GENERAL INFORMATION

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1 Note

The contents of this calendar set forth the intentions of the University at the time of publication, with respect to the matters contained therein. THE UNIVERSITY EXPRESSLY RESERVES THE RIGHT TO DEVIATE FROM WHAT APPEARS IN THE CALENDAR, including both the content and scheduling therein, in whole or in part, and including, without limiting the generality of the foregoing, the right to revise the content of, and to cancel, defer, reschedule or suspend, in whole or in part, the scheduling of particular periods of instruction, courses, or programs, and the academic program of the University, and to alter, accelerate or defer fees and charges, and to do any or all of the above either in order to serve what the University considers to be the best interests of the academic or student community or of the University itself, or because of any circumstance or occurrence, whether occurring by or through the wilful act or negligence of the University, its agents, servants and employees, or otherwise and whether or not beyond the reasonable or other control of the University, and without limiting the generality of the foregoing, as a result of circumstances or occurrences including financial resources, natural catastrophe or disaster, the health, safety and well-being of the employees or students of the University, labour disagreements or disputes, slow-downs, work-stoppages, and strikes. THE UNIVERSITY DOES NOT ACCEPT, AND HEREBY EXPRESSLY DISCLAIMS, ANY OR ALL RESPONSIBILITY OR LIABILITY to any person, persons or group, for any loss, injury, damages or adverse effect, either direct or indirect, consequential or otherwise, arising out of any one or more of such deviations. The University hereby disclaims liability to any person who may suffer loss as a result of reliance upon any information contained in this calendar.

Each and every of the subsequent provisions contained in this Calendar, and the relationship, both legal and otherwise, between the University, and its students, is expressly subject to and governed by the above provisions.

The Office of the Registrar will assist students with any questions or problems which might arise concerning the interpretation of academic regulations. It is, however, the responsibility of students to see that their academic programs meet the University's regulations in all respects.

2 Glossary of Terms Used in This Calendar

In this calendar “Grenfell College” refers to Sir Wilfred Grenfell College and “Marine Institute” refers to the Fisheries and Marine Institute of Memorial University of Newfoundland. “University”, when capitalized, refers to Memorial University of Newfoundland.

Academic standing:
is an enrolment status normally determined each semester by a regular evaluation procedure used to assess whether or not students are meeting the standards prescribed for continuing in the University and/or their programs.

Academic unit:
refers to a centre, department, division, faculty, program or school, other than an administrative unit, as the context requires.

Academic year:
runs from September 1 to August 31.

Accelerated course:
is a course that is offered in a shorter time frame than a semester or session.

Administrative unit:
refers to an office, division or centre, other than an academic unit, as listed in the **Administrative Offices of the University** section of the Calendar.

Appeal:
is the challenge of, or the request for review of, a judgment regarding the application of regulations.

Assignment:
is an evaluative exercise including but not limited to assigned work, term papers and projects.

Certificate:
is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree or diploma.

Challenge for credit:
is the request for consideration of academic credit resulting from experience or knowledge gained elsewhere for which transfer credit cannot be awarded.

Co-requisite course:
is a course which may be taken concurrently with or successfully completed prior to the course for which it is required.

Course:
is a unit of work in a particular subject normally extending through one semester or session, the completion of which normally carries credit toward the fulfilment of the requirements of certain degrees, diplomas or certificates.

Course number:
courses are designated by four characters. The first character signifies the level of the course. Where all four characters are numeric, the last three are used by academic units to indicate various information such as course sequence and area of study. Where the last character is alphabetic, the letter:

A or **B** identifies a linked course. No credits or points are given until the "B" part is completed.

C identifies an English course that does not carry credit towards a degree, diploma or certificate.

F identifies a foundation course that is intended to remedy a specific academic weakness and does not carry credit towards a degree, diploma or certificate.

W identifies a course in either a work term in a co-operative program or a special project in certain of the professional schools and faculties and may or may not be assigned credit hours.

X identifies a course which represents an entire semester's work and carries 15 credit hours.

Courses offered outside of the normal time frame:
are those with different start and/or end dates than those of the semester or session.

Credit hour:
is the measure used to reflect the relative weight of a given course toward the fulfilment of appropriate degree, diploma, certificate, major, minor, or other program requirements. A weight of 1 credit hour normally means that the course meets for lectures one hour per week for the duration of a semester or two hours per week for the duration of a session. Unless otherwise indicated, a course normally has a credit value of 3 credit hours.

Credit-restricted courses:
are courses which are closely related but not equivalent. Credit is limited to one of the credit-restricted courses. Normally, credit-restricted courses cannot be substituted, one for the other, to satisfy program requirements.

Cross-listed courses:
are courses which are listed under two or more academic units and which can be taken for credit from one unit only. Cross-listed courses can be substituted, one for the other, to satisfy program requirements.

Degree:
is an academic designation awarded for the completion of a specified program of study which is of longer duration than a diploma or certificate.

Diploma:
is an academic designation awarded for the completion of a specified program of study which is of shorter duration than a degree and longer duration than a certificate.

Distance education course:
is a university course designed for people who wish to study outside a traditional university setting. Instructors and students are separated by time and/or space. Distance education courses include correspondence, teleconference and world wide web courses.

Equivalent courses:
are those which are determined to be equal for credit determination, although the subject area or course number will differ. These are normally identified with the phrase "Same as".

Examination:
is an evaluative exercise including but not limited to tests, quizzes or mid-term, final or supplementary examinations.

Foundation course:
is a course intended to remedy a specific academic weakness and is identified by the letter "F" as the last character of the course number. A foundation course does not carry credit towards a degree, diploma or certificate.

GPA:
is the abbreviation for grade point average.

Head of academic unit:
includes but is not limited to co-ordinator, dean, department head, director, principal, or equivalent.

Inactive courses:
are courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year.

Lecturing period:
is a designated period of lectures within a semester or session as defined by the University Diary.

Linked course:
is a course comprising two components and is normally identified by the letter "A" or "B" as the last character of the course number. No credits or points are given until the "B" part is completed.

Major:
is a subject or field of study which a student normally specializes in during the course of degree studies.

Minor:
is a subject or field of study which a student normally pursues secondary to a major during the course of degree studies.

Prerequisite course:
is a course which must be successfully completed prior to commencing the course for which it is required.

Program:
is a series of courses, the successful completion of which, if all requirements are met, qualifies the candidate for a degree, diploma or certificate.

Registration:
is the process of selecting, enrolling in, and being assessed fees for courses.

Registration period:
is, in any semester, the period extending from the first day of registration to two weeks following the first day of lectures, as stated in the University Diary. In any session, it is the period extending from the first day of registration to one week following the first day of lectures, as stated in the University Diary.

Repeatable course:
is a course that may be taken for credit in several semesters to a maximum number of credit hours. All such courses shall have specified both the number of credit hours assigned per semester and the maximum number of credit hours to be awarded.

Semester:
is a period of approximately fourteen consecutive weeks during which there are at least twelve weeks of lecture. Normally the Fall Semester commences in early September, the Winter Semester in early January, and the Spring Semester in early May.

Session:
is a period of approximately seven consecutive weeks in the Spring Semester during which there are at least six weeks of lecture. The first half of Spring Semester is designated as Intersession; the second half of Spring Semester is designated as Summer Session.

Student-Web/Student Self-Service:
is a suite of e-business student services including registration and the provision of personalized student information.

Transcript:
is the complete and unabridged report of a student's academic record.

Transfer credit:
is academic credit granted for work completed at an institution other than Memorial University of Newfoundland.

TRS:
is the abbreviation for the Telephone Registration System.

Waiver:
is the permission granted by the appropriate authority for exemption from a particular program requirement and/or a particular university regulation.

3 University Diary for the Academic Year 2006-2007

June 1, 2006, Thursday	Registration begins for Interns/Residents and for Undergraduate Medical Students
July 1, 2006, Saturday	Academic year begins for Interns/Residents
July 17, 2006, Monday	Registration begins for eligible students registering in Undergraduate courses, Fall Semester 2006
August 1, 2006, Tuesday	Deadline for registration and fees payment for Interns/Residents
August 7, 2006, Monday	Registration begins for Graduate Students, Fall Semester, 2006
August 21, 2006, Monday	Fall Work Term begins for Co-operative Education Students
August 28, 2006, Monday	Sessions begin for Pre-clerkship and Third-year Clerkship Medical Students (Class of 2008)
September 1, 2006, Friday	Final date for filing applications for admission to graduate programs commencing in Winter Semester 2007. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
	Deadline for registration for Undergraduate Medical Students
September 4, 2006, Monday	Labour Day. No lectures
September 4 & 5, 2006, Monday & Tuesday	Orientation for all new first semester students
September 6, 2006, Wednesday	Lectures begin, Fall Semester
	Fall Internship begins for Education Students
	Deadline for fees payment, Fall Semester
	Deadline for fees payment, Undergraduate Medical Students, Fall Semester
September 8, 2006, Friday	Lectures will follow the Monday schedule on this day only
September 12, 2006, Tuesday	Regular Meeting of the Senate
September 13, 2006, Wednesday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in Undergraduate and Graduate courses, Spring Semester (Intersession, Summer Session and 14-week) 2006
September 20, 2006, Wednesday	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, Fall Semester
	Last day for Undergraduate Students to drop courses and receive a 100% refund of tuition fees, Fall Semester
September 27, 2006, Wednesday	Last day for Undergraduate students to drop courses and receive a 50% refund of tuition fees, Fall Semester
	Final date for Graduate Students to withdraw from programs without incurring liability for tuition fees, Fall Semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Fall Semester
October 1, 2006, Sunday	Final date for filing applications for undergraduate admission/re-admission to Winter Semester 2007. Applications received after this date will be processed as time and resources permit
October 4, 2006, Wednesday	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, Fall Semester. No tuition fees are refunded for courses dropped after this date
October 9, 2006, Monday	Thanksgiving Day. No lectures. Fall Semester Break begins at St. John's Campus and Sir Wilfred Grenfell College
October 10, 2006, Tuesday	Regular Meeting of the Senate
October 11, 2006, Wednesday	Lectures resume at St. John's Campus and Sir Wilfred Grenfell College; lectures will follow the Monday schedule on this day only
October 12, 2006, Thursday	Lectures will follow the Tuesday schedule on this day only
October 20, 2006, Friday	Annual Fall Convocation, St. John's
October 25, 2006, Wednesday	Last day for Undergraduate Students and Graduate Students to drop courses without academic prejudice, Fall Semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Fall Semester
October 25, 2006, Wednesday to October 29, 2006, Sunday	I love MUNdays: Join in this annual festival of events at both Corner Brook and St. John's campuses-embracing creativity, diversity, service and leadership at Memorial University
November 8, 2006, Wednesday	Registration begins for eligible students registering in Undergraduate courses, Winter Semester 2007
November 10, 2006, Friday	Mid-term break for Pre-clerkship Medical Students

November 13, 2006, Monday	Remembrance Day holiday. No lectures No lectures for Pre-clerkship Medical Students
November 14, 2006, Tuesday	Regular meeting of the Senate
November 22, 2006, Wednesday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Fall Semester
December 1, 2006, Friday	Lectures end, Fall Semester Registration begins for Graduate Students, Winter Semester 2007
December 6, 2006, Wednesday	Examinations begin, Fall Semester Final date for submission of Work Reports by Co-operative Education Students
December 8, 2006, Friday	Fall Internship ends for Education Students
December 12, 2006, Tuesday	Regular meeting of the Senate
December 15, 2006, Friday	Examinations end, Fall Semester Fall Work Term ends for Co-operative Education Students Sessions end for Pre-clerkship Medical Students
December 17, 2006, Sunday	Sessions end for Third-year Clerkship Medical Students (Class of 2008)
December 22, 2006, Friday	Sessions end for Fourth-year Clerkship Medical Students (Class of 2007)
January 1, 2007, Monday	Final date for filing applications for admission to graduate programs commencing in Spring Semester 2007. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
January 2, 2007, Tuesday	Winter Work Term begins for Co-operative Education Students Sessions begin for Third and Fourth-year Clerkship Medical Students (Classes of 2007 and 2008)
January 3, 2007, Wednesday	Sessions begin for Pre-clerkship Medical Students Winter Internship begins for Education Students
January 7, 2007, Sunday	Orientation for new first semester students
January 8, 2007, Monday	Lectures begin, Winter Semester Deadline for fees payment, Winter Semester Deadline for fees payment, Undergraduate Medical Students, Winter Semester
January 9, 2007, Tuesday	Regular Meeting of the Senate
January 15, 2007, Monday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Spring Convocation 2007. Applications received after this date will be processed as time and resources permit Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in Undergraduate and Graduate courses, Fall Semester 2006 Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Spring Convocation 2007. Theses and Reports received after this date will be processed as time and resources permit
January 22, 2007, Monday	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, Winter Semester Last day for Undergraduate Students to drop courses and receive a 100% refund of tuition fees, Winter Semester
January 29, 2007, Monday	Last day for Undergraduate students to drop courses and receive a 50% refund of tuition fees, Winter Semester Final date for Graduate Students to withdraw from programs without incurring liability for tuition fees, Winter Semester Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Winter Semester
February 1, 2007, Thursday	Final date for filing undergraduate applications for admission/re-admission to Spring Semester (14-week, Intersession and Summer Session) 2007. Applications received after this date will be processed as time and resources permit
February 5, 2007, Monday	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, Winter Semester. No tuition fees are refunded for courses dropped after this date
February 13, 2007, Tuesday	Regular Meeting of the Senate
February 19, 2007, Monday	Winter Semester Break begins at St. John's Campus and Sir Wilfred Grenfell College
February 22, 2007, Thursday	Lectures resume at St. John's Campus and Sir Wilfred Grenfell College

February 26, 2007, Monday	Final date for Undergraduate and Graduate Students to drop courses without academic prejudice, Winter Semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Winter Semester
March 1, 2007, Thursday	Final date for filing undergraduate applications for admission/re-admission to Fall Semester 2007. Applications received after this date will be processed as time and resources permit
March 13, 2007, Tuesday	Regular Meeting of the Senate
March 23, 2007, Friday	Sessions end for Spring break for Pre-clerkship Medical Students
March 26, 2007, Monday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Winter Semester
April 2, 2007, Monday	Registration begins for eligible students registering in Undergraduate courses, Spring Semester (14-week courses, Intersession and Summer Session) 2007
	Sessions begin for Pre-clerkship Medical Students
April 4, 2007, Wednesday	Lectures end, Winter Semester
April 5, 2007, Thursday	Winter Internship ends for Education Students
April 6, 2007, Friday	Good Friday. No classes or examinations
April 9, 2007, Monday	Examinations begin, Winter Semester
	Final date for submission of Work Reports by Co-operative Education Students
April 10, 2007, Tuesday	Regular Meeting of the Senate
April 18, 2007, Wednesday	Examinations end, Winter Semester
	Registration begins for Graduate Students, Spring Semester (14-week courses, Intersession and Summer Session) 2007
April 20, 2007, Friday	Winter Work Term ends for Co-operative Education Students
	Sessions end for Fourth-year Clerkship Medical Students (Class of 2007)
April 23, 2007, Monday	Spring Work Term begins for Co-operative Education Students
April 30, 2007, Monday	Lectures begin for Engineering students in Academic Terms 4 and 7
May 1, 2007, Tuesday	Final date for filing applications for admission to graduate programs commencing in Fall Semester 2007. Applications received after this date will be processed as time and resources permit. Applicants should note that most graduate academic units have earlier deadlines and should be contacted directly for further information
May 7, 2007, Monday	Lectures begin, Intersession and 14-week Spring Semester
	Deadline for fees payment, Spring Semester (14-week courses, Intersession and Summer Session)
May 8, 2007, Tuesday	Regular Meeting of the Senate
May 11, 2007, Friday	Annual Spring Convocation, Sir Wilfred Grenfell College session, Corner Brook
May 14, 2007, Monday	Final date for receipt, by the Registrar, of replacement grades for "INCOMPLETE" grades in Undergraduate and Graduate Courses, Winter Semester 2007
	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, Intersession
	Last day for Undergraduate Students to drop courses and receive a 100% refund of tuition fees, Intersession
May 17, 2007, Thursday	Last day for Undergraduate students to drop courses and receive a 50% refund of tuition fees, Intersession
May 21, 2007, Monday	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, 14-week Spring Semester
	Last day for Undergraduate Students to drop courses and receive a 100% refund of tuition fees, 14-week Spring Semester
	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, Intersession. No tuition fees will be refunded for Intersession courses dropped after this date
	No lectures for Pre-clerkship Medical Students
May 23, 24, & 25, 2007, Wednesday, Thursday, & Friday	Annual Spring Convocation, St. John's
May 28, 2007, Monday	Last day for Undergraduate students to drop courses and receive a 50% refund of tuition fees, 14-week Spring Semester
	Final date for Graduate Students to withdraw from programs without incurring any liability for tuition fees, 14-week Spring Semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to be deregistered from Graduate Registration 9000/Medicine 9900 without incurring any liability for continuance fees, Spring Semester

May 31, 2007, Thursday	Final date for Undergraduate and Graduate Students to drop courses without academic prejudice, Intersession
June 4, 2007, Monday	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, 14-week Spring Semester. No tuition fees will be refunded for 14-week Spring Semester courses dropped after this date
June 15, 2007, Friday	Lectures end, Intersession
June 18, 2007, Monday	Examinations begin, Intersession
	Semester Break begins, 14-week Spring Semester
June 20, 2007, Wednesday	Examinations end, Intersession
June 21, 2007, Thursday	Lectures resume, 14-week Spring Semester
June 22, 2007, Friday	Lectures will follow the Monday schedule on this day only
	Sessions end for Pre-clerkship Medical Students
	Final date for submission of Master's and Doctoral Theses and Reports for examination, by candidates who expect to receive their degree at the Fall Convocation 2007. Theses and Reports received after this date will be processed as time and resources permit
June 25, 2007, Monday	Lectures begin for Undergraduate Students and for Graduate courses in Education, Summer Session
	Final date for Undergraduate and Graduate Students to drop courses without academic prejudice, 14-week Spring Semester
	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 50% refund of continuance fees, Spring Semester
June 29, 2007, Friday	Academic Year ends for Interns/Residents
July 2, 2007, Monday	Memorial Day holiday. No lectures
	End of Regular Registration Period and last day for Undergraduate and Graduate Students to add courses, Summer Session
	Last day for Undergraduate Students to drop courses and receive a 100% refund of tuition fees, Summer Session
July 5, 2007, Thursday	Last day for Undergraduate students to drop courses and receive a 50% refund of tuition fees, Summer Session
July 9, 2007, Monday	Last day for Undergraduate students to drop courses and receive a 25% refund of tuition fees, Summer Session. No tuition fees will be refunded for Summer Session courses dropped after this date
July 15, 2007, Sunday	Final date for filing, with the Registrar, applications for Degrees and Diplomas for the Fall Convocation 2007. Applications received after this date will be processed as time and resources permit
July 19, 2007, Thursday	Final date for Undergraduate and Graduate Students to drop courses without academic prejudice, Summer Session
July 23, 2007, Monday	Final date for Departments to submit Recommendation for Award of Degree in order for graduate students to receive a 25% refund of continuance fees, Spring Semester
July 27, 2006, Friday	Lectures end for Engineering students in Academic Terms 4 and 7
August 3, 2007, Friday	Lectures end, 14-week Spring Semester
August 4, 2007, Saturday	Lectures end, Summer Session
	Lectures will follow the Monday schedule for Summer Session courses
August 6, 2007, Monday	Examinations begin, 14-week Spring Semester and Summer Session
	Final date for submission of Work Reports by Co-operative Education Students
August 8, 2007, Wednesday	Examinations end, Summer Session
August 11, 2007, Saturday	Examinations end, 14-week Spring Semester
August 17, 2007, Friday	Spring Work Term ends for Co-operative Education Students
August 24, 2007, Friday	Sessions end for Third-year Clerkship Medical Students (Class of 2008)

