MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

The regular meeting of Senate was held on October 10, 2023 at 4:00 p.m. NDT via Webex.

120. <u>PRESENT</u>

Dr. N. Bose – Chair	Dr. E. Durnford	Dr. S. Neilsen
Dr. J. Lokash – Deputy Chair	Dr. E. Fraser	Ms. T. Noseworthy
Mr. E. Ludlow – Chancellor	Dr. G. George	Dr. D. Peters
Mr. S. Abyaz	Mr. N Gillingham	Dr. A. Pike
Dr. J. Anderson	Dr. S. Giwa	Ms. H. Pretty
Ms. H. Bello	Dr. D. Hancock	Dr. C. Purchase
Dr. E. Bezzina	Mr. J. Harris	Dr. S. Rowe
Dr. P. Brett	Dr. K. Hodgkinson	Dr. K. Shannahan
Ms. M. Broders	Dr. F. Issahaku	Ms. B. Simmons
Dr. T. Brown	Dr. K. Jacobsen	Dr. K. Simonsen
Dr. S. Bugden	Dr. R. Joy	Dr. J. Sinclair
Dr. K. Bulmer	Dr. D. Keeping	Ms. B. Smith
Dr. R. Burry	Dr. E. Kendall	Dr. M. Stordy
Dr. P. Button	Mr. N. Keough	Dr. AM. Sullivan
Dr. T. Chapman	Dr. S. MacDonald	Mr. P. Sullivan
Mr. J. Chowdhury	Dr. D. McKeen	Dr. K. Szego
Mr. C. Couturier	Dr. LA McKivor	Ms. C. Walsh
Dr. A. Cunsolo	Dr. L. Moore	Dr. A. Warren
Dr. O. Dobre	Dr. L. Moore	Dr. M. Woods
Dr. O. Dobre	Dr. L. Moores	Dr. M. Woods
Dr. P. Dold	Dr. D. Mullings	Mr. S. Yadav
	-	

PRESENT BY INVITATION

Dr. S. Sullivan, Chair, Senate Committee on Undergraduate Studies

APOLOGIES FOR ABSENCE

Dr. T. Allen Dr. K. Anderson Dr. F. Bambico Dr. A. Bittner Dr. T. Fridgen Dr. M. Haghiri Dr. D. Hardy-Cox Dr. E. Haven Dr. J. Hawboldt Dr. R. Haynes Dr. T. Hennessey Dr. N Hurley Dr. K. Laing Dr. D. Kelly Dr. C. Kozak Dr. A. Loucks-Atkinson Dr. M. Marshall Dr. S. Moore

Dr. P. Morrill Dr. K. Myrick Dr. J. Pridham Dr. P. Ride Mr. S. Shah Dr. S. Shetranjiwalla Dr. I. Sutherland Dr. L. Twells Dr. J. Westcott

121. MOTION TO ADOPT THE AGENDA

It was moved by Dr. G. George seconded by Mr. M. Woods, and carried to adopt the agenda as presented, with no oppositions and no abstentions.

122. <u>MINUTES</u>

It was moved by Dr. M. Woods and seconded by Dr. G. George and carried that the minutes from September 12, 2023, be taken and read as confirmed with some minor amendments, and it was agreed to include more vote specifics; for instance: tallies for those favored, opposed and abstained. These have been incorporated and will be reflected in the edited minutes.

CONSENT AGENDA

It was moved by Dr. G. George seconded by Dr. E. Bezzina and carried that the consent agenda be approved as presented. One member abstained, no members opposed.

123. Report of the Committee on Undergraduate Studies:

Proposed Calendar Changes – Faculty of Nursing

The Faculty proposed changes to the admission requirements to the Bachelor of Science in Nursing (Collaborative) Accelerated Option.

The Faculty also proposed changes to the BScN (Collaborative) admission requirements for LPN Bridging applicants.

REGULAR AGENDA

124. Faculty of Business Administration – Constitution of the Faculty Council (for information).

The Chair invited Dr. T. Brown, Interim Dean, Faculty of Business Administration, to present this item.

Dr. Brown requested Senate approval and recommendation to the Board of Regents the amendments presented to the Constitution of the Faculty Council for the Faculty of Business Administration.

