

Approved

**Minutes of  
Vice-Presidents Council  
May 1, 2018, 9:00 a.m., Boardroom A2029**

**Attending:**

Margot Brown, Executive Director, Office of the President  
Kent Decker, Vice-President (Administration & Finance)  
Renee Elliott, Coordinator, Vice-Presidents Council  
Noreen Golfman, Provost and Vice-President (Academic)  
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)  
Jeff Keshen, Vice-President (Grenfell Campus) – by videoconference from Grenfell  
Roxanne Millan, Director of Academic Support Services  
Rob Shea, Associate Vice-President, Marine Institute (Academic and Student Affairs)  
Golda Randell, Assistant to the Vice-President (Grenfell Campus) – by videoconference from Grenfell  
Carol Tibbo, Director, Office of the Vice-President (Administration & Finance)  
Mary Wall, Recording Secretary

**Regrets:**

Glenn Blackwood, Vice-President (Marine Institute)  
Neil Bose, Vice-President (Research)  
Eileen Bruce, Manager, Office of the Vice-President (Research)

**Invited:**

Vicki Collins, Executive Director, Marketing and Communications  
Debbie Collis, SIE Committee  
Morgan Cooper, General Counsel  
Dave Miller, SIE Committee  
Michelle Simms, CEO, Genesis Group Inc.

	SIE Presentation: Genesis Group Inc. <i>by Michelle Simms, CEO of Genesis Group Inc.</i>
1.	<b>CONSENT AGENDA</b>
	The following item was approved by consent: - Minutes of April 24, 2018
	<b>DISCUSSION AGENDA</b>
2.	<b>Development of an allocation framework for the Student Services Fee revenue (Undergraduate and Graduate) for the St. John's campus</b>
	Item presented to VPC for information. It was noted that both the undergraduate and graduate committees should include a representative from the Provost's office. It was recommended that Grenfell Campus and the Marine Institute bring forward an allocation framework for information.
3.	<b>Draft University Budget 2018-19</b>
	Item presented to VPC for information.
	<b>RECURRING ITEMS</b>
4.	<b>Updates:</b> VPs provided updated on their portfolios.
5.	<b>ADJOURNMENT – 10:07 a.m.</b>
	<b>NEXT MEETING- May 8, 2018</b>