

Meeting Notes

Integrated Planning Committee Meeting

May 27, 2019

3:30 – 4:30pm

A-2029

Attendance:

Dr. Noreen Golfman, Provost & VP (Academic) (Chair)
Dr. Neil Bose, VP (Research)
Dr. Sean Cadigan, Associate VP (Academic)
Dr. Danny Dyer, Science
Liam O'Neill, MUNSU
Sarah Khalil, GSU
Jillian Kavanagh, Marine Institute
Dr. Ian Sutherland, Music
Jennifer Batten, Office of the Provost
Keith Matthews, CIAP
Réanne Kinsella, CIAP

Unable to attend:

Roxanne Millan, Office of the Provost
Dr. Laura Robinson, Arts & Social Science, Grenfell
Dr. Aimée Surprenant, Graduate Studies
Lori Pike, Budget Office

1. Review of April 1, 2019 meeting notes

Dr. Golfman welcomed new student representatives to the Committee. The Committee reviewed and approved the meeting notes from April 1, 2019.

2. Updates

Mr. Matthews indicated that the IPC Report was put forward as an agenda item at the last meeting of Senate; however no questions or comments were raised.

Dr. Golfman noted that the Telegram published an article by Russell Wangersky about the fiscal situation facing the University (<https://www.thetelegram.com/opinion/columnists/russell-wangersky-starving-higher-education-306510/>). The article made specific reference to information presented in the IPC Budget Report.

Mr. Matthews noted that the recently established Budget Planning Committee has been meeting regularly. They have submitted a plan regarding the VRP savings and are now working through a three-year budget plan which will be based on IPC's Budget Report.

3. Budget Update Report 2019

IPC has been producing three main deliverables each year: the What We Heard report; Budget Report; and the Update Report. Last year the Update Report was submitted in the fall; however, the process was rushed. It is recommended that the next Update Report take a more proactive approach in consulting with units ahead of time regarding the process and the need to gather information regarding progress on action items or recommendations set out in the Budget Report.

4. Other Business

A Committee member inquired about Memorial's use of the ORBUS software which is used by Student Life for ISWEP and MUCEP applications. There have been some indications that the system has had some issues. Dr. Golfman agreed that it was worth exploring further the use of the software and associated costs, as well as other possible solutions that may be more cost-effective or efficient.

A question was posed regarding the provincial budget and implications for Memorial, given the budget has not yet been passed. Dr. Golfman indicated that the main area that could change would be in regards to the pension payment. Memorial is currently working on a strategy to deal with the pension payment. Otherwise, the University should move forward according to the proposed budget as planned.

The meeting was adjourned at 3:50pm.