

Memorial University of  
Newfoundland  
School of Social Work  
*MSW Student Handbook*



Ivy Burt, MSW, RSW  
MSW Student Services Coordinator  
Memorial University of Newfoundland  
School of Social Work  
St. John's, NL, Canada A1C 5S7  
[iburt@mun.ca](mailto:iburt@mun.ca)    [www.mun.ca/socwrk](http://www.mun.ca/socwrk)

## WELCOME TO THE MSW PROGRAM!

Dear MSW Student,

Congratulations on your acceptance into the Memorial University MSW Program. You have qualified for a seat in the program amidst substantial competition. It is the hope of the faculty and staff at the School of Social Work that you will find the challenges of the program rewarding and relevant to your needs for a graduate degree.

This MSW Student Handbook is intended to provide you with one convenient package of information you are likely to find useful at various stages of the program. This recent revision includes information about the new MSW curriculum implemented for students admitted beginning Fall 2011, as well as information on the program for students admitted prior to Fall 2011.

Information is available, either on the School of Social Work website at [www.mun.ca/socwrk](http://www.mun.ca/socwrk), or on the School of Graduate Studies site at [www.mun.ca/sgs/prospective/](http://www.mun.ca/sgs/prospective/). Consult these online resources regularly for the most up to date information.

Students may complete Memorial's MSW Program on a full-time or part-time basis and choose either the thesis or course route program. All components of the MSW Program, with the exception of three on-campus institutes, are offered by distance format and not in a regular classroom.

We have attempted to make the handbook as comprehensive and useful as possible. Suggestions for improvement will be welcomed. Please phone, email, fax, or visit us regarding questions and concerns you may have as you begin and progress through the MSW Program. Information for key contact persons is provided in Section 1.2 of this manual.

Best wishes as you pursue graduate studies in social work at Memorial University!

Ross Klein, Ph.D.  
Professor and Graduate Officer

## *Contents of the MSW Student Handbook*

- 1 **The Memorial University School of Social Work**
  - 1.1 [School of Social Work Vision, Mission, and Values](#)
    - 1.1.1 Our Vision
    - 1.1.2 Our Mission
    - 1.1.3 Our Values
  - 1.2 [Key Contact People](#)
    - 1.2.1 The School of Social Work
    - 1.2.2 The School of Graduate Studies
  
- 2 **The MSW Program**
  - 2.1 [The MSW Program in Context: The History of the Memorial University MSW Program](#)
  - 2.2 [Educational Objectives](#)
  - 2.3 [Theoretical / Conceptual Base](#)
    - 2.3.1 Critical Thinking and The Reflective Practitioner
    - 2.3.2 Critical Thinking
    - 2.3.3 Reflective Practice
  
- 3 **The MSW Program Curriculum**
  - 3.1 [Program of Study For Students Admitted Beginning Fall 2011](#)
  - 3.2 [Program of Study For Students Admitted Prior To Fall 2011](#)
  - 3.3 [Program Format](#)
  - 3.4 [Core Courses For Students Admitted Beginning Fall 2011](#)
  - 3.5 [Description of Core Courses For Students Admitted Beginning Fall 2011](#)
  - 3.6 [Core Courses For Students Admitted Prior to Fall 2011](#)

[3.7 Description of Core Courses For Students Admitted Prior to Fall 2011](#)

[3.8 Elective Courses \(offered prior to Fall 2011\)](#)

[3.9 Grading](#)

#### [4 Memorial University Regulations and Procedures](#)

[4.1 Memorial University Regulations and Fees](#)

[4.2 Academic and Professional Standards](#)

[4.3 Registration](#)

4.3.1 Registration For SCWK 9000

[4.4 Convocation](#)

4.4.1 Application for Graduation

#### [5 Resources and Support for Students](#)

[5.1 The Graduate Students' Union \(GSU\)](#)

[5.2 The Office of Sexual Harassment](#)

[5.3 The Glenn Roy Blundon Centre for Student's with Disabilities](#)

5.3.1 Accommodation for Mental Health or Physical Challenges or  
Conditions or Other Personal Circumstances

[5.4 Leaves of Absence](#)

[5.5 Recreation Fee Exemption](#)

[5.6 Health Benefits](#)

5.6.1 Graduate Student Union Health Benefits

[5.7 Liability Insurance](#)

[5.8 Workers' Compensation Coverage](#)

#### [6 Funding for Graduate Students](#)

[6.1 Scholarships and Fellowships](#)

- 6.1.1 Designation as Fellow of the School of Graduate Studies
- 6.1.2 Graduate Students Union Conference Funding
- 6.2 Graduate Student Employment

---

## 7 Student Representation on Committees

### 7.1 School of Social Work Committees

- 7.1.1 Academic Council
- 7.1.2 Graduate Studies Committee
- 7.1.3 Continuing Education Committee
- 7.1.4 Field Committee
- 7.1.5 Social Work Field Instructors Association (SWFIA)

### 7.2 Memorial University Committees

- 7.2.1 The Graduate Students' Union (GSU) and the Council of the Students' Union

# 1 The Memorial University MSW Program

## 1.1 School of Social Work Vision, Mission, and Values

### 1.1.1 Our Vision

Strengthening human relationships and promoting social justice through academic excellence.

### 1.1.2 Our Mission

To promote social justice by providing social work education, conducting scholarly inquiry, disseminating knowledge, and contributing to public policy and practice, thereby addressing the needs and aspirations of the local and global communities with whom we collaborate and interact.

### 1.1.3 Our Values

We uphold the core values outlined by the Canadian Association of Social Workers:

- ✓ Respect for the Inherent Dignity and Worth of Persons
- ✓ Pursuit of Social Justice
- ✓ Service to Humanity
- ✓ Integrity of Professional Practice
- ✓ Confidentiality in Professional Practice
- ✓ Competence in Professional Practice

We especially value a commitment to vulnerable people, empathy, equity, safety, collegiality, openness, autonomy, transparency, intellectual curiosity, creativity, and a strong sense of humour.

---

## 1.2 Key Contact People

Following are the names, office numbers, telephone numbers, fax numbers, and email addresses of people you may need or wish to contact during your time as an MSW student:

### 1.2.1 The School of Social Work

#### *Graduate Secretary*

Donna O'Driscoll                      J-4014                      (709) 864-4859                      [dodrisco@mun.ca](mailto:dodrisco@mun.ca)

The MSW Secretary is a staff member of the School of Social Work who provides administrative support to the MSW program. The MSW Secretary shares responsibility for admissions, plans of study, student relations and inquiries, registration, and fellowships.

