Minutes - Advisory Committee on Sustainability
Tuesday, September 14, 2010  9:30 am  Location: Beatrice Watts boardroom (IIC2014)

Attendance: Nancy Burt, Paula Corbett, Austin Critch (joined 10:00), Patricia Howse (Project Green alternate – joined 10:30), Josh Lepawsky, Jennifer Lokash, Arlene McDonald, Shannon O’Dea Dawson, Meghan McCarthy (left 10:25), Jackson McLean (left 10:30), Angela McLoughlin, James Quinlan, Toby Rowe.

Regrets: Kris Aubrey, Kent Decker, Peter Earle, Julie Green, Danielle Jeddore, Mano Krishnapillai, Clemente Miranda, Meghan Mitchell, Kevin O’Leary, Kate Reid-Shute, Terry Riche, Toby Rivers, Kieran Smith (GCSU), Dwayne Taverner, Frank Wall, Bob Walsh.

Chair: Jennifer Lokash  Minutes: Nancy Burt

1.0 Call to order and welcome: 9:30 am

2.0 Review/Revise Agenda: Add to New Business - Harris Centre MMSB Waste Management Applied Research Fund (Josh) & MUNSU Bikefest (Meghan). Add Project Green under Reports.

3.0 Approval of minutes: no quorum

4.0 Action items from previous meeting:
Action: ToR subcommittee to work out the structure for the overarching committee and present at the next meeting.
Action: J. Quinlan to draft a letter to Eastern Health re; Eating Healthy campaign for approval by the ACS. Carried forward. Letter has been completed, but needs to be reviewed by J. Lokash.
Action: T. Rowe to set up a meeting with Health and Safety concerning using New Alta to collect batteries (other than rechargeable) and input on Action Plan. Carried forward. T. Rowe has contacted a Health and Safety Officer and hopes to meet with him soon.
Action: K. Aubrey will modify letter on file and send to D. Miles, K. Decker, C. Burke and L. Walker in support of LEED certified residences. Carried forward. R. Guthrie (Facilities Management buildings contact) is on sick leave. T. Rowe suggested sending a letter with a couple of statements in support of LEED principles. K. Aubrey will get draft letter ready to send.
Action: K. O’Leary to contact G. Jones re giving a presentation on wind power and possible reductions on MUN hydro bills. Carried forward.
Action: M. McCarthy will draft letter in support of sustainable purchasing policies and forward to ACS members for input prior to sending to K. Decker. Carried forward.
Action: M. Krishnapillai to send list of ideas from PACS to T. Rowe. Carried forward.

Future Action Items
Action: T. Rowe to contact other departments to determine if there is any interest in participating in Green Report Card. Carried forward until January 2011. T. Rowe updated that there isn’t enough time to generate the surveys and information required to participate this year, so will revisit again in early 2011.
Action: T. Rowe will send out invitations to students chosen for subcommittees. Carried forward until fall semester.

5.0 Terms of Reference and new structure of committees
T. Rowe explained that work on the terms of reference is still in progress. Many of the same members are working on the Action Plan and ToR and currently the focus is on the Action Plan. J. Lokash requested members to volunteer for either of these two subcommittees. Other subcommittees will be meeting in the next couple of weeks and will decide then if they need to recruit new members. T. Rowe suggested waiting until the ToR are finished and the new committee structure is ready before recruiting new members for ACS.

6.0 Reports
a) Paper and Recycling subcommittee: No update (no meeting).
b) Buildings subcommittee: No update (no meeting).
c) Policies subcommittee: Meeting focused on how to become more action oriented, and the purchasing policy and status of its review process. P. Corbett suggested sending input ahead of time even if a working group has not been set up. **Action:** T. Rowe to contact Gary Pike of Finance and Admin. to determine if there is a working group for purchasing policy and status of process.

d) Marine Institute Sustainability Committee: No update. Next meeting will be in late September.

e) Principal’s Advisory Committee on Sustainability – SWGC: No update from Grenfell other than the name change to Grenfell Campus – Memorial University of Newfoundland.

f) GSU: J. Quinlan stated that there was a bi-election for GSU president and Kim Keats was elected. K. Keat’s interest is in sustainability. T. Rowe requested a link to be added to the sustainability website. **Action:** J. Quinlan to send link about the election and outcome.

g) MUNSU: M. McCarthy explained how MUNSU is currently developing its campaign strategy and one component focuses on sustainability, including a job description for a sustainability co-ordinator. She isn’t sure if it will be part-time at first, then develop into a full-time position in the future.

h) Project Green: J. McLean said they met yesterday and are recruiting new members. A beach clean-up is planned for October 2. They also plan a film series running documentaries on Mondays and Wednesdays in the Inco Innovation Centre. PG has taken control of the “Green board” in the UC that used to belong to MUNSU.

### 7.0 Updates

a) Community Garden: T. Rowe stated that the garden proposal was sent to and approved by the SEC, then sent on to Pippy Park. After many weeks, the group received a letter from Pippy Park suggesting a smaller garden in case there is low interest and that they do not like the location (behind Queen’s College) because it will ruin the look of the “green space”. Toby and other members of the community garden group met with Bob Halfyard, Manager of Park Operations at the site and agreed to reduce the size to about half. B. Halfyard stated that they don’t need to resubmit the proposal. T. Rowe sent an e-mail to confirm this and the fact that the garden preparation will begin. Kim Kelly, Experiential Learning Co-ordinator will be organizing student volunteers for Make Midterm Matter (Oct. 11 and 12) and I ♥ MUNdays (October 26–30).

b) Action Plan: J. Lokash stated that the Action Plan is ongoing and progressing and the subcommittee hopes to have it completed by the end of this term.

c) MUN Furniture Finder: T. Rowe provided update on this new initiative. **Action:** T. Rowe to send Furniture Finder information to S. O’Dea Dawson to run in The Gazette.

### 8.0 New Business

a) Harris Centre MMSB Waste Management Applied Research Fund: J. Lepawsky outlined the workshop held yesterday regarding ideas for research meant to solve practical waste issues in Newfoundland. The fund is for $300,000 over 3 years and each researcher would receive $15,000. T. Rowe mentioned that at the workshop Gary Ryan seemed interested in a composting pilot project at MUN. Some other ideas discussed were a branding campaign for recycling bins on campus, a film to follow an item being recycled, and a study on waste being generated at MUN.

b) Stand alone kiosk in Science lobby: J. Lepawsky questioned the stand alone kiosk that recently showed up in the lobby of the Science building. It has been running constantly using electricity to run outdated news. **Action:** S. O’Dea Dawson will speak with I. Muzychka to find out why it’s there.

### 9.0 Events/Announcements:

- S. O’Dea Dawson requested input on clever sustainability ideas for events like the Career Fair on Sept. 28, 29, mid-October and the Service Awards. Stephen Lewis is speaking on Sept. 14 at the Arts and Culture Centre. WAMUN plant sale is September 15. Bikefest will be hosted by MUNSU and held in the UC on September 21.

Thank you to Paula Corbett who has resigned from the ACS and Kate Reid-Shute who will finish on the ACS in October. Paula plans to continue in the Paper and Recycling subcommittee.

### 10.0 Next Meeting: October 12, 2010