore*)

1967 - 1973 The Rt. Hon. the Lord Taylor of Harlow

1973 - 1981 Dr. M.O. Morgan

1981 - 1990 Dr. Leslie Harris

1990 - 1999 Dr. Arthur W. May

1999 - 2007 Dr. Axel Meisen

2007 - 2009 Dr. H.E.A. (Eddy) Campbell (Acting)

2009 - 2010 Dr. C. Loomis (*pro tempore*)

2010 - Present Dr. G. Kachanoski

8.8 Chancellors of the University

1952 - 1961 The Rt. Hon. Viscount Rothermere of Hemsted

1961 - 1968 The Rt. Hon. Lord Thomson of Fleet

1971 - 1979 Dr. G. Alain Frecker

1979 - 1988 Dr. Paul G. Desmarais

1994 - 2008 Hon. Dr. John C. Crosbie

2008 - 2012 Dr. Rick J. Hillier

2012 - Present Dr. Susan Dyer Knight

8.9 Chairs of the Board of Regents (Established May, 1950)

1950 - 1954 Hon. Sir Albert Walsh

1954 - 1968 Dr. Edmund J. Phelan

1968 - 1974 Hon. Dr. Gordon A. Winter

1974 - 1982 Hon. Dr. Frederick Russell

1982 - 1991 Dr. Charles White

1991 - 1997 Dr. Janet Gardiner

1997 - 2002 Dr. Edward Roberts

2002 - 2003 Chris Decker

2003 - 2004 Dr. Georgina Hedges (*pro tempore*)

2004 - 2006 Lorne Wheeler

2005 - 2007 Dr. Georgina Hedges (*pro tempore*)

2007 - 2008 Gilbert Dalton

2008 - 2012 Dr. Robert Simmonds

2012 - Present Iris Petten

8.10 University Constitution

The Constitution of the University is embodied in an *Act* of the House of Assembly of Newfoundland entitled *An Act Respecting the Memorial University of Newfoundland*, Chap. 231, Revised Statutes of Newfoundland (as amended). The *Act* delineates the authority and the functions of the University and its parts, as follows:

There shall be a university which shall be called the Memorial University of Newfoundland, consisting of a Chancellor, Convocation, Board of Regents, Senate, Faculty Councils and the Faculties and which shall be a body politic and corporate. No other university having corporate powers capable of being exercised within Newfoundland shall be known by the same name, nor shall any other university have power to grant degrees.

The University shall have full power and authority from time to time and at all times to establish and maintain such faculties, colleges, schools, institutions, departments, chairs and courses as to the Board of Regents may seem meet, and to give instructions and training; to grant degrees, including honorary degrees, diplomas and certificates of proficiency; to provide facilities for the prosecution of original research in every branch of knowledge and learning and to conduct and carry on such research work; and generally, to promote and carry on the work of a university in all its branches.

8.10.1 The Board of Regents

The management, administration and control of the property, revenue, business and affairs of the University are vested in a Board of

Regents, consisting of:

1. three ex-officio members
 - a. the Chancellor of the University
 - b. the President of the University
 - c. the Vice-President of the University who is the Pro Vice-Chancellor;
2. six members elected by the Alumni Association of the University;
3. seventeen members appointed by the Lieutenant-Governor-in-Council; and
4. four members appointed by the Lieutenant-Governor-in-Council being full-time students of the University who
 - a. meet the requirements set out in the regulations, and
 - b. are recommended to the Lieutenant-Governor-in-Council by the board following the recommendation to the board of one candidate each from the following student unions:
 - i. the Memorial University of Newfoundland Students' Union,
 - ii. the Graduate Students' Union,
 - iii. the Marine Institute Students' Union, and
 - iv. the Grenfell Campus Students' Union.

8.10.2 The Senate

Matters of an academic character are in general charge of the Senate of the University, consisting of the following:

1. The Chancellor of the University;
2. ex-officio members who shall be
 - a. the President of the University, who shall be the chairman thereof,
 - b. the Vice-President (Academic) of the University, who shall be the deputy chairman thereof,
 - c. the Deputy Minister of Education or a representative of the Deputy Minister,
 - d. the Vice-President of the Grenfell Campus,
 - e. the Deans of the Faculties of the University,
 - f. the Dean of Graduate Studies,
 - g. the University Librarian,
 - h. the University Registrar, and
 - i. such other persons holding office within the University or in any of the campuses or institutions affiliated with the University chosen in such number and manner as may be approved by the Board;
3. such members from the academic staff of the Faculties and Professional Schools of the University, exclusive of any person who is a member by virtue of paragraph 2., elected in such number and manner as may be approved by the Board, but the number elected under this paragraph shall be not less than twice the number of members named or chosen under paragraph 2.; and
4. thirteen members from the students in attendance at the University, including at least one student from the Marine Institute, one graduate student and one student from Grenfell Campus with all members to be chosen in a manner approved by the Board.

8.10.3 Convocation

Convocation of the University, as provided in the *Act*, is composed of the Chancellor, the President, the Senate, the Board of Regents, all persons who are graduates of the Memorial University College, all persons holding academic appointments with the University whose names are added to the roll of the Convocation by the Registrar of the University from time to time upon instructions from the President, and all persons who have become graduates of the University. The functions of Convocation are chiefly elective, but it may also consider all questions affecting the well-being and prosperity of the University and make representations from time to time on such questions to the Senate, which shall consider the same and return to the Convocation its conclusions thereon.

8.10.4 Affiliation

The *Act* provides that, subject to the approval of the Lieutenant-Governor-in-Council, the University may affiliate with any college or institution established in the province for the promotion of Arts and Science, or for instruction in Law, Medicine, Nursing, Education, Engineering, Agriculture or in any other useful branch of learning, and to dissolve any such affiliation. The institution which has become affiliated with the University under this provision is Queen's College, St. John's.

8.11 Queen's College

8.11.1 Faculty of Theology

Queen's College, founded in 1841, is an Associate Member of The Association of Theological Schools in the United States and Canada and is affiliated with Memorial University of Newfoundland. It has a Faculty of Theology which offers courses in theology and in professional training for ministry. Under Legislative authority it confers the degrees of Master of Divinity, Master of Theological Studies, Master of Theology, and Bachelor of Theology and grants a Diploma in Theology and Ministry and an Associate in Theology.

Further information may be obtained by contacting the College in writing to The Registrar, Queen's College, St. John's, NL, A1B 3R6, or by telephone to (709) 753-0116, (877) 753-0116 (toll free), by fax to (709) 753-1214, by e-mail to queens@mun.ca or through the website at www.queenscollegenl.ca.

8.12 Academic Dress

The academic dress for matriculated undergraduates of the University shall be similar to the Scholar's gown of the University of Oxford. It shall be worn whenever the President so directs.

The gowns of the Bachelors shall be of black stuff. The gowns of the Masters shall be of black stuff or silk. The gowns of the Doctors shall be of fine scarlet cloth or silk, or of black stuff or silk.

The pattern of the Bachelor's gown shall be similar to that of the Oxford Bachelor's gown. The pattern of the Master's gown and the

Doctor's black gown shall be similar to that of the Oxford Master's gown, except that the Doctor's gown shall have an edging of black silk braid at the opening of the sleeve. The Doctor's scarlet gown shall be similar to that of the Oxford Doctor of Divinity's gown.

The hoods of the Bachelors shall be made of black stuff, the hoods of the Masters of black silk, and the hoods of the Doctors of scarlet silk. They shall be full in shape and lined with the University colours of claret and white. The hoods of the Bachelors shall be trimmed with white fur, the tippets with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Masters shall be edged with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Doctors shall be edged with silk in the colours distinctive of the Faculty or Degree; however, the hood of the Doctor of Philosophy shall be of claret silk, lined and edged with claret silk.

The University hood, worn by official representatives of Memorial University of Newfoundland participating in ceremonies, shall be made of black stuff, and lined and edged with claret and white silk.

The distinctive colours for the degrees shall be:

B.A., B.A. (Police Studies), M.A., M.G.S. - White
 B.B.A., B.Comm., B.Comm.(Co-op.), I.B.B.A., M.B.A., M.O.G.S., M.Sc.M. - Tan
 B.Ed., B.Ed.(Elementary), B.Ed.(Intermediate/Secondary), B.Ed.(Native and Northern), B.Ed.(Primary), B.Ed.(Post-Secondary), B.Ed. (Primary/Elementary), B.Mus.Ed., B.Sp.Ed., B.Voc.Ed., M.Ed - Light Blue
 B.Eng., M.Eng., M.E.M. - Orange
 B.F.A.(Theatre), B.F.A.(Visual Arts) - Amethyst
 B.Kin., B.Kin.(Co-op.), B.P.E., B.P.E.(Co-op.), B.Rec., B.Rec.(Co-op.), M.P.E., M.Sc.(Kinesiology) - Sage Green
 B.M.S., B. Tech, M.M.M., M.M.S.(Fisheries Resource Management), M.T.M. - Navy Blue
 B.Mus., M.Mus. - Pink
 B.N., M.N. - Coral
 B.R.M. - Citron
 B.Sc., M.A.S., M.A.Sc., M.A.S.P.(Co-op), M.Env.Sc., M.Sc., M.A.P.S.(Co-op), Psy.D. - Gold
 B.Sc.(Pharmacy), M.Sc.(Pharmacy) - Clover
 B.S.W., M.S.W. - Ruby Gem
 M.D., M.P.H., M.Sc.(Medicine), M.H.E. - Green
 M.A.Ed. (Education Francophone Literatures and Cultures), M.E.R. - Chocolate Brown
 M.Phil., Ph.D. - Claret
 M.W.S. - Purple

The caps of Bachelors and Masters shall be black and of the square shape, with black tassel. The caps of the Doctors shall be similar to the Oxford Doctor's bonnet.

The academic dress for the Officers of the University shall be as follows:

Chancellor - a silk gown heavily embroidered with gold braid

Vice-chancellor - a silk gown embroidered with gold braid

Pro vice-chancellor - a silk gown embroidered with gold braid

Registrar and other Officers of the University - gowns of a pattern approved by Senate

8.13 The University Library

www.library.mun.ca

The University Library consists of the Queen Elizabeth II Library, the Health Sciences Library, the Dr. C.R. Barrett Library, Fisheries and Marine Institute, and the Education Library & Commons all in St. John's, and the Ferriss Hodgett Library in Corner Brook. These five units together have a collection equivalent to 2.5 million volumes and more than 26,000 current journal subscriptions. This collection serves as the major information resource for the University as well as the Province. All units of the library system may be used by all students, faculty and staff, as well as the community at large.