#### *MSW Student Services Coordinator*

Ivy Burt, MSW, RSW                      J-3016                      (709) 864-2557                      [iburt@mun.ca](mailto:iburt@mun.ca)

The MSW Student Services coordinator is a professional staff person of the School of Social Work. The MSW Student Services Coordinator supports the administration and coordination of the MSW Program including marketing, admissions, plans of study, student relations and inquiries, developing program policies and procedures and program evaluation.

#### *Graduate Officer*

Dr. Ross Klein                      J-3018                      (709) 864-8147                      [rklein@mun.ca](mailto:rklein@mun.ca)

The Graduate Officer is a School of Social Work faculty member appointed by the Director of the School to coordinate the MSW program in collaboration with the Graduate Studies Committee.

#### *MSW Field Education Coordinator*

Sheri McConnell, MSW, RSW                      J-4015                      (709) 864-8381                      [smcconne@mun.ca](mailto:smcconne@mun.ca)



As Memorial is the only university in the province, its School of Social Work prepares graduates for service delivery and leadership in rural and urban areas. The MSW program was initially designed to respond to the need for MSW graduates to manage the growth and development of social work services within the public and not for profit sectors of the province.

By the time the program was re-accredited in 1995, other issues had increased the need for graduate social work education in the province. Extensive public attention to the sexual abuse of children, including by clergy, increased reports of child sexual abuse and the need for specialized services for survivors and perpetrators. The collapse of the province's fishery put many fisher people out of work and highlighted the need for reformed income security and community-based economic development. Consistent with the experience in other provincial jurisdictions, governments sought to reduce their debt by cutting the budget, resulting in reorganizing and restructuring as public agencies tried to do "more with less." Consequently, departments were regionalized, with the need for regional infrastructures across the province. In addition, deinstitutionalization initiatives resulted in large numbers of disadvantaged and disempowered individuals needing community-based support services. In this context, more MSW prepared social workers were needed throughout the province to provide leadership in policy development and in clinical practice.

In the early years, the MSW program was accessible only to social workers living within commuting distance of the capital of St. John's. Social workers in rural and northern communities could access this education only if they were prepared to come to St John's for full time studies. As a result, MSW graduates were disproportionately located in the Avalon region, and most rural and northern regions lacked MSW-prepared social workers. In the 1990s, the School of Social Work began to address this problem by enrolling cohorts of part-time students in various rural regions, delivering courses in a four-weekend format, supplemented by email and teleconferencing. As a result, groups of students graduated from

the west coast of Newfoundland, from Labrador and from eastern/central Newfoundland. A cohort from Prince Edward Island also participated in the MSW program. As a result of these initiatives, enrolment in the MSW program increased from around 45 to over 80 students in 1999. However, financial pressures on the University made the delivery to decentralized cohorts no longer feasible.

In the late 1990s, the curriculum of the School's MSW program was revised, as was the mode of delivery. The MSW had been offered in two specializations: 1) Advanced Practice with Individuals and Families, and 2) Social Policy and Administration. However, consultations revealed that most potential applicants wanted an MSW in clinical practice, but sought more flexibility than normally provided in the program. Students wanted to be qualified as clinical practitioners, with some community development, policy, and management skills. In addition, reorganization of the province's social services into the Department of Health & Community Services increased this pressure for clinical specialization. Finally, revision was sought in the research sequence as the existing program was becoming increasingly costly for both the school and for our students. In consultation with stakeholders, the School worked to develop a program with a focus in advanced clinical practice, which was implemented in the fall of 1999. In 2010, the School increased MSW admissions from 15 to 30 students annually.

In Fall 2011, following an academic program review, consultation with stakeholders, and a four year planning and accreditation process, the School of Social Work introduced a new program focussing on creative approaches to critical thinking for leadership in diverse social work practices. This program emphasizes leadership, social justice, diversity, research, anti-oppressive practice, community development, social policy, and intervention with individuals, families and groups. This innovative and creative curriculum features the introduction of mentoring through PATHWAY and provides the program with a distinctive feature unique to MSW programs in Canada. PATHWAY will enhance the quality of students'

learning as they work closely with faculty members in undertaking intensive advanced work in a specialized area of social work knowledge and practice.

---

## 2.2 Educational Objectives

Through the MSW program the School of Social Work:

- uses innovative educational strategies to provide accessible graduate social work education;
  - responds to the educational needs of social workers in remote and rural practice;
  - responds to the educational needs of social workers in active and ongoing practice;
  - relies on interdependence with the community in field, in PATHWAY, and for relevant student learning assignments;
  - promotes independent, interdependent, and collegial teaching and learning;
  - respects students in the MSW program as professional colleagues;
  - upholds highest standards of academic integrity and ethical social work;
  - leads in advocating improved social conditions, policies, and social work practices informed by leading edge knowledge; and
  - advocates for resources and facilities for graduate social work education.
- 

## 2.3 Theoretical / Conceptual Base

### 2.3.1 Critical Thinking and The Reflective Practitioner

The MSW is grounded not in a singular practice philosophy or model but in an approach that focuses on a critical understanding of theories and concepts as applied guides to practice, and that reflects among other things, the principles of ethical decision-making. This intellectual endeavour is focussed by using a comprehensive framework that encourages the development

of critical thought and of reflective practice. Clear and critical thinking is of benefit to students and to clients and society. By developing their awareness of, and respect for, the reflective character of professional practice, the graduates of the MSW program are expected to set on a career course constantly revising how they perceive, how they judge, and how they act - the elements of responsible and effective practice with any client system.

### 2.3.2 Critical Thinking

The critical thinking frame presents the student with a more conscious understanding of:

- ❑ the process of observing, selecting, and evaluating information and knowledge as produced by theoretical scholarship, empirical research, practice wisdom, and clients' subjective reality;
- ❑ the differences between personal and professional judgment, appreciating their interaction;
- ❑ the process of evaluating the beliefs, attitudes, values, and ethical decision-making guidelines in formulating professional decisions;
- ❑ the process of enhancing efficacious observation, reasoning, and judgment in the formulation of professional decisions;
- ❑ the process of selecting and evaluating courses of action that are most likely to be ethical and effective, in the best interest of clients and society; and
- ❑ the process of reflecting on the political and ideological context of observation, judgment, critical thinking, inquiry, and action.

