

Meeting Notes

Integrated Planning Committee Meeting

October 16, 2017

3:30pm – 4:30pm

A-2029

Attendance:

Dr. Noreen Golfman, Provost & VP (Academic) (Chair)
Dr. Donna Cox-Hardy, Social Work
Dr. Ian Sutherland, Music
Dr. James Feehan, Humanities & Social Science
Dr. Donald McKay, Medicine
Jillian Kavanagh, Marine Institute
Renata Lang, MUNSU
Younis Abdalla, GSU
Keith Matthews, Associate Director, Academic Budgets
Paul Chancey, CIAP
Réanne Kinsella, CIAP

Unable to attend:

Dr. Aimée Surprenant, Graduate Studies
Dr. Laura Robinson, Arts & Social Science, Grenfell
Lori Pike, Budget Office

1. Review of meeting notes from October 2, 2017

The meeting notes from October 2, 2017 were reviewed and accepted by the committee.

2. Draft timeline for Budget Report Process

Dr. Golfman indicated that a proposal outlining IPC's proposed budget reporting process was presented to PBC, which formally endorsed this process.

A draft detailed timeline outlining the budget report process was provided to the committee. The final report is anticipated to be completed by March-April 2018. This would follow the release of the Provincial Budget and would allow for any final adjustments to IPC's report.

It was noted that a survey of students, faculty and staff was included in the timeline but no decision has been made about whether or not this will be done during this year's process. Mr. Chancey has obtained additional information (including survey instruments used) from an individual from Dalhousie University who is involved in their process. Their surveys are relatively straight-forward. They also conduct a consultation with their deans relatively early in the process to solicit their views. All consultations are structured around a set of basic questions designed to ensure the sessions stay on track and are productive.

In considering the scope of the report, it has been determined that Faculty of Medicine will not be included in this year's process. The Faculty of Medicine's approach to the budget will occur in parallel to IPC's budget process with convergence occurring in the future.

3. Enrolment Overview

Mr. Chancey provided an overview of Enrolment at Memorial for fall 2017 in order to provide additional context for the development of the Budget Report. Current enrolment at Memorial has reached 18,250, an increase from 16,750 in 2000. Undergraduate enrolment trends from 2000 to 2017 have been cyclic, having been through two periods of increases and decreases over that that period, while graduate level enrolment has steadily increased from 1,600 to 3,700 since 2000.

The proportion of students from Newfoundland and Labrador has also decreased (from about 95% in 2000 to 68% today). International students have steadily increased and now make up about 16 percent of graduate and undergraduate enrolment. The international student population is almost equally split between undergraduate and graduate students. Out-of-province students make up the remaining 16%.

The majority of undergrad students are from the Faculties of Science (21%), Business (16%) and Humanities and Social Sciences (15%). The majority of graduate level students are from the Faculties of Science (20%), Education (19%) and Engineering and Applied Science (17%).

The number of Bachelor degrees awarded has increased slightly from 2000 to present. However, Masters and PhD degrees awarded have increased significantly over the same time period (Master's degrees increasing from 400 to 850; PhD degrees increasing from 30 to 80 per year).

A discussion followed where the following points were raised by the Committee:

- A suggestion was made that further analysis considering the average age of students completing degrees as well as the length of time to complete degrees, particularly in comparison to other universities, may be useful to Memorial's assessment of enrolment trends.
- Some committee members would like to see further analysis of students in the unspecified category in order to better understand the group. It was noted that the types of students categorized as unspecified often link back to matters of preparedness and university community/belongingness.
- Dr. Golfman explained that PBC recently reviewed data in regards to the Enrolment Plan and expressed some concerns with the enrolment targets set out in the plan and the way they were developed. PBC is recommending that the plan be re-evaluated and the matter be discussed at the November Special Meeting of Senate.

4. Discussion of Guiding Principles

In the interest of time, Dr. Golfman asked that members review the Guiding Principles from Dalhousie's report for discussion during the next meeting.

5. Other Business

No other business was raised. The meeting adjourned at 4:35pm.