Academic Integrity 100A/B, a course offered by the University Library, introduces students to the concept of academic integrity and the important role it plays at Memorial University of Newfoundland. Students complete online modules on a variety of topics including: understanding the meaning of academic integrity and its associated university regulations; how to complete university work with academic integrity; and how to avail of supports to ensure academic integrity. Normally, 100A is completed by week 7 of a student's first semester and 100B is completed prior to the end of the student's second semester. This course is mandatory for first year full-time undergraduate students. Registration in subsequent semesters is dependent upon successful completion of this course. This course is offered only online and has a credit hour value of 0.

8.13.1 Queen Elizabeth II Library

The Queen Elizabeth II library was opened for service in January 1982. It is an impressive structure of 200,000 square feet on five levels. It has a seating capacity of 2,000 and can hold 2.6 million physical volumes. The Information Services Division, located on the main floor (second level), provides assistance to people wishing to make use of the library's resources and services. This division provides reference and computer-assisted bibliographic search services. Library tours and individual or group instruction in the use of the library and its resources may be arranged for students through this division. The Commons part of Information Services is located on the Library's main floor. The Commons is a partnership between Computing and Communications, the Queen Elizabeth II Library, and the Writing Centre. The Commons provides access to print, electronic, and technology resources with the support and expertise needed to help users in the use of these resources. The wall space in the Commons is called First Space and is used to highlight the work of the fine arts students of Memorial University of Newfoundland. The Government Documents Section contains a depository collection of Canadian government documents together with an extensive collection of material from the United States and other countries and international organizations. Document Delivery provides interlibrary loan and services to off-campus students. The Library's Centre for Newfoundland Studies collects all published material pertaining to Newfoundland and Labrador, as well as manuscript materials. The Music Resource Centre, located in the School of Music, contains scores, sound recordings, and listening equipment.

8.13.2 Health Sciences Library

The Health Sciences Library is located on the ground floor of the Health Sciences Centre on the north campus of the University. It is a designated Canadian MEDLINE Centre which provides access to computer-assisted searches of the world's biomedical literature on demand in support of clinical, teaching, and research interests.

The Health Sciences Library has a collection of over 40,000 books on medicine, nursing, dentistry, pharmacy and allied health subjects and subscribes to more than 1700 paper and electronic journals. It maintains an audio-visual collection of over 1500 titles, which includes videotapes, slides, microfiche/film and audio cassettes.

8.13.3 Dr. C.R. Barrett Library

The Dr. C.R. Barrett Library is located on the main floor of the Fisheries and Marine Institute. It offers a comprehensive range of library and audio-visual services to students, faculty, and staff at the Fisheries and Marine Institute, the College of North Atlantic Engineering Technology Centre and to the Newfoundland and Labrador marine industries.

The library collection supports study and research in fisheries and aquaculture, marine engineering, nautical science, and the aquatic environment. The collection also includes significant holdings in engineering.

Library holdings include 50,000 books and technical reports, 400 current magazine and newspaper subscriptions, print and electronic reference sources, 1,400 films and videos, maps and pamphlets. The collection includes 4,500 ship drawings.

8.13.4 Education Library and Commons

The Education Library and Commons are located in the Faculty of Education, G.A. Hickman Building on the second and fifth floors respectively. With seating for 100, the library's reading room, study centres, and comfortable seating area are all collaborative spaces. Individual study carrels, computer carrels, and an interactive whiteboard workspace complete the public areas.

Library collections include 15,000 current and superseded curriculum resources authorized for use in Newfoundland and Labrador schools, and 20,000 children's literature print books and electronic resources. Specialized collections, including the textbook archive, and a test library of assessment instruments, are restricted for use by students and faculty completing coursework and research with these materials.

The Teaching & Learning Commons is a technology-rich collaborative learning space designed with contemporary classroom computer equipment and modular furniture. Assistance is available for faculty, staff and students requiring technical help. With seating for 60, the flexible spaces, group work, and presentation practice areas are well appointed with hardware and software specific to the needs of Faculty of Education undergraduate and graduate students.

8.13.5 Ferriss Hodgett Library

The Ferriss Hodgett Library is located on levels 2 and 3 of the Library & Computing Building, Grenfell Campus, with seating for 203 users and includes group study rooms, audio-visual and computer carrels. The Library holds over 100,000 books and 450 current subscriptions, along with collections of audiovisual materials, government documents, microforms, periodicals, and access to many e-journals. A full range of public services is available including reference assistance, orientation tours and interlibrary loans, as well as access to electronic information resources, Internet, spreadsheet, word processing, and presentation software.

9 Dentistry, Occupational Therapy, and Physiotherapy

9.1 General Information

Because admission requirements vary significantly in different institutions and from one health science to another (e.g., Dentistry, Dental Hygiene, Occupational Therapy), interested students are advised to plan carefully and early.

The Career Planning Centre, located in the University Centre in room UC4002, can provide advice or, in some instances, arrange for students to contact other sources of more detailed information. The Centre maintains considerable information on careers in the various health fields, including guides and university calendars outlining where the programs of study are available and their entrance requirements. Interested students should consult these materials as early as possible, preferably before the Orientation Week interview and first-year registration.

9.2 Dentistry

After having consulted the Career Planning Centre, students who require further advice about dentistry prerequisites should consult the appropriate university.

9.3 Occupational Therapy

Students interested in pursuing a career in Occupational Therapy may arrange an appointment with Patricia Moores, who has been designated by Memorial University of Newfoundland as a liaison person for the School of Occupational Therapy at Dalhousie University. Further information may be obtained by writing Ms. Patricia Moores, Memorial University of Newfoundland, Room 2765, Health Science Centre, St. John's, NL A1B 3V6, or by telephone to (709) 777-7105.

9.4 Physiotherapy

Physiotherapy career information is available at the Career Planning Centre. Students requiring additional assistance or advice may arrange an appointment with Kim Furlong. Ms. Furlong has been designated by Memorial University of Newfoundland as a liaison person with Dalhousie University, School of Physiotherapy and as a source of advice concerning other Physiotherapy Programs in Canada. Further information may be obtained by writing Kim Furlong, Memorial University of Newfoundland, Room 2765, Health Sciences Centre, St. John's, NL A1B 3V6, or by telephone to (709) 777-7080, or e-mail Kim.furlong@mun.ca.

10 Centre for Innovation in Teaching and Learning (CITL)

www.citl.mun.ca

Interim Director

Wells, R., B.Sc.(Hons.), M.Ed. *Memorial*

Associate Directors

Johnson, A., B.A., B.Ed., M.Ed. *Memorial*

Simmons, B., B.Comm., M.B.A. *Memorial*

The Centre for Innovation in Teaching and Learning (CITL) leads the delivery of Memorial University of Newfoundland's online education offerings, the provision of educator development, and the use of educational technologies in teaching and learning both online and on campus. Through its activities CITL serves students on all of the University's Campuses, and connects students across the Province, country and around the world who have limited educational opportunities, or who seek flexibility in education delivery. The Department also enhances, promotes and supports an e-learning vision throughout the Institution. CITL provides Faculties and Schools with the e-learning expertise and knowledge needed to provide an engaging and responsive learning environment in the classroom and online. A Memorandum of Understanding with the Department of Education's Centre for Distance Learning and Innovation (CDLI), which delivers

distance education to K-12 students, allows CITL to share knowledge and information and prepare the incoming university student for online learning.

10.1 Online Learning

CITL offers close to 500 online undergraduate and graduate courses to over 23,000 course registrants annually. Courses are available in many disciplines with complete undergraduate and graduate degrees available online. These include bachelor degrees in business (Bachelor of Business Administration), maritime studies (Bachelor of Maritime Studies), and technology (Bachelor of Technology); master degrees are offered in education (Master of Education (Information Technology) and Master of Education (Post-Secondary)), human kinetics and recreation (Master of Physical Education), nursing (Master of Nursing), maritime management (Master of Maritime Management), technology management (Master of Technology Management (Engineering/Applied Science Technology) and Master of Technology Management (Aquaculture Technology)), and marine studies (Master of Marine Studies (Fisheries Resource Management)). Courses are delivered online and utilize a variety of learning technologies including synchronous and asynchronous virtual classrooms, collaborative tools, blogs, lecture capture, and videoconferencing. For a comprehensive listing of all online and mixed-mode programs visit www.citl.mun.ca/learning/programs.php.

10.2 Client Services

CITL provides support on campus at multiple service points (G.A. Hickman Building, ED1032, Science Building, SN2104, S.J. Carew Building, EN3012), Grenfell Campus, Ferris Hodgett Library, the Commons in the Queen Elizabeth II Library and the Teachers' Legacy Rotunda). Online and telephone support is also available seven days a week. When the St. John's Campus is closed unexpectedly, regular online service hours remain in effect with staff providing remote client support. CITL can assist with: accessing online course components; accessing and using educational technologies, including Desire2Learn and Online Rooms; technical support for hardware/software configuration, embedded multimedia, and creating/editing course blogs; and accessing online student resources. CITL also supports and administers mid-term, final and deferred examinations for online courses. Additionally, to best serve new and returning online students, CITL makes regular and scheduled contact throughout the online experience to effectively engage and retain students. Further information on CITL services may be obtained by telephone to (709) 864-8700, or toll free to (866) 435-1396, or through the website at www.citl.mun.ca.

10.3 Course Development and Educational Technology

As an academic support unit, CITL works in coordination with Memorial University of Newfoundland's faculties and schools to identify and develop courses and programs for online delivery. Design and development professionals are paired with content experts from the respective faculties and schools to develop, manage and deliver the University's online offerings. In all its functions, CITL encourages and supports innovative teaching practices through the effective application of instructional technologies both online and on campus. A wide range of professional services in video production, multimedia development, instructional design, and classroom technology are available through CITL and aim to provide faculty with pedagogical enhancements and ultimately increase student engagement. Inquiries may be made by telephone to (709) 864-8700 or (866) 435-1396 (toll free).

