

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND**  
**Academic Council of the School of Graduate Studies**  
**Minutes, March 17, 2014**

PRESENT: Dr. N. Golfman, Dr. F. Murrin, Dr. A. Bath, Prof. P. Coady, Dr. D. Foster, Dr. T. Seifert, Dr. B. Sheppard, Dr. D. Behm, Dr. J. Doré, Dr. B. Roebathan, Dr. M. Volk, Dr. D. Moralejo, Dr. M. Daneshtalab, Dr. A. Mercier, Ms. M. Fitzsimmons, Mr. A. Al-Habashneh, Ms. K. Lord, Ms. L. Busby, Ms. E. Pittman, Mr. J. Donnelly, Ms. K. Vodden (via teleconference)

APOLOGIES: Ms. C. Walsh, Dr. C. Dyck, Dr. K. Arnold, Dr. S. Matthews

1. MINUTES:

It was moved by Dr. Sheppard, and seconded by Dr. Bath, that the minutes of the meeting held February 17, 2014, be approved. The motion

CARRIED

2. BUSINESS ARISING

3. CORRESPONDENCE

4. DEAN'S REPORT/REPORT OF SENATE

- a. At the regular meeting of Senate held March 11, 2014, the M.Sc. in Management program was approved. Thanks were extended to Dr. Linda Hensman for chairing the Review Committee.

Dr. Arnold informed Council that the Board of Regents also approved the 'premium fee' that is associated with this program, at its meeting of March 13<sup>th</sup>.

- b. SGS has received outstanding rates of applications for admission. Many admissions have been put through, although often numbers admitted are lower than those that actually register.
- c. The enrolment plan was presented at the last Senate meeting. Current Graduate enrolment is approximately 3500, and the strategic plan has a projection for this number increased to approximately 4600 graduate

students by the year 2020. The Provost has been made aware that with an enrolment growth rate of approximately 4.5.% per year, SGS would incur a deficit in its Fellowship budget by 2017. This was based upon the current budget remaining status quo and average funding levels increasing by 2% per year.

- d. Dr. Golfman will be presenting at the International Higher Education Forum in London, UK, on March 20, 2014. Her presentation will be on Internationalization.

## 5. REPORT OF THE GRADUATE STUDENTS' UNION

- a. The Aldrich Conference will be held March 21-23, 2014. The keynote address, by Michel Chikwanine, will take place March 21<sup>st</sup> at 7:00 p.m. in the Bruneau Lecture Hall.
- b. The GSU will be planning a Graduate Student Development Fund meeting in the near future, with the Deputy Provost and Dean of Graduate Studies, to discuss initiatives such as a Child Care Scholarship for Campus Child Care and an expansion of the community garden.
- c. Nominations close for the GSU elections this Wednesday. Members asked to encourage graduate students who may be interested.
- d. GSU will be seeking graduate student reps for University committees such as the Board of Regents and Senate.

Ms. Vodden expressed thanks to both the School of Graduate Studies, and the GSU, for helping in making it possible for the Grenfell students to participate in this conference. Most of the students participating are from the MAEP program, and it closes the gap between the two campuses when such events bring both groups together.

## 6. STANDING COMMITTEES

- a. Academic Council Executive
  - i) Medicine – New Course 6225

It was moved by Dr. Behm, and seconded by Dr. Doré, that the proposed new course MED 6225 entitled 'Health Inequities and the Social Determinants of Health', be approved

Discussion:

There was concern that the course description reflected that students' participation would be evaluated, but it is not reflected

in the Evaluation scheme. Dr. Roeboten will check this to ensure the rubric applies to the course evaluation.

The motion

CARRIED

This course will be inserted under section 26.2.3. governing the degree of Master of Science in Medicine program.

Course Description

The main purpose of this course is to provide students with an understanding of how social, cultural, economic, and political forces, clustered under the conceptual development of the social determinants, influence people's health and the differentiated distribution of morbidity and mortality rates among populations. Also to be explored is the political economy of health inequities, both locally and in other developed countries.

ii) Ocean Sciences – Calendar Revision

The Department of Ocean Sciences recommends approval of the proposed revisions for the Marine Biology graduate program. The Department has recently assumed responsibility for this program, and the revisions reflect changes to course numbers and a change to a course name; course requirements have been reduced for both the MSc and PhD programs, and appropriate credit restrictions have been inserted.

