



SENATE AGENDA

**Tuesday, February 13, 2024
4:00 p.m., NDT via WebEx.**

1.0		<u>Land Acknowledgement.</u> We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of this province.	
2.0		<u>Approval of the Agenda.</u>	For Approval
3.0		<u>Minutes of the Regular Meeting of Senate held on January 9, 2024.</u>	For Approval
<u>CONSENT AGENDA</u>			
4.0		<u>Report of the Committee on Undergraduate Studies:</u>	
	4.1	<u>Proposed Calendar Changes – Faculty of Business Administration</u> The Faculty proposed: <ul style="list-style-type: none"> • Amendments FBA section <u>3.2 Academic and Professional Ethics</u> • Amendments to BUSI 2111 • Changes to the prerequisite structure of BUSI 5002 • Amendments to BUSI 4545 	For Approval
	4.2	<u>Proposed Calendar Changes – Faculty of Engineering and Applied Science</u> The Faculty proposed: <ul style="list-style-type: none"> • Regularization of ENGI 8103 (to become ENGI 8153 Engineering in Medicine) • Regularization of ENGI 8108 (to become ENGI 8158 Human Factors and System Safety) 	For Approval
	4.3	<u>Proposed Calendar Changes – Faculty of Humanities and Social Sciences</u> By Department, the Faculty proposed: Archaeology: <ul style="list-style-type: none"> • ARCH 2481, Title Change 	For Approval

	<p>English:</p> <ul style="list-style-type: none"> • CMST Amending-Deleting Courses • CMST 3050; Storytelling for Interactive Media, New Course • CMST 4050; Critical & Experimental Media Design, New Course • ENGL 1090; Course Description Change • ENGL 4212; Shakespeare, Authorship, and Adaptation, New Course <p>Gender Studies:</p> <ul style="list-style-type: none"> • GNDR 3023; Feminism and Film, New Course <p>Geography:</p> <ul style="list-style-type: none"> • GEOG 4261; PR & Description Update <p>History:</p> <ul style="list-style-type: none"> • HIST 1110; Events that Changed the World 1: An Introduction to Medieval History, New Course • HIST 1111; Course Update (Title/Description Change) • HIST 1112; Events that Changed the World 3: An Introduction to Late Modern History, New Course • HIST 4999, Title/Description Changes <p>Linguistics:</p> <ul style="list-style-type: none"> • LING 2820; Language Across the Lifespan, New Course <p>Modern Languages, Literatures and Cultures (MLLC)</p> <ul style="list-style-type: none"> • MLLC, French UG Prog Housekeeping • MLLC, Spanish UG Prog Housekeeping <p>Philosophy:</p> <ul style="list-style-type: none"> • PHIL 2150; AI Ethics, New Course <p>Political Science:</p> <ul style="list-style-type: none"> • POSC UG Prog Prerequisite Update • POSC-LWPP; Prog Prerequisite Update • POSC Public Policy Certificate Sunset Clause <p>Religious Studies:</p> <ul style="list-style-type: none"> • RELS 4001-4002; Adding Prerequisites <p>Sociology:</p> <ul style="list-style-type: none"> • SOCI/CRIM 2208; Adding Prerequisites 	
4.4	<u>Proposed Calendar Changes – Faculty of Nursing</u>	For Approval

		<p>The Faculty proposed:</p> <ul style="list-style-type: none"> • Amendments to NURS 2002 Care of the Childbearing Family: Theory. • Amendments to NURS 2502 Care of the Childbearing Family: Practice. • Alignment of the wording about pre-clinical requirements within sections 4.2 and 5.1. 	
	4.5	<p><u>Proposed Calendar Changes – Faculty of Science</u></p> <p>By Department, the Faculty proposed:</p> <p>Computer Science:</p> <ul style="list-style-type: none"> • Eligibility wording change and honours project change, Co-operative Internship in Computer Science (CICS) • Amend courses, COMP 2001, 2002, 2003 • New course proposal, Computer Science 3019 • New course proposal, Computer Science 3730 • New course proposal, Computer Science 3766 • New course proposal, Computer Science 4019 • Amend course, COMP 4304 <p>Mathematics and Statistics:</p> <ul style="list-style-type: none"> • Amend course, MATH 1051 • Amend courses, MATH 3161 and 4160 • Amend Course, MATH 4162 <p>Psychology:</p> <ul style="list-style-type: none"> • Amend PSYC 3830 course title • Amend Admission to Major Program • Amend Admission to Honours Programs • Amend Requirements for a Major in Psychology • Amend Requirements for Honours in Psychology • Amend Requirements for a Major in Behavioural Neuroscience (B.Sc. Only) • Amend Requirements for Honours in Behavioural Neuroscience (B.Sc. Only) • New Course Proposals: PSYC 4052, PSYC 4053, PSYC 4054, PSYC 4152, PSYC 4153, PSYC 4154, PSYC 4452, PSYC 4453, PSYC 4454, PSYC 4652, PSYC 4653, PSYC 4654, PSYC 4752, PSYC 4753. 	For Approval
	4.6	<p><u>Proposed Calendar Changes – School of Arts and Social Sciences</u></p> <p>The School proposed:</p>	For Approval

		<ul style="list-style-type: none"> • Changes to regulation <u>7.1.2 Literacy Requirements</u>, such that HSS CRW courses may be used to fulfill the Designated Writing requirements. • Amendments to FOLK 2100. 	
	4.7	<p><u>Proposed Calendar Changes – School of Human Kinetics and Recreation</u></p> <p>The School proposed:</p> <ul style="list-style-type: none"> • Housekeeping changes to update text, adjust regulations, and adjust pre and co-requisites, as well as fix a number of errors and inconsistencies within the School’s Calendar section. • New course: HKR 1125 Therapeutic Recreation Professional Development Seminar Series. 	For Approval
	4.8	<p><u>Proposed Calendar Changes – School of Pharmacy</u></p> <p>The School proposed:</p> <ul style="list-style-type: none"> • Changes to Promotion Regulations for the Doctor of Pharmacy (Pharm.D.), Full Time Program. • Removal of PHYS 1020 or 1050, and PHYS 1021 or 1051 from the admission prerequisite requirements for the Full time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program, to be replaced with 6 elective credit hours. • Removal of PHAR 403W and PHAR 500X. • Adjustments to admission requirements that address Indigenous identity. • Removal of PHAR 508P and amendments to PHAR 608P. • Changes to the registration date for Pharmacy students with the Newfoundland and Labrador licensing body. • Minor changes to admission regulations (regulations 5.2) for the Doctor of Pharmacy (Pharm.D.) for Working Professionals. 	For Approval
	5.0	<p><u>Report of The Academic Council, School of Graduate Studies</u></p>	
	5.1	<p>The Faculty of Humanities and Social Sciences – Calendar revisions Program housekeeping, one new course HIST 6055 and to regularize a special topics course FREN 6156 to new course number FREN 6821 with a credit restriction of FREN 6156.</p>	For Approval

	5.2	The Faculty of Science – Department of Biochemistry, potential outcome for MSc oral defense calendar revisions.	For Approval
	5.3	<p>Scientific Computing</p> <p>Academic Council recommends approval of revisions to section 32.20 governing the M.Sc. in Scientific Computing program, which includes cleaning up calendar language and adding new co-op language; changing the existing “course and project” based M.Sc. route to a course only M.Sc., with an existing team-taught project course, CMSC 6920, which is now a required course for students choosing this option.</p>	For Approval
<u>REGULAR AGENDA</u>			
6.0		<u>Report of the Committee on Undergraduate Studies:</u>	
	6.1	<p><u>Proposed Calendar Changes – Faculty of Business Administration</u></p> <p>The Faculty proposed:</p> <ul style="list-style-type: none"> • Changes to the admission, readmission, continuance/ promotion and graduation regulations of the BComm programs. 	For Approval
	6.2	<p><u>Proposed Calendar Changes – Faculty of Engineering and Applied Science</u></p> <p>The Faculty proposed:</p> <ul style="list-style-type: none"> • Changes to the Technical Electives in the Mechanical Engineering program. 	For Approval
	6.3	<p><u>Proposed Calendar Changes – Faculty of Humanities and Social Sciences</u></p> <p>By Department, the Faculty proposed:</p> <p>English:</p> <ul style="list-style-type: none"> • CMST Program Changes & Hons Prog Proposal. <p>Religious Studies:</p> <ul style="list-style-type: none"> • RELS UG Regulation Changes. <p>Faculty of HSS Dean’s Office:</p> <ul style="list-style-type: none"> • iBA Requirements, Regulations Update. 	For Approval
	6.4	<u>Proposed Calendar Changes – Faculty of Nursing</u>	For Approval

		<p>The Faculty proposed:</p> <ul style="list-style-type: none"> • Changes to the course sequencing of the Bachelor of Nursing (Collaborative) Program Accelerated Option. • Addition of section to note Dean's List criteria. • Removal of the personal statement and request for references from the application process for admission to the Bachelor of Science in Nursing (Collaborative) program; change name of Biochemistry 1430 to Human Biosciences 1430; correction of the date to submit documents for admission to the LPN Bridging option. 	
6.5	<p><u>Proposed Calendar Changes – Faculty of Science</u></p> <p>By Department, the Faculty proposed:</p> <p>Computer Science:</p> <ul style="list-style-type: none"> • Minor in Computer Science. <p>Mathematics and Statistics:</p> <ul style="list-style-type: none"> • Mathematics Major/Honors – MATH 2030/3030/409A/B • New Program, Data Science. 	For Approval	
6.6	<p><u>Proposed Calendar Changes – Office of the Registrar, Admissions Unit</u></p> <p>The Office proposed:</p> <ul style="list-style-type: none"> • Modification to section <u>4.2 English Language Proficiency Requirements</u>. 	For Approval	
6.7	<p><u>Proposed Calendar Changes – School of Arts and Social Sciences</u></p> <p>The School proposed changes to the Grenfell Business Program:</p> <ul style="list-style-type: none"> • New Course Proposals: BUSN 2021, 2022, 2065, 2105, 2251, 2620, 4600. • Amendments, deletions, and regularization (Special Topics) of many BUSN courses. • Changes to the Bachelor of Business Administration Program, the Grenfell Campus Business minor program, and changes to Grenfell Campus articulation agreements. • New certificate program: Certificate in Entrepreneurship. 	For Approval	
6.8	<p><u>Proposed Calendar Changes – School of Music</u></p> <p>The School proposed:</p> <ul style="list-style-type: none"> • Corrections to regulations pertaining to the awarding of transfer credit for Applied Study courses. 	For Approval	

		<ul style="list-style-type: none"> • Amendments to approximately 1/3 of Music courses. • New course: MUS 3519 Rhythm and Groove. • Amendments to: <ul style="list-style-type: none"> • Admission regulations – Bachelor of Music and Minor programs. • Bachelor of Music Degree regulations, Core program and Majors. • Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations. • Minor Program regulations. 	
	6.9	<p><u>Proposed Calendar Changes – School of Social Work</u></p> <p>The School proposed:</p> <ul style="list-style-type: none"> • Changes to section 4.5 Complimentary Studies. • Amendments to or deletions of courses in section 11. • Addition of readmission clauses in sections 5, 6, and 7. 	For Approval
7.0		<u>Recommendation of the Senate Committee on Elections, Committees and By-Laws (SCECB).</u>	
	7.1	Speaker of Senate	For Approval
	7.2	Marine Institute Students' Union Student Representative for Senate Committee on Undergraduate Studies (SCUGS). ■ Ms. Jenna Ryan	For Information
8.0		<u>Recommendation of the Senate Committee on Honorary Degrees and Ceremonial (SCHDC).</u>	
	8.1	Appointment of Deputy Orator – Dr. Anne Staveley.	For Approval
9.0		<u>Senate Committee Chair Networking/Discussion.</u>	
	9.1	Presentation from the Chair, Senate Committee on Undergraduate Scholarships, Bursaries and Awards – Dr. Kathryn Simonsen.	For Information
10.0		<u>Special Meeting of Senate – Topic Submission from the Chair of the Planning and Budget Committee (PBC)</u>	
	10.1	Topic – “Impact of AI on Academia”	For Information
11.0		<u>Remarks from the Chair of Senate.</u>	For Information
12.0		<u>Remarks from the Deputy Chair of Senate.</u>	For Information
13.0		<u>Any Other Business.</u>	

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on January 9, 2024 at 4:00 p.m. NDT via Webex.

161. PRESENT

Dr. N. Bose – Chair	Dr. E. Haven	Dr. A. Pike
Dr. J. Lokash – Deputy Chair	Dr. T. Hennessey	Dr. J. Pridham
Mr. E. Ludlow – Chancellor	Dr. J. Hawboldt	Dr. S. Rowe
Mr. M. Alam	Dr. R. Haynes	Mr. H. Pretty
Dr. T. Allen	Dr. N. Hurley	Dr. C. Purchase
Dr. J. Anderson	Dr. P. Issahaku	Mr. S. Sayeedi
Dr. K. Anderson	Dr. K. Jacobsen	Mr. S. Shah
Dr. A. Bittner	Dr. D. Kelly	Dr. K. Shannahan
Dr. P. Brett	Dr. E. Kendall	Dr. S. Shetranjiwalla
Ms. M. Broders	Mr. N. Keough	Dr. K. Simonsen
Dr. K. Bulmer	Dr. C. Kozak	Dr. J. Sinclair
Dr. R. Burry	Dr. K. Laing	Ms. B. Smith
Dr. S. Bugden	Dr. A. Loucks-Atkinson	Dr. M. Stordy
Dr. P. Button	Dr. M. Marshall	Dr. AM. Sullivan
Dr. T. Chapman	Dr. D. McKeen	Mr. P. Sullivan
Mr. J. Chowdhury	Dr. L.A. McKivor	Dr. I. Sutherland
Mr. C. Couturier	Dr. S. Moore	Dr. K. Szego
Dr. A. Cunsolo	Dr. L. Moores	Dr. L. Twells
Dr. O. Dobre	Dr. P. Morrill	Ms. C. Walsh
Dr. P. Dold	Dr. K. Myrick	Dr. A. Warren
Dr. E. Durnford	Dr. S. Neilsen	Mr. R. Waye
Dr. T. Fridgen	Ms. T. Noseworthy	Dr. J. Westcott
Dr. G. George	Dr. P. Osmond-Johnson	Dr. M. Woods
Mr. N Gillingham	Dr. D. Peters	Mr. S. Yadav
Dr. S. Giwa		

PRESENT BY INVITATION

Dr. S. Sullivan, Chair, Senate Committee on Undergraduate Studies

APOLOGIES FOR ABSENCE

Mr. S. Abyaz	Dr. E. Fraser	Dr. K. Hodgkinson
Dr. F. Bambico	Dr. M. Haghiri	Dr. D. Keeping
Ms. H. Bello	Dr. D. Hancock	Dr. D. Mullings
Dr. E. Bezzina	Dr. D. Hardy-Cox	Dr. P. Ride
Dr. T. Brown	Mr. J. Harris	Ms. B. Simmons

WELCOME:

The Chair welcomed all Senators to the first meeting of Senate for 2024. He also welcomed observers from the Labrador Campus (Larry Bauer, Kanani Davis, Amy Hudson, Jodie Lane, Sarah Papple, Alex Sawatzky and Jamie Snook) who assisted in the

development of the Labrador Campus Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS) program noted as item #7.1 on the Senate agenda.

162. MOTION TO ADOPT THE AGENDA

RESOLVED: That Senate approve the Agenda for January 9, 2024 meeting of Senate to be adopted as presented.

The motion was moved by Dr. I. Sutherland and seconded by Dr. M. Woods, and carried to adopt the agenda as presented, with no oppositions and no abstentions.

163. MINUTES

RESOLVED: That the minutes of the regular Senate meeting held on December 12, 2023, be approved as circulated.

The motion was moved by Dr. M. Woods and seconded by Dr. I. Sutherland and carried that the minutes from the regular Senate meeting on December 12, 2023, be taken and read as confirmed with some minor amendments, with no oppositions and no abstentions.

CONSENT AGENDA

RESOLVED: That Senate approve the consent agenda as circulated

The motion was moved by Dr. G. George seconded by Dr. P. Brett and carried that the consent agenda be approved as presented. The motion carried with no oppositions and no abstentions.

164. 4.0 **Report of the Committee on Undergraduate Studies:**

4.1 Proposed Calendar Changes – Faculty of Business Administration

The Faculty proposed:

- A new range of special topics courses.
- Amendments to BUSI 3610.

5.0 **Constitution Amendments**

5.1 School of Science and the Environment – Grenfell Campus – Constitution Amendments

165. 6.0 **Report of The Academic Council, School of Graduate Studies**

6.1 School of Science and the Environment – Grenfell Campus – Constitution Amendments

6.2 The School of Music – Calendar revisions to sections 12.11.3, 28.5 and 44.15.3

6.3 The Master of Literary Arts program – Calendar revisions to section 5.6 of the University Calendar, adding a new graduate course ALA 6117 and adding a special topics block (6502 – 6515)

REGULAR AGENDA

The Chair invited Dr. S. Sullivan, Chair of the SCUgS to speak and present this item.

166. **7.0 Report of the Committee on Undergraduate Studies**

7.1 Labrador Campus – Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS).

Dr. Sullivan gave a brief outline of the Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS) as outlined in the supporting documentation.

The Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS) provides students with the opportunity to pursue undergraduate learning in an interdisciplinary program that emphasizes place-based and Indigenous learning, with an emphasis on land-based and experiential learning. This program follows a unique structure, with students learning through two six-week interdisciplinary modules each semester. Student also have 12 credit hours for pursuing student-directed learning options from other Northern institutions, units throughout Memorial University, and professional development opportunities. This program aims to make a strong contribution to understanding and addressing the most pressing needs and priorities of the North, and to train a network of students and learners who will contribute to Northern social, cultural, and economic growth, development, and prosperity. There are two pathways for this program: 1. General Degree of Bachelor of Arctic and Subarctic Interdisciplinary Studies, and 2. Honours Degree of Bachelor of Arctic and Subarctic Interdisciplinary Studies.

Dr. A. Cunsolo, Vice-Provost, Labrador Campus and Dean, School of Arctic and Subarctic Studies, spoke further on this first program fully offered by the Labrador Campus School of Arctic and Subarctic Studies related to the creation of the Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS) program. She also thanked all those involved with putting the program together.

Discussions then followed with various Senators concerning the Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS).

RESOLVED: That Senate approve and recommend to the Board of Regents the introduction of the new Bachelor of Arctic and Subarctic Interdisciplinary Studies (BASIS) offered by the Labrador Campus School of Arctic and Subarctic Studies.

The motion moved by Dr. A. Cunsolo and was seconded by Dr. A. Warren; carried with no members opposed or abstained.

The Chair invited Dr. McKivior to speak and present item #8.0.

167. **8.0 Recommendations of the Senate Committee on Elections, Committees and Bylaws**

8.1 Delegation of Authority – Request from the University Planning and Budget Committee of Senate (PBC) regarding delegating authority from Senate to PBC for the approval of establishing University Centres.

Dr. McKivor provided an explanation of the follow motions noting that they were sequential in nature.

8.2 Amendment to the Senate ByLaws to include a Delegation of Authority Section.

RESOLVED: That the Senate ByLaws be amended to include the following: The Senate may, from time to time, delegate authority to and seek recommendations of the various standing committees. Standing committees may not sub-delegate their authority in any manner without Senate approval. Senate reserves the right to rescind delegation of authority.

The motion moved by Dr. M. Woods and was seconded by Ms. M. Broders. This motion was carried and passed, four members abstained and one member opposed.

Discussions where held amongst Senators concerning the process which the Planning and Budget Committee follows for the establishment of University Centres.

8.3 A Request for Senate to Delegate Authority to PBC in Relation to the Approval of University Centres.

RESOLVED: That the Senate delegate authority to the University Planning and Budget Committee of Senate (PBC) to provide approval, on behalf of Senate item #8.3, for the establishment of University Centres.

The motion moved by Dr. M. Woods and was seconded by Dr. I. Sutherland. . This motion was carried and passed, seven members abstained and no members opposed.

8.4 A Change to the PBC Terms of Reference to Reflect the Requested Delegation of Approval.

RESOLVED: That the Senate approve the amendments to the University Planning and Budget Committee of Senate (PBC) Terms of Reference item #8.4 to reflect a delegation of authority for PBC to approve, on behalf of Senate, proposals to establish University Centres.

The motion moved by Dr. M. Woods and was seconded by Dr. A. Warren. This motion was carried and passed, eight members abstained and no members opposed.

8.5 Nomination to Senate:

- Dr. Bonnie White (School of Arts & Social Science, Grenfell Campus)
- Dr. J. Gerard Curtis (Visual Arts, School of Fine Arts)

RESOLVED: That the Senate approve the new Senate member appointments (Dr. Bonnie White and Dr. J. Gerard Curtis) as recommended from the Senate Committee on Elections, Committees and Bylaws as presented in item #8.5

The motion moved by Dr. K. Jacobsen and was seconded by Dr. P. Brett; carried with no members opposed or abstained.

8.6 Nomination to Senate Standing Committee:

- Dr. Erin Oldford (Business Administration) to the Senate Committee on Academic Appeals for the 3 year term – Fall 2023 to August 2026.

RESOLVED: That the Senate approve the new Senate Standing Committee member appointment (Dr. Erin Oldford) as recommended from the Senate Committee on Elections, Committees and Bylaws as presented in item #8.6.

The motion moved by Dr. A. Warren and was seconded by Dr. K. Laing; carried with no members opposed or abstained.

8.7 Marine Institute Students' Union (MISU) – Student Representation for Senate and Senate Standing Committees

- Senate – Ms. Carina Korchoski
- Committee on Academic Appeals – Ms. Daisy Archibald
- University Planning and Budget Committee – Ms. Daisy Archibald
- Executive Committee of Senate – Ms. Carina Korchoski
- Teaching and Learning Committee – Mr. Aiden Parsons
- Committee on Academic Unit Planning – Mr. Aiden Parsons

8.8 Memorial University of Newfoundland Students' Union (MUNSU) – Student Representation for Senate Standing Committees.

- Committee on Academic Appeals – Thoriere “Thor” Rice (they/them) and Kat McLaughlin

Senate received background information and approved the appointments for Items #8.7 and #8.8.

The Chair noted that Dr. Lokash would excuse herself from the meeting regarding Senate's discussion of item #9.1

168. 9.0 **Recommendation of the Senate Committee on Honorary Degrees and Ceremonial**

9.1 Appointment (Renewal) of Public Orator – Dr. Jennifer Lokash

The Chair spoke on behalf of his role as Chair of the Senate Honorary Degrees and Ceremonial Committee. He noted that in accordance with the process outlined for the renewed appointment of the Public Orator, Dr. Lokash was consulted, and had expressed her willingness to be considered for another 5 (five)-year term as Public Orator.

RESOLVED: That the Senate approve the Public Orator re-appointment for Dr. Jennifer Lokash as recommended from the Senate Committee on Honorary Degrees and Ceremonial as presented.

The motion was moved by Dr. A.M. Sullivan and seconded by Dr. P. Sullivan; carried with no members opposed or abstained.

The Chair invited Dr. McKivior to have Dr. Lokash rejoin the meeting and then invited Dr. McKivior to speak and present item #10.0.

169. 10.0 **Ad-hoc Committee Regarding “Ode to Newfoundland” (Ode) during the Convocation Ceremonies – Student Nominations**

10.1 Student Nominations

- Makaela Blake, Indigenous Student
- Charles Adaeze Stella, International Student
- Shyam Yadav, Graduate Student
- Mackenzie Broders, Undergraduate Student

Dr. McKivior advised that the Senate Committee on Elections, Committees, and Bylaws requested the four Students’ Unions of Memorial (Memorial University of Newfoundland Students’ Union (MUNSU), the Graduate Students’ Union (GSU), the Marine Institute Students’ Union (MISU) and the Grenfell Campus Students’ Union (GCSU), to recommend four student nominations representing four constituencies: undergraduate students, graduate students, indigenous students and international students, to the ad-hoc Committee regarding “Ode to Newfoundland” during Memorial’s Convocation Ceremonies. She noted that this was in line with the information shared with Senate at the December 12, 2023, meeting. Additionally, ad-hoc committee members have been invited to informal meet-and-greet and introduction meetings. If approved, the student representatives will be invited to an additional offering of this opportunity.

RESOLVED: That the Senate approve the student nominations included in Item #10.1.of the Senate agenda package for ad-hoc committee forming to investigate and recommend to Senate the inclusion of the provincial anthem “Ode” in the Memorial’s convocation ceremonies.

The motion was moved by Ms. M. Broders and seconded by Dr. K. Szego; the motion was carried. No members opposed or abstained.

170. 11. **Remarks from the Chair of Senate – Question/Comments from Senators.**

Dr. N. Bose, Chair of Senate and President and Vice-Chancellor, *pro tempore* provided the following updates:

- The search committee for the Provost and Vice President (Academic) is formed and there is a preliminary meeting of committee scheduled for January 19, 2024.
- The posting is live for the position of Chief Information Officer.

- The Vice-President (MI) Search Committee is being formed.
- Cyber security and Grenfell Campus – on December 29, 2023, officials advised there was a cyber security incident at Grenfell Campus.
- There has been an update of the incident posted to Memorial's *Gazette* via *Newsline* on today – as soon as the issue was discovered various security protocols were put into place, an investigation was launched and law enforcement was notified and external cyber security experts were engaged to support the Memorial IT teams involved. The investigation is on-going and currently with law enforcement officials. Grenfell's Winter Semester were delayed and re-started on Monday, January 8, 2024.
- Additionally, Bright space course shells were not affected and an "All Grenfell" Bright space shell was created to support internal communications. Hot spots have been set up in high-traffic areas throughout Grenfell Campus. Dr. Sutherland has been holding daily "coffee break" updates. He thanked everyone for their continued patience and support.

The Chair invited Dr. Sutherland to speak further on the Grenfell Campus Cyber Security update.

- Dr. Sutherland added his thanks to everyone – because of the extraordinary people that work for Memorial – across the entire university coming together as one team – how deeply everyone cares for the University's academic mission and in particular the students. He noted how remarkable the support had been - just a few days ago, there was virtually no IT services and no Wi-Fi. Yet as of yesterday, the library, dining hall, bookstore, and bursary offices are now functioning. ATM debit and credit card payments are working, faculty and instructors were able to connect to computers, iPads, laptops to projectors, etcetera. Dr. Sutherland again thanked all the IT staff (who have been working around the clock), the leadership group at Grenfell and across the University and all faculty, instructors and staff who have pivoted once again to deliver courses this week in ways that would not necessarily have been done under normal IT circumstances.

Discussions then followed with various question/comments from Senators concerning Cyber Security and Memorial Campuses.

- A Senator inquired, once the dust has settled and when there is slightly less sensitivity around confidentiality of this incident, will there be a report made available to members of Senate concerning what happened?
- The Chair advised that information that can flow will flow and what has to remain confidential for sensitive reasons has to remain confidential. There are very complex issues involved that concern various legal and criminal investigations. The Grenfell investigation is on-going, no assessment can be made at this time.

171. 12. **Remarks from the Deputy Chair of Senate – Question/Comments from Senators**

The Chair invited Dr. J. Lokash, Deputy Chair of Senate to speak. The Deputy Chair of Senate provided an update on a number of items from the Provost and Vice-President (Academic) portfolio, including:

- A call will be going out to Senators shortly for Senate nominations to the President and Vice-Chancellor search committee.
- Following the December 9, 2023, Senate meeting whereby the Chair of the Board of Regents joined - there are now 4 student positions based on the revised membership structure there are four students to be chosen by them from each of the respective unions as follows: Memorial University of Newfoundland Students' Union (MUNSU); Marine Institute Students' Union (MISU); Graduate Students' Union (GSU); and Grenfell Campus Students' Union (GCSU)).
- Active searches within the Provost's portfolio:
 - Dean, School of Music
 - Dean, Faculty of Science
 - Dean, Faculty of Nursing
 - Dean, Faculty of Engineering and Applied Science
 - Dean, School of Social Work
 - Dean, Faculty of Business Administration
 - Dean of Medicine – the Search Committee is being formed

172. **Adjournment:**

It was moved by Dr. D Peters and seconded by Mr. N. Keough and carried that the meeting of Senate be adjourned. The meeting adjourned at 5:20 pm.

CHAIR

SECRETARY



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January, 2024

TO: Secretary, Executive Committee of Senate

FROM: Secretary, Senate Committee on Undergraduate Studies

SUBJECT: Calendar Changes 2023-2024 – Faculty of Business Administration, Faculty of Engineering and Applied Science, Faculty of Humanities and Social Sciences, Faculty of Nursing, Faculty of Science, Office of the Registrar Admissions Unit, School of Arts and Social Sciences, School of Human Kinetics and Recreation, School of Music, School of Pharmacy, School of Social Work

At meetings held on December 7 and 14, 2023, and on January 11 and 18, 2024, the Senate Committee on Undergraduate Studies considered and approved the following items for transmission to the Executive Committee of Senate:

CONSENT AGENDA

Proposed Calendar Changes – Faculty of Business Administration

The Faculty proposed:

- Amendments FBA section 3.2 Academic and Professional Ethics
- Amendments to BUSI 2111
- Changes to the prerequisite structure of BUSI 5002
- Amendments to BUSI 4545

Proposed Calendar Changes – Faculty of Engineering and Applied Science

The Faculty proposed:

- Regularization of ENGI 8103 (to become ENGI 8153 Engineering in Medicine)
- Regularization of ENGI 8108 (to become ENGI 8158 Human Factors and System Safety)

Proposed Calendar Changes – Faculty of Humanities and Social Sciences

By Department, the Faculty proposed:

Archaeology:

- ARCH 2481, Title Change

English:

- CMST Amending-Deleting Courses

- CMST 3050; Storytelling for Interactive Media, New Course
- CMST 4050; Critical & Experimental Media Design, New Course
- ENGL 1090; Course Description Change
- ENGL 4212; Shakespeare, Authorship, and Adaptation, New Course

Gender Studies:

- GNDR 3023; Feminism and Film, New Course

Geography:

- GEOG 4261; PR & Description Update

History:

- HIST 1110; Events that Changed the World 1: An Introduction to Medieval History, New Course
- HIST 1111; Course Update (Title/Description Change)
- HIST 1112; Events that Changed the World 3: An Introduction to Late Modern History, New Course
- HIST 4999, Title/Description Changes

Linguistics:

- LING 2820; Language Across the Lifespan, New Course

Modern Languages, Literatures and Cultures (MLLC)

- MLLC, French UG Prog Housekeeping
- MLLC, Spanish UG Prog Housekeeping

Philosophy:

- PHIL 2150; AI Ethics, New Course

Political Science:

- POSC UG Prog Prerequisite Update
- POSC-LWPP; Prog Prerequisite Update
- POSC Public Policy Certificate Sunset Clause

Religious Studies:

- RELS 4001-4002; Adding Prerequisites

Sociology:

- SOCI/CRIM 2208; Adding Prerequisites

Proposed Calendar Changes – Faculty of Nursing

The Faculty proposed:

- Amendments to NURS 2002 Care of the Childbearing Family: Theory
- Amendments to NURS 2502 Care of the Childbearing Family: Practice
- Alignment of the wording about pre-clinical requirements within sections 4.2 and 5.1

Proposed Calendar Changes – Faculty of Science

By Department, the Faculty proposed:

Computer Science:

- Eligibility wording change and honours project change, Co-operative Internship in Computer Science (CICS)
- Amend courses, COMP 2001, 2002, 2003
- New course proposal, Computer Science 3019
- New course proposal, Computer Science 3730
- New course proposal, Computer Science 3766
- New course proposal, Computer Science 4019
- Amend course, COMP 4304

Mathematics and Statistics:

- Amend course, MATH 1051
- Amend courses, MATH 3161 and 4160
- Amend Course, MATH 4162

Psychology:

- Amend PSYC 3830 course title
- Amend Admission to Major Program
- Amend Admission to Honours Programs
- Amend Requirements for a Major in Psychology
- Amend Requirements for Honours in Psychology
- Amend Requirements for a Major in Behavioural Neuroscience (B.Sc. Only)
- Amend Requirements for Honours in Behavioural Neuroscience (B.Sc. Only)
- New Course Proposals: PSYC 4052, PSYC 4053, PSYC 4054, PSYC 4152, PSYC 4153, PSYC 4154, PSYC 4452, PSYC 4453, PSYC 4454, PSYC 4652, PSYC 4653, PSYC 4654, PSYC 4752, PSYC 4753

Proposed Calendar Changes – School of Arts and Social Sciences

The School proposed:

- Changes to regulation 7.1.2 Literacy Requirements, such that HSS CRW courses may be used to fulfill the Designated Writing requirements
- Amendments to FOLK 2100

Proposed Calendar Changes – School of Human Kinetics and Recreation

The School proposed:

- Housekeeping changes to update text, adjust regulations, and adjust pre and co-requisites, as well as fix a number of errors and inconsistencies within the School's Calendar section
- New course: HKR 1125 Therapeutic Recreation Professional Development Seminar Series

Proposed Calendar Changes – School of Pharmacy

The School proposed:

- Changes to Promotion Regulations for the Doctor of Pharmacy (Pharm.D.), Full Time Program
- Removal of PHYS 1020 or 1050, and PHYS 1021 or 1051 from the admission prerequisite requirements for the Full Time, Entry-To-Practice Doctor of Pharmacy (Pharm.D.) program, to be replaced with 6 elective credit hours
- Removal of PHAR 403W and PHAR 500X
- Adjustments to admission requirements that address Indigenous identity
- Removal of PHAR 508P and amendments to PHAR 608P
- Changes to the registration date for Pharmacy students with the Newfoundland and Labrador licensing body
- Minor changes to admission regulations (regulations 5.2) for the Doctor of Pharmacy (Pharm. D.) for Working Professionals

REGULAR AGENDA

Proposed Calendar Changes – Faculty of Business Administration

The Faculty proposed:

- Changes to the admission, readmission, continuance/promotion and graduation regulations of the BComm programs

Proposed Calendar Changes – Faculty of Engineering and Applied Science

The Faculty proposed:

- Changes to the Technical Electives in the Mechanical Engineering program

Proposed Calendar Changes – Faculty of Humanities and Social Sciences

By Department, the Faculty proposed:

English:

- CMST Program Changes & Hons Prog Proposal

Religious Studies:

- RELS UG Regulation Changes

Faculty of HSS Dean's Office:

- iBA Requirements, Regulations Update

Proposed Calendar Changes – Faculty of Nursing

The Faculty proposed:

- Changes to the course sequencing of the Bachelor of Nursing (Collaborative) Program Accelerated Option
- Addition of section to note Dean's List criteria

- Removal of the personal statement and request for references from the application process for admission to the Bachelor of Science in Nursing (Collaborative) program; change name of Biochemistry 1430 to Human Biosciences 1430; correction of the date to submit documents for admission to the LPN Bridging option

Proposed Calendar Changes – Faculty of Science

By Department, the Faculty proposed:

Computer Science:

- Minor in Computer Science

Mathematics and Statistics:

- Mathematics Major/Honors – MATH 2030/3030/409A/B
- New Program, Data Science

Proposed Calendar Changes – Office of the Registrar, Admissions Unit

The Office proposed:

- Modification to section 4.2 English Language Proficiency Requirements

Proposed Calendar Changes – School of Arts and Social Sciences

The School proposed changes to the Grenfell Business Program:

- New Course Proposals: BUSN 2021, 2022, 2065, 2105, 2251, 2620, 4600
- Amendments, deletions, and regularization (Special Topics) of many BUSN courses
- Changes to the Bachelor of Business Administration Program, the Grenfell Campus Business minor program, and changes to Grenfell Campus articulation agreements
- New certificate program: Certificate in Entrepreneurship

Proposed Calendar Changes – School of Music

The School proposed:

- Corrections to regulations pertaining to the awarding of transfer credit for Applied Study courses
- Amendments to approximately 1/3 of Music courses
- New course: MUS 3519 Rhythm and Groove
- Amendments to
 - Admission regulations – Bachelor of Music and Minor programs
 - Bachelor of Music Degree regulations, Core program and Majors
 - Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations
 - Minor Program regulations

Proposed Calendar Changes – School of Social Work

The School proposed:

- Changes to section 4.5 Complimentary Studies
- Amendments to or deletions of courses in section 11
- Addition of readmission clauses in sections 5, 6, and 7

Please be advised that the Senate Committee on Undergraduate Studies has received the information required for the approval of calendar changes.

A handwritten signature in blue ink that reads "Jennifer Porter". The signature is written in a cursive style.

Jennifer Porter
Deputy Registrar and
Secretary to the Committee

JMP/bjh
Attachment

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate) Faculty of: **Business Administration** School of:
- Department of:
- Other:

RATIONALE

In the 2023-2024 Calendar, a new general university regulation was added: 6.13 Professional Suitability. This regulation addresses professional conduct for students registered in professional programs and provides general information around procedures for addressing conduct that is unsuitable for the profession.

The Faculty of Business Administration currently has a section in the calendar that raises the notion of professional conduct under section 3.2 Academic and Professional Ethics. Currently, in relation to professional integrity, this section only references the Student Code of Conduct and the Faculty's *Statement and Code of Academic and Professional Integrity*.

With this new general university regulation, there is an additional reference point for students to be aware of as it relates to professional conduct and this regulation should be referenced under this current section of Academic and Professional Ethics.

ANTICIPATED EFFECTIVE DATE

Fall 2024 – Though this change is more to clarify and match general university regulations.

CALENDAR CHANGES

3.2 Academic and Professional Ethics

The Faculty of Business Administration expects its students to adhere to the highest standards of academic and professional integrity. The *Statement and Code of Academic and Professional Integrity* provides guidance and prescriptive standards.

Academic integrity allows students to express their own thoughts, opinions, and values while pursuing academic excellence and striving to achieve their own personal best. It means that they will take responsibility for their learning values and pursue academic goals with honesty and enthusiasm. Academic integrity refers to submitting/presenting work for credit that represents only the student's/students' own work unless otherwise properly acknowledged, documented, and previously authorized by the instructor. This work includes but is not limited to exams, assignments, quizzes, individual or group projects or assignments, oral presentations, and work term reports.

Academic Offenses are outlined under [University Regulations \(Undergraduate\), Academic Misconduct, Academic Offenses](#).

Professional integrity requires students to act with honesty, demonstrate accountability, engage in respectful collaboration, and support a culture of inclusiveness and respect. When students are participating in University activities, they shall do so with professional integrity and shall consistently apply the knowledge, skills, and values expressed in the [Student Code of Conduct and Professional Suitability regulations as outlined in University Regulations \(Undergraduate\) Professional Suitability](#). The Faculty has created a *Statement and Code of Academic and Professional Integrity*, which is posted prominently on the [Faculty of Business Administration website](#), in the Business Administration Building and is distributed annually to all students in the Faculty.

Students in the Faculty of Business Administration are subject to the [Student Code of Conduct and Professional Suitability regulations as outlined in University Regulations \(Undergraduate\) Professional Suitability](#) in all Faculty- or University-related activities including: work terms, exchanges, and case

and other competitions. Violations of this standard of professional integrity will be resolved in accordance with the [Student Code of Conduct and/or Professional Suitability regulations as outlined in University Regulations \(Undergraduate\) Professional Suitability.](#)

CALENDAR ENTRY AFTER CHANGES

3.2 Academic and Professional Ethics

The Faculty of Business Administration expects its students to adhere to the highest standards of academic and professional integrity. The *Statement and Code of Academic and Professional Integrity* provides guidance and prescriptive standards.

Academic integrity allows students to express their own thoughts, opinions, and values while pursuing academic excellence and striving to achieve their own personal best. It means that they will take responsibility for their learning values and pursue academic goals with honesty and enthusiasm. Academic integrity refers to submitting/presenting work for credit that represents only the student's/students' own work unless otherwise properly acknowledged, documented, and previously authorized by the instructor. This work includes but is not limited to exams, assignments, quizzes, individual or group projects or assignments, oral presentations, and work term reports.

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posted prominently on the [Faculty of Business Administration website](#), in the Business Administration Building and is distributed annually to all students in the Faculty.

Students in the Faculty of Business Administration are subject to the [Student Code of Conduct](#) and Professional Suitability regulations as outlined in University Regulations (Undergraduate) Professional Suitability in all Faculty- or University-related activities including: work terms, exchanges, and case and other competitions. Violations of this standard of professional integrity will be resolved in accordance with the [Student Code of Conduct](#) and/or Professional Suitability regulations as outlined in University Regulations (Undergraduate) Professional Suitability.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

BUSI 2111 Introductory Financial Accounting

RATIONALE

The proposal is to remove Mathematics as prerequisite for BUSI 2111 Introductory Financial Accounting. The current prerequisite is “Mathematics 1090 or 109B or a combination of placement test and high school Mathematics scores acceptable to the Faculty.”

There are several reasons for this proposal. The first is that the level of math within BUSI 2111 is very basic and does not require the level of math related to the existing prerequisite. In addition, BUSI 2111 tends to act as a barrier for both the Certificate and Minor in Business Administration. In these cases, the math course acts as a “hidden requirement” as though BUSI 2111 is required for both, math is not a requirement (depending on the degree in the case of the minor). Finally, the equivalent course at Grenfell Campus (BUSN 2100 Financial Accounting I) does not require math as a prerequisite. Faculty of Business Administration accounting faculty members have been consulted and are in support of this change.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

BUSI 2111 Introductory Financial Accounting

introduces the student to financial accounting principles, concepts, and issues. The course provides an introduction to generally accepted accounting principles (GAAP); measurement and valuation of financial statement items; and preparation and usefulness of financial statements.

CR: BUSI 2102, Business 2100

EQ: the former BUSI 1101

~~**PR:** Mathematics 1090 or 109B or a combination of placement test and high school Mathematics scores acceptable to the Faculty~~

CALENDAR ENTRY AFTER CHANGES

introduces the student to financial accounting principles, concepts, and issues. The course provides an introduction to generally accepted accounting principles (GAAP); measurement and valuation of financial statement items; and preparation and usefulness of financial statements.

CR: BUSI 2102, Business 2100

EQ: the former BUSI 1101

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

BUSI 5001 Strategic Management

BUSI 5002 Strategic Management in the Music Industry

RATIONALE

BUSI 5002 *Strategic Management in the Music Industry* serves as the capstone course for students completing the Joint Degrees of Bachelor of Commerce and Bachelor of Music and requires students to integrate knowledge from across their program.

Similar to a calendar change that was made last year for BUSI 5001,¹ we have discovered that the prerequisite structure for BUSI 5002 only requires students to have completed approximately half of the core business courses in the Business program.

This proposal resolves the inconsistency by adding the following core business courses to the prerequisites for BUSI 5002:

- BUSI 2012 *Business Professionalism*
- BUSI 2112 *Introductory Management Accounting*,
- BUSI 2600 *Entrepreneurial Thinking and Behaviour*,
- BUSI 3310 *Organizational Behaviour*,
- BUSI 3401 *Operations Management*,
- BUSI 3700 *Information Systems*,
- BUSI 4306 *International Business*,
- BUSI 4720 *Business Analytics*.

In addition, there is enough overlap in content between BUSI 5001 and BUSI 5002 that these courses should be credit restricted. This proposed change is reflected in the proposed calendar language below. Similarly, BUSI 5002 should be credit restricted with Business 4010 as is the case in BUSI 5001.

CALENDAR CHANGES

BUSI 5001 Strategic Management

¹ See Senate Minutes, [January 10, 2023](#) (page 15).

develops students' skills to create and implement organizational strategy aimed at achieving superior performance and sustaining it over the long run. Primarily based on case studies and experiential learning, students apply theories of strategy and integrate concepts of the various functional areas of business, learning how successful strategy simultaneously satisfies internal and external circumstances of an organization.

CR: Business [4010](#), [BUSI 5002 or the former BUSI 7002](#)

EQ: the former BUSI 7000

PR: BUSI [2012](#), BUSI [2112](#) or the former BUSI 2101, BUSI [2205](#) or the former BUSI 2210, BUSI [2600](#) or the former BUSI 1600, BUSI [3310](#), BUSI [3325](#) or the former BUSI 4320, BUSI [3335](#) or the former BUSI 4330, BUSI [3401](#), BUSI [3550](#) or the former BUSI 4500, BUSI [3700](#), BUSI [4306](#) or the former BUSI 5302, BUSI [4720](#)

BUSI 5002 Strategic Management in the Music Industry

develops a comprehensive approach for understanding the important, organizationwide issues involved in strategy making in the music industry. Using experiential learning activities, the course focuses on key trends in the music sector and considers the strategic actions needed to achieve successful positioning in the industry. Strategy implementation is also covered. Students will examine how organizational culture, structure, and control systems can be key instruments for realization of business and corporate strategies, leading to business sustainability.

CR: Business [4010](#), [BUSI 5001 or the former BUSI 7000](#)

CO: Music [4800](#)

EQ: the former BUSI 7002

PR: [BUSI 2012](#), [BUSI 2112 or the former BUSI 2101](#), BUSI [2205](#) or the former BUSI 2210, [BUSI 2600 or the former BUSI 1600](#), [BUSI 3310](#), BUSI [3005](#) or the former BUSI 4000, BUSI [3325](#) or the former BUSI 4320, BUSI [3335](#) or the former BUSI 4330, [BUSI 3401](#), BUSI [3550](#) or the former BUSI 4500, [BUSI 3700](#), [BUSI 4306 or the former BUSI 5302](#), [BUSI 4720](#) and admission to the Joint Degrees of Bachelor of Commerce and Bachelor of Music program

CALENDAR ENTRY AFTER CHANGES

BUSI 5001 Strategic Management

develops students' skills to create and implement organizational strategy aimed at achieving superior performance and sustaining it over the long run. Primarily based on case studies and experiential learning, students apply theories of strategy and integrate concepts of the various functional areas of business, learning how successful strategy simultaneously satisfies internal and external circumstances of an organization.

CR: Business [4010](#), BUSI 5002 or the former BUSI 7002

EQ: the former BUSI 7000

PR: BUSI [2012](#), BUSI [2112](#) or the former BUSI 2101, BUSI [2205](#) or the former BUSI 2210, BUSI [2600](#) or the former BUSI 1600, BUSI [3310](#), BUSI [3325](#) or the former BUSI 4320, BUSI [3335](#) or the former BUSI 4330, BUSI [3401](#), BUSI [3550](#) or the former BUSI 4500, BUSI [3700](#), BUSI [4306](#) or the former BUSI 5302, BUSI [4720](#)

BUSI 5002 Strategic Management in the Music Industry

develops a comprehensive approach for understanding the important, organizationwide issues involved in strategy making in the music industry. Using experiential learning activities, the course focuses on key trends in the music sector and considers the strategic actions needed to achieve successful positioning in the industry. Strategy implementation is also covered. Students will examine how organizational culture, structure, and control systems can be key instruments for realization of business and corporate strategies, leading to business sustainability.

CR: Business 4010, BUSI 5001 or the former BUSI 7000

CO: Music [4800](#)

EQ: the former BUSI 7002

PR: BUSI 2012, BUSI 2112 or the former BUSI 2101, BUSI [2205](#) or the former BUSI 2210, BUSI 2600 or the former BUSI 1600, BUSI 3310, BUSI [3005](#) or the former BUSI 4000, BUSI [3325](#) or the former BUSI 4320, BUSI [3335](#) or the former BUSI 4330, BUSI 3401, BUSI [3550](#) or the former BUSI 4500, BUSI 3700, BUSI 4306 or the former BUSI 5302, BUSI 4720 and admission to the Joint Degrees of Bachelor of Commerce and Bachelor of Music program

SECONDARY CALENDAR CHANGES

BUSN 4010 Strategy I: Analysis and Planning

teaches students how to analyze and evaluate an organization's corporate strategies from the perspective of organizational leadership. This first of two capstone course integrates and synthesizes knowledge acquired in the program and applies skills developed in all functional areas of business. Students work to identify, diagnose and recommend appropriate action for challenges faced in various types of business organizations. Conceptual frameworks, analytical tools and critical thinking are emphasized.

CR: the former Business 4050, Business [5001](#) or the former Business 7000, [Business 5002 or the former Business 7002](#)

PR: BUSN [2110](#), BUSN [2250](#), BUSN [2300](#), BUSN [3010](#), BUSN [3030](#), BUSN [3300](#), BUSN [3500](#)

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Regulations

COURSE NUMBER AND TITLE

BUSI 4545 Options and Futures

RATIONALE

BUSI 4540 (Investments) or the former BUSI 6510 (Investments) is currently listed as a prerequisite. On March 8, 2019, members of the Faculty who teach in the area of Finance met to discuss topic coverage across Finance BUSI courses, among other things. As part of the discussion, certain prerequisites and corequisites were discussed, and the group decided that BUSI 4540 and BUSI 4545 can serve as corequisites rather than BUSI 4540 as a prerequisite for BUSI 4545. This recommendation was overlooked in the new program proposal, and therefore, this calendar change proposal seeks to remove BUSI 4540 as a prerequisite to BUSI 4545 and to list it as a corequisite. As BUSI 4540 will serve as a corequisite, we also propose an update to the calendar description of BUSI 4545 to remove “is an extension of BUSI 4540 Investments, which”. Faculty who teach in the area of finance have been consulted on this change.

ANTICIPATED EFFECTIVE DATE

Fall
2024

CALENDAR CHANGES

BUSI 4545 Options and Futures

~~is an extension of BUSI 4540 Investments, which~~ will introduce ~~the~~ students ~~s~~ to the workings of the options and futures markets. Specific topics will include the institutional structure of the markets, option pricing, strategies such as straddles and spreads, hedging, spot/forward/futures markets, speculation, risk transference and market efficiency considerations.

EQ: the former BUSI 7510

~~PR:~~ **CO:** BUSI 4540 or the former BUSI 6510

CALENDAR ENTRY AFTER CHANGES

BUSI 4545 Options and Futures

will introduce students to the workings of the options and futures markets. Specific topics will include the institutional structure of the markets, option pricing, strategies such as straddles and spreads, hedging, spot/forward/futures markets, speculation, risk transference and market efficiency considerations.

EQ: the former BUSI 7510

CO: BUSI [4540](#) or the former BUSI 6510

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

ENGI 8103 Engineering in Medicine (Special Topics; not in the Calendar)

REVISED COURSE NUMBER AND TITLE

ENGI 8153 Engineering in Medicine

ABBREVIATED COURSE TITLE

Engineering in Medicine

RATIONALE

This course was first offered as a special topics course in 2013 and has been offered many times since, mostly to students in the Electrical Engineering major and students in the Biomedical stream of the Mechanical Engineering major. It is now time to convert this course into a regular course, so that it can appear in the Calendar.

ANTICIPATED EFFECTIVE DATE

2024 Winter

CALENDAR CHANGES

In Engineering regulation 11.7 (Course Descriptions, Complementary Studies and Interdisciplinary), at

<https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/11/7/>, insert the following new course:

ENGI 8153 Engineering in Medicine

provides an introduction to various topics in biomedical engineering including ethical standards for biomedical engineering practice, medical imaging and their engineering applications, biomechanics of the musculoskeletal system, motion capture and analysis, nervous system and brain-computer interface, biofluids, as well as biological and bioengineering materials. It also discusses engineering applications in biofluids (e.g. endovascular stents), and in biosolids (e.g. implants and joint prosthesis) concluding with challenges related to biological response and biocompatibility.

SECONDARY CALENDAR CHANGES

There is a parallel set of Calendar changes for Mechanical Engineering that proposes to replace the Technical Elective Courses Table in Engineering regulation 6.4.1.1 at <https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/6/4/#6.4.1.1> by a Technical Elective Courses Table.

To the new table, add ENGI 8153 to List B, Term 8, to read:

Term 8

ME 8106, ME8505, ME 8506,
ME 8605, ME 8606, ME 8801,
Civil Engineering 8580,
Electrical and Computer
Engineering 8610,
Electrical and Computer
Engineering 8410, Engineering
8153, Process Engineering
8292,
Process Engineering 8170

CALENDAR ENTRY AFTER CHANGES

ENGI 8153 Engineering in Medicine

provides an introduction to various topics in biomedical engineering including ethical standards for biomedical engineering practice, medical imaging and their engineering applications, biomechanics of the musculoskeletal system, motion capture and analysis, nervous system and brain-computer interface, biofluids, as well as biological and bioengineering materials. It also discusses engineering applications in biofluids (e.g. endovascular stents), and in biosolids (e.g. implants and joint prosthesis) concluding with challenges related to biological response and biocompatibility.

6.4.1.1 Technical Electives

- Over the course of Terms 7 and 8, students must choose a total of at least three (3) Group A Technical Electives from the table below, with any remaining Technical Electives from Group B. Other courses may be offered or approved by the Head of the Department of Mechanical and Mechatronics Engineering and designated as Group A or B.
- Courses not listed in the table below, such as those from other departments, may only be taken with the approval of the Head of the Department of Mechanical and Mechatronics Engineering.

Group A Courses	Group B Courses
Term 7 ME 7104, ME 7205, ME 7404, ME 7405, ME 7603	Term 7 ME 7105, ME 7204, ME 7210, ME 7220, ME 7230, ME 7503, Electrical and Computer Engineering 7410, Electrical and Computer Engineering 7200, Process Engineering 7171
Term 8 ME 8304, ME 8305, ME 8406, ME 8407, ME 8504, ME 8604	Term 8 ME 8106, ME 8505, ME 8506, ME 8605, ME 8606, ME 8801, Civil Engineering 8580, Electrical and Computer Engineering 8610, Electrical and Computer Engineering 8410, ENGI 8153, Process Engineering 8292, Process Engineering 8170

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

ENGI 8108: Human Factors and System Safety

REVISED COURSE NUMBER AND TITLE

ENGI 8158 Human Factors and System Safety

ABBREVIATED COURSE TITLE

Human Factors & System Safety

RATIONALE

This course has been taught twice (in the winter 2021 and winter 2022 semesters) as a special topics course. In the first offering there were 14 undergraduate students and in the second offering there were 60 undergraduate students enrolled. The course content and delivery has been able to be developed over these two offerings and student feedback (and enrollment) has been positive. This is a proposal to make the course a regular course and have it added to the university calendar.

CALENDAR CHANGES

In Engineering regulation 11.7 (Course Descriptions, Complementary Studies and Interdisciplinary), at

<https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/11/7/>, insert the following new course:

ENGI 8158 Human Factors and System Safety

is an introductory course for engineering students on the topics of human factors and system safety. It is designed to raise awareness of human factors among aspiring engineers. The course will introduce system safety philosophies and concepts as well as selected methods for human factors and system analysis. Human factors and system safety approaches, such as the Human-tech method (Vicente) and the Functional Resonance Analysis Method (FRAM), will be applied through project work.

LH: 3

OR: one 1-hour tutorial per week

SECONDARY CALENDAR CHANGES

There is a parallel set of Calendar changes for Mechanical Engineering that proposes to replace the Technical Elective Courses Table in Engineering regulation 6.4.1.1 at <https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/6/4/#6.4.1.1> by a Technical Elective Courses Table.

To the new table, add ENGI 8158 to List B, Term 8, to read:

Term 8

ME 8106, ME8505, ME 8506,
ME 8605, ME 8606, ME 8801,
Civil Engineering 8580,
Electrical and Computer
Engineering 8610,
Electrical and Computer
Engineering 8410, Engineering
8158, Process Engineering
8292,
Process Engineering 8170

CALENDAR ENTRY AFTER CHANGES

ENGI 8158 Human Factors and System Safety

is an introductory course for engineering students on the topics of human factors and system safety. It is designed to raise awareness of human factors among aspiring engineers. The course will introduce system safety philosophies and concepts as well as selected methods for human factors and system analysis. Human factors and system safety approaches, such as the Human-tech method (Vicente) and the Functional Resonance Analysis Method (FRAM), will be applied through project work.

LH: 3

OR: one 1-hour tutorial per week

6.4.1.1 Technical Electives

- Over the course of Terms 7 and 8, students must choose a total of at least three (3) Group A Technical Electives from the table below, with any remaining Technical Electives from Group B. Other courses may be offered or approved by the Head of the Department of Mechanical and Mechatronics Engineering and designated as Group A or B.
- Courses not listed in the table below, such as those from other departments, may only be taken with the approval of the Head of the Department of Mechanical and Mechatronics Engineering.

Group A Courses	Group B Courses
Term 7 ME 7104, ME 7205, ME 7404, ME 7405, ME 7603	Term 7 ME 7105, ME 7204, ME 7210, ME 7220, ME 7230, ME 7503, Electrical and Computer Engineering 7410, Electrical and Computer Engineering 7200, Process Engineering 7171
Term 8 ME 8304, ME 8305, ME 8406, ME 8407, ME 8504, ME 8604	Term 8 ME 8106, ME 8505, ME 8506, ME 8605, ME 8606, ME 8801, Civil Engineering 8580, Electrical and Computer Engineering 8610, Electrical and Computer Engineering 8410, ENGI 8158, Process Engineering 8292, Process Engineering 8170

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

ARCH 2481: Ancient Civilizations of the Americas

REVISED COURSE NUMBER AND TITLE

ARCH 2481: Aztec, Inca, and Maya Archaeology

ABBREVIATED COURSE TITLE

Aztec, Inca, and Maya Arch

RATIONALE

This course title change better reflects the content of the course and matches terminology contained within the existing course description.

ANTICIPATED EFFECTIVE DATE

Fall 2023

CALENDAR CHANGES

ARCH 2481 ~~Ancient Civilizations of the Americas~~ Aztec, Inca, and Maya Archaeology is a survey course introducing the archaeology and ethnohistory of the Aztec, Inca and Maya. The course is comparative and thematic, addressing the development, ideology, economics and administration of each civilization. The events and responses of these ~~Indigenous~~ civilizations to contact with Europeans will also be investigated.

CALENDAR ENTRY AFTER CHANGES

ARCH 2481 Aztec, Inca, and Maya Archaeology is a survey course introducing the archaeology and ethnohistory of the Aztec, Inca and Maya. The course is comparative and thematic, addressing the development, ideology, economics and administration of each civilization. The events and responses of these civilizations to contact with Europeans will also be investigated.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

ENGL 2451 Physical Stage and Video Technique
ENGL 3913 Speechwriting
ENGL 4900 Book History and Print Culture I
CMST 2001 Introduction to Communication Theory
CMST 2451 Physical Stage and Video Technique
CMST 3816 Television Production
CMST 3913 Speechwriting
CMST 4000 Advanced Communications Theory
CMST 4402 Producing the Documentary
CMST 4900 Book History and Print Culture I

RATIONALE

This proposal addresses a number of changes to the CMST program, including fixes to prerequisites, course deletions, as well as the delisting and cross-listing of courses. The proposed prerequisite changes to CMST 2001 and 4000 are required to align the course prerequisites to the current regulations. There is also a minor update to the course description of CMST 4000 to reflect current practice. The proposed changes also cross-lists ENGL 2451 with CMST to correct an issue where an ENGL course was a requirement for two advanced level CMST courses. It also cross-lists ENGL 4900, due to its focus on the history of print media. We have also proposed to remove and delete courses from English that are no longer offered. We have also proposed to remove a selection of courses that overlap with our existing course offerings (specifically CMST 2000: Critical Approaches to Popular Culture) or those that are situated outside of the field of communications studies. These changes support our proposal to offer an Honours Program and to support and best situate our students applying to graduate studies by ensuring that they have a stronger concentration of CMST designated courses or courses that would be recognized by communication studies programs at other universities.

ANTICIPATED EFFECTIVE DATE

1 September 2024

Calendar Editors Please Note:

There is a calendar change proposal to change the name of Communication Studies to Communication and Media Studies in addition to creating an "Honours" Program in Communication (and Media) Studies. Should that proposal be accepted, the following updates will need to be done to changes in this CMST: Amending-Deleting Courses 2023 proposal:

“Communication Studies” will need to be changed to “Communication and Media Studies”

- Insert “Honours” in references to the table “Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies” so they read “Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies”

CALENDAR CHANGES

ENGL 2451 Physical Stage and Video Technique

is an introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/ video craft, including sound, properties, etc.

AR: attendance is required

EQ: Communication Studies 2451, the former ~~English~~ ENGL 3351

OR: three hours of workshops

~~**ENGL 3913 Speechwriting**~~

~~develops the student’s ability to speak on all occasions, formal and informal, expected and unexpected. Students will deliver speeches of varying types and lengths on a regular basis throughout the semester.~~

~~**EQ:** Communication Studies 3913~~

~~**PR:** 3 credit hours in English at the 1000 level~~

ENGL 4900 Book History and Print Culture I

is an introduction to bibliographical and textual studies to 1800. Areas covered may include the book as a material object; the history of the book; manuscripts; the spread of printing; the hand-press period; editing of texts; the evolution of the library; origins of intellectual property; freedom of the press; aspects of literary detection, forgery and plagiarism.

CR: ENGL 4951

EQ: Communication Studies 4900

PR: 3 credit hours in ~~English~~ ENGL or Communication Studies at the 3000 level

CMST 2001 Introduction to Communication Theory

provides an introduction to theoretical approaches to organization, use and manipulation of language, including semiotics, performativity, mass and group communications, sociolinguistics and interpersonal communication. We will examine notions of influence, rhetoric, social judgment, deception, subject formation, globalization and cultural hybridity within the field of communications.

PR: ~~prior successful completion of CMST 2000 is encouraged~~

CMST 2451 Physical Stage and Video Technique

is an introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/ video craft, including sound, properties, etc.

AR: attendance is required

EQ: English 2451, the former English 3351

OR: three hours of workshops

CMST 3816 Television Production

is an introduction to the principles of television production.

AR: attendance is required

EQ: the former English 3816

PR: CMST 2451 or English 2451 (or the former English 3351). Admission priority will be given first to students in the Diploma in Stage and Screen Technique and then to students in the Major in Communication Studies.

~~CMST 3913 Speechwriting~~

~~develops the student's ability to speak on all occasions, formal and informal, expected and unexpected. Students will deliver speeches of varying types and lengths on a regular basis throughout the semester.~~

~~**EQ:** English 3913~~

~~**PR:** 3 credit hours in English at the 1000 level~~

CMST 4000 Advanced Communications Theory

engages contemporary communication theories, ~~such as interpersonal, organizational, intercultural, or international communication,~~ seeking to understand how and why mediated communication works have found their explanatory power to be useful. The course ~~will aim to~~ analyzes various communication theories, and invites students to apply communication theories to everyday life, write a theoretical literature review, and form sound hypotheses or focused research questions to advance theory.

PR:

~~CMST 2000, 2001, 9 additional credit hours chosen from Program and Regulations, Elective Courses, List A or B~~

CMST 2000, 2001, and 9 additional credit hours chosen from the table Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

CMST 4402 Producing the Documentary

is a full semester working on a selected project, to culminate in the creation of a completed video. Students, working in groups, established by the Diploma in Stage

and Screen Technique Program Director, will be required to participate in all aspects of production.

AR: attendance is required

EQ: the former English 4402

PR: CMST 2451 or English 2451 (or the former English 3351) and CMST 3816.

Admission priority will be given first to students in the Diploma in Stage and Screen Technique and then to students in the Major in Communication Studies.

CMST 4900 Book History and Print Culture I

is an introduction to bibliographical and textual studies to 1800. Areas covered may include the book as a material object; the history of the book; manuscripts; the spread of printing; the hand-press period; editing of texts; the evolution of the library; origins of intellectual property; freedom of the press; aspects of literary detection, forgery and plagiarism.

CR: English 4951

EQ: English 4900

PR: 3 credit hours in English or CMST at the 3000 level

CALENDAR ENTRY AFTER CHANGES

ENGL 2451 Physical Stage and Video Technique

is an introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/ video craft, including sound, properties, etc.

AR: attendance is required

EQ: Communication Studies 2451, the former ENGL 3351

OR: three hours of workshops

ENGL 4900 Book History and Print Culture I

is an introduction to bibliographical and textual studies to 1800. Areas covered may include the book as a material object; the history of the book; manuscripts; the spread of printing; the hand-press period; editing of texts; the evolution of the library; origins of intellectual property; freedom of the press; aspects of literary detection, forgery and plagiarism.

CR: ENGL 4951

EQ: Communication Studies 4900

PR: 3 credit hours in ENGL or Communication Studies at the 3000 level

CMST 2001 Introduction to Communication Theory

provides an introduction to theoretical approaches to organization, use and manipulation of language, including semiotics, performativity, mass and group communications, sociolinguistics and interpersonal communication. We will examine

notions of influence, rhetoric, social judgment, deception, subject formation, globalization and cultural hybridity within the field of communications.

CMST 2451 Physical Stage and Video Technique

is an introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/ video craft, including sound, properties, etc.

AR: attendance is required

EQ: English 2451, the former English 3351

OR: three hours of workshops

CMST 3816 Television Production

is an introduction to the principles of television production.

AR: attendance is required

EQ: the former English 3816

PR: CMST 2451 or English 2451 (or the former English 3351). Admission priority will be given first to students in the Diploma in Stage and Screen Technique and then to students in the Major in Communication Studies.

CMST 4000 Advanced Communications Theory

engages contemporary communication theories to understand how and why mediated communication works have found their explanatory power to be useful. The course analyzes various communication theories and invites students to apply communication theories to everyday life, write a theoretical literature review, and form sound hypotheses or focused research questions to advance theory.

PR: CMST 2000, 2001, and 9 additional credit hours chosen from the table Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

CMST 4402 Producing the Documentary

is a full semester working on a selected project, to culminate in the creation of a completed video. Students, working in groups, established by the Diploma in Stage and Screen Technique Program Director, will be required to participate in all aspects of production.

AR: attendance is required

EQ: the former English 4402

PR: CMST 2451 or English 2451 (or the former English 3351) and CMST 3816. Admission priority will be given first to students in the Diploma in Stage and Screen Technique and then to students in the Major in Communication Studies.

CMST 4900 Book History and Print Culture I

is an introduction to bibliographical and textual studies to 1800. Areas covered may include the book as a material object; the history of the book; manuscripts; the spread of

printing; the hand-press period; editing of texts; the evolution of the library; origins of intellectual property; freedom of the press; aspects of literary detection, forgery and plagiarism.

CR: English 4951

EQ: English 4900

PR: 3 credit hours in English or CMST at the 3000 level

SECONDARY CALENDAR CHANGES

15.6.6.4 Regulations for the Minor in Communication Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2451, 2813, 3001, 3002, 3010-3020, 3816, ~~3913~~, 4001, 4002, 4003, 4010-4020, 4402, 4700, 4844, or 4900; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication and Media Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST <u>2000, 2001, 2100, 2451</u> or English <u>2451</u>	Anthropology <u>3630</u> or Sociology <u>3630</u>	CMST <u>4000, 4001, 4002, 4003, 4010-4020, 4402</u> or the former English <u>4402, 4700, 4843</u> or English <u>4843, 4844</u> or English <u>4844, 4900</u> or English <u>4900</u>
CMST <u>2813</u> or English <u>2813</u>	CMST <u>3000, 3001, 3002</u>	
Linguistics-1100	CMST <u>3010-3020</u>	Sociology <u>4107</u>
Philosophy <u>2140</u> or the former <u>2582</u>	CMST <u>3816</u> or the former English <u>3816</u>	
Philosophy-2360 or the former 3620	CMST-3913 or English-3913	
Religious Studies-2812	English <u>3843, 3912</u>	
Sociology <u>2210</u>	Folklore-3612, 3930	
	Political Science <u>3350, 3860</u>	

SECONDARY CALENDAR ENTRY AFTER CHANGES

15.6.6.4 Regulations for the Minor in Communication and Media Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2451, 2813, 3001, 3002, 3010-3020, 3816, 4001, 4002, 4003, 4010-4020, 4402, 4700, 4844, or 4900; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication and Media Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
<p>CMST <u>2000</u>, <u>2001</u>, <u>2100</u>, <u>2451</u> or English <u>2451</u></p> <p>CMST <u>2813</u> or English <u>2813</u></p> <p>Philosophy <u>2140</u> or the former <u>2582</u></p> <p>Sociology <u>2210</u></p>	<p>Anthropology <u>3630</u> or Sociology <u>3630</u></p> <p>CMST <u>3000</u>, <u>3001</u>, <u>3002</u></p> <p>CMST <u>3010-3020</u></p> <p>CMST <u>3816</u> or the former English <u>3816</u></p> <p>English <u>3843</u></p> <p>Political Science <u>3860</u></p>	<p>CMST <u>4000</u>, <u>4001</u>, <u>4002</u>, <u>4003</u>, <u>4010-4020</u>, <u>4402</u> or the former English <u>4402</u>, <u>4700</u>, <u>4843</u> or English <u>4843</u>, <u>4844</u> or English <u>4844</u>, <u>4900</u> or English <u>4900</u></p> <p>Sociology <u>4107</u></p>

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

Communication Studies 3050: Storytelling for Interactive Media

ABBREVIATED COURSE TITLE

Interactive Media

RATIONALE

The proposed course, Storytelling for Interactive Media, intends to expand the course offerings of the growing Communication Studies program by offering an introductory course on digital media and storytelling that considers the creative and practical uses of digital media. This course responds to student feedback and demand for more courses with experiential learning and workshops. This course is intended to be taught alternately with CMST 4050, another new course in CMST. In addition to being taught by current faculty members, it is anticipated that this course will also be taught by an incoming hire with a specialization in Communications, Creative Writing, and Research-Creation. This course is designed to be taught in the New Media and Gaming Lab which was recently funded through a SPF grant.

ANTICIPATED EFFECTIVE DATE

1 September 2024

Calendar Editors Please Note:

There is a calendar change proposal to change the name of Communication Studies to Communication and Media Studies in addition to creating an “Honours” Program in Communication (and Media) Studies. Should that proposal be accepted, the following updates will need to be done to changes in this CMST proposal: Communication Studies 3050:

- “Communication Studies” will need to be changed to “Communication and Media Studies”
- Insert “Honours” in references to the table “Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies” so they read “Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies”

CALENDAR CHANGES

Communication Studies 3050: Storytelling for Interactive Media introduces students to interactive media design and digital storytelling. Through lectures and workshops, students will learn the fundamentals of design and storytelling for digital media. Students will be introduced to a variety of tools and software and will develop a digital project that builds on the skills learned throughout the course.

PR: CMST 2000 and 2001, or permission of the instructor.

CALENDAR ENTRY AFTER CHANGES

Communication Studies 3050: Storytelling for Interactive Media introduces students to interactive media design and digital storytelling. Through lectures and workshops, students will learn the fundamentals of design and storytelling for digital media. Students will be introduced to a variety of tools and software and will develop a digital project that builds on the skills learned throughout the course.

PR: CMST 2000 and 2001, or permission of the instructor.

SECONDARY CALENDAR CHANGES

15.6.6.4 Regulations for the Minor in Communication Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2813, 3001, 3002, 3010-3020, 3050, 3816, 3913, 4001, 4002, 4003, 4010-4020, 4402, 4700, or 4844; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable crosslisted courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100 CMST 2813 or English 2813 Linguistics 1100 Philosophy 2140 or the former 2582 Philosophy 2360 or the former 3620 Religious Studies 2812 Sociology 2210	Anthropology 3630 or Sociology 3630 CMST 3000, 3001, 3002 CMST 3010-3020 <u>CMST 3050</u> CMST 3816 or the former English 3816 CMST 3913 or English 3913 English 3843, 3912 Folklore 3612, 3930 Political Science 3350, 3860	CMST 4000, 4001, 4002, 4003, 4010-4020, 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844 Sociology 4107

SECONDARY CALENDAR ENTRY AFTER CHANGES

15.6.6.4 Regulations for the Minor in Communication Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2813, 3001, 3002, 3010-3020, 3050, 3816, 3913, 4001, 4002, 4003, 4010-4020, 4402, 4700, or 4844; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable crosslisted courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100 CMST 2813 or English 2813 Linguistics 1100 Philosophy 2140 or the former 2582 Philosophy 2360 or the former 3620 Religious Studies 2812 Sociology 2210	Anthropology 3630 or Sociology 3630 CMST 3000, 3001, 3002 CMST 3010-3020 CMST 3050 CMST 3816 or the former English 3816 CMST 3913 or English 3913 English 3843, 3912 Folklore 3612, 3930 Political Science 3350, 3860	CMST 4000, 4001, 4002, 4003, 4010-4020, 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844 Sociology 4107

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

Communication Studies 4050: Critical & Experimental Media Design

ABBREVIATED COURSE TITLE

Critical & Experimental Media

RATIONALE

The proposed course, Critical & Experimental Media, intends to expand the course offerings of the growing Communication Studies program by offering an advanced course on digital media and storytelling. This course responds to student feedback and demand for more courses with experiential learning and workshops, as well as requests for courses that address social justice issues. This course is designed to be offered alternately with the proposed course CMST 3050: Storytelling for Interactive Media as an advanced level course that focuses on applications of digital media for critique and social justice. This course is also designed to be held in the New Media and Gaming Lab which was recently funded through an SPF grant.

ANTICIPATED EFFECTIVE DATE

1 September 2024

Calendar Editors Please Note:

There is a calendar change proposal to change the name of Communication Studies to Communication and Media Studies in addition to creating an “Honours” Program in Communication (and Media) Studies. Should that proposal be accepted, the following updates will need to be done to changes in this CMST proposal: Communication Studies 4050:

- “Communication Studies” will need to be changed to “Communication and Media Studies”
- Insert “Honours” in references to the table “Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies” so they read “Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies”

CALENDAR CHANGES

Communication Studies 4050: Critical & Experimental Media Design combines theory and practice to explore the affordances of digital media to encourage critical reflection and promote social justice. Through lectures and workshops, students will be introduced to theories of critical design, critical making, and research-creation. Students will engage with a selection of critical and experimental works and will be trained on a variety of software programs to create their own digital project.

PR: CMST 2000, 2001, and 2100 or 3050, or permission of the instructor.

CALENDAR ENTRY AFTER CHANGES

Communication Studies 4050: Critical & Experimental Media Design combines theory and practice to explore the affordances of digital media to encourage critical reflection and promote social justice. Through lectures and workshops, students will be introduced to theories of critical design, critical making, and research-creation. Students will engage with a selection of critical and experimental works and will be trained on a variety of software programs to create their own digital project.

PR: CMST 2000, 2001, and 2100 or 3050, or permission of the instructor.

SECONDARY CALENDAR CHANGES

15.6.6.4 Regulations for the Minor in Communication Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2813, 3001, 3002, 3010-3020, 3816, 3913, 4001, 4002, 4003, 4010-4020, 4050, 4402, 4700, or 4844; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100	Anthropology 3630 or Sociology 3630	CMST 4000, 4001, 4002, 4003, 4010-4020, <u>4050</u> , 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844
CMST 2813 or English 2813	CMST 3000, 3001, 3002	
Linguistics 1100	CMST 3010-3020	Sociology 4107
Philosophy 2140 or the former 2582	CMST 3816 or the former English 3816	
Philosophy 2360 or the former 3620	CMST 3913 or English 3913	
Religious Studies 2812	English 3843, 3912	
Sociology 2210	Folklore 3612, 3930	
	Political Science 3350, 3860	

SECONDARY CALENDAR ENTRY AFTER CHANGES

15.6.6.4 Regulations for the Minor in Communication Studies

Students who choose to complete a Minor in Communication Studies must complete at least 24 credit hours in Communication Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2813, 3001, 3002, 3010-3020, 3816, 3913, 4001, 4002, 4003, 4010-4020, 4050, 4402, 4700, or 4844; and
3. An additional 9 credit hours in courses from [Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies](#).
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100 CMST 2813 or English 2813 Linguistics 1100 Philosophy 2140 or the former 2582 Philosophy 2360 or the former 3620 Religious Studies 2812 Sociology 2210	Anthropology 3630 or Sociology 3630 CMST 3000, 3001, 3002 CMST 3010-3020 CMST 3816 or the former English 3816 CMST 3913 or English 3913 English 3843, 3912 Folklore 3612, 3930 Political Science 3350, 3860	CMST 4000, 4001, 4002, 4003, 4010-4020, 4050, 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844 Sociology 4107

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

English 1090 Critical Reading and Writing: Telling Stories

ABBREVIATED COURSE TITLE

CRW: Telling Stories

RATIONALE

English 1090 is required for the majority of degree programs at Memorial University. It is designated as a CRW course and so follows the guidelines for such courses set by the Faculty of Humanities and Social Sciences. English 1090 is a vital course for first-year students. It introduces them to the discipline of academic writing, while also covering concepts that may not have been taught during their high school careers. In English 1090, all four components of Good Writing (content, organization, style, and mechanics) are taught, continuously practised through written and other work, and meaningfully evaluated. The proposed calendar change seeks to refine the course description for clarity and conciseness.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

English 1090 Critical Reading and Writing: Telling Stories is a foundational course for university programs undertaken at Memorial, ~~since understanding how stories work is fundamental to all disciplines.~~ The course focuses on the language we encounter in our reading and use to record our reading experiences. Emphasis is placed on critical reading and writing: analysing texts, ~~framing and using questions,~~ constructing essays, organizing paragraphs, ~~conducting~~ understanding research procedures, quoting and documenting, revising and editing. All sections of this course follow CRW guidelines available at www.mun.ca/hss/crw.

CALENDAR ENTRY AFTER CHANGES

English 1090 Critical Reading and Writing: Telling Stories is a foundational course for university programs undertaken at Memorial. The course focuses on the language we encounter in our reading and use to record our reading experiences. Emphasis is placed on critical reading and writing: analysing texts, constructing essays, organizing paragraphs, understanding research procedures, quoting and documenting, revising and editing. All sections of this course follow CRW guidelines available at www.mun.ca/hss/crw.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

ENGL 4212 – **Shakespeare, Authorship, and Adaptation**

ABBREVIATED COURSE TITLE

Shakespeare Author&Adaptation

RATIONALE

ENGL 4212 is an advanced-level study of the construction across various media of Shakespeare's identity as an author and his reputation as a writer closely associated with both English national identity and the spread of English culture through empire. It will also investigate the consequences of enshrining Shakespeare as the "universal" poet of "human nature" and his stature as an artist of unparalleled global significance. ENGL 4212 will fill a gap in the English Department's course offerings: although authorship are key elements in the making and study of literature, currently, only two English courses are explicitly devoted to the study of adaptation, and the Department offers no courses specifically about the construction of authorship. Furthermore, the Department offers no courses designed to examine the implications of canonizing the writer whose work has long been obligatory for study at the secondary and postsecondary levels across much of the English-speaking world and beyond. By interrogating the consequences of Shakespeare's spread through tourism, diverse art forms, scholarship, and education, the course will help meet the goal of decolonizing the curriculum, which has been set by the English Department, the Faculty of HSS, and the University.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

ENGL 4212 – **Shakespeare, Authorship, and Adaptation** focuses on the construction across various media of Shakespeare's identity as an author and his reputation as a writer of global significance closely associated with both English national identity and the spread of English culture through empire.

PR: 3 credit hours in English at the 3000 level

CALENDAR ENTRY AFTER CHANGES

ENGL 4212 – **Shakespeare, Authorship, and Adaptation** focuses on the construction across various media of Shakespeare’s identity as an author and his reputation as a writer of global significance closely associated with both English national identity and the spread of English culture through empire.

PR: 3 credit hours in English at the 3000 level

SECONDARY CALENDAR CHANGES

15.6.5 Courses to Fulfill Requirements for the Minor, Major, and Honours Programs in English

Table 1 English Courses to Fulfill Requirements for the Minor, Major, and Honours Programs in English

Level	Canadian Literature	American Literature	Pre-19th Century	19th Century	20th and 21st Century
2000-Level	2150, 2151, 2160	2160, the former 2213, the former 2214, 2216, 2217, 2218	2600	2211, the former 2214	2122, 2150, 2151, 2212, the former 2213, 2811, 2813, 2815, 2850, 2851
3000-Level	3152, 3153, 3155, 3156, 3157, 3158, 3820, 3848	3260, 3261, 3262, 3263, 3265, 3848	3001, 3002, 3006, 3021, 3022, 3130, 3190, 3600, 3710, 3715, 3819, 3828	3152, 3160, 3161, 3172, 3175, 3190, 3710, 3711, 3819, 3830	3009, 3100, 3152, 3153, 3155, 3156, 3157, 3158, 3160, 3161, 3172, 3175, 3190, 3260, 3265, 3711, 3713, 3714, 3811, 3819, 3820, 3830, 3843, 3844, 3848
4000-Level	4821, 4822, 4850, 4851, 4852- 4860	the former 4251, the former 4260, 4261, the former 4270, 4271, 4272	4000, 4010, 4030, 4040, 4041, 4050, 4051, 4210, 4211, <u>4212</u> , 4271, 4500, the former 4501, 4600, 4601	4001, 4050, 4051, 4060, 4061, 4070, 4212, the former 4251, the former 4260, 4271, 4300, the former 4805, 4817, 4821, 4851	4001, 4070, 4071, 4080, 4101, the former 4261, the former 4270, 4272, 4300, 4301, 4302, 4810, 4817, 4819, 4821, 4822, 4843, 4850

CALENDAR ENTRY AFTER SECONDARY CALENDAR CHANGES

15.6.5 Courses to Fulfill Requirements for the Minor, Major, and Honours Programs in English

Table 1 English Courses to Fulfill Requirements for the Minor, Major, and Honours Programs in English

Level	Canadian Literature	American Literature	Pre-19th Century	19th Century	20th and 21st Century
2000-Level	2150, 2151, 2160	2160, the former 2213, the former 2214, 2216, 2217, 2218	2600	2211, the former 2214	2122, 2150, 2151, 2212, the former 2213, 2811, 2813, 2815, 2850, 2851
3000-Level	3152, 3153, 3155, 3156, 3157, 3158, 3820, 3848	3260, 3261, 3262, 3263, 3265, 3848	3001, 3002, 3006, 3021, 3022, 3130, 3190, 3600, 3710, 3715, 3819, 3828	3152, 3160, 3161, 3172, 3175, 3190, 3710, 3711, 3819, 3830	3009, 3100, 3152, 3153, 3155, 3156, 3157, 3158, 3160, 3161, 3172, 3175, 3190, 3260, 3265, 3711, 3713, 3714, 3811, 3819, 3820, 3830, 3843, 3844, 3848
4000-Level	4821, 4822, 4850, 4851, 4852- 4860	the former 4251, the former 4260, 4261, the former 4270, 4271, 4272	4000, 4010, 4030, 4040, 4041, 4050, 4051, 4210, 4211, 4212, 4271, 4500, the former 4501, 4600, 4601	4001, 4050, 4051, 4060, 4061, 4070, 4212, the former 4251, the former 4260, 4271, 4300, the former 4805, 4817, 4821, 4851	4001, 4070, 4071, 4080, 4101, the former 4261, the former 4270, 4272, 4300, 4301, 4302, 4810, 4817, 4819, 4821, 4822, 4843, 4850

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Appendix Page

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	Yes	Oct 20/23
Education	Yes	Oct 31/23
Engineering	Yes	Oct 20/23
Grenfell Campus	Yes	Oct 23/23
Human Kinetics and Recreation	Yes	Oct 20/23
Humanities and Social Sciences	Yes	Oct 19/23
Labrador Institute	No	
Marine Institute	No	
Medicine	No	
Music	No	
Nursing	Yes	Oct 19/23
Pharmacy	Yes	Oct 23/23
Registrar's Office	No	
Science	No	
Social Work	No	

LIBRARY REPORT

A Library Report is attached.

RESOURCE IMPLICATIONS

Check box as applicable ()

<i>Courses that are part of load</i>	<i>YES</i>	<i>NO</i>	<i>N/A</i>
Q1. Will the course be taught by a tenured or tenure track Academic Staff Member as part of load? (<i>if yes, complete 1a to 1c; if no, proceed to Q2</i>)	x		
a) Required course: will it be taught every year?			x
b) Elective course: will it be taught on a regular rotation depending on the academic unit's teaching plan?	x		
c) Elective course: will it hinder the academic unit's ability to offer its core program?		x	
<i>Proceed to Q3.</i>			

Q2. If the course will be taught as overload by an Academic Staff Member, or by a per-course instructor (PCI) or by any other contractual instructor, please answer each of the following. N/A

a) Approximately how often will the course be taught?

b) Why can't the course be offered by a tenured or tenure track Academic Staff Member as part of normal load?

Q3. If the course is planned as a distance course, does DELTS support it and has DELTS confirmed that it will offer financial and administrative support?

N/A

Q4. Will the course require any further resources (e.g. extra administrative supports)? Please explain and justify.

N/A

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

A sample course syllabus is attached.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

Gender Studies 3023 Feminism and Film

ABBREVIATED COURSE TITLE

Feminism and Film

RATIONALE

GNDR studies received an ASM transfer at the beginning of September 2023. The ASM was asked to design courses that would reflect his contribution to instruction in GNDR. This is designed as one such attempt. It is also designed to be broad enough that other ASMs could also deliver the course.

Film itself has historically reflected and intervened in the power-laden structures of gender relations in the societies in which these films were embedded. Study of film facilitates the understanding of how objectification and abjection have written themselves into gender relations, the way that film making in editing and documentary making has platformed feminist perspectives and rendered feminist struggle visible, amplified queer joy, amplified existing logics of domination in porn but also found space in the margins for pleasure informed by feminist practices, and provided space, simply, for women to gather. The topic offers much to draw on for a 3000-level course in GNDR.

English has expressed interest in including this course in the Film Studies Certificate, so a Secondary Calendar Change is included for the 3000 level Film Studies Courses.

ANTICIPATED EFFECTIVE DATE

Fall 2023

CALENDAR CHANGES

Gender Studies 3023 Feminism and Film uses film form, content and labour practices to illuminate and intervene in the gendered logics of the societies in which these films are embedded. Topics may include abjection, melodrama, the woman film, trans and queer joy, the male gaze, the man film, documentary and resistance, feminist pedagogy and feminist intervention.

PR: completion of GNDR 1000 is advised but not required.

CALENDAR ENTRY AFTER CHANGES

Gender Studies 3023 Feminism and Film uses film form, content and labour practices to illuminate and intervene in the gendered logics of the societies in which these films are embedded. Topics may include abjection, melodrama, the woman film, trans and queer joy, the male gaze, the man film, documentary and resistance, feminist pedagogy and feminist intervention.

PR: completion of GNDR 1000 is advised but not required.

SECONDARY CALENDAR CHANGES

8 Certificate Programs

8.7.4 Regulations for the Certificate in Film Studies

Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies

Foundation Theory Courses	1000-level and 2000-level Film Studies Courses	3000-level Film Studies Courses
Communication Studies 2001 English 2813 or Communications Studies 2813 English 2850, 2851	Archaeology 2493 Philosophy 2340 or the former Philosophy 2581 Religious Studies 2022 or the former 1022	Anthropology 3404 Classics 3700 English 3813 English 3828 or Medieval and Early Modern Studies 3828 (or the former Medieval Studies 3828) French 3506 <u>Gender Studies 3023</u> German 3000, 3001, 3002, 3003 History 3790, 3795 Religious Studies 3812 Russian 3003, 3023 Spanish 3300

SECONDARY CALENDAR ENTRY AFTER CHANGES

8 Certificate Programs

8.7.4 Regulations for the Certificate in Film Studies

Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies

Foundation Theory Courses	1000-level and 2000-level Film Studies Courses	3000-level Film Studies Courses
<p>Communication Studies 2001</p> <p>English 2813 or Communications Studies 2813</p> <p>English 2850, 2851</p>	<p>Archaeology 2493</p> <p>Philosophy 2340 or the former Philosophy 2581</p> <p>Religious Studies 2022 or the former 1022</p>	<p>Anthropology 3404</p> <p>Classics 3700</p> <p>English 3813</p> <p>English 3828 or Medieval and Early Modern Studies 3828 (or the former Medieval Studies 3828)</p> <p>French 3506</p> <p>Gender Studies 3023</p> <p>German 3000, 3001, 3002, 3003</p> <p>History 3790, 3795</p> <p>Religious Studies 3812</p> <p>Russian 3003, 3023</p> <p>Spanish 3300</p>

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

GEOG 4261 Advanced Methods in Geographic Information Systems (GIS)

RATIONALE

This calendar change is proposed to update the PR regulation for the course and to update the course description to reflect current course content and approach adopted by a new faculty member. The fundamental objective of the course, however, has not changed.

1. Propose making GEOG 3222, or an equivalent course, a *prerequisite* for GEOG 4261 instead of merely "strongly recommended" (current calendar language). GEOG 4261 delves into advanced spatial statistics, which requires a foundational grasp of statistical knowledge. In the absence of this background, both students and instructors face challenges. Unprepared students tend to feel overwhelmed. While the instructor can dedicate initial sessions to basic statistics, this detracts from the course's advanced content. The current "strongly recommended" prerequisite leads to a diverse student background—some having completed GEOG 3222, while others have not. This disparity means some students may find (at least the first several sessions of) the course repetitive, while others feel lost. Moreover, this uneven foundation places added demands on instructors, compelling them to extend office hours and offer individual tutorials, thereby negatively impacting upon their research and service commitments.
2. Updated course description: provides additional detail and updated language reflecting current GIS skills and approaches, as well as their potential applications. The fundamental objectives and content of the course (to teach "Advanced Methods in GIS" remain. The new description provides clarity for students potentially interested in the course.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

GEOG 4261 Advanced Methods in Geographic Information Systems (GIS) explores the nature and use of advanced GIS algorithms, discrete and continuous data structures, computational methods and analysis of error for the purpose of analysing and modelling spatial patterns and processes. Laboratory exercises permit students to use GIS software to explore as well as develop problem solving and modelling skills for a wide

variety of real world applications. theory and application of advanced methods of spatial statistics and analysis. Typical spatial algorithms are examined through a diverse array of real-world, spatial problems, including epidemiology, transportation, infrastructure, conservation, crime analysis, and climatology. Students will identify appropriate spatial analysis methods depending on the subject and type of spatial data, as well as build descriptive and predictive spatial models to investigate spatial patterns and processes. Lab sessions address common spatial techniques using mainstream GIS software.

LH: 3

PR: GEOG 3260; [GEOG 3222](#); Mathematics 2050; Computer Science 1001; (or equivalent, with permission of instructor and the Head of Department). ~~It is strongly recommended that GEOG 3222 and the former 3226 be successfully completed before registration in 4000-level courses.~~

CALENDAR ENTRY AFTER CHANGES

GEOG 4261 Advanced Methods in Geographic Information Systems (GIS) explores the theory and application of advanced methods of spatial statistics and analysis. Typical spatial algorithms are examined through a diverse array of real-world, spatial problems, including epidemiology, transportation, infrastructure, conservation, crime analysis, and climatology. Students will identify appropriate spatial analysis methods depending on the subject and type of spatial data, as well as build descriptive and predictive spatial models to investigate spatial patterns and processes. Lab sessions address common spatial techniques using mainstream GIS software.

LH: 3

PR: GEOG [3260](#); GEOG [3222](#); Mathematics [2050](#); Computer Science [1001](#); (or equivalent, with permission of instructor and the Head of Department).

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

HIST 1110 Events that Changed the World: An Introduction to Medieval History

ABBREVIATED COURSE TITLE

Events World Medieval

RATIONALE

A few years ago, the Department of History created a new 1000-level, non-CRW course, HIST 1111 Events that Changed the World. The course had now been taught twice, with strong enrollment. The course responds to the needs of BA students who, in their first year, are required to take an elective course that is not a CRW course (before the introduction of HIST 1111, History was the only department that did not have such a course). The original plan was that the course would be taught by various instructors with different contents reflecting their areas (and historical periods) of specialization. We would now like to create three different versions of this course, with different course numbers. In this way, students could potentially take more than one of them and have them count towards their degree requirements.

After consultation with the Medieval and Early Modern Studies program director, this course is also being added to the Course List for the MEMS program.

ANTICIPATED EFFECTIVE DATE

September 2024.

CALENDAR CHANGES

HIST 1110 Events that Changed the World: An Introduction to Medieval History presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the medieval period, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

CALENDAR ENTRY AFTER CHANGES

HIST 1110 Events that Changed the World: An Introduction to Medieval History presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the medieval period, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

SECONDARY CALENDAR CHANGES

15.14.10 Major and Minor in Medieval and Early Modern Studies

15.14.10.6 Course List

1. The Medieval and Early Modern Studies program provides exposure to courses in various disciplines within the Faculty of Humanities and Social Sciences.
2. Not all courses are necessarily offered each year.
3. Students must be careful not to register for different designations of the same course that is crosslisted with different departments.
4. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Medieval and Early Modern Studies

1000 Level Courses	2000 Level Courses	3000 Level Courses	4000 Level Courses
History 1009 , 1010 , 1015 , 1110 MEMS 1000 or the former MST 1000 or the former MST 2000 MEMS 1001 MEMS 1120 or the former MST 1120 or Classics 1120 MEMS 1121 or the former MST 1121 or Classics 1121 MEMS 1130 or the former MST 1130 or Classics 1130 MEMS 1131 or the former MST 1131 or Classics 1131	English 2000 German 2900 History 2001 the former History 2050 History 2060 , 2130 , 2140 , 2300 MEMS 2001 or the former MST 2001 or History 2320 MEMS 2002 or the former MST 2002 or History 2330 MEMS 2003 or History 2300 MEMS 2004 or History 2335 MEMS 2200 or the former MST 2200 or Classics 2200 MEMS 2205 or the former MST 2205 or Philosophy 2205 or Religious Studies 2205	Archaeology 3582 , 3592 Classics 3103 English 3022 , 3200 , 3201 German 3900 History 3015 , 3110 , 3450 , 3520 , 3590 , 3780 , 3940 or the former History 3930 or the former History 3935 MEMS 3000 or the former MST 3000 or English 3002 , History 3000 , Religious Studies 3000 MEMS 3001 or the former MST 3001 or Archaeology 3001 or Folklore 3001 or the former History 3020 or the former Anthropology 3589 or the former Archaeology 3589 MEMS 3003 or the former MST 3003 or Religious Studies 3560 MEMS 3006 or the former MST 3006 or English 3006 or Gender Studies	Classics 4202 English 4010 , 4030 , 4210 , 4211 , 4900 French 4610 German 4300 History 4002 , 4003 the former History 4009 the former History 4010 History 4011 , 4219 the former History 4695 MEMS 4001-4020 or the former MST 4001-4020 MEMS 4300 or the former MST 4300 or German 4300 MEMS 4500 or the former MST 4500 or English 4500

	<p>MEMS 2300 or the former MST 2300 or Classics 2300</p> <p>MEMS 2494 or the former MST 2494 or Archaeology 2494</p> <p>MEMS 2600 or the former MST 2600 or English 2600</p> <p>Philosophy 2215</p>	<p>3001 or the former Women's Studies 3001</p> <p>MEMS 3021 or the former MST 3021 or English 3021</p> <p>MEMS 3110 or the former MST 3110</p> <p>the former MST 3004 or Philosophy 3110 or the former Philosophy 3760</p> <p>MEMS 3200 or the former MST 3200 or Classics 3200 or the former Classics 2205</p> <p>MEMS 3270 or the former MST 3270 or Classics 3270 or History 3270 or Religious Studies 3270</p> <p>MEMS 3300 or the former MST 3300 or Classics 3300 or the former Classics 2305</p> <p>MEMS 3302 or the former MST 3302 or FREN 3302 or LING 3302</p> <p>MEMS 3500 or the former MST 3500 or English 3500</p> <p>MEMS 3592 or the former MST 3592 or Archaeology 3592 or the former Archaeology 3685</p> <p>MEMS 3600 or the former MST 3600 or English 3600</p> <p>MEMS 3710-3729 or the former MST 3710-3729</p> <p>MEMS 3828 or the former MST 3828 or English 3828</p> <p>Philosophy 3210, 3220, 3230, 3231</p>	<p>MEMS 4600 or the former MST 4600 or English 4600</p> <p>MEMS 4601 or the former MST 4601 or English 4601</p> <p>Philosophy 4000</p>
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SECONDARY CALENDAR ENTRY AFTER CHANGES

15.14.10 Major and Minor in Medieval and Early Modern Studies

15.14.10.6 Course List

1. The Medieval and Early Modern Studies program provides exposure to courses in various disciplines within the Faculty of Humanities and Social Sciences.
2. Not all courses are necessarily offered each year.
3. Students must be careful not to register for different designations of the same course that is crosslisted with different departments.
4. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Medieval and Early Modern Studies

1000 Level Courses	2000 Level Courses	3000 Level Courses	4000 Level Courses
History 1009 , 1010 , 1015 , 1110 MEMS 1000 or the former MST 1000 or the former MST 2000 MEMS 1001 MEMS 1120 or the former MST 1120 or Classics 1120 MEMS 1121 or the former MST 1121 or Classics 1121 MEMS 1130 or the former MST 1130 or Classics 1130 MEMS 1131 or the former MST 1131 or Classics 1131	English 2000 German 2900 History 2001 the former History 2050 History 2060 , 2130 , 2140 , 2300 MEMS 2001 or the former MST 2001 or History 2320 MEMS 2002 or the former MST 2002 or History 2330 MEMS 2003 or History 2300 MEMS 2004 or History 2335 MEMS 2200 or the former MST 2200 or Classics 2200 MEMS 2205 or the former MST 2205 or Philosophy 2205 or Religious Studies 2205	Archaeology 3582 , 3592 Classics 3103 English 3022 , 3200 , 3201 German 3900 History 3015 , 3110 , 3450 , 3520 , 3590 , 3780 , 3940 or the former History 3930 or the former History 3935 MEMS 3000 or the former MST 3000 or English 3002 , History 3000 , Religious Studies 3000 MEMS 3001 or the former MST 3001 or Archaeology 3001 or Folklore 3001 or the former History 3020 or the former Anthropology 3589 or the former Archaeology 3589 MEMS 3003 or the former MST 3003 or Religious Studies 3560 MEMS 3006 or the former MST 3006 or English 3006 or Gender Studies	Classics 4202 English 4010 , 4030 , 4210 , 4211 , 4900 French 4610 German 4300 History 4002 , 4003 the former History 4009 the former History 4010 History 4011 , 4219 the former History 4695 MEMS 4001-4020 or the former MST 4001-4020 MEMS 4300 or the former MST 4300 or German 4300 MEMS 4500 or the former MST 4500 or English 4500

	<p>MEMS 2300 or the former MST 2300 or Classics 2300</p> <p>MEMS 2494 or the former MST 2494 or Archaeology 2494</p> <p>MEMS 2600 or the former MST 2600 or English 2600</p> <p>Philosophy 2215</p>	<p>3001 or the former Women's Studies 3001</p> <p>MEMS 3021 or the former MST 3021 or English 3021</p> <p>MEMS 3110 or the former MST 3110</p> <p>the former MST 3004 or Philosophy 3110 or the former Philosophy 3760</p> <p>MEMS 3200 or the former MST 3200 or Classics 3200 or the former Classics 2205</p> <p>MEMS 3270 or the former MST 3270 or Classics 3270 or History 3270 or Religious Studies 3270</p> <p>MEMS 3300 or the former MST 3300 or Classics 3300 or the former Classics 2305</p> <p>MEMS 3302 or the former MST 3302 or FREN 3302 or LING 3302</p> <p>MEMS 3500 or the former MST 3500 or English 3500</p> <p>MEMS 3592 or the former MST 3592 or Archaeology 3592 or the former Archaeology 3685</p> <p>MEMS 3600 or the former MST 3600 or English 3600</p> <p>MEMS 3710-3729 or the former MST 3710-3729</p> <p>MEMS 3828 or the former MST 3828 or English 3828</p> <p>Philosophy 3210, 3220, 3230, 3231</p>	<p>MEMS 4600 or the former MST 4600 or English 4600</p> <p>MEMS 4601 or the former MST 4601 or English 4601</p> <p>Philosophy 4000</p>
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Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

HIST 1111 Events that Changed the World: An Introduction to History

REVISED COURSE NUMBER AND TITLE

HIST 1111 Events that Changed the World: An Introduction to Early Modern History

ABBREVIATED COURSE TITLE

Events World Early Modern

RATIONALE

A few years ago, the Department of History created a new 1000-level, non-CRW course, HIST 1111 Events that Changed the World. The course had now been taught twice, with strong enrollment. The course responds to the needs of BA students who, in their first year, are required to take an elective course that is not a CRW course (before the introduction of HIST 1111, History was the only department that did not have such a course). The original plan was that the course would be taught by various instructors with different contents reflecting their areas (and historical periods) of specialization. We would now like to create three different versions of this course, with different course numbers. In this way, students could potentially take more than one of them and have them count towards their degree requirements. HIST 1111 will focus on the late medieval and early modern periods in different parts of the world.

After consultation with the Medieval and Early Modern Studies program director, this course is also being added to the Course List for the MEMS program.

ANTICIPATED EFFECTIVE DATE

September 2024.

CALENDAR CHANGES

HIST 1111 Events that Changed the World: An Introduction to Early Modern History

presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the late medieval and early modern periods, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

CALENDAR ENTRY AFTER CHANGES

HIST 1111 Events that Changed the World: An Introduction to Early Modern History

presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the late medieval and early modern periods, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

SECONDARY CALENDAR CHANGES

15.14.10 Major and Minor in Medieval and Early Modern Studies 15.14.10.6 Course List

1. The Medieval and Early Modern Studies program provides exposure to courses in various disciplines within the Faculty of Humanities and Social Sciences.
2. Not all courses are necessarily offered each year.
3. Students must be careful not to register for different designations of the same course that is crosslisted with different departments.
4. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Medieval and Early Modern Studies

1000 Level Courses	2000 Level Courses	3000 Level Courses	4000 Level Courses
History 1009 , 1010 , 1015 , 1111 MEMS 1000 or the former MST 1000 or the former MST 2000 MEMS 1001 MEMS 1120 or the former MST 1120 or Classics 1120 MEMS 1121 or the former MST 1121 or Classics 1121 MEMS 1130 or the former MST 1130 or Classics 1130	English 2000 German 2900 History 2001 the former History 2050 History 2060 , 2130 , 2140 , 2300 MEMS 2001 or the former MST 2001 or History 2320 MEMS 2002 or the former MST 2002 or History 2330 MEMS 2003 or History 2300	Archaeology 3582 , 3592 Classics 3103 English 3022 , 3200 , 3201 German 3900 History 3015 , 3110 , 3450 , 3520 , 3590 , 3780 , 3940 or the former History 3930 or the former History 3935 MEMS 3000 or the former MST 3000 or English 3002 , History 3000 , Religious Studies 3000 MEMS 3001 or the former MST 3001 or Archaeology 3001 or Folklore 3001 or the former History 3020 or the former Anthropology	Classics 4202 English 4010 , 4030 , 4210 , 4211 , 4900 French 4610 German 4300 History 4002 , 4003 the former History 4009 the former History 4010 History 4011 , 4219 the former History 4695

<p>MEMS 1131 or the former MST 1131 or Classics 1131</p>	<p>MEMS 2004 or History 2335</p> <p>MEMS 2200 or the former MST 2200 or Classics 2200</p> <p>MEMS 2205 or the former MST 2205 or Philosophy 2205 or Religious Studies 2205</p> <p>MEMS 2300 or the former MST 2300 or Classics 2300</p> <p>MEMS 2494 or the former MST 2494 or Archaeology 2494</p> <p>MEMS 2600 or the former MST 2600 or English 2600</p> <p>Philosophy 2215</p>	<p>3589 or the former Archaeology 3589</p> <p>MEMS 3003 or the former MST 3003 or Religious Studies 3560</p> <p>MEMS 3006 or the former MST 3006 or English 3006 or Gender Studies 3001 or the former Women's Studies 3001</p> <p>MEMS 3021 or the former MST 3021 or English 3021</p> <p>MEMS 3110 or the former MST 3110</p> <p>the former MST 3004 or Philosophy 3110 or the former Philosophy 3760</p> <p>MEMS 3200 or the former MST 3200 or Classics 3200 or the former Classics 2205</p> <p>MEMS 3270 or the former MST 3270 or Classics 3270 or History 3270 or Religious Studies 3270</p> <p>MEMS 3300 or the former MST 3300 or Classics 3300 or the former Classics 2305</p> <p>MEMS 3302 or the former MST 3302 or FREN 3302 or LING 3302</p> <p>MEMS 3500 or the former MST 3500 or English 3500</p> <p>MEMS 3592 or the former MST 3592 or Archaeology 3592 or the former Archaeology 3685</p> <p>MEMS 3600 or the former MST 3600 or English 3600</p> <p>MEMS 3710-3729 or the former MST 3710-3729</p>	<p>MEMS 4001-4020 or the former MST 4001-4020</p> <p>MEMS 4300 or the former MST 4300 or German 4300</p> <p>MEMS 4500 or the former MST 4500 or English 4500</p> <p>MEMS 4600 or the former MST 4600 or English 4600</p> <p>MEMS 4601 or the former MST 4601 or English 4601</p> <p>Philosophy 4000</p>
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		MEMS 3828 or the former MST 3828 or English 3828	
		Philosophy 3210 , 3220 , 3230 , 3231	

SECONDARY CALENDAR ENTRY AFTER CHANGES

15.14.10 Major and Minor in Medieval and Early Modern Studies

15.14.10.6 Course List

1. The Medieval and Early Modern Studies program provides exposure to courses in various disciplines within the Faculty of Humanities and Social Sciences.
2. Not all courses are necessarily offered each year.
3. Students must be careful not to register for different designations of the same course that is crosslisted with different departments.
4. Normal departmental prerequisites for courses are applicable.

Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Medieval and Early Modern Studies

1000 Level Courses	2000 Level Courses	3000 Level Courses	4000 Level Courses
History 1009 , 1010 , 1015 , 1111	English 2000	Archaeology 3582 , 3592	Classics 4202
MEMS 1000 or the former MST 1000 or the former MST 2000	German 2900	Classics 3103	English 4010 , 4030 , 4210 , 4211 , 4900
MEMS 1001	History 2001	English 3022 , 3200 , 3201	French 4610
MEMS 1120 or the former MST 1120 or Classics 1120	the former History 2050	German 3900	German 4300
MEMS 1121 or the former MST 1121 or Classics 1121	History 2060 , 2130 , 2140 , 2300	History 3015 , 3110 , 3450 , 3520 , 3590 , 3780 , 3940 or the former History 3930 or the former History 3935	History 4002 , 4003
MEMS 1130 or the former MST 1130 or Classics 1130	MEMS 2001 or the former MST 2001 or History 2320	MEMS 3000 or the former MST 3000 or English 3002 , History 3000 , Religious Studies 3000	the former History 4009
MEMS 1131 or the former MST 1131 or Classics 1131	MEMS 2002 or the former MST 2002 or History 2330	MEMS 3001 or the former MST 3001 or Archaeology 3001 or Folklore 3001 or the former History 3020 or the former Anthropology	the former History 4010
	MEMS 2003 or History 2300		History 4011 , 4219
	MEMS 2004 or History 2335		the former History 4695

	<p>MEMS 2200 or the former MST 2200 or Classics 2200</p> <p>MEMS 2205 or the former MST 2205 or Philosophy 2205 or Religious Studies 2205</p> <p>MEMS 2300 or the former MST 2300 or Classics 2300</p> <p>MEMS 2494 or the former MST 2494 or Archaeology 2494</p> <p>MEMS 2600 or the former MST 2600 or English 2600</p> <p>Philosophy 2215</p>	<p>3589 or the former Archaeology 3589</p> <p>MEMS 3003 or the former MST 3003 or Religious Studies 3560</p> <p>MEMS 3006 or the former MST 3006 or English 3006 or Gender Studies 3001 or the former Women's Studies 3001</p> <p>MEMS 3021 or the former MST 3021 or English 3021</p> <p>MEMS 3110 or the former MST 3110</p> <p>the former MST 3004 or Philosophy 3110 or the former Philosophy 3760</p> <p>MEMS 3200 or the former MST 3200 or Classics 3200 or the former Classics 2205</p> <p>MEMS 3270 or the former MST 3270 or Classics 3270 or History 3270 or Religious Studies 3270</p> <p>MEMS 3300 or the former MST 3300 or Classics 3300 or the former Classics 2305</p> <p>MEMS 3302 or the former MST 3302 or FREN 3302 or LING 3302</p> <p>MEMS 3500 or the former MST 3500 or English 3500</p> <p>MEMS 3592 or the former MST 3592 or Archaeology 3592 or the former Archaeology 3685</p> <p>MEMS 3600 or the former MST 3600 or English 3600</p> <p>MEMS 3710-3729 or the former MST 3710-3729</p>	<p>MEMS 4001-4020 or the former MST 4001-4020</p> <p>MEMS 4300 or the former MST 4300 or German 4300</p> <p>MEMS 4500 or the former MST 4500 or English 4500</p> <p>MEMS 4600 or the former MST 4600 or English 4600</p> <p>MEMS 4601 or the former MST 4601 or English 4601</p> <p>Philosophy 4000</p>
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		<p>MEMS 3828 or the former MST 3828 or English 3828</p> <p>Philosophy 3210, 3220, 3230, 3231</p>	
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Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

HIST 1112 Events that Changed the World: An Introduction to Late Modern History

ABBREVIATED COURSE TITLE

Events World Late Modern

RATIONALE

A few years ago, the Department of History created a new 1000-level, non-CRW course, HIST 1111 Events that Changed the World. The course had now been taught twice, with strong enrollment. The course responds to the needs of BA students who, in their first year, are required to take an elective course that is not a CRW course (before the introduction of HIST 1111, History was the only department that did not have such a course). The original plan was that the course would be taught by various instructors with different contents reflecting their areas (and historical periods) of specialization. We would now like to create three different versions of this course, with different course numbers. In this way, students could potentially take more than one of them and have them count towards their degree requirements. HIST 1112 will focus on the late modern period in different parts of the world.

ANTICIPATED EFFECTIVE DATE

September 2024.

CALENDAR CHANGES

HIST 1112 Events that Changed the World: An Introduction to Late Modern History

presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the nineteenth and twentieth centuries, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

CALENDAR ENTRY AFTER CHANGES

HIST 1112 Events that Changed the World: An Introduction to Late Modern History

presents history as a way of understanding how and why human communities and societies change. Through an exploration of a series of transformative events, primarily from the nineteenth and twentieth centuries, students will learn about historical change, how it can be studied, and why events can be interpreted in various manners.

SECONDARY CALENDAR CHANGES

N/A

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

HIST 4999 Honours Essay

REVISED COURSE NUMBER AND TITLE

HIST 4999 Honours Project

ABBREVIATED COURSE TITLE

Honours Project

RATIONALE

This course is traditionally the honours essay. Some instructors have expressed the wish to supervise honours projects that would not take the form of an essay, for example a public history project. This calendar change will make it possible to replace the essay with an alternative project, at the discretion of the supervisor.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES**HIST 4999 Honours ~~Essay~~ Project**

is the honours essay (or equivalent project) required as part of the honours program.

CALENDAR ENTRY AFTER CHANGES**HIST 4999 Honours Project**

is the honours essay (or equivalent project) required as part of the honours program.

SECONDARY CALENDAR CHANGES

N/A

Memorial University of Newfoundland
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Senate Summary Page for Courses

COURSE NUMBER AND TITLE

LING 2820 - Language Across the Lifespan

ABBREVIATED COURSE TITLE

Language Across the Lifespan

RATIONALE

This course is intended for students who are interested in language development and use in diverse age groups and contexts. Students of any program are part of the targeted audience, but this course can be counted as credit towards a Major/Minor in Linguistics or towards the Modern Language Studies Major. Currently, courses on language acquisition offered by the Department of Linguistics have prerequisites and are designed with linguistics majors in mind. Moreover, the Modern Language Studies program is lacking a more general course on language acquisition and related issues (LING 2800 focuses on second language learners in adulthood). Therefore, this course seeks to fill these gaps by offering content that is suitable for majors and non-majors and that goes beyond the adult second language learner context. In this course, students will learn about language development and other language related issues in monolinguals, but also in bilinguals and individuals with language disorders. Students will benefit from thinking critically about language-related issues that can impact our everyday lives, such as language and hearing, language and cognition, and language and literacy. Furthermore, students will benefit from being exposed to grammatical structures in other languages in addition to English.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

LING 2820 Language Across the Lifespan

presents an overview of the major milestones and characteristics in language development and use from infancy to later adulthood. Students will think critically about language issues such as those related to bi-/multilingualism, neurodiversity, and hearing loss. The link between language and other areas of cognition (such as theory of mind) will also be explored. Whenever possible, examples from languages other than English will be used.

CALENDAR ENTRY AFTER CHANGES

LING 2820 Language Across the Lifespan

presents an overview of the major milestones and characteristics in language development and use from infancy to later adulthood. Students will think critically about language issues such as those related to bi-/multilingualism, neurodiversity, and hearing loss. The link between language and other areas of cognition (such as theory of mind) will also be explored. Whenever possible, examples from languages other than English will be used.

SECONDARY CALENDAR CHANGES

15.11.3 Major in Linguistics

The General Major in Linguistics requires twelve courses, 36 credit hours. When planning the program of study, a student is encouraged to follow the pattern outlined in Suggested Course Sequence for Major in Linguistics in order to proceed smoothly in the program.

1. Students majoring in Linguistics must complete 36 credit hours in Linguistics, which must include either Linguistics 1100 or 2800 (or the former 1155) and the 12 credit hours 1103, 1104, 3100, 3201 plus 21 credit hours in courses chosen from Linguistics 1100, 1105, 2060, 2120 (or the former 3155) 2210, 2212, 2220, 2300, 2800 (or the former 1155), 2820, 3000, 3104, 3105, 3150, 3210, 3302, 3310, 3311, 3500, 3850, 3950-3960, 4010-4091, 4100, 4110, 4120 (or the former 4150), 4151, 4203, 4204, 4210, the former 4400, 4420, 4421, 4500, 4700, 4750, 4751, 4752, 4753, 4754, 4900, 4901, 4956, 4950-4960. Of these 21 credit hours, 9 must be at the 4000 level.

15.11.4 Minor in Linguistics

The General Minor in Linguistics requires eight courses, 24 credit hours. When planning the program of study, a student is encouraged to follow the pattern outlined in Suggested Course Sequence for Minor in Linguistics in order to proceed smoothly in the program.

1. Students minoring in Linguistics must complete 24 credit hours in Linguistics, which must include: either Linguistics 1100 or 2800 (or the former 1155), and both of 1103 and 1104; any 6 credit hours from the following list: Linguistics 3000, 3100, 3104, 3201, 3500, 3850; and an additional 9 credit hours selected from: the former Linguistics 1101, 1105, 2060, 2120 (or the former 3155), 2210, 2212, 2220, 2300, 2800 (or the former 1155), 2820, 3000, 3100, 3104, 3105, 3150, 3201, 3210, 3302, 3310, 3311, 3500, 3850, 3950-3960, 4010-4091, 4100, 4110, 4120 (or the former 4150), 4151, 4203, 4204, 4210, the former 4400, 4420, 4421, 4500, 4700, 4750, 4751, 4752, 4753, 4754, 4900, 4901, 4956, 4950-4960.

15.13.4.2 Modern Languages Studies Major Program

1. Students who choose Modern Languages Studies as their major must complete at least 36 credit hours, including:

- a. 12 credit hours in consecutive language courses in Language A: French, German, Russian, Spanish (note: these language courses must have a LS designation);
- b. 6 credit hours in consecutive language courses Language B: French, German, Russian, Spanish, Inuttitut (LING 2025 and LING 2026), and any other LANG designated courses (note: these language courses must have a LS designation);
- c. 3 credit hours in LING/LANG 2800;
- d. 15 credit hours chosen from:
 - any additional FREN, GERM, RUSS, SPAN, or LANG designated courses; and/or
 - courses chosen from the following list of electives:
 - CLAS 1120, CLAS 1121, CLAS 1130, CLAS 1131, RELS 1040, RELS 1041
 - PHIL 2060/LING 2300
 - LING 1100, LING 1105, LING 2060, LING 2212, LING 2820, LING 3210, LING 3500, LING 3951;

SECONDARY CALENDAR ENTRY AFTER SECONDARY CHANGES

15.11.3 Major in Linguistics

The General Major in Linguistics requires twelve courses, 36 credit hours. When planning the program of study, a student is encouraged to follow the pattern outlined in Suggested Course Sequence for Major in Linguistics in order to proceed smoothly in the program.

1. Students majoring in Linguistics must complete 36 credit hours in Linguistics, which must include either Linguistics 1100 or 2800 (or the former 1155) and the 12 credit hours 1103, 1104, 3100, 3201 plus 21 credit hours in courses chosen from Linguistics 1100, 1105, 2060, 2120 (or the former 3155) 2210, 2212, 2220, 2300, 2800 (or the former 1155), 2820, 3000, 3104, 3105, 3150, 3210, 3302, 3310, 3311, 3500, 3850, 3950-3960, 4010-4091, 4100, 4110, 4120 (or the former 4150), 4151, 4203, 4204, 4210, the former 4400, 4420, 4421, 4500, 4700, 4750, 4751, 4752, 4753, 4754, 4900, 4901, 4956, 4950-4960. Of these 21 credit hours, 9 must be at the 4000 level.

15.11.4 Minor in Linguistics

The General Minor in Linguistics requires eight courses, 24 credit hours. When planning the program of study, a student is encouraged to follow the pattern outlined in Suggested Course Sequence for Minor in Linguistics in order to proceed smoothly in the program.

1. Students minoring in Linguistics must complete 24 credit hours in Linguistics, which must include: either Linguistics 1100 or 2800 (or the former 1155), and both of 1103 and 1104; any 6 credit hours from the following list: Linguistics 3000, 3100, 3104, 3201, 3500, 3850; and an additional 9 credit hours selected from: the former Linguistics

1101, 1105, 2060, 2120 (or the former 3155), 2210, 2212, 2220, 2300, 2800 (or the former 1155), 2820, 3000, 3100, 3104, 3105, 3150, 3201, 3210, 3302, 3310, 3311, 3500, 3850, 3950-3960, 4010-4091, 4100, 4110, 4120 (or the former 4150), 4151, 4203, 4204, 4210, the former 4400, 4420, 4421, 4500, 4700, 4750, 4751, 4752, 4753, 4754, 4900, 4901, 4956, 4950-4960.

15.13.4.2 Modern Languages Studies Major Program

1. Students who choose Modern Languages Studies as their major must complete at least 36 credit hours, including:
 - a. 12 credit hours in consecutive language courses in Language A: French, German, Russian, Spanish (note: these language courses must have a LS designation);
 - b. 6 credit hours in consecutive language courses Language B: French, German, Russian, Spanish, Inuttitut (LING 2025 and LING 2026), and any other LANG designated courses (note: these language courses must have a LS designation);
 - c. 3 credit hours in LING/LANG 2800;
 - d. 15 credit hours chosen from:
 - any additional FREN, GERM, RUSS, SPAN, or LANG designated courses; and/or
 - courses chosen from the following list of electives:
 - CLAS 1120, CLAS 1121, CLAS 1130, CLAS 1131, RELS 1040, RELS 1041
 - PHIL 2060/LING 2300
 - LING 1100, LING 1105, LING 2060, LING 2212, LING 2820, LING 3210, LING 3500, LING 3951;

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Senate Summary Page for Courses

COURSE NUMBER AND TITLE

This pertains to the following FREN courses, details on which are provided below:

1500, 1501, 1502, 2100, 2101, 2159, 2160, 2300, 2601, 2602, 2900, 3100, 3101, 3102, 3103, 3300, 3302, 3310, 3311, 3500, 3501, 3502, 3503, 3504, 3506, 3507, 3508, 3650, 3653, 3800, 4100, 4101, 4120-4129, 4400, 4610, 4620, 4630, 4640, 4651-4659, 4810-4829, 4900, 4999

RATIONALE

The following proposed changes are of a housekeeping nature and part of our ongoing AUP process.

- We updated entry requirements for all first and second year due to changes in the high school curriculum
 - 1500 Introductory University French I
 - 1501 Introductory University French II
 - 1502 Introductory University French III
 - 1502 Introduction à la langue française, niveau universitaire III
 - 2100 Intermediate French I
 - 2101 Intermediate French II
 - 2300 Phonetics
 - 2601 Grammar and Reading
 - 2602 Reading Practice
 - 2900 A Survey of Francophone Cultures
- We removed inactive courses that have not been taught for several years and the past enrollment of which does not warrant offering them
 - 2159 Advanced French for First-year Students I
 - 2160 Advanced French for First-year Students II
- We have made 2100 Intermediate French I a co-requisite for the following courses so as to ensure students have or will simultaneously acquire the skills required for these courses
 - 2601 Grammar and Reading
 - 2602 Reading Practice
 - 2300 Phonetics
 - 2900 A Survey of Francophone Cultures
- We have deleted the courses affiliated with the 3rd year in Nice program due to the fact that the nature of the program has changed substantially.
 - 3102 French Language Studies at Nice I
 - 3103 French Language Studies at Nice II
 - 3507 Advanced French Studies at Nice I
 - 3508 Advanced French Studies at Nice II
- We have updated “French” to “francophone” for 3506, so that “French Cinema” now is “Francophone Cinema” to represent the actual coverage of the course.
- Throughout the French versions of the calendar entries, we have made slight adjustments in order to formulate full sentences so as to correspond to the English versions.

ANTICIPATED EFFECTIVE DATE

Winter 2024.

CALENDAR CHANGES

16.9 French

FREN 1500 Introductory University French I

is a course for beginners and for students who have had limited exposure to French whose background in French is very weak. Students with a strong background in high-school French should bypass 1500 and begin their University study with 1501, especially if they intend to proceed beyond the first-year level. Very well-prepared students may apply to the Department for permission to enter 1502 directly. Students who complete 3200 successfully in the NL system should register for this course. Any student who feels prepared for a higher level course may contact the department for permission to do so. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

1500 Introduction à la langue française, niveau universitaire I est un cours pour débutant.e.s et pour ceux dont les connaissances du français sont minimales très faibles. Les étudiant.e.s qui ont réussi le cours Français 3200 dans le système éducatif terre-neuvien doivent s'inscrire pour ce cours. Les étudiant.e.s qui pensent être préparés pour un cours de niveau supérieur peuvent contacter le département pour obtenir la permission de s'y inscrire. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

CR: the former FREN 1010 or the former FREN 1011

LH: two additional hours of language laboratory work or conversation class, or both

PR: students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department.

UL: permission to register for this course will not be given to students who have completed Français 3202 (High School French immersion)

FREN 1501 Introductory University French II

is one of three consecutive credit courses in French language at the first-year university level, offering an complete overview of basic oral and written French. Students with a limited background in French should register for FREN 1500 and continue with 1501. Students with a strong background in high-school French should contact the department directly to discuss placement. ~~bypass 1500 and begin their University study with 1501, especially if they intend to proceed beyond the first-year level. Very well-prepared students may apply to the Department for permission to enter 1502 directly.~~ All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

1501 Introduction à la langue française, niveau universitaire II est un des trois cours crédités de français, offerts au niveau de la première année, qui offre une vue d'ensemble du français oral et écrit de base. Les étudiant.e.s ayant une connaissance limitée du français doivent s'inscrire au cours FREN 1500 et continuer avec le 1501. Les étudiant.e.s ayant de solides connaissances en

français au niveau secondaire doivent contacter le département pour discuter de leur placement.
Toutes les sections suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

CR: the former FREN 1050

LH: two additional hours of language laboratory work or conversation class, or both

PR: ~~High School FREN 3200 or FREN 1500 with a grade of at least 60% or P~~permission of the Head of the Department. Ex-immersion students should consult the Head of the Department before registering for this course. Students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department.

FREN 1502 Introductory University French III

~~is intended for students who have completed FREN 1501 or who have successfully completed French immersion. is one of three consecutive credit courses in French language at the first-year university level, offering a complete overview of basic oral and written French.~~ All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

1502 Introduction à la langue française, niveau universitaire III s'adresse aux étudiant.e.s qui ont réussi le cours FREN 1501 ou qui sont diplômé.e.s en immersion française. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

CR: the former FREN 1051

LH: two additional hours of language laboratory work or conversation class, or both

PR: FREN 1501 with a grade of at least 60% or by permission of the Head of the Department. Students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department. Very well-prepared students may apply to the Department for permission to enter 1502 directly. Those who feel that they are prepared for higher level courses beyond 1502 should contact the department directly.

FREN 2100 Intermediate French I

is a course on composition, grammar and practice in oral skills. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

2100 Français intermédiaire I est un cours traite de rédaction, de grammaire et de pratique orale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60% ~~or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent.~~ Students who have completed immersion or core French and have a very strong background and who are prepared for this course, should contact the department for permission to register.

FREN 2101 Intermediate French II

is further work in composition, grammar and oral skills. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

2101 Français intermédiaire II est la continuation du travail de rédaction, de grammaire et de communication orale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 2100 with a grade of at least 60% ~~or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent~~

~~**FREN 2159 Advanced French for First-year Students I**~~

~~is primarily intended to build on the language skills acquired by students in immersion programs. Development of reading, writing, listening and speaking ability through practical oral and written exercises. Other qualified students may register with the permission of the Head of Department. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.~~

~~**2159 Français avancé pour étudiants de première année I** ce cours est conçu principalement pour développer les compétences linguistiques des étudiants qui ont reçu leur formation dans les programmes d'immersion. La compréhension et l'expression écrites et orales seront développées au moyen d'exercices pratiques oraux et écrits. Les étudiants ayant des qualifications équivalentes peuvent s'inscrire à ce cours avec la permission de la direction du département. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.~~

~~PR: primarily intended for students who completed immersion programs or with permission of the Head of the Department. FREN 2159 and 2160 are courses designed for former French immersion students as well as others with exceptional backgrounds in French, and are intended as an alternative to the 1500, 1501, 1502, 2100, 2101 sequence.~~

~~UL: may not be used to meet the requirements of a Major or Minor in French~~

~~**FREN 2160 Advanced French for First-year Students II**~~

~~is an intensive review of French grammar with oral and written practice. Particular attention will be paid to ensuring precision in language use in both oral and written forms and to eradicating anglicisms. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.~~

~~**2160 Français avancé pour étudiants de première année II** révision intensive de la grammaire et pratique de la langue écrite et parlée pour assurer la précision linguistique à l'oral ainsi qu'à l'écrit et supprimer les anglicismes. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/artshss/ls.~~

~~PR: FREN 2159 and 2160 are courses designed for former French immersion students as well as others with exceptional backgrounds in French, and are intended as an alternative to the 1500, 1501, 1502, 2100, 2101 sequence.~~

~~UL: may not be used to meet the requirements of a Major or Minor in French~~

FREN 2300 Phonetics

is a practical introduction to French phonetics, including the International Phonetic Alphabet and phonetic transcription as well as corrective phonetics.

2300 Phonétique est une introduction pratique à la phonétique du français. Emploi des symboles de l'alphabet phonétique, transcription phonétique et phonétique corrective.

OR: may be offered in accelerated format outside the regular semester or session timeframe when being delivered as part of the Frecker Summer Program; students may be required to attend a 50-minute weekly practicum

~~PR: FREN 1502 with a grade of at least 60% or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent~~

CO: FREN 2100

FREN 2601 Grammar and Reading

will explore reading strategies in a variety of narrative and descriptive readings in French. This course will normally be taught in French.

2601 Grammaire et texte propose l'exploration des stratégies de lecture qui faciliteront la compréhension de textes narratifs et descriptifs divers. Ce cours sera normalement enseigné ~~normalement~~ en français.

OR: students may be required to attend a 50-minute weekly practicum

~~PR: FREN 1502 with a grade of at least 60% or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent~~

CO: FREN 2100

FREN 2602 Reading Practice

will explore reading strategies in a variety of readings in ~~FREN~~ French intended to inform or persuade. This course will normally be taught in French.

2602 Pratique de la lecture propose l'exploration des stratégies qui faciliteront la compréhension de textes informatifs et argumentatifs divers. Ce cours sera normalement enseigné ~~normalement~~ en français.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60% ~~or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent~~

CO: FREN 2100

FREN 2900 A Survey of Francophone Cultures

places emphasis on oral comprehension and expression.

2900 Survol des cultures francophones met l'accent ~~mis~~ sur la compréhension et l'expression orales.

CR: the former FREN 2500

OR: may be offered in accelerated format outside the regular semester or session timeframe when being delivered as part of the Frecker Summer Program; students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 or the former FREN 1051 with a grade of at least 60% ~~or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent.~~

CO: FREN 2100

FREN 3100 Grammar and Textual Analysis

is a revision of the French noun and verb systems (morphology, number, gender, tense, aspect, mood, voice), including grammatical and stylistic textual analysis with special emphasis on the use of verbs in French. Vocabulary enrichment. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

3100 Grammaire et analyse de textes propose la révision des catégories nominale et verbale du français (morphologie, nombre, genre, temps, aspect, mode, voix). Analyse grammaticale et stylistique des textes avec un accent particulier sur l'emploi du verbe en français. Travaux d'expansion lexicale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 2101 with a grade of at least 60% and 9 additional credit hours in French at the second-year level, or permission of the Head of the Department

FREN 3101 Stylistics and Textual Analysis

examines role and function of the parts of speech in French; semantic enrichment (synonymy, polysemy); tropes and figures of speech. Grammatical and stylistic textual analysis with special emphasis on these phenomena. Vocabulary enrichment. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

3101 Stylistique et analyse de textes se concentre sur le rôle et fonction des parties du discours; exploitation sémantique (synonymie, polysémie); tropes et figures de style. Analyse grammaticale et stylistique de textes avec un accent particulier sur ces phénomènes. Travaux

d'expansion lexicale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100

~~FREN 3102 French Language Studies at Nice I~~

~~is a required course of Session I of the Canadian Third Year Program in Nice. The content of this course will be the equivalent of a language course at the third year level.~~

~~**3102 Études de la langue française à Nice I** est un cours obligatoire lors du premier du programme Canadian Third Year in Nice. Le contenu de ce cours correspond à un cours de langue de troisième année de l'université responsable de la coordination.~~

~~OR: students may be required to attend a 50-minute weekly practicum
PR: admission to the [Canadian Third Year Program in Nice](#), 15-credit hours in French at the 2000 level, or permission of the Head of the Department~~

~~FREN 3103 French Language Studies at Nice II~~

~~is a required course of Session II of the Canadian Third Year Program in Nice. The content of this course will be the continuation of the language course offered during the previous semester.~~

~~**3103 Études de la langue française à Nice II** est un cours obligatoire lors du deuxième semestre du programme Canadian Third Year in Nice. Le contenu de cours est la suite de ce cours de langue enseigné pendant le trimestre précédent.~~

~~OR: students may be required to attend a 50-minute weekly practicum
PR: admission to the [Canadian Third Year Program in Nice](#) and French 3102, or permission of the Head of the Department~~

FREN 3300 Rhetoric and Public Speaking

is convincing and arguing in French. The course will be structured by rhetoric: memory, invention, disposition, elocution, diction. Various oral exercises.

3300 Rhétorique et art oratoire se concentre sur le discours et le dialogue. Le cadre du cours est la rhétorique: mémoire, invention, disposition, éloquence, diction. Exercices oraux variés.

OR: two and a half hours of instruction plus one 50-minute period of conversation class per week
PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3302 History of the French Language

is a study of the origins of French, including the influence of Gaulish, Vulgar Latin, Frankish and the langue d'oc/langue d'oïl division, a survey of the dialects, morphology and syntax of Old French and of the evolution from Old to Middle French, including phonology, morphology, syntax and vocabulary.

3302 Histoire de la langue française propose Une étude des origines du français qui porte sur l'influence du gaulois, du latin vulgaire, du francique et de la division langue d'oc/langue d'oïl; survol des dialectes, de la morphologie et de la syntaxe de l'ancien français, ainsi que de l'évolution de l'ancien français au moyen français, en tenant compte de la phonologie, de la morphologie, de la syntaxe et du vocabulaire.

EQ: Linguistics 3302, Medieval and Early Modern Studies 3302

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department; Classics 1120 or Medieval and Early Modern Studies 1120 is strongly recommended

FREN 3310 Phonology and Morphology of French

is an examination of the phonological and morphological structure of French. Data from regional and non-standard varieties contrasted with data from standard French: formal rules to deal with observed regularities. Interactions of phonology and morphology in phenomena such as liaison. Derivational and inflectional morphology. Research articles on one or more of the topics dealt with in the course will be assigned as readings, and a written report in French based on one or more of the articles is to be submitted as part of the term work. This course will normally be taught in French. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lis.

3310 Phonologie et morphologie du français est une étude de la structure phonologique et morphologique du français. Données des variétés régionales et ~~non-standard~~ nonstandard en contraste avec le français standard: règles formelles pour rendre compte des régularités observées. Interaction de la phonologie et de la morphologie dans la liaison et d'autres contextes. La flexion et la dérivation. On prescrit des articles de recherche sur au moins un des thèmes à l'étude et un rapport rédigé en français sur l'un ou plusieurs des articles. Ce cours est normalement enseigné en français. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lis.

EQ: Linguistics 3310

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department

Note to Calendar Editors: “non-standard” with hyphen is correct in English, but is incorrect in French. Proposal is striking the hyphen to read “nonstandard” in French version above.

FREN 3311 Introduction to General Linguistics: Aspects of French Linguistic Theory

is a practical examination of the French verbal system, with a thorough exposition of the systems of aspect, voice, tense and mood. The fundamental concepts of linguistics will form the framework of this exposition: the langue/parole distinction and its relationship to underlying and surface entities, language as activity and the generation of surface elements from underlying subsystems. This course will normally be taught in French.

3311 Initiation à la linguistique générale: aspects de la théorie linguistique française offre une Étude pratique du système verbal du français et une exposition approfondie des systèmes de l'aspect, de la voix et des modes. Les concepts fondamentaux de la linguistique serviront de cadre à cette exposition: la distinction langue/parole et le rapport avec les entités sous-jacentes et de surface; le langage comme activité et la génération des éléments de surface à partir des systèmes sous-jacents. Ce cours sera normalement enseigné en français.

EQ: Linguistics 3311

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor

FREN 3500 An Introduction to Prose Literature in French

pays particular attention to the literatures of French Canada and France.

3500 Introduction à la prose de langue française porte une attention particulière ~~sera accordée~~ aux littératures du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3501 An Introduction to Drama in French

pays particular attention to the literatures of French Canada and France.

3501 Introduction au théâtre de langue française porte une attention particulière ~~sera accordée~~ ~~aux littératures~~ au théâtre du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3502 An Introduction to Poetry in French

pays particular attention to the literatures of French Canada and France.

3502 Introduction à la poésie de langue française porte une attention particulière ~~sera accordée~~ à la poésie du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3503 Study of Theme

is the study of a particular theme or of interrelated themes in selected French-language texts.

3503 Thématique met l'emphase sur un ou quelques thèmes reliés étudiés à travers un choix de textes d'expression française.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3504 Literary History

is the study of one or more literary periods through selected French-language texts.

3504 Histoire littéraire s'intéresse à l'étude d'une ou de quelques époques à travers un choix de textes d'expression française.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3506 ~~French~~ Francophone Cinema

is a survey course designed to acquaint students with the major productions and trends in ~~French~~ francophone cinema. The course is taught in French, and films screened will not necessarily have English subtitles. It is therefore recommended that students have a good aural comprehension of French.

3506 Cinéma francophone est un cours d'initiation conçu pour familiariser l'étudiant avec les principales productions et directions du cinéma français-francophone. Ce cours est enseigné en français, et les films projetés ne seront pas nécessairement sous-titrés en anglais. Il est donc recommandé que les étudiant.e.s aient une bonne compréhension auditive du français.

OR: may include film viewings scheduled outside of class time

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3507 ~~Advanced French Studies at Nice I~~

is a required course of Session I of the [Canadian Third Year Program in Nice](#). The Coordinator ~~students~~ will choose among a French literature, linguistics or culture course taught at the student's university.

3507 Études françaises à Nice I est un cours obligatoire lors du premier trimestre du programme [Canadian Third Year in Nice](#). La personne responsable de la coordination L'étudiant.e choisit un cours de littérature, de linguistique ou de culture enseigné dans son université.

PR: admission to the [Canadian Third Year Program in Nice](#) and 15 credit hours in French at the 2000 level, or permission of the Head of the Department

FREN 3508 ~~Advanced French Studies at Nice II~~

is a required course of Session II of the [Canadian Third Year Program in Nice](#). The Coordinator ~~Students~~ will choose among a French literature, linguistics or culture course taught at the student's university.

3508 Études françaises à Nice II est un cours obligatoire lors du deuxième trimestre du programme [Canadian Third Year in Nice](#). La personne responsable de la coordination L'étudiant.e choisit un cours de littérature, de linguistique ou de culture enseigné dans son université.

PR: admission to the [Canadian Third Year Program in Nice](#) and French 3507

FREN 3650 French Culture

is an introduction to the culture of France. Practice in oral and written French.

3650 Culture française est une introduction à la culture française. Pratique de la langue orale et écrite.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3653 Canadian Francophone Culture Outside Quebec

is an introduction to the culture of French-speaking regions of Canada other than Quebec. Practice in oral and written French.

3653 Culture franco-canadienne hors Québec est une introduction à la culture d'expression française du Canada à l'extérieur du Québec. Pratique de la langue orale et écrite.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3800 Interdisciplinary Topics in the Francophone World ~~French Civilization~~

examines a cultural aspect of the Francophone world through an interdisciplinary approach in order to better understand the dynamics at work.

3800 Étude interdisciplinaire de ~~la civilisation française~~ le monde francophone examine un fait culturel de la francophonie selon une approche interdisciplinaire dans le but de mieux comprendre les dynamiques qui l'animent.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 4100 Advanced French Expression

is an intensive review of the stylistics of written French, including levels of expression and composition of texts with a Francophone audience in mind (correspondence, reports, etc.). Advanced oral practice. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lis.

4100 Perfectionnement de l'expression propose une pratique intensive de la stylistique du français écrit; exploration des registres; rédaction de textes en vue d'un lectorat francophone (correspondance, rapport, réclamation, etc.). Pratique du français oral, niveau avancé. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lis.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 3100 and 3101 ~~or FREN 3102 and 3103~~

FREN 4101 Translation and Comparative Stylistics

is an introduction to principles and methods of translation from French to English and English to French. Comparative stylistics of French and English. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lis.

4101 Traduction et stylistique comparée est une initiation aux principes et aux méthodes de la traduction (thème et version). Stylistique comparée du français et de l'anglais. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100 and 3101 ~~or FREN 3102 and 3103~~

FREN 4120-4129 Special Topics in French language

are advanced courses on specialized topics in French language. Subjects to be treated will be announced each year by the Department. ~~All~~ Only sections of FREN 4120 ~~only~~ follows the Language Study Course Guidelines available at www.mun.ca/hss/ls.

4120 - 4129 Sujets spéciaux de langue française sont des cours avancés portant sur des aspects spécialisés de la langue française. Les sujets traités seront annoncés chaque année par le Département. ~~Toutes~~ Seules les sections de FREN 4120 ~~seulement~~ suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100 and 3101 ~~or FREN 3102 and 3103~~

FREN 4400 Traditional Culture of French-Newfoundlanders

deals with the identity of French Newfoundlanders. It will examine the historical context that lead to the emergence of a distinct identity, contacts between Newfoundland and France and the origin of francophone communities on the West coast. The traditional ways of life, folklore and traditions of these communities and their evolutions during the 20th century will also be studied.

4400 Culture traditionnelle des Franco-Terre-Neuviens porte sur l'identité des Franco-~~Terreneuviens~~. Il examinera le contexte historique qui a mené à l'émergence des Franco-~~Terreneuviens~~ comme entité distincte, l'histoire des contacts entre Terre-Neuve et la France et l'origine des communautés francophones de la côte ouest. Le mode de vie traditionnel de ces communautés, leur folklore et traditions et leur évolution au cours du 20^{ième} siècle seront également étudiés.

PR: FREN 3100 and 3101 ~~or FREN 3102 and 3103~~

FREN 4610 Literary Movement I

is French literary history through the study of a movement or trend in literature up to romanticism: courtoisie, libertinage, libre pensée (free thought), the baroque, humanism, classicism, romanticism, etc.

4610 Mouvement littéraire I présente l'histoire de la littérature d'expression française à travers l'étude d'un mouvement ou d'un courant littéraire jusqu'au romantisme (et indépendamment des genres): courtoisie, libertinage, libre pensée, baroque, humanisme, classicisme, romantisme, etc.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, ~~3507, 3508~~ or one course in that series with a grade of 80% or above

FREN 4620 Literary Movement II

is French literary history through the study of a movement or trend in literature since realism: realism, naturalism, symbolism, surrealism, existentialism, feminism, postmodernism, the absurd, nouveau roman, roman du terroir, etc.

4620 Mouvement littéraire II présente l'histoire de la littérature d'expression française à travers l'étude d'un mouvement ou d'un courant littéraire à partir du réalisme (et indépendamment des genres): réalisme, naturalisme, symbolisme, surréalisme, existentialisme, féminisme, postmodernisme, absurde, nouveau roman, roman du terroir, etc.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, ~~3507, 3508~~ or one course in that series with a grade of 80% or above

FREN 4630 Literary Genre I

is a study of a genre from French-literature of different periods to be chosen among the traditional or canonical forms (poetry, narrative fiction, theatre): poem, epic, novel, short story, novella tragedy, comedy, drama.

4630 Genre littéraire I propose l'étude d'un genre littéraire à travers une littérature d'expression française et à travers les siècles; quelques genres dits traditionnels (poésie, romanesque, théâtre): poème, épopée, roman, conte, nouvelle, tragédie, comédie, drame.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, ~~3507, 3508~~ or one course in that series with a grade of 80% or above

FREN 4640 Literary Genre II

is a study of a genre from French-language literature of different periods to be chosen among other literary and popular genres such as: essay, tract, manifesto; memoirs, diary, autobiography; personal writing, fantasy, best sellers, detective novel, spy novel, science fiction, etc.

4640 Genre littéraire II propose l'étude d'un genre littéraire à travers une littérature d'expression française et à travers les siècles; les autres genres (littéraires et paralittéraires): essai, pamphlet, manifeste; mémoires, journal, autobiographie; littérature fantastique; paralittérature (best-sellers, policier, espionnage, science-fiction, etc).

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, ~~3507, 3508~~ or one course in that series with a grade of 80% or above

FREN 4651-4659 (Excluding 4654) Special Topics in Francophone Culture

are advanced courses on specialized topics in Francophone culture. Subjects to be treated will be announced each year by the Department.

4651 - 4659 (Excluding 4654) Sujets spéciaux en culture francophone sont des cours avancés portant sur des domaines spécialisés de la culture de la Francophonie. Les sujets traités seront annoncés chaque année par le Département.

PR: FREN 3100, 3101 and one other third-year French course

FREN 4810-4829 Special topics in French-language Literature

are advanced courses on specialized topics in literature written in French. Subjects to be treated will be announced each year by the Department.

4810 - 4829 Sujets spéciaux de littérature d'expression française sont des cours avancés portant sur des aspects spécialisés de la littérature d'expression française. Les sujets traités seront annoncés chaque année par le Département.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, ~~3507, 3508~~ or one course in that series with a grade of 80% or above

FREN 4900 Honours Essay I

under the direction of their assigned supervisors, students will select an honours essay topic, prepare a research proposal, and submit a draft of at least one section of the honours essay. Students are expected to meet regularly with their supervisors.

4900 Dissertation I pour la spécialisation en français l'étudiant/e choisira un sujet de recherches en accord avec son directeur ou sa directrice de recherches, préparera une proposition détaillée et remettra un premier jet d'une partie de sa dissertation. Il ou elle devra rencontrer son directeur ou sa directrice de recherches régulièrement.