10.4 Educator Development

CITL supports the University's faculty members, per course instructors, postdoctoral fellows, instructional staff members, and graduate students by providing educator development opportunities that enhance knowledge and skills in teaching. The team supports a collaborative, responsive, and pragmatic approach to developing services and programs related to teaching and learning using a blended format. Among the services provided are professional development experiences and programs for teaching development; individual and small group consultations; and assistance with teaching dossier preparation. Support is given for awards applications as well as other activities and initiatives that recognize excellence in university teaching. Further information on educator development services may be obtained by telephone (709) 864-3028, by fax (709) 864-7941, or by email to educatordev@mun.ca.

11 Students' Unions

11.1 Memorial University of Newfoundland Students' Union (MUNSU)

The Memorial University of Newfoundland Students' Union Act (1968) incorporated the Students' Union (MUNSU) as the official students' union representing undergraduate students at the University's St. John's campus.

The Students' Union provides a range of advocacy work to improve the lives of its members and increase accessibility of post-secondary education. It lobbies all levels of government and other decision-making bodies and organizes campaigns around these and other issues which are important to the membership. It also provides services to improve the quality of student life: the Attic (Copy Centre, Convenience, and Postal Service), Health and Dental Insurance, SafeDrive / WalkSafe, the Student Handbook/Dayplanner, Breezeway Bar, CHMR-FM radio, and others. The cost of services are partially funded by Students' Union fees paid by each undergraduate student upon registration. MUNSU assists students on an individual basis to resolve student aid issues as well as academic-based problems and appeals. Through the office of the Director of Advocacy, problems with appeals, assessments, repayment, and general complaints in these areas are addressed. Students who have more serious issues may be referred to the MUNSU legal aid service for one free consultation. These sessions are not considered extended legal counsel.

MUNSU has established and provides funding for a number of Resource Centres on campus: Women's Resource Centre (WRC), International Students' Centre (ISC), Lesbian-Bisexual-Gay-Transgender Resource Centre (LBGT-MUN), MUN DISC (Disability Information and Support Centre), Students Older than Average (SOTA), Student Parents Resource Centre, and the Aboriginal Students' Centre. The Students' Union also operates over 200 student clubs organized around a wide range of academic and extracurricular activities.

The Students' Union is a member local of the Canadian Federation of Students (CFS) representing over half a million students across Canada. Further information may be obtained from the website at www.munsu.ca.

11.1.1 Students' Union Fee

All full-time and part-time undergraduate and graduate students of the University pay compulsory fees to their respective students' unions (MUNSU or GSU) and all students, upon registration, automatically become members of either MUNSU, the undergraduate students' union, or GSU, the graduate students' union.

11.2 Grenfell Campus Student Union (GCSU)

Information regarding the Grenfell Campus Student Union (GCSU) is available at www.gcsuonline.ca.

11.3 Marine Institute Student Union (MISU)

Information regarding the Marine Institute Student Union (MISU) is available at www.misuonline.ca.

11.4 The Graduate Students' Union (GSU)

The Graduate Students' Union (GSU) at Memorial University of Newfoundland is an organization run for graduate students by graduate students. Founded in 1967, the GSU is one of Canada's oldest independently incorporated graduate student governments. Every graduate student at the University becomes a member of the GSU upon registration. Presently, the graduate student body consists of over 3000 full and part-time students, thereby comprising more than 10% of the total student population at Memorial University of Newfoundland.

The Graduate Students' Union has two main functions: 1) to represent and protect the interests of the graduate students at all levels of university governance, and 2) to help enhance the quality of graduate student life at Memorial University of Newfoundland. Graduate student fees provide the GSU with an annual operating budget. These fees are used to run the GSU office, help finance social and academic events for graduate students, provide conference aid for students presenting at conferences, and to cover other operating expenses.

The Graduate Students' Union is run by a Board of Directors consisting of the five GSU Executive officers and one student representative from each academic unit with a graduate program. Additionally, graduate students who sit on various university committees regularly attend. The Board meets once a month to assist the Executive in guiding the development and direction of the organization. The Board meetings also give students a chance to raise concerns from their individual departments and in return, to receive advice or suggestions on problem solving. These meetings are the main line of communication between the Executive officers and the graduate student population at the University. It is for this reason, that the GSU needs an active and interested Board of Directors. Graduate students who are interested in getting involved are always welcome, and should speak to their department representative, or contact the GSU office.

The Graduate Students' Union is located in Feild Hall on the north side of campus. Operated by the GSU, Feild Hall is comprised of four floors: the top two floors for a graduate student residence, one floor for departmental graduate student offices and GSU offices, and the ground floor for Bitters - Restaurant and Lounge, the pub owned and operated by the GSU.

The Graduate Students' Union general office is located on the second floor of Feild Hall in room GH 2007. Office hours are posted outside the office door, on the answering service, and the website. You can reach the GSU by phone to (709) 864-4395, by fax at (709) 864-3395, by email to gsu@gsumun.ca, or by writing to Graduate Students' Union, Feild Hall, GH2007, 216 Prince Philip Drive, St. John's, NL, A1B 3R5. Further information about the GSU can be obtained from the website at www.gsumun.ca/.

12 Special Divisions and Separately Incorporated Entities

12.1 Canadian Centre for Fisheries Innovation (CCFI)

www.ccfi.ca

Board of Directors

Gregory, G. (Chair), Fisheries Consultant, St. John's, NL
 Abrahams, Dr. M., Faculty of Science, Memorial University of Newfoundland
 Bonnell, C., School of Fisheries, Marine Institute of Memorial University of Newfoundland
 Irvine, G., Lobster Council of Canada, Halifax, NS
 Lane, M., Newfoundland Aquaculture Industry Association, St. John's, NL
 Linstead, G., Labrador Fishermen's Union Shrimp Co. Ltd., Lance au Loup, NL
 Miller, A., Baader North America, Kansas City, US
 Pryor, M., Aquaculture Consultant, St. John's, NL
 Shea, R., Marine Institute
 Snow, P., High Liner Foods, Lunenburg, NS
 Sullivan, B., Ocean Choice International, St. John's, NL
 Verge, R., Canadian Centre for Fisheries Innovation, St. John's, NL
 Wareham, A., Icewater Seafoods, Arnold's Cove, NL
 Watkins, B., Fish Harvester, Cottlesville, NL

Management and Administrative Staff

Managing Director

Verge, R., B.Eng. *NSTC*, M.B.A. *York*, P.Eng., CA, CMC

Executive Assistant

Horan, C., B.A. *Memorial*

Industrial Liaison Officer

Macneil, S., B.Sc., M.Sc. *Memorial*, Adv. Dip *Marine Institute*

Located at the Fisheries and Marine Institute, the Canadian Centre for Fisheries Innovation is owned by Memorial University of Newfoundland. The Centre provides scientific research and technical services to the fishery and aquaculture. Working closely with the faculty and staff of the region's universities and technical institutes, the Centre provides expert assistance in the areas of aquaculture, harvesting and processing, with the aim of enhancing the industry's productivity and profitability. CCFI's activities also include resource conservation research, equipment development and marine biotechnology. The Centre's services are available to anyone in the fishery or aquaculture industry who wishes to overcome obstacles or meet opportunities through science and technology.

CCFI is an organization structured to meet the needs of the industry quickly and efficiently. The Industrial Liaison Officer collaborates directly with clients to develop and execute industrially relevant research and development projects.

Mandate

The organization works with industry clients to identify needs. It then collaborates with scientific and technical faculty and staff to devise solutions to meet those needs. CCFI works to ensure that the initiatives are organized, on time and directed to address the specific needs of the industry clients. The Centre also funds these projects, when required.

The Centre's research and development undertakings cover all areas of importance to the fishery and aquaculture industry:

1. Environmentally Sustainable Harvesting
2. Energy Efficiency
3. Utilization of Fish Wastes
4. Resource Assessment and Surveys
5. Improved and More Efficient Fishing Platforms
6. Human Resource/Technology Applications
7. Alternative Fish and Shellfish Species for Aquaculture
8. Efficiency and Profitability in Aquaculture
9. Resolving Environmental Issues in Aquaculture

With strong representation from industry, the Board of Directors oversees the direction and mandate of the Centre to ensure that its work is always relevant to the needs of the fishery.

12.2 C-CORE

www.c-core.ca

Board of Directors

Oake, D., (Chair), President, Invenio Consulting Inc.
 MacLeod, M., President & CEO, C-CORE
 Bursey, T., Vice-President, Corporate Services & CFO, Council of Canadian Academies
 Clarke, D.N., Partner, McInnes Cooper Barristers & Solicitors
 Gosine, R., Associate Vice-President (Research) *pro tempore*, Memorial University of Newfoundland
 Henley, S., Vice-President Canada, Subsea 7
 Janke, B., Vice-President, East Coast, Suncor Energy Inc.
 Keating, J., Executive Vice-President, Corporate Services & Offshore Division, Nalcor Energy
 McDonald, P., President, Altair Holdings Inc.
 Naterer, G., Dean, Faculty of Engineering and Applied Science & Professor of Mechanical Engineering, Memorial University of Newfoundland
 Perry, J., COO, Newfoundland Power
 Sellars, S., Technical Manager, Hebron Project, ExxonMobil

Officers of the Corporation

Brown, M., M.Sc. Eng. *University of Alberta*, P.Eng.; Vice-President, Oil & Gas
 Kennedy, S.C., B.Comm., C.M.A. *Memorial*; Vice-President, Corporate Services
 MacLeod, M., B.Sc. *LaSalle*, M.Sc. *Stanford*; President & CEO
 Phillips, R., B.Sc. *Bristol*, M.Phil., Ph.D. *Cambridge*, P.Eng.; Cross appointment with Faculty of Engineering and Applied Science
 Power, D., B.Eng., M.Eng. *Memorial*, P.Eng.; Vice-President, Remote Sensing
 Healey, R., Corporate Secretary

Management Team

Adlakha, P., B.Sc.Eng. *Nova Scotia Technical College*, P.Eng.; Managing Director, LOOKNorth
 Brown, M., M.Sc. Eng. *University of Alberta*, P.Eng.; Vice-President, Oil and Gas
 Kennedy, S., B.Comm. *Memorial*, CMA; Vice-President, Corporate Services
 MacLeod, M., B.Sc. *LaSalle*, M.Sc. *Stanford*; President & CEO
 Power, D., B.Eng., M.Eng. *Memorial*, P.Eng.; Vice-President, Remote Sensing
 Ralph, F., B.Eng., M.Eng., Ph.D. *Memorial*, P.Eng.; Chief Operating Officer

C-CORE is a separately incorporated corporation of Memorial University of Newfoundland that creates value in the private and public sectors by undertaking applied research and development, generating knowledge, developing technology solutions and driving innovation.

