

Approved

**Minutes of  
Vice-Presidents Council  
January 10, 2017 – 9 a.m. – Board Room A2029**

**Attending:**

Noreen Golfman, Provost and Vice-President (Academic) - Chair  
Glenn Blackwood, Vice-President (Marine Institute) – arrived 9:08 a.m.  
Mary Bluechardt, Vice-President (Grenfell Campus)  
Renee Elliott, Coordinator, Vice-Presidents Council  
Ray Gosine, Vice-President (Research) pro tempore  
Jeff Green, Acting Manager, Office of the Vice-President (Research)  
Jillian Kavanagh, Manager, Office of the Vice-President (Marine Institute)  
Roxanne Millan, Director of Academic Support Services  
Emily Wooley, Director, Office of the Vice-President (Administration & Finance)  
Mary Haynes, Recording Secretary

**Regrets:**

Margot Brown, Executive Director, Office of the President  
Kent Decker, Vice-President (Administration & Finance)  
Golda Randell, Assistant to the Vice-President (Grenfell Campus)

**Invited:**

Vicki Collins, Executive Director, Marketing and Communications  
Morgan Cooper, General Counsel  
Rhonda Steele, Senior Internal Auditor

	<b>PRESENTATION</b>
	Board preview of Annual Internal Audit Plan 2017-18 presented by Rhonda Steele, Senior Internal Auditor
1.	<b>CONSENT AGENDA</b>
	The minutes of December 20, 2016 were approved by consent.
	<b>DISCUSSION AGENDA</b>
2.	<b>Human Resources Management System Improvement Project – Finding #6 CRA Compliance.</b>
	Approved.
3.	<b>Parking fee rate increase – St. John’s Campus</b>
	Approved for submission to the Board of Regents.
4.	<b>Grenfell Campus Master Plan</b>
	Approved, with minor revisions, for submission to the Board of Regents.
	<b>RECURRING ITEMS</b>
5.	<b>Space Report – December 2016</b>
	Provided for information

6.	<b>Draft Board Agenda – February 2, 2017</b>  The draft Board agenda and following submissions were approved:  7.1 Annual Internal Audit Plan 2017-18 – Confidential 7.2 Policy Submission—Health and Safety (revised) Policy - Confidential 7.3 Policy Development Report - Confidential 7.9 Appointment to the Board of Memorial University Recreation Complex (MURC) Board of Directors - Confidential 7.10 Appointments to Campus Childcare Inc. Board of Directors - Confidential
7.	<b>Vice-Presidents In Camera session</b>
	The Vice-Presidents held an in camera session following adjournment.
8.	<b>ADJOURNMENT – 9:40 a.m.</b>
	<b>NEXT MEETING- January 17, 2017</b>