Community Greenhouse Planning Intern
January 9th – April 28th, 2023
19 hrs/week (undergrad) or 24 hrs/week (graduate)
$16.35/hr (undergrad) or $22.46/hr (graduate)
In-person preferred (remote possible)

Are you an undergraduate or graduate student at Memorial University looking for experience in community engagement work with a local environmental non-profit? Check out the part-time job opportunity below with the Western Environment Centre.

About the Western Environment Centre (WEC)
WEC is a long standing community group in Corner Brook that focuses on action and education in food and climate sustainability. We create engaging and hands-on opportunities for our community through many projects and initiatives such as our community gardens, our food skills workshops, our fruit rescue program and many more.

About the position
As a small non-profit, we partly operate as a social enterprise – providing services to our community to help achieve our mission. Our financial sustainability is partially based on these entrepreneurial activities, including offering workshops, renting garden plots, running a member services program and more. We recently secured a grant to help build a geodesic year round community greenhouse in Corner Brook, and we’re excited to get started on this project in 2023 which will help us provide programming to our community and generate some revenue for our organization.

We are currently seeking a Community Greenhouse Planning Intern to help us with all aspects of planning, developing and implementing our community greenhouse and programming.

Tasks/Responsibilities:

- Attend meetings to help plan and implement the community greenhouse project
- Help plan and implement community consultation process
- Create marketing and communication material for greenhouse project including website content, email updates, press releases, PSAs and social media posts
- Assist in developing educational resources for greenhouse growing workshops (eg. slideshow presentations, short manuals, one pagers, blogposts and newsletter articles)
- Help manage project finances – including defining and setting priorities, managing costs of the project, and monitoring spending
- Other tasks as needed

Eligibility requirements:

- Be duly recognized as a student of Memorial University during the time of the placement
• Be in good academic standing
• Respectfully uphold your commitments towards the community partner as prescribed by the work placement
• Complete a post-placement reflection exercise/debrief for the Centre for Social Enterprise

Application Process
This position is supported by Memorial's Centre for Social Enterprise (CSE), through their Work Experience in Social Enterprise program.

In one PDF document please submit your cover letter, resume, student number, and contact information for two references to socialenterprise@mun.ca. Please reference the job title in the subject line of your email. The CSE embraces diversity and welcomes all applications from eligible Memorial University students.

Applications will be sorted and sent to Western Environment Centre for their consideration. Only short-listed student candidates will be contacted for an interview. If a student is successful, the start and end dates of the placement will be confirmed.

Deadline to Apply: December 15th, 2022

If you have any questions about the position, please contact socialenterprise@mun.ca.