### 2.3.3 Reflective Practice

The notion of inventiveness and artistry as integral components of effective social work practice is a key aspect of social work's educational and theoretical tradition. The self-inventiveness that characterizes social work theory and the profession of social work has been identified consistently as the artistic or creative component of social work practice.

One of the purposes of advanced education for the profession, therefore, is to develop in graduates an appreciation for the creativity and inventiveness that is a necessary component of the interactive service delivery process, and to develop their skill and confidence in this uniquely personal aspect of their work. This is accomplished primarily in the context of the core practice courses, the field internship, and PATHWAY.

Educating reflective social work practitioners means developing and preparing students to exercise reflection-in-action skills to:

- ❑ approach a practice problem as a unique case, with a focus on discovering its particular features and, from this discovery, design an intervention;
- ❑ recognize that there is difficulty in finding and framing the practice problem and that, because each case is unique, it cannot be dealt with by merely applying standard theories or techniques;
- ❑ recognize that there are competing views of the nature of social work practice, about the best ways of addressing specific problems, and about what role the practitioner should play in their solutions;
- ❑ appreciate that effective practice is an artistic performance where the social worker responds to the complexity of client problems in what seems like a spontaneous way;
- ❑ understand that this performance is based on selective management of large amounts of information, and the capacity to hold several ways of looking at things at once without disrupting the flow of interaction; and
- ❑ appreciate that this *art* is a kind of reflective conversation with a unique and uncertain situation, of which the social workers make themselves a part, so that they may reframe the problem and discover what consequences and implications can be designed to follow from this reframing.

### 3 The MSW Program Curriculum

For further information on the MSW curriculum, please refer to the *Memorial University Calendar* [www.mun.ca/regoff/calendar/sectionNo=GRAD-0322](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0322).

#### 3.1 Program of Study For Students Admitted Beginning Fall 2011

Students admitted beginning Fall 2011 to the *MSW Program for Creative Approaches to Critical Thinking for Leadership in Diverse Social Work Practices* thesis route must complete a thesis and a minimum of 21 credit hours consisting of SCWK 6012 (or the former 6011), 6013, 6014, 6413, 6917, and at least two of SCWK 6313, 6314 and 6315.

Course route students admitted beginning Fall 2011 must complete a minimum of 27 credit hours consisting of SCWK 6012 (or the former 6011), 6013, 6014, 6313, 6314, 6315, 6413, 6417, and 6917.

In addition to these requirements, all students admitted beginning Fall 2011 must register for SCWK 6000 (PATHWAY) in the following semesters:

i) Full time students register in SCWK 6000 in the Fall semester of their first year and in each subsequent semester in which they are actively completing course work in the MSW program.

ii) Part-time students register in SCWK 6000 beginning in the Fall semester of their second year and in each subsequent semester in which they are actively completing course work in the MSW program.

SCWK 6000 (PATHWAY) is the academic mentorship component of the MSW program. It provides students with the opportunity to integrate curriculum with their individual academic and program interest. For thesis students, it serves as the foundation for their thesis. For course route students, it is the foundation for SCWK 6417 (PATHWAY Scholarship).

PATHWAY Scholarship involves the completion of a scholarly product reflecting the student's learning while in the MSW Program and may be completed in the form of a comprehensive paper, a research proposal with preparation for a human subjects review, a comprehensive literature review, a training manual, data collection and /or analysis, a research report, a scholarly production for professional development, or other type of professional scholarly work, as negotiated between the students and their mentor.

The MSW program may be completed on a full-time basis over three semesters. Full-time students completing a thesis should be aware of the university regulation requiring all other requirements be completed prior to submission of a thesis. Students should discuss their timetable with their supervisor, as an additional semester may be required to complete the thesis. Students completing the program on a part-time basis typically require 9 semesters, however, the MSW program may be completed on a part-time basis in 6 semesters. Memorial University sets a limit of seven years from the time of the student's first registration to complete the program.

---

### 3.2. Program of Study For Students Admitted Prior To Fall 2011

Students admitted prior to Fall 2011 to the *MSW Program in Advanced Clinical Practice* thesis route must complete a thesis and a minimum of 21 credit hours consisting of SCWK 6011, 6312, 6322, 6332, 6412, 6422 and 6912. In addition to these courses and field internship, course route students also must complete SCWK 6432 (Research Internship), 6442 (Colloquium), and a 3 credit hour graduate elective in social work.

The MSW program may be completed on a full-time basis over three semesters. Full-time students completing a thesis should be aware of the university regulation requiring all other requirements to be completed prior to submission of a thesis. Students should discuss their

timetable with their supervisor, as an additional semester may be required to complete the thesis. Students completing the program on a part-time basis typically require 9 semesters, however, the MSW program may be completed on a part-time basis in 6 semesters. Memorial University sets a limit of seven years from the time of the student's first registration to complete the program.

---

### 3.3 Program Format

To increase accessibility for students in remote and rural practice, the School of Social Work offers courses in the following formats:

- ❑ SCWK 6012, 6013, 6014, 6412, 6413, 6422 are offered by distance delivery (not in a regular classroom format);
- ❑ SCWK 6313, 6314 and 6315 are offered through three on-campus institutes, each consisting of 36 hours of classroom instruction. These courses also include home-study and teleconference and/or internet components scheduled prior to and/or following the institute. Students must be available on a full-time basis to attend classes and complete assignments and group projects during the institute portion of these courses. It is recommended that students take leave from their employment for the duration of an on-campus institute which may be scheduled in a combination of weekday, evening, and weekend hours within a two week time period. The final decision regarding the on-campus institute schedule rests with the School of Social Work;
- ❑ SCWK 6000, 6417, 6432, and 6917 (and the former 6912) can be completed in St. John's or in the student's home community, wherever appropriate supervision is available;
- ❑ SCWK 6442 can be conducted wherever suitable audio-visual recording facilities are available.

It is required that students have access to a computer, to the internet, and to the most recent version of Adobe Acrobat. It is strongly recommended that students possess a reasonable degree of computer proficiency.

### 3.4 Core Courses for Students Admitted Beginning Fall 2011

Unless otherwise indicated, all core courses are 3 credit hours.

