Advisory Committee on Sustainability  
Meeting Minutes  

Date: Tuesday, July 08, 2008  
Time: 9:30 a.m.  
Location: Board of Regents, A 2029  

Attendance: Toby Rowe (Sustainability Coordinator), Abigail Steel (co-chair), Paul Barnable (via video conference), Dennis Waterman (via video conference), Josh Lepawsky; Adam Courage; Kent Decker (invited guest), Chris Hibbs, Jennifer Lokash, Shannon O’Dea-Dawson; Peter Smith; Paula Corbett (arrived 9:55); Jessica Dawe (Sustainability Office)  

Regrets: Kati Szego (co-chair), Kelly Hawboldt, Wolfgang Banzhaf, Gerri King, John Drover, Dwayne Taverner, Mano Krishnapillai, Kevin O’Leary, Craig Stacey  

1.0 Call to Order  
Abigail Steel called the meeting to order at 9:35  

2.0 Approval of June 10 minutes  
Motion to accept: Jennifer Lokash  
Second: Peter Smith  

3.0 Agenda Revisions  
Kent Decker asked to be referred to as “invited guest” in the minutes as he is not technically a member  

4.0 Review of Action items from June 10, 2008 meeting  
Carried over: a communications plan is still being discussed, with Darrell Miles, in regards to what should be shredded, etc; there was a memo sent out through Newsline referring to the blue bin paper not being shredded after pickup.  
Carried over: Jessica is still corresponding with Peter E. in regards to UPEI and the transportation plan for its campus  

5.0 Sub-Committee Reports  
5.1 Paper and Recycling  
- record turnout for the summer months!  
- currently working on completing the questionnaire for the Sustainability Coordinator  
- currently working on drafting up policy suggestions for the Policies subcommittee  
- it was suggested at the meeting that paperless pay stubs become the default for new employees; if people want a paper copy they will have to make a special request  

5.2 Buildings
- continuing discussion on LEED vs. BOMA; member pointed out that many colleges in Nova Scotia are adopting BOMA instead
- currently working on Policies subcommittee request; from this the subcommittee sees three focus areas: 1) new buildings 2) renovations 3) current buildings
- currently working on the questionnaire for the Sustainability Coordinator

5.3 Policies
- working on what categories to develop for Policies under Social, Ecological, Economic
- Josh did up a template/request for all the other subcommittees to help speed up the process of policy development; Policies is asking for each subcommittee’s top 3-5 policies along with the purpose and objective for each
- once Policies receives all these suggestions it will sift through them and pick the best one to carry through all the way to the SEC

ACTION: Kent Decker is going to ask Donna Ball (Policy developer) if she would like to sit on the Policies subcommittee

6.0 Old Business
6.1 Carbon Offset
- there were two meetings in June
- Three main things came out of the meetings: 1) We need to push this forward as an actual travel policy for Memorial University 2) re-think the name of the carbon offset as a MUN fund so that it doesn’t exclude outside partners 3) go forward with establishing the fund as a Separate Incorporated Entity

ACTION: Kent is going to assign one of his staff people to draft up a travel offsetting policy for MUN
ACTION: Toby is going to set up a meeting between Kent Decker, John Drover, Dennis Waterman, herself, and possibly one or two other people. The purpose of this meeting will be to discuss money for the fund, among other things

6.2 CSAF
- has been on hiatus since the fall 2007
- is going to meet sometime in July to discuss where to go from here, i.e. start flushing out where MUN is in relation to the CSAF document
- it seems that the likely need is a CSAF coordinator who would take the time to research and compile all the data on the CSAF and its indicators of sustainability

6.3 EHSSI (Earth and Human Systems Sustainability Initiative)
- EHSSI has a retreat planned for sometime in early September, which may coincide with the ACS retreat
- A consultant has been hired to develop a cross campus consensus on what EHSSIs focus should be

6.4 SEC update
- Acting President Campbell would like MUN to develop its own statement of principals and commitment to the environment (sustainability)
Conversation ensued wherein the ACS believes that MUN should sign on to the Talloires Declaration; however, it seems that Dr. Campbell wants MUN to have its own, personal, declaration on sustainability

**ACTION:** the Policies subcommittee will draft up a declaration using points from the Vision, Mission, Mandate; along with this there will be an accompanying letter from the ACS that outlines the reasons why MUN should sign on to the Talloires Declaration **along with** developing its own commitment

### 7.0 New Business

#### 7.1 ACS Retreat
- scheduled for the second Tuesday of September (09/09/08)
- most present at today’s meeting were in agreement that the retreat should be from 9-2 and that for convenience purposes it should be held on campus (most likely in the Harris Centre)
- the facilitator will most likely be Rob Greenwood
- Toby will keep the ACS updated on the agenda for the retreat

#### 7.2 Communications (Shannon Dawson)
- Sustainability website should be updated

**ACTION:** Jessica is going to work on website in the next couple of weeks
- Shannon is eager to work with the Sustainability Office and the ACS in any way that will help get the message out there about new initiatives, etc
- Kent asked Shannon if she thinks having an open debate or forum on bottled water would be a good idea considering the push by some students to ban it; Shannon sees no problem and suggested that Jessica talk with Paul Whittle or Beth Ryan about getting a poll and or a discussion forum or comments board on the today.mun.ca website asking “Should MUN ban bottled water?”
- Peter (Project Green Rep) is interested in moderating a discussion forum

**ACTION:** Sustainability Office will be in contact with Peter about water survey and the discussion forum.
- Grenfell hasn’t had any requests or campaigns by students/staff/faculty come in; the city of Corner Brook agrees in principle that bottled water shouldn’t be used by the city as it perpetuates a myth that city water isn’t safe to drink, which is completely unfounded

### 8.0 Update on LEED and new residence
- proposal has gone back to the Department of Education asking for extra money to cover the cost of LEED (approximately need 12-14 million more dollars); this money is for both the St. John’s and Grenfell campuses
- the proposal will hopefully be brought forth to the July cabinet meeting

### 9.0 Announcements
- no announcements to report

### 10.0 Next Meeting
- August 12, 2008 at 9:30 in the Board of Regents Room