It was moved by Dr. Behm, and seconded by Dr. Mercier, that the proposed calendar revisions be approved. The motion

CARRIED

Calendar revisions to sections 24.18 and 30.24. are as follows:

### **24.18 Marine Biology**

- **Professor Emeritus and Head of the Department**
- G.L. Fletcher

The degree of Master of Science (M.Sc.) is offered in Marine Biology by full-time and part-time study through the Department of Ocean Sciences. Areas of concentration include: Ocean Ecology, Functional Biology of Marine Organisms, Fisheries and Aquaculture, and Oceans and Environment.

### **24.18.1 Admission and Program of Study**

1. Admission into the Master's degree program in Marine Biology is normally restricted to candidates holding at least a B.Sc. degree with second class Honours. When circumstances warrant, the requirement for a second class Honours may be waived by the School of Graduate Studies on the recommendation of the Head of the Department.
2. Each candidate will be assigned a Supervisory Committee consisting of the Supervisor and at least one other member. Within three months of the first registration in the M.Sc. degree program, a candidate will meet with his/her Supervisory Committee. Within six months, the student and the Supervisory Committee will agree on a written thesis proposal outlining the objectives, methods, timetable and funding for the project, and provide the proposal (signed by the student and the supervisory committee) to the Head for inclusion in the student's file.
3. Candidates are required to complete a minimum of 9 credit hours of graduate program courses as follows:
  - Ocean Sciences 7000
  - One of Ocean Sciences 7100 or 7200
  - 3 additional credit hours selected from other Ocean Sciences graduate courses or relevant courses in other Departments as approved by the Supervisory Committee

All course requirements should be completed within four semesters from the date of first registration in the M.Sc. degree program.

A candidate is required to give an oral presentation to the Department on the results of his/her research. This presentation should be given after completion of a thesis draft.

The M.Sc. degree program will conclude with a thesis examination as prescribed in the School of Graduate Studies **General Regulations, Theses and Reports**.

### **24.18.2 Courses**

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of the Department will allow:

- OCSC 7000 Graduate Core Seminar (*Cross-listed as Biology 7000*)
- OCSC 7100 Biological Oceanography (*Credit cannot be obtained for both OCSC 7100 and the former Biology/OCSC 7531*)
- OCSC 7200 Adaptations to the Marine Environment (*Credit cannot be obtained for both OCSC 7200 and the former Biology/OCSC 7561*)
- OCSC 7300 Plankton Dynamics (*Credit cannot be obtained for both OCSC 7300 and the former Biology/OCSC 7540*)
- OCSC 7400 Fisheries Resource Management (*Credit cannot be obtained for both OCSC 7400 and the former Biology/OCSC 7551*)

## 30.24 Marine Biology

- **Professor Emeritus and Head of the Department**
- G.L. Fletcher

The Degree or Doctor of Philosophy (Ph.D) is offered in Marine Biology by full-time and part-time study through the Department of Ocean Sciences. Areas of concentration include: Ocean Ecology, Functional Biology of Marine Organisms, Fisheries and Aquaculture, and Oceans and Environment.

### 30.24.1 Admission and Program of Study

1. Admission into the Ph.D. program in Marine Biology is normally restricted to candidates holding a Master's Degree or its equivalent. In exceptional circumstances, a candidate with a B.Sc. (Honours) Degree who has spent not less than 12 months in an M.Sc. Degree program may be recommended for transfer into a Ph.D. program, provided that the candidate can demonstrate, to the satisfaction of the Department of Ocean Sciences, his/her ability to pursue research at the doctoral level.
2. Each candidate will be assigned a Supervisory Committee consisting of the Supervisor and at least one other member. Within three months of the first registration in the Ph.D. degree program, a candidate will meet with his/her Supervisory Committee. Within nine months, the student and the Supervisory Committee will agree on a written thesis proposal outlining the objectives, methods, timetable and funding for the project, and provide the proposal (signed by the student and the supervisory committee) to the Head for inclusion in the student's file.
3. Candidates are required to complete a minimum of 6 credit hours of graduate program courses as follows:
  - One of Ocean Sciences 7100 or 7200
  - Ocean Sciences 7000 or relevant course as approved by the Supervisory Committee

All course requirements should be completed within five semesters from the date of first registration in the Ph.D. program.

