Meeting - Advisory Committee on Sustainability
Meeting Minutes – draft

Tuesday, October 9, 2007 9:30 am
Location: Board of Regents Board Room, A-2029

Members in attendance:
Joe Carroll, Dwayne Tavernor, Dennis Waterman, Abigail Steel (Chair), Kevin O’Leary, Kelly Hawboldt, Mano Krishnapillai (via videoconference), Josh Lepawsky, Paula Corbett, Peter Earle, Chris Hibbs, John Drover, Shelley Pardy (secretary)

Also in attendance (for presentation):
Darrell Miles, Meghan Mitchell, Sarah Wilson, Andrew Fisher, Bill Ryan

Regrets:
Kent Decker, Ivan Muzychka, Katie Temple, Charmaine Penny (new MUNSU rep), Adam Courage, Kati Szego, Paul Barnable, Gerri King, (edited by Shelley AFTER sending out first draft to ACS) -> WOLFGANG BANZAHF, JENNIFER LOKASH

1.0 Call to Order
Abigail Steel called the meeting to order at 9:35am

2.0 Approval of Minutes of September 11, 2007
NOTE: under ‘also in attendance’ it was Helen Gillespie not Helen Spencer.
ACTION: Shelley to make that change
Motion to accept with noted change: Joe, Seconded by: Dwayne

3.0 Action Items & Current Initiatives Update
- Shelley did not send October update of Sustainability Initiatives, will do as soon as it is ready.
- Shelley will add Paul Barnable to the Buildings subcommittee list.
- Shelley is currently working with Dwayne Taverner and Darren Newton with Student Housing, and Kent Budden the Manager of Custodial Services, on setting up a workable beverage container recycling program in residences (Paton College and Burtons Pond Apartments).
- Idle Free Campaign went well with lots of participation, compliance and media attention. Next similar campaign planned is a Lug-A-Mug, to encourage reducing solid waste created by disposable cups.
- Project Green recruitment and BikeShare events went well and Shelley was involved with some of that, and continues to liase with Project Green.
- Shelley has been speaking with SWGC student union VP External and together have been planning for a visit to the campus, including meeting with the Environmental Affairs Committee, for in November.

4.0 EPC Update
Joe Carroll presented a verbal report on the progress of the EPC. Written summary was sent to ACS members previous to today’s meeting.

5.0 ACS & Sub-committees working structure
None of the subcommittees have met since the September meeting. This is partly due to that the Sustainability Coordinator is currently tasked with organizing the meetings and most of the duties that are included with that.
It was determined that:
- Each subcommittee would aim to set a regularly recurring meeting time and place, partly to advertise to broader university committee so that we can get outside interest/attendees
- There would be a chair and recording secretary, either set or rotating, for each subcommittee. These should be filled by ACS members.

Alternate representatives to monthly ACS meeting are acceptable, to report to or from regular representative or unit. However alternates will not be given proxy voting privileges.

6.0 LEED presentation by Bill Ryan, Atlantic Representative Canada Green Building Council
A copy of the powerpoint presentation is with the Sustainability Coordinator.

Handouts to complement the presentation:
   i) Green Buildings in Canada: Overview & Summary of Case Studies (excerpt)
   ii) LEED Projects and Accreditations; Market transformation key indicators; Reach and Key Audience Trend Indicators, Canada Green Building Council, June 2007

7.0 Discussion and Q&A of LEED and MUN
John Drover reports that there is a program currently being developed that will allow provincial government buildings to apply for “top up” funding in order to attain LEED. The details are currently being worked out and in the future may expand to include buildings that aren’t provincial government owned.

ACTION: The buildings subcommittee of the ACS will look into membership to the Canada Green Building Council.

8.0 New Business & Announcements
Kevin O’Leary reports that CUPE is currently instituting paperless monthly reporting to its members.
Shelley reports that the MUN employee paperless paystub option has yet to be advertised widely and that it still generates the use of paper via bi-weekly notices to departments outlining which employees do not receive paper paystubs.

9.0 Next meeting
Tuesday, November 13, beginning at 9:30am, in A2029