Established in 1975 to address challenges facing oil & gas development offshore Newfoundland & Labrador and other ice-prone regions, C-CORE is now a multi-disciplinary R&D organization with world-leading capability in:

1. Remote Sensing
2. Ice Engineering
3. Geotechnical Engineering

With unparalleled harsh environment expertise, C-CORE is active on every continent, providing research-based advisory services and technology solutions to national and international clients in the natural resource, energy, security and transportation sectors.

C-CORE focuses on long-term value by investing in research, equipment and competence development, and continuously growing capability and capacity. Throughout the past generation, C-CORE has supported over 1000 undergraduate, graduate and post-doctoral students on their path to become the highly qualified personnel needed to drive global innovation, and has served as an incubator for 18 new technology companies.

Headquartered in St John's, NL, with offices in Ottawa and Halifax, C-CORE maintains a close collaborative relationship with Memorial University of Newfoundland, sharing and augmenting its extensive facilities, diverse academic expertise and research portfolio.

From a staff of some 65 scientists, engineers and other professionals, project teams are assembled based on client need, drawing on internal expertise across disciplines, as well as national/international academic, institutional and corporate partnerships, in order to support increasingly safe and sustainable operations in challenging environments around the globe.

C-CORE's in-house facilities include mechanical, electrical and soils laboratories; high-security high-capacity computing facilities; and a 5.5m-radius, 200G payload capacity Actidyn centrifuge (the largest in Canada and the only one in North America designed to model cold region phenomena), with adjoining model preparation laboratory and earthquake simulator; mechanical, electrical and soils laboratories.

C-CORE hosts two major research centres:

1. CARD (Centre for Arctic Resource Development) is a centre for medium to long term research and development aimed at advancing safe, responsible and cost-effective development of hydrocarbon resources in Arctic and other ice-prone regions.
2. LOOKNorth (Leading Operational Observations and Knowledge for the North) is a national Centre of Excellence for Commercialization and Research (CECR) dedicated to validating and commercializing monitoring technologies that support safe and

sustainable development of Northern natural resources.

12.3 Centre for Collaborative Health Professional Education

www.med.mun.ca/cchpe

Director

Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*; Associate Professor; Joint appointment Student Wellness and Counselling Centre and Community Health and Humanities, Faculty of Medicine; Cross appointment Department of Psychology

Academic Staff

Curran, V.R., B.A. *Memorial*, Dip.Ad.Ed. *St. Francis Xavier*, M.Ed. *Dalhousie*, Post Grad Cert. *British Columbia*, Ph.D. *Guelph*; Associate Dean of Educational Development; Professor of Medical Education, Faculty of Medicine; Cross appointment with Faculty of Education

Faculty Scholars

Adey, T., M.D. *Memorial*, FRCPC; Associate Professor of Psychiatry, Faculty of Medicine

Alteen, A.M., B.N., M.N. *Memorial*; Faculty, Western Regional School of Nursing

Anstey, A., B.N., M.N. *Memorial*; Faculty, Centre for Nursing Studies

Cameron, E., B.A. *Manitoba*, M.A. *Royal Roads*, Ph.D. *Lakehead*; Assistant Professor, School of Human Kinetics and Recreation

Dillon, C., B.Sc.(Pharm.) *Memorial*, Pharm.D. *Toronto*; Assistant Professor, School of Pharmacy; Cross appointment with Faculty of Medicine

Gosselin, J., B.A.(Hons.) *Ottawa*, Ph.D. *Montréal*; Associate Professor, Department of Psychology

Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*; Associate Professor; Joint appointments with Student Wellness and Counselling Centre and Community Health and Humanities, Faculty of Medicine

Manuel, A., B.N., M.N., Ph.D. *Memorial*; Assistant Professor, School of Nursing

O'Dea, J., M.D. *Memorial*, FRCPC; Assistant Professor of Pediatrics, Faculty of Medicine; Interim Director, Centre for Collaborative Health Professional Education

Porr, C., B.Sc.N. *McMaster*, M.N. *Calgary*, Ph.D. *Alberta*; Assistant Professor, School of Nursing

Radu, G., M.D. *Carol Davila University*, M.B.A. *University of Liverpool*, FRCPC; Assistant Professor of Psychiatry, Faculty of Medicine

Snow, N., B.N., M.N. *Memorial*, Ph.D. *Alberta*; Assistant Professor, School of Nursing

Strickland, J., B.N. *Memorial*, M.N. *University of New Brunswick*; Faculty, Western Regional School of Nursing

Stringer, K., M.B.Ch.B. *South Africa*, C.C.F.P.; Assistant Professor of Family Medicine, Faculty of Medicine

Sullivan, A.M., B.Rec. *Dalhousie*, M.A. *Waterloo*, Ph.D. *Guelph*; Associate Professor, School of Human Kinetics and Recreation

Ward, P., B.N., M.Ed., Ph.D. *Memorial*; Faculty, Centre for Nursing Studies

White, H.P., B.Sc., M.D. *Memorial*, FRCPC; Associate Professor of Child and Adolescent Psychiatry, Faculty of Medicine

Staff

Harris Walsh, K., Education Specialist

Kirby, B., Coordinator, Interprofessional Education

Reid, A., Research Coordinator

The Centre was established in September 1999 in response to a growing emphasis on interprofessional health care. Centre oversight is provided through a Governing Council comprising: the Deans of the Faculties of Education and Medicine and the Schools of Human Kinetics and Recreation, Nursing, Pharmacy and Social Work; the Director of the Student Wellness and Counselling Centre; or their representatives.

The Centre's mission is to provide leadership in interprofessional education (IPE) and research that will improve the access, quality, safety and efficiency of health and social care provided to the public. Key activities of the Centre include:

1. development of interprofessional education curriculum for both learners and practitioners;
2. development of evaluation tools and frameworks for interprofessional education and collaborative practice;
3. research initiatives and networks related to interprofessional education and collaborative practice;
4. faculty development related to interprofessional education and collaborative practice; and
5. development of leaders in interprofessional education and collaborative practice.

All members of the University community including faculty, staff, and students are invited and encouraged to be engaged in the activities of the Centre. Academic Staff Members may hold an appointment as either a Faculty Scholar or Faculty Associate of the Centre. Faculty Scholars are appointed by the Governing Council on the recommendation of the respective Dean or Director based on their active engagement in academic development and scholarly activity related to the field of interprofessional collaboration and education. Faculty Associates actively participate in curriculum development or instruction of interprofessional education programs coordinated by the Centre. They are reviewed and approved by the Governing Council on an annual basis.

Further information may be obtained by contacting the Centre in writing to the Centre for Collaborative Health Professional Education, Memorial University of Newfoundland, Health Sciences Centre H1650, St. John's, NL Canada, A1B 3V6, or by telephone at (709) 864-2895, or by fax at (709) 864-4988, or through the website at www.med.mun.ca/cchpe.

12.4 Centre for Earth Resources Research (CERR)

Director

Hanchar, J.M., B.S. *Memphis*, M.S. *Vanderbilt*, Ph.D. *Rensselaer Polytechnic Institute*

Research Group

The Centre draws on the research expertise of faculty and research staff members in the Department of Earth Sciences as well as other specialists inside and external to the University. For a complete listing of faculty, see **Earth Sciences** entry.

Scope and Objectives

The CERR was established in 1983 to provide for the co-ordination and promotion of earth resources research and associated work related to the origin, discovery, development, exploitation, and environmental aspects of earth resources. The Centre promotes, initiates, and co-ordinates research within the earth resources disciplines on the national and international scenes. Researchers interact, when appropriate, with the industrial and government sectors and introduce other organizations to the potential benefits of further research and development in earth resources. The special facilities of the Centre complement the development of graduate and undergraduate programs in earth sciences and related disciplines at Memorial University of Newfoundland. A further function of the Centre is to contribute to the training of people competent in solving earth resources problems and to encourage personnel exchanges with industry and government. The Alexander Murray Building houses the Centre, and has laboratories for teaching and basic and applied research.

Organization

The Centre is an integral part of the Department of Earth Sciences. The active research of faculty members contributes to programs in the Centre. Increasing collaboration is under way with government and industry in research projects that emphasize earth resources. The work of the Centre addresses problems and opportunities related to mineral resources, petroleum resources, exploration technology, environmental geoscience, and generic research. The Centre works closely with other local, national, and international research institutes. CERR hosts the geoscience component of the University's Oil and Gas Development Partnership.

12.5 Centre for Risk, Integrity and Safety Engineering (C-RISE)

www.mun.ca/engineering/crise

Director

Khan, F., B.Sc. (Eng.) AMV, M.Eng., I.I.T. *Roorkee*, Ph.D. *Pondicherry*, P.Eng.; Professor and Vale Research Chair; Head, Department of Process Engineering, Faculty of Engineering and Applied Science

Research Theme Leads

Hawboldt, K., B.Sc. *Saskatchewan*, M.Sc., Ph.D. *Calgary*, P.Eng.; Professor, Faculty of Engineering and Applied Science
 Ahmed, S., B.Sc., M.Sc. *BUET*, Ph.D. *Alberta*, P.Eng.; Assistant Professor, Faculty of Engineering and Applied Science
 Imtiaz, S., B.Sc., M.Sc. *BUET*, M.Sc. *Calgary*, Ph.D. *Alberta*, P.Eng.; Associate Professor, Faculty of Engineering and Applied Science
 Veitch, B., B.Eng., M.Eng. *Memorial*, Dr.Tech., Lic.Tech. *Helsinki*, P.Eng.; Husky Energy Chair in Oil and Gas Research; Professor, Faculty of Engineering and Applied Science
 Zhang, Y., B.Eng., M.Eng. *Tianjin*, Ph.D. *National University of Singapore*, P.Eng.; Associate Professor, Faculty of Engineering and Applied Science

Research Collaborators

Faculty of Engineering and Applied Science: Qiu, W., Venkatesan, R., James, L., Iqbal, T., Chen, B., Nakhla, S., Lye, L., Dhar, A., Hawladar, B., Mann, G., Shirokoff, J.
 Faculty of Humanities and Social Sciences: Neis, B.
 Faculty of Science: Variyat, A., Alam, J., Merschrod, E., Gillard, P.
 Faculty of Medicine: Gadag, V.
 Fisheries and Marine Institute: Way, B., Brown, R.
 School of Human Kinetics and Recreation: MacKinnon, S.

