

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND
Housing, Food and Conference Services
STUDENT ALCOHOL EVENT REQUEST**

Section 1: Contact/Event Details

Department/Organization:

Contact:

Email:

Phone:

Location:

Room Booked Yes No

Est. No. attending:

Date of Event:

Time: From:

to:

Method of Payment:

Cheque Cash

Date of Pickup (Monday to Friday):

Time of Pickup (10 a.m. – 3 p.m.):

Selling Price (min. \$1.65):

Local Beer: \$

Imported Beer: \$

Liquor: \$

Wine: \$

Cooler: \$

Please provide a detailed description of this event, including name(s) of trained server(s) for bar & door.

Section 2: Beverage Order

Order Beer by the Dozen; Maximum 3 Drinks/ Person; Provide Non-Alcoholic Beverages (NABS)
Processing fee of 20% to a maximum of \$30 will be applied.

Quantity	Brand	Quantity	Brand
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 3: Signature of Organizer

I have read the Alcohol Policy and Procedures (www.munhousing.ca/liquor-services) and agree to all terms and conditions regarding the possession, selling, and consumption of alcoholic beverages. I further agree to ensure that the rules and regulations are not circumvented by anyone in attendance at this event.

Signature of Organizer

Section 4:

Signature of Authorized Building Officer

(Building Officer agrees that they can use facility)

Section 5: For Conference Office Use Only

Liquor Permit Granted By: (Director, Housing Food and Conference Services or Designate)

Date:

Date Notified:

Campus Enforcement and Patrol

Required Yes No