Normally upon completion of required course work the candidate shall undertake a mandatory comprehensive examination, following the **General Regulations, Comprehensive Examinations, Ph.D. and Psy.D, Comprehensive Examination**. The comprehensive examination will be both written and oral. Students should consult the Departmental guidelines for further information and a detailed description of the content of the Comprehensive Examination.

The Ph.D. program will conclude with the examination and oral defense of the completed thesis in accordance with the School of Graduate Studies **General Regulations, Theses and Reports**.

### 30.24.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of the Department will allow:

- OCSC 7000 Graduate Core Seminar (*Cross-listed as Biology 7000*)
- OCSC 7100 Biological Oceanography (*Credit cannot be obtained for both OCSC 7100 and the former Biology/OCSC 7531*)
- OCSC 7200 Adaptations to the Marine Environment (*Credit cannot be obtained for both OCSC 7200 and the former Biology/OCSC 7561*)
- OCSC 7300 Plankton Dynamics (*Credit cannot be obtained for both OCSC 7300 and the former Biology/OCSC 7540*)
- OCSC 7400 Fisheries Resource Management (*Credit cannot be obtained for both OCSC 7400 and the former Biology/OCSC 7551*)

#### iii) History – Calendar Revisions

The Department is recommending approval of the proposed revisions to the Ph.D. program in the Department of History, which recommends the inclusion of a written examination; that the examination be completed prior to the thesis proposal; and that Ph.D. Candidates will be required to complete 7000 and 7001 in the first semester of the program

It was moved by Dr. Behm, and seconded by Dr. Bath, the proposed revisions be approved. The motion

CARRIED

Calendar revisions to section 30.19 are as follows:

#### 30.19.1 Program of Study

1. The Ph.D. Degree in History is offered in the following areas:
  - a. Canadian History
  - b. Maritime History
  - c. Newfoundland History
2. An applicant must hold either a Master's Degree in History or a Bachelor's Degree in History with first-class Honours or their equivalents as determined by the Head of the Department and the Dean.
3. During their first semester, all Ph.D. candidates must successfully complete History 7000 and 7001 if these courses (or their equivalents) have not been included in their Master's program in the first year of the program. The Supervisory Committee may require the candidate to complete additional graduate courses.
4. All candidates must demonstrate in accordance with regulations

established by the School of Graduate Studies a reading knowledge of French before taking the comprehensive examination. On the recommendation of the Supervisory Committee a modern language other than French may be substituted. In addition, the Supervisory Committee may require a demonstrated reading knowledge of a second language other than French or English (or the substitute language).

5. Candidates will undertake supervised reading in fields prescribed by the Department. The Supervisors of these programs of reading, along with the thesis Supervisor, will comprise the student's Supervisory Committee. This reading will prepare the student for the comprehensive oral examination.
6. Candidates must submit a thesis proposal, deemed acceptable by the Supervisory Committee, to the Department before sitting the comprehensive examination.
6. In the second year of the program, after the successful completion of all required courses, candidates must take a Comprehensive Examination, which will have both written and oral components. Candidates will normally sit the comprehensive oral examination in the second year of the program.
7. Following successful completion of the Comprehensive Examination, candidates must submit a thesis proposal, deemed acceptable by the Supervisory Committee, to the Department before sitting the comprehensive examination.
8. Interested applicants are urged to consult with the Head of the Department on these prerequisites and other requirements before filing an application for admission.