After discussion, it was moved by Dr. P. Brett, and seconded by Dr. A. Warren, that the proposed amendments to the constitution be approved with the change outlined below:

..... 2.1.9 The Librarian Dean of Libraries or delegate, and

The motion carried. No members opposed or abstained.

125. Report of The Academic Council, School of Graduate Studies

Proposed New Master of Applied Science in Sustainable Infrastructure Engineering

Academic Council recommends approval of the proposed new Master of Applied Science in Sustainable Infrastructure Engineering program (MASc (SIE)), Department of Civil Engineering in the Faculty of Engineering and Applied Science. Included in this package are the Review Committee Report, proponent's response to the review, and proposal.

The Chair invited Dr. A. Warren, Interim Associate Vice-President (Academic), Dean Graduate Studies, to present this item.

Dr. Warren requested Senate approve and recommend to the Board of Regents the introduction of the new Master of Applied Science in Sustainable Infrastructure Engineering program (MASc (SIE), within the Department of Civil Engineering, Faculty of Engineering and Applied Science.

The motion was moved by Dr. T. Brown, and seconded by Mr. C. Couturier. The motion was carried. No members opposed or abstained.

Dr. Warren apologized for not asking if there was any further discussions needed, as a result, Dr. E. Bezzina provided input. He acknowledged there was a high demand for this area and the program was generally well laid out. In addition, Dr. Bezzina noted that the proposal did not seem to include course work on sustainable infrastructure or design and infrastructure, to reduce the carbon footprint (for example solar lights, types of materials that will be used). Dr. Bezzina asked if this feedback could be considered.

Dr. Warren noted that the proponents of this program were not present (Drs. Hawlader and Chen), however the Dean of Engineering and Applied Science was in the meeting and could also take note of Dr. Bezzina's suggestion. Dr. Warren noted that the program went through an external and internal review to get to this stage and given this, she asked if sending the unit this item as a "friendly suggestion/consideration" would be acceptable.

Dr. Bezzina was amenable to that suggestion.

126. <u>Memorandum from the Chair of the Planning and Budget Committee re:</u> <u>Request for Topics for Special Meetings of Senate</u>

The Chair invited Dr. J. Lokash, Provost and Vice-President (Academic), pro tempore to speak.

Section IV.A.4 of the Senate by-laws states: At the November and March Senate meetings at least one hour shall be set aside for a special meeting. The University Planning and Budget Committee shall prepare the agenda for this portion of the meeting. Suggestions for topics to be discussed may be forwarded by members of Senate to the Secretary of the University Planning and Budget Committee.

Dr. Lokash encouraged Senators to submit their proposed topics to Keith Matthews at <u>keithm@mun.ca</u> in his role as Director, Centre for Institutional Analysis and Planning.

127. <u>Report of the Senate Committee on Elections, Committees and Bylaws</u> (SCECB)

a. Senate Standing Committee Representation (new and returning appointments)

The Chair invited Dr. McKivor, University Registrar and Interim Secretary of Senate to present this item.

Dr. McKivor advised that after thorough discussion during a meeting of the Senate Committee on Elections, Committees and Bylaws, it was agreed to recommend to Senate a request for approval of the Standing Committee appointments as noted in the slate below. The SCECB recognized that given the timing of the recommendation, they were not in a position to observe the guidelines included in their terms of reference:

...(ii) With the exception of those committee members serving on a committee by virtue of their office, normally, **no academic staff member shall serve more than six consecutive years on any one Senate standing committee**.

(iii) With the exception of those committee members serving on a committee by virtue of their office, normally, **no academic staff member shall serve on more than two Senate standing committees at one time**.

(iv) The Committee shall strive to nominate members for standing committees with an appropriate balance among constituencies, if such balance is not more precisely specified in the bylaws governing the membership of the committee. Efforts shall also be made to include both male and female members, faculty from both junior and senior ranks, and members of target groups in accordance with the university's

equity policies. Unless exceptional circumstances prevent it, at least one-third of each standing committee's membership shall be female and at least one-third shall be male.

The SCECB recognized that the intention of these guidelines was to encourage widespread participation; variation of voices, and shared responsibility however, felt that amending the present slate at this point would prove problematic.

