Memorial University’s Student Wellness and Counselling Centre (SWCC) invites applications from, or nominations of, current Academic Staff Members from within the University for the position of Director, Student Wellness and Counselling Centre. The Director position is for a renewable three (3) year term. Reporting to the Associate Vice President (Academic) Students, the Director, SWCC, will provide strategic leadership and overall direction to SWCC, which is located on the St. John’s campus.

This position will be guided by Memorial’s mission and values commitment to the Okanagan Charter and will provide leadership in the development and oversight of clinical (medical and psychological), academic and career counselling, wellness programming research/scholarship and teaching/training activities. Development and maintenance of effective collaborative relationships amongst personnel in the SWCC and with key stakeholders, including student groups, Deans and Directors, and others in university administrative positions and community stakeholders will be a key responsibility.

The successful applicant will possess excellent organizational and communication skills, be innovative and energetic, and foster a creative, inclusive and productive organizational environment which supports a healthy campus and a supportive, inclusive, accessible community.

The Director is a champion for the SWCC team’s development and professional growth and is responsible for building team capacity and fostering a supportive collaborative culture with a commitment to positively impacting student health and wellness.

This search will be guided by Memorial’s Procedures Governing the Appointment, Review, Promotion and Tenure of Academic Administrators.

**Key Responsibilities Include:**

- Establishing a vision and strategic plan for the Centre that aligns with the overall mission of Memorial University. The strategic plan should present an overall approach to student wellness that facilitates interprofessional collaboration, prevention, early intervention and care initiatives, and contributes to the quality of student life and student success.
- Providing leadership and support to academic and career counselling, clinical (medical and psychological), research/scholarship, teaching/training and interprofessional and wellness activities of the Centre.
- Providing oversight of the day-to-day administrative operations, including human resource management and budgeting for the Centre.
- Building strong relationships and working collaboratively within the Centre and with key stakeholders internal and external to the university. Ensuring alignment where appropriate with relevant parties at Grenfell campus, Harlow campus and the Marine Institute.
- Accreditation standards:
  - Canadian Psychological Association – Doctoral Programs and Internships in Professional Psychology Accreditation (2019 – 2022-23)
  - International Accreditation of Counselling Services (IACS)
- Awareness of other professional training requirements
**Key Selection Criteria:**

As the ideal candidate you would:

- have completed a doctorate in any discipline, mental or health profession preferred.
- demonstrate a solid knowledge and understanding of university student health and wellness; and
- have diverse experience working in a clinical setting with proven experience working collaboratively with diverse stakeholders to advance positive clinical outcomes and preferably be eligible for registration as a mental health professional;
- have exceptional interpersonal and conflict management skills that enable you to build rapport within and outside the Centre and across a range of stakeholder groups;
- proven experience leading the alignment of health, wellness and counselling processes, policies and programs with interprofessional team goals and deliverables.
- have strong leadership skills to inspire and support the development, implementation and evaluation of innovative ideas in clinical practice, research\scholarship and teaching/training;
- have strong organizational skills and exceptional verbal and written communications skills;
- have a solid understanding of the challenges and opportunities related to combining research, training and clinical responsibilities within an integrated academic service model;
- have a demonstrated record of success (minimum three to five years) working in leadership roles within a complex academic and service organization. In past positions, you have consistently demonstrated a student centered approach;
- adept at the use of technology (i.e. electronic records) preferable.

The mission of the Student Wellness and Counselling Centre is to provide integrated services to address the holistic needs of the students studying at Memorial University. The SWCC consists of counselling, health, and wellness supports including primary health care, counselling, health promotion, disease prevention, and wellness education. The care is dedicated to helping students remain healthy and make good life choices while pursuing their academic goals. We provide inclusive care to enhance the emotional, physical, and personal wellbeing of Memorial students including the achievement of their academic and personal success.

Letters of application, including a detailed curriculum vitae and the names of three referees, should be sent to:

Chair, Search Committee for Director, Student Wellness & Counselling Centre
Dr. Margaret Steele, Dean of Medicine
Professor of Psychiatry
Faculty of Medicine, Office of the Dean
Health Sciences Centre, Rm: M2M311
deanofmedicine@med.mun.ca

Applications will be treated in confidence. The deadline for receipt of applications is March 13th, 2020.

Memorial University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The University encourages applications from all qualified candidates, including women; people of any sexual orientation, gender identify, or gender expression; Indigenous peoples; visible minorities, and racialized people; and people with disabilities.