PR: admission to the honours program in French and permission of the Head of Department

FREN 4999 Honours Essay II

under the direction of their assigned supervisors, students will complete the writing of their honours essay. Students are expected to meet regularly with their supervisors.

4999 Dissertation II pour la spécialisation en français l'étudiant/e continuera l'écriture de sa dissertation sous la direction de son directeur ou de sa directrice de recherches. Il ou elle devra rencontrer son directeur ou sa directrice de recherches régulièrement.

PR: successful completion of FREN 4900 with a minimum grade of 70%

CALENDAR ENTRY AFTER CHANGES

16.9 French

FREN 1500 Introductory University French I

is a course for beginners and for students who have had limited exposure to French. Students who complete 3200 successfully in the NL system should register for this course. Any student

who feels prepared for a higher level course may contact the department for permission to do so. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

1500 Introduction à la langue française, niveau universitaire I est un cours pour débutant.e.s et pour ceux dont les connaissances du français sont minimales. Les étudiant.e.s qui ont réussi le cours Français 3200 dans le système éducatif terre-neuvien doivent s'inscrire pour ce cours. Les étudiant.e.s qui pensent être préparés pour un cours de niveau supérieur peuvent contacter le département pour obtenir la permission de s'y inscrire. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

CR: the former FREN 1010 or the former FREN 1011

LH: two additional hours of language laboratory work or conversation class, or both

PR: students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department.

UL: permission to register for this course will not be given to students who have completed Français 3202 (High School French immersion)

FREN 1501 Introductory University French II

is one of three consecutive credit courses in French language at the first-year university level, offering an overview of basic oral and written French. Students with a limited background in French should register for FREN 1500 and continue with 1501. Students with a strong background in high-school French should contact the department directly to discuss placement. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

1501 Introduction à la langue française, niveau universitaire II est un des trois cours crédités de français, offerts au niveau de la première année, qui offre une vue d'ensemble du français oral et écrit de base. Les étudiant.e.s ayant une connaissance limitée du français doivent s'inscrire au cours FREN 1500 et continuer avec le 1501. Les étudiant.e.s ayant de solides connaissances en français au niveau secondaire doivent contacter le département pour discuter de leur placement. Toutes les sections suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

CR: the former FREN 1050

LH: two additional hours of language laboratory work or conversation class, or both

PR: FREN 1500 with a grade of at least 60% or permission of the Head of the Department. Ex-immersion students should consult the Head of the Department before registering for this course. Students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department.

FREN 1502 Introductory University French III

is intended for students who have completed FREN 1501 or who have successfully completed French immersion. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

1502 Introduction à la langue française, niveau universitaire III s'adresse aux étudiant.e.s qui ont réussi le cours FREN 1501 ou qui sont diplômé.e.s en immersion française. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

CR: the former FREN 1051

LH: two additional hours of language laboratory work or conversation class, or both

PR: FREN 1501 with a grade of at least 60% or by permission of the Head of the Department.

Students may not register concurrently for more than one of FREN 1500, 1501 and 1502 except with the permission of the Head of the Department. Very well-prepared students may apply to the Department for permission to enter 1502 directly. Those who feel that they are prepared for higher level courses beyond 1502 should contact the department directly.

FREN 2100 Intermediate French I

is a course on composition, grammar and practice in oral skills. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

2100 Français intermédiaire I est un cours de rédaction, de grammaire et de pratique orale.

Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60%. Students who have completed immersion or core French and have a very strong background and who are prepared for this course, should contact the department for permission to register.

FREN 2101 Intermediate French II

is further work in composition, grammar and oral skills. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

2101 Français intermédiaire II est la continuation du travail de rédaction, de grammaire et de communication orale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 2100 with a grade of at least 60%

FREN 2300 Phonetics

is a practical introduction to French phonetics, including the International Phonetic Alphabet and phonetic transcription as well as corrective phonetics.

2300 Phonétique est une introduction pratique à la phonétique du français. Emploi des symboles de l'alphabet phonétique, transcription phonétique et phonétique corrective.

OR: may be offered in accelerated format outside the regular semester or session timeframe when being delivered as part of the Frecker Summer Program; students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60%

CO: FREN 2100

FREN 2601 Grammar and Reading

will explore reading strategies in a variety of narrative and descriptive readings in French. This course will normally be taught in French.

2601 Grammaire et texte propose l'exploration des stratégies de lecture qui faciliteront la compréhension de textes narratifs et descriptifs divers. Ce cours sera normalement enseigné en français.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60%

CO: FREN 2100

FREN 2602 Reading Practice

will explore reading strategies in a variety of readings in French intended to inform or persuade. This course will normally be taught in French.

2602 Pratique de la lecture propose l'exploration des stratégies qui faciliteront la compréhension de textes informatifs et argumentatifs divers. Ce cours sera normalement enseigné en français.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 with a grade of at least 60%

CO: FREN 2100

FREN 2900 A Survey of Francophone Cultures

places emphasis on oral comprehension and expression.

2900 Survol des cultures francophones met l'accent mis sur la compréhension et l'expression orales.

CR: the former FREN 2500

OR: may be offered in accelerated format outside the regular semester or session timeframe when being delivered as part of the Frecker Summer Program; students may be required to attend a 50-minute weekly practicum

PR: FREN 1502 or the former FREN 1051 with a grade of at least 60%

CO: FREN 2100

FREN 3100 Grammar and Textual Analysis

is a revision of the French noun and verb systems (morphology, number, gender, tense, aspect, mood, voice), including grammatical and stylistic textual analysis with special emphasis on the

use of verbs in French. Vocabulary enrichment. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

3100 Grammaire et analyse de textes propose la révision des catégories nominale et verbale du français (morphologie, nombre, genre, temps, aspect, mode, voix). Analyse grammaticale et stylistique des textes avec un accent particulier sur l'emploi du verbe en français. Travaux d'expansion lexicale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 2101 with a grade of at least 60% and 9 additional credit hours in French at the second-year level, or permission of the Head of the Department

FREN 3101 Stylistics and Textual Analysis

examines role and function of the parts of speech in French; semantic enrichment (synonymy, polysemy); tropes and figures of speech. Grammatical and stylistic textual analysis with special emphasis on these phenomena. Vocabulary enrichment. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

3101 Stylistique et analyse de textes se concentre sur le rôle et fonction des parties du discours; exploitation sémantique (synonymie, polysémie); tropes et figures de style. Analyse grammaticale et stylistique de textes avec un accent particulier sur ces phénomènes. Travaux d'expansion lexicale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: FREN 3100

FREN 3300 Rhetoric and Public Speaking

is convincing and arguing in French. The course will be structured by rhetoric: memory, invention, disposition, elocution, diction. Various oral exercises.

3300 Rhétorique et art oratoire se concentre sur le discours et le dialogue. Le cadre du cours est la rhétorique: mémoire, invention, disposition, élocution, diction. Exercices oraux variés.

OR: two and a half hours of instruction plus one 50-minute period of conversation class per week

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3302 History of the French Language

is a study of the origins of French, including the influence of Gaulish, Vulgar Latin, Frankish and the langue d'oc/langue d'oïl division, a survey of the dialects, morphology and syntax of Old French and of the evolution from Old to Middle French, including phonology, morphology, syntax and vocabulary.

3302 Histoire de la langue française propose une étude des origines du français qui porte sur l'influence du gaulois, du latin vulgaire, du francique et de la division langue d'oc/langue d'oïl;

survol des dialectes, de la morphologie et de la syntaxe de l'ancien français, ainsi que de l'évolution de l'ancien français au moyen français, en tenant compte de la phonologie, de la morphologie, de la syntaxe et du vocabulaire.

EQ: Linguistics 3302, Medieval and Early Modern Studies 3302

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department; Classics 1120 or Medieval and Early Modern Studies 1120 is strongly recommended

FREN 3310 Phonology and Morphology of French

is an examination of the phonological and morphological structure of French. Data from regional and non-standard varieties contrasted with data from standard French: formal rules to deal with observed regularities. Interactions of phonology and morphology in phenomena such as liaison. Derivational and inflectional morphology. Research articles on one or more of the topics dealt with in the course will be assigned as readings, and a written report in French based on one or more of the articles is to be submitted as part of the term work. This course will normally be taught in French. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

3310 Phonologie et morphologie du français est une étude de la structure phonologique et morphologique du français. Données des variétés régionales et nonstandard en contraste avec le français standard: règles formelles pour rendre compte des régularités observées. Interaction de la phonologie et de la morphologie dans la liaison et d'autres contextes. La flexion et la dérivation. On prescrit des articles de recherche sur au moins un des thèmes à l'étude et un rapport rédigé en français sur l'un ou plusieurs des articles. Ce cours est normalement enseigné en français. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

EQ: Linguistics 3310

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department

FREN 3311 Introduction to General Linguistics: Aspects of French Linguistic Theory

is a practical examination of the French verbal system, with a thorough exposition of the systems of aspect, voice, tense and mood. The fundamental concepts of linguistics will form the framework of this exposition: the langue/parole distinction and its relationship to underlying and surface entities, language as activity and the generation of surface elements from underlying subsystems. This course will normally be taught in French.

3311 Initiation à la linguistique générale: aspects de la théorie linguistique française offre une étude pratique du système verbal du français et une exposition approfondie des systèmes de l'aspect, de la voix et des modes. Les concepts fondamentaux de la linguistique serviront de cadre à cette exposition: la distinction langue/parole et le rapport avec les entités sous-jacentes et de surface; le langage comme activité et la génération des éléments de surface à partir des systèmes sous-jacents. Ce cours sera normalement enseigné en français.

EQ: Linguistics 3311

PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor

FREN 3500 An Introduction to Prose Literature in French

pays particular attention to the literatures of French Canada and France.

3500 Introduction à la prose de langue française porte une attention particulière aux littératures du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3501 An Introduction to Drama in French

pays particular attention to the literatures of French Canada and France.

3501 Introduction au théâtre de langue française porte une attention particulière au théâtre du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3502 An Introduction to Poetry in French

pays particular attention to the literatures of French Canada and France.

3502 Introduction à la poésie de langue française porte une attention particulière à la poésie du Canada français et de la France.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3503 Study of Theme

is the study of a particular theme or of interrelated themes in selected French-language texts.

3503 Thématique met l'emphasis sur un ou quelques thèmes reliés étudiés à travers un choix de textes d'expression française.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3504 Literary History

is the study of one or more literary periods through selected French-language texts.

3504 Histoire littéraire s'intéresse à l'étude d'une ou de quelques époques à travers un choix de textes d'expression française.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3506 Francophone Cinema

is a survey course designed to acquaint students with the major productions and trends in francophone cinema. The course is taught in French, and films screened will not necessarily have

English subtitles. It is therefore recommended that students have a good aural comprehension of French.

3506 Cinéma francophone est un cours d'initiation conçu pour familiariser l'étudiant.e avec les principales productions et directions du cinéma francophone. Ce cours est enseigné en français, et les films projetés ne seront pas nécessairement sous-titrés en anglais. Il est donc recommandé que les étudiant.e.s aient une bonne compréhension auditive du français.

OR: may include film viewings scheduled outside of class time

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3650 French Culture

is an introduction to the culture of France. Practice in oral and written French.

3650 Culture française est une introduction à la culture française. Pratique de la langue orale et écrite.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3653 Canadian Francophone Culture Outside Quebec

is an introduction to the culture of French-speaking regions of Canada other than Quebec. Practice in oral and written French.

3653 Culture franco-canadienne hors Québec est une introduction à la culture d'expression française du Canada à l'extérieur du Québec. Pratique de la langue orale et écrite.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 3800 Interdisciplinary Topics in the Francophone World

examines a cultural aspect of the Francophone world through an interdisciplinary approach in order to better understand the dynamics at work.

3800 Étude interdisciplinaire de le monde francophone examine un fait culturel de la francophonie selon une approche interdisciplinaire dans le but de mieux comprendre les dynamiques qui l'animent.

PR: 15 credit hours in French at the 2000 level or permission of the Head of the Department

FREN 4100 Advanced French Expression

is an intensive review of the stylistics of written French, including levels of expression and composition of texts with a Francophone audience in mind (correspondence, reports, etc.). Advanced oral practice. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

4100 Perfectionnement de l'expression propose une pratique intensive de la stylistique du français écrit; exploration des registres; rédaction de textes en vue d'un lectorat francophone

(correspondance, rapport, réclamation, etc.). Pratique du français oral, niveau avancé. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100 and 3101

FREN 4101 Translation and Comparative Stylistics

is an introduction to principles and methods of translation from French to English and English to French. Comparative stylistics of French and English. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

4101 Traduction et stylistique comparée est une initiation aux principes et aux méthodes de la traduction (thème et version). Stylistique comparée du français et de l'anglais. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100 and 3101

FREN 4120-4129 Special Topics in French language

are advanced courses on specialized topics in French language. Subjects to be treated will be announced each year by the Department. Only sections of FREN 4120 follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

4120 - 4129 Sujets spéciaux de langue française sont des cours avancés portant sur des aspects spécialisés de la langue française. Les sujets traités seront annoncés chaque année par le Département. Seules les sections de FREN 4120 suivent le guide des cours de langue qui est consultable à www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum
PR: FREN 3100 and 3101

FREN 4400 Traditional Culture of French-Newfoundlanders

deals with the identity of French Newfoundlanders. It will examine the historical context that lead to the emergence of a distinct identity, contacts between Newfoundland and France and the origin of francophone communities on the West coast. The traditional ways of life, folklore and traditions of these communities and their evolutions during the 20th century will also be studied.

4400 Culture traditionnelle des Franco-Terreneuviens porte sur l'identité des Franco-Terreneuviens. Il examinera le contexte historique qui a mené à l'émergence des Franco-Terreneuviens comme entité distincte, l'histoire des contacts entre Terre-Neuve et la France et l'origine des communautés francophones de la côte ouest. Le mode de vie traditionnel de ces communautés, leur folklore et traditions et leur évolution au cours du 20ième siècle seront également étudiés.

PR: FREN 3100 and 3101

FREN 4610 Literary Movement I

is French literary history through the study of a movement or trend in literature up to romanticism: courtoisie, libertinage, libre pensée (free thought), the baroque, humanism, classicism, romanticism, etc.

4610 Mouvement littéraire I présente l'histoire de la littérature d'expression française à travers l'étude d'un mouvement ou d'un courant littéraire jusqu'au romantisme (et indépendamment des genres): courtoisie, libertinage, libre pensée, baroque, humanisme, classicisme, romantisme, etc.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, or one course in that series with a grade of 80% or above

FREN 4620 Literary Movement II

is French literary history through the study of a movement or trend in literature since realism: realism, naturalism, symbolism, surrealism, existentialism, feminism, postmodernism, the absurd, nouveau roman, roman du terroir, etc.

4620 Mouvement littéraire II présente l'histoire de la littérature d'expression française à travers l'étude d'un mouvement ou d'un courant littéraire à partir du réalisme (et indépendamment des genres): réalisme, naturalisme, symbolisme, surréalisme, existentialisme, féminisme, postmodernisme, absurde, nouveau roman, roman du terroir, etc.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, or one course in that series with a grade of 80% or above

FREN 4630 Literary Genre I

is a study of a genre from French-literature of different periods to be chosen among the traditional or canonical forms (poetry, narrative fiction, theatre): poem, epic, novel, short story, novella, tragedy, comedy, drama.

4630 Genre littéraire I propose l'étude d'un genre littéraire à travers une littérature d'expression française et à travers les siècles; quelques genres dits traditionnels (poésie, romanesque, théâtre): poème, épopée, roman, conte, nouvelle, tragédie, comédie, drame.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, or one course in that series with a grade of 80% or above

FREN 4640 Literary Genre II

is a study of a genre from French-language literature of different periods to be chosen among other literary and popular genres such as: essay, tract, manifesto; memoirs, diary, autobiography; personal writing, fantasy, best sellers, detective novel, spy novel, science fiction, etc.

4640 Genre littéraire II propose l'étude d'un genre littéraire à travers une littérature d'expression française et à travers les siècles; les autres genres (littéraires et paralittéraires): essai,

pamphlet, manifeste; mémoires, journal, autobiographie; littérature fantastique; paralittérature (best-sellers, policier, espionnage, science-fiction, etc).

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, or one course in that series with a grade of 80% or above

FREN 4651-4659 (Excluding 4654) Special Topics in Francophone Culture

are advanced courses on specialized topics in Francophone culture. Subjects to be treated will be announced each year by the Department.

4651 - 4659 (Excluding 4654) Sujets spéciaux en culture francophone sont des cours avancés portant sur des domaines spécialisés de la culture de la Francophonie. Les sujets traités seront annoncés chaque année par le Département.

PR: FREN 3100, 3101 and one other third-year French course

FREN 4810-4829 Special topics in French-language Literature

are advanced courses on specialized topics in literature written in French. Subjects to be treated will be announced each year by the Department.

4810 - 4829 Sujets spéciaux de littérature d'expression française sont des cours avancés portant sur des aspects spécialisés de la littérature d'expression française. Les sujets traités seront annoncés chaque année par le Département.

PR: two of: FREN 3500, 3501, 3502, 3503, 3504, 3506, or one course in that series with a grade of 80% or above

FREN 4900 Honours Essay I

under the direction of their assigned supervisors, students will select an honours essay topic, prepare a research proposal, and submit a draft of at least one section of the honours essay. Students are expected to meet regularly with their supervisors.

4900 Dissertation I pour la spécialisation en français l'étudiant.e choisira un sujet de recherches en accord avec son directeur ou sa directrice de recherches, préparera une proposition détaillée et remettra un premier jet d'une partie de sa dissertation. Il ou elle devra rencontrer son directeur ou sa directrice de recherches régulièrement.

PR: admission to the honours program in French and permission of the Head of Department

FREN 4999 Honours Essay II

under the direction of their assigned supervisors, students will complete the writing of their honours essay. Students are expected to meet regularly with their supervisors.

4999 Dissertation II pour la spécialisation en français l'étudiant.e continuera l'écriture de sa dissertation sous la direction de son directeur ou de sa directrice de recherches. Il ou elle devra rencontrer son directeur ou sa directrice de recherches régulièrement.

PR: successful completion of FREN 4900 with a minimum grade of 70%

SECONDARY CALENDAR CHANGES

N/A

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

We are making housekeeping changes to the following courses: 1001, 2005, 2006, 2010, 2020, 3000, 3300, 3010, 3400, 3500, 3501, 4000, 4200, 4201, 4500, 4501, 4503, 4700, 4800

RATIONALE

As part of our ongoing AUP process, we are tidying up the calendar entries related to Spanish. As part of this, we have:

- Added the LS designation to the following courses that focus on the formal study of language:
 - 1001 Introductory Spanish II
 - 2005 Business and Culture I
 - 2006 Business and Culture II
 - 2010 Intermediate Spanish Language Studies
 - 3010 Advanced Spanish Language Studies
- Updated the language around two courses which were previously taught in a field school that has not been available since the retirement and lack of replacement of the second faculty member in Spanish. Instead, these courses will now be taught outside of the framework of the field school.
 - 2010 Intermediate Spanish Language Studies
 - 2020 Intermediate Hispanic Cultural and Literary Studies
- Adjusted the calendar entry for 3300 Hispanic Cinema and Culture in order to better reflect what is actually being taught in the course. Since the course focuses on global and transnational issues in the Hispanic speaking world, we also propose to add the IS designation to the course. In addition, we propose to remove the unnecessary UL statement.
- Added “or permission of the Head of the Department” to the following courses as an additional option to the designated PR in order to make it easier for students arriving to MUN with some background in Spanish to enter these courses:
 - 2000 Intermediate Spanish I
 - 2001 Intermediate Spanish II
 - 3600 Latin American Literature 20th Century I
 - 3601 Latin-American Literature 20th Century II
 - 3700 Advanced Spanish I
 - 3701 Advanced Spanish II
- Removed the CR from 2005 Business and Culture I and 2006 Business and Culture II since they are in fact no longer CRs in the way they are taught.
- Set the status of the following courses back to active, since these courses have been offered in 2020, 2021, and 2018 and since we hope to offer them soon again:
 - 3010 Advanced Spanish Language
 - 3400 Spanish Civilization
- Deleted inactive courses that have not been taught in a long time:

- 3000 Spanish Literature of the 18th and 19th Century I
- 3500 Latin-American Literature I
- 3501 Latin-American Literature II
- 4000 Medieval Spanish Literature
- 4200 Nineteenth Century Spanish Novel
- 4201 Modern Spanish Novel
- 4500 Twentieth Century Latin-American Novel
- 4501 Modernism in Latin-American Literature
- 4503 Contemporary Latin-American Poetry
- 4700 Oral and Written Spanish Composition
- 4800 Directed Reading Course in Spanish

CALENDAR CHANGES

16.30 Spanish

SPAN 1001 Introductory Spanish II

is a continuation of Spanish 1000 with practice in the four language skills: understanding, speaking, reading, and writing, and further exploration of Spanish culture through interactive classroom instruction and more laboratory and conversation practice. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

PR: SPAN 1000 or permission from the Head of the Department

SPAN 2000 Intermediate Spanish I

is a continuation of the basic grammar, reading, and oral Spanish completed in the elementary program. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department

SPAN 2001 Intermediate Spanish II

is a continuation of Intermediate Spanish I. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2000 or permission of the Head of the Department

SPAN 2005 Business and Culture I

is an intermediate course that focuses on communication skills in Spanish (listening, speaking, reading and writing) as well as on the acquisition of intercultural competence to use Spanish in business-oriented situations. This course is open to native or near-native speakers. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

CO: SPAN 2000

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001, or equivalent, or permission from the Head of the Department

SPAN 2006 Business and Culture II

is a continuation of SPAN 2005. It focuses on communication skills in Spanish (listening, speaking, reading and writing) as well as on the acquisition of intercultural competence to use Spanish in business-oriented situations at a more advanced level. This course is open to native or near-native speakers. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

CO: SPAN 1001

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2000 and 2005, or equivalent, or permission from the Head of the Department

SPAN 2010 Intermediate Spanish Language Studies

emphasizes the development of aural comprehension and oral expression in Spanish ~~in an intensive immersion setting~~. The course will also include work on written expression and comprehension. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department. ~~Offered only in the context of a study abroad program in a Spanish speaking country.~~

SPAN 2020 Intermediate Hispanic Cultural and Literary Studies

focuses on Hispanic literary and cultural studies at the intermediate level ~~and in an intensive immersion setting~~.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department. ~~Offered only in the context of a study abroad program in a Spanish speaking country.~~

~~3000 Spanish Literature of the 18th and 19th Century I~~

~~—inactive course.~~

SPAN 3010 Advanced Spanish Language: Oral and Written Skills

~~—inactive course.~~

emphasizes the further development of oral and written expression. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2001 or permission of the Head of the Department.

SPAN 3020 Advanced Hispanic Cultural and Literary Studies

~~—inactive course.~~ focuses on Hispanic literary and cultural studies at the advanced level.

PR: SPAN 2001 or permission of the head of the department.

SPAN 3300 Hispanic Cinema and Culture

is a study of selected (subtitled) films by representative filmmakers from the Hispanic world. Emphasis will be placed on the transnational and global cultural and social issues explored in the films and the historical context in which they emerge. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: SPAN 2001 or equivalent, or permission of the Head of the Department

~~UL: not applicable towards the Language Study Requirement for the Bachelor of Arts, Bachelor of Arts (Honours), International Bachelor of Arts, and International Bachelor of Arts (Honours)~~

SPAN 3400 Spanish Civilization

~~–inactive course.~~ is a survey of Spanish history, literature, art and philosophy.

PR: SPAN 2001

~~**3500 Latin American Literature I**~~

~~–inactive course.~~

~~**3501 Latin American Literature II**~~

~~I –inactive course.~~

SPAN 3600 Latin American Literature 20th Century I

is a study of representative works of Latin-American literature of the twentieth century.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3601 Latin-American Literature 20th Century II

is a study of representative works of Spanish-American literature of the twentieth century.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3700 Advanced Spanish I

covers oral Spanish, composition and reading of contemporary literary materials; phonetics. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3701 Advanced Spanish II

is a continuation of Advanced Spanish I. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

PR: SPAN 3700 or permission of the Head of the Department

~~**4000 Medieval Spanish Literature**~~

~~–inactive course.~~

~~4200 Nineteenth Century Spanish Novel~~
–inactive course.

~~4201 Modern Spanish Novel~~
–inactive course.

~~4500 Twentieth Century Latin American Novel~~
–inactive course.

~~4501 Modernism in Latin American Literature~~
–inactive course.

~~4503 Contemporary Latin American Poetry~~
–inactive course.

~~4700 Oral and Written Spanish Composition~~
–inactive course.

~~4800 Directed Reading Course in Spanish~~
–inactive course.

CALENDAR ENTRY AFTER CHANGES

16.30 Spanish

SPAN 1001 Introductory Spanish II

is a continuation of Spanish 1000 with practice in the four language skills: understanding, speaking, reading, and writing, and further exploration of Spanish culture through interactive classroom instruction and more laboratory and conversation practice. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

PR: SPAN 1000 or permission from the Head of the Department

SPAN 2000 Intermediate Spanish I

is a continuation of the basic grammar, reading, and oral Spanish completed in the elementary program. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department

SPAN 2001 Intermediate Spanish II

is a continuation of Intermediate Spanish I. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2000 or permission of the Head of the Department

SPAN 2005 Business and Culture I

is an intermediate course that focuses on communication skills in Spanish (listening, speaking, reading and writing) as well as on the acquisition of intercultural competence to use Spanish in business-oriented situations. This course is open to native or near-native speakers. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001, or equivalent, or permission from the Head of the Department

SPAN 2006 Business and Culture II

is a continuation of SPAN 2005. It focuses on communication skills in Spanish (listening, speaking, reading and writing) as well as on the acquisition of intercultural competence to use Spanish in business-oriented situations at a more advanced level. This course is open to native or near-native speakers. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2000 and 2005, or equivalent, or permission from the Head of the Department

SPAN 2010 Intermediate Spanish Language Studies

emphasizes the development of aural comprehension and oral expression in Spanish. The course will also include work on written expression and comprehension. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department.

SPAN 2020 Intermediate Hispanic Cultural and Literary Studies

focuses on Hispanic literary and cultural studies at the intermediate level.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 1001 or permission of the Head of the Department

SPAN 3010 Advanced Spanish Language: Oral and Written Skills

emphasizes the further development of oral and written expression. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/ls.

OR: students may be required to attend a 50-minute weekly practicum

PR: SPAN 2001 or permission of the Head of the Department.

SPAN 3020 Advanced Hispanic Cultural and Literary Studies

focuses on Hispanic literary and cultural studies at the advanced level.

PR: SPAN 2001 or permission of the head of the department.

SPAN 3300 Hispanic Cinema and Culture

is a study of selected (subtitled) films by representative filmmakers from the Hispanic world. Emphasis will be placed on the transnational and global cultural and social issues explored in the films and the historical context in which they emerge. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: SPAN 2001 or equivalent, or permission of the Head of the Department

SPAN 3400 Spanish Civilization

is a survey of Spanish history, literature, art and philosophy.

PR: SPAN 2001

SPAN 3600 Latin American Literature 20th Century I

is a study of representative works of Latin-American literature of the twentieth century.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3601 Latin-American Literature 20th Century II

is a study of representative works of Spanish-American literature of the twentieth century.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3700 Advanced Spanish I

covers oral Spanish, composition and reading of contemporary literary materials; phonetics. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

PR: SPAN 2001 or permission of the Head of the Department

SPAN 3701 Advanced Spanish II

is a continuation of Advanced Spanish I. All sections of this course follow the Language Study Course Guidelines available at www.mun.ca/hss/lc.

PR: SPAN 3700 or permission of the Head of the Department

SECONDARY CALENDAR CHANGES

6.2 International Bachelor of Arts (iBA) Degree Regulations

6.2.3 International Studies (IS) Courses Requirement

International Studies (IS) Designated Courses

2000-Level	3000-Level	4000-Level (Minimum 6 credit hours)
Anthropology 2412, 2413 English 2122 Folklore 2500 Gender Studies 2010 Geography 2001, 2102, 2302 History 2065, 2500, 2510, 2800 Political Science 2200 Sociology 2250	Anthropology 3200, 3083, 3260, 3409, 3452 Economics 3030, 3150 English 3160 Folklore 3100, 3250, 3360 French 3654 Gender Studies 3008, 3025 Geography 3420, 3510, 3620, 3800 History 3030, 3765, 3807, 3811 Law and Public Policy 3210 or Political Science 3210 Law and Public Policy 3215 or Political Science 3215 Law and Public Policy 3260 or Political Science 3260 Law and Public Policy 3290 or Political Science 3290, Law and Public Policy 3295 or Political Science 3295 Political Science 3220, 3230, 3235, 3250, Sociology 3260 Spanish 3300	Anthropology 4415, 4416 Economics 4030, 4031 Folklore 4470 Folklore 4460 or Religious Studies 4460 French 4654 Geography 4300 History 4419, 4421 the former Political Science 4215 Political Science 4230, 4240, 4245, 4255, 4290 Sociology 4093, 4230

SECONDARY CALENDAR CHANGES - ENTRY AFTER CHANGES:

6.2 International Bachelor of Arts (iBA) Degree Regulations

6.2.3 International Studies (IS) Courses Requirement

International Studies (IS) Designated Courses

2000-Level	3000-Level	4000-Level (Minimum 6 credit hours)
Anthropology 2412, 2413 English 2122 Folklore 2500 Gender Studies 2010 Geography 2001, 2102, 2302 History 2065, 2500, 2510, 2800 Political Science 2200 Sociology 2250	Anthropology 3200, 3083, 3260, 3409, 3452 Economics 3030, 3150 English 3160 Folklore 3100, 3250, 3360 French 3654 Gender Studies 3008, 3025 Geography 3420, 3510, 3620, 3800 History 3030, 3765, 3807, 3811 Law and Public Policy 3210 or Political Science 3210 Law and Public Policy 3215 or Political Science 3215 Law and Public Policy 3260 or Political Science 3260 Law and Public Policy 3290 or Political Science 3290, Law and Public Policy 3295 or Political Science 3295 Political Science 3220, 3230, 3235, 3250, Sociology 3260 Spanish 3300	Anthropology 4415, 4416 Economics 4030, 4031 Folklore 4470 Folklore 4460 or Religious Studies 4460 French 4654 Geography 4300 History 4419, 4421 the former Political Science 4215 Political Science 4230, 4240, 4245, 4255, 4290 Sociology 4093, 4230

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

Philosophy 2150: AI Ethics

ABBREVIATED COURSE TITLE

AI Ethics

RATIONALE

Our second-year Applied Ethics courses are popular electives, and go to the very heart of the role that a Philosophy department plays within a university: i.e., high-level, informed critical discussion of vitally important questions of value. 2150: AI Ethics will be a timely and valuable addition to these ranks - 2100: Health Ethics; 2110: Biomedical Ethics; 2120: Mental Health Ethics; 2130: Environmental Ethics; 2140: Media Ethics.

AI Ethics is applied ethics as it pertains to computer systems that collect, interpret and learn from external data to achieve specific goals and tasks. This emerging field is in continual flux at present, as the relevant technologies constantly change. But the importance of these issues also constantly increases, with every passing week. Governments, legal systems, corporations, etc. are all scrambling to keep up with what ought or ought not to be permissible, as engineers and scientists are constantly changing what is possible.

The explosive growth of AI technology promises to be one of the most significant, impactful episodes in the history of human civilization. It is barely an overstatement, to say that AI is changing everything. It behooves us to improve the general calibre of literacy about and critical evaluation of these developments.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

Philosophy 2150: AI Ethics is an Applied Ethics course, focused on issues pertaining to the prevalent and growing use of Artificial Intelligence in various aspects of contemporary life. Topics studied may include the history of technological attempts to replicate human intelligence; privacy and the commodification of data; bias in algorithm-based decision making; responsibility for harmful effects; generative AI and its impact on pedagogy; AI and the proliferation of misinformation; whether AI could ever have moral or legal status.

CALENDAR ENTRY AFTER CHANGES

Philosophy 2150: AI Ethics is an Applied Ethics course, focused on issues pertaining to the prevalent and growing use of Artificial Intelligence in various aspects of contemporary life. Topics studied may include the history of technological attempts to replicate human intelligence; privacy and the commodification of data; bias in algorithm-based decision making; responsibility for harmful effects; generative AI and its impact on pedagogy; AI and the proliferation of misinformation; whether AI could ever have moral or legal status.

SECONDARY CALENDAR CHANGES

- Not applicable, at this stage. This course is an elective.
- No prerequisites; no calendar restrictions

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Programs

PROGRAM TITLE

- Political Science (Proposal to Institute a General 45 credit Pre-requisite for all 3000 and 4000 level POSC Courses)

RATIONALE

The Department of Political Science's undergraduate B.A. program in Political Science is facing the challenge of ensuring that students enrolled in its 3000 and 4000 level courses are equipped to complete their coursework. Many first- and second-year students are enrolling in advanced classes without having the adequate skills, knowledge, and experience to complete the more demanding readings and class assignments.

This problem has grown more acute with recent curriculum changes, which allow for 4000 courses to be simultaneously offered—or “piggybacked”—at the 6000 level to create spaces for graduate students. The mixture of unprepared 1st and 2nd year students, along with upper-level undergraduate and graduate students, negatively impacts the overall learning environment. It places a burden on instructors. And it also fails to adequately support students at different learning stages. Currently, there is no mechanism in place that Political Science can use to ensure that students are setting themselves up for success by sequencing their coursework appropriately.

Considering these challenges, the Department is proposing a credit pre-requisite be added to all 3000 and 4000 level Political Science courses. The pre-requisite will require undergraduate students to have completed a minimum of 45 general credit hours in any program, before being permitted to enroll in Political Science courses at the 3000 or 4000 level. This restriction can be waived at the discretion of relevant instructor in consultation with the Head.

The addition of a general 45 credit hour pre-requisite will ease pressures on 3000 and 4000 level Political Science courses and encourage students to sequence their coursework accordingly. It also strikes the right balance by allowing some flexibility: students in their 1st and 2nd years can still take more advanced course offerings, so long as they've completed the pre-requisite credit hours. Because the pre-requisite is *general* we can also still accommodate students looking for electives from other programs and faculties. Finally, these changes will bring POSC courses cross listed with LWPP courses into line with one another, since a similar reform is being proposed for LWPP courses at the same level.

The proposal was reviewed, discussed, and voted on by the Department of Political Science's Undergraduate Committee on August 29, 2023. It was then passed along to Renee Skinner, Assistant Registrar, for consultation on August 31, 2023. This feedback was incorporated and then proposal was circulated to the entire Department of Political Science for discussion and comment. On September 27, 2023, the Department of Political Science voted unanimously to approve the proposed calendar change during its regular department meeting with a further vote on October 7 to up the general credit hours to 45 based on HSS feedback.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

16.26 Political Science

In accordance with Senate's Policy Regarding Inactive Courses, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Head of the Department.

Political Science [1000](#) provides an introduction to the study of politics, power, law, public policy and government. Courses at the 2000-level offer an introduction to major fields and can be taken beginning in a student's first year of study. Courses at the 3000-level usually assume that students have successfully completed at least two courses in Political Science including the corresponding 2000-level introductory course. At the 4000-level, courses are advanced seminars with small ~~enrollment~~ enrolment caps, and therefore have formal prerequisites.

Students should note that there is a general credit pre-requisite for enrolment in 3000- and 4000- level Political Science courses. Students must have completed a minimum of 45 credit hours before enrolling in 3000- or 4000-level courses.

The second digit in each course number designates a field in Political Science. Students interested in notionally concentrating in an area may be guided in their course selections, as follows:

Second Digit
0 General & Research techniques
1 Political theory
2 Global politics

Second Digit
3 Comparative politics
6 Public policy
8 Canadian politics
9 Special topics

~~Enrollment~~ Enrolment in Political Science courses is limited. Enrolment First priority is ~~is~~ may be given to students registered as an Honours, Major or Minor in Political Science. ~~During this time other students may be temporarily placed on a wait list.~~

POSC 3100 Political Theory to the 18th Century

analyzes major political theory texts up to the 18th century to examine questions such as: What is the point of government? What defines us as human beings and as citizens? When, if ever, is it morally acceptable to break the law? Is rebellion ever justified? What rights attach to us as persons? What does it mean to be free? What equality can we demand from each other and from the government? Students will be introduced to a variety of answers to these questions and their contemporary relevance to the study of politics.

PR: Successful completion of 45 credit hours

POSC 3110 Political Theory from the 18th Century

explores the development of our understanding of liberty, equality and power vis-à-vis a close reading of important political theory texts, drawn from the modern and contemporary periods. Students will be introduced to the history and contemporary utility of these texts to the study of politics.

PR: Successful completion of 45 credit hours

POSC 3130 Democracy and Its Discontents

introduces the field of democratic theory. Each week students will explore a different component of contemporary liberal democratic systems, including elections, civil society, participation, representation, disagreement, deliberation, equality, multiculturalism, technocracy, and economic and social justice.

PR: Successful completion of 45 credit hours

EQ: The former POSC 3905

POSC 3140 Feminist Political Theory

examines feminist scholarship that has challenged previously accepted notions in political theory, including definitions of politics itself, the distinctions between public and private, the nature of citizenship, and the roles of women in civil society. This course

considers different ways of looking at power and political culture in modern societies, examining themes such as gender and democracy, race and class, poverty and welfare, sexuality and morality.

PR: Successful completion of 45 credit hours

POSC 3170 Religion from Left Field

examines modern, left-leaning (Marxist, anarchist, socialist) understandings, adaptations, and critiques of Jewish and Christian thought. The course considers religion not simply as an object of political analysis and critique, but as a contributing factor to the emergence in Europe of an influential body of post-Enlightenment emancipatory thought and political theology, as found in currents of Western Marxism.

PR: Successful completion of 45 credit hours

EQ: Religious Studies [3520](#)

POSC 3210 International Law

is concerned with the interaction of international political and legal systems. Topics discussed are sources, agreements, membership, recognition, territory, jurisdiction, immunities, state responsibility, and force and war. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3210](#)

POSC 3215 International Human Rights

introduces students to international human rights, in theory and practice. Course topics include: the history and philosophy of human rights, and international and Canadian structures and provisions. The course includes an examination of selected areas of international human rights, such as children's rights, environmental rights, and humanitarian intervention. It explores current and future applications of human rights. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

CR: the former Law and Society 3300, the former POSC 4215

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3215](#), the former Law and Society 3215

POSC 3220 Global Governance

explores and examines global governance and international organization, or 'world orders.' Work is guided by the overriding question: what are the politics, processes and impacts of global governance? From there the course examines the actors, institutions, and mechanisms that constitute historical and contemporary global governance. All

sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3230 The Global Politics of the End of the World (As We Know It)

explores how human societies have imagined, predicted, and faced the prospects of the end of their world. Students will study recorded collapses of societies, how law and public policy depend on environmental factors, the threat of modern and thermonuclear war, and current scholarship on planet politics and the Anthropocene. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3230](#)

POSC 3235 The First World War in International Politics

explores the place of the First World War in International Relations. Topics to be reviewed are the international relations of the war, the place of the First World War in causes of war debates, and the effects of the war on International Relations and global politics. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3250 Global Political Economy

studies the governance of global economic relations. The course covers the politics of the global monetary and financial order, international trade, foreign investment and debt, international development, and environmental policy. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3260 Global Food Politics

examines the global governance of agriculture and food, and explores how new global actors, institutions, and policies shape the politics of food production, distribution, and consumption. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3260](#)

POSC 3290 Human Security

examines political concepts and government policies related to international security contexts, such as the displacement of citizens, food supply issues, energy, information flows, war and/or the environment. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3290](#)

POSC 3291 The European Union

is an examination of the EU as a transnational form of governance. The course will consider its origins, the operation of its institutions, its transformation from Common Market to European Union, and the ways in which EU politics impinges on national-level politics.

EQ: the former POSC 4250

PR: Successful completion of 45 credit hours and POSC [2200](#) or the instructor's permission

POSC 3295 Migration and Security

explores how the governance of population movements, both within and across borders, impact international, national and human security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3295](#)

POSC 3300 European Politics

is a comparative study of government and politics in selected states of Europe.

PR: Successful completion of 45 credit hours

POSC 3310 American Politics

examines the governmental process in the United States including the role of parties and interest groups. This course will also consider select contemporary problems.

PR: Successful completion of 45 credit hours

POSC 3315 Latin American Politics

is an analysis of the forces influencing politics in contemporary Latin America with particular emphasis given to those factors promoting political change.

PR: Successful completion of 45 credit hours

POSC 3325 South Asian Politics

analyzes the history and development of political change in a selection of South Asian states with a focus on the contemporary challenges that they face in a globalized political environment.

PR: Successful completion of 45 credit hours

POSC 3340 Gender and Politics

examines gendered power relations in the political process in comparative context. Topics may include contemporary and historical political realities, political socialization, party organization, recruitment of non-traditional candidates and voters into the political system; voting behaviour; and the organization of governmental institutions and programs as a response to the feminist movement.

PR: Successful completion of 45 credit hours

POSC 3350 Public Opinion and Voting

looks at the measurement and formation of political attitudes, factors affecting attitude stability and change, and the distribution of opinion in society. Emphasizes public opinion and voting behaviour in the United States and Canada during campaigns and interelection periods. All sections of this course follow Quantitative Reasoning Course Guidelines available at www.mun.ca/hss/qr.

PR: Successful completion of 45 credit hours

POSC 3355 Sex, Scandals, and Elections

considers questions related to political scandal and corruption in elections, focusing on voters' perceptions, media coverage, and party and candidate strategies to deal with corruption and scandals, in an effort to understand the impact of past scandals and the potential impact of future scandals for voters and electoral democracy.

PR: Successful completion of 45 credit hours

POSC 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3385](#), Religious Studies [3385](#), the former Religious Studies 2850

POSC 3390 Political Parties

is a study of political parties in liberal democracies. Attention is given to the origin and development of parties, how they organize, multiparty competition and what difference parties make.

PR: Successful completion of 45 credit hours

POSC 3600 Comparative Public Policy

is an examination of the relationship between public policy development and changes in the social and economic policy environment. Students will apply theories and models of public policy to a variety of topical case studies in established democracies.

EQ: Law and Public Policy [3600](#)

PR: Successful completion of 45 credit hours. pPrior successful completion of Law and Public Policy [2600](#) or POSC [2600](#) is recommended but not required

POSC 3620 Law and Judicial Authority

reviews and critiques traditional theories about law. The concept of law as a process of authoritative decision-making will be used to examine the function of judicial authority.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3521

EQ: Law and Public Policy [3620](#)

POSC 3640 Ethics, Leadership, and Policy Analysis

examines the political, professional, and ethical trade-offs faced by public servants and other actors working to advance the common good. Students will be trained in moral reasoning and strategic thinking through exposure to several real-world policy cases on topics ranging from whistleblowing and the management of conflicts of interest, to the challenges of exercising leadership in professional environments that are politically and ethically complex.

EQ: Law and Public Policy [3640](#)

PR: Successful completion of 45 credit hours and Law and Public Policy [2600](#) or POSC [2600](#)

POSC 3800 Federalism in Canada

examines relationships between governments in the Canadian federation ranging from high-profile disputes to efficient diplomacy. This course reviews longstanding intergovernmental stresses such as the constitution, legislative powers, legal matters, Indigenous governance, local government, sub-state nationalism and wealth distribution.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3800](#)

POSC 3810 Executive-Level Governance in Canada

explores the roles of political elites, such as prime ministers, premiers and ministers, and executive institutions in government such as the Prime Minister's Office and the Privy Council Office, in addressing and shaping important policies and political issues in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3810](#)

POSC 3820 Canadian Politics and the Constitution

examines critical issues of Canadian constitutional law. The development of the Canadian Constitution and processes of judicial review, as well as the legal development of federalism and protection of civil rights, are examined in detail.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3820](#)

POSC 3825 Canadian Judicial System

emphasizes how the judicial system and law are intertwined with politics and public policy in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3825](#), the former LWSO 2000

POSC 3830 Indigenous Peoples: Concepts of Land, the Law and the Constitution

traces the historical development of Indigenous land and resource rights; colonial and Canadian law; and the Constitution of Canada as it relates to the First Nations, Inuit and Metis people of Canada. The developing concept of Indigenous law is presented within the context of the treaty process, Indian Act, contemporary land claims, the Canadian Constitution, and federal/provincial relations.

PR: Successful completion of 45 credit hours

CR: the former Law and Society 3012

EQ: Law and Public Policy [3830](#), the former Law and Society 3830

POSC 3850 Canadian Political Economy

introduces students to major debates about the role of the state in Canadian economic development and public policy. Topics may include: the challenges of natural resource dependency, regionalism, globalization, and the relationship between Canada and the United States.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3850](#), the former POSC 3650

POSC 3860 Media and Politics in Canada

focuses on the role, functions, and purposes of various types of media in Canadian politics and society.

PR: Successful completion of 45 credit hours

POSC 3880 Newfoundland and Labrador Government and Politics

is a study of the government and political process in Newfoundland and Labrador. Topics may include electoral behaviour and attitudes, the party system, leadership styles, the consequences of federalism, and public administration.

PR: Successful completion of 45 credit hours

POSC 3900-3979 (Excluding 3905) Special Topics in Political Science

will have topics announced by the Department.

CR: credit restrictions will be designated on a course-by-course basis.

PR: Successful completion of 45 credit hours

POSC 3980-3999 Special Topics in European Politics: Harlow

courses are offered only at the Harlow (England) Campus and explore selected facets of politics.

CR: credit restrictions will be designated on a course-by-course basis

PR: Successful completion of 45 credit hours

POSC 4100 Political Philosophy

is an introduction to the interpretation of political texts. Features historical and hermeneutical approaches to the study of Political Science.

PR: Successful completion of 45 credit hours and 3 credit hours in a POSC x1xx course or the instructor's permission

POSC 4230 Theories of International Relations

examines the major theories used to understand world politics and international conflict. These theories are explored through classic readings in international relations. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC [2200](#) or the instructor's permission

POSC 4240 The Ends of the World: Global Politics of Existential Threats

explores the various interlocking existential threats that face global politics in the 21st century. The course concentrates on the origin of these threats, their likely effects, and how to avoid them. Each threat is explored as both a distinct political issue, and as part of an interconnected challenge to global public policy. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours
EQ: the former POSC 4903

POSC 4245 Political Economy

examines classic and contemporary political economic theories and approaches, and applies them to pressing issue areas. We will ask questions about the dynamics of economic, political, and cultural transformations, paying attention to the political work of economics. How do specific approaches and, in particular, global political economy approaches help (or hinder) our understanding of contemporary problems and crises? All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC 2200, or the instructor's permission

POSC 4255 Controversies in Political Economy

examines current political and public policy challenges from a global political economy perspective. Topics may include the global politics of the environment, food, development, finance, and/or security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC 2200 or the instructor's permission

EQ: Law and Public Policy [4255](#)

POSC 4290 Politics of the Global South

introduces political issues common to various regions of Africa, Asia, Latin America, and the Middle East. Discussions centre on global political and economic processes that have shaped the Global South, such as colonialism, the Cold War, development narratives, foreign aid and humanitarian interventions, neoliberal globalization, and the rise of BRICS (Brazil, Russia, India, China, South Africa). All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4315 Democracy and the Phantom Public

considers the relationship between public opinion and representative government through a comprehensive review of theoretical perspectives and empirical debates in the study of mass political attitudes.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

EQ: the former POSC 4320

POSC 4325 Asian Politics

analyses the history and development of political change in a selection of Asian states, with a focus on contemporary challenges that they face in a globalized political environment.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4330 Comparative Political Representation

studies the relationship between citizens, political institutions, and political outcomes.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4340 Gender and Political Behaviour

focuses on the role of gender in structuring political behaviour and participation. Focusing primarily on Canada and the United States, this course assesses patterns of political engagement, public opinion, and gendered structures of political power.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4360 Contentious Politics - Protest, Violence and Terrorism

examines protest and movement politics, insurgent and counter-insurgent politics, terrorism, and revolution.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4370 Democracy and Democratization

is a comparative study of the conditions necessary to develop and sustain democratic regimes and the circumstances under which transitions to democracy succeed or fail. The course will examine theoretical materials and apply them to recent and historical transitions to democratic rule.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4385 Religion and Politics

examines the relationships between religion and politics in modernity. Topics may include: secularism and secularization theory; civil religion; religion as a variable in politics, party formation and voting patterns; the role of religion in colonization/decolonization and reconciliation; religion in public spheres; political theologies; religious factors informing extremism, social polarization, and authoritarianism; religious freedoms, tolerance, accommodation, and the law; war and terrorism; religion in foreign policy and international relations theory.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or Religious Studies, or the instructor's permission

EQ: Religious Studies [4385](#)

POSC 4630 Policy Design and Delivery

involves students working on a major project to gain experience applying public policy models and analysis techniques as they attempt to improve a real-world existing public policy within the constraints of finite resources and political realities.

PR: Successful completion of 45 credit hours and POSC [2600](#) or Law and Public Policy [2600](#) or POSC [3600](#) or Law and Public Policy [3600](#) or the instructor's permission

EQ: Law and Public Policy [4630](#)

POSC 4640 Democratic Innovations in Public Policy

explores the exciting field of participatory innovations in democratic governance and public policy. The goal is to identify proposals that generate effective citizen participation and engagement while addressing pressing public problems. Discussions are grounded in an analysis of real-world cases, from elections and criminal justice to international development and urban planning.

PR: Successful completion of 45 credit hours

CR: the former Political Science 4120

EQ: Law and Public Policy [4640](#)

POSC 4840 Political Parties in Canada

is an in-depth examination of Canadian political parties.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

POSC 4860 Elections in Canada

is an examination of elections in the Canadian political system, with an emphasis on candidates, parties, voters, electioneering activities and campaign regulations.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

POSC 4890 Municipal Government and Politics in Canada

is an examination of the theory, structure and operation of local governments in Canada.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

EQ: the former POSC 3890, the former POSC 4904

POSC 4900-4990 (Excluding 4903-4905, 4950 and 4951) Special Topics in Political Science

will have a seminar topic announced by the Department.

CR: will be designated on a course-by-course basis

~~**PR:** will be designated on a course-by-course basis~~

PR: Successful completion of 45 credit hours

CALENDAR ENTRY AFTER CHANGES

16.26 Political Science

In accordance with Senate's Policy Regarding Inactive Courses, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Head of the Department.

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Students should note that there is a general credit pre-requisite for enrolment in 3000- and 4000- level Political Science courses. Students must have completed a minimum of 45 credit hours before enrolling in 3000- or 4000-level courses.

The second digit in each course number designates a field in Political Science. Students interested in notionally concentrating in an area may be guided in their course selections, as follows:

Second Digit
0 General & Research techniques
1 Political theory
2 Global politics
3 Comparative politics
6 Public policy

Second Digit
8 Canadian politics
9 Special topics

Enrolment in Political Science courses is limited. Enrolment priority may be given to students registered as an Honours, Major or Minor in Political Science.

POSC 3100 Political Theory to the 18th Century

analyzes major political theory texts up to the 18th century to examine questions such as: What is the point of government? What defines us as human beings and as citizens? When, if ever, is it morally acceptable to break the law? Is rebellion ever justified? What rights attach to us as persons? What does it mean to be free? What equality can we demand from each other and from the government? Students will be introduced to a variety of answers to these questions and their contemporary relevance to the study of politics.

PR: Successful completion of 45 credit hours

POSC 3110 Political Theory from the 18th Century

explores the development of our understanding of liberty, equality and power vis-à-vis a close reading of important political theory texts, drawn from the modern and contemporary periods. Students will be introduced to the history and contemporary utility of these texts to the study of politics.

PR: Successful completion of 45 credit hours

POSC 3130 Democracy and Its Discontents

introduces the field of democratic theory. Each week students will explore a different component of contemporary liberal democratic systems, including elections, civil society, participation, representation, disagreement, deliberation, equality, multiculturalism, technocracy, and economic and social justice.

PR: Successful completion of 45 credit hours

EQ: The former POSC 3905

POSC 3140 Feminist Political Theory

examines feminist scholarship that has challenged previously accepted notions in political theory, including definitions of politics itself, the distinctions between public and private, the nature of citizenship, and the roles of women in civil society. This course considers different ways of looking at power and political culture in modern societies, examining themes such as gender and democracy, race and class, poverty and welfare, sexuality and morality.

PR: Successful completion of 45 credit hours

POSC 3170 Religion from Left Field

examines modern, left-leaning (Marxist, anarchist, socialist) understandings, adaptations, and critiques of Jewish and Christian thought. The course considers religion not simply as an object of political analysis and critique, but as a contributing factor to the emergence in Europe of an influential body of post-Enlightenment emancipatory thought and political theology, as found in currents of Western Marxism.

PR: Successful completion of 45 credit hours

EQ: Religious Studies [3520](#)

POSC 3210 International Law

is concerned with the interaction of international political and legal systems. Topics discussed are sources, agreements, membership, recognition, territory, jurisdiction, immunities, state responsibility, and force and war. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3210](#)

POSC 3215 International Human Rights

introduces students to international human rights, in theory and practice. Course topics include: the history and philosophy of human rights, and international and Canadian structures and provisions. The course includes an examination of selected areas of international human rights, such as children's rights, environmental rights, and humanitarian intervention. It explores current and future applications of human rights. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

CR: the former Law and Society 3300, the former POSC 4215

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3215](#), the former Law and Society 3215

POSC 3220 Global Governance

explores and examines global governance and international organization, or 'world orders.' Work is guided by the overriding question: what are the politics, processes and impacts of global governance? From there the course examines the actors, institutions, and mechanisms that constitute historical and contemporary global governance. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3230 The Global Politics of the End of the World (As We Know It)

explores how human societies have imagined, predicted, and faced the prospects of the end of their world. Students will study recorded collapses of societies, how law and

public policy depend on environmental factors, the threat of modern and thermonuclear war, and current scholarship on planet politics and the Anthropocene. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3230](#)

POSC 3235 The First World War in International Politics

explores the place of the First World War in International Relations. Topics to be reviewed are the international relations of the war, the place of the First World War in causes of war debates, and the effects of the war on International Relations and global politics. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3250 Global Political Economy

studies the governance of global economic relations. The course covers the politics of the global monetary and financial order, international trade, foreign investment and debt, international development, and environmental policy. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

POSC 3260 Global Food Politics

examines the global governance of agriculture and food, and explores how new global actors, institutions, and policies shape the politics of food production, distribution, and consumption. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3260](#)

POSC 3290 Human Security

examines political concepts and government policies related to international security contexts, such as the displacement of citizens, food supply issues, energy, information flows, war and/or the environment. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3290](#)

POSC 3291 The European Union

is an examination of the EU as a transnational form of governance. The course will consider its origins, the operation of its institutions, its transformation from Common

Market to European Union, and the ways in which EU politics impinges on national-level politics.

EQ: the former POSC 4250

PR: Successful completion of 45 credit hours and POSC [2200](#) or the instructor's permission

POSC 3295 Migration and Security

explores how the governance of population movements, both within and across borders, impact international, national and human security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours or the instructor's permission.

EQ: Law and Public Policy [3295](#)

POSC 3300 European Politics

is a comparative study of government and politics in selected states of Europe.

PR: Successful completion of 45 credit hours

POSC 3310 American Politics

examines the governmental process in the United States including the role of parties and interest groups. This course will also consider select contemporary problems.

PR: Successful completion of 45 credit hours

POSC 3315 Latin American Politics

is an analysis of the forces influencing politics in contemporary Latin America with particular emphasis given to those factors promoting political change.

PR: Successful completion of 45 credit hours

POSC 3325 South Asian Politics

analyzes the history and development of political change in a selection of South Asian states with a focus on the contemporary challenges that they face in a globalized political environment.

PR: Successful completion of 45 credit hours

POSC 3340 Gender and Politics

examines gendered power relations in the political process in comparative context. Topics may include contemporary and historical political realities, political socialization, party organization, recruitment of non-traditional candidates and voters into the political system; voting behaviour; and the organization of governmental institutions and programs as a response to the feminist movement.

PR: Successful completion of 45 credit hours

POSC 3350 Public Opinion and Voting

looks at the measurement and formation of political attitudes, factors affecting attitude stability and change, and the distribution of opinion in society. Emphasizes public opinion and voting behaviour in the United States and Canada during campaigns and interelection periods. All sections of this course follow Quantitative Reasoning Course Guidelines available at www.mun.ca/hss/qr.

PR: Successful completion of 45 credit hours

POSC 3355 Sex, Scandals, and Elections

considers questions related to political scandal and corruption in elections, focusing on voters' perceptions, media coverage, and party and candidate strategies to deal with corruption and scandals, in an effort to understand the impact of past scandals and the potential impact of future scandals for voters and electoral democracy.

PR: Successful completion of 45 credit hours

POSC 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3385](#), Religious Studies [3385](#), the former Religious Studies 2850

POSC 3390 Political Parties

is a study of political parties in liberal democracies. Attention is given to the origin and development of parties, how they organize, multiparty competition and what difference parties make.

PR: Successful completion of 45 credit hours

POSC 3600 Comparative Public Policy

is an examination of the relationship between public policy development and changes in the social and economic policy environment. Students will apply theories and models of public policy to a variety of topical case studies in established democracies.

EQ: Law and Public Policy [3600](#)

PR: Successful completion of 45 credit hours. Prior successful completion of Law and Public Policy [2600](#) or POSC [2600](#) is recommended but not required

POSC 3620 Law and Judicial Authority

reviews and critiques traditional theories about law. The concept of law as a process of authoritative decision-making will be used to examine the function of judicial authority.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3521

EQ: Law and Public Policy [3620](#)

POSC 3640 Ethics, Leadership, and Policy Analysis

examines the political, professional, and ethical trade-offs faced by public servants and other actors working to advance the common good. Students will be trained in moral reasoning and strategic thinking through exposure to several real-world policy cases on topics ranging from whistleblowing and the management of conflicts of interest, to the challenges of exercising leadership in professional environments that are politically and ethically complex.

EQ: Law and Public Policy [3640](#)

PR: Successful completion of 45 credit hours and Law and Public Policy [2600](#) or POSC [2600](#)

POSC 3800 Federalism in Canada

examines relationships between governments in the Canadian federation ranging from high-profile disputes to efficient diplomacy. This course reviews longstanding intergovernmental stresses such as the constitution, legislative powers, legal matters, Indigenous governance, local government, sub-state nationalism and wealth distribution.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3800](#)

POSC 3810 Executive-Level Governance in Canada

explores the roles of political elites, such as prime ministers, premiers and ministers, and executive institutions in government such as the Prime Minister's Office and the Privy Council Office, in addressing and shaping important policies and political issues in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3810](#)

POSC 3820 Canadian Politics and the Constitution

examines critical issues of Canadian constitutional law. The development of the Canadian Constitution and processes of judicial review, as well as the legal development of federalism and protection of civil rights, are examined in detail.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3820](#)

POSC 3825 Canadian Judicial System

emphasizes how the judicial system and law are intertwined with politics and public policy in Canada.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3825](#), the former LWSO 2000

POSC 3830 Indigenous Peoples: Concepts of Land, the Law and the Constitution

traces the historical development of Indigenous land and resource rights; colonial and Canadian law; and the Constitution of Canada as it relates to the First Nations, Inuit and Metis people of Canada. The developing concept of Indigenous law is presented within the context of the treaty process, Indian Act, contemporary land claims, the Canadian Constitution, and federal/provincial relations.

PR: Successful completion of 45 credit hours

CR: the former Law and Society 3012

EQ: Law and Public Policy [3830](#), the former Law and Society 3830

POSC 3850 Canadian Political Economy

introduces students to major debates about the role of the state in Canadian economic development and public policy. Topics may include: the challenges of natural resource dependency, regionalism, globalization, and the relationship between Canada and the United States.

PR: Successful completion of 45 credit hours

EQ: Law and Public Policy [3850](#), the former POSC 3650

POSC 3860 Media and Politics in Canada

focuses on the role, functions, and purposes of various types of media in Canadian politics and society.

PR: Successful completion of 45 credit hours

POSC 3880 Newfoundland and Labrador Government and Politics

is a study of the government and political process in Newfoundland and Labrador. Topics may include electoral behaviour and attitudes, the party system, leadership styles, the consequences of federalism, and public administration.

PR: Successful completion of 45 credit hours

POSC 3900-3979 (Excluding 3905) Special Topics in Political Science

will have topics announced by the Department.

CR: credit restrictions will be designated on a course-by-course basis.

PR: Successful completion of 45 credit hours

POSC 3980-3999 Special Topics in European Politics: Harlow

courses are offered only at the Harlow (England) Campus and explore selected facets of politics.

CR: credit restrictions will be designated on a course-by-course basis

PR: Successful completion of 45 credit hours

POSC 4100 Political Philosophy

is an introduction to the interpretation of political texts. Features historical and hermeneutical approaches to the study of Political Science.

PR: Successful completion of 45 credit hours and 3 credit hours in a POSC x1xx course or the instructor's permission

POSC 4230 Theories of International Relations

examines the major theories used to understand world politics and international conflict. These theories are explored through classic readings in international relations. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC [2200](#) or the instructor's permission

POSC 4240 The Ends of the World: Global Politics of Existential Threats

explores the various interlocking existential threats that face global politics in the 21st century. The course concentrates on the origin of these threats, their likely effects, and how to avoid them. Each threat is explored as both a distinct political issue, and as part of an interconnected challenge to global public policy. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: the former POSC 4903

POSC 4245 Political Economy

examines classic and contemporary political economic theories and approaches, and applies them to pressing issue areas. We will ask questions about the dynamics of economic, political, and cultural transformations, paying attention to the political work of economics. How do specific approaches and, in particular, global political economy approaches help (or hinder) our understanding of contemporary problems and crises? All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC [2200](#), or the instructor's permission

POSC 4255 Controversies in Political Economy

examines current political and public policy challenges from a global political economy perspective. Topics may include the global politics of the environment, food, development, finance, and/or security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and POSC [2200](#) or the instructor's permission

EQ: Law and Public Policy [4255](#)

POSC 4290 Politics of the Global South

introduces political issues common to various regions of Africa, Asia, Latin America, and the Middle East. Discussions centre on global political and economic processes that have shaped the Global South, such as colonialism, the Cold War, development narratives, foreign aid and humanitarian interventions, neoliberal globalization, and the rise of BRICS (Brazil, Russia, India, China, South Africa). All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4315 Democracy and the Phantom Public

considers the relationship between public opinion and representative government through a comprehensive review of theoretical perspectives and empirical debates in the study of mass political attitudes.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

EQ: the former POSC 4320

POSC 4325 Asian Politics

analyses the history and development of political change in a selection of Asian states, with a focus on contemporary challenges that they face in a globalized political environment.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4330 Comparative Political Representation

studies the relationship between citizens, political institutions, and political outcomes.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4340 Gender and Political Behaviour

focuses on the role of gender in structuring political behaviour and participation. Focusing primarily on Canada and the United States, this course assesses patterns of political engagement, public opinion, and gendered structures of political power.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4360 Contentious Politics - Protest, Violence and Terrorism

examines protest and movement politics, insurgent and counter-insurgent politics, terrorism, and revolution.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4370 Democracy and Democratization

is a comparative study of the conditions necessary to develop and sustain democratic regimes and the circumstances under which transitions to democracy succeed or fail. The course will examine theoretical materials and apply them to recent and historical transitions to democratic rule.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or the instructor's permission

POSC 4385 Religion and Politics

examines the relationships between religion and politics in modernity. Topics may include: secularism and secularization theory; civil religion; religion as a variable in politics, party formation and voting patterns; the role of religion in colonization/decolonization and reconciliation; religion in public spheres; political theologies; religious factors informing extremism, social polarization, and authoritarianism; religious freedoms, tolerance, accommodation, and the law; war and terrorism; religion in foreign policy and international relations theory.

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or Religious Studies, or the instructor's permission

EQ: Religious Studies [4385](#)

POSC 4630 Policy Design and Delivery

involves students working on a major project to gain experience applying public policy models and analysis techniques as they attempt to improve a real-world existing public policy within the constraints of finite resources and political realities.

PR: Successful completion of 45 credit hours and POSC [2600](#) or Law and Public Policy [2600](#) or POSC [3600](#) or Law and Public Policy [3600](#) or the instructor's permission

EQ: Law and Public Policy [4630](#)

POSC 4640 Democratic Innovations in Public Policy

explores the exciting field of participatory innovations in democratic governance and public policy. The goal is to identify proposals that generate effective citizen participation and engagement while addressing pressing public problems. Discussions are grounded in an analysis of real-world cases, from elections and criminal justice to international development and urban planning.

PR: Successful completion of 45 credit hours

CR: the former Political Science 4120

EQ: Law and Public Policy [4640](#)

POSC 4840 Political Parties in Canada

is an in-depth examination of Canadian political parties.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

POSC 4860 Elections in Canada

is an examination of elections in the Canadian political system, with an emphasis on candidates, parties, voters, electioneering activities and campaign regulations.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

POSC 4890 Municipal Government and Politics in Canada

is an examination of the theory, structure and operation of local governments in Canada.

PR: Successful completion of 45 credit hours and POSC [2800](#) or the instructor's permission

EQ: the former POSC 3890, the former POSC 4904

POSC 4900-4990 (Excluding 4903-4905, 4950 and 4951) Special Topics in Political Science

will have a seminar topic announced by the Department.

CR: will be designated on a course-by-course basis

PR: Successful completion of 45 credit hours

SECONDARY CALENDAR CHANGES**16.27 Religious Studies****RELS 3385 Religion and the Law in Contemporary Canada**

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Law and Political Policy 3385, Political Science 3385, the former RELS 2850

RELS 3520 Religion From Left Field

examines modern, left-leaning (Marxist, anarchist, socialist) understandings, adaptations, and critiques of Jewish and Christian thought. The course considers religion not simply as an object of political analysis and critique, but as a contributing factor to the emergence in Europe of an influential body of post- Enlightenment emancipatory thought and political theology, as found in currents of Western Marxism.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Political Science 3170

RELS 4385 Religion and Politics

examines the relationships between religion and politics in modernity. Topics may include: secularism and secularization theory; civil religion; religion as a variable in politics, party formation and voting patterns; the role of religion in colonization/decolonization and reconciliation; religion in public spheres; political theologies; religious factors informing extremism, social polarization, and authoritarianism; religious freedoms, tolerance, accommodation, and the law; war and terrorism; religion in foreign policy and international relations theory.

EQ: Political Science 4385

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or Religious Studies or the instructor's permission

CALENDAR ENTRY AFTER SECONDARY CHANGES

16.27 Religious Studies

RELS 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Law and Political Policy 3385, Political Science 3385, the former RELS 2850

RELS 3520 Religion From Left Field

examines modern, left-leaning (Marxist, anarchist, socialist) understandings, adaptations, and critiques of Jewish and Christian thought. The course considers religion not simply as an object of political analysis and critique, but as a contributing factor to the emergence in Europe of an influential body of post- Enlightenment emancipatory thought and political theology, as found in currents of Western Marxism.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Political Science 3170

RELS 4385 Religion and Politics

examines the relationships between religion and politics in modernity. Topics may include: secularism and secularization theory; civil religion; religion as a variable in politics, party formation and voting patterns; the role of religion in colonization/decolonization and reconciliation; religion in public spheres; political theologies; religious factors informing extremism, social polarization, and authoritarianism; religious freedoms, tolerance, accommodation, and the law; war and terrorism; religion in foreign policy and international relations theory.

EQ: Political Science 4385

PR: Successful completion of 45 credit hours and 3 credit hours in Political Science or Religious Studies or the instructor's permission

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Programs

PROGRAM TITLE

- Law and Public Policy (Proposal to Institute a General 45 credit Pre-requisite for all 3000 and 4000 level LWPP Courses)

RATIONALE

The Department of Political Science's undergraduate B.A. program in Law and Public Policy is facing the challenge of ensuring that students enrolled in its 3000 and 4000 level courses are equipped to complete their coursework. Many first- and second-year students are enrolling in advanced classes without having the adequate skills, knowledge, and experience to complete the more demanding readings and class assignments.

This problem has grown more acute with recent curriculum changes, which allow for cross listed POSC/LWPP 4000 courses to be simultaneously offered—or “piggybacked”—at the 6000 level to create spaces for Political Science graduate students. The mixture of unprepared 1st and 2nd year students, along with upper-level undergraduate and graduate students, negatively impacts the overall learning environment. It places a burden on instructors. And it also fails to adequately support students at different learning stages. Currently, there is no mechanism in place that the Department can use to ensure that students are setting themselves up for success by sequencing their coursework appropriately.

Considering these challenges, the Department is proposing a general credit pre-requisite be added to all 3000 and 4000 level Law and Public Policy courses. The pre-requisite will require undergraduate students to have completed a minimum of 45 credit hours in any MUN program, before being permitted to enroll in Law and Public Policy courses at the 3000 or 4000 level. This restriction can be waived at the discretion of relevant instructor in consultation with the Head.

The addition of a general 45 credit hour pre-requisite will ease pressures on 3000 and 4000 level Law and Public Policy courses and encourage students to sequence their coursework accordingly. It also strikes the right balance by allowing some flexibility: students in their 1st and 2nd years can still take more advanced course offerings, so long as they've completed the pre-requisite credit hours. Because the pre-requisite is *general* we can also still accommodate students looking for electives from other programs and faculties. Finally, these changes will bring LWPP courses cross listed with POSC courses into line with one another, since a similar reform is being proposed for POSC courses.

The proposal was reviewed, discussed, and voted on by the Department of Political Science's Undergraduate Committee on August 29, 2023. It was then passed along to Renee Skinner, Assistant Registrar, for consultation on August 31, 2023. This feedback was incorporated and then proposal was circulated to the entire Department of Political Science for discussion and

comment. On September 27, 2023, the Department of Political Science voted unanimously to approve the proposed calendar change during its regular department meeting with a further vote on October 7 to up the general credit hours to 45 based on HSS feedback.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

16.26.3 Law and Public Policy

In accordance with Senate's Policy Regarding Inactive Courses, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Head of the Department.

Law and Public Policy students must complete Political Science 1000, which introduces the study of politics, power, law, public policy, and government. Law and Public Policy 2600 is a required core class that introduces Law and Public Policy as a major field and should be taken after completing Political Science 1000. Courses at the 3000-level assume that students have successfully completed at least two courses in Political Science or Law and Public Policy. At the 4000-level, courses are advanced seminars with small enrolment caps, and are in many cases cross-listed as Political Science courses. They may therefore have formal pre-requisites.

Students should note that there is a general credit pre-requisite for enrolment in 3000- and 4000-level Law and Public Policy courses. Students must have completed a minimum of 45 credit hours in any program before enrolling in 3000- or 4000-level courses.

Enrolment in Law and Public Policy courses is limited. Enrolment priority may be given to students who have declared a Major or Minor in Law and Public Policy.

A tentative list of upcoming Law and Public Policy course offerings can be found at www.mun.ca/hss/courses.php.

Law and Public Policy courses are designated by LWPP.

LWPP 3210 International Law

is concerned with the interaction of international political and legal systems. Topics discussed are sources, agreements, membership, recognition, territory, jurisdiction, immunities, state responsibility, and force and war. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3210](#)

LWPP 3215 International Human Rights

introduces students to international human rights, in theory and practice. Course topics include the history and philosophy of human rights, and international and Canadian structures and provisions. The course includes an examination of selected areas of international human rights, such as children's rights, environmental rights, and humanitarian intervention. It explores current and future applications of human rights. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

CR: the former LWSO 3300, the former Political Science 4215

EQ: Political Science [3215](#), the former LWSO 3215

LWPP 3230 The Global Politics of the End of the World (As We Know It)

explores how human societies have imagined, predicted, and faced the prospects of the end of their world. Students will study recorded collapses of societies, how law and public policy depend on environmental factors, the threat of modern and thermonuclear war, and current scholarship on planet politics and the Anthropocene. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3230](#)

LWPP 3260 Global Food Politics

examines the global governance of agriculture and food, and explores how new global actors, institutions, and regulations shape the politics of food production, distribution, and consumption. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hour

EQ: Political Science [3260](#)

LWPP 3290 Human Security

examines political concepts and government policies related to international security contexts, such as the displacement of citizens, food supply issues, energy, information flows, war and/or the environment. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3391

EQ: Political Science [3290](#)

LWPP 3295 Migration and Security

explores how population movements, both within and across borders, impact international, national, and human security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3295](#)

LWPP 3315 Gender and Sexuality in Canadian Law

looks at legal issues affecting gender and sexuality in Canada, such as equality, family law, gender and crime.

PR: Successful completion of 45 credit hours

EQ: the former LWSO 3015

LWPP 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours

EQ: Political Science [3385](#), Religious Studies [3385](#), the former Religious Studies 2850

LWPP 3600 Comparative Public Policy

is an examination of the relationship between public policy development and changes in the social and economic policy environment. Students will apply theories and models of public policy to a variety of topical case studies in established democracies.

PR: Successful completion of 45 credit hours. ~~p~~Prior successful completion of LWPP [2600](#) or Political Science [2600](#) is recommended but not required

EQ: Political Science [3600](#)

LWPP 3620 Law and Judicial Authority

reviews and critiques traditional theories about law. The concept of law as a process of authoritative decision-making will be used to examine the function of judicial authority.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3521

EQ: Political Science [3620](#)

LWPP 3640 Ethics, Leadership, and Policy Analysis

examines the political, professional, and ethical trade-offs faced by public servants and other actors working to advance the common good. Students will be trained in moral reasoning and strategic thinking through exposure to several real-world policy cases on topics ranging from whistleblowing and the management of conflicts of interest, to the challenges of exercising leadership in professional environments that are politically and ethically complex.

PR: Successful completion of 45 credit hours and LWPP [2600](#) or Political Science [2600](#)

EQ: Political Science [3640](#)

LWPP 3800 Federalism in Canada

examines relationships between governments in the Canadian federation ranging from high-profile disputes to efficient diplomacy. This course reviews longstanding intergovernmental stresses such as the constitution, legislative powers, legal matters, Indigenous governance, local government, sub-state nationalism, and wealth distribution.

PR: Successful completion of 45 credit hours

EQ: Political Science [3800](#)

LWPP 3810 Executive-Level Governance in Canada

explores the roles of political elites, such as prime ministers, premiers, and ministers, and executive institutions in government such as the Prime Minister's Office and the Privy Council Office, in addressing and shaping important political issues in Canada.

PR: Successful completion of 45 credit hours

EQ: Political Science [3810](#)

LWPP 3820 Canadian Politics and the Constitution

uses a casebook approach to examine critical issues of Canadian constitutional law. The development of the Canadian Constitution and processes of judicial review, as well as the legal development of federalism and protection of civil rights, are examined in detail.

PR: Successful completion of 45 credit hours

EQ: Political Science [3820](#)

LWPP 3825 Canadian Judicial System

emphasizes how the judicial system and law are intertwined with politics and public policy in Canada.

PR: Successful completion of 45 credit hours

EQ: Political Science [3825](#), the former LWSO 2000

LWPP 3830 Indigenous Peoples: Concepts of Land, the Law, and the Constitution

traces the historical development of Indigenous land and resource rights; colonial and Canadian law; and the Constitution of Canada as it relates to the First Nations, Inuit, and Metis people of Canada. The developing concept of Indigenous law is presented within the context of the treaty process, Indian Act, contemporary land claims, the Canadian Constitution, and federal/provincial relations.

PR: Successful completion of 45 credit hours

CR: the former LWSO 3012

EQ: Political Science [3830](#) and the former LWSO 3830

LWPP 3850 Canadian Political Economy

introduces students to major debates about the role of the state in Canadian economic development and public policy. Topics may include: the challenges of natural resource

dependency, regionalism, globalization, and the relationship between Canada and the United States.

PR: Successful completion of 45 credit hours

EQ: Political Science [3850](#), the former Political Science 3650

LWPP 3900-3999 Special Topics in Law and Public Policy

will have topics announced by the Department.

PR: Successful completion of 45 credit hours

CR: credit restrictions will be designated on a course-by-course basis.

LWPP 4255 Controversies in Political Economy

examines current political and public policy challenges from a global political economy perspective. Topics may include the global politics of the environment, food, development, finance, and/or security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and Political Science [2200](#) or the instructor's permission

EQ: Political Science [4255](#)

LWPP 4630 Policy Design and Delivery

involves students working on a major project to gain experience applying public policy models and analysis techniques as they attempt to improve a real-world existing public policy within the constraints of finite resources and political realities.

PR: Successful completion of 45 credit hours and Political Science [2600](#) or LWPP [2600](#) or Political Science [3600](#) or LWPP [3600](#) or the instructor's permission

EQ: Political Science [4630](#)

LWPP 4640 Democratic Innovations in Public Policy

explores the exciting field of participatory innovations in democratic governance and public policy. The goal is to identify proposals that generate effective citizen participation and engagement while addressing pressing public problems. Discussions are grounded in an analysis of real-world cases, from elections and criminal justice to international development and urban planning.

PR: Successful completion of 45 credit hours

CR: the former Political Science 4120

EQ: Political Science [4640](#)

CALENDAR ENTRY AFTER CHANGES

16.26.3 Law and Public Policy

In accordance with Senate's Policy Regarding Inactive Courses, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Head of the Department.

Law and Public Policy students must complete Political Science 1000, which introduces the study of politics, power, law, public policy, and government. Law and Public Policy 2600 is a required core class that introduces Law and Public Policy as a major field and should be taken after completing Political Science 1000. Courses at the 3000-level assume that students have successfully completed at least two courses in Political Science or Law and Public Policy. At the 4000-level, courses are advanced seminars with small enrolment caps, and are in many cases cross-listed as Political Science courses. They may therefore have formal pre-requisites.

Students should note that there is a general credit pre-requisite for enrolment in 3000- and 4000-level Law and Public Policy courses. Students must have completed a minimum of 45 credit hours in any program before enrolling in 3000- or 4000-level courses.

Enrolment in Law and Public Policy courses is limited. Enrolment priority may be given to students who have declared a Major or Minor in Law and Public Policy.

A tentative list of upcoming Law and Public Policy course offerings can be found at www.mun.ca/hss/courses.php.

Law and Public Policy courses are designated by LWPP.

LWPP 3210 International Law

is concerned with the interaction of international political and legal systems. Topics discussed are sources, agreements, membership, recognition, territory, jurisdiction, immunities, state responsibility, and force and war. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3210](#)

LWPP 3215 International Human Rights

introduces students to international human rights, in theory and practice. Course topics include the history and philosophy of human rights, and international and Canadian structures and provisions. The course includes an examination of selected areas of international human rights, such as children's rights, environmental rights, and humanitarian intervention. It explores current and future applications of human rights. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

CR: the former LWSO 3300, the former Political Science 4215

EQ: Political Science [3215](#), the former LWSO 3215

LWPP 3230 The Global Politics of the End of the World (As We Know It)

explores how human societies have imagined, predicted, and faced the prospects of the end of their world. Students will study recorded collapses of societies, how law and public policy depend on environmental factors, the threat of modern and thermonuclear war, and current scholarship on planet politics and the Anthropocene. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3230](#)

LWPP 3260 Global Food Politics

examines the global governance of agriculture and food, and explores how new global actors, institutions, and regulations shape the politics of food production, distribution, and consumption. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3260](#)

LWPP 3290 Human Security

examines political concepts and government policies related to international security contexts, such as the displacement of citizens, food supply issues, energy, information flows, war and/or the environment. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3391

EQ: Political Science [3290](#)

LWPP 3295 Migration and Security

explores how population movements, both within and across borders, impact international, national, and human security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours

EQ: Political Science [3295](#)

LWPP 3315 Gender and Sexuality in Canadian Law

looks at legal issues affecting gender and sexuality in Canada, such as equality, family law, gender and crime.

PR: Successful completion of 45 credit hours

EQ: the former LWSO 3015

LWPP 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of ‘religion’ in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours

EQ: Political Science [3385](#), Religious Studies [3385](#), the former Religious Studies 2850

LWPP 3600 Comparative Public Policy

is an examination of the relationship between public policy development and changes in the social and economic policy environment. Students will apply theories and models of public policy to a variety of topical case studies in established democracies.

PR: Successful completion of 45 credit hours. Prior successful completion of LWPP [2600](#) or Political Science [2600](#) is recommended but not required

EQ: Political Science [3600](#)

LWPP 3620 Law and Judicial Authority

reviews and critiques traditional theories about law. The concept of law as a process of authoritative decision-making will be used to examine the function of judicial authority.

PR: Successful completion of 45 credit hours

CR: the former Political Science 3521

EQ: Political Science [3620](#)

LWPP 3640 Ethics, Leadership, and Policy Analysis

examines the political, professional, and ethical trade-offs faced by public servants and other actors working to advance the common good. Students will be trained in moral reasoning and strategic thinking through exposure to several real-world policy cases on topics ranging from whistleblowing and the management of conflicts of interest, to the challenges of exercising leadership in professional environments that are politically and ethically complex.

PR: Successful completion of 45 credit hours and LWPP [2600](#) or Political Science [2600](#)

EQ: Political Science [3640](#)

LWPP 3800 Federalism in Canada

examines relationships between governments in the Canadian federation ranging from high-profile disputes to efficient diplomacy. This course reviews longstanding intergovernmental stresses such as the constitution, legislative powers, legal matters, Indigenous governance, local government, sub-state nationalism, and wealth distribution.

PR: Successful completion of 45 credit hours

EQ: Political Science [3800](#)

LWPP 3810 Executive-Level Governance in Canada

explores the roles of political elites, such as prime ministers, premiers, and ministers, and executive institutions in government such as the Prime Minister's Office and the Privy Council Office, in addressing and shaping important political issues in Canada.

PR: Successful completion of 45 credit hours

EQ: Political Science [3810](#)

LWPP 3820 Canadian Politics and the Constitution

uses a casebook approach to examine critical issues of Canadian constitutional law. The development of the Canadian Constitution and processes of judicial review, as well as the legal development of federalism and protection of civil rights, are examined in detail.

PR: Successful completion of 45 credit hours

EQ: Political Science [3820](#)

LWPP 3825 Canadian Judicial System

emphasizes how the judicial system and law are intertwined with politics and public policy in Canada.

PR: Successful completion of 45 credit hour

EQ: Political Science [3825](#), the former LWSO 2000

LWPP 3830 Indigenous Peoples: Concepts of Land, the Law, and the Constitution

traces the historical development of Indigenous land and resource rights; colonial and Canadian law; and the Constitution of Canada as it relates to the First Nations, Inuit, and Metis people of Canada. The developing concept of Indigenous law is presented within the context of the treaty process, Indian Act, contemporary land claims, the Canadian Constitution, and federal/provincial relations.

PR: Successful completion of 45 credit hours

CR: the former LWSO 3012

EQ: Political Science [3830](#) and the former LWSO 3830

LWPP 3850 Canadian Political Economy

introduces students to major debates about the role of the state in Canadian economic development and public policy. Topics may include: the challenges of natural resource dependency, regionalism, globalization, and the relationship between Canada and the United States.

PR: Successful completion of 45 credit hours

EQ: Political Science [3850](#), the former Political Science 3650

LWPP 3900-3999 Special Topics in Law and Public Policy

will have topics announced by the Department.

PR: Successful completion of 45 credit hours

CR: credit restrictions will be designated on a course-by-course basis

LWPP 4255 Controversies in Political Economy

examines current political and public policy challenges from a global political economy perspective. Topics may include the global politics of the environment, food, development, finance, and/or security. All sections of this course follow International Studies guidelines available at www.mun.ca/hss/IS.

PR: Successful completion of 45 credit hours and Political Science [2200](#) or the instructor's permission

EQ: Political Science [4255](#)

LWPP 4630 Policy Design and Delivery

involves students working on a major project to gain experience applying public policy models and analysis techniques as they attempt to improve a real-world existing public policy within the constraints of finite resources and political realities.

PR: Successful completion of 45 credit hours and Political Science [2600](#) or LWPP [2600](#) or Political Science [3600](#) or LWPP [3600](#) or the instructor's permission

EQ: Political Science [4630](#)

LWPP 4640 Democratic Innovations in Public Policy

explores the exciting field of participatory innovations in democratic governance and public policy. The goal is to identify proposals that generate effective citizen participation and engagement while addressing pressing public problems. Discussions are grounded in an analysis of real-world cases, from elections and criminal justice to international development and urban planning.

PR: Successful completion of 45 credit hours

CR: the former Political Science 4120

EQ: Political Science [4640](#)

SECONDARY CALENDAR CHANGES

16.27 Religious Studies

RELS 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Law and Political Policy 3385, Political Science 3385, the former RELS 2850

CALENDAR ENTRY AFTER SECONDARY CHANGES

16.27 Religious Studies

RELS 3385 Religion and the Law in Contemporary Canada

examines contemporary legal debates on the place and contours of 'religion' in Canada. Through consideration of a number of post-Charter Supreme Court of Canada decisions, as well as sociological research on different religious communities, we delve into the changing meanings of religious diversity in Canada.

PR: Successful completion of 45 credit hours or permission of the instructor

EQ: Law and Political Policy 3385, Political Science 3385, the former RELS 2850

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of:
- Department of:
- Other: Certificate in Public Policy

RATIONALE

The Department of Political Science has recently undertaken a significant revision of its Political Science and Law and Public Policy programs. In line with this revision, the Certificate in Public Policy has been discontinued. It has been replaced with a Diploma in Public Policy, which offers a new set of courses based on the most recent curricular reforms and tables, as well as an enhanced credential for graduating students.

To aid the transition from a Certificate in Public Policy to a Diploma in Public Policy, the Department of Political Science would like to add a “sun set clause” to restrict new admissions and encourage a transition to the diploma. Currently, the regulations surrounding certificates allows any student to enter the program, so long as it was available in a calendar during their time at Memorial. For the certificate, this means that a student could still be admitted to program, despite it being discontinued, and despite not having taken any of its old “core” courses or being close to completion. This would create an administrative headache for directors and heads, especially given the many of the courses listed in the old certificate are no longer offered—and, indeed, no longer exist in the calendar. There is a desire to push students to transition to the diploma, which is only 3 credit hours more, has a broad array of updated courses, and is a more robust program overall. Crucially, whereas admission to the diploma requires the approval of the Department of Political Science, admission to the certificate requires no approvals and so is, essentially, unregulated, creating further administrative difficulties.

The proposed sunset clause would prevent any future students from enrolling the certificate, with a deadline of August 31, 2025 for current students to declare. It would also provide students enrolled in the certificate a deadline (May 31, 2026) by which to complete the program, or else be transitioned to the diploma. Since the difference between the diploma and the certificate is minimal—reflecting, mostly, an updated table of courses—the disruption for students will be low. On the administrative side, however, this added regulation will prevent the need for constant course waivers needing to be issued to certificate candidates trying to complete their studies.

This calendar change is the product of a series ongoing consultations between the Department of Political Science, the University Registrar's Office, and the HSS Dean of Curriculums. Conversations have been taking place since early Summer 2023 in advance of the switch to the Public Policy Diploma. The sunset clause was proposed as a solution to the Department of Political Science in September 2023, and a more intensive consultation about the proposal wording occurred before a review and vote by the Department of Political Science's Undergraduate Committee on October 16, 2023. The sunset clause was then circulated for Department wide review and comment before a full Department vote on October 20, 2023, where it was passed unanimously.

ANTICIPATED EFFECTIVE DATE

It is desired that the proposed regulations will come into effect as soon as possible and, ideally, September 1, 2024. Current students enrolled in the Certificate of Public Policy will be contacted by the Political Science Undergraduate Director and notified of these impending changes.

CALENDAR CHANGES

7 Diploma Programs

7.10 Diploma in Public Policy

The Diploma in Public Policy is administered by the Department of Political Science.

The Diploma in Public Policy is designed for those who are interested in the study of governance and policy responses to public issues. The program's objective is to provide foundational knowledge that is essential for exploring topical issues in diverse policy fields and settings. The program is structured around introductory and advanced core courses in Political Science that promote understanding of the theoretical parameters of public policy, such as the processes and mechanisms that are relied upon to define and solve policy problems. These core skills and competencies are used in the analysis and study of public policy in a variety of interdisciplinary fields.

Important Notice

The Certificate in Public Policy has been replaced by the Diploma in Public Policy. Students will no longer be permitted to begin or declare the Certificate in Public Policy after August, 31st, 2025. Students currently completing the program may follow the degree regulations in effect in the academic year in which the student first successfully completes a course(s) at Memorial University of Newfoundland. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program up to the retirement of the program. Students declared or completing courses towards the Certificate in Public Policy must complete all program requirements by May 31st, 2026. After this date students will no longer be eligible to graduate with or receive the Certificate in Public Policy. Memorial University of Newfoundland Calendars by Academic year can be viewed at the Office of the Registrar website at www.mun.ca/university-calendar.

CALENDAR ENTRY AFTER CHANGES

7 Diploma Programs

7.10 Diploma in Public Policy

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The Diploma in Public Policy is designed for those who are interested in the study of governance and policy responses to public issues. The program's objective is to provide foundational knowledge that is essential for exploring topical issues in diverse policy fields and settings. The program is structured around introductory and advanced core courses in Political Science that promote understanding of the theoretical parameters of public policy, such as the processes and mechanisms that are relied upon to define and solve policy problems. These core skills and competencies are used in the analysis and study of public policy in a variety of interdisciplinary fields.

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The Certificate in Public Policy has been replaced by the Diploma in Public Policy. Students will no longer be permitted to begin or declare the Certificate in Public Policy after August, 31st, 2025. Students currently completing the program may follow the degree regulations in effect in the academic year in which the student first successfully completes a course(s) at Memorial University of Newfoundland. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program up to the retirement of the program. Students declared or completing courses towards the Certificate in Public Policy must complete all program requirements by May 31st, 2026. After this date students will no longer be eligible to graduate with or receive the Certificate in Public Policy. Memorial University of Newfoundland Calendars by Academic year can be viewed at the Office of the Registrar website at www.mun.ca/university-calendar.

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

RELS 4001 Religious Texts and Traditions
RELS 4002 Religion, Culture, and Society

RATIONALE

In recent years, students with no background in Religious Studies or cognate disciplines have enrolled in these senior seminars. A prerequisite is necessary to signal that students must have some relevant background.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

RELS 4001 Religious Texts and Traditions

is an advanced seminar course that examines religious texts from a variety of religious traditions. Study may involve an exploration of sacred texts, traditions, and their interpreters. Content will vary with instructor.

PR: 3 credit hours in Religious Studies or the instructor's permission.

RELS 4002 Religion, Culture, and Society

is an advanced seminar course that examines religious themes and issues as they affect culture. Study may involve the exploration of institutions, rituals, built environments, and spaces. Content will vary with instructor.

PR: 3 credit hours in Religious Studies or the instructor's permission.

CALENDAR ENTRY AFTER CHANGES

RELS 4001 Religious Texts and Traditions

is an advanced seminar course that examines religious texts from a variety of religious traditions. Study may involve an exploration of sacred texts, traditions, and their interpreters. Content will vary with instructor.

PR: 3 credit hours in Religious Studies or the instructor's permission.

RELS 4002 Religion, Culture, and Society

is an advanced seminar course that examines religious themes and issues as they affect culture. Study may involve the exploration of institutions, rituals, built environments, and spaces. Content will vary with instructor.

PR: 3 credit hours in Religious Studies or the instructor's permission.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

SOCI/CRIM 2208 Homelessness and Social Control

RATIONALE

Addition of prerequisites so this course is aligned with other SOCI/CRIM 2000 level requirements.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

16.29 Sociology

SOCI 2208 Homelessness and Social Control

examines and questions the dominant political-economic logics and social control strategies used to manage homelessness. It explores common strategies that attempt to supervise, regulate, and integrate impoverished populations into civil society and the market. This course also proposes promising future directions for homeless governance in Canada and Newfoundland and Labrador.

EQ: Criminology 2208

PR: Criminology 1001 or SOCI 1001 (or the former Police Studies 2300 or the former SOCI 2300), or SOCI 1000 or the former SOCI 2000

16.29.1 Criminology

CRIM 2208 Homelessness and Social Control

examines and questions the dominant political-economic logics and social control strategies used to manage homelessness. It explores common strategies that attempt to supervise, regulate, and integrate impoverished populations into civil society and the market. This course also proposes promising future directions for homeless governance in Canada and Newfoundland and Labrador.

EQ: Sociology 2208

PR: CRIM 1001 or Sociology 1001 (or the former Police Studies 2300 or the former Sociology 2300), or Sociology 1000 or the former Sociology 2000

CALENDAR ENTRY AFTER CHANGES

16.29 Sociology

SOCI 2208 Homelessness and Social Control

examines and questions the dominant political-economic logics and social control strategies used to manage homelessness. It explores common strategies that attempt to supervise, regulate, and integrate impoverished populations into civil society and the market. This course also proposes promising future directions for homeless governance in Canada and Newfoundland and Labrador.

EQ: Criminology 2208

PR: Criminology 1001 or SOCI 1001 (or the former Police Studies 2300 or the former SOCI 2300), or SOCI 1000 or the former SOCI 2000

16.29.1 Criminology

CRIM 2208 Homelessness and Social Control

examines and questions the dominant political-economic logics and social control strategies used to manage homelessness. It explores common strategies that attempt to supervise, regulate, and integrate impoverished populations into civil society and the market. This course also proposes promising future directions for homeless governance in Canada and Newfoundland and Labrador.

EQ: Sociology 2208

PR: CRIM 1001 or Sociology 1001 (or the former Police Studies 2300 or the former Sociology 2300), or Sociology 1000 or the former Sociology 2000

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

NURS 2002 Care of the Childbearing Family: Theory

RATIONALE

In an effort to reflect the diverse childbearing family, the language used in the description of NURS 2002 Care of the Childbearing Family: Theory has been expanded.

ANTICIPATED EFFECTIVE DATE

Fall semester 2024.

CALENDAR CHANGES

Covers major concepts in women's and childbearing persons' reproductive health, and presents the nurse's roles in facilitating the adaptation of families through all phases of the childbearing cycle. Other foci are adaptation to transitions, and nursing care of women and childbearing persons experiencing alterations in reproductive health.

CALENDAR ENTRY AFTER CHANGES

Covers major concepts in women's and childbearing persons' reproductive health, and presents the nurse's roles in facilitating the adaptation of families through all phases of the childbearing cycle. Other foci are adaptation to transitions, and nursing care of women and childbearing persons experiencing alterations in reproductive health.

**Memorial University of Newfoundland
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Senate Summary Page for
Courses**

COURSE NUMBER AND TITLE

NURS 2502 Care of the Childbearing Family: Practice

RATIONALE

In an effort to better reflect the diverse childbearing family, the language used in the description of NURS 2502 Care of the Childbearing Family: Practice has been expanded.

ANTICIPATED EFFECTIVE DATE

Fall semester 2024.

CALENDAR CHANGES

Allows students to apply knowledge and practise competencies acquired in NURS 2002. Clinical experiences are offered in the care of women, childbearing persons, and their families through the antenatal and postpartum phases of the childbearing cycle.

CALENDAR ENTRY AFTER CHANGES

Allows students to apply knowledge and practise competencies acquired in NURS 2002. Clinical experiences are offered in the care of women, childbearing persons, and their families through the antenatal and postpartum phases of the childbearing cycle.

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal
Form Senate Summary Page for Regulations**

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
 - General Academic Regulations (Undergraduate)
- Faculty of: Nursing
- School of: Nursing
- Department of: Nursing
- Other:

RATIONALE

Section 4.2 clinical placements and section 5.1 general information both include information about pre-clinical requirements and should therefore reflect the same message. The proposed change reflects an alignment of the wording in section 5.1 to reflect that of section 4.2.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

Section 5.1 *General Information*

~~8. Bachelor of Science in Nursing (Collaborative) Program applicants are required to submit a student information form and a complete record of current immunizations when admitted to the program.~~ Successful applicants must submit documentation of completion of all preclinical requirements prior to the beginning of classes in the fall semester of their entrance year. Students who have outstanding preclinical requirements will not be permitted to register for the winter semester.

CALENDAR ENTRY AFTER CHANGES

Section 5.1 *General Information*

8. Successful applicants must submit documentation of completion of all preclinical requirements prior to the beginning of classes in the fall semester of their entrance year. Students who have outstanding preclinical requirements will not be permitted to register for the winter semester.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs

PROGRAM TITLE

11.4.11 Co-operative Internship in Computer Science (CICS)

RATIONALE

The current regulation 11.4.11.1 wording regarding eligibility requirements for the Cooperative Internship in Computer Science (CICS) program is problematic for several reasons:

1. Students are able to rush through the required computer science courses so that they are eligible for the program at the end of their second year; however, the intention is for students to start the internship in their third year at the earliest.
2. Students can claim they are doing one of the computer science stream programs which have more specific course requirements thus allowing them to have computer science courses remaining after the internship is complete; then after the internship is finished they switch to the general computer science major and have no computer science courses remaining.

The proposed changes achieve the following:

- codifies the 75 credit hour minimum recommendation to prevent students from applying too early and hopefully discourages students from racing through their CS requirements to get an early "in" to the CICS
- prevents students from switching streams so they have 3CH of CS courses remaining to satisfy a stream which they have no intention of completing
- accommodates honours students who are often farther along in terms of CS courses completed than majors

The current regulation 11.4.11.3 wording references the ability for the internship project to be considered a component of the honours project however, this has not happened at least since 2009. We would like to remove this reference because it causes confusion for students. We are suggesting to remove the first sentence explicitly stating requirements must be satisfied for both the CICS and Honours program since this should be implied.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

11.4.11.1 Admission Requirements

In order to be considered for admission to the CICS, an applicant:

1. must be a declared Computer Science Major;
2. must be registered as a full-time student at the time of application;
3. must have successfully completed Computer Science 1001, 1002, 1003, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008 and 6 credit hours at the 3000 level or beyond prior to the start of the internship;
4. must have completed at least 75 credit hours prior to the start of the internship;
5. must have at least 15 credit hours remaining after the co-operative internship in order to satisfy degree requirements, ~~3 credit hours of which must be in Computer Science~~; as described under **Major in Computer Science** or **Honours in Computer Science**, at least 3 credit hours of which must be in Computer Science courses. Course requirements specific to the programs in Data-Centric Computing, Smart Systems, or Visual Computing and Games are not considered if the student would otherwise satisfy the requirements for the Major in Computer Science or the Honours in Computer Science; and
6. is expected to return to University as a full-time student after the co-operative internship.

In addition to the above, admission is also subject to academic performance.

11.4.11.3 CICS and Honours Program

~~In case a student is enrolled in both the Honours program and the CICS, the requirements of both must be met. Upon approval from the honours project supervisor within the Department, the employer and the Head of the Department of Computer Science, an internship project may be submitted as a component of an honours project. These arrangements must be made within the first semester of the Internship placement.~~

CALENDAR ENTRY AFTER CHANGES

11.4.11.1 Admission Requirements

In order to be considered for admission to the CICS, an applicant:

1. must be a declared Computer Science Major;

2. must be registered as a full-time student at the time of application;
3. must have successfully completed Computer Science 1001, 1002, 1003, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008 and 6 credit hours at the 3000 level or beyond prior to the start of the internship;
4. must have completed at least 75 credit hours prior to the start of the internship;
5. must have at least 15 credit hours remaining after the co-operative internship in order to satisfy degree requirements, as described under **Major in Computer Science** or **Honours in Computer Science**, at least 3 credit hours of which must be in Computer Science courses. Course requirements specific to the programs in Data-Centric Computing, Smart Systems, or Visual Computing and Games are not considered if the student would otherwise satisfy the requirements for the Major in Computer Science or the Honours in Computer Science; and
6. is expected to return to University as a full-time student after the co-operative internship.

In addition to the above, admission is also subject to academic performance.

SECONDARY CALENDAR CHANGES

No secondary calendar changes

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

2001 Object-Oriented Programming and Human-Computer Interaction

2002 Data Structures and Algorithms

2003 Computer Architecture

RATIONALE

Right now the CS majors courses are reserved for students who have been admitted into one of the CS majors programs, the CS minor program or the computational chemistry program. This means that students admitted in these programs have the first chance to register, if there is space remaining in courses after a reserved period of time then any student can register.

This has resulted in a situation for many students where they do not have high enough grades to gain admission to one of the programs but they are able to enroll in some CS majors courses (when there is space). As a result, many students have a false sense of hope that they will eventually be able to complete one of the programs. This leads to these students repeatedly trying to take courses and electives that they do not need just so they can remain a full-time student, and it causes stress for these student when they continually are unable to enroll in CS courses.

The proposed change will mean that future students will only be able to take CS majors courses if they have been admitted into one of the CS majors programs, the CS minor program or the computational chemistry program. We are choosing to restrict only 2001/2/3 rather than all our majors courses so that students who have been able to enroll in courses up to or beyond 2001/2/3 still have an opportunity to try and complete the program requirements.

CALENDAR CHANGES

2001 Object-Oriented Programming and Human-Computer Interaction advances from Introduction to Programming and studies object-oriented programming. Additional topics include event-driven programming, program correctness and simple refactoring, as well as interfaces and human-computer interaction. A brief overview of programming languages is also provided.

CR: the former COMP 2710

LH: 3

PR: COMP 1001, COMP 1003, ~~and~~ Mathematics 1000; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

2002 Data Structures and Algorithms covers fundamental data structures, algorithms and algorithm design techniques. A problem-driven course, it focuses on computational problem solving from designing an efficient algorithm to implementing it using appropriate data structures.

CR: the former COMP 2711

LH: 3

PR: COMP 1001, COMP 1002 or Mathematics 2320, ~~and~~ COMP 1003; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

2003 Computer Architecture introduces computer architecture at the digital logic implementation level, at the instruction set level, and at the level where programming languages are translated into the underlying machine instructions.

CR: the former COMP 3724

LH: 3

PR: COMP 1001, COMP 1002 or Mathematics 2320, ~~and~~ COMP 1003; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

CALENDAR ENTRY AFTER CHANGES

2001 Object-Oriented Programming and Human-Computer Interaction advances from Introduction to Programming and studies object-oriented programming. Additional topics include event-driven programming, program correctness and simple refactoring, as well as interfaces and human-computer interaction. A brief overview of programming languages is also provided.

CR: the former COMP 2710

LH: 3

PR: COMP 1001, COMP 1003, Mathematics 1000; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

2002 Data Structures and Algorithms covers fundamental data structures, algorithms and algorithm design techniques. A problem-driven course, it focuses on computational problem solving from designing an efficient algorithm to implementing it using appropriate data structures.

CR: the former COMP 2711

LH: 3

PR: COMP 1001, COMP 1002 or Mathematics 2320, COMP 1003; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

2003 Computer Architecture introduces computer architecture at the digital logic implementation level, at the instruction set level, and at the level where programming languages are translated into the underlying machine instructions.

CR: the former COMP 3724

LH: 3

PR: COMP 1001, COMP 1002 or Mathematics 2320, COMP 1003; and acceptance into a major, minor or honours program in Computer Science or Computational Chemistry

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

COMP3019: Security and Privacy in Computer Systems

ABBREVIATED COURSE TITLE

Sec Priv in Comp Sys

RATIONALE

For the past few years we have offered a popular special topics course in cyber security (COMP 4820). This is a proposal for a new 3000-level course in cyber security, as the first of two courses that students can elect to take in this field. This course will provide students with basic knowledge and skills in security and privacy principles, practices, regulations, and tools. Students will be able to take those skills to the workforce, in-line with the objective of increasing the number of computer science graduates that will work in the technology sector, particularly in roles involving cyber security.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

3019 Security and Privacy in Computer Systems covers the basic principles and tools needed to design and develop secure general computer software and websites. These include regulations and other non-technical aspects of security and privacy, as well as secure practices in developing software. The knowledge, skills, and tools learned will prepare the learner to design and develop software and websites without common security vulnerabilities and to be able to protect themselves and their team from basic attacks.

Prerequisites: COMP 2004, 2005

CALENDAR ENTRY AFTER CHANGES

3019 Security and Privacy in Computer Systems covers the basic principles and tools needed to design and develop secure general computer software and websites. These include regulations and other non-technical aspects of security and privacy, as well as secure practices in developing software. The knowledge, skills, and tools learned will

prepare the learner to design and develop software and websites without common security vulnerabilities and to be able to protect themselves and their team from basic attacks.

Prerequisites: COMP 2004, 2005

SECONDARY CALENDAR CHANGES

11.4.5 Major in Computer Science (Data-centric Computing) (B.Sc. only)

As a component of the Degree Regulations for the General Degree of Bachelor of Science a student must successfully complete the following courses:

1. Forty-five credit hours in Computer Science courses are required for a major in Computer Science (Data-centric Computing):
 - a. Computer Science 1001, 1002, 1003, 2001, 2002, 2003, 2004, 2005, 2006, 2007, and 2008;
 - b. Computer Science 3202, 3400, 3401 and 4304; and
 - c. Six additional credit hours in Computer Science courses selected from Computer Science 3019, 4550, 4734, 4750, 4754, ~~4820~~ 4019. Some of these courses require the completion of prerequisites that are not themselves part of the major.
2. Additional courses required are: Mathematics 1000, 1001, 2000, 2050, and Statistics 2500 or 2550.

It is recommended, but not required, that students take Business 4720.

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

COMP 3730 – Introduction to Parallel Programming

ABBREVIATED COURSE TITLE

Intro to Parallel Prog

RATIONALE

Multi-threaded programming has become ubiquitous on modern computing systems. Nearly all processors contain multiple computing cores, since the performance of an individual processor has reached peak performance. This architecture-level parallelism is expected to increase in future. Programming for multi-core CPUs or GPUs requires specialized techniques to handle multiple concurrent threads of execution. Currently, there is no undergraduate course in Computer Science that is focused on parallel programming.

CALENDAR CHANGES

3730 Introduction to Parallel Programming considers the fundamental aspects of programming for parallel architectures. Almost all modern computers contain multiple processing units, since individual processors have effectively reached peak performance. This course will focus on the considerations and challenges of writing parallel programs, particularly for multicore processors and graphics processing units. Topics will include threaded programming, vectorization, parallel design patterns, synchronization and workload balancing, high-performance computing, remote procedure calls, detecting failures, and cloud systems.

CR: ECE 7400

PR: COMP 2001, COMP 2004

CALENDAR ENTRY AFTER CHANGES

3730 Introduction to Parallel Programming considers the fundamental aspects of programming for parallel architectures. Almost all modern computers contain multiple processing units, since individual processors have effectively reached peak performance. This course will focus on the considerations and challenges of writing parallel programs, particularly for multicore processors and graphics processing units. Topics will include threaded programming, vectorization, parallel design patterns, synchronization and workload balancing, high-performance computing, remote procedure calls, detecting failures, and cloud systems.

CR: ECE 7400

PR: COMP 2001, COMP 2004

SECONDARY CALENDAR CHANGES

ECE 7400 Concurrent Programming surveys parallel and distributed architectures and examines patterns of concurrent program design; correctness of concurrent programs: safety and liveness properties, proof of properties; synchronization using locks, semaphores, and monitors; communication using message passing and remote procedures; parallelization for high-performance computation and advanced topics such as scientific applications, distributed systems, model checking, and transaction processing.

CR: the former ENGI 8893, COMP 3730

EQ: the former ENGI 7894

PR: ECE 5400 or the former ENGI 5892 or the former ENGI 6892

SECONDARY CALENDAR ENTRY AFTER CHANGES:

ECE 7400 Concurrent Programming surveys parallel and distributed architectures and examines patterns of concurrent program design; correctness of concurrent programs: safety and liveness properties, proof of properties; synchronization using locks, semaphores, and monitors; communication using message passing and remote procedures; parallelization for high-performance computation and advanced topics such as scientific applications, distributed systems, model checking, and transaction processing.

CR: the former ENGI 8893, COMP 3730

EQ: the former ENGI 7894

PR: ECE 5400 or the former ENGI 5892 or the former ENGI 6892

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Senate Summary Page for Courses

COURSE NUMBER AND TITLE

COMP3766 – Introduction to Robotic Manipulation

ABBREVIATED COURSE TITLE

Intro to Robot Manip

RATIONALE

The insertion of automation technologies from industries into our daily lives has grown over the decades. A considerable number of tasks are already automated, and the insertion of robotic manipulation is expected to increase in the future. However, developing new robotics systems and automation for a growing industry requires specialized techniques. Existing courses explore algorithmic techniques for AI and autonomous mobile robotic hardware. This course focuses on introducing and exploring the basics of robotics from the manipulation perspective through modelling and simulation while developing applications and learning how to apply AI methods.

CALENDAR CHANGES

3766 Introduction to Robotic Manipulation will provide an introduction to mathematical formulation and practical aspects of robotic manipulators. It will present kinematics, dynamics, control and programming vital to the effective use of robotic arms. Moreover, a complete yet straightforward robotic manipulator model will be developed to demonstrate these concepts with the help of high-level languages and frameworks. The course will also address robotics sensing, perception, and Artificial Intelligence topics applied to robotic manipulation.

LH: three 3-hour sessions per semester

PR: COMP2001 and COMP2002, Mathematics 2000 and Mathematics 2050, and Statistics 2500 or Statistics 2550

CALENDAR ENTRY AFTER CHANGES

3766 **Introduction to Robotic Manipulation** will provide an introduction to mathematical formulation and practical aspects of robotic manipulators. It will present kinematics, dynamics, control and programming vital to the effective use of robotic arms. Moreover, a complete yet straightforward robotic manipulator model will be developed to demonstrate these concepts with the help of high-level languages and frameworks. The course will also address robotics sensing, perception, and Artificial Intelligence topics applied to robotic manipulation.

LH: three 3-hour sessions per semester

PR: COMP2001 and COMP2002, Mathematics 2000 and Mathematics 2050, and Statistics 2500 or Statistics 2550

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Senate Summary Page for Courses

COURSE NUMBER AND TITLE

COMP4019: Secure system design

ABBREVIATED COURSE TITLE

Secure Sys Design

RATIONALE

For the past few years we have offered a popular special topics course in cyber security (COMP 4820). This is a proposal for a new 4000-level course in cyber security, as the second of two courses that students can elect to take in this field. This course is intended for an advanced audience with a background in studying security, and therefore takes the other proposed new course (COMP 3019) as its prerequisite. This course provides students with further valuable skills they can take to the workforce, in-line with the objective of increasing the number of computer science graduates that will work in the technology sector, particularly in roles involving cyber security.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

4019 Secure System Design covers the theory and secure practices of using cryptography in computer systems, advanced common attacks on software and websites, security and privacy on cloud, over networks, on databases, and in machine learning. Finally, it introduces active defence, penetration testing, and forensics. The knowledge, skills, and tools learned will prepare the learner to design, develop, analyze, test, and maintain a system with non-generic security and privacy requirements.

CR: COMP 4820

LH: 2

PR: COMP 3019, 3600

CALENDAR ENTRY AFTER CHANGES

4019 Secure System Design covers the theory and secure practices of using cryptography in computer systems, advanced common attacks on software and websites, security and privacy on cloud, over networks, on databases, and in machine learning. Finally, it introduces active defence, penetration testing, and forensics. The

knowledge, skills, and tools learned will prepare the learner to design, develop, analyze, test, and maintain a system with non-generic security and privacy requirements.

CR: COMP 4820

LH: 2

PR: COMP 3019, 3600

SECONDARY CALENDAR CHANGES

11.4.5 Major in Computer Science (Data-centric Computing) (B.Sc. only)

As a component of the Degree Regulations for the General Degree of Bachelor of Science a student must successfully complete the following courses:

1. Forty-five credit hours in Computer Science courses are required for a major in Computer Science (Data-centric Computing):
 - a. Computer Science 1001, 1002, 1003, 2001, 2002, 2003, 2004, 2005, 2006, 2007, and 2008;
 - b. Computer Science 3202, 3400, 3401 and 4304; and
 - c. Six additional credit hours in Computer Science courses selected from Computer Science 3019, 4550, 4734, 4750, 4754, ~~4820~~ 4019. Some of these courses require the completion of prerequisites that are not themselves part of the major.
2. Additional courses required are: Mathematics 1000, 1001, 2000, 2050, and Statistics 2500 or 2550.

It is recommended, but not required, that students take Business 4720.

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

COMP 4304: Data Visualization

RATIONALE

With the current prerequisites students ranging from second to fourth year are able to take this course. The few second year students who take the course usually lack sufficient background in data preparation techniques, so the instructor must spend the first two weeks of the course teaching that background. Conversely the majority of students who take COMP 4304 are third and fourth year students, and most of those are already familiar with these topics and tools because of other courses already completed at the 3000 level. So for most students this two week period at the start is unnecessary.

The three other 3000 level courses that provide sufficient background to cover the gap and therefore act as an excellent primer for COMP 4304 are:

- COMP 3200 Algorithm Techniques for Artificial Intelligence
- COMP 3400 Data Preparation Techniques, and
- COMP 3401 Introduction to Data Mining.

Of these three, COMP 3400 is the most natural predecessor, and we already recommend to students they take that course ahead of COMP 4304. However the other two courses suffice to act as prerequisite, so we intend to provide students with the choice. Adding this prerequisite will allow more time to go deeper into data visualization topics in COMP 4304.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

COMP 4304 Data Visualization covers interactive representation of data using a modern programming library. Topics include an introduction to the software platform and the principles for data selection, analysis, design and creation of dynamic visualizations. Students produce interactive web-based objects, addressing problems in the presentation and understanding of large data collections. The techniques discussed are applicable to different sources and types of data.

CR: the former COMP 4767

PR: COMP [2001](#) or the former COMP 2710, COMP [2002](#) or the former COMP 2711; one of COMP 3202, COMP 3400 or COMP 3401; and one of Statistics [2500](#) or Statistics [2550](#)

CALENDAR ENTRY AFTER CHANGES

COMP 4304 Data Visualization covers interactive representation of data using a modern programming library. Topics include an introduction to the software platform and the principles for data selection, analysis, design and creation of dynamic visualizations. Students produce interactive web-based objects, addressing problems in the presentation and understanding of large data collections. The techniques discussed are applicable to different sources and types of data.

CR: the former COMP 4767

PR: COMP [2001](#) or the former COMP 2710, COMP [2002](#) or the former COMP 2711; one of COMP 3202, COMP 3400 or COMP3401; and one of Statistics [2500](#) or Statistics [2550](#)

Senate Summary Page for MATH 1051

COURSE NUMBER AND TITLE

MATH 1051 Finite Mathematics II

RATIONALE

Executive Summary: The current version of M1051 has topics that do not relate well to each other, and many are not relevant for the students taking the courses. For many students, Mathematics 1050 and 1051 will be the only mathematics courses they take. These changes will help to reinforce their knowledge of basic mathematics that is largely applicable to life by focusing on how operations and number systems work and giving applications that encourage critical thought.

Longer Overview: Mathematics 1050 and 1051 largely serve students going into Primary/Elementary Education, Psychology or a minor in Mathematics, as an alternative to the calculus stream. Although the courses are often taken as a pair, they are not a sequence and students are not required to take both (either only needing one first year course, or having Mathematics 1090 as an alternative for the second course).

After consulting with colleagues in Education and Psychology, it was clear that the best focus in terms of preparing students for those programs would be getting students comfortable working with numbers and having a better conceptual understanding of more basic mathematics. Other suggestions from them were the geometry section including measurement and more focused on connections and understanding than calculations, and having a section with more direct application to life like statistics or data analysis. Linear programming and matrices were seen as largely unhelpful in terms of preparing students for their programs.

There will be one major topic added:

- **Voting Systems:** This section gives students an opportunity to work with data in a practical way, but without significantly overlapping with other courses. Evaluation of the fairness of different systems

Some topics are removed:

- **Elementary matrices:** Consultation with other departments indicated that this was not a useful topic for their students. For students using Mathematics 1050/1051 as an entrance to a minor in Mathematics, these topics will be covered in Mathematics 2050.
- **Linear programming:** Again, consultation with other departments indicated that this was not a useful topic for their students. This topic is not covered in higher level mathematics courses, and so would not be helpful in preparing students for a minor in Mathematics.

Some topics will be changed to better suit the course:

- Discussion of mathematical systems will focus on historical numeration systems and systems using different bases, rather than looking at the properties of Abelian groups. This gives students a deeper understanding of basic arithmetic. Students who continue with Mathematics will be introduced to Abelian groups in later courses.
- The geometry section has been reworked to be more focused on critical thinking than calculation. It will include information about measurement, work in mathematical reasoning in triangles, and a focus on proof over memorization in area, surface area and volume.

More details on changes and rationale can be found in the appendix.

With these changes there is no longer an overlap in topics between the St. John's MATH 1051 and Grenfell MATH 1052. Hence the credit restrictions are removed between these courses.

ANTICIPATED EFFECTIVE DATE

This new version will be available for students from September 2024.

CALENDAR CHANGES

MATH 1051 Finite Mathematics II covers topics which include ~~elementary matrices, linear programming, elementary number theory, mathematical systems,~~ numeration systems, voting systems, and geometry.

CR: ~~MATH 1052~~ and MATH 1053

LC: 4

PR: a combination of placement test and high school mathematics scores acceptable to the department or the former MATH 103F

UL: At most 9 credit hours in Mathematics will be given for courses successfully completed from the following list subject to normal credit restrictions: Mathematics 1000, 1031, 1050, 1051, 1052, 1053, the former 1080, the former 1081, 1090, 109A/B, the former 1150 and 1151. Students who have already obtained 6 or more credit hours in Mathematics or Statistics courses numbered 2000 or above should not register for this course, and cannot receive credit for it.

CALENDAR ENTRY AFTER CHANGES

MATH 1051 Finite Mathematics II covers topics which include elementary number theory, numeration systems, voting systems, and geometry.

CR: MATH 1053

LC: 4

PR: a combination of placement test and high school mathematics scores acceptable to the department or the former MATH 103F

UL: At most 9 credit hours in Mathematics will be given for courses successfully completed from the following list subject to normal credit restrictions: Mathematics 1000, 1031, 1050, 1051, 1052, 1053, the former 1080, the former 1081, 1090, 109A/B, the former 1150 and 1151. Students who have already obtained 6 or more credit hours in Mathematics or Statistics courses numbered 2000 or above should not register for this course, and cannot receive credit for it.

SECONDARY CALENDAR CHANGES

Section 13.22 (Grenfell)

MATH 1052 Mathematics for Business covers topics which include elementary algebra and functions, sets, elementary probability, matrices, systems of equations, and linear programming.

CR: Math 1050 and ~~Math 1051~~

LC: 4

UL: students who already have obtained credit for 6 or more Mathematics credit hours numbered 2000 or above are not permitted to register for this course, nor can they receive credit for it.

Senate Summary Page for Math 3161

COURSE NUMBER AND TITLE

Math 3161 Ordinary Differential Equations II

RATIONALE

Summary: This proposal is part of our ongoing review and renewal of Mathematics courses. In these changes Math 3161 is re-envisioned as a course focusing on ordinary differential equation boundary value problems. It retains the existing theory on the existence and uniqueness of initial value problems, series solutions of differential equations and special functions of mathematical physics. To this it adds the basic theory of existence and uniqueness of boundary value problems, Sturm-Liouville theory and an introduction to the calculus of variations. It removes systems of ordinary differential equations (which are now covered in the new Math 2260).

Details:

Following the recent updates of our first and second year Calculus courses (1001 and 2000) along with the introductory differential equations course (2260) we are now proposing to update the next two courses in the differential equation sequence: Math 3161 Ordinary Differential Equations II and Math 4160 Introduction to Partial Differential Equations.

A repeating theme of these updates has been shifting material so that it appears earlier in the course sequence. This continues in this update. A major part of the Math 2260 revisions was to significantly deepen the coverage of systems of first order differential equations and associated initial value problems. The intention there was to ensure that students who take 2260 as their only differential equations course will still have seen and worked with the standard types of differential equations. For example, while second order equations are key to many physical applications, systems of first order equations are key to many applications in the life sciences (including population and disease modelling).

This material on first order equations was previously taught in Math 3161 and moving it to Math 2260 has freed up 2-3 weeks of class time. This will be partially filled with an introduction to the calculus of variations, a classical topic that goes back over 400 years and is a key concept in many of the physical and mathematical sciences but which has previously been missing from our curriculum.

The other significant change will be to fill a three week section of Math 3161 which, for the last number of years, has been designated as “advanced topics” in ordinary differential equations. It is somewhat unusual to have such a large section of instructor’s choice material in a third-year course so, on the recommendation of the regular instructors, this proposal will also designate specific material to fill that space. The

material, Sturm-Liouville and the basic theory of boundary value problems, have often (though not always) been chosen as the “advanced topics” and so making this official is essentially a recognition of a common existing practice.

The transfer of the three weeks of material on Sturm-Liouville theory and boundary value problems into 3161 will open up that space in 4160 where it currently sits as necessary background material for the method of separation of variables. However, it is a very important topic in ordinary differential equations in its own right and sits very naturally in Math 3161 as it provides theoretical background needed to recognize the special functions as basis functions which can be used to expand solutions to many differential equations.

As a consequence of these changes, three weeks of space will open up in Math 4160 (see accompanying proposal for details of how that will be used). Further Math 3161 will become a prerequisite for Math 4160.

In summary, the changes are:

- 1) The “instructor’s choice” section will be fixed to be Sturm-Liouville theory.
- 2) The time previously allocated to systems of first order equations section will be reallocate to the introduction to two-point boundary value problems along with an introduction to the calculus of variations. This will naturally fit with 1) as the differential equations generated by variational methods are generally boundary value problems.

Earlier courses in the sequence (MATH 2000 and MATH 2260) have introduced symbolic and exploratory computing tools to supplement traditional instruction. They will continue to be used in this revision of 3161. For example, the differential equations derived from the calculus of variations generally do not have solutions that can be written in terms of elementary functions. Hence traditional courses generally restrict their attention to the small subset of problems with exact solutions. With access to easy-to-use numerical differential equation solvers, this is no longer necessary (or desirable).

ANTICIPATED EFFECTIVE DATE: Fall 2024

CALENDAR CHANGES

Math: 3161 Ordinary Differential Equations II examines power series solutions, and the method of Frobenius, along with Bessel functions, Legendre polynomials and other special functions from mathematical physics. ~~others from classical Physics, systems of linear first-order equations, fundamental matrix solution, existence and uniqueness of solutions, and advanced topics in ordinary differential equations.~~ It also presents the existence and uniqueness theorems for initial and boundary value problems, representation of solutions of linear boundary value problems, Sturm-Liouville theory, and an introduction to the calculus of variations.

PR: MATH 2260 (or the former MATH 3260) and 3202

CALENDAR ENTRY AFTER CHANGES

Math: 3161 Ordinary Differential Equations II examines power series solutions and the method of Frobenius, along with Bessel functions, Legendre polynomials and other special functions from mathematical physics. It also presents the existence and uniqueness theorems for initial and boundary value problems, representation of solutions of linear boundary value problems, Sturm-Liouville theory, and an introduction to the calculus of variations.

PR: MATH 2260 (or the former MATH 3260) and 3202

Senate Summary Page for MATH 4160

CURRENT COURSE NUMBER AND TITLE

Math 4160 Partial Differential Equations I

RATIONALE

The current calendar description of Mathematics 4160 (Partial Differential Equations I) has been unchanged in over 30 years. Not surprisingly, during that time the content of the course has somewhat shifted and so the description is in need of updating. This has now become more pressing as the accompanying update of Mathematics 3161 will bring back about three weeks of content (two-point boundary value problems and Sturm-Liouville theory) from 4160. The current proposal fills that gap with first-order partial differential equations, the method of characteristics and the maximum principle along with more on integral transform and Green's function methods. Parts of these topics have unofficially appeared in 4160 over the last decade however with the space that has opened, it will now be possible to properly cover these important topics in 4160. Earlier courses in the sequence (MATH 2000, 2260 and 3161) have introduced symbolic and exploratory computing tools to supplement traditional instruction. They will continue to be used in this revision of 4160. For example, when considering concrete examples of Fourier series, integral transforms or separation of variables, students will use computational tools to reduce the algebraic workload and visualize results. This will not only help them to understand the mathematics but also significantly extend the range (and number) of problems that may be considered.

These changes will better serve our students. As this will be the only course in partial differential equations that is taken by most of them, it is important that they see not only solution techniques but also learn some partial differential equation theory (the current version of 4160 is quite computational).

A consequence of the shift of Sturm-Liouville theory from 4160 to 3161 is that 3161 will now become a pre-requisite to 4160. In doing this it replaces all previous pre-requisites (as they are already required for 3161).

ANTICIPATED EFFECTIVE DATE: Fall 2024

CALENDAR CHANGES

Math: 4160 Partial Differential Equations I ~~covers two point boundary value problems, Fourier series, Sturm-Liouville theory, canonical forms, classification and solution of linear second order partial differential equations in two independent variables, separation of variable, integral transform methods.~~

~~PR: MATH 2260 (or the former MATH 3260) and 3202~~

Math: 4160 Partial Differential Equations I covers first-order partial differential equations, classification of second-order linear partial differential equations, separation of variables, Fourier series, Laplace's equation, the heat equation, wave equation, the method of characteristics, transform methods for the solution of initial/boundary value problems, Green's functions and the maximum principle.

PR: MATH 3161

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Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

Math 4162: Numerical Methods for Differential Equations

RATIONALE

The current prerequisites for Math 4162 (Math 3132 and 4160) are overly restrictive, and make it difficult for us to offer Math 4160 and 4162 concurrently (as has been the case in recent years). We propose modifying these prerequisites to Math 2260, 3132, and 3202, as these cover all of the mathematical skills needed to enter Math 4162, namely differential equations, numerical analysis, and vector calculus. In recent years, students have been allowed to enter Math 4162 while taking Math 4160 (which has Math 2260 and 3202 as its prerequisites) as a corequisite and have performed satisfactorily. Eliminating the unnecessary prerequisites will make the course accessible to a broader group of students.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

MATH 4162 Numerical Methods for Differential Equations

covers numerical solution of initial value problems for ordinary differential equations by single and multi-step methods, Runge-Kutta, and predictor-corrector; numerical solution of boundary value problems for ordinary differential equations by shooting methods, finite differences and spectral methods; numerical solution of partial differential equations by the method of lines, finite differences, finite volumes and finite elements.

PR: MATH 2260, 3132 and 3202~~4160~~

CALENDAR ENTRY AFTER CHANGES

MATH 4162 Numerical Methods for Differential Equations

covers numerical solution of initial value problems for ordinary differential equations by single and multi-step methods, Runge-Kutta, and predictor-corrector; numerical solution of boundary value problems for ordinary differential equations by shooting methods, finite differences and spectral methods; numerical solution of partial differential equations by the method of lines, finite differences, finite volumes and finite elements.

PR: MATH 2260, 3132 and 3202

Senate Summary Page for PSYC 3830

COURSE NUMBER AND TITLE

PSYC 3830 Behavioural Endocrinology

REVISED COURSE NUMBER AND TITLE

PSYC 3830 Hormones and Behaviour

ABBREVIATED COURSE TITLE

Hormones and Behaviour

RATIONALE

The proposed name change to this course is to better reflect the content and level of difficulty of the course.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

[PSYC 3830 Behavioural Endocrinology Hormones and Behaviour](#)

explores the behavioural effects of hormones and the question of how hormones act on the brain to influence behaviour. Topics include: basic concepts in neuroendocrinology, reproductive behaviour (sexual and parental), sexual differentiation of the brain and behaviour, aggressive behaviour, and the neuroendocrinology of stress, including the effects of stress on the brain and behaviour.

PR: PSYC [2520](#) or [2521](#), [2911](#), and [2930](#) or the former 2570, Biology [1001](#) and [1002](#), and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

[PSYC 3830 Hormones and Behaviour](#)

explores the behavioural effects of hormones and the question of how hormones act on the brain to influence behaviour. Topics include: basic concepts in neuroendocrinology, reproductive behaviour (sexual and parental), sexual differentiation of the brain and behaviour, aggressive behaviour, and the neuroendocrinology of stress, including the effects of stress on the brain and behaviour.

PR: PSYC [2520](#) or [2521](#), [2911](#), and [2930](#) or the former 2570, Biology [1001](#) and [1002](#), and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Programs Amendment to Calendar Section 11.12.2

PROGRAM TITLE

11.12.2 Admission to Major Programs

RATIONALE

This proposed change is to increase clarity for transfer students on what is required for the ranking system for admission to the major programs in Psychology and Behavioural Neuroscience.

CALENDAR CHANGES

11.12.2 Admission to Major Programs

Admission to the Major programs in the Department of Psychology is competitive and selective. Students who wish to enter these programs must submit a completed application form, available on the Department of Psychology website in the Winter semester, to the Department of Psychology by June 1 for Fall semester registration. To be eligible for admission, students must have completed the 24 credit hours as listed below with an average of at least 65% in Psychology [1000/1001](#) and an overall average of at least 60% in Psychology, [Critical Reading and Writing \(CRW\)](#), and Mathematics or Statistics:

1. Psychology [1000](#), [1001](#).
2. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses.
3. Mathematics [1000](#) (or equivalent) or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
4. Six credit hours of electives (9 if only Mathematics [1000](#) or Statistics [1500](#) is successfully completed).

Transfer credits for the above requirements are accepted. A student must have obtained at least three numeric grades in Memorial University courses in order to be considered for admission.

Students who fulfil the eligibility requirements compete for a limited number of available spaces. Selection is based on academic performance, normally cumulative average and performance in recent courses.

Note: Students should consult the Calendar course descriptions to determine whether Mathematics [1000](#) (or equivalent) is a pre-requisite for other (non-Psychology) courses they plan to take. In particular, students considering Joint Majors or Joint Honours

programs should consider taking both Mathematics [1000](#) (or equivalent) and Statistics [1500](#).

CALENDAR ENTRY AFTER CHANGES

11.12.2 Admission to Major Programs

Admission to the Major programs in the Department of Psychology is competitive and selective. Students who wish to enter these programs must submit a completed application form, available on the Department of Psychology website in the Winter semester, to the Department of Psychology by June 1 for Fall semester registration. To be eligible for admission, students must have completed the 24 credit hours as listed below with an average of at least 65% in Psychology [1000/1001](#) and an overall average of at least 60% in Psychology, [Critical Reading and Writing \(CRW\)](#), and Mathematics or Statistics:

1. Psychology [1000](#), [1001](#).
2. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses.
3. Mathematics [1000](#) (or equivalent) or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
4. Six credit hours of electives (9 if only Mathematics [1000](#) or Statistics [1500](#) is successfully completed).

Transfer credits for the above requirements are accepted. A student must have obtained at least three numeric grades in Memorial University courses in order to be considered for admission.

Students who fulfil the eligibility requirements compete for a limited number of available spaces. Selection is based on academic performance, normally cumulative average and performance in recent courses.

Note: Students should consult the Calendar course descriptions to determine whether Mathematics [1000](#) (or equivalent) is a pre-requisite for other (non-Psychology) courses they plan to take. In particular, students considering Joint Majors or Joint Honours programs should consider taking both Mathematics [1000](#) (or equivalent) and Statistics [1500](#).

Senate Summary Page for Programs Amendment to Calendar Section 11.12.3

PROGRAM TITLE

11.12.3 Admission to Honours Programs

REVISED PROGRAM TITLE

N/A

RATIONALE

Currently, students can apply to the honours program by June 1 at the end of their second OR third year of study as a major. This means that we accept two cohorts of students: 1) those who will be starting 499A in the following fall semester; 2) those who will be starting 499A over a year away. Having two cohorts and a significant delay between acceptance and actually starting honours can make the logistics of matching students with supervisors challenging. Moreover, there are occasionally students who performed well enough academically in their second year classes to be accepted into the honours program, but then struggle with more advanced courses, and potentially lose their honours standing despite having been accepted into the honours program (and actually completing a thesis in 499A/B). This means that they cannot graduate with an honours degree (just the basic BA/BSc), and their thesis will not be archived in the library if they do not have an honours degree.

We are proposing moving the admission process to result in a single cohort of accepted students. Students would apply in the winter semester of their third year (assuming full time studies and typical degree progression), after they have at least 12CRs in PSYC/BHNS majors-eligible credits at the 3000 or 4000 level. Applications would be due by March 15, but we would hold off decisions until after winter semester grades are available, and all majors-eligible course would be considered in the GPA calculation for ranking.

Students would then be notified of their "eligibility" for honours in early May; they would then be given a deadline to notify us of their supervisor, and supervisor confirmation would be required to enroll in 499A that fall. Some students may already have their supervisor arranged even before applying, while others will start contacting potential supervisors around or after application time. We will aim to help "waitlisted" students (i.e., those who may be eligible but cannot find a supervisor on their own) connect with remaining supervisors who are seeking honours students in the upcoming year.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

11.12.3 Admission to Honours Programs

The Honours programs in the Department of Psychology are designed for students who would like to concentrate their studies or pursue graduate work. Students who wish to be admitted to these programs must submit an application to the Department of Psychology by ~~June 4~~ March 15th for Fall semester registration. This form is available on the Department of Psychology

website in the Winter semester. To be eligible for admission, students must have ~~successfully~~ completed Psychology 2910, 2911, 2520 or 2521, and 2930 ~~and obtained in these courses a grade of "B" or better, or an average of 75% or higher~~ and a minimum of 12 credit hours in Psychology major (restricted) courses at the 3000- or 4000-level by the end of the semester in which the student is applying, and have obtained in these courses a grade of "B" or better, or an average of 75% or higher.

Students who fulfill the eligibility requirements compete for a limited number of available spaces. Selection is based on academic performance in the ~~required courses~~ above major courses. Once selected, students can enroll in Psychology 499A only after securing a thesis supervisor, and providing confirmation of supervision to the Academic Program Officer. ~~In special circumstances, students may be admitted to Honours Programs at times other than June.~~

Note:

Students are strongly advised to enroll in Psychology 3900 in the 3rd year of their program, i.e., in the academic year prior to beginning Psychology 499A.

Students are advised to consult the Bachelor of Arts (Honours) Degree Regulations or Degree Regulations for the Honours Degree of Bachelor of Science, as appropriate.

CALENDAR ENTRY AFTER CHANGES

11.12.3 Admission to Honours Programs

The Honours programs in the Department of Psychology are designed for students who would like to concentrate their studies or pursue graduate work. Students who wish to be admitted to these programs must submit an application to the Department of Psychology by March 15th for Fall semester registration. This form is available on the Department of Psychology website in the Winter semester. To be eligible for admission, students must have completed Psychology 2910, 2911, 2520 or 2521, and 2930 and a minimum of 12 credit hours in Psychology major (restricted) courses at the 3000- or 4000-level by the end of the semester in which the student is applying, and have obtained in these courses a grade of "B" or better, or an average of 75% or higher.

Students who fulfill the eligibility requirements compete for a limited number of available spaces. Selection is based on academic performance in the above major courses. Once selected, students can enroll in Psychology 499A only after securing a thesis supervisor, and providing confirmation of supervision to the Academic Program Officer.

Note:

Students are strongly advised to enroll in Psychology 3900 in the 3rd year of their program, i.e., in the academic year prior to beginning Psychology 499A.

Students are advised to consult the Bachelor of Arts (Honours) Degree Regulations or Degree Regulations for the Honours Degree of Bachelor of Science, as appropriate.

SECONDARY CALENDAR CHANGES

13.12.2 Majors Courses

[PSYC 3900 Design and Analysis III](#)

is a course on complex and specialized research design in Psychology. Multifactor research designs that employ both between- and within-subjects independent variables. Advantages and disadvantages of using multifactor research designs to test psychological hypotheses. Hierarchical designs and incomplete factorials. The use of covariates and blocking to increase experimental precision. Problems created by missing data. Single subject designs. How to answer specific psychological questions in the context of complex designs. The design and analysis of non-experimental psychological research. Applications of such techniques as the analysis of variance and multiple linear regression to the data obtained with these research designs, with special attention to problems inherent in psychological research.

CR:

PSYC [3950](#), Statistics [3520](#)

LH:

one laboratory period weekly

PR:

PSYC [2911](#) and admission to an Honours program in Psychology or Behavioural Neuroscience

OR:

Students considering the Honours program are strongly recommended to take PSYC 3900 in the 3rd year of their program, i.e., in the year prior to starting their Honours dissertation (PSYC 499A/B).

PSYC 3900 Design and Analysis III

is a course on complex and specialized research design in Psychology. Multifactor research designs that employ both between- and within-subjects independent variables. Advantages and disadvantages of using multifactor research designs to test psychological hypotheses. Hierarchical designs and incomplete factorials. The use of covariates and blocking to increase experimental precision. Problems created by missing data. Single subject designs. How to answer specific psychological questions in the context of complex designs. The design and analysis of non-experimental psychological research. Applications of such techniques as the analysis of variance and multiple linear regression to the data obtained with these research designs, with special attention to problems inherent in psychological research.

CR:

PSYC 3950, Statistics 3520

LH:

one laboratory period weekly

PR:

PSYC 2911

OR:

Students considering the Honours program are strongly recommended to take PSYC 3900 in the 3rd year of their program, i.e., in the year prior to starting their Honours dissertation (PSYC 499A/B).

[PSYC 499A and 499B Honours Dissertation](#)

is a linked course, based on independent study of an approved problem in Psychology. The topic will be chosen in consultation with the Faculty Advisor. The first semester will normally involve directed reading in this area, and preparation of a dissertation proposal. The second semester will be devoted to conducting the study, gathering data, data analysis and preparation of a formal written report. The dissertation must be submitted for grading before the end of the tenth week of the semester in which the student is registered for 499B.

CH:

6

PR:

admission to the Honours Program, ~~and~~ a minimum of 6 credit hours in Psychology majors courses at the 3000 level or above, and permission of the Department.

PSYC 499A and 499B Honours Dissertation

is a linked course, based on independent study of an approved problem in Psychology. The topic will be chosen in consultation with the Faculty Advisor. The first semester will normally involve directed reading in this area, and preparation of a dissertation proposal. The second semester will be devoted to conducting the study, gathering data, data analysis and preparation of a formal written report. The dissertation must be submitted for grading before the end of the tenth week of the semester in which the student is registered for 499B.

CH:

6

PR:

admission to the Honours Program admission to the Honours Program, a minimum of 6 credit hours in Psychology majors courses at the 3000 level or above, and permission of the Department.

Senate Summary Page for Programs Amendment to Calendar Section 11.12.4

PROGRAM TITLE

11.12.4 Requirements for a Major in Psychology

REVISED PROGRAM TITLE

N/A

RATIONALE

With the anticipated regularization of 14 former selected topics courses, The Department of Psychology proposes the degree regulations for 4000-level requirements (clause 1c) for majors in Psychology be amended to reflect this change.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

11.12.4 Requirements for a Major in Psychology

Students completing this program cannot receive credit for Psychology [2920](#). Students who intend to pursue graduate studies should take courses leading to the Honours degree.

1. Students may Major in Psychology as part of either a B.A. or a B.Sc. program, and should consult the [Degree Regulations](#) for the General Degree of Bachelor of Science or the [Degree Regulations](#) for the General Degree of Bachelor of Arts, as appropriate. All Majors are required to complete a minimum of 42 credit hours of Psychology as listed below:
 - a. Psychology [1000](#), [1001](#), [2520](#) (or [2521](#)), [2910](#), [2911](#), [2930](#).
 - b. Twelve credit hours in Psychology chosen from the following: [3050](#), [3100](#), the former PSYC 3250, [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#), or one of [3800](#), [3810](#), [3820](#), [3830](#), [3840](#) or [3860](#).
 - c. Twelve credit hours of 4000-level courses in Psychology, of which at least one must be a research experience course and one must be a selected topics or a seminar course.
2. Psychology Majors following the B.Sc. program are also required to successfully complete the following:
 - a. Mathematics [1000](#) (or equivalent) or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
 - b. Biology [1001](#) and [1002](#).
 - c. Either Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#) or [1010](#) and the former 1011); or Physics [1020](#) (or [1050](#)) and [1021](#) (or [1051](#)).

Note:

First year students should think carefully about whether Chemistry or Physics best suits their future program needs. Students should examine the prerequisites for upper-level science courses and attempt to take them in their first year.

- d. Six credit hours of laboratory courses at the 2000 level or above in one of Biology, Chemistry, Computer Science, Human Biosciences, Ocean Sciences or Physics. Students are advised to consult the [Course Descriptions](#) section of the Calendar for their chosen lab courses to ensure pre-requisites are met.

Note:

Biology/Psychology [3750](#) and [4701](#) and Biology [3053](#) cannot be used to satisfy the requirement of 6 laboratory credit hours at the 2000 level or above.

3. Psychology Majors following the B.A. program are also required to successfully complete Mathematics [1000](#) (or equivalent), or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent), and are encouraged to complete at least 6 credit hours in Biology.

CALENDAR ENTRY AFTER CHANGES

11.12.4 Requirements for a Major in Psychology

Students completing this program cannot receive credit for Psychology [2920](#). Students who intend to pursue graduate studies should take courses leading to the Honours degree.

1. Students may Major in Psychology as part of either a B.A. or a B.Sc. program, and should consult the [Degree Regulations](#) for the General Degree of Bachelor of Science or the [Degree Regulations](#) for the General Degree of Bachelor of Arts, as appropriate. All Majors are required to complete a minimum of 42 credit hours of Psychology as listed below:
 - a. Psychology [1000](#), [1001](#), [2520](#) (or [2521](#)), [2910](#), [2911](#), [2930](#).
 - b. Twelve credit hours in Psychology chosen from the following: [3050](#), [3100](#), the former PSYC 3250, [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#), or one of [3800](#), [3810](#), [3820](#), [3830](#), [3840](#) or [3860](#).
 - c. Twelve credit hours of 4000-level courses in Psychology, of which at least one must be a research experience course and one must be a selected topics or a seminar course.
2. Psychology Majors following the B.Sc. program are also required to successfully complete the following:
 - a. Mathematics [1000](#) (or equivalent) or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
 - b. Biology [1001](#) and [1002](#).
 - c. Either Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#) or [1010](#) and the former 1011); or Physics [1020](#) (or [1050](#)) and [1021](#) (or [1051](#)).

Note:

First year students should think carefully about whether Chemistry or Physics best suits their future program needs. Students should examine the prerequisites for upper-level science courses and attempt to take them in their first year.

- d. Six credit hours of laboratory courses at the 2000 level or above in one of Biology, Chemistry, Computer Science, Human Biosciences, Ocean Sciences or Physics. Students are advised to consult the [Course Descriptions](#) section of the Calendar for their chosen lab courses to ensure pre-requisites are met.

Note:

Biology/Psychology [3750](#) and [4701](#) and Biology [3053](#) cannot be used to satisfy the requirement of 6 laboratory credit hours at the 2000 level or above.

Psychology Majors following the B.A. program are also required to successfully complete Mathematics [1000](#) (or equivalent), or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent), and are encouraged to complete at least 6 credit hours in Biology.

Senate Summary Page for Programs Amendment to Calendar Section 11.12.5

PROGRAM TITLE

11.12.5 Requirements for Honours in Psychology

REVISED PROGRAM TITLE

N/A

RATIONALE

With the anticipated regularization of 14 former selected topics courses, The Department of Psychology proposes the degree regulations for 4000-level requirements (clause 1c) in Psychology be amended to reflect this change.