- ❑ SCWK 6000 *PATHWAY (mandatory repeatable non-credit course)*
- ❑ SCWK 6012 *Critical Thinking and Reflection (credit may not be obtained for both 6012 and the former 6011)*
- ❑ SCWK 6013 *Leadership for Social Justice (Prerequisite 6012)*
- ❑ SCWK 6014 *Leadership in Social Policy and Programs (Prerequisite 6012) (credit may not be obtained for both 6014 and the former 6530)*
- ❑ SCWK 6313 *Perspectives with Individual and Families (Prerequisite/Co-requisite 6012) (credit may not be obtained for both 6313 and the former 6312 and 6322). Note this course has an on-campus institute component.*
- ❑ SCWK 6314 *Perspectives with Diverse Communities (Prerequisite 6012) (credit may not be obtained for both 6314 and the former 6230). Note this course has an on-campus institute component.*
- ❑ SCWK 6315 *Perspectives with Groups (Prerequisite 6012) (credit may not be obtained for both 6315 and the former 6332). Note this course has an on-campus institute component.*
- ❑ SCWK 6413 *Research Theory, Design, and Analysis (Prerequisite/Co-requisite 6012) (credit may not be obtained for both 6413 and the former 6412 and 6422)*
- ❑ SCWK 6417 *PATHWAY Scholarship (submitted following completion of all other program components ) (credit may not be obtained for 6417 and the former 6432 and 6442)*

- ❑ SCWK 6917 *Field internship* (Prerequisites 6012; 6313; 6314 and Prerequisite/Co-requisite 6315) (*credit may not be obtained for 6917 and the former 6912*)
  - ❑ Graduate Research Integrity Program
- 

### 3.5 Description of Core Courses For Students Admitted Fall 2011

#### *SCWK 6000                    PATHWAY (non-credit required repeatable course)*

This course provides an opportunity for students to engage in individualized scholarly work to pursue a specific, concentrated or expert area of practice, scholarly interest or career path. Each student will be matched with an academic mentor early in the first semester they are registered for 6000. The mentor assists the student to bring forth evidence of scholarly work that reflects the student's learning and evidences critical thinking, in-depth knowledge and comprehension of their subject, and integration into their practice as future leaders. Students are required to submit an individualized learning contract, which will outline: particular areas of interest, research, or study concentration; proposed goals, objectives, outcomes, and time frame; proposed list of readings; plan of study demonstrating how work in the various courses might be integrated or connected to their area of interest; and expectations for the mentor. Students are required to submit a written progress report each semester in which they are registered in 6000, beginning the first semester in which they are registered in 6000. Students are also required to submit a written final report summarizing their experiences and accomplishments in the semester prior to registering for 6417 or submitting their thesis. This course is the foundation for SCWK 6417- PATHWAY Scholarship for course route students; and for the thesis for thesis route students. The MSW PATHWAY Manual is available on line at [www.mun.ca/socwrk/master/](http://www.mun.ca/socwrk/master/).

#### *SCWK 6012                    Critical Thinking and Reflection*

This course will introduce students to conflicting and converging epistemologies that inform practice. It will enable students to critically evaluate the relevance of theories for practice and systemic inquiry, and to select those ideas which promise to be fruitful for further professional development and social change. It explores what makes theory meaningful for individual practitioners in work with particular diverse populations, and provides students with foundation for creative social work practice and leadership for social justice.

*SCWK 6013 Leadership for Social Justice*

This course will explore leadership for social justice in direct practice and supervision, examining social responsibility as it relates to professional supervision and leadership. It will address frameworks for critical thinking about leadership and supervision in the pursuit of social justice. It will explore the relevance of reflexivity, strategies for promoting social justice and preventing injustice, within the supervisory relationship and within the broader organizational context.

*SCWK 6014 Leadership In Social Policy and Programs*

This course focuses on frameworks to develop, analyze and evaluate social policies and programs. The course prepares students to demonstrate the knowledge and skills expected within the context of professional judgements, and competent professional action in evaluating social policies and social programs. The conceptual base is interdisciplinary with particular attention to the research skills in the evaluation of policies and programs consistent within the social work traditions in community, private, and governmental and not for profit sectors.

*SCWK 6313 Perspectives With Individuals and Families (Institute Component)*

This course focuses on a range of selected theories, concepts, and methods that may be applied in advanced social work practice with individuals and families. The main focus will be on mid-phase clinical practices to enable sustained personal and social change in individuals, families, and their social contexts. Students will enhance their clinical skills with individuals and families to improve personal and social functioning and to promote social justice and reduce oppression, and

to learn to apply systemic case study methods in advanced clinical practice. Students also will pursue individualized teaching-learning goals with respect to both field practice and social work method.

*SCWK 6314 Perspectives With Diverse Communities (Institute Component)*

This course is designed to provide students with a critical understanding and appreciation for community social work practice. Fundamental to this understanding is community social work practice with Aboriginal and diverse populations and communities in terms of micro and macro community intervention skill application, capacity-building, leadership, participatory action and social action research methodologies, anti-oppressive practice, and ecological and social justice perspectives. The course explores the many dimensions of community social work within a framework of inquiry that encompasses understanding communities and neighbourhoods; relevant ideological foundations, theories, and concepts; practice principles; tensions and dilemmas in practice; integration of individual and community work; contemporary challenges; power; politics and conflict in communities; and community social work as it relates to urban, rural, remote, northern, and Aboriginal communities.

*SCWK 6315 Perspectives with Groups (Institute Component)*

This course focuses on a range of selected theories, concepts, and practices that may be applied in advanced social work practice with groups and teams. The main focus will be informed development of group programs and advanced practices in the interest of personal and social change and meeting community needs, including groups in clinical and interprofessional practice. Students will enhance their clinical skills with groups to enable personal and social change and to promote social justice and reduce oppression, as well as to learn to take leadership in inter-professional teamwork, and to apply group methods in applied research. Also students will be encouraged to pursue individualized teaching and learning goals with respect to content expertise that will enable them to assume group-team leadership responsibilities.

*SCWK 6413                      Research Theory, Design, and Analysis*

This course provides an understanding of research, particularly as it applies to social work practice. It addresses the conceptual issues associated with both quantitative and qualitative research. The first half of the course covers issues related to research design, specifically the philosophy of science, modes of observation, ethics of social work research, the process of conceptualizing a research question, issues around measurements, methods of sampling, and consideration of alternative methods and procedures for data collection. The second half of the course focusses on the methods and procedures for data analysis including: a conceptual orientation to methods of statistical analysis and the interpretation of these analyses, and an orientation to the methods used in the analysis and reporting of quantitative data.