Located in the Faculty of Engineering and Applied Science, the Centre for Risk, Integrity and Safety Engineering (C-RISE) is a leading interdisciplinary centre of excellence on safety, integrity and sustainability of industrial processes and systems, with particular focus on process operations in harsh environments. The areas of expertise and activities are:

- Safety engineering;
- Risk engineering;
- Occupational and process safety;
- Fault diagnosis and early warning systems;
- Asset Integrity modelling and management; and
- Environmental modelling and management.

C-RISE engages highly qualified experts and brings together faculty and researchers from engineering and applied science, mathematics, sociology, business, medicine and others to pursue innovative and cross-disciplinary safety, risk and reliability based research and development. The Centre fosters collaboration among faculty and researchers in these various units as well as other experts, nationally and internationally.

Further information can be obtained by writing to the Centre for Risk, Integrity and Safety Engineering (C-RISE), Memorial University of Newfoundland, Bruneau Centre for Research and Innovation, IIC 1001, St. John's, NL, A1C 5S7, or by e-mail at crise@mun.ca, or to the Director at fikhan@mun.ca, or through the website at www.mun.ca/engineering/crise.

12.6 Centre for Social Enterprise

www.mun.ca/socialenterprise

Manager

Helwig, N., B.A. *McGill*, M.B.A. *Strathclyde*

The Centre for Social Enterprise is a collaboration between the Faculty of Business Administration and the School of Social Work. Memorial University of Newfoundland's Centre for Social Enterprise acts as a catalyst to nurture social entrepreneurs and strengthen social enterprises in Newfoundland and Labrador through three strategic pillars:

- Research Centre
- Supporting Teaching and Learning Programs
- Social Enterprise Incubator

The Centre works within the social entrepreneurial ecosystem to create linkages among students, faculty, community, and company leaders for networking and mentorship opportunities. It's a platform to support creative linkages between academic disciplines to nurture innovation in social entrepreneurship.

Further information can be obtained by writing to the Centre for Social Enterprise, Faculty of Business Administration, BN-4016, Memorial University of Newfoundland, St. John's, NL, A1B 3X5, or by e-mail at socialenterprise@mun.ca, or by telephone to (709) 864-6740, or through the website at www.mun.ca/socialenterprise.

12.7 Folklore and Language Archive (MUNFLA)

www.mun.ca/folklore/munfla

Chair, Advisory Committee

Dean of Humanities and Social Sciences

Chair, Management Committee

Thorne, Dr. C.

Archivist

Cox, P.

Archival Assistant

Penney, N.

Publications Assistant

O'Keefe, R.

Folklore Transcriber

Lawrence, R.

Honorary Research Associate (Language and Folklore)

Widdowson, Dr. J.D.A.

Memorial University of Newfoundland Folklore and Language Archive (MUNFLA) is Canada's foremost repository for recorded and collected items of Newfoundland and Labrador folklore, folklife, language, oral history and popular culture. Established in 1968, it is one of the oldest archives at Memorial University of Newfoundland. The Archive is an integral part of the teaching and research activities of the Department of Folklore at the graduate and undergraduate levels. It is a member of the Association of Newfoundland and Labrador Archives and the Canadian Council of Archives.

The Archive contains diverse materials, donated by more than 12,000 contributors, covering topics such as custom and belief, childlore, material culture and work techniques, song, music, dance, tale, legend, personal experience narrative, poetry, riddles and conundrums, proverbs and foodways. Special holdings include the field notebooks of Maud Karpeles who compiled *Folk Songs from Newfoundland* (1971); E. R. Seary's collection of research materials on family names; the folklore collections of Herbert Halpert and John Widdowson; the extensive Newfoundland and Labrador song collections of Kenneth S. Goldstein and MacEdward Leach; Lawrence R. Smith's linguistic materials on Labrador Inuktitut and Southern Avalon dialect; 12,000 Canadian Broadcast Corporation recordings; the Lorne Russwurm international collection of country music; and Franco-NL materials from the Centre d'Études Franco-Terreneuviennes. Overall, the collection contains 40,000 audio tape recordings, 13,500 commercial recordings, 21,500 photographs, 2,000 printed documents, 16,000 manuscripts, 1000 video tape recordings, 96,000 Folklore survey cards, and 4500 questionnaire responses.

Further information can be obtained by writing Memorial University of Newfoundland Folklore and Language Archive, Department of Folklore, ED-4038, G. A. Hickman Building, St. John's, NL Canada A1B 3X8, or by e-mail at munfla@mun.ca, or by telephone at (709) 864-8401, or by fax at (709) 864-4718, or through the website at www.mun.ca/folklore/munfla.

12.8 Gardiner Centre

www.mun.ca/gardinercentre**Director**Hurley, B., B.Comm.(Hons.) *Memorial*, M.B.A. *Dalhousie*, C.M.C.**Associate Director, Business Development**Morrissey, W., B.A.(Ed.), M.Ed. *Memorial***Manager, Finance and Administration**Nash, S., B.Comm., M.B.A. *Memorial***Manager of Programs**Norman, A., B.Comm.(Co-op), M.B.A. *Memorial***Operations Manager**Howe, V., B.Comm.(Co-op), M.B.A. *Memorial***Program Developer**Arscott, S., B.Comm.(Co-op.) *Memorial***Training Advisor**Collins, J., Cert. Business *Memorial***Client Data Analyst**Kelly, M., B.A. *Memorial*

As the outreach unit of Memorial University of Newfoundland's Faculty of Business Administration, the Gardiner Centre is focused on developing management and leadership skills, expanding business knowledge and facilitating organizational growth. Whether clients are existing or aspiring supervisors, managers, executives or entrepreneurs, the Gardiner Centre has programs to advance their business and leadership knowledge and skills. Through training, events or solutions, the Gardiner Centre connects clients with the expertise and experience of the Faculty's instructors and other business leaders and educators.

The Gardiner Centre's facilities, located on the fourth floor of the Faculty of Business Administration building, provide an interactive adult learning environment which is designed to provide clients with everything they need to ensure a relaxing, retreat-like atmosphere, conducive to learning.

Further information may be obtained by contacting the Gardiner Centre by telephone at (709) 864-7977 or through the website at www.mun.ca/gardinercentre.

12.9 GENESIS Group Inc.

www.genesiscentre.ca/**President and CEO**Simms, M., B.B.A. *Memorial*

GENESIS Group Inc. is a separately incorporated entity of Memorial University of Newfoundland and is governed by a board of directors representing industry, academia, and government. The Genesis Group is located on the third floor of the Bruneau Centre for Research and Innovation. The Genesis Centre is a support network to help knowledge-based businesses/entrepreneurs create high-growth enterprises. The Centre mobilizes the province's business community and a network of world class mentors to help the entrepreneurs develop comprehensive business plans, raise equity capital and secure global market access.

Further information may be obtained by contacting the GENESIS Group Inc. by telephone at (709) 864-2625 or through the website at www.genesiscentre.ca/.

12.10 Harris Centre

www.mun.ca/harriscentre

Executive Director

Greenwood, R., B.A.(Hons.) *Memorial*, M.A. *York*, Ph.D. *Warwick*

Associate Director

Clair, M., M.P., M.B.A. *Memorial*

Communications Coordinators

Cohoe, R. B.A.(Hons.) *Western*, M.A. *Memorial*
Newhook, C., B.A. *Ottawa*

Knowledge Mobilization Coordinator

Tucker, A., B.A., M.A., Dip. Heritage Resources *Memorial*

Knowledge Mobilization Manager

Fürst, B., B.A. *Mount Royal*, Pg. Dip. *Institute of Social Science, The Hague*, M.A. *Memorial*

Professional Associates

Andrews, M., B.Eng. (Civil Engineering) *Nova Scotia Technical College*, MASC Transportation *Planning University of Waterloo*
Browne, L., B.A. M.B.A. *Memorial*
Shrimpton, M., B.A.(Hons.), *University of Reading, UK*, M.A. *Memorial*
Storey, K., B.A.(Hons.) *Leicester*, M.A. *Simon Fraser*, Ph.D. *Western Ontario*
Vardy, D., B.A.(Hons.), B.Comm. *Memorial*, M.A. *University of Toronto*, M.A. *Princeton University*, Honorary LL.D. *Memorial*

Projects Office Coordinator

Duff, J., B. Comm. *Memorial*

The Leslie Harris Centre of Regional Policy and Development is tasked with coordinating and facilitating the University's educational, research and outreach activities in the areas of regional development and public policy. The Harris Centre works with all faculty, staff, and students as well as all units within the University and serves as a reliable point of access for all stakeholders seeking to work with the University in activities related to regional development and public policy. The Centre interprets regional as all communities and regions in Newfoundland and Labrador, and policy and development includes all issues that affect the ability of communities and regions to be prosperous and sustainable. The Harris Centre seeks to connect faculty, staff and students with opportunity for practical application in Newfoundland and Labrador while representing the integrity and independence of University research, teaching and outreach. The Centre also provides support for communications, operations, and administration to the Office of Public Engagement and its reporting units.

Further information may be obtained by contacting The Harris Centre by telephone at (709) 864-3143, by e-mail at harriscentre@mun.ca, or through the website at www.mun.ca/harriscentre/.

The Harris Centre is home to Memorial University of Newfoundland's online connecting tool, Yaffle. Further information may be obtained at www.yaffle.ca.