The Department of Psychology also proposes removing the PWD grading option from the Honours Thesis (clause 4). The change from numeric grading to Pass/Fail/PWD was first available in winter 2020, but given the COVID pandemic, we did not avail of the PWD option that semester. A similar reasoning applied to winter 2021 (the academic year that was entirely remote). In winter 2022 we did grant PWD to some students, but the process proved to be onerous for both the students and evaluators. Students who wanted to be considered for PWD were required to submit their theses a week earlier than the standard due date for additional assessment, which the students found stressful and challenging at best, and unfeasible for most to achieve. Furthermore, part of the additional evaluation for consideration for PWD included ratings from the individual supervisor, which are subject to the same biases that led to adoption of pass/fail grading instead of numeric grading in the first place.

After polling the students in 499A in fall 2022, we decided to forgo the PWD procedure for winter 2023. The requirement of significantly earlier submission of the thesis for the additional evaluation needed to grant PWD is ultimately inequitable for students in different areas of research. Furthermore, the School of Graduate Studies has also removed the PWD grade outcome from their comprehensive and thesis examinations; removing the PWD option from our honours theses brings us in line with this.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

11.12.5 Requirements for Honours in Psychology

Students completing this program cannot receive credit for Psychology [2920](#).

1. Honours students in Psychology should consult [Degree Regulations](#) for the Honours Degree of Bachelor of Science or Bachelor of Arts (Honours) [Degree Regulations](#) as appropriate. All Honours students are required to successfully complete the 60 credit hours of Psychology as listed below:

- a. Psychology [1000](#), [1001](#), [2520](#) (or [2521](#)), [2910](#), [2911](#), [2930](#), [3900](#), [4910](#), [499A/B](#)
 - b. Eighteen credit hours chosen from the alternatives listed in Clause 1. b. of the requirements for a Major in Psychology
 - c. Twelve credit hours of 4000-level courses in Psychology, of which at least one must be a research experience course and one must be a selected topics or a seminar course.
2. Honours students must also successfully complete the requirements listed in either Clause 2. or Clause 3., as applicable, of the requirements for a Major in Psychology.
 3. Honours students will be required to submit in their graduating year, an undergraduate thesis (Psychology [499A/B](#)) which demonstrates their competence in Experimental Psychology.
 4. The overall evaluation of the Honours dissertation (i.e. the Psychology [499A/B](#) grading evaluation) will result in one of the following grades being awarded:

~~**Pass with Distinction:** Indicates outstanding performance in both the formal written report and a supplementary oral presentation. Pass with distinction shall normally be awarded to no more than 10% of the class and will be decided by a panel of psychology faculty members.~~

Pass: Indicates performance meets expectations in the formal written report and in classwork.

Fail: Indicates failing performance in the formal written report and/or the classwork.

CALENDAR ENTRY AFTER CHANGES

11.12.5 Requirements for Honours in Psychology

Students completing this program cannot receive credit for Psychology [2920](#).

1. Honours students in Psychology should consult [Degree Regulations](#) for the Honours Degree of Bachelor of Science or Bachelor of Arts (Honours) [Degree Regulations](#) as appropriate. All Honours students are required to successfully complete the 60 credit hours of Psychology as listed below:
 - a. Psychology [1000](#), [1001](#), [2520](#) (or [2521](#)), [2910](#), [2911](#), [2930](#), [3900](#), [4910](#), [499A/B](#)
 - b. Eighteen credit hours chosen from the alternatives listed in Clause 1. b. of the requirements for a Major in Psychology
 - c. Twelve credit hours of 4000-level courses in Psychology, of which at least one must be a research experience course and one must be a selected topics or a seminar course.
2. Honours students must also successfully complete the requirements listed in either Clause 2. or Clause 3., as applicable, of the requirements for a Major in Psychology.
3. Honours students will be required to submit in their graduating year, an undergraduate thesis (Psychology [499A/B](#)) which demonstrates their competence in Experimental Psychology.

4. The overall evaluation of the Honours dissertation (i.e. the Psychology [499A/B](#) grading evaluation) will result in one of the following grades being awarded:

Pass: Indicates performance meets expectations in the formal written report and in classwork.

Fail: Indicates failing performance in the formal written report and/or the classwork

Senate Summary Page for Programs Amendment to Calendar Section 11.12.6

PROGRAM TITLE

11.12.6 Requirements for a Major in Behavioural Neuroscience (B.Sc. Only)

REVISED PROGRAM TITLE

N/A

RATIONALE

This change is reflective of The Department of Psychology no longer offering PSYC 4870: Research Experience in Behavioural Neuroscience.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

11.12.6 Requirements for a Major in Behavioural Neuroscience (B.Sc. Only)

Students completing this program cannot receive credit for Psychology [2920](#). A program is offered in the Psychology Department to provide an education in Behavioural Neuroscience. Students planning to enroll in the program are advised to consult with the Head of the Department at the earliest opportunity because certain course choices may restrict later options. Students who intend to pursue graduate studies should take courses leading to the Honours degree.

As a component of the [Degree Regulations](#) for the General Degree of Bachelor of Science, the program for a Major in Behavioural Neuroscience shall include:

1.
 - a. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), and one of [3810](#), [3830](#), [3840](#), or [3860](#).
 - b. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), the former 3250, [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#).
 - c. Any research experience course and one of Psychology [4250](#), [4251](#), [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); ~~or, any selected topics course and Psychology [4870](#).~~
2.
 - a. Mathematics [1000](#) (or equivalent), or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
 - b. Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#)).
 - c. Physics [1020](#) (or [1050](#)) and [1021](#) (or [1051](#)).
 - d. Biology [1001](#) and [1002](#).

- e. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses.
- 3. Eighteen credit hours from the following courses chosen from at least two different sciences:
 - a. Biology: Any 2000-, 3000-, or 4000-level course except [2040](#), [2041](#), [2120](#), [3053](#), or [3820](#).
 - b. Chemistry: [2100](#), [2210](#), [2301](#) (or the former Chemistry 2300), [2302](#), [2400](#), [2401](#), [2610](#), or any 3000 or 4000 level mathematics course.
 - c. Computer Science: Any 2000, 3000, or 4000 level course except the former 2650 and the former 2801.
 - d. Human Biosciences: Any 2000-, 3000-, or 4000-level course except the former Biochemistry 2000, 2005, 2010, 2011, 3202, 3402, or 4502.
 - e. Ocean Sciences: any 2000-, 3000-, or 4000-level course.
 - f. Mathematics: [2000](#), [2050](#), [2051](#), [2260](#), [2320](#), or any 3000 or 4000 level mathematics course.
 - g. Medicine [310A/B](#).
 - h. Physics: Any 2000, 3000, or 4000 level course except [2150](#), [2151](#), [3150](#), [3151](#).

Notes:

1. Credit may not be obtained for both Biology [3750](#) and Psychology [3750](#) or for both Biology [4701](#) and Psychology [4701](#).
2. The courses listed under Clause 3 may have prerequisites. It is the student's responsibility to ensure that all prerequisites have been met, or that waivers have been obtained, before registering for these courses.

CALENDAR ENTRY AFTER CHANGES

11.12.6 Requirements for a Major in Behavioural Neuroscience (B.Sc. Only)

Students completing this program cannot receive credit for Psychology [2920](#). A program is offered in the Psychology Department to provide an education in Behavioural Neuroscience. Students planning to enroll in the program are advised to consult with the Head of the Department at the earliest opportunity because certain course choices may restrict later options. Students who intend to pursue graduate studies should take courses leading to the Honours degree.

As a component of the [Degree Regulations](#) for the General Degree of Bachelor of Science, the program for a Major in Behavioural Neuroscience shall include:

1.
 - a. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), and one of [3810](#), [3830](#), [3840](#), or [3860](#).
 - b. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), the former 3250, [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#).
 - c. Any research experience course and one of Psychology [4250](#), [4251](#), [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#).
- 2.

- a. Mathematics [1000](#) (or equivalent), or Statistics [1500](#), or two of Mathematics [1090](#), [1050](#), [1051](#) (or equivalent).
 - b. Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#)).
 - c. Physics [1020](#) (or [1050](#)) and [1021](#) (or [1051](#)).
 - d. Biology [1001](#) and [1002](#).
 - e. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses.
3. Eighteen credit hours from the following courses chosen from at least two different sciences:
- a. Biology: Any 2000-, 3000-, or 4000-level course except [2040](#), [2041](#), [2120](#), [3053](#), or [3820](#).
 - b. Chemistry: [2100](#), [2210](#), [2301](#) (or the former Chemistry 2300), [2302](#), [2400](#), [2401](#), [2610](#), or any 3000 or 4000 level mathematics course.
 - c. Computer Science: Any 2000, 3000, or 4000 level course except the former 2650 and the former 2801.
 - d. Human Biosciences: Any 2000-, 3000-, or 4000-level course except the former Biochemistry 2000, 2005, 2010, 2011, 3202, 3402, or 4502.
 - e. Ocean Sciences: any 2000-, 3000-, or 4000-level course.
 - f. Mathematics: [2000](#), [2050](#), [2051](#), [2260](#), [2320](#), or any 3000 or 4000 level mathematics course.
 - g. Medicine [310A/B](#).
 - h. Physics: Any 2000, 3000, or 4000 level course except [2150](#), [2151](#), [3150](#), [3151](#).

Notes:

1. Credit may not be obtained for both Biology [3750](#) and Psychology [3750](#) or for both Biology [4701](#) and Psychology [4701](#).
2. The courses listed under Clause 3 may have prerequisites. It is the student's responsibility to ensure that all prerequisites have been met, or that waivers have been obtained, before registering for these courses.

Senate Summary Page for Programs Amendment to Calendar Section 11.12.7

PROGRAM TITLE

11.12.7 Requirements for Honours in Behavioural Neuroscience (B.Sc. Only)

REVISED PROGRAM TITLE

N/A

RATIONALE

This change is reflective of The Department of Psychology no longer offering PSYC 4870: Research Experience in Behavioural Neuroscience.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

11.12.7 Requirements for Honours in Behavioural Neuroscience (B.Sc. Only)

Students in Behavioural Neuroscience should consult [Degree Regulations](#) for the Honours Degree of Bachelor of Science. Students completing this program cannot receive credit for Psychology [2920](#).

1. Honours students in Behavioural Neuroscience are required to successfully complete the following Psychology courses:
 - a. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), [3900](#).
 - b. Three credit hours chosen from the following: the former 3250, [3810](#), [3830](#), [3840](#), or [3860](#).
 - c. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#).
 - d. Any research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); or, any selected topics course and Psychology [4870](#).
 - e. Psychology [499A/B](#), an undergraduate thesis to be submitted in their graduating year.
2. Honours students in Behavioural Neuroscience must also successfully complete the requirements listed in Clauses 2. and 3. of the requirements for a Major in Behavioural Neuroscience.
3. In accordance with [Academic Standing](#) under the [Degree Regulations](#) for the Honours Degree of Bachelor of Science, Honours students must obtain a grade of "B" or better, or an average of 75% or higher in all the required courses listed in Clauses 1. and 3. of the requirements for a major in Behavioural Neuroscience

and Clause 1 of the requirements for honours in Behavioural Neuroscience, except those at the 1000 level.

Note: Non-Psychology courses taken to fulfill the requirements of this Clause for a major in Behavioural Neuroscience are used to calculate eligibility for Honours standing.

CALENDAR ENTRY AFTER CHANGES

11.12.7 Requirements for Honours in Behavioural Neuroscience (B.Sc. Only)

Students in Behavioural Neuroscience should consult [Degree Regulations](#) for the Honours Degree of Bachelor of Science. Students completing this program cannot receive credit for Psychology [2920](#).

1. Honours students in Behavioural Neuroscience are required to successfully complete the following Psychology courses:
 - a. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), [3900](#).
 - b. Three credit hours chosen from the following: the former 3250, [3810](#), [3830](#), [3840](#), or [3860](#).
 - c. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#).
 - d. Any research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#).
 - e. Psychology [499A/B](#), an undergraduate thesis to be submitted in their graduating year.
2. Honours students in Behavioural Neuroscience must also successfully complete the requirements listed in Clauses 2. and 3. of the requirements for a Major in Behavioural Neuroscience.
3. In accordance with [Academic Standing](#) under the [Degree Regulations](#) for the Honours Degree of Bachelor of Science, Honours students must obtain a grade of "B" or better, or an average of 75% or higher in all the required courses listed in Clauses 1. and 3. of the requirements for a major in Behavioural Neuroscience and Clause 1 of the requirements for honours in Behavioural Neuroscience, except those at the 1000 level.

Note: Non-Psychology courses taken to fulfill the requirements of this Clause for a major in Behavioural Neuroscience are used to calculate eligibility for Honours standing.

SECONDARY CALENDAR CHANGES

10.2.6 Biochemistry and Psychology (Behavioural Neuroscience) Joint Honours

Note: The last year of admission into the Biochemistry and Psychology (Behavioural Neuroscience) joint honours program will be in 2023-2024 academic year. In 2024-2025 and beyond, students who are entering the third year of study may apply for the joint honours program in Human Biosciences and Psychology (Behavioural Neuroscience).

Note: Students completing this program cannot receive credit for Psychology [2920](#).

The following courses (or equivalent) are required to complete the 120 credit hours in courses required for the degree:

1. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses;
2. Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#)), Biology [1001](#) and [1002](#), Mathematics [1000](#) and [1001](#), Physics [1050](#), (or [1020](#)), [1051](#) (or [1021](#));
3. Biochemistry [2200](#) (or [2100](#)), [2201](#), [2901](#), [3105](#), [3206](#);
4. Either Biochemistry [3108](#) and [3207](#), or Medicine [310A/B](#);
5. 9 credit hours to be selected from Biochemistry [3906](#) or [3907](#), [4002](#), [4101](#), [4102](#), [4103](#), [4104](#), [4105](#), [4200](#), [4201](#), [4210](#) or [4211](#), [4230](#), [4231](#), [4232-4239](#);
6. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), [3900](#);
7. Three credit hours in Psychology chosen from the following: the former PSYC 3250, [3810](#), [3830](#), [3840](#), or [3860](#);
8. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#);
9. Any Psychology research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); or, ~~any Psychology selected topics course and Psychology [4870](#);~~
10. Either Biochemistry [499A/B](#) or Psychology [499A/B](#); and
11. Chemistry [2301](#), [2400](#), [2401](#).

Notes:

1. As provided for under the [Graduation Requirements](#) for the Honours Degree of Bachelor of Science, Honours students must obtain a grade of "B" or better, or an average of 75% or higher in all the required courses listed in Clauses 3. - 10. above, except those at the 1000 level.
2. Students in first year intending to follow this program should note the regulations for admission to Major programs in Psychology and that the deadline for submission of a completed application form to the Department of Psychology is June 1 for the Fall semester.

10.2.7 Biochemistry (Nutrition) and Psychology (Behavioural Neuroscience) Joint Honours

Note: The last year of admission into the Biochemistry (Nutrition) and Psychology (Behavioural Neuroscience) joint honours program will be in 2023-2024 academic year. In 2024-2025 and beyond, students who are entering the third year of study may apply for the joint honours program in Human Biosciences and Psychology (Behavioural Neuroscience).

Note: Students completing this program cannot receive credit for Psychology [2920](#).

The following courses (or equivalent) are required:

1. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses;
2. Chemistry [1050](#) and [1051](#) (or [1200](#) and [1001](#)), Biology [1001](#) and [1002](#), Mathematics [1000](#), Physics [1020](#) or [1050](#), and [1021](#) (or [1051](#));
3. Biochemistry [2200](#) (or [2100](#)), [2201](#), [2600](#), [2901](#), [3203](#), [3206](#), [3906](#), Medicine [310A/B](#), [4300](#), [4301](#), [4502](#);
4. Three credit hours chosen from:
Biochemistry [3052](#), [3108](#), [3402](#), [3600](#), [4002](#), [4105](#), [4200](#), [4230](#), [4231](#), [4240](#), [4241-4249](#), Biology [3050](#);
5. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), [3900](#);
6. Three credit hours in Psychology chosen from the following: the former 3250, [3810](#), [3830](#), [3840](#), or [3860](#);
7. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#);
8. Any Psychology research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); or, any Psychology selected topics course and Psychology [4870](#);
9. Either Biochemistry [499A/B](#) or Psychology [499A/B](#);
10. Chemistry [2400](#); and
11. Other courses to complete at least the prescribed minimum of 120 credit hours in courses for the Joint Honours Degree.

Notes:

1. As provided for under the [Graduation Requirements](#) for the Honours Degree of Bachelor of Science, Honours students must obtain a grade of "B" or better, or an average of 75% or higher in all the required courses listed in Clauses 3. - 9. above, except those at the 1000 level.
2. Students in first year intending to follow this program should note the regulations as outlined for admission to Major programs in Psychology and that the deadline for submission of a completed application form to the Department of Psychology is June 1 for the Fall semester.

10.2.10 Biology and Psychology (Behavioural Neuroscience) Joint Honours

Note: Students completing this program cannot receive credit for Psychology [2920](#).

The following courses (or equivalent) are required:

1. Biology [1001](#), [1002](#), [2060](#), [2250](#), [2600](#), [2900](#); one of [3401](#), [3402](#), or [4404](#); five Biology electives at the 2000, 3000 or 4000 level not including Biology [499A](#) or [499B](#).

2. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#); one of the former PSYC 3250, [3810](#), [3830](#), [3840](#), or [3860](#); [3800](#), [3820](#), [3900](#); one further course in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#); any research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); ~~or, any selected topics course and Psychology [4870](#).~~
3. Biology or Psychology [499A/B](#).
4. Human Biosciences [2001](#) or the former Biochemistry 2101 or 2201, Human Biosciences [2003](#) or the former Biochemistry 3106 or 3206.
5. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses.
6. Mathematics [1000](#) (or equivalent); Physics [1020](#) (or [1050](#)) and [1021](#) (or [1051](#)); Chemistry [1050](#) (or [1200](#)), [1051](#) (or [1001](#)), and [2400](#).
7. Other courses, if necessary, to complete at least 120 credit hours of courses.

Note:

As provided for under the [Graduation Requirements](#) for the Honours Degree of Bachelor of Science, Honours students must obtain a grade of "B" or better, OR average of 75% or higher in all the required courses listed in Clauses 1, 2, 3, and 4 above, except those at the 1000 level.

10.2.24 Human Biosciences and Psychology (Behavioural Neuroscience) Joint Honours

Note: *Students completing this program cannot receive credit for Psychology 2920.*

The following courses (or equivalent) are required:

1. Six credit hours in [Critical Reading and Writing \(CRW\)](#) courses, including at least 3 credit hours in English courses;
2. Chemistry [1050](#), [1051](#) (or [1200](#) and [1001](#)), Biology [1001](#) and [1002](#), Mathematics [1000](#);

3. Human Biosciences [2001](#) (or the former Biochemistry 2101 or 2201), [2002](#) (or the former Biochemistry 2600), [2003](#) (or the former Biochemistry 3206), [2004](#) (or the former Biochemistry 2100 or 2200), [2901](#), [3004](#), and Medicine [310A/B](#);
4. An additional 15 credit hours to be selected from Human Biosciences [3001](#), [3002](#), [3003](#), [3101](#), [3906](#) or [3907](#), [4002](#), [4101](#), [4102](#), [4104](#), [4200](#), [4201](#), [4230](#), [4231](#), [4232](#);
5. Human Biosciences [4800](#) (Capstone);
6. Psychology [1000](#), [1001](#), [2521](#), [2910](#), [2911](#), [2930](#), [3800](#), [3820](#), [3900](#);
7. Three credit hours in Psychology chosen from the following: the former PSYC 3250, [3810](#), [3830](#), [3840](#), or [3860](#);
8. Three credit hours in Psychology chosen from the following: [3050](#), [3100](#), [3251](#), [3350](#), [3450](#), [3620](#), [3650](#), [3750](#);
9. Any Psychology research experience course and one of Psychology [4850](#), [4851](#), [4852](#), [4853](#), or [4854](#); or, any Psychology selected topics course and Psychology [4870](#);
10. Human Biosciences [499A/B](#) or Psychology [499A/B](#); and
11. Chemistry [2400](#).

Students in first year intending to follow this program should note the regulations for admission to Major programs in Psychology and that the deadline for submission of a completed application form to the Department of Psychology is June 1 for the Fall semester.

Senate Summary Page for Courses PSYC 4052

COURSE NUMBER AND TITLE

PSYC 4052 Seminar in Mathematical Cognition

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem. Mathematical Cognition

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4052 Seminar in Mathematical Cognition

examines the latest research regarding children's early learning of numbers and later learning of mathematics. Topics may include infants' numerical ability, counting, subitizing, basic arithmetic, fractions, conceptual versus procedural knowledge, individual differences in mathematics, gender differences, and selected topics in mathematics education. These specific topics will be related to developmental theory in order to explore the ways in which cognitive and developmental mechanisms are at play in mathematical learning.

PR: PSYC 3050 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4052 Seminar in Mathematical Cognition

examines the latest research regarding children's early learning of numbers and later learning of mathematics. Topics may include infants' numerical ability, counting, subitizing, basic arithmetic, fractions, conceptual versus procedural knowledge,

individual differences in mathematics, gender differences, and selected topics in mathematics education. These specific topics will be related to developmental theory in order to explore the ways in which cognitive and developmental mechanisms are at play in mathematical learning.

PR: PSYC 3050 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4053

COURSE NUMBER AND TITLE

PSYC 4053 Seminar in Childhood Memories and Forensic Implications

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Childhood Memories

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4053 Seminar in Childhood Memories and Forensic Implications

is an overview of issues related to children's memory for, and ability to talk about, real life events that they have experienced. Topics covered include autobiographical memories, children's earliest memories and childhood amnesia, and the implications in forensic psychology.

PR: PSYC 3050 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4053 Seminar in Childhood Memories and Forensic Implications

is an overview of issues related to children's memory for, and ability to talk about, real life events that they have experienced. Topics covered include autobiographical memories, children's earliest memories and childhood amnesia, and the implications in forensic psychology such as children as eyewitnesses.

PR: PSYC 3050 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4054

COURSE NUMBER AND TITLE

PSYC 4054 Seminar in Media Use Across Development

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem in Media Use Acrs Develop

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4054 Seminar in Media Use Across Development

examines media's impacts on our social and cognitive development, focusing on how the use of various forms of media impact infants, young children, adolescents, and emerging adults. The aim is to discuss both the positive and negative consequences media has on our development.

PR: two 3000-level majors courses (other than 3900) and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4054 Seminar in Media Use Across Development

examines media's impacts on our social and cognitive development, focusing on how the use of various forms of media impact infants, young children, adolescents, and emerging adults. The aim is to discuss both the positive and negative consequences media has on our development.

PR: two 3000-level majors courses (other than 3900) and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4152

COURSE NUMBER AND TITLE

PSYC 4152 Seminar in Skeptical Thinking

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Skeptical Thinking

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4152 Seminar in Skeptical Thinking

will teach you how to identify pseudoscientific ideas that appear in the popular media. Among the issues covered will be the cognitive, motivational, and social determinants of questionable beliefs and controversial therapeutic techniques. Students will be armed with a “Baloney Detection Kit” that will help them distinguish between scientific and pseudoscientific claims.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4152 Seminar in Skeptical Thinking

will teach you how to identify pseudoscientific ideas that appear in the popular media. Among the issues covered will be the cognitive, motivational, and social determinants of questionable beliefs and controversial therapeutic techniques. Students will be armed

with a “Baloney Detection Kit” that will help them distinguish between scientific and pseudoscientific claims.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4153

COURSE NUMBER AND TITLE

PSYC 4153 Seminar in Romantic Relationships

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Romantic Relationships

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4153 Seminar in Romantic Relationships

will focus on one of the most impactful social experiences humans have: romantic relationships. In doing so, students will be guided through the prevailing empirical results of this diverse and interdisciplinary field. Among the topics covered will be: introduction to the science of relationships; theory of relationships research; methodology of relationships research.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4153 Seminar in Romantic Relationships

will focus on one of the most impactful social experiences humans have: romantic relationships. In doing so, students will be guided through the prevailing empirical results of this diverse and interdisciplinary field. Among the topics covered will be:

introduction to the science of relationships; theory of relationships research;
methodology of relationships research.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4154

COURSE NUMBER AND TITLE

PSYC 4154 Seminar in Social Psychology in Everyday Life

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Soc Psy in Everyday Life

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4154 Seminar in Social Psychology in Everyday Life

explores how human lives intersect with social psychological theories and ideas. The course will explore social psychological theories across many life domains – from relationships, work, finance, and behavioural and cognitive sciences to education and hobbies. Emphasis will be put on how current theories are experienced and expressed in our daily lives. Through project-based learning where science meets creativity, students will explore a variety of social psychological theories.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4154 Seminar in Social Psychology in Everyday Life

explores how human lives intersect with social psychological theories and ideas. The course will explore social psychological theories across many life domains – from relationships, work, finance, and behavioural and cognitive sciences to education and

hobbies. Emphasis will be put on how current theories are experienced and expressed in our daily lives. Through project-based learning where science meets creativity, students will explore a variety of social psychological theories.

PR: PSYC 3100 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4452

COURSE NUMBER AND TITLE

PSYC 4452 Seminar in Metacognition

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Seminar in Metacognition

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4452 Seminar in Metacognition

examines a wide variety of topics in the study of metacognition including judgements of learning, influences on judgements of learning, cognitive offloading, metacognitive illusions, predicting memory effects, multi-tasking, and responsible remembering. The focus of this course is on students' ability to understand and communicate the contents of research articles, as well as how to provide constructive feedback.

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4452 Seminar in Metacognition

examines a wide variety of topics in the study of metacognition including judgements of learning, influences on judgements of learning, cognitive offloading, metacognitive

illusions, predicting memory effects, multi-tasking, and responsible remembering. The focus of this course is on students' ability to understand and communicate the contents of research articles, as well as how to provide constructive feedback.

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4453

COURSE NUMBER AND TITLE

PSYC 4453 Seminar in Embodied Cognition

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Embodied Cognition

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4453 Seminar in Embodied Cognition

builds on an understanding of fundamental cognitive mechanisms, this course provides further exploration of the mechanisms of cognition. Examples of topics to be studied include: What is cognition? What does the brain tell us about cognition? How do scientists study cognition? What is the role of the body in cognition?

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4453 Seminar in Embodied Cognition

builds on an understanding of fundamental cognitive mechanisms, this course provides further exploration of the mechanisms of cognition. Examples of topics to be studied include: What is cognition? What does the brain tell us about cognition? How do scientists study cognition? What is the role of the body in cognition?

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses

PSYC 4454

COURSE NUMBER AND TITLE

PSYC 4454 Seminar in Applied Cognition

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Applied Cognition

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4454 Seminar in Applied Cognition

explores how cognitive processes contribute to real-world activities such as driving, music, eyewitness memory or reading. The focus throughout this course is on how to consume and present these topics to a research audience.

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4454 Seminar in Applied Cognition

explores how cognitive processes contribute to real-world activities such as driving, music, eyewitness memory or reading. The focus throughout this course is on how to consume and present these topics to a research audience.

PR: PSYC 3450 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4652

COURSE NUMBER AND TITLE

PSYC 4652 Seminar in Substance Use and Behavioural Addiction in Youth

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Substance Use & Addiction

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4652 Seminar in Substance Use and Behavioural Addiction in Youth

will focus on the development of substance use and behavioural addictions in young people. Emphasis will be placed on substances and behaviours that are currently at the forefront of much societal debate and have recently generated increased academic research and discussion. Topics reviewed may include opioids, cannabis, internet gambling, video gaming, mobile technology, and social media. These topics will be reviewed primarily within the context of adolescent and young adult development.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4652 Seminar in Substance Use and Behavioural Addiction in Youth

will focus on the development of substance use and behavioural addictions in young people. Emphasis will be placed on substances and behaviours that are currently at the forefront of much societal debate and have recently generated increased academic

research and discussion. Topics reviewed may include opioids, cannabis, internet gambling, video gaming, mobile technology, and social media. These topics will be reviewed primarily within the context of adolescent and young adult development.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4653

COURSE NUMBER AND TITLE

PSYC 4653 Seminar in Health Psychology

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Health Psychology

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4653 Seminar in Health Psychology

will focus on various areas of health psychology and behavioural medicine. Topics may include eating disorders; psychological factors affecting medical conditions; chronic disease management; health behaviour changes; chronic pain; substance use and addictive disorders; sleep and health; psycho-oncology; and health promotion.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4653 Seminar in Health Psychology

will focus on various areas of health psychology and behavioural medicine. Topics may include eating disorders; psychological factors affecting medical conditions; chronic disease management; health behaviour changes; chronic pain; substance use and addictive disorders; sleep and health; psycho-oncology; and health promotion.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4654

COURSE NUMBER AND TITLE

PSYC 4654 Seminar in Obsessive-Compulsive and Related Disorders

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem OC & Related Disorders

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4654 Seminar in Obsessive-Compulsive and Related Disorders

will review the epidemiology, onset, course, symptom presentations, comorbidity, risk factors, screening/diagnosis, and treatment of obsessive-compulsive and related disorders. These topics will be reviewed within the context of adult rather than childhood and adolescent psychopathology.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4654 Seminar in Obsessive-Compulsive and Related Disorders

will review the epidemiology, onset, course, symptom presentations, comorbidity, risk factors, screening/diagnosis, and treatment of obsessive-compulsive and related disorders. These topics will be reviewed within the context of adult rather than childhood and adolescent psychopathology.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

Senate Summary Page for Courses PSYC 4752

COURSE NUMBER AND TITLE

PSYC 4752 Seminar in Domestic Animal Behaviour and Interactions with Humans

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Domestic Anim & HAI

'RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4752 Seminar in Domestic Animal Behaviour and Interactions with Humans

examines the mechanism, development, function, and evolution of behaviour in domestic animals, with an emphasis on dogs (*Canis familiaris*). Topics include, but are not limited to, applied animal behaviour, domestic animal cognition, social behaviour and organization, human-animal interactions, and behaviour as a welfare indicator.

PR: PSYC 3750 or BIOL 3750 and either admission to a Major in Psychology or Behavioural Neuroscience or permission of the instructor

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4752 Seminar in Domestic Animal Behaviour and Interactions with Humans

examines the mechanism, development, function, and evolution of behaviour in domestic animals, with an emphasis on dogs (*Canis familiaris*). Topics include, but are not limited to, applied animal behaviour, domestic animal cognition, social behaviour and organization, human-animal interactions, and behaviour as a welfare indicator.

PR: PSYC 3750 or BIOL 3750_and either admission to a Major in Psychology or Behavioural Neuroscience or permission of the instructor

Senate Summary Page for Courses PSYC 4753

COURSE NUMBER AND TITLE

PSYC 4753 Seminar in Visual Ecology

REVISED COURSE NUMBER AND TITLE

N/A

ABBREVIATED COURSE TITLE

Sem Visual Ecology

RATIONALE

The addition of this course is part of a larger effort to regularize selected topics courses that have been taught consistently over the past 10 years. This will allow students to better prepare their schedules, and be a better representation of the content and material covered in the course on their transcript. Note: this will not result in an increase of course offerings per semester for the Department of Psychology.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

13.12.2 Majors Courses

PSYC 4753 Seminar in Visual Ecology

will examine the properties of light relevant to understanding animal communication, the origin and evolution of animal vision, the role of vision in communication, how visual systems and animal colouration coevolve with light environments, the detection of motion and polarization, visual modelling and more.

PR: PSYC 3750 and admission to a Major in Psychology or Behavioural Neuroscience

CALENDAR ENTRY AFTER CHANGES

13.12.2 Majors Courses

PSYC 4753 Seminar in Visual Ecology

will examine the properties of light relevant to understanding animal communication, the origin and evolution of animal vision, the role of vision in communication, how visual systems and animal colouration coevolve with light environments, the detection of motion and polarization, visual modelling and more.

PR: PSYC 3650 and admission to a Major in Psychology or Behavioural Neuroscience

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: Arts and Social Science (Grenfell Campus)
- Department of:
- Other:

RATIONALE

For the purpose of meeting core program requirements, the School of Arts and Social Science (SASS) at Grenfell Campus would like to recognize Critical Reading and Writing courses offered through the Faculty of Humanities and Social Sciences (HSS) as designated writing courses. Both SASS and HSS have designated writing courses. The requirements which a course must satisfy in order to be designated as a writing course (W) at Grenfell and a Critical Reading and Writing course (CRW) at St John's are similar in intent. The HSS statement of principles for CRW courses stipulates that "normally, a minimum of three-quarters (75 percent) of the evaluation in a CRW course shall be based on the assessment of critical reading and writing" and have a maximum enrollment of 35 students "in order to allow instructors sufficient time to provide detailed feedback on numerous written assignments". The HSS guidelines for developing CRW courses stipulates that "it is expected that the means of evaluation will clearly demonstrate that multiple stages of feedback will be provided". The key requirement for a course in Grenfell SASS to be designated W is that "a minimum of 30 percent of the course grade involves a specific component consisting of written work on which students will receive feedback". In light of this it makes sense for Grenfell SASS to accept any St John's HSS course designated as CRW as equivalent to a Grenfell writing (W) course. It has been the custom at Grenfell to accept such courses as equivalent upon special request to the Committee on Student Academic Affairs. This calendar change would regularize that custom and result in improved efficiency and clarity for students.

(For the Memorial University calendar entries on HSS CRW courses and Grenfell W courses, see <https://www.mun.ca/hss/programs/undergraduate/critical-reading-and-writing-crw-course-guidelin/>) and <https://www.mun.ca/university-calendar/grenfell-campus/grenfell-campus/7/1/#7.1.4>)

In addition, SASS would like to change the wording related to acceptable language courses that can be used towards the designated writing courses to make it clearer. The current wording can be interpreted in different ways.

CALENDAR CHANGES

7.1.2 Literacy Requirement

Thirty credit hours in Writing courses, which must include 6 credit hours in first-year English. Up to 6 credit hours in languages other than English may be used to satisfy the literacy requirement in addition to those listed in the table. Courses in this group are identified with the designation ¹N and are listed in Designated Writing Courses (W),

Courses in this category must either be completed through on campus offerings at Grenfell Campus. Writing courses must be completed through Grenfell Campus course offerings designated W (on-campus or online delivery) listed in Designated Writing Courses (W), or Faculty of Humanities and Social Sciences course offerings designated Critical Reading and Writing (CRW), or be demonstrated to be equivalent to Grenfell writing courses and approved by the Committee on Student Academic Affairs.

CALENDAR ENTRY AFTER CHANGES

7.1.2 Literacy Requirement

Thirty credit hours in Writing courses, which must include 6 credit hours in first-year English. Up to 6 credit hours in languages other than English may be used to satisfy the literacy requirement in addition to those listed in the table.

Writing courses must be completed through Grenfell Campus course offerings designated W (on-campus or online delivery) listed in Designated Writing Courses (W), or Faculty of Humanities and Social Sciences course offerings designated Critical Reading and Writing (CRW), or be demonstrated to be equivalent to Grenfell writing courses and approved by the Committee on Student Academic Affairs.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Courses

COURSE NUMBER AND TITLE

FOLK 2100 Folklore Research Methods

REVISED COURSE NUMBER AND TITLE

FOLK 2100 Folklore and Qualitative Research Methods

ABBREVIATED COURSE TITLE

FOLK 2100 Qualitative Research Mthds

RATIONALE

The addition of the term "Qualitative" more clearly denotes the types of research methods and skills a student acquires. The change may aid students applying for graduate school outside the discipline of folklore. Changes to 13.4 align the language across campuses. In consultation with the Chair of Folklore in St. John's (Winter 2023) there was a desire to change the name to demonstrate the presence of a wide range of social science methodologies.

There was a note in the "PR" section that stated "It is strongly recommended that majors and minors take this course before taking 3000 and 4000 level courses. This note did not belong in the "PR" section and has been moved to the end of the course description. A "PR" of FOLK 1000 has been added. This is a not a new pre-requisite, but was previously included in the preamble to the Folklore section of the course descriptions. It should also be noted below the course description.

ANTICIPATED EFFECTIVE DATE

Fall Semester 2024

CALENDAR CHANGES

Grenfell section of University Calendar

13.14 Folklore

FOLK 2100 Folklore and Qualitative Research Methods ~~An Introduction~~

~~is designed to provide the following introduction to the research resources, tools and methods regularly employed in the area of Folklore. On the one hand, the course will examine what types of Library and Archive resources can be useful to the folklorist and, on the other hand, it will explore how folklorists in fieldwork situations should handle people, and how they can capture for posterity a record of the interviews that they have~~

~~conducted and the events that they have observed. It is strongly recommended that majors and minors take this course before taking 3000 and 4000 level courses. introduces the resources, tools and methods that folklorists use for primary and secondary research, including interviewing and participant observation.~~

PR: FOLK 1000

AN: It is strongly recommended that majors and minors successfully complete this course before taking 3000 and 4000 level courses.

CALENDAR ENTRY AFTER CHANGES

FOLK 2100 Folklore and Qualitative Research Methods

introduces the resources, tools and methods that folklorists use for primary and secondary research, including interviewing and participant observation.

PR: FOLK 1000

AN: It is strongly recommended that majors and minors successfully complete this course before taking 3000 and 4000 level courses.

SECONDARY CALENDAR CHANGES

HSS section of the University Calendar

16.8 Folklore

FOLK 2100 Folklore and Qualitative Research Methods

introduces the resources, tools and methods that folklorists use for primary and secondary research, including interviewing and participant observation.

~~PR: It is strongly recommended that majors and minors take this course before taking 3000 and 4000 level courses~~

PR: FOLK 1000

AN: It is strongly recommended that majors and minors successfully complete this course before taking 3000 and 4000 level courses.

SECONDARY CALENDAR AFTER CHANGES

16.8 Folklore

FOLK 2100 Folklore and Qualitative Research Methods

introduces the resources, tools and methods that folklorists use for primary and secondary research, including interviewing and participant observation.

PR: FOLK 1000

AN: It is strongly recommended that majors and minors successfully complete this course before taking 3000 and 4000 level courses.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: Human Kinetics and Recreation
- Department of:
- Other:

RATIONALE

The School of Human Kinetics and Recreation proposes a number of 'housekeeping' changes to update existing text, to adjust regulations, and to adjust some co- and prerequisite requirements, to better align our academic programs. A number of existing errors and inconsistencies are also corrected.

Also proposed, in a separate New Course Proposal attached, is the introduction of a new non-credit course, HKR 1125: Therapeutic Recreation Professional Development Seminar Series. The intention of the new course is to regularize and consolidate existing delivery of information in preparation for registration in existing HKR 4785 (Therapeutic Recreation Internship) by BHKRC and BREC students pursuing the optional Therapeutic Recreation pathway.

ANTICIPATED EFFECTIVE DATE

The proposed changes would take effect Fall 2024. Winter 2025 would be the initial offering of new course HKR 1125.

CALENDAR CHANGES

School of Human Kinetics and Recreation

www.mun.ca/hkr

Interim Dean

Sullivan, A.M., B.Rec. *Dalhousie*, M.A. *Waterloo*, Ph.D. *Guelph*, CTRS

Up-to-date personnel listings are available at www.mun.ca/hkr/contact.

1 The Memorial University of Newfoundland Code

The attention of all members of the University community is drawn to the section of the University Calendar titled **The Memorial University of Newfoundland Code**, which articulates the University's commitment to maintaining the highest standards of academic integrity.

2 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The *Student Code of Conduct* outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see www.mun.ca/student.

3 School Description

The School of Human Kinetics and Recreation offers undergraduate and graduate degrees in Human Kinetics and Recreation (Co-operative), Kinesiology, Physical Education, and Recreation. The School's programs prepare students to meet societal needs for professionals who are able to initiate and manage health and lifestyle-enhancing programs. The School encourages a close working relationship among students, faculty, and staff, and with local and national sport, health, and professional organizations. The co-operative education program provides for the integration of academic and professional knowledge. A full-time academic program officer within the School assists students with decisions related to their academic program. The School prides itself on the extent to which senior undergraduate and graduate students are engaged in teaching, research, and scholarly activity. Many graduates of the School are leaders in the fields of physical education, sport, kinesiology, health, and recreation.

Additional information regarding the School of Human Kinetics and Recreation is available at www.mun.ca/hkr.

Students must meet all regulations of the School in addition to those stated in the general regulations. For information concerning admission/readmission to the University and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

For information concerning fees and charges, see the Financial and Administrative Services website at www.mun.ca/finance/fees/.

For information concerning scholarships, bursaries and awards, see www.mun.ca/scholarships/scholarships.

4 Description of Programs

All courses of the School are designated by the abbreviation HKR.

4.1 General Degrees

The School of Human Kinetics and Recreation offers ~~five~~ four degrees in ~~four~~ program areas. For specific details on each degree refer to the appropriate **Program Regulations - General and Honours Degrees**.

4.1.1 Human Kinetics and Recreation (Co-operative) Degree

www.mun.ca/coop/

A Human Kinetics and Recreation (Co-operative) degree is designed to prepare graduates for careers in a variety of health-related professions, including, but not limited to, health promotion, kinesiology, community and therapeutic recreation, fitness, health and wellness, and lifestyle professions. The **Bachelor of Human Kinetics and Recreation (Co-operative)** degree is comprised of 120 credit hours and three work terms and shall normally be completed on a full-time basis.

4.1.2 Kinesiology Degree

A Kinesiology degree is designed to prepare graduates for careers in ergonomics, fitness, health and wellness, and lifestyle professions. The kinesiology degree program consists of School courses in addition to a flexible choice of elective courses. The **Bachelor of Kinesiology** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis.

4.1.3 Physical Education Degree

A Physical Education degree is designed to prepare graduates for careers in teaching and related areas. The **Bachelor of Physical Education** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis. This program is offered in the teaching and general options.

1. The Teaching Option contains courses in the fundamentals of physical education as well as courses in curriculum planning, teaching methods, and pedagogy relevant to physical education curricula for various grade levels. Within the teaching option students will be placed in an educational setting for some of the course work. Following completion of a physical education degree - teaching option, a student wishing to teach in a school setting normally completes an intermediate/secondary degree program offered by the Faculty of Education. For information regarding admission requirements to the intermediate/secondary programs refer to the **Faculty of Education** section of this Calendar.
2. The General Option is designed to provide basic professional preparation. The general option of the program consists of courses common to the teaching option plus a flexible choice of elective courses in place of the required curriculum and methods course.

4.1.4 Recreation Degree

A Recreation degree is designed to provide students with the opportunity to develop professional competencies in recreation and leisure service management. The optional therapeutic recreation concentration provides professional preparation for the practice of therapeutic recreation. The **Bachelor of Recreation** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis.

4.2 Honours Degrees

An Honours degree signifies superior academic achievement with specific course work in kinesiology, physical education, and recreation programs. To be considered for an Honours Degree, the student must so indicate on the prescribed "Application for Graduation " form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation For further information on honours degrees see **Program Regulations - General and Honours Degrees**.

4.3 Elective Courses

Elective courses provide students the opportunity to avail of interdisciplinary learning to prepare graduates to serve the present and future needs of individuals and communities in a variety of professional settings related to health and wellness. This complements the expertise and skills developed and practiced in all components of a degree from the School of Human Kinetics and Recreation.

4.4 Work Terms in the Co-operative Program

www.mun.ca/coop

Students registered for work terms are also governed by the *Co-operative Student Handbook*. Prior to registering for the first work term, students must successfully complete the non-credit Professional Development Seminar course.

4.4.1 General Information

- During work terms students are brought into direct contact with the kinesiology, physical education, and recreation professions, exposed to the work place setting, expected to assume ever-increasing responsibility in employment situations as their education advances, and introduced to experiences beyond the scope of those which could be provided in the classroom.
- Students are responsible for finding suitable work placements. The Co-operative Education Office of the School provides resources to assist in this process.
- In addition to a work term, students may register for ~~up to 6~~ 3 credit hours, although they are advised to consult the School's Academic Program Officer.
- Students are not permitted to drop work terms without prior approval of the Committee on Undergraduate Studies and with the recommendation of the Co-operative Education Office of the School. Students who drop a work term without permission, or who fail to honour an agreement to work with an employer, will be assigned a grade of FAL (fail) for that work term.
- Students who conduct themselves in such a manner as to cause their termination from the job, will be assigned a grade of FAL (fail) for that work term.
- Students are expected to maintain professional ethics, including confidentiality.

4.4.2 Work Term Reports

- A work term report, on a topic approved by the Co-operative Education Office of the School, must be submitted for each work term. The report must be approved by the employer and submitted by the student to the Co-operative Education Office of the School on or before the appropriate deadline as indicated on the [Co-operative Education website](#).
- Late work term reports will not be evaluated unless prior permission for a late work term report has been granted by the Co-operative Education Office of the School.

4.4.3 Evaluation of Work Terms

- Two components are considered in work term evaluation: on-the-job performance and the work term report. Each component is evaluated separately and equally. The overall evaluation of work terms will result in the assignment of one of the following letter grades: PWD (pass with distinction), PAS (pass) or FAL (fail).

4.5 Undergraduate Online Resource

Additional information about the undergraduate program, individual courses and suggested ~~timetables~~ degree maps can be found in the School of Human Kinetics and Recreation Undergraduate Online Resource which is available at www.mun.ca/hkr.

4.6 Course Restrictions

1. Students should be aware of a number of credit restrictions. For further information see the Human Kinetics and Recreation course descriptions section found under [Course Descriptions](#).
2. Course prerequisites for all courses shall apply.

5 Admission/Readmission Regulations for the School of Human Kinetics and Recreation

In addition to meeting the [UNIVERSITY REGULATIONS](#) students must meet the [Admission/Readmission Regulations for the School of Human Kinetics and Recreation](#).

5.1 General Information

1. Entry to programs offered by the School is competitive for a limited number of placements. Meeting the minimum requirements for admission does not guarantee acceptance into the program. The final decision on admission rests with the Admissions Committee of the School.
2. Admission or readmission to the University does not necessarily constitute admission or readmission to any program.
3. Up to three positions per year in the School of Human Kinetics and Recreation may be designated for applicants of Indigenous ancestry who have met the admission requirements of the program. Applicants must send a letter of request to hkr_registrar@mun.ca at the time of application and provide documentation of Indigenous ancestry.

5.2 Application Forms and Deadlines

1. All programs of the School commence in the Fall semester. The deadline for application for admission is March 1.
2. The deadline for application for readmission, for students who were previously admitted to a School of Human Kinetics and Recreation program, is June 1 for the Fall semester, October 1 for Winter, and February 1 for Spring.
3. The application for admission or readmission to programs offered by the School of Human Kinetics and Recreation is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply.
4. In addition to the application, students applying to the physical education programs must:
 - submit a 250 word autobiographical statement highlighting the applicant's experiences of teaching and learning and demonstrating a commitment to leading a physically active lifestyle. Further information is available from the School's website at www.mun.ca/hkr, and
 - submit a current first aid certificate, and

- submit documentation of the applicant's swimming ability. Suitable documentation can include proof of successful completion of Red Cross Swim Basics for Adults 1 and 2, or Red Cross Swim Level 8, or other equivalent credential satisfactory to the School. Students unable to submit this documentation at the time of Physical Education admission may be eligible for provisional admission, but should be aware that approved documentation of swimming ability is a prerequisite for HKR 2220, a required course in the Bachelor of Physical Education Year 2.

5.3 Admission Requirements to the School of Human Kinetics and Recreation Programs

Applicants may apply for admission to School programs under the **Categories Of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS - Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants in the following categories, other than those applying for admission to the Bachelor of Recreation degree program, must meet the additional requirements as indicated below.

5.3.1 High School Applicants

- High school applicants to the kinesiology degree programs must have completed:
 - Level III Laboratory Science with a grade of at least 70%, and one of
 - Level III Academic or Advanced Mathematics and have met the required prerequisites to register for one of Mathematics 1090, 109A/B or 1000. For further visit www.mun.ca/math.

5.3.2 1 Memorial University of Newfoundland Applicants

- To be eligible for consideration for admission to all programs, students who are attending or have previously attended this University must have a cumulative average of 60% or an average of 65% on their last 30 credit hours.
- Overall academic performance is an important criterion in reaching decisions on applications for admission, and will be considered, in the selection process.
- Students who are attending or have previously attended this University are not required to submit a copy of their transcript with their application(s).

5.3.2 Transfer Applicants

- Applicants seeking admission through transfer from accredited post-secondary institutions must have achieved a minimum overall average of 60% to be considered for admission.
- A student's placement within a program, and requirements needed to complete the program, will be determined on an individual basis at the time of admission. No applicant will be granted placement beyond Academic Term 4.
- Transfer applicants must request that an official transcript showing any completed courses and current registrations be forwarded to the Office of the Registrar. Final transcripts must be submitted upon receipt of final grades.
- A minimum grade of 60% (or equivalent) is required in an equivalent course taken at an institution other than Memorial University of Newfoundland in order to be considered for transfer credit for any HKR course.
- Transfer credit cannot be awarded for the following courses: HKR 299W, HKR 3110, HKR 399W, 4410, 4420, 4575, 4600, HKR 4605, HKR 4610, 4685, HKR 4785, HKR 499W.

5.4 Other Information

1. The School will notify applicants regarding an admission decision to a School program.
2. Students admitted to a program at any level beyond Academic Term 1, without successfully completing all courses required up to that level, must successfully complete those courses prior to the end of their last academic term. Successful completion shall mean a minimum grade of 50% in every non-HKR course and a minimum grade of 60% in every HKR course.
3. Students who have been admitted to one program offered by the School and who wish to change to another program within the School must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with all other applications.
4. Students admitted full time to a program and who decline the offer of admission or who fail to register for courses during the Fall term of admission will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
5. Students admitted part time to a program and who decline the offer of admission or who fail to register for courses and fail to successfully complete at least 6 credit hours applicable to the degree during each academic year will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
6. While the School of Human Kinetics and Recreation does not require criminal record checks or other screening procedures as a condition of admission to its program, Physical Education students may be required by a school district to submit a Certificate of Conduct before placement in a school setting, such as HKR 3110. Students are encouraged to seek the Certificate of Conduct before registration in HKR 3110. Each Physical Education student is responsible for obtaining a Royal Newfoundland Constabulary or Royal Canadian Mounted Police Certificate of Conduct at the student's own expense. Details are available from the General Office of the School of Human Kinetics and Recreation.

6 Program Regulations - General and Honours Degrees

6.1 Bachelor of Human Kinetics and Recreation (Co-operative)

- The Bachelor of Human Kinetics and Recreation (Co-operative) shall normally be completed on a full-time basis, and includes 120 credit hours, and three work terms as outlined in **Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)**.
- **Critical Reading and Writing (CRW)** and **Quantitative Reasoning (QR)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW and QR courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)

<ul style="list-style-type: none"> • Required Non-HKR Courses (33 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses (42 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses (45 Credit Hours)
<ul style="list-style-type: none"> • 21 credit hours: • Biology 2040 • 3 additional credit hours in a Critical Reading and 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2300 • HKR 2310 • HKR 2320 • HKR 2500 	<ul style="list-style-type: none"> • 15 credit hours from non-HKR elective courses of which no more than 9 credit hours can be at the 1000 level.

<p>Writing (CRW) designated course</p> <ul style="list-style-type: none"> English 1090 or 1000 Psychology 1000, 1001 Sociology 1000 Statistics 2550 or equivalent <ul style="list-style-type: none"> 12 credit hours (or an Optional Kinesiology Pathway as outlined below): Biology 2041 3 additional credit hours in Psychology 3 credit hours in a Quantitative Reasoning (QR) designated course 3 credit hours in Sociology at the 2000 level <ul style="list-style-type: none"> Optional Kinesiology Pathway (12 credit hours): Chemistry 1050 or 1200 Chemistry 1051 or 1001 Mathematics <u>1006</u> or 1000 Physics 1020 	<ul style="list-style-type: none"> HKR 3330 HKR 3340 HKR 3400 HKR 3410 HKR 3555 HKR 3910 HKR 3920 HKR 4600 3 credit hours chosen from HKR 4410, 4420, 4575, 4685 HKR 1123, 299W, 399W, 499W 	<ul style="list-style-type: none"> 27 credit hours from HKR elective courses of which no more than 12 credit hours can be at the 2000 level and a minimum of 3 credit hours must be at the 4000 level. 3 additional credit hours in either a non-HKR elective course at the 2000 level or above, or a HKR elective course at the 3000 level or above. <p>A student may choose to pursue an Optional Pathway as outlined below in Table 2 Bachelor of Human Kinetics and Recreation (Co-operative) Optional Pathways</p>
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6.1.1 Optional Pathways

A student may select from one of the five optional pathways. A pathway provides students with the opportunity to focus their studies. Particular attention should be paid to the necessary prerequisites when scheduling courses. These pathways are not binding. Students are not required to pursue a pathway, and even if they do, it is not reflected on their transcripts or degree parchments. Students who do not pursue a pathway must ensure the 120-credit-hour minimum degree requirements are met in accordance with **Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)** above.

Table 2 Bachelor of Human Kinetics and Recreation (Co-operative) Optional Pathways

Community Recreation	Health Promotion	Kinesiology	Therapeutic Recreation
<ul style="list-style-type: none"> HKR 2100 HKR 2505 HKR 2515 HKR 2545 HKR 2585 HKR 3100 HKR 3535 HKR 4485 	<ul style="list-style-type: none"> HKR 2505 HKR 2515 HKR 2585 HKR 3535 HKR 3575 HKR 4485 3 credit hours from Sociology at the 2000 level or above 	<ul style="list-style-type: none"> HKR 2340 HKR 2600 HKR 2703 HKR 3300 HKR 3310 HKR 3320 HKR 4702 HKR 4703 	<ul style="list-style-type: none"> HKR 2505 HKR 2515 HKR 2585 HKR 3485 HKR 3515 HKR 3685 HKR 3785 HKR 4485 HKR 4785 Psychology 3640

6.2 Bachelor of Kinesiology

- The Bachelor of Kinesiology may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 3 Bachelor of Kinesiology**.

- **Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 3 Bachelor of Kinesiology

<ul style="list-style-type: none"> • Required Non-HKR Courses • (30 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses • (57 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses • (33 Credit Hours)
<ul style="list-style-type: none"> • Biology 2040 • Chemistry 1050, 1051, or 1200, 1001 • 3 credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Mathematics <u>1006</u> or 1000 • Physics 1020 or 1050 • Psychology 1000, 1001 • Statistics 2550 or equivalent 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2300 • HKR 2310 • HKR 2320 • HKR 2340 • HKR 2500 • HKR 2600 • HKR 2703 • HKR 3300 • HKR 3310 • HKR 3320 • HKR 3340 • HKR 3400 • HKR 3410 • HKR 4330 • HKR 4410 • HKR 4600 • HKR 4702 • HKR 4703 	<ul style="list-style-type: none"> • 33 credit hours of elective courses of which 27 credit hours must be at the 2000 level or above: • 12-15 credit hours in HKR elective courses other than those identified as required HKR courses. • 18-21 credit hours in non-HKR elective courses other than those identified as required non-HKR courses.

6.3 Bachelor of Physical Education

- The Bachelor of Physical Education may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 4 Bachelor of Physical Education**.
- This program is offered in the Teaching and General degrees.
- **Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 4 Bachelor of Physical Education

<ul style="list-style-type: none"> • Required Non-HKR Courses • (27 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses • (63 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses • (30 credit hours)
<ul style="list-style-type: none"> • 3 credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Mathematics <u>1006</u> or 1000 and 3 credit hours in an elective course, or 6 credit hours chosen from 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2004 • HKR 2100 • HKR 2210 • HKR 2220 	<ul style="list-style-type: none"> • 6 credit hours in HKR elective courses at the 2000 level or above. • A minimum of 24 credit hours in a Minor or an acceptable Academic

<ul style="list-style-type: none"> Mathematics 1050, 1051, 1052, 1053, 1090, 109A /B. Psychology 1000, 1001 6 credit hours in a laboratory science (Biology, Chemistry or Physics is recommended) Statistics 2550 or equivalent 	<ul style="list-style-type: none"> HKR 2300 HKR 2310 HKR 2320 HKR 2500 HKR 3110 (Students following the Bachelor of Physical Education (General) degree must replace HKR 3110 with 6 credit hours in HKR elective courses at the 2000 level or above.) HKR 3220 HKR 3300 HKR 3310 HKR 3320 HKR 3340 HKR 3400 HKR 4210 HKR 4220 HKR 4420 HKR 4600 	<p>Discipline. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. Students must select from and follow the Academic Discipline requirements of the Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations. No more than 6 credit hours at the 1000 level may be included in the 24 credit-hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24 credit-hour Academic Discipline.</p>
<ul style="list-style-type: none"> Additional Requirement At the time of graduation, students require proof of current certification in standard first aid and CPR. These certifications must be submitted to the School's Academic Program Officer. 		

6.4 Bachelor of Recreation

- The Bachelor of Recreation may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 5 Bachelor of Recreation.**
- An **Optional Therapeutic Recreation Concentration** is available in this program.
- An **Optional Minor** is available in this program. In completing the minor students must follow the minor program regulations listed under the appropriate Faculty or School.
- Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions.**

A student is encouraged to consider the honours regulations outlined under **Honours Degree.**

Table 5 Bachelor of Recreation

<ul style="list-style-type: none"> Required Non-HKR Courses (24 Credit Hours) 	<ul style="list-style-type: none"> Required HKR Courses (54 Credit Hours) 	<ul style="list-style-type: none"> Elective Courses (42 Credit Hours)
<ul style="list-style-type: none"> 3 credit hours in a Critical Reading and Writing (CRW) designated course English 1090 or 1000 Geography 1050 Psychology 1000, 1001 Sociology 1000 	<ul style="list-style-type: none"> HKR 2000 HKR 2100 HKR 2300 HKR 2500 HKR 2505 HKR 2515 	<ul style="list-style-type: none"> 42 credit hours of elective courses of which 30 credit hours must be at the 2000 level or above: 15-18 credit hours in HKR elective courses at the 2000 level or above 24-27 non-HKR elective courses. Optional Minor

<ul style="list-style-type: none"> • 3 credit hours in Sociology at the 2000 level • Statistics 2550 or equivalent 	<ul style="list-style-type: none"> • HKR 2545 • HKR 2585 • HKR 3100 • HKR 3340 • HKR 3400 • HKR 3515 • HKR 3535 • HKR 3555 • HKR 3575 or 3785 • HKR 4485 • HKR 4575 or 4685 • HKR 4600 	<ul style="list-style-type: none"> • In completing the minor students must follow the minor program regulations listed under the appropriate Faculty or School. <ul style="list-style-type: none"> • Optional Therapeutic Recreation Concentration • Students interested in pursuing a therapeutic recreation concentration shall normally complete the following among the 42 elective credit hours listed above: <ul style="list-style-type: none"> • HKR 2311, or 2310 and 2320 • HKR 3485 or 3685 • Psychology 3640
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6.5 Honours Degrees

1. An honours degree signifies superior academic achievement with specific course work in kinesiology, physical education, and recreation programs.
2. An application for admission to any of the honours degrees is not required. Rather, students indicate on the prescribed application for graduation form that they wish to be considered for an honours degree.
3. To receive an honours degree, a student shall:
 - meet the requirements of the general degree;
 - successfully complete HKR 4600, 4605 and 4610 with a minimum grade of 80% in each course;
 - obtain an overall average of 80% or better on all HKR courses for the degree; and
 - obtain an overall average of 70% on the non-HKR credit hours required for the degree.
4. A student for the honours degree who does not fulfill these conditions but fulfills the requirements for the general degree shall be awarded the general degree.
5. A student may, with the approval of the Committee on Undergraduate Studies, repeat or substitute up to three courses in order to meet the requirements of clause 3 above. In counting repeats, each attempt at the same course will count as one course towards the maximum. That is, the same course, repeated three times, would place a student at the maximum and no additional repeats or substitutions would be allowed.
6. Students are not permitted to repeat or substitute work terms for the purpose of meeting the academic requirements for honours degrees.
7. A student who, for academic reasons, has been required to withdraw from a program offered by the School will not be eligible for the honours degree.

7 Promotion Regulations

7.1 General Information

- In addition to meeting the promotion regulations for the School of Human Kinetics and Recreation all students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS -General Academic Regulations (Undergraduate)**.
- Success in the programs depends on meeting the requirements of both academic terms and work terms.
- To be promoted a student must, in addition to obtaining the requisite grades and average, complete and deliver all work term reports as required.

7.2 Promotion Status

- A student's promotion status at the end of each term will be in one of the following four categories:

7.2.1 Clear Promotion

Clear Promotion means a student can proceed to the next term without restrictions.

- Students completing an academic term will receive a Clear Promotion by obtaining an overall average of at least 60%, with a numeric grade of at least 60% in each HKR course, and a numeric grade of at least 50% in each non-HKR course.
- Students completing a work term will receive a Clear Promotion by obtaining a PAS (pass) or a PWD (pass with distinction) in the work term.
- Students completing courses in addition to a work term must obtain a PAS (pass) or a PWD (pass with distinction) in the work term and an overall average of at least 60%, with a numeric grade of at least 60% in each HKR course, and at least 50% in each non-HKR course.

7.2.2 Probationary Promotion

Probationary Promotion designates less than a Clear Promotion but requires an overall average of at least 60%, with a numeric grade of at least 50% in each course, and not more than one HKR course with a numeric grade below 60%.

- A student with Probationary Promotion at the end of Academic Term 1 may be permitted to enter Academic Term 2 but must have Clear Promotion by the end of Academic Term 2.
- A student with Probationary Promotion from any academic term may continue to the subsequent work term under the condition that entry into the next academic term is not allowed until the student's status is changed to Clear Promotion.
- A student with Probationary Promotion at the end of the final academic term will not be recommended for graduation until the student's status is changed to Clear Promotion.
- To change Probationary Promotion to Clear Promotion the student must satisfy the School that the student is competent in the subject of the HKR course in which the student has failed to achieve 60%. This will normally entail re-examination, after which the student will be declared to have passed or failed a test of competency in the subject concerned. Re-examination is normally available only to a student who has submitted all required coursework during the semester. No numerical grade will be assigned in the re-examination, and the original grade submitted for the course will not be changed.
- Re-examination may be written, oral, practical or a combination of formats and will be at a time determined by the School.
- Only one re-examination is permitted per course.
- A maximum of two re-examinations is permitted in a student's degree program. If a student is awarded a grade of less than 60% in a third HKR course, the student will be required to repeat or replace the course.
- It is the responsibility of the student to arrange for re-examination before the end of the first week of the student's next academic term. If re-examination is not arranged in accordance with this time frame, the student will be required to repeat or replace the course.
- The School may recommend that the student complete remedial studies before re-examination.

7.2.3 Probationary (A) Promotion

Probationary (A) Promotion designates failure to successfully complete the required components of HKR 2210, 2220, 3210, 3220, 3920, 4210 and 4220 in a given term.

- Probationary (A) Promotion will be given upon the recommendation of the course instructor/Coordinator and/or the Committee on Undergraduate Studies and only for extreme circumstances, duly authenticated.
- A student with Probationary (A) Promotion in any term will be permitted to enter subsequent terms and will receive a letter grade of INC (incomplete) in the course. A final numeric grade will not be received until the required components of each course have been successfully completed. Academic Council will grant this status, taking into account the specific factors involved in each case. This status is not automatic, as failure to successfully complete all required components of each course would normally result in a failing grade.

- To change Probationary (A) Promotion to Clear Promotion, a student must successfully complete the activity course(s), with a minimum grade of 60%, within one academic year of the date on which the original grade(s) of Incomplete was (were) recorded.
- A student with Probationary (A) Promotion at the end of the final academic term will not be recommended for graduation until the student has successfully completed all required components of all courses, and the student's status is changed to Clear Promotion.

7.2.4 Promotion Denied

Promotion Denied indicates Clear Promotion is not achieved each term or following probation.

- A student with Promotion Denied status will be required to withdraw from the School. Students with Promotion Denied status may apply for readmission to the program after two semesters. A student will normally be readmitted into the term from which promotion was denied.
- A student who is denied promotion for failing a work term may be considered for readmission after the lapse of two semesters, at which time the student will be required to complete a further work term with satisfactory performance before being admitted to any further academic term in the School. A work term may be repeated only once, and not more than two work terms may be repeated in the entire program.
- A student who has been denied promotion as a result of having failed a work term and who, in the opinion of the School, can benefit from a remedial program, may be permitted an extension of time not to exceed the end of the registration period of the subsequent semester to complete the requirements of the work term.
- A student who is denied promotion as a result of grades received in HKR and non-HKR courses will be required to repeat all HKR courses in which they obtained a numeric grade of less than 60% in that term. A non-HKR course may be replaced by a course acceptable in the student's program.
- A student with Promotion Denied status at the end of the final academic term will not be recommended for graduation until the student's status is changed to Clear Promotion.

7.3 Other Information

- The Committee on Undergraduate Studies will determine each student's promotion status at the end of each term and will make its recommendations to Academic Council.
- Academic Council may promote a student notwithstanding the promotion regulations given above. A decision of this nature will be made only for reasons acceptable to Academic Council and in the case of a student thought likely to succeed in future terms.
- A student shall be permitted only one readmission to the School.
- Students may be required to withdraw from their program at any time, if, in the opinion of the School, they are unlikely to benefit from continued attendance.

8 Graduation

Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfserve.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar

at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

9 Waiver of School Regulations

Every student has the right to request waiver of School regulations. Students wishing waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations**.

9.1 General Information

- The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School.
- All requests, other than requests for waiver of a prerequisite or co-requisite of a School course, must be submitted to the Committee on Undergraduate Studies of the School for consideration. Waiver of a School course prerequisite or co-requisite may be granted by the ~~course instructor~~ Associate Dean of Undergraduate Studies or the Academic Program Officer.
- Students requesting a waiver of a School regulation, other than requests for waiver of a prerequisite or co-requisite of a School course, must submit their request in writing to the Chair of the Committee on Undergraduate Studies on the prescribed form which is available from the School's general office. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
- Any waiver granted does not reduce the total number of credit hours required for the degree.
- In addition, regardless of any waiver granted, students enrolled in a co-operative program must successfully complete a minimum of two work terms.

10 Appeal of Decisions

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**.

11 HKR Courses Available to Students Not Enrolled in a Program Offered By the School

11.1 Regulations for Students Not in a Program Offered By the School

- Students not in a program offered by the School may register for a maximum of 15 credit hours only from the following list if space is available.
- Students who have been required to withdraw from a program offered by the School may not register for any HKR course.
- Students not in a School program will be required to drop any HKR course(s) in excess of 15 credit hours and may be subject to academic and financial penalties.

11.2 HKR Courses Available to Students Not Enrolled in a Program Offered by the School

- 1000 Fitness and Wellness
- 1001 Resistance Training for Health and Activity
- 2000 Introduction to Kinesiology, Physical Education and Recreation
- 2002 Coaching
- 2300 Growth and Development
- 2310 Human Anatomy
- 2311 Introduction to Anatomy and Physiology
- 2320 Primary Human Physiology
- 2515 Social Psychology of Leisure
- 2585 Foundations of Therapeutic Recreation
- 2600 Introduction to Human Nutrition
- 2601 Physical Activity, Obesity, and Weight Control
- 3360 Care and Prevention of Athletic Injuries
- 3400 Social Determinants of Health and Physical Activity
- 3410 Sociology of Physical Activity and Sport
- 3490 Gender in Sport and Physical Activity
- 3535 Legal Aspects of Leisure and Recreation Services
- 3595 Gender and Leisure
- 4330 Social Psychology of Sport, Physical Activity and Recreation

12 Course Descriptions

In accordance with Senate's *Policy Regarding Inactive Courses*, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the School.

All courses of the School are designated by HKR.

1000 Fitness and Wellness is an introduction to the concepts of fitness and wellness, and the relationships among physical activity, fitness, wellness, quality of life, and longevity.

UL: not applicable towards any of the degrees offered by the School

1001 Resistance Training for Health and Activity is an introduction to resistance training exercises, programs, and principles.

CR: HKR 2340, the former HKR 4320

UL: not applicable towards the human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

1123 Professional Development Seminars are offered during the Fall semester prior to a student's first work term. These seminars introduce the co-operative education process and prepare the student for work terms. These seminars are graded PAS or FAL based on attendance and participation.

AR: attendance is required

CH: 0

LC: as scheduled

[Proposed new course] 1125 Therapeutic Recreation Professional Development Series introduces students to the internship process and includes information regarding the application process, responsibilities during the internship as well as academic requirements to meet professional preparation standards. These seminars are graded PAS or FAL based on attendance and participation and are offered during the winter semester prior to a student's internship.

AR: attendance is required

CH: 0

LC: as scheduled

PR: HKR 2585, and one of HKR 3485 or 3685

2000 Introduction to Kinesiology, Physical Education and Recreation introduces the philosophical, scientific, socio-cultural, historical concepts, and influences in kinesiology, physical education, and recreation.

2001 Introduction to Physical Education for Education Students provides students a general overview of the role that physical education and active living play in the overall development of primary and elementary students, and in the creation of positive learning environment in schools. This course is intended for students in the primary/elementary program offered by the Faculty of Education.

CR: HKR 3110

PR: admission to the Bachelor of Education (Primary/Elementary) offered by the Faculty of Education

UL: not applicable towards any of the degrees offered by the School

2002 Coaching introduces the various methods, principles, and theories used to coach developing athletes in various sport settings. Factors such as the coach's role, planning, analysing and developing skills, sport safety, and physical preparation will be presented with an emphasis on attaining competency in these areas.

2004 Enhancing Performance in Physical Activity gives an overview of the various models, principles, and theories used to explain and predict ways in which athletes and exercisers conduct themselves in various sport settings. Selected intervention techniques to enhance performance will be presented.

2005 Personal Stress Management is designed to provide students with an introduction to stress and to explore the relationship between exercise, fitness and physical activity and stress management. It describes how to reorganize one's life by presenting a systematic analysis of stress and coping mechanisms appropriate to different stages of life. The stress coping mechanisms will be presented with an emphasis on application. Completion of this course does not qualify students as stress management counsellors. Students interested in this field are advised to contact the Department of Psychology for information on careers in counselling.

CO: Psychology 1000 and 1001

PR: Psychology 1000 and 1001

2100 Introduction to Organization and Administration introduces the basic administrative functions in a work setting in physical education and/or recreation. The laboratory sessions will assist students to develop skill in the basic computer applications relevant to these functions.

LH: 2

2210 Physical Activities Course: Physical and Health Literacy employs the conceptual approach of movement education (i.e. concepts, skills, and strategies) through a wide variety of physical activities that focus on the development of the whole person. Socially-responsible leadership and inclusive education will also be emphasized.

~~AR: attendance is required. Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

LH: as scheduled

2220 Physical Activities Course: Active Living may employ a number of teaching methods in promoting lifelong active living to understand knowledge, skills, attitudes, and behaviours that promote active participation, physical fitness, and safety in various physical activity contexts (e.g., gymnastics and play) and environments (e.g., in water and on land). Emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required

LC: as scheduled

LH: as scheduled

OR: Red Cross Swim Basics for Adults 1 and 2, or Red Cross Swim level 8, or equivalent

PR: HKR 2210

2300 Growth and Development is an introductory study of human growth and developmental factors and their influence on the learning of motor skills.

2310 Human Anatomy is a study of the structure of the human body with emphasis on selected systems (endocrine, neural, muscular, skeletal, cardiovascular, respiratory).

CR: HKR 2311

LH: 2

2311 Introduction to Anatomy and Physiology is designed to provide students with general overview of the anatomy and physiology of the human body. Students will explore skeletal, muscular, neural and cardiorespiratory systems in addition to a very brief introduction to cell structure and 'cellular' muscle function.

CR: HKR 2310, ~~HKR 2320~~

UL: not applicable towards the human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

2320 Primary Human Physiology is a study of bodily functions with emphasis of selected systems (endocrine, neural, muscular, cardiovascular, respiratory).

CR: HKR 2311

LH: 2

2340 Fitness Leadership (formerly HKR 4320) prepares professionals in the administrative, interpretive, instructional, interpersonal, and pedagogic competencies required for and associated with fitness testing, prescription, teaching, and leadership.

CR: HKR 1001, the former HKR 4320

2410 Historical and Comparative Physical Education - inactive course.

2420 Doping in Sport - inactive course.

2500 Diversity & Inclusion provides students with a broad multi-disciplinary perspective on diversity and inclusion for a global society through discussion of theory, research, and practice. We will explore how elements of the social structure construct categories of race, class, gender, sexuality, ability, size, religion, and age have been transformed into systems of oppression and privilege.

2505 Recreation Programming and Evaluation introduces the student to a variety of methodologies, skills, and materials for planning, developing, implementing, and evaluating professional recreation programs for diverse populations in a variety of settings.

2515 Social Psychology of Leisure introduces the personality and social factors that shape how people experience leisure. Course materials will focus on life cycle theory, intrinsic and extrinsic motivation, perceived freedom, constraints theory, and other social psychological theory related to leisure.

2545 Introduction to Outdoor Recreation and Education gives an overview of the foundational principles of outdoor education and recreation as they pertain to philosophy, wilderness ethics, professional preparation, movement through wildlands, environmental hazards, navigation, and safety. Students will participate in a sampling of outdoor education and recreation activities during the course including a three-day field trip.

AR: attendance is required. ~~Students who are absent more than six hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

PR: HKR 2505

2585 Foundations of Therapeutic Recreation is designed to examine a variety of aspects of therapeutic recreation from both a practical and theoretical perspective. Topics will include the history, philosophies, and theories underlying therapeutic recreation, therapeutic recreation models, essential skills for the therapeutic recreationist and ethical considerations for therapeutic recreation. Diverse groups (e.g. adults, youth, disadvantaged and disabled) and settings (e.g. community, schools, institutions, and workplace) suitable for therapeutic recreation will be discussed.

2600 Introduction to Human Nutrition (same as Biochemistry 2600) gives an overview of human nutrition with an emphasis on topics of current interest. Students will gain an understanding of nutrition in the context of health maintenance across the life span. Topics covered will include nutrition during pregnancy, nutrition for infants, Canadian Recommended Nutrient Intake/Dietary Reference Intake, weight loss and weight gain, nutraceuticals, and ergogenic aids.

CR: Biochemistry 2600

2601 Physical Activity, Obesity, and Weight Control explores the relationship between physical activity, obesity, and morbidity. Emphasis will be placed on the incidence and prevalence of obesity, environmental and genetic factors affecting obesity, and mechanisms of weight and body composition modification.

2703 Introduction to Human Factors is an introduction to the field of human factors, the field that studies aspects of human movement, health, safety, and performance in the workplace. This will include an introduction to the methods of detection, evaluation, and the physiological changes arising from hazards (e.g. inappropriate levels of noise, vibration, and illumination) in the workplace. The course will also examine overuse injuries in workplace studied in the context of basic biomechanics and function of the musculo-skeletal system.

CO: ~~HKR 2320~~ and ~~Physics 1020~~

LH: 2

PR: HKR 2310, 2320

299W Work Term 1 offers an opportunity for students to learn, develop, and practice high standards of professional behaviour and performance in the work environment. A student is required to submit a personal job diary and a work term report which should, at a minimum, reflect a clear understanding of job events and work place expectations and show reasonable competence in written communication skills.

CH: 0

LC: 0

PR: HKR 1123

3002 Advanced Coaching is an advanced study of the various methods, principles, and theories used to coach athletes in various sport settings. Topics such as planning, the coach's role, analysing, and developing skills, mental training, physical preparation, and development of a personal coaching plan will be studied with an emphasis on attaining competency in these areas. Practical coaching experience is a required component of the course.

LH: 3 Students will participate in practical coaching situations from which coaching journals will be developed for course evaluation.

PR: HKR 2002

3100 Advanced Organization and Administration introduces advanced organizational and administrative competencies and functions within the professional fields of recreation and physical education. Students will learn about facility operations and management and the financial management of public, non-profit, and private organizations. Students will study the planning and overseeing of facilities, facility maintenance operations, facility rentals and partnerships, understanding and interpreting basic accounting documents, pricing programs and services, grants and proposal writing.

PR: HKR 2100

3110 Curriculum Development and Teaching Methods gives an overview, through a blend of theory and practical experience, of curriculum development and teaching methods as they apply to primary/elementary level physical education.

CH: 6

CO: HKR 3300

CR: HKR 2001

LH: 9

PR: HKR 2000, 2210, 2300, 2310, 2320 and 3340

3210 Physical Activities Course: Group Exercise, Net/Wall and Health Related Fitness covers activities such as volleyball, tennis, badminton, plus a selection of other net & wall games. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required. ~~Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

LH: as scheduled

PR: HKR 2210

3220 Physical Activities Course: Summer Activities and Teaching Leadership through Physical Activity may include canoeing, orienteering, lightweight camping, and an over-night canoe trip. A number of teaching methods may be employed. Concepts, skills, and strategies will be emphasized.

AR: attendance is required

LC: as scheduled

LH: as scheduled

PR: HKR 2210, HKR 2220, HKR 3340

3221 Wilderness First Aid for Outdoor Leaders provides a minimum standard for outdoor professionals, guides and instructors who work in a wilderness setting. Course content extends beyond urban-based first aid programs to include elements inherent in leading groups in the outdoors and guiding wilderness adventures. Special emphasis is placed on prevention of injuries, accident scene management, leadership, leader responsibility and liability, advanced first aid kits, wound management and managing the trauma victim. CPR is included in this course.

3300 Motor Learning gives an overview of motor learning and performance variables and their application to the teaching of physical skills, and will investigate motor control issues related to skill instruction.

PR: HKR 2300

3310 Physiology of Exercise covers the physiological responses of the metabolic, neuromuscular, and cardiorespiratory systems at rest and during acute and chronic activity.

LH: 3

PR: HKR 2310 and 2320; or Biochemistry 311A and 311B; or Nursing 1002 and 1012; or the former Pharmacy 3201 and 3202

3320 Introduction to Biomechanics is the analysis of human movement; the mechanics of motion and the general application of kinesiology.

CO: HKR 2320

LH: 2

PR: HKR 2310 ~~It is strongly recommended that students successfully complete Physics 1020 prior to enrolling in this course~~

3330 Health Issues I introduces students to the profession of health promotion. Students will explore the historical, social, political, and cultural contexts of health promotion, while gaining a better understanding of the models and theoretical frameworks that help to inform health promotion and the process of developing, implementing and evaluating health promotion programs.

3340 Adapted Physical Activity presents an overview of current practices, philosophies, and issues related to physical activity and recreation for persons with disabilities. Knowledge and understanding of various disabling conditions and consequent needs of persons with disabilities, including health, safety and fitness, and how these needs may be met in terms of physical activity will be emphasized.

3350 Health Issues II - inactive course.

3360 Care and Prevention of Athletic Injuries is a basic introduction to the field of athletic therapy and sports medicine. The content focuses on the prevention and care of sports injuries and covers topics such as preventive screening, safe environments, on the spot assessment and First Aid, legal responsibility, and supportive taping/wrapping.

PR: HKR 2310 and a Basic First Aid Course

3400 Social Determinants of Health and Physical Activity provides students with a social, political, economic, environmental, and cultural perspective on health and health inequalities. A concentrated look at contemporary health issues using the social determinants of health model will equip students with critical skills necessary to consider health issues beyond physical pathologies.

3410 Sociology of Physical Activity & Sport (same as Sociology 3410) is an analysis of functions of physical activity and sport in Canadian and North American society. Physical activity and sport will be viewed through social organization, social processes, social problems, socialization and stratification, and violence.
CR: Sociology 3410

3485 Therapeutic Recreation Service Delivery focuses on issues related to the delivery of therapeutic recreation services. In particular, the following topics will be addressed: documentation in therapeutic recreation; client assessment issues; therapeutic recreation program planning (identifying client needs, selecting appropriate interventions, task and activity analysis, planning change-oriented programs, writing behavioural objectives, etc.); program and client evaluation; written plans of operation.
PR: HKR 2585

3490 Gender in Sport and Physical Activity - inactive course.

3505 Adventure Programming - inactive course.

3515 Inclusive and Therapeutic Recreation in Outdoor Settings provides an introduction to current philosophy, issues, and practices relating to inclusive and therapeutic recreation in outdoor settings. This course is designed to provide students with the knowledge and skills necessary to practice inclusive and therapeutic recreation in outdoor settings.

~~CO: HKR 2545~~

PR: HKR 2585

3525 Canadian Recreation Delivery Systems - inactive course.

3535 Legal Aspects of Leisure and Recreation Services provides students with an opportunity for in-depth study of legal issues related to the operation of leisure services and facilities. Issues of tort and contract liability, employment related legal aspects, human rights and freedoms, and administrative procedures involved in property acquisition, law enforcement, and risk management are the topics of this course.

PR: HKR 2515

3545 Outdoor Recreation Leadership acquaints students with the breadth, depth, and scope of outdoor recreation leadership including a detailed examination of theories, principles, and practices. The course provides opportunities for individual students to develop, practice, and receive feedback on their outdoor leadership skills. The course includes a required field experience in outdoor recreation leadership.

PR: HKR 2505 or ~~HKR 3220~~

3555 Outdoor Recreation and Society gives an overview of outdoor recreation principles, theories, and practices and their influence on health and society. This course examines the recreational use of natural settings, management of outdoor resources, the value of protected areas, and the health benefits of outdoor activity.

PR: ~~HKR 2505~~

3565 Tourism/Commercial Recreation examines behavioural factors influencing tourism; promotion of commercial recreation attractions, provincial strategies in travel and tourism, problems of leisure travel, stability of entrepreneurial ventures in tourism, and research and planning strategies relevant to commercial ventures.

3575 Community Development and Recreation introduces various theoretical perspectives on community organization and development, as well as methods available to the recreation practitioner to facilitate the development of recreation services in communities. This course examines, in particular, recreation services delivery which involves community residents and groups in recreation program decision-making and implementation.

CR: HKR 3785

PR: HKR 2505, ~~HKR 2515~~

3595 Gender and Leisure provides students with an opportunity to examine, understand and appreciate critically the influences of gender on leisure. The student will be expected to analyse, synthesize, and evaluate a wide range of historical, cultural, philosophical, and socio-psychological issues that have shaped the nature and scope of participation in leisure.

3685 Assessment and Documentation in Therapeutic Recreation examines the assessment and documentation components of the therapeutic recreation process. Students will focus on both the oral and written communication skills necessary to carry out these tasks successfully. Active listening, documentation with correct terminology, and data interpretation for treatment services will be developed through lecture and fieldwork.

PR: HKR 2585

3785 Community Development and Recreation in Therapeutic Recreation Settings introduces various theoretical perspectives on community organization and development, as well as methods available to the therapeutic recreation practitioner to facilitate the development of recreation services in communities. Various issues such as poverty, ethnicity, and disability will be addressed. This course employs an ecological perspective in examining therapeutic recreation service delivery which involves community residents and groups in recreation program decision-making and implementation. The interconnectedness between leisure education, recreation and health and community development is discussed.

CR: HKR 3575

PR: HKR 2505, ~~HKR~~ 2515

3910 Exercise Psychology will provide a broad understanding of Exercise Psychology. Emphasis will be placed on understanding patterns of physical activity participation, motives and barriers influencing exercise and physical activity, theories and models of exercise behavior, intervention strategies aimed at modifying exercise behaviour, psychosocial influences and consequences of exercise, as well as the impact of exercise on different mental health states (e.g., depression, anxiety, emotional well-being).

3920 Physical Activities Course: Health Promotion provides students a general overview of the role that physical activity plays in one's health and wellness. Students will gain experiential learning opportunities in applying health promotion knowledge, skills, attitudes, and behaviours within various types and contexts of physical activity.

AR: attendance is required

UL: not applicable towards any of the physical education degrees offered by the School

399W Work Term 2 offers an opportunity for students to further expand and develop professional knowledge and skills, while demonstrating the ability to accept increased responsibility and challenge in the work place. A student is expected to demonstrate competence in written communication skills through the maintenance of a personal job diary and the submission of a formal report demonstrating the student's ability to effectively gather, analyse, organize, and present information regarding a specific aspect of the work term position.

CH: 0

LC: 0

PR: HKR 1123 and 299W

4210 Physical Activities Course: Winter Activities includes outdoor activities such as winter travel methods emphasizing cross-country skiing, snowshoeing, navigational skills, winter survival/camping, and overnight winter camping. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required. ~~Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

PR: HKR 2210, ~~HKR~~ 2220, ~~HKR~~ 3220

4220 Physical Activities Course: Games and Activities includes activities such as target, net/wall, striking/fielding, territorial games and activities, Indigenous games and activities, as well as those from multicultural perspectives. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required

LC: as scheduled

LH: as scheduled

PR: HKR 2210, ~~HKR~~ 2220, ~~HKR~~ 3220, ~~HKR~~ 3340

4300 Human Motor and Perceptual Motor Disorders - inactive course.

4310 Evaluation - inactive course.

4330 Social Psychology of Sport, Physical Activity and Recreation introduces the psychological factors that influence participation in sport, exercise, physical activity and recreation and the psychological effects derived from participation.

4410 Issues in Kinesiology provides an overview of issues related to kinesiology by exploring, through research and discussion, trends and issues basic to the profession. It is meant to provide an environment for students to integrate and consolidate the knowledge they have gained to date and as such give them a better sense of Kinesiology as a profession.

CR: HKR 4420, HKR 4575, HKR 4685

PR: successful completion of a minimum of 78 credit hours

4420 Issues in Physical Education explores, through research and discussion, trends and issues basic to the profession including areas in physical education, health, fitness, and lifestyle industries.

CR: HKR 4410, HKR 4575, HKR 4685

PR: successful completion of a minimum of 78 credit hours

4485 Leisure Education in Therapeutic Recreation Settings is designed to provide students with the knowledge and skills required to facilitate leisure education interventions designed to bring about desired changes in the leisure behaviour of individuals. The course will address the following three broad areas: a) concepts and models of leisure education; b) content related to specific skills required for leisure involvement (leisure awareness, social skills development, friendship development, stress management, assertiveness, decision making, etc.) and c) instructional and interactional techniques used in leisure education.

PR: HKR 2505, HKR 2585

4515 Principles and Practices of Social Recreation - inactive course.

4525 Planning for Recreation - inactive course.

4535 Camp Administration and Programming - inactive course.

4545 Facility Planning, Design and Management - inactive course.

4555 Leadership and Supervision in Recreation focuses on need, selection, training, and supervision of leaders in recreation. Certification, standards and professional organizations. Evaluation of leadership materials and methods used. Practical exposure to roles of both leader and supervisor through seminar and related fieldwork.

4565 Recreation Promotion and Marketing - inactive course.

4575 Recreation Ethics, Issues and Trends explores contemporary trends and issues identified by governments and recreation practitioners and the way in which these issues influence the delivery of leisure services.

CR: HKR 4410, HKR 4420, HKR 4685

PR: HKR 2505, HKR 4600, successful completion of a minimum of 78 credit hours

4585 Financing Recreation Services provides opportunities for in-depth study of financing leisure services in a variety of settings. The primary learning objectives are to achieve an understanding of revenue sources, financial management, and budgeting, the concepts of equity from a justice, social, and economic perspective, and the ability to use various techniques in the allocation of resources, the pricing of services, and ascertaining the costs of providing services.

4600 Introduction to Research introduces research methodologies currently employed in kinesiology, physical education or recreation.

PR: Statistics 2550 or equivalent

4605 Research Proposal provides students an opportunity to develop a research proposal suitable for the study or investigation of a topic relevant to kinesiology, physical education or recreation. Students who proceed to HKR 4610 will implement the study they have proposed.

PR: one of Statistics 2500 or Statistics 2550, a minimum of 80% in HKR 4600 and permission of the instructor

4610 Research Project is the second of a two-part study for honours students, directed by a faculty member of the School and will focus on a selected topic in the field of kinesiology, physical education or recreation.

PR: a minimum of 80% in HKR 4600 and ~~HKR 4605~~, and one of Statistics 2500 or ~~Statistics 2550~~

4625 Theoretical Perspectives of Recreation and Leisure - inactive course.

4635 Multicultural Perspectives of Recreation and Leisure - inactive course.

4685 Professional Issues in Therapeutic Recreation is designed to facilitate an in-depth exploration and analysis of philosophical issues and interdisciplinary theories and to discuss how they relate to therapeutic recreation practice and research. The course will be conducted as a seminar and students will be responsible for reading course materials and leading discussions on various topics. The ultimate goal of the course is to prepare the student to enter the profession confident in the ability to provide exemplary TR services.

CR: HKR 4410, ~~HKR 4420~~, ~~HKR 4575~~

PR: HKR 2505 ~~and HKR 2585~~, ~~HKR 4600~~, and successful completion of a minimum of 78 credit hours

4700 Advanced Fitness Training and Assessment prepares students to assess, prescribe, demonstrate, supervise, educate, and counsel apparently healthy individuals across the lifespan on information related to physical activity/exercise, fitness and health. The successful completion of this course will allow students to apply for a certification as a Professional Fitness and Lifestyle Consultant from the Canadian Society of Exercise Physiology.

LH: 2

PR: HKR 2340

4701 Environmental Physiology (formerly KIN 4701) examines human behavioural, autonomic and metabolic responses to extreme environments. This will include the study of human responses seen during changes from normal ambient temperature and pressure, to those experienced in the environments encountered during undersea diving, space travel, altitude, and other similar environments.

CR: the former KIN 4701

PR: HKR 2320

4702 Advanced Exercise Physiology prepares students to acquire the knowledge necessary to understand, analyse, and integrate information and experiences related to physiological adaptations occurring with acute and chronic activity and disuse.

LH: 2

PR: HKR 3310

4703 Occupational Ergonomics and Sport Biomechanics focuses on the contrast between biomechanical analyses of workplace tasks and athletic movement. Students will conduct a detailed biomechanical analysis of a given movement, in the workplace or for a given sport, with regard to both the probability of injury and optimization of performance.

LH: 2

PR: ~~HKR 2703-2310~~, 2320 and 3320, or completion of Academic Term 5 of the Bachelor of Engineering program

4720 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

4785 Internship in Therapeutic Recreation provides the student with an opportunity to develop the skills to become a competent practitioner utilizing the therapeutic recreation process, assessment, treatment planning, implementation/facilitation and evaluation. This practical experience will be carried out under the supervision of an approved Therapeutic Recreation professional. The internship will consist of 14-16 full-time consecutive weeks (35-40 hours per week for a minimum total of 560 hours). ~~This course will normally be~~

taken in the students' last co-op work term placement, or last semester of their degree program. This course will normally be taken in conjunction with the students' last co-operative work term placement

AN: For BHKRC optional Therapeutic Recreation pathway students, this course will normally be taken in the Year 4 Fall, in conjunction with the students' last co-op work term placement, HKR 499W.

For BREC optional Therapeutic Recreation pathway students, this course will normally be taken following the completion of at least five of the following courses: HKR 2585, 3515, 3485, 3685, 3785, 4485, 4685.

PR: [Proposed new course] HKR 1125 and permission of the instructor. HKR 2585, HKR 3515, HKR 3785, HKR 4485 and permission of the instructor

4910 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

4915 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

499W Work Term 3 offers an opportunity for students, who have sufficient academic grounding and work experience, to exercise greater independence and responsibility in their assigned work. A student must demonstrate a high level of competency in communications skills through the submission of a formal report on a topic related to the work term or through a formal presentation on an aspect of the work term using the latest in computer technology and applications.

CH: 0

LC: 0

PR: HKR 1123 and 399W

AR = Attendance requirement; CH = Credit hours are 3 unless otherwise noted; CO = Co-requisite(s); CR = Credit can be retained for only one course from the set(s) consisting of the course being described and the course(s) listed; LC = Lecture hours per week are 3 unless otherwise noted; LH = Laboratory hours per week; OR = Other requirements of the course such as tutorials, practical sessions, or seminars; PR = Prerequisite(s); UL = Usage limitation(s).

CALENDAR ENTRY AFTER CHANGES

School of Human Kinetics and Recreation

www.mun.ca/hkr

Dean

Sullivan, A.M., B.Rec. *Dalhousie*, M.A. *Waterloo*, Ph.D. *Guelph*, CTRS
Up-to-date personnel listings are available at www.mun.ca/hkr/contact.

1 The Memorial University of Newfoundland Code

The attention of all members of the University community is drawn to the section of the University Calendar titled **The Memorial University of Newfoundland Code**, which articulates the University's commitment to maintaining the highest standards of academic integrity.

2 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The *Student Code of Conduct* outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see www.mun.ca/student.

3 School Description

The School of Human Kinetics and Recreation offers undergraduate and graduate degrees in Human Kinetics and Recreation (co-operative), Kinesiology, Physical Education, and Recreation. The School's programs prepare students to meet societal needs for professionals who are able to initiate and manage health and lifestyle-enhancing programs. The School encourages a close working relationship among students, faculty, and staff, and with local and national sport, health, and professional organizations. The co-operative education program provides for the integration of academic and professional knowledge. A full-time academic program officer within the School assists students with decisions related to their academic program. The School prides itself on the extent to which senior undergraduate and graduate students are engaged in teaching, research, and scholarly activity. Many graduates of the School are leaders in the fields of physical education, sport, kinesiology, health, and recreation.

Additional information regarding the School of Human Kinetics and Recreation is available at www.mun.ca/hkr.

Students must meet all regulations of the School in addition to those stated in the general regulations. For information concerning admission/readmission to the University and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

For information concerning fees and charges, see the Financial and Administrative Services website at www.mun.ca/finance/fees/.

For information concerning scholarships, bursaries and awards, see www.mun.ca/scholarships/scholarships.

4 Description of Programs

All courses of the School are designated by the abbreviation HKR.

4.1 General Degrees

The School of Human Kinetics and Recreation offers four degrees. For specific details on each degree refer to the appropriate **Program Regulations - General and Honours Degrees**.

4.1.1 Human Kinetics and Recreation (Co-operative) Degree

www.mun.ca/coop/

A Human Kinetics and Recreation (Co-operative) degree is designed to prepare graduates for careers in a variety of health-related professions, including, but not limited to, health promotion, kinesiology, community and therapeutic recreation, fitness, health and wellness, and lifestyle professions. The **Bachelor of Human Kinetics and Recreation (Co-operative)** degree is comprised of 120 credit hours and three work terms and shall normally be completed on a full-time basis.

4.1.2 Kinesiology Degree

A Kinesiology degree is designed to prepare graduates for careers in ergonomics, fitness, health and wellness, and lifestyle professions. The kinesiology degree program consists of School courses in addition to a flexible choice of elective courses. The **Bachelor of Kinesiology** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis.

4.1.3 Physical Education Degree

A Physical Education degree is designed to prepare graduates for careers in teaching and related areas. The **Bachelor of Physical Education** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis. This program is offered in the teaching and general options.

3. The Teaching Option contains courses in the fundamentals of physical education as well as courses in curriculum planning, teaching methods, and pedagogy relevant to physical education curricula for various grade levels. Within the teaching option students will be placed in an educational setting for some of the course work. Following completion of a physical education degree - teaching option, a student wishing to teach in a school setting normally completes an intermediate/secondary degree program offered by the Faculty of Education. For information regarding admission requirements to the intermediate/secondary programs refer to the **Faculty of Education** section of this Calendar.
4. The General Option is designed to provide basic professional preparation. The general option of the program consists of courses common to the teaching option plus a flexible choice of elective courses in place of the required curriculum and methods course.

4.1.4 Recreation Degree

A Recreation degree is designed to provide students with the opportunity to develop professional competencies in recreation and leisure service management. The optional therapeutic recreation concentration provides professional preparation for the practice of therapeutic recreation. The **Bachelor of Recreation** degree is comprised of 120 credit hours and can be taken on a full-time or part-time basis.

4.2 Honours Degrees

An Honours degree signifies superior academic achievement with specific course work in kinesiology, physical education, and recreation programs. To be considered for an Honours Degree, the student must so indicate on the prescribed "Application for Graduation " form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation For further information on honours degrees see **Program Regulations - General and Honours Degrees**.

4.3 Elective Courses

Elective courses provide students the opportunity to avail of interdisciplinary learning to prepare graduates to serve the present and future needs of individuals and communities in a variety of professional settings related to health and wellness. This complements the expertise and skills developed and practiced in all components of a degree from the School of Human Kinetics and Recreation.

4.4 Work Terms in the Co-operative Program

www.mun.ca/coop

Students registered for work terms are also governed by the *Co-operative Student Handbook*. Prior to registering for the first work term, students must successfully complete the non-credit Professional Development Seminar course.

4.4.1 General Information

- During work terms students are brought into direct contact with the kinesiology, physical education, and recreation professions, exposed to the work place setting, expected to assume ever-increasing responsibility in employment situations as their education advances, and introduced to experiences beyond the scope of those which could be provided in the classroom.
- Students are responsible for finding suitable work placements. The Co-operative Education Office of the School provides resources to assist in this process.
- In addition to a work term, students may register for 3 credit hours, although they are advised to consult the School's Academic Program Officer.
- Students are not permitted to drop work terms without prior approval of the Committee on Undergraduate Studies and with the recommendation of the Co-operative Education Office of the School. Students who drop a work term without permission, or who fail to honour an agreement to work with an employer, will be assigned a grade of FAL (fail) for that work term.
- Students who conduct themselves in such a manner as to cause their termination from the job, will be assigned a grade of FAL (fail) for that work term.
- Students are expected to maintain professional ethics, including confidentiality.

4.4.2 Work Term Reports

- A work term report, on a topic approved by the Co-operative Education Office of the School, must be submitted for each work term. The report must be approved by the employer and submitted by the student to the Co-operative Education Office of the School on or before the appropriate deadline as indicated on the [Co-operative Education website](#).
- Late work term reports will not be evaluated unless prior permission for a late work term report has been granted by the Co-operative Education Office of the School.

4.4.3 Evaluation of Work Terms

- Two components are considered in work term evaluation: on-the-job performance and the work term report. Each component is evaluated separately and equally. The overall evaluation of work terms will result in the assignment of one of the following letter grades: PWD (pass with distinction), PAS (pass) or FAL (fail).

4.5 Undergraduate Online Resource

Additional information about the undergraduate program, individual courses and suggested degree maps can be found in the School of Human Kinetics and Recreation Undergraduate Online Resource which is available at www.mun.ca/hkr.

4.6 Course Restrictions

5. Students should be aware of a number of credit restrictions. For further information see the Human Kinetics and Recreation course descriptions section found under [Course Descriptions](#).
6. Course prerequisites for all courses shall apply.

5 Admission/Readmission Regulations for the School of Human Kinetics and Recreation

In addition to meeting the **UNIVERSITY REGULATIONS** students must meet the **Admission/Readmission Regulations for the School of Human Kinetics and Recreation**.

5.1 General Information

4. Entry to programs offered by the School is competitive for a limited number of placements. Meeting the minimum requirements for admission does not guarantee acceptance into the program. The final decision on admission rests with the Admissions Committee of the School.
5. Admission or readmission to the University does not necessarily constitute admission or readmission to any program.
6. Up to three positions per year in the School of Human Kinetics and Recreation may be designated for applicants of Indigenous ancestry who have met the admission requirements of the program. Applicants must send a letter of request to hkr_registrar@mun.ca at the time of application and provide documentation of Indigenous ancestry.

5.2 Application Forms and Deadlines

5. All programs of the School commence in the Fall semester. The deadline for application for admission is March 1.
6. The deadline for application for readmission, for students who were previously admitted to a School of Human Kinetics and Recreation program, is June 1 for the Fall semester, October 1 for Winter, and February 1 for Spring.
7. The application for admission or readmission to programs offered by the School of Human Kinetics and Recreation is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply.
8. In addition to the application, students applying to the physical education programs must:

- submit a 250 word autobiographical statement highlighting the applicant's experiences of teaching and learning and demonstrating a commitment to leading a physically active lifestyle. Further information is available from the School's website at www.mun.ca/hkr, and
- submit a current first aid certificate, and
- submit documentation of the applicant's swimming ability. Suitable documentation can include proof of successful completion of Red Cross Swim Basics for Adults 1 and 2, or Red Cross Swim Level 8, or other equivalent credential satisfactory to the School. Students unable to submit this documentation at the time of Physical Education admission may be eligible for provisional admission, but should be aware that approved documentation of swimming ability is a prerequisite for HKR 2220, a required course in the Bachelor of Physical Education Year 2.

5.3 Admission Requirements to the School of Human Kinetics and Recreation Programs

Applicants may apply for admission to School programs under the **Categories Of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS -_Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants in the following categories, other than those applying for admission to the Bachelor of Recreation degree program, must meet the additional requirements as indicated below.

5.3.1 Memorial University of Newfoundland Applicants

- To be eligible for consideration for admission to all programs, students who are attending or have previously attended this University must have a cumulative average of 60% or an average of 65% on their last 30 credit hours.
- Overall academic performance is an important criterion in reaching decisions on applications for admission, and will be considered, in the selection process.
- Students who are attending or have previously attended this University are not required to submit a copy of their transcript with their application(s).

5.3.2 Transfer Applicants

- Applicants seeking admission through transfer from accredited post-secondary institutions must have achieved a minimum overall average of 60% to be considered for admission.
- A student's placement within a program, and requirements needed to complete the program, will be determined on an individual basis at the time of admission. No applicant will be granted placement beyond Academic Term 4.
- Transfer applicants must request that an official transcript showing any completed courses and current registrations be forwarded to the Office of the Registrar. Final transcripts must be submitted upon receipt of final grades.
- A minimum grade of 60% (or equivalent) is required in an equivalent course taken at an institution other than Memorial University of Newfoundland in order to be considered for transfer credit for any HKR course.
- Transfer credit cannot be awarded for the following courses: HKR 299W, 3110, 399W, 4410, 4420, 4575, 4600, 4605, 4610, 4685, 4785, 499W.

5.4 Other Information

7. The School will notify applicants regarding an admission decision to a School program.
8. Students admitted to a program at any level beyond Academic Term 1, without successfully completing all courses required up to that level, must successfully complete those courses prior to

the end of their last academic term. Successful completion shall mean a minimum grade of 50% in every non-HKR course and a minimum grade of 60% in every HKR course.

9. Students who have been admitted to one program offered by the School and who wish to change to another program within the School must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with all other applications.
10. Students admitted full time to a program and who decline the offer of admission or who fail to register for courses during the Fall term of admission will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
11. Students admitted part time to a program and who decline the offer of admission or who fail to register for courses and fail to successfully complete at least 6 credit hours applicable to the degree during each academic year will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
12. While the School of Human Kinetics and Recreation does not require criminal record checks or other screening procedures as a condition of admission to its program, Physical Education students may be required by a school district to submit a Certificate of Conduct before placement in a school setting, such as HKR 3110. Students are encouraged to seek the Certificate of Conduct before registration in HKR 3110. Each Physical Education student is responsible for obtaining a Royal Newfoundland Constabulary or Royal Canadian Mounted Police Certificate of Conduct at the student's own expense. Details are available from the General Office of the School of Human Kinetics and Recreation.

6 Program Regulations - General and Honours Degrees

6.1 Bachelor of Human Kinetics and Recreation (Co-operative)

- The Bachelor of Human Kinetics and Recreation (Co-operative) shall normally be completed on a full-time basis, and includes 120 credit hours, and three work terms as outlined in **Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)**.
- **Critical Reading and Writing (CRW)** and **Quantitative Reasoning (QR)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW and QR courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)

<ul style="list-style-type: none"> • Required Non-HKR Courses (33 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses (42 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses (45 Credit Hours)
<ul style="list-style-type: none"> • 21 credit hours: • Biology 2040 • 3 additional credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Psychology 1000, 1001 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2300 • HKR 2310 • HKR 2320 • HKR 2500 • HKR 3330 • HKR 3340 • HKR 3400 	<ul style="list-style-type: none"> • 15 credit hours from non-HKR elective courses of which no more than 9 credit hours can be at the 1000 level. • 27 credit hours from HKR elective courses of which no more than 12 credit hours

<ul style="list-style-type: none"> • Sociology 1000 • Statistics 2550 or equivalent <ul style="list-style-type: none"> • 12 credit hours (or an Optional Kinesiology Pathway as outlined below): • Biology 2041 • 3 additional credit hours in Psychology • 3 credit hours in a Quantitative Reasoning (QR) designated course • 3 credit hours in Sociology at the 2000 level <ul style="list-style-type: none"> • Optional Kinesiology Pathway (12 credit hours): • Chemistry 1050 or 1200 • Chemistry 1051 or 1001 • Mathematics 1060 or 1000 • Physics 1020 	<ul style="list-style-type: none"> • HKR 3410 • HKR 3555 • HKR 3910 • HKR 3920 • HKR 4600 • 3 credit hours chosen from HKR 4410, 4420, 4575, 4685 • HKR 1123, 299W, 399W, 499W 	<p>can be at the 2000 level and a minimum of 3 credit hours must be at the 4000 level.</p> <ul style="list-style-type: none"> • 3 additional credit hours in either a non-HKR elective course at the 2000 level or above, or a HKR elective course at the 3000 level or above. <p>A student may choose to pursue an Optional Pathway as outlined below in Table 2 Bachelor of Human Kinetics and Recreation (Co-operative) Optional Pathways</p>
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6.1.1 Optional Pathways

A student may select from one of the five optional pathways. A pathway provides students with the opportunity to focus their studies. Particular attention should be paid to the necessary prerequisites when scheduling courses. These pathways are not binding. Students are not required to pursue a pathway, and even if they do, it is not reflected on their transcripts or degree parchments. Students who do not pursue a pathway must ensure the 120-credit-hour minimum degree requirements are met in accordance with **Table 1 Bachelor of Human Kinetics and Recreation (Co-operative)** above.

Table 2 Bachelor of Human Kinetics and Recreation (Co-operative) Optional Pathways

Community Recreation	Health Promotion	Kinesiology	Therapeutic Recreation
<ul style="list-style-type: none"> • HKR 2100 • HKR 2505 • HKR 2515 • HKR 2545 • HKR 2585 • HKR 3100 • HKR 3535 • HKR 4485 	<ul style="list-style-type: none"> • HKR 2505 • HKR 2515 • HKR 2585 • HKR 3535 • HKR 3575 • HKR 4485 • 3 credit hours from Sociology at the 2000 level or above 	<ul style="list-style-type: none"> • HKR 2340 • HKR 2600 • HKR 2703 • HKR 3300 • HKR 3310 • HKR 3320 • HKR 4702 • HKR 4703 	<ul style="list-style-type: none"> • HKR 2505 • HKR 2515 • HKR 2585 • HKR 3485 • HKR 3515 • HKR 3685 • HKR 3785 • HKR 4485 • HKR 4785 • Psychology 3640

6.2 Bachelor of Kinesiology

- The Bachelor of Kinesiology may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 3 Bachelor of Kinesiology**.
- **Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 3 Bachelor of Kinesiology

<ul style="list-style-type: none"> • Required Non-HKR Courses • (30 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses • (57 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses • (33 Credit Hours)
<ul style="list-style-type: none"> • Biology 2040 • Chemistry 1050, 1051, or 1200, 1001 • 3 credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Mathematics 1060 or 1000 • Physics 1020 or 1050 • Psychology 1000, 1001 • Statistics 2550 or equivalent 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2300 • HKR 2310 • HKR 2320 • HKR 2340 • HKR 2500 • HKR 2600 • HKR 2703 • HKR 3300 • HKR 3310 • HKR 3320 • HKR 3340 • HKR 3400 • HKR 3410 • HKR 4330 • HKR 4410 • HKR 4600 • HKR 4702 • HKR 4703 	<ul style="list-style-type: none"> • 33 credit hours of elective courses of which 27 credit hours must be at the 2000 level or above: • 12-15 credit hours in HKR elective courses other than those identified as required HKR courses. • 18-21 credit hours in non-HKR elective courses other than those identified as required non-HKR courses.

6.3 Bachelor of Physical Education

- The Bachelor of Physical Education may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 4 Bachelor of Physical Education**.
- This program is offered in the Teaching and General degrees.
- **Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 4 Bachelor of Physical Education

<ul style="list-style-type: none"> • Required Non-HKR Courses • (27 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses • (63 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses • (30 credit hours)
<ul style="list-style-type: none"> • 3 credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Mathematics 1060 or 1000 and 3 credit hours in an elective course, or 6 credit hours chosen from Mathematics 1050, 1051, 1052, 1053, 1090, 109A /B. • Psychology 1000, 1001 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2004 • HKR 2100 • HKR 2210 • HKR 2220 • HKR 2300 • HKR 2310 • HKR 2320 • HKR 2500 	<p>6 credit hours in HKR elective courses at the 2000 level or above.</p> <p>A minimum of 24 credit hours in a Minor or an acceptable Academic Discipline. In choosing the minor students must follow the minor regulations of the appropriate Faculty or</p>

<ul style="list-style-type: none"> • 6 credit hours in a laboratory science (Biology, Chemistry or Physics is recommended) • Statistics 2550 or equivalent 	<ul style="list-style-type: none"> • HKR 3110 (Students following the Bachelor of Physical Education (General) degree must replace HKR 3110 with 6 credit hours in HKR elective courses at the 2000 level or above.) • HKR 3220 • HKR 3300 • HKR 3310 • HKR 3320 • HKR 3340 • HKR 3400 • HKR 4210 • HKR 4220 • HKR 4420 • HKR 4600 	<p>School. Students must select from and follow the Academic Discipline requirements of the Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations.</p> <p>No more than 6 credit hours at the 1000 level may be included in the 24 credit-hour Academic Discipline.</p> <p>At least 3 credit hours at the 3000 level or higher must be included in the 24 credit-hour Academic Discipline.</p>
<ul style="list-style-type: none"> • Additional Requirement • At the time of graduation, students require proof of current certification in standard first aid and CPR. These certifications must be submitted to the School's Academic Program Officer. 		

6.4 Bachelor of Recreation

- The Bachelor of Recreation may be completed on a full-time or part-time basis and requires 120 credit hours as outlined in **Table 5 Bachelor of Recreation**.
- An **Optional Therapeutic Recreation Concentration** is available in this program.
- An **Optional Minor** is available in this program. In completing the minor students must follow the minor program regulations listed under the appropriate Faculty or School.
- **Critical Reading and Writing (CRW)** courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under Faculty of Humanities and Social Sciences, **Course Descriptions**.

A student is encouraged to consider the honours regulations outlined under **Honours Degree**.

Table 5 Bachelor of Recreation

<ul style="list-style-type: none"> • Required Non-HKR Courses (24 Credit Hours) 	<ul style="list-style-type: none"> • Required HKR Courses (54 Credit Hours) 	<ul style="list-style-type: none"> • Elective Courses (42 Credit Hours)
<ul style="list-style-type: none"> • 3 credit hours in a Critical Reading and Writing (CRW) designated course • English 1090 or 1000 • Geography 1050 • Psychology 1000, 1001 • Sociology 1000 • 3 credit hours in Sociology at the 2000 level • Statistics 2550 or equivalent 	<ul style="list-style-type: none"> • HKR 2000 • HKR 2100 • HKR 2300 • HKR 2500 • HKR 2505 • HKR 2515 • HKR 2545 • HKR 2585 • HKR 3100 • HKR 3340 	<ul style="list-style-type: none"> • 42 credit hours of elective courses of which 30 credit hours must be at the 2000 level or above: • 15-18 credit hours in HKR elective courses at the 2000 level or above • 24-27 non-HKR elective courses. <ul style="list-style-type: none"> • Optional Minor • In completing the minor students must follow the minor program regulations listed under the appropriate Faculty or School.

	<ul style="list-style-type: none"> • HKR 3400 • HKR 3515 • HKR 3535 • HKR 3555 • HKR 3575 or 3785 • HKR 4485 • HKR 4575 or 4685 • HKR 4600 	<ul style="list-style-type: none"> • Optional Therapeutic Recreation Concentration • Students interested in pursuing a therapeutic recreation concentration shall normally complete the following among the 42 elective credit hours listed above: <ul style="list-style-type: none"> • HKR 2311, or 2310 and 2320 • HKR 3485 or 3685 • Psychology 3640
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6.5 Honours Degrees

8. An honours degree signifies superior academic achievement with specific course work in kinesiology, physical education, and recreation programs.
9. An application for admission to any of the honours degrees is not required. Rather, students indicate on the prescribed application for graduation form that they wish to be considered for an honours degree.
10. To receive an honours degree, a student shall:
 - meet the requirements of the general degree;
 - successfully complete HKR 4600, 4605 and 4610 with a minimum grade of 80% in each course;
 - obtain an overall average of 80% or better on all HKR courses for the degree; and
 - obtain an overall average of 70% on the non-HKR credit hours required for the degree.
11. A student for the honours degree who does not fulfill these conditions but fulfills the requirements for the general degree shall be awarded the general degree.
12. A student may, with the approval of the Committee on Undergraduate Studies, repeat or substitute up to three courses in order to meet the requirements of clause 3 above. In counting repeats, each attempt at the same course will count as one course towards the maximum. That is, the same course, repeated three times, would place a student at the maximum and no additional repeats or substitutions would be allowed.
13. Students are not permitted to repeat or substitute work terms for the purpose of meeting the academic requirements for honours degrees.
14. A student who, for academic reasons, has been required to withdraw from a program offered by the School will not be eligible for the honours degree.

7 Promotion Regulations

7.1 General Information

- In addition to meeting the promotion regulations for the School of Human Kinetics and Recreation all students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.
- Success in the programs depends on meeting the requirements of both academic terms and work terms.
- To be promoted a student must, in addition to obtaining the requisite grades and average, complete and deliver all work term reports as required.

7.2 Promotion Status

- A student's promotion status at the end of each term will be in one of the following four categories:

7.2.1 Clear Promotion

Clear Promotion means a student can proceed to the next term without restrictions.

- Students completing an academic term will receive a Clear Promotion by obtaining an overall average of at least 60%, with a numeric grade of at least 60% in each HKR course, and a numeric grade of at least 50% in each non-HKR course.
- Students completing a work term will receive a Clear Promotion by obtaining a PAS (pass) or a PWD (pass with distinction) in the work term.
- Students completing courses in addition to a work term must obtain a PAS (pass) or a PWD (pass with distinction) in the work term and an overall average of at least 60%, with a numeric grade of at least 60% in each HKR course, and at least 50% in each non-HKR course.

7.2.2 Probationary Promotion

Probationary Promotion designates less than a Clear Promotion but requires an overall average of at least 60%, with a numeric grade of at least 50% in each course, and not more than one HKR course with a numeric grade below 60%.

- A student with Probationary Promotion at the end of Academic Term 1 may be permitted to enter Academic Term 2 but must have Clear Promotion by the end of Academic Term 2.
- A student with Probationary Promotion from any academic term may continue to the subsequent work term under the condition that entry into the next academic term is not allowed until the student's status is changed to Clear Promotion.
- A student with Probationary Promotion at the end of the final academic term will not be recommended for graduation until the student's status is changed to Clear Promotion.
- To change Probationary Promotion to Clear Promotion the student must satisfy the School that the student is competent in the subject of the HKR course in which the student has failed to achieve 60%. This will normally entail re-examination, after which the student will be declared to have passed or failed a test of competency in the subject concerned. Re-examination is normally available only to a student who has submitted all required coursework during the semester. No numerical grade will be assigned in the re-examination, and the original grade submitted for the course will not be changed.
- Re-examination may be written, oral, practical or a combination of formats and will be at a time determined by the School.
- Only one re-examination is permitted per course.
- A maximum of two re-examinations is permitted in a student's degree program. If a student is awarded a grade of less than 60% in a third HKR course, the student will be required to repeat or replace the course.
- It is the responsibility of the student to arrange for re-examination before the end of the first week of the student's next academic term. If re-examination is not arranged in accordance with this time frame, the student will be required to repeat or replace the course.
- The School may recommend that the student complete remedial studies before re-examination.

7.2.3 Probationary (A) Promotion

Probationary (A) Promotion designates failure to successfully complete the required components of HKR 2210, 2220, 3210, 3220, 3920, 4210 and 4220 in a given term.

- Probationary (A) Promotion will be given upon the recommendation of the course instructor/Coordinator and/or the Committee on Undergraduate Studies and only for extreme circumstances, duly authenticated.
- A student with Probationary (A) Promotion in any term will be permitted to enter subsequent terms and will receive a letter grade of INC (incomplete) in the course. A final numeric grade will not be received until the required components of each course have been successfully completed. Academic Council will grant this status, taking into account the specific factors involved in each case. This status is not automatic, as failure to successfully complete all required components of each course would normally result in a failing grade.

- To change Probationary (A) Promotion to Clear Promotion, a student must successfully complete the activity course(s), with a minimum grade of 60%, within one academic year of the date on which the original grade(s) of Incomplete was (were) recorded.
- A student with Probationary (A) Promotion at the end of the final academic term will not be recommended for graduation until the student has successfully completed all required components of all courses, and the student's status is changed to Clear Promotion.

7.2.4 Promotion Denied

Promotion Denied indicates Clear Promotion is not achieved each term or following probation.

- A student with Promotion Denied status will be required to withdraw from the School. Students with Promotion Denied status may apply for readmission to the program after two semesters. A student will normally be readmitted into the term from which promotion was denied.
- A student who is denied promotion for failing a work term may be considered for readmission after the lapse of two semesters, at which time the student will be required to complete a further work term with satisfactory performance before being admitted to any further academic term in the School. A work term may be repeated only once, and not more than two work terms may be repeated in the entire program.
- A student who has been denied promotion as a result of having failed a work term and who, in the opinion of the School, can benefit from a remedial program, may be permitted an extension of time not to exceed the end of the registration period of the subsequent semester to complete the requirements of the work term.
- A student who is denied promotion as a result of grades received in HKR and non-HKR courses will be required to repeat all HKR courses in which they obtained a numeric grade of less than 60% in that term. A non-HKR course may be replaced by a course acceptable in the student's program.
- A student with Promotion Denied status at the end of the final academic term will not be recommended for graduation until the student's status is changed to Clear Promotion.

7.3 Other Information

- The Committee on Undergraduate Studies will determine each student's promotion status at the end of each term and will make its recommendations to Academic Council.
- Academic Council may promote a student notwithstanding the promotion regulations given above. A decision of this nature will be made only for reasons acceptable to Academic Council and in the case of a student thought likely to succeed in future terms.
- A student shall be permitted only one readmission to the School.
- Students may be required to withdraw from their program at any time, if, in the opinion of the School, they are unlikely to benefit from continued attendance.

8 Graduation

Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfserve.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

9 Waiver of School Regulations

Every student has the right to request waiver of School regulations. Students wishing waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations**.

9.1 General Information

- The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School.
- All requests, other than requests for waiver of a prerequisite or co-requisite of a School course, must be submitted to the Committee on Undergraduate Studies of the School for consideration. Waiver of a School course prerequisite or co-requisite may be granted by the Associate Dean of Undergraduate Studies or the Academic Program Officer.
- Students requesting a waiver of a School regulation, other than requests for waiver of a prerequisite or co-requisite of a School course, must submit their request in writing to the Chair of the Committee on Undergraduate Studies on the prescribed form which is available from the School's general office. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
- Any waiver granted does not reduce the total number of credit hours required for the degree.
- In addition, regardless of any waiver granted, students enrolled in a co-operative program must successfully complete a minimum of two work terms.

10 Appeal of Decisions

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**.

11 HKR Courses Available to Students Not Enrolled in a Program Offered By the School

11.1 Regulations for Students Not in a Program Offered By the School

- Students not in a program offered by the School may register for a maximum of 15 credit hours only from the following list if space is available.
- Students who have been required to withdraw from a program offered by the School may not register for any HKR course.
- Students not in a School program will be required to drop any HKR course(s) in excess of 15 credit hours and may be subject to academic and financial penalties.

11.2 HKR Courses Available to Students Not Enrolled in a Program Offered by the School

- 1000 Fitness and Wellness
- 1001 Resistance Training for Health and Activity
- 2000 Introduction to Kinesiology, Physical Education and Recreation
- 2002 Coaching
- 2300 Growth and Development
- 2310 Human Anatomy
- 2311 Introduction to Anatomy and Physiology
- 2320 Primary Human Physiology
- 2515 Social Psychology of Leisure
- 2585 Foundations of Therapeutic Recreation
- 2600 Introduction to Human Nutrition
- 2601 Physical Activity, Obesity, and Weight Control
- 3360 Care and Prevention of Athletic Injuries
- 3400 Social Determinants of Health and Physical Activity
- 3410 Sociology of Physical Activity and Sport
- 3490 Gender in Sport and Physical Activity
- 3535 Legal Aspects of Leisure and Recreation Services
- 3595 Gender and Leisure
- 4330 Social Psychology of Sport, Physical Activity and Recreation

12 Course Descriptions

In accordance with Senate's *Policy Regarding Inactive Courses*, the course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the School.

All courses of the School are designated by HKR.

1000 Fitness and Wellness is an introduction to the concepts of fitness and wellness, and the relationships among physical activity, fitness, wellness, quality of life, and longevity.

UL: not applicable towards any of the degrees offered by the School

1001 Resistance Training for Health and Activity is an introduction to resistance training exercises, programs, and principles.

CR: HKR 2340, the former HKR 4320

UL: not applicable towards the human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

1123 Professional Development Seminars are offered during the Fall semester prior to a student's first work term. These seminars introduce the co-operative education process and prepare the student for work terms. These seminars are graded PAS or FAL based on attendance and participation.

AR: attendance is required

CH: 0

LC: as scheduled

1125 Therapeutic Recreation Professional Development Series introduces students to the internship process and includes information regarding the application process, responsibilities during the internship as well as academic requirements to meet professional preparation standards. These seminars are graded PAS or FAL based on attendance and participation and are offered during the winter semester prior to a student's internship.

AR: attendance is required
CH: 0
LC: as scheduled
PR: HKR 2585, and one of HKR 3485 or 3685

2000 Introduction to Kinesiology, Physical Education and Recreation introduces the philosophical, scientific, socio-cultural, historical concepts, and influences in kinesiology, physical education, and recreation.

2001 Introduction to Physical Education for Education Students provides students a general overview of the role that physical education and active living play in the overall development of primary and elementary students, and in the creation of positive learning environment in schools. This course is intended for students in the primary/elementary program offered by the Faculty of Education.

CR: HKR 3110

PR: admission to the Bachelor of Education (Primary/Elementary) offered by the Faculty of Education

UL: not applicable towards any of the degrees offered by the School

2002 Coaching introduces the various methods, principles, and theories used to coach developing athletes in various sport settings. Factors such as the coach's role, planning, analysing and developing skills, sport safety, and physical preparation will be presented with an emphasis on attaining competency in these areas.

2004 Enhancing Performance in Physical Activity gives an overview of the various models, principles, and theories used to explain and predict ways in which athletes and exercisers conduct themselves in various sport settings. Selected intervention techniques to enhance performance will be presented.

2005 Personal Stress Management is designed to provide students with an introduction to stress and to explore the relationship between exercise, fitness and physical activity and stress management. It describes how to reorganize one's life by presenting a systematic analysis of stress and coping mechanisms appropriate to different stages of life. The stress coping mechanisms will be presented with an emphasis on application. Completion of this course does not qualify students as stress management counsellors. Students interested in this field are advised to contact the Department of Psychology for information on careers in counselling.

CO: Psychology 1000 and 1001

PR: Psychology 1000 and 1001

2100 Introduction to Organization and Administration introduces the basic administrative functions in a work setting in physical education and/or recreation. The laboratory sessions will assist students to develop skill in the basic computer applications relevant to these functions.

LH: 2

2210 Physical Activities Course: Physical and Health Literacy employs the conceptual approach of movement education (i.e. concepts, skills, and strategies) through a wide variety of physical activities that focus on the development of the whole person. Socially-responsible leadership and inclusive education will also be emphasized.

AR: attendance is required.

LC: as scheduled

LH: as scheduled

2220 Physical Activities Course: Active Living may employ a number of teaching methods in promoting lifelong active living to understand knowledge, skills, attitudes, and behaviours that promote active participation, physical fitness, and safety in various physical activity contexts (e.g., gymnastics and play) and environments (e.g., in water and on land). Emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required

LC: as scheduled

LH: as scheduled

OR: Red Cross Swim Basics for Adults 1 and 2, or Red Cross Swim level 8, or equivalent

PR: HKR 2210

2300 Growth and Development is an introductory study of human growth and developmental factors and their influence on the learning of motor skills.

2310 Human Anatomy is a study of the structure of the human body with emphasis on selected systems (endocrine, neural, muscular, skeletal, cardiovascular, respiratory).

CR: HKR 2311

LH: 2

2311 Introduction to Anatomy and Physiology is designed to provide students with general overview of the anatomy and physiology of the human body. Students will explore skeletal, muscular, neural and cardiorespiratory systems in addition to a very brief introduction to cell structure and 'cellular' muscle function.

CR: HKR 2310, 2320

UL: not applicable towards the human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

2320 Primary Human Physiology is a study of bodily functions with emphasis of selected systems (endocrine, neural, muscular, cardiovascular, respiratory).

CR: HKR 2311

LH: 2

2340 Fitness Leadership (formerly HKR 4320) prepares professionals in the administrative, interpretive, instructional, interpersonal, and pedagogic competencies required for and associated with fitness testing, prescription, teaching, and leadership.

CR: HKR 1001, the former HKR 4320

2410 Historical and Comparative Physical Education - inactive course.

2420 Doping in Sport - inactive course.

2500 Diversity & Inclusion provides students with a broad multi-disciplinary perspective on diversity and inclusion for a global society through discussion of theory, research, and practice. We will explore how elements of the social structure construct categories of race, class, gender, sexuality, ability, size, religion, and age have been transformed into systems of oppression and privilege.

2505 Recreation Programming and Evaluation introduces the student to a variety of methodologies, skills, and materials for planning, developing, implementing, and evaluating professional recreation programs for diverse populations in a variety of settings.

2515 Social Psychology of Leisure introduces the personality and social factors that shape how people experience leisure. Course materials will focus on life cycle theory, intrinsic and extrinsic motivation, perceived freedom, constraints theory, and other social psychological theory related to leisure.

2545 Introduction to Outdoor Recreation and Education gives an overview of the foundational principles of outdoor education and recreation as they pertain to philosophy, wilderness ethics, professional preparation, movement through wildlands, environmental hazards, navigation, and safety. Students will participate in a sampling of outdoor education and recreation activities during the course including a three-day field trip.

AR: attendance is required.

LC: as scheduled

PR: HKR 2505

2585 Foundations of Therapeutic Recreation is designed to examine a variety of aspects of therapeutic recreation from both a practical and theoretical perspective. Topics will include the history, philosophies, and theories underlying therapeutic recreation, therapeutic recreation models, essential skills for the therapeutic recreationist and ethical considerations for therapeutic recreation. Diverse groups (e.g. adults, youth, disadvantaged and disabled) and settings (e.g. community, schools, institutions, and workplace) suitable for therapeutic recreation will be discussed.

2600 Introduction to Human Nutrition (same as Biochemistry 2600) gives an overview of human nutrition with an emphasis on topics of current interest. Students will gain an understanding of nutrition in the context of health maintenance across the life span. Topics covered will include nutrition during

pregnancy, nutrition for infants, Canadian Recommended Nutrient Intake/Dietary Reference Intake, weight loss and weight gain, nutraceuticals, and ergogenic aids.

CR: Biochemistry 2600

2601 Physical Activity, Obesity, and Weight Control explores the relationship between physical activity, obesity, and morbidity. Emphasis will be placed on the incidence and prevalence of obesity, environmental and genetic factors affecting obesity, and mechanisms of weight and body composition modification.

2703 Introduction to Human Factors is an introduction to the field of human factors, the field that studies aspects of human movement, health, safety, and performance in the workplace. This will include an introduction to the methods of detection, evaluation, and the physiological changes arising from hazards (e.g. inappropriate levels of noise, vibration, and illumination) in the workplace. The course will also examine overuse injuries in workplace studied in the context of basic biomechanics and function of the musculo-skeletal system.

LH: 2

PR: HKR 2310, 2320

299W Work Term 1 offers an opportunity for students to learn, develop, and practice high standards of professional behaviour and performance in the work environment. A student is required to submit a personal job diary and a work term report which should, at a minimum, reflect a clear understanding of job events and work place expectations and show reasonable competence in written communication skills.

CH: 0

LC: 0

PR: HKR 1123

3002 Advanced Coaching is an advanced study of the various methods, principles, and theories used to coach athletes in various sport settings. Topics such as planning, the coach's role, analysing, and developing skills, mental training, physical preparation, and development of a personal coaching plan will be studied with an emphasis on attaining competency in these areas. Practical coaching experience is a required component of the course.

LH: 3 Students will participate in practical coaching situations from which coaching journals will be developed for course evaluation.

PR: HKR 2002

3100 Advanced Organization and Administration introduces advanced organizational and administrative competencies and functions within the professional fields of recreation and physical education. Students will learn about facility operations and management and the financial management of public, non-profit, and private organizations. Students will study the planning and overseeing of facilities, facility maintenance operations, facility rentals and partnerships, understanding and interpreting basic accounting documents, pricing programs and services, grants and proposal writing.

PR: HKR 2100

3110 Curriculum Development and Teaching Methods gives an overview, through a blend of theory and practical experience, of curriculum development and teaching methods as they apply to primary/elementary level physical education.

CH: 6

CO: HKR 3300

CR: HKR 2001

LH: 9

PR: HKR 2000, 2210, 2300, 2310, 2320 and 3340

3210 Physical Activities Course: Group Exercise, Net/Wall and Health Related Fitness covers activities such as volleyball, tennis, badminton, plus a selection of other net & wall games. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required.

LC: as scheduled

LH: as scheduled

PR: HKR 2210

3220 Physical Activities Course: Summer Activities and Teaching Leadership through Physical Activity may include canoeing, orienteering, lightweight camping, and an over-night canoe trip. A number of teaching methods may be employed. Concepts, skills, and strategies will be emphasized.

AR: attendance is required
LC: as scheduled
LH: as scheduled
PR: HKR 2210, 2220, 3340

3221 Wilderness First Aid for Outdoor Leaders provides a minimum standard for outdoor professionals, guides and instructors who work in a wilderness setting. Course content extends beyond urban-based first aid programs to include elements inherent in leading groups in the outdoors and guiding wilderness adventures. Special emphasis is placed on prevention of injuries, accident scene management, leadership, leader responsibility and liability, advanced first aid kits, wound management and managing the trauma victim. CPR is included in this course.

3300 Motor Learning gives an overview of motor learning and performance variables and their application to the teaching of physical skills, and will investigate motor control issues related to skill instruction.

PR: HKR 2300

3310 Physiology of Exercise covers the physiological responses of the metabolic, neuromuscular, and cardiorespiratory systems at rest and during acute and chronic activity.

LH: 3
PR: HKR 2310 and 2320; or Biochemistry 311A and 311B; or Nursing 1002 and 1012; or the former Pharmacy 3201 and 3202

3320 Introduction to Biomechanics is the analysis of human movement; the mechanics of motion and the general application of kinesiology.

CO: HKR 2320
LH: 2
PR: HKR 2310

3330 Health Issues I introduces students to the profession of health promotion. Students will explore the historical, social, political, and cultural contexts of health promotion, while gaining a better understanding of the models and theoretical frameworks that help to inform health promotion and the process of developing, implementing and evaluating health promotion programs.

3340 Adapted Physical Activity presents an overview of current practices, philosophies, and issues related to physical activity and recreation for persons with disabilities. Knowledge and understanding of various disabling conditions and consequent needs of persons with disabilities, including health, safety and fitness, and how these needs may be met in terms of physical activity will be emphasized.

3350 Health Issues II - inactive course.

3360 Care and Prevention of Athletic Injuries is a basic introduction to the field of athletic therapy and sports medicine. The content focuses on the prevention and care of sports injuries and covers topics such as preventive screening, safe environments, on the spot assessment and First Aid, legal responsibility, and supportive taping/wrapping.

PR: HKR 2310 and a Basic First Aid Course

3400 Social Determinants of Health and Physical Activity provides students with a social, political, economic, environmental, and cultural perspective on health and health inequalities. A concentrated look at contemporary health issues using the social determinants of health model will equip students with critical skills necessary to consider health issues beyond physical pathologies.

3410 Sociology of Physical Activity & Sport (same as Sociology 3410) is an analysis of functions of physical activity and sport in Canadian and North American society. Physical activity and sport will be viewed through social organization, social processes, social problems, socialization and stratification, and violence.

CR: Sociology 3410

3485 Therapeutic Recreation Service Delivery focuses on issues related to the delivery of therapeutic recreation services. In particular, the following topics will be addressed: documentation in therapeutic recreation; client assessment issues; therapeutic recreation program planning (identifying client needs, selecting appropriate interventions, task and activity analysis, planning change-oriented programs, writing behavioural objectives, etc.); program and client evaluation; written plans of operation.

PR: HKR 2585

3490 Gender in Sport and Physical Activity - inactive course.

3505 Adventure Programming - inactive course.

3515 Inclusive and Therapeutic Recreation in Outdoor Settings provides an introduction to current philosophy, issues, and practices relating to inclusive and therapeutic recreation in outdoor settings. This course is designed to provide students with the knowledge and skills necessary to practice inclusive and therapeutic recreation in outdoor settings.

PR: HKR 2585

3525 Canadian Recreation Delivery Systems - inactive course.

3535 Legal Aspects of Leisure and Recreation Services provides students with an opportunity for in-depth study of legal issues related to the operation of leisure services and facilities. Issues of tort and contract liability, employment related legal aspects, human rights and freedoms, and administrative procedures involved in property acquisition, law enforcement, and risk management are the topics of this course.

PR: HKR 2515

3545 Outdoor Recreation Leadership acquaints students with the breadth, depth, and scope of outdoor recreation leadership including a detailed examination of theories, principles, and practices. The course provides opportunities for individual students to develop, practice, and receive feedback on their outdoor leadership skills. The course includes a required field experience in outdoor recreation leadership.

PR: HKR 2505 or 3220

3555 Outdoor Recreation and Society gives an overview of outdoor recreation principles, theories, and practices and their influence on health and society. This course examines the recreational use of natural settings, management of outdoor resources, the value of protected areas, and the health benefits of outdoor activity.

3565 Tourism/Commercial Recreation examines behavioural factors influencing tourism; promotion of commercial recreation attractions, provincial strategies in travel and tourism, problems of leisure travel, stability of entrepreneurial ventures in tourism, and research and planning strategies relevant to commercial ventures.

3575 Community Development and Recreation introduces various theoretical perspectives on community organization and development, as well as methods available to the recreation practitioner to facilitate the development of recreation services in communities. This course examines, in particular, recreation services delivery which involves community residents and groups in recreation program decision-making and implementation.

CR: HKR 3785

PR: HKR 2505, 2515

3595 Gender and Leisure provides students with an opportunity to examine, understand and appreciate critically the influences of gender on leisure. The student will be expected to analyse, synthesize, and evaluate a wide range of historical, cultural, philosophical, and socio-psychological issues that have shaped the nature and scope of participation in leisure.

3685 Assessment and Documentation in Therapeutic Recreation examines the assessment and documentation components of the therapeutic recreation process. Students will focus on both the oral and written communication skills necessary to carry out these tasks successfully. Active listening, documentation with correct terminology, and data interpretation for treatment services will be developed through lecture and fieldwork.

PR: HKR 2585

3785 Community Development and Recreation in Therapeutic Recreation Settings introduces various theoretical perspectives on community organization and development, as well as methods available to the therapeutic recreation practitioner to facilitate the development of recreation services in communities. Various issues such as poverty, ethnicity, and disability will be addressed. This course employs an ecological perspective in examining therapeutic recreation service delivery which involves community residents and groups in recreation program decision-making and implementation. The interconnectedness between leisure education, recreation and health and community development is discussed.

CR: HKR 3575

PR: HKR 2505, 2515

3910 Exercise Psychology will provide a broad understanding of Exercise Psychology. Emphasis will be placed on understanding patterns of physical activity participation, motives and barriers influencing exercise and physical activity, theories and models of exercise behavior, intervention strategies aimed at modifying exercise behaviour, psychosocial influences and consequences of exercise, as well as the impact of exercise on different mental health states (e.g., depression, anxiety, emotional well-being).

3920 Physical Activities Course: Health Promotion provides students a general overview of the role that physical activity plays in one's health and wellness. Students will gain experiential learning opportunities in applying health promotion knowledge, skills, attitudes, and behaviours within various types and contexts of physical activity.

AR: attendance is required

UL: not applicable towards any of the physical education degrees offered by the School

399W Work Term 2 offers an opportunity for students to further expand and develop professional knowledge and skills, while demonstrating the ability to accept increased responsibility and challenge in the work place. A student is expected to demonstrate competence in written communication skills through the maintenance of a personal job diary and the submission of a formal report demonstrating the student's ability to effectively gather, analyse, organize, and present information regarding a specific aspect of the work term position.

CH: 0

LC: 0

PR: HKR 1123 and 299W

4210 Physical Activities Course: Winter Activities includes outdoor activities such as winter travel methods emphasizing cross-country skiing, snowshoeing, navigational skills, winter survival/camping, and overnight winter camping. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required.

LC: as scheduled

PR: HKR 2210, 2220, 3220

4220 Physical Activities Course: Games and Activities includes activities such as target, net/wall, striking/fielding, territorial games and activities, Indigenous games and activities, as well as those from multicultural perspectives. A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required

LC: as scheduled

LH: as scheduled

PR: HKR 2210, 2220, 3220, 3340

4300 Human Motor and Perceptual Motor Disorders - inactive course.

4310 Evaluation - inactive course.

4330 Social Psychology of Sport, Physical Activity and Recreation introduces the psychological factors that influence participation in sport, exercise, physical activity and recreation and the psychological effects derived from participation.

4410 Issues in Kinesiology provides an overview of issues related to kinesiology by exploring, through research and discussion, trends and issues basic to the profession. It is meant to provide an environment for

students to integrate and consolidate the knowledge they have gained to date and as such give them a better sense of Kinesiology as a profession.

CR: HKR 4420, 4575, 4685

PR: successful completion of a minimum of 78 credit hours

4420 Issues in Physical Education explores, through research and discussion, trends and issues basic to the profession including areas in physical education, health, fitness, and lifestyle industries.

CR: HKR 4410, 4575, 4685

PR: successful completion of a minimum of 78 credit hours

4485 Leisure Education in Therapeutic Recreation Settings is designed to provide students with the knowledge and skills required to facilitate leisure education interventions designed to bring about desired changes in the leisure behaviour of individuals. The course will address the following three broad areas: a) concepts and models of leisure education; b) content related to specific skills required for leisure involvement (leisure awareness, social skills development, friendship development, stress management, assertiveness, decision making, etc.) and c) instructional and interactional techniques used in leisure education.

PR: HKR 2505, 2585

4515 Principles and Practices of Social Recreation - inactive course.

4525 Planning for Recreation - inactive course.

4535 Camp Administration and Programming - inactive course.

4545 Facility Planning, Design and Management - inactive course.

4555 Leadership and Supervision in Recreation focuses on need, selection, training, and supervision of leaders in recreation. Certification, standards and professional organizations. Evaluation of leadership materials and methods used. Practical exposure to roles of both leader and supervisor through seminar and related fieldwork.

4565 Recreation Promotion and Marketing - inactive course.

4575 Recreation Ethics, Issues and Trends explores contemporary trends and issues identified by governments and recreation practitioners and the way in which these issues influence the delivery of leisure services.

CR: HKR 4410, 4420, 4685

PR: HKR 2505, 4600, successful completion of a minimum of 78 credit hours

4585 Financing Recreation Services provides opportunities for in-depth study of financing leisure services in a variety of settings. The primary learning objectives are to achieve an understanding of revenue sources, financial management, and budgeting, the concepts of equity from a justice, social, and economic perspective, and the ability to use various techniques in the allocation of resources, the pricing of services, and ascertaining the costs of providing services.

4600 Introduction to Research introduces research methodologies currently employed in kinesiology, physical education or recreation.

PR: Statistics 2550 or equivalent

4605 Research Proposal provides students an opportunity to develop a research proposal suitable for the study or investigation of a topic relevant to kinesiology, physical education or recreation. Students who proceed to HKR 4610 will implement the study they have proposed.

PR: one of Statistics 2500 or Statistics 2550, a minimum of 80% in HKR 4600 and permission of the instructor

4610 Research Project is the second of a two-part study for honours students, directed by a faculty member of the School and will focus on a selected topic in the field of kinesiology, physical education or recreation.

PR: a minimum of 80% in HKR 4600 and 4605, and one of Statistics 2500 or 2550

4625 Theoretical Perspectives of Recreation and Leisure - inactive course.

4635 Multicultural Perspectives of Recreation and Leisure - inactive course.

4685 Professional Issues in Therapeutic Recreation is designed to facilitate an in-depth exploration and analysis of philosophical issues and interdisciplinary theories and to discuss how they relate to therapeutic recreation practice and research. The course will be conducted as a seminar and students will be responsible for reading course materials and leading discussions on various topics. The ultimate goal of the course is to prepare the student to enter the profession confident in the ability to provide exemplary TR services.

CR: HKR 4410, 4420, 4575

PR: HKR 2505, 2585, 4600, successful completion of a minimum of 78 credit hours

4700 Advanced Fitness Training and Assessment prepares students to assess, prescribe, demonstrate, supervise, educate, and counsel apparently healthy individuals across the lifespan on information related to physical activity/exercise, fitness and health. The successful completion of this course will allow students to apply for a certification as a Professional Fitness and Lifestyle Consultant from the Canadian Society of Exercise Physiology.

LH: 2

PR: HKR 2340

4701 Environmental Physiology (formerly KIN 4701) examines human behavioural, autonomic and metabolic responses to extreme environments. This will include the study of human responses seen during changes from normal ambient temperature and pressure, to those experienced in the environments encountered during undersea diving, space travel, altitude, and other similar environments.

CR: the former KIN 4701

PR: HKR 2320

4702 Advanced Exercise Physiology prepares students to acquire the knowledge necessary to understand, analyse, and integrate information and experiences related to physiological adaptations occurring with acute and chronic activity and disuse.

LH: 2

PR: HKR 3310

4703 Occupational Ergonomics and Sport Biomechanics focuses on the contrast between biomechanical analyses of workplace tasks and athletic movement. Students will conduct a detailed biomechanical analysis of a given movement, in the workplace or for a given sport, with regard to both the probability of injury and optimization of performance.

LH: 2

PR: HKR 2320, 3320, or completion of Academic Term 5 of the Bachelor of Engineering program

4720 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

4785 Internship in Therapeutic Recreation provides the student with an opportunity to develop the skills to become a competent practitioner utilizing the therapeutic recreation process, assessment, treatment planning, implementation/facilitation and evaluation. This practical experience will be carried out under the supervision of an approved Therapeutic Recreation professional. The internship will consist of 14-16 full-time consecutive weeks (35-40 hours per week for a minimum total of 560 hours).

AN: For BHKRC optional Therapeutic Recreation pathway students, this course will normally be taken in the Year 4 Fall, in conjunction with the students' last co-op work term placement, HKR 499W.

For BREC optional Therapeutic Recreation pathway students, this course will normally be taken following the completion of at least five of the following courses: HKR 2585, 3515, 3485, 3685, 3785, 4485, 4685.

PR: HKR 1125 and permission of the instructor.

4910 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

4915 Directed Study requires approval of Dean of the School and the course instructor. Permission to register must be obtained in the term preceding enrolment.

499W Work Term 3 offers an opportunity for students, who have sufficient academic grounding and work experience, to exercise greater independence and responsibility in their assigned work. A student must demonstrate a high level of competency in communications skills through the submission of a formal report on a topic related to the work term or through a formal presentation on an aspect of the work term using the latest in computer technology and applications.