*SCWK 6417                      PATHWAY Scholarship*

This is the final course completed by course route students in the MSW Program. Each student is required to complete a minimum of 120 hours of scholarly activities including research, reading, and writing. These scholarly activities build on PATHWAY - SCWK 6000 and require the student to continue to work with their mentor and, in some situations, depending on the topic, with another faculty or community-based advisor. The student produces a scholarly product reflective of the student's learning while in the MSW Program and provides evidence of critical thinking, creativity, analytical capabilities, contextualization, reflective analysis, indepth knowledge and comprehension of their subject, and integration into their future practice as leaders. This evidence will be demonstrated through a comprehensive paper, research proposal with preparation for human subjects review, comprehensive literature review, training manual, data collection and/or analysis, research report, scholarly production for professional development, and/or other types of scholarly work. At the end of the course, once all other components of the MSW program have been completed, students will make a formal presentation of their scholarly work to colleagues and peers. The MSW PATHWAY Manual is available on line at [www.mun.ca/socwrk/master/](http://www.mun.ca/socwrk/master/).

*SCWK 6917                      Field Internship*

Field education is an integral part of the MSW curriculum and constitutes advanced preparation for a wide range of innovative professional social work activities ranging from social action/justice to community development/capacity-building to clinical practice - all working with communities, groups, organizations, families, and/or individuals. MSW course work and field instruction constitute different approaches to the same educational objective of preparing the student for advanced, specialized, and /or leadership social work roles.

Each MSW student is required to complete a Field Internship in a Field Setting with a Field Instructor approved by the School of Social Work. The MSW Field Education Coordinator is responsible for facilitating appropriate matches between the Student, Field Instructor(s), and Field Setting. Although consideration will be given to all factors affecting the location and type of MSW Field Internship, final approval of a Field Internship rests with the Field Education Coordinator. The School cannot guarantee the availability of MSW field internships in all communities and at all times.

The 500 hour MSW Field Internship may take place on a full-time basis over one semester or on a part-time basis over two consecutive semesters. Students must register for 6917 in the semester in which they will complete their field internship. Planning for the MSW Field Internship must begin at least one semester prior to the commencement of the Field Internship. The *MSW Field Internship Manual* is available on-line at the School's website.

---

### 3.6. Core Courses For Students Admitted Prior to Fall 2011

- SCWK 6011 *Critical Thinking and Ethical Evaluation for Assessment and Intervention*
- SCWK 6312 \* *Crisis Intervention, Brief and Integrated Therapies for Diverse Individuals*  
(Prerequisite/Co-requisite 6011)

- ❑ SCWK 6322 \* *Family Therapy: Promotion of Strengths and Prevention of Violence in Diverse Families* (Prerequisite 6011)
- ❑ SCWK 6332 \* *Social Work Perspectives in Interdisciplinary Team Development and Group Therapy* (Prerequisite 6011)
- ❑ SCWK 6412 *Research Design for Social Work Assessment and Evaluation* (Prerequisite/Co-requisite 6011)
- ❑ SCWK 6422 *Data Analysis for Social Work Assessment and Evaluation* (Prerequisite 6412)
- ❑ SCWK 6432 *Research Internship* (2 credit hours) (Prerequisite 6422)
- ❑ SCWK 6912 *Advanced Clinical Practice Internship* (Prerequisites 6312, 6322, and Prerequisite/Co-requisite 6332)
- ❑ SCWK 6442 *Colloquium Presentation Integrating Theory and Research in Advanced Clinical Practice* (1 credit hour) (Prerequisite - completion of all other MSW program components)

\* Beginning Fall 2011, the School of Social Work will not offer SCWK 6312, 6322, and 6332. Students will enroll in SCWK 6313, 6314, and 6315. Students should consult with the MSW Student Services Coordinator if they have questions about courses or individual plans of study.

---

### 3.7. Description of Core Courses For Students Admitted Prior to Fall 2011

#### *SCWK 6011 Critical Thinking and Ethical Evaluation for Assessment and Intervention*

This course will enable the student to develop knowledge and skills in critical thinking and ethical evaluations within the context of reflective practice and systematic inquiry. Content will normally include, but not be limited to, social work's historical context, principles of social and personal change, humanism, and issues of social practice and disadvantage.

*SCWK 6312 \* Crisis Intervention, Brief and Integrated Therapies with Diverse Individuals*  
(Institute Course)

The purpose of this course is to enable the student to develop knowledge and skills for advanced clinical practice within the context of families, communities, and culture. At least two clinical intervention paradigms and numerous theoretical approaches to social work intervention in a community context will be covered in depth. Contextual assessment, social functioning assessment, client empowerment, advanced case management, and therapy will be addressed within the context of critical thinking and reflective practice. Primary prevention practices and the promotion of well-being also will be addressed as a perspective integrated practice. Content may include, but not be restricted to: child abuse; women abuse; social disadvantage and poverty; and oppression of individuals based on their social identity characteristics.

*SCWK 6322\* Family Therapy: Promotion of Strength and Prevention of Violence in Diverse Families* (Institute Course)

This course will enable the student to develop knowledge and skills for advanced clinical practice with diverse families in the context of their communities and culture. At least two family therapy paradigms suitable for social work practice will be studied in depth. Family practice will be promoted in the context of diversity, promotion of strengths, and prevention of violence.

*SCWK 6332\* Social Work Perspectives on Interdisciplinary Team Development & Group Therapy* (Institute Course)

The purpose of this course is to facilitate the student in developing knowledge and skills for advanced general practice of social work with groups in clinical, organizational, and community contexts. Included will be current directions in group practice in therapy, mutual aid groups, organizations, and communities. Interdisciplinary team development, contextual assessment, and client empowerment will be addressed within the context of critical thinking, reflective practice, and selected fields or methods of practice.

*\* Beginning Fall 2011, the School of Social Work will not offer SCWK 6312, 6322, 6332. Students will enroll in SCWK 6313, 6314, and 6315. Students should consult with the MSW Student Services Coordinator if they have questions about courses or individual plans of study.*

*SCWK 6912 \* Advanced Clinical Practice Internship*

Each MSW student is required to complete field internship in a Field Setting with a Field Instructor approved by the School of Social Work. The MSW Field Education Coordinator is responsible for facilitating appropriate matches between the Student, Field Instructor(s), and Field Setting. Although consideration will be given to all factors affecting the location and type of MSW Field Internship, final approval of a Field Internship rests with the Field Education Coordinator. The School cannot guarantee the availability of MSW field instruction in all communities and at all times.