Dr. McKivor recommended that Senate approve the slate of Senate Standing Committee appointments (new and returning) as recommended by the Senate Committee on Elections, Committees and ByLaws as presented.

The motion was moved by Dr. P. Brett and seconded by M. Broders, was carried. No members opposed or abstained.

Committee	Faculty/ASM Representation
Executive Committee of Senate	Emmanuel Haven (Business) – reappointment
	Ed Kendall (Medicine) - reappointment
	Kirk Anderson (Education) – new appointment
Academic Unit Planning	Edward Kendall (Medicine) - reappointment
Committee	Ann Dorward (Medicine) - reappointment
	Nahid Masoudi (Economics) - new appointment
University Planning and Budget	Michael Woods (Medicine) – reappointment
Committee	Edward Kendall (Medicine) – reappointment
	Emmanuel Haven (Business) – new appointment
	Charlene Walsh (Marine Institute) – new
	appointment
	J. Paul Walsh (HKR) - new appointment
Senate Committee on	Leslie Redmond (Education) – reappointment
Academic Appeals	Heather Skanes (Business) – reappointment
	Amanda Tiller-Hackett (Library) – new appointment
Committee on Course	Charlene Walsh (Marine Institute) – reappointment
Evaluation	Mary Furey (Business) – reappointment
	Steven Mallam (Marine Institute) - new appointment
Committee on Honorary	Ann Burke (Education) - new appointment
Degrees and Ceremonial	
Senate Committee on	Edward Kendall (Medicine) – reappointment
Research	Anne Burke (Education) – reappointment
	Erika Merschrod (Science)- new appointment
	Colin Farquharson (Earth Sciences)- new
	appointment
	Agnes Juhasz-Ormsby (English) – new appointment Heloise Therien- Aubin (Chemistry) – new
	appointment
	Ryan Murphy (GC-SASS) – new appointment
	Rochelle Cote (Sociology) – new appointment
	Benjamin Barootes (GS- SASS-English)- new
	appointment
	Pavan Kumar Kakumani (Biochemistry) – new
	appointment

	Zahra Farahnak (Biochemistry) – new appointment
Committee on Scholarships,	Amanda Tiller-Hackett (Library) – new appointment
Bursaries and Awards	Julie Kavanagh (ASM Co-op, HSS) - new
	appointment
	Evan Simpson (Philosophy) - reappointment
Senate Committee on	Pat Sullivan (Engineering) – reappointment
Undergraduate Studies	Dale Kirby (Education) – reappointment
	Scott Harding (Science) – reappointment
Teaching and Learning	Larry Weyand (GC Fine Arts) – new appointment
Committee	Beverly FitzPatrick (Pharmacy) – new appointment
	Sarah Martin (Political Science) - new appointment
University Committee on	Jonathan Anderson (Engineering) – new
Admissions	appointment

b. <u>Senate Committee on Elections, Committees and ByLaws (SCECB) – New</u> <u>Appointments</u>

Dr. McKivor shared that the SCECB cannot appoint their own membership. The Terms of Reference state:

... (iii) In the case of this committee, the names of all volunteers and nominations will be forward to Senate without recommendation on membership. Senate will select an appropriate slate.

Dr. McKivor recommended that Senate approve the slate of new member appointments to the Senate Committee on Elections, Committees and ByLaws as presented.

The motion moved by Dr. S. Bugden and seconded by Dr. D. Hancock, was carried. No members opposed or abstained.

Committee	Faculty/ASM Representation
Committee on Elections, Committees and ByLaws	Edward Kendall (Medicine) – new appointment Offiong Francis Ikpatt (Medicine) – new appointment Jeanne Sinclair (Education) – new appointment

c. Student Representation for 2023-024 Academic Year – for information.