CH: 0

LC: 0

PR: HKR 1123 and 399W

AR = Attendance requirement; CH = Credit hours are 3 unless otherwise noted; CO = Co-requisite(s); CR = Credit can be retained for only one course from the set(s) consisting of the course being described and the course(s) listed; LC = Lecture hours per week are 3 unless otherwise noted; LH = Laboratory hours per week; OR = Other requirements of the course such as tutorials, practical sessions, or seminars; PR = Prerequisite(s); UL = Usage limitation(s).

SECONDARY CALENDAR CHANGES

NA

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):HKR 1125
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

_____ Dec 14, 2023 _____

Date of approval by Faculty/Academic Council: _____ Nov 28, 2023 _____

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

HKR 1125: Therapeutic Recreation Professional Development Seminar Series

RATIONALE

HKR 4785 (Therapeutic Recreation internship) is a required course for BREC and BHKRC optional Therapeutic Recreation pathway students seeking eligibility, following degree completion, for certification with National Council on Therapeutic Recreation Certification. Presently we do not have a mechanism to identify students intending to register for HKR 4785 and we typically hold 3-5 meetings throughout the academic year to share necessary information with students intending to complete HKR 4785. Additionally, applications for clinical placement sites are typically required 4-6 months in advance of the internship and each agency has distinct requirements that must be met before the student's start date and it is challenging to ensure students receive all the necessary information and instruction.

It is intended that a BHKRC optional Therapeutic Recreation pathway student continue to complete existing HKR 1123 in Year 2 Fall, ahead of Year 2 Spring HKR 299W Work Term 1, and also complete the new PD seminar HKR 1125 in Year 3 Winter, as preparation ahead of Year 4 Fall HKR 499W Work Term 3 and HKR 4785 Therapeutic Recreation Internship. It is intended that a BREC optional Therapeutic Recreation student completes the new PD seminar HKR 1125 in Year 3 Winter, as preparation ahead of HKR 4785 Therapeutic Recreation Internship. BREC optional Therapeutic Recreation students may complete HKR 4785 in Year 4 Fall or Spring immediately following completion of degree requirements.

ANTICIPATED EFFECTIVE DATE

This course will be first offered in winter 2025. It is expected to be delivered annually in the winter semester.

CALENDAR CHANGES

HKR 1125: Therapeutic Recreation Professional Development Seminar Series

introduces students to the internship process and includes information regarding the application process, responsibilities during the internship as well as academic requirements to meet professional

preparation standards. These seminars are graded PAS or FAL based on attendance and participation and are offered during the winter semester prior to a student's Therapeutic Recreation internship, HKR 4785.

AR: attendance is required

CH: 0

LC: as scheduled

PR: successful completion of HKR 2585, and at least one of HKR 3485 or 3685

CALENDAR ENTRY AFTER CHANGES

HKR 1125: Therapeutic Recreation Professional Development Seminar Series

introduces students to the internship process and includes information regarding the application process, responsibilities during the internship as well as academic requirements to meet professional preparation standards. These seminars are graded PAS or FAL based on attendance and participation and are offered during the winter semester prior to a student's internship, HKR 4785.

AR: attendance is required

CH: 0

LC: as scheduled

PR: successful completion of HKR 2585, and at least one of HKR 3485 or HKR 3685

SECONDARY CALENDAR CHANGES

4785 Internship in Therapeutic Recreation provides the student with an opportunity to develop the skills to become a competent practitioner utilizing the therapeutic recreation process, assessment, treatment planning, implementation/facilitation and evaluation. This practical experience will be carried out under the supervision of an approved Therapeutic Recreation professional. The internship will consist of 14-16 full-time consecutive weeks (35-40 hours per week for a minimum total of 560 hours). ~~This course will normally be taken in the students' last co-op work term placement, or last semester of their degree program. This course will normally be taken in conjunction with the students' last co-operative work term placement~~

AN: For BHKRC optional Therapeutic Recreation pathway students, this course will normally be taken in the Year 4 Fall, in conjunction with the students' last co-op work term placement, HKR 499W.

For BREC optional Therapeutic Recreation pathway students, this course will normally be taken following the completion of at least five of the following courses: HKR 2585, 3515, 3485, 3685, 3785, 4485, 4685.

PR: HKR 1125 and permission of the instructor. HKR 2585, HKR 3515, HKR 3785, HKR 4485 and permission of the instructor

SECONDARY CALENDAR CHANGES AFTER CHANGES

4785 Internship in Therapeutic Recreation provides the student with an opportunity to develop the skills to become a competent practitioner utilizing the therapeutic recreation process, assessment, treatment

planning, implementation/facilitation and evaluation. This practical experience will be carried out under the supervision of an approved Therapeutic Recreation professional. The internship will consist of 14-16 full-time consecutive weeks (35-40 hours per week for a minimum total of 560 hours).

AN: For BHKRC optional Therapeutic Recreation pathway students, this course will normally be taken in the Year 4 Fall, in conjunction with the students' last co-op work term placement, HKR 499W.

For BREC optional Therapeutic Recreation pathway students, this course will normally be taken following the completion of at least five of the following courses: HKR 2585, 3515, 3485, 3685, 3785, 4485, 4685.

PR: HKR 1125 and permission of the instructor.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

These calendar changes are being proposed for two principle reasons:

- 1) To ensure that our regulations match our current practice and are otherwise up to date
- 2) To strive for consistency with other units at Memorial in regulation content and wording where appropriate.

CALENDAR CHANGES

7 Promotion Regulations for the Doctor of Pharmacy (Pharm.D.), Full-Time Program

7.1 General Information

1. The Committee on Undergraduate Studies of the School of Pharmacy will determine each student's promotion status at the end of each Academic year.
2. In addition to meeting the promotion regulations for the School, students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.
3. Success in the program depends on meeting the requirements of all terms.

7.2 Promotion Status

A student's promotion status at the end of each Academic year will be in one of the following two categories:

7.2.1 Clear Promotion

Clear Promotion means a student can proceed to the next Academic year. Clear Promotion will be granted when the following criteria are met.

1. A student has completed the Academic year with a weighted average of at least 65% and a pass (numeric grade of at least 50% or PAS) in each course. A weighted average will be based on credit hours in the program of study as outlined in **Table 1 Doctor of Pharmacy (Pharm.D.), Full-Time Program**.
2. A student has maintained professional and ethical behaviour consistent with the *Student Code of Conduct* as outlined at: www.mun.ca/pharmacy.

7.2.2 Promotion Denied

Promotion Denied means Clear Promotion is not achieved at the end of the Academic year. A student with Promotion Denied status will normally be required to withdraw from the School. A student will be deemed to be in Promotion Denied status when any of the following criteria are met:

1. A student has obtained less than a 65% weighted average in the Academic year or has obtained less than 50% in any course or has received a grade of FAL (fail) in any course within the Academic year. A weighted average will be based on credit hours in the program of study as outlined in **Table 1 Doctor of Pharmacy (Pharm.D.), Full-Time Program**.
2. A student has not maintained the professional and ethical behaviour consistent with the **Student Code of Conduct**.

Notwithstanding the above, the School of Pharmacy may offer the student the option to repeat an Academic year on the grounds of academic difficulties. This may be offered only once during the student's program. This restriction may be waived if it has been demonstrated that the student's academic performance has been adversely affected by factors duly authenticated and acceptable to the Committee on Undergraduate Studies of the School of Pharmacy.

7.2.3 Other Information

To be recommended for graduation, a student must have **Clear Promotion** at the end of Academic year 4, and must have successfully completed all four Advanced Pharmacy Practice Experience (APPE) courses during Academic year 5. The following criteria will be used to assess the APPE courses:

1. A student must demonstrate consistent professional and ethical behaviour that meets the criteria of Student Conduct as outlined at www.mun.ca/pharmacy. In addition, students in Pharmacy programs are also required to adhere to the Newfoundland and Labrador Pharmacy Board Code of Ethics, the School of Pharmacy Code of Professional Conduct for Pharmacy Students, the School of Pharmacy Pledge of Professionalism as outlined at www.mun.ca/pharmacy/ and Professional Suitability regulations as outlined in **UNIVERSITY REGULATIONS – Professional Suitability**.
2. A student is required to obtain a grade of PAS (pass) in all four APPE courses (PHAR 605P, 606P, 607P, 608P).
3. Normally, if a student fails an APPE course, the Committee on Undergraduate Studies of the School of Pharmacy may permit the student to continue to the student's next scheduled APPE course and require the student to repeat the failed course at a later date. This may extend the duration of the student's program.
4. In certain circumstances, such as violation of student conduct as outlined at www.mun.ca/pharmacy or failure of an APPE course may result in the student being required to withdraw from the program.
5. A student is permitted to repeat only one APPE course. A student who fails an APPE course (PHAR 605P, 606P, 607P, 608P) on a second attempt will be required to withdraw from the program.
6. If a failed grade is received in more than one APPE course, the student will be required to withdraw from the program.

7.3 Student Withdrawal

A student may be required to withdraw from the program at any time, if, in the opinion of the Dean of Pharmacy, the student is unlikely to benefit from continued attendance or if acceptable cause is demonstrated. The Dean will recommend to the Registrar

that the student is required to withdraw from the program.

7.4 Leave of Absence

Upon completion of an Academic year, a student with **Clear Promotion** may elect to withdraw temporarily from studies. Voluntary withdrawal at other times and for other reasons may be permitted in accordance with **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Registration**. In all cases, the intent to withdraw voluntarily should be discussed with the Dean. At the end of this period, the student, in consultation with the Committee on Undergraduate Studies of the School of Pharmacy, should ensure that sufficient revision and preparatory work is undertaken to allow studies to be resumed readily. Normally a maximum of one leave will be permitted during a student's program. This leave will normally be granted for up to 12 months' duration and may extend the duration of the student's program. In the absence of good cause, any such student who does not resume studies on the specified date may be deemed to have left the program.

8 Supplementary Final Examinations

Supplementary examinations will be offered in Pharmacy courses that have a final examination. Please note that supplementary exams in PHAR 2004, PHAR 3111 and PHAR 3006 are at the discretion of the instructor.

8.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

1. Supplementary examinations are permitted only in Pharmacy courses that have a final examination.
2. Normally, students receiving a final grade of 45-49% in a Pharmacy course and a term grade in the course, excluding the original final examination, of at least 50% may write a supplementary examination.
3. Supplementary examinations will be of similar length, degree of difficulty and weight as the original final examination.
4. Students may write a supplementary examination for any one course only once.
5. No more than three supplementary examinations in Pharmacy courses can be written during the program.
6. Students who wish to write a supplementary examination must apply in writing by completing the "Application for Supplementary Final Examination" form available from the School's website. The completed form should be submitted to the [Associate Dean Undergraduate's Office](#) within 48 hours of the official release of grades by the University.
7. Any student writing a supplementary examination may obtain no more than a maximum grade of 65% in the course. The transcript will indicate that the final grade was earned as a result of a supplementary examination and that the maximum obtainable final grade is 65%.
8. Supplementary examinations will normally be written no later than the first week of the semester immediately following the one in which the course was failed, and will normally coincide with the writing of deferred examinations. Grades for supplementary examinations will be submitted to the Office of the Registrar within one week following the commencement of classes for that semester.

8.2 Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program

1. Supplementary examinations are permitted only in Pharmacy courses that have a final examination.
2. Normally, students receiving a final grade of 55-59% in a Pharmacy course and a term grade in the course, excluding the original final examination, of at least 60% may write a supplementary examination.
3. Supplementary examinations will be of similar length, degree of difficulty and weight as the original final examination.
4. Students may write a supplementary examination for any one course only once.
5. No more than three supplementary examinations in Pharmacy courses can be written during the program.
6. Students who wish to write a supplementary examination must apply in writing by completing the "Application for Supplementary Examination" form available from the School's website. The completed form should be submitted to the Dean's Office within 48 hours of the official release of grades by the University.
7. Any student writing a supplementary examination may obtain a final grade no higher than 60% in the course. The transcript will indicate that the final grade was earned as a result of a supplementary examination and that the maximum obtainable final grade is 60%.
8. Supplementary examinations will be written no later than the first week of the semester immediately following the one in which the course was failed, and will normally coincide with the writing of deferred examinations. Grades for supplementary examinations will be submitted to the Office of the Registrar within one week following the commencement of classes for that semester.

9 Graduation

Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

10 Waiver of School Regulations

A student has the right to request waiver of School regulations. A student wishing waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations**.

10.1 General Information

1. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School of Pharmacy.
2. All requests must be submitted to the Committee on Undergraduate Studies of the School of Pharmacy for consideration. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Committee on Undergraduate Studies of the School of Pharmacy. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
3. Any waiver granted does not reduce the total number of credit hours required for the degree.

11 Appeal of Regulations

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**.

- An applicant who has been denied admission has the right to appeal this decision of the Committee on Undergraduate Student Admissions of the School of Pharmacy if it is felt by the applicant that the decision was reached on grounds other than those outlined in the **Admission Regulations - Doctor of Pharmacy (Pharm.D.), Full-Time Program** and **Admission Regulations - Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program**. The appeal should be made in writing within fourteen days of the notification of the decision and should be directed to the Dean of the School. The letter should state clearly and fully the grounds for the appeal. If the Dean of the School, in consultation with the Registrar, judges the grounds to be sufficient, the formal appeals mechanism will be initiated.

CALENDAR ENTRY AFTER CHANGES

7 Promotion Regulations for the Doctor of Pharmacy (Pharm.D.), Full-Time Program

7.1 General Information

1. The Committee on Undergraduate Studies of the School of Pharmacy will determine each student's promotion status at the end of each Academic year.
2. In addition to meeting the promotion regulations for the School, students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.
3. Success in the program depends on meeting the requirements of all terms.

7.2 Promotion Status

A student's promotion status at the end of each Academic year will be in one of the following two categories:

7.2.1 Clear Promotion

Clear Promotion means a student can proceed to the next Academic year. Clear Promotion will be granted when the following criteria are met.

1. A student has completed the Academic year with a weighted average of at least 65% and a pass (numeric grade of at least 50% or PAS) in each course. A weighted average will be based on credit hours in the program of study as outlined in **Table 1 Doctor of Pharmacy (Pharm.D.), Full-Time Program**.
2. A student has maintained professional and ethical behaviour consistent with the *Student Code of Conduct* as outlined at: www.mun.ca/pharmacy.

7.2.2 Promotion Denied

Promotion Denied means Clear Promotion is not achieved at the end of the Academic year. A student with Promotion Denied status will normally be required to withdraw from the School. A student will be deemed to be in Promotion Denied status when any of the following criteria are met:

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2. A student has not maintained the professional and ethical behaviour consistent with the **Student Code of Conduct**.

Notwithstanding the above, the School of Pharmacy may offer the student the option to repeat an Academic year on the grounds of academic difficulties. This may be offered only once during the student's program. This restriction may be waived if it has been demonstrated that the student's academic performance has been adversely affected by factors duly authenticated and acceptable to the Committee on Undergraduate Studies of the School of Pharmacy.

7.2.3 Other Information

To be recommended for graduation, a student must have **Clear Promotion** at the end of Academic year 4, and must have successfully completed all four Advanced Pharmacy Practice Experience (APPE) courses during Academic year 5. The following criteria will be used to assess the APPE courses:

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2. A student is required to obtain a grade of PAS (pass) in all four APPE courses (PHAR 605P, 606P, 607P, 608P).
3. Normally, if a student fails an APPE course, the Committee on Undergraduate Studies of the School of Pharmacy may permit the student to continue to the student's next scheduled APPE course and require the student to repeat the failed course at a later date. This may extend the duration of the student's program.
4. In certain circumstances, such as violation of student conduct as outlined at www.mun.ca/pharmacy or failure of an APPE course may result in the student being required to withdraw from the program.
5. A student is permitted to repeat only one APPE course. A student who fails an APPE course (PHAR 605P, 606P, 607P, 608P) on a second attempt will be required to withdraw from the program.
6. If a failed grade is received in more than one APPE course, the student will be required to withdraw from the program.

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A student may be required to withdraw from the program at any time, if, in the opinion of the Dean of Pharmacy, the student is unlikely to benefit from continued attendance or if acceptable cause is demonstrated. The Dean will recommend to the Registrar that the student is required to withdraw from the program.

7.4 Leave of Absence

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8 Supplementary Final Examinations

Supplementary examinations will be offered in Pharmacy courses that have a final examination. Please note that supplementary exams in PHAR 2004, PHAR 3111 and PHAR 3006 are at the discretion of the instructor.

8.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

1. Supplementary examinations are permitted only in Pharmacy courses that have a final examination.
2. Normally, students receiving a final grade of 45-49% in a Pharmacy course and a term grade in the course, excluding the original final examination, of at least 50% may write a supplementary examination.
3. Supplementary examinations will be of similar length, degree of difficulty and weight as the original final examination.
4. Students may write a supplementary examination for any one course only once.
5. No more than three supplementary examinations in Pharmacy courses can be written during the program.
6. Students who wish to write a supplementary examination must apply in writing by completing the "Application for Supplementary Final Examination" form available from the School's website. The completed form should be submitted to the Associate Dean Undergraduate's Office within 48 hours of the official release of grades by the University.
7. Any student writing a supplementary examination may obtain no more than a maximum grade of 65% in the course. The transcript will indicate that the final grade was earned as a result of a supplementary examination and that the maximum obtainable final grade is 65%.
8. Supplementary examinations will normally be written no later than the first week of the semester immediately following the one in which the course was failed, and will normally coincide with the writing of deferred examinations. Grades for supplementary examinations will be submitted to the Office of the Registrar within one week following the commencement of classes for that semester.

8.2 Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program

1. Supplementary examinations are permitted only in Pharmacy courses that have a final examination.
2. Normally, students receiving a final grade of 55-59% in a Pharmacy course and a term grade in the course, excluding the original final examination, of at least 60% may write a supplementary examination.
3. Supplementary examinations will be of similar length, degree of difficulty and weight as the original final examination.
4. Students may write a supplementary examination for any one course only once.
5. No more than three supplementary examinations in Pharmacy courses can be written during the program.

6. Students who wish to write a supplementary examination must apply in writing by completing the "Application for Supplementary Examination" form available from the School's website. The completed form should be submitted to the Dean's Office within 48 hours of the official release of grades by the University.
7. Any student writing a supplementary examination may obtain a final grade no higher than 60% in the course. The transcript will indicate that the final grade was earned as a result of a supplementary examination and that the maximum obtainable final grade is 60%.
8. Supplementary examinations will be written no later than the first week of the semester immediately following the one in which the course was failed, and will normally coincide with the writing of deferred examinations. Grades for supplementary examinations will be submitted to the Office of the Registrar within one week following the commencement of classes for that semester.

9 Graduation

Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

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10.1 General Information

1. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School of Pharmacy.
2. All requests must be submitted to the Committee on Undergraduate Studies of the School of Pharmacy for consideration. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Committee on Undergraduate Studies of the School of Pharmacy. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
3. Any waiver granted does not reduce the total number of credit hours required for the degree.

11 Appeal of Regulations

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**.

- An applicant who has been denied admission has the right to appeal this decision of the Committee on Undergraduate Student Admissions of the School of Pharmacy if it is felt by the applicant that the decision was reached on grounds other than those outlined in the **Admission Regulations - Doctor of Pharmacy (Pharm.D.), Full-Time Program** and **Admission Regulations - Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program**. The appeal should be made in writing within fourteen days of the notification of the decision and should be directed to the Dean of the School. The letter should state clearly and fully the grounds for the appeal. If the Dean of the School, in consultation with the Registrar, judges the grounds to be sufficient, the formal appeals mechanism will be initiated.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

Memorial's Entry-to-Practice PharmD program is the only pharmacy program in Canada that presently mandates physics as a prerequisite. This particular requirement serves as a barrier for many applicants, consequently impeding the program's potential for cultivating a strong and diverse student body. Therefore, the School of Pharmacy is proposing to remove the Physics prerequisites and include two elective courses. This change aims to enhance the appeal of the PharmD program, making it more accessible.

Additionally, the current inclusion of prerequisite courses within the PharmD degree requirements requires extensive efforts from the registrar's office to ensure accurate transfer credit for out-of-province applicants, which prolongs the application process. After thorough internal discussion and consultation with Memorial's Registrar's Office, the School of Pharmacy proposes removing pre-requisite courses from the program's graduation requirements. This proposition is geared towards streamlining the application process and fostering a stronger and more diverse applicant pool.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

4.1.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

The full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program prepares students to graduate as medication therapy experts, prepared to embrace the full scope of pharmacy practice. Students are required to complete 30 credit hours of **specific** prerequisite courses prior to entry into the

program, followed by five years of study in the pharmacy program. The program is student-focused, comprehensive, and experience-based. The curriculum provides students with the scientific knowledge and clinical skills necessary to enter professional practice. Instructional methods emphasize critical thinking, problem-solving, communication, professionalism, and ethical behaviours. During the program, students will develop an understanding of the professional and societal responsibilities of a pharmacist, and will recognize the need for lifelong learning. The extensive Pharmacy Practice Experience component prepares students for a variety of professional settings. The aim is to graduate students who are scientific inquisitors, interprofessional collaborators, independent decision makers, and leaders who have the ability to adapt their practice to fulfil their evolving professional roles. Pharm.D. graduates will be prepared to practice independently in a variety of pharmacy settings including community pharmacy, hospital pharmacy, pharmaceutical industry, pharmacy organizations, research, government, and academia.

All courses in the School of Pharmacy are designated by the abbreviation PHAR.

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[...]

5.1.3 Admission Requirements

Applicants who are not currently students at Memorial University of Newfoundland must apply for admission to the University under the [Categories of Applicants, Admission Criteria and Other Information](#) outlined under [University Regulations \(Undergraduate\)](#), [Admission/Readmission to the University \(Undergraduate\)](#). In addition to meeting these regulations, applicants to the School must meet requirements as indicated below.

1. To be considered for admission, an applicant must have completed the 30 credit hours outlined below by the end of the Winter term for the year in which admission is being sought. These courses and credits must

have been taken at Memorial University of Newfoundland or accepted for transfer credit from an academic institution. The 30 credit hours are:

- Biology 1001 and 1002
 - Chemistry 1050 and 1051
 - 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course
 - Mathematics 1000 or 1006 and 1001
 - Two electives (6 credit hours) in any subject area
~~Physics 1020 or 1050, and Physics 1021 or 1051~~
2. For students attending Grenfell Campus, the following course offerings are acceptable for admission to the School;
- Biology 1001 and 1002
 - Chemistry 1200 and 1001
 - 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course
 - Mathematics 1000 or 1006 and 1001
 - Two electives (6 credit hours) in any subject area
~~Physics 1020 or 1050, and Physics 1021 or 1051~~
3. Normally an application will not be considered from an applicant who cannot produce evidence that the above requirements have been met or

will have been met by end of the Winter term of the year in which admission is being sought.

4. An unsuccessful applicant who wishes to reapply for admission is required to submit the application forms relevant to the year of reapplication and will be required to enter into the competition for that year.

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[...]

6.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

- The ~~224 credit hour~~ full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program requires the completion of 30 credit hours before admission and 194 credit hours ~~after admission to the program~~. The program courses normally shall be taken in the Academic Terms in the sequence and course load as set out in [Doctor of Pharmacy \(Pharm.D.\), Full-Time Program](#).

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Courses required for admission as indicated under Doctor of Pharmacy (Pharm.D.), Full Time Program, Admission Requirements.	Biology 1001 and 1002 Chemistry 1050 and 1051 (St. John's Campus) or Chemistry 1200 and 1001 (Grenfell Campus) 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course Mathematics 1000 and 1001

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	Physics 1020 or 1050 and Physics 1021 or 1051
Fall Year 1, Academic Term 1	Chemistry 2400 PHAR 2002 PHAR 2010 (may be completed in Fall, Winter or Spring) PHAR 2201 PHAR 2250 PHAR 2610
Winter Year 1, Academic Term 2	Chemistry 2401 PHAR 2003 PHAR 2004 PHAR 2010 (if not previously successfully completed) PHAR 2202 PHAR 2251 PHAR 2620
Spring Year 1, Academic Term 3	PHAR 2010 (if not previously successfully completed)
Fall Year 2, Academic Term 4	PHAR 3111 PHAR 3250 PHAR 3270 PHAR 3801 PHAR 3805
Winter Year 2, Academic Term 5	PHAR 3006 PHAR 3251 PHAR 3271

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	PHAR 3410 PHAR 3810 PHAR 3825
Spring Year 2, Academic Term 6	PHAR 305P
Fall Year 3, Academic Term 7	PHAR 4250 PHAR 4270 PHAR 4621 PHAR 4802 PHAR 4810 PHAR 4860
Winter Year 3, Academic Term 8	PHAR 4251 PHAR 4271 PHAR 4420 PHAR 4622 PHAR 4820
Spring Year 3, Academic Term 9	PHAR 406P PHAR 407P
Fall Year 4, Academic Term 10	PHAR 5250 PHAR 5270 PHAR 5430 PHAR 5815 PHAR 5830

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Winter Year 4, Academic Term 11	PHAR 508P PHAR 5251 PHAR 5271 PHAR 5275 PHAR 5640
Year 5, Advanced Pharmacy Practice Experience	PHAR 605P PHAR 606P PHAR 607P PHAR 608P

CALENDAR ENTRY AFTER CHANGES

4.1.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

The full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program prepares students to graduate as medication therapy experts, prepared to embrace the full scope of pharmacy practice. Students are required to **complete** five years of study in the pharmacy program. The program is student-focused, comprehensive, and experience-based. The curriculum provides students with the scientific knowledge and clinical skills necessary to enter professional practice. Instructional methods emphasize critical thinking, problem-solving, communication, professionalism, and ethical behaviours. During the program, students will develop an understanding of the professional and societal responsibilities of a pharmacist, and will recognize the need for lifelong learning. The extensive Pharmacy Practice Experience component prepares students for a variety of professional settings. The aim is to graduate students who are scientific inquisitors, interprofessional collaborators, independent decision makers, and leaders who have the ability

to adapt their practice to fulfil their evolving professional roles. Pharm.D. graduates will be prepared to practice independently in a variety of pharmacy settings including community pharmacy, hospital pharmacy, pharmaceutical industry, pharmacy organizations, research, government, and academia.

All courses in the School of Pharmacy are designated by the abbreviation PHAR.

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[...]

5.1.3 Admission Requirements

Applicants who are not currently students at Memorial University of Newfoundland must apply for admission to the University under the [Categories of Applicants, Admission Criteria and Other Information](#) outlined under [University Regulations \(Undergraduate\)](#), [Admission/Readmission to the University \(Undergraduate\)](#). In addition to meeting these regulations, applicants to the School must meet requirements as indicated below.

5. To be considered for admission, an applicant must have completed the 30 credit hours outlined below by the end of the Winter term for the year in which admission is being sought. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from an academic institution. The 30 credit hours are:
 - Biology [1001](#) and [1002](#)
 - Chemistry [1050](#) and [1051](#)
 - 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course
 - Mathematics [1000](#) (or [1006](#)) and [1001](#)

- Two electives (6 credit hours) in any subject area
6. For students attending [Grenfell Campus](#), the following course offerings are acceptable for admission to the School;
- Biology [1001](#) and [1002](#)
 - Chemistry [1200](#) and [1001](#)
 - 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course
 - Mathematics [1000](#) and [1001](#)
 - Two electives (6 credit hours) in any subject area
7. Normally an application will not be considered from an applicant who cannot produce evidence that the above requirements have been met or will have been met by end of the Winter term of the year in which admission is being sought.
8. An unsuccessful applicant who wishes to reapply for admission is required to submit the application forms relevant to the year of reapplication and will be required to enter into the competition for that year.

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[...]

6.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

- The full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program requires the completion of 194 credit hours. The program courses normally shall be taken in the Academic Terms in the sequence and course load as set out in [Doctor of Pharmacy \(Pharm.D.\), Full-Time Program](#).

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Fall Year 1, Academic Term 1	Chemistry 2400 PHAR 2002 PHAR 2010 (may be completed in Fall, Winter or Spring) PHAR 2201 PHAR 2250 PHAR 2610
Winter Year 1, Academic Term 2	Chemistry 2401 PHAR 2003 PHAR 2004 PHAR 2010 (if not previously successfully completed) PHAR 2202 PHAR 2251 PHAR 2620
Spring Year 1, Academic Term 3	PHAR 2010 (if not previously successfully completed)
Fall Year 2, Academic Term 4	PHAR 3111 PHAR 3250 PHAR 3270 PHAR 3801

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	PHAR 3805
Winter Year 2, Academic Term 5	PHAR 3006 PHAR 3251 PHAR 3271 PHAR 3410 PHAR 3810 PHAR 3825
Spring Year 2, Academic Term 6	PHAR 305P
Fall Year 3, Academic Term 7	PHAR 4250 PHAR 4270 PHAR 4621 PHAR 4802 PHAR 4810 PHAR 4860
Winter Year 3, Academic Term 8	PHAR 4251 PHAR 4271 PHAR 4420 PHAR 4622 PHAR 4820
Spring Year 3, Academic Term 9	PHAR 406P PHAR 407P
Fall Year 4, Academic Term 10	PHAR 5250

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	PHAR 5270 PHAR 5430 PHAR 5815 PHAR 5830
Winter Year 4, Academic Term 11	PHAR 508P PHAR 5251 PHAR 5271 PHAR 5275 PHAR 5640
Year 5, Advanced Pharmacy Practice Experience	PHAR 605P PHAR 606P PHAR 607P PHAR 608P

SECONDARY CALENDAR CHANGES

None

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

The School of Pharmacy is proposing to remove two courses (PHAR 403W Structured Practice Experience III and PHAR 500X) from the University Calendar because these courses are part of the old Bachelor of Science in Pharmacy program and are no longer offered as part of the PharmD program. The last students avail of those courses graduated in 2021.

CALENDAR CHANGES

12 Course Descriptions

In accordance with *Senate's Policy Regarding Inactive Courses*, the course descriptions for courses which have not been offered in the previous three Academic years and which are not scheduled to be offered in the current Academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the School.

A student is advised to pay attention to Usage Limitation (UL) for each course to determine its program applicability.

All courses of the School are designated by PHAR and are restricted to students in the School of Pharmacy.

PHAR 3825 Medicinal Chemistry

examines the functional group recognition and properties of drugs, drug-receptor interactions, structure activity relationships, and rational drug design. The relationship between the chemical structure of a drug and its binding affinity toward intended target enzymes or receptors, and its pharmacological activity, will be discussed.

CR: the former PHAR 3203 and the former 3204

PR: Chemistry [2401](#) and PHAR [3111](#)

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~~PHAR 403W Structured Practice Experience III~~

~~is a structured practice experience in community pharmacy after completion of the third year which will provide an opportunity for students to apply their technical skills and practice and participate in patient care activities. The practical experience is normally comprised of four weeks during May/June.~~

~~**AR:** attendance is required~~

~~**CH:** 0~~

~~**LC:** 0~~

~~**PR:** successful completion of all courses in Academic Terms 5 & 6 of the program~~

~~**UL:** applicable only to the Bachelor of Science (Pharmacy) program~~

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PHAR 406P Pharmacy Practice Experience II

provides two weeks (80 hours) of practice experience in a hospital pharmacy practice setting. The focus will be on the operations of a hospital pharmacy, including drug distribution, policies and procedures, and communicating with other healthcare professionals. Students will apply their knowledge and skills in

the provision of pharmacy services. Effective communication skills, professionalism, and teamwork are expected.

AR: attendance is required

CH: 1

PR: all Academic Term 7 & 8 courses

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PHAR 4910 Applied Learning I

focuses on the application of leadership skills to implement change in practice through education and advocacy. Students will demonstrate their learning through the completion of applied learning activities at their practice sites. When numeric grading is used, the pass grade is 60%.

PR: PHAR [4902](#)

UL: applicable only to the Doctor of Pharmacy for Working Professionals

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~~PHAR 500X Structured Practice Experience IV~~

~~provides experience in clinical practice. Students will participate as members of the health care team. They will be responsible for providing pharmaceutical care to patients. Activities will include attending patient care rounds, providing in-services and drug information, and participating in case presentations. The structured practice experience is comprised of two six week modules.~~

~~**AR:** attendance is required~~

~~**CH:** 18~~

~~**LC:** 0~~

~~**PR:** successful completion of all course requirements for the degree and Clear Promotion~~

~~**UL:** applicable only to the Bachelor of Science (Pharmacy) program~~

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PHAR 508P Pharmacy Practice Experience IV

provides two weeks (80 hours) of practice experience during Academic Term 11 in an institutional direct patient care setting. This course serves as a transition to the Advanced Pharmacy Practice Experience. Emphasis will be on developing independence in providing patient care under the mentorship of a preceptor or of an advanced practice pharmacy student. Effective communication skills, professionalism, and teamwork are expected.

AR: attendance is required

CH: 1

PR: all Academic Term 10 courses

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CALENDAR ENTRY AFTER CHANGES

PHAR 3825 Medicinal Chemistry

examines the functional group recognition and properties of drugs, drug-receptor interactions, structure activity relationships, and rational drug design. The relationship between the chemical structure of a drug and its binding affinity toward intended target enzymes or receptors, and its pharmacological activity, will be discussed.

CR: the former PHAR 3203 and the former 3204

PR: Chemistry [2401](#) and PHAR [3111](#)

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PHAR 406P Pharmacy Practice Experience II

provides two weeks (80 hours) of practice experience in a hospital pharmacy practice setting. The focus will be on the operations of a hospital pharmacy, including drug distribution, policies and procedures, and communicating with other healthcare professionals. Students will apply their knowledge and skills in the provision of pharmacy services. Effective communication skills, professionalism, and teamwork are expected.

AR: attendance is required

CH: 1

PR: all Academic Term 7 & 8 courses

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pharmacy practice research and evidence-based practice to inform therapeutic decision-making. The pass grade is 60%.

PR: PHAR [4900](#) and PHAR [4901](#)

UL: applicable only to the Doctor of Pharmacy for Working Professionals

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PHAR 4910 Applied Learning I

focuses on the application of leadership skills to implement change in practice through education and advocacy. Students will demonstrate their learning through the completion of applied learning activities at their practice sites. When numeric grading is used, the pass grade is 60%.

PR: PHAR [4902](#)

UL: applicable only to the Doctor of Pharmacy for Working Professionals

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PHAR 508P Pharmacy Practice Experience IV

provides two weeks (80 hours) of practice experience during Academic Term 11 in an institutional direct patient care setting. This course serves as a transition to the Advanced Pharmacy Practice Experience. Emphasis will be on developing independence in providing patient care under the mentorship of a preceptor or of an advanced practice pharmacy student. Effective communication skills, professionalism, and teamwork are expected.

AR: attendance is required

CH: 1

PR: all Academic Term 10 courses

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SECONDARY CALENDAR CHANGES

None.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

Addressing proof of Indigenous identity is a matter of sensitivity and complexity, demanding a thoughtful and culturally sensitive approach. In light of this, the School of Pharmacy has engaged with the Office of Indigenous Affairs in order to seek guidance on potential adjustments to our admission regulations. These adjustments are intended to more accurately and respectfully address this important topic.

CALENDAR CHANGES

5.1.1 General Information

1. Admission will be to the first year of the full-time, entry-to-practice Doctor of Pharmacy program in the Fall term.
2. Entry to the School is competitive for a limited number of seats. Priority is given to applicants who are residents of Newfoundland and Labrador. The final decision on admission is determined by the Committee on Undergraduate Student Admissions of the School of Pharmacy.
3. As part of the regular quota, one seat per year is available in the program for bona fide residents of Newfoundland and Labrador who are First Nations or Indigenous ancestry and who have met the minimum numeric grade and course requirements for admission to the program.

Confirmation of Indigenous identity will be required at the time of application.

4. The Committee on Undergraduate Student Admissions of the School of Pharmacy considers each applicant's academic background. Normally, personal interviews (which may include both a written and oral component) will be required.
5. The School of Pharmacy does not require certificates of conduct (criminal record checks), or other screening procedures as a condition of admission to its program. However, applicants should be aware that a certificate of conduct will be required as part of the registration process with the Newfoundland and Labrador pharmacy licensing body. In addition, applicants should be aware such certificates of conduct or other screening procedures may be required by practice experience sites used by the University for academic course assignments necessary for graduation. Such sites may refuse to accept students on the basis of information contained in the record check or other screening procedure thus preventing the students from completing a practice experience or other clinical requirement. As a result, such students may not be eligible for promotion or graduation. It is the students' responsibility to have such checks and screening procedures completed as required and at their own expense. The screening procedures of any given site may change from time to time and are beyond the control of the University.

CALENDAR ENTRY AFTER CHANGES

5.1.1 General Information

6. Admission will be to the first year of the full-time, entry-to-practice Doctor of Pharmacy program in the Fall term.
7. Entry to the School is competitive for a limited number of seats. Priority is given to applicants who are residents of Newfoundland and Labrador.

The final decision on admission is determined by the Committee on Undergraduate Student Admissions of the School of Pharmacy.

8. As part of the regular quota, one seat per year is available in the program for bona fide residents of Newfoundland and Labrador who are Indigenous and who have met the minimum numeric grade and course requirements for admission to the program. Confirmation of Indigenous identity will be required at the time of application.
9. The Committee on Undergraduate Student Admissions of the School of Pharmacy considers each applicant's academic background. Normally, personal interviews (which may include both a written and oral component) will be required.
10. The School of Pharmacy does not require certificates of conduct (criminal record checks), or other screening procedures as a condition of admission to its program. However, applicants should be aware that a certificate of conduct will be required as part of the registration process with the Newfoundland and Labrador pharmacy licensing body. In addition, applicants should be aware such certificates of conduct or other screening procedures may be required by practice experience sites used by the University for academic course assignments necessary for graduation. Such sites may refuse to accept students on the basis of information contained in the record check or other screening procedure thus preventing the students from completing a practice experience or other clinical requirement. As a result, such students may not be eligible for promotion or graduation. It is the students' responsibility to have such checks and screening procedures completed as required and at their own expense. The screening procedures of any given site may change from time to time and are beyond the control of the University.

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SECONDARY CALENDAR CHANGES

None.

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Courses

COURSE NUMBER AND TITLE

PHAR 508P Pharmacy Practice Experience IV

PHAR 608P Advanced Pharmacy Practice Experience: Elective

REVISED COURSE NUMBER AND TITLE

PHAR 608P Advanced Pharmacy Practice Experience: Selective

RATIONALE

This calendar change will remove the two-week PHAR 508P Pharmacy Practice Experience IV course from the curriculum, adding the one credit hour and the two weeks of practice experience (80 hours) to the existing PHAR 608P Advanced Pharmacy Practice Experience course. This course has not met its intended objective which was for senior APPE students to serve as mentors for pre-APPE students during the Phar 508P course. Physical space limitations at hospital facilities have been a contributing factor here, as well as scheduling challenges in coordinating two cohorts of students with differing timetables.

In addition, human resource issues/staff shortages within healthcare have resulted in tremendous strain on workers with feedback provided that they are averse to continuing to support PHAR 508P, as the effort invested does not seem to significantly affect outcomes.

School of Pharmacy teaching staff have noted disruption to the Winter semester timetable created by the PHAR 508P course.

These weeks are required in order to meet accreditation standards, and therefore they are being added to the PHAR 608P course.

ANTICIPATED EFFECTIVE DATE

Fall 2024 semester

CALENDAR CHANGES

6 Program Regulations

6.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

- The 224 credit hour full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program requires 30 credit hours before admission and 194 credit hours after admission to the program.
- The program courses normally shall be taken in the Academic Terms in the sequence and course load as set out in [Doctor of Pharmacy \(Pharm.D.\), Full-Time Program](#).

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Courses required for admission as indicated under Doctor of Pharmacy (Pharm.D.), Full-Time Program, Admission Requirements .	Biology 1001 and 1002 Chemistry 1050 and 1051 (St. John's Campus) or Chemistry 1200 and 1001 (Grenfell Campus) 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course Mathematics 1000 and 1001 Physics 1020 or 1050 and Physics 1021 or 1051
Fall Year 1, Academic Term 1	Chemistry 2400 PHAR 2002 PHAR 2010 (may be completed in Fall, Winter or Spring) PHAR 2201 PHAR 2250 PHAR 2610
Winter Year 1, Academic Term 2	Chemistry 2401

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	PHAR 2003 PHAR 2004 PHAR 2010 (if not previously successfully completed) PHAR 2202 PHAR 2251 PHAR 2620
Spring Year 1, Academic Term 3	PHAR 2010 (if not previously successfully completed)
Fall Year 2, Academic Term 4	PHAR 3111 PHAR 3250 PHAR 3270 PHAR 3801 PHAR 3805
Winter Year 2, Academic Term 5	PHAR 3006 PHAR 3251 PHAR 3271 PHAR 3410 PHAR 3810 PHAR 3825
Spring Year 2, Academic Term 6	PHAR 305P
Fall Year 3, Academic Term 7	PHAR 4250 PHAR 4270 PHAR 4621 PHAR 4802

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
	PHAR 4810 PHAR 4860
Winter Year 3, Academic Term 8	PHAR 4251 PHAR 4271 PHAR 4420 PHAR 4622 PHAR 4820
Spring Year 3, Academic Term 9	PHAR 406P PHAR 407P
Fall Year 4, Academic Term 10	PHAR 5250 PHAR 5270 PHAR 5430 PHAR 5815 PHAR 5830
Winter Year 4, Academic Term 11	PHAR 508P PHAR 5251 PHAR 5271 PHAR 5275 PHAR 5640
Year 5, Advanced Pharmacy Practice Experience	PHAR 605P PHAR 606P PHAR 607P PHAR 608P

12 Course Descriptions

~~PHAR 508P Pharmacy Practice Experience IV~~

~~provides two weeks (80 hours) of practice experience during Academic Term 11 in an institutional direct patient care setting. This course serves as a transition to the Advanced Pharmacy Practice Experience. Emphasis will be on developing independence in providing patient care under the mentorship of a preceptor or of an advanced practice pharmacy student. Effective communication skills, professionalism, and teamwork are expected.~~

~~AR: attendance is required~~

~~CH: 1~~

~~PR: all Academic Term 10 courses~~

PHAR 608P Advanced Pharmacy Practice Experience: Selective Elective

is an six eight week (240 320 hours) experience completed during the final year of the program (following Academic Term 11). The experience may occur in either a direct or non-direct patient care setting. Options include patient care, research, health policy, drug information, teaching/education, advocacy, and administration. Placements may vary from year to year depending upon site and preceptor availability. Advanced Pharmacy Practice Experiences (APPE) may occur at any time during the academic year and may be offered in whole or in part outside the normal start and end dates of a semester.

AR: attendance is required

CH: -9-10

PR: all Academic Term 10 & 11 courses

CALENDAR ENTRY AFTER CHANGES

6 Program Regulations

6.1 Doctor of Pharmacy (Pharm.D.), Full-Time Program

- The 224 credit hour full-time, entry-to-practice Doctor of Pharmacy (Pharm.D.) program requires 30 credit hours before admission and 194 credit hours after admission to the program.

- The program courses normally shall be taken in the Academic Terms in the sequence and course load as set out in [Doctor of Pharmacy \(Pharm.D.\), Full-Time Program](#).

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
<p>Courses required for admission as indicated under Doctor of Pharmacy (Pharm.D.), Full-Time Program, Admission Requirements.</p>	<p>Biology 1001 and 1002</p> <p>Chemistry 1050 and 1051 (St. John's Campus) or Chemistry 1200 and 1001 (Grenfell Campus)</p> <p>6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course</p> <p>Mathematics 1000 and 1001</p> <p>Physics 1020 or 1050 and Physics 1021 or 1051</p>
<p>Fall Year 1, Academic Term 1</p>	<p>Chemistry 2400</p> <p>PHAR 2002</p> <p>PHAR 2010 (may be completed in Fall, Winter or Spring)</p> <p>PHAR 2201</p> <p>PHAR 2250</p> <p>PHAR 2610</p>
<p>Winter Year 1, Academic Term 2</p>	<p>Chemistry 2401</p> <p>PHAR 2003</p> <p>PHAR 2004</p> <p>PHAR 2010 (if not previously successfully completed)</p> <p>PHAR 2202</p> <p>PHAR 2251</p> <p>PHAR 2620</p>
<p>Spring Year 1, Academic Term 3</p>	<p>PHAR 2010 (if not previously successfully completed)</p>

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Fall Year 2, Academic Term 4	PHAR 3111 PHAR 3250 PHAR 3270 PHAR 3801 PHAR 3805
Winter Year 2, Academic Term 5	PHAR 3006 PHAR 3251 PHAR 3271 PHAR 3410 PHAR 3810 PHAR 3825
Spring Year 2, Academic Term 6	PHAR 305P
Fall Year 3, Academic Term 7	PHAR 4250 PHAR 4270 PHAR 4621 PHAR 4802 PHAR 4810 PHAR 4860
Winter Year 3, Academic Term 8	PHAR 4251 PHAR 4271 PHAR 4420 PHAR 4622 PHAR 4820

Doctor of Pharmacy (Pharm.D.), Full-Time Program

Term	Required Courses
Spring Year 3, Academic Term 9	PHAR 406P PHAR 407P
Fall Year 4, Academic Term 10	PHAR 5250 PHAR 5270 PHAR 5430 PHAR 5815 PHAR 5830
Winter Year 4, Academic Term 11	PHAR 5251 PHAR 5271 PHAR 5275 PHAR 5640
Year 5, Advanced Pharmacy Practice Experience	PHAR 605P PHAR 606P PHAR 607P PHAR 608P

12 Course Descriptions

PHAR 608P Advanced Pharmacy Practice Experience: Selective

is an eight week (320 hours) experience completed during the final year of the program (following Academic Term 11). The experience may occur in either a direct or non-direct patient care setting. Options include patient care, research, health policy, drug information, teaching/education, advocacy, and administration. Placements may vary from year to year depending upon site and preceptor availability. Advanced Pharmacy Practice Experiences (APPE) may occur at any time during the academic year and may be offered in whole or in part outside the normal start and end dates of a semester.

AR: attendance is required

CH: 10

PR: all Academic Term 10 & 11 courses

SECONDARY CALENDAR CHANGES

None

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

This calendar change is required to accommodate potential changes being made in the pharmacy student registration process by the Newfoundland and Labrador Pharmacy Board. Potential changes include a rolling registration deadline based on the student's registration date the previous year. Registration therefore would last one year from the date of registration in the previous year and would vary student to student. This change makes a set registration date impossible beyond the initial registration. Therefore we will change the regulations to require students to 'maintain registration without lapse' beyond the initial registration year.

CALENDAR CHANGES

4.1.1.1 Registration as a Pharmacy Student

A student must register **annually** with the Newfoundland and Labrador licensing body as a “Pharmacy Student” **upon admission to the pharmacy program, no later than** ~~by~~ October 15th. **Students must maintain this registration without lapse for the remainder of the program.** As part of the registration process, students must provide a current certificate of conduct (criminal record check) and proof of professional liability insurance. Further information may be obtained at www.nlpb.ca. Additionally, prior to the commencement of a Pharmacy Practice Experience in another Canadian jurisdiction, a student must register with the respective provincial or territorial licensing body. Further requirements may exist for international Pharmacy Practice Experience. A student who fails to meet the registration requirements will be required to withdraw from the program. The Newfoundland and Labrador licensing body will be notified of changes in a student’s academic status.

CALENDAR CHANGES

4.1.1.1 Registration as a Pharmacy Student

A student must register with the Newfoundland and Labrador licensing body as a “Pharmacy Student” upon admission to the pharmacy program, no later than October 15th. Students must maintain this registration without lapse for the remainder of the program. As part of the registration process, students must provide a current certificate of conduct (criminal record check) and proof of professional liability insurance. Further information may be obtained at www.nlpb.ca. Additionally, prior to the commencement of a Pharmacy Practice Experience in another Canadian jurisdiction, a student must register with the respective provincial or territorial licensing body. Further requirements may exist for international Pharmacy Practice Experience. A student who fails to meet the registration requirements will be required to withdraw from the program. The Newfoundland and Labrador licensing body will be notified of changes in a student’s academic status.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **Pharmacy**
- Department of:
- Other:

RATIONALE

Changes to 5.2 Doctor of Pharmacy (Pharm.D.) for Working Professionals)

Minor changes, rewording, and corrections required to align with the School of Pharmacy's internal selections process for Admissions, as follows:

5.2.1 General Information

We no longer have priority seating and all applicants will be merged into one pool in the 2024 admission cycle and beyond. Over the last four admission cycles we have not filled all available seats and the number of applications from within the province has declined significantly. The majority of applications come from outside the province so we no longer need to differentiate NL residents/School of Pharmacy alumni from the residents from other Canadian provinces.

5.2.2 Application Forms and Deadlines

Remove repetitive wording in bullet #1.

Since we do not fill all 40 seats in the program, we can accept late applications on a case-by-case basis. As a result, we can remove the mention of not accepting applications after the deadline date in bullet #3.

5.2.3 Admission Requirements

Reword bullet #1 to be more concise with the pharmacy profession (change word licenced to registered); the requirement to have a licence to practice patient care can be on a separate line (becoming #2).

Remove current bullet #2 in its entirety (Bachelor's degree requirement information) since all pharmacists with a licence to practice pharmacy in Canada meet the Pharmacy

Examination Board of Canada requirements which include having completed a pharmacy degree; therefore, this bulleted item is considered redundant.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

5.2 Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program

5.2.1 General Information

1. Admission will be to the first year of the Doctor of Pharmacy (Pharm.D.) for Working Professionals in the Fall term.
2. Entry to the program is competitive for a limited number of seats. ~~Priority is given to applicants who are residents of Newfoundland and Labrador or who graduated from Memorial University of Newfoundland's School of Pharmacy.~~ The final decision on admission is determined by the Committee on Undergraduate Student Admissions of the School of Pharmacy.
3. The Committee on Undergraduate Student Admissions of the School of Pharmacy considers each applicant's academic and professional background and information on the applicant's personal characteristics and achievements. Reports from referees may also be considered.
4. The School of Pharmacy does not require certificates of conduct (criminal record checks) or other screening procedures as a condition of admission to its program. However, applicants should be aware such certificates of conduct or other screening procedures may be required by practice experience sites used by the University for academic course assignments necessary for graduation. Such sites may refuse to accept students on the basis of information contained in the record check or other screening procedure thus preventing the students from completing a practice experience or other clinical requirement. As a result, such students may not be eligible for promotion or graduation. It is the students' responsibility to have such checks and screening procedures completed as required and at their own expense. The screening procedures of any given site may change from time to time and are beyond the control of the University.

5.2.2 Application Forms and Deadlines

1. The application for admission or readmission to programs offered by the School of Pharmacy is submitted online. ~~The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply.~~ The deadline date for submission of applications and fees is February 1st for Fall admission.
2. All supporting documentation for admission to the program must be received on or before the deadline of March 1st in any year.
3. Incomplete applications ~~and applications received after the deadline~~ will not be considered.

5.2.3 Admission Requirements

Applicants who are not currently students at Memorial University of Newfoundland must apply for admission to the University under the **Categories of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS - Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants to the School must meet requirements as indicated below.

To be considered for admission, an applicant:

1. must be a registered licensed to practice patient care as a pharmacist in Canada who holds a license to practice patient care in good standing with the licensing body; and
2. ~~must have graduated with a Bachelor's degree from an accredited Canadian Pharmacy program or the former pharmacist diploma program from the Newfoundland and Labrador College of Trades and Technology; and/or have successfully completed the Pharmacy Examining Board of Canada (PEBC) Qualifying Exam.~~
2. must be in good standing with their provincial regulatory body.

An unsuccessful applicant who wishes to reapply for admission is required to submit the application forms relevant to the year of reapplication and will be required to enter the competition for that year.

5.2.4 Acceptance Procedures

1. The decision of the Committee on Undergraduate Student Admissions of the School of Pharmacy will be sent electronically to applicants by the Dean of the School. No other form of notification will be considered official.
2. Applicants shall have 14 calendar days from the date of offer of admission in which to confirm acceptance. Confirmation of acceptance also requires payment of a deposit of \$1,000, which will be credited towards tuition fees. The deposit will be forfeited if the applicant subsequently declines the offer or fails to register in the Pharmacy program for the Fall term.
3. If the acceptance form and deposit is not received within 14 calendar days, the offer by the School will be withdrawn, and the applicant will be notified.
4. Students who fail to register for PHAR 4900 and PHAR 4901 by the end of the first week of class in the Fall term of Year 1 will be considered withdrawn from the program. Such applicants, if they wish to be considered for admission in the future, must submit a new application for admission to the program.

CALENDAR ENTRY AFTER CHANGES

5.2 Doctor of Pharmacy (Pharm.D.) for Working Professionals, Part-Time Program

5.2.1 General Information

1. Admission will be to the first year of the Doctor of Pharmacy (Pharm.D.) for Working Professionals in the Fall term.
2. Entry to the program is competitive for a limited number of seats. The final decision on admission is determined by the Committee on Undergraduate Student Admissions of the School of Pharmacy.
3. The Committee on Undergraduate Student Admissions of the School of Pharmacy considers each applicant's academic and professional background and information on the applicant's personal characteristics and achievements. Reports from referees may also be considered.
4. The School of Pharmacy does not require certificates of conduct (criminal record checks) or other screening procedures as a condition of admission to its program. However, applicants should be aware such certificates of conduct or other screening procedures may be required by practice experience sites used by the University for academic course assignments necessary for graduation. Such sites may refuse to accept students on the basis of information contained in the record check or other screening procedure thus preventing the students from completing a practice experience or other clinical requirement. As a result, such students may not be eligible for promotion or graduation. It is the students' responsibility to have such checks and screening procedures completed as required and at their own expense. The screening procedures of any given site may change from time to time and are beyond the control of the University.

5.2.2 Application Forms and Deadlines

1. The application for admission or readmission to programs offered by the School of Pharmacy is submitted online at www.mun.ca/undergrad/admissions/apply. The deadline date for submission of applications and fees is February 1st for Fall admission.

2. All supporting documentation for admission to the program must be received on or before the deadline of March 1st in any year.
3. Incomplete applications will not be considered.

5.2.3 Admission Requirements

Applicants who are not currently students at Memorial University of Newfoundland must apply for admission to the University under the **Categories of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS - Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants to the School must meet requirements as indicated below.

To be considered for admission, an applicant:

1. must be a registered pharmacist in Canada who holds a license to practice patient care; and
2. must be in good standing with their provincial regulatory body.

An unsuccessful applicant who wishes to reapply for admission is required to submit the application forms relevant to the year of reapplication and will be required to enter the competition for that year.

5.2.4 Acceptance Procedures

1. The decision of the Committee on Undergraduate Student Admissions of the School of Pharmacy will be sent electronically to applicants by the Dean of the School. No other form of notification will be considered official.
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3. If the acceptance form and deposit is not received within 14 calendar days, the offer by the School will be withdrawn, and the applicant will be notified.
4. Students who fail to register for PHAR 4900 and PHAR 4901 by the end of the first week of class in the Fall term of Year 1 will be considered withdrawn from the program. Such applicants, if they wish to be considered for admission in the future, must submit a new application for admission to the program.



**SCHOOL OF
GRADUATE STUDIES**

Office of the Associate Vice-President (Academic) and
Dean, School of Graduate Studies

St. John's, NL Canada A1C 5S7

Tel: 709 864 2445 Fax: 709 864 4702

sgs@mun.ca

<http://www.mun.ca/sgs>

January 17, 2024

TO: Executive Committee of Senate
FROM: Dr. Amy Warren, Chair of Academic Council
SUBJECT: Items of Business

The Academic Council, School of Graduate Studies, has reviewed the following items of business January 17, 2024 and it is being transmitted for information/approval to Senate.

CONSENT AGENDA

1. The Faculty of Humanities and Social Sciences – Calendar revisions – Program housekeeping, one new course HIST 6055 and to regularize a special topics course FREN 6156 to new course number FREN 6821 with a credit restriction of FREN 6156
2. The Faculty of Science – Department of Biochemistry, potential outcome for MSc oral defense calendar revisions

A handwritten signature in black ink that reads "Amy M. Warren".

Dr. Amy Warren
Associate Vice-President (Academic) and Dean,
School of Graduate Studies



Faculty of Humanities and Social Sciences

Office of the Dean
St. John's, NL Canada A1C 5S7
Tel: 709 864 8254 Fax: 709 864 2135
hss@mun.ca www.mun.ca

TO: School of Graduate Studies

FROM: Rose M. Frew, Recording Secretary, Faculty Council
Faculty of Humanities and Social Sciences

DATE: December 8, 2023

SUBJECT: Calendar Change Proposal Submission from Faculty of HSS

The Faculty of Humanities and Social Sciences held its regular monthly Faculty Council meeting on Wednesday, December 6, 2023. A list of Graduate Studies calendar change proposals approved at that meeting is listed below:

- HIST 6055, Advanced Studies in Medieval History, New Course
- LING, M.A. & PhD Prog Housekeeping
- MLLC, M.A. French Prog Housekeeping

All relevant documentation (Word and PDF file version) is being issued to your office to be included for review and approval at your next committee meeting.

If anyone has any questions, or if anything further is required, please do not hesitate to contact me. All my contact information is listed below.

Thanks and regards,

A handwritten signature in blue ink that reads "Rose M. Frew".

Rose M. Frew
Recording Secretary, Faculty Council
Faculty of Humanities and Social Sciences
5th Floor, Arts and Administration Bldg, Suite 5015
Telephone: (709) 864-8255
Email: rmfrew@mun.ca

Attachments:

-Calendar Change Proposal documents (Word & pdf)

cc: Dr. Natasha Hurley, Dean, Faculty of HSS
Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of HSS
Dr. Kathryn Simonsen, Chair, Curriculum and Programs Committee, Faculty of HSS

**Faculty of Humanities and Social Sciences
Graduate Studies Calendar Change Proposal**

Department: History

Graduate Course(s)/Regulations/Program:

-New Grad Course: HIST 6055 Advanced Studies in Medieval History

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:

Date:

Date of approval by Faculty/Academic Council:

Faculty of Humanities and Social Sciences Graduate Calendar Change Proposal Form

COURSE NUMBER AND TITLE

HIST 6055 Advanced Studies in Medieval History

ABBREVIATED COURSE TITLE

Advanced Studies Medieval

RATIONALE

This course is meant to respond to the needs of MA students. Candidates in the MA program in History are required to take elective seminars. Oftentimes they attend a 4000-level undergraduate course that counts as a 6000-level seminar course while completing additional assignments, for example a longer essay. Currently History does not have a 6000-level course in medieval history, which means students register for a course in “social” or “cultural” history. Having this new course in the calendar will allow them to take a course with a title that better reflects their interests. Theoretically, HIST 6055 could be taught as a standalone course, should there be enough interested MA students; but practically, it is expected that it will mostly be “piggy-backed” to an existing 4000-level course (HIST 4002, HIST 4003, HIST or 4011).

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

School of Graduate Studies

12.16 History

12.16.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of students as far as the resources of the Department will allow.

- 6000 Advanced Studies in Newfoundland History
- 6010 Advanced Studies in Canadian History
- 6020 Advanced Studies in the History of the United States
- 6030 Advanced Studies in French History
- 6040 Advanced Studies in British History
- 6050 Advanced Studies in German History
- 6055 Advanced Studies in Medieval History
- 6060 Advanced Studies in North Atlantic History
- 6070 Advanced Studies in Social History
- 6075 Advanced Studies in Labour and Working-Class History

- 6080 Advanced Studies in Intellectual History
- 6090 Advanced Studies in Women's History
- 6095 Advanced Studies in Ethnohistory
- 6100 Advanced Studies in Military History
- 6105 Advanced Studies in Diplomatic History
- 6110 Advanced Studies in Maritime History
- 6120 Advanced Studies in Economic and Business History
- 6125 Medical Science and Social Responsibility in Health Care: Aspects of Medical History (cross-listed as Medicine 6420)
- 6130 Quantification and Measurement in History
- 6140-59 Research in Special Topics
- 6160-79 Reading Courses (Special Topics)
- 6190 Theory and Method
- 6200 Masters Seminar I
- 6999 Masters Research Paper (12 credit hours)

CALENDAR ENTRY AFTER CHANGES

School of Graduate Studies

12.16 History

12.16.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of students as far as the resources of the Department will allow.

- 6000 Advanced Studies in Newfoundland History
- 6010 Advanced Studies in Canadian History
- 6020 Advanced Studies in the History of the United States
- 6030 Advanced Studies in French History
- 6040 Advanced Studies in British History
- 6050 Advanced Studies in German History
- 6055 Advanced Studies in Medieval History
- 6060 Advanced Studies in North Atlantic History
- 6070 Advanced Studies in Social History
- 6075 Advanced Studies in Labour and Working-Class History
- 6080 Advanced Studies in Intellectual History
- 6090 Advanced Studies in Women's History
- 6095 Advanced Studies in Ethnohistory
- 6100 Advanced Studies in Military History
- 6105 Advanced Studies in Diplomatic History
- 6110 Advanced Studies in Maritime History
- 6120 Advanced Studies in Economic and Business History
- 6125 Medical Science and Social Responsibility in Health Care: Aspects of Medical History (cross-listed as Medicine 6420)

- 6130 Quantification and Measurement in History
- 6140-59 Research in Special Topics
- 6160-79 Reading Courses (Special Topics)
- 6190 Theory and Method
- 6200 Masters Seminar I
- 6999 Masters Research Paper (12 credit hours)

SECONDARY CALENDAR CHANGES

N/A

Memorial University of Newfoundland

Calendar Change Proposal Form

Appendix Page

CONSULTATIONS SOUGHT

Grenfell Historical Studies was consulted.

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	No	
Education	No	
Engineering	No	
Grenfell Campus	No	
Human Kinetics and Recreation	No	
Humanities and Social Sciences	Yes	Nov 3/23
Labrador Institute	No	
Library	Yes	Nov 6/23
Marine Institute	No	
Medicine	Yes	Nov 8/23
Music	Yes	Nov 6/23
Nursing	Yes	Nov 6/23
Pharmacy	Yes	Nov 6/23
Registrar's Office	Yes	Nov 8/23
Science	Yes	Nov 7/23
Social Work	No	

LIBRARY REPORT

A sample syllabus is attached. Since this course will normally be “piggy-backed” to an existing course, no library report was requested.

RESOURCE IMPLICATIONS

N/A

Check box as applicable ()

<i>Courses that are part of load</i>	YES	NO	N/A
Q1. Will the course be taught by a tenured or tenure track Academic Staff Member as part of load? <i>(if yes, complete 1a to 1c; if no, proceed to Q2)</i>	x		
a) Required course: will it be taught every year?		x	
b) Elective course: will it be taught on a regular rotation depending on the academic unit's teaching plan?	x		
c) Elective course: will it hinder the academic unit's ability to offer its core program?		x	
<i>Proceed to Q3.</i>			

Q2. If the course will be taught as overload by an Academic Staff Member, or by a per-course instructor (PCI) or by any other contractual instructor, please answer each of the following.

N/A

- a) Approximately how often will the course be taught?
- b) Why can't the course be offered by a tenured or tenure track Academic Staff Member as part of normal load?

Q3. If the course is planned as a distance course, does DELTS support it and has DELTS confirmed that it will offer financial and administrative support?

N/A

Q4. Will the course require any further resources (e.g. extra administrative supports)? Please explain and justify.

N/A

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

A sample course syllabus is attached.

The completed and signed SGS form "Request for Approval of a Graduate Course" is attached.

**MEMORIAL UNIVERSITY
DEPARTMENT OF HISTORY**

HIST 4011 Nature and Culture an Medieval Europe
(also as HIST 6055 Advanced Studies in Medieval History)

Syllabus

Winter 2022: Tuesdays and Thursdays 9:00-10:15 (slot 17)

Room: SN 2041

Course Director: Dr. Sébastien Rossignol

Email: srossignol@mun.ca – Phone: 864-2602 –

Office: A 4003

Office Hours:

Mondays and Wednesdays 11:00-12:00

Tuesdays 10:30-11:30; or by appointment

Guest Instructors:

Danial Duda, Map Librarian (dduda@mun.ca)

Patrick Warner, Special Collections Librarian (pwarner@mun.ca)

Course Description

This seminar course will introduce students, through readings and discussion, to the expanding field of the environmental history of medieval Europe. Participants will study how medieval Europeans conceived of the interrelationship between natural environments and human societies, as well as how the impact of human activities on the environment can be reconstructed. While the course will invite reflection on the input of several disciplines in the field of environmental history, the emphasis will be on the contribution of historical research to an interdisciplinary scholarly dialogue.

In this seminar course, a strong emphasis will be put on active participation in class discussion, as well as on the realization of individual research projects.

Learning Outcomes

At the end of this course, learners will be expected to:

- be familiar with the ways medieval Europeans conceptualized their natural environment;
- have an understanding of the interdisciplinary methods used to reconstruct the interrelationships between human beings and the natural environment in the distant past;
- have refined their skills in the understanding and discussion of historical research;

-have demonstrated an understanding of a specific aspect of medieval European environmental history through individual research, in the form of a presentation and of an essay.

Readings

The following book will be used throughout the term for the discussion readings and will be an indispensable reference for the individual research projects:

Richard C. Hoffmann, *An Environmental History of Medieval Europe*, Cambridge Medieval Textbooks (Cambridge: Cambridge University Press, 2014), available for purchase at Memorial University Bookstore.

The other readings will be available either through the library catalogue (ebooks and journal articles) or in Brightspace (all the other ones) and will be distributed in class.

The readings indicated in the schedule below will provide the basis for weekly discussion. Participants will have to read the texts for each meeting as indicated in the schedule.

The schedule of readings might be modified in the course of the term upon suggestions from participants or to include subjects that are of special interest to the group.

Brightspace

This course makes use of the Brightspace system. If for any reason students are unable to access the course shell, they are requested to contact the instructor immediately.

Students are also expected to consult regularly their **Course Mail** in Brightspace for updates, announcements, and communication with the instructor.

Method of Evaluation

Seminar Participation	20%
Book Review Presentation and Handout	10%
Book Review	20%
Research Project Presentation and Handout	10%
Research Project Essay	40%
Bonus Points	5%

Seminar Participation

Participation will include active and regular participation in class discussion. This course is a seminar course and the quality of the learning process will depend upon the participants' input. The objective is to obtain a better understanding of the topics of study through questioning, comparing different understandings, and confronting divergent ideas. Participants will be expected to have done the readings, to have reflected on them, and to have taken notes.

Book Review

The book review will be a critical analysis of a scholarly book on a subject relevant to the environmental history of medieval Europe. A list of suggestions is available in Brightspace; see also the thematic bibliography in Hoffmann, *Environmental History*. The review will be realized in two steps: 1) a brief in-class presentation, 2) a written version, to be submitted one week later.

The in-class presentations will take place before the mid-term break. Presenters will submit to the class a brief handout beforehand. The handout might include notes on the book's contents or a summary (no more than 2 pp.), and might include a brief excerpt from the book (in that case, no more than 5 pp.). Presentation and handout should provide participants who have not read the book with a good understanding of what the book is about, of the primary sources used, of the author's arguments, and of the outcomes of the study.

The review will comprise a summary of the book and an assessment of the author's arguments. Attention should be given in the review to the primary sources used for the author's research, and to the method of interpretation. The written version will be 5-6 pages in length.

Individual Research Project (Presentation and Essay)

Each participant will devise an individual research project that will be presented and discussed in class and will culminate in a research essay (see below). The research project will be based on a primary source(s) or excerpt from primary source(s) (usually in translation). Suggestions will be made separately.

Choice of Books for Review and Subjects for Individual Research Project

Students will contact the instructor during the second week with the title of a book for the review. Books will be attributed on a first-come, first-served basis.

Subjects for the research projects will be chosen in the first two weeks. In the third week, students will book an **appointment** with the instructor to discuss their intended subject and receive advice.

Research Project Presentation

The research project will be presented and discussed in class. A handout, which will include excerpts from a primary source under study, will be distributed by the presenter beforehand. The presentation will focus on explaining the research subject and on explicating a primary source, followed by group discussion.

In the week after the last presentation, students will book an appointment with the instructor to receive feedback on the presentation and advice for the essay.

Research Project Essay

The research essay will be 20-25 pages long, double-spaced, not including the bibliography (25-30 pages for HIST 6055). The bibliography will comprise at least 12-15

titles (15-20 for HIST 6055), including monographs and articles from journals or essay collections. Participants are welcome to informally discuss their bibliography and ongoing research during the term with the instructor, during office hours or by appointment.

Submission of Handouts

Handouts for the presentations (book review and research project) will be made available to all participants beforehand. For presentations on Tuesdays, handouts can be emailed to the instructor at the latest on the Friday before the presentation, before 16:00. For presentations on Thursdays, presenters will either bring printed copies to class on the Tuesday before the presentation, or email the handout to the instructor before class on Tuesday.

Formatting and Submission of Assignments

The book review and the research essay will follow the formatting guidelines of Chicago style. **Footnotes** will be used in all assignments to indicate references to the primary and secondary literature.

When in-person classes resume, all assignments will be submitted in hard copy. When classes are held in remote delivery, assignments will be submitted electronically (ideally as PDF files to avoid technical problems).

Bonus Points

Bonus points can be obtained by submitting a report (1-2 pp.) on a research talk relevant to the subject of the course, for instance in the Medieval and Early Modern Studies Lecture Series, the Classics Lecture Series or other relevant presentation. These research talks will be advertised throughout the term. The report will present a summary of the talk and should be submitted no later than one week after the talk.

Missed Tests and Assignments

- Assessments will be conducted in class. If students are feeling unwell and must remain home due to symptoms related to COVID-19 or pandemic-related requirements for self-isolation, they should please contact the instructor by email before the scheduled evaluation date to arrange for an alternate form of assessment. Students unable to attend class for the same reasons should also contact the instructor to make arrangements. Remote meetings (through either Webex or telephone) with the instructor will be available by appointment.
- Students are, at times, prevented from completing a part of the evaluation by illness or medical conditions of less than five calendar days' duration unrelated to COVID-19 or requirements to self-isolate. In such cases, students may apply for an alternate evaluation by declaring to the relevant instructor that they have experienced such an illness or medical condition. This declaration should be made via telephone or in writing through the student's @mun.ca e-mail account. This declaration should be made in advance of the original date on which an in-class part of the evaluation is to be held or a take-home part of the evaluation is

due, wherever possible, but no later than 48 hours after the original date of the part of the evaluation. If the declaration is made by telephone, written confirmation must then be received by the relevant instructor within seven calendar days of the original date of the part of the evaluation.

- A student who is prevented from completing a part of the evaluation by illness of at least five calendar days' duration, bereavement or other acceptable cause other than COVID-19 or requirements to self-isolate, duly authenticated in writing, may apply for an alternate evaluation. This application should be made in advance of the original date on which an in-class part of the evaluation is to be held or a take-home part of the evaluation is due, wherever possible, but no later than 48 hours after the original date of the part of the evaluation. If application is made by telephone, written confirmation must then be received by the head of the appropriate academic unit within seven calendar days of the original date of the part of the evaluation. The following supporting documentation is required:
 - For illness or medical conditions, medical documentation from a health professional is required. Students should provide the health professional with a copy of the Student Medical Certificate (www.mun.ca/regoff/STUDENT_MEDICAL_CERTIFICATE.pdf)
 - For bereavement or other acceptable cause, official documents or letters that support the reason for the request (e.g. death certificate, letter from employer, etc.) are required.

Pandemic-Related Disruptions

In the case of a class disruption or cancellation due to the ongoing pandemic, and in the case of possible revisions to evaluation methods, the instructor or the Head of the department will notify all students registered in the course via the course shell in Brightspace. Any necessary revisions to evaluation methods will be made in consultation with the students registered in the course. If a student demonstrates that they would be disadvantaged by the change, then, as per 6.7.4 of the University Calendar, accommodations will be made.

Health and Safety

To protect themselves and those around them, it is important to stay home for those who feel unwell, or those who are in quarantine because they have potentially been exposed to the virus. Memorial University has recognized the importance of academic leniency as it works to keep the campus safe for all: students will not be penalized if they need to stay home to self-isolate. Physicians' notes are not required in this course for medical absences related to COVID-19 or to requirements to self-isolate. Students are responsible for keeping the instructor informed so they can work together to allow them to keep up with course material and evaluations should they have to miss class.

Schedule:

Week 1

Tuesday: **Introduction**

Thursday: **Definitions and concepts**

Primary sources:

Classical and medieval quotations on *cultura* and *natura*.

Readings:

Hoffmann, *Environmental History*, introduction, pp. 1-20.

Arnold, Ellen F. "An Introduction to Medieval Environmental History." *History Compass* 6,3 (2008): 898-916.

Cregan, K. "Nature/Culture." In ead., *SAGE Key Concepts: Key Concepts in Body and Society*. London: SAGE, 2012.

Jones, O. "Nature-Culture." In *International Encyclopedia of Human Geography*, ed. Rob Kitchin and Nigel Thrift, 309-323. Amsterdam: Elsevier, 2009.

Week 2

📖 **Choice of a book for the book review**

Tuesday: **Understanding the world in the Middle Ages**

Primary sources:

Romans (1,18-20).

Augustine of Hippo, *City of God*, 11,4; 12,4-5; 22,24.

Readings:

Glacken, Clarence J. "St. Augustine." In *Traces on the Rhodian Shore: Nature and Culture in Western Thought from Ancient Times to the End of the Eighteenth Century*, 196-202. Berkeley, Los Angeles, London, 1967.

Schaefer, Jame. "Appreciating the Beauty of the Earth." *Theological Studies* 62,1 (2001): 23-52.

Thursday: **The Lynn White thesis**

Primary source:

Genesis (1,27-28).

Readings:

Hoffmann, *Environmental History*, ch. 3, pp. 85-112.

White, Lynn T., Jr. "The Historical Roots of Our Ecologic Crisis." In *id.*, *Machina ex Deo: Essays in the Dynamism of Western Culture*, 75-94. Cambridge, MA: MIT Press, 1968.

Whitney, E. "Lynn White, Ecotheology, and History." *Environmental Ethics* 15,2 (1993): 151-169.

Week 3

📖 **Individual meetings with the instructor to discuss research subjects**

Tuesday: **Desert and wilderness**

Primary source:

Eigil, excerpt from *Life of Sturm*.

Readings:

Arnold, Ellen. *Negotiating the Landscape: Environmental and Monastic Identity in the Medieval Ardennes*. Philadelphia: University of Pennsylvania Press, 2013. Ch. 1: "Religious Roots: Foundation in the 'Forest Wilderness,'" pp. 31-61.

Le Goff, Jacques. "The Wilderness in the Medieval West." In *The Medieval Imagination*, trans. Arthur Goldhammer, 47-59. Chicago, 1988.

Thursday: **Sustainability and the "tragedy of the commons"**

Readings:

Ostrom, Elinor. *Governing the Commons: The Evolution of Institutions for Collective Action* (Cambridge: Cambridge University Press, 1990), 1-28, 61-65.

Curtis, Daniel R. "Did the Commons Make Medieval and Early Modern Rural Societies More Equitable? A Survey of Evidence from across Western Europe, 1300-1800." *Journal of Agrarian Change* 16,4 (2016): 646-664.

Zanden, Jan Luiten van. "The Paradox of the Marks: The Exploitation of Commons in the Eastern Netherlands, 1250-1850." *The Agricultural History Review* 47 (1999): 125-144.

Week 4

Tuesday: **Book presentations, part 1**

Thursday: **Book presentations, part 2**

Week 5

Tuesday: **Book presentations, part 3**

Thursday: **Book presentations, part 4**

Week 6

Tuesday: **Urban ecology**

Readings:

Hoffmann, Richard C. "Footprint Metaphor and Metabolic Realities: Environmental Impacts of Medieval European Cities." In *Nature's Past: the Environment and Human History*, ed. Paolo Squatriti, 288-325. Comparative Studies in History and Society. Ann Arbor: University of Michigan Press, 2007.

Sowina, Urszula. "Water Management in Polish Towns (13th-16th Centuries)." In *Gestione dell'acqua in Europa (XII-XVIII secc.): selezione di ricerche. Water Management in Europe (12th-18th Centuries: Selection of Essays*, 81-100. Atti delle "Settimane di studi" e altri convegni 49. Firenze: Firenze University Press, 2018.

Thursday: **Climate**

Readings:

Hoffmann, *Environmental History*, ch. 2, pp. 67-71; ch. 9, pp. 318-329.

Behringer, Wolfgang. *A Cultural History of Climate*, trans. Patrick Camiller. Cambridge and Malden, 2010. Ch. 2, pp. 60-84.

McCormick, Michael et al. "Climate Change During and after the Roman Empire: Reconstructing the Past from Scientific and Historical Evidence." *Journal of Interdisciplinary History* 43,2 (2012): 169-220.

Week 7

Winter break

Week 8

Tuesday: **Project presentations, part 1**

Thursday: **Project presentations, part 2**

Week 9

Tuesday: **Project presentations, part 3**

Thursday: **Project presentations, part 4**

Week 10

Tuesday: **Project presentations, part 5**

Thursday: **Watermills and renewable energy**

Readings:

Myśliwski, Grzegorz. "Utilisation of Water in Central Europe (12th-16th Cents.)." In *Economia e energia, secc. XIII-XVIII: Atti della XXXIV Settimana di studi Istituto internazionale di storia economica*, ed. Simonetta Cavaciocchi, 321-333. Pubblicazioni Istituto internazionale di storia economica F. Datini, Prato 2/34. Firenze: Le Monnier, 2003.

Szende, Katalin. "Mills and Towns: Textual Evidence and Cartographic Conjectures Regarding Hungarian Towns in the Pre-Industrial Period." In *Extra muros: Vorstädtische Räume in Spätmittelalter und Früher Neuzeit. Espaces suburbains au bas Moyen Âge et à l'époque moderne*, ed. Guy Thewes and Martin Uhrmacher, 485-516. Städteforschung, Reihe A 91. Wien-Köln-Weimar: Böhlau, 2019.

Week 11

📍 **Individual meetings with the instructor to discuss research projects**

Tuesday: **Ecofeminism**

Readings:

Augspach, Elizabeth. *The Garden as Women's Space in Twelfth and Thirteenth Century Literature*. Lewiston: E. Mellen, 2004 (excerpts).

Kiser, Lisa J. "Alain de Lille, Jean de Meun, and Chaucer: Ecofeminism and Some Medieval Lady Natures." In *Mediaevalitas: Reading the Middle Ages. The J.A.W.*

Bennett Memorial Lectures, Ninth Series, Perugia, 1995, ed. Piero Boitani and Anna Torti, 1-14. Woodbridge: D. S. Brewer, 1996.

Thursday: **Geography and the natural world: Workshop with medieval maps (with Map Librarian Danial Duda)**

Map Room, main floor, QEII Library

Week 12

Tuesday: **Bestiaries**

Primary source:

The Aberdeen Bestiary, <https://www.abdn.ac.uk/bestiary/ms24/f1r>.

Readings:

Muratova, Xénia. "Animal Symbolism and Its Interpretation in the Pictorial Programme of the Illuminated Bestiaries." *IKON: Journal of Iconographic Studies* 2 (2009): 229-242.

Thursday: **Disease**

Primary source:

Boccaccio, introduction to *Decameron*.

Readings:

Hoffmann, *Environmental History*, ch. 8, pp. 279-303.

Benedictow, Ole J. *The Black Death 1346-1353: the Complete History*. Rochester, NY and Woodbridge, Suffolk: Boydell & Brewer, 2004, ch. 1-4, pp. 1-34.

Pobst, Phyllis. "Should We Teach that the Cause of the Black Death Was the Bubonic Plague?" *History Compass* 11,10 (2013): 808-820.

Week 13

Tuesday: **Books on plants: Special Collections workshop (with Librarian Patrick Warner)**

Map Room, main floor, QEII Library

Primary sources:

Hrabanus Maurus, *De naturis rerum* ("On the Natures of Things"), facsimile of Monte Cassino, Archivio dell'Abbazia, Cod. Casin. 132.

Medieval Herbal, facsimile of London, British Library, Egerton MS 747.

Tacuinum sanitatis, facsimile of Vienna, Österreichische Nationalbibliothek, Codex Vindobonensis series nova 2644.

Readings:

Burrows, Toby. "Holy Information: a New Look at Raban Maur's *De naturis rerum*." *Parergon* n.s. 5 (1987): 28-37.

Hoeninger, Cathleen. "The Illuminated *Tacuinum sanitatis* Manuscripts from Northern Italy ca. 1380-1400: Sources, Patrons, and the Creation of a New Pictorial Genre." In *Visualizing Medieval Medicine and Natural History, 1200-1550*, ed. Jean A. Givens, Karen M. Reeds and Alain Touwaide, 51-81. AVISTA Studies in the History of Medieval Technology, Science and Art 5. Aldershot, Burlington: Ashgate, 2006.

Thursday: **Concluding discussion**

📌 **Friday XX April 16:00: deadline for submission of the research essay** (in the instructor's office or the History Main Office)

Academic Honesty and Plagiarism

Cheating includes but is not limited to allowing another student to copy from your work, presenting someone else's work as your own including through failure to credit the source of ideas, consulting electronic devices such as mobile phones or MP3 players and/or interacting with others while a test is ongoing. Any submission in this course that is similar to another author's work, beyond chance, will be treated as plagiarism. Information about procedures and penalties for academic misconduct is outlined in the University Calendar.

Campus Support

A number of student support services exist on campus that one may wish to provide to students.

- The Academic Advising Centre (SN-4053) provides academic guidance to students in their first year of study. Students seeking advice about a specific Major or Minor should contact the designated undergraduate advisor in that department.
- The Commons (QEII library) provides access to print, electronic and technology resources.
- The Counselling Centre (UC-5000) helps students develop their personal capabilities, ranging from study strategies to assisting distressed students.
- Student Affairs and Services (Answers, UC-3005) answers questions about such things as courses, housing, books, financial matters and health.
- The Writing Centre (SN-2053) is a free, drop-in facility for students and helps them become better writers and critical thinkers.
- The Glenn Roy Blundon Centre (UC -4007) serves students whose disabilities involve conditions affecting mobility, vision, hearing, learning (disabilities), chronic illness, or mental health; support is also provided to students with documented temporary illnesses and injuries.

Accommodation of Students with Disabilities

Memorial University of Newfoundland is committed to ensuring an environment of understanding and respect for the dignity and worth of each student and also to supporting inclusive education based on the principles of equity, accessibility and collaboration. For more information on Memorial University's commitment to accommodation of students with disabilities, see <http://www.mun.ca/policy/site/policy.php?id=239> .

TITLE OF PROPOSAL: HIST 6055 Advanced Studies in Medieval History
Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?	x	
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		x
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	x	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	x	
5. Does the title on the front page of the proposal identify the name of the course/program?	x	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).	x	
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)	x	
8. Has a library report been appended? (not required for special topics courses)		x
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").	x	
10. Are proposed deletions to existing Calendar language identified using strikethroughs, like this , and proposed Calendar additions identified by underlining, <u>like this</u> ?		x
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?		x
12. Has a weekly breakdown of assigned reading and activities been provided?	x	
13. Has the Faculty member teaching the course been identified?	x	
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).	x	
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)	x	
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the strikethroughs and <u>underlines</u> technique (not applicable if an existing special topic number).		x

The person that the Office of the Dean should contact with any questions about the attached proposal:

Jeff Webb
 Name (print legibly)

jawebb@mun.ca
 Phone / email

Departmental Head Signature: _____



From: [Frew, Rose Mary](#)
To: [Amy Marie Grouchy](#)
Subject: Update - Faculty of HSS Graduate Studies Calendar Change Proposal - LING MA/PhD Housekeeping
Date: Monday, January 8, 2024 4:16:21 PM
Attachments: [LING MA-PhD Prog Housekeeping 2023-SGS Jan-24.docx](#)

Hi, Amy,

This is in reference to SGS comments on LING MA/PhD Calendar Change Proposal. Alternate wording has been provided by Sara Mackenzie, the Dept Head. Info is highlighted below:

Master of Arts programme:

- a. Deletion, in SGS 12.17.1(1), **of text describing alternate pathways to meeting the M.A. entry requirements.**

Rationale: While our official entry requirements are remaining unchanged, it is hoped that this deletion from the Calendar will serve to reduce the number of nuisance applications from applicants with wholly unsuitable backgrounds.

Doctor of Philosophy programme:

- (a) Deletion, in SGS 44.24.1(2), **of text describing alternate pathways to meeting the PhD entry requirements.**

Rationale: As with the proposed change (a) to our M.A. programme, while our official entry requirements are remaining unchanged, it is hoped that this deletion from the Calendar will serve to reduce the number of nuisance applications from applicants with wholly unsuitable backgrounds.

Can you please have it reviewed and advise if this will now alleviate any concerns expressed by the SGS review committee (and if this alternative wording will be accepted at your academic council). The Word document is attached with the change made to both points in the Rationale

If you can confirm the above is acceptable to the committee, I will inform the dept and re-issue a pdf as well.

Thanks and best regards,
Rose

Rose Frew
Telephone: (709) 864-8255
Email: rmfrew@mun.ca
Administrative Support to Associate Deans
Faculty of Humanities and Social Sciences

From: Amy Marie Grouchy <d22amg@mun.ca>
Sent: January-04-24 11:53 AM
To: Frew, Rose Mary <rmfrew@mun.ca>
Cc: deansgs <deansgs@mun.ca>
Subject: RE: Faculty of HSS Graduate Studies Calendar Change Proposals Submission

Hi Rose,

Members of ACE reviewed the attached calendar revisions for the Faculty of Humanities and Social Sciences (HSS) today. Members noted that the phrase regarding the wording of both the MA and PhD programs were misleading and are requesting a wording change to better reflect the changes proposed. Currently the units summarize the change to the MA and PhD programs as follows:

Deletion, in SGS 12.17.1(1), of description allowing for **potential mitigating factors** in acceptance into the M.A. programme. Rationale: While our official entry requirements are remaining unchanged, it is hoped that this deletion from the Calendar will serve to reduce the number...\\

We ask that they clarify this description-maybe something to the effect of wanting **to delete the description of additional program requirements to allow for acceptance into the M.A. programme.** The term “potential mitigating factors” was misunderstood initially by some committee members, eliminating that phrase all together and replacing it with similar wording to what is suggested here would be preferred.

Thank you,

Amy Grouchy, BSc | Assistant to the Associate Vice-President (Academic) and Dean, School of Graduate Studies (She/Her)

School of Graduate Studies
Memorial University of Newfoundland
St. John's, NL Canada
Email: amy.grouchy@mun.ca
Phone: 709-864-2478

www.mun.ca/become/graduate (prospective graduate students)
www.mun.ca/sgs (current graduate students)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of this province. We encourage everyone to reflect on the lands where you are located and the Indigenous peoples for whom these lands are traditional territory

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Friday, December 8, 2023 2:36 PM
To: Graduate Studies <sgs@mun.ca>
Cc: Amy Marie Grouchy <d22amg@mun.ca>
Subject: Faculty of HSS Graduate Studies Calendar Change Proposals Submission

Good afternoon,

Please see attached memo and backup documentation for Graduate Studies calendar change proposals that were approved at Faculty Council of HSS on Wednesday, Dec. 6, 2023.

Please note that the attached Word documents are the most up to date Word files. (Some of these files did not require changes beyond our Curriculum and Programs Committee [CPC] meeting.) All PDF docs have been updated to include the date approved by Faculty Council.

If anyone has any questions, please do not hesitate to contact me. All my contact information is listed below.

Thanks and Regards,
Rose

Rose M. Frew (She/Her)
Recording Secretary, Faculty Council
Intermediate Secretary
Faculty of Humanities and Social Sciences
Memorial University
Arts and Administration Bldg., Suite 5015
Telephone: (709) 864-8255
Email: rmfrew@mun.ca
Administrative Support to Associate Deans

**Faculty of Humanities and Social Sciences
Graduate Studies Calendar Change Proposal**

Department: Linguistics

Graduate Course(S)/Regulations/Program:

- **Master of Arts & Doctor of Philosophy**
Housekeeping changes to the descriptions of the Linguistics MA & PhD programmes.

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:

Date:

Date of approval by Faculty/Academic Council:

Faculty of Humanities and Social Sciences Graduate Calendar Change Proposal Form

PROGRAM NAME

Master of Arts and Doctor of Philosophy Linguistics Programmes.

RATIONALE

Housekeeping changes to the descriptions of the Linguistics Master of Arts and Doctor of Philosophy programmes.

Master of Arts programme:

- (a) Deletion, in SGS 12.17.1(1), of text describing alternate pathways to meeting the M.A. entry requirements.

Rationale: While our official entry requirements are remaining unchanged, it is hoped that this deletion from the Calendar will serve to reduce the number of nuisance applications from applicants with wholly unsuitable backgrounds.

- (b) Deletion, in SGS 12.17.1(3), of the requirement that the final major research paper, as part of the *M.A. without thesis* option, requires a subsequent oral examination.

Rationale: Reduced faculty complement makes availability of multiple examiners for these oral examinations impracticable.

Doctor of Philosophy programme:

- (a) Deletion, in SGS 44.24.1(2), of text describing alternate pathways to meeting the PhD entry requirements.

Rationale: As with the proposed change (a) to our M.A. programme, while our official entry requirements are remaining unchanged, it is hoped that this deletion from the Calendar will serve to reduce the number of nuisance applications from applicants with wholly unsuitable backgrounds.

- (b) Typo corrected in SGS 44.24.1(4)

- (c) Corrections in SGS 44.24.1(6c)

All other articles in each of the above sections remain unchanged.

CALENDAR CHANGES

School of Graduate Studies

12 Regulations Governing the Degree of Master of Arts

12.17 Linguistics

The degrees of Master of Arts and Doctor of Philosophy are offered in Linguistics.

12.17.1 Program of Study

1. The Department of Linguistics offers the M.A. program with both a thesis and a non-thesis option. The M.A. with thesis option is intended for those who have completed an undergraduate major in Linguistics with satisfactory standing (a B+ average in Linguistics courses). ~~Students interested in the thesis option who have an excellent undergraduate record and a well-defined research plan, yet who do not possess the equivalent of an undergraduate major, will be required to take additional undergraduate and/or graduate courses in Linguistics. Other students are encouraged to apply for the M.A. without thesis option.~~
2. The M.A. with thesis option is normally a two-year program consisting of at least 15 credit hours of graduate courses (including Linguistics 7000 and 7001), plus a thesis.
3. The M.A. without thesis option is normally a two-year program consisting of at least 21 credit hours of graduate courses (including Linguistics 7000 and 7001), plus a research project (Linguistics 6999), which consists of a major research paper in an approved area followed by an oral examination.
4. The M.A. in Linguistics requires proficiency in a language other than the student's first language, as demonstrated by a minimum 'B' grade in a second-year undergraduate language course, or performance satisfactory to the Department in an arranged reading proficiency test. A working or structural knowledge of other languages may also be required for particular programs (e.g., courses in the series Linguistics 6050-59 or the former 6010-6041).
5. All M.A. students are advised to consult the Department's [Graduate Program web page](#) for details on program requirements and for general information relating to the graduate program.

44 Regulations Governing the Degree of Doctor of Philosophy

44.24 Linguistics

The degrees of Master of Arts and Doctor of Philosophy are offered in Linguistics.

44.24.1 Program of Study

1. The Degree of Doctor of Philosophy is offered in the following areas:
 - Theoretical issues in Core Areas of Grammar (phonetics, phonology, morphology, syntax, semantics), Languages in which the Department has demonstrated expertise, and Language Acquisition.
2. In order to be admitted to the Ph.D. in Linguistics, a student shall normally hold a Master's Degree in Linguistics. ~~In the case of a student who does not meet the above requirement but who holds a language-oriented Master's Degree, a program of additional linguistics courses, supplementary to those normally considered to be required in the Ph.D. program, may be required.~~
3. The program of each student must be approved by the Dean of Graduate Studies upon the recommendation of the Supervisory Committee in consultation with the Head of the Department.
4. Students who fulfill the requirement in Clause 2 and who otherwise possess the qualifications of Ph.D. students will embark on a program approved on an individual basis. This will normally include not less than 15 credit hours in graduate courses, at least 6 credit hours of which must be at the 7000-level.
5. Where needed, each program will include appropriate courses to ensure that the student will have completed 9 credit hours from graduate courses in each of two required fields selected from the following:
 - a. Phonetics and Phonology
 - b. Morphology and Syntax
 - c. Language Acquisition
 - d. Sociolinguistics
6. The student must research and write two comprehensive papers, each to be defended at an oral examination (see Regulation **Comprehensive Examinations, Ph.D. and Psy.D. Comprehensive Examination** of the **General Regulations**).
 - a. The written examinations consist of two separate research papers. These papers will be submitted to the Examination Committee. At least one of the papers must be in one of the core areas of phonetics/phonology, morphology, syntax or semantics. The topic selected for each paper must obtain the prior approval of the Graduate Studies Committee of the Department. In each of these papers, students must demonstrate knowledge of the literature on the topic selected, general mastery of the discipline of linguistics and ability to undertake independent research.
 - b. The Examination Committee will examine the student orally, on each paper, within one month of submission. Questioning can be as wide-ranging as the Committee

deems necessary to ensure that the student displays a thorough and comprehensive knowledge of the area in question.

- c. The Examination Committee shall consist of the Head of Department (or delegate) who shall Chair the Committee, the Supervisor, the Dean of Graduate Studies (or delegate) (if requested), and other members necessary to satisfy General Regulation **Comprehensive Examinations, Ph.D. and Psy.D. Comprehensive Examination, 2.**, ~~where~~which may normally include the members of the Supervisory Committee. If the Head of Department is also a member of the Supervisory Committee, an additional representative of the Department shall be appointed to chair the Examination Committee.
7. Initially, students must obtain approval for their Ph.D. thesis topics from the Graduate Studies Committee of the Department, in consultation with the Supervisory Committee. The thesis topic is normally selected before the end of the second full year in the program. Once the topic is approved, a more detailed thesis proposal must be presented to the Department in both written and oral format, and must receive formal Departmental approval prior to the writing of the thesis.
8. Proficiency in a language other than the student's first language will be required, as demonstrated by a minimum 'B' grade in a second-year language course, or performance satisfactory to the Department in an arranged reading proficiency test. A structural knowledge of a non-Indo-European language is also required, as demonstrated by a minimum 'B' grade in a field methods/language structure course or other performance satisfactory to the Department. Depending on the program, a reading knowledge of one or more additional languages may be required. Students must meet all language requirements before undertaking their comprehensive examinations.
9. All Ph.D. students are advised to consult the Department's [Graduate Program web page](#) for details on program requirements and for general information relating to the graduate program.

CALENDAR ENTRY AFTER CHANGES

School of Graduate Studies

12 Regulations Governing the Degree of Master of Arts

12.17 Linguistics

The degrees of Master of Arts and Doctor of Philosophy are offered in Linguistics.

12.17.1 Program of Study

1. The Department of Linguistics offers the M.A. program with both a thesis and a non-thesis option. The M.A. with thesis option is intended for those who have completed an undergraduate major in Linguistics with satisfactory standing (a B+ average in Linguistics courses).

2. The M.A. with thesis option is normally a two-year program consisting of at least 15 credit hours of graduate courses (including Linguistics 7000 and 7001), plus a thesis.
3. The M.A. without thesis option is normally a two-year program consisting of at least 21 credit hours of graduate courses (including Linguistics 7000 and 7001), plus a research project (Linguistics 6999), which consists of a major research paper in an approved area.
4. The M.A. in Linguistics requires proficiency in a language other than the student's first language, as demonstrated by a minimum 'B' grade in a second-year undergraduate language course, or performance satisfactory to the Department in an arranged reading proficiency test. A working or structural knowledge of other languages may also be required for particular programs (e.g., courses in the series Linguistics 6050-59 or the former 6010-6041).
5. All M.A. students are advised to consult the Department's [Graduate Program web page](#) for details on program requirements and for general information relating to the graduate program.

44 Regulations Governing the Degree of Doctor of Philosophy

44.24 Linguistics

The degrees of Master of Arts and Doctor of Philosophy are offered in Linguistics.

44.24.1 Program of Study

1. The Degree of Doctor of Philosophy is offered in the following areas:
 - Theoretical issues in Core Areas of Grammar (phonetics, phonology, morphology, syntax, semantics), Languages in which the Department has demonstrated expertise, and Language Acquisition.
2. In order to be admitted to the Ph.D. in Linguistics, a student shall normally hold a Master's Degree in Linguistics.
3. The program of each student must be approved by the Dean of Graduate Studies upon the recommendation of the Supervisory Committee in consultation with the Head of the Department.
4. Students who fulfil the requirement in Clause 2 and who otherwise possess the qualifications of Ph.D. students will embark on a program approved on an individual basis. This will normally include not less than 15 credit hours in graduate courses, at least 6 credit hours of which must be at the 7000-level.
5. Where needed, each program will include appropriate courses to ensure that the student will have completed 9 credit hours from graduate courses in each of two required fields selected from the following:

- a. Phonetics and Phonology
 - b. Morphology and Syntax
 - c. Language Acquisition
 - d. Sociolinguistics
6. The student must research and write two comprehensive papers, each to be defended at an oral examination (see Regulation **Comprehensive Examinations, Ph.D. and Psy.D. Comprehensive Examination** of the **General Regulations**).
- a. The written examinations consist of two separate research papers. These papers will be submitted to the Examination Committee. At least one of the papers must be in one of the core areas of phonetics/phonology, morphology, syntax or semantics. The topic selected for each paper must obtain the prior approval of the Graduate Studies Committee of the Department. In each of these papers, students must demonstrate knowledge of the literature on the topic selected, general mastery of the discipline of linguistics and ability to undertake independent research.
 - b. The Examination Committee will examine the student orally, on each paper, within one month of submission. Questioning can be as wide-ranging as the Committee deems necessary to ensure that the student displays a thorough and comprehensive knowledge of the area in question.
 - c. The Examination Committee shall consist of the Head of Department (or delegate) who shall Chair the Committee, the Supervisor, the Dean of Graduate Studies or delegate (if requested), and other members necessary to satisfy General Regulation **Comprehensive Examinations, Ph.D. and Psy.D. Comprehensive Examination**, 2., which may normally include the members of the Supervisory Committee. If the Head of Department is also a member of the Supervisory Committee, an additional representative of the Department shall be appointed to chair the Examination Committee.
7. Initially, students must obtain approval for their Ph.D. thesis topics from the Graduate Studies Committee of the Department, in consultation with the Supervisory Committee. The thesis topic is normally selected before the end of the second full year in the program. Once the topic is approved, a more detailed thesis proposal must be presented to the Department in both written and oral format, and must receive formal Departmental approval prior to the writing of the thesis.
8. Proficiency in a language other than the student's first language will be required, as demonstrated by a minimum 'B' grade in a second-year language course, or performance satisfactory to the Department in an arranged reading proficiency test. A structural knowledge of a non-Indo-European language is also required, as demonstrated by a minimum 'B' grade in a field methods/language structure course or other performance satisfactory to the Department. Depending on the program, a reading knowledge of one or more additional languages may be required. Students must meet all language requirements before undertaking their comprehensive examinations.

9. All Ph.D. students are advised to consult the Department's [Graduate Program web page](#) for details on program requirements and for general information relating to the graduate program.

**Memorial University of Newfoundland
Calendar Change Proposal Form
Appendix Page**

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	No	
Education	Yes	Oct 31/23
Engineering	No	
Grenfell Campus	No	
Human Kinetics and Recreation	Yes	Nov 10/23
Humanities and Social Sciences	Yes	Oct 31/23
Labrador Institute	No	
Library	Yes	Nov 2/23
Marine Institute	No	
Medicine	Yes	Oct 31/23
Music	Yes	Oct 31/23
Nursing	Yes	Oct 31/23
Pharmacy	Yes	Nov 2/23
Registrar's Office	No	
Science	Yes	Oct 31/23
Social Work	No	

LIBRARY REPORT

N/A

RESOURCE IMPLICATIONS

N/A

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

N/A

Title of Proposal: LING MA & PhD Prog Housekeeping 2023

Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?	x	
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		x
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	x	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	x	
5. Does the title on the front page of the proposal identify the name of the course/program?	x	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).	x	
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)		x
8. Has a library report been requested or appended? (not required for special topics courses)		x
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").		x
10. Are proposed deletions to existing Calendar language identified using strikethroughs, <u>like this</u> , and proposed Calendar additions identified by underlining, <u>like this</u> ?	x	
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?		x
12. Has a weekly breakdown of assigned reading and activities been provided?		x
13. Has the Faculty member teaching the course been identified?		x
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).		x
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)		x
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the strikethroughs and <u>underlines</u> technique (not applicable if an existing special topic number).	x	

updated: Sept- 2023

The person that the Office of the Dean should contact with any questions about the attached proposal:

Sara Mackenzie, Dept Head
Name (print legibly)

sjmackenzie@mun.ca
Phone / email

Departmental Head Signature: Email submitted used at authorized signature

From: [Mackenzie, Sara J](#)
To: [Frew, Rose Mary](#)
Subject: calendar change proposals
Date: October-16-23 11:14:18 AM
Attachments: [GradCCPF Linguistics 2023-09.docx](#)
[HSS Calendar Change Proposal Checklist LING LANG2820.docx](#)
[Language across the Lifespan 2023-10-04.docx](#)
[UCCPF-Senate-Summary-Page-LING 2820 2023-10-04.docx](#)

Hi Rose,

Attached are calendar change proposals from Linguistics. Please let me know if I'm missing anything.

Many thanks for your help.

Best,
Sara

Sara Mackenzie
Associate Professor & Head
Department of Linguistics
Memorial University

Faculty of Humanities and Social Sciences Graduate Studies Calendar Change Proposal

Department:
Modern Languages, Literatures and Cultures (MLLC)

Graduate Course(s)/Regulations/Program:
-Master of Arts: French Program, Housekeeping (including regularization of a Special Topics Course)
-Confirmed with office of SGS, the regularization of the Special Topics Course could be included as part of this program proposal.

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President: _____

Date: _____

Date of approval by Faculty/Academic Council: _____

Faculty of Humanities and Social Sciences

Graduate Calendar Change Proposal Form

COURSE NUMBER/TITLE or PROGRAM NAME

Master of Arts: French

RATIONALE

The following housekeeping changes have been made as the result of our AUP self-study process.

- updated some of the language around the program of study to reflect actual practice
- undid the grouping of courses offered to reduce pressures on our teaching resources in terms of the number of course offerings that would be required
- Added the following courses to our calendar entry. These courses already existing for several years as part of the M.A.&Ed and are taught by us – due to some oversight, they did not appear in our calendar so far.
 - 6800 Francophone Literatures: Theory and Practice
 - 6810 Francophone Cultures: Theory and Practice
 - 6820 Children's and Young Adult Literature: Theory and Practice
- Updated the title of the following courses so as to ensure consistency between the English and French calendar entries for these courses:
 - 6101 The Female Voice: ~~Women's Writing and its Contribution to the Development of French and Francophone Texts~~
 - 6032 Génétique et critique Critique génétique et exégétique
 - 6020 ~~Psychanalyse et Littérature et Psychanalyse~~
 - 6101 La voix féminine et le féminisme
- As part of secondary calendar changes, we are proposing to regularize a special topics course that had been previously approved and taught as FREN 6156 - Autres approches aux études françaises : Littérature et cinéma (special topics). New Course number will be 6821, with a credit restriction of French 6156. A copy of a sample course syllabus is attached for both 6156 and 6821 for information.
 - 6821 Littérature et cinéma (regularized)
- Please note that in order to allow for the reordering of ungrouped course offerings by ascending number, we have here deleted all courses (strikethrough) and inserted the revised version (underlined)

CALENDAR CHANGES

School of Graduate Studies

12.13 French

12.13.1 Program of Study

1. The Degree of Master of Arts in French Studies may be completed by full-time or part-time study. "French Studies" may take the form of the study of the French language or of francophone literature, including the study of literary history, criticism, or theory. It may also include the study of French-language cinema or of other aspects of francophone ~~civilization~~ culture.
2. ~~Students~~Candidates who are practicing teachers of French and wish to pursue French studies in conjunction with studies of the teaching of French may opt to pursue the Master of Arts and Education (Education and Francophone Literatures and Cultures) degree jointly offered by the Faculty of Humanities and Social Sciences, Department of Modern Languages, Literatures and Cultures, and the Faculty of Education.
3. Applicants for the M.A. program in French Studies are normally expected to have completed the Honours Degree with a second-class standing or better. ~~An~~Applicants who does not hold an Honours Degree or its equivalent may be required to complete such additional undergraduate courses as the Department considers necessary, prior to admission or as part of the program.
4. The M.A. program in French Studies will consist of 15 credit hours in graduate courses (normally requiring 2 or 3 semesters of full-time study), ~~plus research activities~~ and a thesis of approximately 80 pages. The 15 credit hours shall include 6008 and 6009, normally completed in consecutive semesters. The remaining 9 credit hours shall be obtained by completion of three courses chosen from those ~~in three of the five groups~~ listed in the Courses section below. ~~The language of the thesis will be French.~~ The thesis proposal, after being approved by the Supervisor, will be submitted by the student, normally before the end of the third semester of studies, to the Departmental Graduate Studies Committee, who will decide whether or not to grant its approval. The language of the thesis will be French.
- ~~5. Each student's program of study must be approved by the Departmental Graduate Studies Committee.~~
- ~~6~~5. A paper drawn from the thesis will be presented at a Departmental seminar or in another forum approved by the Departmental Graduate Studies Committee. Normally, this presentation will take place ~~at some time between submission of the final draft thesis to the Supervisor and the submission of the thesis to the School of Graduate Studies~~ no later than during the 5th semester of full-time study.
- ~~7. The approval of the Departmental Graduate Studies Committee must be obtained before the thesis is forwarded to the School of Graduate Studies for examination.~~
- ~~8~~6. In the final version of the M.A. thesis and other written assignments for M.A. courses, the quality of written French must be of a standard acceptable to the Department as represented by the Graduate Studies Committee. Normally, this will mean that the final version of such assignments will be free of spelling, lexical, and grammatical errors, and of improper use

of stylistic conventions. In the case of the M.A. thesis, this requirement applies to the version submitted for examination.

Français

1. Le diplôme de Maîtrise ès Arts en Études françaises sanctionne des études à temps plein ou à temps partiel. Les études françaises comprennent l'étude de la langue et de la littérature et l'étude de l'histoire, de la critique ou de théorie littéraire, ainsi que l'étude du cinéma ou d'autres aspects des ~~civilisations~~ cultures francophones.
2. Les enseignants et enseignantes de français qui veulent poursuivre leurs études en français et en didactique du français peuvent choisir le programme de Maîtrise ès Arts et Éducation (Enseignement des littératures et cultures francophones) offert par la Faculté des Humanités et des Sciences Sociales, Département de langues, littératures et cultures modernes et la Faculté d'Éducation ~~et la Faculté d'Éducation~~.
3. Pour être admis au programme de Maîtrise ès Arts en Études françaises, ~~l'étudiant le~~ le candidat ou la candidate doit normalement détenir un diplôme de baccalauréat avec une spécialisation en Études françaises et une note moyenne d'au moins B. Le département pourra obliger toute personne ne détenant pas ce diplôme ou son équivalent à suivre certains cours du premier cycle avant d'être admis au programme de deuxième cycle ou pendant ses études de maîtrise.
4. L'option en Études françaises littéraires comprend quinze crédits de cours, ce qui exigera normalement 2 ou 3 trimestres d'études à temps plein et un mémoire d'environ 80 pages rédigé en français. Tous les candidats complèteront le Fr.6008 et le Fr.6009. Normalement, ces deux cours devront être complétés en deux trimestres consécutifs. En plus, il faudra compléter 3 cours choisis parmi ~~ceux qui font partie de 3 des 5 groupes identifiés~~ ceux énumérés dans la section COURS ci-dessous. Le projet de mémoire, qui est approuvé par son directeur, doit être officiellement présenté par le candidat au Comité des Études de deuxième cycle, avant la fin du troisième trimestre, pour son approbation.
- ~~5. Le programme d'étude des du candidat doit être approuvé par le Comité des Études de deuxième cycle.~~
- ~~6~~5. Une communication tirée du mémoire sera présentée dans le cadre des séminaires départementaux ou dans une autre réunion approuvée par le Comité des Études de deuxième cycle. Normalement, cette présentation se fera ~~entre la soumission à son directeur et sa soumission définitive à l'École des Études supérieures au plus tard au cours du cinquième semestre du programme d'études à temps plein.~~
- ~~7. Avant d'être soumis à l'École des Études supérieures, le mémoire doit être proposé au Comité des Études de deuxième cycle, qui doit en autoriser le dépôt.~~
- ~~8~~6. Dans la version finale du mémoire et des autres travaux préparés pour les cours de maîtrise, la qualité du français écrit doit être d'un niveau acceptable au département, qui est représenté par le Comité des Études de deuxième cycle. Ainsi, la version finale de ces travaux ne contiendra-t-elle pas, normalement, d'erreurs orthographiques, lexicales, grammaticales, stylistiques et protocolaires. Pour ce qui est du mémoire, cette exigence s'applique à la version remise aux examinateurs.

12.13.2 Courses

A selection of the following graduate courses will be offered to meet students' requirements, as far as the resources of the Department will allow. Individual courses, excluding French 6900, may be offered in accelerated format outside of the regular semester of session time frame when being delivered as part of the Summer Institute for French Teachers (SIFT):

- ~~6008* Literary Methodology and Theory I~~
- ~~6009* Literary Methodology and Theory II~~

~~Historiographical, Genetic, Thematic, Hermeneutical or other historical or critical approaches to French Studies~~

- ~~6032 Genetic Criticism and Exegesis~~
- ~~6102 History of the French Language~~

~~Psychoanalytical, Ethnological or Anthropological approaches to French Studies~~

- ~~6020 Literature and Psychoanalysis~~
- ~~6021 Mythocriticism~~
- ~~6130-39 Personal/Intimate Literature~~

~~Sociological or Socio-historical approaches to French Studies~~

- ~~6022 History, Society, Ideology and Texts~~
- ~~6101 The Female Voice: Women's Writing and its Contribution to the Development of French and Francophone Texts~~
- ~~6110-19 Paraliterature and Traditional Culture~~

~~Linguistic, Semiotic, Poetic, Rhetorical or Pragmatic approaches to French Studies~~

- ~~6011 General Theory of the French Language~~
- ~~6030 Grammar of the Text~~
- ~~6031 Narratology~~
- ~~6140-49 Genres and Discursive Forms~~

~~Other approaches to French Studies~~

- ~~6120-29 Texts/Images/Sounds~~
- ~~6150-59 Special Topics~~

~~French and Spanish Courses for Students in Other Disciplines~~

- ~~French 6900 Reading in French~~
- ~~Spanish 6900 Reading in Spanish~~

~~Note:-~~

~~*Credit may not be obtained for both French 6008 and the former French 6006; or for both French 6009 and the former French 6006.~~

- 6008* Literary Methodology and Theory I
- 6009* Literary Methodology and Theory II
- 6011 General Theory of the French Language

- 6020 Literature and Psychoanalysis
- 6021 Mythocriticism
- 6022 History, Society, Ideology and Texts
- 6030 Grammar of the Text
- 6031 Narratology
- 6032 Genetic Criticism and Exegesis
- 6101 The Female Voice
- 6102 History of the French Language
- 6110-19 Paraliterature and Traditional Culture
- 6120-29 Texts/Images/Sounds
- 6130-39 Personal/Intimate Literature
- 6140-49 Genres and Discursive Forms
- 6150-59 Special Topics (Excluding 6156)
- 6800 Francophone Literatures: Theory and Practice
- 6810 Francophone Cultures: Theory and Practice
- 6820 Children's and Young Adult Literature: Theory and Practice
- 6821 Literature and Cinema (credit restriction: former Special Topics French 6156)

Reading Courses for Students in Other Disciplines

- French 6900 Reading in French
- Spanish 6900 Reading in Spanish

*Note: *Credit may not be obtained for both French 6008 and the former French 6006; or for both French 6009 and the former French 6006.*

Français

Cours

Un choix des cours de deuxième cycle suivants sera offert afin de répondre aux besoins des étudiants inscrits au programme de maîtrise selon les ressources disponibles au département. Certains cours, excepté le Français 6900, peuvent être enseignés sous format accéléré en dehors du calendrier habituel d'un semestre ou d'une session quand ils sont offerts dans le cadre de l'Institut d'Été pour les Enseignants de Français (SIFT, Summer Institute for French Teachers):

- ~~6008* Méthodologie et théorie de la littérature I~~
- ~~6009* Méthodologie et théorie de la littérature II~~

~~Approche historiographique, génétique, thématique, herméneutique ou autrement historique ou critique:~~

- ~~6032 Génétique et critique~~
- ~~6102 Histoire de la langue française~~

~~Approche psychanalytique, ethnologique ou anthropologique:~~

- ~~6020 Psychanalyse et~~
- ~~6021 Mythocritique~~
- ~~6130-39 Littérature personnelle/intime~~

Approche sociologique ou socio-historique:

- 6022 Histoire, société, idéologie et textes
- 6101 La voix féminine
- 6110-19 Paralittérature et cultures traditionnelles

Approche linguistique, sémiotique, poétique, rhétorique ou pragmatique:

- 6011 Théorie générale de la langue française
- 6030 Grammaire du texte
- 6031 Narratologie
- 6140-49 Discours et genres

Autres approches aux Études françaises:

- 6120-29 Textes/Images/Sons
- 6150-59 Sujets spéciaux

Cours de français et d'espagnol pour étudiants d'autres disciplines

- Français 6900 Lecture en français
- Espagnol 6900 Lecture en espagnol

Note: Les étudiants ne peuvent obtenir de crédit pour le Français 6008 et le Français 6006 (désormais supprimé) ni pour le Français 6009 et le Français 6006.

- 6008* Méthodologie et théorie de la littérature I
- 6009* Méthodologie et théorie de la littérature II
- 6011 Théorie générale de la langue française
- 6020 Littérature et Psychanalyse
- 6021 Mythocritique
- 6022 Histoire, société, idéologie et textes
- 6030 Grammaire du texte
- 6031 Narratologie
- 6032 Critique génétique et exégétique
- 6101 La voix féminine
- 6102 Histoire de la langue française
- 6110-19 Paralittérature et cultures traditionnelles
- 6120-29 Textes/Images/Sons
- 6130-39 Littérature personnelle/intime
- 6140-49 Discours et genres
- 6150-59 Sujets spéciaux (à l'exclusion de 6156)
- 6800 Littératures francophones: Théorie et pratique
- 6810 Cultures francophones: Théorie et pratique
- 6820 Littérature d'enfance et de jeunesse: Théorie et pratique
- 6821 Littérature et cinéma (crédit restreint: Thèmes Spéciaux Français 6156)

Cours de lecture pour étudiant.e.s d'autres disciplines

- Français 6900 Lecture en français
- Espagnol 6900 Lecture en espagnol

Note: Les étudiants ne peuvent obtenir de crédit pour le Français 6008 et le Français 6006 (désormais supprimé) ni pour le Français 6009 et le Français 6006.

CALENDER ENTRY AFTER CHANGES

School of Graduate Studies

12.13 French

12.13.1 Program of Study

1. The Degree of Master of Arts in French Studies may be completed by full-time or part-time study. "French Studies" may take the form of the study of the French language or of francophone literature, including the study of literary history, criticism, or theory. It may also include the study of French-language cinema or of other aspects of francophone culture.
2. Candidates who are practicing teachers of French and wish to pursue French studies in conjunction with studies of the teaching of French may opt to pursue the Master of Arts and Education (Education and Francophone Literatures and Cultures) degree jointly offered by the Faculty of Humanities and Social Sciences, Department of Modern Languages, Literatures and Cultures, and the Faculty of Education.
3. Applicants for the M.A. program in French Studies are normally expected to have completed the Honours Degree with a second-class standing or better. Applicants who does not hold an Honours Degree or its equivalent may be required to complete such additional undergraduate courses as the Department considers necessary, prior to admission or as part of the program.
4. The M.A. program in French Studies will consist of 15 credit hours in graduate courses (normally requiring 2 or 3 semesters of full-time study), and a thesis of approximately 80 pages. The 15 credit hours shall include 6008 and 6009, normally completed in consecutive semesters. The remaining 9 credit hours shall be obtained by completion of three courses chosen from those listed in the **Courses** section below. The thesis proposal, after being approved by the Supervisor, will be submitted by the student, normally before the end of the third semester of studies, to the Departmental Graduate Studies Committee, who will decide whether or not to grant its approval. The language of the thesis will be French.
5. A paper drawn from the thesis will be presented at a Departmental seminar or in another forum approved by the Departmental Graduate Studies Committee. Normally, this presentation will take place no later than during the 5th semester of full-time study.
6. In the final version of the M.A. thesis and other written assignments for M.A. courses, the quality of written French must be of a standard acceptable to the Department as represented by the Graduate Studies Committee. Normally, this will mean that the final version of such assignments will be free of spelling, lexical, and grammatical errors, and of improper use of stylistic conventions. In the case of the M.A. thesis, this requirement applies to the version submitted for examination.

Français

1. Le diplôme de Maîtrise ès Arts en Études françaises sanctionne des études à temps plein ou à temps partiel. Les études françaises comprennent l'étude de la langue et de la littérature et l'étude de l'histoire, de la critique ou de théorie littéraire, ainsi que l'étude du cinéma ou d'autres aspects des cultures francophones.
2. Les enseignants et enseignantes de français qui veulent poursuivre leurs études en français et en didactique du français peuvent choisir le programme de Maîtrise ès Arts et Éducation (Enseignement des littératures et cultures francophones) offert par la Faculté des Humanités et des Sciences Sociales, Département de langues, littératures et cultures modernes et la Faculté d'Éducation.
3. Pour être admis au programme de Maîtrise ès Arts en Études françaises, le candidat ou la candidate doit normalement détenir un diplôme de baccalauréat avec une spécialisation en Études françaises et une note moyenne d'au moins B. Le département pourra obliger toute personne ne détenant pas ce diplôme ou son équivalent à suivre certains cours du premier cycle avant d'être admis au programme de deuxième cycle ou pendant ses études de maîtrise.
4. L'option en Études françaises comprend quinze crédits de cours, ce qui exigera normalement 2 ou 3 trimestres d'études à temps plein et un mémoire d'environ 80 pages rédigé en français. Tous les candidats complèteront le Fr.6008 et le Fr.6009. Normalement, ces deux cours devront être complétés en deux trimestres consécutifs. En plus, il faudra compléter 3 cours choisis parmi ceux énumérés dans la section **COURS** ci-dessous. Le projet de mémoire, qui est approuvé par son directeur, doit être officiellement présenté par le candidat au Comité des Études de deuxième cycle, avant la fin du troisième trimestre, pour son approbation.
5. Une communication tirée du mémoire sera présentée dans le cadre des séminaires départementaux ou dans une autre réunion approuvée par le Comité des Études de deuxième cycle. Normalement, cette présentation se fera au plus tard au cours du cinquième semestre du programme d'études à plein temps.
6. Dans la version finale du mémoire et des autres travaux préparés pour les cours de maîtrise, la qualité du français écrit doit être d'un niveau acceptable au département, qui est représenté par le Comité des Études de deuxième cycle. Ainsi, la version finale de ces travaux ne contiendra-t-elle pas, normalement, d'erreurs orthographiques, lexicales, grammaticales, stylistiques et protocolaires. Pour ce qui est du mémoire, cette exigence s'applique à la version remise aux examinateurs.

12.13.2 Courses

A selection of the following graduate courses will be offered to meet students' requirements, as far as the resources of the Department will allow. Individual courses, excluding French 6900, may be offered in accelerated format outside of the regular semester of session time frame when being delivered as part of the Summer Institute for French Teachers (SIFT):

- 6008* Literary Methodology and Theory I
- 6009* Literary Methodology and Theory II
- 6011 General Theory of the French Language

- 6020 Literature and Psychoanalysis
- 6021 Mythocriticism
- 6022 History, Society, Ideology and Texts
- 6030 Grammar of the Text
- 6031 Narratology
- 6032 Genetic Criticism and Exegesis
- 6101 The Female Voice
- 6102 History of the French Language
- 6110-19 Paraliterature and Traditional Culture
- 6120-29 Texts/Images/Sounds
- 6130-39 Personal/Intimate Literature
- 6140-49 Genres and Discursive Forms
- 6150-59 Special Topics (Excluding 6156)
- 6800 Francophone Literatures: Theory and Practice
- 6810 Francophone Cultures: Theory and Practice
- 6820 Children's and Young Adult Literature: Theory and Practice
- 6821 Literature and Cinema (credit restriction: former Special Topics French 6156)

Reading Courses for Students in Other Disciplines

- French 6900 Reading in French
- Spanish 6900 Reading in Spanish

*Note: *Credit may not be obtained for both French 6008 and the former French 6006; or for both French 6009 and the former French 6006.*

Français

Cours

Un choix des cours de deuxième cycle suivants sera offert afin de répondre aux besoins des étudiants inscrits au programme de maîtrise selon les ressources disponibles au département. Certains cours, excepté le Français 6900, peuvent être enseignés sous format accéléré en dehors du calendrier habituel d'un semestre ou d'une session quand ils sont offerts dans le cadre de l'Institut d'Été pour les Enseignants de Français (SIFT, Summer Institute for French Teachers):

- 6008* Méthodologie et théorie de la littérature I
- 6009* Méthodologie et théorie de la littérature II
- 6011 Théorie générale de la langue française
- 6020 Littérature et Psychanalyse
- 6021 Mythocritique
- 6022 Histoire, société, idéologie et textes
- 6030 Grammaire du texte
- 6031 Narratologie
- 6032 Critique génétique et exégétique
- 6101 La voix féminine
- 6102 Histoire de la langue française
- 6110-19 Paralittérature et cultures traditionnelles

- 6120-29 Textes/Images/Sons
- 6130-39 Littérature personnelle/intime
- 6140-49 Discours et genres
- 6150-59 Sujets spéciaux (à l'exclusion de 6156)
- 6800 Littératures francophones: Théorie et pratique
- 6810 Cultures francophones: Théorie et pratique
- 6820 Littérature d'enfance et de jeunesse: Théorie et pratique
- 6821 Littérature et cinéma (crédit restreint: Thèmes Spéciaux Français 6156)
-

Cours de lecture pour étudiant.e.s d'autres disciplines

- Français 6900 Lecture en français
- Espagnol 6900 Lecture en espagnol

Note: Les étudiants ne peuvent obtenir de crédit pour le Français 6008 et le Français 6006 (désormais supprimé) ni pour le Français 6009 et le Français 6006.

SECONDARY CALENDAR CHANGES

School of Graduate Studies

13.4 Courses

Course descriptions are available at www.mun.ca/educ/current-students/graduate/course-and-registration-information

- French 6800 ~~Littératures francophones: Théorie et pratique~~/Francophone literatures: Theory and practice
- French 6810 ~~Cultures francophones: Théorie et pratique~~/Francophone Cultures: Theory and practice
- French 6820 ~~Littérature de jeunesse: Théorie et pratique~~/Children's and Young Adult Literature: Theory and Practice
- Education 6100 Research Designs and Methods in Education
- Education 6390 Research and Development Seminar in Curriculum, Teaching and Learning Studies
- Education 6392 Project in Curriculum, Teaching and Learning Studies (6 credit hours)
- Education 6668 Current Issues in Second Language Education
- Education 6669 Graduate Seminar in Second Language Teaching and Learning
- Education 6673 Second Language Teaching, Learning and Curriculum (credit may not be obtained for both Education 6673 and the former 6665 or 6667)
- Education 6674 Research in Second Language
- Other courses offered for the Master of Education program and the Master of Arts in French Studies program as deemed appropriate by the Administrative Committee.

Cours

- French 6800 Littératures francophones: Théorie et pratique
- French 6810 Cultures francophones: Théorie et pratique
- French 6820 Littérature d'enfance et de jeunesse: Théorie et pratique
- Education 6100 Research Designs and Methods in Education
- Education 6390 Research and Development Seminar in Teaching and Learning Studies
- Education 6392 Project in Curriculum, Teaching and Learning Studies (6 crédits heures)
- Education 6668 Current Issues in Second Language Education
- Education 6669 Graduate Seminar in Second Language Education
- Education 6673 Second Language Teaching, Learning and Curriculum (les étudiants ne peuvent recevoir de crédit et pour Education 6673 et pour Education 6665 ou 6667)
- Education 6674 Research in Second Language
- Autres cours de cycle supérieur offerts par la Faculté d'Éducation et le Département d'études françaises et hispaniques jugés appropriés par le Comité administrative.

CALENDAR ENTRY AFTER SECONDARY CALENDAR CHANGES

School of Graduate Studies

13.4 Courses

Course descriptions are available at www.mun.ca/educ/current-students/graduate/course-and-registration-information

- French 6800 Francophone literatures: Theory and practice
- French 6810 Francophone Cultures: Theory and practice
- French 6820 Children's and Young Adult Literature: Theory and Practice
- Education 6100 Research Designs and Methods in Education
- Education 6390 Research and Development Seminar in Curriculum, Teaching and Learning Studies
- Education 6392 Project in Curriculum, Teaching and Learning Studies (6 credit hours)
- Education 6668 Current Issues in Second Language Education
- Education 6669 Graduate Seminar in Second Language Teaching and Learning
- Education 6673 Second Language Teaching, Learning and Curriculum (credit may not be obtained for both Education 6673 and the former 6665 or 6667)
- Education 6674 Research in Second Language
- Other courses offered for the Master of Education program and the Master of Arts in French Studies program as deemed appropriate by the Administrative Committee.

Cours

- French 6800 Littératures francophones: Théorie et pratique
- French 6810 Cultures francophones: Théorie et pratique
- French 6820 Littérature d'enfance et de jeunesse: Théorie et pratique

- Education 6100 Research Designs and Methods in Education
- Education 6390 Research and Development Seminar in Teaching and Learning Studies
- Education 6392 Project in Curriculum, Teaching and Learning Studies (6 crédits heures)
- Education 6668 Current Issues in Second Language Education
- Education 6669 Graduate Seminar in Second Language Education
- Education 6673 Second Language Teaching, Learning and Curriculum (les étudiants ne peuvent recevoir de crédit et pour Education 6673 et pour Education 6665 ou 6667)
- Education 6674 Research in Second Language
- Autres cours de cycle supérieur offerts par la Faculté d'Éducation et le Département d'études françaises et hispaniques jugés appropriés par le Comité administrative.

ADDITIONAL SECONDARY CHANGE :
REGULARIZATION OF SPECIAL TOPICS COURSE :
Special Topics FRENCH 6156 change to new/Regularized course FRENCH 6821:

Special Topics Graduate course - FREN6156 - Autres approches aux études françaises:
Littérature et cinéma to become French 6821 Littérature et cinéma

COURSE NUMBER AND TITLE

FREN 6821: Littérature et cinéma
FREN 6821: Literature and cinema

ABBREVIATED COURSE TITLE

Littérature et cinéma

EXECUTIVE SUMMARY

MLLC students have expressed interest in Film Studies and since Dr. Abadie specializes in the relationship between cinema and literature, MLLC is able to regularize Special Topics French 6156 to new regularly offered French 6821. Offered since Spring 2017 as a special topics graduate course, it has been developed as an online course and has been given regularly since Winter 2019 as part of the M.A. & Ed. and French Studies M.A. programs.

RATIONALE

The department's students have expressed an interest in film studies and some students choose thesis topics that have to do with the theme of cinema. To provide them with adequate training, and as this is an area of growing interest, the department sees French 6821 as an excellent complement to its M.A. &/Ed. and M.A. in French Studies programs.

COURSE DESCRIPTION

FREN6821 examine une diversité de textes littéraires et de films d'expression française qui travaillent la porosité entre la littérature et le cinéma. Différentes influences et questions seront explorées à travers un parcours de textes et de films au confluent de ces influences.

Crédit restreint : Thèmes Spéciaux Français 6156

FREN6821 examines a variety of francophone literary texts and films that explore the porosity between literature and cinema. Different influences and questions will be explored through the study of texts and films from these perspectives.

Credit restriction : former Special Topics French 6156

CONSULTATIONS SOUGHT

The Faculty of Education, all departments within the Faculty of Arts (St. John's) and colleagues at the Grenfell Campus (Corner Brook) were consulted when this course was proposed as a special topics course. Education was once more consulted at this stage as well.

In addition, the HSS Dean's Office sends all proposals for formal consultation to the wider university community. See below list for formal consultation.

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	No	
Education	No	
Engineering	No	
Grenfell Campus	No	
Human Kinetics and Recreation	Yes	Nov 10/23
Humanities and Social Sciences	No	
Labrador Institute	No	
Library	Yes	Oct 25/23
Marine Institute	No	
Medicine	Yes	Nov 8/23
Music	Yes	Nov 1/23
Nursing	Yes	Nov 1/23
Pharmacy	Yes	Nov 2/23
Registrar's Office	Yes	Nov 8/23
Science	Yes	Nov 1/23
Social Work	No	

LIBRARY REPORT

A library report was requested, and the email response received is attached confirming the library has the resources to support the new regularized course number FREN 6821.

RESOURCE IMPLICATIONS

There are no resource implications as 6821 will be part of the rotation in the M.A.&Ed and the M.A. programs in the Department of Modern Languages, Literatures and Cultures.

Check box as applicable ()

<i>Courses that are part of load</i>	YES	NO	N/A
Q1. Will the course be taught by a tenured or tenure track Academic Staff Member as part of load? (<i>if yes, complete 1a to 1c; if no, proceed to Q2</i>)	<input checked="" type="checkbox"/>		
a) Required course: will it be taught every year?		<input checked="" type="checkbox"/>	
b) Elective course: will it be taught on a regular rotation depending on the academic unit's teaching plan?	<input checked="" type="checkbox"/>		
c) Elective course: will it hinder the academic unit's ability to offer its core program?		<input checked="" type="checkbox"/>	

INSTRUCTIONAL COSTS

There will be no new instructional cost as this course will be offered on a rotation.

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

Attachments are included with this proposal as follows:

- Sample syllabus for new/regularized course, FREN 6821
- Syllabus from Special Topics FREN6156 (for information)
- Completed SGS Form, Request for Approval of a Graduate Course for FREN6821

Sample Syllabus:

DESCRIPTION DU COURS/COURSE OUTLINE

FREN6821 : Littérature et cinéma/Literature and cinema

* les différents plans de cours peuvent être consultés [ici](#)/ the various syllabi can be viewed [here](#)

DESCRIPTION DU COURS/COURSE DESCRIPTION

Ce cours (enseigné en français) propose d'examiner une diversité de textes littéraires et de films d'expression française qui travaillent la porosité entre la littérature et le cinéma. Ainsi, différentes influences seront envisagées et plusieurs questions, posées : pourquoi et comment écrire sur le cinéma? Pourquoi et comment illustrer la littérature au cinéma? Quelle place donner au cinéma dans la littérature? Comment explorer le média cinématographique dans une forme littéraire? Qu'ajoute le texte au film? Etc. Ce cours cherchera donc à explorer ces différentes questions en présentant un parcours de textes et de films au confluent de ces influences.

This course (taught in French) will examine a variety of francophone literary texts and films that explore the porosity between literature and cinema. Different influences will be considered, and several questions will be asked: why and how to write about cinema? Why and how to show and thematize literature in films? What is the role of cinema in literature? How to explore the cinematographic medium in a literary form? What does the text add to the movie? Etc. This course will study a group of texts and films discussing these questions.

OBJECTIFS/OBJECTIVES

Comprendre les rapports historiques et esthétiques entre la littérature et le cinéma.
Analyser, décrire et comparer des textes, des discours et des films.

To understand the historical and aesthetic relationships between literature and film.
To analyze, to describe and to compare texts, discourses and films.

HORAIRE DES COURS/COURSE SCHEDULE

Cours qui peut être donné en personne ou comme cours en ligne.
This course can be taught in person or as an online course.

Semaine 1/Week 1

Présentation du cours et du cadre théorique (perspective intermédiaire)
Introduction and theoretical perspective (intermediality)

Semaine 2/Week 2

Qu'est-ce que le cinéma? Entre image, récit, technique et expérience
What is cinema? Between images, storytelling, cinema technologies and experience

Semaine 3/Week 3

L'hybridation des formes : Pierre-Albert Birot, Blaise Cendrars et Jules Romain

Hybrid literary forms: Pierre-Albert Birot, Blaise Cendrars and Jules Romain

Semaine 4/Week 4

Écrire Charlot : Philippe Soupault. Entre poésie critique et biographie romancée

Writing The Tramp: Philippe Soupault. Between poetry and biographical novel

Semaine 5/Week 5

Les poètes scénaristes (1) : Des histoires à mettre en image (Guillaume Apollinaire, Antonin Artaud, Robert Desnos, Benjamin Péret)

Poet and screenwriter (1): How to translate stories in moving images (Guillaume Apollinaire, Antonin Artaud, Robert Desnos, Benjamin Péret)

Semaine 6/Week 6

Les poètes scénaristes (2) : Jacques Prévert

Poet and screenwriter (2): Jacques Prévert

Semaine 7/Week 7

Les écrivains cinéastes : André Malraux

Writer and director: André Malraux

Semaine 8/Week 8

L'adaptation : *L'Élégance du hérisson*, du roman (Muriel Barbery) au film (Mona Achache)

Adaptation: *L'Élégance du hérisson*, from the novel (Muriel Barbery) to the film (Mona Achache)

Semaine 9/Week 9

La réécriture du film : *Cinéma* (Tanguy Viel) et *Sleuth* (Joseph L. Mankiewicz)

How to rewrite a movie: *Cinéma* (Tanguy Viel) and *Sleuth* (Joseph L. Mankiewicz)

Semaine 10/Week 10

Le récit de l'expérience du cinéma : Michel Tremblay

How to write the cinema experience: Michel Tremblay

Semaine 11/Week 11

Le cinéma perdu : *Fantômas* et Didier Blonde

The lost cinema: *Fantômas* and Didier Blonde

Semaine 12/Week 12

Synthèse

Synthesis

MÉTHODE D'ÉVALUATION/METHOD OF EVALUATION

Compte rendu d'un ouvrage critique : 20%

Critical review

Dissertation critique : 30%

Critical essay

Exposé oral : 20%

Oral presentation

Exercice : 15%**Discussions (3x5%) : 15%****TEXTES À LIRE/TEXTS**

- . Barbery, Muriel. [2006] 2015. *L'Élégance du hérisson*. Coll. « Folio ». Paris : éditions Gallimard.
- . Soupault, Philippe. [1931] 2014. *Charlot*. Coll. « L'imaginaire ». Paris : éditions Gallimard.
- . Tremblay, Michel. [1990] 2016. *Les Vues animées*. Montréal : Leméac.
- . Viel, Tanguy. [1999] 2018. *Cinéma, suivi de Hitchcock par exemple*. Paris : éditions de Minuit.
- . un recueil de textes et d'extraits de textes sera proposé sur Brightspace./ A collection of texts and extracts will be available through Brightspace.

FILMS À VOIR/MOVIES

- . Mona Achache, *L'Élégance du hérisson*, 2009.
- . André Malraux. *L'Espoir*, 1938.
- . Des films et des extraits de films seront à visionner sur Brightspace/ Films and film excerpts can be viewed on Brightspace.

BIBLIOGRAPHIE SÉLECTIVE/SELECTIVE BIBLIOGRAPHY

- Aurouet, Carole. 2014. *Le Cinéma des poètes. De la critique au ciné-texte*. Lormont : éditions Le Bord de l'eau.
- Baetens, Jan. 2008. *La Novellisation, du film au roman : lectures et analyses d'un genre hybride*. Coll. « Réflexions faites ». Bruxelles : Les Impressions nouvelles.
- Banda, Daniel, et José Moure. 2012. *Avant le cinéma : l'oeil et l'image*. Paris : Armand Colin.
- . 2013. *Charlot : histoire d'un mythe*. Coll. « Champs arts ». Paris : Flammarion.
- Brangé, Mireille. 2014. *La Séduction du cinéma : Artaud, Pirandello et Brecht entre cinéma, littérature et théâtre (1914-1941)*. Coll. « Bibliothèque de littérature générale et comparée ». Paris : Honoré Champion.
- Cléder, Jean. 2012. *Entre littérature et cinéma : les affinités électives – échanges, conversions, hybridation*. Paris : Armand Colin.
- Clerc, Jeanne-Marie. 1993. *Littérature et cinéma*. Coll. « Fac ». Paris : Nathan.
- Clerc, Jeanne-Marie, et Carcaud-Macaire Monique. 2004. *L'adaptation cinématographique et littéraire. 50 questions*. Paris : Klincksieck.
- Cohen, Nadja. 2013. *Les Poètes modernes et le cinéma : 1910-1930*. Coll. « Études de littérature des XX^e et XXI^e siècles ». Paris : Classiques Garnier.
- Gaudreault, André. 1999. *Du littéraire au filmique : système du récit*. Paris : Éditions Nota bene/Armand Colin.
- Gauthier, Christophe, Dimitri Vezyroglou et Myriam Juan. 2013. *L'Auteur de cinéma : histoire, généalogie, archéologie*. Paris : AFRHC.
- Marcus, Laura. 2007. *The Tenth Muse Writing About Cinema in The Modernist Period*. Oxford : Oxford University Press.

- Nacache, Jacqueline et Jean-Loup Bourget (dir.). 2012. *Cinématismes. La littérature au prisme du cinéma*. Bern : Peter Lang.
- Prieur, Jérôme. 1993. *Le Spectateur nocturne, les écrivains au cinéma, une anthologie*. Paris : éditions de l'Étoile.
- Vanoye, Francis. 2011. *L'adaptation littéraire au cinéma : formes, usages, problèmes*. Coll. « Cinéma/arts visuels ». Paris : Armand Colin.
- Wall-Romana, Christophe. 2013. *Cinpoetry: Imaginary Cinemas in French Poetry*. New York : Fordham University Press.

Special Topics FREN6156

Course Syllabus from when last offered in 2022:

FRANÇAIS 6156

Autres approches aux études françaises : Littérature et cinéma (3 crédits)

Trimestre d'hiver 2022

Cours en ligne

Département de langues, littératures et cultures modernes

Enseignante : Dre Karine Abadie

Téléphone : 709-864-8824

Courrier électronique : kabadie@mun.ca (veuillez indiquer [FREN6156] dans l'objet de votre message)

Disponibilités : sur rendez-vous sur rendez-vous (pour prendre rendez-vous, consultez : <https://calendly.com/kabadie/rendez-vous>)

DESCRIPTION

Ce cours propose d'examiner une diversité de textes littéraires et de films d'expression française qui travaillent la porosité entre la littérature et le cinéma. Ainsi, différentes influences seront envisagées et plusieurs questions, posées : pourquoi et comment écrire sur le cinéma? Pourquoi et comment illustrer la littérature au cinéma? Quelle place donner au cinéma dans la littérature? Comment explorer le média cinématographique dans une forme littéraire? Qu'ajoute le texte au film? Etc. Ce cours cherchera donc à explorer ces différentes questions en présentant un parcours de textes et de films au confluent de ces influences.

OBJECTIFS

Comprendre les rapports historiques et esthétiques entre la littérature et le cinéma.

Analyser, décrire et comparer des textes, des discours et des films.

LECTURES

Un ensemble de textes et d'extraits de textes seront disponibles en ligne.

Les quatre titres suivants doivent être lus dans leur intégralité. Vous pouvez vous les procurer via le site Leslibraires.ca : <https://www.leslibraires.ca/> - ou tout autre librairie en ligne. Vous pouvez vous procurer la version papier ou numérique.

- . Barbery, Muriel. [2006] 2015. *L'Élégance du hérisson*. Coll. « Folio ». Paris : éditions Gallimard.
- . Soupault, Philippe. [1931] 2014. *Charlot*. Coll. « L'imaginaire ». Paris : éditions Gallimard.
- . Tremblay, Michel. [1990] 2016. *Les Vues animées*. Montréal : Leméac.
- . Viel, Tanguy. [1999] 2018. *Cinéma, suivi de Hitchcock par exemple*. Paris : éditions de Minuit.

ÉVALUATIONS

Compte rendu d'un ouvrage critique	20%
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Date de remise : dernier jour de la semaine 4, avant 16h00

Compte rendu d'un chapitre d'un ouvrage critique ou d'un article sur les rapports entre littérature et cinéma.

Se reporter à la section ÉVALUATIONS pour le détail de ce travail.

Les travaux en retards ne seront pas acceptés.

Dissertation critique	30%
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Date de remise : dernier jour de la semaine 13, avant 16h00

Dans un travail de dix pages minimum, analyse d'une œuvre littéraire ou d'un aspect réunissant différentes œuvres littéraires à partir de la perspective élaborée en cours.

Se reporter à la section ÉVALUATIONS pour le détail de ce travail.

Les travaux en retards ne seront pas acceptés.

Exposé oral	20%
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Le calendrier de ces exposés sera décidé dès la première semaine de cours.

Présentation de 20 minutes qui annoncera le travail développé dans la dissertation critique.

Se reporter à la section ÉVALUATIONS pour le détail de ce travail.

Exercice	15%
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Date de remise : dernier jour de la semaine 7, avant 16h00

Dans un travail d'environ trois pages, proposer une réflexion suivie sur un choix de sujet parmi ceux proposés.

Se reporter à la section ÉVALUATIONS pour le choix des sujets et le détail de cet exercice.

Discussions	15% (3 X 5%)
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Trois discussions auront lieu dans le cadre des modules 5 (semaine 6), 6 (semaine 8) et 7 (semaine 9).

Se reporter à la section ÉVALUATIONS pour les sujets et les modalités de ces discussions.

LE FRANÇAIS EST LA LANGUE D'ENSEIGNEMENT ET DE COMMUNICATION DE CE COURS. UNE PORTION DE LA NOTE GLOBALE DES TRAVAUX SERA CONSACRÉE À LA LANGUE (cette portion sera précisée dans le détail des évaluations).

CALENDRIER

Module 1

Cadre théorique (histoire culturelle, intermédialité, cinématographie attraction, série culturelle)

DOCUMENTS (à lire et à écouter) :

Besson, Rémy. 2014. « Prolégomènes pour une définition de l'intermédialité à l'époque contemporaine ». En ligne. <<https://hal-univ-tlse2.archives-ouvertes.fr/hal-01012325v2/document>>. Consulté le 1^{er} octobre 2023.

Ory, Pascal. 2000 (avril). « Qu'est-ce que l'histoire culturelle ». En ligne. https://www.canal-u.tv/video/universite_de_tous_les_savoirs/qu_est_ce_que_l_histoire_culturelle.963. Consulté le 1^{er} octobre 2023.

Module 2

Littérature et cinéma

Module 3

Hybridation des formes

LECTURES :

Albert-Birot, Pierre. 1919 (15-30 octobre). « Du Cinéma ». *SIC*, n^{os} 49-50, p. 388-392.

Cendrars, Blaise et Fernand Léger. 1919. *La Fin du Monde filmée par l'Ange N.-D.* Paris: éditions de la Sirène.

Romains, Jules. 1919 (novembre). « Donogoo-Tonka ou les miracles de la science (1) ». *La Nouvelle Revue française*, n^o 74, p. 821-835.

FILMS :

Le Voyage dans la lune. 1902. Réalisation de Georges Méliès. France. Distribution Diaphana pour MK2.

The Knockout. 1914. Réalisation de Mack Sennett. États-Unis. Keystone Film Company.

(extrait) *The Cheat*. 1915. Réalisation Cecil B. DeMille. États-Unis. Distribution Théâtre du Temple pour Lobster Films.

Module 4

Écrire Charlot

LECTURES :

Cohen, Albert. 1923 (juin). « Mort de Charlot ». *La Nouvelle Revue française*, n^o 117, p. 883-889.

