

Approved

**Minutes of
Vice-Presidents Council
August 14, 2018 – Boardroom A2029**

Attending:

Glenn Blackwood, Vice-President (Marine Institute)
Neil Bose, Vice-President (Research)
Margot Brown, Executive Director, Office of the President
Eileen Bruce, Manager, Office of the Vice-President (Research)
Kent Decker, Vice-President (Administration & Finance)
Renee Elliott, Coordinator, Vice-Presidents Council
Noreen Golfman, Provost and Vice-President (Academic)
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)
Jeff Keshen, Vice-President (Grenfell Campus) – by videoconference from Grenfell
Roxanne Millan, Director of Academic Support Services
Golda Randell, Assistant to the Vice-President (Grenfell Campus) – by videoconference from Grenfell
Carol Tibbo, Director, Office of the Vice-President (Administration & Finance)

Regrets:

Vicki Collins, Executive Director, Marketing and Communications
Mary Wall, Recording Secretary

Invited:

Morgan Cooper, General Counsel

1.	CONSENT AGENDA
	The following was approved by consent: <ul style="list-style-type: none">- Minutes of August 7, 2018- Policy Proposal (new) University Budget Policy
	DISCUSSION AGENDA
2.	Establish a permanent position - Office of Professional Development (OPD), Faculty of Medicine
	Following discussion, specifically the Faculty of Medicine's budget requirements for this position, VPC approved the request.
3.	Voluntary Retirement Program
	VPC approved applicants for Phase 1 and 2 of the Voluntary Retirement Program. Based on the overall funding available for this program, VPC recommended to proceed with Phase 3 of the program. In addition, it was suggested that the University community should be updated on the program to date.
4.	Student Services Fee Allocations for 2018-19
	Total budget and breakdown of allocations for the Student Services Fee revenue was provided to VPC for information only.

	RECURRING ITEMS
5.	Draft Board Agenda
	Provided for information.
6.	Vice-Presidents Roundtable
	VPs provided updates on their portfolios
7.	ADJOURNMENT – 9:45
	In Camera session followed
	NEXT MEETING- August 21, 2018