4 Governing Bodies and Staff

4.1 The Board of Regents 2005-2006

Officers of the Board
Vacant, Chair of the Board
Dr. Georgina Hedges, Eastport, Vice-Chair of the Board
Eleanor Bennett, St. John's, Secretary to the Board

Ex-Officio Members
The Chancellor
The President
The Vice-President (Academic)

Members Appointed by the Lieutenant-Governor in Council
Gail Aylward, St. John's
Mary Broderick, Baie Verte
Pat Coish Snow, Clarenville
Sharon Duggan, Mt. Pearl
Dr. Wynanne Downer, Corner Brook
Dorothy George, Halfway Point
Dr. Georgina Hedges, Eastport
Dr. Brendan Lewis, Corner Brook
Joan Pinsent, Stephenville

David Porter, Montreal, Quebec
Darlene Russell, St. John's
Harvey Short, Paradise
Vacant
Vacant
Vacant
Vacant
Vacant

Members Elected by the Memorial University of Newfoundland Alumni Association
Ruth Canning, St. John's
Deanne Fleet, St. John's
Ann Marie Hann, Calgary
Earl Ludlow, Paradise
Douglas Moores, Q.C., Bay Roberts
Eleanor Swanson, St. John's

Student Members Appointed by the Lieutenant-Governor in Council
Stephen Cranford (GCSU)
Anas El-Aneed (GSU)
Meghan Mitchell (MUNSU)
Stephen Winsor (MISU)

4.2 The Senate 2005-2006

Ex-officio Members
Dr. Axel Meisen: President and Chairman
The Hon. Dr. John C. Crosbie: Chancellor
Dr. Eddy Campbell: Vice-President (Academic)
Dr. Christopher Loomis: Vice-President (Research)
Dr. John Ashton: Principal, Sir Wilfred Grenfell College
Dr. Shelly Birnie-Lefcovitch: Director, School of Social Work
Mr. Glenn Blackwood: Director, Fisheries and Marine Institute
Dr. Alice Collins: Dean, Faculty of Education
Mr. Glenn Collins: University Registrar and Secretary of the Senate
Dr. Mary Bluechardt: Director, School of Human Kinetics and Recreation
Dr. Tom Gordon: Director, School of Music
Mr. Richard Ellis: University Librarian
Dr. Gary Gorman: Dean, Faculty of Business Administration
Dr. Ray Gosine: Dean, Faculty of Engineering and Applied Science
Dr. Linda Hensman: Director, School of Pharmacy
Mr. Bruce Hollett: Deputy Minister of Education
Dr. Chet Jablonski: Dean, School of Graduate Studies
Dr. Sandra LeFort: Director, School of Nursing
Dr. Robert Lucas: Dean, Faculty of Science
Dr. James Rourke: Dean, Faculty of Medicine
Dr. Lilly Walker: Dean, Student Affairs and Services
Ms. Doreen Whalen: Director, Division of Lifelong Learning
Dr. Steven Wolinetz: Interim Dean, Faculty of Arts

Elected Members
Dr. William Schipper: Faculty of Arts, Humanities
Dr. Peter Trnka: Faculty of Arts, Humanities
Professor Donna Walsh: Faculty of Arts, Humanities
Dr. Vit Bubenik: Faculty of Arts, Social Sciences
Dr. Mark Tate: Faculty of Arts, Social Sciences
Dr. David Tulett: Faculty of Business Administration
Dr. James Wyse: Faculty of Business Administration
Dr. Glenn Clark: Faculty of Education
Dr. Walter Okshevsky: Faculty of Education
Dr. Dennis Peters: Faculty of Engineering and Applied Science
Dr. John Quaicoe: Faculty of Engineering and Applied Science
Dr. Khalid Aziz: Faculty of Medicine
Dr. Atamjit Gill: Faculty of Medicine
Dr. June Harris: Faculty of Medicine
Dr. Donald McKay: Faculty of Medicine
Dr. Catherine Popadiuk: Faculty of Medicine
Dr. Vernon Richardson: Faculty of Medicine
Dr. Robert Adamec: Faculty of Science
Dr. Edward Brown: Faculty of Science
Dr. Robert Helleur: Faculty of Science
Dr. Luise Hermanutz: Faculty of Science
Dr. Serpil Kocabiyik: Faculty of Science
Dr. Michael Morrow: Faculty of Science
Dr. David Pike: Faculty of Science
Dr. John Whitehead: Faculty of Science
Dr. James Wright: Faculty of Science
Mr. Kenneth Baker: Fisheries and Marine Institute
Mr. Cyr Couturier: Fisheries and Marine Institute
Mr. Edward Durnford: Fisheries and Marine Institute
Captain John Ennis: Fisheries and Marine Institute
Professor Vivienne Kuester: School of Human Kinetics and Recreation
Dr. Kati Szego: School of Music
Dr. Donna Moralejo: School of Nursing
Dr. Mohsen Daneshtalab: School of Pharmacy
Dr. Dennis Kimberley: School of Social Work
Mr. Edward Andrews: Sir Wilfred Grenfell College
Dr. Olaf Janzen: Sir Wilfred Grenfell College
Dr. Paul Wilson: Sir Wilfred Grenfell College
Mr. Christopher Dennis: University Library
Ms. Laura Scott: University Library

Graduate Students
Mr. Stefan Jensen
Ms. Sherrie MacCarthy
Mr. Shannon Sullivan

Undergraduate Students
Ms. Zoiey Cobb
Mr. Roger Drinkall
Mr. James Farrell
Mr. Cletus Flaherty
Ms. Katherine Giroux-Bougard
Mr. Mike Lovell
Ms. Emilie Martin
Mr. Imoh Igho-Osagie
Mr. James Shaw

4.3 University Officers and Staff 2005-2006

Visitor
Hon. E.M. Roberts, O.N.L., Q.C., B.A., LL.B. *Toronto,* LL.D. *Memorial,* Lieutenant-Governor of Newfoundland and Labrador

Chancellor
Hon. J.C. Crosbie, O.C., P.C., Q.C., B.A.(Hons.) *Queen's*, LL.B. *Dalhousie*, LL.D. *Dalhousie*, LL.D. *Memorial*

Chairman of the Board of Regents
L. Wheeler. B.A.(Ed.), B.A. *Memorial*

President and Vice-Chancellor
A. Meisen, B.Sc. *Imperial College of Science and Technology,* M.Sc. *California Institute of Technology*, Ph.D. *McGill*, P.Eng., Eurlng

Vice-President (Academic) and Pro Vice-Chancellor
H.E.A. Campbell, B.Sc., M.Sc. *Memorial*, Ph.D. *Toronto*

Vice-President (Administration and Finance)
K. Decker, B.Comm.(Hons.) *Memorial,* C.A. (Newfoundland)

Vice-President (Research)
C. Loomis, B.Sc.(Hons.), M.Sc., Ph.D. *Queen's*

Associate Vice-President (Academic)
M. Collins, B.Sc., Cert.Ed., M.Sc. *Southampton*, B.Ed., M.Ed. *Memorial*, Ph.D. *Keele*, C.Biol.

Principal, Sir Wilfred Grenfell College at Corner Brook
J. Ashton, B.A.(Hons.) *London School of Economics*, M.A. *University of Leeds*, Ph.D. *Memorial*

Vice-Principal, Sir Wilfred Grenfell College at Corner Brook
H. Pike, B.A. *Memorial*, M.A. *Dalhousie*, Ph.D. *N.Y.*

Executive Director, Fisheries and Marine Institute
G. Blackwood, B.Sc.(Hons.), M.A. *Memorial*

Dean, Student Affairs and Services
L.J. Walker, B.A. *Jamestown College*, M.A., Ph.D. *University of North Dakota*

Presidents Emeriti
L. Harris, D.C., B.A.(Ed.), M.A. *Memorial*, Ph.D. *U. of London*, LL.D. *Memorial*
A.W. May, O.C., B.Sc.(Hons.), M.Sc. *Memorial*, Ph.D. *McGill*, DU *Ottawa*, D.Sc. *Memorial*, LL.D. *Brock*

Dean Emeritus
I.E. Rusted, O.C., B.A. *Toronto*, M.Sc. *McGill*, M.D. *Dalhousie*, LL.D. *Mount Allison*, LL.D. *Dalhousie*, D.S.Litt. *Trinity College*, LL.D., *Memori*al, FRCPC, FACP

DEANS

Faculty of Arts
Dr. S. Wolinetz, Interim Dean

Faculty of Arts
Professor P. Ayers, Associate Dean (Undergraduate)

Faculty of Arts
Dr. É. Simms, Associate Dean (Research and Graduate)

Faculty of Business Administration
Dr. G. Gorman, Dean

Faculty of Business Administration
T. Clift, Associate Dean (Academic Programs)

Faculty of Business Administration
Dr. J. Parsons, Associate Dean (Research)

Faculty of Education
Dr. A. Collins, Dean

Faculty of Education
Dr. D. Dibbon, Associate Dean (Undergraduate Programs)

Faculty of Education
Dr. R. Hammett, Associate Dean (Graduate Programs)

Faculty of Engineering and Applied Science
Dr. R. Gosine, Dean

Faculty of Engineering and Applied Science
Dr. R. Venkatesan, Associate Dean (Graduate Studies and Research)

Faculty of Engineering and Applied Science
Dr. J. Quaicoe, Associate Dean (Undergraduate)

Faculty of Medicine
Dr. J. Rourke, Dean

Faculty of Medicine
Dr. S. Peters, Vice Dean, Professional Development (Medicine)

Faculty of Medicine
Dr. K. Mearow, Associate Dean of Basic Medical Sciences

Faculty of Medicine
Dr. M. Murray, Associate Dean of Community Medicine

Faculty of Science
Dr. R. Lucas, Dean

Faculty of Science
Dr. G. Gardner, Associate Dean (Undergraduate and Administration)

Faculty of Science
Dr. D. Schneider, Associate Dean (Research)

Graduate Studies
Dr. C. Jablonski, Dean

Graduate Studies
Dr. N. Golfman, Associate Dean

DIRECTORS

Alumni Affairs and Development
Dr. P. Blackwood, Director

Animal Care Services
Dr. L. Husa, Director

Centre for Institutional Analysis and Planning
P. Chancey, Director

Computing and Communications
Vacant

Distance Education and Learning Technologies
A.M. Vaughan, Director

Distance Education and Learning Technologies
R. Hyde, Associate Director, Design, Development and Production

Division of Lifelong Learning
D. Whalen, Director

Division of Marketing and Communications
V. Collins, Director

Division of Marketing and Communications
P. Morris, Associate Director, Communications

Division of Marketing and Communications
M. Pickard, Associate Director, Marketing

Enterprise Risk Management
D. Head, Director

Facilities Management
D. Miles, Director

Faculty Relations
Dr. J. Strawbridge, Director

Financial and Administrative Services
B. Colbourne, Director

Administration and Finance
D. Waterman, Director, Sir Wilfred Grenfell College

Human Resources
L. Hollett, Director

Human Resources
R. Nichols, Associate Director

Human Resources
C. Horlick, Associate Director and Alternative Dispute Resolution Coordinator

Labrador Institute
Vacant

Office of the Registrar
G.W. Collins, University Registrar

Office of the Registrar
S.M. Singleton, Deputy Registrar

Office of Research
B. Cox, Director

School of Human Kinetics and Recreation
Dr. M. Bluechardt

School of Music
Dr. T. Gordon, Director

School of Nursing
Dr. S. LeFort, Director

School of Nursing
M. Hackett, Associate Director (Undergraduate Programs)

School of Nursing
Dr. A. Gaudine, Associate Director (Graduate Programs and Research)

School of Pharmacy
Dr. L. Hensman, Director

School of Social Work
Dr. S. Birnie-Lefcovitch, Director

Student Recruitment and Promotion
S. Devine, Director

Technical Services
R. Sheppard, Director

University Library
R.H. Ellis, University Librarian

University Library
S. Cleyle, Associate University Librarian

University Library
G. Beckett, Associate University Librarian (Health Sciences Library)

University Library
E. Behrens, Associate University Librarian (Sir Wilfrid Grenfell College)

5 Administrative Offices of the University

Fisheries and Marine Institute, Sir Wilfred Grenfell College, Special Divisions and members of Faculties and Schools are listed in the appropriate sections of the University Calendar.

ALUMNI AFFAIRS AND DEVELOPMENT

Director
Blackwood, P., B.Sc. *Memorial*, M.Sc., Ph.D. *Western Ontario*

Assistant Director
Parsons, L.K., B.Comm. *Memorial*

CENTRE FOR INSTITUTIONAL ANALYSIS AND PLANNING

Director
Chancey, P.F., B.Sc., B.Comm., M.Ed. *Memorial*

Senior Institutional Analysts
Matthews, K.R., B.A.(Hons.), M.B.A. *Memorial*
Pippy, S.E., B.Sc.(Hons.), M.Sc. *Memorial*

Academic Program Review Coordinator
Bessey, J.M., B.Voc.Ed. *Memorial*

Institutional Analyst
Thorne, T.L., B.A., B.Comm. *Memorial*

COMPUTING AND COMMUNICATIONS

Director
Vacant

Associate Director, Applications and Client Services
Kirby, P.

Associate Director, Technology
Power, B.

Manager, Finance and Administration
Bennett, C.

Manager, Communications
Campbell, R.

Manager, Client Support Services
Dawson, B.

Manager, Technical Support (Operations)
Dodge, R.

Manager, IT Security
Forward, K.

Manager, Technical Support (Development)
Harlick, L.

Manager, Personal Computing
Husa, J.

HSC Mail Room/Print Shop Supervisor
Chafe, G.

Central Mail Room Supervisor
Predham, R.

ENTERPRISE RISK MANAGEMENT

Director
Head, D., B. Comm. (Co-op), M.B.A. *Memorial*

Risk Analyst
Parrot, L., B.Comm. (Hons.) *Memorial*

FACILITIES MANAGEMENT

Director
Miles, D., P.Eng.

Assistant Director (Development and Renewal)
Hiscock, K., P.Eng.

Assistant Director (Operations and Maintenance)
Marsh, W.

Manager of Administrative Services
Whelan, C.

Manager of Campus Enforcement and Patrol
Browne, J.

Manager of Custodial Services
Dillon, R.

Manager of Safety and Environmental Services
Boyd, C.

FINANCIAL AND ADMINISTRATIVE SERVICES

Director
Colbourne, B., B. Comm. *Memorial*, C.A.

Associate Director
Collis, D., B.Comm. *Memorial*, CA.

Manager, Financial Reporting & Analysis
Vacant

Senior Financial Analyst
Vacant

Manager, Budgets
Pike, L., B.Comm., M.B.A. *Memorial*

Senior Budget Analyst
Walsh, D.

Manager, Printing Services
Cranford, B.

Production Manager, Printing Services
Hawkins, P.

Grants Officer
Woolgar, W.

Staff Accountant - Travel and Disbursements
Clancey, P.

Accounting Systems Specialist
Harding, M.

Senior Staff Accountant - Cashier's Office
Hanson, G.

Staff Accountant - Accounts Payable
Noseworthy, L.

General Office Supervisor, Science Building
Hicks, M.

General Office Supervisor, G.A. Hickman Building
Bourne, C.

Staff Accountant - Grant's Office
Rose, S.

HUMAN RESOURCES

Director
Hollett, L., B.A. *McMaster*, M.I.R. *Toronto*, CHRP

Associate Director
Nichols, R.

Associate Director and Alternative Dispute Resolution Coordinator
Horlick, C., B.Comm. *Memorial*

Manager - Recruitment, Job Evaluation and Salary Administration
Clarke, M., B.Comm. *Memorial*

Manager - Finance and Payroll
Pike, G., B.Comm. *Memorial*, C.M.A.

Manager - Organizational Development
Barker, R., B. Comm. *Memorial*, MBA *Virginia Polytechnic Institute & State University*

Manager - Benefits and Pensions
Roberts, G., B.Sc. *Memorial*

Team Lead - Advisory Services
Butler, C., B.Comm. *Memorial*

MARKETING AND COMMUNICATIONS

Director
Collins, V., B.A. *Memorial*

Administrative Staff Specialist II
Kelly, H.

Associate Director, Marketing
Pickard, M., B.Comm.(Hons.) *Memorial*

Associate Director, Communications
Morris, P., B.A. *Memorial*

Manager, Communications
Muzychka, I., B.A.(Hons.) *Memorial*, M.A. *Toronto*

News Service Editor
Sorensen, D., B.A.(Hons.), M.A. *Memorial*

Communications Co-ordinator (Alumni Affairs and Development)
Kearley, W., B.F.A. *Victoria*, B.L.T. *Cabot College*

Communications Co-ordinator (Arts)
Mills, T., B.A.(Hons.), M.Phil. *Memorial*

Communications Co-ordinator (Business)
Sheppard, A., BPR *Mt. St. Vincent*

Communications Co-ordinator (Engineering)
Osmond, M., B.J. *King's College*, B.A. *Dalhousie*

Communications Co-ordinator (Health Sciences
Gray, S., B.A.(Ed.) *Memorial*

Communications Co-ordinator (Marketing and Communications)
Green, J., B.A. *Memorial*, B.J. *King's College*

Communications Co-ordinator (Recruitment)
Hamlyn, K., B.A. *Memorial*, Cert.Pub.Rel. *Humber College*

Communications Co-ordinator (Research)
Inkpen, D., B.A. *Memorial*, B.A. *Carleton*

Communications Co-ordinator, Sir Wilfred Grenfell College
Gill, P., B.A. *Memorial*, B.J. *King's College*

Manager, Image Services
Mackinnon, J., B.B.A. *Ashwood*

Manager, Web Content Services
Whittle, P., B.Comm., B.A. (Hons.) *Memorial*

OFFICE OF THE PRESIDENT

President
Meisen, A., B.Sc. *Imperial College, London*, M.Sc. *Caltech*, Ph.D. *McGill*, P.Eng., EurIng

Executive Director
Brown, M.