Soupault, Philippe. [1931] 2014. *Charlot*. Coll. « L'imaginaire ». Paris : éditions Gallimard.

FILMS :

The Cure. 1917. Réalisation de Charlie Chaplin. États-Unis. Distribution Théâtre du Temple pour les Grands Films Classiques.

Sunnyside. 1919. Réalisation de Charlie Chaplin. États-Unis. Distribution Diaphana pour MK2.

Ballet mécanique. 1924. Réalisation de Fernand Léger. France. Distribution Lobster Films.

The Gold Rush. 1925. Réalisation de Charlie Chaplin. États-Unis. Distribution Diaphana pour MK2.

Module 5

(1)Les poètes scénaristes

LECTURES :

Apollinaire, Guillaume, et André Billy. [1917] 1971. « *La Bréhatine; cinéma-drame* ». *Archives des Lettres modernes*, n^o 126, p. 44-67.

Desnos, Robert. [1928] 1992. « L'Étoile de mer ». Dans *Les Rayons et les ombres, Cinéma* (dir. Marie-Claire Dumas et Nicole Cervelle-Zonca), p. 213-217. Paris : Gallimard.

FILM :

L'Étoile de mer. 1928. Réalisation de Man Ray. France.

Module 5

(2) Les poètes scénaristes – Jacques Prévert

LECTURES :

Prévert, Jacques. [1939] 1965. Scénario de *Le Jour se lève*. Dans *L'Avant-scène cinéma*, n° 53, p. 35-39.

Aurouet, Carole. 2018 (12 février). « Jacques Prévert et le cinéma ». En ligne. *Culturopoing.com*. <<https://www.culturopoing.com/cinema/dossiers-hommages-cinema/jacques-prevert-et-le-cinema/20180212>>. Consulté le 1^{er} octobre 2023.

FILM :

Le Jour se lève. 1939. Réalisation de Marcel Carné. France. [Les Productions Sigma] Distribué par Tamasa Distribution.

Module 6

Les écrivains cinéastes

LECTURES :

Malraux, André. 1937. *L'Espoir*, p. 26-35. Paris : Livres de poche.

Cocteau, Jean. 1951. *Entretiens autour du cinématographe*, p. 9-35. Paris : éditions André Bonne.

Malraux, André. 1989 (octobre). « *Espoir, Sierra de Teruel* – scénario ». Dans *L'Avant-scène cinéma*, n° 385, p. 34-37.

FILM :

(extrait) *Espoir, sierra de Teruel*. 1938. Réalisation d'André Malraux. France/Espagne. [Les Productions Corniglion-Molinier] Distribué par Théâtre du Temple.

Module 7

L'adaptation : *L'Élégance du hérisson*, du roman (Muriel Barbery) au film (Mona Achache)

LECTURE :

Barbery, Muriel. [2006] 2015. *L'Élégance du hérisson*. Coll. « Folio ». Paris : éditions Gallimard.

FILM :

Le Hérisson. 2009. Réalisation de Mona Achache. France. Pathé Distribution.

Module 8

La réécriture du film

LECTURE :

Viel, Tanguy. 2018. *Cinéma suivi de Hitchcock, par exemple*. Paris : éditions de Minuit.

FILM :

Sleuth. 1972. Réalisation de Joseph Mankiewicz. Grande-Bretagne/États-Unis. [Palomar Pictures] Distribué par Tamasa Distribution.

Module 9

Le récit de l'expérience du cinéma

LECTURES :

Tremblay, Michel. [1990] 2016. *Les Vues animées*. Montréal : Leméac.

Habib, André. 2015. *La Main gauche de Jean-Pierre Léaud*, p. 85-86, 132-140. Coll. « Collection Liberté Grande ». Montréal : Boréal.

FILMS :

(extrait) *The Dreamers*. 2003. Réalisation de Bernardo Bertolucci. Grande-Bretagne/France/Italie. [Peninsula Films] Distribué par Tamasa Distribution.

(extrait) *Masculin, Féminin*. 1966. Réalisation de Jean-Luc Godard. France/Suède. [Anouchka Films] Distribué par Tamsa Distribution.

Module 10

Le cinéma perdu : *Fantômas* et Didier Blonde

LECTURES :

Blonde, Didier. 2015. « En attendant Joséphine... ». Dans *Cinéma premiers crimes*, (dir. Alain Carou et Matthieu Letourneux), p. 192-193. Paris: Paris Bibliothèques.

Blonde, Didier. 2007. *Les Fantômes du muet*, p. 15-30, 55-63. Coll. « Un et l'autre » Paris : Gallimard.

FILM

Juve contre Fantômas. 1913. Réalisation de Louis Feuillade. France. Gaumont.

LES TRAVAUX REMIS EN RETARD NE SERONT PAS ACCEPTÉS¹

BESOINS SPÉCIAUX : me contacter le plus rapidement possible. Toute demande restera confidentielle.

Je me suis engagée à faciliter et à promouvoir un environnement d'apprentissage accessible, inclusif et empreint de respect mutuel.

Students requiring special accommodation are asked to communicate firstly with the Glenn Roy Blundon Centre (<https://www.mun.ca/student/accessibility-services/about-the-blundon-centre/>) at the earliest opportunity. University policies and procedures pertaining to accommodations for students with disabilities can be found at www.mun.ca/policy/site/policy.php?id=239.

PLAGIAT : tout plagiat ou toute fraude ainsi que toute tentative de commettre ces actes ou toute participation à ces actes à l'occasion d'un examen ou d'un travail est une faute. Prenez le temps de consulter « Academic Misconduct » : <http://www.mun.ca/regoff/calendar/sectionNo=REGS-0748>.

¹ Il est attendu que les étudiants soient présents lors des examens et qu'ils remettent leurs travaux à la date prévue. Dans le cas d'une absence justifiée ou d'une difficulté ponctuelle, des arrangements seront proposés par le professeur pour accommoder les étudiants concernés. Néanmoins, dans ces cas de figure, les travaux qui ne seront pas remis à la date prévue seront sanctionnés à raison de 5% par jour de retard. Pour plus de précisions concernant les absences, voir « Exemptions from Parts of the Evaluation » : <http://www.mun.ca/regoff/calendar/sectionNo=REGS-0601#REGS-1949>.

From: [Balsara, Aspi](#)
To: [Mayr, Maria](#); [Frew, Rose Mary](#)
Cc: [Abadie, Karine](#); [Thareau, Anne](#)
Subject: Library Report for FREN 6821 (former 6156)
Date: October-25-23 4:42:00 PM

Hello Maria and Rose,
I am pleased to confirm that the library has the resources to support this course. By way of further confirmation, it has been taught since 2017, and whenever additional materials (books and films) were required by Prof. Abadie, they were ordered.

Sincerely,
Aspi Balsara
QEII Library

From: Mayr, Maria <mmayr@mun.ca>
Sent: Wednesday, October 25, 2023 11:15 AM
To: Balsara, Aspi <abalsara@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>
Cc: Abadie, Karine <kabadie@mun.ca>; Thareau, Anne <athareau@mun.ca>
Subject: Library Report for FREN 6821 (former 6156)

Dear Aspi,

We are proposing to regularize the special topics course FREN 6156, to become FREN6821 : Littérature et cinéma. Would you be able to provide Rose (copied) with a library report for this course? The Course Outline and a syllabus are attached.

Best
Maria

Maria Mayr, Ph.D.
Associate Professor
Head, Department of Modern Languages, Literatures and Cultures
Undergraduate Program Director (German)
Co-Editor (with Christina Kraenzle) of [Seminar: A Journal of Germanic Studies](#)
Memorial University of Newfoundland
232 Elizabeth Avenue, St. John's, NL , A1B 3X9

Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups. We acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit.

Title of Proposal: MLLC: Master of Arts French Prog Updates

Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?	x	
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		x
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	x	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	x	
5. Does the title on the front page of the proposal identify the name of the course/program?	x	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).	x	
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)	x	
8. Has a library report been requested or appended? (not required for special topics courses)	x	
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").	x	
10. Are proposed deletions to existing Calendar language identified using strikethroughs, <u>like this</u> , and proposed Calendar additions identified by underlining, <u>like this</u> ?	x	
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?	x	
12. Has a weekly breakdown of assigned reading and activities been provided?	x	
13. Has the Faculty member teaching the course been identified?	x	
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).	x	
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)		x
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the <u>strikethroughs</u> and <u>underlines</u> technique (not applicable if an existing special topic number).	x	

updated: Sept- 2023

The person that the Office of the Dean should contact with any questions about the attached proposal:

Maria Mayr, Dept Head _____
Name (print legibly)

mmayr@mun.ca/864-8829 _____
Phone / email

Departmental Head Signature: mmayr emailed proposal, using as authorizaiton

From: [Mayr, Maria](#)
To: [Frew, Rose Mary](#); [Dold, Patricia](#); [Simonson, Kathryn](#)
Cc: [Thareau, Anne](#)
Subject: Calendar Changes French M.A. Changes
Date: October-15-23 1:48:14 PM
Attachments: [FREN6156_SGS_course_approval_form.pdf](#)
[Calendar Changes M.A. in French.docx](#)

Dear Rose, Pat, Kathy

Attached, our changes for the M.A. Program in French. I am a bit at a loss as what form to use – the only form I see related to graduate studies is the SGS Course add form. I did add that one because as we discussed before, we are regularizing a special topics course – but because we are also submitting a whole suit of other changes to the MA program regulations, course titles, etc., I am listing the regularization as a secondary calendar change.

Could you please let me know how to present this? All the info needed is there but I am not sure how this is done for grad studies changes. Here, an important aspect to note is that I don't know where to find the program description of the MA&Ed in case secondary changes to that would be required but I did ask Leslie Redmond for the info today, so hopefully that will be here soon.

Thank you and best,
Maria

Maria Mayr, Ph.D.
Associate Professor
Head, Department of Modern Languages, Literatures and Cultures
Undergraduate Program Director (German)
Co-Editor (with Christina Kraenzle) of [Seminar: A Journal of Germanic Studies](#)
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Faculty of Science

Office of the Dean
St. John's, NL Canada A1B 3X7
Tel: 709 864 8154 Fax: 709 864 3316
deansci@mun.ca www.mun.ca/science

December 7, 2023

TO: Ms. Amy Grouchy, School of Graduate Studies
FROM: Gina Jackson, Secretary, Faculty of Science Faculty Council
SUBJECT: Calendar Changes – Biochemistry

This is to confirm that the Faculty of Science Faculty Council, at its meeting on December 6, 2023, approved the following calendar changes:

- a. Department of Biochemistry, Potential Outcome for MSC Oral Defense

If you require additional information or clarification please let me know.

A handwritten signature in blue ink that reads "Gina Jackson".

Gina Jackson

cc: S. Christian,. Department of Biochemistry
A. Fiech, Chair, Faculty of Science, Graduate Studies Committee

November 16, 2023

Biochemistry – potential outcome for MSc Oral defence

Proposal

The current calendar entry that describes the MSc oral defence has two potential outcomes including “proceed” and “do not proceed” that includes with the possibility of termination. We propose to change the “do not proceed” outcome to “revisions needed” and remove the mention of the possibility of termination.

Background

After putting a few students through the process, the Biochemistry faculty has had the opportunity to reflect on the process. Overall, we felt that the potential outcome for the MSc defence should not be “do not proceed” as the supervisory committee’s approval is not technically necessary for submission of the thesis to SGS. Furthermore, a student who reaches this stage can not be terminated solely based on the performance on the MSc oral defence. Rather, recommendation for termination from the supervisory committee would have to follow the regular SGS regulations. Therefore, we feel that including termination of the program should not be included as a formal potential outcome.

PROPOSED CALENDAR CHANGES-

Calendar entry 31.5.2.4

Master of Science students are required to complete a M.Sc. oral defence of their thesis research. The defence will be examined by the Supervisory Committee (at least three voting members) and chaired by the non-voting Deputy Head (Graduate), or delegate. The defence and first round of questions will be open to the public; the second round of questions will be in camera. Outcomes of the defence will be:

- a. “Proceed” - proceed to submission of thesis to the School of Graduate Studies for examination;
or
- b. ~~“Do not proceed~~ **Revisions needed**” - the supervisory committee will **make specific recommendations for the revisions needed to the written thesis prior to submission of the thesis to the School of Graduate Studies** ~~convene to make a final recommendation on the student’s overall program as per the~~ **while following** the **General Regulations** of the School of Graduate Studies **Supervisory Reports** and **Termination of a Graduate Program**.

CLEAN VERSION

Calendar entry 31.5.2.4

Master of Science students are required to complete a M.Sc. oral defence of their thesis research. The defence will be examined by the Supervisory Committee (at least three voting members) and chaired by the non-voting Deputy Head (Graduate), or delegate. The defence and first round of questions will be open to the public; the second round of questions will be in camera. Outcomes of the defence will be:

- a. “Proceed” - proceed to submission of thesis to the School of Graduate Studies for examination;
or
- b. **“Revisions needed”** - the supervisory committee will **make specific recommendations for the revisions needed to the written thesis prior to submission of the thesis to the School of Graduate Studies while following** the **General Regulations** of the School of Graduate Studies **Supervisory Reports**.



**SCHOOL OF
GRADUATE STUDIES**

Office of the Associate Vice-President (Academic) and
Dean of Graduate Studies

St. John's, NL Canada A1C 5S7

Tel: 709 864 2445 Fax: 709 864 4702

sgs@mun.ca

<http://www.mun.ca/sgs>

February 6, 2024

TO: Executive Committee of Senate

FROM: Dr. Amy Warren, Chair of Academic Council

SUBJECT: Items of Business

On February 2, 2024, the Academic Council, School of Graduate Studies, reviewed via email the following item of business and it is being transmitted for information/approval to Senate.

CONSENT AGENDA

1. Scientific Computing

Academic Council recommends approval of revisions to section 32.20 governing the M.Sc. in Scientific Computing program, which includes cleaning up calendar language and adding new co-op language; changing the existing 'course and project' based M.Sc. route to a course only M.Sc., with an existing team-taught project course, CMSC 6920, which is now a required course for students choosing this option.

A handwritten signature in black ink that reads "Amy M. Warren".

Dr. Amy Warren
Associate Vice-President (Academic) and
Dean, School of Graduate Studies

Revisions to section 32.20 governing the M.Sc. in Scientific Computing program include cleaning up calendar language and adding new co-op language; changing the existing 'course and project' based M.Sc. route to a course only M.Sc., with an exiting team-taught project course, CMSC 6920, which is now a required course for students choosing this option.



Faculty of Science

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Jan. 26, 2024

TO: Ms. Amy Grouchy, School of Graduate Studies
FROM: Gina Jackson, Secretary, Faculty of Science Faculty Council
SUBJECT: Scientific Computing Proposals

This is to confirm that the Faculty of Science Faculty Council, at its meeting on May 17, 2023, approved the following proposals:

- a. Scientific Computing Program, proposal for changes to the M.Sc. in Scientific computing

If you require additional information or clarification please let me know.

A handwritten signature in blue ink that reads "Gina Jackson".

Gina Jackson

cc: R. Haynes, Mathematics and Statistics
J. Alam, Mathematics and Statistics
A. Fiech, Computer Science



MEMORIAL
UNIVERSITY
Dean of Science Office
Scientific Computing
St. John's, NL Canada A1B 3X7
Tel: 709-864-3414; Fax: 709-864-3316
www.mun.ca

March 28, 2023

Dear Faculty of Science Graduate Studies Committee members,

Attached you will find two word documents (an amended calendar entry indicating all changes and a clean copy) which details proposed changes to the M.Sc. in Scientific Computing. In addition to cleaning up some calendar language and adding new co-op language, the proposal is to change the existing "course and project" based M.Sc. route to a course only M.Sc. with an existing team-taught project course, CMSC 6920, now a required course for students who choose this option.

The Scientific Computing program currently has one of the worst conversion rates based on the number of applications to the number of offers of admission. This is due in large part to the need to have a project supervisor arranged for course-based students before an offer of admission is made. The proposed change will remove this barrier while ensuring students still receive the project experience through a regularly offered course.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Haynes".

Dr. Ronald D. Haynes
Professor, Department of Mathematics and Statistics
Chair, MSc and Phd Scientific Computing Programs
Memorial University of Newfoundland

Annotated Copy – RH Wed Apr 5, 2023

31.20 Scientific Computing

- www.mun.ca/sgs/contacts/sgscontacts.php
- www.mun.ca/science
- www.mun.ca/become/graduate/apply/app_deadlines.php

31.20.1 Administrative Committee

The Administrative Committee, appointed by the Dean of the School of Graduate Studies on the recommendation of the Dean of the Faculty of Science, consists of at least one representative of each participating academic unit, and one member external to the University.

31.20.2 Participating Departments and Organizations

This interdisciplinary program offers the Master of Science Degree in both Scientific Computing and Scientific Computing (Co-operative). The departments of Biochemistry, Chemistry, Computer Science, Earth Sciences, Mathematics and Statistics, Physics and Physical Oceanography and the Faculty of Engineering and Applied Science are participants in this program. Other departments and faculties may be involved, depending on the nature of the thesis or project. External organizations may provide placements for co-op students, jointly supervise students, share computing resources and participate in teaching courses.

31.20.3 Admission Criteria and Procedures

1. The criteria for acceptance of an applicant are: the applicants' anticipated successful and timely completion of the program, and, for the thesis program, the willingness of a ~~participating~~ faculty member to supervise the applicant.
2. Students will be expected to hold a B.Sc. (Honours) or B.Eng. Degree with honours standing, or equivalent, with a strong computational orientation. At the time of application, the student is expected to provide evidence (for example, transcripts of completed courses) of ~~the student's~~ knowledge of a ~~modern computer programming~~ language. ~~such as Fortran, and/or C and/or C++, and/or Matlab, and/or Python.~~ Evidence of knowledge of numerical analysis, differential equations, ~~and/or~~ and linear algebra is an asset. ~~and/or computer graphics would be an asset.~~ Students with an inadequate background may be encouraged to take certain undergraduate courses.
3. Admission decisions will be made by the School of Graduate Studies on the recommendation of the Chair of the Administrative Committee.

31.20.4 Program of Study

4. The goal of Scientific Computing is to solve technical problems, in science and engineering, using computers and computational methods. Our program is designed to educate students to apply computational, numerical and programming concepts and tools to solve and model complex problems in science and engineering.
5. The Program is offered in thesis and ~~project (non-thesis)~~ course-only versions, each with the option of a co-operative education program. ~~It is intended that the overall level of student effort and performance required in each version will be comparable.~~ The normal length of time to complete each option is 24 months, however, students who choose a co-operative education option may take longer.
6. Students enrolled in the thesis program will complete ~~The the~~ work for the thesis or project ~~will be carried out~~ under the guidance of a supervisor (or joint supervisors). The home department of ~~the students in the thesis program~~ will be the same as that of the Supervisor. Upon completion of the work for the thesis or project, ~~each student~~ is are required to present a seminar suitable for the interdisciplinary audience of Scientific Computing program students.
7. All students are required to complete a minimum of 3 core courses (9 credit hours) selected from the list of Core Courses ~~listing~~ below. All students are also recommended to complete CMSC 6950. Additional courses are required in accordance with the program options as outlined below and will normally be selected from the student's discipline of specialization. The course requirements for each thesis based student are approved by the Program Chair on the recommendation of the student's supervisor(s), and should reflect the interdisciplinary nature of the program. The course requirements for course-based

students are approved by the Program Chair. Students are expected to attend research seminars in their home department as well as and/or those relevant to Scientific Computing, when advertised.

- a. The thesis option requires the completion of a minimum of four graduate courses (12 credit hours) numbered 6000 or higher, which must include three courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional course(s) will normally be chosen from the [Additional Courses](#) listing below in the same discipline as the thesis work. The submission of an acceptable thesis is required. The thesis is to contain an original scholarly contribution which must be submitted to the School of Graduate Studies for final examination. The thesis must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sgs/go/guid_policies/theses.php.
- b. The ~~project~~ course-based option requires the completion of a minimum of ~~eight~~ seven graduate courses (~~24~~ 21 credit hours) numbered 6000 or higher, ~~which must include CMSC 6009 and which must include~~ CMSC 6920 plus at least three other courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional courses will normally be chosen from the [Additional Courses](#) listing below. ~~in the same discipline as the project work. An acceptable project report is also required that is based on research performed with the guidance of the student's supervisor. The project, which will include an in-depth written report, shall require the equivalent of at least one and no more than two semesters of full-time work. The project report must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sgs/go/guid_policies/theses.php. The report will be evaluated by the student's supervisor, by the Chair of the Board of Study (or delegate), as well as by one other faculty member. Acceptance of a final version of the report (and a passing grade for CMSC 6009) requires the agreement of the three examiners.~~

31.20.5 Co-operative Education Option

- ~~A co-operative education option will be~~ Co-operative Education Option is available to students who are accepted into the M.Sc. program. Students in this option may follow the thesis or ~~non-thesis~~ course-based version of the program. The co-op option will add 8 months to the anticipated program length mentioned above. It is expected to take up to 24 months to complete.
 1. ~~Students will normally declare their intention to complete the co-operative education option at the start of the second semester of their academic program at least six months prior to the intended work term start.~~
 2. ~~Students will complete two work terms (CMSC 601W and CMSC 602W) consecutively, complete one (CMSC 601W) or two consecutive work terms (CMSC 601W and CMSC 602W) with the same employer normally following the successful completion of a minimum of four courses (12 credit hours).~~
 3. Students must have at least one course remaining following completion of the work terms.
 4. ~~The dates for starting and finishing each work term are shown at www.mun.ca/coop.~~
 5. ~~A competition for work term employment is organized by Co-operative Education in cooperation with a designated faculty member from Scientific Computing. Students may also obtain their own work term jobs outside the competition. Such jobs must be confirmed by letter from the employer and approved by the Chair of Scientific Computing and by Co-operative Education on or before the first day of the work term. Work term jobs may be outside St. John's and possibly outside Newfoundland and Labrador. Students who do not wish to accept a work term job arranged by Co-operative Education shall be responsible for finding an acceptable alternative. By entering the competition, students give permission for Co-operative Education to supply their Memorial University of Newfoundland transcripts and resumes to potential employers.~~
General management of the Co-operative Education Option is the responsibility of the designated Academic Staff Member in Co-operative Education (ASM-CE). ASMs-CE are responsible for providing professional development to students, facilitating the engagement of potential employers in the program, developing employment opportunities, organizing competitions for work term employment, arranging job interviews, monitoring students during the work term and evaluating the work term.

6. Work terms are not guaranteed; students are ultimately responsible for securing their work term placements.
7. Students in the Co-operative Education Option give permission to the university to provide a copy of their resume and university transcript to potential employers.
8. Students in the Co-operative Education Option may independently obtain a work term placement in consultation with the ASM-CE. Such employment positions must satisfy the criteria for work terms, be confirmed in writing by the employer and be approved by the ASM-CE before the first day of the work term shown at www.mun.ca/coop.
9. Work terms are normally at least 12 weeks in duration, full-time and paid. Remuneration for work placements is determined by employers based on their internal wage structures.
10. Each work term placement will be supervised by the student's program supervisor, the on-site supervisor assigned by the employer and Co-operative Education. The overall evaluation of the work term is the responsibility of the program Supervisor, on-site Supervisor, and Co-operative Education. The work term shall consist of two components:
 - o On the job Student Performance as evaluated by the on-site supervisor and Co-operative Education, in consultation with the program supervisor.
 - o A Work Report graded by Co-operative Education and the program supervisor in consultation with the on-site supervisor.
2. Evaluation of the work term will result in the assignment of one of the following final grades:
 - o Pass with Distinction: Indicates OUTSTANDING PERFORMANCE in both the work report and work performance.
 - o Pass: Indicates that PERFORMANCE MEETS EXPECTATIONS in both the work report and work performance.
 - o Fail: Indicates FAILING PERFORMANCE in the work report and/or the work performance. If a student fails to achieve a final grade of Pass or Pass with Distinction, and provided the student has not failed to achieve a grade of 'B' or better in any program course, the student may request to repeat the work term component. The request will be considered by the Chair of Scientific Computing in consultation with the program supervisor and Co-operative Education. Only one repetition of a work term will be permitted in the student's program.
3. Following the completion of the two work terms, each student must complete any remaining course requirements and project report or thesis. Assuming that prior written authorization of the employer and the supervisory committee was obtained and submitted to the School of Graduate Studies, students may include material from the work terms in their reports or theses. For students following the non-thesis version of the program, the two work term reports may be combined into a single, integrated report for this purpose. All other students must write a thesis on a research project which may be based on research completed during the work terms.
4. Students are not permitted to drop their work term without prior approval from an ASM-CE. Students who drop a work term without permission, who fail to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause their discharge from the work term, will normally be awarded a fail grade for the work term and will not be permitted to continue in the Co-operative Education Option.
5. Students who are accepted into the co-op option are not guaranteed placements. In the event that a student fails to obtain two semesters of placements, but successfully completes all other requirements of the Degree, the student will still be eligible for graduation, but without the designation of a co-op degree.

31.20.6 Courses

31.20.6.1 Core Courses

- Computer Science 6731 Topics in Numerical Methods
- Mathematics 6201 Numerical Methods for Partial Differential Equations
- Mathematics 6210 Numerical Solutions of Differential Equations
- Mathematics 6202 Nonlinear and Linear Optimization
- ~~Scientific Computing 6009 Master's Project~~
- Scientific Computing 6910 Matrix Computations and Applications or Computer Science 6931 Matrix Computations and Applications (*credit may be obtained for only one of the CMSC 6910, COMP 6732, and COMP 6931*)
- Scientific Computing 6920 Applied Scientific Programming

- Scientific Computing 6930 Algorithms for Distributed and Shared Memory Computers
- Scientific Computing 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20.6.2 Additional Courses

The following courses are identified as suitable for students in this program. Other courses may be permitted with the approval of the Program Chair.

Additional courses may be selected from courses offered by Biochemistry, Chemistry, Computer Science, Earth Sciences, Engineering and Applied Sciences, Mathematics and Statistics, Physics and Physical Oceanography, and Scientific Computing, upon approval of the chair of the program.

Biochemistry

- 6000-6009 Special Topics in Biochemistry
- 6010-6019 Special Topics in Nutrition and Metabolism
- 6020-6029 Special Topics in Food Science
- 6400 Control of Intermediary Metabolism
- 6460 Structural Biochemistry
- 6520 Nutritional Biochemistry
- 6530 Food Biochemistry
- 6590 Cellular, Molecular and Developmental Biology (*credit restricted with Biology 6590 and Medicine 6590*)
- 6630 Marine Biochemistry
- 6680 Processing and Quality of Foods

Chemistry

- 6201 Bioinorganic Chemistry
- 6204 Mechanisms in Catalysis
- 6205 Photochemistry of Transition Metal Complexes
- 6210 Organometallic Chemistry
- 6300 Quantum Chemistry I
- 6301 Quantum Chemistry II
- 6302 Molecular Spectroscopy
- 6304 Computational Chemistry I
- 6310 Electronic Structure Theory
- 6323 Chemical Thermodynamics I
- 6324 Chemical Thermodynamics II
- 6340 Biophysical Chemistry
- 6350 Electrochemical Kinetics
- 6360 Solid State Chemistry
- 6380 Adsorption on Surfaces
- 6381 Surface and Interface Science
- 6382-6389 Selected Topics in Physical Chemistry
- 6390-6398 Selected Topics in Physical Chemistry
- 6399 Chemical Kinetics and Dynamics
- 6401 Organic Spectroscopic Analysis I
- 6402 Organic Spectroscopic Analysis II
- 6470 Physical Organic Chemistry
- 6590-6599 Selected Topics in Theoretical and Computational Chemistry
- 6600 Applications of Inorganic and Organometallic Chemistry to Toxicology

Computer Science

- 6904 Advanced Computer Architectures (*credit may be obtained for only one of 6904 and the former 6722*)
- 6905 Software Engineering (*credit may be obtained for only one of 6905 and the former 6713*)
- 6906 Numerical Methods (*credit may be obtained for only one of 6906 and the former 6731*)
- 6909 Fundamentals of Computer Graphics (*credit may be obtained for only one of 6909 and the former 6752*)
- 6918 Digital Image Processing (*credit may be obtained for only one of 6918 and the former 6756*)
- 6931 Matrix Computations and Applications (*credit may be obtained for only one of 6931, the former 6732, and CMSC 6910*)

Earth Sciences

- 6141 Rotation of the Earth

- 6142 Theory of Global Geodynamics
- 6171 Advanced Exploration Seismology
- 6172 Borehole Seismic
- 6175 Gravity and Magnetic Methods
- 6177 Mathematical Formulations of Seismic Wave Phenomena
- 6918 Airborne and Borehole Electromagnetic Methods
- 6994 Special Topics in Earth Sciences—Geophysical Inversion and Applications
- 7110 Physics of the Solid Earth
- 7120 Crustal Geophysics
- **Engineering and Applied Science**
- 9015 Ocean Engineering Hydrodynamics
- 9052 Ice Properties and Mechanics
- 9501 Finite Element Analysis with Engineering Applications
- 9713 Stochastic Hydrology
- 9815 Electromagnetic Propagation
- 9821 Digital Signal Processing
- 9826 Advanced Control Systems
- 9861 High-Performance Computer Architecture
- 9865 Advanced Digital Systems
- 9869 Advanced Concurrent Programming
- 9871 Information Theory and Coding
- **Mathematics and Statistics**
- 6112-6119 Special Topics in Applied Mathematics
- 6201 Numerical Methods for Partial Differential Equations
- 6210 Numerical Solution of Differential Equations (required course for Scientific Computing)
- 6212 Numerical Methods for Initial Value Problems
- 6588 Selected Topics in Statistics and Probability—Generalized Additive Models with Applications in Scientific Visualization
- **Physics and Physical Oceanography**
- 6000 Condensed Matter Physics I
- 6200 Nonlinear Dynamics
- 6308 Ocean Dynamics I
- 6309 Ocean Dynamics II
- 6310 Physical Oceanography
- 6316 Ocean Measurements and Data Analysis
- 6317 Ocean Acoustics
- 6318 Numerical Modelling
- 6320 Turbulence
- 6321 Coastal Oceanography
- 6323 Stability Theory
- 6400 Statistical Mechanics
- 6402 Theory of Phase Transitions
- 6800 Group Theory
- 6850 Quantum Mechanics I
- **Scientific Computing**
- 601W Work Term 1
- 602W Work Term 2
- 6910 Matrix Computations and Applications (*credit may be obtained for only one of CMSC 6910, the former COMP 6732, and 6931*) (*cross-listed with COMP 6931*)
- 6920 Applied Scientific Programming
- 6925 Tools of the Trade for Programming High Performance Computers (2 credit hours)
- 6930 Algorithms for Distributed and Shared Memory Computers
- 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20 Scientific Computing

- www.mun.ca/sgs/contacts/sgscontacts.php
- www.mun.ca/science
- www.mun.ca/become/graduate/apply/app_deadlines.php

31.20.1 Administrative Committee

The Administrative Committee, appointed by the Dean of the School of Graduate Studies on the recommendation of the Dean of the Faculty of Science, consists of at least one representative of each participating academic unit, and one member external to the University.

31.20.2 Participating Departments and Organizations

This interdisciplinary program offers the Master of Science Degree in both Scientific Computing and Scientific Computing (Co-operative). The departments of Biochemistry, Chemistry, Computer Science, Earth Sciences, Mathematics and Statistics, Physics and Physical Oceanography and the Faculty of Engineering and Applied Science are participants in this program. Other departments and faculties may be involved, depending on the nature of the thesis. External organizations may provide placements for co-op students, jointly supervise students, share computing resources and participate in teaching courses.

31.20.3 Admission Criteria and Procedures

1. The criteria for acceptance of an applicant are: the applicants' anticipated successful and timely completion of the program, and, for the thesis program, the willingness of a faculty member to supervise the applicant.
2. Students will be expected to hold a B.Sc. (Honours) or B.Eng. Degree with honours standing, or equivalent, with a strong computational orientation. At the time of application, the student is expected to provide evidence (for example, transcripts of completed courses) of knowledge of a programming language. Evidence of knowledge of numerical_analysis, differential equations, and linear algebra is an asset. Students with an inadequate background may be encouraged to take certain undergraduate courses.
3. Admission decisions will be made by the School of Graduate Studies on the recommendation of the Chair of the Administrative Committee.

31.20.4 Program of Study

1. The goal of Scientific Computing is to solve technical problems, in science and engineering, using computers and computational methods. Our program is designed to educate students to apply computational, numerical and programming concepts and tools to solve and model complex problems in science and engineering.
2. The Program is offered in thesis and course-only versions, each with the option of a co-operative education program. The normal length of time to complete each option is 24 months, however, students who choose a co-operative education option may take longer.
3. Students enrolled in the thesis program will complete the work for the thesis under the guidance of a supervisor (or joint supervisors). The home department of students in the thesis program will be the same as that of the Supervisor. Upon completion of the work for the thesis students are required to present a seminar suitable for the interdisciplinary audience of Scientific Computing program students.
4. All students are required to complete a minimum of 3 core courses (9 credit hours) selected from the list of [Core Courses](#) below. All students are also recommended to complete CMSC 6950. Additional courses are required in accordance with the program options as outlined below and will normally be selected from the student's discipline of specialization. The course requirements for each thesis based student are approved by the Program Chair on the recommendation of the student's supervisor(s), and should reflect the interdisciplinary nature of the program. The course requirements for course-based students are approved by the Program Chair. Students are expected to attend research seminars in their home department and/or those relevant to Scientific Computing, when advertised.

- a. The thesis option requires the completion of a minimum of four graduate courses (12 credit hours) numbered 6000 or higher, which must include three courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional course(s) will normally be chosen from the [Additional Courses](#) below in the same discipline as the thesis work. The submission of an acceptable thesis is required. The thesis is to contain an original scholarly contribution which must be submitted to the School of Graduate Studies for final examination. The thesis must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sqs/go/guid_policies/theses.php.
- b. The course-based option requires the completion of a minimum of seven graduate courses (21 credit hours) numbered 6000 or higher, which must include CMSC 6920 plus at least three other courses (9 credit hours) from the [Core Courses](#) below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional courses will normally be chosen from the [Additional Courses](#) below.

31.20.5 Co-operative Education Option

1. A Co-operative Education Option is available to students who are accepted into the M.Sc. program. Students in this option may follow the thesis or course-based version of the program. The co-op option will add 8 months to the anticipated program length mentioned above. Students will normally declare their intention to complete the co-operative education option at least six months prior to the intended work term start.
2. Students will complete one (CMSC 601W) or two consecutive work terms (CMSC 601W and CMSC 602W) with the same employer, normally following the successful completion of a minimum of four courses (12 credit hours).
3. Students must have at least one course remaining following completion of the work terms.
4. General management of the Co-operative Education Option is the responsibility of the designated Academic Staff Member in Co-operative Education (ASM-CE). ASMs-CE are responsible for providing professional development to students, facilitating the engagement of potential employers in the program, developing employment opportunities, organizing competitions for work term employment, arranging job interviews, monitoring students during the work term and evaluating the work term.
5. Work terms are not guaranteed~~7~~; students are ultimately responsible for securing their work term placements.
6. Students in the Co-operative Education Option give permission to the university to provide a copy of their resume and university transcript to potential employers.
7. Students in the Co-operative Education Option may independently obtain a work term placement in consultation with the ASM-CE. Such employment positions must satisfy the criteria for work terms, be confirmed in writing by the employer and be approved by the ASM-CE before the first day of the work term shown at www.mun.ca/coop.
8. Work terms are normally at least 12 weeks in duration, full-time and paid. Remuneration for work placements is determined by employers based on their internal wage structures.
9. Students are not permitted to drop their work term without prior approval from an ASM-CE. Students who drop a work term without permission, who fail to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause their discharge from the work term, will normally be awarded a fail grade for the work term and will not be permitted to continue in the Co-operative Education Option.
10. In the event that a student fails to obtain two semesters of placements, but successfully completes all other requirements of the Degree, the student will still be eligible for graduation.

31.20.6 Courses

31.20.6.1 Core Courses

- Computer Science 6731 Topics in Numerical Methods
- Mathematics 6201 Numerical Methods for Partial Differential Equations
- Mathematics 6210 Numerical Solutions of Differential Equations
- Mathematics 6202 Numerical Optimization
- Scientific Computing 6910 Matrix Computations and Applications or Computer Science 6931 Matrix Computations and Applications (*credit may be obtained for only one of the CMSC 6910, COMP 6732, and COMP 6931*)
- Scientific Computing 6920 Applied Scientific Programming
- Scientific Computing 6930 Algorithms for Distributed and Shared Memory Computers
- Scientific Computing 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20.6.2 Additional Courses

Additional courses may be selected from courses offered by Biochemistry, Chemistry, Computer Science, Earth Sciences, Engineering and Applied Sciences, Mathematics and Statistics, Physics and Physical Oceanography, and Scientific Computing, upon approval of the chair of the program.

- **Scientific Computing**
 - 6925 Tools of the Trade for Programming High Performance Computers (2 credit hours)
 - 6930 Algorithms for Distributed and Shared *Memory* Computers

Annotated Copy – RH Wed Apr 5, 2023

31.20 Scientific Computing

- www.mun.ca/sgs/contacts/sgscontacts.php
- www.mun.ca/science
- www.mun.ca/become/graduate/apply/app_deadlines.php

31.20.1 Administrative Committee

The Administrative Committee, appointed by the Dean of the School of Graduate Studies on the recommendation of the Dean of the Faculty of Science, consists of at least one representative of each participating academic unit, and one member external to the University.

31.20.2 Participating Departments and Organizations

This interdisciplinary program offers the Master of Science Degree in both Scientific Computing and Scientific Computing (Co-operative). The departments of Biochemistry, Chemistry, Computer Science, Earth Sciences, Mathematics and Statistics, Physics and Physical Oceanography and the Faculty of Engineering and Applied Science are participants in this program. Other departments and faculties may be involved, depending on the nature of the thesis or project. External organizations may provide placements for co-op students, jointly supervise students, share computing resources and participate in teaching courses.

31.20.3 Admission Criteria and Procedures

1. The criteria for acceptance of an applicant are: the applicants' anticipated successful and timely completion of the program, and, for the thesis program, the willingness of a ~~participating~~ faculty member to supervise the applicant.
2. Students will be expected to hold a B.Sc. (Honours) or B.Eng. Degree with honours standing, or equivalent, with a strong computational orientation. At the time of application, the student is expected to provide evidence (for example, transcripts of completed courses) of ~~the student's knowledge of a modern computer programming language. such as Fortran, and/or C and/or C++, and/or Matlab, and/or Python.~~ Evidence of knowledge of numerical analysis, differential equations, and/or and linear algebra is an asset. ~~and/or computer graphics would be an asset.~~ Students with an inadequate background may be encouraged to take certain undergraduate courses.
3. Admission decisions will be made by the School of Graduate Studies on the recommendation of the Chair of the Administrative Committee.

31.20.4 Program of Study

4. The goal of Scientific Computing is to solve technical problems, in science and engineering, using computers and computational methods. Our program is designed to educate students to apply computational, numerical and programming concepts and tools to solve and model complex problems in science and engineering.
5. The Program is offered in thesis and ~~project (non-thesis)~~ course-only versions, each with the option of a co-operative education program. ~~It is intended that the overall level of student effort and performance required in each version will be comparable.~~ The normal length of time to complete each option is 24 months, however, students who choose a co-operative education option may take longer.
6. Students enrolled in the thesis program will complete ~~The the~~ work for the thesis or project ~~will be carried out~~ under the guidance of a supervisor (or joint supervisors). The home department of ~~the students in the thesis program~~ will be the same as that of the Supervisor. Upon completion of the work for the thesis or project, ~~each student~~ is are required to present a seminar suitable for the interdisciplinary audience of Scientific Computing program students.
7. All students are required to complete a minimum of 3 core courses (9 credit hours) selected from the list of Core Courses ~~listing~~ below. All students are also recommended to complete CMSC 6950. Additional courses are required in accordance with the program options as outlined below and will normally be selected from the student's discipline of specialization. The course requirements for each thesis based student are approved by the Program Chair on the recommendation of the student's supervisor(s), and should reflect the interdisciplinary nature of the program. The course requirements for course-based

students are approved by the Program Chair. Students are expected to attend research seminars in their home department as well as and/or those relevant to Scientific Computing, when advertised.

- a. The thesis option requires the completion of a minimum of four graduate courses (12 credit hours) numbered 6000 or higher, which must include three courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional course(s) will normally be chosen from the [Additional Courses](#) listing below in the same discipline as the thesis work. The submission of an acceptable thesis is required. The thesis is to contain an original scholarly contribution which must be submitted to the School of Graduate Studies for final examination. The thesis must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sqs/go/guid_policies/theses.php.
- b. The ~~project~~ course-based option requires the completion of a minimum of ~~eight~~ seven graduate courses (~~24~~ 21 credit hours) numbered 6000 or higher, ~~which must include CMSC 6009 and which must include~~ CMSC 6920 plus at least three other courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional courses will normally be chosen from the [Additional Courses](#) listing below. ~~in the same discipline as the project work. An acceptable project report is also required that is based on research performed with the guidance of the student's supervisor. The project, which will include an in-depth written report, shall require the equivalent of at least one and no more than two semesters of full-time work. The project report must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sqs/go/guid_policies/theses.php. The report will be evaluated by the student's supervisor, by the Chair of the Board of Study (or delegate), as well as by one other faculty member. Acceptance of a final version of the report (and a passing grade for CMSC 6009) requires the agreement of the three examiners.~~

31.20.5 Co-operative Education Option

- ~~A co-operative education option will be~~ Co-operative Education Option is available to students who are accepted into the M.Sc. program. Students in this option may follow the thesis or ~~non-thesis~~ course-based version of the program. ~~The co-op option will add 8 months to the anticipated program length mentioned above. It is expected to take up to 24 months to complete.~~
- 1. ~~Students will normally declare their intention to complete the co-operative education option at the start of the second semester of their academic program at least six months prior to the intended work term start.~~
- 2. ~~Students will complete two work terms (CMSC 601W and CMSC 602W) consecutively, complete one (CMSC 601W) or two consecutive work terms (CMSC 601W and CMSC 602W) with the same employer normally following the successful completion of a minimum of four courses (12 credit hours).~~
- 3. ~~Students must have at least one course remaining following completion of the work terms.~~
- 4. ~~The dates for starting and finishing each work term are shown at www.mun.ca/coop.~~
- 5. ~~A competition for work term employment is organized by Co-operative Education in cooperation with a designated faculty member from Scientific Computing. Students may also obtain their own work term jobs outside the competition. Such jobs must be confirmed by letter from the employer and approved by the Chair of Scientific Computing and by Co-operative Education on or before the first day of the work term. Work term jobs may be outside St. John's and possibly outside Newfoundland and Labrador. Students who do not wish to accept a work term job arranged by Co-operative Education shall be responsible for finding an acceptable alternative. By entering the competition, students give permission for Co-operative Education to supply their Memorial University of Newfoundland transcripts and resumes to potential employers.~~
General management of the Co-operative Education Option is the responsibility of the designated Academic Staff Member in Co-operative Education (ASM-CE). ASMs-CE are responsible for providing professional development to students, facilitating the engagement of potential employers in the program, developing employment opportunities, organizing competitions for work term employment, arranging job interviews, monitoring students during the work term and evaluating the work term.

6. Work terms are not guaranteed; students are ultimately responsible for securing their work term placements.
7. Students in the Co-operative Education Option give permission to the university to provide a copy of their resume and university transcript to potential employers.
8. Students in the Co-operative Education Option may independently obtain a work term placement in consultation with the ASM-CE. Such employment positions must satisfy the criteria for work terms, be confirmed in writing by the employer and be approved by the ASM-CE before the first day of the work term shown at www.mun.ca/coop.
9. Work terms are normally at least 12 weeks in duration, full-time and paid. Remuneration for work placements is determined by employers based on their internal wage structures.
10. Each work term placement will be supervised by the student's program supervisor, the on-site supervisor assigned by the employer and Co-operative Education. The overall evaluation of the work term is the responsibility of the program Supervisor, on-site Supervisor, and Co-operative Education. The work term shall consist of two components:
 - o On the job Student Performance as evaluated by the on-site supervisor and Co-operative Education, in consultation with the program supervisor.
 - o A Work Report graded by Co-operative Education and the program supervisor in consultation with the on-site supervisor.
2. Evaluation of the work term will result in the assignment of one of the following final grades:
 - o Pass with Distinction: Indicates OUTSTANDING PERFORMANCE in both the work report and work performance.
 - o Pass: Indicates that PERFORMANCE MEETS EXPECTATIONS in both the work report and work performance.
 - o Fail: Indicates FAILING PERFORMANCE in the work report and/or the work performance. If a student fails to achieve a final grade of Pass or Pass with Distinction, and provided the student has not failed to achieve a grade of 'B' or better in any program course, the student may request to repeat the work term component. The request will be considered by the Chair of Scientific Computing in consultation with the program supervisor and Co-operative Education. Only one repetition of a work term will be permitted in the student's program.
3. Following the completion of the two work terms, each student must complete any remaining course requirements and project report or thesis. Assuming that prior written authorization of the employer and the supervisory committee was obtained and submitted to the School of Graduate Studies, students may include material from the work terms in their reports or theses. For students following the non-thesis version of the program, the two work term reports may be combined into a single, integrated report for this purpose. All other students must write a thesis on a research project which may be based on research completed during the work terms.
4. Students are not permitted to drop their work term without prior approval from an ASM-CE. Students who drop a work term without permission, who fail to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause their discharge from the work term, will normally be awarded a fail grade for the work term and will not be permitted to continue in the Co-operative Education Option.
5. Students who are accepted into the co-op option are not guaranteed placements. In the event that a student fails to obtain two semesters of placements, but successfully completes all other requirements of the Degree, the student will still be eligible for graduation, but without the designation of a co-op degree.

31.20.6 Courses

31.20.6.1 Core Courses

- Computer Science 6731 Topics in Numerical Methods
- Mathematics 6201 Numerical Methods for Partial Differential Equations
- Mathematics 6210 Numerical Solutions of Differential Equations
- Mathematics 6202 Numerical Optimization
- ~~Scientific Computing 6009 Master's Project~~
- Scientific Computing 6910 Matrix Computations and Applications or Computer Science 6931 Matrix Computations and Applications (*credit may be obtained for only one of the CMSC 6910, COMP 6732, and COMP 6931*)
- Scientific Computing 6920 Applied Scientific Programming

- Scientific Computing 6930 Algorithms for Distributed and Shared Memory Computers
- Scientific Computing 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20.6.2 Additional Courses

The following courses are identified as suitable for students in this program. Other courses may be permitted with the approval of the Program Chair.

Additional courses may be selected from courses offered by Biochemistry, Chemistry, Computer Science, Earth Sciences, Engineering and Applied Sciences, Mathematics and Statistics, Physics and Physical Oceanography, and Scientific Computing, upon approval of the chair of the program.

Biochemistry

- 6000-6009 Special Topics in Biochemistry
- 6010-6019 Special Topics in Nutrition and Metabolism
- 6020-6029 Special Topics in Food Science
- 6400 Control of Intermediary Metabolism
- 6460 Structural Biochemistry
- 6520 Nutritional Biochemistry
- 6530 Food Biochemistry
- 6590 Cellular, Molecular and Developmental Biology (*credit restricted with Biology 6590 and Medicine 6590*)
- 6630 Marine Biochemistry
- 6680 Processing and Quality of Foods

Chemistry

- 6201 Bioinorganic Chemistry
- 6204 Mechanisms in Catalysis
- 6205 Photochemistry of Transition Metal Complexes
- 6210 Organometallic Chemistry
- 6300 Quantum Chemistry I
- 6301 Quantum Chemistry II
- 6302 Molecular Spectroscopy
- 6304 Computational Chemistry I
- 6310 Electronic Structure Theory
- 6323 Chemical Thermodynamics I
- 6324 Chemical Thermodynamics II
- 6340 Biophysical Chemistry
- 6350 Electrochemical Kinetics
- 6360 Solid State Chemistry
- 6380 Adsorption on Surfaces
- 6381 Surface and Interface Science
- 6382-6389 Selected Topics in Physical Chemistry
- 6390-6398 Selected Topics in Physical Chemistry
- 6399 Chemical Kinetics and Dynamics
- 6401 Organic Spectroscopic Analysis I
- 6402 Organic Spectroscopic Analysis II
- 6470 Physical Organic Chemistry
- 6590-6599 Selected Topics in Theoretical and Computational Chemistry
- 6600 Applications of Inorganic and Organometallic Chemistry to Toxicology

Computer Science

- 6904 Advanced Computer Architectures (*credit may be obtained for only one of 6904 and the former 6722*)
- 6905 Software Engineering (*credit may be obtained for only one of 6905 and the former 6713*)
- 6906 Numerical Methods (*credit may be obtained for only one of 6906 and the former 6731*)
- 6909 Fundamentals of Computer Graphics (*credit may be obtained for only one of 6909 and the former 6752*)
- 6918 Digital Image Processing (*credit may be obtained for only one of 6918 and the former 6756*)
- 6931 Matrix Computations and Applications (*credit may be obtained for only one of 6931, the former 6732, and CMSC 6910*)

Earth Sciences

- 6141 Rotation of the Earth

- 6142 Theory of Global Geodynamics
- 6171 Advanced Exploration Seismology
- 6172 Borehole Seismic
- 6175 Gravity and Magnetic Methods
- 6177 Mathematical Formulations of Seismic Wave Phenomena
- 6918 Airborne and Borehole Electromagnetic Methods
- 6994 Special Topics in Earth Sciences—Geophysical Inversion and Applications
- 7110 Physics of the Solid Earth
- 7120 Crustal Geophysics
- **Engineering and Applied Science**
- 9015 Ocean Engineering Hydrodynamics
- 9052 Ice Properties and Mechanics
- 9501 Finite Element Analysis with Engineering Applications
- 9713 Stochastic Hydrology
- 9815 Electromagnetic Propagation
- 9821 Digital Signal Processing
- 9826 Advanced Control Systems
- 9861 High-Performance Computer Architecture
- 9865 Advanced Digital Systems
- 9869 Advanced Concurrent Programming
- 9871 Information Theory and Coding
- **Mathematics and Statistics**
- 6112-6119 Special Topics in Applied Mathematics
- 6201 Numerical Methods for Partial Differential Equations
- 6210 Numerical Solution of Differential Equations (required course for Scientific Computing)
- 6212 Numerical Methods for Initial Value Problems
- 6588 Selected Topics in Statistics and Probability—Generalized Additive Models with Applications in Scientific Visualization
- **Physics and Physical Oceanography**
- 6000 Condensed Matter Physics I
- 6200 Nonlinear Dynamics
- 6308 Ocean Dynamics I
- 6309 Ocean Dynamics II
- 6310 Physical Oceanography
- 6316 Ocean Measurements and Data Analysis
- 6317 Ocean Acoustics
- 6318 Numerical Modelling
- 6320 Turbulence
- 6321 Coastal Oceanography
- 6323 Stability Theory
- 6400 Statistical Mechanics
- 6402 Theory of Phase Transitions
- 6800 Group Theory
- 6850 Quantum Mechanics I
- **Scientific Computing**
- 601W Work Term 1
- 602W Work Term 2
- 6910 Matrix Computations and Applications (*credit may be obtained for only one of CMSC 6910, the former COMP 6732, and 6931*) (*cross-listed with COMP 6931*)
- 6920 Applied Scientific Programming
- 6925 Tools of the Trade for Programming High Performance Computers (2 credit hours)
- 6930 Algorithms for Distributed and Shared Memory Computers
- 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20 Scientific Computing

- www.mun.ca/sgs/contacts/sgscontacts.php
- www.mun.ca/science
- www.mun.ca/become/graduate/apply/app_deadlines.php

31.20.1 Administrative Committee

The Administrative Committee, appointed by the Dean of the School of Graduate Studies on the recommendation of the Dean of the Faculty of Science, consists of at least one representative of each participating academic unit, and one member external to the University.

31.20.2 Participating Departments and Organizations

This interdisciplinary program offers the Master of Science Degree in both Scientific Computing and Scientific Computing (Co-operative). The departments of Biochemistry, Chemistry, Computer Science, Earth Sciences, Mathematics and Statistics, Physics and Physical Oceanography and the Faculty of Engineering and Applied Science are participants in this program. Other departments and faculties may be involved, depending on the nature of the thesis. External organizations may provide placements for co-op students, jointly supervise students, share computing resources and participate in teaching courses.

31.20.3 Admission Criteria and Procedures

1. The criteria for acceptance of an applicant are: the applicants' anticipated successful and timely completion of the program, and, for the thesis program, the willingness of a faculty member to supervise the applicant.
2. Students will be expected to hold a B.Sc. (Honours) or B.Eng. Degree with honours standing, or equivalent, with a strong computational orientation. At the time of application, the student is expected to provide evidence (for example, transcripts of completed courses) of knowledge of a programming language. Evidence of knowledge of numerical_analysis, differential equations, and linear algebra is an asset. Students with an inadequate background may be encouraged to take certain undergraduate courses.
3. Admission decisions will be made by the School of Graduate Studies on the recommendation of the Chair of the Administrative Committee.

31.20.4 Program of Study

1. The goal of Scientific Computing is to solve technical problems, in science and engineering, using computers and computational methods. Our program is designed to educate students to apply computational, numerical and programming concepts and tools to solve and model complex problems in science and engineering.
2. The Program is offered in thesis and course-only versions, each with the option of a co-operative education program. The normal length of time to complete each option is 24 months, however, students who choose a co-operative education option may take longer.
3. Students enrolled in the thesis program will complete the work for the thesis under the guidance of a supervisor (or joint supervisors). The home department of students in the thesis program will be the same as that of the Supervisor. Upon completion of the work for the thesis students are required to present a seminar suitable for the interdisciplinary audience of Scientific Computing program students.
4. All students are required to complete a minimum of 3 core courses (9 credit hours) selected from the list of [Core Courses](#) below. All students are also recommended to complete CMSC 6950. Additional courses are required in accordance with the program options as outlined below and will normally be selected from the student's discipline of specialization. The course requirements for each thesis based student are approved by the Program Chair on the recommendation of the student's supervisor(s), and should reflect the interdisciplinary nature of the program. The course requirements for course-based students are approved by the Program Chair. Students are expected to attend research seminars in their home department and/or those relevant to Scientific Computing, when advertised.

- a. The thesis option requires the completion of a minimum of four graduate courses (12 credit hours) numbered 6000 or higher, which must include three courses (9 credit hours) from the [Core Courses](#) listing below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional course(s) will normally be chosen from the [Additional Courses](#) below in the same discipline as the thesis work. The submission of an acceptable thesis is required. The thesis is to contain an original scholarly contribution which must be submitted to the School of Graduate Studies for final examination. The thesis must be written in a format according to procedures outlined in Guidelines for Theses and Reports by the School of Graduate Studies at www.mun.ca/sqs/go/guid_policies/theses.php.
- b. The course-based option requires the completion of a minimum of seven graduate courses (21 credit hours) numbered 6000 or higher, which must include CMSC 6920 plus at least three other courses (9 credit hours) from the [Core Courses](#) below. Equivalent courses may be considered for substitution with approval of the Program Chair. The additional courses will normally be chosen from the [Additional Courses](#) below.

31.20.5 Co-operative Education Option

1. A Co-operative Education Option is available to students who are accepted into the M.Sc. program. Students in this option may follow the thesis or course-based version of the program. The co-op option will add 8 months to the anticipated program length mentioned above. Students will normally declare their intention to complete the co-operative education option at least six months prior to the intended work term start.
2. Students will complete one (CMSC 601W) or two consecutive work terms (CMSC 601W and CMSC 602W) with the same employer, normally following the successful completion of a minimum of four courses (12 credit hours).
3. Students must have at least one course remaining following completion of the work terms.
4. General management of the Co-operative Education Option is the responsibility of the designated Academic Staff Member in Co-operative Education (ASM-CE). ASMs-CE are responsible for providing professional development to students, facilitating the engagement of potential employers in the program, developing employment opportunities, organizing competitions for work term employment, arranging job interviews, monitoring students during the work term and evaluating the work term.
5. Work terms are not guaranteed~~7~~; students are ultimately responsible for securing their work term placements.
6. Students in the Co-operative Education Option give permission to the university to provide a copy of their resume and university transcript to potential employers.
7. Students in the Co-operative Education Option may independently obtain a work term placement in consultation with the ASM-CE. Such employment positions must satisfy the criteria for work terms, be confirmed in writing by the employer and be approved by the ASM-CE before the first day of the work term shown at www.mun.ca/coop.
8. Work terms are normally at least 12 weeks in duration, full-time and paid. Remuneration for work placements is determined by employers based on their internal wage structures.
9. Students are not permitted to drop their work term without prior approval from an ASM-CE. Students who drop a work term without permission, who fail to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause their discharge from the work term, will normally be awarded a fail grade for the work term and will not be permitted to continue in the Co-operative Education Option.
10. In the event that a student fails to obtain two semesters of placements, but successfully completes all other requirements of the Degree, the student will still be eligible for graduation.

31.20.6 Courses

31.20.6.1 Core Courses

- Computer Science 6731 Topics in Numerical Methods
- Mathematics 6201 Numerical Methods for Partial Differential Equations
- Mathematics 6210 Numerical Solutions of Differential Equations
- Mathematics 6202 Nonlinear and Linear Optimization
- Scientific Computing 6910 Matrix Computations and Applications or Computer Science 6931 Matrix Computations and Applications (*credit may be obtained for only one of the CMSC 6910, COMP 6732, and COMP 6931*)
- Scientific Computing 6920 Applied Scientific Programming
- Scientific Computing 6930 Algorithms for Distributed and Shared Memory Computers
- Scientific Computing 6950 Computer Based Tools and Applications (*credit may be obtained for only one of CMSC 6950 and the former CMSC 6940*)

31.20.6.2 Additional Courses

Additional courses may be selected from courses offered by Biochemistry, Chemistry, Computer Science, Earth Sciences, Engineering and Applied Sciences, Mathematics and Statistics, Physics and Physical Oceanography, and Scientific Computing, upon approval of the chair of the program.

- **Scientific Computing**
 - 6925 Tools of the Trade for Programming High Performance Computers (2 credit hours)
 - 6930 Algorithms for Distributed and Shared *Memory* Computers



Office of the Registrar
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www.mun.ca

January 31, 2024

TO: Secretary, Executive Committee of Senate

FROM: Secretary, Senate Committee on Undergraduate Studies

SUBJECT: Calendar Changes 2023-2024 – Faculty of Business Administration, Faculty of Engineering and Applied Science, Faculty of Humanities and Social Sciences, Faculty of Nursing, Faculty of Science, Office of the Registrar Admissions Unit, School of Arts and Social Sciences, School of Human Kinetics and Recreation, School of Music, School of Pharmacy, School of Social Work

At meetings held on December 7 and 14, 2023, and on January 11 and 18, 2024, the Senate Committee on Undergraduate Studies considered and approved the following items for transmission to the Executive Committee of Senate:

CONSENT AGENDA

Proposed Calendar Changes – Faculty of Business Administration

The Faculty proposed:

- Amendments FBA section 3.2 Academic and Professional Ethics
- Amendments to BUSI 2111
- Changes to the prerequisite structure of BUSI 5002
- Amendments to BUSI 4545

Proposed Calendar Changes – Faculty of Engineering and Applied Science

The Faculty proposed:

- Regularization of ENGI 8103 (to become ENGI 8153 Engineering in Medicine)
- Regularization of ENGI 8108 (to become ENGI 8158 Human Factors and System Safety)

Proposed Calendar Changes – Faculty of Humanities and Social Sciences

By Department, the Faculty proposed:

Archaeology:

- ARCH 2481, Title Change

English:

- CMST Amending-Deleting Courses

- CMST 3050; Storytelling for Interactive Media, New Course
- CMST 4050; Critical & Experimental Media Design, New Course
- ENGL 1090; Course Description Change
- ENGL 4212; Shakespeare, Authorship, and Adaptation, New Course

Gender Studies:

- GNDR 3023; Feminism and Film, New Course

Geography:

- GEOG 4261; PR & Description Update

History:

- HIST 1110; Events that Changed the World 1: An Introduction to Medieval History, New Course
- HIST 1111; Course Update (Title/Description Change)
- HIST 1112; Events that Changed the World 3: An Introduction to Late Modern History, New Course
- HIST 4999, Title/Description Changes

Linguistics:

- LING 2820; Language Across the Lifespan, New Course

Modern Languages, Literatures and Cultures (MLLC)

- MLLC, French UG Prog Housekeeping
- MLLC, Spanish UG Prog Housekeeping

Philosophy:

- PHIL 2150; AI Ethics, New Course

Political Science:

- POSC UG Prog Prerequisite Update
- POSC-LWPP; Prog Prerequisite Update
- POSC Public Policy Certificate Sunset Clause

Religious Studies:

- RELS 4001-4002; Adding Prerequisites

Sociology:

- SOCI/CRIM 2208; Adding Prerequisites

Proposed Calendar Changes – Faculty of Nursing

The Faculty proposed:

- Amendments to NURS 2002 Care of the Childbearing Family: Theory
- Amendments to NURS 2502 Care of the Childbearing Family: Practice
- Alignment of the wording about pre-clinical requirements within sections 4.2 and 5.1

Proposed Calendar Changes – Faculty of Science

By Department, the Faculty proposed:

Computer Science:

- Eligibility wording change and honours project change, Co-operative Internship in Computer Science (CICS)
- Amend courses, COMP 2001, 2002, 2003
- New course proposal, Computer Science 3019
- New course proposal, Computer Science 3730
- New course proposal, Computer Science 3766
- New course proposal, Computer Science 4019
- Amend course, COMP 4304

Mathematics and Statistics:

- Amend course, MATH 1051
- Amend courses, MATH 3161 and 4160
- Amend Course, MATH 4162

Psychology:

- Amend PSYC 3830 course title
- Amend Admission to Major Program
- Amend Admission to Honours Programs
- Amend Requirements for a Major in Psychology
- Amend Requirements for Honours in Psychology
- Amend Requirements for a Major in Behavioural Neuroscience (B.Sc. Only)
- Amend Requirements for Honours in Behavioural Neuroscience (B.Sc. Only)
- New Course Proposals: PSYC 4052, PSYC 4053, PSYC 4054, PSYC 4152, PSYC 4153, PSYC 4154, PSYC 4452, PSYC 4453, PSYC 4454, PSYC 4652, PSYC 4653, PSYC 4654, PSYC 4752, PSYC 4753

Proposed Calendar Changes – School of Arts and Social Sciences

The School proposed:

- Changes to regulation 7.1.2 Literacy Requirements, such that HSS CRW courses may be used to fulfill the Designated Writing requirements
- Amendments to FOLK 2100

Proposed Calendar Changes – School of Human Kinetics and Recreation

The School proposed:

- Housekeeping changes to update text, adjust regulations, and adjust pre and co-requisites, as well as fix a number of errors and inconsistencies within the School's Calendar section
- New course: HKR 1125 Therapeutic Recreation Professional Development Seminar Series

Proposed Calendar Changes – School of Pharmacy

The School proposed:

- Changes to Promotion Regulations for the Doctor of Pharmacy (Pharm.D.), Full Time Program
- Removal of PHYS 1020 or 1050, and PHYS 1021 or 1051 from the admission prerequisite requirements for the Full Time, Entry-To-Practice Doctor of Pharmacy (Pharm.D.) program, to be replaced with 6 elective credit hours
- Removal of PHAR 403W and PHAR 500X
- Adjustments to admission requirements that address Indigenous identity
- Removal of PHAR 508P and amendments to PHAR 608P
- Changes to the registration date for Pharmacy students with the Newfoundland and Labrador licensing body
- Minor changes to admission regulations (regulations 5.2) for the Doctor of Pharmacy (Pharm. D.) for Working Professionals

REGULAR AGENDA

Proposed Calendar Changes – Faculty of Business Administration

The Faculty proposed:

- Changes to the admission, readmission, continuance/promotion and graduation regulations of the BComm programs

Proposed Calendar Changes – Faculty of Engineering and Applied Science

The Faculty proposed:

- Changes to the Technical Electives in the Mechanical Engineering program

Proposed Calendar Changes – Faculty of Humanities and Social Sciences

By Department, the Faculty proposed:

English:

- CMST Program Changes & Hons Prog Proposal

Religious Studies:

- RELS UG Regulation Changes

Faculty of HSS Dean's Office:

- iBA Requirements, Regulations Update

Proposed Calendar Changes – Faculty of Nursing

The Faculty proposed:

- Changes to the course sequencing of the Bachelor of Nursing (Collaborative) Program Accelerated Option
- Addition of section to note Dean's List criteria

- Removal of the personal statement and request for references from the application process for admission to the Bachelor of Science in Nursing (Collaborative) program; change name of Biochemistry 1430 to Human Biosciences 1430; correction of the date to submit documents for admission to the LPN Bridging option

Proposed Calendar Changes – Faculty of Science

By Department, the Faculty proposed:

Computer Science:

- Minor in Computer Science

Mathematics and Statistics:

- Mathematics Major/Honors – MATH 2030/3030/409A/B
- New Program, Data Science

Proposed Calendar Changes – Office of the Registrar, Admissions Unit

The Office proposed:

- Modification to section 4.2 English Language Proficiency Requirements

Proposed Calendar Changes – School of Arts and Social Sciences

The School proposed changes to the Grenfell Business Program:

- New Course Proposals: BUSN 2021, 2022, 2065, 2105, 2251, 2620, 4600
- Amendments, deletions, and regularization (Special Topics) of many BUSN courses
- Changes to the Bachelor of Business Administration Program, the Grenfell Campus Business minor program, and changes to Grenfell Campus articulation agreements
- New certificate program: Certificate in Entrepreneurship

Proposed Calendar Changes – School of Music

The School proposed:

- Corrections to regulations pertaining to the awarding of transfer credit for Applied Study courses
- Amendments to approximately 1/3 of Music courses
- New course: MUS 3519 Rhythm and Groove
- Amendments to
 - Admission regulations – Bachelor of Music and Minor programs
 - Bachelor of Music Degree regulations, Core program and Majors
 - Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations
 - Minor Program regulations

Proposed Calendar Changes – School of Social Work

The School proposed:

- Changes to section 4.5 Complimentary Studies
- Amendments to or deletions of courses in section 11
- Addition of readmission clauses in sections 5, 6, and 7

Please be advised that the Senate Committee on Undergraduate Studies has received the information required for the approval of calendar changes.

A handwritten signature in blue ink that reads "Jennifer Porter". The signature is written in a cursive style.

Jennifer Porter
Deputy Registrar and
Secretary to the Committee

JMP/bjh
Attachment

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations: **Faculty of Business Administration**
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

December 6, 2023 _____

Date of approval by Faculty/Academic Council: November 17, 2023 _____

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of: **Business Administration**
- School of:
- Department of:
- Other:

RATIONALE

The new Faculty of Business Administration (FBA) undergraduate programs officially launched in 2022. Through the implementation of the new regulations over the past year, it has been noted that several items relating to admission, readmission, continuance/promotion and graduation need further clarification. In some cases, wording is slightly adjusted to address this clarification but no change in process or requirements are being suggested. Similarly, reordering of sections and movement of sections has been suggested to make the regulations easier to follow. Rationale for other changes are provided here:

1. **Business One:** The third bullet in section 4.3 *Business One*, “the courses comprising Business One must be successfully completed with an overall average of at least 65%, and an overall cumulative average of at least 60%” is misplaced. Given that this information is covered in the sections related to admission, the recommendation is to remove this bullet.
2. **Admission Deadlines:** Both the Bachelor of Commerce (B.Comm.) and Bachelor of Commerce (Co-operative) (B.Comm.(Co-op)) are competitive entry programs. As such, all applications for a given semester are reviewed for admission on the same date. Currently, the admission deadline date for the Winter semester is December 1. This date is past the registration date for the winter semester which occurs in mid-November each year. Given that all BUSI courses at the 3000 level and higher are restricted to students who have been admitted to one of our business programs,¹ the December 1 admission deadline leads to registration issues for those students requiring BUSI courses at the 3000 level and higher. As such, the proposal is to change the admissions deadline for winter to November 1 for both the B.Comm. and B.Comm.(Co-op) programs. The

¹ See 4.1 *General Information* item 4.

Fall and Spring deadlines did not have this issue and therefore can remain unchanged.

3. **Admission Beyond Business One:** The Current calendar requires that students be declared in Business One to be able to apply into the Undergraduate programs. This was done to ensure students are declared in Business One when they are planning to apply to assist in our planning and enrolment tracking. However, we did find that some students were not declared when we were reviewing applications for admission for Fall 2023 and we questioned whether this should be truly necessary for a student to be admitted. In some cases, there are legitimate reasons why they were not declared Business One (they were previously BBA for example). It is suggested here that the word “normally” be added to allow the Admissions Committee some discretion in allowing students to be admitted if they are not declared in Business One while still ensuring the majority of students are declared appropriately.

Current calendar language includes a requirement that students have a 60% cumulative average.² The original intention of including the cumulative average was so that admission requirements would align with the continuance and promotion requirements. However current continuance and promotion requirements refer to semester or previous 30 credit hour averages which could be quite different than a cumulative average. As such, the admission requirements should be as follows:³

- a. **B.Comm.:** an overall average of at least 65% in the courses comprising Business One, and an average of at least 60% over the last 30 credit hours completed. The proposed calendar language below is updated to reflect this change.
 - b. **B.Comm.(Co-op):** for students applying to Academic Term 1, an overall average of 65% on the 30-credit hours comprising Business One, and an average of at least 60% over the last 30 credit hours completed. Students applying for admission into Academic Term 2 or Academic Term 3 must have an average of 65% on courses comprising Business One and must have successfully completed all of the courses required in the program up to that term with an overall average of 60%. The proposed calendar language below is updated to reflect this change.
4. **Readmission**
 - a. **B.Comm.:** Current wording for readmission is such that a student could be readmitted to the B.Comm. program and would be at risk of being required to withdraw again following the completion of that semester. This risk is increasingly higher for students completing the B.Comm. program part-time. As such, it is important that readmission requirements also consider continuance requirements. To address this issue, the recommendation is that applicants for readmission must have repeated or replaced courses such that they meet continuance requirements before applying for

² See sections 5.2 *Bachelor of Commerce* and 5.3 *Bachelor of Commerce (Co-operative)*.

³ See past and proposed calendar language in the section that follows.

readmission to the B.Comm. program. The proposed calendar language below is updated to reflect this change.

- b. **B.Comm.(Co-op)**: Current calendar regulations refer only to Academic terms (Terms 1 through 7) and do not include work terms. As such the calendar language has been updated such that work terms are also included.
 - c. **Diploma in Business Administration (Diploma)**: Current wording for readmission is such that a student could be readmitted to the Diploma program and would be at risk of being required to withdraw following the completion of that semester. As such, it is important that readmission requirements also consider continuance requirements. To address this issue, the recommendation is that applicants for readmission must have repeated or replaced courses such that they meet continuance requirements before applying for readmission to the diploma program.
5. **Continuance and Promotion**
- a. **B.Comm.:** Continuance requirements currently state “A Bachelor of Commerce student must qualify for continuance after each term of study beyond Business One”. Currently, it is not clear that this also includes the final term of study. As such, the recommendation is that “including the final term of study” be added to the aforementioned continuance requirement.
 - b. **B.Comm.(Co-op)**: Current calendar language has the requirements for promotion from academic terms and work terms in separate sections. Further, the promotion regulations for work terms follows the sections 7.2.2.2 *Required to Withdraw* and 7.2.2.3 *Voluntary Withdrawal*. In the current structure, regulations related to promotion from work terms could be easily overlooked. The proposed calendar language below addresses this issue by including promotion from work terms within 7.2.2 *Promotion Status*.
 - c. **Diploma:** Continuance requirements (section 7.3.2 *Continuance Regulations*) currently state “a student must qualify for continuance after each term of study”. Currently, it is not clear that this also includes the final term of study. As such, the recommendation is that “including the final term of study” be added to the aforementioned continuance requirement.
6. **Sections 5.2 Bachelor of Commerce & 5.3 Bachelor of Commerce (Co-operative)**
- a. It has been noted that in both sections, the “Beyond Business One” section is repeated two times. The reason for this was so that the information could be displayed by category of admission (ie Memorial University of Newfoundland Applicants and Transfer Applicants). Given that all students have to complete five courses at Memorial before applying to either undergraduate programs, this separation is not necessary and is redundant. The “CALENDAR CHANGES” show the specific changes being made to these sections and does not re-order the sections (as displayed in tables 1 & 2 below). We did not want to reorder in this section as we felt that some of the other changes would be hard to see. As such, you will see in the “CALENDAR ENTRY AFTER

CHANGES” section that the content has been reordered with a *note* referring to this rationale.

Table 1

5.2 Bachelor of Commerce	
Current Order	Proposed Order
5.2.1 Direct Entry (for High School Students)	5.2.1 Business One
5.2.1.1 Business One	5.2.1.1 Direct Entry (for High School Students)
5.2.2 Memorial University of Newfoundland Applicants	5.2.1.2 Memorial University of Newfoundland Applicants
5.2.2.1 Business One	5.2.1.3 Transfer Applicants
5.2.2.2 Beyond Business One	5.2.2 Beyond Business One
5.2.3 Transfer Applicants	
5.2.3.1 Business One	
5.2.3.2 Beyond Business One	

Table 2

5.3 Bachelor of Commerce (Co-operative)	
Current Order	Proposed Order
5.3.1 Direct Entry (for High School Students)	5.3.1. Business One
5.3.1.1 Business One	5.3.1.1 Direct Entry (for High School Students)
5.3.2 Memorial University of Newfoundland Applicants	5.3.1.2 Memorial University of Newfoundland Applicants
5.3.2.1 Business One	5.3.1.3 Transfer Applicants
5.3.2.2 Beyond Business One	5.3.2 Beyond Business One
5.3.3 Transfer Applicants	
5.3.3.1 Business One	
5.3.3.2 Beyond Business One	

ANTICIPATED EFFECTIVE DATE

Primarily Fall 2024 – though the proposed changes are mostly housekeeping and editorial changes to reflect current practice.

The change proposed in regulation 5.2.2.2.1 d and 5.3.2.2.1 d where we propose a change to the admission average for Bachelor of Commerce and Bachelor of Commerce (Co-operative) we propose to implement for Spring and Fall 2024 admission as it will likely benefit more students, therefore we would enforce the new regulation during the review of applications in the end of the Winter and over the Spring (following Senate approval).

CALENDAR CHANGES

4.3 Business One

- All undergraduate business degree students will complete a common first year called Business One, after which they must apply for entry into either the Bachelor of Commerce or the Bachelor of Commerce (Co-operative).
- Business One is 30 credit hours comprised of BUSI [1000](#), Economics [1010](#), Economics [1020](#), 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course, Mathematics [1000](#) or Mathematics [1005](#), and 12 additional credit hours in non-BUSI electives. Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences and are indicated under [Faculty of Humanities and Social Sciences](#).
 - Mathematics [1005](#) is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics [1000](#) instead of Mathematics [1005](#).
- ~~• The courses comprising Business One must be successfully completed with an overall average of at least 65%, and an overall cumulative average of at least 60%.~~
- A student who wishes to complete the Joint Degrees of Bachelor of Commerce (Co-operative) and Bachelor of Arts should structure Business One as outlined under [Joint Degrees of Bachelor of Commerce \(Co-operative\) and Bachelor of Arts](#) to ensure the timely completion of the Joint Degrees.
- Modifications to Business One requirements for the Joint Degrees of Bachelor of Commerce and Bachelor of Music are outlined in [Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music](#).

5.1 Application Forms and Deadlines

1. The application for admission or readmission to the University and programs offered by the Faculty of Business Administration is submitted online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted. Admission or readmission to the University does not necessarily constitute admission or readmission to a program.
2. The deadline dates by program are listed in the [Application Deadline Dates](#) table below. The application deadline dates are strictly enforced.

Application Deadline Dates

Program	Admission Deadline Dates	Readmission Deadline Dates
Bachelor of Commerce	Fall - May 15 Winter - December <u>November</u> 1 Spring - March 1	Fall - May 15 Winter - December <u>November</u> 1 Spring - March 1
Bachelor of Commerce (Co-operative)	Fall - May 15 for Term 1 and Term 3 only Winter - December <u>November</u> 1 for Term 2 only	Fall - May 15 Winter - December <u>November</u> 1 Spring - March 1
Certificate in Business Administration	No deadline as admission is ongoing.	
Diploma in Business Administration	No deadline as admission is ongoing.	

Application Deadline Dates

Program	Admission Deadline Dates	Readmission Deadline Dates
Joint Bachelor of Commerce (Co-operative) and Bachelor of Arts Degrees	See above for the Bachelor of Commerce (Co-operative) admission deadline dates.	
Joint Bachelor of Commerce and Bachelor of Music Degrees	See the School of Music, Application Forms and Deadlines for the Bachelor of Music admission deadline date.	
Minor in Business Administration	No deadline. Applicants declare the Minor by emailing the Office of the Registrar to registrar@mun.ca .	

5.2 Bachelor of Commerce

On this page

- [5.2.1 Direct Entry \(for High School Students\)](#)
- [5.2.1.1 Business One](#)
- [5.2.2 Memorial University of Newfoundland Applicants](#)
- [5.2.2.1 Business One](#)
- [5.2.2.2 Beyond Business One](#)
- [5.2.3 Transfer Applicants](#)
- [5.2.3.1 Business One](#)
- [5.2.3.2 Beyond Business One](#)

1. Applicants declare Business One and may apply for admission to the program after a minimum completion of the 30 credit hours comprising [Business One](#).
2. Applicants must apply at www.mun.ca/undergrad/admissions/i-want-to-apply/ and by the appropriate deadline date.
3. Entry to the Bachelor of Commerce degree program is competitive and selective. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.

4. Meeting the minimum admission requirements does not guarantee acceptance into the Bachelor of Commerce program.
5. The final decision on admission or readmission rests with the Admissions Committee of the Faculty.
6. Admission or readmission to the University does not necessarily constitute admission or readmission to the Bachelor of Commerce program.
7. Up to three positions per year in the Faculty of Business Administration may be designated for applicants of Indigenous ancestry who have met the admission requirements of the Bachelor of Commerce program. Applicants must send a letter of request at the time of application and provide documentation of Indigenous ancestry.
8. In the case where an applicant has been required to withdraw from one of the Faculty's other Undergraduate programs, the Admissions Committee of the Faculty may consider this circumstance as grounds to deny admission.

5.2.1 Direct Entry (for High School Students)

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5.2.1.1 Business One

1. To be admitted to Business One, applicants should select Business One as the program of study on the [online application](#) to the University. The application for admission to programs is submitted online and applicants should follow the application instructions at www.mun.ca/undergrad/apply. Application deadlines are strictly enforced. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application forms are submitted. Direct admission from high school is subject to the applicant's final acceptance to the University and

admissibility into Mathematics [1000](#), [1005](#), [1090](#) or [109A/B](#). Business One normally begins in the Fall semester commencing in September.

2. Upon meeting general admission requirements to Memorial University of Newfoundland, applicants are admitted to Business One and may apply for admission into the program after a completion of a minimum of 30 credit hours of the courses comprising [Business One](#). Business One courses are outlined under [Suggested Program of Study for the Bachelor of Commerce](#).
3. Upon completion of Business One, a student may wish to apply for admission to the Bachelor of Commerce program. In this regard, a student should follow the instructions listed below under [Beyond Business One, Admission](#).

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5.2.2 Memorial University of Newfoundland Applicants

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5.2.2.1 Business One

An applicant who is attending or has previously attended this University may declare [Business One](#) by contacting the Office of the Registrar by e-mail to registrar@mun.ca.

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5.2.2.2 Beyond Business One

1. Admission

- a. Admission to the Bachelor of Commerce program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce program. The primary criterion used in reaching

decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.

- b. Normally, Applicants must declare **Business One** as their program of study in order to be considered for admission into the Bachelor of Commerce program. To declare Business One applicants should contact the Office of the Registrar by e-mail to reghelp@mun.ca.
- c. Applicants to the Bachelor of Commerce program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the **Application Deadline Dates** table. The application deadline date is strictly enforced. Applicants applying for admission to the program must have successfully completed the 30 credit hours of courses comprising Business One.
- d. Applicants for admission must have an overall average of at least 65% in the courses comprising Business One as outlined in **Program Regulations, Bachelor of Commerce**, and an ~~overall cumulative~~ average of at least 60% over the last 30 credit hours completed. Applicants to the Bachelor of Commerce program must complete a minimum of 15 credit hours at Memorial University of Newfoundland.
- e. Business One applicants with non-numerical, passing grades in any of the required courses required in will have those courses exempted from their admission average.

2. Readmission

- a. Students who have been required to withdraw from the Bachelor of Commerce program may be considered for readmission after the lapse of one semester. Applicants for readmission must have repeated or replaced courses such that they meet continuance requirements, ~~an overall average of at least 65% over the last 15 credit hours of courses taken. In the event that a student has more than the 15 credit hours of courses~~

~~needed in the earliest term used, the 15 credit hours of courses with the highest grades in that term will be used.~~

- b. Students applying for readmission into the program must apply online at www.mun.ca/undergrad/apply. The application deadline date outlined in the table is strictly enforced.

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5.2.3 Transfer Applicants

1. Applicants who are transferring from a recognized post-secondary institution must apply for admission to the University on or before the deadlines indicated in the [Application Deadline Dates](#) table to allow sufficient time for the evaluation of transfer credits. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted.
2. Admission to the Bachelor of Commerce program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.

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5.2.3.1 Business One

1. Applicants must declare Business One.

2. To be admitted to Business One, applicants should select Business One as the program of study on the [online application](#) to the University.

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5.2.3.2 ~~Beyond Business One~~

~~1. Admission~~

- ~~a. Admission to the Bachelor of Commerce program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.~~
- ~~b. Applicants must declare Business One as their program of study in order to be considered for admission into the Bachelor of Commerce program. To declare Business One applicants should contact the Office of the Registrar by e-mail to registrar@mun.ca.~~
- ~~c. Applicants to the Bachelor of Commerce program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the Application Deadline Dates table. The application deadline date is strictly enforced. Students applying for admission to the program must have successfully completed the 30 credit hours of courses comprising Business One.~~
- ~~d. Applicants for admission must have an overall average of at least 65% in the courses comprising Business One as outlined in Program Regulations, Bachelor of Commerce, and an overall cumulative average of at least 60%. Applicants to the Bachelor of Commerce program must complete a minimum of 15 credit hours at Memorial University of Newfoundland.~~

~~e. Business One students with non-numerical, passing grades in any of the courses comprising Business One will have those courses exempted from their admission average.~~

~~2. Readmission~~

~~a. Students who have been required to withdraw from the Bachelor of Commerce program may be considered for readmission after the lapse of one semester. Applicants for readmission must have an overall average of 65% over their last 15 credit hours of courses taken. In the event that a student has more than the 15 credit hours of courses needed in the earliest term used, the 15 credit hours of courses with the highest grades in that term will be used.~~

~~b. Applicants to the Bachelor of Commerce program must apply online at www.mun.ca/undergrad/apply. The Application Deadline Date is strictly enforced.~~

5.3 Bachelor of Commerce (Co-operative)

1. Applicants declare Business One and may apply for admission to the program after a minimum completion of the 30 credit hours comprising [Business One](#).
2. Applicants must apply online at www.mun.ca/undergrad/apply and by the appropriate deadline date.
3. Entry to the Bachelor of Commerce (Co-operative) degree programs is competitive and selective. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.
4. Meeting the minimum admission requirements does not guarantee acceptance into the Bachelor of Commerce (Co-operative) program.

5. The final decision on admission or readmission rests with the Admissions Committee of the Faculty.
 6. Admission or readmission to the University does not necessarily constitute admission or readmission to the Bachelor of Commerce (Co-operative) program.
 7. Prospective students who plan to complete the Bachelor of Commerce (Co-operative) program should review the information about work term expectations available in the [Business Co-operative Education Handbook](#).
 8. Up to three positions per year in the Faculty of Business Administration may be designated for applicants of Indigenous ancestry who have met the admission requirements of the Bachelor of Commerce (Co-operative) program. Applicants must send a letter of request at the time of application and provide documentation of Indigenous ancestry.
 9. In the case where an applicant has been required to withdraw from one of the Faculty's other Undergraduate programs, the Admissions Committee of the Faculty may consider this circumstance as grounds to deny admission.
-

5.3.1 Direct Entry (for High School Students)

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5.3.1.1 Business One

1. Applicants may declare Business One directly from high school. The application for admission to programs is submitted online and applicants should follow the application instructions at www.mun.ca/undergrad/apply. Application deadlines are strictly enforced. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application is submitted. Direct admission from high school is subject to the applicant's final acceptance to the University and

admissibility into Mathematics [1000](#), [1005](#), [1090](#) or [109A/B](#). Business One normally begins in the Fall semester commencing in September.

2. Upon meeting general admission requirements to Memorial University of Newfoundland, applicants are admitted to Business One and may apply for admission into the program after a completion of a minimum of 30 credit hours of the courses comprising [Business One](#). Business One courses are outlined under [Suggested Program of Study for the Bachelor of Commerce \(Co-operative\)](#).
3. Upon completion of Business One, a student may wish to apply for admission to the Bachelor of Commerce (Co-operative) program. In this regard, a student should follow the instructions listed below under [Beyond Business One, Admission](#).

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5.3.2 Memorial University of Newfoundland Applicants

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5.3.2.1 Business One

An applicant who is attending or has previously attended this University may declare Business One by contacting the Office of the Registrar by e-mail to registrar@mun.ca.

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5.3.2.2 Beyond Business One

1. Admission

- a. Admission to the Bachelor of Commerce (Co-operative) program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not

accepted into the Bachelor of Commerce (Co-operative) program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.

- b. Normally, Applicants must declare Business One as the program of study in order to be considered for admission into the Bachelor of Commerce (Co-operative) program. To declare Business One applicants should contact the Office of the Registrar by e-mail to reghelp@mun.ca.
- c. Applicants to the Bachelor of Commerce (Co-operative) program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the **Application Deadline Dates** table. The application deadline date is strictly enforced. Students applying for admission to the program must have successfully completed the 30 credit hours of courses comprising **Business One**.
- d. Applicants may apply for admission into the Bachelor of Commerce (Co-operative) program up to and including Academic Term 3. ~~Applicants applying for admission to the program must have successfully completed all of the courses required in the program up to that term, including the courses required in as outlined in **Program Regulations, Bachelor of Commerce (Co-operative)**, with grades at least as high as those required to meet promotion requirements.~~

~~As such, Students applying for admission into Academic Term 1 must have successfully completed an overall average of 65% on the 30 credit hours required for Business One with an overall average of 65% on those 30 credit hours, and an ~~overall cumulative~~ average of at least 60% over the last 30 credit hours completed in each additional term.~~

Students applying for admission into Academic Term 2 or Academic Term 3 must have an overall average of 65% on the 30 credit hours required for **Business One** and must have successfully completed all of the

courses required in the program up to that term with an overall average of 60%.

Applicants must complete a minimum of 15 credit hours at Memorial University of Newfoundland.

- e. Business One students with non-numerical, passing grades in any of the courses comprising Business One will have those courses exempted from their admission average.
- f. Because ~~Since~~ the Bachelor of Commerce (Co-operative) program is full-time and continuous, the Admissions Committee of the Faculty will review the applicant's transcript for evidence that the applicant can successfully complete a 15-credit hour course loads ~~s~~ in a single semester with acceptable performance.

2. Readmission

~~a. Students must apply for readmission into the Bachelor of Commerce (Co-operative) program at www.mun.ca/undergrad/apply by the appropriate deadline date as indicated in the table. The application deadline date is strictly enforced.~~

- a. Students who have been required to withdraw or voluntarily withdraw ~~following any one of Terms 1 through 3~~ may be considered for readmission after the lapse of two semesters, at which time they will normally be required to repeat the term which they failed, unless, in the opinion of the Committee on Undergraduate Studies, a more meaningful course of study would be appropriate.

Alternatively, students may apply for readmission into the program up to and including Academic Term 3 following the regulations outlined in [Beyond Business One](#). ~~Students must have successfully completed all of the courses required in the program up to that term, including the courses required in , with grades at least as high as those required to meet~~

~~promotion requirements. As such, students must have an overall average of 65% on the 30 credit hours required for, and an overall cumulative average of at least 60% in each additional term. Applicants must complete a minimum of 15 credit hours at Memorial University of Newfoundland.~~

- ~~b. Students who have been required to withdraw or who have voluntarily withdrawn following any one of Terms 4 through 7 may be considered for readmission after the lapse of two semesters, at which time they will normally be required to repeat the term which they failed, unless, in the opinion of the Committee on Undergraduate Studies, a more meaningful course of study would be appropriate.~~
- c. Students must apply for readmission into the Bachelor of Commerce (Co-operative) program at www.mun.ca/undergrad/apply by the appropriate deadline date as indicated in the table. The application deadline date is strictly enforced.
- d. The primary criteria used in reaching decisions on applications for readmission into the Bachelor of Commerce (Co-operative) program is overall academic achievement and likelihood of success in the program.

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5.3.3 Transfer Applicants

1. Applicants who are transferring from a recognized post-secondary institution must apply for admission to the University on or before the deadlines indicated in the **[Application Deadline Dates](#)** table to allow sufficient time for the evaluation of transfer credits. The application for admission or readmission to programs offered by Memorial University of Newfoundland is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required

supporting documentation. Application fees must be paid when the application forms are submitted.

2. Admission to the Bachelor of Commerce (Co-operative) program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce (Co-operative) program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.

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5.3.3.1 Business One

1. Applicants must declare Business One.
2. To be admitted to **[Business One](#)**, applicants should select Business One as the program of study on their online application to the University available at www.mun.ca/undergrad/apply.

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5.3.3.2 Beyond Business One

~~1. Admission~~

- ~~a. Admission to the Bachelor of Commerce (Co-operative) program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce (Co-operative) program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.~~

- ~~b. Applicants must declare Business One as their program of study in order to be considered for admission into the Bachelor of Commerce (Co-operative) program. To declare Business One applicants should contact the Office of the Registrar by e-mail to registrar@mun.ca.~~
- ~~c. Applicants to the Bachelor of Commerce (Co-operative) program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the Application Deadline Dates table. The application deadline date is strictly enforced. Students applying for admission to the program must have successfully completed the 30 credit hours of courses comprising Business One.~~
- ~~d. Applicants may apply for admission into the Bachelor of Commerce (Co-operative) program up to and including Academic Term 3. Applicants applying for admission to the program must have successfully completed all of the courses required in the program up to that term, including the courses required in Business One as outlined in Program Regulations, Bachelor of Commerce (Co-operative) with grades at least as high as those required to meet promotion requirements. As such, students must have an overall average of 65% on the 30 credit hours required for Business One, and an overall cumulative average of at least 60% in each additional term. Applicants must complete a minimum of 15 credit hours at Memorial University of Newfoundland.~~
- ~~e. Business One students with non-numerical, passing grades in any of the courses comprising Business One will have those courses exempted from their admission average.~~
- ~~f. Since the Bachelor of Commerce (Co-operative) program is full-time and continuous, the Admissions Committee of the Faculty will review the applicant's transcript for evidence that the applicant can successfully complete 15 credit hour course loads with acceptable performance.~~

~~2. Readmission~~

~~a.—Students must apply for readmission into the Bachelor of Commerce (Co-operative) program at www.mun.ca/undergrad/apply by the appropriate deadline date as indicated in the [Application Deadline Dates](#) table. The application deadline date is strictly enforced.~~

~~b.—Students who have been required to withdraw following any one of Terms 1 through 3 may be considered for readmission after the lapse of two semesters, at which time they will normally be required to repeat the term which they failed, unless, in the opinion of the Committee on Undergraduate Studies, a more meaningful course of study would be appropriate.~~

~~Alternatively, students may be considered for readmission into the program up to and including Academic Term 3. Students must have successfully completed all of the courses required in the program up to that term, including the courses required in [Business One](#) as outlined in [Program Regulations, Bachelor of Commerce \(Co-operative\)](#) with grades at least as high as those required to meet promotion requirements. As such, students must have an overall average of 65% on the 30 credit hours required for [Business One](#) as outlined in [Program Regulations, Bachelor of Commerce \(Co-operative\)](#) and an overall and an overall cumulative average of at least 60% in each additional term. Applicants must complete a minimum of 15 credit hours at Memorial University of Newfoundland.~~

~~c.—Students who have been required to withdraw following any one of Terms 4 through 7 may be considered for readmission after the lapse of two semesters, at which time they will normally be required to repeat the term which they failed, unless, in the opinion of the Committee on Undergraduate Studies, a more meaningful course of study would be appropriate.~~

5.5 Diploma in Business Administration

5.5.1 All Categories of Applicants

1. Admission

- a. To be considered for admission to the Diploma in Business Administration, applicants must have been admitted to and successfully completed the [Certificate in Business Administration](#).
- b. The primary criterion used in reaching decisions on applications for admission into the Diploma in Business Administration is overall academic achievement.
- c. Meeting the minimum admission requirements does not guarantee acceptance into the Diploma in Business Administration program.
- d. In the case where students have been required to withdraw from one of the Faculty's other undergraduate programs, the Admissions Committee of the Faculty may consider the circumstances of the required withdrawal in its admission decision.
- e. The final decision on admission or readmission to the Diploma in Business Administration program rests with the Admissions Committee of the Faculty.

2. Readmission

- a. Students who have been required to withdraw from the Diploma in Business Administration program may be considered for readmission after the lapse of one semester.
- b. Applicants for readmission must have [repeated or replaced courses such that they meet continuance requirements](#) ~~an overall average of 65% over their last 15 credit hours of courses taken. In the event that a student has more than the 15 credit hours of courses~~

~~needed in the earliest term used, the 15 credit hours of courses with the highest grades in that term will be used.~~

6.3 Certificate in Business Administration

- The full or part-time Certificate in Business Administration is comprised of 30 credit hours.
- To be considered for graduation a student must have been admitted to the Certificate program and successfully complete the 30 credit hours as outlined below in [Table 3 Program of Study for the Certificate in Business Administration](#). The student must have achieved an overall grade point average of at least 2.5 and an overall numeric average of at least 60% on the courses that comprise the 30 credit hours. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the required level.
- ~~The student must have achieved an overall grade point average of at least 2.5 and a numeric average of at least 60% in the courses that comprise the 30 credit hours. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the minimum acceptable level.~~
- Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under [Memorial University of Newfoundland Critical Reading and Writing \(CRW\)](#).
- A student pursuing the Certificate in Business Administration will be required to complete more than half of the total credit hours required for the Certificate at this University. The courses comprising these credit hours must be applicable to the Certificate in Business Administration.

- A student pursuing the Certificate in Business Administration who has completed a Bachelor's degree at this University or another recognized post-secondary institution, will be required to complete at least 15 credit hours at this University beyond those required for that degree. The courses comprising these credit hours must be applicable to the Certificate in Business Administration as outlined below in [Table 3 Program of Study for the Certificate in Business Administration](#).
- A student should plan the program of study carefully as course offerings vary from term to term. A student is advised to consult with an academic advisor in the [Academic Programs Office](#) to discuss program planning by email to busihelp@mun.ca.

Table 3 Program of Study for the Certificate in Business Administration

Required Courses
<p>BUSI 1000, 2011, 2111, 2205, 2600</p> <p>6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course</p> <p>9 credit hours chosen from: BUSI 2012, 2112, 2720, 3005, 3310, 3325, 3335, 3401, 3550, 3700, 4306, 4720, Economics 1010, Economics 1020</p>

6.4 Diploma in Business Administration

- The full or part-time Diploma in Business Administration is comprised of 60 credit hours.
- To be considered for graduation a student must have been admitted to the Diploma program and have successfully completed the 60 credit hours outlined below in [Table 4 Program of Study for the Diploma in Business Administration](#). [The student must have achieved an overall](#)

grade point average of at least 2.5 and an overall numeric average of at least 60% on the courses that comprise the 60 credit hours. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the required level.

-
- ~~A student must achieve an overall grade point average of at least 2.5 and a numeric average of at least 60% in the courses which comprise the 60 credit hours outlined below in Table 4 Program of Study for the Diploma in Business Administration. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the minimum acceptable level.~~
- Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under [Memorial University of Newfoundland Critical Reading and Writing \(CRW\)](#).
- A student pursuing the Diploma in Business Administration will be required to complete more than half of the total credit hours required for the Diploma at this University. The courses comprising these credit hours must be applicable to the Diploma in Business Administration.
- A student pursuing the Diploma in Business Administration who has completed a Bachelor's degree at this University or another recognized post-secondary institution, will be required to complete at least 30 credit hours at this University beyond those required for that degree. The courses comprising these credit hours must be applicable to the Diploma in Business Administration.
- A student should plan the program of study carefully as course offerings vary from term to term. A student is advised to consult with an academic advisor in the [Academic Programs Office](#) to discuss program planning by email to busihelp@mun.ca.

7.1 Bachelor of Commerce

On this page

- [7.1.1 General Information](#)
- [7.1.2 Continuance Regulations](#)

These regulations apply to the Bachelor of Commerce program. For the Diploma in Business Administration see [Continuance Regulations for the Diploma in Business Administration](#). For the Bachelor of Commerce (Co-operative) see [Promotion Regulations for the Bachelor of Commerce \(Co-operative\)](#).

7.1.1 General Information

In addition to meeting the [Promotion Regulations](#) for the Faculty of Business Administration, all students must meet the general academic regulations (Undergraduate). For further information refer to the [UNIVERSITY REGULATIONS - General Academic Regulations \(Undergraduate\)](#).

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7.1.2 Continuance Regulations

1. A Bachelor of Commerce student must qualify for continuance after each term of study beyond Business One [including the final term of study](#). To meet continuance, a student must have an overall average of at least 60% over the last 30 credit hours of courses taken. In the event that the student has more courses than needed in the earliest term used, the 30 credit hours of courses with the highest grades in that term will be used in the calculation.
2. A student who fails to achieve the standards outlined in 1. above will be required to withdraw from the program. A student may be considered for readmission after a lapse of one semester. In order to be considered for readmission, a student must formally apply for readmission.

3. A status of required to withdraw will be reflected on a student's transcript.
4. A student who is required to withdraw from the program for a second time is not eligible for readmission into the program.

7.2 Bachelor of Commerce (Co-operative)

On this page

- [7.2.1 General Information](#)
- [7.2.2 Promotion Status for Academic Terms](#)
- [7.2.2.1 Promoted](#)
- [7.2.2.2 Required to Withdraw](#)
- [7.2.2.3 Voluntary Withdrawal](#)
- [7.2.2.4 Promotion Status of Work Terms](#)
- [7.2.2.5 Leave of Absence](#)

These regulations apply to the Bachelor of Commerce (Co-operative). For the Diploma in Business Administration see [Continuance Regulations for the Diploma in Business Administration](#). For the Bachelor of Commerce see [Continuance Regulations for the Bachelor of Commerce](#).

7.2.1 General Information

In addition to meeting the [Promotion Regulations](#) for the Faculty of Business Administration, all students must meet the general academic regulations (Undergraduate). For further information refer to the [UNIVERSITY REGULATIONS - General Academic Regulations \(Undergraduate\)](#).

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7.2.2 Promotion Status ~~for Academic Terms~~

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7.2.2.1 Promoted

1. A student must achieve a grade of PWD (pass with distinction) or PAS (pass) as outlined in Evaluation of Work Terms to be promoted from each of Work Terms 1 through 3.
2. ~~For a Bachelor of Commerce (Co-operative) student~~To be promoted from each of Academic Terms 1 through 7, ~~the requirements are the achievement of a student must achieve~~ a passing grade in at least 12 credit hours and an overall average of at least 60% on those courses required in each academic term including the final term.
3. A student who meets academic promotion requirements but fails a required core course in any of Academic Terms 1 through 7 will be required to successfully repeat that course prior to graduation.
4. A student who meets academic promotion requirements but who fails an elective in any of Academic Terms 1 through 7 will be required to either successfully repeat that elective or successfully complete a different elective to replace it prior to graduation.
5. A student must repeat or replace the failed course during the Spring semester between Academic Terms 2 and 3, during one of the three work terms (for example in the evening or online), or as a sixth course during a subsequent academic term, following the submission and approval of a course load waiver request to the Academic Programs Office. A student is advised to note the prerequisites for subsequent courses and must plan to repeat failed courses as soon as possible to ensure meeting the course sequencing requirements of the program.
6. A student is advised that subsequent attempts at successfully completed courses cannot be used to meet program requirements, and should note that the grade from the first successful attempt will be used to compute the degree average. A student wishing to repeat courses to improve grades must do so during one of the three work terms or as a sixth course during an academic term, following the

submission and approval of a course load waiver request to the [Academic Programs Office](#).

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7.2.2.2 Required to Withdraw

1. A student in an academic term who does not maintain the appropriate course load as outlined in [Program Regulations, Bachelor of Commerce \(Co-operative\), bullets 1 and 5](#), and who does not have the prior approval of the Committee on Undergraduate Studies for a reduced course load, will be required to withdraw from the Bachelor of Commerce (Co-operative) program.
2. A student completing Terms 1 through 7 who fails to meet promotion standards will be required to withdraw from the program.
3. A student who receives a failing grade on a work term [as outlined in Evaluation of Work Terms](#) will be required to withdraw from the program.
4. [Permission to drop a work term does not constitute a waiver of degree requirements, and a student who has obtained such permission must successfully complete an approved work term in lieu of the one dropped. A student who drops a work term without prior approval of the Committee on Undergraduate Studies upon the recommendation of the Office of Business Cooperative Education, or who fails to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause the discharge from the job, will be awarded a grade of FAL for that work term.](#)
5. A status of required to withdraw will be reflected on a student's transcript.
6. A student who has been required to withdraw from the program may reapply for admission into the program in accordance with [Admission/Readmission Regulations for the Faculty of Business Administration, Bachelor of Commerce \(Co-operative\), Beyond Business One, Readmission](#).

7. A student who has been required to withdraw twice from the program will not be eligible for readmission to the program.

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7.2.2.3 Voluntary Withdrawal

1. A student who is completing an academic term may withdraw voluntarily from the program prior to the last day to drop courses without academic prejudice by notifying the Office of the Registrar and the [Academic Programs Office](#) of the Faculty of Business Administration in writing.
2. A student who is completing an academic term may, due to illness, bereavement, or other acceptable cause, duly authenticated in writing, withdraw voluntarily from the program after the last day to drop courses without academic prejudice only with the approval of the [Academic Programs Office](#) of the Faculty of Business Administration.
3. A student who is completing a work term and who has not accepted a work placement may withdraw voluntarily from the program by notifying the Office of the Registrar and the [Academic Programs Office](#) of the Faculty of Business Administration in writing.
4. A student who is completing a work term and who has accepted a work placement may not withdraw voluntarily from the program.
5. A voluntary withdrawal is not reflected on a student's transcript.
6. A student who has voluntarily withdrawn from the program may reapply for readmission into the program in accordance with [Admission/Readmission Regulations for the Faculty of Business Administration, Bachelor of Commerce \(Co-operative\), Beyond Business One, Readmission.](#)

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~~7.2.2.4 Promotion Status of Work Terms~~

- ~~3.—A student is not permitted to drop work terms without prior approval of the Committee on Undergraduate Studies upon the recommendation of the Office of Business Cooperative Education.~~
- ~~4.—A student who drops a work term without permission, or who fails to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause the discharge from the job, will be awarded a grade of FAL for that work term.~~
- ~~5.—Permission to drop a work term does not constitute a waiver of degree requirements, and a student who has obtained such permission must successfully complete an approved work term in lieu of the one dropped.~~

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7.2.3 ~~7.2.2.5~~ Leave of Absence

A leave of absence from the Bachelor of Commerce (Co-operative) program may be granted in one year intervals, up to a maximum of two years. A request for a leave of absence must be made in writing to the [Academic Programs Office](#).

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7.3 Diploma in Business Administration

7.3.2 Continuance Regulations

1. In the Diploma in Business Administration a student must qualify for continuance after each term of study, including the final term of study. To meet continuance, a student must have an overall average of at least 60% over their last 30 credit hours of courses taken. In the event that the student has more courses than needed in the earliest term used, the 30 credit hours of courses with the highest grades in that term will be used.

2. A student who fails to achieve the standards outlined in 1. above will be required to withdraw from the program. The student may be considered for readmission after a lapse of one semester. In order to be considered for readmission, a student must formally apply for readmission and must have repeated or replaced courses such that they meet continuance requirements. A status of required to withdraw will be reflected on a student's transcript.

3. A student who is required to withdraw from the program for a second time is not eligible for readmission into the program.

CALENDAR ENTRY AFTER CHANGES

4.3 Business One

- All undergraduate business degree students will complete a common first year called Business One, after which they must apply for entry into either the Bachelor of Commerce or the Bachelor of Commerce (Co-operative).
- Business One is 30 credit hours comprised of BUSI [1000](#), Economics [1010](#), Economics [1020](#), 6 credit hours in English, 3 credit hours of which may be replaced by any Memorial University of Newfoundland Critical Reading and Writing (CRW) course, Mathematics [1000](#) or Mathematics [1005](#), and 12 additional credit hours in non-BUSI electives. Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences and are indicated under [Faculty of Humanities and Social Sciences](#).
 - Mathematics [1005](#) is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics [1000](#) instead of Mathematics [1005](#).
- A student who wishes to complete the Joint Degrees of Bachelor of Commerce (Co-operative) and Bachelor of Arts should structure Business One as outlined under [Joint Degrees of Bachelor of Commerce \(Co-operative\) and Bachelor of Arts](#) to ensure the timely completion of the Joint Degrees.
- Modifications to Business One requirements for the Joint Degrees of Bachelor of Commerce and Bachelor of Music are outlined in [Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music](#).

5.1 Application Forms and Deadlines

3. The application for admission or readmission to the University and programs offered by the Faculty of Business Administration is submitted

online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted. Admission or readmission to the University does not necessarily constitute admission or readmission to a program.

4. The deadline dates by program are listed in the [Application Deadline Dates](#) table below. The application deadline dates are strictly enforced.

Application Deadline Dates

Program	Admission Deadline Dates	Readmission Deadline Dates
Bachelor of Commerce	Fall - May 15 Winter - November 1 Spring - March 1	Fall - May 15 Winter - November 1 Spring - March 1
Bachelor of Commerce (Co-operative)	Fall - May 15 for Term 1 and Term 3 only Winter - November 1 for Term 2 only	Fall - May 15 Winter - November 1 Spring - March 1
Certificate in Business Administration	No deadline as admission is ongoing.	
Diploma in Business Administration	No deadline as admission is ongoing.	
Joint Bachelor of Commerce (Co-operative) and Bachelor of Arts Degrees	See above for the Bachelor of Commerce (Co-operative) admission deadline dates.	
Joint Bachelor of Commerce and Bachelor of Music Degrees	See the School of Music, Application Forms and Deadlines for the Bachelor of Music admission deadline date.	

Application Deadline Dates

Program	Admission Deadline Dates	Readmission Deadline Dates
Minor in Business Administration	No deadline. Applicants declare the Minor by emailing the Office of the Registrar to registrar@mun.ca .	

5.2 Bachelor of Commerce

Special Note (not to be included in the calendar): Please see Rational 7a above. This content reordered to remove the duplicated section.

On this page

- [5.2.1 Business One](#)
- [5.2.1.1 Direct Entry \(for High School Students\)](#)
- [5.2.1.2 Memorial University of Newfoundland Applicants](#)
- [5.2.1.3 Transfer Applicants](#)
- [5.2.2 Beyond Business One](#)

1. Applicants declare Business One and may apply for admission to the program after a minimum completion of the 30 credit hours comprising [Business One](#).
2. Applicants must apply at www.mun.ca/undergrad/admissions/i-want-to-apply/ and by the appropriate deadline date.
3. Entry to the Bachelor of Commerce degree program is competitive and selective. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.
4. Meeting the minimum admission requirements does not guarantee acceptance into the Bachelor of Commerce program.

5. The final decision on admission or readmission rests with the Admissions Committee of the Faculty.
 6. Admission or readmission to the University does not necessarily constitute admission or readmission to the Bachelor of Commerce program.
 7. Up to three positions per year in the Faculty of Business Administration may be designated for applicants of Indigenous ancestry who have met the admission requirements of the Bachelor of Commerce program. Applicants must send a letter of request at the time of application and provide documentation of Indigenous ancestry.
 8. In the case where an applicant has been required to withdraw from one of the Faculty's other Undergraduate programs, the Admissions Committee of the Faculty may consider this circumstance as grounds to deny admission.
-

5.2.1 Business One

5.2.1.1 Direct Entry (for High School Students)

1. To be admitted to Business One, applicants should select Business One as the program of study on the [online application](#) to the University. The application for admission to programs is submitted online and applicants should follow the application instructions at www.mun.ca/undergrad/apply. Application deadlines are strictly enforced. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application forms are submitted. Direct admission from high school is subject to the applicant's final acceptance to the University and admissibility into Mathematics [1000](#), [1005](#), [1090](#) or [109A/B](#). Business One normally begins in the Fall semester commencing in September.
2. Upon meeting general admission requirements to Memorial University of Newfoundland, applicants are admitted to Business One and may apply for admission into the program after a completion of a minimum of 30 credit hours of

the courses comprising [Business One](#). Business One courses are outlined under [Suggested Program of Study for the Bachelor of Commerce](#).

3. Upon completion of Business One, a student may wish to apply for admission to the Bachelor of Commerce program. In this regard, a student should follow the instructions listed below under [Beyond Business One, Admission](#).

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5.2.1.2 Memorial University of Newfoundland Applicants

An applicant who is attending or has previously attended this University may declare [Business One](#) by contacting the Office of the Registrar by e-mail to registrar@mun.ca.

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5.2.1.3 Transfer Applicants

1. Applicants who are transferring from a recognized post-secondary institution must apply for admission to the University on or before the deadlines indicated in the [Application Deadline Dates](#) table to allow sufficient time for the evaluation of transfer credits. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted.
2. Admission to the Bachelor of Commerce program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce program. The primary criterion used in reaching decisions on applications for

admission into the Bachelor of Commerce program is overall academic achievement.

3. Applicants must declare Business One.
4. To be admitted to Business One, applicants should select Business One as the program of study on the [online application](#) to the University.

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5.2.2 Beyond Business One

1. Admission

- a. Admission to the Bachelor of Commerce program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce program is overall academic achievement.
- b. Normally, applicants must declare **[Business One](#)** as their program of study in order to be considered for admission into the Bachelor of Commerce program. To declare Business One applicants should contact the Office of the Registrar by e-mail to reghelp@mun.ca.
- c. Applicants to the Bachelor of Commerce program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the **[Application Deadline Dates](#)** table. The application deadline date is strictly enforced. Applicants applying for admission to the program must have successfully completed the 30 credit hours of courses comprising Business One.

- d. Applicants for admission must have an overall average of at least 65% in the courses comprising Business One as outlined in [Program Regulations, Bachelor of Commerce](#), and an average of at least 60% over the last 30 credit hours completed. Applicants to the Bachelor of Commerce program must complete a minimum of 15 credit hours at Memorial University of Newfoundland.
- e. Business One applicants with non-numerical, passing grades in any of the required courses required in will have those courses exempted from their admission average.

2. Readmission

- a. Students who have been required to withdraw from the Bachelor of Commerce program may be considered for readmission after the lapse of one semester. Applicants for readmission must have repeated or replaced courses such that they meet continuance requirements.
- b. Students applying for readmission into the program must apply online at www.mun.ca/undergrad/apply. The application deadline date outlined in the table is strictly enforced.

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5.3 Bachelor of Commerce (Co-operative)

Special Note (not to be included in the calendar): Please see Rational 7a above. This content reordered to remove the duplicated section.

- [5.3.1. Business One](#)
- [5.3.1.1 Direct Entry \(for High School Students\)](#)
- [5.3.1.2 Memorial University of Newfoundland Applicants](#)
- [5.3.1.3 Transfer Applicants](#)
- [5.3.2 Beyond Business One](#)

1. Applicants declare Business One and may apply for admission to the program after a minimum completion of the 30 credit hours comprising [Business One](#).
2. Applicants must apply online at www.mun.ca/undergrad/apply and by the appropriate deadline date.
3. Entry to the Bachelor of Commerce (Co-operative) degree programs is competitive and selective. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.
4. Meeting the minimum admission requirements does not guarantee acceptance into the Bachelor of Commerce (Co-operative) program.
5. The final decision on admission or readmission rests with the Admissions Committee of the Faculty.
6. Admission or readmission to the University does not necessarily constitute admission or readmission to the Bachelor of Commerce (Co-operative) program.
7. Prospective students who plan to complete the Bachelor of Commerce (Co-operative) program should review the information about work term expectations available in the [Business Co-operative Education Handbook](#).
8. Up to three positions per year in the Faculty of Business Administration may be designated for applicants of Indigenous ancestry who have met the admission requirements of the Bachelor of Commerce (Co-operative) program. Applicants must send a letter of request at the time of application and provide documentation of Indigenous ancestry.
9. In the case where an applicant has been required to withdraw from one of the Faculty's other Undergraduate programs, the Admissions Committee of the Faculty may consider this circumstance as grounds to deny admission.

5.3.1. Business One

5.3.1.1 Direct Entry (for High School Students)

1. Applicants may declare Business One directly from high school. The application for admission to programs is submitted online and applicants should follow the application instructions at www.mun.ca/undergrad/apply. Application deadlines are strictly enforced. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application is submitted. Direct admission from high school is subject to the applicant's final acceptance to the University and admissibility into Mathematics [1000](#), [1005](#), [1090](#) or [109A/B](#). Business One normally begins in the Fall semester commencing in September.
2. Upon meeting general admission requirements to Memorial University of Newfoundland, applicants are admitted to Business One and may apply for admission into the program after a completion of a minimum of 30 credit hours of the courses comprising [Business One](#). Business One courses are outlined under [Suggested Program of Study for the Bachelor of Commerce \(Co-operative\)](#).
3. Upon completion of Business One, a student may wish to apply for admission to the Bachelor of Commerce (Co-operative) program. In this regard, a student should follow the instructions listed below under [Beyond Business One, Admission](#).

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5.3.1.2 Memorial University of Newfoundland Applicants

An applicant who is attending or has previously attended this University may declare Business One by contacting the Office of the Registrar by e-mail to registrar@mun.ca.

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5.3.1.3 Transfer Applicants

1. Applicants who are transferring from a recognized post-secondary institution must apply for admission to the University on or before the deadlines indicated in the [Application Deadline Dates](#) table to allow sufficient time for the evaluation of transfer credits. The application for admission or readmission to programs offered by Memorial University of Newfoundland is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted.
3. Admission to the Bachelor of Commerce (Co-operative) program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce (Co-operative) program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.
4. Applicants must declare Business One.
5. To be admitted to [Business One](#), applicants should select Business One as the program of study on their online application to the University available at www.mun.ca/undergrad/apply.

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5.3.2 Beyond Business One

1. **Admission**

- a. Admission to the Bachelor of Commerce (Co-operative) program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the Bachelor of Commerce (Co-operative) program. The primary criterion used in reaching decisions on applications for admission into the Bachelor of Commerce (Co-operative) program is overall academic achievement.
- b. Normally, applicants must declare Business One as the program of study in order to be considered for admission into the Bachelor of Commerce (Co-operative) program. To declare Business One applicants should contact the Office of the Registrar by e-mail to reghelp@mun.ca.
- c. Applicants to the Bachelor of Commerce (Co-operative) program must apply online at www.mun.ca/undergrad/apply. Applicants must apply by the appropriate deadline date as indicated in the [Application Deadline Dates](#) table. The application deadline date is strictly enforced. Students applying for admission to the program must have successfully completed the 30 credit hours of courses comprising [Business One](#).
- d. Applicants may apply for admission into the Bachelor of Commerce (Co-operative) program up to and including Academic Term 3.

Students applying for admission into Academic Term 1 must have successfully completed the 30 credit hours required for Business One with an overall average of 65% on those 30 credit hours, and an average of at least 60% over the last 30 credit hours completed

Students applying for admission into Academic Term 2 or Academic Term 3 must have an overall average of 65% on the 30 credit hours required for Business One and must have successfully completed all of the courses required in the program up to that term with an overall average of 60%.

Applicants must complete a minimum of 15 credit hours at Memorial University of Newfoundland.

- e. Business One students with non-numerical, passing grades in any of the courses comprising Business One will have those courses exempted from their admission average.
- f. Because the Bachelor of Commerce (Co-operative) program is full-time and continuous, the Admissions Committee of the Faculty will review the applicant's transcript for evidence that the applicant can successfully complete a 15-credit hour course load in a single semester with acceptable performance.

2. Readmission

- a. Students who have been required to withdraw or voluntarily withdraw may be considered for readmission after the lapse of two semesters, at which time they will normally be required to repeat the term which they failed, unless, in the opinion of the Committee on Undergraduate Studies, a more meaningful course of study would be appropriate.

Alternatively, students may apply for readmission into the program up to and including Academic Term 3 following the regulations outlined in Beyond Business One.

- b. Students must apply for readmission into the Bachelor of Commerce (Co-operative) program at www.mun.ca/undergrad/apply by the appropriate deadline date as indicated in the table. The application deadline date is strictly enforced.
- c. The primary criteria used in reaching decisions on applications for readmission into the Bachelor of Commerce (Co-operative) program is overall academic achievement and likelihood of success in the program.

5.5 Diploma in Business Administration

5.5.1 All Categories of Applicants

1. Admission

- a. To be considered for admission to the Diploma in Business Administration, applicants must have been admitted to and successfully completed the [Certificate in Business Administration](#).
- b. The primary criterion used in reaching decisions on applications for admission into the Diploma in Business Administration is overall academic achievement.
- c. Meeting the minimum admission requirements does not guarantee acceptance into the Diploma in Business Administration program.
- d. In the case where students have been required to withdraw from one of the Faculty's other undergraduate programs, the Admissions Committee of the Faculty may consider the circumstances of the required withdrawal in its admission decision.
- e. The final decision on admission or readmission to the Diploma in Business Administration program rests with the Admissions Committee of the Faculty.

2. Readmission

- a. Students who have been required to withdraw from the Diploma in Business Administration program may be considered for readmission after the lapse of one semester.
- b. Applicants for readmission must have repeated or replaced courses such that they meet continuance requirements

6.3 Certificate in Business Administration

- The full or part-time Certificate in Business Administration is comprised of 30 credit hours.
- To be considered for graduation a student must have been admitted to the Certificate program and successfully complete the 30 credit hours as outlined below in [Table 3 Program of Study for the Certificate in Business Administration](#). The student must have achieved an overall grade point average of at least 2.5 and an overall numeric average of at least 60% on the courses that comprise the 30 credit hours. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the required level.
- Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under [Memorial University of Newfoundland Critical Reading and Writing \(CRW\)](#).
- A student pursuing the Certificate in Business Administration will be required to complete more than half of the total credit hours required for the Certificate at this University. The courses comprising these credit hours must be applicable to the Certificate in Business Administration.
- A student pursuing the Certificate in Business Administration who has completed a Bachelor's degree at this University or another recognized post-secondary institution, will be required to complete at least 15 credit hours at this University beyond those required for that degree. The courses comprising these credit hours must be applicable to the Certificate in Business Administration as outlined below in [Table 3 Program of Study for the Certificate in Business Administration](#).
- A student should plan the program of study carefully as course offerings vary from term to term. A student is advised to consult with an academic advisor in the [Academic Programs Office](#) to discuss program planning by email to busihelp@mun.ca.

Table 3 Program of Study for the Certificate in Business Administration

Required Courses

BUSI [1000](#), [2011](#), [2111](#), [2205](#), [2600](#)

6 credit hours in English, 3 credit hours of which may be replaced by any [Memorial University of Newfoundland Critical Reading and Writing \(CRW\)](#) course

9 credit hours chosen from:

BUSI [2012](#), [2112](#), [2720](#), [3005](#), [3310](#), [3325](#), [3335](#), [3401](#), [3550](#), [3700](#), [4306](#), [4720](#), Economics [1010](#), Economics [1020](#)

6.4 Diploma in Business Administration

- The full or part-time Diploma in Business Administration is comprised of 60 credit hours.
- To be considered for graduation a student must have been admitted to the Diploma program and have successfully completed the 60 credit hours outlined below in [Table 4 Program of Study for the Diploma in Business Administration](#). The student must have achieved an overall grade point average of at least 2.5 and an overall numeric average of at least 60% on the courses that comprise the 60 credit hours. A student failing to meet this requirement will be required to repeat a course(s) to raise the overall average and/or GPA to the required level.
- Critical Reading and Writing (CRW) courses are regulated by the Faculty of Humanities and Social Sciences. Eligible CRW courses are indicated under [Memorial University of Newfoundland Critical Reading and Writing \(CRW\)](#).
- A student pursuing the Diploma in Business Administration will be required to complete more than half of the total credit hours required for the Diploma at this University. The courses comprising these credit hours must be applicable to the Diploma in Business Administration.
- A student pursuing the Diploma in Business Administration who has completed a Bachelor's degree at this University or another recognized post-secondary institution, will be required to complete at least 30 credit hours at this University beyond those required for that degree. The courses comprising these credit hours must be applicable to the Diploma in Business Administration.

- A student should plan the program of study carefully as course offerings vary from term to term. A student is advised to consult with an academic advisor in the [Academic Programs Office](#) to discuss program planning by email to busihelp@mun.ca.

7.1 Bachelor of Commerce

On this page

- [7.1.1 General Information](#)
- [7.1.2 Continuance Regulations](#)

These regulations apply to the Bachelor of Commerce program. For the Diploma in Business Administration see [Continuance Regulations for the Diploma in Business Administration](#). For the Bachelor of Commerce (Co-operative) see [Promotion Regulations for the Bachelor of Commerce \(Co-operative\)](#).

7.1.1 General Information

In addition to meeting the [Promotion Regulations](#) for the Faculty of Business Administration, all students must meet the general academic regulations (Undergraduate). For further information refer to the [UNIVERSITY REGULATIONS - General Academic Regulations \(Undergraduate\)](#).

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7.1.2 Continuance Regulations

1. A Bachelor of Commerce student must qualify for continuance after each term of study beyond Business One including the final term of study. To meet continuance, a student must have an overall average of at least 60% over the last 30 credit hours of courses taken. In the event that the student has more courses than needed in the earliest term used, the 30 credit hours of courses with the highest grades in that term will be used in the calculation.

2. A student who fails to achieve the standards outlined in 1. above will be required to withdraw from the program. A student may be considered for readmission after a lapse of one semester. In order to be considered for readmission, a student must formally apply for readmission.
3. A status of required to withdraw will be reflected on a student's transcript.
4. A student who is required to withdraw from the program for a second time is not eligible for readmission into the program.

7.2 Bachelor of Commerce (Co-operative)

On this page

- [7.2.1 General Information](#)
- [7.2.2 Promotion Status for Academic Terms](#)
- [7.2.2.1 Promoted](#)
- [7.2.2.2 Required to Withdraw](#)
- [7.2.2.3 Voluntary Withdrawal](#)
- [7.2.2.4 Promotion Status of Work Terms](#)
- [7.2.2.5 Leave of Absence](#)

These regulations apply to the Bachelor of Commerce (Co-operative). For the Diploma in Business Administration see [Continuance Regulations for the Diploma in Business Administration](#). For the Bachelor of Commerce see [Continuance Regulations for the Bachelor of Commerce](#).

7.2.1 General Information

In addition to meeting the [Promotion Regulations](#) for the Faculty of Business Administration, all students must meet the general academic regulations (Undergraduate). For further information refer to the [UNIVERSITY REGULATIONS - General Academic Regulations \(Undergraduate\)](#).

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7.2.2 Promotion Status

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7.2.2.1 Promoted

1. A student must achieve a grade of PWD (pass with distinction) or PAS (pass) as outlined in Evaluation of Work Terms to be promoted from each of Work Terms 1 through 3.
2. To be promoted from each of Academic Terms 1 through 7 a student must achieve a passing grade in at least 12 credit hours and an overall average of at least 60% on those courses required in each academic term including the final term.
3. A student who meets academic promotion requirements but fails a required core course in any of Academic Terms 1 through 7 will be required to successfully repeat that course prior to graduation.
4. A student who meets academic promotion requirements but who fails an elective in any of Academic Terms 1 through 7 will be required to either successfully repeat that elective or successfully complete a different elective to replace it prior to graduation.
5. A student must repeat or replace the failed course during the Spring semester between Academic Terms 2 and 3, during one of the three work terms (for example in the evening or online), or as a sixth course during a subsequent academic term, following the submission and approval of a course load waiver request to the [Academic Programs Office](#). A student is advised to note the prerequisites for subsequent courses and must plan to repeat failed courses as soon as possible to ensure meeting the course sequencing requirements of the program.
6. A student is advised that subsequent attempts at successfully completed courses cannot be used to meet program requirements, and should note that the grade

from the first successful attempt will be used to compute the degree average. A student wishing to repeat courses to improve grades must do so during one of the three work terms or as a sixth course during an academic term, following the submission and approval of a course load waiver request to the [Academic Programs Office](#).

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7.2.2.2 Required to Withdraw

1. A student in an academic term who does not maintain the appropriate course load as outlined in [Program Regulations, Bachelor of Commerce \(Co-operative\), bullets 1 and 5](#), and who does not have the prior approval of the Committee on Undergraduate Studies for a reduced course load, will be required to withdraw from the Bachelor of Commerce (Co-operative) program.
2. A student completing Terms 1 through 7 who fails to meet promotion standards will be required to withdraw from the program.
3. A student who receives a failing grade on a work term as outlined in Evaluation of Work Terms will be required to withdraw from the program.
4. Permission to drop a work term does not constitute a waiver of degree requirements, and a student who has obtained such permission must successfully complete an approved work term in lieu of the one dropped. A student who drops a work term without prior approval of the Committee on Undergraduate Studies upon the recommendation of the Office of Business Cooperative Education, or who fails to honour an agreement to work with an employer, or who conduct themselves in such a manner as to cause the discharge from the job, will be awarded a grade of FAL for that work term.
5. A status of required to withdraw will be reflected on a student's transcript.
6. A student who has been required to withdraw from the program may reapply for admission into the program in accordance with [Admission/Readmission](#)

[Regulations for the Faculty of Business Administration, Bachelor of Commerce \(Co-operative\), Beyond Business One, Readmission.](#)

7. A student who has been required to withdraw twice from the program will not be eligible for readmission to the program.

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7.2.2.3 Voluntary Withdrawal

1. A student who is completing an academic term may withdraw voluntarily from the program prior to the last day to drop courses without academic prejudice by notifying the Office of the Registrar and the [Academic Programs Office](#) of the Faculty of Business Administration in writing.
2. A student who is completing an academic term may, due to illness, bereavement, or other acceptable cause, duly authenticated in writing, withdraw voluntarily from the program after the last day to drop courses without academic prejudice only with the approval of the [Academic Programs Office](#) of the Faculty of Business Administration.
3. A student who is completing a work term and who has not accepted a work placement may withdraw voluntarily from the program by notifying the Office of the Registrar and the [Academic Programs Office](#) of the Faculty of Business Administration in writing.
4. A student who is completing a work term and who has accepted a work placement may not withdraw voluntarily from the program.
5. A voluntary withdrawal is not reflected on a student's transcript.
6. A student who has voluntarily withdrawn from the program may reapply for readmission into the program in accordance with [Admission/Readmission Regulations for the Faculty of Business Administration, Bachelor of Commerce \(Co-operative\), Beyond Business One, Readmission.](#)

7.2.3 Leave of Absence

A leave of absence from the Bachelor of Commerce (Co-operative) program may be granted in one year intervals, up to a maximum of two years. A request for a leave of absence must be made in writing to the [Academic Programs Office](#).

7.3 Diploma in Business Administration

7.3.2 Continuance Regulations

1. In the Diploma in Business Administration a student must qualify for continuance after each term of study, including the final term of study. To meet continuance, a student must have an overall average of at least 60% over their last 30 credit hours of courses taken. In the event that the student has more courses than needed in the earliest term used, the 30 credit hours of courses with the highest grades in that term will be used.
2. A student who fails to achieve the standards outlined in 1. above will be required to withdraw from the program. The student may be considered for readmission after a lapse of one semester. In order to be considered for readmission, a student must formally apply for readmission and must have repeated or replaced courses such that they meet continuance requirements. A status of required to withdraw will be reflected on a student's transcript.
3. A student who is required to withdraw from the program for a second time is not eligible for readmission into the program.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Appendix Page

CONSULTATIONS SOUGHT

Academic Unit	Response
Humanities and Social Sciences	No
Education	No
Engineering and Applied Science	Yes
Human Kinetics and Recreation	No
Medicine	Yes
Music	No
Nursing	Yes
Pharmacy	Yes
Science	Yes
Social Work	No
Library	Yes
Grenfell Campus	
Arts and Social Science	No
Science and the Environment	No
Fine Arts	No

Marine Institute	
	No
Labrador Institute	
Arctic and Subarctic Studies	No

The attached Calendar change Proposal was sent to Academic units for feedback:

Humanities and Social Sciences: hss@mun.ca

Education: muneduc@mun.ca

Engineering and Applied Science: enrconsult@mun.ca

Human Kinetics and Recreation: hkrdean@mun.ca

Medicine: DeanofMedicine@mun.ca

Music: kbulmer@mun.ca

Nursing: deanNurse@mun.ca

Pharmacy: pharminfo@mun.ca

Science: deansci@mun.ca

Social Work: adeanugradswk@mun.ca Grenfell

Campus:

Arts and Social Science: kjacobse@grenfell.mun.ca

Science and the Environment: ssedean@grenfell.mun.ca

Fine Arts: pride@grenfell.mun.ca

Marine Institute: miugconsultations@mi.mun.ca Labrador

Institute:

Arctic and Subarctic Studies: ashlee.cunsolo@mun.ca

The following consultation request was sent on November, 10:

“Good morning everyone,

On behalf of Dr. Erin Oldford, Associate Dean (Undergraduate Programs and Accreditation) please see the attached Calendar change proposal from the Faculty of Business Administration relating to the undergraduate program admission, readmission, continuance/promotion, and graduation sections of the calendar.

The attached proposal provides clarification to some identified areas of confusion, reorders some sections, and addresses some changes that have been identified as the office has now gone through its first admissions cycle with the new programs.

If you could please provide any feedback to me by December, 01 that would be much appreciated.

You can email me at busicugs@mun.ca.”

The following responses were received:

From: Iain J Mcgaw <ijmcfaw@mun.ca>

Sent: November 10, 2023 10:33 AM

To: basicugs <basicugs@mun.ca>

Subject: Re: FW: Faculty of Business Administration Calendar Change Proposal (BComm-Admissions-Continuance)

These look fine they do not impact ocean sciences

Professor

Department of Ocean Sciences

0 Marine Lab Road

Memorial University

From: DeanNurse <DeanNurse@mun.ca>

Sent: November 10, 2023 11:14 AM

To: basicugs <basicugs@mun.ca>

Subject: RE: Faculty of Business Administration Calendar Change Proposal (BComm-Admissions-Continuance)

Good morning.

Dr. April Pike, our interim dean at the Faculty of Nursing, tells me that she has reviewed the calendar change proposal and that Nursing has no concerns or comments.

Thank you for your time, I hope you have a great weekend!

Jane

From: medvicedean <medvicedean@mun.ca>

Sent: November 13, 2023 12:31 PM

To: basicugs <basicugs@mun.ca>

Cc: Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>

Subject: Re: Faculty of Business Administration Calendar Change Proposal (BComm-Admissions-Continuance)

Hi,

On behalf of the Faculty of Medicine, there are no concerns with this proposal.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine

Memorial University of Newfoundland

From: McGrath, Gerona <geronam@mun.ca>

Sent: November 14, 2023 2:57 PM

To: basicugs <basicugs@mun.ca>

Cc: Davis,Erin <emdavis@mun.ca>

Subject: RE: Faculty of Business Administration Calendar Change Proposal (BComm-Admissions-Continuance)

Thank you for the opportunity to review the proposed calendar changes to the Faculty of Business Administration's section. I have reviewed the changes and there is no impact on the School of Pharmacy.

Gerona

From: Engineering Consult <enrconsult@mun.ca>

Sent: November 15, 2023 2:52 PM

To: busicugs <busicugs@mun.ca>

Cc: George,Glyn <glyn@mun.ca>; Edmunds, Jayde <edmundsj@mun.ca>; Qiu, Wei <qiuw@mun.ca>

Subject: Re: Faculty of Business Administration Calendar Change Proposal (BComm-Admissions-Continuance)

Thank you for the opportunity to comment on the Calendar changes proposed for the BComm and BComm (Co-op) program regulations. At its meeting on Nov. 15, the Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science found that these changes will have no impact on our programs.

Dr. Glyn George, Chair

Committee on Undergraduate Studies

Faculty of Engineering and Applied Science Memorial University of Newfoundland

LIBRARY REPORT

The following consultation request was sent on November, 10:

"Good morning everyone,

On behalf of Dr. Erin Oldford, Associate Dean (Undergraduate Programs and Accreditation) please see the attached Calendar change proposal from the Faculty of Business Administration relating to the undergraduate program admission, readmission, continuance/promotion, and graduation sections of the calendar.

The attached proposal provides clarification to some identified areas of confusion, reorders some sections, and addresses some changes that have been identified as the office has now gone through its first admissions cycle with the new programs.

If you could please provide any feedback to me by December, 01 that would be much appreciated.

You can email me at busicugs@mun.ca."

The following response was received November 20, 2023:

To: Dr. Erin Oldfield, Associate Dean (Undergraduate Programs and Accreditation)

From: Ryan Lewis, Social Sciences Liaison Librarian

Subject: Library Evaluation for Calendar Change Proposal (B-Comm-Admissions-Continuance)

“This is in response to a request for feedback from the Library on calendar changes *to* Change Proposal (BComm-Admissions-Continuance).

I have reviewed the proposed changes, and as there are no resource implications, it is my judgement that there should be no additional resource pressures placed on the library. I feel confident that students in these courses will continue to be well supported by existing and future resources in the library, within existing budget allocations”.

RESOURCE IMPLICATIONS

None

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended program**: : Bachelor of Engineering (Co-operative), Mechanical Engineering Major
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean:

Date:

Date of approval by Faculty Council:

2023 October 25

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs

PROGRAM TITLE

Bachelor of Engineering (Co-operative), Mechanical Engineering Major

RATIONALE

Currently the Mechanical Engineering department has focus streams for Technical Electives in Academic Term 7 and 8. The students often do not follow the streams, or change their desired stream before completion, resulting in scheduling problems, excess work for the department staff, and difficulty in controlling the number of required Accreditation Units, especially in Design. A new system of technical electives is required, where students choose from a predetermined list of *Group A* (core) and *Group B* electives. Additionally, Mechanical Component Design II will be reinstated as a compulsory Term 7 course to raise the Design Accreditation Units in the program more comfortably above the minimum threshold.

ANTICIPATED EFFECTIVE DATE

Winter 2024, applying to Class of 2026 and beyond.

CALENDAR CHANGES

In the University Calendar, St. John's Campus, Faculty of Engineering and Applied Science, 4.3.4 Mechanical Engineering, <https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/4/3/>

modify the description as follows (changes indicated in underlined or ~~strikethrough~~ text):

Mechanical Engineering is designed to provide students with a knowledge in the following four areas: design and dynamics, emphasizing solid mechanics, material science, dynamics, vibrations and machine component design; thermo-fluids, focusing on thermodynamics, heat transfer and fluid mechanics; mechatronics, dealing with electro-mechanical systems, control, robotics, and automation; and manufacturing/industrial, which encompasses CAD/CAM, production and operation management. ~~In Academic Term 6, students select one of five Technical Streams, which provide focus to the wide range of electives in various specialty areas in Academic Terms 7 and 8.~~

In the University Calendar, St. John's Campus, Faculty of Engineering and Applied Science, 6.4 Mechanical Engineering Program Regulations, <https://www.mun.ca/university-calendar/st-johns-campus/faculty-of-engineering-and-applied-science/6/4/>

modify the table as follows (changes indicated in underlined or ~~strikethrough~~ text):

<p>Fall Academic Term 6</p>	<p>ME 6202, 6303, 6403, 6701, 6702</p>	<p>Students in the Biomedical Technical Stream must also take Human Kinetics and Recreation 2311 in Academic Term 6.</p> <p>Students in the Petroleum Technical Stream must also take Process Engineering 6202 in Academic Term 6.</p>
<p>Winter</p>	<p>ENGI 003W or 004W or 005W (optional)</p>	
<p>Spring Academic Term 7</p>	<p>ME 7203, 7703, 7704</p>	<p><u>6 credit hours chosen from the table of electives, or otherwise meeting the requirements in, Technical Electives</u></p> <p>6 credit hours from Technical Stream Required Courses, Academic Term 7</p> <p>For students in the Biomedical Technical Stream, one Technical Stream Required Course is replaced by Human Kinetics and Recreation 2311, taken in Academic Term 6.</p> <p>For students in the Petroleum Technical Stream, one Technical Stream Required Course is replaced by Process Engineering 6202, taken in Academic Term 6.</p> <p>3 credit hours from Technical Stream Elective Courses.</p> <p>One free elective which must be a 2000-level or higher course from any academic unit. Selection of a course <u>Course selection</u> must be approved by the Head of the Department of Mechanical and Mechatronics Engineering and must be completed before Academic Term 8.</p>

<p>Fall</p>	<p>ENGI 004W or 005W (optional) or 006W (optional)</p>	
<p>Winter Academic Term 8</p>	<p>ENGI 8152 ME 8705</p>	<p><u>9 credit hours chosen from the table of electives, or otherwise meeting the requirements in, Technical Electives</u></p> <p>3 credit hours from Technical Stream Required Courses, Academic Term 8</p> <p>6 credit hours from Technical Stream Elective Courses</p>

Modify Section 6.4.1.1 as follows (changes indicated in underlined or ~~striketrough~~ text):

6.4.1.1 Technical ~~Streams~~ Electives

- ⊖ During Terms 7 and 8, students must choose a total of at least three (3) Group A Technical Electives from the table below, with any remaining Technical Electives from Group B. Other courses may be offered or approved by the Head of the Department of Mechanical and Mechatronics Engineering and designated as Group A or B. A student must select one of the Technical Streams in the areas of Biomedical, Mechanics and Materials, Mechatronics, Petroleum, and Thermo-Fluids.
- ⊖ Courses not listed in the table below, such as those from other departments, may only be taken with the approval of the Head of the Department of Mechanical and Mechatronics Engineering. ~~Technical Stream required courses must be chosen according to the student's stream as outlined below in the [Technical Stream Required Courses Table](#).~~
- ⊖ ~~Technical Stream elective courses must be chosen according to the student's stream as outlined below in the [Technical Stream Elective Courses Table](#).~~

~~A student must choose one course in Academic Term 7 and two courses in Academic Term 8 according to the student's stream from the Technical Stream Elective Courses Table or other courses as approved by the Head of the Department of Mechanical and Mechatronics Engineering.~~

- ~~○ The selection of a course as a technical stream course from outside these lists requires the approval of the Head of the Department of Mechanical and Mechatronics Engineering.~~

~~Technical Stream Required Courses Table~~

Stream	Academic Term 6	Academic Term 7	Academic Term 8
Biomedical	Human Kinetics and Recreation <u>2311</u>	Medicine <u>6250</u>	Human Kinetics and Recreation <u>4703</u>
Mechanics and Materials	-	ME <u>7104</u> ME <u>7703</u>	ME <u>8604</u>
Mechatronics	-	ME <u>7205</u> ME <u>7703</u>	ME <u>8305</u>
Petroleum	Process Engineering <u>6202</u>	Process Engineering <u>7291</u>	Process Engineering <u>8291</u>
Thermo-Fluids	-	ME <u>7404</u> ME <u>7405</u>	ME <u>8406</u>

Technical Stream Elective Courses Table

Stream	Elective Courses
Biomedical	<p>Electrical and Computer Engineering <u>7410</u></p> <p>Electrical and Computer Engineering <u>8410</u></p> <p>ME <u>7204</u></p> <p>ME <u>7205</u></p> <p>ME <u>7603</u></p> <p>ME <u>8504</u></p>
Mechanics and Materials	<p>ME <u>7105</u></p> <p>ME <u>7603</u></p> <p>ME <u>8106</u></p> <p>ME <u>8304</u></p> <p>ME <u>8605</u></p> <p>ME <u>8606</u></p>
Mechatronics	<p>Electrical and Computer Engineering <u>7200</u></p> <p>Electrical and Computer Engineering <u>7410</u></p> <p>Electrical and Computer Engineering <u>8410</u></p> <p>Electrical and Computer Engineering <u>8610</u></p> <p>ME <u>7204</u></p> <p>ME <u>8304</u></p>
Petroleum	<p>Civil Engineering <u>8580</u></p> <p>ME <u>7405</u></p> <p>ME <u>7503</u></p> <p>ME <u>8106</u></p> <p>Process Engineering <u>7171</u></p> <p>Process Engineering <u>8292</u></p>

~~Technical Stream Elective Courses Table~~

Stream	Elective Courses
	Process Engineering <u>8276</u>
Thermo-Fluids	<u>ME 7503</u> <u>ME 7603</u> <u>ME 8407</u> <u>ME 8504</u> <u>ME 8505</u> <u>ME 8506</u>

Technical Elective Courses Table

<u>Group A Courses</u>	<u>Group B Courses</u>
<u>Term 7</u> <u>ME 7104, ME 7205, ME 7404, ME 7405,</u> <u>ME 7603</u>	<u>Term 7</u> <u>ME 7105, ME 7204, ME 7210,</u> <u>ME 7220, ME 7230, ME 7503,</u> <u>Electrical and Computer Engineering 7410,</u> <u>Electrical and Computer Engineering 7200,</u> <u>Process Engineering 7171</u>
<u>Term 8</u> <u>ME 8304, ME 8305, ME 8406, ME 8407,</u> <u>ME 8504, ME 8604</u>	<u>Term 8</u> <u>ME 8106, ME 8505, ME 8506, ME 8605, ME</u> <u>8606, ME 8801,</u> <u>Civil Engineering 8580,</u> <u>Electrical and Computer Engineering 8610,</u> <u>Electrical and Computer Engineering 8410,</u> <u>Engineering 8153, Engineering 8158,</u> <u>Process Engineering 8292,</u> <u>Process Engineering 8170</u>

CALENDAR ENTRY AFTER CHANGES

4.3.4 Mechanical Engineering

www.mun.ca/engineering/mech

Mechanical Engineering is a highly diversified discipline encompassing the design, analysis, testing and manufacture of products that are used in every facet of modern society. Mechanical engineers analyze and design using the principles of motion, energy, and force to ensure that the product functions safely, efficiently, reliably, and can be manufactured at a competitive cost. This activity requires a thorough knowledge of materials, mathematics, and the physical sciences, and an ability to apply this knowledge to the synthesis of economical and socially acceptable solutions to engineering problems.

Mechanical Engineering is designed to provide students with a knowledge in the following four areas: design and dynamics, emphasizing solid mechanics, material science, dynamics, vibrations and machine component design; thermo-fluids, focusing on thermodynamics, heat transfer and fluid mechanics; mechatronics, dealing with electro-mechanical systems, control, robotics, and automation; and manufacturing/industrial, which encompasses CAD/CAM, production and operation management.

