Job Posting: School of Graduate Studies
Graduate Student Story Project: Graduate Assistant (2 Positions)

Working Hours: 60 hours
Semester: Spring 2022
Extended Closing Date: Friday, June 10, 2022 (by 4:30 pm NL time)
Salary: As per the TAUMUN Collective Agreement

Context for the Position
The School of Graduate Studies in collaboration with the Indigenous Student Resource Centre is creating a Student Story Project. The project seeks to bring attention to the research and other contributions that Indigenous graduate students are making at Memorial University.

Duties and Responsibilities
The focus of the role is to collect biographical material from Indigenous graduate students and to compile their stories. Specific duties and responsibilities will include conducting research and interviews and then creating student profiles, editing and proofreading stories before publication.

Qualifications
Required qualifications:
• Demonstrated excellence in writing, proofreading, and editing.
• Excellent research, organizational, and time management skills.
• Hands-on experience with Content Management Systems (e.g. WordPress).
• Interest in Memorial’s efforts to indigenize the academy, address truth and reconciliation, and decolonization.

Asset Qualifications:
• Self-identify as an Indigenous person.
• Knowledge of the diverse histories and cultures of the Indigenous peoples of NL.

We are committed to fair and accessible employment practices. We particularly encourage graduate students to apply whose community service and scholarship include the history, knowledge, and practices of the Indigenous peoples of NL and/or who self-identify as Indigenous.

This position is covered by a Collective Agreement between TAUMUN and Memorial University of Newfoundland. To contact TAUMUN, e-mail taumun@mun.ca.

If you are interested in this position, please send a cover letter that outlines why you are interested in the position and describes how you meet the required qualifications for the position, in addition to a current a resume with contact information for 2 references to:

Deneice Falconer,
Recruitment & Retention Coordinator
School of Graduate Studies
dfalconer@mun.ca