Archivist/Historian
Baker, M., B.A.(Hons.), M.A. *Memorial*, Ph.D. *Western*

OFFICE OF THE REGISTRAR

University Registrar
Collins, G.W., B.Sc., B.Ed., M.Sc. *Memorial*

Deputy Registrar
Singleton, S.M., B.Sc. *Memorial*, M.Sc. *Queen's*

Assistant Registrar
Abbott, M., B.A *Memorial*

Assistant Registrar/Enrolment Services Manager
Preston, R., B.Comm.(Hons.), M.B.A. *Memorial*

Assistant Registrar
Bruce, R., B.Ed.(Primary), B.Sp.Ed., M.Ed. *Memorial*

Assistant Registrar
Burry, J., B.Sc. *Memorial*

Assistant Registrar
Byrne, I.J., B.A. *North Carolina*, M.A. *Memorial*

Administrative Manager
Corbett, P.C., B.Voc.Ed. *Memorial*

Assistant Registrar
Hillman, M.E., B.A.(Hons.) *Memorial,* M.A. *Toronto*

Assistant Registrar
MacFarlane, M.K., B.A. *Memorial*

Assistant Registrar/Graduation Manager
McCann, P., B.A., B.Ed. *Memorial*

Assistant Registrar/Admissions Manager
Murray, M., B.Comm. *Memorial*

Assistant Registrar
Puxley, M.J., B.A. *Memorial*

Assistant Registrar/Systems Manager
Vacant

Assistant Registrar
Walsh, L., B.A., B.Ed.(Secondary) *Memorial*

ACADEMIC ADVISING CENTRE

Manager
O'Neill, R., B.A., B.Ed. *Memorial*

Senior Faculty Advisor (Science)
Flinn, C., B.Sc., M.Sc., Ph.D. *Dalhousie*

Academic Advisor/Co-ordinator
Barrett, V.M., B.A., B.Ed. *Memorial*

Academic Advisor/Co-ordinator, Regional College Liaison
Vacant

Academic Advisor/Coordinator
Vacant

OFFICE OF RESEARCH

Director
Cox, B., B.A. *Memorial*

Assistant Director (Contracts)
Perchard, C., B.Comm. *Memorial*

Contracts Coordinator
Peach, J.

Assistant Contracts Coordinator
Chafe, R.

Grants Coordinator
Barnes, D.

Grants Coordinator
Hopkins, J.

Coordinator (Ethics and Internal Grants)
Butler, E.

OFFICE OF STUDENT AFFAIRS AND SERVICES

Dean
Schubert Walker, L.J., B.A. *Jamestown College*, M.A., Ph.D. *University of North Dakota*

CAREER DEVELOPMENT AND EXPERIENTIAL LEARNING

Director
Shea, R., B.A., B.S.W., M.Ed., R.S.W. *Memorial*

Manager, Career Development
Browne, J., B.A., M.Ed. *Memorial*

Senior Career Development Co-ordinator, Faculty of Arts
Russell, L., B.A.(Hons.) *Memorial*, M.A. *Dalhousie*

Finance and Administration
Aspell, K., B.Comm. *Memorial*

SWASP Co-ordinator
Hickey, G., B.A. *Memorial*

Service Learning Co-ordinator
Patterson, S., B.S.W., R.S.W. *Memorial*

Programmer Consultant
Honeygold, M., B.Comm., IT Diploma *Memorial*

CO-OPERATIVE EDUCATION SERVICES CENTRE

Interim Director, Co-operative Education
Haddara, M.R., B.Sc. *Ain-Shams*, M.S., Ph.D. *Berkeley*, C.Eng., P.Eng.

Programmer Consultant
Cheeseman, C.G., B.A., B.Ed., D.IT.

On-Campus Co-ordinator
Roberts, S., B.A. *Memorial*

Secretary
Mercer, R.

COUNSELLING

Associate Professor and Director
Cornish, P., B.Sc., M.A., Ph.D. *Saskatchewan*, Cross appointment with Faculty of Medicine

Professor
Hurley, G., B.A. *Colorado College*, M.S., Ph.D. *Missouri-Columbia*, Cross appointment with Faculty of Medicine

Professor Emeritus
Schoenberg, B. M., B.A. *Texas Tech*., M.A., Ed.D. *Houston*

Administrative Assistant
Yetman, W.

Associate Professor and Training Director
Doyle, M., B.Sc.(Hons.) *Memorial*, M.Ed., Ed.D. *Toronto*

Associate Professor
Garland, J. C., B.A. *Minnesota*, M.A., Ph.D. TX *Christian U.*

Assistant Professor
Krantz, J., B.A., M.Sc. *Tennessee*, Ph.D. *Memphis*

Learning Specialist
Marshall, L., B.Sc., M.Ed. *Memorial*

Cross appointments with Counselling
Birnie-Lefcovitch, S., B.A. *Sir George Williams*, M.S.W. *McGill*, Ph.D. *Wilfrid Laurier*, Associate Professor, Director of the School of Social Work
Callanan, T. S., B.Sc., M.D. *Memorial*, Dip. Psych. *McGill*, FRCPC, Associate Professor and Chair of Psychiatry, Faculty of Medicine
Bethune, C., M.D., F.C.F.P. *McMaster*, Professor, Family Medicine
Garlie, N. W., B.S. *Wisconsin State*, M.A. *Wyoming*, Ph.D. *Utah*, Professor, Educational Psychology
Gaudine, A., B.Sc. *Mount Allison*, M.Sc., (A) *McGill*, Ph.D. *Concordia*, Associate Professor, Nursing
Hadden, K., B.A.(Hons.) *York*, M.A., Ph.D. *Saskatchewan*, Associate Professor, Psychology

Blundon Centre

Blundon Centre for Students with Disabilities
North, R., B.Voc.Ed., M.Ed. *Memorial*

Campus Ministries

Pentecostal Chaplain
Dewling, Rev. G., B.Th/Re. *ICI University*

Salvation Army Chaplain
George, Major M., B.S.W. *Memorial*, *Graduate of CFOT*

United and Anglican Chaplain
Jones-Fitzgerald, Rev. P., B.Ed. *Memorial*, M.Div. *Atlantic School of Theology*

Roman Catholic Chaplain
Williams, E., B.A., M.A. *Memorial*

Wellness Education

Wellness Educator
Saunders, K., B.Sc., H.E. *Dalhousie*, Wellness Educator

STUDENT SUCCESS PROGRAMS

Director
Belbin, B., B.A., B.Ed., M.Ed. *Memorial*

Manager, Centre for Student Life
Parsons, T., B.Ed., M.Ed. *Memorial*

Manager, Scholarships, Awards and Financial Aid
Casey, J., B.A., B.Ed. *Memorial*

STUDENT HEALTH CENTRE

Director
Lee, N.J., MD, CCFP *Memorial*

Nurse
Power, M., R.N.

HOUSING, FOOD AND CONFERENCE SERVICES

Director
Burke, C., B.Comm., M.B.A. *Memorial*

Manager, Residence Life
Rowsell, L., B.A., B.Ed. *Memorial*

Residence Life Officer
Newton, D., *Memorial*

Manager, Paton College, Burton Pond Apartments
Blackwood, R.

Manager, Conference Services
Myrick-Harris, J., B.A., B.Ed. *Memorial*

Conference and Food Operations
Mallard, B., B.A., B.Ed. *Memorial*

INTERNATIONAL STUDENT ADVISING

International Student Advisor
Beresford, L.

International Student Programmer
Knutson, S., B.Ed., *Concordia*, M.Ed. *Memorial*

UNIVERSITY BOOKSTORE

Manager
Kelly, L., B.Ed., B.A. *Memorial*

Textbook Buyer
Murphy, Z.

General Merchandise
Whelan, S.

OFFICE OF STUDENT RECRUITMENT

Director
Devine, S., B.A., B.Ed. *Memorial,* L.L.B. *Windsor*

Associate Director
Perry-Maidment, S., B.A., B.Ed., M.Ed. *Memorial*

Administrative Assistant
Dwyer, R.

Senior Student Recruitment Officer
Hooper, D., B.A., Dip.Ad.Ed. *Memorial*

Communications Coordinator (Recruitment
Hamlyn, K., B.A. *Memorial*, Cert.Pub.Rel. *Humber College*

OFFICE OF THE VICE-PRESIDENT (ACADEMIC)

Vice-President (Academic)
Campbell, H.E.A., B.Sc., M.Sc. *Memorial*, Ph.D. *Toronto*

Associate Vice-President (Academic)
Collins, M., B.Sc., Cert.Ed., M.Sc. *Southampton*, B.Ed., M.Ed. *Memorial*, Ph.D. *Keele*, C.Biol.

Director of Academic Support Services
Millan, R., B.Voc.Ed. *Memorial*

OFFICE OF THE VICE-PRESIDENT (ADMINISTRATION AND FINANCE)

Vice-President (Administration and Finance)
Decker, K., B.Comm.(Hons.) *Memorial,* C.A. (Newfoundland)

OFFICE OF THE VICE-PRESIDENT (RESEARCH)

Vice-President (Research)
Loomis, C.W., B.Sc.(Hons.), M.Sc., Ph.D. *Queen's*

QUEEN'S COLLEGE (AFFILIATED INSTITUTION)

Administration

Provost
Mellis, The Rev'd Canon Dr. J.

Administrative Assistant
Foley, S.

FACULTY

Cooke, R., B.Th.(Hons.) *Master's*, M.T.S.(Hons.) *Queens*; Biblical Studies
Dinn, The Ven. J., B.A.(Hons.) *Memorial*, M.Div. *Queen's,* S.T.M. *Nashoda*; Anglican Studies
Drinkell, D., F.R.C.O., B.A. *Bristol*, PGCE *Cambridge*, FRCO (CHM), ADCM, ARCM; Church Music
Doyle, C., B.A.(Ed.) *Memorial*, M.R.E. *St. Michael's*; Christian Education
Hodder, M., B.A. *McGill*, B.A. *Memorial*, Cert. Dramatic Arts *Royal Academy*, M.Ed. *S. Mississippi*, M.A. *Toronto;* Elocution
Mellis, The Rev'd D., B.A. *Westmont*, M.A., Ph.D. *St. Louis*; Systematic Theology, Spirituality
Mellis, The Rev'd Canon J., B.A. *Wheaton*, M.Div. *Princeton*, Th.M. *Fuller*, Ph.D. *St. Louis*; Social Ethics
Mercer, The Rev'd J., B.A. *Memorial*, M.Div.(Hons.) *Queen's*, M.Th. *Edinburgh*; Homiletics and Field Education
Morrissey, Sr. B., B.A., B.A.(Ed.) *Memorial*, M.A. *Providence*, M.Ed. *Mt. St. Vincent*; Supervised Practice of Ministry
Peddle, The Ven. G., B.A. *Memorial*, M.Div. *Queen's*, M.A. *Memorial*; Congregational Leadership
Rollmann, H., B.A. *Pepperdine*, M.A. *Vanderbilt*, Ph.D. *McMaster*; Church History
Sexty, R., B.Com. *Alberta*, M.B.A. *Queen's Univ.*, Ph.D. *Colorado*; Parish Administration
Singleton, R., B.A. *Memorial*, M.Div. *King's, W.Ont.*, D.Min. *Graduate Theological Foundation, Indiana*; Pastoral Theology
Whelan, C., B.A.(Hons.) *Memorial*, M.A. *Windsor*; Biblical Studies
Whitty, The Rev'd G., M.A. *Notre Dame*, M.A.(Ed.) *Boston College*, D.Min. *Chicago*; Liturgical Theology

TECHNICAL SERVICES

Director
Sheppard, R., B.Eng. *TUNS*, M.Eng., M.B.A. *Memorial*, P.Eng.

Executive Assistant
Fagan, S., B.Comm. *Memorial*

Divisional Manager, Mechanical Division
Meaney, R., B.Eng., M.Eng. *Memorial*, P.Eng.

Machine Shop Supervisor - Sciences, Mechanical Division
Thorne, R.

Machine Shop Supervisor - Engineering, Mechanical Division
Spurrell, L.

Welding/Sheetmetal Shop Supervisor, Mechanical Division
Bidgood, W.

Acting Glassblowing Supervisor, Mechanical Division
Power, B.

Model Fabrication Supervisor, Mechanical Division
Foster, S., B.Des. *NSCAD*

Electronics Shop Supervisor - Sciences, Electronics Division
Pope, B.

Electronics Shop Supervisor - Engineering, Electronics Division
Crocker, R.

Instrument Shop Supervisor, Electronics Division
Oldford, M.

Computers and Data Communications Supervisor, Electronics Division
Decker, K.

Biomedical Electronics Supervisor
Johnson, A., B.Tech. *Memorial*

Machine Shop Supervisor, Biomedical Division
Connors, A.

Supply Supervisor
Brazil, B.

UNIVERSITY LIBRARY

University Librarian
Ellis, R.H., B.A. *San Francisco State*, M.L.S. *Washington*

Associate University Librarian
Cleyle, S., B.A. *Mount Allison*, M.L.S. *Dalhousie*

Associate University Librarian (Information Technology)
Manojlovich, S., B.A. *McMaster*, M.L.S. *Western*

QUEEN ELIZABETH II LIBRARY

Balsara, A., B.A. *Toronto*, M.L.S. *British Columbia*, Information Services Division
Browne, E., B.A. *Memorial*, M.L.S. *Dalhousie*, Bibliographic Control Services
Byrne, G., B.A., M.L.S. *Dalhousie*, Information Services Division
Cline-Howley, P., B.A. *Washington*, M.L.S. *McGill*, Bibliographic Control Services
Conran, B., B.Sc. *Memorial*, M.L.S. *Western*, Information Services Division
Dennis, C., B.A. *Guelph*, M.L.S. *Western*, M.A. *Memorial,* Collections Development
Duda, D., B.A., M.L.S. *Alberta*, Information Services Division
Field, C., B.A.(Hons.) *Memorial*, M.L.I.S. *McGill*, Centre for Newfoundland Studies
Goddard, L., B.A. *Queen's*, M.L.S. *McGill*, Grad Dip IT *Memorial*, Head, Systems Division
Goosney, J., B.A. *Memorial*, M.L.S. *Western*, Information Services Division
Guise, J., B.Mus. *Queen's*, M.Mus. *Western*, M.L.S. *Alberta*, Information Services Division
Hart, A., B.A. *Dalhousie*, B.L.S. *McGill*, Honorary Research Librarian
Howley, M., M.A. *Liverpool*, Ph.D. *McMaster*, M.L.S. *Western*, (Humanities) Collections Development
Icenhower, E., B.A. *Smith College*, M.L.S. *Columbia University*, Head, Bibliographic Control Services
Lippold, K., B.A. *Western Ontario*, M.L.S. *Toronto*, Head, Information Services Division
Lonardo, A., M.A. *Concordia*, M.L.S. *McGill*, Information Services Division
Lonardo, M., B.A. *Concordia*, M.A. *Toronto*, M.L.S. *McGill*, (Social Science) Collections Development
Milne, D., B.Sc. *McGill*, Ph.D. *Brown*, M.L.S. *Western*, (Science) Collections Development
Pennell, C., A.B. *Earlham*, M.L.S. *Toronto*, Adjunct Librarian

Penney, S., B.A. *Memorial*, M.L.S. *Western*, Bibliographic Control Services
Riggs, B., B.A.(Hons.) *Memorial*, M.I.S. *Toronto*, Head, Archives and Manuscripts
Ritcey, J., B.A. *Memorial*, M.L.S. *Dalhousie*, Head, Centre for Newfoundland Studies
Scott, L., B.A. *Alberta*, B.L.S., M.L.S. *U.B.C.*, M.A. *Simon Fraser*, (Social Science) Collections Development
Sexty, S., B.A. *Ursinus*, M.L.S. *Rutgers*, Honorary Research Librarian
Tiffany, W., B.A., M.L.S. *McGill*, Bibliographic Control Services
Warner, P., B.A. *Memorial*, M.L.S. *Western*, Head, Lending Services
White, L., B.A. *Memorial*, M.L.S. *Dalhousie*, Head, Electronic Resources and Serials
Auringer Wood, A., B.A., M.A., M.A.(L.S.) *Michigan*, Honorary Research Librarian

HEALTH SCIENCES LIBRARY

Beckett, G., B.A. *Simon Fraser*, M.L.S. *McGill*, Associate University Librarian (Health Sciences)
Barnett, L., B.Sc. *McGill*, M.L.S. *Dalhousie*, Head, Public Services Division
Fahey, S., B.A. *Memorial*, M.L.S. *McGill*, Public Services Librarian
Glynn, L., B.A. *Memorial*, M.L.S. *British Columbia*, Public Services Librarian
Morgan, P., B.A. *Memorial*, M.L.S. *McGill*, M.B.A. *Memorial*, Information Resources Librarian
Wotherspoon, S.M., B.A. *Queen's*, B.L.S. *Toronto*, Public Services Librarian

6 General Information

Memorial University of Newfoundland is the only university in Newfoundland and Labrador. It has campuses in St. John's and in Corner Brook, as well as Harlow, England.

6.1 The Beginning

Memorial University College was established as a memorial to the Newfoundlanders who had lost their lives on active service during the First World War; it was later rededicated to also encompass the province's war dead of the Second World War. The College opened its doors on the old Parade grounds in St. John's to a total student body of 55 on September 15, 1925.

6.2 University Status

The elevation of the College to the full status of a university was one of the priorities of the first post-Confederation Government. At the initial session of our Provincial House of Assembly, July 13, 1949, the intention of the Government of the day was conveyed by the then Lieutenant-Governor, the Honourable Sir Albert Walsh, in these words from the Speech from the Throne:

> "It is considered that Newfoundland should have her own degree-conferring University and you will be invited to consider legislation which would confer upon the Memorial University College the status of a university. It is planned to widen and improve the functions, and thus increase the public usefulness of this institution created originally in honour of our illustrious dead of the First World War."

Royal assent was given the Bill creating The Memorial University of Newfoundland on August 13, 1949, exactly one month to the day from the opening of the House. The Board of Regents and the Senate were inaugurated in May 1950, and the first Convocation of the University was held on June 3, 1950, when the first degrees were awarded.

6.3 A Period of Expansion

With university status, Memorial University of Newfoundland entered a period of rapid growth that was to continue into the 70s. In 1949-1950, there was a student body of 307 in the new University; in the academic year 1961-1962, when the University moved to its present campus, the student enrolment had reached 1745 full-time and 152 part-time. Ten years later, 1971-1972, the student population, including full- and part-time students on degree programs, was 10,980.

Meanwhile, there were equally dramatic changes in the variety and extent of available academic programs. In the early years of the University, there were two Faculties (Arts and Science, and Education). While the academic structure was quite similar in 1961, when the University moved to the present campus, areas of instruction, course offerings and degrees awarded had all increased.

Today, the University offers more than 100 undergraduate and graduate degree programs through six Faculties - Arts, Science, Education, Medicine, Engineering and Business Administration; and six Schools - Graduate Studies, Nursing, Human Kinetics and Recreation, Social Work, Music and Pharmacy; and also offers degree programs in Fine Arts. Student enrolment in 2004-05 totalled 17,785.

In 1975, the University established a campus in Corner Brook. The College, in 1979, was named the Sir Wilfred Grenfell College honouring the memory of the medical missionary who pioneered medicine in Northern Newfoundland and along the coast of Labrador. Since its opening, Grenfell has progressed from a junior college offering first- and second-year courses to providing entire degrees in the areas of arts, fine arts, science, and nursing. The first degrees, in the disciplines of theatre and visual arts, were introduced in 1988. Most recently, Grenfell has introduced degree programs in tourism studies and a Bachelor of Education Program (Primary/Elementary) fast-track option. The College currently offers degree programs in 14 disciplines. For more information see www.swgc.mun.ca.

In 1992 the Marine Institute joined the University, becoming the Fisheries and Marine Institute of Memorial University of Newfoundland. Founded in 1964, the Institute offers a range of certificate, diploma and degree programs in fisheries and marine technology and is involved in research and technology transfer. For more information see www.mi.mun.ca.

Memorial University of Newfoundland's faculty and students actively participate in research and development. This University is one of the most important research facilities in Atlantic Canada and has developed numerous research programs and facilities that are among the most advanced in the world. For a complete listing of research facilities see www.mun.ca/research/research_units.php.