12.11 Health Research Unit

www.med.mun.ca/hru

Director

Pullman, D., B.Ed. *Western Ontario*, M.A., Ph.D. *Waterloo*, Medical Ethics

Manager

Simmonds, C.S., B.Sc.(Hons.), Ph.D. *Memorial*

Members

Allison, D., M.D. *Queen's*, FRCPC, Community Health
Allison, J., B.A. *Regina*, M.A., Ph.D. *Memorial*
Audas, R., B.B.A. *New Brunswick*, M.B.A., M.A. *Dalhousie*, Ph.D. *Wales*, Health Statistics and Economics
Bavington, B., B.A. *Graceland College*, M.D. *Toronto*, DTMH *Liverpool*, MPH *Johns Hopkins*, FACPM, FRCPC, Community Health
Buehler, S., AB *Illinois College*, M.A. *Indiana*, Ph.D. *Memorial*, Epidemiology
Donovan, C., B.Med.Sc., M.D. *Memorial*, MHSc. *British Columbia*, Public Health
Gadag, V., B.Sc. *Karnatak*, M.Phil., Ph.D. *Poona*, Biostatistics
Gustafson, D.L., RN(PHRSN), B.A. *McMaster*, M.Ed. *Brock*, Ph.D. *Toronto*, Social Science and Health
Heath, O., B.A. *McGill*, M.Sc., Ph.D. *Memorial*
Kaposy, C., B.A. *McMaster*, M.A. *Concordia*, Ph.D. *SUNY Stony Brook*, Health Care Ethics
Maddalena, V., B.N. M.H.S.A., Ph.D. *Dalhousie*
Mathews, M., B.A., B.Sc. *Calgary*, M.H.S.A. *Alberta*, Ph.D. *Toronto*, Health Policy and Health Services
Mulay, S., B.Sc. *Delhi, India*, Ph.D. *McGill*
Roebathan, B.V., B.Sc. *Memorial*, M.Sc. *Saskatchewan*, Ph.D. *Memorial*, R.Dt., Community Nutrition
Sarkar, A., M.B.B.S. *Burdwan*, M.C.H., Ph.D. *JNU, New Delhi*, M.E.S. *Queen's*, Environmental and Occupational Health
Sturge Sparkes, C., B.Ed., M.Ed. *Memorial*, B.Mus. *Mount Allison*, Ph.D. *McGill*
Traverso, M., B.A.(Hons.) *Universidad de Guayaquil, Ecuador*, Ph.D. *Universidad Complutense de Madrid, Spain*
Valcour, J., B.Sc., M.Sc., Ph.D. *Guelph*, Epidemiology
Wang, P., M.D., M.P.H. *Tianjin Medical University*, Ph.D. *University of Toronto*, Epidemiology
West, R., M.Sc., Ph.D. *McGill*, Epidemiology
Yi, Y., B.Sc. *Hunan Normal University, China*, M.Sc., Ph.D. *Manitoba*
Zendel, B., B.A. *Calgary*, M.A., Ph.D. *Toronto*

Research Support

Dhlakama-Winsor, M., Senior Researcher, B.Sc. *Memorial*
Heath-King, S., Medical Researcher, B.Sc., M.Sc. *Memorial*
Simmonds, C.S., Manager, B.Sc.(Hons.), Ph.D. *Memorial*

The Health Research Unit was established in 1991 as a unit of the Faculty of Medicine within the Division of Community Health. It makes available the professional skills, expertise and information resources of the Division to other faculty, government departments, non-government agencies and organizations, and the community.

The purpose of the Health Research Unit is to improve the health of the Newfoundland and Labrador community-at-large through research focussed on the prevention of disease and the protection and promotion of health.

Research Themes

1. Measurement of health status in community/workforce populations;
2. Assessment of the health care system;
3. Development and management of health information systems;
4. Design and analysis of health surveys and audits; and
5. Evaluation of health and social programs

The Health Research Unit may be contacted by telephone at (709) 864-6656 or through the website at www.med.mun.ca/hru/.

12.12 Institute of Social and Economic Research (ISER)

www.mun.ca/iser

Board of Directors

Dean of Humanities and Social Sciences - *virtute officii*

Rankin, Dr. L., Department of Archaeology, Director

Boon, Dr. S., Department of Gender Studies

Davis, Dr. R., Department of Anthropology

Deal, Dr. M., Department of Archaeology

Field, Ms. C., QE II Library

Korneski, Dr. K., Department of History

Keeling, Dr. A., Department of Geography

Tenkorang, Dr. E., Department of Sociology

Tye, Dr. D., Department of Folklore

Purpose And Mandate

The purpose of the Institute shall be to undertake, sponsor, and publish research within such disciplines and in such parts of the world as are deemed of relevance to Newfoundland and Labrador and the broader Atlantic world. Without limiting the generality of the above, research pertaining directly to social and economic development in Newfoundland and Labrador shall be of special importance.

Organization

The Institute is an integral part of, and not an autonomous appendage, of the University. It is so organized that all its officers serve the University in other capacities and it is ultimately responsible to the President and Board of Regents of the University. The management of its affairs is vested in an Executive Committee, while the day-to-day responsibilities are in the hands of the Director. Since September 2006, the Executive Committee has also served as the Board of Directors of the J.R. Smallwood Foundation for Newfoundland and Labrador Studies.

Fellowships

In general, ISER fellowships function to supplement and stimulate research interests of faculty and graduate students working within the research mandate of ISER. Terms and conditions of ISER fellowships may be obtained in writing to ISER, Institute of Social and Economic Research, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone at (709) 864-8156, or by email at iser@mun.ca, or through the website at www.mun.ca/iser/.

ISER Books

The Institute publishes research falling within the ISER mandate - more than 160 titles to date. Many of the books originate in research undertaken by ISER itself. Some notable ISER books, however, have originated outside the Institute. Authors are invited to submit completed manuscripts that fall within ISER's mandate. Further information may be obtained in writing to ISER Books, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone at (709) 864-3453, or my email at iser-books@mun.ca, or through the website at www.mun.ca/iser/.

12.13 Internationalization Office

www.mun.ca/international

Director

Knutson, S., B.Ed. *Concordia*, M.Ed. *Memorial*

Manager, Internationalization Office - Student Life

Walsh, L., B.A., M.Ed. *Memorial*

Purpose And Mandate

The Internationalization Office is, in general, concerned with:

1. implementing the Strategic Internationalization Plan 2020;
2. supporting the international experiences of students at home and abroad;
3. providing program information and advice to faculty and staff and act as the central contact with Universities Canada, the Canadian Bureau for International Education, and other similar bodies; and
4. pursuing new opportunities for international business development with the private sector and other educational institutions.

Further information may be obtained by contacting the Internationalization Office by telephone at (709) 864-2330 or through the website at www.mun.ca/international/ or by mail to Internationalization Office, 323 Prince Philip Drive, G.A. Hickman Building, Room ED4007, Memorial University of Newfoundland, St. John's, NL, Canada A1B 3X8.

12.14 The J.R. Smallwood Foundation for Newfoundland and Labrador Studies

www.mun.ca/smallwood

Board of Directors

Dean of Humanities and Social Sciences - *virtute officii*

Rankin, Dr. L., Department of Archaeology, Director

Boon, Dr. S., Department of Gender Studies

Davis, Dr. R., Department of Anthropology

Deal, Dr. M., Department of Archaeology

Field, Ms. C., QE II Library

Keeling, Dr. A., Department of Geography

Korneski, Dr. K., Department of History

Tenkorang, Dr. E., Department of Sociology

Tye, Dr. D., Department of Folklore

Purpose And Mandate

The Smallwood Foundation was established with funds transferred in trust from the J.R. Smallwood Heritage Foundation. The Foundation administers the income from such funds for the promotion and support of research focussing on Newfoundland and Labrador. The board supports research proposals in the humanities and social sciences from both inside and outside the university community.

Organization

Effective September 1, 2006, the Executive Committee of ISER also serves as the Board of Directors of the J.R. Smallwood Foundation. In accordance with its mandate, the board awards grants to individual scholars and organizations which have clearly defined objectives and which serve to develop the academic understanding and general appreciation of the province's society, history and culture. Full details of grant categories and application procedures are available on the Foundation's web site at www.mun.ca/smallwood/.

Further information may be obtained by telephone at (709) 864-8156 or in writing to The Director, J.R. Smallwood Foundation for Newfoundland and Labrador Studies, Memorial University of Newfoundland, St. John's, NL, A1C 5S7.

12.15 Labrador Institute

www.mun.ca/labradorinstitute

Director

Cunsolo, A., Ph.D. *Guelph*

Associate Director

MacDonald, M., Ph.D. *Memorial*

Labrador Associate

Sparkes, R., Ed.D. *University of Maine*

Manager of Administration and Finance

Best, D., Masters Certificate Project Management *York University*

Program Coordinators

Mills, M., M.A. *University of Toronto*

Pottle-Fewer, K., M.Ed. *Memorial*

Operations, Facilities and Logistics Coordinator

Oxford, K., Diploma in Practical Nursing *Nova Scotia Community College*

Faculty

Clement, M., Ph.D. *University of Guelph*; Cross appointment with Marine Institute

Moore, S., Ph.D. *Lakehead University*; Cross appointment with Faculty of Education

Neilsen, S., Ph.D. *Memorial*; Cross appointment with Faculty of Humanities and Social Sciences

Research Associates

Abedin, J., Ph.D. *University of Aberdeen, UK*

Fonkwe, M., Ph.D. *University of Würzburg, Germany*

Purpose And Mandate

The Labrador Institute of Memorial University of Newfoundland was established by the University to stimulate, coordinate, and support major University projects and programs designed to promote the well-being of the people of Labrador and to expand the Labrador knowledge base. Its locations in Happy Valley-Goose Bay and Labrador City afford it a perspective on regional and Indigenous needs and issues that direct the operations of the Institute. The Institute identifies opportunities in research where the capabilities of the University may enhance our knowledge of Labrador and address concerns of the community, and puts forward educational needs for continuing human resource and cultural development.

The Institute is the main contact point for the University in Labrador and maintains communications with Indigenous and community groups and the Faculties and Schools of the University to ensure that there is a timely response to research and educational opportunities.

