



*School of Social Work*

**Dear MSW Students (completing the program in more than 3 semesters):**

*Re: MSW Fellowships for students completing the program in more than 3 semesters (plan A or B)*

We are pleased to provide you with the following information regarding MSW Fellowships. **It is important that you read the enclosed information.**

Applications from eligible students are accepted only when registered in SCWK 6917 and will be processed upon receipt of your *Midterm Evaluation*. Please ensure that you meet all the eligibility criteria contained in the *MSW Fellowship Application* prior to completing and submitting the application form.

Most MSW students are registered as part time. In order to receive a Fellowship, you must be registered as a full-time student. To change your registration status, complete and submit the form [www.mun.ca/sgs/change\\_status.pdf](http://www.mun.ca/sgs/change_status.pdf) to Fran Greene. Upon changing to full time status, the Graduate Student's Union will bill you for health insurance. If you currently contribute to another health insurance plan, you may choose to complete and fax or submit in person to the Graduate Students Union the opt- out form <http://www.gsumun.ca/health-dental-plan>. Please note: this form has a strict deadline date.

If you qualify for and are awarded a Fellowship, you can have the funds deposited directly into your bank account by completing and submitting the direct deposit form with a void cheque to Fran Greene. You also have the option of applying fellowship monies directly to your MUN account by informing Fran Greene who will request a transfer to the Cashiers Office (if you choose this option, do not submit a direct deposit form).

If you need clarification or other assistance regarding payment, please contact Fran Greene at (709) 864-8165 (t), (709) 864-2408 (fax), or [socialwork@mun.ca](mailto:socialwork@mun.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Catherine de Boer".

Dr. Catherine de Boer  
Associate Professor, Chair of MSW Program  
[cdeboer@mun.ca](mailto:cdeboer@mun.ca)

A handwritten signature in black ink, appearing to read "June Kirkland-Smith".

June Kirkland-Smith, MSW, RSW  
Field Education Coordinator  
[jkirklandsmith@mun.ca](mailto:jkirklandsmith@mun.ca)