The 500 hour MSW Field Internship may take place on a full-time basis over one semester or on a part-time basis over two consecutive semesters. Students must register for 6917 in the semester in which they will complete their field internship. Planning for the MSW Field Internship must begin at least one semester prior to the commencement of the Field Internship. The *MSW Field Internship Manual* is available on-line at [www.mun.ca/socwrk/master/fieldMSW/](http://www.mun.ca/socwrk/master/fieldMSW/).

*\* Beginning Fall 2011, students completing the Field internship will enrol in SCWK 6917.*

*SCWK 6412                      Research Design for Social Work Assessment and Evaluation*

The purpose of this course is to provide students with an understanding of research designs used for social work assessment and evaluation. Course content includes: the philosophy of science, modes of observation, ethics of social work research, the process of conceptualizing a research question, issues around measurements, methods of sampling, and consideration of alternative

designs for data collection. The course addresses conceptual issues associated with research design in both quantitative and qualitative research, including needs assessments, evaluations, and case studies.

*SCWK 6422 Data Analysis for Social Work Assessment and Evaluation*

The purpose of this course is to provide students with an understanding of methods for qualitative and quantitative data analysis. The course also provides understanding and skill in the use of statistics commonly used in social work assessment and evaluation. The course includes discussion of different approaches to data analysis and requires students to demonstrate competence in the use of statistical analysis and qualitative data analysis.

*SCWK 6432 Research Internship*

The research internship will consist of 80 hours of research activities contributing to social work assessment, evaluation, and evidence-based practice in a university, government, or community setting. Planning for the MSW Research Internship must begin at least one semester prior to the commencement of the Research Internship. The *MSW Research Internship Manual* is available on-line at [www.mun.ca/socwrk/master/](http://www.mun.ca/socwrk/master/).

*SCWK 6442 Colloquium Presentation Integrating Theory and Research in Advanced Clinical Practice*

The Colloquium is the final course of the MSW program and can only be completed after all other courses are completed. The Colloquium is a presentation, integrating theory and research on some aspect of advanced clinical practice, by the student to a group of social workers, social work students, and/or social work educators. Students are required to audio-visually record their presentation and submit the recording to the School. Planning for the Colloquium must begin at least one semester prior to the presentation. The *MSW Colloquium Manual* is available on-line at [www.mun.ca/socwrk/master/](http://www.mun.ca/socwrk/master/).

---

### 3.8 Elective Courses (offered prior to Fall 2011)\*

All elective courses are 3 credit hours and have a pre-requisite of SCWK 6011.

- SCWK 6230 *Seminar in Community Development*
- SCWK 6530 *Seminar in Social Administration: Evaluation of Policies and Programs*
- SCWK 6540 *Supervision in Professional and Clinical Practice*
- SCWK 6550 *Feminist Therapy in Social Work Practice*

*\* Beginning Fall 2011, students admitted prior to Fall 2011 who must complete an elective will have the option of completing SCWK 6013 or 6014.*

---

### 3.9 Grading

All MSW courses, with the exception of PATHWAY, PATHWAY Scholarship, Field Internship, Research Internship, and Colloquium, are graded numerically, where A = 80-100%; B = 65-79%; and F <65%. Failure to attain a final grade of minimum 65% in a program course shall lead to termination of a student's program, subject to section 1.2.7.2 Evaluation of Graduate Students, *School of Graduate Studies, Memorial University Calendar*. The MSW PATHWAY, PATHWAY Scholarship, Field Internship, Research Internship, and Colloquium are graded on a Pass / Fail / Incomplete basis. A grade of Pass indicates that performance meets expectations; Fail indicates unsatisfactory performance; and Incomplete indicates a pending final grade. For further information, refer to section 1.2.7 Evaluation, *School of Graduate Studies, Memorial University Calendar*,

[www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0666](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0666).

Students may appeal subject to section 1.2.6 Appeals Procedures, *School of Graduate Studies, Memorial University Calendar*,

[www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0666](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0666).

---

## 4 Memorial University Regulations and Procedures

### 4.1 Memorial University Regulations and Fees

In order to facilitate familiarity with Memorial University regulations and fees, Students should review a variety of websites, including:

- ❑ *Memorial University Calendar*      [www.mun.ca/regoff/calendar/sectionNo=REGS-0000](http://www.mun.ca/regoff/calendar/sectionNo=REGS-0000)
  - ❑ *Graduate Student Regulations*      [www.mun.ca/regoff/calendar/sectionNo=GRAD-0003](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0003)
  - ❑ *School of Graduate Studies*      [www.mun.ca/sgs/home/](http://www.mun.ca/sgs/home/)
  - ❑ *School of Social Work*      [www.mun.ca/socwrk/](http://www.mun.ca/socwrk/)
- 

### 4.2 Academic & Professional Standards

In the course of a graduate degree program, the Student is expected to learn and practise those principles which constitute proper academic behaviour. Within the University Community there is a collective responsibility to maintain a high level of scholarly integrity. Dishonesty has no place in the academic community. Academic misbehaviour cannot be condoned or even appear to be condoned. The Student has the responsibility to ascertain those actions which could be construed as dishonest or improper. Certain flagrant violations are listed in the *School of Graduate Studies General Regulations, Academic Dishonesty*. The Student is reminded that for guidance on proper scholarly behaviour she/he should seek assistance from

instructors and supervisors. For further information pertaining to Academic Behaviour, refer to section 1.2.12, *School of Graduate Studies, Memorial University Calendar*, [www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0029](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0029).

In order to facilitate familiarity with academic and professional standards, it is recommended that Students access and review the current version of a variety of documents:

- ❑ *Memorial University Calendar* [www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0029](http://www.mun.ca/regoff/calendar/sectionNo=GRAD-0015#GRAD-0029)
- ❑ *CASW Code of Ethics* [www.casw-acts.ca/](http://www.casw-acts.ca/) (in the Practice section);
- ❑ *CASW Guidelines for Ethical Conduct* [www.casw-acts.ca](http://www.casw-acts.ca) (in the Practice section); and
- ❑ *Memorial University Ethics for Research* [www.mun.ca/research/researchers/ethics.php](http://www.mun.ca/research/researchers/ethics.php).