The Institute facilitates and coordinates the activity of personnel at the University as they undertake cultural, research, and educational activities. It partners with Faculties and Schools to solicit funds for research and the delivery of educational programs, and with other social, cultural and educational institutions in Labrador. A Labrador based archive provides a reference collection of publications and films on Labrador and other northern regions for public use.

The Labrador Institute works with the Office of Research which acts as the agent within the University to receive and disburse Northern Scientific Training Program grants received from the Department of Indian Affairs and Northern Development. The Institute also serves as the University's representative on the Association of Canadian Universities for Northern Studies and supports the University's membership in the University of the Arctic.

The Institute is not a regulatory body but it is available to advise on the normal process of grant applications by individuals. The Institute recommends that notice or copies of such applications be filed with the Institute to obviate duplication of effort within the University. It is the Institute's intent to collect and disseminate all pertinent copies of research conducted by or through the University.

Organization

The Director of the Labrador Institute reports to the Vice-President (Academic).

Further information may be obtained by contacting the Institute in writing to the Labrador Institute, P.O. Box 490, Station B, Happy Valley-Goose Bay, NL, A0P 1E0, or by telephone at (709) 896-6210, or by fax at (709) 896-2970.

12.16 Maritime History Archive

www.mun.ca/mha

Chair, Board of Directors

Handcock, Dr. W.G. [Retired]

Board Members

Burton, Dr. V., Department of History

Fischer, Prof. L., Department of History

Hart, A. [Retired]

Staveley, Dr. M., Department of Geography [Retired]

Wareham, H., Archivist

In 1986 the Maritime History Archive was established as a separate unit within the Faculty of Humanities and Social Sciences as a result of reorganization of the Maritime History Group. Its functions include the acquisition, organization, and preservation of materials relating to the history of sea-based activities and societies, with a special emphasis on the North Atlantic Basin.

Since the mid-1970's the Public Record Office, London, England has transferred 22,000 ft. of original documentation in the series "Agreements on Account of Crew" for the period of 1863-1938, 1951-1976 to the Maritime History Archive. These documents represent an incomparable source for the study of the movements and manning of British Empire vessels throughout the world. Combined with collections relating to fisheries, commerce, and other sea-based activities, the crew agreements have made the Maritime History Archive an internationally known resource centre for the study of maritime history.

The Archive is housed in the Mathematics Building and is open to the public Monday through Friday, 9 a.m. to 1 p.m. and 2 p.m. to 4:00 p.m. A research service (for a fee) to undertake small research projects and answer queries pertaining to its subject area is also available.

12.17 The Maritime Studies Research Unit (MSRU)

www.mun.ca/msru

Chair

Burton, V., History

Members

Baehre, R., History, Grenfell Campus

Bradley, D., Maritime History Archive

Cadigan, S., History

Fischer, L., History

Janzen, O., History, Grenfell Campus

Kennedy, N., History

Klein, R., Social Work

Korneski, K., History

Moloney, C., Engineering

Neis, B., Sociology

Pope, P.E., Archaeology and History

Power, N., Sociology

Walsh, V., Maritime History Archive

Wareham, H., Maritime History Archive

The Maritime Studies Research Unit (MSRU) is a research unit within the Faculty of Humanities and Social Sciences, whose purpose is to foster interdisciplinary research on maritime studies, understood as the interpretation of human behaviour in marine and coastal environments, in the past and to the present day. The Unit furthers this objective with workshops, colloquia, publications, and research projects and by providing advice and support to other units within the University. Membership in the MSRU is open to faculty and staff of Memorial University of Newfoundland with research interests in maritime studies. Other scholars with parallel interests, including graduate students in the University's Faculty of Humanities and Social Sciences, are eligible for associate membership. Currently, the MSRU has associate members in Canada, England, Nigeria, Scotland and the United States.

12.18 Memorial Centre for Entrepreneurship (MCE)

www.mce.mun.ca

Director

Villaume, F., M.Eng. *École Nationales Supérieure des Arts et Métiers, France*, M.Sc. *Laval*

Programs Catalyst

Goossens, D., B.Sc., MIS *Universiteit Hasselt*, M.B.A. *Memorial*

Deans

Naterer, G.F., B.Math., M.A.Sc., Ph.D. *Waterloo*, FCSME, FASME, FEIC, P.Eng.; Professor; Dean, Faculty of Engineering and Applied Science

Zerbe, W.J., B.A., M.A., Ph.D. *British Columbia*; Professor; Dean, Faculty of Business Administration

The Memorial Centre for Entrepreneurship (MCE) is a campus-wide Centre of Memorial University of Newfoundland in St. John's promoting entrepreneurship, supporting students, faculty and staff in the development of their startup idea and contributing to the development of an attractive entrepreneurial ecosystem.

MCE is the starting point for any Memorial University of Newfoundland student, faculty or staff member interested in entrepreneurship. The Centre offers mentorship, networking, training, and funding.

Further information can be obtained on the website at www.mce.mun.ca or by e-mail to mce@mun.ca.

12.19 Memorial University of Newfoundland Botanical Garden

www.mun.ca/botgarden

Director

Shipp, K., B.A.(Hons.) *Toronto*, M.A. *University of Western Ontario*

Academic Director

Goodyear, N., B.Sc.(Hons.) *McGill*, M.Sc., Ph.D. *Guelph*

Staff

Bishop, M.A., Research Liaison
Boland, J.T., Research Horticulturist
Cooper, J., Gift Shop Manager/Membership Co-ordinator
Gillard, C., Environmental Educator
Halliday, S., Special Projects Co-ordinator
Langmead, C., Grounds Maintenance Foreman
Madden, A.M., Interpretation Co-ordinator
Marshall, R., Visitor Services Assistant
Walsh, T.G., Nursery Manager
White, C.P., Head Gardener
Williams, A., Assistant Gardener

Memorial University of Newfoundland Botanical Garden, Mount Scio Road, comprises ten acres of cultivated gardens and 100 acres of natural habitat that includes the 14-acre Oxen Pond. The main objectives are to undertake and provide opportunities for biological, ecological, and horticultural education and research for the University, the general public, school children and other organized groups while stimulating public interest and enjoyment of the Newfoundland and Labrador flora, fauna and environment.

An interpretative program is designed to provide information on native plants, animals, and horticulture to community groups and the general public, including a curriculum based school program. A field centre houses indoor displays, a library, a lecture room, and the Garden Café. Numerous interpreted nature trails are maintained through a variety of natural habitats. Cultivated areas include the rock garden, peat beds, woodland beds, cottage garden, heritage garden, wildlife garden, shade garden, vegetable garden, Asian Garden, and herbaceous border.

Research activities include rare plant conservation, site restoration, invasive species, medicinal, cosmetic and ornamental plant research and development.

The Memorial University of Newfoundland Botanical Garden is available for university classes and research year-round. It is open to the public daily from May through November. Further information may be obtained through the website at www.mun.ca/botgarden/.

12.20 MUN (UK) Ltd.

www.mun.ca/harlow

Board of Directors

Dr. G. Kachanoski, President and Vice-Chancellor, Chair
Dr. N. Golfman, Provost/Vice-President (Academic) and Pro Vice-Chancellor
Mr. J. Andrews, Chief Operating Officer, Bournemouth University - Talbot Campus
Ms. M. Egan, Managing Director, Sinclair Barnes Limited
Dr. W. Lawton
Mr. D. Linfield

General Manager

Ms. S. Wright

Finance Manager

Mr. S. Hatchett

Harlow Campus is the international campus of Memorial University of Newfoundland, one of only two universities in Canada with campus facilities in the United Kingdom. MUN (UK) Ltd. directs the operations of Harlow Campus in Essex, United Kingdom. Harlow Campus is run by a general manager who operates the Campus for students in academic (credit) and professional development (non-credit) programs. All programs are developed and overseen through Memorial University of Newfoundland's Office of the Provost and Vice-President (Academic).

Specific enquires about academic programs offered at the Harlow Campus should be directed to the head of the appropriate academic unit or the Office of the Provost and Vice-President (Academic), Memorial University of Newfoundland, St. John's, NL, A1C 5S7, by telephone at (709) 864-8246, by fax at (709) 864-2074, or by email at vpa@mun.ca.

General enquiries about the Harlow Campus should be directed to Ms. Sandra Wright, General Manager, Harlow Campus, The Maltings, St. John's Walk, Harlow, Essex CM17 0AJ, UK., by telephone at 011 44 1279 455902, by fax at 011 44 1279 455921, or by e-mail at sandra.wright@mun.ca.

For details on Harlow Campus, visit www.mun.ca/harlow.

12.21 Newfoundland and Labrador Centre for Applied Health Research (NLCAHR)

www.nlcahr.mun.ca

Director

Bornstein, S., B.A. *Toronto*, M.A., Ph.D. *Harvard*

Manager, Awards, Finance, IT and Administration

White, T., B.A. *Memorial*

Coordinator, Communications, Partnerships, and Research Exchange Groups

Baker, R., B.A. *Memorial*

Research Assistants

Mackey, S., B.A, M.P.H. *Memorial*
Speed, D., B.A. *Brock University*, M.A., Ph.D. *Memorial*

Sullivan, M., B.A., M.Sc. *Memorial*, M.B.A. *Middlebury Institute of International Studies*

Research Officer

Navarro, P., B.Sc. *McGill*, M.Sc. *Memorial*

The Newfoundland and Labrador Centre for Applied Health Research (NLCAHR) was established in September 1999 as a joint venture of the Department of Health and Community Services, the Health Care Corporation of St. John's and Memorial University of Newfoundland. Since its inception, the Centre has provided support for applied health research in the Province through its grant and awards programs, its knowledge transfer activities and its capacity development services.

NLCAHR's mission is to contribute to the effectiveness and efficiency of the health and community service system of Newfoundland and Labrador and to the physical, social, psychological health and well-being of the Province's population by supporting the development and the use of applied health research in this province

The Centre's work revolves around three principal goals:

1. to help build human capacity and organizational resources for undertaking and supporting high-quality applied health research in the Province;
2. to increase the amount and impact of high-quality applied health research undertaken on the priority research themes of Newfoundland and Labrador; and
3. to help increase the effective use of research evidence in the Province's health and community services system.