6.4 The Campuses

6.4.1 St. John's

The St. John's campus covers a total area of approximately 220 acres. It is divided by Prince Philip Drive, a four-lane arterial road that runs east to west across the campus. To the south, the boundary is Elizabeth Avenue; to the north, Long Pond and Kelly's Farm. The western boundary follows Westerland Road, west along Prince Philip Drive and north along Wicklow Street; on the east, the campus is bounded by Higgin's Line and adjoins the St. John's Arts & Culture Centre property on Allandale Road.

On the campus to the south of Prince Philip Drive are the Arts and Administration, Science, Chemistry-Physics, Education (G.A. Hickman), Mathematics (Henrietta Harvey), Physical Education, Biotechnology, Facilities Management and Music (M.O. Morgan) buildings; as well as the Queen Elizabeth II Library, Inco Innovation Centre, Paton College residence complex, Burton's Pond Apartments, MUNSU-MUN Child Care Centre, and a number of smaller buildings. The Works recreation complex was opened in 2002,

comprising the Aquarena, Field House and other sports and recreation facilities on campus. Spanning Prince Philip Drive is the Smallwood Centre, containing student services and student union operations, as well as recreation and dining facilities.

North of Prince Philip Drive are the Health Sciences Centre incorporating the Faculty of Medicine, the School of Nursing, the School of Pharmacy, and the General Hospital Corporation; the Engineering (S.J. Carew), the Alexander Murray, the Faculty of Business Administration, and the C-CORE (Captain Robert A. Bartlett) buildings, St. John's College, Coughlan College, Queen's College, Spencer Hall, and the Fisheries and Marine Institute on Ridge Road. The National Research Council's Institute for Ocean Technology is also located on the north side of the campus. Slightly further north is the Memorial University of Newfoundland Botanical Garden. The Ocean Sciences Centre is located to the west at Logy Bay.

6.4.2 Corner Brook

Sir Wilfred Grenfell College Campus stands on a magnificent 185-acre site with a spectacular view of the city of Corner Brook and the Bay of Islands. Located on University Drive, Grenfell College's small campus features four academic buildings. The Arts and Science building was the original building which opened in 1975; it houses administrative offices, academic classrooms and labs, recreational facilities, a student residence and bookstore. The Fine Arts building, which opened in 1988, features state-of-the-art facilities for theatre and visual arts programs. The Library and Computing building opened in 1995 and contains the Ferris Hodgett Library, a computer lab and lecture hall facilities. The Student Centre, an annex to the Arts and Science building, opened in 1997, provides dining and recreational space for the student population, as well as the offices of the Grenfell College Student Union. The Forest Centre, which houses classroom, lab and lecture space, as well as the offices of the Western Newfoundland Model Forest, the Canadian Forest Service and other partners, opened in 1998. In 2002, Grenfell College expanded its residence space by opening eight chalet-style apartment buildings.

6.4.3 Harlow

Trustees in the United Kingdom

Prof. M. Gibbons, Chairman
Mr. K. Archer, Vice-Chairman
Dr. A. Perry
Ms. J. Platt
Mr. M. Priestly
The Honourable Edward Roberts

Canadian Trustees (Ex-officio)

Chairman, Board of Regents
The President
Vice-President (Academic) or Associate

Acting Director

Ms. Sandra Wright

In 1966 the Board of Regents approved the establishment of a small residential campus at Harlow, Essex approximately midway between London and Cambridge. The campus has gone through extensive modernisation in 2002 and the newly refurbished campus is designed to meet the needs of today's students - those from Memorial University of Newfoundland wishing to study in Europe and those in Europe interested in pursuing studies at Harlow Campus. Additionally the campus is now ideally suited for executive programs, corporate retreats and conferences, with technologically equipped meeting facilities and residence accommodations for up to 50, as well as excellent food service capacity.

The main campus building is a converted 19th century Maltings (formerly used for drying barley for brewing) - accommodating 40 students in high quality twin ensuite accommodation, which can be converted to single accommodation when required. In addition there is a purpose designed single bedroom for a disabled guest, with roll in shower and toilet facilities. A further 10 students can be accommodated in Cabot House, a self-contained residence house in a 17th century cottage with 4 twin rooms and 2 single rooms all with shared facilities.

Each bed in both the Maltings and Cabot House has a direct dial inward telephone and computer point with internet access (for use with personal lap-top computers).

The campus has three fully self-contained faculty properties each with one double and one twin room. These are two apartments at 44 and 46 Market Street and St. John's Cottage.

Conference/training space is available in St. John's House, which is the main lecture hall situated in a converted Victorian Schoolhouse. The lecture hall is fully networked and has audio visual connectivity. Flexible seating arrangements means the facility can comfortably accommodate up to 25 delegates. Additional conference/training space is available in the Lord Taylor Room situated in the Maltings. This conference room is fully networked and has flexible seating arrangements accommodating up to 20 delegates.

The Resources Room in the Maltings accommodates the library and small computer suite (which is set up to be additional teaching space when required). An area of the room is designed to be quiet space with study cubicles and comfortable seating.

There are a number of scholarships, bursaries and awards available to students wishing to attend Harlow. For further information refer to the Scholarships, Bursaries and Awards section.

Specific enquires about academic programs offered at Harlow should be directed to the appropriate Dean/Director/Principal or Dr. M. Collins, Associate Vice President (Academic) in writing to the Office of the Associate Vice-President (Academic), Memorial University of Newfoundland, St. John's, NL, A1C 5S7, or by telephone at (709) 737-3259 or (709) 737-8411, or by fax at (709) 737-6978.

General enquiries about the Harlow Campus should be directed in writing to Ms. Sandra Wright, Acting Director, Memorial University of Newfoundland, Harlow Campus Trust, The Maltings, St. John's Walk, Market Street, Harlow, Essex CM17 OAJ, UK., or by telephone at 011 44 1279 455900, or by fax at 011 44 1279 455999, or by e-mail at hcampus@hcampus.inty.net.

Up to date information on the campus and academic programs is available on the web page at www.mun.ca/harlow.

6.4.4 Fisheries and Marine Institute

Headquartered on Ridge Road in St. John's, the Marine Institute is Canada's leading centre of education, training, applied research and technology transfer for the ocean industries. As part of Memorial University of Newfoundland, Marine Institute offers degrees, advanced diplomas, diplomas of technology, certificates in such fields as marine transportation, food and water quality, naval architecture, aquaculture, coastal zone management and marine environmental.

The institute has a number of state-of-the-art centres and units, including the Offshore Safety and Survival Centre (OSSC), the Safety Emergency and Response Training Centre (SERT), the Centre of Marine Simulation (CMS), the Centre for Aquaculture and Seafood Development (C-ASD), MI International and the Centre for Sustainable and Aquatic Resources (C-SAR). These areas lead to the

institute in applied research and technology transfer and also provide training to a variety of industry clients.

6.5 Objectives of the University

The objectives of Memorial University of Newfoundland are: to develop in the province an institution of higher learning deserving of respect for the quality of its academic standards and of its research; to establish new programs to meet the expanding needs of the province; and to provide the means whereby the University may reach out to all the people.

In 1994 the University adopted a mission statement:

> Memorial University is committed to excellence in teaching, research and scholarship, and service to the general public.
>
> Memorial University recognizes a special obligation to educate the citizens of Newfoundland and Labrador, to undertake research on the challenges this province faces and to share its expertise with the community.

This mission is at the core of this University's plans for its programs, campuses and activities at home and abroad. To learn more about the University's evolving plans and priorities, see www.mun.ca/strategicplanning/.

6.6 Presidents of Memorial University College

1925 - 1933 Mr. John Lewis Paton
1933 - 1949 Dr. Albert G. Hatcher

6.7 Presidents of the University

1949 - 1952 Dr. Albert G. Hatcher
1952 - 1966 Dr. Raymond Gushue
1966 - 1967 Mr. M.O. Morgan (pro tempore)
1967 - 1973 The Rt. Hon. the Lord Taylor of Harlow
1973 - 1981 Dr. M.O. Morgan
1981 - 1990 Dr. Leslie Harris
1990 - 1999 Dr. Arthur W. May
1999 - Present Dr. Axel Meisen

6.8 Chancellors of the University

1952 - 1961 The Rt. Hon. the Viscount Rothermere of Hemsted
1961 - 1968 The Rt. Hon. the Lord Thomson of Fleet
1971 - 1979 Dr. G. Alain Frecker
1979 - 1988 Dr. Paul G. Desmarais
1994 - Present Hon. Dr. John C. Crosbie

6.9 Chairmen of the Board of Regents (Established May, 1950)

1950 - 1954 Hon. Sir Albert Walsh
1954 - 1968 Dr. Edmund J. Phelan
1968 - 1974 Hon. Dr. Gordon A. Winter
1974 - 1982 Hon. Dr. Frederick W. Russell
1982 - 1991 Dr. Charles W. White
1991 - 1997 Dr. Janet Gardiner
1997 - 2002 Dr. Edward Roberts
2002 - 2003 Mr. Chris Decker
2004 - 2006 Mr. Lorne Wheeler
2006 - Vacant

6.10 University Constitution

The Constitution of the University is embodied in an Act of the House of Assembly of Newfoundland entitled *An Act Respecting the Memorial University of Newfoundland*, Chap. 231, Revised Statutes of Newfoundland (as amended). The *Act* delineates the authority and the functions of the University and its parts, as follows:

> There shall be a university which shall be called the Memorial University of Newfoundland, consisting of a Chancellor, Convocation, Board of Regents, Senate, Faculty Councils and the Faculties and which shall be a body politic and corporate. No other university having corporate powers capable of being exercised within Newfoundland shall be known by the same name, nor shall any other university have power to grant degrees.
>
> The University shall have full power and authority from time to time and at all times to establish and maintain such faculties, colleges, schools, institutions, departments, chairs and courses as to the Board of Regents may seem meet, and to give instructions and training; to grant degrees, including honorary degrees, diplomas and certificates of proficiency; to provide facilities for the prosecution of original research in every branch of knowledge and learning and to conduct and carry on such research work; and generally, to promote and carry on the work of a university in all its branches.

6.10.1 The Board of Regents

The management, administration and control of the property, revenue, business and affairs of the University are vested in a Board of Regents, consisting of:

1. three ex-officio members
   a. the Chancellor of the University
   b. the President of the University
   c. the Vice-President of the University who is the Pro Vice-Chancellor;
2. six members elected by the Alumni Association of the University;
3. seventeen members appointed by the Lieutenant-Governor-in-Council; and
4. four members appointed by the Lieutenant-Governor-in-Council being full-time students of the University who

a. meet the requirements set out in the regulations, and
b. are recommended to the Lieutenant-Governor-in-Council by the board following the recommendation to the board of one candidate each from the following student unions:
   i. the Memorial University of Newfoundland Students' Union,
   ii. the Graduate Students' Union,
   iii. the Marine Institute Students' Union, and
   iv. the Grenfell College Student Union.

6.10.2 The Senate

Matters of an academic character are in general charge of the Senate of the University, consisting of the following:

1. The Chancellor of the University;
2. ex-officio members who shall be
   a. the President of the University, who shall be the chairman thereof,
   b. the Vice-President (Academic) of the University, who shall be the deputy chairman thereof,
   c. the Deputy Minister of Education or his delegate,
   d. the Principal of the Sir Wilfred Grenfell College,
   e. the Deans of the Faculties of the University,
   f. the Dean of Graduate Studies,
   g. the University Librarian,
   h. the University Registrar, and
   i. such other persons holding office within the University or in any of the colleges or institutions affiliated with the University chosen in such number and manner as may be approved by the Board;
3. such members from the academic staff of the Faculties and Professional Schools of the University, exclusive of any person who is a member by virtue of paragraph 2., elected in such number and manner as may be approved by the Board, but the number elected under this paragraph shall be not less than twice the number of members named or chosen under paragraph 2.; and
4. thirteen members from the students in attendance at the University, including at least one student from the Fisheries and Marine Institute, one graduate student and one student from Sir Wilfred Grenfell College with all members to be chosen in a manner approved by the Board.

6.10.3 Convocation

Convocation of the University, as provided in the *Act*, is composed of the Chancellor, the President, the Senate, the Board of Regents, all persons who are graduates of the Memorial University College, all persons holding academic appointments with the University whose names are added to the roll of the Convocation by the Registrar of the University from time to time upon instructions from the President, and all persons who have become graduates of the University. The functions of Convocation are chiefly elective, but it may also consider all questions affecting the well-being and prosperity of the University and make representations from time to time on such questions to the Senate, which shall consider the same and return to the Convocation its conclusions thereon.

6.10.4 Affiliation

The *Act* provides that, subject to the approval of the Lieutenant-Governor-in-Council, the University may affiliate with any college or institution established in the province for the promotion of Arts and Science, or for instruction in Law, Medicine, Nursing, Education, Engineering, Agriculture or in any other useful branch of learning, and to dissolve any such affiliation. (The institution which has become affiliated with the University under this provision is Queen's College, St. John's).

6.11 Queen's College

6.11.1 Faculty of Theology

Queen's College, founded in 1841, is an Associate Member of The Association of Theological Schools in the United States and Canada and is affiliated with Memorial University of Newfoundland. It has a Faculty of Theology which offers courses in theology and in professional training for ministry. Under Legislative authority it confers the degrees of Master of Divinity, Master of Theological Studies, and Bachelor of Theology and grants a Diploma in Theology and Ministry and an Associate in Theology.

Further information may be obtained by contacting the College in writing to The Registrar, Queen's College, St. John's, NL, A1B 3R6, or by telephone to (709) 753-0116, or by fax to (709) 753-1214, or by e-mail to queens@mun.ca.

6.12 Academic Dress

The academic dress for matriculated undergraduates of the University shall be similar to the Scholar's gown of the University of Oxford. It shall be worn whenever the President so directs.

The gowns of the Bachelors shall be of black stuff. The gowns of the Masters shall be of black stuff or silk. The gowns of the Doctors shall be of fine scarlet cloth or silk, or of black stuff or silk.

The pattern of the Bachelor's gown shall be similar to that of the Oxford Bachelor's gown. The pattern of the Master's gown and the Doctor's black gown shall be similar to that of the Oxford Master's gown, except that the Doctor's gown shall have an edging of black silk braid at the opening of the sleeve. The Doctor's scarlet gown shall be similar to that of the Oxford Doctor of Divinity's gown.

The hoods of the Bachelors shall be made of black stuff, the hoods of the Masters of black silk, and the hoods of the Doctors of scarlet silk. They shall be full in shape and lined with the university colours of claret and white. The hoods of the Bachelors shall be trimmed with white fur, the tippets with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Masters shall be edged with velvet in the colours distinctive of the Faculty or Degree. The hoods and tippets of the Doctors shall be edged with silk in the colours distinctive of the Faculty or Degree; however, the hood of the Doctor of Philosophy shall be of claret silk, lined and edged with claret silk. The distinctive colours for the degrees shall be:

B.A., M.A. - White

B.A. (Police Studies) - Navy Blue

B.B.A. - Nutmeg

B.Comm., B.Comm.(Co-op.), M.B.A. - Tan

B.Ed., B.Ed.(Intermediate/Secondary), M.Ed - Light Blue

B.Ed.(Prim.), B.Ed.(Elem.) B.Ed. (Prim./Elem.) - Royal Blue

B.Ed.(Native and Northern) - Monad Blue

B.Eng., M.Eng. - Orange

B.F.A.(Theatre) - Amethyst

B.F.A.(Visual Arts) - Green Haze

B.M.S. - Ocean

B.Mus., M.Mus - Pink

B.Mus.Ed. - Lavender

B.N., M.N - Coral

B.P.E., B.P.E. (Co-op.), B.Rec.(Co-op.), B.Rec., B.Kin.(Co-op.), B.Kin., M.P.E., M.Sc.(Kin.) - Sage Green

B.Sc., M.A.S.P.(Co-op), M.Sc. - Gold

B.Sc.(Pharm.), M.Sc.(Pharm.) - Clover

B.S.W., M.S.W. - Ruby Gem

B. Sp.Ed.Teal - Blue

B. Tech. - Moss Green

B.Voc.Ed., B.Ed.(Post-Secondary) - Steel Gray

M.D., M.Sc.(Medicine) - Green

M.A.S. - Mean Gray

M.A.Sc. - Sunburst

M.Env.Sc. - Pollen

M.E.R. - Chocolate Brown

M.M.S. (Fisheries Resource Management) - Emerald

M.O.G.S. - Umber

M.Phil., Ph.D. - Claret

M.W.S. - Purple

The caps of Bachelors and Masters shall be black and of the square shape, with black tassel. The caps of the Doctors shall be similar to the Oxford Doctor's bonnet.

The academic dress for the Officers of the University shall be as follows:

Chancellor - a silk gown heavily embroidered with gold braid

Vice-chancellor - a silk gown embroidered with gold braid

Pro vice-chancellor - a silk gown embroidered with gold braid

Registrar and other Officers of the University - gowns of a pattern approved by Senate

6.13 The University Library

The University Library consists of the Queen Elizabeth II Library, the Health Sciences Library, and the Dr. C.R. Barrett Library, Fisheries and Marine Institute, all in St. John's, and the Ferriss Hodgett Library in Corner Brook. These four units together have a collection equivalent to 2.5 million volumes and more than 26,000 current journal subscriptions. This collection serves as the major information resource for the University as well as the province. All units of the library system may be used by all students, faculty and staff, as well as the community at large.

6.13.1 Queen Elizabeth II Library

The Queen Elizabeth II Library was opened for service in January 1982. It is an impressive structure of 200,000 square feet on five levels. It has a seating capacity of 2,000 and can hold 1.6 million physical volumes. The Information Services Division, located on the main floor (second level), provides assistance to people wishing to make use of the library's resources and services. This division provides reference and computer-assisted bibliographic search services. Library tours and individual or group instruction in the use of the library and its resources may be arranged for students through this division. Information Services is part of the Commons, located on the Library's main floor. The Commons is a partnership between Computing and Communications, the Queen Elizabeth II Library, and the Writing Centre. The Commons provides access to print, electronic, and technology resources with the support and expertise needed to help users in the use of these resources. The wall space in the Commons is called First Space and is used to highlight the work of the fine arts students of Memorial University of Newfoundland. The Government Documents Section contains a depository collection of Canadian government documents together with an extensive collection of material from the United States and other countries and international organizations. The Lending Services Division provides interlibrary loan and services to off-campus students as well as maintaining the stacks in the library. The Library's Centre for Newfoundland Studies collects all published material pertaining to Newfoundland and Labrador, as well as manuscript materials. The Music Resource Centre, located in the School of Music, contains scores, records, and listening equipment.

6.13.2 Health Sciences Library

The Health Sciences Library is located on the ground floor of the Health Sciences Centre on the north campus of the University. It is a designated Canadian MEDLINE Centre which provides access to computer-assisted searches of the world's biomedical literature on demand in support of clinical, teaching, and research interests.

The Health Sciences Library has a collection of over 40,000 books on medicine, nursing, dentistry, pharmacy and allied health subjects and subscribes to more than 1700 paper and electronic journals. It maintains an audio-visual collection of over 1500 titles, which includes videotapes, slides, microfiche/film and audio cassettes.

6.13.3 Dr. C.R. Barrett Library

The Dr. C.R. Barrett Library is located on the main floor of the Fisheries and Marine Institute. It offers a comprehensive range of library and audio-visual services to students, faculty, and staff at the Fisheries and Marine Institute, the College of North Atlantic Engineering Technology Centre and to the Newfoundland and Labrador marine industries.