The Graduate Students' Union provides graduate students with Academic Advocacy. Upon request, graduate students are provided support in the face of allegations of academic dishonesty, grading or marking problems, academic freedom, or research problems. Channels exist for students to address problems they encounter or decisions they think are unjust and wish to appeal. The GSU helps students understand their options and the complex web of University bureaucracy and avail of all opportunities to rectify problems. GSU representatives will help students at every stage of these processes and will advocate on students' behalf wherever possible. For further information pertaining to Academic Advocacy provided by the GSU, refer to [www.gsumun.ca/index.php?section\\_id=25](http://www.gsumun.ca/index.php?section_id=25).

---

## 4.3 Registration

Students register on-line [www.mun.ca/regoff/registration/](http://www.mun.ca/regoff/registration/).

### 4.3.1 Registration For SCWK 9000

All graduate students in the first semester of the program are required to register in SCWK9000 (Graduate Registration) to be identified as graduate students. Student who are granted leave from the program must register for SCWK9000 in the semester that they return from leave, even if not registering for courses that semester.

---

## 4.4 Convocation

Convocation is held biannually at the end of May and at the end of October. Don't miss the celebration!! For further information, refer to [www.mun.ca/regoff/graduation/](http://www.mun.ca/regoff/graduation/).

### 4.4.1 Application for Graduation

In the semester during which they will be completing the last course of the MSW program, the Colloquium (6432), PATHWAY Scholarship (6417), or their thesis, students planning to graduate at the next convocation are responsible for making an Application for Graduation. The application is available through Memorial Self Service by selecting the following link: [www.mun.ca/regoff/graduation/](http://www.mun.ca/regoff/graduation/). Application deadlines are January 15<sup>th</sup> for Spring Convocation and July 15<sup>th</sup> for Fall Convocation.

---

## 5. Resources and Support for Students

### 5.1 The Graduate Students' Union (GSU)

The Graduate Students' Union provides a variety of services to graduate students including health and dental plan, special grants and funding, student housing, academic advocacy, and campaigns for the rights of students. The GSU hosts a number of social events throughout the year, including Gradfest and Winterfest Orientation for students, the Aldrich Interdisciplinary Conference, regular Thursday Trivia Nights at Bitters Pub and Restaurant, and bands

throughout the year. The GSU operates Bitters, a Graduate Student Centre with bar and cafeteria, located at Field Hall (the second building east of the School of Social Work). For more information on the Graduate Students' Union, refer to [www.gsumun.ca](http://www.gsumun.ca).

---

## 5.2 The Office of Sexual Harassment

Like most progressive educational institutions, Memorial University has a Sexual Harassment Policy and is committed to the creation of a campus environment that is respectful and inclusive - and thus free of sexual harassment. As students, faculty, and staff - and as Canadians - this is our right.

In the event of harassment, the Student may seek the advice and support of Sexual Harassment Officer, who can be contacted via telephone at (709) 864-2015 or via email at [sexualharassment@mun.ca](mailto:sexualharassment@mun.ca). All consultations are confidential - the complaint is not acted upon unless, or until, the Student instructs the Advisor to use university policy to resolve it.

It is important for the Student to become familiar with the *University Wide Procedures for Sexual Harassment Complaints*.

For further information on the Memorial University *University Wide Procedures for Sexual Harassment Complaints*, please refer to the Office of Sexual Harassment at [www.mun.ca/sexualharassment/](http://www.mun.ca/sexualharassment/).

---

### 5.3 Glenn Roy Blundon Centre for Students with Disabilities

The mission of the Blundon Centre is to provide and co-ordinate programs and services that enable students with disabilities to maximize their educational potential and to increase awareness of inclusive values among all members of the university community. The Centre assists students by facilitating access to information, services, and campus facilities in accordance with the university's *Academic Accommodation Policy for Students with Disabilities*. The Centre carries out its mission in collaboration with faculty, staff, and students at Memorial University and off-campus agencies, including disability community organizations. The Centre serves prospective and current students on the university's St. John's campus whose disabilities involve conditions affecting mobility, vision, hearing, learning (disabilities), chronic illnesses, or mental health. Support is also provided to students with documented temporary illnesses and injuries.

The *Memorial University Policy on Academic Accommodations for Students with Disabilities* is available at [www.mun.ca/blundon/about/policy.php](http://www.mun.ca/blundon/about/policy.php). For further information, refer to the *Glenn Roy Blundon Centre for Students with Disabilities* at [www.mun.ca/blundon](http://www.mun.ca/blundon).

#### 5.3.1 Accommodation for Mental Health or Physical Challenges or Conditions or Other Personal Circumstances

Students may have particular mental health or physical challenges or conditions, or other personal circumstances which may require reasonable accommodation by the School. Students who may require accommodation are asked to discuss their circumstances with the course instructor, the Coordinator of MSW Student Services, the Graduate Officer, and/or staff at the Glenn Roy Blundon Centre for Students with Disabilities. Reasonable accommodation includes adjusting a course, program, policy, procedure, or the physical environment that adversely affects the Student without compromising academic integrity or changing the essential educational requirements of the MSW program.

---

## 5.4 Leaves of Absence

Students may be granted a general or parental leave of absence upon request. A leave of absence is a period of time during which a student is not required to register; no fees are assessed; and the time granted is not counted in the maximum time period permitted for a graduate program.

---

## 5.5 Recreation Fee Exemption

All students who are attending courses on campus in St. John's will be charged the \$40.00 per semester Recreation Fee.

Students who are recognized as not attending courses on campus in St. John's will not be assessed the Recreation Fee. Graduate students who are not studying or doing research on the St. John's Campus at any time during a semester will be eligible to confirm their status and have it verified by their Academic Unit. Once Financial Services has received the completed verification individual graduate students will have their fee reversed. For more information, refer to [http://www.mun.ca/educ/grad/fee\\_deadline.php](http://www.mun.ca/educ/grad/fee_deadline.php) The Graduate Recreation Fee Exemption Form is available at [http://www.mun.ca/sgs/rec\\_form.pdf](http://www.mun.ca/sgs/rec_form.pdf)

---

## 5.6 Health Benefits

Students are responsible for obtaining health and/or disability coverage for themselves during the MSW program, if so desired.