Committee	Undergraduate Students
Academic Unit and Planning	Jawad Chowdhury
Committee	
University Planning and Budget	Mahbub Alam
Committee	
Senate Committee on Research	John Harris
Senate Executive Committee	Mackenzie Broders (ex-officio)

Senate Committee on	Mackenzie Broders
Undergraduate Studies	Jawad Chowdhury
Committee on Course Evaluation	John Harris
Senate Committee on Academic	John Harris
Appeals	Russell Waye
	Nicolas Keough
	Desirée Cornect
	Eva Redmond
	Trent Loveless
	Axel Hossein
Committee on Scholarships,	Russell Waye
Bursaries and Awards	
Teaching and Learning Committee	John Harris
Honorary Degrees and Ceremonial	Russell Waye
University Committee on Admissions	Mackenzie Broders
Committee on Elections, Committees	Mackenzie Broders
& Bylaws	
Senate	Nicolas Keough, Engineering Students'
	Representative
	Nathan Gillingham, humanities and Social
	Sciences Students' representative

Committee	Graduate Students				
University Planning and Budget	Deepkumar Bhatt				
Committee					
Executive Committee of Senate	Shyam Yadav				
Committee on Research	Enoma Aruevbose				
Senate Committee on Academic	Marina Carbonell (MISU)				
Appeals	Stefan James				

128. Implementation of the Senate Governance Review Report - verbal update.

The Chair invited Dr. McKivor, University Registrar and Interim Secretary of Senate to present this item.

Dr. McKivor provided an update on the Senate Governance Review Report recommendations:

- Recommendation: 1.1 Initiate a joint meeting of Senate and the Board of Regents on a topic of mutual interest. This initiative is underway; there are preliminary discussions with the Board of Regents concerning how we can have a joint meeting.
- Recommendation: 1.2 Adopt Robert's Rules of Order. Functionally, Robert's Rules of Order is now in place (the recommendation being adopted as part of the overall Senate Governance Review report). Discussions will take place with the SCECB if Robert's Rules are to be formally included in the

Senate bylaws.

- Recommendation: 1.3 Increase the transparency of Senate and Senate Committees by sharing more materials publicly. An investigation is slated for the near future regarding how other Universities present their material, with the intention that Memorial will meet the requirement that non-confidential items (including agenda, minutes, formal correspondence, and meeting materials) of Senate and Senate Committees will be posted publicly. A timeline concerning any update to a Senate website was not available.
- Recommendation: 1.4 Create the role of "Speaker" to ensure the decorum and procedural order of Senate. This item will be presented to the appropriate committees shortly; some previously gathered information is available where a couple of Universities in Canada have Senate speakers; information will be used to prepare draft ideas to present to the Committee.
- Recommendation: Develop an on-boarding program, provide educational and create professional development materials. opportunities, to support prospective and current Senators in the discharge of their duties. In September, a meeting was held with new Senators as an orientation presentation – material was shared following a recent meeting with the Senate Committee on Elections, Committees, and Bylaws. It was also agreed to do a "roadshow" and a request has gone out to Deans to ask if a presentation can be given at Faculty Council meetings. It would be an opportunity for Academic Staff Members to ask questions, present the structure of Senate and give some guidance how an individual can be a part of Senate and how their contribution would be part of Memorial's governance structure.

Mr. C. Couturier requested an update concerning the status of the Board of Regents and Senate ad hoc liaison committee. Dr. McKivor, Interim Secretary of Senate, explained that a committee has been formed that is a sub-committee of a Board committee. Therefore, the sub-committee is within the jurisdiction of the Board but there is invitation for Senate Executive to participate in an initial discussion about the role the sub-committee can serve. She further explained that she was not aware of all the details because she was not present during those discussions. However, there is very much a willingness to collaborate and there have been initial conversations to have the Executive from the Board and Executive of Senate to meet in order to determine a path forward. If there is a request for membership on that sub-committee, typically the request would come to the Senate Committee on Committees, Elections and Bylaws.

Additionally, Mr. Couturier inquired if Senators could be provided with a onepage/short statement (within a week following the Senate meeting) of Senate meeting outcomes, in order to report to Faculty and/or Academic Councils. The Interim Secretary of Senate confirmed that she was in the process of following up with the relevant individuals or units concerning any Senate decisions that were made or approvals that had been approved. It was agreed this additional action would be taken to provide a summary document for senators.

Ms. M. Wells asked for an update from previous discussions regarding the term "Faculty Members". Dr. McKivor, advised that currently there was no update but would confirm when discussions for implementation were underway. She also noted that this was one of the significant recommendations that came out of the approved Senate Governance Review Report.

