Learning Technology Coach
(Graduate Assistant Position)
(up to 3 positions)

Centre for Innovation in Teaching and Learning (CITL)
Fall 2023 and Winter 2024

Duties:
Reporting to the Instructional Designer (e-Learning Specialist) of the Centre for Innovation in Teaching and Learning (CITL), a graduate student learning technology coach will work closely with faculty and academic staff across Memorial campuses to investigate and support the thoughtful use of learning technologies that promote more inclusive and accessible learning experiences. With support of staff of CITL and MUN Accessibility Services (The Blundon Centre), coaches will explore and consult on the use and adoption of institutionally supported and new learning technologies with a focus on identifying best practices for ensuring the presentation of accessible content and facilitating synchronous learning experiences.

Duties include:
- Investigating and proposing possible technology solutions to challenges in developing inclusive and accessible learning experiences;
- Researching and writing summaries of learning technologies that contribute to innovative instructional approaches and accessible learning experiences to be published in CITL’s Learning Technology Index;
- Supporting the development of student and faculty resources around the use of learning technologies;
- Following-up with faculty and academic staff who have engaged with CITL on learning technologies based queries;
- Providing direct assistance with the adoption of new technology solutions including beta-testing tools prior to adoption; and
- Making presentations for a variety of audiences, including instructors, TAs, and CITL staff.

Qualifications:
Candidates are registered at Memorial as full-time graduate students and expected to be available for the Fall 2023 and Winter 2024 semesters. The ideal candidate will have:
- Experience in teaching in higher education, as a teaching assistant, course instructor or completion of a graduate student teaching development program, like CITL’s Teaching Skills Enhancement Program (TSEP);
- Knowledge and experience using Brightspace learning management system for instruction;
- An aptitude for and experience with learning technologies; knowledge of features that promote inclusivity and accessibility (e.g., captioning, accessibility checkers, browser extensions, etc.) would be considered an asset;
- Strong communication and time management skills;
- Demonstrated abilities in problem solving and mastering new software systems and applications;
- The ability to work with people across a variety of disciplines with varying experience to interpret their needs;
- Proven experience working independently and as a part of a team.
Flexibility in the workday is required as there will be evening and weekend work.

Salary:
The salary is $22.22 /hour (based on the rate for a Graduate Assistant). Successful applicants will work 10 hours per week. These are limited-term semester contracts for up to 16 weeks for each of Fall 2023 and Winter 2024.

Closing Date: August 25, 2023

Applications should include a letter of application, curriculum vitae, and the names of two references. Applications must be sent to: dflight@mun.ca

Questions about this position can be directed to Ruth Hickey (rhhickey@mun.ca), Manager, Learning Design and Development, Centre for Innovation in Teaching and Learning.

This position is covered by a Collective Agreement between TAUMUN and Memorial University of Newfoundland. The collective agreement can be viewed online at: http://www.mun.ca/taumun/collective_agreement/TAUMUN_CA_2019.pdf

To contact TAUMUN, email: taumun@mun.ca.