6.4.1 Mechanical Engineering Major

- The full-time 141 credit hour Bachelor of Engineering (Co-operative), Mechanical Engineering Major, requires eight academic terms and four work terms.
- The 141 credit hours shall normally be taken in the academic terms and order as set out in [Mechanical Engineering Major](#).
- Work terms shall normally be taken in the order as set out in [Mechanical Engineering Major](#).

Mechanical Engineering Major

Term	Required Courses	Elective Courses
Engineering One	Chemistry 1050 or 1200 ENGI 1010 , 1020 , 1030 , 1040 3 credit hours in English at the 1000 level or any Critical Reading and Writing course Mathematics 1000 , 1001 , 2050 Physics 1050 , 1051	Students who are expecting to successfully complete the Engineering One requirements by the end of the Winter semester may apply to undertake a work term during the Spring semester. In this case, the prerequisite course ENGI 200W is expected to be successfully completed during the Fall semester. All other students are expected to successfully complete ENGI 200W in the Winter semester of Engineering One.
In addition to meeting the requirements outlined below, a student must successfully complete four Complementary Studies courses as described under Description of Program, Complementary Studies .		
Fall Academic Term 3	ENGI 3101 , 3424 ME 3101 , 3102 , 3301 , 3401	
Winter	ENGI 001W or 002W	
Spring Academic Term 4	ENGI 4430 ME 4302 , 4402 , 4501 , 4601	
Fall	ENGI 001W or 002W or 003W	
Winter Academic Term 5	ENGI 4421 ME 5103 , 5201 , 5502 , 5602	

Mechanical Engineering Major

Term	Required Courses	Elective Courses
Spring	ENGI 002W or 003W or 004W	
Fall Academic Term 6	ME 6202 , 6303 , 6403 , 6701 , 6702	
Winter	ENGI 003W or 004W or 005W (optional)	
Spring Academic Term 7	ME 7203 , 7703 , 7704	<p>6 credit hours chosen from the table of electives, or otherwise meeting the requirements in, Technical Electives.</p> <p>One free elective which must be a 2000-level or higher course from any academic unit. Course selection must be approved by the Head of the Department of Mechanical and Mechatronics Engineering and must be completed before Academic Term 8.</p>
Fall	ENGI 004W or 005W (optional) or 006W (optional)	
Winter Academic Term 8	ENGI 8152 ME 8705	9 credit hours chosen from the table of electives, or otherwise meeting the requirements in, Technical Electives .

6.4.1.1 Technical Electives

- During Terms 7 and 8, students must choose a total of at least three (3) Group A Technical Electives from the table below, with any remaining Technical Electives from Group B. Other courses may be offered or approved by the Head of the Department of Mechanical and Mechatronics Engineering and designated as Group A or B.
- Courses not listed in the table below, such as those from other departments, may only be taken with the approval of the Head of the Department of Mechanical and Mechatronics Engineering.

Group A Courses	Group B Courses
<p>Term 7 ME 7104, ME 7205, ME 7404, ME 7405, ME 7603</p>	<p>Term 7 ME 7105, ME 7204, ME 7210, ME 7220, ME 7230, ME 7503, Electrical and Computer Engineering 7410, Electrical and Computer Engineering 7200, Process Engineering 7171</p>
<p>Term 8 ME 8304, ME 8305, ME 8406, ME 8407, ME 8504, ME 8604</p>	<p>Term 8 ME 8106, ME 8505, ME 8506, ME 8605, ME 8606, ME 8801, Civil Engineering 8580, Electrical and Computer Engineering 8610, Electrical and Computer Engineering 8410, Engineering 8153, Engineering 8158, Process Engineering 8292, Process Engineering 8170</p>

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Appendix Page

RESOURCE IMPLICATIONS

These courses are regularly offered in the Department of Mechanical Engineering in Term 7 and Term 8, or by other departments. Therefore, this is a cost-neutral proposal, and no extra resources are required.

CONSULTATIONS SOUGHT

Consultations within the Department of Mechanical and Mechatronics Engineering

The Curriculum Committee approved the proposal in the August 28 meeting. The Department of Mechanical and Mechatronics Engineering approved the proposal in the Sept. 6 department meeting, and accreditation implications were reviewed in the Sept. 26 Curriculum Committee meeting, at which time modifications were made. The revised proposal was approved at the department meeting of October 4.

Consultations Internal to the Faculty of Engineering and Applied Science

Because the Department of Electrical and Computer Engineering offers a Biomedical stream, we sought consultation with department head Dr. Lihong Zhang, and Drs. Sarah Power and Stephen Czarnuch, who are active in biomedical engineering teaching and research. The following table gives their feedback and our response.

Feedback	Response
<p>Thanks for reaching out on this. Indeed, I would be happy to provide some feedback, but I have a few questions on what the implications of you cancelling your streams are.</p> <ol style="list-style-type: none"> 1. Will Mechanical students still be offered the option of taking HKR2311 and HKR4703? 2. Will Mechanical students still be offered MED6250? Note that this is a separate discussion because we are in talks with Medicine about modifying this course. 	<p>Part of this is motivated by changes due to accreditation. Many students were saying they were following the Biomedical stream but all they were doing was the HKR and MED courses. This created a problem because basically these are being claimed as Technical Electives and on their own really do not add significant value to the students degree and it dilutes their technical knowledge as mechanical engineers. If the remaining suggested courses were taken then an argument could be made they gave themselves an enhanced set of skills. A biomedical option that is very prescriptive is what we really favour, but that is not feasible at the current time.</p>

<p>3. How many students have taken HKR2311, HKR4703 and MED6250 last year and the year before?</p> <p>4. Will ENGI8103 (Engineering in Medicine) still be offered?</p> <p>As a follow-up question, I'm curious why you are offering ECE7410 (Image processing and applications) as part of an eligible elective. Given what seems to be a recentering of your programs on core mechanical engineering, I do not see how that course fits.</p> <p>My concern is that without a recommendation to take it as part of the biomedical stream, the class enrollment will plummet. Historically, about 25-30 students take it each year and my feeling is that the majority are mech students. Before we put in the work to convert MED6250 to a proper undergrad course, I would like to be sure we will have the interest.</p>	<p>We will not explicitly offer Mechanical students the chance to do the two HKR courses or the MED course. They would have to do those on a work term, as their free elective, or as an extra course, if they wanted to position themselves for graduate study in Biomedical, or if they were applying to med school. We are happy to suggest this to any students who inquire about the lack of a formal biomedical stream.</p> <p>We will still offer ENGI8103 and are planning to regularize it in the calendar, so it's no longer Special Topics.</p> <p>As for why we included the ECE courses in the new model, it's actually for those who wish to gain additional Mechatronics area knowledge without taking the full Mechatronics program. We've also kept the TEs from Civil and Process as acceptable electives of engineering knowledge.</p>
<p>Certainly, this will have a substantial impact on ECE since the enrollment in the HKR and MED (and some ECE) courses will change substantially, but I'll leave it for my ECE colleagues to engage with you on that. I'll advise from a calendar language point of view I find the first point in 6.4.1.1 "... and not more than three (3) Group B ..." to be a bit problematic since I don't think we can prevent a student from taking additional courses, we can just say we'll only count so many of them.</p>	<p>Thank you for the feedback. We will revisit the wording of the course limitation clause.</p>

Consultations External to the Faculty of Engineering and Applied Science

Distribution List:

Academic Unit	Reply received
Humanities and Social Sciences	No
Business Administration	Yes
Education	Yes
Human Kinetics and Recreation	Yes
Medicine	Yes
Music	No
Nursing	Yes
Pharmacy	Yes
Science (2 departments)	Yes
Social Work	No
Library	No
Grenfell Campus	
Arts and Social Science	No
Science and the Environment	Yes
Fine Arts	No
Marine Institute	
	No
Labrador Institute	
Arctic and Subarctic Studies	No

LIBRARY REPORT

Not required, as no new or amended courses are proposed.

Consultation e-mail, sent 2023 Oct. 16

From: Engineering Consult <enrconsult@mun.ca>
Sent: Monday, October 16, 2023 8:04 AM
To: [...]
Subject: Engineering Calendar Changes - Consultation Request

Please find attached proposed Calendar changes for the following:

1. Replacement of Technical Streams in Mechanical Engineering
2. Regularization of special topics course ENGI 8103 "Engineering in Medicine"
and
3. Regularization of special topics course ENGI 8108 "Human Factors and System Safety"

We would appreciate receipt of any comments by November 14.

--

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of
Newfoundland
St. John's NL A1B 3X5

Replies

From the School of Science and the Environment (Grenfell Campus), 2023 Oct. 16

From Milley, Rebecca <rmilley@grenfell.mun.ca>
To enrconsult@mun.ca <enrconsult@mun.ca>
Date Mon 09:28
Hello,

The School of Science and the Environment at Grenfell Campus has reviewed the proposed calendar changes and has no comments or concerns.

Rebecca Milley, PhD
Chair, Mathematics
Grenfell Campus, Memorial University of Newfoundland

From the Department of Ocean Sciences (Faculty of Science), 2023 Oct. 16

Iain J Mcgaw <ijmcgaw@mun.ca>
Yesterday, 15:56
George, Glyn
Looks good - this does not affect Ocean Sciences

Professor
Department of Ocean Sciences

From the Department of Biology (Faculty of Science), 2023 Oct. 17

From Wiersma, Yolanda <ywiersma@mun.ca>
To engrconsult@mun.ca <engrconsult@mun.ca>
Date Today 07:26
Hello,

The Biology Undergraduate Committee has no concerns with the proposed calendar changes in Engineering.

Best,

Dr. Wiersma
--
Dr. Yolanda F. Wiersma, PhD (she/her)
Professor and Deputy Head (Undergraduate)
Department of Biology

From the Faculty of Nursing, 2023 Oct. 16

From DeanNurse <DeanNurse@mun.ca>
To Engineering Consult <engrconsult@mun.ca>
Date Mon 11:44
Good morning Dr. George.

I hope all is well with you. Dr. Pike has reviewed the ENGI 8103 and 8108 documentation. She tells me that Nursing has no concerns or comments.

Thank you for your time, I hope you have a great day.
Jane

[confirmed on Oct. 17 that the reply above also covers this Calendar proposal]

From the Faculty of Medicine, 2023 Oct. 20

From medvicedean <medvicedean@mun.ca>
To engrconsult@mun.ca <engrconsult@mun.ca>
Cc Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>
Date Today 10:19

Hi,

On behalf of the Faculty of Medicine, there are no concerns with the ENGI 8158 and Mechanical Electives proposals.

For the ENGI 8153 course (the second attachment that was sent), I noted reference to 'talks with medicine' under point 2 on page 5. Could you please share any information that you have about those conversations?

Many thanks,

Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine

From the School of Pharmacy, 2023 Oct. 23

From Davis,Erin <emdavis@mun.ca>
To Engineering Consult <engrconsult@mun.ca>
Date Mon 14:47

Hi Glyn,

Pharmacy has no concerns with the proposed changes, they shouldn't impact our students or programs.

Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy

From the Faculty of Business Administration, 2023 Oct. 23

From Oldford, Erin <eoldford@mun.ca>
To Engineering Consult <enrconsult@mun.ca>
Date Mon 20:19
Hi Glyn,

Thank you for the opportunity to review. We see no impact for business.

Best,
Erin

ERIN OLDFORD, PhD (she/her)
Associate Dean of Undergraduate Programs and Accreditation,
Associate Professor of Finance, and
Faculty Advisor to The Fund
Faculty of Business Administration

From the Faculty of Education, 2023 Oct. 31

From Martin, Garrett Gregory <g.martin@mun.ca>
To enrconsult@mun.ca <enrconsult@mun.ca>
Cc Faculty of Education, Academic Programs Office <muneduc@mun.ca>
Date Today 09:43

No impact on the Faculty of Education.

Regards,

GARRETT MARTIN, B.Sc.
MANAGER OF ACADEMIC PROGRAMS
Office of Academic Programs
Faculty of Education

From the School of Human Kinetics and Recreation, 2023 Nov. 09

From HKR Dean <hkrdean@mun.ca>
To Engineering Consult <engrconsult@mun.ca>
Date Thu 22:20
Hello,

Thank you for the opportunity to review. HKR has no concerns or questions.

Anne-Marie

Anne-Marie Sullivan, PhD, CTRS
Interim Dean, School of Human Kinetics and Recreation

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

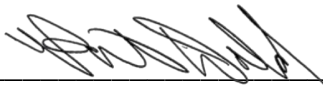
Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s): Honours in Communication and Media Studies
- Amended or deleted program(s): Name change: Communication and Media Studies
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

October 26, 2023

Date of approval by Faculty/Academic Council: December 6, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs

PROGRAM TITLE

Communication Studies

REVISED PROGRAM TITLE

Communication and Media Studies

RATIONALE

Communication Studies proposes to change its name to Communication and Media Studies. The proposed program name change serves to both modernize our program and reflect current practice and course offerings that emphasize and recognize Media Studies as a critical area of our program and within the field. The proposed changes do not impact our abbreviated designation CMST.

Communication and Media Studies also proposes to create an Honours program for our students who wish to further their education and intend to apply to graduate programs. Graduate programs increasingly require that students hold Honours degrees in Communication and Media Studies, and we would like to ensure that our students who pursue graduate studies are competitive in their efforts to further their education. This proposal takes into account changes proposed in our Course Change proposal and new course proposals included in our package.

ANTICIPATED EFFECTIVE DATE

1 September 2024

CALENDAR CHANGES

15.6 English

15.6.6.2 Declaring the Major or Minor in Communication and Media Studies

15.6.6.3 Regulations for the Major in Communication and Media Studies

15.6.6.4 Regulations for the Minor in Communication and Media Studies

15.6.6.5 Course List

15.6.6.6 Previous Calendar Regulations

15.6.7 Regulations for the Honours in Communication and Media Studies

15.6.8 Regulations for the International Bachelor of Arts (iBA)

15.6.9 Diploma in Creative Writing

15.6.10 Former Diploma in Performance and Communications Media

15.6.11 Certificate in Film Studies

15.6.1 Department of English Description

The following undergraduate programs are available in the Department of English:

1. Honours in English
2. Joint Honours in English and Another Major Subject
3. Joint Major in English
4. Honours in Communication and Media Studies
5. Major in Communication and Media Studies
6. Major in English
7. Major in English with Specialization in Theatre/Drama
8. Minor in Communication and Media Studies
9. Minor in English

15.6.6 Major and Minor in Communication and Media Studies

The Major and Minor in Communication and Media Studies are administered by the Department of English

The Major and Minor in Communication and Media Studies draws upon a variety of disciplines to provide students with a critical understanding of the role media and communication technologies play in culture and society. Courses focus on the analysis of media and communication technologies, the mass circulation of ideas and information, the relationship between communication and society, and the transformation of mass forms of popular culture. In addition to exploring the historical developments of media and communication, these programs introduce students to emerging theoretical and methodological approaches to the study of contemporary media. Core courses in Communication and Media Studies provide students with knowledge of key traditions in communication studies and cover a series of critical themes that are intended to guide students throughout the program.

As per the Degree Regulations, Major Programs of Study, students completing an Honours, Major, or Minor in Communication and Media Studies are ineligible for ~~an~~ to complete a second interdisciplinary Minor in any program (minor or second major).

Communication and Media Studies course descriptions are found at the end of the Faculty of Humanities and Social Sciences section under Course Descriptions, Communication and Media Studies and are designated by CMST.

15.6.6.1 Advising

Due to the nature of interdisciplinary programming, students must carefully plan their course selection and regularly consult with the program's designated academic advisor. Questions about the delivery of a course should be directed to the appropriate academic unit. Information regarding advisors for the Faculty of Humanities and Social Sciences is available at www.mun.ca/hss/about/contact/liaisons.php.

15.6.6.2 Declaring the Major or Minor in Communication and Media Studies

Students wishing to declare a Major or Minor in Communication and Media Studies shall consult with the program's designated academic advisor to discuss the requirements of the program. Information about declaring a program of study in the Faculty of Humanities and Social Sciences is available at www.mun.ca/hss/programs/undergraduate/ideclare.php.

A student is not eligible to complete both a Major or a Minor in Communication and Media Studies and the former Major or Minor in Communication Studies.

15.6.6.3 Regulations for the Major in Communication and Media Studies

A Major in Communication and Media Studies consists of all of the requirements of the Bachelor of Arts program, including a minimum of 36 credit hours in courses in Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies below, as follows:

1. 18 credit hours in courses designated as Communication and Media Studies, including 2000, 2001, 3000, 4000; and
2. 18 additional credit hours chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies. This may include up to 6 credit hours in non-Communication and Media Studies courses eligible for the Certificate in Film Studies chosen from Table 1 Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies.
3. Of the 36 total credit hours, a minimum of 15 must be at the 3000 level or above, including at least 6 credit hours at the 4000 level.
4. Students should normally enroll in the Communication and Media Studies (CMST) section of any applicable cross-listed courses.

15.6.6.4 Regulations for the Minor in Communication and Media Studies

Students who choose to complete a Minor in Communication and Media Studies must complete a minimum of 24 credit hours in Communication and Media Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2451, 2813, 3001, 3002, 3010-3020, 3816, ~~3913~~, 4001, 4002, 4003, 4010-4020, 4402, 4700, ~~or~~ 4844, or 4900; and
3. An additional 9 credit hours in courses from Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.

5. Students should normally enroll in the Communication and Media Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100 CMST 2813 or English 2813 Linguistics 1100 Philosophy 2140 or the former 2582 Philosophy 2360 or the former 3620 Religious Studies 2812 Sociology 2210	Anthropology 3630 or Sociology 3630 CMST 3000, 3001, 3002 CMST 3010-3020 CMST 3816 or the former English 3816 CMST 3913 or English 3913 English 3843, 3912 Folklore 3612, 3930 Political Science 3350, 3860	CMST 4000, 4001, 4002, 4003, 4010-4020, 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844 Sociology 4107

15.6.6.6 Previous Calendar Regulations

In accordance with University Regulations (Undergraduate), Year of Degree and Departmental Regulations - Faculty of Humanities and Social Sciences and Faculty of Science, candidates for a Major in Communication and Media Studies will normally follow regulations in effect in the academic year in which the student first successfully completes a course in ~~that subject~~ Communication and Media Studies at the 2000-level or above which may be applied to the honours, major or minor program respectively. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program. These "grandparented" students Students who are eligible and have chosen to follow an earlier year's regulations are encouraged to consult the program's designated academic advisor for assistance with course selection.

In the case of departmental regulations for a an honours, major, or minor, a student will normally follow regulations in effect in the academic year in which the student first successfully completes a course in that subject Communication and Media Studies at the 2000 level or above which may be applied to the honours, major, or minor program respectively. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program.

Students who graduated with the former Communication Studies major are not eligible to complete the Communication and Media Studies major. Students who graduated with the former Communication Studies minor are not eligible to complete the Communication and Media Studies minor.

15.6.7 Regulations for the Honours in Communication and Media Studies

An Honours degree in Communication and Media Studies is generally required for admission to a graduate program in the discipline.

15.6.7.1 Admission to Honours Program

Students wishing to pursue an Honours program in Communication and Media Studies must submit an application for admission to Honours to the Program Director. It is strongly recommended that students have completed at least 15 credit hours in Communication and Media Studies at the 3000 level, and CMST 2000, 2001, and 3000 before applying. To be eligible for the Honours program, students normally must have a minimum of 70% in each CMST designated course or a cumulative average of 75% or higher in all completed undergraduate courses. Applications will be competitive as spaces are limited based on faculty availability. Admission to the program is in accordance with [University Regulations \(Undergraduate\)](#) and the [Bachelor of Arts \(Honours Degree\) Regulations](#).

15.6.7.2 Honours Degree with Communication and Media Studies as a Major Subject

1. Students who choose to complete an Honours Bachelor of Arts in Communication and Media Studies must complete 60 credit hours in applicable CMST courses.
2. In their final year, all Honours CMST students will be required to complete an Honours Essay (CMST 4999) and achieve a minimum grade of 70%. The semester before they plan to undertake their Honours Essay, students must receive approval of their chosen topic from the Program Director who will then appoint an appropriate supervisor.
3. The 60 credit hours shall include:
 - a. 18 credit hours in CMST 2000, 2001, 2813, 3000, 4000, 4999
 - b. 9 additional credit hours at the 3000-level chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.

- c. 6 additional credit hours at the 4000-level chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
- d. an additional 27 credit hours at the 2000 level or above chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
- e. Of the 60 credit hours required for the Honours above, at least 36 of these credit hours must be at the 3000-level or above.

15.6.1011 Certificate in Film Studies

The Department of English administers the [Certificate in Film Studies](#). Credit hours in English and Communications and Media Studies may be eligible to jointly fulfill requirements of a degree and a certificate. For further information about this program, see [Certificate Programs Offered in the Faculty of Humanities and Social Sciences](#), or contact the Program Director.

CALENDAR ENTRY AFTER CHANGES

15.6 English

15.6.6.2 Declaring the Major or Minor in Communication and Media Studies

15.6.6.3 Regulations for the Major in Communication and Media Studies

15.6.6.4 Regulations for the Minor in Communication and Media Studies

15.6.6.5 Course List

15.6.6.6 Previous Calendar Regulations

15.6.7 Regulations for the Honours in Communication and Media Studies

15.6.8 Regulations for the International Bachelor of Arts (iBA)

15.6.9 Diploma in Creative Writing

15.6.10 Former Diploma in Performance and Communications Media

15.6.11 Certificate in Film Studies

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2. Joint Honours in English and Another Major Subject
3. Joint Major in English
4. Honours in Communication and Media Studies
5. Major in Communication and Media Studies
6. Major in English
7. Major in English with Specialization in Theatre/Drama
8. Minor in Communication and Media Studies
9. Minor in English

15.6.6 Major and Minor in Communication and Media Studies

The Major and Minor in Communication and Media Studies are administered by the Department of English

The Major and Minor in Communication and Media Studies draw upon a variety of disciplines to provide students with a critical understanding of the role media and communication technologies play in culture and society. Courses focus on the analysis of media and communication technologies, the mass circulation of ideas and information, the relationship between communication and society, and the transformation of mass forms of popular culture. In addition to exploring the historical developments of media and communication, these programs introduce students to emerging theoretical and methodological approaches to the study of contemporary media. Core courses in Communication and Media Studies provide students with knowledge of key traditions in communication studies and cover a series of critical themes that are intended to guide students throughout the program.

As per the Degree Regulations, Major Programs of Study, students completing an Honours, Major, or Minor in Communication and Media Studies are ineligible to complete a second interdisciplinary program (minor or second major).

Communication and Media Studies course descriptions are found at the end of the Faculty of Humanities and Social Sciences section under Course Descriptions. Communication and Media Studies and are designated by CMST.

15.6.6.1 Advising

Due to the nature of interdisciplinary programming, students must carefully plan their course selection and regularly consult with the program's designated academic advisor. Questions about the delivery of a course should be directed to the appropriate academic unit. Information regarding advisors for the Faculty of Humanities and Social Sciences is available at www.mun.ca/hss/about/contact/liaisons.php.

15.6.6.2 Declaring the Major or Minor in Communication and Media Studies

Students wishing to declare a Major or Minor in Communication and Media Studies shall consult with the program's designated academic advisor to discuss the requirements of the program. Information about declaring a program of study in the Faculty of Humanities and Social Sciences is available at www.mun.ca/hss/programs/undergraduate/ideclare.php.

A student is not eligible to complete both a Major or a Minor in Communication and Media Studies and the former Major or Minor in Communication Studies.

15.6.6.3 Regulations for the Major in Communication and Media Studies

A Major in Communication and Media Studies consists of all of the requirements of the Bachelor of Arts program, including a minimum of 36 credit hours in courses in Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies below, as follows:

1. 18 credit hours in courses designated as Communication and Media Studies, including 2000, 2001, 3000, 4000; and
2. 18 additional credit hours chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies. This may include up to 6 credit hours in non-Communication and Media Studies courses eligible for the Certificate in Film Studies chosen from Table 1 Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies.
3. Of the 36 total credit hours, a minimum of 15 must be at the 3000 level or above, including at least 6 credit hours at the 4000 level.
4. Students should normally enroll in the Communication and Media Studies (CMST) section of any applicable cross-listed courses.

15.6.6.4 Regulations for the Minor in Communication and Media Studies

Students who choose to complete a Minor in Communication and Media Studies must complete a minimum of 24 credit hours in Communication and Media Studies as follows:

1. CMST 2000; 2001; 3000; 4000;
2. 3 credit hours chosen from: CMST 2100, 2451, 2813, 3001, 3002, 3010-3020, 3816, 4001, 4002, 4003, 4010-4020, 4402, 4700, 4844, or 4900; and
3. An additional 9 credit hours in courses from Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
4. Of the 24 credit hours listed for the minor above, a minimum of 9 credit hours must be at the 3000 level or above.
5. Students should normally enroll in the Communication and Media Studies (CMST) section of any applicable cross-listed courses.

15.6.6.5 Course List

Not all courses are necessarily offered each year. Students must be careful not to register for different designations of the same course that is cross-listed with different departments. Normal departmental prerequisites for courses are applicable.

Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies

1000 and 2000-Level Courses	3000-Level Courses	4000-Level Courses
CMST 2000, 2001, 2100 CMST 2813 or English 2813 Linguistics 1100 Philosophy 2140 or the former 2582 Philosophy 2360 or the former 3620 Religious Studies 2812 Sociology 2210	Anthropology 3630 or Sociology 3630 CMST 3000, 3001, 3002 CMST 3010-3020 CMST 3816 or the former English 3816 CMST 3913 or English 3913 English 3843, 3912 Folklore 3612, 3930 Political Science 3350, 3860	CMST 4000, 4001, 4002, 4003, 4010-4020, 4402 or the former English 4402, 4700, 4843 or English 4843, 4844 or English 4844 Sociology 4107

15.6.6.6 Previous Calendar Regulations

In accordance with University Regulations (Undergraduate), Year of Degree and Departmental Regulations - Faculty of Humanities and Social Sciences and Faculty of Science, candidates for a Major in Communication and Media Studies will normally follow regulations in effect in the academic year in which the student first successfully completes a course in Communication and Media Studies at the 2000-level or above which may be applied to the honours, major or minor program respectively. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program. Students who are eligible and have chosen to follow an earlier year's regulations are encouraged to consult the program's designated academic advisor for assistance with course selection.

In the case of departmental regulations for a an honours, major, or minor, a student will normally follow regulations in effect in the academic year in which the student first successfully completes a course in Communication and Media Studies at the 2000 level or above which may be applied to the honours, major, or minor program respectively. However, the student may elect to follow subsequent regulations introduced during the student's tenure in a program.

Students who graduated with the former Communication Studies major are not eligible to complete the Communication and Media Studies major. Students who graduated with the former Communication Studies minor are not eligible to complete the Communication and Media Studies minor.

15.6.7 Regulations for the Honours in Communication and Media Studies

An Honours degree in Communication and Media Studies is generally required for admission to a graduate program in the discipline.

15.6.7.1 Admission to Honours Program

Students wishing to pursue an Honours program in Communication and Media Studies must apply for admission to the Program Director. To be eligible for the Honours program, students normally must have a minimum of 70% in each CMST designated course or a cumulative average of 75% or higher in all completed undergraduate courses. Applications will be competitive as spaces are limited based on Faculty availability. Admission to the program is in accordance with [University Regulations \(Undergraduate\)](#) and the [Bachelor of Arts \(Honours Degree\) Regulations](#). To apply, students should submit an application of admission to Honours to the Program Director. It is strongly recommended that students have completed at least 15 credit hours in Communication and Media Studies at the 3000 level, and CMST 2000, 2001, and 3000 before applying.

15.6.7.2 Honours Degree with Communication and Media Studies as a Major Subject

1. Students who choose to complete an Honours Bachelor of Arts in Communication and Media Studies must complete 60 credit hours in applicable CMST courses.
2. In their final year, all Honours CMST students will be required to complete an Honours Essay (CMST 4999) and achieve a minimum grade of 70%. The semester before they plan to undertake their Honours Essay, students must receive approval of their chosen topic from the Program Director who will then appoint an appropriate supervisor.
3. The 60 credit hours shall include:
 - a. 18 credit hours in CMST 2000, 2001, 2813, 3000, 4000, 4999
 - b. 9 additional credit hours at the 3000-level chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
 - c. 6 additional credit hours at the 4000-level chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
 - d. an additional 27 credit hours at the 2000 level or above chosen from Table 1 Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies.
 - e. Of the 60 credit hours required for the Honours above, at least 36 of these credit hours must be at the 3000-level or above.

15.6.11 Certificate in Film Studies

The Department of English administers the [Certificate in Film Studies](#). Credit hours in English and Communication and Media Studies may be eligible to jointly fulfill requirements of a degree and a certificate. For further information about this program, see [Certificate Programs Offered in the Faculty of Humanities and Social Sciences](#), or contact the Program Director.

SECONDARY CALENDAR CHANGES

Note to Calendar Editors: Should this proposal be accepted, in addition to the Secondary Calendar Changes noted below, the following updates will need to be done throughout the entire university calendar:

- “Communication Studies” will need to be changed to “Communication and Media Studies”
- Insert “Honours” in references to the table “Core Faculty of Humanities and Social Sciences Courses Approved for the Major and Minor in Communication Studies” so it reads “Core Faculty of Humanities and Social Sciences Courses Approved for the Honours, Major, and Minor in Communication and Media Studies”

The above changes for the overall calendar are in addition to the Secondary Changes noted below:

6.1.2.1 Breadth of Knowledge Requirement

The Breadth of Knowledge Requirement is designed to ensure that students have exposure to courses in a variety of disciplines and interdisciplinary areas of study within the Humanities and Social Sciences, in order to achieve a well-rounded Humanities and Social Sciences education. To fulfill the Breadth of Knowledge Requirement, a student’s Bachelor of Arts program (core, major, minor and electives) must contain at least one course in a minimum of 6 of the following areas of study in the Humanities and/or Social Sciences, chosen from: Anthropology, Archaeology, Classics, Communication and Media Studies, Criminology, Economics, English, Folklore, French, Gender Studies, Geography, German, History, Languages, Law and Public Policy, Linguistics, Medieval and Early Modern Studies, Philosophy, Political Science, Religious Studies, Russian, Sociology, Spanish courses.

6.1.3.1 Major Programs of Study

3. Interdisciplinary Major programs available in the B.A. and which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, Medieval and Early Modern Studies.

4. Interdisciplinary Major programs available in the iBA which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, Medieval and Early Modern Studies.

6.1.4.1 Minor Programs of Study

3. Interdisciplinary Minor programs available in the B.A. and the iBA and which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, and Medieval and Early Modern Studies.
4. Interdisciplinary Minor programs available in the iBA which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, and Medieval and Early Modern Studies

6.4.2 Subjects of Specialization

Subjects which may be chosen as Subjects of Specialization for the Honours Degree of the Bachelor of Arts or the Honours Degree of the iBA are the following:

1. Those administered by Departments in the Faculty of Humanities and Social Sciences by the Head of the Department: Anthropology, Archaeology, Classics, Communication and Media Studies, Economics, English, Folklore, French, Geography, German, History, Linguistics, Philosophy, Political Science, Religious Studies, Sociology.

16 Course Descriptions

16.4 Communication and Media Studies

CMST 4700 Internship

is a one-semester (3 credit hours) internship for senior students in Communication and Media Studies. The purpose of the course is to provide students with opportunities to apply and explore course concepts in various workplace settings. Internships entail a total of 70 hours of fieldwork carried out over the semester. Possible placements include work/training in advertising, public relations, communication coordination, social media marketing, and journalism.

PR: a minimum of 60 credit hours, including at least 21 credit hours in courses designated as CMST, with a minimum 70% average, and permission of the instructor

CMST 4999 Honours Essay

is required as part of the Honours program.

PR: enrollment in the Honours program and permission of the Program Director

SECONDARY CALENDAR ENTRY AFTER CHANGES

6.1.2.1 Breadth of Knowledge Requirement

The Breadth of Knowledge Requirement is designed to ensure that students have exposure to courses in a variety of disciplines and interdisciplinary areas of study within the Humanities and Social Sciences, in order to achieve a well-rounded Humanities and Social Sciences education. To fulfill the Breadth of Knowledge Requirement, a student's Bachelor of Arts program (core, major, minor and electives) must contain at least one course in a minimum of 6 of the following areas of study in the Humanities and/or Social Sciences, chosen from: Anthropology, Archaeology, Classics, Communication and Media Studies, Criminology, Economics, English, Folklore, French, Gender Studies, Geography, German, History, Languages, Law and Public Policy, Linguistics, Medieval and Early Modern Studies, Philosophy, Political Science, Religious Studies, Russian, Sociology, Spanish courses.

6.1.3.1 Major Programs of Study

3. Interdisciplinary Major programs available in the B.A. and which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, Medieval and Early Modern Studies.
4. Interdisciplinary Major programs available in the iBA which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, Medieval and Early Modern Studies.

6.1.4.1 Minor Programs of Study

3. Interdisciplinary Minor programs available in the B.A. and the iBA and which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, and Medieval and Early Modern Studies.
4. Interdisciplinary Minor programs available in the iBA which feature courses from multiple programs in the Faculty of Humanities and Social Sciences are offered in the following areas of study: Communication and Media Studies, Criminology, and Medieval and Early Modern Studies

6.4.2 Subjects of Specialization

Subjects which may be chosen as Subjects of Specialization for the Honours Degree of the Bachelor of Arts or the Honours Degree of the iBA are the following:

1. Those administered by Departments in the Faculty of Humanities and Social Sciences by the Head of the Department: Anthropology, Archaeology, Classics, Communication and Media Studies, Economics, English, Folklore, French, Geography, German, History, Linguistics, Philosophy, Political Science, Religious Studies, Sociology.

16 Course Descriptions

16.4 Communication and Media Studies

CMST 4700 Internship

is a one-semester (3 credit hours) internship for senior students in Communication and Media Studies. The purpose of the course is to provide students with opportunities to apply and explore course concepts in various workplace settings. Internships entail a total of 70 hours of fieldwork carried out over the semester. Possible placements include work/training in advertising, public relations, communication coordination, social media marketing, and journalism.

PR: a minimum of 60 credit hours, including at least 21 credit hours in courses designated as CMST, with a minimum 70% average, and permission of the instructor

CMST 4999 Honours Essay

is required as part of the Honours program.

PR: enrollment in the Honours program and permission of the Program Director



Collection Strategies Division
Queen Elizabeth II Library
St. John's, NL A1B 3Y1

26 October, 2023

Memorandum

TO: Dr. Sarah Thorne, Department of English (Communication Studies)

FROM: Amanda Tiller-Hackett, Humanities Collection Development Librarian

SUBJECT: *Library Report in Support of CMST Program Changes and Honours Program Proposal.*

The *Undergraduate Calendar Change Proposal Form* outlines proposed changes to the Communication Studies program; namely, that the program title change to "Communication and Media Studies," and that the department adopt an Honours program to accommodate students who wish to peruse graduate studies. After evaluating these proposed changes, I conclude that they will have no impact on library resources.

Memorial University Libraries currently supports coursework and research for Communication Studies, and this will continue, along with support for CMST 4999 (Honours essay course), which students will complete as part of their Honours program requirements.

Support for any new additions or course requirements will be assessed on an individual basis, as needed, and resources will be purchased in as far as the budget will allow.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Appendix Page

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	Yes	Oct 27/23
Education	No	
Engineering	Yes	Oct 27/23
Grenfell Campus	No	
Human Kinetics and Recreation	Yes	Nov 9/23
Humanities and Social Sciences	Yes	Oct 30/23
Labrador Institute	No	
Marine Institute	No	
Medicine	Yes	Oct 27/23
Music	Yes	Oct 27/23
Nursing	Yes	Oct 30/23
Pharmacy	Yes	Oct 30/23
Registrar's Office	Yes	Nov 2/23
Science	Yes	Oct 28/23
Social Work	No	

LIBRARY REPORT

Attached.

RESOURCE IMPLICATIONS

Check box as applicable ()

<i>Courses that are part of load</i>	YES	NO	N/A
Q1. Will the course be taught by a tenured or tenure track Academic Staff Member as part of load? (<i>if yes, complete 1a to 1c; if no, proceed to Q2</i>)			X
a) Required course: will it be taught every year?			X
b) Elective course: will it be taught on a regular rotation depending on the academic unit's teaching plan?			X
c) Elective course: will it hinder the academic unit's ability to offer its core program?			X
<i>Proceed to Q3.</i>			

Q2. If the course will be taught as overload by an Academic Staff Member, or by a per-course instructor (PCI) or by any other contractual instructor, please answer each of the following.

- a) Approximately how often will the course be taught?
- b) Why can't the course be offered by a tenured or tenure track Academic Staff Member as part of normal load?

Q3. If the course is planned as a distance course, does DELTS support it and has DELTS confirmed that it will offer financial and administrative support?

NA

Q4. Will the course require any further resources (e.g. extra administrative supports)? Please explain and justify.

The Honours program will be run by Program Director, so there will be no additional administrative costs other than a possible increase to the Program Director's stipend. The Honours Essay will require the same compensation as all Honours Essay supervision currently does (.25 per supervision). CMST faculty currently supervise students in English, but these duties will shift to supervising students in CMST. CMST Honours enrolment will be competitive and based on faculty availability. Based on enrolments in English, we anticipate we will be able to accommodate most students and expect approximately 4-6 students. We anticipate an incoming hire to begin in the Fall 2024 and supervisions may be taken on by English faculty that teach in our program where appropriate based on topic. Course offerings in CMST are growing. We have two brand new course offerings associated with this CMST proposal package and some additions to cross-listed courses. We are also aware of another future proposal for a CMST course and anticipate that the new hire will introduce new courses as well. However, there are currently a sufficient number of courses to offer an Honours program.

Title of Proposal: CMST Program Changes & Hons Prog Proposal 2023

Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?	X	
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		X
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	X	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	X	
5. Does the title on the front page of the proposal identify the name of the course/program?	X	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).	X	
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)	X	
8. Has a library report been requested or appended? (not required for special topics courses)		X
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").	X	
10. Are proposed deletions to existing Calendar language identified using strikethroughs, <u>like this</u> , and proposed Calendar additions identified by underlining, <u>like this</u> ?	X	
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?		X
12. Has a weekly breakdown of assigned reading and activities been provided?		X
13. Has the Faculty member teaching the course been identified?		X
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).		X
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)		X
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the strikethroughs and <u>underlines</u> technique (not applicable if an existing special topic number).	X	

updated: Sept- 2023

The person that the Office of the Dean should contact with any questions about the attached proposal:

Sarah Thorne, CMST/ENGL Prof
Name (print legibly)

sthorne@mun.ca
Phone / email

Departmental Head Signature: Email submission used as authorization

From: [Robert Ormsby](#)
To: [Frew, Rose Mary](#)
Cc: [Muscat, Savanna](#); [Mosdell, Wendy](#); [Dold, Patricia](#)
Subject: Fwd: RE: To send to either Colleen or Rose. CC me and Wendy so we can track as well
Date: September-27-23 3:46:38 PM
Attachments: [2 CMST Course Changes Proposal.docx](#)
[3 Course Proposal CMST 3050 Interactive Media & Digital Storytelling.docx](#)
[4 Course Proposal CMST 4050 Critical and Experimental Media Design.docx](#)
[Course Change Proposal ENGL 1090.docx](#)
[1 CMST Program Changes Proposal.docx](#)

Hi Rose,

Here they are as word docs. Sorry!

Best,

Rob

----- Original Message -----

Subject: RE: To send to either Colleen or Rose. CC me and Wendy so we can track as well

Date: 2023-09-27 15:43

From: "Muscat, Savanna" <smuscat@mun.ca>

To: Robert Ormsby <rormsby@mun.ca>

Cheers,

Mx. Savanna Muscat, MMus [they/them]
Head Secretary, Department of English

-----Original Message-----

From: Robert Ormsby <rormsby@mun.ca>

Sent: Wednesday, September 27, 2023 3:28 PM

To: Frew, Rose Mary <mfrew@mun.ca>

Cc: Dold, Patricia <pdold@mun.ca>; Muscat, Savanna <smuscat@mun.ca>;

Mosdell, Wendy <wmosdell@mun.ca>

Subject: Fwd: To send to either Colleen or Rose. CC me and Wendy so we can track as well

Dear Rose,

Please find attached the motions we passed in today's departmental meeting. Please let me know if anything is out order or if missing (etc!). Thanks very much.

Best,

Rob

Frew, Rose Mary

From: Sarah Thorne <sethorne@mun.ca>
Sent: November-23-23 2:19 PM
To: Frew, Rose Mary
Subject: Re: Comment for Attention: Re Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hi Rose,

I like the idea of putting it under 15.6.6.2 Declaring the Major or Minor in Communication Studies !

With thanks,

Sarah

On Nov 23, 2023, at 1:41 PM, Frew, Rose Mary <rmfrew@mun.ca> wrote:

Hi, Sarah,

I was just reviewing this one again, before I post to the Brightspace Shell, and noticed 1 more thing.... The item below is being placed under Regulations for the Minor, but should the note also be placed in Regulations for the Major? The other option is to put the 1 note under 15.6.6.2 Declaring the Major or Minor in Communication and Media Studies?

Please advise your thoughts and I'll make a correction if you see fit.

Thanks,
Rose

Rose Frew
Telephone: (709) 864-8255
Email: rmfrew@mun.ca
Administrative Support to Associate Deans
Faculty of Humanities and Social Sciences

From: Sarah Thorne <sethorne@mun.ca>
Sent: November-03-23 9:50 AM
To: Frew, Rose Mary <rmfrew@mun.ca>
Subject: Re: Comments for Attention: Re Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hi Rose,

Yes, we agree.

We currently have some changes in the Program Changes document for section 5.6.6.4, so we should be able to add a 6th point that reads:

5.6.6.4 Regulations for the Minor in Communication and Media Studies

6. A student is not eligible to complete both a Major or a Minor in Communication and Media Studies and the former Major or Minor in Communication Studies.

With thanks,
ST

—
Dr. Sarah Thorne
Assistant Professor
Communication Studies
Department of English
Memorial University
St. John's, NL

On Nov 2, 2023, at 4:14 PM, Frew, Rose Mary <rmfrew@mun.ca> wrote:

Hi, Sarah, Comment below from the Registrar's Office/Renee Skinner on the above-noted proposal.

If you agree with the change identified below, please let me know where in the proposal the change should be made, and I will make the change on this end. Once final document is approved at Faculty Council, I will send you an updated copy.

Best regards,
Rose

From: Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>
Sent: Thursday, November 2, 2023 1:34 PM
To: Faculty of Humanities and Social Sciences <hss@mun.ca>
Subject: RE: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hello,

Just one note for this proposal, the department should consider adding language to the calendar stating that no major/minor combination of Communication Studies and Communication and Media Studies can be completed.

Regards,
Renee

Renee Skinner, B.A., B.B.A. | Assistant Registrar

Office of the Registrar
Memorial University of Newfoundland
St. John's, Newfoundland

Frew, Rose Mary

From: Sarah Thorne <sethorne@mun.ca>
Sent: November-06-23 12:16 PM
To: Frew, Rose Mary
Cc: Shute,Renee S.
Subject: Re: Comments - on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Thanks, Rose and Renee.

> The changes to 15.6.1 appear in document that I have and also add the Honours program to this list. This is what I currently see:

1. Honours in English
2. Joint Honours in English and Another Major Subject
3. Joint Major in English
- ✓ 4. Honours in Communication and Media Studies
5. Major in Communication and Media Studies
6. Major in English
7. Major in English with Specialization in Theatre/Drama
8. Minor in Communication and Media Studies
9. Minor in English

✓ > **15.6.1.1 General Information** - it seems to be that this section and also the department description excludes CMST for whatever reason. If it is okay for now, I think that this is something that I would like to raise with the department at a later date about rethinking the identity of the department given the size of our program. We have a separate section in the CMST section about advising that we've used for our program that has been working for us so far. I think it would be ideal for us to revisit these regulations in the future and make substantial changes to the structure to be more inclusive of our program, but that would be outside of the scope of the proposed CMST changes.

✓ > **Section 15.6.6** Agree, this is a great change

✓ **Section 15.6.6.2** Agree

✓ **Section 15.6.6.3** Agree

✓ **Section 15.6.6.4** Yes, 2451 and 4900 are cross-listed in the course change proposal form

✓ **Section 15.6.6.6** Agree to both

> **Secondary calendar changes:** Agree to all of these. *- Note to editors, as suggested by R. O'Scuss Dep.*

Rose, I will also add that on my version of the document, "CMST 4999 Honours Essay" (right above secondary calendar changes) looked a bit strange and not properly underlined.

Thank you, again!

Sarah

—
Dr. Sarah Thorne
Assistant Professor
Communication Studies
Department of English
Memorial University
St. John's, NL

On Nov 6, 2023, at 11:29 AM, Frew, Rose Mary <rmfrew@mun.ca> wrote:

Hi, Sarah,

I don't have a record of forwarding this to you for review/comments/response. Renee Shute's comments below. Please include me in your response to Renee, and please let me know if you agree with the changes suggested below. I can make them on this end, and I will provide you with a copy of the final document after approval of faculty council.

With regard to the name change and the entire calendar - as suggested by the Registrar's office, we can insert a notice for the editors (as we did with the CMST amending/deleting courses proposal).

Best regards,
Rose

Rose Frew
Telephone: (709) 864-8255
Email: rmfrew@mun.ca
Administrative Support to Associate Deans
Faculty of Humanities and Social Sciences

From: Shute, Renee S. <rshute@mun.ca>
Sent: October-30-23 10:30 AM
To: Frew, Rose Mary <rmfrew@mun.ca>
Subject: RE: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hi Rose,

Comments:

- ✓ • Section 15.6.1- Department Description;
 - point #4 needs to be updated to Major in Communication and Media Studies
 - Point #7 needs to be updated to Minor in Communication and Media Studies
- Sarah Comment.* Section 15.6.6.1.1: General Information
 - Point 1 only mentions ENGL it should mention both ENGL and CMST.
 - Point 4 only mentions ENGL course info, it should also mention the CMST courses
- ✓ • Section 15.6.6, second paragraph: As per the Degree Regulations, Major Programs of Study, students completing an Honours, Major, or Minor in Communication and Media Studies are ineligible ~~for an~~ to complete a second interdisciplinary Minor in any program (minor or second major).

- ✓ Section 15.6.6.2: “and Media” needs to be underlined. Students wishing to declare a Major or Minor in Communication and Media Studies shall consult with the program's designated academic advisor to discuss the requirements of the program. Information about declaring a program of study in the Faculty of Humanities and
- ✓ Section 15.6.6.3 point #2 the word “Core” does not appear in the current Calendar for the film courses: eligible for the Certificate in Film Studies chosen from Table 1 ~~Core~~ Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies.
- ✓ Section 15.6.6.4, point #2 Courses CMST 2451 & 4900 have been added to the course list. Are there separate proposals coming for these new courses that will identify their content, and add them to the table of approved CMST courses?
- ✓ Section 15.6.6.6, 1st paragraph - “that subject” and “These “grandparented” students” needs to be identified as being struck out/removed: the academic year in which the student first successfully completes a course in ~~that subject~~ Communication and Media Studies at the 2000-level or above, ~~These “grandparented” students~~ Student’s who choose to follow earlier years regulations are encouraged to consult the program’s
- ✓ Section 15.6.6.6, 2nd paragraph - In the case of departmental regulations for a an honours, major, or minor a student will normally follow regulations in effect in the Academic year in which the student first successfully completes a course in ~~that subject~~ Communication and Media Studies at the 2000 level or above, which may be applied to the honours, major, or minor program respectively. This clears up the confusion around completing eligible 2000-level courses that are non-CMST.
- ✓ Section 15.6.6.6 – should this section indicate - Students who graduated with the former Communication Studies major are not eligible to complete the Communication and Media Studies major. Students who graduated with the former Communication Studies minor are not eligible to complete the Communication and Media Studies minor. This might be a question for Renee Skinner.
- ✓ Section 15.6.1 (now 15.6.11) needs the name updated: The Department of English administers the Certificate in Film Studies. Credit hours in English and ~~Communications~~ Communication and Media Studies may be eligible to jointly fulfill requirements....” The program is Communication not Communications, sometimes the “s” creeps into the name.

Under Secondary Calendar Changes – the name change also needs to be applied to all sections of the Calendar where Communication Studies is mentioned. The instances I found include:

- iBA, section 6.1, point #4, the general introduction to the iBA needs the name updated to Communication and Media Studies
- Section 16.7 English course descriptions needs the heading Section 16.7.1 updated to Communication and Media Studies
- Section 16.7.1 itself needs updating: A tentative list of upcoming Communication and Media Studies course offerings can be found at www.mun.ca/hss/courses.php. Communication and Media Studies courses are designated by CMST.
- Section 8.7.4, Film Certificate - point #2 needs the name updated - 3 credit hours in Communication and Media Studies 2001 or English 2813
- Section 8.7.4, Film Certificate - in the Table of approved courses the name needs updating – 2 courses Communication and Media Studies 2001 & Communication and Media Studies 2813
- Section 7.6.3 in the table of approved courses for the Diploma in Environmental Humanities the name needs updating – Communication and Media Studies 4002
- Section 7.8.5 Regulations for the Diploma in Humanities
 - Point 7c the name needs updating - Communication and Media Studies
 - The table of required courses also requires updating of the program name - Communication and Media Studies courses
- Section 7.11.4 regulations for the DSST

Note to Editors, as suggested by RO & Swgs Ref

CMST Prog Changes & Hons Prog Proposal 2023

- point 2 - Communication and Media Studies 3816 and 4402
- also in point 3
- Section 7.11.5 regulations for the DSST - 1st sentence needs the name updated

Thanks for listening.

Renee

Renée Shute
Manager of Academic Programs, Faculty of Humanities and Social Sciences
Memorial University of Newfoundland
St. John's, NL, Canada A1C 5S7
Office: AA4077
Tel (709) 864-7454

www.mun.ca/hss



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From: Frew, Rose Mary <rmfrew@mun.ca>

Sent: October-26-23 4:29 PM

To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <srossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (enrconsult@mun.ca) <enrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute,Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>

Subject: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Frew, Rose Mary

From: Oldford, Erin
Sent: October-27-23 9:02 AM
To: Frew, Rose Mary
Subject: FW: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hello,

Thanks for the opportunity to review.

We see no impact for business.

Thanks,
Erin



ERIN OLDFORD, PhD (she/her)
Associate Dean of Undergraduate Programs and Accreditation,
Associate Professor of Finance, and Faculty Advisor to The Fund
Faculty of Business Administration
Memorial University of Newfoundland
St. John's, Newfoundland & Labrador
www.business.mun.ca



From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Thursday, October 26, 2023 4:29 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <srossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (engrconsult@mun.ca) <engrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute, Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>;

Penney, Sarah

From: Engineering Consult <enrconsult@mun.ca>
Sent: Friday, October 27, 2023 10:49 AM
To: Faculty of Humanities and Social Sciences; Frew, Rose Mary
Cc: George,Glyn; Edmunds, Jayde; Qiu, Wei
Subject: Re: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Thank you for the opportunity to comment on the Calendar changes proposed for the new Honours in Communication and Media Studies. Engineering's Committee on Undergraduate Studies is not scheduled to meet again until after your deadline for a reply. As Chair of that committee, I can state that these changes will have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

On 2023-10-26 16:28, Frew, Rose Mary wrote:

> Below is being forwarded on behalf of Dr. Patricia Dold, Associate
> Dean (Curriculum and Programs), Faculty of Humanities and Social
> Sciences
>
> -----
>
> Hello,
>
> I am writing to extend an opportunity for you to provide formal
> feedback on the attached calendar change proposal. An executive
> summary appears below for your convenience.
>
> Please share this information with members of your unit's
> undergraduate/graduate committee and/or all members of your academic
> unit, as you deem appropriate.
>
> Formal comments on the attached proposal, if any, should be sent to
> hss@mun.ca as soon as possible. Written feedback received within 14
> days of the date of this request will be appended to the proposal's
> submission to the Faculty's Curriculum and Programs Committee (CPC),
> St. John's campus. A visual map of the stages that a proposal travels
> through is available at [stages_proposals.pdf \(mun.ca\)](#) [1].
>
> If you need more time, please advise Rose Frew (rmfrew@mun.ca)
> straight away.
>
> Patricia (Pat) Dold

Frew, Rose Mary

From: HKR Dean
Sent: November-09-23 10:30 PM
To: Frew, Rose Mary
Subject: Re: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hello,

Thank you for the opportunity to review. HKR has no concerns or questions.

Anne-Marie

Anne-Marie Sullivan, PhD, CTRS

Interim Dean, School of Human Kinetics and Recreation

Office: PE 2026

Phone: 709.864.8129

Email: asulliva@mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

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From: "Frew, Rose Mary" <rmfrew@mun.ca>
Date: Thursday, October 26, 2023 at 4:28 PM
To: "ARTS-HEADS@CLIFFY.UCS.MUN.CA" <ARTS-HEADS@CLIFFY.UCS.MUN.CA>, "Christopher Lockett (clockett@mun.ca)" <clockett@mun.ca>, "Cote, Rochelle Rnee" <rrcote@mun.ca>, Dwayne Avery <davery@mun.ca>, "Gambin, Lynn" <lynn.gambin@mun.ca>, "Geck, John" <jgeck@mun.ca>, "Gould, Jillian" <jgould@mun.ca>, "Gray, Sean" <swdgray@mun.ca>, "Hallett, Vicki Sara" <s29vsh@mun.ca>, "Jamie Skidmore (skidmore@mun.ca)" <skidmore@mun.ca>, "Keeling, Arn" <akeeling@mun.ca>, "Kudla, Daniel" <dkudla@mun.ca>, "Mackenzie, Sara J" <sjmackenzie@mun.ca>, Mario Blaser <mblaser@mun.ca>, "Mayr, Maria" <mmayr@mun.ca>, "McGrath, Sean Joseph" <smcgrath@mun.ca>, "Michelle Rebidoux (mrebidoux@mun.ca)" <mrebidoux@mun.ca>, "Nikolic, Milorad" <mnikolic@mun.ca>, "Osorio, Myriam" <mosorio@mun.ca>, "Peretti, Daniel" <dperetti@mun.ca>, "Roseman, Sharon" <sroseman@mun.ca>, Sebastien Rossignol <srossignol@mun.ca>, "Simonson, Kathryn" <kathryns@mun.ca>, "Thareau, Anne" <athareau@mun.ca>, "Thorne, Sarah" <sethorne@mun.ca>, "Trnka, Peter" <ptrnka@mun.ca>, "Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)" <kjacobse@grenfell.mun.ca>, "Oldford, Erin" <eoldford@mun.ca>, "Dean of Medicine : McKeen, Dr. Dolores" <deanofmedicine@mun.ca>, "Engineering and Applied Science (enrconsult@mun.ca)" <enrconsult@mun.ca>, englishhead <englishhead@mun.ca>,"

Frew, Rose Mary

From: medvicedean
Sent: October-27-23 10:18 AM
To: Frew, Rose Mary
Cc: Dean of Medicine : McKeen, Dr. Dolores
Subject: Re: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hi Rose,

There are no concerns from the Faculty of Medicine in respect to the proposed changes/proposal.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

From: "Frew, Rose Mary" <rmfrew@mun.ca>
Date: Thursday, October 26, 2023 at 4:28 PM
To: "ARTS-HEADS@CLIFFY.UCS.MUN.CA" <ARTS-HEADS@CLIFFY.UCS.MUN.CA>, "Christopher Lockett (clockett@mun.ca)" <clockett@mun.ca>, "Cote, Rochelle Rnee" <rrcote@mun.ca>, Dwayne Avery <davery@mun.ca>, "Gambin, Lynn" <lynn.gambin@mun.ca>, "Geck, John" <jgeck@mun.ca>, "Gould, Jillian" <jgould@mun.ca>, "Gray, Sean" <swdgray@mun.ca>, "Hallett, Vicki Sara" <s29vsh@mun.ca>, "Jamie Skidmore (skidmore@mun.ca)" <skidmore@mun.ca>, "Keeling, Arn" <akeeling@mun.ca>, "Kudla, Daniel" <dkudla@mun.ca>, "Mackenzie, Sara J" <sjmackenzie@mun.ca>, Mario Blaser <mblaser@mun.ca>, "Mayr, Maria" <mmayr@mun.ca>, "McGrath, Sean Joseph" <smcgrath@mun.ca>, "Michelle Rebidoux (mrebidoux@mun.ca)" <mrebidoux@mun.ca>, "Nikolic, Milorad" <mnikolic@mun.ca>, "Osorio, Myriam" <mosorio@mun.ca>, "Peretti, Daniel" <dperetti@mun.ca>, "Roseman, Sharon" <sroseman@mun.ca>, Sebastien Rossignol <srossignol@mun.ca>, "Simonson, Kathryn" <kathryns@mun.ca>, "Thareau, Anne" <athareau@mun.ca>, "Thorne, Sarah" <sethorne@mun.ca>, "Trnka, Peter" <ptrnka@mun.ca>, "Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)" <kjacobse@grenfell.mun.ca>, "Oldford, Erin" <eoldford@mun.ca>, "Dean of Medicine : McKeen, Dr. Dolores" <deanofmedicine@mun.ca>, "enrconsult@mun.ca" <enrconsult@mun.ca>, englishhead <englishhead@mun.ca>, "Faculty of Education, Academic Programs Office" <muneduc@mun.ca>, "Fine Arts (Grenfell) (pride@grenfell.mun.ca)" <pride@grenfell.mun.ca>, HKR Dean <hkrdean@mun.ca>, Ashlee Cunsolo <ashlee.cunsolo@mun.ca>, Library Correspondence <univlib@mun.ca>, "Marine Institute (miugconsultations@mi.mun.ca)" <miugconsultations@mi.mun.ca>, "Mosdell, Wendy" <wmosdell@mun.ca>, musicdean <musicdean@mun.ca>, Karen Bulmer <kbulmer@mun.ca>, DeanNurse <DeanNurse@mun.ca>, Pharmacy <pharminfo@mun.ca>, Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>, "Shute, Renee S." <rshute@mun.ca>, "Frew, Rose Mary"

Frew, Rose Mary

From: Corrigan, Annie
Sent: October-27-23 11:04 AM
To: Frew, Rose Mary
Cc: musicdean
Subject: RE: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Good morning,

Thank you for the opportunity to review this proposal. The School of Music has no feedback to share.

All the best,
Annie

ANNIE CORRIGAN (she/her)

Academic Program Administrator
Adjunct Professor of Oboe
School of Music, Memorial University of Newfoundland and Labrador
St. John's, NL A1C 5S7
<https://www.mun.ca/music/>
@musicatmemorial

Hours: Monday through Friday, 9:00am-3:00pm (NST)

From: musicdean <musicdean@mun.ca>
Sent: Thursday, October 26, 2023 4:30 PM
To: Corrigan, Annie <acorrigan@mun.ca>
Subject: FW: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: October 26, 2023 4:29 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (<clockett@mun.ca> <clockett@mun.ca>); Cote, Rochelle Rnee (<rrcote@mun.ca>); Dwayne Avery (<davery@mun.ca>); Gambin, Lynn (<lynn.gambin@mun.ca>); Geck, John (<jgeck@mun.ca>); Gould, Jillian (<jgould@mun.ca>); Gray, Sean (<swdgray@mun.ca>); Hallett, Vicki Sara (<s29vsh@mun.ca>); Jamie Skidmore (<skidmore@mun.ca> <skidmore@mun.ca>); Keeling, Arn (<akeeling@mun.ca>); Kudla, Daniel (<dkudla@mun.ca>); Mackenzie, Sara J (<sjmackenzie@mun.ca>); Mario Blaser (<mblaser@mun.ca>); Mayr, Maria (<mmayr@mun.ca>); McGrath, Sean Joseph (<smcgrath@mun.ca>); Michelle Rebidoux (<mrebidoux@mun.ca> <mrebidoux@mun.ca>); Nikolic, Milorad (<mnikolic@mun.ca>); Osorio, Myriam (<mosorio@mun.ca>); Peretti, Daniel (<dperetti@mun.ca>); Roseman, Sharon (<sroseman@mun.ca>); Sebastien Rossignol (<srossignol@mun.ca>); Simonson, Kathryn (<kathryns@mun.ca>); Thareau, Anne (<athareau@mun.ca>); Thorne, Sarah (<sethorne@mun.ca>); Trnka, Peter (<ptrnka@mun.ca>); Arts & Social Science (Grenfell) (<kjacobse@grenfell.mun.ca> <kjacobse@grenfell.mun.ca>); Oldford, Erin (<eoldford@mun.ca>); Dean of Medicine : McKeen, Dr. Dolores (<deanofmedicine@mun.ca>); Engineering and Applied Science (<enrconsult@mun.ca> <enrconsult@mun.ca>); englishhead (<englishhead@mun.ca>); Faculty of

Frew, Rose Mary

From: DeanNurse
Sent: October-30-23 9:01 AM
To: Faculty of Humanities and Social Sciences
Cc: Frew, Rose Mary
Subject: RE: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Good morning Rose.

Dr. Pike (our interim dean here at Nursing) has reviewed the calendar change proposal. She tells me that there are no concerns or recommendations from Nursing.

I hope you have a great day!
Jane

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Thursday, October 26, 2023 4:29 PM
To:
Subject: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to hss@mun.ca as soon as possible. Written feedback received within 14 days of the date of this request will be appended to the proposal's submission to the Faculty's Curriculum and Programs Committee (CPC), St. John's campus. A visual map of the stages that a proposal travels through is available at [stages_proposals.pdf \(mun.ca\)](#).

If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Patricia (Pat) Dold
Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: Communication Studies proposes to change its name to Communication and Media Studies, to both modernize our program and reflect current practice and course offerings that emphasize and recognize Media Studies as a critical area of our program and within the field. Communication and Media Studies also proposes to create an Honours program for our students who wish to further their education and intend to apply to graduate programs. Graduate programs increasingly require that students hold Honours degrees in Communication and Media Studies, and we would like to ensure that our students who pursue graduate studies are competitive in their efforts to further their education. A

Penney, Sarah

From: Davis, Erin
Sent: Monday, October 30, 2023 11:37 AM
To: Faculty of Humanities and Social Sciences
Subject: FW: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal
Attachments: CMST Program Changes Hons Prg Proposal 2023-Consultation Oct26-23.pdf

Thank you for the opportunity to review, pharmacy has no concerns.

Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy
T 709 864 8815
E emdavis@mun.ca

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Thursday, October 26, 2023 4:29 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <srossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (engrconsult@mun.ca) <engrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute, Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>
Subject: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,

I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Frew, Rose Mary

From: Faculty of Humanities and Social Sciences Registrar
Sent: November-03-23 10:29 AM
To: Frew, Rose Mary
Subject: RE: Query re your comments - Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

✓ Yes, that will work!

Thanks,
Renee

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Friday, November 3, 2023 10:24 AM
To: Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>
Subject: Query re your comments - Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Renee, for your input. Will the wording below (provided by Sarah Thorne in English), suffice?

Best regards,
Rose

From: Sarah Thorne <sethorne@mun.ca>
Sent: November-03-23 9:50 AM
To: Frew, Rose Mary <rmfrew@mun.ca>
Subject: Re: Comments for Attention: Re Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hi Rose,

Yes, we agree.

We currently have some changes in the Program Changes document for section 5.6.6.4, so we should be able to add a 6th point that reads:

✓ **5.6.6.4 Regulations for the Minor in Communication and Media Studies**

6. A student is not eligible to complete both a Major or a Minor in Communication and Media Studies and the former Major or Minor in Communication Studies.

With thanks,
ST

—
Dr. Sarah Thorne
Assistant Professor
Communication Studies
Department of English

On Nov 2, 2023, at 4:14 PM, Frew, Rose Mary <rmfrew@mun.ca> wrote:

Hi, Sarah, Comment below from the Registrar's Office/Renee Skinner on the above-noted proposal.

If you agree with the change identified below, please let me know where in the proposal the change should be made, and I will make the change on this end. Once final document is approved at Faculty Council, I will send you an updated copy.

Best regards,
Rose

From: Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>
Sent: Thursday, November 2, 2023 1:34 PM
To: Faculty of Humanities and Social Sciences <hss@mun.ca>
Subject: RE: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Hello,

Just one note for this proposal, the department should consider adding language to the calendar stating that no major/minor combination of Communication Studies and Communication and Media Studies can be completed.

Regards,
Renee

Renee Skinner, B.A., B.B.A. | Assistant Registrar

Office of the Registrar
Memorial University of Newfoundland
St. John's, Newfoundland

www.mun.ca

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From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Thursday, October 26, 2023 4:29 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (<clockett@mun.ca> <clockett@mun.ca>); Cote, Rochelle Rnee (<rrcote@mun.ca> <rrcote@mun.ca>); Dwayne Avery (<davery@mun.ca> <davery@mun.ca>); Gambin, Lynn (<lynn.gambin@mun.ca> <lynn.gambin@mun.ca>); Geck, John (<jgeck@mun.ca> <jgeck@mun.ca>); Gould, Jillian (<jgould@mun.ca> <jgould@mun.ca>); Gray, Sean (<swdgray@mun.ca> <swdgray@mun.ca>); Hallett, Vicki Sara (<s29vsh@mun.ca> <s29vsh@mun.ca>); Jamie Skidmore (<skidmore@mun.ca> <skidmore@mun.ca>); Keeling, Arn (<akeeling@mun.ca> <akeeling@mun.ca>); Kudla, Daniel (<dkudla@mun.ca> <dkudla@mun.ca>); Mackenzie, Sara J (<sjmackenzie@mun.ca> <sjmackenzie@mun.ca>); Mario Blaser (<mblaser@mun.ca> <mblaser@mun.ca>); Mayr, Maria (<mmayr@mun.ca> <mmayr@mun.ca>);

Frew, Rose Mary

From: Iain J Mcgaw <ijmcgaw@mun.ca>
Sent: October-28-23 1:00 PM
To: Frew, Rose Mary
Subject: Re: FW: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal

Looks fine - does not impact Ocean Sciences

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Frew, Rose Mary

From: Frew, Rose Mary
Sent: October-26-23 4:29 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca); Cote, Rochelle Rnee; Dwayne Avery; Gambin, Lynn; Geck, John; Gould, Jillian; Gray, Sean; Hallett, Vicki Sara; Jamie Skidmore (skidmore@mun.ca); Keeling, Arn; Kudla, Daniel; Mackenzie, Sara J; Mario Blaser; Mayr, Maria; McGrath, Sean Joseph; Michelle Rebidoux (mrebidoux@mun.ca); Nikolic, Milorad; Osorio, Myriam; Peretti, Daniel; Roseman, Sharon; Sebastien Rossignol; Simonson, Kathryn; Thareau, Anne; Thorne, Sarah; Trnka, Peter; 'Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)'; 'Business Administration (eoldford@mun.ca)'; Dean of Medicine : McKeen, Dr. Dolores; 'Engineering and Applied Science (engrconsult@mun.ca)'; englishhead; Faculty of Education, Academic Programs Office; 'Fine Arts (Grenfell) (pride@grenfell.mun.ca)'; HKR Dean; 'Labrador Institute-Arctic & Subarctic Studies (ashlee.cunsolo@mun.ca)'; 'Library'; 'Marine Institute (miugconsultations@mi.mun.ca)'; Mosdell, Wendy; 'Music (musicdean@mun.ca)'; 'Music Calendar Consultation'; 'Nursing'; 'Pharmacy'; 'Registrar-Faculty of HSS (arts_registrar@mun.ca)'; 'Renee Shute'; 'Rosemary Frew'; 'Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca)'; 'Science (deansci@mun.ca)'; 'Social Work (adeanugradswk@mun.ca)'
Subject: Consultation on Calendar Change Proposal: CMST Prog Changes & Hons Prog Proposal
Attachments: CMST Program Changes Hons Prg Proposal 2023-Consultation Oct26-23.pdf

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to hss@mun.ca as soon as possible. Written feedback received within 14 days of the date of this request will be appended to the proposal's submission to the Faculty's Curriculum and Programs Committee (CPC), St. John's campus. A visual map of the stages that a proposal travels through is available at [stages_proposals.pdf \(mun.ca\)](#).

If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Patricia (Pat) Dold
Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: Communication Studies proposes to change its name to Communication and Media Studies, to both modernize our program and reflect current practice and course offerings that emphasize and recognize Media Studies as a critical area of our program and within the field. Communication and Media Studies also proposes to create an Honours program for our students who wish to further their education and intend to apply to graduate programs. Graduate programs increasingly require that students hold Honours degrees in Communication and Media Studies, and we would like to ensure that our students who pursue graduate studies are competitive in their efforts to further their education. A

CMST Prog Changes & Hons Prog Proposal 2023
proposal for course changes/new course proposals will be issued separately to complement this program change proposal.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES


Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

November 3, 2023

Date of approval by Faculty/Academic Council:

December 6, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of Humanities and Social Sciences
- School of:
- Department of Religious Studies
- Other:

RATIONALE

At the request of HSS Academic Advisors, the amendment clarifies requirements for joint majors and deletes an outdated reference to an old regulation.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

15.17.4.3 Joint Major in Religious Studies

As an alternative to a minor, a student may choose to complete a major in Religious Studies and a major in another eligible program in the Faculty of Humanities and Social Sciences. The Joint Major Program requires 3 fewer credit hours in each participating major as prescribed in each program's Calendar entry. For the joint major in Religious Studies, a minimum of 33 credit hours shall be required ~~in clause 1. under the 15.17.4.1 [Major in Religious Studies](#), with the reduction of 3 credit hours permitted at the 1000, 2000, or 3000 level. and only 3 additional credit hours in clause 6. under the [Major in Religious Studies](#) above.~~

CALENDAR ENTRY AFTER CHANGES

15.17.4.3 Joint Major in Religious Studies

As an alternative to a minor, a student may choose to complete a major in Religious Studies and a major in another eligible program in the Faculty of Humanities and Social Sciences. The Joint Major Program requires 3 fewer credit hours in each participating major as prescribed in each program's Calendar entry. For the joint major in Religious Studies, a minimum of 33 credit hours shall be required under 15.17.4.1 [Major in Religious Studies](#), with the reduction of 3 credit hours permitted at the 1000, 2000, or 3000 level.

SECONDARY CALENDAR CHANGES

N/A

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	No	
Education	No	
Engineering	Yes	Nov 15/23
Grenfell Campus	No	
Human Kinetics and Recreation	No	
Humanities and Social Sciences	Yes	Nov 6/23
Labrador Institute	No	
Marine Institute	No	
Medicine	Yes	Nov 8/23
Music	Yes	Nov 6/23
Nursing	Yes	Nov 6/23
Pharmacy	Yes	Nov 6/23
Registrar's Office	No	
Science	Yes	Nov 7/23
Social Work	No	

LIBRARY REPORT

A library report is not required, as this is strictly a regulation update.

RESOURCE IMPLICATIONS

There are no resource implications.

Title of Proposal: RELS Undergrad Regulations Amendment**Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals**

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?	x	
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		x
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	x	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	x	
5. Does the title on the front page of the proposal identify the name of the course/program?	x	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).		
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)		x
8. Has a library report been appended? (not required for special topics courses)		x
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").		x
10. Are proposed deletions to existing Calendar language identified using strikethroughs, <u>like this</u> , and proposed Calendar additions identified by underlining, <u>like this</u> ?	x	
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?		x
12. Has a weekly breakdown of assigned reading and activities been provided?		x
13. Has the Faculty member teaching the course been identified?		x
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).		x
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)		x
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the strikethroughs and <u>underlines</u> technique (not applicable if an existing special topic number).	x	

The person that the Office of the Dean should contact with any questions about the attached proposal:

Patricia Dold, Assoc Dean
Name (print legibly)

pdold@mun.ca
Phone / email

Departmental Head Signature: L. Roman email attached as authorization

From: "Roman, Luke" <romanl@mun.ca>
Date: Wednesday, October 18, 2023 at 4:34 PM
To: "Dold, Patricia" <pdold@mun.ca>
Cc: Barry Stephenson <bstephenson@mun.ca>, Michelle Rebidoux <mrebidoux@mun.ca>, Annette Noelle Sullivan <acarter@mun.ca>
Subject: Re: RELS Calendar Changes

Hi Pat,

I'm happy to approve these. I've added a signature to both—hope that suffices.

Best,

Luke

—

Luke Roman
Professor and Head, Classics
Graduate Officer, Classics
Interim Head, Religious Studies
Memorial University of Newfoundland and Labrador
romanl@mun.ca

On Oct 18, 2023, at 4:28 PM, Dold, Patricia <pdold@mun.ca> wrote:

Hello Luke,

Barry can confirm that he and I talked through these changes before he went on Admin leave. Sorry that I did not put them together until now. The first one is edits to the rules for joint majors with RELS, as recommended by Renee Shute.

The second is adding a minimal prerequisite to our two 4000 level seminars. We had surveyed the department about adding the same prerequisite to all 3000-level courses also but encountered resistance there within the department. It is not strictly necessary to add the phrase "or instructor's permission." since that is always the case. This just makes that clear to prospective students.

If you are able to sign this soon, I am sure we can get these through for this year's round of Calendar Changes. Please let me/us know.

Pat

<Calendar Change - RELS Undergrad Regs.docx><Calendar Change RELS 4001 and 4002 Prerequisites.docx>

Penney, Sarah

From: Engineering Consult <engrconsult@mun.ca>
Sent: Wednesday, November 15, 2023 2:41 PM
To: Faculty of Humanities and Social Sciences; Frew, Rose Mary
Cc: George,Glyn; Edmunds, Jayde; Qiu, Wei
Subject: Re: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Thank you for the opportunity to comment on the Calendar changes proposed for joint majors with Religious Studies. At its meeting on Nov. 15, the Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science found that these changes will have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

On 2023-11-03 16:44, Frew, Rose Mary wrote:

> Below is being forwarded on behalf of Dr. Patricia Dold, Associate
> Dean (Curriculum and Programs), Faculty of Humanities and Social
> Sciences
>
> -----
>
> Hello,
>
> I am writing to extend an opportunity for you to provide formal
> feedback on the attached calendar change proposal. An executive
> summary appears below for your convenience.
>
> Please share this information with members of your unit's
> undergraduate/graduate committee and/or all members of your academic
> unit, as you deem appropriate.
>
> Formal comments on the attached proposal, if any, should be sent to
> hss@mun.ca as soon as possible. Written feedback received within 14
> days of the date of this request will be appended to the proposal's
> submission to the Faculty's Curriculum and Programs Committee (CPC),
> St. John's campus. A visual map of the stages that a proposal travels
> through is available at stages_proposals.pdf (mun.ca) [1].
>
> If you need more time, please advise Rose Frew (rmfrew@mun.ca)
> straight away.
>
> Patricia (Pat) Dold
>

Frew, Rose Mary

From: Shute,Renee S.
Sent: November-06-23 8:45 AM
To: Frew, Rose Mary
Subject: RE: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Seems fine.

Renée Shute
Manager of Academic Programs, Faculty of Humanities and Social Sciences
Memorial University of Newfoundland
St. John's, NL, Canada A1C 5S7
Office: AA4077
Tel (709) 864-7454

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From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: November-03-23 4:45 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <srossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (enrconsult@mun.ca) <enrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute,Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>;

Penney, Sarah

From: medvicedean
Sent: Wednesday, November 8, 2023 4:37 PM
To: Faculty of Humanities and Social Sciences
Cc: Dean of Medicine : McKeen, Dr. Dolores
Subject: Re: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Hi,

On behalf of the Faculty of Medicine, there are no concerns with these proposed changes for Religious Studies UG Regulations.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

Begin forwarded message:

From: "Frew, Rose Mary" <rmfrew@mun.ca>
Date: November 3, 2023 at 3:14:41 PM EDT
To: ARTS-HEADS@cliffy.ucs.mun.ca, "Christopher Lockett (clockett@mun.ca)" <clockett@mun.ca>, "Cote, Rochelle Rnee" <rrcote@mun.ca>, Dwayne Avery <davery@mun.ca>, "Gambin, Lynn" <lynn.gambin@mun.ca>, "Geck, John" <jgeck@mun.ca>, "Gould, Jillian" <jgould@mun.ca>, "Gray, Sean" <swdgray@mun.ca>, "Hallett, Vicki Sara" <s29vsh@mun.ca>, "Jamie Skidmore (skidmore@mun.ca)" <skidmore@mun.ca>, "Keeling, Arn" <akeeling@mun.ca>, "Kudla, Daniel" <dkudla@mun.ca>, "Mackenzie, Sara J" <sjmackenzie@mun.ca>, Mario Blaser <mblaser@mun.ca>, "Mayr, Maria" <mmayr@mun.ca>, "McGrath, Sean Joseph" <smcgrath@mun.ca>, "Michelle Rebidoux (mrebidoux@mun.ca)" <mrebidoux@mun.ca>, "Nikolic, Milorad" <mnikolic@mun.ca>, "Osorio, Myriam" <mosorio@mun.ca>, "Peretti, Daniel" <dperetti@mun.ca>, "Roseman, Sharon" <sroseman@mun.ca>, Sebastien Rossignol <rossignol@mun.ca>, "Simonson, Kathryn" <kathryns@mun.ca>, "Thareau, Anne" <athareau@mun.ca>, "Thorne, Sarah" <sethorne@mun.ca>, "Trnka, Peter" <ptrnka@mun.ca>, "Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)" <kjacobse@grenfell.mun.ca>, "Oldford, Erin" <eoldford@mun.ca>, "Dean of Medicine : McKeen, Dr. Dolores" <deanofmedicine@mun.ca>, "Engineering and Applied Science (enrconsult@mun.ca)" <enrconsult@mun.ca>, englishhead <englishhead@mun.ca>, "Faculty of Education, Academic Programs Office" <muneduc@mun.ca>, "Fine Arts (Grenfell) (pride@grenfell.mun.ca)" <pride@grenfell.mun.ca>, HKR Dean <hkrdean@mun.ca>, Ashlee Cunsolo <ashlee.cunsolo@mun.ca>, Library Correspondence <univlib@mun.ca>, "Marine Institute (miugconsultations@mi.mun.ca)" <miugconsultations@mi.mun.ca>, "Mosdell, Wendy" <wmosdell@mun.ca>, musicdean <musicdean@mun.ca>, Karen Bulmer <kbulmer@mun.ca>, DeanNurse <DeanNurse@mun.ca>, Pharmacy <pharminfo@mun.ca>, Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>, "Shute, Renee S." <rshute@mun.ca>, "Frew, Rose Mary" <rmfrew@mun.ca>,"

Frew, Rose Mary

From: Corrigan, Annie
Sent: November-06-23 9:11 AM
To: Frew, Rose Mary
Subject: RE: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Good morning, Rose,

We appreciate the opportunity to review this proposal. The School of Music has no feedback.

Cheers,
Annie

ANNIE CORRIGAN (she/her)

Academic Program Administrator
Adjunct Professor of Oboe
School of Music, Memorial University of Newfoundland and Labrador
St. John's, NL A1C 5S7
<https://www.mun.ca/music/>
@musicatmemorial

Hours: Monday through Friday, 9:00am-3:00pm (NST)

From: musicdean <musicdean@mun.ca>
Sent: Monday, November 6, 2023 8:49 AM
To: Corrigan, Annie <acorrigan@mun.ca>
Subject: FW: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Subject: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

Penney, Sarah

From: DeanNurse
Sent: Monday, November 6, 2023 9:08 AM
To: Faculty of Humanities and Social Sciences
Subject: RE: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Good morning Rose.

Dr. Pike tells me that Nursing has no concerns or comments with regard to this calendar change proposal.

Have a great day!
Jane

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Friday, November 3, 2023 4:45 PM
To:
Subject: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

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If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Patricia (Pat) Dold
Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: This proposal was prepared at the request of HSS Academic Advisors. The amendment clarifies requirements for joint majors and deletes an outdated reference to an old regulation.

Penney, Sarah

From: McGrath, Gerona
Sent: Monday, November 6, 2023 1:58 PM
To: Faculty of Humanities and Social Sciences
Cc: Davis, Erin
Subject: FW: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update
Attachments: RELS Undergrad Regs 2023-Consultation.pdf

Thanks you for the opportunity to review the changes to some of the regulations around the Religious Studies regulations. There is no impact on the School of Pharmacy from these changes.

Gerona

Gerona McGrath MBA, M.Ed.
Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland
3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Friday, November 3, 2023 4:45 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <rossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (enrconsult@mun.ca) <enrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute, Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>
Subject: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

Frew, Rose Mary

From: Iain J Mcgaw <ijmcgaw@mun.ca>
Sent: November-07-23 12:20 PM
To: Frew, Rose Mary
Subject: Re: FW: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update

I received notices for 4 different consultations - all four look fine

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

4 items issued:
- CMST-Amending/
 Deleting Courses.
- HIST 6055
- RELS-4001-4002
- RELS UG Regs

Frew, Rose Mary

From: Frew, Rose Mary
Sent: November-03-23 4:45 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca); Cote, Rochelle Rnee; Dwayne Avery; Gambin, Lynn; Geck, John; Gould, Jillian; Gray, Sean; Hallett, Vicki Sara; Jamie Skidmore (skidmore@mun.ca); Keeling, Arn; Kudla, Daniel; Mackenzie, Sara J; Mario Blaser; Mayr, Maria; McGrath, Sean Joseph; Michelle Rebidoux (mrebidoux@mun.ca); Nikolic, Milorad; Osorio, Myriam; Peretti, Daniel; Roseman, Sharon; Sebastien Rossignol; Simonson, Kathryn; Thareau, Anne; Thorne, Sarah; Trnka, Peter; 'Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)'; 'Business Administration (eoldford@mun.ca)'; Dean of Medicine : McKeen, Dr. Dolores; 'Engineering and Applied Science (enrconsult@mun.ca)'; englishhead; Faculty of Education, Academic Programs Office; 'Fine Arts (Grenfell) (pride@grenfell.mun.ca)'; HKR Dean; 'Labrador Institute-Arctic & Subarctic Studies (ashlee.cunsoo@mun.ca)'; 'Library'; 'Marine Institute (miugconsultations@mi.mun.ca)'; Mosdell, Wendy; 'Music (musicdean@mun.ca)'; 'Music Calendar Consultation'; 'Nursing'; 'Pharmacy'; 'Registrar-Faculty of HSS (arts_registrar@mun.ca)'; 'Renee Shute'; 'Rosemary Frew'; 'Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca)'; 'Science (deansci@mun.ca)'; 'Social Work (adeanugradswk@mun.ca)'
Subject: Consultation on Calendar Change Proposal: Religious Studies UG Regulations Update
Attachments: RELS Undergrad Regs 2023-Consultation.pdf

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.
Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to hss@mun.ca as soon as possible. Written feedback received within 14 days of the date of this request will be appended to the proposal's submission to the Faculty's Curriculum and Programs Committee (CPC), St. John's campus. A visual map of the stages that a proposal travels through is available at [stages_proposals.pdf \(mun.ca\)](#).

If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Patricia (Pat) Dold
Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: This proposal was prepared at the request of HSS Academic Advisors. The amendment clarifies requirements for joint majors and deletes an outdated reference to an old regulation.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

November 7, 2023

Date of approval by Faculty/Academic Council:

December 6, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs

PROGRAM TITLE

International Bachelor of Arts (iBA) Degree

RATIONALE

The requirements for the iBA are extensive and students have difficulty meeting all of them in a timely manner. In addition to fulfill all requirements of a regular HSS degree, iBA students must complete additional language study and an international study or internship program and additional International Studies courses including 6 credit hours at the 4000 level. Since many 4000 level courses have prerequisites and are not offered as frequently as junior level courses, the requirement for 6 credit hours is particularly challenging.

We therefore propose to reduce the requirement to 3 credit hours at the 4000 level.

ANTICIPATED EFFECTIVE DATE

Fall 2024

CALENDAR CHANGES

6.2 International Bachelor of Arts (iBA) Degree Regulations

6.2.3 International Studies (IS) Courses Requirement

1. Certain courses that are offered by the Faculty of Humanities and Social Sciences are found under [Course Descriptions, International \(IS\)](#). For the purposes of course designation, “international” refers to worldwide processes, institutions and peoples in today’s global society. It does not refer to the study of a country, a multi-country region, or comparisons of countries or nations. For further information, refer to the International Studies course guidelines at www.mun.ca/hss/IS.
2. Students must complete a minimum of 24 credit hours in designated IS courses listed in [International Studies \(IS\) Designated Courses](#) from a minimum of five disciplines, of which at least ~~6~~ 3 credit hours must be at the 4000-level. Disciplines that offer designated IS courses include Anthropology, Economics, English, Folklore, French, Gender Studies, Geography, History, Law and Public Policy, Political Science, Religious Studies, Sociology. As part of their course selections in other areas of the degree, students are encouraged to supplement the International Studies Courses Requirement with the study of related concepts, traditions and phenomena across a variety of disciplines.

3. Up to 3 credit hours in an Honours essay course that clearly encompasses the International Studies course criteria may, upon the recommendation of the Head of Department and approval by the Faculty's Undergraduate Waivers and Appeals Committee, be deemed eligible as an IS course for the purposes of that individual student's program, only. Such an Honours essay course can satisfy the requirement to complete a 3-credit hour IS course at the 4000 level.
4. A student who is completing the International Bachelor of Arts degree program is required to complete at least 12 credit hours in designated IS courses in Memorial University of Newfoundland courses.

International Studies (IS) Designated Courses

2000-Level	3000-Level	4000-Level (Minimum 6 3 credit hours)
Anthropology 2412, 2413 English 2122 Folklore 2500 Gender Studies 2010 Geography 2001, 2102, 2302 History 2065, 2500, 2510, 2800 Political Science 2200 Sociology 2250	Anthropology 3200, 3083, 3260, 3409, 3452 Economics 3030, 3150 English 3160 Folklore 3100, 3250, 3360 French 3654 Gender Studies 3008, 3025 Geography 3420, 3510, 3620, 3800 History 3030, 3765, 3807, 3811 Law and Public Policy 3210 or Political Science 3210 Law and Public Policy 3215 or Political Science 3215 Law and Public Policy 3260 or Political Science 3260 Law and Public Policy 3290 or Political Science 3290, Law and Public Policy 3295 or Political Science 3295 Political Science 3220, 3230, 3235, 3250, Sociology 3260	Anthropology 4415, 4416 Economics 4030, 4031 Folklore 4470 Folklore 4460 or Religious Studies 4460 French 4654 Geography 4300 History 4419, 4421 the former Political Science 4215 Political Science 4230, 4240, 4245, 4255, 4290 Sociology 4093, 4230

CALENDAR ENTRY AFTER CHANGES

6.2 International Bachelor of Arts (iBA) Degree Regulations

6.2.3 International Studies (IS) Courses Requirement

1. Certain courses that are offered by the Faculty of Humanities and Social Sciences are found under [Course Descriptions, International \(IS\)](#). For the purposes of course designation, “international” refers to worldwide processes, institutions and peoples in today’s global society. It does not refer to the study of a country, a multi-country region, or comparisons of countries or nations. For further information, refer to the International Studies course guidelines at www.mun.ca/hss/IS.
2. Students must complete a minimum of 24 credit hours in designated IS courses listed in [International Studies \(IS\) Designated Courses](#) from a minimum of five disciplines, of which at least 3 credit hours must be at the 4000-level. Disciplines that offer designated IS courses include Anthropology, Economics, English, Folklore, French, Gender Studies, Geography, History, Law and Public Policy, Political Science, Religious Studies, Sociology. As part of their course selections in other areas of the degree, students are encouraged to supplement the International Studies Courses Requirement with the study of related concepts, traditions and phenomena across a variety of disciplines.
3. Up to 3 credit hours in an Honours essay course that clearly encompasses the International Studies course criteria may, upon the recommendation of the Head of Department and approval by the Faculty's Undergraduate Waivers and Appeals Committee, be deemed eligible as an IS course for the purposes of that individual student’s program, only. Such an Honours essay course can satisfy the requirement to complete a 3-credit hour IS course at the 4000 level.
4. A student who is completing the International Bachelor of Arts degree program is required to complete at least 12 credit hours in designated IS courses in Memorial University of Newfoundland courses.

International Studies (IS) Designated Courses

2000-Level	3000-Level	4000-Level (Minimum 3 credit hours)
Anthropology 2412, 2413 English 2122 Folklore 2500 Gender Studies 2010 Geography 2001, 2102, 2302	Anthropology 3200, 3083, 3260, 3409, 3452 Economics 3030, 3150 English 3160 Folklore 3100, 3250, 3360 French 3654 Gender Studies 3008, 3025	Anthropology 4415, 4416 Economics 4030, 4031 Folklore 4470 Folklore 4460 or Religious Studies 4460 French 4654

2000-Level	3000-Level	4000-Level (Minimum 3 credit hours)
History 2065, 2500, 2510, 2800 Political Science 2200 Sociology 2250	Geography 3420, 3510, 3620, 3800 History 3030, 3765, 3807, 3811 Law and Public Policy 3210 or Political Science 3210 Law and Public Policy 3215 or Political Science 3215 Law and Public Policy 3260 or Political Science 3260 Law and Public Policy 3290 or Political Science 3290, Law and Public Policy 3295 or Political Science 3295 Political Science 3220, 3230, 3235, 3250, Sociology 3260	Geography 4300 History 4419, 4421 the former Political Science 4215 Political Science 4230, 4240, 4245, 4255, 4290 Sociology 4093, 4230

Secondary Calendar Changes

6.2.5.2 International Study Option

Possible Course Sequencing for the iBA, International Study Option (Final 60 Credit Hours)

Semesters	Suggested Course Planning
1-4 (60 credit hours)	Follow Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours) , including attending an information session about International Experience Requirement .
5-6 (30 credit hours)	Courses #21-30 (30 credit hours): While registered for INTL 312L (or equivalent), complete credit hours as part of an approved international study program, or as part of an international exchange semester at an approved partner institute, requiring residency outside of Canada (normally for 12 consecutive weeks).

	<p>Consider Major and Minor program requirements. Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p>
7-8 (final 30 credit hours)	<p>Courses #31-40 (30 credit hours): Choose 3 6 credit hours in IS courses at the 4000-level towards completing the remaining credit hours required for the International Studies (IS) Courses Requirement, ensuring that IS courses have been successfully completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the Major and Minor.</p>

6.2.5.3 International Internship Option

Possible Course Sequencing for the iBA, International Internship Option (Final 60 Credit Hours)

Semester	Suggested Course Planning
1-4 (60 credit hours)	Follow Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours) , including attending an information session about International Internship Option .
5-6 (30 credit hours)	<p>Courses #21-30:</p> <p>Consider Major and Minor program requirements.</p> <p>Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p> <p>Apply to Co-operative Education for entry into the International Internship Option at least eight months before commencing work for the internship.</p>
7 (15 credit hours)	<p>Courses #31-35:</p> <p>Choose 3 credit hours in an IS course at the 4000-level. Consider Major and Minor program requirements.</p>
8 (Fall or Winter only) (3 credit hours)	<p>Course #36: INTL 399W while completing an approved internship outside of Canada.</p>

<p>9 (final 12 credit hours)</p>	<p>Courses #37-40:</p> <p>Choose 3 credit hours in an IS course at the 4000-level towards completing the remaining credit hours required for the International Studies (IS) Courses Requirement, ensuring that IS courses have been successfully completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the Major and Minor.</p>
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Secondary Calendar Entry After Changes

6.2.5.2 International Study Option

Possible Course Sequencing for the iBA, International Study Option (Final 60 Credit Hours)

Semesters	Suggested Course Planning
<p>1-4 (60 credit hours)</p>	<p>Follow Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours), including attending an information session about International Experience Requirement.</p>
<p>5-6 (30 credit hours)</p>	<p>Courses #21-30 (30 credit hours):</p> <p>While registered for INTL 312L (or equivalent), complete credit hours as part of an approved international study program, or as part of an international exchange semester at an approved partner institute, requiring residency outside of Canada (normally for 12 consecutive weeks).</p> <p>Consider Major and Minor program requirements. Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p>
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6.2.5.3 International Internship Option

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Semester	Suggested Course Planning
1-4 (60 credit hours)	Follow Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours) , including attending an information session about International Internship Option .
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7 (15 credit hours)	<p>Courses #31-35:</p> <p>Consider Major and Minor program requirements.</p>
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9 (final 12 credit hours)	<p>Courses #37-40:</p> <p>Choose 3 credit hours in an IS course at the 4000-level towards completing the remaining credit hours required for the International Studies (IS) Courses Requirement, ensuring that IS courses have been successfully completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the Major and Minor.</p>

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Appendix Page

CONSULTATIONS SOUGHT	RESPONSE	DATE
Business	No	
Education	No	
Engineering	Yes	Nov 15/23
Grenfell Campus	No	
Human Kinetics and Recreation	No	
Humanities and Social Sciences	Yes	Nov 14/23
Labrador Institute	No	
Library	Yes	Nov 15/23
Marine Institute	No	
Medicine	Yes	Nov 8/23
Music	Yes	Nov 8/23
Nursing	Yes	Nov 9/23
Pharmacy	Yes	Nov 8/23
Registrar's Office	No	
Science	Yes	Nov 8/23
Social Work	No	

LIBRARY REPORT

N/A

RESOURCE IMPLICATIONS

There are no resources implications

Title of Proposal: iBA Requirements Amendments

Checklist for Faculty of Humanities and Social Sciences Course/Program Proposals

This checklist helps faculty to avoid errors and omissions in calendar change proposals. The completed checklist will be reviewed by a secretary in the Office of the Dean of HSS before the Associate Dean (Curriculum and Programs) assesses the draft proposal in preparation for submission to the Curriculum and Programs Committee. Proposals reviewed after October 31 may not be eligible for the next academic year's University Calendar.

Faculty member: check boxes as applicable

	YES	N/A
1. Has the completed proposal been approved by your academic unit's undergraduate committee and/or by the unit as a whole, including the Head?		x
2. Will the change impact the calendar entry of another unit/department, including Grenfell Campus and interdisciplinary HSS programs ? If so, this is identified in the "secondary change" section, and written consent should be appended.		x
3. Has a Word version of the proposal been submitted, not a pdf? (so that the Dean's Office can make edits as appropriate, if applicable. Authors will be consulted about any edits)	x	
4. Does the proposal use all required headings, 12 point font, and include page numbers?	x	
5. Does the title on the front page of the proposal identify the name of the course/program?	x	
6. Is an executive summary, rationale or similar topline information included? (during formal consultations coordinated by the Office of the Dean of HSS this summary will be circulated electronically so that recipients can quickly grasp key aspects before reviewing the proposal itself).	x	
7. Does the "Resource Implications" section include the Dean's Office checklist template for this section? (not applicable to a course that will use an existing special topic number)		x
8. Has a library report been appended? (not required for special topics courses)		x
9. Is the course title/description free from technical jargon and extraneous content? (e.g., instead of "2620 English: This course will..." just begin "2620 English will...").		x
10. Are proposed deletions to existing Calendar language identified using strikethroughs, <u>like this</u> , and proposed Calendar additions identified by underlining, <u>like this</u> ?	x	
11. Does the proposal avail of the opportunity to use the "Secondary Changes" section to delete inactive courses that have not been offered in many years?		x
12. Has a weekly breakdown of assigned reading and activities been provided?		x
13. Has the Faculty member teaching the course been identified?		x
14. Have marks for all parts of the evaluation, and the approximate dates of evaluation, been identified? At least 20% of the final grade must be returned before the last day to drop courses without academic prejudice (roughly 2 weeks after the midterm break).		x
15. If a special topics course: has a course number been identified on the cover page of the proposal? (a number should be assigned by the Assistant Registrar for HSS)		x
16. Does the "Summary Page for Senate" repeat changes to Calendar language, using the strikethroughs and <u>underlines</u> technique (not applicable if an existing special topic number).	x	

The person that the Office of the Dean should contact with any questions about the attached proposal:

Patricia Dold, Assoc. Dean
Name (print legibly)

pdold@mun.ca
Phone / email

Departmental Head Signature: P. Dold processing for Faculty of HSS

Penney, Sarah

From: Engineering Consult <enrconsult@mun.ca>
Sent: Wednesday, November 15, 2023 2:44 PM
To: Faculty of Humanities and Social Sciences; Frew, Rose Mary
Cc: George,Glyn; Edmunds, Jayde; Qiu, Wei
Subject: Re: Consultation on Calendar Change Proposal: iBA Requirements Update

Thank you for the opportunity to comment on the proposed Calendar change to reduce the number of 4000-level credit hours in the International Bachelor of Arts program. At its meeting on Nov. 15, the Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science found that this change will have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

On 2023-11-07 17:23, Frew, Rose Mary wrote:
> Below is being forwarded on behalf of Dr. Patricia Dold, Associate
> Dean (Curriculum and Programs), Faculty of Humanities and Social
> Sciences
>
> -----
>
> Hello,
>
> I am writing to extend an opportunity for you to provide formal
> feedback on the attached calendar change proposal. An executive
> summary appears below for your convenience.
>
> Please share this information with members of your unit's
> undergraduate/graduate committee and/or all members of your academic
> unit, as you deem appropriate.
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> Formal comments on the attached proposal, if any, should be sent to
> hss@mun.ca as soon as possible. Written feedback received within 14
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> submission to the Faculty's Curriculum and Programs Committee (CPC),
> St. John's campus. A visual map of the stages that a proposal travels
> through is available at stages_proposals.pdf (mun.ca) [1].
>
> If you need more time, please advise Rose Frew (rmfrew@mun.ca)
> straight away.
>
> Patricia (Pat) Dold
>

Frew, Rose Mary

From: Dold, Patricia
Sent: November-17-23 11:03 AM
To: Frew, Rose Mary
Subject: Re: Comments for your Attention/Response : - FW: Consultation on Calendar Change Proposal: iBA Requirements Update

Yes, please add these to the secondary Calendar changes, with many thanks to Renee Shute!

PD

From: "Frew, Rose Mary" <rmfrew@mun.ca>
Date: Friday, November 17, 2023 at 11:01 AM
To: "Dold, Patricia" <pdold@mun.ca>
Subject: Comments for your Attention/Response : - FW: Consultation on Calendar Change Proposal: iBA Requirements Update

Please let me know if you agree to the suggested changes/addtions below as suggested by Renee Shute.

Best regards,
Rose

From: Shute,Renee S. <rshute@mun.ca>
Sent: November-14-23 8:46 AM
To: Frew, Rose Mary <rmfrew@mun.ca>
Subject: RE: Consultation on Calendar Change Proposal: iBA Requirements Update

Hi Rose,

The reduction from 6 to 3 CH's also needs to be made in the table of course sequencing for section 6.2.5.2 International Study Option

Possible Course Sequencing for the iBA, International Study Option (Final 60 Credit Hours)

Semesters	Suggested Course Planning
1-4 (60 credit hours)	Follow <u>Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours)</u> , including attending an information session about <u>International Experience Requirement</u> .
5-6 (30 credit hours)	Courses #21-30 (30 credit hours): While registered for INTL 312L (or equivalent), complete credit hours as part of an approved international study program, or as part of an international exchange semester at an approved partner

Frew, Rose Mary

From: Shute, Renee S.
Sent: November-14-23 8:46 AM
To: Frew, Rose Mary
Subject: RE: Consultation on Calendar Change Proposal: iBA Requirements Update

Hi Rose,

The reduction from 6 to 3 CH's also needs to be made in the table of course sequencing for section 6.2.5.2 International Study Option

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5-6 (30 credit hours)	<p>Courses #21-30 (30 credit hours):</p> <p>While registered for INTL <u>312L</u> (or equivalent), complete credit hours as part of an approved international study program, or as part of an international exchange semester at an approved partner institute, requiring residency outside of Canada (normally for 12 consecutive weeks).</p> <p>Consider <u>Major</u> and <u>Minor</u> program requirements.</p> <p>Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p>
7-8 (final 30 credit hours)	<p>Courses #31-40 (30 credit hours):</p> <p>Choose <u>6 3 credit hours</u> in IS courses at the 4000-level towards completing the remaining credit hours required for the <u>International Studies (IS) Courses Requirement</u>, ensuring that IS courses have been successfully completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the <u>Major</u> and <u>Minor</u>.</p>

And in the table of course sequencing - section 6.2.5.3, International Internship Option:

Possible Course Sequencing for the iBA, International Internship Option (Final 60 Credit Hours)

Semester	Suggested Course Planning
1-4 (60 credit hours)	Follow <u>Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours)</u> , including attending an information session about <u>International Internship Option</u> .
5-6 (30 credit hours)	<p>Courses #21-30:</p> <p>Consider <u>Major</u> and <u>Minor</u> program requirements.</p> <p>Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p> <p>Apply to Co-operative Education for entry into the <u>International Internship Option</u> at least eight months before commencing work for the internship.</p>
7 (15 credit hours)	<p>Courses #31-35:</p> <p>Choose 3 credit hours in an IS course at the 4000-level. Delete this as the required 3 CH are covered in semester 9 below.</p> <p>Consider <u>Major</u> and <u>Minor</u> program requirements.</p>
8 (Fall or Winter only) (3 credit hours)	<p>Course #36:</p> <p>INTL 399W while completing an approved internship outside of Canada.</p>
9 (final 12 credit hours)	<p>Courses #37-40:</p> <p>Choose 3 credit hours in an IS course at the 4000-level towards completing the remaining credit hours required for the <u>International Studies (IS) Courses Requirement</u>, ensuring that IS courses have been successfully completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the <u>Major</u> and <u>Minor</u>.</p>

Renee

Renée Shute
 Manager of Academic Programs, Faculty of Humanities and Social Sciences
 Memorial University of Newfoundland

Penney, Sarah

From: Rose, Kathryn
Sent: Wednesday, November 15, 2023 1:59 PM
To: Faculty of Humanities and Social Sciences
Subject: FW: Consultation on Calendar Change Proposal: iBA Requirements Update
Attachments: iBA requirements Update 2023-Consultation.pdf

The following proposal will have no impact on the Library's collection.

Kathryn

From: Library Correspondence <univlib@mun.ca>
Sent: November 8, 2023 12:18 PM
To: Rose, Kathryn <kathrynr@mun.ca>
Subject: FW: Consultation on Calendar Change Proposal: iBA Requirements Update

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Tuesday, November 7, 2023 5:23 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (<clockett@mun.ca> <clockett@mun.ca>); Cote, Rochelle Rnee (<rrcote@mun.ca>); Dwayne Avery (<davery@mun.ca>); Gambin, Lynn (<lynn.gambin@mun.ca>); Geck, John (<jgeck@mun.ca>); Gould, Jillian (<jgould@mun.ca>); Gray, Sean (<swdgray@mun.ca>); Hallett, Vicki Sara (<s29vsh@mun.ca>); Jamie Skidmore (<skidmore@mun.ca> <skidmore@mun.ca>); Keeling, Arn (<akeeling@mun.ca>); Kudla, Daniel (<dkudla@mun.ca>); Mackenzie, Sara J (<sjmackenzie@mun.ca>); Mario Blaser (<mblaser@mun.ca>); Mayr, Maria (<mmayr@mun.ca>); McGrath, Sean Joseph (<smcgrath@mun.ca>); Michelle Rebidoux (<mrebidoux@mun.ca> <mrebidoux@mun.ca>); Nikolic, Milorad (<mnikolic@mun.ca>); Osorio, Myriam (<mosorio@mun.ca>); Peretti, Daniel (<dperetti@mun.ca>); Roseman, Sharon (<sroseman@mun.ca>); Sebastien Rossignol (<grossignol@mun.ca>); Simonson, Kathryn (<kathryns@mun.ca>); Thareau, Anne (<athareau@mun.ca>); Thorne, Sarah (<sethorne@mun.ca>); Trnka, Peter (<ptrnka@mun.ca>); Arts & Social Science (Grenfell) (<kjacobse@grenfell.mun.ca> <kjacobse@grenfell.mun.ca>); Oldford, Erin (<eoldford@mun.ca>); Dean of Medicine : McKeen, Dr. Dolores (<deanofmedicine@mun.ca>); Engineering and Applied Science (<enrconsult@mun.ca> <enrconsult@mun.ca>); englishhead (<englishhead@mun.ca>); Faculty of Education, Academic Programs Office (<muneduc@mun.ca>); Fine Arts (Grenfell) (<pride@grenfell.mun.ca> <pride@grenfell.mun.ca>); HKR Dean (<hkrdean@mun.ca>); Ashlee Cunsolo (<ashlee.cunsolo@mun.ca>); Library Correspondence (<univlib@mun.ca>); Marine Institute (<miugconsultations@mi.mun.ca> <miugconsultations@mi.mun.ca>); Mosdell, Wendy (<wmosdell@mun.ca>); musicdean (<musicdean@mun.ca>); Karen Bulmer (<kbulmer@mun.ca>); DeanNurse (<DeanNurse@mun.ca>); Pharmacy (<pharminfo@mun.ca>); Faculty of Humanities and Social Sciences Registrar (<arts_registrar@mun.ca>); Shute, Renee S. (<rshute@mun.ca>); Frew, Rose Mary (<rmfrew@mun.ca>); Science & the Environment (Grenfell) (<ssedean@grenfell.mun.ca> <ssedean@grenfell.mun.ca>); Dean of Science (<deansci@mun.ca>); adeanugradswk (<adeanugradswk@mun.ca>)
Subject: Consultation on Calendar Change Proposal: iBA Requirements Update

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Penney, Sarah

From: medvicdean
Sent: Wednesday, November 8, 2023 4:38 PM
To: Faculty of Humanities and Social Sciences
Cc: Dean of Medicine : McKeen, Dr. Dolores
Subject: Re: Consultation on Calendar Change Proposal: iBA Requirements Update

Hi,

On behalf of the Faculty of Medicine, there are on concerns with the proposed changes for the iBA requirements.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

From: "Frew, Rose Mary" <rmfrew@mun.ca>
Date: Tuesday, November 7, 2023 at 12:53 PM
To: "ARTS-HEADS@CLIFFY.UCS.MUN.CA" <ARTS-HEADS@CLIFFY.UCS.MUN.CA>, "Christopher Lockett (clockett@mun.ca)" <clockett@mun.ca>, "Cote, Rochelle Rnee" <rrcote@mun.ca>, Dwayne Avery <davery@mun.ca>, "Gambin, Lynn" <lynn.gambin@mun.ca>, "Geck, John" <jgeck@mun.ca>, "Gould, Jillian" <jgould@mun.ca>, "Gray, Sean" <swdgray@mun.ca>, "Hallett, Vicki Sara" <s29vsh@mun.ca>, "Jamie Skidmore (skidmore@mun.ca)" <skidmore@mun.ca>, "Keeling, Arn" <akeeling@mun.ca>, "Kudla, Daniel" <dkudla@mun.ca>, "Mackenzie, Sara J" <sjmackenzie@mun.ca>, Mario Blaser <mblaser@mun.ca>, "Mayr, Maria" <mmayr@mun.ca>, "McGrath, Sean Joseph" <smcgrath@mun.ca>, "Michelle Rebidoux (mrebidoux@mun.ca)" <mrebidoux@mun.ca>, "Nikolic, Milorad" <mnikolic@mun.ca>, "Osorio, Myriam" <mosorio@mun.ca>, "Peretti, Daniel" <dperetti@mun.ca>, "Roseman, Sharon" <sroseman@mun.ca>, Sebastien Rossignol <rossignol@mun.ca>, "Simonson, Kathryn" <kathryns@mun.ca>, "Thareau, Anne" <athareau@mun.ca>, "Thorne, Sarah" <sethorne@mun.ca>, "Trnka, Peter" <ptrnka@mun.ca>, "Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)" <kjacobse@grenfell.mun.ca>, "Oldford, Erin" <eoldford@mun.ca>, "Dean of Medicine : McKeen, Dr. Dolores" <deanofmedicine@mun.ca>, "engrconsult@mun.ca" <engrconsult@mun.ca>, englishhead <englishhead@mun.ca>, "Faculty of Education, Academic Programs Office" <muneduc@mun.ca>, "Fine Arts (Grenfell) (pride@grenfell.mun.ca)" <pride@grenfell.mun.ca>, HKR Dean <hkrdean@mun.ca>, Ashlee Cunsolo <ashlee.cunsolo@mun.ca>, Library Correspondence <univlib@mun.ca>, "Marine Institute (miugconsultations@mi.mun.ca)" <miugconsultations@mi.mun.ca>, "Mosdell, Wendy" <wmosdell@mun.ca>, musicdean <musicdean@mun.ca>, Karen Bulmer <kbulmer@mun.ca>, DeanNurse <DeanNurse@mun.ca>, Pharmacy <pharminfo@mun.ca>, Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>, "Shute, Renee S." <rshute@mun.ca>, "Frew, Rose Mary" <rmfrew@mun.ca>, "Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca)" <ssedean@grenfell.mun.ca>, Dean

Frew, Rose Mary

From: Corrigan, Annie
Sent: November-08-23 10:21 AM
To: Frew, Rose Mary
Subject: RE: Consultation on Calendar Change Proposal: iBA Requirements Update

Good morning, Rose,

Thank you for the opportunity to review this proposal. The School of Music has no feedback.

Cheers,
Annie

ANNIE CORRIGAN (she/her)

Academic Program Administrator
Adjunct Professor of Oboe
School of Music, Memorial University of Newfoundland and Labrador
St. John's, NL A1C 5S7
<https://www.mun.ca/music/>
@musicatmemorial

Hours: Monday through Friday, 9:00am-3:00pm (NST)

From: musicdean <musicdean@mun.ca>
Sent: Wednesday, November 8, 2023 8:57 AM
To: Corrigan, Annie <acorrigan@mun.ca>
Subject: FW: Consultation on Calendar Change Proposal: iBA Requirements Update

Subject: Consultation on Calendar Change Proposal: iBA Requirements Update

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,
I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate/graduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to hss@mun.ca as soon as possible. Written feedback received within 14 days of the date of this request will be appended to the proposal's submission to the Faculty's Curriculum and Programs Committee (CPC), St. John's campus. A visual map of the stages that a proposal travels through is available at [stages_proposals.pdf \(mun.ca\)](#).

If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Penney, Sarah

From: DeanNurse
Sent: Thursday, November 9, 2023 9:59 AM
To: Faculty of Humanities and Social Sciences
Subject: FW: Consultation on Calendar Change Proposal: iBA Requirements Update
Attachments: iBA requirements Update 2023-Consultation.pdf

Good morning!

Dr. Pike has reviewed the calendar change proposal and tells me that Faculty of Nursing has no concerns or comments.

Have a great day!
Jane

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Tuesday, November 7, 2023 5:23 PM
To:
Subject: Consultation on Calendar Change Proposal: iBA Requirements Update

Below is being forwarded on behalf of Dr. Patricia Dold, Associate Dean (Curriculum and Programs), Faculty of Humanities and Social Sciences

Hello,

I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

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If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

Patricia (Pat) Dold
Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: The requirements for the iBA are extensive and students have difficulty meeting all of them in a timely manner. In addition to fulfill all requirements of a regular HSS degree, iBA students must complete additional language study and an international study or internship program and additional International Studies courses including 6 credit hours at the 4000 level. Since many 4000 level courses have prerequisites and are not offered as frequently as junior level courses, the requirement for 6 credit hours is particularly challenging. We therefore propose to reduce the requirement to 3 credit hours at the 4000 level.

Penney, Sarah

From: McGrath, Gerona
Sent: Wednesday, November 8, 2023 2:08 PM
To: Faculty of Humanities and Social Sciences
Cc: Davis, Erin
Subject: FW: Consultation on Calendar Change Proposal: iBA Requirements Update
Attachments: iBA requirements Update 2023-Consultation.pdf

Thank you for the opportunity to review the proposed changes to the iBA program. There will be no impact to the School of Pharmacy based on the proposed changes.

Gerona

Gerona McGrath MBA, M.Ed.
Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland
3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

From: Frew, Rose Mary <rmfrew@mun.ca>
Sent: Tuesday, November 7, 2023 5:23 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca) <clockett@mun.ca>; Cote, Rochelle Rnee <rrcote@mun.ca>; Dwayne Avery <davery@mun.ca>; Gambin, Lynn <lynn.gambin@mun.ca>; Geck, John <jgeck@mun.ca>; Gould, Jillian <jgould@mun.ca>; Gray, Sean <swdgray@mun.ca>; Hallett, Vicki Sara <s29vsh@mun.ca>; Jamie Skidmore (skidmore@mun.ca) <skidmore@mun.ca>; Keeling, Arn <akeeling@mun.ca>; Kudla, Daniel <dkudla@mun.ca>; Mackenzie, Sara J <sjmackenzie@mun.ca>; Mario Blaser <mblaser@mun.ca>; Mayr, Maria <mmayr@mun.ca>; McGrath, Sean Joseph <smcgrath@mun.ca>; Michelle Rebidoux (mrebidoux@mun.ca) <mrebidoux@mun.ca>; Nikolic, Milorad <mnikolic@mun.ca>; Osorio, Myriam <mosorio@mun.ca>; Peretti, Daniel <dperetti@mun.ca>; Roseman, Sharon <sroseman@mun.ca>; Sebastien Rossignol <rossignol@mun.ca>; Simonson, Kathryn <kathryns@mun.ca>; Thareau, Anne <athareau@mun.ca>; Thorne, Sarah <sethorne@mun.ca>; Trnka, Peter <ptrnka@mun.ca>; Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca) <kjacobse@grenfell.mun.ca>; Oldford, Erin <eoldford@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>; Engineering and Applied Science (enrconsult@mun.ca) <enrconsult@mun.ca>; englishhead <englishhead@mun.ca>; Faculty of Education, Academic Programs Office <muneduc@mun.ca>; Fine Arts (Grenfell) (pride@grenfell.mun.ca) <pride@grenfell.mun.ca>; HKR Dean <hkrdean@mun.ca>; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Library Correspondence <univlib@mun.ca>; Marine Institute (miugconsultations@mi.mun.ca) <miugconsultations@mi.mun.ca>; Mosdell, Wendy <wmosdell@mun.ca>; musicdean <musicdean@mun.ca>; Karen Bulmer <kbulmer@mun.ca>; DeanNurse <DeanNurse@mun.ca>; Pharmacy <pharminfo@mun.ca>; Faculty of Humanities and Social Sciences Registrar <arts_registrar@mun.ca>; Shute, Renee S. <rshute@mun.ca>; Frew, Rose Mary <rmfrew@mun.ca>; Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca) <ssedean@grenfell.mun.ca>; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>
Subject: Consultation on Calendar Change Proposal: iBA Requirements Update

Frew, Rose Mary

From: Iain J Mcgaw <ijmcgaw@mun.ca>
Sent: November-08-23 11:57 AM
To: Frew, Rose Mary
Subject: Re: FW: Consultation on Calendar Change Proposal: iBA Requirements Update

These look fine - they do not impact Ocean Sciences

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Frew, Rose Mary

From: Frew, Rose Mary
Sent: November-07-23 5:23 PM
To: ARTS-HEADS@CLIFFY.UCS.MUN.CA; Christopher Lockett (clockett@mun.ca); Cote, Rochelle Rnee; Dwayne Avery; Gambin, Lynn; Geck, John; Gould, Jillian; Gray, Sean; Hallett, Vicki Sara; Jamie Skidmore (skidmore@mun.ca); Keeling, Arn; Kudla, Daniel; Mackenzie, Sara J; Mario Blaser; Mayr, Maria; McGrath, Sean Joseph; Michelle Rebidoux (mrebidoux@mun.ca); Nikolic, Milorad; Osorio, Myriam; Peretti, Daniel; Roseman, Sharon; Sebastien Rossignol; Simonson, Kathryn; Thareau, Anne; Thorne, Sarah; Trnka, Peter; 'Arts & Social Science (Grenfell) (kjacobse@grenfell.mun.ca)'; 'Business Administration (eoldford@mun.ca)'; Dean of Medicine : McKeen, Dr. Dolores; 'Engineering and Applied Science (engrconsult@mun.ca)'; englishhead; Faculty of Education, Academic Programs Office; 'Fine Arts (Grenfell) (pride@grenfell.mun.ca)'; HKR Dean; 'Labrador Institute-Arctic & Subarctic Studies (ashlee.cunsolo@mun.ca)'; 'Library'; 'Marine Institute (miugconsultations@mi.mun.ca)'; Mosdell, Wendy; 'Music (musicdean@mun.ca)'; 'Music Calendar Consultation'; 'Nursing'; 'Pharmacy'; 'Registrar-Faculty of HSS (arts_registrar@mun.ca)'; 'Renee Shute'; 'Rosemary Frew'; 'Science & the Environment (Grenfell) (ssedean@grenfell.mun.ca)'; 'Science (deansci@mun.ca)'; 'Social Work (adeanugradswk@mun.ca)'
Subject: Consultation on Calendar Change Proposal: iBA Requirements Update
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If you need more time, please advise Rose Frew (rmfrew@mun.ca) straight away.

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Associate Dean (Curriculum and Programs)
Faculty of Humanities and Social Sciences

Summary: The requirements for the iBA are extensive and students have difficulty meeting all of them in a timely manner. In addition to fulfill all requirements of a regular HSS degree, iBA students must complete additional language study and an international study or internship program and additional International Studies courses including 6 credit hours at the 4000 level. Since many 4000 level courses have prerequisites and are not offered as frequently as junior level courses, the requirement for 6 credit hours is particularly challenging. We therefore propose to reduce the requirement to 3 credit hours at the 4000 level.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President: _____

April Pike Digitally signed by April Pike
Date: 2023.12.05 14:24:07
-03'30'

Date: _____

Date of approval by Faculty/Academic Council: October 20, 2023

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of: Nursing
- School of:
- Department of:
- Other:

RATIONALE

In the former fast track program, students completed NURS 4502 - Nursing Care in Community and Mental Health Settings as a course equivalent to two courses offered in the four year option: NURS 3501-Mental Health: Practice and NURS 4501- Community Health Nursing Practice II.

In 2018, the four-year option curriculum underwent a revision. This resulted in the continued offering of NURS3501 in the winter semester of third year for four-year option students. It also resulted in the replacement of NURS4501 with a new course, NURS3500, which was also offered in the winter semester of third year.

In addition, the BScN fast track program phased out in 2021, in 2019 a new eight semester accelerated option was introduced, and as indicated above, in 2018 a curriculum revision of the four-year option occurred, resulting in an alignment of courses offered in the four-year option and the new accelerated option.

As a result of the aforementioned changes, a duplication of courses in the curriculum was identified in that NURS 4502 was offered in the winter semester for the accelerated option students and NURS 3500 and NURS 3501 were offered in the winter semester for four-year option students.

Feedback from faculty teaching NURS 3500, NURS 3501 and NURS 4502, indicated that the preferred model for the delivery of these courses would be to phase out the NURS 4502 course for the accelerated option students and have them complete both courses separately (NURS 3500 & 3501 in lieu of 4502). This would provide consistency to the delivery of community and mental health clinical across both the four year option and accelerated program options.

Changes to the course sequencing are as follows:

- There would be no change to overall credit hours for the accelerated option students. NURS 3500 and NURS 3501 are each three credit hour courses, and NURS 4502 is a six credit hour course.
- There would be a 24-hour increase in clinical hours. Accelerated option students currently enrolled in NURS 4502 complete 72 hours in acute mental health clinical while the required acute mental health clinical hours in NURS 3501 is 96 hours. This proposed increase was deemed a benefit to students.

- This change would not result in a change to the community hours as students in NURS4502 and NURS 3500 both completed 96 course hours.

To provide consistency in the delivery of the accelerated option of the BScN (Collaborative) program, a realignment of the sequencing of accelerated option courses at Western Regional School of Nursing with those offered in the accelerated option at Memorial University Faculty of Nursing is suggested.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Memorial University of Newfoundland Faculty of Nursing (MUNFON)

Term	Required Courses
Fall Year 1 Academic Term 1	Biochemistry 1430 NURS 1002 NURS 1003 NURS 1004 NURS 1015 NURS 1017
Winter Year 1 Academic Term 2	Biology 3053 NURS 1012 NURS 1014 NURS 1016 NURS 1520
Spring Year 1 Academic Term 3	NURS 2003 NURS 2004 NURS 2015 NURS 2516
Fall Year 2 Academic Term 4	3 credit hours chosen from Philosophy, or Religious Studies 2610 NURS 3015 NURS 3113 NURS 3515 Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty
Winter Year 2 Academic Term 5	NURS 3000 NURS 3001 NURS 3104 NURS 4502 <u>NURS 3500</u> <u>NURS 3501</u>
Spring Year 2 Academic Term 6	NURS 2002 NURS 2502 NURS 3523

Term	Required Courses
Fall Year 3 Academic Term 7	NURS 4100 NURS 4103 NURS 4512
Winter Year 3 Academic Term 8	NURS 4516

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Western Regional School of Nursing (WRSON)

Term	Required Courses
Fall Year 1 Academic Term 1	Biochemistry 1430 NURS 1002 NURS 1003 NURS 1004 <u>NURS 1015</u> NURS 1017
Winter Year 1 Academic Term 2	Biology 3053 NURS 1012 NURS 1014 NURS 1015 NURS 1016 NURS 1520
Spring Year 1 Academic Term 3	NURS 2003 NURS 2004 NURS 2015 NURS 2516
Fall Year 2 Academic Term 4	3 credit hours chosen from Philosophy, or Religious Studies <u>2610</u> NURS 2002 NURS 2502 <u>NURS 3015</u> <u>NURS 3515</u> NURS 3113 Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty
Winter Year 2 Academic Term 5	NURS 3000 <u>NURS 3001</u> NURS 3104 <u>NURS 3500</u> <u>NURS 3501</u>
Spring Year 2 Academic Term 6	NURS 3001 NURS 4502 <u>NURS 2002</u> <u>NURS 2502</u> NURS 3523

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Western Regional School of Nursing (WRSON)

Term	Required Courses
Fall Year 3 Academic Term 7	NURS 4100 NURS 4103 NURS 4512
Winter Year 3 Academic Term 8	NURS 4516

CALENDAR ENTRY AFTER CHANGES

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Memorial University of Newfoundland Faculty of Nursing (MUNFON)

Term	Required Courses
Fall Year 1 Academic Term 1	Biochemistry 1430 NURS 1002 NURS 1003 NURS 1004 NURS 1015 NURS 1017
Winter Year 1 Academic Term 2	Biology 3053 NURS 1012 NURS 1014 NURS 1016 NURS 1520
Spring Year 1 Academic Term 3	NURS 2003 NURS 2004 NURS 2015 NURS 2516
Fall Year 2 Academic Term 4	3 credit hours chosen from Philosophy, or Religious Studies 2610 NURS 3015 NURS 3113 NURS 3515 Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty
Winter Year 2 Academic Term 5	NURS 3000 NURS 3001 NURS 3104 NURS 3500 NURS 3501

Term	Required Courses
Spring Year 2 Academic Term 6	NURS 2002 NURS 2502 NURS 3523
Fall Year 3 Academic Term 7	NURS 4100 NURS 4103 NURS 4512
Winter Year 3 Academic Term 8	NURS 4516

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Western Regional School of Nursing (WRSON)

Term	Required Courses
Fall Year 1 Academic Term 1	Biochemistry 1430 NURS 1002 NURS 1003 NURS 1004 NURS 1015 NURS 1017
Winter Year 1 Academic Term 2	Biology 3053 NURS 1012 NURS 1014 NURS 1016 NURS 1520
Spring Year 1 Academic Term 3	NURS 2003 NURS 2004 NURS 2015 NURS 2516
Fall Year 2 Academic Term 4	3 credit hours chosen from Philosophy, or Religious Studies <u>2610</u> NURS 3015 NURS 3515 NURS 3113 Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty
Winter Year 2 Academic Term 5	NURS 3000 NURS 3001 NURS 3104 NURS 3500 NURS 3501

Bachelor of Science in Nursing (Collaborative) Program Accelerated Option - Western Regional School of Nursing (WRSON)

Term	Required Courses
Spring Year 2 Academic Term 6	NURS 2002 NURS 2502 NURS 3523
Fall Year 3 Academic Term 7	NURS 4100 NURS 4103 NURS 4512
Winter Year 3 Academic Term 8	NURS 4516

SECONDARY CALENDAR CHANGES

NURS 3500 Community Health: Practice

allows students to apply relevant theories and concepts of community health nursing acquired in NURS 3000 and related courses. Throughout clinical experience, students implement a client-centered approach to empower individuals, families, groups, or communities to improve health status.

- CO: NURS 3000, 3104
- CR: NURS 4501 or 4502
- OR: 96 hours during the semester
- PR: NURS 2520 or NURS 2516

SECONDARY CALENDAR ENTRY AFTER CHANGES

allows students to apply relevant theories and concepts of community health nursing acquired in NURS 3000 and related courses. Throughout clinical experience, students implement a client-centered approach to empower individuals, families, groups, or communities to improve health status.

- CO: NURS 3000, 3104
- CR: NURS 4501 or 4502
- OR: 96 hours during the semester
- PR: NURS 2520 or NURS 2516

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

Accelerated Option Calendar Changes – Course Sequencing

CONSULTATIONS SOUGHT

CONSULTATIONS	SOUGHT	RESPONSE DATE
Business	Yes	No
Education	Yes	No
Engineering	Yes	Dec 18, 2023
Grenfell Campus	Yes	No
Humanities and Social Sciences	Yes	No
Labrador Institute	Yes	No
Marine Institute	Yes	Dec 20, 2023
Medicine	Yes	Dec 6, 2023
Music	Yes	No
Pharmacy	Yes	Dec 6, 2023
Science	Yes	No
Social Work	Yes	No
Library	Yes	Dec 15, 2023

LIBRARY REPORT

No library report was solicited as no changes to library holdings or collections will be required to support these proposed changes.

RESOURCE IMPLICATIONS

There are no resource implications for these changes.

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

No relevant information to provide for these calendar changes.

Thank you for the opportunity to comment on the proposed Calendar changes for the Faculty of Nursing:
NURS 2002;
NURS 2502;
Accelerated Course Sequencing;
Admissions;
Pre-clinical requirements;
Dean's List.

The Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science is not scheduled to meet again until January 17.

As chair of the committee, I can state that the proposed changes have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

The other three changes in Faculty of Nursing look OK. No comments from OSC Iain McGaw

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL Canada A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Hi Marie,

On behalf of the Faculty of Medicine, there are no concerns with the proposed edits for consistency.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

Thank you for the opportunity to review the proposed admissions changes for the Faculty of Nursing. There is no impact on the School of Pharmacy.

Gerona

Gerona McGrath MBA, M.Ed.

Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland

3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

Hello Marie,

I have had an opportunity to review this proposal. No changes to library holdings or collections will be required to support the proposed changes. Therefore, a full library report is not required and will not be forthcoming.

If you have any questions or require further information, please do not hesitate to contact me.

Best wishes,

Michelle

Michelle Swab
Public Services Librarian, Health Sciences Library
Memorial University
709-864-6571
mswab@mun.ca

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other: Addition of section for Dean's List Criteria

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:

April Pike Digitally signed by April Pike
Date: 2023.12.11 12:45:33
-03'30'

Date:

December 11, 2023

Date of approval by Faculty/Academic Council: October 20, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs

PROGRAM TITLE

Bachelor of Science in Nursing (Collaborative) Program

RATIONALE

A review of Dean's list recipients found that higher proportions of senior level students were placing within the top 10 per cent of the program. Since the curriculum revision in 2018, only two courses have numerical grades. The remaining fourth year courses have pass/fail grades.

This has negatively influenced the ability of students in other years of the program to make the Dean's list and it was perceived inequitable for students across all years of the program to be recognized on the Dean's List for their outstanding academic performance.

ANTICIPATED EFFECTIVE DATE

April 2024

CALENDAR CHANGES

15. Dean's List

15.1 General Information

The Dean's List recognizes academic excellence. University information about the Dean's List is outlined in University Regulations (Undergraduate), Dean's and Vice-President's List. In the Faculty of Nursing, undergraduate students who meet all of the following criteria shall have a notation placed on their transcript that the student was named to the Dean's List.

15.1.1 Dean's List Procedure and Criteria

1. As per UNIVERSITY REGULATIONS - General Academic Regulations(Undergraduate), Dean's and Vice-President's List, General Information, a maximum of 10 percent of students in the Faculty shall be eligible, of which this number will be equitably distributed throughout all years of the program. In the event that more than 10 percent of students meet the academic criteria, the minimum grade threshold shall increase accordingly.

2. Eligibility is determined at the end of the winter semester. Eligibility is based on academic performance in the nominating period, which is the entirety of the three preceding semesters (spring, fall and winter, inclusive). After the release of final grades in the winter semester, a list of eligible students is generated by the Office of the Registrar and reviewed by the Dean's Office.

3. The official transcript must demonstrate that the student has met all of the following minimum criteria during the nominating period:

- Placed within the top 10 per cent of the degree program;
- Obtained a GPA of 3.5 or higher over the credit hours in the nominating period;
- Completed a minimum of 27 credit hours in courses delivered by Memorial University of Newfoundland over the nominating semesters;
- Enrolled in full-time studies in at least two of the three semesters in the nominating period;
- No academic offense committed, as outline in UNIVERSITY REGULATIONS- General Academic Regulations (Undergraduate), Academic Misconduct;
- Demonstrated professionalism throughout their program;
- Obtained a final numeric grade of no less than 65% in each nursing course;
- Obtained a final grade of PAS in all laboratory and clinical courses;
- Courses identified as "TR" (transfer) on a Memorial University of Newfoundland transcript are not eligible for consideration;
- For the exclusive purposes of establishing eligibility, grades and grade point average are examined to the second decimal place, and are not rounded up.

CALENDAR ENTRY AFTER CHANGES

15. Dean's List

15.1 General Information

The Dean's List recognizes academic excellence. University information about the Dean's List is outlined in University Regulations (Undergraduate), Dean's and Vice-President's List. In the Faculty of Nursing, undergraduate students who meet all of the following criteria shall have a notation placed on their transcript that the student was named to the Dean's List.

15.1.1 Dean's List Procedure and Criteria

1. As per UNIVERSITY REGULATIONS - General Academic Regulations(Undergraduate), Dean's and Vice-President's List, General Information, a maximum of 10 percent of students in the Faculty shall be eligible, of which this number will be equitably distributed throughout all years of the program. In the event that more than 10 percent of students meet the academic criteria, the minimum grade threshold shall increase accordingly.

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3. The official transcript must demonstrate that the student has met all of the following minimum criteria during the nominating period:

- Placed within the top 10 per cent of the degree program;
- Obtained a GPA of 3.5 or higher over the credit hours in the nominating period;
- Completed a minimum of 27 credit hours in courses delivered by Memorial University of Newfoundland over the nominating semesters;
- Enrolled in full-time studies in at least two of the three semesters in the nominating period;
- No academic offense committed, as outline in UNIVERSITY REGULATIONS- General Academic Regulations (Undergraduate), Academic Misconduct;
- Demonstrated professionalism throughout their program;
- Obtained a final numeric grade of no less than 65% in each nursing course;
- Obtained a final grade of PAS in all laboratory and clinical courses;
- Courses identified as "TR" (transfer) on a Memorial University of Newfoundland transcript are not eligible for consideration;
- For the exclusive purposes of establishing eligibility, grades and grade point average are examined to the second decimal place, and are not rounded up.

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

Calendar Change - Dean's List Criteria

CONSULTATIONS SOUGHT

CONSULTATIONS	SOUGHT	RESPONSE DATE
Business	Yes	Dec 14, 2023
Education	Yes	No
Engineering	Yes	Dec 18, 2023
Grenfell Campus	Yes	No
Humanities and Social Sciences	Yes	No
Labrador Institute	Yes	No
Marine Institute	Yes	Dec 20, 2023
Medicine	Yes	Dec 19, 2023
Music	Yes	No
Pharmacy	Yes	Dec 11, 2023
Science	Yes	No
Social Work	Yes	No
Library	Yes	Dec 15, 2023

LIBRARY REPORT

No library report was solicited as no changes to library holdings or collections will be required to support these proposed changes.

RESOURCE IMPLICATIONS

There are no resource implications for these changes.

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

No relevant information to provide for these calendar changes.

Hi Marie,

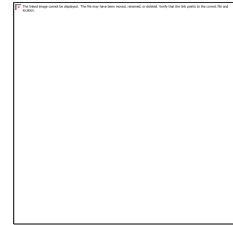
Thank you for the opportunity to review. We have no comments.

Erin



ERIN OLDFORD, PhD (she/her)

Associate Dean of Undergraduate Programs and
Accreditation,
Associate Professor of Finance, and
Faculty Advisor to The Fund
Faculty of Business Administration
Memorial University of Newfoundland
St. John's, Newfoundland & Labrador
www.business.mun.ca



Thank you for the opportunity to comment on the proposed Calendar changes for the Faculty of Nursing:
NURS 2002;
NURS 2502;
Accelerated Course Sequencing;
Admissions;
Pre-clinical requirements;
Dean's List.

The Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science is not scheduled to meet again until January 17.

As chair of the committee, I can state that the proposed changes have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

The changes look fine - no problems from OSC Iain McGaw

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL Canada A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Hi Marie,

On behalf of the Faculty of Medicine, there are no concerns with the proposed edits for consistency.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336

www.mun.ca/medicine

Thank you for the opportunity to review the proposed admissions changes for the Faculty of Nursing.
There is no impact on the School of Pharmacy.

Gerona

Gerona McGrath MBA, M.Ed.

Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland

3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

Hello Marie,

I have had an opportunity to review this proposal. No changes to library holdings or collections will be required to support the proposed changes. Therefore, a full library report is not required and will not be forthcoming.

If you have any questions or require further information, please do not hesitate to contact me.

Best wishes,

Michelle

Michelle Swab
Public Services Librarian, Health Sciences Library
Memorial University
709-864-6571
mswab@mun.ca

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President: _____

April Pike Digitally signed by April Pike
Date: 2023.12.05 14:24:55
-03'30'

Date: _____

Date of approval by Faculty/Academic Council: Septemebr 15, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of: Nursing
- School of:
- Department of:
- Other:

RATIONALE

In an effort to simplify the application process for students, and acknowledging that academic performance combined with performance on the CASPer score is primarily used to determine admissibility to the Bachelor of Science in Nursing (Collaborative) program, the request for a personal statement and the request for references has been removed from the application process.

Changes from Biochemistry 1430 to Human Biosciences 1430 are reflected in the calendar change submission request.

A correction to the date for submission of documents is also reflected in the calendar change submission request.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

5.1 General Information

4. Selection of applicants for admission to the Bachelor of Science in Nursing (Collaborative) Program is based primarily on academic performance to date combined with performance on the CASPer test. ~~and reference form. Relevant work and volunteer experience as well as personal achievements listed may also be considered.~~ References may be required upon the request of the Joint Admissions Committee.

5.3.2 Memorial University of Newfoundland Applicants

2. Bachelor of Science in Nursing (Collaborative) Program Accelerated Option applicants must:

- meet the admission requirements for the Bachelor of Science in Nursing (Collaborative) Program listed under Admission Regulations for the Bachelor of Science in Nursing (Collaborative) Program

- Have successfully completed a minimum ~~3060~~ credit hours in university level courses. Courses must include 12 credit hours from the following list:
 - 3 credit hours in Anthropology, Archaeology, or Sociology
 - ~~Biochemistry~~ Human Biosciences 1430 or equivalent
 - Biology 3053 or equivalent
 - 6 credit hours in Critical Reading and Writing (CRW) designated courses in English
 - Psychology 1000 or equivalent
 - 3 credit hours in Philosophy, or Religious Studies 2610
 - Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty.

Each of the courses listed above must be completed for the degree. Any of the courses listed above not completed prior to admission must be completed during the sequence of the program.

- Have a GPA of 2.8 ~~3.0~~ or higher.

The primary criterion used in reaching decisions on applications for admission to the Bachelor of Science in Nursing (Collaborative) Program Accelerated Option is overall academic achievement to date combined with performance on the CASPer test., and reference form . ~~Relevant work and volunteer experience as well as personal achievements listed may also be considered.~~ Since the accelerated option is full-time and continuous, the Admissions Committee will review the applicant's transcript for evidence that the applicant has the ability to complete 12-credit hour course loads and achieve grades at least as high as those required to meet promotion requirements on those course loads. Applicants whose transcripts do not demonstrate this ability or whose overall academic records are below this standard are unlikely to be admitted.

5.3.4 LPN Bridging Applicants

1. The LPN Bridging semester begins in May. The deadline for application to the program through the LPN Bridging option is January 20th ~~February 1st~~. All required documents must be submitted by February 3rd. Applicants to the LPN Bridging option must submit the application to the University online for the spring semester. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply. Applicants requiring additional information for the Bachelor of Science in Nursing (Collaborative) Program may visit the Nursing Admissions website at www.mun.ca/nursingadmissions.
2. Selection of applicants for admission to the Bachelor of Science in Nursing (Collaborative) LPN Bridging Option is based on:
 - academic performance in the practical nursing program and in any university courses taken to date;

- evidence of ability to successfully maintain a full course load; and
 - Other criteria considered suitable for professional practice in nursing.
3. ~~Applicants must provide two letters of reference (one reference regarding academic performance and one from a current employer regarding clinical performance)~~
4. 3. LPN Bridging option applicants may be requested to attend an interview.
5. 4. To be considered for admission to the Bachelor of Science in Nursing (Collaborative) Program, LPN Bridging Option applicants must:
- be licensed by the College of Licensed Practical Nurses of Newfoundland and Labrador or be in the final semester of the Practical Nursing Program (copy of certification required);
 - meet the admission requirements for the Bachelor of Science in Nursing (Collaborative) Program listed under Admission Regulations for the Bachelor of Science in Nursing (Collaborative) Program;
 - have completed the following high school courses:
 - Biology 2201 and 3201 or their equivalents,
 - Chemistry 3202 or equivalent,
 - Math 3200 or 3201 or equivalent,
- ~~6.5.~~ Admission into the second year of the Bachelor of Science in Nursing (Collaborative) Program will be conditional and based on successful completion of the Bridging semester which includes the following:
- Bridging Course (offered only at the Centre for Nursing Studies)
 - ~~Biochemistry~~ Human Biosciences 1430
 - 3 credit hours in a Critical Reading and Writing (CRW) designated course in English
 - be licensed by the College of Licensed Practical Nurses of Newfoundland and Labrador

7.6. After admission into the Bachelor of Science in Nursing (Collaborative) Program, students complete the 71 nursing credit hours and 21 non-nursing credit hours of Years 2 through 4 of the 4-Year Option as part of the 4-Year Option cohort. The courses are recommended to be taken in the academic terms in the sequence as set out in Table 2 Bachelor of Science in Nursing (Collaborative) Program - Centre for Nursing Studies (CNS), (Academic Terms 3-9).

CALENDAR ENTRY AFTER CHANGES

5.1 General Information

4. Selection of applicants for admission to the Bachelor of Science in Nursing (Collaborative) Program is based primarily on academic performance to date combined with performance on the CASPer test. References may be required upon the request of the Joint Admissions Committee.

5.3.2 Memorial University of Newfoundland Applicants

2. Bachelor of Science in Nursing (Collaborative) Program Accelerated Option applicants must:

- meet the admission requirements for the Bachelor of Science in Nursing (Collaborative) Program listed under Admission Regulations for the Bachelor of Science in Nursing (Collaborative) Program
- Have successfully completed a minimum 30 credit hours in university level courses. Courses must include 12 credit hours from the following list:
 - 3 credit hours in Anthropology, Archaeology, or Sociology
 - Human Biosciences 1430 or equivalent
 - Biology 3053 or equivalent
 - 6 credit hours in Critical Reading and Writing (CRW) designated courses in English
 - Psychology 1000 or equivalent
 - 3 credit hours in Philosophy, or Religious Studies 2610
 - Statistics 2500 (or Statistics 1510, 2550, Education 2900, Psychology 2910, 2925), or a statistics course acceptable to the Faculty.

Each of the courses listed above must be completed for the degree. Any of the courses listed above not completed prior to admission must be completed during the sequence of the program.

- Have a GPA of 2.8 or higher.

The primary criterion used in reaching decisions on applications for admission to the Bachelor of Science in Nursing (Collaborative) Program Accelerated Option is overall academic achievement to date combined with performance on the CASPer test. Since the accelerated option is full-time and continuous, the Admissions

Committee will review the applicant's transcript for evidence that the applicant has the ability to complete 12-credit hour course loads and achieve grades at least as high as those required to meet promotion requirements on those course loads. Applicants whose transcripts do not demonstrate this ability or whose overall academic records are below this standard are unlikely to be admitted.

5.3.4 LPN Bridging Applicants

1. The LPN Bridging semester begins in May. The deadline for application to the program through the LPN Bridging option is January 20th. All required documents must be submitted by February 3rd. Applicants to the LPN Bridging option must submit the application to the University online for the spring semester. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply. Applicants requiring additional information for the Bachelor of Science in Nursing (Collaborative) Program may visit the Nursing Admissions website at www.mun.ca/nursingadmissions.

2. Selection of applicants for admission to the Bachelor of Science in Nursing (Collaborative) LPN Bridging Option is based on:

- academic performance in the practical nursing program and in any university courses taken to date;
- evidence of ability to successfully maintain a full course load; and
- Other criteria considered suitable for professional practice in nursing.

3. LPN Bridging option applicants may be requested to attend an interview.

4. To be considered for admission to the Bachelor of Science in Nursing (Collaborative) Program, LPN Bridging Option applicants must:

- be licensed by the College of Licensed Practical Nurses of Newfoundland and Labrador or be in the final semester of the Practical Nursing Program (copy of certification required);
- meet the admission requirements for the Bachelor of Science in Nursing (Collaborative) Program listed under Admission Regulations for the Bachelor of Science in Nursing (Collaborative) Program;
- have completed the following high school courses:
 - Biology 2201 and 3201 or their equivalents,

- Chemistry 3202 or equivalent,
- Math 3200 or 3201 or equivalent,

5. Admission into the second year of the Bachelor of Science in Nursing (Collaborative) Program will be conditional and based on successful completion of the Bridging semester which includes the following:

- Bridging Course (offered only at the Centre for Nursing Studies)
- Human Biosciences 1430
- 3 credit hours in a Critical Reading and Writing (CRW) designated course in English
- be licensed by the College of Licensed Practical Nurses of Newfoundland and Labrador

6. After admission into the Bachelor of Science in Nursing (Collaborative) Program, students complete the 71 nursing credit hours and 21 non-nursing credit hours of Years 2 through 4 of the 4-Year Option as part of the 4-Year Option cohort. The courses are recommended to be taken in the academic terms in the sequence as set out in Table 2 Bachelor of Science in Nursing (Collaborative) Program - Centre for Nursing Studies (CNS), (Academic Terms 3-9).

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

JAC Requested Calendar Changes

CONSULTATIONS SOUGHT

CONSULTATIONS	SOUGHT	RESPONSE DATE
Business	Yes	No
Education	Yes	No
Engineering	Yes	Dec 18, 2023
Grenfell Campus	Yes	No
Humanities and Social Sciences	Yes	No
Labrador Institute	Yes	No
Marine Institute	Yes	Dec 20, 2023
Medicine	Yes	Dec 6, 2023
Music	Yes	No
Pharmacy	Yes	Dec 6, 2023
Science	Yes	No
Social Work	Yes	No
Library	Yes	Dec 15, 2023

LIBRARY REPORT

No library report was solicited as no changes to library holdings or collections will be required to support these proposed changes.

RESOURCE IMPLICATIONS

There are no resource implications for these changes.

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

No relevant information to provide for these calendar changes.