The library collection supports study and research in fisheries and aquaculture, marine engineering, nautical science, and the aquatic environment. The collection also includes significant holdings in engineering.

Library holdings include 50,000 books and technical reports, 400 current magazine and newspaper subscriptions, print and electronic reference sources, 1,400 films and videos, maps and pamphlets. The collection includes 4,500 ship drawings.

6.13.4 Ferriss Hodgett Library

The Ferriss Hodgett Library is located on levels 2 and 3 of the Library & Computing Building, with seating for 203 users and includes group study rooms, audio-visual and computer carrels.

The Library holds over 100,000 books and 450 current subscriptions, along with collections of audio-visual materials, government documents, microforms, periodicals, and access to many e-journals.

A full range of public services is available including reference assistance, orientation tours and interlibrary loans, as well as access to electronic information resources, Internet, spreadsheet, word processing, and presentation software.

6.14 Computing and Communications

The Department of Computing and Communications is responsible for centralized computing, data and voice communications, and mail. Services include computing and network operations, consulting, applications development and support, computer labs, web site development and support, and help desk services. Computers supporting a variety of operating systems are available for teaching and research use. Extensive online access to administrative databases is provided.

7 Student Affairs and Services

The Dean of Student Affairs and Services is the senior person responsible for the coordination and implementation of support services for students and serves as a liaison between the student body and university administration. The primary goal of the Dean is to promote a welcoming and supportive environment so that students are able to maximize their opportunities for learning and personal development. The Dean provides leadership and direction so that students' educational experiences are enriched by the provision of programs that respond to their intellectual, emotional, occupational, financial, personal, physical and social needs. The Dean is administratively responsible for the divisions of Career Development and Experiential Learning, Counselling, Student Health Service, Student Success Programs, University Bookstore, and Housing, Food and Conference Services. As an advocate for students, the Dean works collaboratively with all members of the university community to ensure that policies, procedures and programs foster the optimal development for all students.

7.1 Career Development and Experiential Learning

Career Development and Experiential Learning encompasses a broad range of programs designed to assist undergraduates, graduate students, and alumni of the University explore their career options. The department includes the Centre for Career Development, Cooperative Education Services Centre, Career Planning and the Student Volunteer Bureau.

7.1.1 Centre for Career Development

Career development encompasses a broad range of programs and services that help graduate and undergraduate students and alumni explore their career options. Through the provision of labour market information, employability skills workshops, individual consultations, and employment counselling the Centre for Career Development assists students to gain practical hands on career related experiences through graduate, summer and part-time employment.

The Centre offers workshops to maximize successful job search in the area of personal career development opportunities, resume writing, interview skills, career portfolio development and networking.

The Centre currently markets Memorial University of Newfoundland students to local, national and international employer groups and assists employers with their on-campus recruitment needs. Information sessions, career fairs, guest speakers, and a new mentoring program are provided to assist students to ease their transition to the world of work and gain practical career experience.

Position postings for summer, part-time and graduate employment are posted throughout the year at the Centre. Students are encouraged to check the Centre postings on a regular basis. The Centre for Career Development is located on the fourth floor of the Smallwood Centre.

7.1.2 Career Planning Centre

An appropriate career choice appears to be a major contributor to students' satisfaction with their performance in university. The Career Planning Centre, located at UC4002, serves as a drop-in centre designed to help students in such areas as gathering information relevant to educational and career goals, performing self-exploration of career-related interests, clarifying values, acquiring more effective decision-making strategies, and developing both short and long-term career plans. The Centre is open daily from 9:00 a.m. to 5:00 p.m. Students are encouraged to stop in and acquaint themselves with the Centre's resources.

7.1.3 Co-operative Education Services Centre (CESC)

The Co-operative Education Services Centre (CESC) is responsible for providing a range of services common to all co-operative education programs at the University. This includes developing and maintaining business and government participation in the co-op programs; assisting the job placement process for more than 700 students per semester, encouraging the development of professional and scholarly skills pertinent to co-operative education; designing and implementing an integrated automated office information system, administering the Offshore Career Awards Program, the Small Enterprise Co-operative Placement Assistance Program (SECPAP), the new entrepreneurship awards.

7.2 Student Success Programs

Student Success Programs is responsible for the development and administration of programs and activities for students, the identification and assessment of emerging campus trends, long range and strategic planning, fostering and supporting campus leadership as it relates to student governments, campus societies and campus policy development for students.

Student Success Programs works closely with students, staff and faculty and the community at large to maximize the quality of student and academic life for students. Student Success Programs is comprised of the following speciality areas:

7.2.1 Answers: Centre for Student Life

ANSWERS, Centre for Student Life provides the following programs: Orientation for students and parents, Leaders involved in Further Education (LIFE) and Student Ambassador. ANSWERS also offers: numerous student leadership opportunities including Peer Orientation Assistants, Leader Forum, and Horizons. The centre also offers distribution of Canada - Newfoundland and Labrador Student Loans Program, Campus Cards, and Locker Services. To learn more about the programs and services or to join the listserv simply sign on to the website at www.mun.ca/answers/about, visit the centre at UC3005, telephone (709) 737-7461, or email

answers@mun.ca.

7.2.2 Native Liaison Office

In cooperation with the Labrador Inuit Association, native students are provided a range of services to assist with the university experience. Inquires may be made in-person at UC4003 or by telephone number to (709) 737-2118.

7.2.3 Scholarships, Awards and Financial Aid

Student Affairs and Services administers the Scholarships and Awards Program for the University, distributes out of Province Financial Aid, and emergency financial aid. Inquiries may be made in-person at UC4018 or by telephone at (709) 737-7910.

7.3 Student Financial Services

Information regarding the Canada - Newfoundland and Labrador Student Loans Program is available from Student Financial Services, Department of Education, located in Coughlan College. Student Financial Services can be reached by telephone at (709) 729-4244/5849, email at studentaid@gov.nl.ca or through the website at www.edu.gov.nf.ca/studentaid/.

7.4 International Student Advising

The International Student Advisor is located in Corte Real, Burton's Pond Complex, Room C 1000 and can be reached at (709) 737-3447. Reception and orientation of new foreign students are two of the major functions of the Advisor, as well as providing information and advice concerning their stay in Newfoundland and Labrador. New students must meet with the International Student Advisor upon arrival for advice concerning their stay at the University and their compulsory health insurance program. Further information may be obtained through the website at www.housing.mun.ca/isa.

7.5 University Bookstore

The University Bookstore is the on-campus site for text, reference and general reading. The Bookstore carries stationery, school supplies, crested clothing, backpacks and memorabilia. Distance Education students are to order textbooks through Bookstore website. The University Bookstore is located at UC2006, telephone at (709) 737-7440, or website at www.bookstore.mun.ca.

7.6 Counselling Centre

The primary function of the Counselling Centre is to help students release, develop or direct their personal capabilities. Through individualized personal counselling and a wide range of programs, students are encouraged and helped to develop their own unique resources and thereby promote personal growth and intellectual development. The Centre also serves as a training centre for advanced students in a number of helping professions. Services will be offered free of charge to students in three basic areas.

7.6.1 Learning Enhancement Programs

Through a number of short groups and structured activities, students may actively enhance their learning capabilities. Most of the learning programs offered train participants to employ a number of organizational techniques to comprehend and, later, to recall important concepts. Specific programs offered through the Centre apply these ideas to the areas of Speed Reading and Comprehension, Organizing Ideas for Term Papers and Essays, and Oral Communication.

7.6.2 UCC 2020: Applied Cognitive and Affective Learning Strategies for Undergraduate Students

An introduction to cognitive and affective learning strategies and techniques with an emphasis on the application of these techniques in the students' own learning repertoires together with an overview of relevant research from cognitive psychology and related fields. Topics covered will include information processing, memory, forgetting, problem solving, metacognition, general and specific learning strategies, learning styles, and affective strategies (3 credit hours).

7.6.3 Individual and Group Counselling for Other Personal Concerns

In addition to individualized personal counselling, the Centre offers specialized group and/or training programs. For many students the fear of testing, fear of asserting one's self and continued mental and physical stress can lead to poor academic performance or personal problems. These, and other such difficulties, can be dealt with on either an individual or group basis, depending upon the student's wishes. The Counselling Centre routinely offers a variety of groups: Assertiveness Training, Developing Healthy Relationships, and Test Anxiety. Other groups offered include both men's and women's support groups, counselling groups for women who have been sexually abused as children, and groups for students experiencing grief or loss.

7.6.4 Psycho-Educational Testing

A psycho-educational assessment program is offered on a fee-for-service basis for students seeking academic accommodations.

The Counselling Centre is located in the Smallwood Centre, and is open 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m. (4:30 p.m. in the summer), Monday through Friday. All services are free of charge to students and appointments can be made in person at UC5000, or by telephone (709) 737-8874, or email at counselc@mun.ca, or by visiting the website at www.mun.ca/counselling/home/psychoed.php.

7.6.5 Glenn Roy Blundon Centre

The Blundon Centre coordinates on-campus services for students with disabilities and those with short-term illnesses and injuries. Services and accommodations include: assistance arranging alternative accommodations for tests and exams (medical or psycho-educational documentation is required), access to adaptive technology and software, orientation of new students, in-servicing of faculty and staff regarding disability issues and special accommodations, note-taking assistance (NCR paper), provision of keys to wheelchair elevators and lifts on campus, and a liaising network between students, faculty, staff, and community groups. Copies of the Campus Physical Accessibility Guide and Partnerships to Access Learning: a resource guide for students with disabilities, faculty and service providers are available. The Glenn Roy Blundon Centre is located at UC4007. For further information, contact the Blundon Centre at (709) 737-2156 (Voice), (709) 737-4763 (TTY), email at blundon@mun.ca, or the website at www.mun.ca/student/disabilities.

7.6.6 Campus Ministries

The Campus Ministries is currently comprised of chaplains representing the Anglican/United, Salvation Army, Pentecostal and Roman Catholic denominations. Campus Ministries attempts to provide resources, guidance and support for members of the university community. The chaplaincy also seeks to bring a faith dimension to contemporary issues such as peace, justice, technology and science. The chaplains offer individual pastoral counselling as well as joint programs including weekly workshops, discussion groups, social activities and worship opportunities. Schedules of events are available from the chaplains or from the Internet at www.mun.ca/student/campusmin. Campus Ministries is located at UC4010.

7.6.7 Wellness Education

Wellness Education co-ordinates a broad range of health and wellness services for the student community. Our main mission is to raise awareness to the many self-care skills needed for all. Our programs consist of the peer helper program and the many other outreach events organized by this office. Located in the Counselling Centre, wellness education works with in collaboration with various campus and community organizations to help facilitate wellness promotion at the University.

Inquiries may be made in-person at UC5002A, by telephone to (709) 737-2659, or through the website at www.mun.ca/counselling/student_wellness.

7.7 Student Health Service

The staff at Student Health Service are available to provide comprehensive health care and to assist students in taking responsibility for their own health. Primary functions of the Service are the diagnosis and treatment of illness, the activation and maintenance of wellness and the promotion of health education programs.

The Student Heath Service is located on the fourth floor of the Smallwood Centre, and is open Monday through Friday, 8:30 a.m. to 5:00 p.m. (4:30 p.m. in summer) by appointment only, except for emergencies.

7.7.1 Medical Services

Services provided include:

1. diagnosis and treatment of: physical illness, emotional problems, sexually transmitted diseases, injuries;
2. individual counselling on various aspects of health and wellness: smoking, fitness, weight control, nutrition, alcohol and drug abuse;
3. referral to: specialists, physiotherapists, hospital diagnostic services, other health care agencies;
4. reproductive health: pap smears, contraception, pregnancy - testing, referral services;
5. Injury rehabilitation programs;
6. AIDS (HIV antibody) testing: confidential blood tests, pre-test counselling, post-test counselling;
7. "Medicals" (non-insured service): pre-employment, pre-admission to professional schools, SCUBA diving, driver's license, TB skin test;
8. Educational materials on health issues
9. MCP information and application forms
10. Vaccinations

7.7.2 Medical Records

All students' medical records are strictly confidential. No information is released without the request and written consent of the student.

7.7.3 New Students

Students are encouraged to bring a copy of their medical records to the Student Health Centre. This is especially important for students who:

1. have chronic or recurrent illness, e.g. asthma, diabetes, inflammatory bowel disease, seizure disorders;
2. require refills of prescription drugs;
3. have a physical disability, e.g. cerebral palsy, spina bifida, visual or hearing impairment; or
4. have a history of mental illness.

7.7.4 Payment

The University will bill the appropriate paying agency for the eligible medical services received at the Student Health Service.

7.7.5 Newfoundland and Labrador Students

MCP cards are required.

7.7.6 Students From Other Canadian Provinces

Students from other Canadian provinces are required to bring their provincial medicare cards.

7.7.7 International Students

International students are required, before the start of classes, to purchase a university medical insurance plan. International students with a dependant child must purchase the family plan. The premium for the academic year is calculated once a student registers and must be paid before the start of classes. A personal medical insurance certificate will be issued by the International Student Advising Office and must be presented by the student each time medical or hospital services are required. The student must also sign a claim form for each medical or hospital service rendered.

7.7.8 Medicals

"Medicals" (pre-employment, SCUBA, driver's licence, life insurance, etc.) are not covered by insurance plans and must be paid for by the student.

7.8 The Students' Union

The Memorial University of Newfoundland Students' Union Act, 1968, which incorporated the Students' Union, defines the objectives of the Union (MUNSU) as follows: to promote artistic literacy, educational, social, recreational, charitable and sporting activities for the advancement of the interests of its members and others; to act as the official organization of the students of the University; and to coordinate, promote and direct the activities of the students of the University.

The MUNSU motto is Students Serving Students. Based on this motto the Students' Union operates a range of services that improve the quality of student life: the Copy Centre, The Attic (Used Bookstore and Postal Service), Health and Dental Insurance, Safe Drive/ WalkSafe, the MUNSU Student Planner, Breezeway Bar, and CHMR-FM Radio. The cost of services are partially funded by MUNSU fees that are paid by each undergraduate student upon registration.

MUNSU assists students on an individual basis to resolve student aid, as well as academic-based problems. Through the offices of the Vice President External and the Vice President Academic, problems with appeals, assessments, repayment and general complaints in these areas are addressed.

The Students' Union offers free legal services to students during a semester and a legal aid supervisor is available for appointment. Students are advised to contact the MUNSU General Office for legal aid office hours. Please note that these sessions are not considered extended legal counsel. Students who have more serious issues may be referred to the MUNSU lawyer, for one free session, per issue, per semester.

MUNSU has established and provides funding for a number of Centres on campus: Women's Resource Centre (WRC); International Students Centre (ISC); Lesbian, Bisexual, Gay and Trans-gendered Resource Centre (LBGT-MUN); MUN DISC (Disability Info & Support Centre); Students Older Than Average (SOTA), Student Parents at MUN (SPAM), and the Aboriginal Centre.

The Students' Union is also a member of the Canadian Federation of Students (CFS) representing over 450,000 students across Canada. Visit MUNSU on the World Wide Web www.mun.ca/munsu.

7.9 Childcare Centres

The Students' Union operates four non-profit Childcare Centres for children ranging in age from two to ten years.

These centres situated in the MUNSU/MUN Childcare Building (next to Burton's Pond), are fully licensed by the provincial government, and strictly adhere to all provincial regulations.

Although these centres serve the entire university community, children of full-time students are given priority for the Fall Semester if their application is on file at the centre by April 30 of that year.

For further information telephone (709) 737-4728/4729.

7.10 Students' Union Fee

All full-time and part-time undergraduate students of the University pay a compulsory students' union fee and all students, upon registration, automatically become members of the Students' Union.

7.11 The Graduate Students' Union

The Graduate Students' Union (GSU) at Memorial University of Newfoundland is an organization run for graduate students by graduate students. Founded in 1967, the GSU is one of Canada's oldest independently incorporated graduate student governments. Every graduate student at the University becomes a member of the GSU upon registration. Presently, the graduate student body consists of over 2000 full and part-time students, thereby comprising approximately 10% of the total student population at Memorial University of Newfoundland.

The Graduate Students' Union has two main functions: 1) to represent and protect the interests of the graduate students at all levels of university governance, and 2) to help enhance the quality of graduate student life at Memorial University of Newfoundland. Graduate student fees, presently $20 per semester per student, provide the GSU with an annual operating budget. These fees are used to run the GSU office, help finance social and academic events for graduate students, provide conference aid for students presenting at conferences, and to cover other operating expenses.

The Graduate Students' Union is run by a Board of Directors consisting of the five GSU Executive officers and one student representative from each academic unit with a graduate program. Additionally, graduate students who sit on various university committees regularly attend. The Board meets once a month to assist the Executive in guiding the development and direction of the organization. The Board meetings also give students a chance to raise concerns from their individual departments and in return, to receive advice or suggestions on problem solving. These meetings are the main line of communication between the Executive officers and the graduate student population at the University. It is for this reason, that the GSU needs an active and interested Board of Directors. Graduate students who are interested in getting involved are always welcome, and should speak to their department representative, or contact the GSU office.

The Graduate Students' Union is located in Feild Hall on the north side of campus. Operated by the GSU, Feild Hall is comprised of four floors: the top two floors for a graduate student residence, one floor for departmental graduate student offices and GSU offices, and the ground floor for Bitters - Restaurant and Lounge, the pub owned and operated by the GSU.

The Graduate Students' Union general office is located on the second floor of Feild Hall in room GH 2007. Office hours are posted outside the office door, on the answering service, and the website. You can reach the GSU by phone (709) 737-4395, by fax at (709) 737-3395, by email gsu@mun.ca, or by writing to Graduate Students' Union, Feild Hall, GH2007, 216 Prince Philip Drive, St. John's, NL, A1B 3R5. Further information about the GSU can be obtained from the website at www.mun.ca/gsu.

7.12 Canadian Forces University Training Plans

Selected students may qualify for financial assistance through these Canadian Forces University Training Plans: the Regular Officer Training Plan (ROTP), the Regular Officer Training Plan (ROTP-Coop), the Dental Officer Training Plan (DOTP), the Medical Officer Training Plan (MOTP), and the Reserve Entry Scheme Officer (RESO). Full details may be obtained in writing to the Canadian Forces Recruiting Centre Detachment St. John's, Sir Humphrey Gilbert Building, 165 Duckworth Street, St. John's, NL or the Canadian Forces Recruiting Centre Detachment Corner Brook, CIBC Building, 9 Main Street, Suite 203, Corner Brook, NL.

7.13 Firearms On Campus

Students are reminded that firearms (including air-rifles, air-guns and sling shots) may not be brought into, or used in, any part of the University except the rifle range.

7.14 Housing, Food and Conference Services

It is the personal responsibility of each student to locate accommodation on or off the campus. The University will provide such assistance as it can through the Housing, Food and Conference Services. Accommodation on campus is available at Paton College and Burton's Pond Apartments.

For good cause, the University reserves the right to refuse admission to university housing to any individual, and to require the withdrawal of any individual who has been admitted to university housing.

7.14.1 Paton College

Offers of rooms at Paton College are conditional on students being accepted and registered at Memorial University of Newfoundland or the Fisheries and Marine Institute. Students who are not accepted to the University must notify the college officer of their intention to cancel accommodations. Paton College consists of ten residence houses and has accommodations for 982 students. Traditional housing consists of single gender and co-ed housing.