### 5.6.1 Graduate Student Union Health Benefits

Full-time graduate students are enrolled in the National Student Health Network of the Canadian Federation of Students Health and Dental plans when they register, and fees are collected by the University in all three semesters. Because international students do not have access to provincial medical coverage plans, they are eligible only for dental coverage and are charged accordingly. For an additional fee, students may extend the coverage to their partners, including same sex partners, and their dependent children. The health and dental plan guide provides a reminder to students of some common concerns and questions. It is important to be aware of deadlines related to the plan and of plan coverage.

Full-time graduate students can opt out of GSU Health Benefits by completing and submitting the appropriate forms (with proof of participation in another health plan) prior to the deadline. ***Students who do not opt out prior to the deadline will be charged the requisite fees for the health plan.*** Further information is available at [www.gsumun.ca](http://www.gsumun.ca).

Part-time graduate students are not eligible for enrollment in the National Student Health Network of the Canadian Federation of Students Health and Dental plans. However, part-time students are considered full-time while registered for 6917. Students may opt out of GSU Health Benefits by completing and submitting the appropriate forms (with proof of participation in another health plan) prior to the deadline. ***Students who do not opt out prior to the deadline will be charged the requisite fees for the health plan.*** Further information is available at [www.gsumun.ca](http://www.gsumun.ca).

---

## 5.7 Liability Insurance

Memorial University maintains sufficient liability insurance to indemnify and save harmless from all loss, cost, expense, judgement, or damage on account of injury or damage to persons or property, including death, in any way caused by the negligence or wilful act of the School,

its servants, agents, students, or employees related to or arising from the MSW program, together with all legal costs and expenses incurred in defending any legal action pertaining to the above. For further information pertaining to Risk Management, refer to

<http://www.mun.ca/erm/home/>

---

## 5.8 Workers' Compensation Coverage

Students participating in an MSW Field Internship and/or Research Internship are entitled to Workers' Compensation Coverage from the Workplace Health, Safety, and Compensation Commission of Newfoundland and Labrador. Students are covered as workers of the Department of Education, Government of Newfoundland and Labrador, under Section 42 of the *Workplace Health, Safety, and Compensation Act*.

---

## . Funding for Graduate Students

### 6.1 Scholarships and Fellowships

The different kinds of funding are all listed on the home page of the School of Graduate Studies Scholarship website [www.mun.ca/sgs/current/scholarships/](http://www.mun.ca/sgs/current/scholarships/) . There is internal funding available through either student application or departmental nomination. SGS also administers a few external awards - the SGS is responsible for processing the application but the awarding of the scholarship itself originates from an external agency. There also are general travel grants offered through the School of Graduate Studies available to all graduate students, one grant per degree.

Some funding is available from the School of Graduate Studies to MSW students holding full-time status (typically in the semester students are registered for 6917), and within nine

semesters in the program. The School of Social Work makes the arrangements for this fellowship on behalf of students.

### 6.1.1 Designation as Fellow of the School of Graduate Studies

The title of *Fellow of the School of Graduate Studies* is awarded in recognition of outstanding academic achievement throughout a graduate program. This distinction, which is awarded during the last year of a student's graduate program, will be noted on the student's Memorial University transcript. For more

<http://www.mun.ca/sgs/current/scholarships/awards.php>.

### 6.1.2 Graduate Students Union Conference Funding

All graduate students are eligible to receive up to \$250 per degree program to aid in conference-related costs. Students may choose to split this amount over several conferences, rather than applying for the entire sum at once. Thus, conference funding may be available more than once during a graduate program. Students are also eligible for funding of up to \$150 for research trips, field trips, conferences, workshops, societal meetings, or seminar series that are related to their academic program. For further information, refer to

[www.gsumun.ca/new/gsu-services/conference-funding](http://www.gsumun.ca/new/gsu-services/conference-funding).

---

## 6.2 Graduate Student Employment

From time to time professors hire graduate students as Research Assistants or Teaching Assistants to assist with projects of varying duration. Students interested in earning extra income are encouraged to inform members of the faculty, the Graduate Officer, and the MSW Student Services Coordinator if they are interested and available. Students are advised not to wait for professors to come looking - getting an assistantship typically happens by being at the right place at the right time.

---

## 7 Student Representation on Committees

### 7.1 School of Social Work Committees

MSW students may be advised of openings on committees through email, the student listserv, and/or may be personally recruited to serve on School committees. If students are interested in serving on a particular committee, they may contact the chair of the committee, the Graduate Officer, and/or the Coordinator of MSW Student Services for further information.

**7.1.1 *Academic Council***, the central executive committee within the School of Social Work, requires representation from the graduate student body. Chaired by the Director of the School, *Academic Council* meets at least once in the fall semester and once in the winter semester. Committee members may participate in meetings in-person or via teleconference. Graduate students are requested to select a representative each academic year.

**7.1.2 The *Graduate Studies (MSW) Committee***, a key executive committee within the School of Social Work, requires representation from the graduate student body. Chaired by the Graduate Officer, the *Graduate Studies Committee* meets on the third Wednesday of each month from September through May. Occasionally, meetings may be called during the month of June. Committee members can participate in meetings in-person or via teleconference. Graduate students are requested to select a representative each academic year.

**7.1.3 The *Continuing Education Committee*** requests representation from the graduate student body. Chaired by the Coordinator of Continuing Education, the *Continuing Education Committee*, meets on the fourth Wednesday of each month from September through May.

Committee members can participate in meetings in-person or via teleconference. Graduate students are requested to select a representative each academic year.

*7.1.4 The Field Committee* requires representation from the graduate student body. The *Field Committee*, which addressed issues relevant to undergraduate and graduate field education, meets bimonthly from September to May. Committee members can participate in meetings in-person or via teleconference. Graduate students are requested to select a representative each academic year.

*7.1.5 The Social Work Field Instructors Association (SWFIA)* requests representation from the graduate student body on the Executive. The *SWFIA* Executive meets bimonthly from September to May. Executive members can participate in meetings in-person or via teleconference. Graduate students are requested to select a representative each academic year.

.

---

## **7.2 Memorial University Committees**

MSW students may be advised of openings on committees through email, the student listserv, and/or may be personally recruited to serve on university committees.

*7.2.1 The Graduate Students' Union (GSU) and the Council of the Students' Union* request graduate student representation from all Memorial University academic units. Students are automatically granted membership in both unions upon enrollment. Information about the *Graduate Students' Union* is available at [www.gsumun.ca](http://www.gsumun.ca).

---