Thank you for the opportunity to comment on the proposed Calendar changes for the Faculty of Nursing:
NURS 2002;
NURS 2502;
Accelerated Course Sequencing;
Admissions;
Pre-clinical requirements;
Dean's List.

The Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science is not scheduled to meet again until January 17.

As chair of the committee, I can state that the proposed changes have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

The other three changes in Faculty of Nursing look OK. No comments from OSC Iain McGaw

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL Canada A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Hi Marie,

On behalf of the Faculty of Medicine, there are no concerns with the proposed edits for consistency.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Thank you for the opportunity to review the proposed admissions changes for the Faculty of Nursing. There is no impact on the School of Pharmacy.

Gerona

Gerona McGrath MBA, M.Ed.

Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland

3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

Hello Marie,

I have had an opportunity to review this proposal. No changes to library holdings or collections will be required to support the proposed changes. Therefore, a full library report is not required and will not be forthcoming.

If you have any questions or require further information, please do not hesitate to contact me.

Best wishes,

Michelle

Michelle Swab
Public Services Librarian, Health Sciences Library
Memorial University
709-864-6571
mswab@mun.ca

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.



Signature of Dean/Vice-President: _____

Date: _____

November 22, 2023

Date of approval by Faculty/Academic Council: November 15, 2023

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Programs

PROGRAM TITLE

11.4.10 Minor in Computer Science

RATIONALE

At present, minors can access all CS courses at the 2000-level and higher, and the number of minors we can admit into our program is tied to the need to ensure that there is space in all the 2000-level and higher courses for CS majors. Currently, minors are ranked along with majors (i.e. the same minimum average is required for admission) in order to ensure the minor program does not function as a back door to the major program. This means there are students from other programs who wish to complete a CS minor but are unable to because the program is so competitive. We would like to be able to admit far more students to the minor program than we are right now.

We are proposing to adjust the minor program to require COMP 2002 and COMP 2003 since these courses complete the core foundation of a CS program, demonstrating that students with this minor have solid all round skills and knowledge in CS. Further, these two courses, in particular COMP 2002, open the door to more choices of courses at the 3/4000 level; in fact the majority of courses at the 3/4000 level can be taken following these. At present COMP 2002 and COMP 2003 are optional courses for the minor so act as 'hidden' prerequisites for most of the 3/4000 level courses that minors want to take, which is not ideal.

Requiring two courses to be taken at the 3/4000 level provides more gravitas to the minor. We consulted with other units about which CS courses they felt would benefit minors, and whilst there was naturally diversity in the replies, a common aspect was that they often identified two courses as beneficial. So we propose to require minors take two 3/4000 level courses as they see fit best with their interests. To accommodate that capability we propose to remove the ability for minors to take COMP2004/5/6/7/8, which are intended to provide breadth to the major program only. Removal of those courses from the minor electives will also act as a gatekeeper to prevent the minor becoming a back door to the CS program, allowing the opportunity to separate the admissions processes with a view to accommodating more students into a minor program where resources allow.

The proposed program changes will remove some choice of courses at the lower level but give it back at the higher level, where there is more variety. Reducing choice at the lower level would allow us to admit many more minors than we do at present, by targeting our resources at those courses to guarantee them progress.

ANTICIPATED EFFECTIVE DATE

September 2024

CALENDAR CHANGES

11.4.10 Minor in Computer Science

For a Minor in Computer Science, a student must complete at least 24 credit hours in Computer Science courses, including:

1. Computer Science 1001, 1002, 1003, 2001, 2002, 2003.
2. ~~At least 6 credit hours selected from Computer Science 2002, 2003, 2004, 2005, 2006, 2007, 2008.~~ 6 credit hours in Computer Science at the 3000 level or higher.
3. ~~Three additional credit hours at the 3000 level or above.~~
4. ~~Additional courses as necessary, at the 2000 level or above, to fulfill the requirement for 24 credit hours in Computer Science.~~

CALENDAR ENTRY AFTER CHANGES

11.4.10 Minor in Computer Science

For a Minor in Computer Science, a student must complete at least 24 credit hours in Computer Science courses, including:

1. Computer Science 1001, 1002, 1003, 2001, 2002, 2003.
2. 6 credit hours in Computer Science at the 3000 level or higher.

RESOURCE IMPLICATIONS

There are no resource implications associated with this change.

CONSULTATIONS SOUGHT

Academic Advising Centre
Humanities and Social Sciences – no concerns
Business Administration – welcome change since easier access to minor for Business students
Education
Engineering and Applied Science – no concerns
Grenfell Campus (Arts & Social Sciences)
Grenfell Campus (Science and the Environment)
Grenfell Campus (Fine Arts)
Human Kinetics and Recreation
Library
Marine Institute
Medicine
Music
Nursing – no concerns
Pharmacy – no concerns
Social Work
Science
<ul style="list-style-type: none">• Biochemistry
<ul style="list-style-type: none">• Biology
<ul style="list-style-type: none">• Chemistry
<ul style="list-style-type: none">• Earth Sciences
<ul style="list-style-type: none">• Geography
<ul style="list-style-type: none">• Mathematics and Statistics
<ul style="list-style-type: none">• Ocean Sciences – no concerns
<ul style="list-style-type: none">• Physics and Physical Oceanography
<ul style="list-style-type: none">• Psychology – no concerns

BUSINESS

From: Oldford, Erin <eoldford@mun.ca>
Sent: Monday, October 16, 2023 10:47 AM
To: Cathy Hyde <cs-ugradadv@mun.ca>
Subject: FW: Calendar change proposal for review and feedback

Hi Cathy,

Thank you for the opportunity to review.

We see no direct impact on Business. We do welcome the change, as it allows our students to more easily access the minor and increases flexibility in the upper year courses.

Erin

Erin Oldford, PhD
Associate Dean of Undergraduate Programs and Accreditation
Associate Professor of Finance
Faculty of Business Administration
Memorial University

ENGINEERING

From: Engineering Consult <engrconsult@mun.ca>
Sent: Friday, October 20, 2023 8:07 AM
To: Cathy Hyde <cs-ugradadv@mun.ca>
Subject: Re: Calendar change proposal for review and feedback

Thank you for the opportunity to comment on the proposed Calendar changes for Computer Science (minor, COMP 4304 and internship). None of these changes have any impact on our program.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science Memorial University of Newfoundland
St. John's NL A1B 3X5

HSS

From: Dold, Patricia <pdold@mun.ca>
Sent: Tuesday, October 17, 2023 11:57 AM
To: cs-ugradadv@mun.ca
Subject: FW: Calendar change proposal for review and feedback

Good day,

HSS has no concerns with these proposals. I have one suggestion for the CICS proposal. I wonder if the language at 11.4.11.1.5 can be edited for clarity: Specific course requirements for stream programs are not eligible/do not count toward the 15 remaining credit hours if the student would otherwise . . .”

P Dold

Patricia Dold (she/her)
Associate Professor, Religious Studies
Associate Dean, Curriculum and Programs
Humanities and Social Sciences

NURSING

From: DeanNurse <DeanNurse@mun.ca>
Sent: Monday, October 16, 2023 11:40 AM

To: Cathy Hyde <cs-ugradadv@mun.ca>
Subject: RE: Calendar change proposal for review and feedback

Good morning Cathy.

Dr. April Pike, our interim dean at the Faculty of Nursing, tells me that she has reviewed the calendar change proposal and that nursing has no comments or concerns.

Thank you for your time, I hope you have a great day!

Jane

OCEAN SCIENCE

From: Iain J McGaw <ijmcgaw@mun.ca>
Sent: Friday, October 20, 2023 11:49 AM
To: cs-ugradadv@mun.ca
Subject: feedback on comp science programs

I have no concerns regarding the three changes to the programs Iain McGaw

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University

PHARMACY

From: Davis, Erin <emdavis@mun.ca>
Sent: Monday, October 23, 2023 2:53 PM
To: Cathy Hyde <cs-ugradadv@mun.ca>
Subject: FW: Calendar change proposal for review and feedback

Thank you for the opportunity to review the proposed changes. They should not impact pharmacy students or interns and so we have no concerns.

Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy

PSYCHOLOGY

From: Psychology Deputy Head <psychdeputyhead@mun.ca>
Sent: Tuesday, October 24, 2023 11:30 AM
To: cs-ugradadv@mun.ca
Subject: RE: Calendar change proposal for review and feedback

Hi Cathy,

These changes all seem reasonable.

Best,

-Kathleen

Kathleen L. Hourihan, PhD (she/her)

Associate Professor

Deputy Head

Department of Psychology

LIBRARY REPORT

No additional requirements.

RESOURCE IMPLICATIONS

If we decide to increase admission to the minor program, it could involve a request for additional resources associated with opening a new lab section of COMP 2001/2/3. This will depend on the instructional resources needed to serve the demand for the major program.

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Cover Page**

**Mathematics Major and Honours Degrees
+ MATH2030/3030 (Mathematical Inquiry I & II)
+ MATH 409A/B (Honours Project in Mathematics)**

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

November 22, 2023

Date of approval by Faculty/Academic Council: November 15, 2023

Memorial University of Newfoundland and Labrador Undergraduate Calendar Change Proposal Form Senate Summary Page for Programs Mathematics Major and Honours Degrees

PROGRAM TITLE

BSc in Applied Mathematics (Major/Honours)
BSc in Pure Mathematics (Major/Honours)
BA in Pure Mathematics (Major/Honours)

REVISED PROGRAM TITLE

BSc in Mathematics (Major/Honours)
BA in Mathematics (Major/Honours)

RATIONALE

Summary: This proposal replaces the current Applied and Pure Math Majors/Honours degrees with single Mathematics Majors/Honours degrees. This change maintains core mathematical requirements while introducing greater choice and flexibility to the degrees. This new version also devotes more time to developing important ancillary skills such as writing, doing presentations, working in groups and using computers.

Longer Rationale: In Fall 2018, the Department of Mathematics and Statistics underwent an Academic Unit Planning process. The AUP Committee Report was received in early 2019 and had several recommendations re our undergraduate programs.

Many specific recommended changes have already been implemented. For example, the AUP Committee recommended:

“That the Department investigate whether having a single calculus sequence that is taken by all students is a barrier to development of programs and initiatives. Most universities have several such sequences, for example separate sequences for Physical Sciences and Engineering, Life Sciences, and Business and Economics.”

Since that time, we have introduced streams into our introductory calculus course: besides the standard Calculus I (MATH 1000) we now also have Calculus for Business (MATH 1005) and Calculus for the Life Sciences (MATH 1006).

There was also a more general recommendation. Noting that our last major curriculum revision occurred more than 30 years ago in the 1980s, they recommended that the Statistics and Mathematics Undergraduate Studies Committee (SMUGS):

“undertake a thorough review of the course offerings and programs and make recommendations to the Department. Further, that particular attention be paid to course overlap and alignment, pathways to the graduate program, and providing sufficiently flexible programs that students who have completed core requirements can tailor to suit their own interests.”

Over the last couple of years, we have introduced significant changes to refresh many of our course offerings and increase their relevance to the modern world. These include Calculus II (MATH 1001), Calculus III (MATH 2000), Ordinary Differential Equations I (MATH 2260), Differential Equations II (MATH 3161) and Partial Differential Equation (MATH 4160). There are more of these course-by-course changes to come. However, this proposal takes up the review of the programs themselves.

Currently, the Department of Mathematics and Statistics offers two majors in mathematics: Applied Mathematics and Pure Mathematics. These were introduced during the aforementioned 1980s curriculum revision. This proposal will replace these with a Mathematics Major and a Mathematics Honours degree.

Apart a general reassessment of our programs and consideration of whether they still match the needs of our students, there are several other motivations for this change:

- 1) Philosophically, we no longer believe that we should be putting our students into two silos and so restricting the areas of mathematics that they can study. Mathematics is mathematics and there is no need to split it into two camps.
- 2) The exact boundary between “pure” and “applied” mathematics is very unclear. Applications inspired much of pure mathematics and conversely it is quite common for areas originally thought to be completely pure to actually have many applications. Hence it is useful to study material from both sides, even for students who believe themselves to be only interested in one aspect.
- 3) Perhaps as a reflection of the first two points, the existing pure and applied degrees have been growing back together since their decades old split. Originally, they shared first year requirements but then began to diverge at second year and by third year they were almost completely distinct. However, incremental changes over the last two decades mean that they now share 12 common courses. This includes (likely) all of first and second year¹ as well as two

¹ Both require 1000, 1001, 2000, 2050, 2051, 2130, 2320, a first year computing course and a statistics course. There is a slight complication for 2260: Applied Mathematics requires it while Pure Mathematics only requires one

(or three) third year requirements². This proposal largely retains that evolved consensus as the core degree requirements. In some sense, it is just a recognition of this ongoing evolution.

- 4) Over the last couple of decades, most degrees at Memorial have become less prescriptive, giving students more opportunity to tailor the degree to their particular needs and interests. These changes are in that vein and introduce greater choice in the single Major/Honours than existed in either of the split versions. That said, modulo the addition of 3030, it would also be possible for students to obtain the Mathematics Major (or Honours) by completing the requirements for either of the old degrees.
- 5) While the core of mathematics has not changed since the last program revision, the world has changed tremendously around it. In particular computers today are orders of magnitude more powerful than they were in the 1980s and there is now widespread availability of both specialized and general-purpose mathematical software. These tools are not only valuable for learning, but they will also inevitably play a key role in any future job that our students may have, either inside or outside of academia. As such our students should be comfortable using them both for learning and research. Recent changes have increased the role of these tools in existing courses (MATH 2000 and MATH 2260). The proposed Major/Honours continues this trend with the introduction of two new courses: Mathematical Inquiry I (MATH 2030 – a revision of the existing 2130) and Mathematical Inquiry II (MATH 3030). Both include using modern technology to assist in mathematical investigations. For a full description of these courses see the attached course proposals.
- 6) Of course, mathematical knowledge along with an ability to make good use of computers are not the only skills that our students need to either continue on to grad school or to find a job directly after their degree. They also need ancillary skills such as working in groups, writing reports and doing presentations. Groupwork and presentations have already been introduced in the revised versions of MATH 2000 and MATH 2260, however they will be directly focused on in the new MATH 2030 and MATH 3030. Note that these are not new components of a mathematics degree. Since the 1980s, all of our students have taken Technical Writing (MATH 2130) which has evolved to the point that we are now rebranding it as MATH 2030 (Mathematical Inquiry I). Further, since that same time, applied mathematics students have taken Mathematical Modelling (MATH 4190)³. MATH 3030 is the successor to this course, though with some change of emphasis to encompass both “applied” and “pure” mathematics.

of 2260, 3202 or 3210. Many, if not most, Pure Mathematics students will choose 2260 and in that case, the requirements for the first two years will be identical.

² The two are 3000 and 3001. 3202 might also be common depending on the choice that a Pure Mathematics student takes from 2260, 3202 or 3210.

³ For a decade or more they also took 3190 Introduction to Mathematical Modelling.

Note: these updates will leave the Math Minor unchanged and also leave unchanged the possibility of doing Mathematics as either a BSc or BA degree.

ANTICIPATED EFFECTIVE DATE

These programs will be available for students from September 2024.

CALENDAR CHANGE

I) Section 11.9 (Science)

In the current Calendar **delete**:

11.9.4 Major in Applied Mathematics (B.Sc. Only)

11.9.5 Major in Pure Mathematics

11.9.7 Honours in Applied Mathematics (B.Sc. Only)

11.9.8 Honours in Pure Mathematics

In the current Calendar **add**

e) 11.9.? Major in Mathematics

As a component of the [Degree Regulations](#) for the General Degree of Bachelor of Science or the [Degree Regulations](#) for the General Degree of Bachelor of Arts, as appropriate, a student shall successfully complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2030, 2050, 2051, 2260, 2320, 3000, 3030, 3202.
2. Twelve further credit hours in Mathematics courses numbered 3000 or higher, at least 6 of which must be in courses numbered 4000 or higher.
3. One of Computer Science 1001, Computer Science 1510, Engineering 1020 or an equivalent course in computer programming.
4. Statistics 2410.

f) 11.9.? Honours in Mathematics

See [Degree Regulations](#) for the Honours Degree of Bachelor of Science or [Bachelor of Arts \(Honours\) Degree Regulations](#) (as appropriate). A student shall successfully complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2030, 2050, 2051, 2260, 2320, 3000, 3001, 3030, 3202, 3210, 3320, 409A/B.
2. Twenty-seven further credit hours in Mathematics courses numbered 3000 or higher, at least 18 of which must be in courses numbered 4000 or higher.

3. One of Computer Science 1001, Computer Science 1510, Engineering 1020 or an equivalent course in computer programming.
4. Statistics 2410.

Renumber sections as appropriate.

To summarize, after all of these changes (and the accompanying ones for Data Science) the sections should be:

- 11.9.1 Regulations
- 11.9.2 Faculty Advisors
- 11.9.3 Course Numbering System
- 11.9.4 Data Science Major
- 11.9.5 Mathematics Major
- 11.9.6 Statistics Major
- 11.9.7 Honours in Mathematics
- 11.9.8 Honours in Statistics
- 11.9.9 Minor in Mathematics
- 11.9.10 Minor in Statistics

II) Section 15.12 (Humanities and Social Sciences)

These link back to the Science section and so don't need to be changed separately.

CALENDAR ENTRY AFTER CHANGES (Science)

11.9.? Major in Mathematics

As a component of the [Degree Regulations](#) for the General Degree of Bachelor of Science or the [Degree Regulations](#) for the General Degree of Bachelor of Arts, as appropriate, a student shall successfully complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2030, 2050, 2051, 2260, 2320, 3000, 3030, 3202.
2. Twelve further credit hours in Mathematics courses numbered 3000 or higher, at least 6 of which must be in courses numbered 4000 or higher.
3. One of Computer Science 1001, Computer Science 1510, Engineering 1020 or an equivalent course in computer programming.
4. Statistics 2410.

11.9.? Honours in Mathematics

See [Degree Regulations](#) for the Honours Degree of Bachelor of Science or [Bachelor of Arts \(Honours\) Degree Regulations](#) (as appropriate). A student shall successfully complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2030, 2050, 2051, 2260, 2320, 3000, 3001, 3030, 3202, 3210, 3320, 409A/B.
2. Twenty-seven further credit hours in Mathematics courses numbered 3000 or higher, at least 18 of which must be in courses numbered 4000 or higher.
3. One of Computer Science 1001, Computer Science 1510, Engineering 1020 or an equivalent course in computer programming.
4. Statistics 2410.

SECONDARY CALENDAR CHANGES

These secondary calendar changes all involve replacing references to Pure Mathematics as it appears in various instances as an Humanities and Social Sciences degree to Mathematics.

Faculty of Science Section of the Calendar

Between Sections 1 and 2:

While the Joint Degrees of Bachelor of Science and Bachelor of Arts is available to all Major programs offered by the Faculty of Science and the Faculty of Humanities and Social Sciences, students pursuing a major outside of Computer Science, Economics, Geography, Mathematics, Psychology, ~~Pure Mathematics~~ or Statistics should pay special attention to course planning and selection to ensure that this requirement is met within the required 135 credit hours.

Faculty of Humanities and Social Sciences Section of the Calendar

I) Section 6.1.3.1 Major Programs of Study

3.c. Interdisciplinary Major programs may also be combined with Majors from the following disciplines offered by the Faculty of Science: Computer Science, ~~Pure~~ Mathematics, Psychology, Statistics

II) Section 6.2 (International Bachelor of Arts (iBA) Degree Regulations)

4. The iBA is not available with a Major in an interdisciplinary program (Communication Studies, Criminology, Medieval and Early Modern Studies) or a Faculty of Science

program (Computer Science, Mathematics, Psychology, ~~Pure Mathematics~~, Statistics) unless the student also completes an eligible Honours or Major program.

III) Section 6.8 (Joint Degrees of Bachelor of Science and Bachelor of Arts)

End of 1. (following f.)

While the Joint Degrees of Bachelor of Science and Bachelor of Arts is available to all Major programs offered by the Faculty of Science and the Faculty of Humanities and Social Sciences, students pursuing a major outside of Computer Science, Economics, Geography, Mathematics, Psychology, ~~Pure Mathematics~~ or Statistics should pay special attention to course planning and selection to ensure that this requirement is met within the required 135 credit hours.

Senate Summary Page for MATH 2030 and 3030

COURSE NUMBER AND TITLE

MATH 2030 Mathematical Inquiry I / MATH 3030 Mathematical Inquiry II

ABBREVIATED COURSE TITLE

MATH 2030 Mathematical Inquiry I / MATH 3030 Mathematical Inquiry II

RATIONALE

Executive Summary: In the proposed Mathematics Major and Honours degree, there is an increased emphasis on skills such as working on larger problems (often in collaboration with other students), making use of computational tools, and presenting the results of that work in both written reports and presentations. While many of these elements are being inserted into existing courses, MATH 2030 and 3030 (Mathematical Inquiry I and II), will be entirely devoted to these skills. They build on the experience gained from two existing courses MATH 2130 (Introduction to Technical Writing in Mathematics) and MATH 4190 (Mathematical Modelling) which they will replace.

Longer Overview: The analytical and problem-solving skills learned during a mathematics major are increasingly important and sought after in the modern world. However, mathematicians (both in academia and in industry) require more than just a deep understanding of mathematical theory. There are also critical ancillary skills. These include applying mathematical knowledge and ways of thinking to solving both large and small problems, being able to research, assimilate and develop new knowledge outside of the classroom, making good use of computational tools to

supplement analytical reasoning, working in collaboration with others, and being able to present results in both written and verbal form.

In the current majors, MATH 2130 (Technical Writing in Mathematics) focuses directly on these types of skills and has been a core course in the Applied and Pure Mathematics programs for almost four decades. It is a project course which, in its calendar described form, has students work and then write reports on four relatively lengthy problems. It plays some of the same roles as the lab courses in other Science departments but also fills its own unique position as a second-year course with a focus on independent work, multiweek projects and written reports. Post-graduation it is quite common for majors to tell us that it was the best part of their undergraduate degree.

Despite the course name and description, technical writing has always been just one component of MATH 2130. Most obviously, students need to complete their research projects before writing about them and so MATH 2130 has been a place where they learn to apply their mathematical knowledge outside of weekly assignments and tackle larger problems. The projects are generally open-ended with no definite conclusion and so students are encouraged to chart their own paths, investigating the mathematics with a curiosity-driven approach. Most (but not all) projects have also included a computational component which has provides them with practice solving problems with the help of a computer. Along with traditional programming, the course often introduces new high-level tools, such as computer algebra, that can be more convenient for mathematical problem solving. In some offerings the course includes group work, presentations and/or peer critiques. Other offerings have organized the projects around a common theme with each one building on its predecessors.

Recognizing the importance of these skills, in the revised Mathematics Major we propose replacing MATH 2130 with a sequence of two courses: MATH 2030 Mathematical Inquiry I and MATH 3030 Mathematical Inquiry II. We considered having these positioned in 3rd and 4th year, but decided that it is important to start developing these skills in our students as early as possible in their degree program. For the same reason, we also rejected the idea of increasing the pre-requisites to MATH 2030.

MATH 2030 and 3030 will be required for all Mathematics majors as part of the Common Core of courses and be restricted to our majors. The restriction will be in place not only so that we can focus on the needs of our students, but also to ensure that these courses will be a place where they can meet, interact and develop connections both with other majors and with the course instructors. Most of the other courses in the Core (such as MATH 2000, MATH 2050, MATH 2260 and MATH 3202) are also service courses that include large numbers of non-majors and so it is important to also have some courses that focus on the needs of our own majors. All of these goals are supported by keeping the class size relatively small.

The change in the second digit (0) reflects the intention that these should be core mathematics courses as opposed to “applied” or “pure” mathematics. Changing the

course number will also ensure that there are no problems for Grenfell Campus which may wish to continue with the former 2130.

We recommend that when these courses are assigned, they should be team taught by a common group of instructors with diverse research interests. For example, if both were to offered in Fall and Winter (as 2130 now is), then they should be assigned to four instructors with each getting 1/4 credit for each course. This would ensure that the students are exposed to as wide a range of mathematics (and hence projects) as possible. It would also formalize the historical teaching pattern for 2130: when there were multiple sections, they were usually (unofficially) team taught with each instructor proposing some projects which were then shared among all sections. This team approach would also make it easier for new people to become involved in teaching these courses.

CALENDAR CHANGES Section 13.9.1

Delete the following course:

MATH 2130 Technical Writing in Mathematics is a project oriented course combining mathematical investigation and technical writing. By using computer programming, graphical and typesetting tools, students will explore mathematical concepts and will produce technical reports of professional quality. The latter will combine elements of writing and graphics to convey technical ideas in a clear and concise manner.

PR: admission to Applied or Pure Mathematics major and MATH 1001 and (Computer Science 1510 or 1001 or 2001, or Engineering 1020; or permission of the Head of Department)

Add the following two courses:

1) **MATH 2030** Mathematical Inquiry I is a course in which students engage in mathematical investigation, and communicate the results of their work in the form of written technical reports and oral presentations. Students will study problems using both analytical methods and computational tools, such as traditional programming languages, computer algebra systems, and other forms of mathematical software.

CR: MATH 2130

PR: admission to a major offered by the Department of Mathematics and Statistics and MATH 1001 and (Computer Science 1510 or 1001 or 2001, or Engineering 1020; or permission of the Head of Department)

2) **MATH 3030** Mathematical Inquiry II is a continuation of MATH 2030. It builds on, and further refines, the skills developed in that course by exposing students to more complex mathematical investigations which require advanced techniques and more sophisticated approaches.

PR: admission to a major offered by the Department of Mathematics and Statistics and MATH 2000, MATH 2030 and MATH 2050.

SECONDARY CHANGES

All of these changes replace “2130” with “2030 (or the former 2130)”

Section 10.1.1 Applied Mathematics and Computer Science Joint Major

2. Mathematics 1000, 1001, 2000, 2050, 2051, ~~2130~~ 2030 (or the former 2130), 2260, 2320, 3000, 3100, 3132, 3161, 3202, 4160, and 4190.

10.1.2 Applied Mathematics and Economics Joint Major

1. Mathematics 1000, 1001, 2000, 2050, 2051, ~~2130~~ 2030 (or the former 2130), 2260, 2320, 3000, 3100, 3202, Statistics 2550.

10.1.3 Applied Mathematics and Physics Joint Major

8. A writing course. Any one of Mathematics 2030, 2130, Physics 3900, Mathematics 419A/B, or Physics 490A/B is acceptable.

The last requirement does not have to be met independently of the other regulations. For example, it can be satisfied either by choosing Mathematics 2130 from clause 5. above or choosing Physics 3900 as a 3000+ elective in clause 8. above.

NOTE: The deleted phrase refers to a clause that was changed in a previous calendar edit.

10.1.7 Computer Science and Pure Mathematics Joint Major

3. Mathematics 1000, 1001, 2000, 2050, 2051, ~~2130~~ 2030 (or the former 2130), 2260, 2320, 3000, 3202, 3320, 3340, and Statistics 2550.

10.1.10 Economics and Pure Mathematics Joint Major

1. Mathematics 1000, 1001, 2000, 2050, ~~2130~~ 2030 (or the former 2130), 2260, 2320, 3000, 3100, 3202, 3320, Statistics 2550 and one 4000 level Mathematics course.

10.2.2 Applied Mathematics and Physics Joint Honours

9. Twelve credit hours in applicable elective courses. Mathematics 2030 (or the former 2130) ~~2130~~ is recommended.

10.2.18 Computer Science and Pure Mathematics Joint Honours

The following courses in Mathematics and Statistics are required

1. Mathematics 1000, 1001, 2000, 2050, 2051, 2030 (or the former 2130) ~~2130~~, 2260, 2320, 3000, 3001, 3202, 3210, 3320, 3340, Statistics 2550.

10.2.26 Pure Mathematics and Statistics Joint Honours

As a component of the Degree Regulations for the Honours Degree of Bachelor of Science, the following courses are required:

Mathematics 1000, 1001, 2000, 2050, 2051, 2030 (or the former 2130) ~~2130~~, 2260, 2320, 3000, 3001, 3202, 3210, 4000, Statistics 1510 or 2500 or 2550, 2410 or 3410, 2501 or 2560, 3411, 3520, 3521, 4402, 4410, 4530;

Senate Summary Page for MATH 409A/B

COURSE NUMBER AND TITLE

MATH 409A/B Honours Project in Mathematics

RATIONALE

With the introduction of the new Mathematics Honours degree, we also need an Honours Project to go with it: the current Honours project courses 419A/B and 439A/B are respectively Applied and Pure Mathematics specific. This is that course.

Given the creation of the MATH 2030 and 3030 (Mathematical Inquiry I and II) it makes sense to have them as prerequisites for the Honours Project. However, some students from Joint Honours degrees may not have to complete these courses and so they are only listed as recommended.

CALENDAR CHANGES

409A/B Mathematics Honours Project is a two-semester linked course (six credit hours) that requires the student, with supervision by a member of the department, to prepare a dissertation in an area of Mathematics. In addition to a written project, a presentation will be given by the student at the end of the second semester.

PR: Registration in an honours or joint honours program in mathematics. MATH 3030 is recommended.

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

CONSULTATIONS SOUGHT

Academic Unit	Response Received
Humanities and Social Sciences	
Business Administration	Yes
Education	
Engineering and Applied Science	Yes
Human Kinetics and Recreation	
Marine Institute	
Medicine	
Music	

Academic Unit	Response Received
Nursing	Yes
Pharmacy	Yes
Science	
Biochemistry	
Biology	
Chemistry	
Computer Science	
Earth Sciences	
Mathematics and Statistics	
Ocean Sciences	Yes
Physics and Physical Oceanography	
Psychology	
Social Work	
Library	Yes
Grenfell - Arts and Social Science	
Grenfell - Science and the Environment	Yes

Academic Unit	Response Received
Grenfell - Fine Arts	
Labrador Institute	

Responses to Consultations:

Email sent out (Sept 29):

Hello Everyone,

The Department of Mathematics and Statistics seeks consultation on our new Mathematics Major and Mathematics Honours BSc and BA degrees (attached). These will replace the existing Pure Mathematics and Applied Mathematics Majors and Honours Degrees. As part of these changes we also propose to replace the existing Mathematics 2130 (Technical Writing in Mathematics) and Mathematics 4190 (Mathematical Modelling) with Mathematics 2030 and 3030 (Mathematical Inquiry I and II). A new Honours Project course MATH 409A/B is also be introduced. A couple of notes

- 1) For Departments with whom we offer Joint Degrees, these are not addressed by this change. Changes to the joint degrees will probably come next year (after discussion with the partner Departments).
- 2) MATH 2030 and 3030 will be restricted to Mathematics Majors and Honours students.

If you have any comments on these proposals, please respond to mathconsult@mun.ca by October 27.

Best Regards,
Ivan Booth
Deputy Head (Mathematics)
Dept of Math and Stats

Business:

Hello Ivan,

Thank you for the opportunity to review. We welcome these changes, as they offer much more flexibility.

One editorial comment, the course numbers in the proposal do not have the titles, and it would be helpful to the reader to have them included.

Erin

Engineering:

Ivan,

Thank you for the opportunity to comment on the proposed Calendar changes to the major and honours in mathematics and to the courses MATH 2030, 3030, 409A/B, 1051, 3161, 4160 and 4162. For almost all of our students, none of these changes have any impact. Changes to some courses might affect the few engineering students taking a minor in mathematics. We support the proposed changes.

Glyn.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science
Memorial University of Newfoundland
St. John's NL A1B 3X5

Grenfell School of Science and the Environment (excerpted from longer letter covering several changes)

To whom it may concern:

Oct. 26, 2023

The mathematics unit at Grenfell Campus has met to discuss the proposed calendar changes from the Department of Mathematics and Statistics, for amended or new courses Math 1051, 2030, 3030, 4162, and 409A/B, as well as the amended programs Mathematics Major/Honours. We are supportive of all the proposals. Our feedback is below.

Major in mathematics

We are supportive of the move to a single major in “mathematics” and of the removal of Math 3001 from non-honours, both of which align with the changes Grenfell made to its major last year. The new proposed major has fewer 3000-level and 4000-level courses than the current majors in applied mathematics and pure mathematics, and the Grenfell major in mathematics, because of the 15-course limit for majors in the Faculty of Science. For institutional consistency, we may consider changing the requirements for our major in the future.

Rebecca Milley, PhD
Associate Professor and Chair, Mathematics School of Science and the Environment Grenfell Campus, Memorial University

Pharmacy:

Hi Ivan,

Thank you for the opportunity to comment on the proposed calendar change. We do not anticipate it will affect pharmacy students or programs and have no concerns.

Thank you,
Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy
T 709 864 8815

E emdavis@mun.ca

Nursing:

Good morning Dr. Booth.

Dr. Pike (Interim Dean, Nursing) has reviewed the Math major/honors documentation and tells me that Nursing has no concerns or comments.

Thank you for your time, I hope you have a great day.
Jane

Ocean Sciences:

Hi Ivan

I don't have any further concerns or comments from Ocean Sciences everything looks good

Iain McGaw

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
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Canada
A1C 5S7
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Fax: 709 864-3220

LIBRARY REPORT

Hi Ivan,

While I was reading this proposal, I came across the concepts of research and “making use of resources independently” on several occasions. I was hoping to get a bit of clarification on the type of research involved so I can accurately assess the impact of these changes on the library.

Many thanks,

Kathryn

Kathryn Rose, MLIS, PhD (she/her) | Head (Interim), Collection Strategies
Humanities Research Liaison Librarian – History
Memorial University Libraries
St. John's, Newfoundland, A1B 3Y1
+1 709 864-3139

Hello Kathryn,

Thanks for checking in with this. I think this is in reference to the two courses 2030 and 3030: Mathematical Inquiry I and II? These are courses in which the students complete 3-4 projects over the semester. Mostly these will be essentially extended math and/or computing problems. For 2030 I don't think that there should be any issue: it is essentially a renumbered version of the existing 2130 course which has been running for over 30 years. In that course when students do need to look something up (generally syntax for coding or LaTeX) they do it with an internet search: part of the "making use of resources independently" is just them realizing that they can easily search these things on the web. Some projects do have some reading but they are quite targeted and have always been chosen from existing resources (e-books or scientific papers that are already in the library).

3030 will be a more advanced version of 2030. Again the "Inquiry" bit will mainly be mathematical problem solving though there will sometimes also be reference to e-books or scientific papers. That said, it's still only a 3rd year course so we wouldn't be expecting them to conduct extensive research in the literature by themselves. Any problem that we send them looking for information about would be something that the instructor already knows exactly how to solve and where to find information. So I don't anticipate needing anything beyond the existing holds: any requirements would certainly be less than needed for Honours/grad students.

Does that help? If you need more, we could maybe organize a conversation sometime?

Best,
Ivan

Hi Ivan,

Thank you for this explanation. Since we supported the current Applied and Pure Math Majors/Honours degree, we will continue to support the new courses (MATH 2030, MATH 3030 and MATH 409A/B) as needed. If the students of MATH 3030 would benefit from some assistance developing skills searching and accessing ebooks or other literature, the library is more than happy to help. More information can be found on Library and Information Literacy Instruction at <https://www.library.mun.ca/usingthelibraries/libraryinstruction/>.

Kathryn

RESOURCE IMPLICATIONS

There are no resource implications for this proposal. It will replace existing programs and work with existing courses (except MATH 2030 and 3030 which will replace 2130 and 4190).

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

COURSE DESCRIPTIONS

1) Mathematics 2030 - Mathematical Inquiry I

Course Description: 2030 Mathematical Inquiry I is a course in which students engage in mathematical investigation, and communicate the results of their work in the form of written technical reports and oral presentations. Students will study problems using both analytical methods and computational tools, such as traditional programming languages, computer algebra systems, and other forms of mathematical software.

Pre-requisites: admission to a major offered by the Department of Mathematics and Statistics and MATH 1001 and (Computer Science 1510 or 1001 or 2001, or Engineering 1020; or permission of the Head of Department)

Credit restrictions: MATH 2130

Potential Instructors: Existing Mathematics faculty

Textbook and References: This course is based on independent investigations of topics drawn from across mathematics and its applications and so there is no specific textbook. When appropriate, students will be directed to specific papers from the research literature or online resources for LaTeX and the computational tools. That said, a significant goal of the course is having students learn to find and make use of resources independently.

Tentative Syllabus: This is an independent study, project-based course. Students work on a series of (usually) four mathematical projects, developing their mathematical and problem-solving skills. These are often open-ended encouraging creativity and curiosity-driven research. After completing their investigation, they will present their results as a technical report and/or a presentation. Particular skills that will be developed include:

- 1) Problem solving
- 2) Assimilating and applying mathematics learned in other courses
- 3) Dealing with large problems: planning and time management
- 4) Independent research and learning
- 5) Working in a group and constructive peer critique
- 6) Using computational tools to supplement analytical reasoning
- 7) Developing programming skills
- 8) Learning mathematics-specific software packages including LaTeX and computer algebra (such as Sagemath)
- 9) Writing a technical report
- 10) Doing a technical presentation

Evaluation scheme: The mark will typically be based on three or four projects. In four project mode, a typical split is 20%, 20%, 30%, 30%. The marks for the first two projects will usually be based on written reports while those for the last two will usually be split 20%+10% for a written report along with an audio-visual presentation of results. Later projects may involve group work.

Discussion: MATH 2030 is essentially a renamed and renumbered version of the current MATH 2130 that recognizes how it has evolved over the years. The changes have now progressed to the point that it is appropriate to change the course name, number and description. “Technical Writing in Mathematics” is no longer an appropriate name for the course. The material taught is equally important for both “pure” and “applied” mathematics students and focuses on mathematical investigation and the presentation of those results in diverse forms. Hence the second digit in the course number changes from 1 (signifying “applied” math) to 0 (signifying “applied” and “pure”).

Over the decades, a large library of projects for 2130 has been developed and most these can simply be ported to 2030. However, some of the more complex ones will be more suited to 3030.

2) Mathematics 3030 - Mathematical Inquiry II

Course Description: 3030 Mathematical Inquiry II is a continuation of MATH 2030. It builds on, and further refines, the skills developed in that course by exposing students to more complex mathematical investigations which require advanced techniques and more sophisticated approaches.

Pre-requisites: admission to a major offered by the Department of Mathematics and Statistics and MATH 2000, MATH 2030 and MATH 2050.

Potential Instructors: Existing Mathematics faculty

Textbook and References: This course is based on independent investigations of topics drawn from across mathematics and its applications and so there is no specific textbook. When appropriate, students will be directed to specific papers from the research literature or online resources for LaTeX and the computational tools. That said, a significant goal of the course is having students learn to find and make use of resources independently.

Tentative Syllabus: This is an independent study, project-based course. Students work on a series of (usually) three mathematical projects, developing their mathematical and problem-solving skills. These are open-ended encouraging creativity and curiosity-driven research. After completing their investigation, they will present their results as a technical report and/or presentation. Particular skills that will be developed include:

- 1) Problem solving
- 2) Assimilating and applying mathematics learned in other courses
- 3) Dealing with large problems: planning and time management
- 4) Independent research and learning
- 5) Working in a group and constructive peer critique
- 6) Using computational tools to supplement analytical reasoning
- 7) Developing programming skills
- 8) Writing a technical report
- 9) Doing a technical presentation

These skills are essentially the same as those developed in 2030. The goal in this course will be to develop them to a higher level of mastery.

Evaluation scheme: The mark will (usually) be based on three projects. A typical split is 20%, 40%, 40%. The marks for each project will be split about 75%-25% between a written report and presentation of results. Some projects will be group-based.

Discussion: 3030 is a more advanced version of 2030. With the experience from 2030 and stronger math prerequisites, more difficult and involved projects can be tackled. This is also an intended part of the learning process as we want the students to work their way up to handling bigger projects. Having developed the basic skills in 2030, in 3030 they can go directly into handling more difficult projects. The course may include

reading/research projects (learning some new material and then presenting it) as well as the more usual computation/research project from 2030/2130.

MATH 2000 and 2050 are included as pre-requisites to so that we can include projects using multi-variable calculus and linear algebra. MATH 2000 also includes a significant amount of computer algebra which has obvious utility in 3030. There was some consideration to adding other core courses such as MATH 2260, 2320, 3202 or STAT 2410 and indeed most students will probably have done (most) of these before 3030. However, after further consideration it was decided that it is better to avoid complicated pre-requisite structures (especially if they result in students pushing 3030 towards the end of their program).

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Cover Page
BSc/BA in Data Science**

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s): STAT 2485, 2530, 3486, 3530, 4411, 4486, 4502
- Amended or deleted course(s): COMP3202 (added credit restriction)
- New program(s): BSc/BA Data Science
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

December 14, 2023

Date of approval by Faculty/Academic Council: December 6, 2023

Undergraduate Calendar Change Proposal Form

Senate Summary Page for Programs

PROGRAM TITLE

Major in Data Science

RATIONALE

The Department of Mathematics and Statistics proposes to establish a Bachelor of Arts/Bachelor of Science degree major in Data Science.

There is a high demand in studying Data Science courses and Data Science program. At Memorial University we observe high demand in studying the newly offered STAT 1500 – Introduction to Data Science course although it is not a required course for any program yet. The proposed program will help meet the interest and train the students in the field of Data Science at Memorial University.

Harvard Business Review in 2022 reported that “By 2019, postings for data scientists on Indeed had [risen by 256%](#), and the U.S. Bureau of Labor Statistics, predicts data science will see more growth [than almost any other field](#) between now and 2029. The sought-after job is generally paid quite well; the [median salary](#) for an experienced data scientist in California is approaching \$200,000.” Data scientists are also in high demand in Canada. Department of Mathematics and Statistics expect to see high student enrollment numbers in their Data Science program and courses.

The course requirements in the proposed major in Data Science program follow the curriculum guidelines for undergraduate programs in Data Science by Veaux et al. (2017) given in <https://www.amstat.org/asa/files/pdfs/EDU-DataScienceGuidelines.pdf>. The aim of the program is to teach statistical and computational thinking, mathematical and statistical foundations, model building and assessment, algorithms and software foundation, data curation and knowledge transference. Graduates will be equipped to think critically about data, sampling and study designs, to employ statistical and computational methods to manage, process, and model data, to gain meaning and knowledge from data, and to use data in responsible and ethical ways.

Existing courses in Mathematics, Math 1000 – Calculus I, Math 1001 – Calculus II, Math 2000 – Calculus III, Math 2050 – Linear Algebra I, Math 2320 – Discrete Mathematics, and the existing course in Statistics, Stat 2410 – Introduction to Probability Theory, are going to provide the mathematical foundation.

Existing courses in Computer Science, Comp 1001 – Introduction to Programming, Comp 1003 – Foundations of Computing Systems, Comp 2002 – Data Structures and Algorithms, Comp 3202 – Introduction to Machine Learning, are going to teach computational thinking, algorithms (including machine learning algorithms) and software foundation.

Existing courses in Statistics, Stat 1500 – Introduction to Data Science, the introductory level Statistics courses Stat 2500/2550 and Stat 2560, Stat 3411 – Statistical Inference I, Stat 3421 – Regression, Stat 3585 – Computational Statistics are going to help giving the statistical thinking, teaching data curation, regression modeling and statistical theory and computing.

We propose additional courses for the Data Science program to teach statistical software R, sampling and study designs, analysis of experimental and observational data, Bayesian data analysis, generalized regression modeling, predictive analytics, statistical and deep learning, stochastic processes and generation of stochastic process realizations. The proposed Data Science courses will focus on understanding the data, data curation, data modeling and analysis. The statistical software R will be frequently used to illustrate the analysis approaches for data.

Stat 2485 – R for Data Science will introduce the programming language R and will focus on the foundations of coding, and development of basic programming skills for the effective handling of data structures and processes oriented towards the analysis of data.

Stat 2530 – Statistical Data Analytics will present a second-year level linear and non-linear regression modeling, generalized regression modeling and statistical learning algorithms.

Stat 3486 – Statistical Learning will include linear regression, classification, resampling and cross validation, linear model selection, nonlinear models, tree-based models and unsupervised learning.

Stat 3530 – Analysis of Observational Data will introduce important sampling designs and study designs, difference between observational and experimental data and their analysis, measures of association, confounding and logistic regression modeling.

Stat 4411 – Bayesian Data Analysis will discuss Bayesian modeling and inference which are foundation of some statistical and machine learning algorithms. It will also include Bayesian computation and data analysis. This course will allow students to understand the methodology behind some important statistical, machine, deep and reinforcement learning algorithms.

Stat 4486 – Neural Networks and Deep Learning will discuss the theoretical foundation of neural networks and deep learning. Deep learning refers to the use of artificial neural networks to recognize patterns and relationships within complex data sets, such as image and speech recognition, natural language processing, and predictive analytics. Because of its power and versatility, deep learning is at the forefront of advancements in artificial intelligence and is employed in a wide range of applications such as intelligent assistance, self-driving cars, video games, celestial discovery, and disease detection.

Stat 4502 – Applied Stochastic Processes will introduce some well-known stochastic processes to show stochastic data generating processes. It will focus on modeling and computational aspects of stochastic processes.

An ethics course including data ethics is going to be proposed for the whole Faculty of Science programs. It will also be a part of this proposed program if it is approved.

There are 16 compulsory Mathematics and Statistics courses in the program to provide adequate level of training in Data Science which requires the mastery of a variety of skills and concepts in Statistics, Mathematics and Computer Science.

This program has been in development for almost two years and the first consultation with other Science departments was in April 2022. At several points in this process (June 2022, November 2022, August 2023 and November 2023) Computer Science has told us that they may not have the teaching capacity to accommodate Data Science students in their upper year COMP courses. As such the current version of the program includes two possible streams: one if COMP courses are available (as we hope that they will be) and a second if no COMP courses beyond first year are available to Data Science students.

ANTICIPATED EFFECTIVE DATE

September 1, 2024

CALENDAR CHANGES under Section 11.9

Major in Data Science

As a component of the **Degree Regulations** for the General Degree of Bachelor of Science or the **Degree Regulations** for the General Degree of Bachelor of Arts, as appropriate, a student shall complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2050, 2320
2. Statistics 1500, 2410, 3411, 3521, 3530, 3585, 4411, 4486, 4502
3. Computer Science 1001, 1003
4. Statistics 2500 or 2550. Statistics 2550 is recommended.
5. Statistics 2530 or 2560
6. Statistics 2485 or both Computer Science 2001 and 2002
7. Statistics 3486 or Computer Science 3202
8. Six further credit hours in Statistics, Mathematics or Computer Science courses numbered 3000 or higher including at least 3 credit hours in courses numbered 4000 or higher excluding Statistics 4581.

CALENDAR CHANGES under 13.9.2 Statistics Courses

STAT 2485 R for Data Science

provides a basic introduction to the programming language R. This course focuses on the foundations of coding, and development of basic programming skills for the effective handling of data structures and processes oriented towards the analysis of data.

CO: STAT 2500 or 2550

STAT 2530 Statistical Data Analytics

builds up from the basic techniques of analysis and visualization of data presented in any of our introductory courses. It uses the programming language R as the basic computational device. Mainstream techniques of predictive analytics and statistical learning are presented in a hands-on approach.

PR: STAT 2550 or one of Mathematics 1000 or Mathematics 1005 or Mathematics 1006 and one of STAT 1500 or 2500

STAT 3486 Statistical Learning

introduces statistical learning, including a brief overview of linear regression, and other important topics in data science, such as classification, resampling and cross validation, linear model selection, nonlinear models, tree-based models and unsupervised learning.

CR: Computer Science 3202

PR: Mathematics 2000, STAT 2485, STAT 2530 or 2560

STAT 3530 Analysis of Observational Data

introduces sampling concepts, probability sampling designs including simple random sampling and stratified random sampling, study designs, and methods for analysis of observational data including measures of risk and association, inference for measures of association, confounding and logistic regression modeling.

PR: STAT 2530 or 2560

STAT 4411 Bayesian Data Analysis

is an introductory course to the Bayesian data analysis with applications. The topics include basic principles of Bayesian modeling and inference, methods and theoretical aspects of Bayesian analysis, Bayesian computation and applications, and special

topics in Bayesian data analysis. Statistical computing software R will be used to explore data sets using the techniques.

PR: STAT 3411

STAT 4486 Neural Networks and Deep Learning

presents the theoretical foundations of artificial neural networks. Topics include a mathematical derivation of basic architectures, regularization of neural networks, their stability, generalization abilities and their relation to various areas of mathematics and probability, including hidden Markov chains, stochastic dynamical systems, graph theory and numerical analysis.

PR: STAT 3521, STAT 3486 or Computer Science 3202

STAT 4502 Applied Stochastic Processes

aims to provide students with a basic understanding of the probabilistic models and techniques underlying the most widely used classes of stochastic processes, such as Bernoulli processes, Poisson processes, renewal processes and Markov chains. The main focus is on modeling aspects, which are completed by a description of some popular algorithms for simulation using R.

PR: STAT 3585

CALENDAR ENTRY AFTER CHANGES

Calendar entry under Section 11.9

Major in Data Science

As a component of the **Degree Regulations** for the General Degree of Bachelor of Science or the **Degree Regulations** for the General Degree of Bachelor of Arts, as appropriate, a student shall complete the following requirements:

1. Mathematics 1000, 1001, 2000, 2050, 2320
2. Statistics 1500, 2410, 3411, 3521, 3530, 3585, 4411, 4486, 4502
3. Computer Science 1001, 1003
4. Statistics 2500 or 2550. Statistics 2550 is recommended.
5. Statistics 2530 or 2560
6. Statistics 2485 or both Computer Science 2001 and 2002
7. Statistics 3486 or Computer Science 3202
8. Six further credit hours in Statistics, Mathematics or Computer Science courses numbered 3000 or higher including at least 3 credit hours in courses numbered 4000 or higher excluding Statistics 4581.

Calendar entry under 13.9.2 Statistics Courses

STAT 2485 R for Data Science

provides a basic introduction to the programming language R. This course focuses on the foundations of coding, and development of basic programming skills for the effective handling of data structures and processes oriented towards the analysis of data.

CO: STAT 2500 or 2550

STAT 2530 Statistical Data Analytics

builds up from the basic techniques of analysis and visualization of data presented in any of our introductory courses. It uses the programming language R as the basic computational device. Mainstream techniques of predictive analytics and statistical learning are presented in a hands-on approach.

PR: STAT 2550 or Mathematics 1000 or Mathematics 1005 or Mathematics 1006 and one of STAT 1500 or STAT 2500

STAT 3486 Statistical Learning

introduces statistical learning, including a brief overview of linear regression, and other important topics in data science, such as classification, resampling and cross validation, linear model selection, nonlinear models, tree-based models and unsupervised learning.

CR: Computer Science 3202

PR: Mathematics 2000, STAT 2485, STAT 2530 or 2560

STAT 3530 Analysis of Observational Data

introduces sampling concepts, probability sampling designs including simple random sampling and stratified random sampling, study designs, and methods for analysis of observational data including measures of risk and association, inference for measures of association, confounding and logistic regression modeling.

PR: STAT 2530 or 2560

STAT 4411 Bayesian Data Analysis

is an introductory course to the Bayesian data analysis with applications. The topics include basic principles of Bayesian modeling and inference, methods and theoretical aspects of Bayesian analysis, Bayesian computation and applications, and special

topics in Bayesian data analysis. Statistical computing software R will be used to explore data sets using the techniques.

PR: STAT 3411

STAT 4486 Neural Networks and Deep Learning

presents the theoretical foundations of artificial neural networks. Topics include a mathematical derivation of basic architectures, regularization of neural networks, their stability, generalization abilities and their relation to various areas of mathematics and probability, including hidden Markov chains, stochastic dynamical systems, graph theory and numerical analysis.

PR: STAT 3521, STAT 3486 or Computer Science 3202

STAT 4502 Applied Stochastic Processes

aims to provide students with a basic understanding of the probabilistic models and techniques underlying the most widely used classes of stochastic processes, such as Bernoulli processes, Poisson processes, renewal processes and Markov chains. The main focus is on modeling aspects, which are completed by a description of some popular algorithms for simulation using R.

PR: STAT 3585

SECONDARY CALENDAR CHANGES

COMP 3202 Introduction to Machine Learning

introduces concepts and algorithms in machine learning for regression and classification tasks. The course gives the student the basic ideas and intuition behind model selection and evaluation, and selected machine learning methods such as random forests, support vector machines, and hidden Markov models.

CR: Statistics 3486

PR: COMP 3200; or COMP 2001 or the former COMP 2710, COMP 2002 or the former COMP 2711, and Statistics 2500 or Statistics 2550; and Mathematics 2050

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix Page**

CONSULTATIONS SOUGHT

Academic Unit	Response Received
Humanities and Social Sciences	
Business Administration	
Education	
Engineering and Applied Science	Yes on November 15, 2023
Human Kinetics and Recreation	Yes on November 9, 2023
Marine Institute	
Medicine	Yes on October 27, 2023
Music	
Nursing	Yes on October 30, 2023
Pharmacy	Yes on October 30, 2023
Science	
Biochemistry	
Biology	

Academic Unit	Response Received
Computer Science	Yes on November 17, 2023
Earth Sciences	
Mathematics and Statistics	
Ocean Sciences	Yes on October 26, 2023
Physics and Physical Oceanography	
Psychology	
Social Work	
Library	
Grenfell - Arts and Social Science	
Grenfell - Science and the Environment	
Grenfell - Fine Arts	
Labrador Institute	

LIBRARY REPORT

From: "Rose, Kathryn" <kathrynr@mun.ca>
Subject: RE: Consultation on New Program: Data Science
Date: October 27, 2023 at 13:11:57 NDT
To: "Booth, Ivan" <mathconsult@mun.ca>

Good afternoon Ivan,

The following proposed calendar changes and course proposals will have no impact on the library. We will continue to support these courses under existing budget allocations.

Kathryn

From: Library Correspondence <univlib@mun.ca>
Sent: October 26, 2023 10:18 AM
To: Rose, Kathryn <kathrynr@mun.ca>
Subject: FW: Consultation on New Program: Data Science

From: Booth, Ivan <mathconsult@mun.ca>
Sent: Thursday, October 26, 2023 9:14 AM
To: Faculty of Humanities and Social Sciences <hss@mun.ca>; Oldford, Erin <eoldford@mun.ca>; Furey, Edith <efurey@mun.ca>; engrconsult@mun.ca; HKR Dean <hkrdean@mun.ca>; musicdean <musicdean@mun.ca>; DeanNurse <DeanNurse@mun.ca>; pharminfo@mun.ca; Dean of Science <deansci@mun.ca>; adeanugradswk <adeanugradswk@mun.ca>; Library Correspondence <univlib@mun.ca>; kjacobse@grenfell.mun.ca; ssedean@grenfell.mun.ca; pride@grenfell.mun.ca; miugconsultations@mi.mun.ca; Ashlee Cunsolo <ashlee.cunsolo@mun.ca>; Dean of Medicine : McKeen, Dr. Dolores <deanofmedicine@mun.ca>
Subject: Consultation on New Program: Data Science

Hello Everyone,

The Department of Mathematics and Statistics seeks consultation on our new BSc and BA Data Science Major (attached). Seven new courses are included as part of this program: STAT 2485 (R and Python for Data Science), STAT 2530 (Statistical Data Analytics), STAT 3486 (Statistical Learning), STAT 3530 (Analysis of Observational Data), STAT 4411 (Bayesian Data Analysis), STAT 4486 (Neural Networks and Deep Learning) and STAT 4502 (Applied Stochastic Processes).

If you have any comments on these proposals, please respond to mathconsult@mun.ca by November 23.

Best Regards,
Ivan Booth
Deputy Head (Mathematics)
Dept of Math and Stats

RESOURCE IMPLICATIONS

Although all new courses can be taught by current faculty, resources to accommodate seven new courses need to be allocated. For that effect, a new teaching position in data science has been pre-approved.

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

Statistics 2485 – R for Data Science

Abbreviated Course Title: R for Data Science

Course description: Statistics 2585 provides a basic introduction to the programming language R. This course focuses on the foundations of coding, and development of basic programming skills for the effective handling of data structures and processes oriented towards the analysis of data.

Co-requisite: Statistics 2500 or 2550

Reference textbooks:

1. R Programming – A Step-by-Step Guide for Absolute Beginners, 2nd Edition, by D Bell, 2020.
2. R Programming for Bioinformatics, by R Gentleman, 2009.
3. R Programming for Data Science by RD Peng, 2019.
4. Algorithms, by R Sedgewick, K Wayne, 4th Edition.

Potential Instructors: Existing Statistics and Mathematics faculty

Tentative Syllabus:

1. Introduction to R
 - 1.1. Introduction and preliminaries
 - 1.2. R objects, classes, numbers, vectors, matrices, etc.
 - 1.3. Ordered and unordered factors.
 - 1.4. File handling, I/O functions, and other storing data considerations.
 - 1.5. Management of list and data frames.
 - 1.6. Flow control structures and conditional executions.
 - 1.7. Writing your own functions, coding procedures, and interfacing with other languages.
 - 1.8. Regular expressions.
 - 1.9. Functions and procedures for data visualization.

2. Algorithm Analysis
3. Recursion
4. Array-Based Sequences
5. Stacks, Queues, and Deques
6. Trees

Evaluation Scheme:

- R project: 15%
- Python project: 15%
- Quizzes: 20%
- Term exam: 20%
- Final exam: 30%

Statistics 2530 – Statistical Data Analytics

Abbreviated Course Title: Statistical Data Analytics

Course Description: Statistics 2530 builds up from the basic techniques of analysis and visualization of data presented in any of our introductory courses. It uses the programming language R as the basic computational device. Mainstream techniques of predictive analytics and statistical learning are presented in a hands-on approach.

Prerequisites: Statistics 2550 or one of Mathematics 1000 or 1005 or 1006 and one of Statistics 1500 or 2500

Reference Books:

1. W.W. Piegorsch. Statistical Data Analytics, Wiley, 2015.
2. N. Zumel and J. Mount. Practical Data Science with R, 2nd ed. Manning Publications, 2019.

Potential Instructors: Existing Statistics and Mathematics faculty

Tentative Syllabus:

1. Regression models for predictive analytics.
 - 1.1. Linear and non-linear regressions
 - 1.2. Transformations and linearization
 - 1.3. Regression diagnostics
 - 1.4. Weighted least square regression
 - 1.5. Model selection

2. Generalized linear models
 - 2.1. Link functions and the exponential family
 - 2.2. Logistic regression
 - 2.3. Poisson regression
3. Discriminant analysis
 - 3.1. Logistic discriminant
 - 3.2. Fisher's linear discriminant
 - 3.3. The nearest neighbor classifier
 - 3.4. Classification trees
4. Principal components and other dimension reduction techniques
5. Cluster analysis and unsupervised learning
6. Foundations of forecasting
7. Ethics in the age of data analytics

Evaluation Scheme:

Quizzes:	25%
Project:	25%
Term exam:	20%
Final exam:	30%

Statistics 3486 - Statistical Learning

Abbreviated Course Title: Statistical Learning

Course Description: Statistical Learning course introduces statistical learning, including a brief overview of linear regression, and other important topics in data science, such as classification, resampling and cross validation, linear model selection, nonlinear models, tree-based models and unsupervised learning.

Credit Restriction: Computer Science 3202

Prerequisites: Mathematics 2000, Statistics 2485, Statistics 2530 or 2560

Textbook and References

Required text:

G. James, D. Witten, T. Hastie, R. Tibshirani. An Introduction to Statistical Learning with Applications in R. Springer, New York, 2013.

References:

1. N. R. Draper and H. Smith. Applied Regression Analysis, 3rd edition. Wiley, 1998.
2. A. Agresti. Introduction to Categorical Data Analysis, 3rd edition. Wiley, 2019.
3. R. A. Johnson and D. W. Wichern. Applied Multivariate Statistical Analysis, 6th edition. Pearson, 2008.

Potential Instructors: Zhaozhi Fan, Alex Shestopaloff

Tentative Syllabus:

1. Overview of statistical learning
2. Linear regression
3. Classification
4. Resampling
5. Linear model selection and regularization
6. Nonlinear models
7. Tree-based models
8. Unsupervised learning

Evaluation Scheme:

Assignments:	20%
Project:	10%
Midterm examination:	30%
Final project:	30%
Final project presentation:	10%

Statistics 3530 - Analysis of Observational Data

Abbreviated Course Title: Analysis/Observational Data

Course Description: Statistics 3530 introduces sampling concepts, probability sampling designs including simple random sampling and stratified random sampling, study designs, and methods for analysis of observational data including measures of risk and association, inference for measures of association, confounding and logistic regression modeling.

Prerequisites: Statistics 2530 or 2560

Reference Books: Only the relevant parts from the following books will be covered.

1. J. Wilson, D.-G. Chen and K. E. Peace. Statistical Analytics for Health Data Science with SAS and R. Chapman & Hall, 2023.
2. P. R. Rosenbaum. Observational Studies, 2nd Edition. Springer, 2002.
3. N. P. Jewell. Statistics for Epidemiology. Chapman & Hall, 2004.

Potential Instructors: Yildiz Yilmaz, Candemir Cigsar

Tentative Syllabus:

1. Sampling
 - 1.1. Simple Random Sampling
 - 1.2. Stratified Sampling
2. Observational and Experimental Studies
 - 2.1. Experimental Designs and Their Analysis
 - Completely Randomized Designs
 - Randomized Block Designs
 - 2.2. Observational Study Designs
3. Measures of Risk and Association
4. Inference for Measures of Association and Confounding
5. Analysis of Binary Responses - Logistic Regression Modeling

Evaluation Scheme:

Assignments:	10%
Midterm exam:	20%
Final exam:	50%
Project:	20%

Statistics 4411 - Bayesian Data Analysis

Abbreviated Course Title: Bayesian Data Analysis

Course Description: Bayesian Data Analysis is an introductory course to the Bayesian data analysis with applications. The topics include basic principles of Bayesian modeling and inference, methods and theoretical aspects of Bayesian analysis, Bayesian computation and applications, and special topics in Bayesian data analysis. Statistical computing software R will be used to explore data sets using the techniques.

Prerequisites: Statistics 3411

Textbook and References:

Recommended text:

1. J.K. Ghosh, M. Delampady, T. Samanta. An Introduction to Bayesian Analysis. Springer New York, 2006.

References:

2. C. Robert. The Bayesian Choice, 2nd edition. Springer New York, 2007.
3. J. Albert. Bayesian Computation with R, 2nd edition. Springer Science & Business Media, 2009.
4. A. Gelman, et al. Bayesian Data Analysis, 3rd edition. Chapman and Hall/CRC, 2013. (A free electronic copy of this reference book for non-commercial purposes is available at the following link: <http://www.stat.columbia.edu/~gelman/book/>).

Potential Instructors: Candemir Cigsar, Alex Shestopaloff, Zhaozhi Fan

Tentative Syllabus:

1. Statistical Preliminaries
2. Elements of Bayesian Decision Theory
3. Single-Parameter Models
4. Multiparameter Models
5. Hypothesis Testing and Model Selection
6. Large Sample Methods
7. Bayesian Computation
8. High Dimensional Problems
9. Some Applications

Evaluation Scheme:

Assignments:	20%
Midterm examination:	30%
Final exam:	40%
Project:	10%

Statistics 4486 - Neural Networks and Deep Learning

Abbreviated Course Title: Neural Networks&Deep Learning

Course description: This course presents the theoretical foundations of artificial neural networks. Topics include a mathematical derivation of basic architectures, regularization of neural networks, their stability, generalization abilities and their relation to various areas of mathematics and probability, including hidden Markov chains, stochastic dynamical systems, graph theory and numerical analysis.

Prerequisites: Statistics 3486 or Computer Science 3202

Reference textbooks:

1. Deep Learning with R, by A. Ghatak, Springer, 2019.
2. Neural Networks and Deep Learning, by C.C. Aggarwal, Springer, 2023.
3. Deep Learning, by I. Goodfellow, Y. Bengio and A. Courville, MIT Press, 2016.
4. Deep Learning with Python: A Hands-on Introduction, by N. Katkar, Springer, 2017.

Potential Instructors: JC Loredano-Osti, Alex Bihlo, Alex Shestopaloff

Tentative course outline

1. Brief review of machine learning concepts
2. Neural networks
 - a. Types of artificial neural networks
 - b. Feedforward neural networks and multilayers
 - c. Activation functions and their derivatives
 - d. Loss and cost functions
 - e. Backpropagation
3. Deep neural networks
 - a. Deep neural network algorithm
 - b. Parameter initialisation
 - c. Optimisation and regularisation
 - d. Convolutional neural networks
 - e. Recurrent neural networks
 - f. Graph neural networks
 - g. Applications to computer vision, time series analysis, differential equations
4. Structured neural representations

- a. Language models
 - b. Embeddings
 - c. Neural machine transitions
5. Advanced topics in deep learning
- a. Attention mechanisms
 - b. Adversarial deep learning
 - c. Competitive learning
 - d. Reinforcement learning

Evaluation Scheme:

Assignments: 30%
Project: 20%
Term exam: 20%
Final exam: 30%

Statistics 4502 - Applied Stochastic Processes

Abbreviated Course Title: Applied Stochastic Processes

Course Description: The aim of Statistics 4502 is to provide students with a basic understanding of the probabilistic models and techniques underlying the most widely used classes of stochastic processes, such as Bernoulli processes, Poisson processes, renewal processes and Markov chains. The main focus is on modeling aspects, which are completed by a description of some popular algorithms for simulation using R.

Prerequisites: Statistics 3585

Reference books:

1. Introduction to Probability Models, by Sheldon M. Ross, Academic Press.
2. Lecture Notes: Stochastic Processes, Department of Statistics University of Auckland.

Potential Instructors: Hong Wang, Candemir Cigsar

Tentative Syllabus

1. Preliminaries

- Sample spaces and events

- Conditional probability
- The partition theorem
- Bayes' theorem
- Independence
- Continuous and discrete random variables
- Independent random variables
- Expectation
- Variance, covariance, and correlation
- Conditional expectation and conditional variance
- Generating functions
- Sums independent random variables
- Some Limit Theorems

2. Some Special Stochastic Processes

- The Bernoulli processes
- The Random walk
- The Gambler's ruin
- The First-step analysis
- The Markovian property of a stochastic process
- R simulations of Stochastic Processes

3. Poisson Processes

- Definition
- Derivation of exponential distribution
- Properties of exponential distribution
- Counting processes and the Poisson distribution
- Superposition of Poisson processes
- Splitting of Poisson processes
- Non-homogeneous Poisson processes
- Compound Poisson processes
- R simulations of Poisson processes

4. Renewal Processes

- Distribution of a renewal processes
- Limit theorems
- Renewal reward processes
- Alternating Renewal Processes
- R simulations of renewal processes

5. Markov Chains

- Definitions
- The Transition Matrix
- n-step transition probabilities
- Chapman-Kolmogorov Equations
- Distribution of a Markov Chain
- Trajectory Probability

- Structure of the state space of a Markov Chain
- The hitting probabilities
- The expected hitting times
- R simulations of Markov Chains

Evaluation Scheme:

Quizzes: 30%
Term Project: 20%
Final project: 40%
Final project presentation: 10%

CONSULTATION RECEIVED

From: Iain J Mcgaw <ijmcgaw@mun.ca>
Subject: Re: FW: Consultation on New Program: Data Science
Date: October 26, 2023 at 10:30:04 NDT
To: Ivan <mathconsult@mun.ca>

These look like interesting and useful courses that might be of interest to students across the faculty of science

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

From: medvicedean <medvicedean@mun.ca>

Subject: Re: Consultation on New Program: Data Science

Date: October 27, 2023 at 10:28:04 NDT

To: "mathconsult@mun.ca" <mathconsult@mun.ca>

Cc: "Dean of Medicine : McKeen, Dr. Dolores" <deanofmedicine@mun.ca>

Hi,

On behalf of the Faculty of Medicine, there are no concerns with the proposed new program in Bachelor of Arts/Bachelor of Science degree major in Data Science.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland|
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

From: DeanNurse <DeanNurse@mun.ca>

Subject: RE: Consultation on New Program: Data Science

Date: October 30, 2023 at 09:04:48 NDT

To: "Booth, Ivan" <mathconsult@mun.ca>

Good morning

Dr. Pike (our interim dean here at Nursing) has reviewed the calendar change proposal. She tells me that there are no concerns or recommendations from Nursing.

I hope you have a great day!

Jane

From: "Davis, Erin" <emdavis@mun.ca>

Subject: FW: Consultation on New Program: Data Science

Date: October 30, 2023 at 11:35:14 NDT

To: "mathconsult@mun.ca" <mathconsult@mun.ca>

Hi Ivan,

Thank you for the opportunity to comment on the proposed change. We noted that MATH 1000 and 1001 are required, but as long as access to both MATH 1000 and MATH 1001 remains available for students seeking to complete the pharmacy prerequisites, we have no concerns.

Thanks!

Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy
T 709 864 8815
E emdavis@mun.ca

From: HKR Dean <hkrdean@mun.ca>
Subject: Re: Consultation on New Program: Data Science
Date: November 9, 2023 at 22:27:53 NST
To: "Booth, Ivan" <mathconsult@mun.ca>

Hello,

Thank you for the opportunity to review. HKR has no concerns or questions.

Anne-Marie

Anne-Marie Sullivan, PhD, CTRS
Interim Dean, School of Human Kinetics and Recreation
Office: PE 2026
Phone: 709.864.8129
Email: asulliva@mun.ca

From: Engineering Consult <enrconsult@mun.ca>
Subject: Re: Consultation on New Program: Data Science
Date: November 15, 2023 at 14:27:41 NST
To: "Booth, Ivan" <mathconsult@mun.ca>
Cc: Glyn George <glyn@mun.ca>, Jayde Edmunds <edmundsj@mun.ca>, Wei Qiu <qiuw@mun.ca>

Thank you for the opportunity to comment on the Calendar changes proposed for a new program in Data Science. A possibility exists that some students in our Computer

Engineering major will be interested in a Data Science course as a technical elective, (for example STAT 3486 "Statistical Learning" and STAT 4486 "Neural Networks and Deep Learning"). There may be a request at a later date to add some ECE courses to the list of prerequisites for such Data Science courses.

The new program addresses a clear new need. Subject to there being no negative impact on resources for existing programs, the Committee supports the new Data Science program.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science
Memorial University of Newfoundland
St. John's NL A1B 3X5

Discussions with Computer Science

Computer Science has provided the most detailed feedback. We respond to the most recent feedback below. However, before getting into this, believe it is useful to include a timeline of our consultations with Computer Science.

Narrative Timeline

- 1) **April 27, 2022:** The Department of Mathematics and Statistics sent the Data Science major program proposal to other Science departments for a pre-consultation.
- 2) **June 10, 2022:** The Department of Computer Science responded in an email (available on request). They indicated that:
 - a. due to limited teaching capacity, they could not accommodate Data Science students in their 2000+ courses (and maybe not even in 1000 level courses).
 - b. they did not believe that a Data Science program could be offered without Computer Science participation.
 - c. they were concerned that students will use Data Science as a “backdoor into our programs”.
- 3) **November 1, 2022:** In a meeting facilitated by the Dean of Science and including the proposers of Data Science as well as the Heads and Deputy Heads of Math/Stats and Computer Science, the above points were discussed. It was proposed that:

- a. Computer Science guarantee 15 seats in the required COMP courses for Data Science students. After some discussion this was agreed.
 - b. Data Science proposers from Statistics should meet with data-science-interested faculty members from Computer Science (five self-identified) to discuss courses and their participation in this program. This was to be organized through the Dean of Science office and held in the Boardroom. A poll was sent out to find a good time. Four data-science-interested Computer Science faculty indicated that they could attend on December 15.
- 4) **December 15, 2022:** No one from Computer Science attended the meeting. Three people sent feedback (available on request).
 - 5) **Winter 2023:** Almost all feedback from Computer Science was incorporated into the program. The exception was the inclusion of an Advanced Machine Learning course. Data Science proposers agreed that it would be useful, however at this stage it does not exist in either Statistics or Computer Science.
 - 6) **August 1, 2023:** On request, the Data Science proposers met with the Dean of Science to provide him with an update on progress on the program. We indicated that we were finished with pre-consultations and planned to move the program forward in Fall 2023, with the intention to start offering it in the 2024 Calendar Year.
 - 7) **Late August 2023:** The Head of Math and Stats was told that staffing issues are further affecting teaching capacity in Computer Science and hence they could not follow through on their commitment to 15 seats for Data Science students. At most “3 to 5” seats could be expected.
 - 8) **September 2023:** Math and Stats modified the program to allow an alternate route if COMP courses are not available (principally including Stat 2485 and Stat 3486 in the program).
 - 9) **Late October 2023:** Modified program was sent out for consultation.
 - 10) **November 2023:** Due to limited teaching capacity, Computer Science passed regulations through FoSCUGS/Faculty Council that further restricted registration in their 2000+ courses.
 - 11) **November 17, 2023:** The below feedback was received from Computer Science. Notably, it indicated that they “would aim to provide space” in COMP courses for Data Science students.

We now turn to that feedback (it is copied from a pdf).

Math/Stat responses are split out with horizontal lines and in italics.

Feedback from the Department of Computer Science for the proposed major program in Data Science

Introduction

Our faculty has reviewed the program and new course proposals in depth.

The key concern is that in-depth conversation needs to take place between both departments to address several perceived issues with the structure, content and focus of the program.

We believe that by addressing those issues, and by fostering collaboration and synergy between both departments, students in both the Data Science and Computer Science major programs could benefit from more frequent offerings of key courses, and from a wider range of elective courses.

Math/Stats Response: *These consultations have been ongoing for more than a year and a half. We completely support collaboration but believe that it is time to get a concrete program in place so that students can start taking this program in September 2024. Further discussion will delay the program for another year.*

The issues include, but are not limited to the following:

1. Early Program Structure

There are general issues with the proposed structure at the program at the 1/2000 level. The program is substantially different from what we saw in the 2022 early draft.

1.1 The content and purpose of STAT 2485 (R and Python for Data Science):

STAT 2485 is attempting to provide an introduction to two programming languages and to the topics of data structures and algorithms. We believe that the syllabus lists more content than can be realistically covered within a single semester and could benefit from more precise focus.

It's proposed in item 6 of the program requirements that STAT 2485 be an alternative to completing COMP 2001 (Object Oriented Programming and Human-Computer Interaction) and COMP 2002 (Data Structures and Algorithms). STAT 2485 covers only a portion of the content of those courses, omitting almost all topics of COMP 2001 and approximately half from COMP 2002. Whilst some of the content of those courses may not be needed to pursue some later Data Science courses, care is needed to avoid students being underprepared. For example, COMP 2002 devotes a total of nine hours towards the coverage of trees. Graph data structures are included in COMP 2002 but are absent from STAT 2485. Graphs are useful in data science, for example as a lead-in towards graph neural networks.

If it remains that students are able to avoid taking COMP 2001 and COMP 2002 then care needs to be taken in the decision of what to include and to what depth. The syllabi of those two courses can be found here:

<https://www.mun.ca/computerscience/undergraduates/courses/2000-level-courses-in-computer-science/>

STAT 2485's proposed content in Python and fundamental programming concepts has heavy overlap with COMP 1001 (Introduction to Programming) and COMP 1003 (Foundation of Computing Systems) which begs two questions:

a. Why have that overlap within STAT 2485 if COMP 1001 and COMP 1003 are also required courses?

COMP 1001 already provides an introduction to Python. COMP 1003 already provides STAT 2485 topics 2.3, 2.4, 2.5, 4 and 6.

b. Why is COMP 1003 included in the program if STAT 2485 is to remain as proposed?

In the CS majors program COMP 1003's intent is to provide the foundations for later courses, particularly COMP 2002, COMP 2003 (Computer Architecture) and COMP 3602 (Introduction to the Theory of Computation). The latter two courses do not relate to Data Science. Two thirds of the content of COMP 1003 has no apparent relevance to the program, and the remaining third is largely covered by STAT 2485 as observed in (a) above.

The content and purpose of STAT 2485 needs substantial revision. Our suggestion is that STAT 2485/COMP 2XXX separates from COMP 2001 and COMP 2002, instead focusing on an introduction to the R language and its value to Data Science. This may lead to a course that's relevant to other departments within the Faculty of Science. We further suggest that STAT 2485 become a required course, rather than an alternative to COMP2001 and COMP2002, and be placed in the prerequisite path of any later course that requires the use of R.

Math/Stats Response: Thank-you for these comments. Stat 2485 is not intended to be completely equivalent to COMP 2001 and COMP 2002. It was proposed in response to the communication that Computer Science can likely only provide "3 to 5 seats" in COMP 2001/2002 for Data Science students. At the time it was put together, we contemplated the possibility that even the 1000-level courses might become unavailable.

However, we agree that it is somewhat crowded and it is probably too much (and redundant) to include Python and R. We have modified the course to focus on the use of R in Data Science. As noted, this may also make it more attractive to a wider audience.

Both COMP 1001 and COMP 1003 are included so as to make it possible for Data Science students to take further Computer Science courses which we hope will become available.

1.2 Suggested low-level courses required in the program:

We suggest that the structure of the program be revised to mandate COMP 1003, COMP 2001 and COMP 2002 be required in the foundation, as originally specified in the 2022 draft. Back then the CS department stated that we would aim to provide space for DS students in COMP 2001 and COMP 2002 to meet that need.

Math/Stats Response: While we certainly hope that these courses are available to Data Science students, based on the communication that we received in August, we are

no longer confident that this will be the case. Even in this document we note the wording: “we would aim to provide space.” A viable program needs guarantees (not aims) that courses will be available. Hence, we have introduced a back-up plan (STAT 2485) in view of the (apparently) strong possibility that those spaces are not made available.

If Computer Science resolves its teaching capacity issues, we would be happy to require the COMP courses. However, with only “3 to 5” seats likely to be found in COMP 2001/2002, Data Science would not be viable. We will be happy to revisit this if it becomes clear that the courses are available to our students. However, given the current doubts, we feel that it would not be responsible to launch a program that may not be doable.

2. Later Program Structure and Courses

We see a need to investigate changes to the later structure of the program, such as

1. the opportunity to cross list courses in this field between STAT and COMP,
2. the opportunity to revise or tailor pre-requisite paths to expand student opportunity, and
3. the recognition of the value of existing COMP courses to the program.

2.1 The overlap between existing and proposed courses, and the opportunity for cross-listing:

There is concern of heavy overlap between some of the proposed new STAT courses and existing COMP courses. There’s a need to explore where some of the proposed new courses can be cross-listed with existing COMP courses, and where they can be cross-listed with new COMP courses.

There are potentially four or five out of seven of the courses that might be amenable to that. In particular STAT 3486 (Statistical Learning) has huge overlap with COMP 3202 (Introduction to Machine Learning), and we observe that the only topic not covered by COMP3202 which is covered by STAT 3486 is unsupervised learning. It would be very helpful to include the number of hours devoted to each topic in the course outlines of the proposed courses.

As well as the general internal desire at Memorial for greater co-operation and synergy between academic departments and units, there’s external precedent for strong collaboration in this particular field. For example, other institutions offer a full CS [Program in Data Analytics](#), COMP courses in [Data Analytics](#), [Bayesian Data Analytics](#), [Neural Networks](#), [Deep Learning](#), and so on.

The table in section 2.5 below notes other STAT courses in this area with potential for cross-listing.

2.2 Improving the accessibility of COMP courses in the field for Data Science majors:

Several existing COMP courses have direct value to this program, but lengthy prerequisite paths in COMP courses may make them unattractive to Data Science majors.

For example, the prerequisite path to COMP 3202 is longer than that for STAT 3486. A conversation about the possibility of cross-listing COMP 3202 and STAT 3486 could explore the use of parallel prerequisite paths for DS and CS majors, similar to how the problem is solved for other cross-listed courses, such as [COMP3550](#).

The creation of such paths could solve another issue with the program. As it stands students are required to make an early decision to take STAT 2485 or COMP 2001 and COMP 2002, which heavily impacts their later elective course choices. Notwithstanding the issues with STAT 2485 that were raised in section 1, tailored prerequisite paths could reduce impact of early course choices upon later course options.

2.3 Improving the accessibility of STAT courses in the field for Data-centric Computing majors:

Similarly, the prerequisite paths of proposed STAT courses in the field could be reviewed to make them more accessible to Data-centric computing majors.

For example, STAT 4486 (Neural Networks and Deep Learning) would be a valuable course for Data-centric computing majors, but the chain of MATH/STAT prerequisites realistically prohibit access for those students.

We believe that there's a need to recognize that there are courses in each department at the higher level that would benefit students in the Data Science Major program, the CS Major (Data-centric Computing) program, as well as other statistics and computer science majors.

There exists potential for students from both departments to have greater opportunity to take a wider selection of courses, so that students are not just able to in theory take the courses offered in both departments, but that they have practical choices, as opposed to being frustrated by long prerequisite chains that realistically make some courses unreachable and some paths unfeasible. Where choice exists, such as equivalent or near-equivalent courses, students should be able to understand what value each choice provides. We would welcome conversation in this area.

MATH/STATS Response: *We support all of this in principal but, as noted, there is currently no guarantee that Data Science students will be able to access any 2000+ COMP courses. Prerequisite changes are irrelevant if our students are not allowed to register for the courses. Hence, we propose passing the current program before exploring further cooperation.*

There is indeed a large overlap between Introduction to Statistical Learning 3486 and Introduction to Machine Learning 3202. This is unavoidable: both Computer and Data Science need this material. However, we have been told several times that teaching capacity issues mean that there will likely be no room for Data Science students in COMP 3202: that course is already oversubscribed. Our students will still need to learn this material and so we are proposing our own version.

Re STAT 4486 (Neural Networks and Deep Learning) we have reconsidered the prerequisites and decided to drop STAT 3521. The prerequisite is now: Statistics 3486 or Computer Science 3202. When this course is offered, we will welcome any and all Computer Science students who wish to take it.

Again, we note that this program is intended to start being offered in September 2024. Any further delays will render that impossible.

2.4 The role of existing COMP courses in the Data Science Program:

We note with concern that, with the exception of the option of taking COMP 3202, existing COMP courses in the field of Data Science now appear dismissed by this program, not warranting explicit mention in the requirements, nor even as suggested electives. The reason for omission is not explained in the program's rationale. Courses include COMP 3400 (Data Preparation Techniques), COMP 3401 (Introduction to Data Mining) and COMP 4304 (Data Visualization). COMP 4304 is described by the course instructor as "data visualization for data science", covering important skills in the communication and understanding of data; coverage that's perceived to be generally lacking from the program as proposed.

We believe this is detrimental to the program, to student choice and to the shared goals of the faculty in both departments who work in this field. We believe that the program needs to reflect that courses exist in both disciplines that will provide value to the program, and that it needs a structure that allows students access to those courses. We recommend collaborative evaluation of which COMP courses are of value to this program, how those courses could be made reachable to Data Science majors, as noted in section 2.2 above, and subsequent reconsideration of the program's course requirements.

MATH/STATS Response: *We completely agree that lack of access to COMP courses is not desirable. We would be more than happy to have our students take many COMP courses including all the listed ones (subject to restrictions on the number of courses that can be required in a Major). However, as noted above, there is no guarantee that any of these courses will be available to Data Science students. It would not be productive to recommend/require courses from which Data Science students are excluded.*

As set up, the program puts STATS, MATH and COMP on equal footing as courses that can be chosen as options at the 3000/4000 level. There are two possible routes through the program: one if it is possible to take COMP courses at the 2000+ level and the other if it isn't.

We recognize that due to the unprecedented surge in enrollment, Computer Science is struggling to meet the needs of their own Majors and Minors and that, as such, they have restricted access to those courses to their Majors/Minors. That said, we do not believe that these difficulties should delay the start of the Data Science program. Statistics will cover for the missing capacity until Computer Science resolves its issues. Once they are resolved and space becomes available for our students, we will be more than happy to have them take these courses and will certainly recommend them. However, to do so at this point would be false advertising, since in all likelihood they will not actually be available.

In the future we will be happy to discuss appropriate modifications and accommodations to benefit both Computer Science and Data Science students. We look forward to these discussions but for believe that the first step before such discussions is to get this program up and running.

2.5 Observations and suggestions for some proposed and existing STAT courses in this field:

STAT	Course Title	Status	Observation / Suggestion
2485	R and Python for Data Science	proposed	Cross-list with a new COMP course. Drop Python and some content covered in COMP1001, 1003, 2002. Instead focus on introducing R and its application to Data Science.
2530	Statistical Data Analysis	proposed	Cross-list with a new COMP course.
3486	Statistical Learning	proposed	Cross-list with COMP 3202.
3585	Computational Statistics	existing	Cross-list with a new COMP course.
4411	Bayesian Data Analysis	proposed	Cross-list with a new COMP course.
4486	Neural Networks & Deep Learning	proposed	Cross-list with a new COMP course. Perhaps separate into two courses.

MATH/STATS Response: *See previous comment. We look forward to receiving the Computer Science proposals for the new versions of the courses on their end and will be happy to consider cross-listing at that time.*

3. Summary

The Department of Computer Science believes that there is clear need for comprehensive discussion and consultation about both the structure and content of the proposed Data Science Major program. We believe in the value of this program and we welcome such discussion. The issues raised above are by no means exhaustive, and our CS faculty working in the field are keen to directly discuss their observations and concerns, and to help seek solutions.

MATH/STATS Response: *We note that this discussion has been ongoing for over one-and-a-half years. During this time Computer Science has alternated between recommending extra Computer Science course for the program and telling us that there is no room for Data Science students in their 2000+ Courses. We also recall that when a meeting was set up to discuss these issues, no one from Computer Science attended. We acknowledge that feedback was sent and we found this useful, however a face-to-face meeting would have been more productive and might have resolved some of these issues over a year ago.*

Given all of this, Mathematics and Statistics believes that the current version (with the amended 2485 and 3486) should be passed. This semester, we offered an introductory Data Science course (STAT 1500) and it filled to capacity. There is also a need to move on to discuss possible certificates in Data Analysis that will be available to students in other Majors. However, to do all of this we need a concrete foundation from which to build. Our current proposal is that foundation. We are happy to discuss potential future modifications once this program is passed.

It is even possible that those could be introduced in time for 2025 Calendar Year when the first Data Science Majors would be entering the 3rd year.

There is a clear demand for this program and we believe that it should be met.

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- XNew, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:

Lee Ann McKivior



Date:

December 11, 2023

Date of approval by Faculty/Academic Council: ___ Endorsed by Senate Committee on Special Admissions December 7, 2023

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- XAdmission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of:
- Department of:
- Other:

RATIONALE

The Admissions unit of the Office of the Registrar is proposing a Calendar change to modify section [4.2 English Language Proficiency Requirements](#) for undergraduate admission. The rationale for these changes is as follows:

- 4.2.1: ○ Edits to clarify current practice.

- 4.2.2: ○ We are requesting greater flexibility for applicants who are transferring from a Canadian institution, and taking into account Memorial's partnerships with English medium institutions outside of Canada.

○ Transfer credit evaluations normally take place after admission, often taking several weeks, and this provision rarely results in applicants meeting the transfer credit requirement in English courses.

- 4.2.3: ○ Edits to clarify current practice, in consultation with English as a Second Language department on Grenfell Campus.

- 4.2.4: ○ Immigration, Refugees and Citizenship Canada have recently started accepting English proficiency tests other than IELTS for their [Student Direct Stream](#), and have set minimum required scores for CAEL, TOEFL and PTE Academic that are higher than Memorial's minimum scores. This puts us in the position of potentially admitting international students who may not be successful in their study permit applications.

○ Two of the tests listed in the Calendar (CanTEST and MUNTEL) have been discontinued.

○ The Office of the Registrar has approval from the University Committee on Admissions to accept the Duolingo English Test on a temporary basis, which has been getting extended annually.

○ As such, we are requesting the removal of specific details on the accepted standardized tests and minimum score requirements, to allow greater flexibility in instances such as those noted above. Accepted tests and minimum scores would continue to be listed on the [website](#).

-4.2.5

○ The English Language Placement Test has not been administered for several years. The Department of English has advised that this test was administered by English as a Second Language on the St. John's Campus prior to that unit's closure. English as a Second Language on Grenfell Campus have also been consulted on the proposed changes.

-4.2.6

● We are recommending that the University Registrar be granted the authority to approve other forms of English language proficiency (including standardized tests in section 4.2.4), in consultation with the University Committee on Admissions and English as a Second Language department where further expertise is needed. This is meant to help address questions related to English language proficiency without every case needing to go before the University Committee on Admissions.

ANTICIPATED EFFECTIVE DATE

2024-2025 University Calendar

CALENDAR CHANGES

4.2 English Language Proficiency Requirements

On this page

- [4.2.1 English Language Secondary Institution](#)
- [4.2.2 English Language Post-Secondary Institution](#)
- [4.2.3 Memorial University of Newfoundland's Intensive English Program \(IEP\)](#)
- [4.2.4 Standardized Tests](#)
- ~~[4.2.4.1 MUN Test of English Language \(MUNTEL\)](#)~~
- ~~[4.2.4.2 Test of English as a Foreign Language \(TOEFL\)](#)~~
- ~~[4.2.4.3 International English Language Testing System \(IELTS\)](#)~~
- ~~[4.2.4.4 Canadian Academic English Language \(CAEL\) Assessment](#)~~
- ~~[4.2.4.5 Cambridge English for Speakers of Other Languages \(ESOL\)](#)~~
- ~~[4.2.4.6 Canadian Test of English for Scholars and Trainees \(CanTEST\)](#)~~
- ~~[4.2.4.7 Michigan English Test \(MET\)](#)~~
- ~~[4.2.4.8 Pearson Test of English Academic \(PTE Academic\)](#)~~
- [4.2.5 English Language Placement Test](#)
- [4.2.6 Other](#)

As English is the primary language of instruction at this University, all applicants seeking admission to Memorial University of Newfoundland must possess an adequate knowledge of written and spoken English as a prerequisite to admission. Regardless of country of origin or of citizenship status, applicants will be required to provide proof of proficiency in the English language based on one of the following forms.

4.2.1 English Language Secondary Institution

Applicants are required to have successfully completed the equivalent of three years of full-time instruction in an English language secondary institution as recognized by Memorial University of Newfoundland, ~~including Applicants must successfully complete~~ one of appropriate course(s) in English at the Grade 12 or equivalent level and meet the general admission requirements for a recognized high school curriculum. English as a ~~Second or additional~~ Language (ESL/EAL) courses are not acceptable for meeting this requirement. The University may require, as deemed appropriate by the University Committee on Admissions, further proof of English proficiency through ~~one of the~~ an acceptable standardized tests ~~below~~ as outlined under [Standardized Tests](#).

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4.2.2 English Language Post-Secondary Institution

Applicants who have attended a recognized post-secondary institution where English is the language of instruction must have successfully completed one of the following: the equivalent of ~~30 credit hours. These 30 credit hours must include 6 transferable credit hours in English courses. For information on transfer credit refer to~~ [Transfer Credit](#).

- A minimum of 30 credit hours or equivalent of full-time instruction in a recognized degree program at a university in Canada.
- A minimum of a 2-year credential in a recognized program awarded by a post-secondary institution in Canada.
- A minimum of 30 credit hours or equivalent completed at a partner institution of Memorial University and leading to an exchange, transfer or other academic program governed by an agreement between the partner institution and Memorial University. Applicants must also satisfy any additional English language proficiency requirements outlined in the partnership agreement.

Applicants who have attended post-secondary institutions other than those noted above, and who do not meet the English language proficiency requirements under [English Language Secondary Institution](#), will normally be required to take an acceptable standardized test as outlined under [Standardized Tests](#).

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4.2.3 Memorial University of Newfoundland's Intensive English Program (IEP)

Applicants who have ~~provisional~~ early acceptance to Memorial University of Newfoundland, but have not obtained the English language proficiency requirements to be admitted, have the opportunity to take part in the Memorial University of Newfoundland's Intensive English Program (IEP). Applicants in the IEP may provide evidence of reaching the required English language proficiency by way of their performance in their IEP coursework, or by achieving an acceptable score on an institutionally recognized test or ~~one of the~~ a standardized tests ~~stated below~~ as outlined under [Standardized Tests](#). Information regarding Memorial University of Newfoundland's IEP can be found at www.mun.ca/esl or the [Grenfell Campus](#) sections of the Calendar.

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4.2.4 Standardized Tests

~~Applicants proving English Proficiency through one of the following forms may be required to write a placement test prior to the commencement of classes to determine the appropriate course in English for which they should register. For further information refer to [English Language Placement Test](#), [Faculty of Science Mathematics Course Descriptions](#), and [Grenfell Campus Mathematics Course Descriptions](#). The official results of the following standardized tests must be~~

forwarded to Memorial University of Newfoundland directly from an authorized test reporting centre.

Applicants may demonstrate proof of English proficiency through a standardized test acceptable to the University Registrar. Where necessary, the University Registrar may consult with both the University Committee on Admissions and the English as a Second Language department. Acceptable tests, minimum score requirements for general admission, and submission instructions are provided online at www.mun.ca/undergrad/admissions.

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~~4.2.4.1 MUN Test of English Language (MUNTEL)~~

~~A minimum score of 60 in each of Reading and Listening, Writing, and Speaking is required on the MUN Test of English Language. Information regarding the MUN Test of English Language can be found at www.mun.ca/esl/muntel.~~

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~~4.2.4.2 Test of English as a Foreign Language (TOEFL)~~

~~A minimum score of 79 with at least 20 in each of Reading and Writing, and no less than 17 in Listening and Speaking is required on the internet-based TOEFL. Information regarding the TOEFL program is available from the Educational Testing Service (ETS), TOEFL/TSE Services, online at www.ets.org/toefl/, from U.S. embassies or consulates, or from offices of the U.S. Information Services.~~

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~~4.2.4.3 International English Language Testing System (IELTS)~~

A minimum overall band score of 6.5, with at least band 6 in each of Writing and Reading. Information regarding the IELTS may be obtained from the IELTS Subject Officer, University of Cambridge Local Examinations Syndicate via www.ielts.org/.

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~~4.2.4.4 Canadian Academic English Language (CAEL) Assessment~~

Minimum band scores between 50 and 60 in each of the four skills tested (Reading, Writing, Listening, Speaking), with at least two band scores of 60 are required on the CAEL Assessment. Information regarding the CAEL Assessment may be obtained from the CAEL Assessment Office at www.cael.ca.

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~~4.2.4.5 Cambridge English for Speakers of Other Languages (ESOL)~~

A minimum grade of "B" or, for those who have completed this test since January 2015, an overall Cambridge English Scale score of 176 in the C1 Advanced or the C2 Proficiency are required. Information regarding these examinations may be obtained from University of Cambridge ESOL Examinations via www.cambridgeenglish.org/.

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~~4.2.4.6 Canadian Test of English for Scholars and Trainees (CanTEST)~~

Minimum band scores of 4.5 in the listening comprehension and reading comprehension sub-tests and a score of 4 in writing are required on the CanTEST.

Information regarding this examination may be obtained from the Language Testing Service of the University of Ottawa online at www.cantest.uottawa.ca/index.php.

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~~4.2.4.7 Michigan English Test (MET)~~

A minimum score of 59 is required on the MET. Information on the MET testing program may be obtained from Michigan Language Assessment online at www.michiganassessment.org.

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~~4.2.4.8 Pearson Test of English Academic (PTE Academic)~~

A minimum score of 58 in each of the reading, writing, listening, and speaking components of the PTE Academic is required. Information about the PTE Academic is available online at www.pearsonpte.com.

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~~4.2.5 English Language Placement Test~~

- ~~1. With the exception of applicants who demonstrate English language proficiency under [English Language Proficiency Requirements, English Language Secondary Institution](#) and [English Language Proficiency Requirements, English Language Post-Secondary Institution](#), all applicants will be required to write a placement test in English language. This test must be taken prior to the commencement of classes to determine the appropriate English course for which an applicant should register.~~
- ~~2. Students who are registered for courses at the St. John's Campus or by Distance/Online Learning whose first language is not English and whose~~

~~performance in the placement test in English language indicates that appropriate placement is in a first-year English credit course will normally be placed in English 1020.~~

- ~~3. Students who are registered for courses at the Grenfell Campus should consult with the [Office of the Registrar at Grenfell Campus](#).~~

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4.2.65 Other

Other forms of proof of English language proficiency, acceptable to the University [Registrar](#), [Committee on Admissions](#), may be considered. Where necessary, the University Registrar may consult with both the University Committee on Admissions and the English as a Second Language office.

CALENDAR ENTRY AFTER CHANGES

4.2 English Language Proficiency Requirements

On this page

- [4.2.1 English Language Secondary Institution](#)
- [4.2.2 English Language Post-Secondary Institution](#)
- [4.2.3 Memorial University of Newfoundland's Intensive English Program \(IEP\)](#)
- [4.2.4 Standardized Tests](#)
- [4.2.5 Other](#)

As English is the primary language of instruction at this University, all applicants seeking admission to Memorial University of Newfoundland must possess an adequate knowledge of written and spoken English as a prerequisite to admission. Regardless of country of origin or of citizenship status, applicants will be required to provide proof of proficiency in the English language based on one of the following forms.

4.2.1 English Language Secondary Institution

Applicants are required to have successfully completed the equivalent of three years of full-time instruction in an English language secondary institution as recognized by Memorial University of Newfoundland. Applicants must successfully complete appropriate course(s) in English at the Grade 12 or equivalent level. English as a second or additional language (ESL/EAL) courses are not acceptable for meeting this requirement. The University may require, as deemed appropriate by the University Committee on Admissions, further proof of English proficiency through an acceptable standardized test as outlined under [Standardized Tests](#).

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4.2.2 English Language Post-Secondary Institution

Applicants who have attended a recognized post-secondary institution where English is the language of instruction must have successfully completed one of the following:

- A minimum of 30 credit hours or equivalent of full-time instruction in a recognized degree program at a university in Canada.
- A minimum of a 2-year credential in a recognized program awarded by a post-secondary institution in Canada.
- A minimum of 30 credit hours or equivalent completed at a partner institution of Memorial University and leading to an exchange, transfer or other academic program governed by an agreement between the partner institution and Memorial University. Applicants must also satisfy any additional English language proficiency requirements outlined in the partnership agreement.

Applicants who have attended post-secondary institutions other than those noted above, and who do not meet the English language proficiency requirements under [English Language Secondary Institution](#), will normally be required to take an acceptable standardized test as outlined under [Standardized Tests](#).

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4.2.3 Memorial University of Newfoundland's Intensive English Program (IEP)

Applicants who have early acceptance to Memorial University of Newfoundland, but have not obtained the English language proficiency requirements to be admitted, have the opportunity to take part in the Memorial University of Newfoundland's Intensive English Program (IEP). Applicants in the IEP may provide evidence of reaching the required English language proficiency by way of their performance in their IEP coursework, or by achieving an acceptable score on an institutionally recognized test or a standardized tests [as outlined under Standardized Tests](#). Information regarding Memorial University of Newfoundland's IEP can be found at www.mun.ca/esl or the [Grenfell Campus](#) sections of the Calendar.

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4.2.4 Standardized Tests

Applicants may demonstrate proof of English proficiency through a standardized test acceptable to the University Registrar. Where necessary, the University Registrar may consult with both the University Committee on Admissions and the English as a Second Language department. Acceptable tests, minimum score requirements for general admission, and submission instructions are provided online at www.mun.ca/undergrad/admissions.

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4.2.5 Other

Other forms of proof of English language proficiency, acceptable to the University Registrar, may be considered. Where necessary, the University Registrar may consult with both the University Committee on Admissions and the English as a Second Language office.

SECONDARY CALENDAR CHANGES

N/A

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

14/12/2023

Date of approval by Faculty/Academic Council:

13/12/2023

Proposal for Comprehensive Grenfell Campus Business Program Changes

Grenfell Campus, School of Arts and Social Science, Business Program

January 2024

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Memorial University of Newfoundland

Calendar Changes to Grenfell Campus Business Program

Overview

PROPOSAL SUMMARY

This proposal requests approval for a wide range of changes to several courses in the Grenfell Business Program (e.g., course numbers, titles, descriptions), updates to current requirements and regulations for the Bachelor of Business Administration program, amendments to existing articulation agreements, and an introduction of a new Certificate in Entrepreneurship.

Specific rationale for each set of changes is included throughout the proposal.

CONSULTATIONS SOUGHT

<i>Grenfell Campus Consultations</i>	<i>Feedback Received (Yes/No)</i>
School of Arts and Social Science	Y
School of Fine Arts	Y
School of Science and the Environment	Y
<i>St. John's Campus Consultations</i>	
Faculty of Business Administration	Y
Faculty of Education	N
Faculty of Engineering and Applied Science	Y
School of Human Kinetics and Recreation	N
Faculty of Humanities and Social Sciences	N
Faculty of Medicine	N
School of Music	N
Faculty of Nursing	Y
School of Pharmacy	Y
Faculty of Science	N
School of Social Work	N
<i>Fisheries Marine Institute Campus Consultations</i>	N
<i>Labrador Campus Consultations</i>	
School of Arctic and Subarctic Studies	N

Responses to requests for feedback provided in [Appendix A](#).

LIBRARY REPORT

Based on her review, Ms. Crystal Rose, Associate Dean of Libraries, Grenfell & Harlow Campuses, has confirmed the library's ability to support the proposed program changes reflected in this document; please refer to [Appendix B](#) for Library Report and a copy of the Grenfell Campus Business Program response.

RESOURCE IMPLICATIONS

To support the delivery of the proposed Certificate in Entrepreneurship, there may be demand for instructional costs (i.e., per course instructor) on an annual or biannual basis, depending on the available teaching capacity in the Grenfell Campus Business program. Further, to continue to meet the demand for online course delivery in support of the three-year articulation agreement with CNA, BUSN 2021 will need to be developed for both in-person and online delivery; this will require a content author and support from the Centre for Innovation in Teaching and Learning (CITL).

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS

Details of all course changes and new course proposals, including sample course outlines, are included in the following section and in [Appendix C](#).

Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Cover Page for Program Changes
Summary of Comprehensive Program Changes

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

✓ **New course(s):**

- BUSN 2021, Research and Writing for Business
- BUSN 2022, Professional Skills for Business
- BUSN 2065, Sustainability and Management
- BUSN 2105, Accounting for Non-Business Students
- BUSN 2251, Introduction to Marketing
- BUSN 2620, Designing for Innovation
- BUSN 4600, Small Business Management

✓ **Amended or deleted course(s):**

- Courses to be regularized from special topics offerings:
 - BUSN 3070, Conflict Management in Organizations (formerly BUSN 4820)
 - BUSN 3640, Issues in Indigenous Business (formerly BUSN 3801)
 - BUSN 3650, Innovation Ecosystems (formerly BUSN 3800)
- Courses to be removed based on replacement or inactivity:
 - BUSN 2020, Business and Professional Communication
 - BUSN 2200, Marketing I
 - BUSN 2250, Marketing II
 - BUSN 2320, Workplace Skills
 - BUSN 3230, Social Media Marketing
 - BUSN 3620, Franchising and Buying a Business
 - BUSN 3630/4610, Family Business Management (same course description listed under two numbers)
 - BUSN 4030, Canadian Business Law II
- Courses shifting from core to elective courses:
 - BUSN 2310, Business Leadership
 - BUSN 3010, Organizational Theory
 - BUSN 4040, International Business Management

- Updates to Core and Elective business course descriptions/credit restriction/prerequisite requirements:
 - BUSN 1010, Introduction to Business
 - BUSN 1020, Introduction to Entrepreneurship
 - BUSN 2100, Financial Accounting I
 - BUSN 2110, Managerial Accounting I
 - BUSN 2300, Organizational Behaviour
 - BUSN 2310, Business Leadership
 - BUSN 2500, Personal Finance
 - BUSN 3010, Organizational Theory
 - BUSN 3030, Canadian Business Law I
 - BUSN 3060, Negotiation in Organizations
 - BUSN 3100, Intermediate Accounting I
 - BUSN 3110, Intermediate Accounting II
 - BUSN 3120, Taxation I
 - BUSN 3150, Intermediate Managerial Accounting
 - BUSN 3220, Services Marketing
 - BUSN 3240, Understanding Consumer Behaviour
 - BUSN 3300, Human Resource Management
 - BUSN 3320, Labour Relations
 - BUSN 3410, Operations Management
 - BUSN 3500, Financial Management I
 - BUSN 3510, Financial Management II
 - BUSN 3600, Enterprise Development
 - BUSN 3610, Social Entrepreneurship
 - BUSN 3650, Business Innovation
 - BUSN 3750, Management Information Systems
 - BUSN 3800-3950, Special Topics
 - BUSN 4010, Strategy I: Analysis and Planning
 - BUSN 4020, Business Ethics and Corporate Social Responsibility
 - BUSN 4040, International Business Management
 - BUSN 4060, Managing Non-Profit Organizations
 - BUSN 4070, Strategy II: Implementation and Change Management
 - BUSN 4080, Business in Film
 - BUSN 4120, Taxation II
 - BUSN 4130, External Auditing
 - BUSN 4210, Marketing Research
 - BUSN 4220, Business-to-Business Marketing and Relationships
 - BUSN 4230, International Marketing
 - BUSN 4310, Recruitment and Selection
 - BUSN 4510, Investments
 - BUSN 4660, Workplace Innovation
 - BUSN 4801-4850, Special Topics

- BUSN 5010, 5020, 5030, 5040, 5050, Experiential Learning courses

✓ **Amended or deleted program(s):**

- Proposed changes to the Bachelor of Business Administration Program, including:
 - Curriculum changes
 - Introduction of program continuance regulations
- Proposed editorial changes to the Grenfell Campus Business minor program regulations
- Proposed changes to the articulation agreement between the Grenfell Campus Bachelor of Business Administration Program and the 2-year business administration and 3-year business management diploma programs at the College of the North Atlantic, including:
 - Changes to program curriculum
 - Changes to program admission requirements
 - Clarification of program residence requirements
 - Removal of Bachelor of Business Administration Degree Honours program option
- Proposed suspension of articulation agreement between Grenfell Campus Bachelor of Business Administration Program and St. John's College Junior College Business Associate degree program

New, amended or deleted Glossary of Terms Used in the Calendar entries

New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations

New, amended or deleted General Academic Regulations (Undergraduate)

New, amended or deleted Faculty, School or Departmental regulations

✓ **Other: Proposal of new certificate program**

- Proposed Certificate in Entrepreneurship

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President: _____

Date: _____

Date of approval by Faculty/Academic Council: _____

Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Courses
Changes to Grenfell Campus Business Courses

COURSE NUMBERS AND TITLES

Reference to the following BUSN courses should be deleted from the Calendar listing of [13.4.1 Core Program Course Descriptions](#):

- BUSN 2020, Business and Professional Communication
- BUSN 2200, Marketing I
- BUSN 2250, Marketing II

The following courses should be removed from the from the Calendar listing of BUSN Core Program Course Descriptions and added to the list of [13.4.2 Business Electives Course Descriptions](#):

- BUSN 2310, Business Leadership
- BUSN 3010, Organizational Theory
- BUSN 4040, International Business Management

Reference to the following BUSN courses should be deleted from the Calendar listing of [13.4.2 Business Electives Course Descriptions](#) due to inactivity:

- BUSN 2320, Workplace Skills
- BUSN 3230, Social Media Marketing
- BUSN 3620, Franchising and Buying a Business
- BUSN 3630/4610, Family Business Management
- BUSN 4030, Canadian Business Law II

The following existing special topics courses should be regularized and added to the Calendar listing of [13.4.2 Business Electives Course Descriptions](#):

- BUSN 3070, Conflict Management in Organizations (formerly special topics BUSN 4820)
- BUSN 3640, Issues in Indigenous Business (formerly special topics BUSN 3801)
- BUSN 3650, Innovation Ecosystems (formerly special topics BUSN 3800)

The following new courses are being proposed by the Grenfell Campus Business program and should be added to the Calendar under [13.4.1 Core Program Course Descriptions](#):

- BUSN 2021, Research and Writing for Business
- BUSN 2022, Professional Skills for Business
- BUSN 2251, Introduction to Marketing

The following new courses are being proposed by the Grenfell Campus Business program and should be added to the Calendar under [13.4.2 Business Electives Course Descriptions](#):

- BUSN 2065, Sustainability and Management
- BUSN 2620, Designing for Innovation
- BUSN 4600, Small Business Management

The following new course is being proposed by the Grenfell Campus Business program and should be added to the Calendar under a new section [13.4.3 Business Electives for Non-Business Students](#):

- BUSN 2105, Accounting for Non-Business Students

Updated course numbers and/or titles and/or descriptions and/or prerequisite requirements have been provided for the following core BUSN courses and should be reflected in [13.4.1 Core Program Course Descriptions](#):

- BUSN 1010, Introduction to Business
- BUSN 1020, Introduction to Entrepreneurship
- BUSN 2100, Financial Accounting I
- BUSN 2110, Managerial Accounting
- BUSN 2300, Organizational Behaviour (re-numbered 3315)
- BUSN 3030, Canadian Business Law I
- BUSN 3300, Human Resources Management
- BUSN 3410, Operations Management
- BUSN 3500, Financial Management I
- BUSN 3600, Enterprise Development
- BUSN 4010, Strategy I: Analysis and Planning
- BUSN 4070, Strategy II: Implementation and Change Management

Updated course titles and/or descriptions and/or prerequisite requirements have been provided for the following elective BUSN courses and should be reflected under [13.4.2 Business Electives Course Descriptions](#):

- BUSN 2310, Business Leadership
- BUSN 3010, Organizational Theory

- BUSN 3100, Intermediate Accounting I
- BUSN 3110, Intermediate Accounting II
- BUSN 3120, Taxation I
- BUSN 3150, Intermediate Managerial Accounting
- BUSN 3240, Understanding Consumer Behaviour
- BUSN 3320, Labour Relations
- BUSN 3240, Understanding Consumer Behaviour
- BUSN 3510, Financial Management II
- BUSN 3750, Management Information Systems
- BUSN 4040, International Business Management
- BUSN 4060, Managing Non-Profit Organizations
- BUSN 4080, Business in Film
- BUSN 4120, Taxation II
- BUSN 4220, Business-to-Business Marketing and Relationships
- BUSN 4310, Recruitment and Selection
- BUSN 4510, Investments
- BUSN 4660, Workplace Innovation
- BUSN 4801-4850, Special Topics

ABBREVIATED COURSE NUMBERS AND TITLES (for new courses)

- BUSN 2021, Research & Writing
- BUSN 2022, Professional Skills
- BUSN 2065, Sustainability Mgmt
- BUSN 2105, Acctng for Non-Business
- BUSN 2251, Intro Marketing
- BUSN 2620, Designing for Innovation
- BUSN 3070, Conflict Mgmt
- BUSN 3640, Indigenous Business
- BUSN 4600, Small Business Mgmt

RATIONALE

The course changes included in this proposal are a result of an internal program review that was conducted throughout the 2022-2023 academic year. Specifically, the proposed course changes support the identified need to strengthen the research, writing, and communication skills of students in the Bachelor of Business Administration (BBA) program; to realign the core program design with other business administrative programming across the country; to provide added

flexibility for business students to choose a wider range of discipline electives in both the bachelor and business minor programs; and to update program calendar course listings to reflect updated course numbers/titles/descriptions/prerequisites. The changes also update courses that have been regularized and courses that are no longer available in the program due to changes in both student demand and faculty expertise.

Rationale underlying proposed course changes:

New elective courses

BUSN 2065 (Sustainability and Management) is a 2000-level business elective course that has been developed in response to the fast-growing interest and importance in issues related to sustainability, particularly in the context of organizations, and also takes advantage of the research expertise of current faculty. While the course will be available to any student who meets prerequisite requirements, the addition of BUSN 2065 will specifically expand the number of business elective options for BBA and business minor students.

A new Certificate in Entrepreneurship program is also being proposed to broaden Grenfell Campus Business offerings (refer to [Proposed Certificate in Entrepreneurship](#) section of this document); BUSN 2105 (Accounting for Non-Business Students) is a new course that has been specifically designed as a required course in support of this new program and as an elective that appeals to non-Business major students who are interested in an introduction to basic concepts in accounting and financial management. This course is not intended for business minor or Bachelor of Business Administration students. This course is proposed as a Quantitative Reasoning and Analysis (QRA) course.

BUSN 2620 (Designing for Innovation) is a second-year business elective that expands elective course options for business minor and BBA students, and should also appeal to students outside the discipline of business. Further, this course leverages the research expertise of current faculty.

BUSN 4600 (Small Business Management) is a senior business elective course that expands elective course options in both the existing BBA and business minor programs and exposes Certificate of Entrepreneurship students to valuable skills and knowledge in the field as a required part of their program.

Refer to [Appendix C](#) for sample course outlines for proposed new courses.

Regularizing Courses

The following business elective courses will be offered on a regular basis, so should be regularized from their current status as special topics courses:

- BUSN 3070, Conflict Management in Organizations (formerly special topics BUSN 4820)
- BUSN 3640, Issues in Indigenous Business (formerly special topics BUSN 3801)

- BUSN 3650, Innovation Ecosystems (formerly special topics BUSN 3800)

Refer to [Appendix D](#) for sample course outline for regularized courses.

Courses Being Replaced

The following courses are being replaced by new business core courses:

BUSN 2020 (Business and Professional Communication) is being replaced by two new courses: BUSN 2021 (Research and Writing for Business) and BUSN 2022 (Professional Skills for Business). Program faculty members have noted a growing need to strengthen basic academic research and writing skills, and professional skills among undergraduate business students; the replacement of BUSN 2020 with BUSN 2021 and BUSN 2022 is intended to support the development of stronger skills in these areas.

BUSN 2200 (Marketing I) and BUSN 2250 (Marketing II) are being replaced by BUSN 2251 (Introduction to Marketing). In keeping with the majority of undergraduate business programs in Canada, the two required introductory marketing courses are being collapsed into a single introductory core marketing course.

Refer to [Appendix C](#) for sample course outlines for proposed new courses.

Inactive Courses

The following courses are inactive and should be removed from the Calendar listing as they have not been offered in many years, and based on current faculty expertise and teaching capacity, there is no plan to deliver any of these courses in the near future:

- BUSN 2320, Workplace Skills
- BUSN 3230, Social Media Marketing
- BUSN 3620, Franchising and Buying a Business
- BUSN 3630/4610, Family Business Management (this is a duplicate course listing in the Calendar under two different numbers and both entries should be removed)
- BUSN 4030, Canadian Business Law II

Reclassification of Courses

The following business core courses are being repositioned as business elective courses, a change that will support the delivery of a broader range of business electives to students in the BBA program:

- BUSN 2310, Business Leadership
- BUSN 3010, Organizational Theory

- BUSN 4040, International Business

Amendments to Course Descriptions

Based on program review, several general course updates to course numbers/titles/descriptions/prerequisites are recommended to better reflect specific course content and level of study:

Course	Rationale for Change
*Note on courses referencing “BUSI” courses in credit restrictions or prerequisites	<ul style="list-style-type: none"> • To clearly distinguish between Grenfell Campus and Faculty of Business Administration business courses, Grenfell Campus business courses are identified by the prefix “BUSN” and FBA business courses are identified by the prefix “BUSI”; this should address the confusion often noted by students in trying to differentiate between courses noted as “Business” in the Calendar.
BUSN 1010, Introduction to Business	<ul style="list-style-type: none"> • Course description revised to more accurately reflect specific course content • Credit restrictions updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course)
BUSN 1020, Introduction to Entrepreneurship	<ul style="list-style-type: none"> • Course description updated to more accurately reflect specific course content • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course)
BUSN 2100, Financial Accounting I	<ul style="list-style-type: none"> • Course title updated (“I” removed) since course is not part of a series of courses • Course description amended to more accurately reflect specific course content • Credit restrictions updated to reflect new course numbers and for greater clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Equivalency with former course added for clarity • Prerequisites updated to accurately reflect the University Calendar classification of students in Year 2
BUSN 2110, Managerial Accounting I	<ul style="list-style-type: none"> • Course title updated (“I” removed) since course is not part of a series of courses • Course description amended to more accurately reflect specific course content

Course	Rationale for Change
	<ul style="list-style-type: none"> • Credit restrictions updated to reflect new course numbers and for greater clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Equivalency with former course added for clarity
BUSN 2300, Organizational Behaviour	<ul style="list-style-type: none"> • Course renumbered to 3315 to better reflect the appropriate position of the course in the program • Course description amended to more accurately reflect specific course content • Credit restriction updated (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Equivalency with former course added for clarity • New prerequisite course added based review of required prerequisite knowledge
BUSN 2310, Business Leadership	<ul style="list-style-type: none"> • Course moved from core business course to elective business course listing • Course description amended to more accurately reflect specific course content • Prerequisite updated based on review of necessary prerequisite knowledge
BUSN 2500, Personal Finance	<ul style="list-style-type: none"> • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 2
BUSN 3010, Organizational Theory	<ul style="list-style-type: none"> • Course moved from core business course to elective business course listing to align with typical categorization of course in undergraduate business programs across the country • Course description amended to more accurately reflect specific course content • Credit restriction updated to reflect appropriate BUSI course • Prerequisite updated to reflect new course number
BUSN 3030, Canadian Business Law I	<ul style="list-style-type: none"> • Course title updated (“I” removed) because this is now a stand-alone course—Canadian Business Law II is being removed due to inactivity • Course description amended to more accurately reflect specific course content • Credit restriction updated to reflect appropriate BUSI course • Prerequisite updated to accurately reflect Registrar’s Office credit hour classification of students studying in Year 3 • New prerequisite course added based review of required prerequisite knowledge for the course

Course	Rationale for Change
BUSN 3060, Negotiation in Organizations	<ul style="list-style-type: none"> Prerequisite amended to accurately reflect the University Calendar classification of students studying in Year 3
BUSN 3100, Intermediate Accounting I	<ul style="list-style-type: none"> Credit restriction updated to reflect appropriate BUSI course Prerequisite reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course
BUSN 3110, Intermediate Accounting II	<ul style="list-style-type: none"> Credit restriction updated to reflect appropriate BUSI course Prerequisite reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course
BUSN 3120, Taxation I	<ul style="list-style-type: none"> Course title updated (“I” removed) because course is not part of a series of courses Course description amended to more accurately reflect specific course content and align with requirements of Chartered Professional Accountant (CPA)’s requirements for equivalency
BUSN 3150, Intermediate Managerial Accounting	<ul style="list-style-type: none"> Prerequisite reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course
BUSN 3220, Service Marketing	<ul style="list-style-type: none"> Editorial updates to course description Credit Restrictions updated for clarity (i.e., “BUSI” added) Prerequisite updated to reflect new course number
BUSN 3240, Understanding Consumer Behaviour	<ul style="list-style-type: none"> Credit Restrictions updated for clarity (i.e., “BUSI” added) Prerequisite updated to reflect new course number
BUSN 3300, Human Resource Management	<ul style="list-style-type: none"> Course description amended to more accurately reflect specific course content Credit restriction updated for clarity Prerequisite reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course
BUSN 3320, Labour Relations	<ul style="list-style-type: none"> Minor editorial correction made to course description Credit restriction updated for clarity
BUSN 3410, Operations Management	<ul style="list-style-type: none"> Course description amended to more accurately reflect specific course content Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course)

Course	Rationale for Change
BUSN 3500, Financial Management I	<ul style="list-style-type: none"> • Course description amended to more accurately reflect specific course content • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course)
BUSN 3510, Financial Management II	<ul style="list-style-type: none"> • Minor editorial corrections to course description • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course)
BUSN 3600, Enterprise Development	<ul style="list-style-type: none"> • Course description amended to more accurately reflect specific course content • Prerequisites reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course
BUSN 3610, Social Entrepreneurship	<ul style="list-style-type: none"> • Minor editorial corrections made to course description
BUSN 3650, Business Innovation	<ul style="list-style-type: none"> • Course title updated better reflect course content • Prerequisites reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course • Course equivalency updated as appropriate
BUSN 3750, Management Information Systems	<ul style="list-style-type: none"> • Course description updated to more accurately reflect specific course content • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Prerequisite amended to accurately reflect University Calendar classification of students studying in Year 3
BUSN 3800 – 3950 Special Topics	<ul style="list-style-type: none"> • Prerequisite amended to accurately reflect the University Calendar classification of students studying in Year 3
BUSN 4010, Strategy I: Analysis and Planning	<ul style="list-style-type: none"> • Course description amended to more accurately reflect specific course content • Credit restriction updated for clarity (i.e., listing active equivalent “BUSI” course before former equivalent course) • Prerequisites reviewed and updated to reflect more appropriate prerequisite requirements to ensure student success in the course • Addition of statement that BUSN 4010 must be completed through Grenfell Campus Business and that no substitution is accepted to add clarity for students who may be seeking to transfer courses as equivalent.

Course	Rationale for Change
BUSN 4020, Business Ethics and Corporate Social Responsibility	<ul style="list-style-type: none"> • Course title updated in line with previously approved Calendar change • Minor editorial update in course description • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Prerequisite reviewed updated to more appropriate requirement
BUSN 4040, International Business Management	<ul style="list-style-type: none"> • Course moved from core business course to elective business course listing; no change to course description • Credit restriction updated for clarity (i.e., specifying “BUSI” for current Faculty of Business Administration course) • Prerequisites reviewed to remove reference to former courses and to adjust the credit hour requirement to accurately reflect the University Calendar classification of students studying in Year 3
BUSN 4060, Managing Non-Profit Organizations	<ul style="list-style-type: none"> • Minor editorial update to course description • Prerequisites updated to reflect new course number; no change in specific prereq courses requirements
BUSN 4070, Strategy II: Implementation and Change Management	<ul style="list-style-type: none"> • Course description amended to more accurately reflect specific course content • Prerequisite updated for clarity (i.e., reordering courses in order of active courses first) • Addition of statement that BUSN 4070 must be completed through Grenfell Campus Business and that no substitution is accepted to add clarity for students who may be seeking to transfer courses as equivalent.
BUSN 4080, Business in Film	<ul style="list-style-type: none"> • Prerequisites updated based on review of required prerequisite knowledge and to accurately reflect the University Calendar classification of students studying in Year 3
BUSN 4120, Taxation II	<ul style="list-style-type: none"> • Updated Credit Restriction
BUSN 4130, External Auditing	<ul style="list-style-type: none"> • Course title updated to more accurately reflect course description • Updated Credit Restriction
BUSN 4210, Marketing Research	<ul style="list-style-type: none"> • Minor editorial update to course description • Updated Credit Restriction • Prerequisites updated to reflect new course number

Course	Rationale for Change
BUSN 4220, Business-to-Business Marketing and Relationships	<ul style="list-style-type: none"> • Course description updated to more accurately reflect specific course content • Updated Credit Restriction • Prerequisite updated to reflect new course number
BUSN 4230, International Marketing	<ul style="list-style-type: none"> • Minor editorial update to course description • Updated Credit Restriction • Prerequisites updated to reflect new course number
BUSN 4310, Recruitment and Selection	<ul style="list-style-type: none"> • Updated Credit Restriction
BUSN 4510, Investments	<ul style="list-style-type: none"> • Updated Credit Restriction
BUSN 4660, Workplace Innovation	<ul style="list-style-type: none"> • Course title updated to more accurately reflect updated course description • Prerequisites updated to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 4801 – 4850 Special Topics	<ul style="list-style-type: none"> • Prerequisite amended to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 5010, Experiential Learning: Event Planning	<ul style="list-style-type: none"> • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 5020, Experiential Learning: Field Study	<ul style="list-style-type: none"> • Course description updated for clarification • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 5030: Experiential Learning: Internship	<ul style="list-style-type: none"> • Course description updated for clarification • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 5040, Experiential Learning: Small Business Consulting	<ul style="list-style-type: none"> • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 4
BUSN 5050, Experiential Learning: Student Leadership	<ul style="list-style-type: none"> • Prerequisite updated to accurately reflect the University Calendar classification of students studying in Year 4

ANTICIPATED EFFECTIVE DATE

It is anticipated that these changes will be approved by Senate and implemented at the start of the 2024-2025 academic year (Fall 2024).

CALENDAR CHANGES (TO COURSES)

13.4 Business

13.4.1 Core Program Course Descriptions

13.4.2 Business Electives Course Descriptions

13.4.3 Business Electives for Non-Business Students Course Descriptions

Enrolment in some Business courses is limited, and first priority will be given to students registered in Grenfell Campus's Business Administration programs.

Business course prerequisites apply to all students; transfer students should consult with an academic advisor to discuss.

Business courses at Grenfell Campus are designated by BUSN-; courses at the Faculty of Business Administration are designated by BUSI.

13.4.1 Core Program Course Descriptions

BUSN 1010 Introduction to Business

provides students with an overview of the Canadian business in the Canadian system and environment, paying special attention with a focus on the economic and business systems, as well as major social, technological, and global trends. The course introduces students to fundamental concepts related to the many functional areas of business, including such as human resource management, accounting, finance, marketing, human resources, production, and operations management, accounting, and financial management. the business world, as well as helping students acquire critical and analytical thinking skills. Students will examine core business functions as they relate to current events and within the context of ethical, sustainable, and socially responsible business practices.

CR: BUSI 1000, the former Business BUSI 2001

UL: may be used in place of Business BUSI 1000 in programs offered by the Faculty of Business Administration

BUSN 1020 Introduction to Entrepreneurship

~~builds is designed to give students a broad understanding of the field and practice of entrepreneurship through an exploration of and the role that entrepreneurship plays in innovation in society and the economy. Topics will include the nature and theories of entrepreneurship, the characteristics and behaviours of entrepreneurs, and the entrepreneurial process in small and large firms. Students will be challenged to think, communicate, and act in a creative and entrepreneurial manner, to consider local regional entrepreneurship contexts engage with local entrepreneurs, practice the entrepreneurial process, and to evaluate their own entrepreneurial skill set. Students will learn entrepreneurial, technical and communication skills that will be useful in any organizational setting.~~

~~CR: the former Business 1600, BUSI 2600, the former BUSI 1600~~

BUSN 2021 Research and Writing for Business

focuses on skill development in gathering, analyzing, and organizing information in order to communicate that information in both professional and academic documents. Emphasis will be placed on understanding how to adapt messages for different audiences, preparing a variety of common business documents, collecting, evaluating, and presenting information from a range of sources, and delivering formal research reports. Course work will foster skill building in problem identification, critical thinking and reasoning, and teamwork.

CR: BUSN 2020, BUSI 2011

PR: BUSN 1010 and 6 credit hours in first-year English

BUSN 2022 Professional Skills for Business

examines the skill sets and competencies that support professional success in modern organizations. Through study and practice, students will explore fundamental concepts of critical, analytical and creative thinking, decision making, goal setting, collaboration, presenting with impact, and best practices for working in individual and team settings. Topics will be considered within a framework of ethical and responsible business practices.

CR: BUSI 2012

PR: BUSN 1010 and completion of 18 credit hours

BUSN 2020 Business and Professional Communication

~~focuses on the development of written, oral, and visual communication skills for modern academic and professional environments. Students will learn the fundamentals of business research, analytical thinking, presentation design and delivery, academic and professional document creation, and effective writing. This course will introduce theoretical background and provide the opportunity for students to develop their expertise in teamwork, critical thinking, writing and presentation skills.~~

~~CR: Business 2000, the former Business 2010, Business 2014~~

~~PR: 6 credit hours in first-year English~~

BUSN 2100 Financial Accounting-I

introduces the concepts of financial accounting using the Canadian framework. Topics include the nature of accounting, the accounting cycle, generally accepted accounting principles (GAAP), and preparation of financial statements: balance sheet, income statement, statement of owner's equity, and statement of cash flow. Specific topics include accounting for assets as well as current and long-term liabilities in both service and merchandising operations.

~~CR: BUSN 2105, BUSI 2102, BUSI 2111, the former Business BUSI 2100, Business 2102, Business 2111, the former Business BUSI 3100~~

~~EQ: the former BUSI 1101~~

~~PR: successful completion of at least ~~30~~ 18 credit hours~~

BUSN 2110 Managerial Accounting-I

introduces students to the concepts of preparing, evaluating, using, and communicating and using financial data to support ~~for~~ managerial decision-making. Topics include job costing, process costing, activity-based costing, cost-volume-profit analysis, budgeting, and variance analysis, and performance evaluation.

~~CR: BUSN 2105, BUSI 2101, BUSI 2112 the former Business BUSI 2101, Business 2112, the former Business BUSI 4100~~

~~EQ: the former BUSI 2101~~

~~PR: BUSN 2100~~

BUSN 2200 Marketing-I

~~introduces students to marketing strategy development, including a consideration of a firm's marketing-specific goals, strengths, weaknesses, and opportunities, environmental and~~

competitive analysis, marketing research, consumer behaviour, and market segmentation, targeting and positioning. Students will assess and develop marketing strategies and action plans that address strategic marketing challenges in these areas.

CR: the former Business 1201, the former Business 1210, the former Business 2201, Business 2205, the former Business 3200
PR: BUSN 1010

BUSN 2251 Introduction to Marketing

introduces students to the principles and processes that underpin marketing strategy and tactics within organizations. Students will explore how ethical and responsible decision-making is informed by the marketing process and will examine fundamental concepts such as customer value, relationship management, business environment analysis, marketing research, consumer behaviour, market segmentation, targeting and positioning, and product planning, pricing, distribution, and marketing communications.

CR: BUSN 2200, BUSN 2250, and BUSI 2205
PR: BUSN 1010 and completion of 18 credit hours

BUSN 2250 Marketing II

introduces students to practical decision making based on the concepts, analyses, and activities that comprise marketing tactics: product management, pricing considerations, promotional strategies, channels of distribution, customer relationship marketing, implementation, evaluation, and control.

CR: the former Business 1201, the former Business 2201, Business 2205, the former Business 2210, the former Business 3200
PR: BUSN 2200

BUSN 2300 Organizational Behaviour

highlights the contribution of the applied behavioural sciences to the study of work in today's organizations with a particular focus on individual and group processes. Students will examine topics in personality, perception, motivation, communication, group dynamics, leadership, workforce diversity, conflict management and organizational culture.

CR: Business 3310, the former Business 2301, the former Business 4300
PR: completion of at least 30 credit hours

BUSN 2310 Business Leadership

further develops concepts from Organizational Behaviour and provides students with an opportunity to explore various theories of leadership in the context of today's business environment. Students will consider topics related to effective leadership and management that may include an examination of leader behaviour, attitudes and style, the role of self-awareness and emotional intelligence, communication style, followership, employee motivation and engagement, power and influence tactics, and ethics and social responsibility in decision making.

CR: the former Business 3350

PR: BUSN 2300

BUSN 3010 Organizational Theory

emphasizes the fundamental concepts of organizational theory: the nature of organizational structure and its determinants in a complex global economy, the boundaries and impacts of organizational environments, measures of organizational effectiveness, and the roles of organizational learning, culture, innovation, development and change in shaping today's organizations. In addition to exploring the underlying theory of these organization-level phenomena, students will have an opportunity to critically apply course concepts to their own professional experiences.

CR: the former Business 5301, the former Business 5300

PR: BUSN 2300

BUSN 3030 Canadian Business Law I

introduces the student to the Canadian legal system and substantive areas of the law that are of particular relevance to the business activity in Canada and Newfoundland and Labrador setting. Students will examine the nature of law and legal processes in Canada, and will explore key considerations related to Topics include dispute resolution, contracts, torts, negligence, contracts, agency, organization structure, and risk management. legal structures for business formation, employment and property law. Emphasis will be placed on risk management. The course is taught through a variety of means used to improve the student's critical thinking skills.

CR: BUSI 3005, the former Business BUSI 3000, BUSI 3005, the former Business BUSI 4000

PR: BUSN 2021 and successful completion of at least 60 48 credit hours

BUSN 3300 Human Resource Management

provides background in the theory and practice of human resource management (HRM) in modern organizations. Students will learn the fundamentals of traditional human resource functions that focus on forecasting, attracting, retaining, developing, evaluating, and compensating employees. Contemporary issues in HRM will also be considered. Provides an overview of the various HRM functions of the human resources department within an organization and examines along with it's the relationship between with the employees, other departments and senior management, unions, and the labour market. This course will addresses a wide range of topics including job analysis and description, recruitment and selection, training and development, performance management, compensation, occupational health and safety, and employee relations.

CR: BUSI 3325, the former Business BUSI 4320

PR: BUSN 2300 BUSN 1010 and successful completion of at least 48 credit hours

BUSN 3315 Organizational Behaviour

explores the contribution of the applied behavioural sciences to the study of work in today's organizations with a particular focus on individual and group processes. Students will examine topics in personality, perception, motivation, communication, group/team dynamics, leadership, diversity, organizational conflict and organizational culture.

CR: BUSI 3310, the former BUSI 2301, the former BUSI 4300

EQ: BUSN 2300

PR: BUSN 2022

BUSN 3410 Operations Management

teaches students how to think about the effectiveness and efficiency of an organization's operations. Students explore fundamental concepts, strategies, methods, and techniques for analyzing and optimizing operations, with a focus regarding the nature, design and management of the operations function of organizations. Focus will be on capacity planning, forecasting, quality management, inventory management, and material requirements planning maximizing organizational competitiveness through operations management. Topics may include modelling organizational systems, operations strategies, forecasting, quality management, capacity planning, and enterprise resource planning.

CR: BUSI 3401, the former Business BUSI 5400

PR: Statistics 2500 or equivalent

BUSN 3500 Financial Management I

examines introduces the theoretical concepts and practical frameworks related to concepts of financial management in Canadian capital markets with a focus. Focus will be on financial analysis and forecasting, risk and return, diversification, Capital Asset Pricing model, capital budgeting and working capital management, time value of money, and financing options, and the basics of stocks and bonds.

CR: BUSI 3550, the former Business BUSI 4110, the former Business BUSI 4500

PR: BUSN 2100, Economics 1010 (or the former 2010), and Statistics 2500 or equivalent

BUSN 3600 Enterprise Development

explores and examines the new venture creation process from the conception of an idea to the execution of a business model, with an emphasis is on the critical role of the entrepreneur and the underlying attributes and norms guiding the steps in creating a new business venture practicing practicing the iterative entrepreneurial process and embracing uncertainty along the way. Students will have the opportunity to experience closely the entrepreneurial process, as well as gain the skills and competencies required to in developing an evidence-based business model by leveraging new technologies, engaging with local entrepreneurs, viable business plan and negotiating for start-up financing.

CR: BUSI 3630, the former Business BUSI 5030, the former Business BUSI 5600, the former Business BUSI 7030

PR: BUSN 1020 BUSN 2100 or Business 2111 or the former Business 1101, and BUSN 2251 or the former BUSN 2250 or Business 2205 or the former Business 2210

BUSN 4010 Strategy I: Analysis and Planning

examines the frameworks and tools to identify, teaches students how to analyze, and evaluate, and create competitive and sustainable organizational-level strategy in a range of organizational contexts. an organization's corporate strategies from the perspective of organizational leadership. Strategy I challenges students to synthesize knowledge acquired throughout the business program as they develop their ability to diagnose an organization's current strategic position and to recommend appropriate strategic direction. course integrates and synthesizes knowledge acquired in the program and applies skills developed in all functional areas of business. Students work to identify, diagnose and recommend appropriate action for challenges faced in various types of business organizations. Conceptual frameworks, analytical tools and Teamwork, analytical thinking, and critical reflection thinking are emphasized throughout the course.

CR: BUSI 5001, the former Business BUSI 4050, BUSI 5001

PR: BUSN 2021, BUSN 2110, BUSN 2250BUSN 2251, BUSN 2300, BUSN 3010, BUSN 3030, BUSN 3300, BUSN 3315, BUSN 3500, and successful completion of at least 78 credit hours

AN: BUSN 4010 must be completed through Grenfell Campus Business; there are no course substitutions accepted for this course.

BUSN 4040 International Business Management

~~focuses on issues of globalization and the role of business in the global economy. Topics include the role of multinational corporations in economic development, market entry strategies for small- and medium-sized enterprises, the challenges of managing economic, cultural, and technological changes and differences, the role of international investment and FDI, as well as international business strategies required to compete in today's highly interconnected world. Students will gain the skills to function within the international and global business context.~~

~~**CR:** Business 4306, the former Business 5302, the former Business 7302~~

~~**PR:** BUSN 1010, Economics 1010 (or the former 2010), Economics 1020 (or the former 2020), and the completion of at least 60 credit hours~~

BUSN 4070 Strategy II: Implementation and Change Management

~~builds on the skills developed in Strategy I in an examination of examines current thinking and research related to regarding the implementation process and the strategic management of change. Specifically, the course will moves beyond analyzing strategy to assessing the change environment, developing explore the development and implementation of appropriate strategic action plans in a variety of organizational contexts, and engaging in the ongoing process of strategic implementation in a variety of organizational contexts., the assessment of the change environment and the creation of a culture for change, as well as t~~The role of change agents and organizational leaders in implementation and change these processes is also explored.

~~**PR:** BUSN 4010, or BUSI 5001, or the former Business BUSI 4050 or Business 5001 or the former Business BUSI 7000~~

~~**AN:** BUSN 4070 must be completed through Grenfell Campus Business; there are no course substitutions accepted for this course.~~

13.4.2 Business Electives Course Descriptions

BUSN 2060 Business Ethics

allows students to gain an understanding of the importance of ethics in everyday decision-making in the professional environment. Students will explore their own ethical positions as they examine strategies for making ethical decisions. The course introduces students to ethical theories and frameworks and will help students develop the skills to anticipate, critically analyze, and appropriately respond to many types of ethical issues on both individual and organizational levels.

CR: the former ~~Business~~ BUSI 2808

BUSN 2065 Sustainability and Management

introduces the foundational concepts of sustainability within management processes in organizations. Topics include an introduction to the three pillars of sustainability, the sustainable development goals set by the United Nations, corporate social responsibility, and sustainability management tools available to aid organizations adopting sustainable initiatives. An understanding of the application of sustainability tools in a range of organizational contexts is also explored.

PR: BUSN 1010 and successful completion of at least 18 credit hours

BUSN 2310 Business Leadership

explores the nature and theories of leadership in the context of today's business environment. Students will consider what constitutes effective leadership as they examine topics related to traits, motives, and characteristics of leaders; leader behaviour, attitudes and styles; communication; motivation and coaching; followership; power and influence; problem-solving; conflict resolution; and leadership development.

CR: the former BUSI 3350

PR: BUSN 1010 and completion of 18 credit hours

BUSN 2320 Workplace Skills

~~offers students an opportunity to explore knowledge and practice skills that will enable them to professionally navigate many of the challenges in the workplace environment. Class participation forms a significant part of this course, and substantial amounts of classroom time will be devoted to role plays, case studies and group discussion.~~

~~PR: completion of at least 30 credit hours~~

BUSN 2500 Personal Finance

introduces the essentials of individual financial management. Students will further develop an understanding and skills in areas such as basic personal income tax, financial security, saving and investing, the use of credit, insurance, investments, and borrowing.

PR: successful completion of at least 18-30 credit hours

BUSN 2620 Designing for Innovation

explores how innovation happens. Students will learn about the innovation process and practice the skills and competencies necessary to engage in each stage of the process. They will then apply these skills using a design lens to find, frame, and solve important problems by developing and assessing potential innovations. Underpinning this design-innovation practice will be lessons on the theory, models, and methods of design and innovation.

PR: successful completion of at least 18 credit hours

BUSN 3010 Organizational Theory

examines fundamental concepts and theories of OT as a way to critically understand an organization, its determinants, and subsystems. The course explores the boundaries and impacts of organizational environments, organizational purpose, determinants of structure and design, measures of organizational effectiveness, organizational culture, learning, development, and change.

CR: BUSI 4315, the former BUSI 4301, the former BUSI 5300

PR: BUSN 3315

BUSN 3060 Negotiation in Organizations

teaches students strategies and skills for negotiating with various stakeholders in a variety of workplace settings. Using current theory and research on negotiation, the course will focus on developing awareness and skills of the various aspects of the negotiation process. The course will include a practical component that will allow students to develop their negotiation skills.

PR: successful completion of at least ~~60~~ 48 credit hours

BUSN 3070 Conflict Management in Organizations

explores the constant presence of conflict in organizations and examines the sources of conflict, the nature of conflict as functional and dysfunctional, and how to anticipate and manage conflict. Students will gain a critical understanding of the costs of poorly managed organizational conflict and will have an opportunity to learn about and apply various tools and strategies for managing organizational conflict.

EQ: BUSN 4820

PR: BUSN 2021, BUSN 3300

BUSN 3100 Intermediate Accounting I

continues the study of financial accounting by focusing on specific topics such as current assets, long-term investments, capital assets, intangibles, financial assets, and revenue recognition.

CR: BUSI 4101 or the former ~~Business~~ BUSI 6100

PR: BUSN 2100 with a final grade of at least 60%

BUSN 3110 Intermediate Accounting II

continues the study of financial accounting by focusing on specific topics such as long-term debt, employee future benefits, shareholders' equity, and financial statement presentation and analysis.

CR: BUSI 4102 or the former ~~Business~~ BUSI 6100

PR: BUSN 2100 with a final grade of at least 60%

BUSN 3120 Taxation-I

is an introduction to the fundamentals and principles of the taxation system in Canada. Emphasis is placed upon the calculation of the tax liability of individuals and corporations. introduces the foundational principles and concepts of personal and corporate income tax within Canada. Topics include planning and decision-making approaches taken towards taxation, determination of liability, income determination and administration of the system of taxation, corporate structure, shareholder benefits, tax planning, computation of personal and corporate tax, gains, losses, international taxation, tax credits and deductions. An understanding of applying tax rules, principles, and concepts to personal and corporate cases will be developed through case application.

CR: BUSI 4121 or the former Business BUSI 6120

PR: BUSN 2100 and BUSN 3030

BUSN 3150 Intermediate Management Accounting

is the study of in-depth managerial accounting concepts. This course will focus on topics such as budget preparation and analysis, cost management, cost analysis, pricing decisions, and performance management techniques.

PR: BUSN 2110 with a final grade of at least 60%

BUSN 3220 Services Marketing

explores how the distinctive nature and characteristics of service organizations services impact the application of the traditional marketing mix, and create the unique opportunities and challenges related to challenges associated with the marketing of services. Students also examine the role of service providers in determining service quality and its connection to customer satisfaction; and the distinctions and connections between tangibles and intangibles; and In addition to considering how services marketing requires an alternative application of the traditional marketing mix students will also examine how service marketing mix strategies vary in the context of for-profit and non-profit organizations.

CR: ~~Business~~ BUSI 4235 or the former Business BUSI 6230

PR: ~~BUSN 2250-2251~~

BUSN 3230 Social Media Marketing

examines the relevance and importance of social media tools in a contemporary marketing environment. Students will learn to apply and adapt traditional marketing strategy and tactics in a social media context and will gain practical experience through the development of an integrated social media strategy.

CR: ~~Business 2220, the former Business 6004, the former Business 6042, the former Business 6240~~

PR: ~~BUSN 2250~~

BUSN 3240 Understanding Consumer Behaviour

considers the impact of consumer behaviour and the consumer decision making process on corporate and marketing strategy. Students will examine the complexity of concepts that influence the purchase, consumption, and post-purchase behaviours of individuals, including culture, reference groups, self-image, perception, personality, and lifestyle.

CR: BUSI ~~Business 3210, the former Business~~ BUSI 5200

PR: ~~BUSN 2250~~2251

BUSN 3320 Labour Relations

introduces the structure and function of the Canadian labour relations system. Labour relations management in Canada is highlighted with emphasis on the players in the union environment, the collective bargaining process, the dispute resolution process, and the overall administration of the collective agreement.