While Housing, Food and Conference Services oversees the operation of Paton College, all houses are administered internally by representatives of both Housing, Food and Conference Services and the students. Each house is under the supervision of a Proctor, who is responsible for ensuring the smooth running of the residence. The Proctor is assisted by several Resident Assistants, who reside on each floor. Each residence also elects a House Committee comprised of students to represent the house in various matters, and to organize social and recreational activities in the residence. An Academic Don is also appointed for each residence by Housing, Food and Conference Services. The Don is responsible for co-ordinating academic support programs in residence including the supervising of computer room and a free tutoring program. The Residence Life peer helpers provide information concerning wellness issues through awareness campaigns and special events. Student leadership opportunities and employment are offered in the form of resident assistant, academic Don, student assistant and MUCEP positions.

Most rooms in Paton College are double occupancy. Only students who have spent a minimum of two terms in residence, including the most recent academic term, are eligible for a single room. Eligibility for single rooms will be determined by number of terms spent in Paton College, number of university credit hours, and academic performance.

The top floor of most Paton College houses have been designated as quiet floors and stereos are permitted on low volume in these areas. Students who prefer to live in a section where quiet standards are maintained, should request a quiet floor on their application form. While regular floors do not have 24 hour quiet hours, there are designated quiet hours for studying. All Paton College Residences are designated as smoke free. Students with special needs may be accommodated. There are a limited number of wheelchair accessible rooms. Students with other special needs are encouraged to contact us to determine whether Paton College can meet their individual requirements.

All students of Paton College are required to purchase a meal plan as a condition of residency. Special diets may be arranged for students with medical conditions provided they have proper documentation. The university cannot guarantee an allergen free environment.

Mail service is available to all residents. Students are responsible for their own personal items, such as soap, towels, and linens.

Most houses are connected to an extensive underground tunnel system that allows students access to most of the university's facilities.

Each house has a television room, computer room, study lounge, games room, and laundry facilities. Several residences also have exercise and weight rooms, furnished guest lounges, and snack canteens. Pay telephones are available on each floor or students may make arrangements to have their own phone installed.

7.14.1.1 Applications for Residence

Application for residence may be made by any eligible person at any time. Application forms are available in writing to the Housing, Food and Conference Services, 9-309 Hatcher House, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1B 3P7, or by telephone to (709) 737-7590, or by e-mail to housing@mun.ca, or through the website at www.housing.mun.ca.

A $20 processing fee is required of all students each semester. This fee is non-refundable non-transferable and will not be credited to the applicant's financial account.

Confirmation fees are creditable and may be refunded when all conditions pertaining to this fee are met.

Application for summer session may be made any time and must be accompanied by a non-refundable, non-creditable $20 processing fee.

7.14.1.2 Assignment to Residence

Returning students of the Fall and Winter Semesters and work term students as defined by the Division of Co-ordination, with a GPA of 2.0 or higher, will receive assignment preference over all other applicants if they adhere to the schedule under Residence Terms.

Students entering the University as first-year students, as well as students transferring directly to St. John's from Sir Wilfred Grenfell College or the community colleges, will receive assignment preference over all remaining applicants.

All other applicants, including Spring Semester and Summer Session residence students, will be considered and assigned by date of receipt of their application.

Notwithstanding the foregoing, the University reserves the right to make residence/room assignments and/or changes other than those stated as preference on the application.

7.14.1.3 Residence Terms

(See the University Diary section of the University Calendar for exact dates.)

Fall Semester - September to December	Intersession - May to June
Winter Semester - January to April	Summer Session - July to Mid-August
Spring Semester - May to August	

7.14.1.4 Returning Students - Fall Semester

Returning students for the Fall Semester must apply for accommodations by March 15. A $20 processing fee will be charged to their university student account. This fee is non-transferable, non-refundable, and non-creditable. At this time an acceptance form to Paton College is signed. If it becomes necessary for an applicant to cancel a confirmed assignment, it must be done on or before May 15. Failure to cancel a room assignment by May 15 will result in a $300 cancellation fee being charged to the student's financial account

with the University.

7.14.1.5 New Students - Fall Semester

Assignments will be mailed to the earliest applicants during late February. Confirmation form and fee of $200 must be received by Housing, Food and Conference Services no later than May 1, otherwise the house assignment will be cancelled and the space re-assigned. If it becomes necessary for an applicant to cancel a confirmed assignment, it must be done not later than May 15 to be eligible for a refund of the confirmation fee. Failure to cancel a confirmed assignment by May 15 will result in the forfeiture of the $200 confirmation fee.

All new students entering Paton College will be required to sign a lease for two semesters (Fall and Winter).

7.14.1.6 New Students - Winter and Spring Semesters

Assignments will be mailed as vacancies occur. Confirmation form and fee of $200 must be received by Housing, Food, and Conference Services within specified deadline dates. Where confirmation forms and confirmation fee are not received within this period the assignment will be cancelled and the space re-assigned.

Once assigned a house, the onus is on the student to cancel the assignment if the space is not required. Cancellation of confirmed assignments will result in the forfeiture of the $200 confirmation fee. If a student fails to register for his or her room at the beginning of the semester, commonly referred to as a "no show" he or she will not normally be granted an appeal and will automatically be charged a cancellation fee.

7.14.1.7 Assignment Preference List

When all rooms of the College have been assigned, applicants to a maximum of 200 males and 200 females, who cannot be offered accommodation, will be placed on an assignment preference list. It is essential that individuals on the list give the Housing, Food, and Conference Services a local address and telephone number at which they can be contacted on short notice. Housing, Food, and Conference Services can give no assurance that a room will be available to all those on the assignment preference list; for this reason, all individuals on this list should make their own arrangements for alternate accommodation. It should be noted that the processing fee is non-refundable and non-creditable.

7.14.1.8 Occupancy of Rooms and Meal-Ticket Coverage

First-year students

Occupancy of rooms extends from the day before registration until 12:00 noon the day after the last regularly scheduled undergraduate examination.

Meal tickets are valid from the breakfast meal on the day following the first day of Paton College registration. The ticket expires with the evening meal on the day of university's last regularly scheduled examination.

7.14.1.9 Accommodation Between Semesters

Residence fees cover the period of a particular semester only. Those residents who have a valid requirement to be in residence between semesters may be provided sleeping accommodation if space is available and approved by the Housing, Food, and Conference Services.

An additional charge for such accommodation will be applied to the student's account. No refunds will be issued.

Students may be required to remove their personal belongings from their rooms for the Christmas period or other recesses when required.

Housing, Food, and Conference Services reserves the right to deny accommodation outside the normal semester period if space is needed for other purposes.

7.14.1.10 Residence Fee and Meal Charges

All accommodation at Paton College is on a room-and-board basis. All students in Paton College are required to purchase a 10, 14 or 19 meal plan that follows Canada's Food Guide. As the food contract is negotiated each year and residence fees are subject to inflationary trends, refer to the section of the University Calendar headed Fees and Charges to determine cost of accommodation.

7.14.1.11 Withdrawal From Paton College

All registrants in Paton College will be required to sign an eight month lease.

1. No refunds will be issued to students.
2. Students are responsible for all fees and charges for both the Fall and Winter Semesters.

7.14.1.12 Burton's Pond Apartments

In addition to Paton College, the University operates an apartment complex at Burton's Pond on the University campus. There are four apartment buildings for single students: Guy, Gilbert, Cartier and Cabot Courts. Fifteen two-bedroom family units are contained in Baltimore Court, and there is a service building - Corte Real Court - containing a computer room, a laundry centre, and students' mail boxes which are accessible to residents 24 hours a day. The Housing, Food and Conference Services office for Burton's Pond Apartments is located in Room 309, Hatcher House. Spaces are limited and are allotted on a first come first served basis, students are encouraged to apply early. Each apartment unit in the four "single students" buildings is occupied by four students, each of whom has a private bedroom and shares the kitchen, living room and bathroom. Burton's Pond accommodates both graduate and undergraduate students. Each student is required to sign an occupancy agreement for the partial occupancy of an apartment.

Residence in the apartments is normally limited to students of 19 years of age or over who have a minimum of 30 university credit hours. Students entering the University for the first time or who have less than 30 credit hours and wish to stay in Burton's Pond when they meet the requirements, should not delay in submitting an application. Applications outside of these regulations may be submitted for the approval of Director of Housing, Food, and Conference Services. The four residences can provide accommodation for 512 students. Once this accommodation has been assigned, applicants to a maximum of 100 males and 100 females who cannot be offered accommodation will be placed on a waiting list.

Baltimore Court has 15 Family units, and the student is required to sign an occupancy agreement. Each apartment is furnished and contains a living room, a kitchen, two bedrooms, and a bathroom. The second bedroom is designed for one child. All apartments in Baltimore are assigned on a priority basis.

The processing fee is non-refundable and non-creditable in all instances. Except for the restriction on first-year students and waiting list maximums, the same basic procedures apply for Assignment to Residence, Residence Terms and Offers of Accommodations, New

Applicants.

Eligible students wishing to apply may obtain further information and application forms in writing to the Housing, Food, and Conference Services Office, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1B 3P7, or by telephone to (709) 737-7599, or by e-mail to burtons@mun.ca, or through the website at www.housing.mun.ca/bp.

7.14.1.13 Off-Campus Housing

The University operates an on line off-campus housing operation consisting of rooms for rent, bed sitting rooms, apartments/apartment buildings to rent/share, and houses to rent/share. The University operates as an information source only to provide students with a listing of potential housing arrangements. The University does not take responsibility for inspecting these accommodations.

8 Special Divisions and Separately Incorporated Entities

8.1 Archaeology Unit

Members

Deal, M., Anthropology, Chair
Brown, S.C., Anthropology
Gaulton, B., Anthropology
Jerkic, S.M., Anthropology
Pocius, G.L., Folklore
Pope, P., Anthropology
Ramsden, P.G., Adjunct Professor
Rankin, L., Anthropology
Renouf, P., Anthropology, Canada Research Chair, North Atlantic Archaeology
Tuck, J.A., Anthropology, Professor Emeritus
Whitridge, P., Anthropology
Noseworthy, G., Curator of Collections
Mathias, C., Conservator
Wells, P., CRC Research Assistant

The Archaeology Unit was established in 1978 as a unit of the Faculty of Arts within the Department of Anthropology. It provides an administrative structure in which the teaching and research programs in archaeology can be strengthened by the formal participation of scholars in cognate departments. It has the following aims:

1. To bring together those scholars interested in archaeology as a means of understanding the past.
2. To create a program of study providing a thorough understanding of the techniques of archaeology, the various theoretical perspectives to which archaeology may contribute, and a knowledge of other disciplines which may contribute to our understanding of the past.
3. To co-ordinate and conduct archaeological research, both prehistoric and historical.
4. To establish laboratory facilities and to employ personnel for the conservation of artifacts.
5. To maintain liaison with relevant public agencies and private organizations.

8.2 Bridges

Located at the Fisheries and Marine Institute, Bridges, the Marine Technology Alliance Building and Marketing Initiative, will provide $2.35 million to help Newfoundland and Labrador's Centres of Excellence promote their marine technology capabilities and help stimulate the growth of the province's marine technology industry.

The Centres of Excellence, in collaboration with industry, will submit proposals to Bridges in order to promote their capabilities nationally and internationally. Bridges will assist the Centres of Excellence in competing and succeeding in the global marketplace by fostering the partnerships and alliances necessary to access new markets and generate wealth in the province.

The organizations and facilities generally known as the Centres of Excellence, that would be expected to benefit from this initiative include the Center for Marine Simulation (CMS), Offshore Safety and Survival Center (OSSC), Center for Sustainable Aquatic Resources (CSAR), Center for Aquaculture and Seafood Development (CASD), Center for Earth Resources Research (CERR), Ocean Sciences Center (OSC), Ocean Engineering Research Center (OERC), Telemedicine and Educational Technology Resources Agency (TETRA), Center for Offshore and Remote Medicine (MEDICOR), C-CORE, NRC - Institute for Ocean Technology (IOT), and the College of the North Atlantic **-** Engineering Technology Center.

The initiative is located at the Fisheries and Marine Institute and is managed by a six person Board of Directors, made up of industry, academia and government representatives and a small secretariat. This initiative is financed by the Canada - Newfoundland and Labrador Offshore Development Fund (CNODF).

Board of Directors

Shinkle, L. (Chair)
President, Cartwright Holdings Ltd.

Henley, J.
President, Newfoundland Transshipment Ltd.

Hogan, D.
Assistant Deputy Minister
Department of Innovation, Trade and Rural Renewal

Loomis, Dr. C.
Vice-President, Research, Memorial University of Newfoundland

Martin, K.
Director of Business Programs, Atlantic Canada Opportunities Agency

Williams, Dr. M.
Director General, Institute for Ocean Technology

Staff

Executive Director

Gall, N.T., B.Comm (Co-op) *Memorial*, M.B.A. *McGill*, MCPM *UQAM*

8.3 Canadian Centre for Fisheries Innovation (CCFI)

Located at the Fisheries and Marine Institute, the Canadian Centre for Fisheries Innovation is owned by Memorial University of Newfoundland and supported by the Atlantic Innovation Fund. The Centre provides scientific research and technology services to the fishing industry in Atlantic Canada. Working closely with the faculty and staff of the region's universities and technical institutes, the Centre provides expert assistance in the areas of aquaculture, harvesting and processing, with the aim of enhancing the industry's productivity and profitability. CCFI's activities also include resource conservation research, equipment development and marine biotechnology. The Centre's services are available to anyone in the fishery or aquaculture industry who wishes to overcome obstacles or meet opportunities through science and technology.

CCFI is an organization structured to meet the needs of the industry quickly and efficiently. The Industrial Liaison Officers collaborate directly with clients to develop and execute industrially relevant research and development projects.

Mandate

The organization works with industry clients to identify needs. It then collaborates with the scientific and technological faculty and staff of the universities and technical colleges of Atlantic Canada to devise solutions to meet those needs. CCFI works to ensure that the initiatives are organized, on time and directed to address the specific needs of the industry clients. The Centre also funds these projects, when required.

The Centre's research and development undertakings cover all areas of importance to the fishery and aquaculture industry:

1. Environmentally Sustainable Harvesting
2. Food Safety Systems
3. Utilization of Fish Waste
4. Improved and More Efficient Fishing Platforms
5. Human Resource/Technology Applications
6. Alternative Fish and Shellfish Species for Aquaculture
7. Efficiency and Profitability in Aquaculture
8. Resolving Environmental Issues in Aquaculture

With strong representation from industry, the Board of Directors oversees the direction and mandate of the Centre to ensure that its work is always relevant to the needs of the fishery.

Board of Directors

Mr. Gabe Gregory, Chairperson
Quinlan Brothers, St. John's, NL

Mr. R. Andrews
Fishery Products International, Ltd., St. John's, NL

Mr. A. O'Rielly
Managing Director, Canadian Centre for Fisheries Innovation

Mr. W. Apold
TAVEL Group, Halifax, NS

Mr. D. Bonnell
School of Fisheries, Fisheries and Marine Institute, St. John's, NL

Mr. R. Butler
Cooke Aquaculture, St. George, NB

Mr. G. Chidley
Independent Harvester, Renews, NL

Ms. Caroline Davis
St. Anthony Seafoods, St. Anthony, NL

Ms. S. Coady
Bonaventure Fisheries, St. John's, NL

Mr. J.G. D'Entremont
Fisheries Resource Conservation Council, Ottawa, ON

Ms. H. Evans
Fishery, Food and Allied Worker's Union, St. John's, NL

Mr. F. Hennessey
Independent Harvester, Souris, PEI

Mr. G. Hognason
Clearwater Fine Foods, Halifax, NS

Mr. K. Kenny
Marport, St. John's, NL

Dr. R. Lucas
Dean of Science, Memorial University of Newfoundland, St. John's, NL

Dr. R. Ritchie
Research and Productivity Council, Fredericton, NB

Mrs. S. Roach-Albert
Stolt Sea Farm, St. George, NB

Mr. S. Roche
Consultant, St. John's, NL

Management and Administrative Staff

Managing Director
O'Rielly, A., B.Comm., *Memorial*

Executive Assistant
Horan, C., B.A., *Memorial*

Industrial Liaison Officer, Aquaculture
Kielly, M., B.A., B.Comm, *Memorial*

Industrial Liaison Officer, Processing and Harvesting
Bonnell, C., B.Sc., Advanced Diploma, Fisheries Development

Industrial Liaison Officer, Maritimes
Chapman, A., B. Comm., *Memorial*

Secretarial Officer
Brophy, A.

Accountant
Kearsey, M., B.A., *Memorial*

8.4 Canadian Centre for Marine Communications (CCMC)

Located at the Fisheries and Marine Institute, CCMC is an independent ocean technology support organization that provides financial, technical and marketing support to Canada's ocean technology community. Its mission is to continually improve the competitiveness of Canada's ocean technology community. CCMC accomplishes this through a series of programs and initiatives. Through our technology development programs, we offer financial assistance. Through a series of initiatives delivered under the headings of industry development and business development, we provide technical support and help build capacity in our national ocean technology community and develop international opportunities for our network members at home. Our network members include all Canada's ocean technology community players.

Board of Directors

M. Evans (Chairman)
Associate, Policy Insights Inc.

L. G. O'Reilly (Vice-Chairman)
Executive Director (Retired), The Fisheries and Marine Institute of Memorial University of Newfoundland

N. Chaulk
President, International Communications and Navigation (ICAN)

R. Gillespie (Secretary)
Vice President, CCMC

M. Kearsey (Treasurer)
Manager, Corporate Affairs, CCMC

P. Lacroix
Managing Director, Canadian Centre for Ocean Gliders

R.V. Newhook (President and CEO)
CCMC

P. Tobin
Assistant Deputy Minister, Dept of Mines and Energy
Government of Newfoundland and Labrador

STAFF

President & CEO
Newhook, R.V., B.Eng. *Memorial*, P.Eng.

Vice President
Gillespie, R.T., M.Sc. *Memorial*, P.Geo.

Director, Info Marine
Carter, W., B.Sc. *Memorial*

Director, Sea Comm
Cater, N.E., B.Eng. *Memorial*, P.Eng.

Director, Industry Development
Burry, C., BA *Memorial*

Manager, Corporate Affairs
Kearsey, M., B.A. *Memorial*

Network Administrator
Davis, E.

Event Coordinator
Dutton, A., B.Comm.(Co-op) *Memorial*

Programmer/Analyst
Bruce, S.

8.5 C-Core

Board of Directors

Mr. H. Doerr (Chair)
President, Murphy Oil Company Ltd.

