Re: Call for applications – Graduate Research Assistant

Project: Future Skills Innovation Network (FUSION) Indigenous Student Design Lab

Funder: Future Skills Centre (FSU)

FSU strives to develop, test, measure, and learn from what works—and what does not—when it comes to skills development. FUSION, a national network of Canadian universities is funded by FSU and is focused on exploring innovative approaches in higher education to enhance students’ skill development for the future economy. Currently, FUSION is implementing a program to bring together 7 Indigenous students to explore Indigenous worldviews and to create a platform that infuses hope and meaningful experiences through Indigenous experiential learning for the future. The successful graduate assistant is expected to work with an Indigenous Knowledge Keeper in preparing for and facilitating these sessions with Indigenous students with support from the Indigenous Student Resource Centre (ISRC) and Centre for Innovation in Teaching and Learning (CITL).

Duties and Responsibilities

The FUSION Project Research Assistant will support the data collection, management, and analysis work of the project at Memorial University. Duties may include the extraction and compiling of data into data sets, recruiting participants for project evaluation purposes, conducting informant interviews, and possibly assisting with qualitative and quantitative data analysis and report writing. In addition, the successful candidate will be working with an Indigenous Knowledge Keeper to create a learning opportunity that incorporates Indigenous ways of knowing, doing and being. The successful candidate may also be asked to complete other administrative and evaluation tasks as they arise (e.g., conducting literature reviews).

Required Qualifications

- Enrolled as a full-time graduate student at Memorial University for the duration of the position.
- Ability to handle confidential information.
- Experience working with Indigenous students and/or communities
- Knowledge, skills, and experience in conducting web-based research and literature reviews.
- Experience conducting semi-structured interviews.
Experience creating data bases using Microsoft Excel and Access.

Strong organizational skills and the ability to set priorities, work independently, meet deadlines, and deliver high quality results.

A strong sense of teamwork and professionalism.

Strong communication and academic writing skills

Terms of the Position

This position is covered by a Collective Agreement between TAUMUN and Memorial University of Newfoundland. To contact TAUMUN, e-mail taumun@mun.ca. The collective agreement may be viewed online at http://www.mun.ca/taumun/collective_agreement/TAUMUN_CA_2019.pdf

Salary: As per the TAUMUN Collective Agreement

Terms of the Position: Part-time, up to 96 hours from September to December 2021.

Closing Date: September 21, 2021 (by 4:30 pm NL time)

If you are interested in this position, please send a cover letter detailing how your experience relates to the duties, responsibilities, and qualifications of the position and a current curriculum vitae (CV) to:

Keith Power, Fusion Project Implementation Lead, CITL, kbp201@mun.ca

Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women, people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities.