



Change of Route

Adobe Reader, minimum version 8, is required to complete this form. Download the latest version at <http://get.adobe.com/reader>. (1) Save the form by clicking on the diskette icon on the upper left side of the screen; (2) Ensure that you are saving the file in PDF format; (3) Specify where you would like to save the file, e.g. Desktop; (4) Review the [How to create and insert a digital signature](#) webpage for step by step instructions; (5) Fill in the required data and save the file; (6) Send the completed form to: sgs@mun.ca.

Student Information				
MUN #:	Last Name:	First Name:	Middle Name:	
Academic Unit:		Degree:		
Change in Route and Course Requirements				
Add new route (e.g. thesis, course): List all program courses:		Delete old route: Note: All program courses for the old route will be deleted.		
Payment Plan: Check the plan for the new route, if applicable				
Plan A	Plan B	Plan C	Plan D	Other Payment Plan
See below for eligibility to choose a new payment plan				
Financial Recommendation				
Source	Per Annum Rate	Graduate Studies Use Only:		
Supervisor's Grant:	_____	Total financial package: \$		
Assistantship (actual cost):	_____			
SGS Baseline:	_____			
Other (Specify):	_____			
Signatures				
Student: _____			Date: _____	
Supervisor/ Co-Supervisors: _____			Date: _____	
Head of Academic Unit: _____			Date: _____	
Approval of Graduate Studies: _____			Date: _____	

Please note that complete information on payment plans is available in the [Fees and Charges](#) section of the [University Calendar](#). Please refer to the [School of Graduate Studies website](#) for a list of Plan C eligible programs.

- Changing from a Plan C-eligible program to a non-eligible program:** Students who change routes to a non-eligible Plan C program must select a new payment plan (A or B) on transferring.
- Changing from a Plan A or B program to a Plan C-eligible program:** Full-time students who change routes to a Plan C-eligible program their first semester are automatically eligible. Full-time students who change their route in the second or third semester who wish to select Plan C must attach a timeline which outlines the program completion in one (1) year. Students changing routes beyond the time periods above are not eligible for Plan C and will remain on their existing payment plan.
- Payment Plan D only applies to some specific programs. Please see [Minimum Expense form](#) for more information.
- Other payment plan applies to non-thesis routes of select professional master's programs (please see [Minimum Expense form](#) for more information). The program fee and number of installments would vary on full-time or part-time status at the time route is changed. Please see [Minimum Expense form](#) for more information.