Mr. S.C. Schock (Vice-Chair)
Senior Vice-President, Engineering & Technical Services
TransCanada PipeLines Limited

Mr. S. Allen
President, Technip Offshore Canada Limited

Mr. J. Bates
General Manager Asset Development
Chevron Canada Resources

Mr. T. Craig
Team Lead, Deep Panuke Development
EnCana Corporation

Mr. W. Fleming
Vice-President, East Coast
Petro-Canada

Dr. Ray Gosine
Dean, Faculty of Engineering and Applied Science
Memorial University of Newfoundland

Dr. Doug House
Deputy Minister
Innovation, Trade and Rural Development
Government of Newfoundland and Labrador

Dr. C. Loomis
Vice-President (Research)
Memorial University of Newfoundland

Mr. M. Ruelokke
General Manager, East Coast Operations
AMEC Oil & Gas

Dr. L. Schramm
President & CEO, Saskatchewan Research Council

Mr. W. Thistle, Q.C., C. Arb
Counsel, McInnes Cooper

Ms. J.A. Whittick
President & Chief Executive Officer, C-CORE

Mr. V. Young
Company Director

Officers of the Corporation

Whittick, J.A., B.Sc. *Dunelm*, President and Chief Executive Officer
Kennedy, S.C., B.Comm., C.M.A. *Memorial*, Chief Financial Officer
Randell, C.J., B.Eng. *Lakehead*, M.A.Sc., Ph.D. *Victoria*, P.Eng.; Vice-President; Cross appointment with Faculty of Engineering and Applied Science

Management Team

Clark, J.I., B.Sc. *Acadia*, B.Eng. *Technical University of Nova Scotia*, M.Sc. *Alberta*, Ph.D. *Technical University of Nova Scotia*, P.Eng.
Delaney, B.J., B.Sc.Eng. *Queen's*, P.Eng.
Kenny, S., B.Eng., M.Eng., *Memorial,* Ph.D. *Daltech,* P.Eng.; Cross Appointment with Faculty of Engineering & Applied Science
Morgan, V.R., M.A. *Cambridge*, M.Sc. *Imperial College*, P.Eng.
Phillips, R., B.Sc. *Bristol*, M.Phil., Ph.D. *Cambridge*, P.Eng.; Cross appointment with Faculty of Engineering and Applied Science
Power, D., B.Eng., M.Eng. *Memorial*, P.Eng.
Ralph, F., B.Eng., M.Eng. *Memorial*, P.Eng.
Wojcik, P.J., B.Sc., M.Sc., Ph.D. *Gdansk*

C-CORE is an applied R&D corporation in St. John's, Newfoundland and Labrador with over 50 staff. Located on the campus of Memorial University of Newfoundland, it embraces a wide spectrum of engineering and business skills required by resource industries operating in global markets. C-CORE works closely with industrial partners to develop technologies for resource industries and collaborates with industries, research institutes, universities and government agencies to build highly skilled teams that respond to global technology challenges. Since 1975, its activities have grown to include applied R&D, technology transfer and technology demonstration, commercialization of intellectual property, and specialized advisory services to a wide range of industries.

The collaborative work environment at C-CORE allows the organization to apply the fullest available range of expertise to client needs. Undertaking major programs in ice engineering, remote sensing, geotechnical engineering and intelligent systems, C-CORE applies this expertise across a number of resource sectors including oil and gas, mining, pipelines, forestry, and pulp and paper.

C-CORE's in-house facilities include an Acutronic 680-2 Centrifuge Machine, a full-scale buried pipeline modelling facility, mechanical, electrical, and soils laboratories to support its research activities, and excellent computing capabilities including the connection to a high speed network. C-CORE's clients are national and international companies, and government agencies from many market sectors, the largest being pipeline, oil and gas, and mining. Working in partnership with other R&D corporations, small and medium sized enterprises (SMEs), and academia to deliver services and technologies maximizes both the R&D effort and the financial resources for projects.

C-CORE's Board of Directors, a majority whom are from industry, keep C-CORE linked to the needs of its industrial clients. When required to do so, C-CORE diversifies into new technology areas to support the activities of its stakeholders. Further, the cultivation of human resources, in close collaboration with the University, is a key element of the organization's strategic vision. C-CORE offers many opportunities for graduate and undergraduate students to work on industry relevant projects and for its employees to pursue higher education. C-CORE remains dedicated to the economic development of Canada, in particular the Province of Newfoundland and Labrador.

8.6 Centre for Collaborative Health Professional Education

Vernon Curran, Ph.D.
Co-Director (Programming & Research)

Dennis B. Sharpe, Ph.D.
Co-Director (Planning & Development)

The Centre was established in September 1999 by the Directors of the Schools of Nursing, Pharmacy, Social Work and the Deans of the Faculties of Education and Medicine. The Deans and Directors comprise the Centre's Governing Council and are responsible for appointing the Directors and Scholars. The Scholars are faculty members who have demonstrated scholarly expertise and achievement in education, and who have substantial involvement in the work of the Centre. Other faculty members may identify themselves as Members of the Centre, and are welcome to participate in the Centre's activities.

The mission of the Centre is to improve the education of social workers, pharmacists, nurses, physicians and other health professionals through the following objectives:

1. developing, facilitating and coordinating collaborative, interprofessional educational programs;
2. providing expertise and material resources for enhancing the design, delivery, and evaluation of educational programs;
3. stimulating and supporting collaborative research in health professional education;
4. promoting health professional education as an academic pursuit;
5. collaborating with faculty developers to provide education-related training;
6. developing and providing simulated patient/client programs for training and assessment.

Further information may be obtained by contacting the Centre in writing to the Centre for Collaborative Health Professional Education, Memorial University of Newfoundland, Health Sciences Centre H2901, St. John's, NL Canada, A1B 3V6, or by telephone to (709) 777-6912, or by fax to (709) 777-6576, or through the website at www.med.mun.ca/cchpe.

8.7 Centre for Earth Resources Research (CERR)

For a complete listing see Research Units in the Faculty of Science section of the University Calendar.

8.8 Centre for International Business Studies (CIBS)

Director: S. Vaughan
International Program Officer: vacant
International Internship Officer: W. Jackson

The Centre for International Business Studies was established in 1994 by the Faculty of Business Administration to help provincial businesses enter the international marketplace. The Centre also facilitates international exchanges for students and faculty and provides them with the opportunity to research issues in international business and trade.

The Centre works with local businesses to enhance their effectiveness within the international business community by matching skills and programs within the Faculty of Business Administration with a company's needs.

The Centre develops international student and faculty exchanges which allow participants to gain experience in foreign business practices and develop international contacts. The faculty's list of international exchange sites currently includes universities in Belgium, the Czech Republic, Denmark, England, France, Germany, Ireland, Mexico, the Netherlands, Norway, Scotland, and Sweden.

The Centre also facilitates internships for recent graduates. International in scope, the internships allow recent graduates to gain experience with companies located worldwide, or with provincial companies that wish to expand their business on an international level. Further information may be obtained by contacting the Centre by telephone to (709) 737-2086 or through the website at www.mun.ca/cibs.

8.9 Centre for Management Development (CMD)

The Centre for Management Development collaborates with the P.J. Gardiner Institute for Enterprise and Entrepreneurship (PJG) as *Envision Alliance*, a partnership which allows for greater efficiency in operations and an enhanced ability to deliver management and entrepreneurial initiatives in the local, national and international arena.

Morrissey, B., Director, CMD
Simmons, B., Interim Director, PJG
Costello, S., Associate Director, The Enterprise and Entrepreneurship Gateway
Mosher, D., Associate Director, Family Business
Gardiner, S., Associate Director, Financial Leadership
Power, R., Business Consultant
Butler, S., Business Consultant
Mahaney, G., Program Coordinator
Arscott, S., Program Developer
Collins, J., Client Relationship Coordinator
Miller, C., Office Administrator
Nixon, P., Administrative Staff Specialist
Keefe, M., Accounting and Administrative Clerk
Robinson, J., Client Service Specialist

The CMD was established within the Faculty of Business Administration at Memorial University of Newfoundland in 1980. Its mission is to facilitate excellence in managerial development by working with organizations to determine their specific needs, and to arrange for the delivery of products or programs which best meet these needs.

The CMD acts as an intermediary between the client and the available sources of managerial development expertise. The focus of our efforts, and our principal responsibility, is the monitoring and maintenance of quality throughout the managerial development process from design through delivery and follow-up. We do not maintain our own permanent program delivery staff.

The CMD works with a variety of organizational clients from both the private and public sectors, including professional and industry associations, and not-for profit agencies and groups. In addition, it continues to offer a range of professional development programs throughout the year.

Each year the CMD runs an Executive Development Program (EDP), presenting participants with leading edge management techniques that focus on organizational success, effective performance, quality and competitiveness. Faculty for the EDP regularly include facilitators from across North America and Europe.

The CMD's state-of-the-art facilities are located on the fourth floor of the Faculty of Business Administration building at the University and include various styles of classrooms, work areas, dining facilities, and a participant lounge. Further information may be obtained by contacting the Centre by telephone at (709) 737-7977, or by fax to (709) 737-7999, or through the website at www.mun.ca/cmd, or by e-mail to billm@mun.ca, jcollins@mun.ca, sarscott@mun.ca, mcurran@mun.ca, or susang@mun.ca.

8.10 Centre for Material Culture Studies

Advisory Committee
Dean of Arts, Chair
Hiller, Dr. J.K., History
Lovelace, Dr. M., Folklore
Mannion, Dr. M., Geography
Tuck, Dr. J. A., Anthropology

Director
Pocius, Dr. G.L., Folklore

The Centre for Material Culture Studies was established in 1988 to initiate, promote, and sponsor research on material culture within both the University and the general community. The Centre acts as a multidisciplinary forum for Memorial University of Newfoundland faculty members as well as visiting researchers from other institutions, including government agencies. The Centre houses a research library and a wide range of visual and documentary resources relating to material culture.

8.11 Fisheries Conservation Chair

The Fisheries Conservation Chair is a research group created at Memorial University of Newfoundland in 1996 to develop an independent fisheries research program to complement and scrutinize Government programs and provide an integrative focus for fisheries research at the University. The Chair is funded by the Natural Sciences and Engineering Research Council of Canada, the Provincial Department of Fisheries and Aquaculture, the Department of Fisheries and Oceans, and Fishery Products International.

The Fisheries Conservation research program focuses on several aspects of fisheries science and management, including:

1. The collapse and rebuilding of groundfish stocks in Atlantic Canada.
2. Sea-going research.
3. Using high-technology to measure the ocean and its fishes (acoustics, electronic sensors, tagging).
4. A comparative ecosystem approach to fisheries management and conservation.
5. Working with the fishing industry.

In addition, the Fisheries Conservation Chair provides a wide range of opportunities and training for students at the graduate level in fisheries science. An important element of this training is experience at sea with scientific research, research vessels, and fisheries. Students use and develop the latest technology to measure ocean ecosystems and fish populations.

Senior Chair
Rose, G.A., B.Sc. *Guelph,* M.Sc. *Laurentian,* Ph.D. *McGill*; Cross appointments with Department of Biology and Ocean Sciences Centre

8.12 Folklore and Language Archive

Chairman, Advisory Committee
Dean of Arts

Director
Lovelace, Dr. M.

Archivist
Fulton, P.

Honorary Research Associate (Folklore)
Halpert, V. M.

Honorary Research Associate (Language and Folklore)
Widdowson, J.D.A.

The Memorial University of Newfoundland Folklore and Language Archive was a joint creation of the Departments of Folklore and English. It was set up to coordinate diverse research in Newfoundland and Labrador studies undertaken in both Departments, to facilitate the mutual use of common material, to organize it for research and publication, and to make a permanent documented record for future generations. The Folklore and Language Archive is an integral part of the teaching and research activities of the Department of Folklore on both the graduate and undergraduate levels.

The Archive comprises extensive collections of Newfoundland and Labrador folksongs and music, folk narratives of many kinds, oral history, folk customs, beliefs and practices, childlore, and descriptions of material culture. It has special collections of the Newfoundland and Labrador vocabulary, proverbs and riddles, and collections towards a linguistic atlas. The materials have been collected by a variety of means: by questionnaires, by student contributions in manuscript, by extensive field work utilizing tape recorders, and by searching printed sources.

The Archive is housed in the G.A. Hickman Building. Associated with it is a recording room, with facilities for copying tapes and records, and for the making of recordings. The specially excerpted collection in language is housed in the English Language Research Centre of the Department of English. French language and folklore materials from the province are housed in the Centre d'Etudes Franco-Terreneuviennes in the Department of Folklore. Each Department has a working library associated with the archival material.

8.13 Genesis Group Inc.

King, D.J., President and CEO

GENESIS Group Inc. is a separately incorporated entity of Memorial University of Newfoundland and is governed by a board of directors representing industry, academia, and government. It is here to serve the whole university community and to facilitate the linkage to the business community. Genesis Research, as its primary goal, identifies and commercializes promising technologies arising from research at the University. Areas of expertise include Biotechnology and Medicine, Physical Sciences and Engineering and Information Technology and Communications. Key industrial sectors include the mining and oil and gas industries. In addition to its central role of transferring technology to the private sector, the research group assists the province's small and medium-size businesses to access the vast physical and human resources of the University. Genesis Research focuses on new technologies, processes, and services and seeks to enhance, improve, and/or diversify an existing industry's capability. The Genesis Centre is a support network to help knowledge-based businesses/entrepreneurs create high-growth enterprises. The Centre mobilizes the province's business community and a network of world class mentors to help the entrepreneurs develop comprehensive business plans, raise equity capital and secure global market access. Genesis Bio-labs is a wet lab facility to support start-ups in the biotechnology sector. Genesis Innovation Works, located in the Inco Innovation Centre, is a prototype development centre and an on-campus collaborative research facility for university/ industry partnership initiatives.

Further information may be obtained by contacting the Genesis Group Inc. by telephone at (709) 737-4527, or through the website at www.genesis.mun.ca.

8.14 Health Research Unit

Members
Gadag, V., Ph.D., Director, Biostatistics

Audas, R., Ph.D., Health Statistics and Economics
Bavington, W., M.D., M.P.H., FRCP(C), Community Health
Beausoleil, N., Ph.D., Women's Health
Gustafson, D., Ph.D., Social Science and Health
Mathews, M., Ph.D., Health Services
Neville, D., Sc.D., Health Policy
Wang, P., Ph.D., Epidemiology
West, R., Ph.D., Epidemiology

Associate Members

Allison, D., M.D., Community Health
Buehler, S., Ph.D., Epidemiology

Research Support

Longerich, L.L., M.S., Medical Researcher and Manager
Ryan, E.A., M.Sc., Senior Researcher

The Health Research Unit was established in 1991 as a unit of the Faculty of Medicine within the Division of Community Health. It makes available the professional skills, expertise and information resources of the Division to other faculty, government departments, non-government agencies and organizations, and the community.

The purpose of the Health Research Unit is to improve the health of the Newfoundland and Labrador community-at-large through research focussed on the prevention of disease and the protection and promotion of health.

Research Themes

1. Measurement of health status in community/workforce populations;
2. Assessment of the health care system;
3. Development and management of health information systems;
4. Design and analysis of health surveys and audits; and
5. Evaluation of health and social programs

The Health Research Unit may be contact by telephone at (709) 777-6905 or by web at www.med.mun.ca/hru.

8.15 Institute for Folklore Studies in Britain and Canada

Directors

Smith, Dr. P., Department of Folklore, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, Canada A1B 3X8
Beal, Dr. J., National Centre for English Cultural Tradition, University of Sheffield, Sheffield, England S10 2TN

Aims

1. To foster and extend cooperation and scholarly endeavour between the Department of Folklore at Memorial University of Newfoundland and the National Centre for English Cultural Tradition at the University of Sheffield;
2. To promote the study of folklore in Britain and Canada through teaching, research, archive development and publication;
3. To encourage and engage in research on all aspects of folklore which link the two host nations in a common tradition.

Structure

1. Two Joint Directors, to consult and to effect practical cooperation; one appointed by each institution, on the recommendation of the Dean of the appropriate Faculty. Each Joint Director will normally be the Head of the Department of Folklore of Memorial University of Newfoundland and the Director of the National Centre for English Cultural Tradition at the University of Sheffield.
2. A Steering Committee, consisting initially of two members from each institution, with power to co-opt, if necessary, a non-voting chairman to be chosen from among the members.
3. Function of the Steering Committee: The Steering Committee will assist the Directors in matters of policy concerning the Institute.

8.16 Institute of Social and Economic Research (ISER)

Executive Committee

Simms, Dr. É., Acting Director and Chair
Carbonella, Dr. A., Department of Anthropology
Hiller, Dr. J., Department of History
Sharpe, Dr. C., Department of Geography
Stanbridge, Dr. K., Department of Sociology
Tye, Dr. D., Department of Folklore

Ex Officio

Potter, A., Manager, ISER Books
Feehan, Dr. J., Chair, J.R. Smallwood Foundation for Newfoundland and Labrador Studies

Virtute Officii

Wolinetz, Dr. S., Acting Dean of Arts

ISER Master Fellowships

Barnable, K.S., B.A. *Memorial*
Jurakic, I., B.A.(Hons.) *McMaster*
Reschny, J., B.A. *Northern British Columbia*

ISER Post-Doctoral Fellowship

Hunter, M., (Renewal), B.A.(Hons.), M.A. *Memorial*, Ph.D. *Hull, UK*

ISER Books Post-Doctoral Fellowship

Kearney Guigné, A., B.A., M.A., Ph.D. *Memorial*

Administrative Staff

Harding, M., Administrative Staff Specialist
Collins, R., Secretary

Purpose And Mandate

The purpose of the Institute shall be to undertake, sponsor, and publish research within such disciplines and in such parts of the world

as are deemed of relevance to Newfoundland and Labrador. Without limiting the generality of the above, research pertaining directly to social and economic development in Newfoundland and Labrador shall be of special importance.

Organization

The Institute is an integral part of, and not an autonomous appendage, of the University. It is so organized that all its officers serve the University in other capacities and it is ultimately responsible to the President and Board of Regents of the University. The management of its affairs is vested in an Executive Committee, while the day-to-day responsibilities are in the hands of the Director and the Manager assumes daily responsibility for ISER Books.

Fellowships

In general, ISER fellowships function to supplement and stimulate research interests of faculty and graduate students in the social science departments. Terms and conditions of ISER fellowships may be obtained in writing to ISER, Institute of Social and Economic Research, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone to (709) 737-8156, or by email to iser@mun.ca, or through the website at www.mun.ca/iser/.

ISER Books

Mr. A. Potter, Manager

The Institute publishes research in the social sciences - more than 90 titles to date. Many of the books originate in research undertaken by ISER itself. Some notable ISER books, however, have originated outside the Institute. Authors are invited to submit completed manuscripts within such disciplines and about such parts of the world as are deemed of relevance to Newfoundland and Labrador - whether the focus is contemporary or historical, natural resource management, or the management of social and cultural resources. Further information may be obtained in writing to ISER Books, Memorial University of Newfoundland, St. John's, Newfoundland and Labrador, A1C 5S7, or by telephone to (709) 737-7474, or my email to iser-books@mun.ca, or through the website at www.mun.ca/iser/.

8.17 International Centre

Dickinson, Dr. A.B., Acting Executive Director/International Liaison Officer
Clarke, C., International Projects Administrator/Office Manager

Purpose And Mandate

The International Centre is in general concerned with:

1. coordinating and promoting the University's global endeavor, including international exchanges and development projects;
2. promoting internationalization of the University's teaching and research mandate by providing a formal institutional link with the University's faculties and academic units;
3. developing and managing international projects and investigating funding sources, with particular reference to development assistance;
4. providing program information and advice to faculty and staff and act as the central contact with the Canadian International Development Agency and other similar bodies;
5. pursuing new opportunities to develop partnerships with the private sector and other educational institutions to keep the centre self-sufficient in the future.

