

Approved

**Minutes of
Vice-Presidents Council
November 13, 2018 9:00 a.m. – Boardroom A2029**

Attending:

Glenn Blackwood, Vice-President (Marine Institute)
Neil Bose, Vice-President (Research) (9:05 a.m.)
Margot Brown, Executive Director, Office of the President
Eileen Bruce, Manager, Office of the Vice-President (Research)
Kent Decker, Vice-President (Administration & Finance)
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)
Jeff Keshen, Vice-President (Grenfell Campus) – by videoconference from Grenfell
Roxanne Millan, Director of Academic Support Services
Carol Tibbo, Director, Office of the Vice-President (Administration & Finance)
Mary Wall, Recording Secretary

Regrets:

Renee Elliott, Coordinator, Vice-Presidents Council
Noreen Golfman, Provost and Vice-President (Academic)
Golda Randell, Assistant to the Vice-President (Grenfell Campus) – by videoconference from Grenfell

Invited:

Vicki Collins, Executive Director, Marketing and Communications
Morgan Cooper, General Counsel
Steve Dodge, Director of Human Resources
Emily Wooley, Manager, Strategy, Planning and Policy, Department of Human Resources

	PRESENTATION
	Policy Submission – Recruitment and Selection of Non-Academic Employees <i>Policy by Emily Wooley and Steve Dodge, Department of Human Resources</i>
1.	CONSENT AGENDA
	The following items were approved by consent: <ul style="list-style-type: none">- Minutes of November 6, 2018- Policy Submission – Employing and Hosting Foreign Nationals (Revised)
	DISCUSSION AGENDA
2.	Policy Submission – Recruitment and Selection of Non-Academic Employees Policy
	Item endorsed by VPC with minor revisions and will be forwarded to the December 6, 2018, meeting of the Board of Regents for approval.
3.	Campus Renewal Fee Funding for 2019-2020 (St. John’s Campus) and 2018-19 (Grenfell Campus)
	Item endorsed by VPC and will be forwarded to the December 6, 2018, meeting of the Board of Regents for approval. It was noted that a source of funding for the \$1.723M CCC Project has not yet been identified.

4.	Maintenance Repairperson Minimum Salary Step (Upscale Hire Rate)
	Item approved by VPC.
5.	Student Matters Report for the 2017-18 academic year
	Item discussed by VPC. Report will be edited to include submission from Grenfell Campus.
	RECURRING ITEMS
6.	Draft Board Agenda and Items
	The following items were approved: - 7.1 Update on Capital Projects - 7.2 Transportation Strategy - 9.1 Core Science Facility (CSF) Status Update – Confidential - 9.2 University Buildings Strategy - Confidential
5.	Vice-Presidents Roundtable
	VPs provided updates on their portfolios.
6.	ADJOURNMENT – 10:19 a.m.
	NEXT MEETING – November 20, 2019