



SCHOOL OF
GRADUATE STUDIES

Change of Route

Adobe Reader, minimum version 8, is required to complete this form.
Download the latest version: <http://get.adobe.com/reader>.

- Fill out the form completely and accurately, and save the form in PDF format.
- Review <https://www.mun.ca/sgs/how-to-create-and-insert-a-digital-signature/> for instructions on how to digitally sign.
- Please name the file as follows: Surname, Given Names, Student No. (e.g. Doe, Jane 009876543 - COR.pdf)
- Submit the completed form along with the other required documentation to sgs@mun.ca.

Student Information				
MUN #:	Last Name:	First Name:	Middle Name:	
Academic Unit:		Degree:		
Change in Route and Course Requirements				
Add new route (e.g. thesis, course): List all program courses:		Delete old route: Note: All program courses for the old route will be deleted.		
Payment Plan: Check the plan for the new route, if applicable				
Plan A	Plan B	Plan C	Plan D	Other Payment Plan
See below for eligibility to choose a new payment plan				
Financial Recommendation				
Source	Per Annum Rate	Graduate Studies Use Only:		
Supervisor's Grant:	_____	Total financial package: \$		
Assistantship (actual cost):	_____			
SGS Baseline:	_____			
Other (Specify):	_____			
Signatures				
Student: _____			Date: _____	
Supervisor/ Co-Supervisors: _____			Date: _____	
Head of Academic Unit: _____			Date: _____	
Approval of Graduate Studies: _____			Date: _____	

Please note that complete information on payment plans is available in the [Fees and Charges](#) section of the [University Calendar](#). Please refer to the [School of Graduate Studies website](#) for a list of Plan C eligible programs.

- Changing from a Plan C-eligible program to a non-eligible program:** you must select a new payment plan (A or B) on transferring.
- Changing from a Plan A or B program to a Plan C-eligible program:** full-time students in their **first** semester are automatically eligible. Full-time students in their **second or third** semester who wish to select Plan C must attach a timeline outlining their anticipated program completion in 1 (one) year. Students changing routes beyond the time periods noted are not eligible for Plan C.
- Payment Plan D only applies to some specific programs.** Please see the [Minimum Expense Form](#) for more information.
- Other payment plans apply to non-thesis routes of select professional master's programs.** The program fee and number of instalments would vary based on one's full-time or part-time status at the time of a change of route - please see the [Minimum Expense Form](#) for more information.