

TERMS OF REFERENCE
INTEGRATED PLANNING COMMITTEE

MEMBERSHIP

The committee will consist of faculty, students and administrators

CURRENT MEMBERSHIP

- Dr. Noreen Golfman, Provost and Vice-President (Academic) - Chair
- Younis Abdalla, GSU representative
- Paul Chancey, Director, Centre for Institutional Analysis and Planning
- Dr. James Feehan, Department of Economics, Faculty of Humanities and Social Sciences
- Dr. Donna Hardy-Cox, Dean, School of Social Work
- Jillian Kavanagh, Manager of the Office of the Vice-President (Marine Institute)
- Renata Lang, student representative, MUNSU
- Keith Matthews, Associate Director, Academic Resource Management and Planning, Office of the Provost and Vice-President (Academic)
- Dr. Donald McKay, Associate Dean, Undergraduate Medical Education, Faculty of Medicine
- Lori Pike, Director of Budgeting
- Dr. Laura Robinson, Dean, Arts and Social Science, Grenfell Campus
- Dr. Aimeé Surprenant, Dean, School of Graduate Studies
- Dr. Ian Sutherland, Dean, School of Music

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The mandate of the IPC is to ensure that:

1. The university has a set of institution-wide strategic priorities in place that guides the future direction of the university and serves as a foundation document for strategic planning initiatives at Memorial. These priorities will be clearly stated and will include metrics to measure progress. Once in place, the IPC will review these priorities on a regular basis, in consultation with the Planning and Budget Committee of Senate.
2. Existing and ongoing planning exercises and the strategic priorities are aligned.
3. Resource allocation at Memorial is driven by strategic priorities and is integrated with the budget process.
4. Its activities and any recommendations it makes are transparent.

The IPC will also advise the President on operating budget matters, consulting widely with the Memorial University community to develop and finalize its recommendations to the President. The committee will develop annual operating budget plans, guided by these four principles:

1. The budget must be balanced.
2. Resource allocation must support the University's strategic priorities.
3. Decisions should be driven by information as much as possible.
4. Recommendations must be transparent.

The IPC will work closely with the Planning and Budget Committee of Senate (PBC) in all aspects of its mandate. It will use information regarding the monitoring progress of established plans and frameworks that is generated by the PBC in its work. IPC will also consult with PBC as it develops its operating budget plan.