8.18 The J.R. Smallwood Foundation for Newfoundland and Labrador Studies

Board

Jerkic, Dr. S., Department of Anthropology
Auringer Wood, Ms. A., QEII Library
Dunn, Dr. C., Department of Political Science
Hiscock, Dr. P., Department of Folklore
Byrne, Dr. P., Department of English Language and Literature
Rollmann, Dr. H., Department of Religious Studies
Ryan, Dr. S., Department of History
Sharpe, Dr. C., Department of Geography

Ex Officio

Feehan, Dr. J., Director; Department of Economics

Virtute Officii

Vice-President (Research)
Dean of Arts
Director, Institute of Social and Economic Research

Purpose And Mandate

The Smallwood Foundation was established with funds transferred in trust from the J.R. Smallwood Heritage Foundation. The Foundation administers the income from such funds for the promotion and support of research focusing on Newfoundland and Labrador. The board supports research proposals in the humanities and social sciences from both inside and outside the university community.

Organization

The Foundation is governed by a board appointed by the Board of Regents. Members normally belong to the Faculty of Arts at the University and represent disciplines active in Newfoundland and Labrador Studies. In accordance with its mandate, the board awards grants to individual scholars and organizations which have clearly defined objectives and which serve to develop the academic understanding and general appreciation of the province's society, history and culture. Full details of grant categories and application procedures are available on the Foundation's web site at www.mun.ca/smallwood/.

Further information may be obtained in writing to The Director, J.R. Smallwood Foundation for Newfoundland and Labrador Studies, Memorial University of Newfoundland, St. John's, NL, A1B 3X9.

8.19 Labrador Institute

Vacant, Director
Sparkes, Dr. R., Labrador Associate
Dickers, B., Administrative Staff Specialist
MacDonald, M., Program Researcher
Nuotio, L., Manager, Labrador West

Purpose And Mandate

The Labrador Institute of Memorial University of Newfoundland was established by the University to stimulate, coordinate, and support major University projects and programs designed to promote the well-being of the people of Labrador and to expand the Labrador knowledge base. Its location in Happy Valley-Goose Bay, the administrative centre of Labrador, gives it a perspective on regional and aboriginal conditions and issues that direct the operations of the Institute.

The Institute identifies opportunities in research where the capabilities of the University may enhance our knowledge of Labrador and address concerns of the community, and puts forward educational needs for continuing human resource and cultural development.

The Institute is the main contact point for the University in Labrador. The Institute maintains communications with aboriginal and community groups and the Faculties and Schools of the University to ensure that there is a timely response to research and educational opportunities. It also sponsors many cultural activities including the Labrador Creative Arts Festival.

The Institute facilitates and coordinates the activity of personnel at the University as they undertake cultural, research, and educational activities. The Institute partners with Faculties and Schools to solicit funds for research and the delivery of educational programs and with other social, cultural and educational institutions in Labrador.

The Institute is not a regulatory body but it is available to advise on the normal process of grant applications by individuals. The Institute recommends that notice or copies of such applications be filed with the Institute to obviate duplication of effort within the University. It also maintains and administers an invaluable archival collection of Labrador materials. It is the Institute's intent to collect and disseminate all pertinent copies of research conducted by or through the University.

Organization

The Director of the Institute reports to the Vice-President (Academic).

The Research Advisory Committee, comprised of faculty members who are engaged in research in Labrador, maintain communications between the Institute and the Faculties and Schools. It advises on research and educational projects and priorities.

The Advisory Board, comprising Labrador residents, has both geographic and aboriginal representation appointed by the Vice-President on the recommendation of the Director of the Labrador Institute. The Board provides direct input from the community into the operations of the Institute.

The Labrador Institute maintains a centre in Happy Valley-Goose Bay and an office in Labrador West. An Archive provides a reference collection of publications on Labrador and other northern regions for public use, and arranges inter-library loans through the main University library. The Labrador Institute also is the ACURA site for archaeological work in Labrador.

Northern Science Training Grants

The Labrador Institute along with the Office of Research acts as the agent within the University which receives and disburses Northern Scientific Training Program grants received from the Department of Indian Affairs and Northern Development. The Institute also serves as the University's representative on the Association of Canadian Universities of Northern Studies.

Further information may be obtained by contacting the Institute in writing to the Labrador Institute, P.O. Box 490, Station B, Happy Valley-Goose Bay, NL, A0P 1E0, or by telephone to (709) 896-6210, or by fax to (709) 896-2970.

8.20 Maritime History Archive

Chair, Board of Directors

Handcock, Dr. W.G. [Retired]

Board Members

Fischer, Prof. L., Department of History
Hart, A. [Retired]
Staveley, Dr. M., Department of Geography [Retired]
Burton, Dr. V., Department of History
Wareham, H., Archivist

In 1986 the Maritime History Archive was established as a separate unit within the Faculty of Arts as a result of reorganization of the Maritime History Group. Its functions include the acquisition, organization, and preservation of materials relating to the history of sea-based activities and societies, with a special emphasis on the North Atlantic Basin.

Since the mid-1970's the Public Record Office, London, England has transferred 22,000 ft. of original documentation in the series "Agreements on Account of Crew" for the period of 1863-1938, 1951-1976 to the Maritime History Archive. These documents represent an incomparable source for the study of the movements and manning of British Empire vessels throughout the world. Combined with collections relating to fisheries, commerce, and other sea-based activities, the crew agreements have made the Maritime History Archive an internationally known resource centre for the study of maritime history.

The Archive is housed in the Mathematics Building and is open to the public Monday through Friday, 9 a.m. to 1 p.m. and 2 p.m to 4:00 p.m. and Thursday evening from 7 p.m. to 9:30 p.m. during University Fall and Winter Semesters. A research service (for a fee) to undertake small research projects and answer queries pertaining to its subject area is also available.

8.21 The Maritime Studies Research Unit (MSRU)

Chair

Pope, P.E., Anthropology and History

Members

Baker, M., Records Management
Burton, V., History
Cadigan, S., History
Dickinson, A.B., International Program
Fischer, L., History
Hiller, J., History
Janzen, O., History; Sir Wilfred Grenfell College
Sanger, C., Geography
Walsh, V., Maritime History Archive
Wareham, H., Maritime History Archive

The MSRU is a research unit within the Faculty of Arts, whose purpose is to foster interdisciplinary research on maritime studies, understood as the interpretation of human behaviour in marine and coastal environments, in the past and to the present day. The Unit furthers this objective with workshops, colloquia, publications, and research projects and by providing advice and support to other units within the University. Membership in the MSRU is open to faculty and staff of Memorial University of Newfoundland with research

interests in maritime studies. Other scholars with parallel interests, including graduate students in the University's Faculty of Arts, are eligible for associate membership. Currently, the MSRU has associate members in Canada, England, Nigeria, Scotland and the United States.

8.22 Memorial University of Newfoundland Botanical Garden

Staff

Nicholls, K.W., Director
Bishop, M.A., Research Liaison
Madden, A.M., Interpretation Coordinator
White, C.P., Head Gardener
Owens, P.J., Jr., Grounds Maintenance Foreman
Cooper, J., Gift Shop Manager
Walsh, T.G., Nursery Manager
Kasimos, C., Research Assistant
Carter-Barfoot, J., Environmental Education Assistant
Crotty, M., Public Relations and Membership Officer
Stares, R., Assistant Gardener
Williams, L.J., Grounds Maintenance Worker
Owens, P.R., Grounds Maintenance Worker

Memorial University of Newfoundland Botanical Garden, Mount Scio Road, comprises ten acres of cultivated gardens and 100 acres of natural habitat that includes the 14-acre Oxen Pond. The main objectives are to undertake and provide opportunities for biological, ecological, and horticultural education and research for the University, the general public, school children and other organized groups while stimulating public interest and enjoyment of the Newfoundland and Labrador flora, fauna and environment.

An interpretative program is designed to provide information on native plants, animals, and horticulture to school groups and the general public. A series of interpretive booklets is produced on topics related to horticulture, plants, smaller animals and ecology. A field centre houses indoor displays, a library, a tea room, and a lecture room. Numerous interpreted nature trails are maintained through a variety of natural habitats. Cultivated areas include the rock garden, peat beds, woodland beds, cottage garden, heritage garden, wildlife garden, shade garden, vegetable garden, and herbaceous border.

The Memorial University of Newfoundland Botanical Garden is available for university classes and research year-round. It is open to the public daily from May through November.

8.23 Memorial University Recreation Complex Incorporated

Board of Directors

Thistle, B., Chairperson
Donovan, M., Vice Chair

Other members of the volunteer Board include representatives from the student body, the University, and the community at large.

Staff

Richardson, A., Director
O'Connor, J., Manager of Aquatic's/Recreation
Neil, C., Manager of Fitness
Kenny, E., Manager of Maintenance - Aquarena
Coffey, K., Manager of Maintenance - Field House
Ducey, B., Manager of Finance

The Works

The Works is a separately incorporated entity with a volunteer Board of Directors.

The Works is a division of Memorial University Recreation Complex Inc. It manages the Field House, Aquarena, and recreation facilities on the St. John's campus. These world class facilities offer a variety of fitness, aquatic, recreation, and sport programs for all ages and for all members of the University and the community at large.

There are approximately 250 employees at The Works and the majority of these employees are students from Memorial University of Newfoundland.

Further information may be obtained by contacting The Works by telephone at the Field House (709) 737-3000, or the Aquarena at (709) 737-3799, or through the website at www.theworksonline.ca.

8.24 Newfoundland and Labrador Centre for Applied Health Research (NLCAHR)

Director: Dr. Stephen Bornstein

The Newfoundland and Labrador Centre for Applied Health Research was established in September 1999 with core funding from the provinces Department of Health and Community Services, Memorial University of Newfoundland and the Health Care Corporation of St. Johns. NLCAHRs mission is to contribute to the effectiveness of the health and community service system of Newfoundland and Labrador and to the physical, social, psychological health and wellbeing of the provinces population by supporting the development and the use of applied health research in this province.

The Centres mandate is to increase the capacity of researchers in Newfoundland and Labrador to carry out high-quality research on health matters with a relevance to public policy and clinical decision-making; to increase the amount of high-quality applied health research undertaken on issues identified by the Centres major partners and stakeholders as having high priority to the provinces health system and to the health and wellbeing of its population; and to foster more effective use of research evidence in the provinces health and community services system.

The Centre fosters and supports inter-disciplinary collaboration and serves as a bridge between researchers and decision-makers in government, the provincial health-care system, and community organizations. The Centre funds health research through annual peer-reviewed research grant competitions; funds research training by awarding fellowships at the masters, doctoral, and postdoctoral levels; and runs a number of other programs to encourage and support applied health researchers in Newfoundland and Labrador.

The research supported by the Centre is broad in scope and includes research in the areas of health services delivery and evaluation, health economics and policy, healthcare utilization and systems, community and population health, health-related social sciences, and applied clinical research focusing on the process of delivering care rather than therapeutics or diagnostics

Further information may be obtained by contacting the Centre in writing to the Newfoundland and Labrador Centre for Applied Health Research, Suite 300, 95 Bonaventure Avenue, St. John's, NL, A1B 2X5, or by telephone to (709) 777-6993, or by fax to (709) 777-6734,

or by e-mail to nlcahr@mun.ca, or through the website at www.nlcahr.mun.ca.

8.25 Newfoundland Quarterly

L. Whalen, Editor

Newfoundland Quarterly Foundation Board

O'Brien, P., Chair
Bartlett, L.
Blackwood, D.
Bradley, D.
Colborne, B.
Fraser, J.
Maloney, A.
Meisen, A.
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Ritcey, J.
White, L.

Aspects Editor

Webb, J.

The *Newfoundland Quarterly* is a 102 year-old journal focused on the arts, culture, history, industry and people of Newfoundland and Labrador published by the *Newfoundland Quarterly* Foundation Board, a not-for-profit charitable foundation. Owned by Memorial University of Newfoundland, the *Newfoundland Quarterly* features contributions from the province's top writers and visual artists as well as writings by our most prominent people. Many contributors have a presence on the national and international stage.

8.26 Ocean Engineering Research Centre (OERC)

Administration

Veitch, B.J., B.Eng., M.Eng. *Memorial*, L.Tech., Dr.Tech. *Helsinki*; Terra Nova Research Chair in Ocean Environmental Risk Engineering; Associate Professor; Director
Caines, S., Secretary

Engineering Technologist

Gosse, J.

Scope And Objectives

The Ocean Engineering Research Centre (OERC) is an integral part of the Faculty of Engineering and Applied Science and has contributed to the success of the research and academic programs within the Ocean and Naval Architectural Engineering group at Memorial University of Newfoundland. The overall goal of the OERC is to generate research activity that has high potential for impact. The OERC draws upon faculty expertise and its relationships with industry, other research institutes, and branches of government to create networks of people who share common goals. The scope of applied research and consulting activities carried out by members of the OERC is broad, including ocean engineering related to the offshore, marine transportation, and fishing industries. In addition to faculty experience, the OERC operates a 58 meter long towing tank with wave generation capabilities.

Organization

The St. John's marine research community is vibrant and collaborative. Within the University the Centre maintains ties with C-CORE (by joint appointments of faculty and collaborative projects), with the Ocean Science Centre and the Fisheries and Marine Institute. Similar ties are maintained with the Institute for Ocean Technology (IOT) of the National Research Council, which is located adjacent to the Faculty of Engineering and Applied Science on the University campus. The Centre collaborates with and serves various small and large private sector firms with ocean engineering interests. The Centre works with Oceanic Consulting Corporation to provide marine performance evaluation services to the world's oceans industries. An alliance between the University, NRC and Marineering Limited of St. John's, Oceanic uses the ocean engineering capabilities and facilities of the University and NRC to support clients and projects around the world.

8.27 Ocean Sciences Centre

For a complete listing, see Research Units in the Faculty of Science section of the University Calendar.

8.28 One Ocean

Located at the Fisheries and Marine Institute, One Ocean is the liaison organization established by the fishing and petroleum industries of Newfoundland and Labrador. One Ocean provides a neutral forum for both sectors to facilitate communication, information exchange and shared opportunities. Our mandate is to assist the fishing and petroleum industries in understanding each other's operations and activities. One Ocean will endeavor to identify and/or address industry-specific issues for each sector as well as issues common to both. The organization will commission research studies and conduct literature reviews to maintain diligent responses to industry inquiries. The structure of the One Ocean Industry Board is conducive to equal representation of both the fishing and petroleum industries; consisting of knowledgeable and active stakeholders from each sector. This structure enhances the opportunity for information dissemination and progressive joint initiatives for two industries operating in one ocean. You can contact One Ocean by fax to (709) 778-0413 or by telephone at (709) 778-0511.

Staff

Executive Director

Slade, G.

Research Analyst

Murphy, M., B.A.C.S. *UCCB*, M.M.M. *Dalhousie*

8.29 P.J. Gardiner Institute for Enterprise and Entrepreneurship (PJG)

The P.J. Gardiner Institute for Enterprise and Entrepreneurship collaborates with the Centre for Management Development (CMD) as *Envision Alliance*, a partnership which allows for greater efficiency in operations and an enhanced ability to deliver management and entrepreneurial initiatives in the local, national and international arena.

Simmons, B., Director, PJG
Morrissey, B., Director, CMD
Costello, S., Associate Director, The Enterprise and Entrepreneurship Gateway
Mosher, D., Associate Director, Family Business
Gardiner, S., Associate Director, Financial Leadership
Power, R., Business Consultant
Butler, S., Business Consultant
Mahaney, G., Program Coordinator
Arscott, S., Program Developer
Collins, J., Client Relationship Coordinator
King, L., Research Assistant
Miller, C., Office Administrator
Keefe, M., Accounting and Administrative Clerk
Robinson, J., Client Service Specialist

Memorial University of Newfoundland's P.J. Gardiner Institute (PJG) was the first centre of small business support to be established within a Canadian university. The objective of the Institute is to be the leading entrepreneurship institute in the province of Newfoundland and Labrador and a contributor to innovative frameworks for entrepreneurship education and support worldwide. To satisfy this objective, the PJG is comprised of four complementary centres.

The Enterprise and Entrepreneurship Gateway - The creation of the Gateway was a collaboration of the Youth-Focused Technological Entrepreneurship (YTE) Chair and the PJG. It is a university-based mechanism to bridge the gap between the needs of potential entrepreneurs at the seminal stages of enterprise development, and the various resources, programs and agencies that exist to meet those needs. The Gateway is catalytic in connecting the right client with the right resource at the right time. It is complementary to existing private, academic, and government agencies and programs in that its role is one of connectivity rather than duplication of service. The Gateway operates as a "re-entry model" in that a client returns to the Gateway as often as is useful for additional navigational help and support.

The Entrepreneurship Research Centre - Entrepreneurial research is being captured, catalogued, and stored in the Research Centre. This body of research is accessible to other researchers and the general public and disseminated by the Research Centre. The PJG is able to facilitate the participation of faculty in its research program and is a repository of entrepreneurship development 'tools' and entrepreneurship research.

The Enterprise and Entrepreneurship Outreach Centre - This centre develops and delivers outreach services to meet the needs of provincial and federal economic development agencies, as well as business resource agencies, in areas of particular interest or relevance. These activities create a robust interaction with provincial economic development agencies and are an essential point of intersection between the work of the PJG and the needs of real people in the real economy.

The Business Families Centre - This centre provides consulting, research and education in support of the special needs of family business. Historically, the needs of family business have been poorly understood and the vulnerabilities and opportunities facing family businesses have been inadequately addressed. There is a need to attend to and support issues related to training, succession planning, skill development, and financing. The centre conducts comprehensive, relevant research into questions of unique interest to the family business dynamic.

8.30 TETRA (Telehealth and Educational Technology Resource Agency)

Keough, E., Acting Director
Dwyer, P., Associate Director, Programs
Mooney, M., Associate Director, Operations

Company Profile

Established in 1977, TETRA, formerly known as Telemedicine, is internationally recognized as having one of the most advanced networks in North America. TETRA has a proven track record and tradition of providing telehealth and tele-education services to a great number of clients over a large geographic region. In support of this effort TETRA, an agency of Memorial University of Newfoundland, Faculty of Medicine operates on a full-scale Telemedicine Centre from its location in the Health Sciences Centre in St. John's. TETRA is an administrative structure that successfully networks technology, support, personnel and end users. It has a proven history, of research development programs and service delivery, in the use of information and communications technologies in health and education in Newfoundland and Labrador. Over the years, TETRA has been involved in over 30 telemedicine projects, many of which have become ongoing services.

TETRA's audience has expanded in recent years and a significant consortium utilizes its resources. The users include provincial and federal departments and agencies, international organizations, not for profit groups and associations, educational institutions, private companies and local citizens.

The Centre has developed fairly autonomously within the Faculty of Medicine with historical close working ties to other divisions within the University. All human resource and financial management processes adhere to appropriate university policies however TETRA does not receive direct funding from Memorial University of Newfoundland. TETRA generates 100% of its revenue required to cover salaries, operating expenses and network costs, based on fees recovered from its user consortium.

Over the past decade TETRA's activities have diversified into a full range of research, development and service provision. Therefore, it sought out a name to reflect this change. Utilizing all aspects of information and communications technology, TETRA has developed expertise and experience in conference calling, videoconferencing, web-based technologies as well as the management of terrestrial and satellite networks.

As a provincial communications resource, TETRA is a model in Canada as a result of the degree of co-operation and support from the many agencies, organizations, individuals and TETRA employees that make it a reality.

Further information may be obtained by contacting TETRA by telephone to (709) 737-6654, or the Scheduling Coordinator to (709) 758-8313, or 1 (800) 563-0913, or by fax to (709) 737-7054, or by e-mail at tcs@mun.ca.