



Memorial

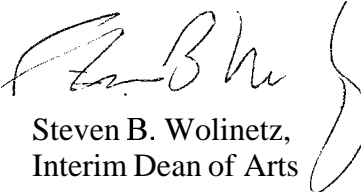
University of Newfoundland

Office of the Dean
Faculty of Arts

November 14, 2005

To: Ms. Joan Bessey, Centre for Institutional Analysis and Planning
From: Dr. Steven B. Wolinetz, Interim Dean of Arts
Subject: Action Plan for German and Russian

Attached please find the Action Plan formulated by the Department of German and Russian and agreed to by this office. A search for a new head is underway.



Steven B. Wolinetz,
Interim Dean of Arts

Enclosure

copy: VPAcademic
Director, CIAP
Dean, Graduate Studies

DEPARTMENT OF GERMAN AND RUSSIAN

Academic Programme Review: Draft Action Plan for Discussion and Comment by Department, 22 June 2005

List of Recommendations and Proposed Actions

Rec. #	Action #	Description	Responsibility	Completion date
1	1.1	The external search process for a new Head is under way and the search will take place during 2005-2006	Dean of Arts and headship search committee	31 March 2006
	1.2	The advertisement for the Head's position will focus on one of the areas in German defined as most urgent by the Department in its request for tenure-track positions	Dean of Arts and headship search committee	15 July 2005
2	2.1	Action to be deferred pending appointment of a new Head	N/A	2006-2007
	2.2	Dean of Arts will discuss with new Head as a possible action for the first year of the headship (2006-2007)	Dean of Arts	2006-2007
3	3.1	Dean of Arts will discuss with Associate Dean (Undergraduate) the possible provision, subject to budgetary constraints, of one or more additional per-course instructors for first-year German to enable redeployment of more senior, tenured faculty members (e.g. to course development)	Dean of Arts, Associate Dean of Arts (Undergraduate), Head of Department	31 July 2005
4	4.1	Head will discuss with members of the department the advantages of using an external planning facilitator to assist with launching a strategic planning process	Head and members of department	30 September 2005
	4.2	Dean of Arts will provide funding to enable a visit by an external facilitator for an intensive one-day planning workshop, if desired by the department	Dean of Arts in consultation with Head and members of the department	31 October 2005
	4.3	A planning workshop, if scheduled, could take place in early December 2005 immediately following the end of classes, with a report to be submitted a month or so later	External facilitator	31 January 2006

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5a	5a.1	Adding first-year courses of the type suggested may be problematic for majors, especially if major regulations are revised to limit the number of 1000-level credits permitted towards the major. The department will consider placing existing and potential new courses of this type at the 2000 level, possibly limiting the number of such courses permitted to be taken by majors	Members of the department	31 December 2005
	5a.2	Head of Department will discuss with Head, Department of Linguistics, the implications of "double numbering" of courses at the 2000- and 1000 levels to make them more visible and accessible to new first-year students who may otherwise not realize that no prerequisite exists	Head of Department in consultation with Head, Department of Linguistics	31 August 2005
	5a.3	On the basis of a report from the Head, the Department will consider the advisability of developing a new course in this or a similar area	Members of the department	31 October 2005
5b	5b.1	Recognizing that it is not desirable to offer "conversation classes" for academic credit, the Head of Department will nonetheless explore with the Head, Department of French and Spanish, the experience of that department in offering a new course in rhetoric and public speaking	Head of Department, in consultation with Head, Department of French & Spanish	31 August 2005
	5b.1	On the basis of a report from the Head, the Department will consider the advisability of developing a new course in this or a similar area	Members of the department	31 October 2005
5c	5c.1	The Department will re-examine the appropriate balance of course content, pace of instruction and level of expectation across the four courses in German language currently required for the major in German (1000, 1001, 2010, 2011), and will rebalance as necessary, possibly by moving content from 2000- to 1000-level courses and adding enrichment activities at the 2000 level	Members of the department	31 October 2005
5d	5d.1	Department will consider whether it may be appropriate to provide more guidance to students in the major and minor programmes through somewhat more comprehensive regulations (for example, by specifying some requirements in literature, culture, etc. in addition to language)	Members of the department	31 October 2005

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5e	5e.1	No immediate action: courses in Translation Studies are not appropriate for the level of language ability of students enrolled in German and Russian	N/A	N/A
	5e.2	The Department will continue to monitor discussions of a possible Diploma in Translation Studies and, if such a programme is developed, will consider whether participation in it is advisable	Members of the Department	N/A
5f	5f.1	This recommendation should be considered in conjunction with 5d (above)	As for 5d	As for 5d
	5f.2	Implementation of this recommendation may in fact simply recognize what students are already doing in any case; in other words, it may prove easy to implement	As for 5d	As for 5d
5g	5g.1	Department will explore how best to take full advantage of the new possibilities offered by the newly renovated Multimedia Language Centre	Head and members of the Department in consultation with the Director, Language Laboratories	During 2005-2006 academic year
5h	5h.1	Department of English and History may well be more open to such approaches than in the past: Head of Department will discuss possible cross-listing of courses with the Heads of these departments before reporting findings to the Department	Head of Department in consultation with Heads, Departments of English and History	31 August 2005
	5h.2	On the basis of a report from the Head, Department will consider additional cross-listing of courses	Head and members of the Department	31 October 2005
	5h.3	If additional courses are to be cross-listed, Department will submit necessary <i>Calendar</i> changes to Committee on Undergraduate Studies	Head of Department	30 November 2005
6	6.1	Admissions to the graduate programme will be suspended for 2005-2006, pending the internal review to be carried out under recommendation 7 and the appointment of a new Head	Head of Department, Dean of Graduate Studies	Immediate
	6.2	Students currently registered in the graduate programme will be permitted to continue	Members of the German section	Continuing
	6.3	Revitalization of the graduate programme will be a primary focus of the headship search and candidates will be asked to consider this issue	Headship search committee	During 2005-2006

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7	7.1	Department will review this graduate programme requirements and regulations during 2005-2006 while admissions are suspended	Members of the German section	During 2005-2006
	7.2	An outcome of 7.1 will be a set of recommended changes to the programme to be discussed with the new Head as a matter of priority	Members of the German section, Head of the department (when appointed)	May 2006
	7.3	Department has already agreed in principle to having at least one required course as part of a redesigned graduate programme	Members of the department	Complete
8	8.1	This recommendation will be implemented during 2005-2006 for all students currently in programme	Members of the department	From time to time
9	9.1	This recommendation will be implemented for 2006-07	Head and members of the department	September 2006
10	10.1	Head of department and Coordinator of Russian will review teaching plans with Associate Dean of Arts (Undergraduate) to ensure that they conform to this recommendation and that sufficient resources are provided	Head, Coordinator of Russian, Associate Dean of Arts (Undergraduate)	31 October 2005
11	11.1	Department will discuss means of providing encouragement and support for research and dissemination, in consultation with Associate Dean of Arts (Research & Graduate) and SSHRC Grants Facilitation Officer,	Associate Dean of Arts (Research & Graduate)	31 August 2005
	11.2	This recommendation will be brought to the attention of headship candidates	Headship search committee	2005-2006
	11.3	Dean of Arts to discuss with new Head, when appointed	Dean of Arts	July - September 2006
12	12.1	To be considered in conjunction with 10.1	As for 10.1	As for 10.1
13	13.1	Head of department will consider such appointments on an annual basis as these committees are established	Head of Department	As per collective agreement deadlines
14	14.1	Department will develop and present proposals for both German and Russian positions in 2005-2006 for search in 2006-2007, if approved	Head and members of the department	February 2006