129. Remarks from the Chair of Senate – Question/Comments from Senators.

- Dr. N. Bose provided the following updates:
- Thanked Dr. T. Allen, for her support as Acting Chair of Senate during the September meeting.
- The current events in the Middle East recognized it was a stressful time for students and faculty who have been impacted by the events of October 7, 2023. Dr. Bose advised that the internationalization office and graduate studies reached out to students from that region to provide direct support. Mention was made of a number of online and phone-based community mental health and wellness supports for students on all campuses, which could be accessed through the Student Wellness and Counselling Centre website. In addition, support services were also available for students at Grenfell through Counselling and Psychology Services. Finally, services were available through the Employee Assistance Program.
- Update on searches: (i) The Vice-President (Grenfell Campus) has concluded; (ii) The Provost and Vice-President (Academic) are in the process of confirming the Search Committee; and (iii) the Vice-President (Marine Institute) – has had a failed call for one academic staff member from the rest of the university. A request for permission for a second call will be made shortly to the Senate Committee on Elections, Committees and By-Laws. Following their approval, the second call will be made.
- Update on Ode process. During the Fall October 2023 convocation, the Ode is still paused; the University has created video content that will be introduced displaying Memorial's history. The Ad Hoc Committee relating to the Ode Work is currently being done, through consultation, to form a draft membership for the committee. This draft will be presented to the October 25 meeting of SCECB and presented for approval at the November 14 meeting of Senate. Once the committee membership is approved, appropriate processes for populating the membership will begin.
- On October 4, the Alumni Tribute Award recipients took place, with congratulations to Tashia Batstone, The Alumni of the Year Award; to Luke O'Brien, the J.D. Eaton Award; to Adam Keating, the Horizon Award; and to Wallace Pinhorn, the Outstanding Community Service Award.

130. Questions from the Floor

Dr. E. Bezzina presented a question to the Chair – Have communications or updates with the government taken place? Senator Bezzina hoped for future dialogue with the government especially with the negative press Memorial had received. He hoped dialogue with the government would improve the government/Memorial relationship.

The Chair responded that he had met with the various government members including the Premier and has provided updates at regular intervals. The Chair also confirmed there is a government representative on Senate responsible for relaying information.

Dr. Bezzina followed this response by asking if the government would be revising the Ode to Newfoundland.

The Chair responded that such an update was not available.

Dr. E. Fraser presented a question to the Chair – Relating to the aforementioned video that would be played at the beginning of convocation, was it possible to share more information.

The Chair responded that the video is still being designed but will provide some information on the history and why the University is named Memorial University.

Dr. C. Purchase presented a subsequent question – Had the Senate Committee on Honorary Degrees and Ceremonial approved anything that would be added to the ceremony.

The Chair responded that the Senate Committee on Honorary Degrees and Ceremonial proposed the formation of the ad hoc committee with the intention that any recommendations would be referred to Senate.

131. <u>Remarks from the Deputy Chair of Senate – Questions/Comments from</u> <u>Senators</u>

The Chair invited Dr. Lokash, Deputy Chair of Senate to provide remarks.

Dr. J. Lokash, Deputy Chair of Senate provided an update on a number of items from the Provost and Vice-President (Academic) portfolio, including:

An update on current enrollment now that we are past the drop/add period. For the Fall 2023 Semester there are 13,482 undergraduate students enrolled for a total of 48,396 course registrations; this is a decrease of 3.2% in students and a decrease of 3.4% in registrations compared to the previous year; the undergraduate student population is composed of the following: 73.7% of the population are NL and Labradorians; 7.5% are from the rest of Canada; and 18.8% are international students. At the graduate level for the Fall 2023 Semester, there are 4,692 graduate students enrolled for a total of 6,254 course registrations. This is an increase of 8.1% in students and increase of 16.7% in registrations compared to the previous semester and the graduate student population for the Fall 2023 breaks down as follows: 27.6% are NL and Labradorians; 20.9% are from the rest of Canada; and 51.5% are international students.

- Academic Leadership search updates: Senators were encouraged to refer to the Provost website for current updates. The public presentations and interviews have completed for the Searches for both the Dean of Human Kinetics and Recreation and the Dean of the School of Graduate Studies.
- Dr. Pamela Osmond-Johnson the new Dean of Education would be starting on December 1, 2023.
- The review has begun regarding the Associate Vice-President (Academic), and Dean of Students, Dr. D. Hardy-Cox.
- September 30 was the National Day for Truth and Reconciliation Memorial observed Orange Shirt Day on Friday, September 29, 2023.

