

Approved

**Minutes of  
Vice-Presidents Council  
Monday, June 18, 2018 12:00 p.m. – Boardroom A2029**

**Attending:**

Glenn Blackwood, Vice-President (Marine Institute)  
Neil Bose, Vice-President (Research)  
Margot Brown, Executive Director, Office of the President  
Eileen Bruce, Manager, Office of the Vice-President (Research)  
Kent Decker, Vice-President (Administration & Finance)  
Renee Elliott, Coordinator, Vice-Presidents Council  
Noreen Golfman, Provost and Vice-President (Academic)  
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)  
Jeff Keshen, Vice-President (Grenfell Campus) – by videoconference from Grenfell – left 12:35  
Roxanne Millan, Director of Academic Support Services  
Vice-President (Marine Institute)  
Carol Tibbo, Director, Office of the Vice-President (Administration & Finance)

**Regrets:**

Mary Wall, Recording Secretary  
Golda Randell, Assistant to the Vice-President (Grenfell Campus)

**Invited:**

Vicki Collins, Executive Director, Marketing and Communications  
Morgan Cooper, General Counsel

	<b>Vice-Presidents In Camera Session</b>
	Board Preview: <i>Integrated Risk and Assurance Framework and Executive Summary: Offshore Safety and Survival Centre – Basic Survival Training</i> Incident by Jennifer Dove, University Auditor.  Due to time constraints, item was deferred until June 26.
1.	<b>CONSENT AGENDA</b>
	The following was approved by consent: <ul style="list-style-type: none"><li>- Minutes of June 5, 2018, with minor revision</li><li>- Policy Submission – Student Employment Policy (Revised)</li></ul>
	<b>DISCUSSION AGENDA</b>
2.	<b>Additions and Amendments to Memorial University’s Traffic and Parking Regulations</b>
	Endorsed and will be forwarded to the July Board meeting for approval.

3.	<b>Naming the listed rooms located in the Faculty of Medicine in recognition of philanthropic support to the Faculty’s Building a Healthy Tomorrow fundraising campaign</b>
4.	Endorsed and will be forwarded to the July Board meeting for approval.
5.	<b>Financial proposal for collective bargaining with Per Course Instructors (LUMUN)</b>
	Approved.
	<b>Naming of a portion of the Battery Facility of Memorial University in recognition of a significant contribution.</b>
	Endorsed and will be forwarded to the July Board meeting for approval.
	<b>RECURRING ITEMS</b>
6.	<b>Draft Board Agenda and Items</b>
7.	<b>Updates:</b> 7.1 Update on capital projects 7.2 Transportation 10.1 Alumni Engagement Strategy and renaming of the Office of Alumni Affairs on Strategy 13.1 The semiannual Risk, Insurance, Environmental Health and Safety (EHS) and Emergency Management (EM) Update 13.2 Update on Information Security Improvement Program (ISIP) Plan in response to Information Technology (IT) Security Risk Assessment 13.3 Reappointment of External Auditors 14.1 Core Science Facility (CSF) Status Update 14.2 University Buildings Strategy 14.4 National Research Council (NRC) Lease & Easement Agreement 15.4 Update on collective bargaining for the six (6) Support Staff Collective Agreements 16.1 Increase in the Provincial rate of tax on the Core Science Facility (CSF) project 16.2 Actuarial valuation of the Memorial University Pension Plan as at December 31, 2017
8.	<b>Vice-Presidents Roundtable</b>
	VPs provided updated on their portfolios.
9.	<b>ADJOURNMENT</b>
	<b>NEXT MEETING-</b> June 18, 2018