NLCAHR fosters and supports inter-disciplinary collaboration and serves as a bridge between researchers and decision-makers in government, the provincial healthcare system and community organizations. The Centre funds health research through annual peer-reviewed research grant competitions; supports research training by awarding fellowships at the master's, doctoral, and postdoctoral levels; and runs a number of other programs to encourage and support applied health researchers in Newfoundland and Labrador. The Centre's flagship knowledge exchange program, the Contextualized Health Research Synthesis Program (CHRSP), is a collaborative effort of researchers and health system leaders that seeks to identify urgent issues involving health services and health technologies that are of pressing interest to Newfoundland and Labrador. CHRSP teams work to identify the highest quality research on these issues and to interpret it in light of the unique geographic, economic, demographic and other characteristics of this province.

The research supported by the Centre is broad in scope and includes research in the areas of health services delivery and evaluation, health economics and policy, healthcare utilization and systems, community and population health, health-related social sciences, and applied clinical research focussing on the process of delivering care rather than therapeutics or diagnostics.

Further information may be obtained by contacting the Centre in writing to the Newfoundland and Labrador Centre for Applied Health Research, Suite 300, 95 Bonaventure Avenue, St. John's, NL, A1B 2X5, or telephone at (709) 777-6993, or fax at (709) 777-6734, or e-mail at nlcahr@mun.ca, or through the website at www.nlcahr.mun.ca.

12.22 Newfoundland Quarterly

www.mun.ca/nq

Managing Editor

Sullivan, J.

Business Manager

Porter, M.

Circulation Manager

Jackman, L.

Editorial Advisory Board

Fitzpatrick, J., Chair

Cochrane, T.

Cohoe, R.

McGrath, R.

Parsons, P.

Ryan, B.

Wellbourne, K.

Aspects Editors

Bishop-Stirling, T

Webb, J.

The *Newfoundland Quarterly*, a journal established in 1901, focuses on the arts, culture, history, industry, and people of Newfoundland and Labrador. The journal is published by Memorial University of Newfoundland, under the auspices of the Office of Public Engagement. The *Newfoundland Quarterly* can be contacted by telephone at (709) 864-2426, or by email at nfqsub@mun.ca, or through the website at www.mun.ca/nq.

12.23 Ocean Engineering Research Centre (OERC)

www.mun.ca/engineering/research/facilities/centres/oerc/

Director

Molyneux, W.D., B.Sc., M.A.Sc. *British Columbia*, Ph.D. *Memorial*, P.Eng., Fellow RINA; Associate Professor, Ocean and Naval Architectural Engineering

Engineering Technologist

Clarke, T.

Scope And Objectives

The Ocean Engineering Research Centre (OERC) is an integral part of the Faculty of Engineering and Applied Science at Memorial University of Newfoundland and has contributed to the success of the Faculty's research and academic programs.

The overall goal of the OERC is to generate research activity that has high potential for impact. The OERC draws upon faculty expertise and its relationships with industry, other research institutes, and branches of government to create networks of people who share common goals. The scope of applied research and consulting activities carried out by members of the OERC is broad, including ocean engineering related to the offshore, marine transportation, and fishing industries. In addition to faculty experience, the OERC operates a

58 metre long towing tank with wave generation capabilities.

Organization

The St. John's marine research community is vibrant and collaborative. Within the University the Centre maintains ties with C-CORE (by joint appointments of faculty and collaborative projects), with the Ocean Science Centre and the Fisheries and Marine Institute. Similar ties are maintained with the Institute for Ocean Technology (IOT) of the National Research Council (NRC), which is located adjacent to the Faculty of Engineering and Applied Science on the University campus. The Centre collaborates with and serves various small and large private sector firms with ocean engineering interests. The Centre works with Oceanic Consulting Corporation to provide marine performance evaluation services to the world's oceans industries. An alliance between the University, NRC and Marineering Limited of St. John's, Oceanic uses the ocean engineering capabilities and facilities of the University and NRC to support clients and projects around the world.

12.24 Ocean Sciences Centre (OSC)

www.mun.ca/osc
www.mun.ca/osc/jbarb/
www.mun.ca/osc/CDRF/index.php

Director

Fletcher, G.L., B.Sc. *British Columbia*, Ph.D. *California*; Professor Emeritus; Head, Department of Ocean Sciences

Facilities and Business Manager, Dr. Joe Brown Aquatic Research Building (JBARB)

Boyce D., B.Sc., M.Sc. *Memorial*

Manager, Cold-Ocean Deep-Sea Research Facility (CDRF)

Hill S., B.Sc. *University of Toronto*, M.Sc. *University of Guelph*

The Ocean Sciences Centre (OSC) is a major facility for marine research on the Atlantic coast, and is one of Canada's largest marine laboratories. It houses the Department of Ocean Sciences, the Joe Brown Aquatic Research Building and the newly constructed Cold-Ocean and Deep-Sea Research Facility (CDRF). The OSC provides Canadian and international scientists and students access to the flora and fauna of the northwest Atlantic Ocean and is uniquely suited for shore-based studies of cold-ocean processes and subarctic, Arctic and deep-sea organisms. The facility provides all the necessary elements to conduct first-rate marine science, including high quality seawater, equipment to collect and maintain aquatic organisms, boats and vehicles to access field sites, laboratory space with running seawater, cutting-edge analytical and molecular biological instruments, and support staff. A strategic goal of the OSC is to carry out world-class research that focuses on organisms and processes in cold oceans, and to provide high quality educational and training opportunities, particularly at the graduate level.

Located at Logy Bay, 10 km from the St. John's campus, the OSC has an excellent unpolluted sea water supply that is the lifeline of the centre. There are 57 laboratories of varying size, some of which have flowing seawater and others which are dedicated for analytical chemistry, biochemistry, physiology, histology, molecular biology (genetics and genomics) and microscopy. There are eight cold rooms for controlled physiological experiments and common-use rooms for fish sampling, microscopy/ image analysis, high-speed centrifugation, and radioisotope analyses. Field Services maintains a variety of Scuba gear for coldwater year-round diving, benthic trawls and drags, seines, plankton nets, Niskin bottles, CTD, underwater video camera and a portable air compressor and generator. The unit operates a 4 m zodiac, 7 m Boston Whaler and 5 ton multi-purpose vehicle with aeration and recirculating seawater holding tanks (2500 L) suitable for transporting live specimens long distances.

The Dr. Joe Brown Aquatic Research Building (JBARB) provides state-of-the-art facilities and world class staff with expertise to support research, training, pre-commercial production, and small-scale commercial trials in marine aquaculture. A critical component of the 1400 square meters facility is a seawater system designed to deliver high quality, temperature controlled, flow through water. Separate tanks and rooms are available for broodstock conditioning, paired mating, hatchery rearing, first feeding/nursery operations, grow-out and physiological investigations on marine finfish. The JBARB carries out research in collaboration with Memorial University of Newfoundland, and government and industry partners. The aquaculture potential of various finfish and invertebrate species (Atlantic cod, Atlantic salmon, Arctic char, Steelhead trout, cunners, flounder, oysters, mussels, sea stars, etc.) is being evaluated through the study of broodstock biology, physiology and genomics, and the development of larval rearing techniques.

The Cold-Ocean Deep-Sea Research Facility (CDRF), provides researchers with access to state of the art infrastructure and equipment for the study of freshwater and marine organisms, especially those from the cold waters of the Arctic and North Atlantic oceans. The CDRF uniquely provides a local seawater line for a continuous flow-through water supply to an AQC3 certified biocontainment facility. The facility is newly equipped with histology, microscopy and cell culture equipment. Together, these tools are used to study the biology and mitigation of disease in commercial fisheries species. Pressure vessels, the only ones of their kind in Canada, are used for original research on deep-sea life and equipment.

Research Themes

- physiology, biochemistry and molecular biology
- marine biotechnology
- biological and chemical oceanography
- behavioural and population ecology
- aquaculture and fisheries

12.25 Research Grant and Contract Services (RGCS)

www.mun.ca/research

Director

Miller, D., B.Sc.(Hons.), M.Sc., MCIC *Memorial*

Associate Director (Pre-Award)

Perchard, C., B.Comm *Memorial*

Associate Director (RPM)

Belanger, D.

Manager, Administration and Finance

Samson, J., B. Voc. Ed. *Memorial*

Manager Grants

Barnes, D.

Research Grant and Contract Services (RGCS) perform pre- and post-award administration in a “one-stop shop” approach. The pre-award component focuses on the review and approval of research grants and contracts, while the post-award component provides project management and administrative support for large scale research programs.

The operational and financial administration of the Research Project Management (RPM) Division as well as liaison with the Interdisciplinary Committee on Ethics in Human Research (ICEHR Office) is also a part of the RGCS mandate.

RGCS is the primary point of contact for all research funding applications except the Canada Research Chairs (CRC) and Canada Foundation for Innovation (CFI) programs. CREAT, CRC and CFI Services is responsible for the above mentioned programs.

Individuals seeking more information about Research Grant and Contract Services, should contact the Director by emailing rgcs@mun.ca, by telephone at (709) 864-4791, by fax (709) 864-4612 or in-person at the Bruneau Centre for Research and Innovation, room IIC2015, or through the website at www.mun.ca/research.

12.26 The Works/Memorial University Recreation Complex Incorporated (MURC)

www.theworksonline.ca

Board of Directors

Thistle, B., Chairperson

Donovan, M., Vice Chair

Other members of the volunteer Board include representatives from the student body, the University, and the community at large.

Director/General Manager

Neil, C., Director/General Manager

Staff

Beson, M., Manager of Finance

Coffey, K., Manager of Maintenance

Crane, J., Manager of Aquatics/Recreation

Ivey, J., Manager of Fitness and Student Services

The Works

The Works is a separately incorporated entity with a volunteer Board of Directors. The Works operates the Field House, Aquarena and other recreation facilities on the St. John's campus. The facilities offer a variety of fitness, aquatics and recreation programs for all ages. The Works offers services for members of the University, including students, faculty, and staff and also the community at large.

Further information may be obtained by contacting The Works by telephone at the Field House (709) 864-4422, or the Aquarena at (709) 864-3798, or through the website at www.theworksonline.ca.

