

Approved

**Minutes of  
Vice-Presidents Council  
January 23, 2018, 9:55 a.m. – Board Room A2029**

**Attending:**

Glenn Blackwood, Vice-President (Marine Institute)  
Neil Bose, Vice-President (Research)  
Margot Brown, Executive Director, Office of the President  
Eileen Bruce, Manager, Office of the Vice-President (Research)  
Kent Decker, Vice-President (Administration & Finance)  
Renee Elliott, Coordinator, Vice-Presidents Council  
Noreen Golfman, Provost and Vice-President (Academic)  
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)  
Jeff Keshen, Vice-President (Grenfell Campus) – by videoconference from Grenfell  
Roxanne Millan, Director of Academic Support Services  
Carol Tibbo, Director, Office of the Vice-President (Administration & Finance)  
Mary Wall, Recording Secretary

**Regrets:**

Golda Randell, Assistant to the Vice-President (Grenfell Campus) – by videoconference from Grenfell  
Morgan Cooper, General Counsel

**Invited:**

Vicki Collins, Executive Director, Marketing and Communications

1.	<b>Vice-Presidents' In Camera Session</b>
	VPs' in-camera session was held at 9:00 a.m.
2.	<b>CONSENT AGENDA</b>
	The following was approved by consent: - minutes of January 18, 2018
	<b>DISCUSSION AGENDA</b>
3.	<b>Special Fee Attribution Model for Master of Applied Science in Energy Systems Engineering and Master of Applied Science in Safety and Risk Engineering programs</b>
	Item approved by VPC.
4.	<b>Attribution of increase work term fees for undergraduate Co-operative Education Programs</b>
	Item approved by VPC.
5.	<b>Change in reporting structure for the Aboriginal Resource Office (ARO)</b>
	Item approved by VPC.
6.	<b>Update to the Procedures Framework Process and the Policy Principles</b>
	Item approved by VPC.

7.	<b>St. John's Campus parking revenue</b>
	Item endorsed by VPC and forwarded to March 15 board meeting.
	<b>RECURRING ITEMS</b>
8.	<b>Updates:</b> VPs provided updates on their portfolios.
9.	<b>ADJOURNMENT – 10:35 a.m.</b>
	<b>NEXT MEETING – January 30, 2018</b>