#### 30.19.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of candidates as far as the resources of the Department will allow:

- 6000 Advanced Studies in Newfoundland History
- 6010 Advanced Studies in Canadian History
- 6020 Advanced Studies in the History of the United States
- 6030 Advanced Studies in French History
- 6040 Advanced Studies in British History
- 6050 Advanced Studies in German History
- 6060 Advanced Studies in North Atlantic History

#### iv) Education – New Course 6676

The Faculty of Education is recommending approval of new course 6676 entitled 'Research and Practice in TESL/TEFL (Teaching English as a Second/Foreign Language)'.

It was moved by Dr. Behm, and seconded by Dr. Seifert, that the proposed new course be approved. The motion

CARRIED

The new course will be inserted under section 10.9 of the Master of Education program.

Course Description:

This course has a major focus on concerns, theories, skills, and methods in teaching adult ESL in the Canadian context and a minor focus on these in international contexts. In addition to methodological issues common in TESL/EFL teaching, this course introduces the characteristics of Canadian learners and teachers, as well as language policies, programs and benchmarks that are unique in Canada. Instructional and assessment strategies are presented and discussed in relation to the Canadian ESL teaching situations. Teaching English as a foreign/additional language internationally will also be discussed in dept.

v) Education – Calendar Revision to Section 10.2.3.

The Faculty of Education is recommending approval of new item 3, under section 10.2., which clarifies that all graduate-level courses taken, are presumed to be program course, unless approval is granted prior to registration to take the course outside of the Master’s program.

It was moved by Dr. Behm, and seconded by Dr. Seifert, that the proposed new item 3 be approved. The motion

CARRIED

The new item 3, reads as follows, with subsequent numbers being adjusted accordingly.

3. a. All graduate courses complete must be in accordance with the student’s program of study.
- b. Graduate courses not within a program of study must be approved by the Associate Dean, Graduate program and Research, Faculty of Education, prior to registration.



vi) Education – Calendar Revision to 10.8.1.2.e

The Faculty of Education is recommending approval of the request to remove item 2.e., under the Educational Leadership Studies section, item 10.8.1., which was mistakenly placed under this section.

It was moved by Dr. Behm, and seconded by Dr. Seifert, that the proposed revision be approved. The motion

CARRIED

vii) Education – New Graduate Diploma

The Faculty of Education is requesting approval of a new Graduate Diploma in Educational Leadership Studies.

It was moved by Dr. Behm, and seconded by Dr. Seifert, that the proposal be approved.

Discussion:

There were some issues that had been brought to the attention of Education regarding fees, courses and eligibility. Dr. Seifert confirmed that those issues had been addressed, and that students wishing to enter the Diploma program would have to meet the requirements to do the Master's degree. Initially, the intent for clientele was international and national students, but the regulations were revised to include local students.

There was also mention that admission to the Diploma is restricted to cohorts of students, but Dr. Seifert indicated that this would be removed.

Dr. Seifert indicated that the costs will be negotiated with individual agencies in Tobago and Trinidad. They want on-site visits and so the costs would have to be covered by the countries participating. The actual details will be negotiated by the Deans of the Universities participating. There would have to be memorandums of understanding, and budget worked out on an individual basis. For local students, it would be the cost as is the case for any students doing a Master's program.

On the call for question, the motion

CARRIED

**(Post-meeting note: This is a new program, and therefore, the program should have been put forward for approval in principle to permit an external review. Following the meeting, an email vote was conducted. It was moved by Dr. Seifert, and seconded by Dr. Behm, that the new Graduate Diploma be approved in principle to permit an external review. The motion (23 yeas)**

**CARRIED**

viii) Classics – Calendar Revisions

The Department of Classics recommends approval of the proposed revisions to the MA degree in Classics. The proposed MA program will replace the existing program.

It was moved by Dr. Behm, and seconded by Dr. Bath, that the proposed revisions to the M.A. degree in Classics be approved. The motion

**CARRIED**

Section 7.7. will now read:

## **7.7 Classics**

### **Associate Professor and Head of the Department**

T.J. Allen

The degree of Master of Arts is offered in Classics. The program is designed so that it may be completed in two academic years of full-time study.