There was discussion concerning enrolment comparisons and it was agreed that these comparisons would be part of the minutes.

The following information relating to enrolment was shared with Senators on October 16, 2023.

				Change - 2022- 23		Change - 2021- 23	
	Fall 2021	Fall 2022	Fall 2023	#	%	#	%
St. John's & MI Campuses							
Full-time New Post-							
Secondary(1)	2,112	1,708	1,681	-27	-1.6%	-431	-20.4%
Full-time New Transfer	377	286	293	7	2.4%	-84	-22.3%
Total New Students	2,489	1,994	1,974	-20	-1.0%	-515	-20.7%
Grenfell Campus							
Full-time New Post-Secondary	281	231	254	23	10.0%	-27	-9.6%

(New students only) showing a two-year and three-year trend

Full-time New Transfer	51	30	35	5	16.7%	-16	-31.4%
Total New Students	332	261	289	28	10.7%	-43	-13.0%
Memorial University							
Full-time New Post-							
Secondary	2,393	1,939	1,935	-4	-0.2%	-458	-19.1%
Full-time New Transfer	428	316	328	12	3.8%	-100	-23.4%
Total New Students	2,821	2,255	2,263	8	0.4%	-558	-19.8%

(1) This is the number that the deputy chair cited in Senate.

You will note the decline that formed part of Memorial's official reporting last year and what looks to be a new steady state intake. What is not included in this reporting is the pre-pandemic enrolments, recognizing that during the pandemic, enrolment numbers were significantly higher in PSE.

The changing composition of the entire population (UG-Grad)

Total UG and Graduate Students

				Change - 2022-23		Change - 2021-23	
	Fall 2021	Fall 2022	Fall 2023	#	%	#	%
Memorial University							
Full-time New UG Students	2,821	2,255	2,263	8	0.4%	-558	- 19.8%
Returning UG Students(Incl. PT)	11,648	11,669	11,219	-450	-3.9%	-429	-3.7%
Graduate Students	4,097	4,340	4,692	352	8.1%	595	14.5%
Total UG and Graduate Students	18,566	18,264	18,174	-90	-0.5%	-392	-2.1%

(Note: these tables do not include post-graduate medicine or MI diploma/certificate/advanced diplomas)

The Chair invited Dr. P. Brett, Vice-President (Marine Institute), *pro tempore* to give an update regarding the Marine Institute:

- Dr. Brett reported on the accreditation of the Masters of Applied Oceans Technology. Verification was received from the IBSC (International Bureau of Standard Competency) and from IHO (International Hydrographic Organization) as a category "A" hydrographic program.
- The Marine Institute also received notification that its Technology Accreditation Canada (TAC) accredited engineering technology programs are now recognized under the Sydney and Dublin accords relating to international nobility.
- The Marine Institute has successfully transitioned two of its advanced diploma credentials to graduate diplomas. The Graduate Diploma in Sustainable Aquaculture launched in the Fall of 2023 and is experiencing double digit enrollment increases. Following the same trend, the Advanced Diploma in Water Quality is recruiting for Fall of 2024.
- Leadership search updates with the Marine Institute -- In the summer of 2023, the Marine Institute concluded the search for Head, School of Maritime Studies with Capt. Kris Drodge being the successful candidate and he started in August of 2023. The search for the Head, School of Ocean Technology is in currently in the final stages of selecting the successful candidate.

132. Other Business:

Mr. J. Harris, Student representative, reminded Senators of the Academic Amnesty – Provincial Day of Action for Accessible Education on November 8, 2023. As reminder, Senate approved the motion regarding Academic Amnesty-Provincial Day of Action for Accessible Education on November 8, 2023, during the September 12, 2023, Senate meeting.

Dr. P. Dold, raised the concern of food insecurity amongst students. She mentioned that there were some resources on campus and the Chair agreed those needing more information regarding supports should contact Dr. D. Hardy-Cox and the Office of Student Life.

133. Adjournment:

It was moved by Dr. D. McKeen seconded by Dr. P. Dold and carried that the meeting of Senate be adjourned at 5:10 pm.