#### **7.7.1 Qualifications for Admission**

Admission requirements are set forth in the **Regulations Governing the Degree of Master of Arts, Qualifications for Admission**. In addition to these requirements, applicants should have completed at least 30 undergraduate credit hours in Greek and Latin language courses including a minimum of 12 credit hours in each language and at least 6 credit hours from senior level courses.

#### **7.7.2 Program of Study**

1. Students will complete a minimum of 24 credit hours in Classics courses at the 6000 level including Classics 699A and 699B; 6 of these 24 credit hours must be in Greek and/or Latin courses. Further courses beyond the minimum number may be required, depending on the background of the student.

2. Students are required to demonstrate their competence in a modern European language, normally French, German, or Italian, as early as possible in their program of study, but no later than the end of the first semester of their second year. (See **Evaluation, Evaluation of Graduate Students.**)

6001 Seminar in Greek History and Society  
6002 Seminar in Greek Literature and Culture  
6003 Seminar in Roman History and Society  
6004 Seminar in Roman Literature and Culture  
6200 Latin Literature: Oratory  
6210 Latin Literature: Epic, drama, didactic  
6220 Latin Literature: Lyric, satire, elegy, epigram  
6230 Roman Historians  
6250-6260 Special Topics in Latin Readings  
6300 Greek Literature: Oratory  
6310 Greek Literature: Epic, drama, didactic  
6320 Greek Literature: Lyric, iambic, elegy, epigram  
6330 Greek Historians  
6340 Ancient Philosophical Authors  
6350-6360 Special Topics in Greek Readings  
699A Master's Research Paper (0 credit hours)  
699B Master's Research Paper (6 credit hours)

#### Course Descriptions

6001

This course will explore the remains, physical and literary, of the monuments of ancient Athens, with a focus on both fifth-century and Roman Athens. The course will also consider how the Athenians employed temples, statues and other edifices to memorialize their civic values and imperial ambitions. Each student will research and present three monuments; each student will respond to / help facilitate the discussion of three other presenters.

6002

This course examines the origins of the western intellectual tradition from the first investigations into material reality by the Milesians to the advent of Socrates, including such influential thinkers as Heraclitus, Parmenides, Zeno, and the Sophists. Subjects of study include metaphysics, epistemology and the role of language in philosophy.

6003

A seminar course covering topics in Roman history and society, using texts in translation, archaeological evidence and other artifacts

6004

A seminar course covering topics in Roman literature and culture and focusing on texts in translation as well as secondary literature.

6200

A close study of the speeches of Roman orators, primarily Cicero. Additional readings in translation and secondary material may also be assigned.

6210

A course focusing on the reading and interpretation of the epic, dramatic, or didactic poetry of ancient Rome. Additional readings in translation and secondary material may also be assigned.

6220

A course focusing on the reading and interpretation of selected authors of Latin lyric, satire, elegy and epigram. Additional readings in translation and secondary literature may be assigned.

6230

A course covering topics related to Roman historiography, using original texts and secondary literature.

6300

A course focusing on the reading and interpretation of the major Greek orators. Additional readings in translation and secondary literature may be assigned.

6310

A course focusing on the reading and interpretation of epic, dramatic, or didactic poetry in ancient Greek. Additional readings in translation and secondary literature may be assigned.

6320

A close study in Greek of the more personal poetic genres, such as lyric and iambic poetry, elegy and epigram. Additional readings in translation and secondary material may also be assigned.

6330

A close study in Greek of Greek historical texts such as the histories of Herodotus, Thucydides, Xenophon and Polybius with additional readings in translation as well as secondary material.

6340

A close study in Greek of Greek philosophical texts such as the dialogues of Plato and Xenophon, the works of Aristotle and the

fragments of other authors. Additional readings in translation and secondary material may also be assigned.

699A

A course devoted to completing the necessary background reading and writing a proposal for the master's research paper.

699B

A course devoted to carrying out research on the student's chosen topic and completing a master's research essay.

7. ANY OTHER BUSINESS

The Chair congratulated Dr. Maureen Volk for being awarded the 3M Teaching Fellowship.

8. NOTICE OF MOTION

9. ADJOURNMENT

The meeting adjourned 4:35 pm.

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Noreen Golfman, Chair

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David Behm, Secretary