CR: BUSI ~~Business 3335 or the former Business~~ BUSI 4330 or the former Business BUSI 3320

PR: ~~BUSN 1010~~

BUSN 3510 Financial Management II

continues the concepts of financial management in Canadian capital markets, ~~with a focus~~ will be on asset management, capital budgeting, valuation, dividend policy, and extension of long-term financing options.

CR: ~~Business BUSI 4550, the former Business BUSI 5500, the former Business BUSI 5140, the former Business BUSI 7140~~

PR: BUSN 3500

BUSN 3610 Social Entrepreneurship

examines the research and practice of social entrepreneurship. The course introduces students to the theories and models of social entrepreneurship; ~~Students~~ will also learn about the role and contribution of social entrepreneurship to society, define viable social enterprise concepts, and evaluate the characteristics of social entrepreneurs.

PR: BUSN 1020

~~BUSN 3620 Franchising and Buying a Business~~

~~introduces students to the concept of franchising and buying an enterprise. Topics include the nature of franchising in Canada, the characteristics of the franchisee-franchisor agreement, legal considerations, as well as policies and strategies in successful franchising. Students will also learn the important factors involved in buying and selling an enterprise, the valuation models to assess the value of a business, as well as the negotiation dynamics in the buying and selling process.~~

~~CR: the former Business 6500~~

~~PR: BUSN 1020~~

~~BUSN 3630 Family Business Management~~

~~focuses on introducing students to the theory and practice of family business issues, such as understanding the difference between family business and other types of businesses and examining the role of family and non-family members involved in the business. Other topics include understanding the succession planning process, learning to resolve and manage conflicts, and exploring the challenges of multigenerational businesses.~~

~~CR: the former Business 6500~~

PR: BUSN 1020

BUSN 3640 Issues in Indigenous Business

examines the experience of Indigenous business through a consideration of economic reconciliation and the Indigenous economy within the Canadian context. Indigenous participation in specific industries such as tourism, fishery, agriculture, and energy may also be explored.

EQ: BUSN 3801

PR: BUSN 1010 and successful completion of at least 48 credit hours

BUSN 3650 Business Innovation Ecosystems

explores the critical role innovation plays in the economic sustainability of regions. This course takes a macro-, meso-, and micro-view of innovation focusing on the importance of innovation to economic development and the role that governments, communities, and individuals play in developing and growing innovation-driven economies. The course will use a variety of tools to illustrate and demonstrate the key concepts, including case studies, government reports, scholarly articles, and film.

EQ: BUSN 3800

PR: successful completion of at least 48 credit hours

BUSN 3750 Management Information Systems

examines the interaction of technology, people, organizations, and data that governs the use and production of information, knowledge, and wisdom in modern work. Students will learn the theoretical and practical fundamentals of how information systems work, and how to work with them. planning, designing, and controlling information technology in a business environment. This course will be taught from both conceptual and practical perspectives. Topics may include the types and significance of systems, data management, business processes, databases, data analytics, and the design, development, and acquisition of information systems system security; enterprise resource planning; and database, spreadsheet and social media applications.

CR: ~~BUSI Business~~ 3700 or the former Business ~~BUSI~~ 4800

PR: completion of 48 ~~60~~ credit hours

BUSN 3800-3850 Special Topics

is a range of special topics courses in Business.

PR: successful completion of at least 60 48 credit hours is normally required

BUSN 4020 Business Ethics and Corporate Social Responsibility

acknowledges the complexities of ethical and socially responsible workplace decision-making given the pressures and inter-relationships among business, government, society, and the environment. Students will explore topics such as the social-economic nature of the business system, business ideologies, business ethics, social responsibilities of business, stakeholder and issues management, and sustainability.

CR: BUSI Business 4015, the former Business BUSI 7010

PR: BUSN 3040 BUSN 1010 and the completion of 48 credit hours

~~BUSN 4030 Canadian Business Law II~~

~~expands upon the topics covered in Canadian Business Law I. The substantive areas of law from BUSN 3030 are considered at a more advanced level; additional topics include landlord and tenant, leasing, insurance and guarantees, sale of goods, mortgages and real estate transactions, the regulation of business, and international business transactions. Critical analysis is emphasized in this course.~~

~~CR: Business 4005, the former Business 5000~~

~~PR: BUSN 3030~~

BUSN 4040 International Business Management

focuses on issues of globalization and the role of business in the global economy. Topics include the following: the role of multinational corporations in economic development; market entry strategies for small and medium-sized enterprises; challenges of managing economic, cultural, and technological changes and differences; the role of international investment and foreign direct investment; and international business strategies required to compete in a highly interconnected

world. Students will gain the skills to function within the international and global business contexts.

CR: BUSI 4306, the former Business BUSI 5302, the former Business BUSI 7302

PR: BUSN 1010, Economics 1010 (or the former 2010), Economics 1020 (or the former 2020), and the successful completion of at least 60-48 credit hours

BUSN 4060 Managing Non-Profit Organizations

explores the management of non-profit organizations in Canada. Students will learn what distinguishes the non-profit sector from traditional descriptions of business and government, with particular emphasis given to organizational structure, funding, and culture. Topics considered may include particular non-profit considerations related to accountability, organizational strategy and governance, management of managing paid and non-paid human resources, fundraising and financial management, and marketing and communications, and accountability.

PR: BUSN 2110, BUSN 2251-2250, BUSN-2300, BUSN 3300, BUSN 3315, BUSN 3500

BUSN 4080 Business in Film

engages students to examine, reflect on, and discuss the role of business and its evolution in society. Topics include business and its contribution to socio-economic and community development, the role of stakeholders, the nature of the corporation, the impact of change management and change agents, and trends in functional areas of business. This seminar uses a combination of popular films, as well as documentaries to highlight issues, challenges, and opportunities in business administration from both a practical and an academic point of view.

PR: BUSN 1010 and successful completion of at least 48-90 credit hours

BUSN 4120 Taxation II

is a continuation in the study of the income tax system in Canada. Focus will be on tax planning for corporations and individuals, sales tax, succession and estate planning, partnerships, trusts, and deferred income plans.

CR: BUSI Business 7150

PR: BUSN 3120

BUSN 4130 External Auditing

introduces the theory and concepts of external auditing. Emphasis will be placed upon legal liability, materiality and risk, internal control, and audit evidence, and strategy, as well as the case studies of the audits of specific business processes.

CR: BUSI Business 4131, the former Business BUSI 6130

PR: BUSN 3100 or BUSN 3110

BUSN 4210 Marketing Research

is designed to help students develop an understanding of the value of marketing research in strategic decision-making. Students will become familiar with different methods and tools for collecting, analyzing, and interpreting data in a marketing research context.

CR: BUSI Business 4221, the former Business BUSI 5220, the former Business BUSI 6200

PR: BUSN ~~2250~~ 2251, Statistics 2500 or equivalent

BUSN 4220 Business-to-Business Marketing and Relationships

presents a comprehensive view of the fundamentals and the complexities of business-to-business (B2B) marketing concepts and the critical role of developing and managing business relationships. Particular attention is paid to organizational buying/purchasing behaviour, B2B strategy, B2B marketing communications, and B2B marketing processes, supplier relationship management, and the analysis of business relationships from both dyadic and network perspectives.

CR: BUSI Business 3250 or the former Business BUSI 5250

PR: BUSN ~~2250~~ 2251

BUSN 4230 International Marketing

examines marketing in a global context with a particular focus on the strategic significance of the international dimension on marketing efforts. Students will explore various marketing challenges around global marketing opportunities, such as exporting and direct-entry strategies; contending in unfamiliar competitive environments, navigating complex social, and cultural, and political, and legal environments; and adapting the marketing mix and related activities to suit specific foreign market needs.

CR: ~~BUSI Business~~ 4246 or the former ~~Business~~ BUSI 7240, the former ~~Business~~ BUSI 6001

PR: BUSN ~~2250~~ 2251

BUSN 4310 Recruitment and Selection

explores the role of recruitment and selection in the larger context of human resource management. Students will acquire the knowledge and skills needed to successfully design and implement strategic recruitment and selection initiatives in a variety of organizations. Topics may include the analysis of job requirements, legal considerations, selection criteria and methods, testing methods, interviewing techniques, and process evaluation.

CR: ~~BUSI Business~~ 4322, the former ~~Business~~ BUSI 6312

PR: BUSN 3300

BUSN 4510 Investments

is a study of capital markets and the financial services industry. Emphasis will be placed upon investment securities, risks, markets and mechanics, and portfolio management for personal and institutional investments.

CR: ~~BUSI Business~~ 4540, the former ~~Business~~ BUSI 6510, the former ~~Business~~ BUSI 6140

PR: BUSN 3500

BUSN 4600 Small Business Management

is designed to provide students with a comprehensive understanding of the key principles and practices required to start, operate, and sustain a small business in the Canadian context. Students will develop the knowledge and skills necessary to navigate the unique challenges and opportunities of the Canadian small business landscape. Topics covered will include pre-operation business planning decisions, financial management, marketing strategies, human resource management, and decisions for managing small business succession.

CO: BUSN 3600

BUSN 4610 Family Business Management

~~focuses on introducing students to the theory and practice of family business issues, such as understanding the difference between family business and other types of businesses and examining the role of family and non-family members involved in the business. Other topics include understanding the succession planning process, learning to resolve and manage conflicts, and exploring the challenges of multigenerational businesses.~~

CR: ~~the former Business 6500~~

PR: ~~BUSN 1020 or Business 2600 or the former Business 1600~~

BUSN 4660 Workplace Managing Innovation

~~examines~~discusses product, process, and service innovation in all aspects of core business functions, and how organizations ~~can~~ use innovation to create a sustainable and competitive business. The course explores how organizational creativity is developed and ~~examines~~ considers how to motivate and manage both the drivers and barriers to managing employees through this process. Emphasis ~~will be~~is placed on understanding the role of leadership in developing and maintaining innovation, and its use in stimulating organizational growth. ~~The course will focus on product, process and service innovation and consider innovation in all aspects of the core business functions.~~

PR: successful completion of at least ~~90~~ 78 credit hours

BUSN 4801-4850 Special Topics

is a range of special topics courses in Business.

PR: successful completion of at least ~~90~~ 78 credit hours is normally required

BUSN 5010 Experiential Learning: Event Planning

allows students to gain important event management, organizational and communication skills through the planning of one or more events on campus and throughout the greater community.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 ~~90~~ credit hours

BUSN 5020 Experiential Learning: Field Study

~~allows students to gain firsthand hands-on problem-solving experience as they work directly with organizations or communities on specific business-related field projects through one or more field studies. Students may work with organizations such as communities, associations or businesses in various settings across Newfoundland and Labrador. Field study opportunities may include, for example, working from the Bonne Bay Marine Station.~~

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 ~~90~~ credit hours

BUSN 5030 Experiential Learning: Internship

allows students to be placed within a business organization and provides opportunities to apply a range of business skills learned throughout the business program in a specific business environment. Students work with both the course instructor and organizational supervisor to identify the scope of work of the internship and required deliverables.

~~allows students to gain hands-on experience through one or more field studies. Students may work with organizations such as communities, associations or businesses in various settings across Newfoundland and Labrador. Field study opportunities may include, for example, working from the Bonne Bay Marine Station.~~

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 ~~90~~-credit hours

BUSN 5040 Experiential Learning: Small Business Consulting

allows students to gain ~~hands-on~~ experience by working with small businesses. Student groups will be involved in such projects as business plan writing, market research, market strategies, strategic analysis or other business-related functions.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 ~~90~~ credit hours

BUSN 5050 Experiential Learning: Student Leadership

allows students to gain leadership and project management skills to empower fellow students and the community at large by assuming senior roles in student-driven programs, such as Enactus Grenfell.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78-90 credit hours

13.4.3 Business Electives for Non-Business Students Course Descriptions

BUSN 2105 Accounting for Non-Business Students

provides an introductory overview of basic financial and managerial accounting topics, such as interpreting and analyzing financial statements, recording financial transactions, budgeting, and managing cash flow.

CR: BUSN 2100 and BUSI 2102

UL: This course may not be used to meet the requirements of the Bachelor of Business Administration or the Business Minor program.

CALENDAR ENTRY AFTER CHANGES

13.4 Business

13.4.1 Core Program Course Descriptions

13.4.2 Business Electives Course Descriptions

13.4.3 Business Electives for Non-Business Students Course Descriptions

Enrolment in some Business courses is limited, and first priority will be given to students registered in Grenfell Campus's Business Administration programs.

Business course prerequisites apply to all students; transfer students should consult with an academic advisor to discuss.

Business courses at Grenfell Campus are designated by BUSN; courses at the Faculty of Business Administration are designated by BUSI.

13.4.1 Core Program Course Descriptions

BUSN 1010 Introduction to Business

provides students with an overview of the Canadian business system and environment, paying special attention to the functional areas of business, including accounting, finance, marketing, human resources, and operations management. Students will examine core business functions as they relate to current events and within the context of ethical, sustainable and socially responsible business practices.

CR: BUSI 1000, the former BUSI 2001

UL: may be used in place of BUSI 1000 in programs offered by the Faculty of Business Administration

BUSN 1020 Introduction to Entrepreneurship

builds a broad understanding of the field and practice of entrepreneurship through an exploration of the role that entrepreneurship plays in society and the economy. Topics include the nature and theories of entrepreneurship, characteristics and behaviours of entrepreneurs, and the entrepreneurial process. Students will be challenged to think, communicate, and act in a creative and entrepreneurial manner, to consider local regional entrepreneurship contexts, and to evaluate their own entrepreneurial skill set.

CR: BUSI 2600, the former BUSI 1600

BUSN 2021 Research and Writing for Business

focuses on skill development in gathering, analyzing, and organizing information in order to communicate that information in both professional and academic documents. Emphasis will be placed on understanding how to adapt messages for different audiences, preparing a variety of common business documents, collecting, evaluating, and presenting information from a range of sources, and delivering formal research reports. Course work will foster skill building in problem identification, critical thinking and reasoning, and teamwork.

CR: BUSN 2020, BUSI 2011

PR: BUSN 1010 and 6 credit hours in first-year English

BUSN 2022 Professional Skills for Business

examines the skill sets and competencies that support professional success in modern organizations. Through study and practice, students will explore fundamental concepts of critical,

analytical and creative thinking, decision making, goal setting, collaboration, presenting with impact, and best practices for working in individual and team settings. Topics will be considered within a framework of ethical and responsible business practices.

CR: BUSI 2012

PR: BUSN 1010 and completion of 18 credit hours

BUSN 2100 Financial Accounting

introduces the concepts of financial accounting using the Canadian framework. Topics include the nature of accounting, the accounting cycle, generally accepted accounting principles (GAAP), and preparation of financial statements: balance sheet, income statement, statement of owner's equity, and statement of cash flow. Specific topics include accounting for assets as well as current and long-term liabilities in both service and merchandising operations.

CR: BUSN 2105, BUSI 2102, BUSI 2111, the former BUSI 2100, the former BUSI 3100

EQ: the former BUSI 1101

PR: successful completion of at least 18 credit hours

BUSN 2110 Managerial Accounting

introduces students to the concepts of preparing, evaluating, using, and communicating financial data to support managerial decision-making. Topics include job costing, process costing, activity-based costing, cost-volume-profit analysis, budgeting, variance analysis, and performance evaluation.

CR: BUSN 2105, BUSI 2102, BUSI 2112, the former BUSI 2101, the former BUSI 4100

EQ: the former BUSI 2101

PR: BUSN 2100

BUSN 2251 Introduction to Marketing

introduces students to the principles and processes that underpin marketing strategy and tactics within organizations. Students will explore how ethical and responsible decision-making is informed by the marketing process and will examine fundamental concepts such as customer value, relationship management, business environment analysis, marketing research, consumer behaviour, market segmentation, targeting and positioning, and product planning, pricing, distribution, and marketing communications.

CR: BUSN 2200, BUSN 2250, and BUSI 2205
PR: BUSN 1010 and completion of 18 credit hours

BUSN 3030 Canadian Business Law

introduces the student to the legal system and substantive areas of the law that are of particular relevance to business activity in Canada and Newfoundland and Labrador. Students will examine the nature of law and legal processes in Canada, and will explore key considerations related to dispute resolution, contracts, torts, agency, organization structure, and risk management.

CR: BUSI 3500, the former BUSI 3000, the former BUSI 4000
PR: BUSN 2021 and successful completion of at least 48 credit hours

BUSN 3300 Human Resource Management

provides an overview of various HRM functions within an organization and examines the relationship between employees, senior management, unions, and the labour market. This course addresses a wide range of topics including job analysis and description, recruitment and selection, training and development, performance management, compensation, occupational health and safety, and employee relations.

CR: BUSI 3325, the former BUSI 4320
PR: BUSN 1010 and successful completion of at least 48 credit hours

BUSN 3315 Organizational Behaviour

explores the contribution of the applied behavioural sciences to the study of work in today's organizations with a particular focus on individual and group processes. Students will examine topics in personality, perception, motivation, communication, group/team dynamics, leadership, diversity, organizational conflict and organizational culture.

CR: BUSI 3310, the former BUSI 2301, the former BUSI 4300
EQ: BUSN 2300
PR: BUSN 2022

BUSN 3410 Operations Management

teaches students how to think about the effectiveness and efficiency of an organization's operations. Students explore fundamental concepts, strategies, methods, and techniques for analyzing and optimizing operations, with a focus on maximizing organizational competitiveness through operations management. Topics may include modelling organizational systems, operations strategies, forecasting, quality management, capacity planning, and enterprise resource planning.

CR: BUSI 3401, the former BUSI 5400

PR: Statistics 2500 or equivalent

BUSN 3500 Financial Management I

examines theoretical concepts and practical frameworks related to financial management in Canadian capital markets with a focus on financial analysis and forecasting, risk and return, diversification, Capital Asset Pricing model, capital budgeting and working capital management, time value of money, financing options, and the basics of stocks and bonds.

CR: BUSI 3550, the former BUSI 4110, the former BUSI 4500

PR: BUSN 2100, Economics 1010 (or the former 2010), and Statistics 2500 or equivalent

BUSN 3600 Enterprise Development

explores and examines the new venture creation process from the conception of an idea to the execution of a business model, with an emphasis on practicing the iterative entrepreneurial process and embracing uncertainty along the way. Students will gain the skills and competencies required to develop an evidence-based business model by leveraging new technologies, engaging with entrepreneurs, and negotiating for start-up financing.

CR: BUSI 3630, the former BUSI 5030, the former BUSI 5600, the former BUSI 7030

PR: BUSN 1020 and BUSN 2251 or the former BUSN 2250

BUSN 4010 Strategy I: Analysis and Planning

examines the frameworks and tools to identify, analyze, evaluate, and create competitive and sustainable organizational-level strategy in a range of organizational contexts. Strategy I challenges students to synthesize knowledge acquired throughout the business program as they develop their ability to diagnose an organization's current strategic position and to recommend appropriate strategic direction. Teamwork, analytical thinking, and critical reflection are emphasized throughout the course.

CR: BUSI 5001, the former BUSI 4050

PR: BUSN 2021, BUSN 2110, BUSN 2251, BUSN 3030, BUSN 3300, BUSN 3315, BUSN 3500, and successful completion of at least 78 credit hours

AN: BUSN 4010 must be completed through Grenfell Campus Business; there are no course substitutions accepted for this course.

BUSN 4070 Strategy II: Implementation and Change Management

builds on the skills developed in Strategy I in an examination of current thinking and research related to the implementation process and the strategic management of change. Specifically, the course moves beyond analyzing strategy to assessing the change environment, developing appropriate strategic action plans, and engaging in the ongoing process of strategic implementation in a variety of organizational contexts. The role of change agents and organizational leaders in implementation and change processes is also explored.

PR: BUSN 4010, or BUSI 5001, or the former BUSI 4050, or the former BUSI 7000

AN: BUSN 4070 must be completed through Grenfell Campus Business; there are no course substitutions accepted for this course.

13.4.2 Business Electives Course Descriptions

BUSN 2060 Business Ethics

allows students to gain an understanding of the importance of ethics in everyday decision-making in the professional environment. Students will explore their own ethical positions as they examine strategies for making ethical decisions. The course introduces students to ethical theories and frameworks and will help students develop the skills to anticipate, critically analyze, and appropriately respond to many types of ethical issues on both individual and organizational levels.

CR: the former BUSI 2808

BUSN 2065 Sustainability and Management

introduces the foundational concepts of sustainability within management processes in organizations. Topics include an introduction to the three pillars of sustainability, the sustainable

development goals set by the United Nations, corporate social responsibility, and sustainability management tools available to aid organizations adopting sustainable initiatives. An understanding of the application of sustainability tools in a range of organizational contexts is also explored.

PR: BUSN 1010 and successful completion of at least 18 credit hours

BUSN 2310 Business Leadership

explores the nature and theories of leadership in the context of today's business environment. Students will consider what constitutes effective leadership as they examine topics related to traits, motives, and characteristics of leaders; leader behaviour, attitudes and styles; communication; motivation and coaching; followership; power and influence; problem-solving; conflict resolution; and leadership development.

CR: the former BUSI 3350

PR: BUSN 1010 and completion of 18 credit hours

BUSN 2500 Personal Finance

introduces the essentials of individual financial management. Students will further develop an understanding and skills in areas such as basic personal income tax, financial security, saving and investing, the use of credit, insurance, investments, and borrowing.

PR: successful completion of at least 18 credit hours

BUSN 2620 Designing for Innovation

explores how innovation happens. Students will learn about the innovation process and practice the skills and competencies necessary to engage in each stage of the process. They will then apply these skills using a design lens to find, frame, and solve important problems by developing and assessing potential innovations. Underpinning this design-innovation practice will be lessons on the theory, models, and methods of design and innovation.

PR: successful completion of at least 18 credit hours

BUSN 3010 Organizational Theory

examines fundamental concepts and theories of OT as a way to critically understand an organization, its determinants, and subsystems. The course explores the boundaries and impacts of organizational environments, organizational purpose, determinants of structure and design, measures of organizational effectiveness, organizational culture, learning, development, and change.

CR: BUSI 4315, the former BUSI 4301, the former BUSI 5300

PR: BUSN 3315

BUSN 3060 Negotiation in Organizations

teaches students strategies and skills for negotiating with various stakeholders in a variety of workplace settings. Using current theory and research on negotiation, the course will focus on developing awareness and skills of the various aspects of the negotiation process. The course will include a practical component that will allow students to develop their negotiation skills.

PR: successful completion of at least 48 credit hours

BUSN 3070 Conflict Management in Organizations

explores the constant presence of conflict in organizations and examines the sources of conflict, the nature of conflict as functional and dysfunctional, and how to anticipate and manage conflict. Students will gain a critical understanding of the costs of poorly managed organizational conflict and will have an opportunity to learn about and apply various tools and strategies for managing organizational conflict.

EQ: BUSN 4820

PR: BUSN 2021, BUSN 3300

BUSN 3100 Intermediate Accounting I

continues the study of financial accounting by focusing on specific topics such as current assets, long-term investments, capital assets, intangibles, financial assets, and revenue recognition.

CR: BUSI 4101 or the former BUSI 6100

PR: BUSN 2100 with a final grade of at least 60%

BUSN 3110 Intermediate Accounting II

continues the study of financial accounting by focusing on specific topics such as long-term debt, employee future benefits, shareholders' equity, and financial statement presentation and analysis.

CR: BUSI 4102 or the former BUSI 6100

PR: BUSN 2100 with a final grade of at least 60%

BUSN 3120 Taxation

introduces the foundational principles and concepts of personal and corporate income tax within Canada. Topics include planning and decision-making approaches taken towards taxation, determination of liability, income determination and administration of the system of taxation, corporate structure, shareholder benefits, tax planning, computation of personal and corporate tax, gains, losses, international taxation, tax credits and deductions. An understanding of applying tax rules, principles, and concepts to personal and corporate cases will be developed through case application.

CR: BUSI 4121 or the former BUSI 6120

PR: BUSN 2100 and BUSN 3030

BUSN 3150 Intermediate Management Accounting

is the study of in-depth managerial accounting concepts. This course will focus on topics such as budget preparation and analysis, cost management, cost analysis, pricing decisions, and performance management techniques.

PR: BUSN 2110 with a final grade of at least 60%

BUSN 3220 Services Marketing

explores how distinctive nature of service organizations impact the application of the traditional marketing mix, and create unique opportunities and challenges related to the marketing of services. Students also examine the role of service providers in determining service quality and its connection to customer satisfaction; the distinctions and connections between tangibles and intangibles; and how service marketing mix strategies vary in the context of for-profit and non-profit organizations.

CR: BUSI 4235 or the former BUSI 6230
PR: BUSN 2251

BUSN 3240 Understanding Consumer Behaviour

considers the impact of consumer behaviour and the consumer decision making process on corporate and marketing strategy. Students will examine the complexity of concepts that influence the purchase, consumption, and post-purchase behaviours of individuals, including culture, reference groups, self-image, perception, personality, and lifestyle.

CR: BUSI 3210, the former BUSI 6120
PR: BUSN 2251

BUSN 3320 Labour Relations

introduces the structure and function of the Canadian labour relations system. Labour relations management in Canada is highlighted with emphasis on the players in the union environment, the collective bargaining process, the dispute resolution process, and the overall administration of the collective agreement.

CR: BUSI 3335 or the former BUSI 4330 or the former BUSI 3320
PR: BUSN 1010

BUSN 3510 Financial Management II

continues the concepts of financial management in Canadian capital markets with a focus on asset management, capital budgeting, valuation, dividend policy, and extension of long-term financing options.

CR: BUSI 4550, the former BUSI 5500, the former BUSI 5140, the former BUSI 7140
PR: BUSN 3500

BUSN 3610 Social Entrepreneurship

examines the research and practice of social entrepreneurship. The course introduces students to the theories and models of social entrepreneurship. Students will also learn about the role and contribution of social entrepreneurship to society, define viable social enterprise concepts, and evaluate the characteristics of social entrepreneurs.

PR: BUSN 1020

BUSN 3640 Issues in Indigenous Business

examines the experience of Indigenous business through a consideration of economic reconciliation and the Indigenous economy within the Canadian context. Indigenous participation in specific industries such as tourism, fishery, agriculture, and energy may also be explored.

EQ: BUSN 3801

PR: BUSN 1010 and successful completion of at least 48 credit hours

BUSN 3650 Innovation Ecosystems

explores the critical role innovation plays in the economic sustainability of regions. This course takes a macro-, meso-, and micro-view of innovation focusing on the importance of innovation to economic development and the role that governments, communities, and individuals play in developing and growing innovation-driven economies. The course will use a variety of tools to illustrate and demonstrate the key concepts, including case studies, government reports, scholarly articles, and film.

EQ: BUSN 3800

PR: successful completion of at least 48 credit hours

BUSN 3750 Management Information Systems

examines the interaction of technology, people, organizations, and data that governs the use and production of information, knowledge, and wisdom in modern work. Students will learn the theoretical and practical fundamentals of how information systems work, and how to work with them. Topics may include the types and significance of systems, data management, business processes, databases, data analytics, and the design, development, and acquisition of information systems.

CR: BUSI 3700 or the former BUSI 4800

PR: completion of 48 credit hours

BUSN 3800-3850 Special Topics

is a range of special topics courses in Business.

PR: successful completion of at least 48 credit hours is normally required

BUSN 4020 Business Ethics and Social Responsibility

acknowledges the complexities of ethical and socially responsible workplace decision-making given the pressures and inter-relationships among business, government, society, and the environment. Students will explore topics such as the socio-economic nature of the business system, business ideologies, business ethics, social responsibilities of business, stakeholder and issues management, and sustainability.

CR: BUSI 4015, the former BUSI 7010

PR: BUSN 1010 and the completion of 48 credit hours

BUSN 4040 International Business Management

focuses on issues of globalization and the role of business in the global economy. Topics include the following: role of multinational corporations in economic development; market entry strategies for small and medium-sized enterprises; challenges of managing economic, cultural, and technological changes and differences; the role of international investment and foreign direct investment; and international business strategies required to compete in a highly interconnected world. Students will gain the skills to function within the international and global business contexts.

CR: BUSI 4306, the former BUSI 5302, the former BUSI 7302

PR: BUSN 1010, Economics 1010, Economics 1020 and the successful completion of at least 48 credit hours

BUSN 4060 Managing Non-Profit Organizations

explores the management of non-profit organizations in Canada. Students will learn what distinguishes the non-profit sector from traditional descriptions of business and government, with particular emphasis given to organizational structure, funding, and culture. Topics considered may include particular non-profit considerations related to accountability, organizational strategy and governance, management of paid and non-paid human resources, fundraising and financial management, and marketing and communications.

PR: BUSN 2110, BUSN 2251, BUSN 3300, BUSN 3315, BUSN 3500

BUSN 4080 Business in Film

engages students to examine, reflect on, and discuss the role of business and its evolution in society. Topics include business and its contribution to socio-economic and community development, the role of stakeholders, the nature of the corporation, the impact of change management and change agents, and trends in functional areas of business. This seminar uses a combination of popular films, as well as documentaries to highlight issues, challenges, and opportunities in business administration from both a practical and an academic point of view.

PR: BUSN 1010 and successful completion of at least 48 credit hours

BUSN 4120 Taxation II

is a continuation in the study of the income tax system in Canada. Focus will be on tax planning for corporations and individuals, sales tax, succession and estate planning, partnerships, trusts, and deferred income plans.

CR: BUSI 7150

PR: BUSN 3120

BUSN 4130 Auditing

introduces the theory and concepts of external auditing. Emphasis will be placed upon legal liability, materiality and risk, internal control, and audit evidence, and strategy, as well as case studies of audits of specific business processes.

CR: BUSI 4131, the former BUSI 6130

PR: BUSN 3100 or BUSN 3110

BUSN 4210 Marketing Research

is designed to help students develop an understanding of the value of marketing research in strategic decision-making. Students will become familiar with different methods and tools for collecting, analyzing, and interpreting data in a marketing research context.

CR: BUSI 4221, the former BUSI 5220, the former BUSI 6200

PR: BUSN 2251, Statistics 2500 or equivalent

BUSN 4220 Business-to-Business Marketing and Relationships

presents a comprehensive view of the fundamentals and the complexities of business-to-business (B2B) marketing concepts and the critical role of developing and managing business relationships. Particular attention is paid to organizational buying/purchasing behaviour, B2B strategy, B2B marketing communications, and B2B marketing processes.

CR: BUSI 3250 or the former BUSI 5250

PR: BUSN 2251

BUSN 4230 International Marketing

examines marketing in a global context with a particular focus on the strategic significance of the international dimension on marketing efforts. Students will explore various marketing challenges around global marketing opportunities, such as exporting and direct-entry strategies; contending in unfamiliar competitive environments; navigating complex social, cultural, political, and legal environments; and adapting the marketing mix and related activities to suit specific foreign market needs.

CR: BUSI 4246 or the former BUSI 7240, the former BUSI 6001

PR: BUSN 2251

BUSN 4310 Recruitment and Selection

explores the role of recruitment and selection in the larger context of human resource management. Students will acquire the knowledge and skills needed to successfully design and implement strategic recruitment and selection initiatives in a variety of organizations. Topics may include the analysis of job requirements, legal considerations, selection criteria and methods, testing methods, interviewing techniques, and process evaluation.

CR: BUSI 4322, the former BUSI 6312

PR: BUSN 3300

BUSN 4510 Investments

is a study of capital markets and the financial services industry. Emphasis will be placed upon investment securities, risks, markets and mechanics, and portfolio management for personal and institutional investments.

CR: BUSI 4540, the former BUSI 6510, the former BUSI 6140

PR: BUSN 3500

BUSN 4600 Small Business Management

is designed to provide students with a comprehensive understanding of the key principles and practices required to start, operate, and sustain a small business in the Canadian context. Students will develop the knowledge and skills necessary to navigate the unique challenges and opportunities of the Canadian small business landscape. Topics covered will include pre-operation business planning decisions, financial management, marketing strategies, human resource management, and decisions for managing small business succession.

CO: BUSN 3600

BUSN 4660 Managing Innovation

examines product, process, and service innovation in all aspects of core business functions, and how organizations use innovation to create a sustainable and competitive business. The course explores how organizational creativity is developed and considers how to motivate and manage employees through this process. Emphasis is placed on understanding the role of leadership in developing and maintaining innovation, and its use in stimulating organizational growth.

PR: successful completion of at least 78 credit hours

BUSN 4801-4850 Special Topics

is a range of special topics courses in Business.

PR: successful completion of at least 78 credit hours is normally required

BUSN 5010 Experiential Learning: Event Planning

allows students to gain important event management, organizational and communication skills through the planning of one or more events on campus and throughout the greater community.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 credit hours

BUSN 5020 Experiential Learning: Field Study

allows students to be placed within a business and provided an opportunity to apply a range of business skills learned throughout the business program in a specific business environment. Students work with both the course instructor and business supervisor to identify the scope of work of the internship and specific internship deliverables.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 credit hours

BUSN 5030 Experiential Learning: Internship

allows students to be placed within a business organization and provides opportunities to apply a range of business skills learned throughout the business program in a specific business environment. Students work with both the course instructor and organizational supervisor to identify the scope of work of the internship and required deliverables.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 credit hours

BUSN 5040 Experiential Learning: Small Business Consulting

allows students to gain experience by working with small businesses. Student groups will be involved in such projects as business plan writing, market research, market strategies, strategic analysis or other business-related functions.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 credit hours

BUSN 5050 Experiential Learning: Student Leadership

allows students to gain leadership and project management skills to empower fellow students and the community at large by assuming senior roles in student-driven programs, such as Enactus Grenfell.

PR: restricted to Grenfell Campus Bachelor of Business Administration students who have completed at least 78 credit hours

13.4.3 Business Electives for Non-Business Students Course Descriptions

BUSN 2105 Accounting for Non-Business Students

provides an introductory overview of basic financial and managerial accounting topics, such as interpreting and analyzing financial statements, recording financial transactions, budgeting, and managing cash flow.

CR: BUSN 2100 and BUSI 2102

UL: This course may not be used to meet the requirements of the Bachelor of Business Administration or the Business Minor program.

SECONDARY CALENDAR CHANGES

The following secondary Calendar changes should be updated in the Faculty of Business Administration Section of the University Calendar to reflect course proposed noted above:

Faculty of Business Administration Section 11 Course Descriptions

BUSI 2205 Introduction to Marketing

provides a relationship-focused introduction to the marketing principles that support evidence-based decision making. Students are introduced to the marketing process, social responsibility and marketing ethics, marketing research, consumer and business buyer behaviour, market segmentation, targeting and positioning, and product planning, pricing, distribution, and marketing communication. In this course, students will become familiar with the strategic and tactical components of a comprehensive marketing plan.

CO: BUSI 2011

CR: ~~Business BUSN~~ 2200, the former BUSI 2210, ~~Business BUSN-2250~~ 2205

PR: BUSI 1000

BUSI 2220 Personal and Business Branding with Social Media

develops students' ability to design and refine on-line personal brands and display brands through social media channels.

CR: ~~Business 3230~~, the former BUSI 6042

BUSI 3310 Organizational Behaviour

focuses on the study of individual and group processes in organizations. Taking a systematic approach to the study of behavior this course addresses the areas of personality, job attitudes, diversity, motivation, leadership, negotiation, conflict, decision making and group/team dynamics.

CR: BUSN 3315, the former ~~Business~~ BUSN 2300

PR: BUSI 2011

BUSI 4005 Business Law II

is an advanced course that focuses on real and intellectual property law, special types of contracts, business and banking law, business succession planning law and the evolving legal business environment.

CR: ~~Business 4030~~

EQ: the former BUSI 5000

PR: BUSI 3005 or the former BUSI 4000

SECONDARY CALENDAR ENTRY AFTER CHANGES

Faculty of Business Administration Section 11 Course Descriptions

BUSI 2251 Introduction to Marketing

provides a relationship-focused introduction to the marketing principles that support evidence-based decision making. Students are introduced to the marketing process, social responsibility and marketing ethics, marketing research, consumer and business buyer behaviour, market segmentation, targeting and positioning, and product planning, pricing, distribution, and

marketing communication. In this course, students will become familiar with the strategic and tactical components of a comprehensive marketing plan.

CO: BUSI 2011

CR: BUSN 2200, the former BUSI 2210, BUSN 2205

PR: BUSI 1000

BUSI 2220 Personal and Business Branding with Social Media

develops students' ability to design and refine on-line personal brands and display brands through social media channels.

CR: the former BUSI 6042

BUSI 3310 Organizational Behaviour

focuses on the study of individual and group processes in organizations. Taking a systematic approach to the study of behavior this course addresses the areas of personality, job attitudes, diversity, motivation, leadership, negotiation, conflict, decision making and group/team dynamics.

CR: BUSN 3315

PR: BUSI 2011

BUSI 4005 Business Law II

is an advanced course that focuses on real and intellectual property law, special types of contracts, business and banking law, business succession planning law and the evolving legal business environment.

EQ: the former BUSI 5000

PR: BUSI 3005 or the former BUSI 4000

Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Programs
Changes to Program Regulations & Requirements for
Bachelor of Business Administration

PROGRAM TITLE

Bachelor of Business Administration

RATIONALE

The last comprehensive review of the Grenfell Campus Bachelor of Business Administration program was in the 2014-2015 academic year. Since then, program faculty have proposed a number of course updates and relatively minor program amendments; however, in recent years a number of additional and more substantive program changes have been identified as necessary. Beyond largely editorial updates to course descriptions, there are two significant program changes: updates to specific program requirements based on the removal, addition, and reordering of several courses, and the introduction of program continuance regulations.

The proposed curriculum changes to the BBA program better reflect the study of contemporary organizations and business, leverage the expertise of program faculty, and respond to growing student enrolment and increased student demands for greater flexibility with respect to the availability of business elective course offerings (including adding new electives courses), to course delivery mode (i.e., on-campus, remote, and online), and options for program completion (e.g., part-time versus full-time, articulation agreement pathways). To further support the success of the newly launched Master of Management program at Grenfell Campus, this updated undergraduate curriculum also permits greater administrative flexibility related to teaching assignments across both levels of business programming.

The introduction of continuance regulations has been precipitated by a small, but growing, number of students who complete the BBA program requirements, but fail to meet the University requirements for graduation. The implementation of continuance requirements is intended to establish a clear minimum performance level for all program students, and to identify and support students who are struggling to this standard at a much earlier point in their program.

The program changes proposed here also include updates to the articulation agreements between the Grenfell Campus Business program and the College of the North Atlantic (CNA). These articulation agreements (one with CNA's two-year business administration program and one with its three-year business management program) have been quite successful since they were established in 2016. A total of 110 students have been awarded the block transfer based on the articulation agreement with CNA's two-year programs. Thirty-eight have graduated to date, and 33 are actively enrolled in the Fall 2023 term. A total of 245 students have availed of the articulation agreement with CNA's three-year business programs. One hundred fourteen students have graduated, and another 64 are currently registered in courses. Both Grenfell Campus and the College of the North Atlantic are keen to see these agreements continue.

Specific program requirements for students availing of the articulation agreement between Grenfell Campus Business and the two-year Business Administration (General) diploma programs offered by CNA have been updated to account for curriculum changes to the Grenfell Campus BBA program. There are no changes to the overall number of Memorial University courses/credit hours required of these students.

Based on the proposed changes to the Grenfell Campus Bachelor of Business Administration program and recent changes in CNA's three-year business curriculum, these formal articulation agreements have been reviewed and updated to support their continuation. First, the title of each CNA program title has been updated according to their recent changes. While there are no changes to the number of courses to be completed, specific course requirements have been updated to reflect the proposed changes to the Grenfell Campus Business program. Further, the required GPA for admission to this articulation program has been increased from 2.5 to 2.6, which reflects a recognition of the notably lower success rate of students who began the program with a 2.5 GPA. A statement to clarify residence requirements (i.e., that a minimum of 30 credit hours must be completed at Memorial University) has been added for students who avail of the block transfer, which was missing from the original Calendar entry. Finally, the option for an Honours designation for the BBA degree for these students has been removed based on the requirements of the Honours degree program to complete specific core and elective courses in Business that are not all completed by a student who receives the block transfer. Therefore, they are not eligible for this designation.

Among the program changes presented is the suspension of the articulation agreement between the Grenfell Campus Business program and St. John's College Junior College (SJCJC) in Belize (established in 2017). A relatively small number of students have availed of the agreement since that time (13 students have received the block transfer, and only 4 have graduated). Currently, we have one student studying at Grenfell Campus through this agreement, though it should be noted that this student's block was awarded after an individualized assessment since the SJCJC program they completed was not included in the original articulation agreement. Recently, the program content of SJCJC's business programs was reviewed and several substantive changes to these programs were noted.

Program guides, which are used to assist students in program planning, have been updated based on the proposed program changes and may be found in [Appendix E](#).

CALENDAR CHANGES

5.1.2 Business Degree

The Bachelor of Business Administration (BBA) is offered under the School of Arts and Social Science.

The Bachelor of Business Administration is comprised of 120 credit hours, 40 courses, and may be completed on a full- or part-time basis. The program is designed to deliver a comprehensive foundation in the fundamental areas of business and decision-making.

Articulation Agreements with the College of the North Atlantic are in place for students who have completed the two-year Business Administration (Accounting), the two-year Business Administration (Human Resource Management), the two-year Business Administration (Marketing), the three-year Business Management (Accounting-Accounting & Financial Management), the three-year Business Management (Strategic Human Resource Management), or the three-year Business Management (Marketing Management & Analytics) diploma programs, and who wish to complete the Bachelor of Business Administration degree program at Grenfell Campus.

~~Articulation Agreements with the St. John's College Junior College, Belize are in place for students who have completed the two-year Business Administration (General), the two-year Business Administration (Accounting), the two-year Business Administration (Economics), or the two-year Business Administration (Tourism) associate degree programs and who wish to complete the Bachelor of Business Administration degree program at Grenfell Campus.~~

For specific admission and program requirements see [Admission/Readmission Regulations for Programs Offered by the School of Arts and Social Science, Bachelor of Business Administration](#) and [Program Regulations - General and Honours Degree, School of Arts and Social Science](#).

6.2.2 Bachelor of Business Administration

6.2.2.2 Current Memorial University Grenfell Campus Students

~~Current Grenfell Campus students should select the BBA program on the [Declare/Change Academic Program \(Grenfell Campus\)](#) form available from the Office of the Registrar.~~

To declare their standing in the program, students must select the BBA program on the [Declare/Change Academic Program \(Grenfell Campus\)](#) form available from the Office of the

Registrar, which must then be approved by the Program Chair. Once declared, all BBA students are subject to program continuance regulations as outlined in [Promotion Regulations for the Bachelor of Business Administration](#).

6.2.2.4 Articulation Agreements for Bachelor of Business Administration

1. For ~~graduates of the two-year~~ ~~Graduates of the Two-Year~~ Business Administration (Accounting) Diploma Program ~~Offered by the College of the North Atlantic,~~ the following points apply:

~~Students~~ ~~A student~~ may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also ~~and~~ have achieved at least a 2.6 GPA in their awarded the two-year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic.

~~Students~~ ~~A student~~ in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

2. For ~~graduates of the two-year~~ ~~Graduates of the Two-Year~~ Business Administration (Human Resource Management) Diploma Program ~~Offered by the College of the North Atlantic,~~ the following points apply:

~~Students~~ ~~A student~~ may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also ~~and~~ have achieved at least a 2.6 GPA in their awarded the two-year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic.

~~Students~~ ~~A student~~ in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

3. For ~~graduates of the two-year~~ ~~Graduates of the Two-Year~~ Business Administration (Marketing) Diploma Program ~~Offered by the College of the North Atlantic,~~ the following points apply:

~~Students~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also ~~and~~ have achieved at least a 2.6 GPA in their awarded the two-year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic.

~~Students~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

4. For ~~graduates of the three-year~~Graduates of the Three-Year Business Management (Accounting & Financial Management) Diploma Program ~~o~~ffered by the College of the North Atlantic, the following points apply:

~~Students~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also ~~and~~ have achieved at least a 2.6 GPA in their awarded the three-year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic.

~~Students~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

5. For ~~graduates of the three-year~~Graduates of the Three-Year Business Management (Strategic Human Resource Management) Diploma Program ~~o~~ffered by the College of the North Atlantic, the following points apply:

~~Students~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also ~~and~~ have achieved at least a 2.6 GPA in their awarded the three-year Business Management (Human Resource Management) Diploma Program Offered by the College of the North Atlantic.

~~Students~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

- ~~6. For graduates of the three-year~~~~Graduates of the Three-Year~~ Business Management (Marketing Management & Analytics) Diploma Program ~~Offered by the College of the North Atlantic, the following points apply:~~

~~Students~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also and have achieved at least a 2.6 GPA in their awarded the three-year Business Management (Marketing) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

- ~~7. For Graduates of the Two-Year Business Administration (General) Associate Degree Program offered by the St. John's College Junior College, Belize~~

~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply. Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#) and have been awarded the two-year Business Administration Associate Degree (General) offered by the St. John's College Junior College, Belize.~~

~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.~~

- ~~8. For Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize~~

~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply. Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#) and have been awarded the two-year Business Administration Associate Degree (Accounting) offered by the St. John's College Junior College, Belize.~~

~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.~~

9. ~~For Graduates of the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize~~

~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply. Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#) and have been awarded the two-year Business Administration Associate Degree (Economics) offered by the St. John's College Junior College, Belize.~~

~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.~~

10. ~~For Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize~~

~~A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply. Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#) and have been awarded the two-year Business Administration Associate Degree (Tourism) offered by the St. John's College Junior College, Belize.~~

~~A student in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.~~

7.3.6 Bachelor of Business Administration

www.grenfell.mun.ca/business

1. As a professional program, the Bachelor of Business Administration program expects all students to adhere to standards of [Professional Suitability](#) as referenced in the University Calendar. Contact the Grenfell Campus Business program at business@grenfell.mun.ca for specific expectations of academic and professional integrity.
2. The Bachelor of Business Administration requires a total of 120 credit hours as outlined below and under [Table 6 Bachelor of Business Administration](#) and may be completed on a full- or part-time basis. Students must maintain achieve a grade point average of at least 2.5 and an overall average of at least 60% on those 120 credit hours.
 - a) **Required Business Core courses:** BUSN 1010, 1020, 2021, 2022, 2100, 2110, 2251, 3030, 3300, 3315, 3410, 3500, 3600, 4010, and 4070.

- b) **Required Non-Business Core courses:** Economics 1010, Economics 1020, 6 credit hours in first-year English, Mathematics 1000 or 1052, and Statistics 2500 or equivalent.
- c) **Required Business and Non-Business Elective courses:** a minimum of 18 credit hours and a maximum of 24 credit hours in **Business Elective** courses, and a minimum of 33 credit hours and a maximum of 39 credit hours in **Non-Business Elective** courses to make up the total of the 120-credit hours required for the degree.
- A Business Elective course is any BUSN course not identified as a Core Business course in point “a” above, and excluding BUSN 2105, which may not be used to satisfy BBA degree requirements.
 - A Non-Business Elective course is any non-Business course that is not listed in point “b” above.
3. Full-time students enrolled in the Bachelor of Business Administration program beyond their first 30 credit hours are subject to program continuance requirements specified in Section 9 Promotion and Continuance Regulations.
 4. Students interested in pursuing the [Honours Bachelor of Business Administration](#) program should consult specific program regulations in the University Calendar.
 5. Students A student enrolled in the Bachelor of Business Administration program ~~are~~ is not required to complete a minor programs; however, students may choose to pursue a minor in other non-Business academic units (where minor programs exist) with permission of that academic unit. ~~Students A student~~ are is advised to refer to the requirements for the chosen minor program as set forth in the University Calendar, ~~and it is recommended that a student seek academic advice when planning a program.~~
 6. Students should consult an academic advisor to discuss course selection and program planning by email to business@grenfell.mun.ca.

Bachelor of Business Administration

Term	Required Core Courses	Required Elective Courses
Year 1	BUSN 1010 BUSN 1020 Economics 1010 (or the former 2010) Economics 1020 (or the former 2020) 6 credit hours in first-year English (students are strongly encouraged to take English 1110) Mathematics <u>1000</u> or Mathematics <u>1052</u>	9 credit hours selected from Electives below 9 credit hours selected from <u>Business or Non-Business Elective courses</u> .
Year 2	BUSN 2020 <u>BUSN 2021</u> <u>BUSN 2022</u> BUSN 2100 BUSN 2110	6 credit hours selected from Electives below 12 credit hours selected from <u>Business or Non-Business Elective courses</u>

	BUSN 2251 BUSN 2200 BUSN 2250 BUSN 2300 BUSN 2340 Statistics 2500, or Statistics 2550, or Psychology 2925	
Year 3	BUSN 3010 BUSN 3030 BUSN 3300 BUSN 3315 BUSN 3410 BUSN 3500 BUSN 3600	12 credit hours selected from Electives below 12 credit hours selected from Business or Non-Business Elective courses.
Year 4	BUSN 4010 BUSN 4040 BUSN 4070	21 credit hours selected from Electives below 24 credit hours selected from Business or Non-Business Elective courses.

Electives Note:

A student pursuing an Economics minor must complete a minimum of 18 credit hours and a maximum of 30 credit hours chosen from [Business Electives](#). In addition, a minimum of 18 credit hours and a maximum of 30 credit hours must be chosen from courses other than those listed in [Business Electives](#) to make up the total of 120 credit hours required for the degree. These credit hours shall be completed in any semester or year of the program.

A student not pursuing an Economics minor must complete a minimum of 15-18 credit hours and a maximum of 24 credit hours chosen from [Table 7 Business Electives](#). A minimum of 24 credit hours and a maximum of 33 credit hours must be chosen from courses other than those listed in [Table 7 Business Electives](#) to make up the total of 120 credit hours required for the degree. These credit hours shall be completed in any semester or year of the program.

All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the [University Calendar](#).

Table 7 ~~Business Electives Core and Elective Business Courses~~

<u>Core Business Courses¹</u>	<u>Core Non-Business Courses²</u>	<u>Business Elective Courses³</u>	<u>Non-Business Elective Courses⁴</u>
<u>BUSN 1010</u> <u>BUSN 1020</u> <u>BUSN 2021</u> <u>BUSN 2022</u>	<u>Economics 1010</u> <u>Economics 1020</u> <u>6 credit hours in first-year English</u>	<u>A Business Elective course is any BUSN course not identified as a Core Business</u>	<u>Any course from outside the discipline of Business, excluding those listed as Core</u>

<u>BUSN 2100</u> <u>BUSN 2110</u> <u>BUSN 2251</u> <u>BUSN 3030</u> <u>BUSN 3300</u> <u>BUSN 3315</u> <u>BUSN 3410</u> <u>BUSN 3500</u> <u>BUSN 3600</u> <u>BUSN 4010</u> <u>BUSN 4070</u>	<u>Mathematics 1000 or 1052</u> <u>Statistics 2500 or 2550 or Psychology 2925</u>	<u>course, and excluding BUSN 2105.</u>	<u>Business or Non-Core Business courses.</u>
¹ <u>Total of 45 credit hours</u>	² <u>Total of 18 credit hours</u>	³ <u>Total of 18-24 credit hours</u>	⁴ <u>Total of 33-39 credit hours</u>

<u>BUSN 2060</u>	<u>BUSN 3630</u>	<u>BUSN 4510</u>	<u>Economics 3160</u>
<u>BUSN 2320</u>	<u>BUSN 3750</u>	<u>BUSN 4660</u>	<u>Environment and Sustainability 3000</u>
<u>BUSN 2500</u>	<u>BUSN 3800</u>	<u>BUSN 4801-4850</u>	<u>Geography 2302</u>
<u>BUSN 3060</u>	<u>BUSN 3801-3850</u>	<u>BUSN 5010</u>	<u>Geography 3350</u>
<u>BUSN 3100</u>	<u>BUSN 4020</u>	<u>BUSN 5020</u>	<u>Human Kinetics and Recreation 3565</u>
<u>BUSN 3110</u>	<u>BUSN 4030</u>	<u>BUSN 5030</u>	<u>Mathematics 2090</u>
<u>BUSN 3120</u>	<u>BUSN 4060</u>	<u>BUSN 5040</u>	<u>Political Science 1000</u>
<u>BUSN 3150</u>	<u>BUSN 4080</u>	<u>BUSN 5050</u>	<u>Political Science 1010</u>
<u>BUSN 3220</u>	<u>BUSN 4120</u>	<u>Computer Science 1600</u>	<u>Political Science 1020</u>
<u>BUSN 3240</u>	<u>BUSN 4130</u>	<u>Economics 2550</u>	<u>Political Science 2600</u>
<u>BUSN 3320</u>	<u>BUSN 4210</u>	<u>Economics 3000</u>	<u>Sociology 2120</u>

BUSN 3510	BUSN 4220	Economics 3010	Tourism Studies 2000
BUSN 3610	BUSN 4230	Economics 3030	Tourism Studies 3900
BUSN 3620	BUSN 4310	Economics 3150	

7.3.6.1 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic

- Students~~A student~~ who have~~has~~ graduated from the two-year Business Administration (Accounting) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 65% an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program. ~~The program may be completed on a full or part-time basis.~~
- Students~~A student~~ will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 8 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Accounting\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Table 8 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<u>BUSN 2021</u>	Economics 1020	<u>159 credit hours chosen from Business Elective Courses identified in Table: Core and Elective Business Courses-</u>
BUSN 3315, 2300	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	<u>Business Electives-</u>
BUSN 2310		<u>which may be completed in any semester or year of the program</u>
BUSN 3010	Mathematics <u>1000 or 1052</u>	
BUSN 3410	(Mathematics 1000 is also recommended)	

BUSN 3500		15 credit hours <u>chosen from Non-Business Elective Courses identified in other than those listed in Table: Core and Elective Business Courses- Business Electives</u> which may be completed in any semester or year of the program
BUSN 3600		
BUSN 4010		
BUSN 4040		
BUSN 4070		
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.		

7.3.6.2 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic

- ~~Students~~A student who ~~have~~has graduated from the two-year Business Administration (Human Resource Management) diploma program offered by College of the North Atlantic and who are entering Grenfell Campus Bachelor of Business Administration program must have a ~~minimum average of 65%~~ an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program. ~~The program may be completed on a full or part-time basis.~~
- ~~Students~~A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 9 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Human Resource Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

~~Table 9~~ Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
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<u>BUSN 2021</u>		<u>159 credit hours chosen from Business Elective Courses identified in Table: Core and Elective Business Courses-</u>
BUSN 2110		<u>Business Electives-</u>
BUSN 2340	Economics 1020	which may be completed in any semester or year of the program
BUSN 3040	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	
BUSN 3410		15 credit hours <u>chosen from Non-Business Elective Courses</u>
BUSN 3500		<u>identified in other than these listed in Table: Core and Elective Business Courses-</u>
BUSN 3600	Mathematics <u>1000 or 1052</u> (Mathematics 1000 is also recommended)	<u>Business Electives-</u>
BUSN 4010		which may be completed in any semester or year of the program
BUSN 4040		
BUSN 4070		
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.		

7.3.6.3 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic

- ~~Students~~A student who ~~have~~has graduated from the two-year Business Administration (Marketing) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have a ~~minimum average of 65%~~ an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program. The program may be completed on a full- or part-time basis.
- ~~Students~~A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 10 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Marketing\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.

Table 10 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<u>BUSN 2021</u>		<u>159 credit hours</u>
BUSN 2110		chosen from <u>Business</u>
BUSN 3315 <u>2300</u>		<u>Elective Courses</u>
BUSN 2340		<u>identified in Table:</u>
BUSN 3040	3 credit hours in first-year	<u>Core and Elective</u>
BUSN 3410	English (students are strongly	<u>Business Courses-</u>
	encouraged to take English	<u>Business Electives-</u>
	1110)	<u>which may be</u>
		<u>completed in any</u>
		<u>semester or year of</u>
		<u>the program</u>
BUSN 3500	Mathematics <u>1000 or 1052</u>	15 credit hours <u>chosen</u>
BUSN 3600	(Mathematics 1000 is also	<u>from Non-Business</u>
	recommended)	<u>Elective Courses</u>
		<u>identified in other than</u>
		<u>those listed in Table:</u>
BUSN 4010		<u>Core and Elective</u>
BUSN 4040		<u>Business Courses-</u>
		<u>Business Electives-</u>
		<u>which may be</u>
BUSN 4070		<u>completed in any</u>
		<u>semester or year of</u>
		<u>the program</u>
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.		

7.3.6.4 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Diploma Program Offered by the College of the North Atlantic

- Students ~~A student~~ who have~~has~~ graduated from the two-year Business Administration (General) diploma program offered by the College of the North Atlantic and who are~~is~~ seeking entry into the Bachelor of Business Administration program must have a ~~minimum average of 65%~~ an overall 2.6 GPA in the diploma and will be required to complete a minimum of 60 additional credit hours towards the 120-credit Grenfell Campus Bachelor of Business Administration program.

- The remaining 60 credit hours and specific course requirements will be determined on an individual basis at the time of admission. A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

7.3.6.5 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic

- ~~Students~~A student who ~~have~~has graduated from the three-year Business Management (Accounting & Financial Management) diploma program offered by the College of the North Atlantic and who ~~are~~is entering the Grenfell Campus Bachelor of Business Administration program must have ~~a minimum average of 65% an overall 2.6 GPA~~ in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program. ~~The program may be completed on a full- or part-time basis.~~
- ~~Students~~A student will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 11 Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Accounting & Financial Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

~~Table 11~~ Bachelor of Business Administration for Graduates of the Three-Year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic

<u>Business Core Courses</u>	<u>Non-Business Core Courses</u>	<u>Business Elective Courses*</u>	<u>Non-Business Elective Courses*</u>
<u>BUSN 2021</u>	<u>3 credit hours in first-year English</u> <u>Mathematics 1000 or 1052</u>	<u>12 credit hours chosen from Business Electives</u>	<u>15 credit hours chosen from Non-Business Electives</u>
<u>BUSN 3500</u>		<u>*A Business Elective course is any BUSN course not identified as a Business Core course, excluding BUSN 2105</u>	<u>*Any elective course that is not identified as a Core or BUSN Elective course</u>
<u>BUSN 4010</u>			
<u>BUSN 4070</u>			
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
BUSN 2310	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	9 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program
BUSN 3010		
BUSN 3500	Mathematics 1052 (Mathematics 1000 is also recommended)	12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program
BUSN 4010		
BUSN 4040		
BUSN 4070		

7.3.6.6 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Strategic Human Resource Management) Diploma Program Offered by the College of the North Atlantic

- ~~Students~~A student who ~~have~~has graduated from the three-year Business Management (Strategic Human Resource Management) diploma program offered by the College of the North Atlantic and who ~~are~~is entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 65% an overall 2.6 GPA in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program. ~~The program may be completed on a full or part-time basis.~~
- ~~Students~~A student will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 12 Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Strategic Human Resource Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Table 12 Bachelor of Business Administration for Graduates of the Three-Year Business Management (Strategic Human Resource Management) Diploma Program Offered by the College of the North Atlantic

<u>Business Core Courses</u>	<u>Non-Business Core Courses</u>	<u>Business Elective Courses*</u>	<u>Non-Business Elective Courses*</u>
<u>BUSN 2021</u>	<u>ECON 1020</u>	<u>3 credit hours chosen from Business Electives</u>	<u>15 credit hours chosen from Non-Business Electives</u>
<u>BUSN 2110</u>	<u>3 credit hours in first-year English</u>	<u>*A Business Elective course is any BUSN course not identified as a</u>	<u>*Any Non-Business course that is not listed</u>
<u>BUSN 3410</u>			

BUSN 3500	Mathematics 1000 or 1052	Business Core course, excluding BUSN 2105	as a Non-Business Core Course is considered a Non-Business Elective
BUSN 4010			
BUSN 4070			
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
BUSN 2110		
BUSN 2310	Economics 1020	
BUSN 3010	3 credit hours in first-year	
BUSN 3410	English (students are strongly encouraged to take English- 1110)	12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program
BUSN 3500		
BUSN 4010	Mathematics 1052 (Mathematics 1000 is also recommended)	
BUSN 4040		
BUSN 4070		

7.3.6.7 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Marketing Management & Analytics) Diploma Program Offered by the College of the North Atlantic

- ~~Students~~A student who ~~have~~has graduated from the three-year Business Management (Marketing Management & Analytics) diploma program offered by the College of the North Atlantic and who ~~are~~is entering the Grenfell Campus Bachelor of Business Administration program must have a ~~minimum average of 65%~~ an overall 2.6 GPA in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program. ~~The program may be completed on a full or part-time basis.~~

- StudentsA student will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 13 Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Marketing Management and Analytics\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Table 13 Bachelor of Business Administration for Graduates of the Three-Year Business Management (Marketing Management & Analytics) Diploma Program Offered by the College of the North Atlantic

<u>Business Core Courses</u>	<u>Non-Business Core Courses</u>	<u>Business Elective Courses*</u>	<u>Non-Business Elective Courses*</u>
BUSN 2021		6 credit hours chosen from Business Electives	15 credit hours chosen from Non-Business Electives
BUSN 2110	3 credit hours in first-year English	*A Business Elective course is any BUSN course not identified as a Business Core course, excluding BUSN 2105	*Any Non-Business course that is not listed as a Non-Business Core Course is considered a Non-Business Elective
BUSN 3410			
BUSN 3500	Mathematics 1000 or 1052		
BUSN 4010			
BUSN 4070			
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

<u>Required BUSN Courses</u>	<u>Required Non-BUSN Courses</u>	<u>Elective Courses</u>
BUSN 2110	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	3 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program
BUSN 2310		
BUSN 3010		
BUSN 3410	Mathematics 1052 (Mathematics 1000 is also recommended)	12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program
BUSN 3500		

BUSN 4010		
BUSN 4040		
BUSN 4070		

7.3.6.8 ~~Articulation Agreement – Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Associate Degree Program Offered by the St. John’s College Junior College, Belize~~

- ~~• A student who has graduated from the Two-Year Business Administration (General) Associate Degree Program offered by the St. John’s College Junior College, Belize and who is entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program. The program may be completed on a full or part-time basis.~~
- ~~• A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 14 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(General\) Associate Degree Program Offered by the St. John’s College Junior College, Belize](#).~~

~~Table 14 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Associate Degree Program Offered by the St. John’s College Junior College, Belize~~

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<ul style="list-style-type: none"> ○ BUSN 1020 ○ BUSN 2020 ○ BUSN 2110 ○ BUSN 2200 ○ BUSN 2300 ○ BUSN 2310 	<p>Mathematics 1052 (Mathematics 1000 is also recommended)</p>	<ul style="list-style-type: none"> ○ 9 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program ○ 12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program

<ul style="list-style-type: none"> ○ BUSN 3010 ○ BUSN 3300 ○ BUSN 3410 ○ BUSN 4010 ○ BUSN 4040 ○ BUSN 4070 		
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7.3.6.9 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program Offered by the St. John's College Junior College, Belize

- A student who has graduated from the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize and who is entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.
- A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 15 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Accounting\) Associate Degree Program Offered by the St. John's College Junior College, Belize](#).

Table 15 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<ul style="list-style-type: none"> ○ BUSN 1020 ○ BUSN 2020 	Mathematics 1052 (Mathematics 1000 is also recommended)	<ul style="list-style-type: none"> ○ 9 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program

<ul style="list-style-type: none"> ● BUSN 2110 ● BUSN 2200 ● BUSN 2300 ● BUSN 2310 ● BUSN 3010 ● BUSN 3300 ● BUSN 3410 ● BUSN 4010 ● BUSN 4040 ● BUSN 4070 		<ul style="list-style-type: none"> ● 12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program
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7.3.6.10 ~~Articulation Agreement – Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Economics) Associate Degree Program Offered by the St. John’s College Junior College, Belize~~

- ~~A student who has graduated from the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John’s College Junior College, Belize and who is entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program. The program may be completed on a full or part-time basis.~~
- ~~A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 16 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Economics\) Associate Degree Program Offered by the St. John’s College Junior College, Belize](#).~~

Table 16 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Economics) Associate Degree Program Offered by the St. John's College Junior College, Belize

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<ul style="list-style-type: none"> ○ BUSN 1020 ○ BUSN 2020 ○ BUSN 2100 ○ BUSN 2110 ○ BUSN 2200 ○ BUSN 2300 ○ BUSN 2310 ○ BUSN 3010 ○ BUSN 3300 ○ BUSN 3410 ○ BUSN 3600 ○ BUSN 4010 ○ BUSN 4040 ○ BUSN 4070 	<ul style="list-style-type: none"> ○ Mathematics 1052 (Mathematics 1000 is also recommended) ○ Statistics 2500 or equivalent 	<ul style="list-style-type: none"> ○ 3 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program ○ 9 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program

7.3.6.11 Articulation Agreement – Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program Offered by the St. John’s College Junior College, Belize

- A student who have graduated from the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John’s College Junior College, Belize and who is entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.
- A student will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Table 17 Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Tourism\) Associate Degree Program offered by the St. John’s College Junior College, Belize](#).

Table 17 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program Offered by the St. John’s College Junior College, Belize

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
<ul style="list-style-type: none"> ○ BUSN 1020 ○ BUSN 2020 ○ BUSN 2110 ○ BUSN 2200 ○ BUSN 2300 ○ BUSN 2310 ○ BUSN 3010 ○ BUSN 3300 ○ BUSN 3410 ○ BUSN 3500 ○ BUSN 3600 	<p>Mathematics 1052 (Mathematics 1000 is also recommended)</p>	<ul style="list-style-type: none"> ○ 3 credit hours chosen from Table 7 Business Electives which may be completed in any semester or year of the program ○ 12 credit hours other than those listed in Table 7 Business Electives which may be completed in any semester or year of the program

<ul style="list-style-type: none"> ⊖ BUSN 4010 ⊖ BUSN 4040 ⊖ BUSN 4070 		
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7.3.12 Minor Programs Offered by the School of Arts and Social Science

www.grenfell.mun.ca/minor

The School of Arts and Social Science offers minors comprised of 8 courses, 24 credit hours as outlined under [Table 19 Minor Programs Offered by the School of Arts and Social Science](#). In addition to the minors below, students for the Bachelor of Arts degree may complete a minor offered by the School of Fine Arts or the School of Science and the Environment.

~~Table 19~~ Minor Programs Offered by the School of Arts and Social Science

<ul style="list-style-type: none"> • Business Minor • Business 1010, 1020 • 9 credit hours in Business courses from the Grenfell Campus offerings at the 2000-level • 9 credit hours in Business courses from the Grenfell Campus offerings at the 3000-level or above 	<ul style="list-style-type: none"> • Multidisciplinary Humanities Minor • Humanities 1001, 1002 • 18 additional credit hours in Humanities at least 3 of which have to be at the 3000- or 4000-level
<ul style="list-style-type: none"> • Canadian Studies Minor • 15 credit hours chosen from at least four different disciplines: • English 2146, English 2156 • French 1502, French 2601, French 2602 • History 2200, History 2210 • Political Science 1010, the former Political Science 2710, the former Political Science 2711, Political Science 2800 • Sociology/Anthropology 2240 • 9 additional credit hours in courses from at least two different disciplines: 	<ul style="list-style-type: none"> • Philosophy Minor • Philosophy 1002 or the former 1200, 1005 or the former 1600, 2030 or the former 2210, 2100 or the former 2551, 2130 or the former 2561 • 9 additional credit hours in Philosophy, of which at least 3 credit hours must be at the 3000- or 4000-level

<ul style="list-style-type: none"> • Art History 3710, Art History 3711 • English 3145, English 3147, English 3148, English 3149, English 4307, English 4825-35 • Folklore 4300 • History 2120, History 3520/Anthropology 3520/Archaeology 3520, History 3525/Anthropology 3525/Archaeology 3525, History 4254 • Political Science 3631 or the former 3731 • Sociology 3395 	
<ul style="list-style-type: none"> • Classics Minor • Classics 1100 and 1200 • Classics 2035 and 2040 • 3 credit hours at the 3000 level • 9 additional credit hours in Classics 	<ul style="list-style-type: none"> • Psychology Minor • Psychology 1000, 1001 • 18 credit hours in Psychology at the 2000 level or above
<ul style="list-style-type: none"> • English Minor • 6 credit hours at 1000 level in English • 3 credit hours from English 2005 or 2008 • 15 additional credit hours in English electives including at least 3 credit hours in pre-1900 courses; at least 3 credit hours must be at the 3000 or 4000-level 	<ul style="list-style-type: none"> • Religious Studies Minor • 24 credit hours in Religious Studies with no more than 6 credit hours at 1000 level and at least 9 credit hours at 3000 level or above.
<ul style="list-style-type: none"> • Folklore Minor • Folklore 1000, 2100, 2300, 2401, 2500 • 9 additional credit hours in Folklore 	<ul style="list-style-type: none"> • Social/Cultural Studies Minor • Anthropology 1031, Folklore 1000, Sociology 1000 • Anthropology 2410 or Social/Cultural Studies 2000 • Folklore 2100 or Sociology 3040 • 3 additional credit hours in each of Anthropology, Folklore, and Sociology
<ul style="list-style-type: none"> • French Minor • No more than 6 credit hours at the 1000 level and no more than 6 transfer credits may be used to fulfill the minimum requirement of the minor in French. • French 2100 and 2101 	<ul style="list-style-type: none"> • Sociology Minor • Sociology 1000, 3040, 3150 • 15 credit hours in Sociology; at least 6 credit hours must be at the 3000 or 4000 level

<ul style="list-style-type: none"> • French 3100 or French 3101 • 15 additional credit hours in French 	
<ul style="list-style-type: none"> • Historical Studies Minor • History 1100 and 1101 • History 3840 • 3 credit hours at 3000 level in History • 3 credit hours at 4000 level in History • additional 9 credit hours in History 	<ul style="list-style-type: none"> • Tourism Studies Minor • Business 1020 • Tourism 1000, 3240, 4902 • 6 credit hours in Tourism Studies beyond the 1000-level • 6 credit hours chosen from Environment and Sustainability 2200 or 2201, Philosophy 2130 or the former Philosophy 2561, Religious Studies 3880
<p>Students for the Bachelor of Arts, Bachelor of Business Administration, and Bachelor of Science degrees offered by the School of Arts and Social Science may complete a minor offered by the School of Arts and Social Science, the School of Fine Arts, or the School of Science and the Environment. See Table 49 Minor Programs Offered by the School of Arts and Social Science, or from Table 7 Minor Program Offered by the School of Fine Arts, or from Table 10 Minor Programs Offered by the School of Science and the Environment.</p>	

8.2 Admission and Registration for Honours Bachelor of Business Administration Degree

Students do not apply for admission to this program but rather must indicate their desire to be considered for the Bachelor of Business Administration (Honours) by the appropriate deadline to graduate on the prescribed "Application for Graduation" form. This form may be obtained online at the Memorial Self Service at selfservice.mun.ca. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation.

Transfer students to the BBA program who have received a block transfer under an articulation agreement are not eligible for the Honours Bachelor of Business Administration degree.

8.8 Academic Standing for Honours Bachelor of Business Administration Degree

Students must have completed at least 50% of the required Business Core and Business Elective courses at Memorial University. Students are not permitted to repeat or substitute courses for the purposes of meeting the criteria below.

A declared student for an Honours degree who fails to fulfil the criteria below but fulfils the requirements for the general degree will be awarded the general degree of Bachelor of Business Administration.

In order to be considered for graduation with an Honours degree, ~~students~~ a student shall obtain:

1. a minimum overall average of 75% in both the Core required Business courses and Business Elective courses prescribed in Table 6 Bachelor of Business Administration and courses selected from Business Electives table: Core and Elective Business Courses; and
2. ~~obtain~~ a minimum overall grade point average of 3.25 in the 120 credit hours required for the degree.

9 Promotion and Continuance Regulations

For all programs students must meet the general academic regulations (undergraduate) of the University and all general and program regulations of Grenfell Campus. For further information refer to [University Regulations \(Undergraduate\), General Academic Regulations \(Undergraduate\)](#). In addition, students completing the Bachelor of Fine Arts (Theatre) or the Bachelor of Fine Arts (Visual Arts) must fulfill the promotion regulations outlined below as appropriate. Full-time students completing the Bachelor of Business Administration must meet program continuance regulations as outlined below.

9.4 Bachelor of Business Administration

In addition to meeting the University's general academic regulations for undergraduate programs, all full-time Bachelor of Business Administration students must also meet program continuance regulations after each term of study beyond their first 30 credit hours.

1. To meet continuance, students must have a 60% overall average in the courses in which they are enrolled each term.
2. Failure to meet point 1 at the end of a term will result in the designation of "Program Probation" status, of which a student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program. Following this designation, if the student successfully meets point 1 (above) in the next consecutive term of full-time enrolment, the designation of "Program Probation" will be rescinded and the student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program. Failure to meet this standard in a second consecutive term of full-time enrolment will result in the student being withdrawn from the program for one semester.
3. Students who receive the designation of "Program Probation" may continue to complete Business courses for which they have the required prerequisites, however, they lose standing as a member of the program and any associated registration priority.
4. Students who have been required to withdraw for one semester for failure to meet continuance requirements outlined above may declare their intention to re-enter the program following one term. Students must indicate their desire to re-enter the program on

the appropriate section of the [Declare/Change Academic Program \(Grenfell Campus\)](#) from the Office of the Registrar. The Business Program Chair will determine if a student is eligible.

5. Students who fail to meet program continuance requirements for a second time will be withdrawn from the program and are not eligible for re-entry to the program. The student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program of a requirement to withdraw from the program. The required withdrawal from the Bachelor of Business Administration program will be reflected on a student's transcript.
6. Students who have been withdrawn from the program will no longer be permitted to enrol in Business courses that are reserved for Grenfell Campus Business students.

CALENDAR ENTRY AFTER CHANGES

5.1.2 Business Degree

The Bachelor of Business Administration (BBA) is offered under the School of Arts and Social Science.

The Bachelor of Business Administration is comprised of 120 credit hours, 40 courses, and may be completed on a full- or part-time basis. The program is designed to deliver a comprehensive foundation in the fundamental areas of business and decision-making.

Articulation agreements with the College of the North Atlantic are in place for students who have completed the two-year Business Administration (Accounting), the two-year Business Administration (Human Resource Management), the two-year Business Administration (Marketing), the three-year Business Management (Accounting & Financial Management), the three-year Business Management (Strategic Human Resource Management), or the three-year Business Management (Marketing Management & Analytics) diploma programs, and who wish to complete the Bachelor of Business Administration degree program at Grenfell Campus.

For specific admission and program requirements see [Admission/Readmission Regulations for Programs Offered by the School of Arts and Social Science, Bachelor of Business Administration](#) and [Program Regulations - General and Honours Degree, School of Arts and Social Science](#).

6.2.2 Bachelor of Business Administration

6.2.2.2 Current Memorial University Students

To declare their standing in the program, students must select the BBA program on the [Declare/Change Academic Program \(Grenfell Campus\)](#) form available from the Office of the

Registrar, which must then be approved by the Program Chair. Once declared, all BBA students are subject to program continuance regulations as outlined in [Promotion Regulations for the Bachelor of Business Administration](#).

6.2.2.4 Articulation Agreements for Bachelor of Business Administration

1. For graduates of the two-year Business Administration (Accounting) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded two-year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

2. For graduates of the two-year Business Administration (Human Resource Management) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded two-year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

3. For graduates of the two-year Business Administration (Marketing) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded two-year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

4. For graduates of the three-year Business Management (Accounting & Financial Management) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded three-year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

5. For graduates of the three-year Business Management (Strategic Human Resource Management) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded three-year Business Management (Human Resource Management) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

6. For graduates of the three-year Business Management (Marketing Management & Analytics) Diploma Program offered by the College of the North Atlantic, the following points apply:

Students may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application at www.mun.ca/undergrad/apply.

Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section [University Regulations \(Undergraduate\)](#). Students must also have achieved at least a 2.6 GPA in their awarded three-year Business Management (Marketing) Diploma Program Offered by the College of the North Atlantic.

Students in this category must apply under [Transfers from Other Post-Secondary Institutions](#) above.

7.3.6 Bachelor of Business Administration

www.grenfell.mun.ca/business

1. As a professional program, the Bachelor of Business Administration program expects all students to adhere to standards of [Professional Suitability](#) as referenced in the University Calendar. Contact the Grenfell Campus Business program at business@grenfell.mun.ca for specific expectations of academic and professional integrity.
2. The Bachelor of Business Administration requires a total of 120 credit hours as outlined below and under [Bachelor of Business Administration](#) and may be completed on a full- or part-time basis. Students must maintain a grade point average of at least 2.5 and an overall average of at least 60% on those 120 credit hours.
 - a) **Required Business Core courses:** BUSN 1010, 1020, 2021, 2022, 2100, 2110, 2251, 3030, 3300, 3315, 3410, 3500, 3600, 4010 and 4070.
 - b) **Required Non-Business Core courses:** Economics 1010, Economics 1020, 6 credit hours in first-year English, Mathematics 1000 or 1052 and Statistics 2500 or equivalent.
 - c) **Required Business and Non-Business Elective courses:** a minimum of 18 credit hours and a maximum of 24 credit hours in **Business Elective** courses, and a minimum of 33 credit hours and a maximum of 39 credit hours in **Non-Business Elective** courses to make up the total of the 120-credit hours required for the degree.
 - A Business Elective course is any BUSN course not identified as a Core Business course in point “a” above, and excluding BUSN 2105, which may not be used to satisfy BBA degree requirements.
 - Non-Business Elective courses are any non-Business course that is not listed in point “b” above.
3. Full-time students enrolled in the Bachelor of Business Administration program beyond their first 30 credit hours are subject to program continuance requirements specified in Section 9 Promotion and Continuance Regulations.
4. Students interested in pursuing the [Honours Bachelor of Business Administration](#) program should consult specific program regulations in the University Calendar.
5. Students enrolled in the Bachelor of Business Administration program are not required to complete a minor program; however, students may choose to pursue a minor in other non-business academic units (where minor programs exist) with permission of that academic unit. Students are advised to refer to the requirements for the chosen minor program as set forth in the University Calendar.
6. Students should consult an academic advisor to discuss course selection and program planning by email to business@grenfell.mun.ca.

Bachelor of Business Administration

Term	Required Core Courses	Required Elective Courses
Year 1	BUSN 1010 BUSN 1020 Economics 1010 Economics 1020 6 credit hours in first-year English (students are encouraged to take English 1110) Mathematics 1000 or Mathematics 1052	9 credit hours selected from Business or Non-Business Elective courses .
Year 2	BUSN 2021 BUSN 2022 BUSN 2100 BUSN 2110 BUSN 2251 Statistics 2500, or Statistics 2550, or Psychology 2925	12 credit hours selected from Business or Non-Business Elective courses
Year 3	BUSN 3030 BUSN 3300 BUSN 3315 BUSN 3410 BUSN 3500 BUSN 3600	12 credit hours selected from Business or Non-Business Elective courses .
Year 4	BUSN 4010 BUSN 4070	24 credit hours selected from Business or Non-Business Elective courses .
<p>Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar.</p>		

Core and Elective Business Courses

Core Business Courses¹	Core Non-Business Courses²	Business Elective Courses³	Non-Business Elective Courses⁴
BUSN 1010 BUSN 1020 BUSN 2021 BUSN 2022 BUSN 2100 BUSN 2110 BUSN 2251 BUSN 3030 BUSN 3300 BUSN 3315 BUSN 3410 BUSN 3500 BUSN 3600 BUSN 4010 BUSN 4070	Economics 1010 Economics 1020 6 credit hours in first-year English Mathematics 1000 or 1052 Statistics 2500 or 2550 or Psychology 2925	A Business Elective course is any BUSN course not identified as a Core Business course, and excluding BUSN 2105.	Any course from outside the discipline of Business, excluding those listed as Core Business or Non-Core Business courses.
¹ Total of 45 credit hours	² Total of 18 credit hours	³ Total of 18-24 credit hours	⁴ Total of 33-39 credit hours

7.3.6.1 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the two-year Business Administration (Accounting) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Accounting\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
BUSN 2021		
BUSN 3315	Economics 1020	15 credit hours chosen from Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3410	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	
BUSN 3500		15 credit hours chosen from Non-Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3600		
BUSN 4010	Mathematics 1000 or 1052	
BUSN 4070		
<p>Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar. Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.</p>		

7.3.6.2 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the two-year Business Administration (Human Resource Management) diploma program offered by College of the North Atlantic and who are entering Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Human Resource Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Human Resource Management) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
BUSN 2021		
BUSN 2110	Economics 1020	15 credit hours chosen from Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3410	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	
BUSN 3500		15 credit hours chosen from Non-Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3600		
BUSN 4010	Mathematics 1000 or 1052	
BUSN 4070		
<p>Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar. Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.</p>		

7.3.6.3 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the two-year Business Administration (Marketing) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 60 credit hours of transfer credit applicable to the 120-credit hour degree program.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Two-Year Business Administration \(Marketing\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Marketing) Diploma Program Offered by the College of the North Atlantic

Required BUSN Courses	Required Non-BUSN Courses	Elective Courses
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BUSN 2021		
BUSN 2110		
BUSN 3315		15 credit hours chosen from Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3410	3 credit hours in first-year English (students are strongly encouraged to take English 1110)	
BUSN 3500		15 credit hours chosen from Non-Business Elective Courses identified in Table: Core and Elective Business Courses
BUSN 3600	Mathematics 1000 or 1052	
BUSN 4010		
BUSN 4070		
<p>Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar. Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.</p>		

7.3.6.4 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the two-year Business Administration (General) diploma program offered by the College of the North Atlantic and who are seeking entry into the Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be required to complete a minimum of 60 additional credit hours towards the 120-credit Grenfell Campus Bachelor of Business Administration program.
- The remaining 60 credit hours and specific course requirements will be determined on an individual basis at the time of admission. A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

7.3.6.5 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the three-year Business Management (Accounting & Financial Management) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program.

- Students will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Accounting & Financial Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

11 Bachelor of Business Administration for Graduates of the Three-Year Business Management (Accounting & Financial Management) Diploma Program Offered by the College of the North Atlantic

Business Core Courses	Non-Business Core Courses	Business Elective Courses*	Non-Business Elective Courses*
BUSN 2021 BUSN 3500 BUSN 4010 BUSN 4070	3 credit hours in first-year English Mathematics 1000 or 1052	12 credit hours chosen from Business Electives *A Business Elective course is any BUSN course not identified as a Business Core course, excluding BUSN 2105	15 credit hours chosen from Non-Business Electives *Any elective course that is not identified as a Core or BUSN Elective course
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

7.3.6.6 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Strategic Human Resource Management) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the three-year Business Management (Strategic Human Resource Management) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program.
- Students will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Strategic Human Resource Management\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Bachelor of Business Administration for Graduates of the Three-Year Business Management (Strategic Human Resource Management) Diploma Program Offered by the College of the North Atlantic

Business Core Courses	Non-Business Core Courses	Business Elective Courses*	Non-Business Elective Courses*
BUSN 2021		3 credit hours chosen from Business Electives	15 credit hours chosen from Non-Business Electives
BUSN 2110	ECON 1020		
BUSN 3410	3 credit hours in first-year English	*A Business Elective course is any BUSN course not identified as a Business Core course, excluding BUSN 2105	*Any Non-Business course that is not listed as a Non-Business Core Course is considered a Non-Business Elective
BUSN 3500	Mathematics 1000 or		
BUSN 4010	1052		
BUSN 4070			
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

7.3.6.7 Articulation Agreement - Bachelor of Business Administration for Graduates of the Three-Year Business Management (Marketing Management & Analytics) Diploma Program Offered by the College of the North Atlantic

- Students who have graduated from the three-year Business Management (Marketing Management & Analytics) diploma program offered by the College of the North Atlantic and who are entering the Grenfell Campus Bachelor of Business Administration program must have an overall 2.6 GPA in the diploma and will be awarded 75 credit hours of transfer credit applicable to the 120-credit hour degree program.
- Students will be required to complete an additional 45 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under [Bachelor of Business Administration for Graduates of the Three-Year Business Management \(Marketing Management and Analytics\) Diploma Program Offered by the College of the North Atlantic](#). A minimum of 30 credit hours must be completed at Memorial University.
- The program may be completed on a full- or part-time basis.

Bachelor of Business Administration for Graduates of the Three-Year Business Management (Marketing Management & Analytics) Diploma Program Offered by the College of the North Atlantic

Business Core Courses	Non-Business Core Courses	Business Elective Courses*	Non-Business Elective Courses*
BUSN 2021 BUSN 2110 BUSN 3410 BUSN 3500 BUSN 4010 BUSN 4070	3 credit hours in first-year English Mathematics 1000 or 1052	6 credit hours chosen from Business Electives *A Business Elective course is any BUSN course not identified as a Business Core course, excluding BUSN 2105	15 credit hours chosen from Non-Business Electives *Any Non-Business course that is not listed as a Non-Business Core Course is considered a Non-Business Elective
Note: All BUSN course prerequisites will apply; students should consult BUSN course descriptions in the University Calendar . Transfer students may be exempt from some course prerequisites and should seek academic advice before their registration period.			

7.3.12 Minor Programs Offered by the School of Arts and Social Science

www.grenfell.mun.ca/minor

The School of Arts and Social Science offers minors comprised of 8 courses, 24 credit hours as outlined under [Minor Programs Offered by the School of Arts and Social Science](#). In addition to the minors below, students for the Bachelor of Arts degree may complete a minor offered by the School of Fine Arts or the School of Science and the Environment.

Minor Programs Offered by the School of Arts and Social Science

<ul style="list-style-type: none"> • Business Minor • Business 1010, 1020 • 9 credit hours in Business courses at the 2000-level • 9 credit hours in Business courses at the 3000-level or above 	<ul style="list-style-type: none"> • Multidisciplinary Humanities Minor • Humanities 1001, 1002 • 18 additional credit hours in Humanities at least 3 of which have to be at the 3000- or 4000-level
<ul style="list-style-type: none"> • Canadian Studies Minor 	<ul style="list-style-type: none"> • Philosophy Minor

<ul style="list-style-type: none"> • 15 credit hours chosen from at least four different disciplines: • English 2146, English 2156 • French 1502, French 2601, French 2602 • History 2200, History 2210 • Political Science 1010, the former Political Science 2710, the former Political Science 2711, Political Science 2800 • Sociology/Anthropology 2240 • 9 additional credit hours in courses from at least two different disciplines: • Art History 3710, Art History 3711 • English 3145, English 3147, English 3148, English 3149, English 4307, English 4825-35 • Folklore 4300 • History 2120, History 3520/Anthropology 3520/Archaeology 3520, History 3525/Anthropology 3525/Archaeology 3525, History 4254 • Political Science 3631 or the former 3731 • Sociology 3395 	<ul style="list-style-type: none"> • Philosophy 1002 or the former 1200, 1005 or the former 1600, 2030 or the former 2210, 2100 or the former 2551, 2130 or the former 2561 • 9 additional credit hours in Philosophy, of which at least 3 credit hours must be at the 3000- or 4000-level
<ul style="list-style-type: none"> • Classics Minor • Classics 1100 and 1200 • Classics 2035 and 2040 • 3 credit hours at the 3000 level • 9 additional credit hours in Classics 	<ul style="list-style-type: none"> • Psychology Minor • Psychology 1000, 1001 • 18 credit hours in Psychology at the 2000 level or above
<ul style="list-style-type: none"> • English Minor • 6 credit hours at 1000 level in English • 3 credit hours from English 2005 or 2008 • 15 additional credit hours in English electives including at least 3 credit hours in pre-1900 courses; at least 3 credit hours must be at the 3000 or 4000-level 	<ul style="list-style-type: none"> • Religious Studies Minor • 24 credit hours in Religious Studies with no more than 6 credit hours at 1000 level and at least 9 credit hours at 3000 level or above.
<ul style="list-style-type: none"> • Folklore Minor • Folklore 1000, 2100, 2300, 2401, 2500 • 9 additional credit hours in Folklore 	<ul style="list-style-type: none"> • Social/Cultural Studies Minor • Anthropology 1031, Folklore 1000, Sociology 1000

	<ul style="list-style-type: none"> • Anthropology 2410 or Social/Cultural Studies 2000 • Folklore 2100 or Sociology 3040 • 3 additional credit hours in each of Anthropology, Folklore, and Sociology
<ul style="list-style-type: none"> • French Minor • No more than 6 credit hours at the 1000 level and no more than 6 transfer credits may be used to fulfill the minimum requirement of the minor in French. • French 2100 and 2101 • French 3100 or French 3101 • 15 additional credit hours in French 	<ul style="list-style-type: none"> • Sociology Minor • Sociology 1000, 3040, 3150 • 15 credit hours in Sociology; at least 6 credit hours must be at the 3000 or 4000 level
<ul style="list-style-type: none"> • Historical Studies Minor • History 1100 and 1101 • History 3840 • 3 credit hours at 3000 level in History • 3 credit hours at 4000 level in History • additional 9 credit hours in History 	<ul style="list-style-type: none"> • Tourism Studies Minor • Business 1020 • Tourism 1000, 3240, 4902 • 6 credit hours in Tourism Studies beyond the 1000-level • 6 credit hours chosen from Environment and Sustainability 2200 or 2201, Philosophy 2130 or the former Philosophy 2561, Religious Studies 3880
<p>Students for the Bachelor of Arts, Bachelor of Business Administration, and Bachelor of Science degrees offered by the School of Arts and Social Science may complete a minor offered by the School of Arts and Social Science, the School of Fine Arts, or the School of Science and the Environment. See Minor Programs Offered by the School of Arts and Social Science, or from Minor Program Offered by the School of Fine Arts, or from Minor Programs Offered by the School of Science and the Environment.</p>	

8.2 Admission and Registration for Honours Bachelor of Business Administration Degree

Students do not apply for admission to this program but rather must indicate their desire to be considered for the Bachelor of Business Administration (Honours) by the appropriate deadline to graduate on the prescribed "Application for Graduation" form. This form may be obtained online

at the Memorial Self Service at selfservice.mun.ca. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation.

Transfer students to the BBA program who have received a block transfer under an articulation agreement are not eligible for the Honours Bachelor of Business Administration degree.

8.8 Academic Standing for Honours Bachelor of Business Administration Degree

Students must have completed at least 50% of the required Business Core and Business Elective courses at Memorial University. Students are not permitted to repeat or substitute courses for the purposes of meeting the criteria below.

A declared student for an Honours degree who fails to fulfil the criteria below but fulfils the requirements for the general degree will be awarded the general degree of Bachelor of Business Administration.

In order to be considered for graduation with an Honours degree, students shall obtain:

3. a minimum overall average of 75% in both Core Business courses and Business Elective courses prescribed in Table: Core and Elective Business Courses; and
4. a minimum overall grade point average of 3.25 in the 120 credit hours required for the degree.

9 Promotion and Continuance Regulations

For all programs students must meet the general academic regulations (undergraduate) of the University and all general and program regulations of Grenfell Campus. For further information refer to [University Regulations \(Undergraduate\)](#), [General Academic Regulations \(Undergraduate\)](#). In addition, students completing the Bachelor of Fine Arts (Theatre) or the Bachelor of Fine Arts (Visual Arts) must fulfill the promotion regulations outlined below as appropriate. Full-time students completing the Bachelor of Business Administration must meet program continuance regulations as outlined below.

9.4 Bachelor of Business Administration

In addition to meeting the University's general academic regulations for undergraduate programs, all full-time Bachelor of Business Administration students must also meet program continuance regulations after each term of study beyond their first 30 credit hours.

1. To meet continuance, students must have a 60% overall average in the courses in which they are enrolled each term.

2. Failure to meet point 1 at the end of a term will result in the designation of “Program Probation” status, of which a student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program. Following this designation, if the student successfully meets point 1 (above) in the next consecutive term of full-time enrolment, the designation of “Program Probation” will be rescinded and the student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program. Failure to meet this standard in a second consecutive term of full-time enrolment will result in the student being withdrawn from the program for one semester.
3. Students who receive the designation of “Program Probation” may continue to complete Business courses for which they have the required prerequisites, however, they lose standing as a member of the program and any associated registration priority.
4. Students who have been required to withdraw for one semester for failure to meet continuance requirements outlined above may declare their intention to re-enter the program following one term. Students must indicate their desire to re-enter the program on the appropriate section of the [Declare/Change Academic Program \(Grenfell Campus\)](#) from the Office of the Registrar. The Business Program Chair will determine if a student is eligible.
5. Students who fail to meet program continuance requirements for a second time will be withdrawn from the program and are not eligible for re-entry to the program. The student and the Office of the Registrar (Grenfell Campus) will be notified by the Grenfell Campus Business Program of a requirement to withdraw from the program. The required withdrawal from the Bachelor of Business Administration program will be reflected on a student’s transcript.
6. Students who have been withdrawn from the program will no longer be permitted to enrol in Business courses that are reserved for Grenfell Campus Business students.

SECONDARY CALENDAR CHANGES

7.1.4 Designated Writing Courses (W)

Courses will be designated Writing courses by the Committee on Academic Programming. A Writing course is a course in which a minimum of 30 percent of the course grade involves a specific component consisting of written work on which students will receive feedback. For the purpose of this regulation, the final examination will not be counted as part of the evaluated Writing component.

Designated Writing Courses (W)	
Anthropology: 2230 , 2240 , 2300 , 2412 , 2414 , 2500 , 3080 , 3083 , 3140 , 3314 , 3520 , 3525 , 4072 , 4440	Humanities: 1001 , 1002 , 2001 , 2002 , 2010 , 3001 , 3002 , 3010 , 3020 , 3021 , 4001 , 4010 , 4950

Biology: 2040 , 2041 , 2122 , 2600	Mathematics: 2130
Business: 2020-2021	Philosophy: 1002 , 1005 , 2020 , 2030 , 2040 , 2100 , 2130 , 2140 , 2201 , 2215 , 2340 , 2360 , 3010 , 3220 , 3230 , 3310 , 3400 , 3430 , 3450 , 3460 , 3610 , 4000 , 4005
Classics: 1100 , 1120 , 1121 , 1200 , 2010 , 2015 , 2020 , 2035 , 2040 , 2055 , 2701 , 2800 , 2801 , 3010 , 3020 , 3110 , 3111 , 3130	Political Science: 1010 , 1020 , 2200 , 2600 , 3351 , 3631
Economics: 3085	Psychology: 4910 , 4925 , 4950 , 4951 , 4959
English: All English courses listed with the Grenfell Campus English Program and English 2010	Religious Studies: 1000 , 2013 , 2050 , 2051 , 2610 , 2830 , 3010 , 3020 , 3200 , 3401 , the former 3500, 3820 , 3831 , 3840 , 3880
Environmental Science: 2370 , 3131	Science: 2001
Environment and Sustainability: 4201	Social/Cultural Studies: 4000 , 4100 , 4950
Folklore: 1000 , 1050 , 2100 , 2230 , 2300 , 2401 , 2500 , 2600 , 3130 , 3200 , 3300 , 3606 , 4440	Sociology: 2100 , 2120 , 2230 , 2240 , 2610 , 3140 , 3150 , 3160 , 3290 , 3314 , 3395 , 4072
French: 2100 , 2101 , 2601 , 2602 , 3100 , 3101	Theatre: 1000 , 1001
Gender Studies: 2001	Tourism: 2000 , 3240
Geography: 2001 , 2302	Visual Arts: 2700 , 2701 , 3620 , 3700 , 3701 , 3702-3721 , 3820 , 4700-4729 , 4730 , 4731 , 4740 , 4741
History: All History courses listed with the Grenfell Campus Historical Studies Program	University: 1010

7.1.5 Designated Quantitative Reasoning and Analysis Courses (QRA)

Courses will be designated Quantitative Reasoning and Analysis by the Committee on Academic Programming. The Quantitative Reasoning and Analysis (QRA) Requirement is intended to help students develop a degree of appreciation of numerical, statistical, and/or symbolic modes of representation, as well as an appreciation of the analysis, interpretation, and broader quantitative application of such representations.

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Designated Quantitative Reasoning and Analysis Courses (QRA)
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Human Biosciences 1430 or the former Biochemistry 1430	Environment and Sustainability 2000 , 2001 , 3001 , 3101 , 4100
Biology 2250 , 2600	Geography 3222
Business: 2100 , 2105 , 2110 , 3100 , 3150 , 3110 , 3120 , 3410 , 3500 , 3510 , 4120 , 4130 , 4510	Mathematics (All courses)
Chemistry (All courses with the exception of Chemistry 1900)	Philosophy 2030 or the former 2210, 2031 or the former 2211
Computer Science (All courses)	Physics (All courses)
Earth Sciences 2150	Psychology 2925 , 2950 , 3950
Economics 1010 (or the former 2010), 1020 (or the former 2020), 3150	Sociology 3040
Environmental Science (All courses with the exception of: 1000 , 2360 , 2370 , 2371 , 3072 and 4000)	Statistics (All courses)

SECONDARY CALENDAR ENTRY AFTER CHANGES

7.1.4 Designated Writing Courses (W)

Courses will be designated Writing courses by the Committee on Academic Programming. A Writing course is a course in which a minimum of 30 percent of the course grade involves a specific component consisting of written work on which students will receive feedback. For the purpose of this regulation, the final examination will not be counted as part of the evaluated Writing component.

Designated Writing Courses (W)	
Anthropology: 2230 , 2240 , 2300 , 2412 , 2414 , 2500 , 3080 , 3083 , 3140 , 3314 , 3520 , 3525 , 4072 , 4440	Humanities: 1001 , 1002 , 2001 , 2002 , 2010 , 3001 , 3002 , 3010 , 3020 , 3021 , 4001 , 4010 , 4950
Biology: 2040 , 2041 , 2122 , 2600	Mathematics: 2130
Business: 2021	Philosophy: 1002 , 1005 , 2020 , 2030 , 2040 , 2100 , 2130 , 2140 , 2201 , 2215 , 2340 , 2360 , 3010 , 3220 , 3230 , 3310 , 3400 , 3430 , 3450 , 3460 , 3610 , 4000 , 4005

Classics: 1100 , 1120 , 1121 , 1200 , 2010 , 2015 , 2020 , 2035 , 2040 , 2055 , 2701 , 2800 , 2801 , 3010 , 3020 , 3110 , 3111 , 3130	Political Science: 1010 , 1020 , 2200 , 2600 , 3351 , 3631
Economics: 3085	Psychology: 4910 , 4925 , 4950 , 4951 , 4959
English: All English courses listed with the Grenfell Campus English Program and English 2010	Religious Studies: 1000 , 2013 , 2050 , 2051 , 2610 , 2830 , 3010 , 3020 , 3200 , 3401 , the former 3500, 3820 , 3831 , 3840 , 3880
Environmental Science: 2370 , 3131	Science: 2001
Environment and Sustainability: 4201	Social/Cultural Studies: 4000 , 4100 , 4950
Folklore: 1000 , 1050 , 2100 , 2230 , 2300 , 2401 , 2500 , 2600 , 3130 , 3200 , 3300 , 3606 , 4440	Sociology: 2100 , 2120 , 2230 , 2240 , 2610 , 3140 , 3150 , 3160 , 3290 , 3314 , 3395 , 4072
French: 2100 , 2101 , 2601 , 2602 , 3100 , 3101	Theatre: 1000 , 1001
Gender Studies: 2001	Tourism: 2000 , 3240
Geography: 2001 , 2302	Visual Arts: 2700 , 2701 , 3620 , 3700 , 3701 , 3702-3721 , 3820 , 4700-4729 , 4730 , 4731 , 4740 , 4741
History: All History courses listed with the Grenfell Campus Historical Studies Program	University: 1010

7.1.5 Designated Quantitative Reasoning and Analysis Courses (QRA)

Courses will be designated Quantitative Reasoning and Analysis by the Committee on Academic Programming. The Quantitative Reasoning and Analysis (QRA) Requirement is intended to help students develop a degree of appreciation of numerical, statistical, and/or symbolic modes of representation, as well as an appreciation of the analysis, interpretation, and broader quantitative application of such representations.

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Designated Quantitative Reasoning and Analysis Courses (QRA)	
Human Biosciences 1430 or the former Biochemistry 1430	Environment and Sustainability 2000 , 2001 , 3001 , 3101 , 4100
Biology 2250 , 2600	Geography 3222
Business: 2100 , 2105, 2110 , 3100 , 3150 , 3110 , 3120 , 3410 , 3500 , 3510 , 4120 , 4130 , 4510	Mathematics (All courses)

Chemistry (All courses with the exception of Chemistry 1900)	Philosophy 2030 or the former 2210, 2031 or the former 2211
Computer Science (All courses)	Physics (All courses)
Earth Sciences 2150	Psychology 2925 , 2950 , 3950
Economics 1010 (or the former 2010), 1020 (or the former 2020), 3150	Sociology 3040
Environmental Science (All courses with the exception of: 1000 , 2360 , 2370 , 2371 , 3072 and 4000)	Statistics (All courses)

Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Programs
Proposed Certificate in Entrepreneurship

PROGRAM TITLE

Certificate in Entrepreneurship

RATIONALE

The introduction of a Certificate in Entrepreneurship at Grenfell Campus stems from both identified strategic priorities of Memorial University and a ground-up need and demand for accessible education in this area. First, this certificate is aligned with Memorial University's strategic plan. The 2021-2026 "Transforming Our Horizons", Memorial University Strategic Plan, outlines one of the main themes as a commitment to proactive program innovation. Two of the goals within the theme are the following:

1. cultivating innovation and entrepreneurial ecosystems
2. supporting entrepreneurship and innovation training (Memorial University, 2023).

The proposed Certificate of Entrepreneurship works towards achieving both goals.

Prominent frameworks in developing entrepreneurial ecosystems identify both the need for universities as catalysts, and specifically the need for training in a way to encourage thinking and acting in an entrepreneurial manner (Isenberg, 2010). More specifically, entrepreneurial education and training have a positive relationship with the entrepreneurial intentions of students (Gupta, 2023). This program is highly accessible because of its shorter duration than existing program offerings at Grenfell Campus, and can be taken in conjunction with another degree program or as a standalone certificate.

There is evidence to support the demand for this program both within Grenfell Campus and more broadly throughout Atlantic Canada. As an internal indicator, we can look at enrolment for BUSN 1020 (Introduction to Entrepreneurship), which is open to all undergraduate students at Grenfell Campus. This is a popular course, with a mean enrolment between Winter 2018-2023 of 45 students (median = 48, minimum = 20, maximum = 61). Aside from students pursuing a Major or Minor in Business Administration at Grenfell Campus, it is difficult for students to learn about entrepreneurship beyond this introductory course. Allowing for new and current students to

continue this stream of education and training will provide this opportunity, and allow for students in other programs to work towards a certification in this field.

Programs of this nature have become more prominent in Atlantic Canadian universities; there are long-term and short-term certificates in Entrepreneurship at Dalhousie University, Université Sainte-Anne, University of New Brunswick, and Université de Moncton. Currently, Memorial University has no competitive option. This proposed program positions Grenfell Campus to take advantage of this trend in post-secondary programming and to further develop its business program offerings that are tailored to the businesses and students of the province, especially in the western region.

The program targets two main groups: 1) current Memorial University students at Grenfell Campus who are seeking to further explore the field of entrepreneurship and to complete an added formal certification as a part of their academic program, and 2) experienced or aspiring entrepreneurs who wish to develop their academic skills and knowledge in entrepreneurship and marketing to support their own entrepreneurial endeavours, but who do not wish to commit to a full bachelor program.

The program requires the development of one (1) new course in business: BUSN 2105, Accounting and Finance for Non-Business Students (new course proposal included in [Appendix C](#)).

Depending on annual teaching capacity in the Grenfell Campus Business program, the delivery of this course may require the support of a per course instructor.

Further, potential future online development of the courses associated with the Certificate will need to be explored with the Centre for Innovation in Teaching and Learning (CITL).

REFERENCES

- Gupta, R.K. (2023). Does University Entrepreneurial Ecosystem and Entrepreneurship Education Affect the Students' Entrepreneurial Intention/Startup Intention?. In: Chakrabarti, A., Suwas, S., Arora, M. (eds) *Industry 4.0 and Advanced Manufacturing. Lecture Notes in Mechanical Engineering*. Springer, Singapore. doi.org/10.1007/978-981-19-0561-2_32
- Isenberg, D. J. (2010). How to start an entrepreneurial revolution. *Harvard Business Review*, 88(6): 40–51. <https://hbr.org/2010/06/the-big-idea-how-to-start-an-entrepreneurial-revolution>
- Memorial University. (2023, September 20). *Transforming Our Horizons: Memorial University's Strategic Plan 2021-2026*. https://www.mun.ca/strategicplanning/media/production/memorial/administrative/strategic-planning/media-library/TransformingOurHorizons_2021-2026.pdf

CALENDAR CHANGES

The following changes should be made in the Grenfell Campus section of the University Calendar.

6.2 Admissions/Readmission Regulations for Programs Offered by the School of Arts and Social Science

6.2.6.1 Direct Entry (for High School Students)

An applicant may apply for admission into the Certificate in Entrepreneurship directly from high school. The application for admission to programs offered by Grenfell Campus is submitted online. Applicants who are new to Grenfell Campus should follow the application instructions at www.mun.ca/undergrad/apply. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application is submitted. Direct admission from high school is subject to the applicant's final acceptance to the University.

6.2.6.2 Transfers from Other Post-Secondary Institutions

An applicant who is transferring from other universities must apply for admission to the University on or before the deadlines specified for the semester in which the applicant intends to begin the program, to allow sufficient time for the evaluation of transfer credits. The deadlines are March 1 for Fall, October 1 for Winter, and February 1 for Spring, Intersession, and Summer sessions. The application for admission or readmission to programs offered by Grenfell Campus is submitted online; current and returning applicants must apply at www.mun.ca/undergrad/admissions. Applicants who are new to Grenfell Campus should follow the application instructions at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Grenfell Campus in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted.

6.2.6.3 Current Memorial University Students

A current Memorial University student who wishes to complete the Certificate in Entrepreneurship must apply to the program by selecting the Certificate in Entrepreneurship on the Declaration/Change Academic Program (Grenfell Campus) form available from the Office of the Registrar.

7.3 School of Arts and Social Science

www.grenfell.mun.ca/school-of-arts-and-social-science

The School of Arts and Social Science offers the Bachelor of Arts Degree with majors in English Language and Literature, Historical Studies, Multidisciplinary Humanities, Psychology, and Social/Cultural Studies. A Bachelor of Business Administration and a Bachelor of Science with Major in Psychology are also available. Minors are available in Business, Canadian Studies, Classics, English, Folklore, French, Historical Studies, Multidisciplinary Humanities, Philosophy, Psychology, Religious Studies, Social/Cultural Studies, Sociology, and Tourism Studies and are outlined under [Minor Programs Offered by the School of Arts and Social Science](#). Students may choose the minor from [Minor Programs Offered by the School of Arts and Social Science](#), or from [Minor Program Offered by the School of Fine Arts](#), or from [Minor Programs Offered by the School of Science and the Environment](#). An [Intensive English Program \(IEP-G\)](#) and an [Intensive English Bridge Program at Grenfell \(IEBP-G\)](#) are also available. The School also offers two certificate programs: a Certificate in Sustainable Rural Communities and a Certificate in Entrepreneurship.

Bachelor of Arts (Honours) in English, Psychology, Bachelor of Business Administration (Honours) and the Bachelor of Science (Honours) degree in [Psychology](#) are available.

7.3.12 Certificate in Entrepreneurship

www.grenfell.mun.ca/business

The Certificate in Entrepreneurship may be completed on a full- or part-time basis and is comprised of the following required 18 credit hours:

- [BUSN 1010 Introduction to Business](#)
- [BUSN 1020 Introduction to Entrepreneurship](#)
- [BUSN 2105 Accounting for Non-Business Students](#)
- [BUSN 2251 Introduction to Marketing](#)
- [BUSN 3600 Enterprise Development](#)
- [BUSN 4600 Small Business Management](#)

Students pursuing a Bachelor of Business Administration at Grenfell Campus or a Bachelor of Commerce through the Faculty of Business Administration cannot also complete the Certificate in Entrepreneurship program.

Students pursuing a minor in Business at Grenfell Campus may choose to complete the Certificate in Entrepreneurship; however, students should note that BUSN 2105 Accounting for Non- Business Students cannot be used to fulfill the requirements of the Business minor.

7.3.13 Minor Programs Offered by the School of Arts and Social Science

CALENDAR ENTRY AFTER CHANGES

6.2 Admissions/Readmission Regulations for Programs Offered by the School of Arts and Social Science

6.2.6.1 Direct Entry (for High School Students)

An applicant may apply for admission into the Certificate in Entrepreneurship directly from high school. The application for admission to programs offered by Grenfell Campus is submitted online. Applicants who are new to Grenfell Campus should follow the application instructions at www.mun.ca/undergrad/apply. A complete application includes an application to the University and any other required supporting documentation. Application fees must be paid when the application is submitted. Direct admission from high school is subject to the applicant's final acceptance to the University.

6.2.6.2 Transfers from Other Post-Secondary Institutions

An applicant who is transferring from other universities must apply for admission to the University on or before the deadlines specified for the semester in which the applicant intends to begin the program, to allow sufficient time for the evaluation of transfer credits. The deadlines are March 1 for Fall, October 1 for Winter, and February 1 for Spring, Intersession, and Summer sessions. The application for admission or readmission to programs offered by Grenfell Campus is submitted online; current and returning applicants must apply at www.mun.ca/undergrad/admissions. Applicants who are new to Grenfell Campus should follow the application instructions at www.mun.ca/undergrad/apply. A complete application includes an application to the University (for those who have not attended Grenfell Campus in the three preceding semesters) and any other required supporting documentation. Application fees must be paid when the application forms are submitted.

6.2.6.3 Current Memorial University Students

A current Memorial University student who wishes to complete the Certificate in Entrepreneurship must apply to the program by selecting the Certificate in Entrepreneurship on the Declaration/Change Academic Program (Grenfell Campus) form available from the Office of the Registrar.

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www.grenfell.mun.ca/school-of-arts-and-social-science

The School of Arts and Social Science offers the Bachelor of Arts Degree with majors in English Language and Literature, Historical Studies, Multidisciplinary Humanities, Psychology, and Social/Cultural Studies. A Bachelor of Business Administration and a Bachelor of Science with Major in Psychology are also available. Minors are available in Business, Canadian Studies, Classics, English, Folklore, French, Historical Studies, Multidisciplinary Humanities, Philosophy, Psychology, Religious Studies, Social/Cultural Studies, Sociology, and Tourism Studies and are outlined under [Minor Programs Offered by the School of Arts and Social Science](#). Students may choose the minor from [Minor Programs Offered by the School of Arts and Social Science](#), or from [Minor Program Offered by the School of Fine Arts](#), or from [Minor Programs Offered by the School of Science and the Environment](#). An [Intensive English Program \(IEP-G\)](#) and an [Intensive English Bridge Program at Grenfell \(IEBP-G\)](#) are also available. The School also offers two certificate programs: a Certificate in Sustainable Rural Communities and a Certificate in Entrepreneurship.

Bachelor of Arts (Honours) in English, Psychology, Bachelor of Business Administration (Honours) and the Bachelor of Science (Honours) in [Psychology](#) are available.

7.3.12 Certificate in Entrepreneurship

www.grenfell.mun.ca/business

The Certificate in Entrepreneurship may be completed on a full- or part-time basis and is comprised of the following required 18 credit hours:

- BUSN 1010 Introduction to Business
- BUSN 1020 Introduction to Entrepreneurship
- BUSN 2105 Accounting for Non-Business Students
- BUSN 2251 Introduction to Marketing
- BUSN 3600 Enterprise Development
- BUSN 4600 Small Business Management

Students pursuing a Bachelor of Business Administration at Grenfell Campus or a Bachelor of Commerce through the Faculty of Business Administration cannot also complete the Certificate in Entrepreneurship program.

Students pursuing a minor in Business at Grenfell Campus may choose to complete the Certificate in Entrepreneurship; however, students should note that BUSN 2105 Accounting for Non-Business Students cannot be counted toward the completion of their minor program.

7.3.13 Minor Programs Offered by the School of Arts and Social Science

Appendix A

RESPONSES TO REQUEST FOR FEEDBACK

As the University unit that could be most directly impacted by proposed changes to the Grenfell Business Program, the Grenfell Business Program has regularly connected with colleagues in the Faculty of Business Administration throughout the program review process, and we thank them for their collegial and constructive review.

Below is a summary of FBA feedback on the proposed program changes provided by Dr. Erin Oldford <eoldford@mun.ca>, Associate Dean of Undergraduate Programs and Accreditation, Faculty of Business Administration.

	FBA Comment/Question	Grenfell Business Response
1	A number of course descriptions exceed the 75-word limit.	This has been corrected throughout.
2	While there are accepted equivalencies between many BUSI and BUSN courses, there is a desire to maintain unique numbering (i.e., not to use the same number with different prefixes) to minimize confusion for both Grenfell Business and FBA students.	In an earlier version of these changes, some BUSN and BUSI courses had the same course number (though different prefix); we have reviewed the proposal and proposed distinct numbers for BUSN courses.
3	Throughout the proposal, both “BUSI” and “Business” are used to denote business courses in calendar descriptions. For example BUSN 1020: “CR: the former Business 1600 , BUSI 2600, <u>the former Business 1600</u> ”. Recommendation to be consistent and use one prefix or the other, but not both.	This has been addressed and updated throughout the document; courses are now clearly identified as either “BUSN” (Grenfell Business) or “BUSI” (FBA) courses.
4	Related question on whether the FBA should use “BUSN” when referencing Grenfell Business courses.	We believe this adds clarity for students and encourage the FBA to examine whether a comprehensive update to their complete course listing to reflect “BUSN” courses is appropriate.
5	Error in BUSI 2251 Introduction to Marketing course number; it should be numbered BUSI 2205.	This has been updated throughout the document to reflect the correct course number.
6	Suggestion to maintain reference to Business 2250 in the credit restricted courses of BUSI 2205.	BUSN 2250 has been maintained in the list of CR for BUSI 2205.
7	Recommendation to not strike Business 3230 from credit restrictions for BUSI 2220.	This course has never been offered, so we feel comfortable to strike entirely here. Had the

	FBA Comment/Question	Grenfell Business Response
		course been delivered in the past, we would certainly maintain.
8	Recommendation to not remove BUSN 2300 from list of credit restrictions for BUSI 3310	BUSN 2300 will be maintained in the CR list for BUSI 3310; this has been updated throughout the document.
9	Recommendation to not strike Business 4030 from credit restrictions for BUSI 4005.	This course has never been offered, so we feel comfortable to strike entirely here.
10	Question on why “Finance” is included in the title of the newly proposed course BUSN 2105 “Accounting and Finance for Non-Business Students” given the absence of finance concepts in the course, as presented.	<p>This was an oversight in the title of the course. As rightly noted, there is no specific course content related to financial management, and so reference to “finance” in the course title has been removed.</p> <p>The course title has been corrected throughout the document to “Accounting for Non-Business Students.”</p>
11	Question on whether part-time students are subject to the same program continuance regulations as full-time students.	<p>PT students are not subject to continuance regulations based on the university regulations on Continuance and Readmission (Section 6.11), which state continuance regulations “will be applied at the end of each semester to any student who is registered in a course load of at least 9 credit hours on the last day for adding courses in a semester...”</p> <p>Based on this regulation, it is our understanding that continuance requirements may only be applied to full-time students.</p>
12	Question on whether Grenfell Business students need to go through a formal transfer credit evaluation in order to apply equivalent or relevant BUSI courses in their degree.	<p>If there are available spaces, both Grenfell and FBA business students are currently able to enroll in either BUSN or BUSI courses for which they meet PR requirements, and to use these courses in their respective program.</p> <p>That said, neither Grenfell Business nor the FBA specifically note this as a standard “option” for program completion to their respective students as it can create challenges related to course scheduling and resourcing for each unit.</p> <p>That said, Grenfell Business and the FBA regularly consult each other on equivalences between BUSI and BUSN courses to ensure</p>

	FBA Comment/Question	Grenfell Business Response
		students do not need to go through a formal transfer evaluation process in the event they complete business courses in the other business program.
13	Request to exclude students in the Bachelor of Commerce program at the FBA from the proposed Certificate in Entrepreneurship, just as Grenfell Campus BBA students are excluded.	This has been added to the statement on students who are not eligible to complete the proposed certificate program.
14	Suggestion to work together to ensure Professional Suitability standards for Business students are consistent between programs.	This is a great suggestion, and we have plans to work together on this early in the new year.

The following letter of support was received from the School of Fine Arts at Grenfell Campus:



TO: Julie Pitcher-Giles jpitchergiles@grenfell.mun.ca; Shelli Penney
<shellip@grenfell.mun.ca>

CC: Carolyn Parsons <csparsons@grenfell.mun.ca>

FROM: Peter Ride, Dean School of Fine Arts

DATE: 2 Dec 2023

Re: Grenfell Business Program Proposal

I have reviewed the Grenfell Business Program Proposal for Course and Program Changes, and New Certificate Program (November 2023).

I enthusiastically support the changes being proposed to the program and the existing courses. From my perspective at the School of Fine Arts, this represents a timely review of a strong program. It indicates that this stems from a reflection upon the need for renewal of taught content in line with changes in the world of business, and what 'being in business' means. In addition, it has also reflected upon the ways in which students want to engage with the teaching and learning that a university offers.

There are two aspects of the proposal I think are particularly strong. Firstly, the revisions make it clearer to students what the courses offer. This is particularly important to non-Business students, like Fine Arts students who are looking to gain the vocational, administrative or management skills to operate as self-employed workers, to set up their own businesses, or to seek employment in the cultural sector. Fine Arts students, and probably students in other fields, are increasingly aware of the importance of having the 'know-how' to succeed as professionals after they graduate. The courses which are available as electives, offer this.

Similarly, the proposed Certificate in Entrepreneurship offers a very tangible opportunity to people currently outside the higher education sector to gain the knowledge and expertise they need to engage with the world of business. This equally applies to graduates of Fine Arts and other programs who may have spent some time post-graduation working as self-employed or

sole traders, and who now recognize the need to develop new business skills. The certificate has clearly been strategically developed so that students can use this qualification as an entry point and can scaffold their knowledge. Offering smaller programs like this is an important way for Memorial to address the needs of the province for economic growth and development.


Lastly, the revisions and new creations of courses such as BUSN 2021 (Research and Writing for Business) and BUSN 2022 (Professional Skills for Business) are important because they address – and deal with - a growing need to change our expectations of the academic abilities that undergraduate students have when they arrive. Issues with the basic academic research, writing and comprehension skills of school leavers is frequently noted. These skills need to be supported and developed within the context of the discipline in which the students are studying. Changes like this are needed throughout many of our programs!

The following comments were received via email and did not require substantive amendments to the proposed program changes.

	Comment/Question	Grenfell Business Response
1	<p>From: Pope, Johnathan <jpope@grenfell.mun.ca> Sent: December 4, 2023 1:37 PM To: Penney, Shelli <shellip@grenfell.mun.ca> Cc: Pitcher-Giles, Julie <jpitchergiles@grenfell.mun.ca> Subject: RE: Proposed Grenfell Business program changes</p> <p>Hello,</p> <p>I've reviewed the Business program proposal, and I think the changes look good. In addition, the proposed Certificate in Entrepreneurship expands the range of options available to our students, so I'm in favour of it. As the discipline of English continues to evolve and diversify to include more experiential learning and applied skills, I can easily imagine that some of our students might be interested in pursuing this new certificate upon completion of their degree.</p> <p>Best, John Dr. Johnathan H. Pope Associate Professor Chair, English Programme, Grenfell Campus (MUN) Office #: AS332L Office Phone: (709)639-4677</p>	<p>Many thanks to our colleagues in the English program, and we also feel the proposed certificate program is a valuable addition to students from other disciplines.</p> <p>No specific changes to proposal or response required.</p>
2	<p>From: Milley, Rebecca <rmilley@grenfell.mun.ca> Sent: December 6, 2023 10:45 AM To: Pitcher-Giles, Julie <jpitchergiles@grenfell.mun.ca> Subject: Calendar changes</p> <p>Hi Julie,</p> <p>I'm Chair of the SSE Committee on Academic Programming, which reviews all calendar change proposals on behalf of the School. Overall, SSE is supportive of the proposed changes for the Grenfell Business program. I'm sending along a few questions / comments that the committee had:</p> <p>1. Could ECON 2550 also be listed as an option for the statistics course? It is perhaps more relevant</p>	<p>Appreciative of the review of our colleagues on the Committee on Academic Programming in the School of Science and the Environment. The following responses were provided to the committee's questions:</p> <p>Q1 Response: We are satisfied with the current standard of Statistics 2500/2550 (or equivalent) in this case, though we recognize ECON as a valuable elective for students in the business program. Also, since Statistics 2500 is a prerequisite for ECON 2550, we do not want to give students the impression that both Statistics 2500 and ECON 2550 are required in the BBA program.</p>

	Comment/Question	Grenfell Business Response
	<p>(in terms of applications) than Stat 2500/2550 or Psych 2925.</p> <ol style="list-style-type: none"> 2. Psych 2925 is reserved for psych majors; is there a plan to request some seats reserved for business? 3. Will you want some seats in Stats 2550 / 2500 reserved for business? <p>Rebecca <i>On behalf of</i> Committee on Academic Programming School of Science & the Environment Grenfell Campus</p> <hr/> <p>Rebecca Milley, PhD Chair, Mathematics Grenfell Campus, Memorial University of Newfoundland Corner Brook, NL, Canada (709) 639-2596 AS 3011</p>	<p>Q2 Response: We have accepted PSYC 2925 in the business program for many years and have never requested seats to be reserved for business students, so we do not expect this to be an issue. We do often have Psychology majors who choose to minor in Business however, and these are the only students who have (to date) completed PSYC 2925 rather than Statistics 2500/2550, so we don't anticipate that this will impact course resource planning for the Psychology Program.</p> <p>Q3 Response: We have not requested that seats be reserved in Stats 2500/2550 for business students previously, but are happy to make this a regular request if this is helpful for course resource planning in Statistics 2500/2550.</p>
3	<p>From: McGrath, Gerona <geronam@mun.ca> Sent: November 23, 2023 4:22 PM To: Penney, Shelli <shellip@grenfell.mun.ca> Cc: Pitcher-Giles, Julie <jpitchergiles@grenfell.mun.ca>; Davis, Erin <emdavis@mun.ca> Subject: RE: Proposed Grenfell Business Program Changes (Nov 2023)</p> <p>Thank you for the opportunity to review the proposed changes to the Grenfell Business Program. There is no impact to the School of Pharmacy. Best wishes with the program changes.</p> <p>Gerona Gerona McGrath MBA, M.Ed. Manager of Academic Programs School of Pharmacy</p> <p>Memorial University of Newfoundland 3435 Health Sciences Centre St. John's, NL A1B 3V6 Canada</p> <p>709-864-2013</p>	<p>Thanks to the School of Pharmacy for their review; no specific response required here.</p>

	Comment/Question	Grenfell Business Response
	<p>From: DeanNurse <DeanNurse@mun.ca> Sent: November 24, 2023 9:55 AM To: Penney, Shelli <shellip@grenfell.mun.ca> Cc: Pitcher-Giles, Julie <jpitchergiles@grenfell.mun.ca> Subject: FW: Proposed Grenfell Business Program Changes (Nov 2023) Importance: High</p> <p>Good morning.</p> <p>Dr. April Pike, our interim dean at Faculty of Nursing, has reviewed the proposed changes. She tells me that Faculty of Nursing has no concerns or comments.</p> <p>Thank you for your time, I hope you have a great weekend!</p> <p>Jane</p> <p>JANE WESTCOTT-STEVENSON ASSISTANT TO THE DEAN, FACULTY OF NURSING (she/her)</p> <p>Office of the Dean, Faculty of Nursing, Room H2926 Health Sciences Centre 300 Prince Philip Drive Memorial University St. John's Newfoundland and Labrador A1B 3V6 t: 709.864.4549 email: jwstevens@mun.ca</p>	<p>Thanks to the Faculty of Nursing for their review; no specific response required.</p>
4	<p>From: Engineering Consult <enrconsult@mun.ca> Sent: December 18, 2023 11:12 AM To: Penney, Shelli <shellip@grenfell.mun.ca>; Pitcher-Giles, Julie <jpitchergiles@grenfell.mun.ca>; Jacobsen, Ken <kjacobse@grenfell.mun.ca> Cc: Glyn George <glyn@mun.ca>; Jayde Edmunds <edmundsj@mun.ca>; Wei Qiu <qiuw@mun.ca> Subject: Re: FW: Proposed Grenfell Business Program Changes (Nov 2023)</p> <p>Thank you for the opportunity to comment on the Calendar changes proposed for the Business program at Grenfell Campus. The Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science is not scheduled to meet again until January 17.</p> <p>As chair of the committee, I can state that these changes will have no impact on our programs.</p> <p>I did notice two minor points.</p> <p>In several course entries, (example BUSN 2100) the prerequisite "PR: completion of at least ..." should be replaced by "PR: successful completion of at least ..." (example BUSN 2065).</p> <p>Regulations do not usually reference other regulations by number, only by hyperlinked name. In the BBA program chart, "as per program regulation 7.3.6 (c) above." should be deleted.</p>	<p>Many thanks to the Chair of the CUGS for the Faculty of Engineering and Applied Science; the points noted have been addressed throughout the document.</p>

	--- Dr. Glyn George, Chair Committee on Undergraduate Studies Faculty of Engineering and Applied Science Memorial University of Newfoundland St. John's NL A1B 3X5	
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Appendix B

LIBRARY REPORT

Library Report: Proposal for Comprehensive Grenfell Business Program Changes

Date: September 22, 2023

I have reviewed the proposal for comprehensive changes to Grenfell's Business program. One of the rationales for the changes is to *“support the identified need to strengthen the research, writing, and communication skills of students in the Bachelor of Business Administration (BBA) program.”* Strengthening the research skills of our graduates is an initiative the library is definitely in support of.

The changes include proposals for six new undergraduate courses: BUSN 2065 Sustainability and Management, BUSN 2105 Accounting for Non-Business Students, BUSN 2251 Introduction to Marketing, BUSN 2021, Research and Writing for Business, BUSN 2022 Professional Skills for Business, BUSN 2620, Designing for Innovation, and one new graduate course, BUSN 4600 Small Business Management. There aren't bibliographies with most of the course proposals, so I cannot fully evaluate what books or journals may be needed. I would recommend that the Instructors reach out to me with any suggestions for purchase. The Grenfell library has been collecting books in these areas, albeit at an undergraduate level. I would be able to strengthen our print collection in these subject areas and at the graduate level. Additionally, Memorial University libraries has existing subscriptions to numerous eBook packages that cover business management, marketing, accounting, finance and similar topics.

A syllabus notes that *“there will be supplementary readings and electronic material (i.e., online videos, cases and articles) throughout the course. Please note that these materials are available on the course Brightspace page.”* This is not in keeping with the University's copyright compliance policies. The library is responsible for copyright clearance for course materials and uses our [e-reserves system](#) for clearance and tracking of material used in courses, and checks the licenses for our online materials. I strongly recommend submitting the list of required materials to the library. Reading Lists can be displayed in Brightspace as a widget, or directly linked to, including direct links to individual items. Instructors posting materials themselves for which they do not hold the copyright risk violating the University's [Use of Copyright Materials Policy](#).

Access to the journal literature in this area would mainly be through Business Source Complete, Canadian Business & Current Affairs Database, Factiva, ABI/INFORM, Business Market Research and IBISWorld which we have subscriptions to, as well as Harvard Business Review. Articles not owned by the library can be made available to students through our document delivery service.

In general, the library would be able to support these new courses and the other proposed changes to the program.


Please do not hesitate to contact me should you require further information or clarification or to identify resources you would like the library to purchase.

Crystal Rose

Associate Dean of Libraries,
Grenfell & Harlow Campuses, ASC, Copyright
Memorial University of Newfoundland
crose@grenfell.mun.ca
(709) 637-2183

Grenfell Business Program response to Library Report:

Re: Request for a Library Report 🔍

 Pitcher-Giles, Julie
To: Rose, Crystal 😊 🗑️ 📧 ↶ ↷ ⋮
Sun 2023-09-24 4:14 PM

Hi Crystal,

Thank you so much for the quick turnaround on your review and report—very much appreciated! I will review your feedback with our program faculty and will be sure to note your report in our proposal as it begins the process toward Senate approval.

Based on your comments, I will certainly encourage the faculty assigned to our new courses to connect with our Library staff to ensure they are aware of the existing relevant supports for these courses, and to discuss how we can work together to build library holdings. I will also update our proposed course outline to clarify the note on supplementary readings; we do currently make use of the e-reserves system at the Library, and would expect to continue directing students to materials using that process, but we should amend the language so it is consistent with the University's copyright policy.

Thank you again for your continued support.


Kind regards,
Julie

JULIE PITCHER GILES, PhD | Assistant Professor | Chair, Business program

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Please direct any Grenfell Business Program inquiries to business@grenfell.mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

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Appendix C

SAMPLE COURSE OUTLINES FOR PROPOSED NEW COURSES

Suggested Course Outline

BUSN 2021, Research and Writing for Business

Course Description

focuses on skill development in gathering, analyzing, and organizing information in order to communicate that information in both professional and academic documents. Emphasis will be placed on understanding how to adapt messages for different audiences, preparing a variety of common business documents, collecting, evaluating, and presenting information from a range of sources, and delivering formal research reports. Course work will foster skill-building in problem identification, critical thinking and reasoning, and teamwork.

CR: BUSN 2020, BUSI 2011

PR: BUSN 1010 or BUSI 1000, 6 credit-hours in first-year English

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Full online development of the course will be explored with CITL in the future.

Learning Objectives

By the end of this course, students will be able to do the following:

1. understand the qualities of effective business writing
2. identify the audience needs for an intended piece of communication and be able to adapt the writing style, tone, and form accordingly
3. plan, create, and complete a variety of business documents
4. carry out secondary research using appropriate sources and use the information in an ethical manner
5. critically analyze information gathered from a broad range of sources
6. demonstrate enhanced skills in problem identification, critical and analytical thinking, and collaboration

Suggested Text(s)/Course Material

Northey, M., Seijts, J., & Bigio, B. (2023). *Impact: A guide to business communication* (10th ed.). Pearson Canada.

Rentz, K., Lentz, P., & Campagna, M. (2021). *Business communication: A problem solving approach* (1st ed.). McGraw Hill.

Suggested Evaluation

Deliverable	Value	Due Date
Introductory memo	10%	Week 3
Research proposal	10%	Week 4
Assignment: Using AI	10%	Week 7
Job search assignment	15%	Week 10
Final research report	25%	Week 12
In-class activities	30%	Ongoing
Total	100%	

Applied activities may take the form of mini-case studies or other activities that focus on specific aspects of business writing. These may be assigned as in-class work so the instructor can guide student learning; a flipped classroom approach may be taken so that students have reviewed the relevant material in advance of the applied activity.

Suggested Course Outline

Week	Topic	Deliverable
1	Foundations of professional communication	
2		
3	Finding, evaluating, and processing information	Introductory memo
4	Planning messages	Research proposal
5	Writing messages	
6	Completing messages	
7	Employment communications	AI assignment
8	Interpreting research	
9		Writing and structuring reports
10	Persuasive messages	Job search assignment
11	Positive, neutral and negative messages	
12	Writing for digital channels	Final research report

Instructor(s)

Primary: J. Ryan

Alternate: J. Pitcher Giles

Suggested Course Outline

BUSN 2022, Professional Skills for Business

Course Description

examines the skill sets and competencies that support professional success in modern organizations. Through study and practice, students will explore fundamental concepts of critical, analytical and creative thinking, decision-making, goal-setting, collaboration, presenting with impact, and best practices for working in individual and team settings. Topics will be considered within a framework of ethical and responsible business practices.

CR: BUSI 2012

PR: BUSN 1010 and completion of 18 credit hours

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Full online development of the course will be explored with CITL in the future.

Learning Objectives

By the end of this course, students will be able to do the following:

1. identify key concepts related to critical, analytical and creative thinking, decision making, goal setting, and collaboration
2. apply critical and creative thinking skills to analyze real-world business scenarios
3. create well-defined, measurable goals and action plans for personal and professional development, and evaluate personal and professional growth over a period of time
4. design and deliver presentations that effectively communicate ideas to a variety of audiences in different professional settings
5. identify best practices for effective individual and teamwork in a professional setting
6. consider business dilemmas through an ethical and responsible lens

Suggested Text(s)/Course Material

Quintanilla Miller, K., & Wahl, S. T. (2023). *Business and professional communication: Keys for workplace excellence* (5th ed). SAGE Publications Inc.

Additional Readings TBD

Suggested Evaluation

Deliverable	Value	Due Date
Personal development journal – Individual <i>Suggested topics:</i> Personal skills inventory, goal setting, action planning, team dynamics, business ethics	25%	Weeks 3, 6, 9, 12
Informal personal introduction (presentation) – Individual	5%	Ongoing
Critical thinking case analysis – Individual	15%	Week 7
Case analysis peer review	10%	Week 9
In-class activities – Individual/Teams <i>Suggested topics:</i> Creative problem-solving, ethical dilemma, meeting management, interviewing, networking	25%	Various
Online presentation (contemporary issues) – Teams	20%	Week 11
Total	100%	

Suggested Course Outline

Week	Topic	Deliverable
1	Introduction to the contemporary workplace: Issues and trends	
2		
3	Critical and analytical thinking Problem solving	Journal
4	Verbal and nonverbal communication	
5	Active listening	
6	Interpersonal communication and working in teams	Journal
7		Case analysis
	Meeting management	
8	Designing and delivering presentations	

9		Journal; Peer review
10	Defining and achieving success: Personal development and goal setting	
11		Team presentation
12	Achieving balance	Journal

Instructor(s)

Primary: B. Barbour-Wetzel

Alternate: J. Ryan

Suggested Course Outline

BUSN 2065, Sustainability and Management

Course Description

introduces the foundational concepts of sustainability within management processes in organizations. Topics include an introduction to the three pillars of sustainability, the sustainable development goals, corporate social responsibility, and sustainability management tools available to aid organizations adopting sustainable initiatives. An understanding of the application of sustainability tools within organizations is also explored.

PR: BUSN 1010 and successful completion of at least 18 credit hours

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Future online development of the course will be explored based on student demand and available CITL resources.

Learning Objectives

Upon successful completion of this course, students will be able to do the following:

1. identify, understand, and evaluate the fundamentals of sustainability and its issues within organizational management
2. demonstrate an understanding of the timeline of sustainability, sustainable development, and sustainability management
3. understand the management tools available for implementation of sustainability within an organization
4. demonstrate an understanding of applying sustainability management tools within an organization

Suggested Text(s)/Course Material

Sexty, R. (2020). *Canadian business and society: Ethics, responsibilities and sustainability*, (5th ed.). McGraw-Hill Ryerson.

OR

Sanders, N.R., & Wood, J.D. (2019). *Foundations of sustainable business: Theory, function, and strategy*, (2nd ed.). John Wiley & Sons Canada Ltd.

In addition, there will be supplementary readings and electronic material (i.e., online videos, cases and articles) throughout the course. Please note that these materials are available through the University Library's e-reserves system, accessible from both the course Brightspace page and the Library website. These materials are open to testing throughout the course.

Suggested Evaluation

Deliverable	Value	Due Date
Discussion Board Posts	15%	Weekly
Individual Assignment 1	25%	Week 5
Group Project: Part A	15%	Week 8
Group Project: Part B	35%	Week 12
Participation	10%	Weekly
Total	100%	

Group Case Assignments

There will be a group case assignment composed of two parts during the regular semester. Refer to the evaluation table above for specific dates. These will evaluate your ability to apply concepts learned throughout the course and will be based on materials provided on Brightspace. An application-style case analysis will be used to examine your knowledge. Further details will be given on Brightspace under assessments.

Discussions Posts

Throughout the course, you are required to participate in the discussion forum. Your grade will be based on the quality and timely completion of your response to the questions. Discussion board posts are due 11:59 pm (NST) on the date indicated on the course schedule. There are 12 opportunities of which you are expected to complete 10 total. Each post is worth 1.5%, for a total of 15%. If you attempt more than 10 of the 12 opportunities, the first 10 posts will be used for grading purposes.

Individual Assignments

There will be 1 individual assignment during the semester. The assignment is worth 25%. Assignments will be based on class material and submitted on the Brightspace course site. Late assignments will not be accepted.

Assignments must be submitted in the specified format and must be submitted using the D2L Dropbox and are due 11:59 pm (NST) on the date indicated on the Course Schedule. All assignments should clearly indicate the Assignment #, name, and student #. Submit only one document (do not create a separate document for each assignment question). Emailed or paper assignments will not be accepted. Your graded feedback on the assignment will be uploaded to your dropbox.

Please note: Copying someone else's file/answer and making minor modifications is unacceptable and is considered as academic dishonesty as stated in the University Calendar. All parties will be penalized.

Suggested Course Outline

Week	Topic	Deliverable
1	Chapter 1: Introduction to Sustainable Business	DB Post
2	Chapter 1: Introduction to Sustainable Business (part 2)	DB Post
3	Chapter 2: Perspectives	DB Post
4	Chapter 3: Leadership, Change Management, and Corporate Governance	DB Post
5	Chapter 4: Legal Frameworks for Sustainability	DB Post
6	Chapter 5: Metrics, Tools, and Reporting	DB Post Individual Assignment 1
7	Chapter 5: Metrics, Tools, and Reporting (part 2)	DB Post
8	Chapter 6: Risk Management	DB Post Group Project: Part A
9	Chapter 7: Marketing (how do we sell sustainability?)	DB Post
10	Chapter 8: Supply Chain Management (how do we supply sustainability)	DB Post
11	Chapter 9: Operations Management (how do we make sustainability)	DB Post
12	Chapter 1 – 9 Summary and Review	DB Post Group Project: Part B

Instructor(s)

Primary: J. Marlowe

Alternate: J. Pitcher Giles

Suggested Course Outline

BUSN 2105, Accounting for Non-Business Students

Course Description

provides an introductory overview of basic financial and managerial accounting topics, such as interpreting and analyzing financial statements, recording financial transactions, budgeting, and managing cash flow.

This course may not be used to meet the requirements of the Bachelor of Business Administration.

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Future online development of the course will be explored based on student demand and available CITL resources.

Learning Objectives

By the end of this course, students will be able to do the following:

1. understand basic financial concepts
2. record financial transactions
3. interpret and analyze financial statements
4. prepare and analyze budgets

Suggested Text(s)/Course Material

No textbook required.

Suggested Evaluation

Deliverable	Value	Due Date
Applied Assignments (4 @ 2.5%)	10%	TBA
Term Tests (3 @ 22.5%)	67.5%	TBA
Final Exam	22.5%	TBA
Total	100%	

Suggested Course Outline

Week	Topic	Deliverable
1	Introduction to accounting	
2	Accounting terminology Generally Accepted Accounting Principles (GAAP)	Assignment 1
3	Reading financial statements	
4	Recording financial transactions	Test 1
5	Recording financial transactions	
6	Recording financial transactions	Assignment 2
7	Financial statement analysis	Test 2
8	Working capital management	Assignment 3
9	Cash flow management	Test 3
10	Budgeting	Assignment 4
11	Budgeting	
12	Budgeting	
13	Course Review	Final Exam

Instructor(s)

Primary: L. Kendall

Alternate: J. Marlowe or per course instructor

Suggested Course Outline

BUSN 2251, Introduction to Marketing

Course Description

introduces students to the principles and processes that underpin marketing strategy and tactics within organizations. Students will explore how ethical and responsible decision-making is informed by the marketing process and will examine fundamental concepts such as customer value, relationship management, business environment analysis, marketing research, consumer behaviour, market segmentation, targeting and positioning, and product planning, pricing, distribution, and marketing communications.

CR: BUSN 2200, BUSN 2250 and BUSI 2205

PR: BUSN 1010 and completion of 18 credit hours

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Future online development of the course will be explored based on student demand and available CITL resources.

Learning Objectives

By the end of this course, students will be able to do the following:

1. appreciate the significance of customer value, relationships and consumer buying behaviour in marketing processes
2. differentiate marketing strategy (segmentation, targeting, and positioning) from marketing tactics (product, price, distribution, marketing communications)
3. critically consider obligations of social responsibility and marketing ethics at all stages of the marketing process
4. demonstrate enhanced problem identification, critical and analytical thinking, and problem-solving skills

Suggested Text(s)/Course Material

Armstrong, G., Kotler, P., Trifts, V., & Buchwitz, L. A. (2021). *Marketing: An introduction* (7th Can. ed.). Pearson Canada.

Suggested Evaluation

Deliverable	Value	Due Date
Applied activities (6 @ 5%)	30%	Various
Midterm exam	35%	Week 7
Final exam	35%	TBA
Total	100%	

Applied activities may take the form of mini-case studies or other activities that focus on specific components of the course (e.g., SWOT analysis, consumer segmentation exercise, pricing strategy). These may be assigned as in-class work so the instructor can guide student learning; a flipped classroom approach may be taken so that students have reviewed the relevant material in advance of the applied activity. The 6 highest scoring activities will be counted toward the final grade.

Exams will be designed to assess students' ability to recall and apply course material. At this level, evaluation would likely consist of a mix of objective-style questions and those that require short written responses.

Suggested Course Outline

Week	Topic	Deliverable
1	Introduction to marketing strategy	
2	The external environment	Activity #1
3	Ethics and responsibility in marketing	
4	Capturing information and gaining customer insight	Activity #2
5	Understanding consumer behaviour	Activity #3
6	Creating customer value: Segmentation, targeting and positioning	Activity #4
7		Midterm exam
8	Product concepts	Activity #5
9	Pricing considerations	Activity #6
10	Distribution decisions	Activity #7
11	Marketing communications	Activity #8
12	Considering global consumption	

Instructor(s)

Primary: J. Ryan

Alternate: W.Newell

Suggested Course Outline

BUSN 2620, Designing for Innovation

Course Description

explores how innovation happens. Students will learn about the innovation process and practice the skills and competencies necessary to engage in each stage of the process. They will then apply these skills using a design lens to find, frame, and solve important problems by developing and assessing potential innovations. Underpinning this design-innovation practice will be lessons on the theory, models, and methods of design and innovation.

PR: successful completion of at least 18 credit hours.

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Future online development of the course will be explored based on student demand and available CITL resources.

Learning Objectives

By the end of this course, students will be able to do the following:

1. define and conceptualize innovation in pragmatic, concrete terms
2. identify opportunities for innovation at different scales or contexts
3. find and reframe problems and constraints as design opportunities, especially using innovation models
4. assess concepts and ideas for their innovation potential based on viability, feasibility, and desirability

Suggested Text(s)/Course Material

Brown, T. (2009). *Change by design*. HarperCollins.

Buchanan, R. (2001). Design research and the new learning. *Design Issues*, 17(4), 3–23.
<https://doi.org/10.1162/07479360152681056>

- Diamond, S., & Vredenburg, K. (2018, May 16). There's no innovation agenda without design thinking. *The Globe and Mail*. Retrieved from <https://www.theglobeandmail.com/report-on-business/rob-commentary/theres-no-innovation-agenda-without-design-thinking/article31292340/>
- Human Centered Design Toolkit. (2009). IDEO. Retrieved from <https://www.ideo.com/post/design-kit>
- Jones, P. H. (2014). Systemic design principles for complex social systems. In G. S. Metcalf (Ed.), *Social systems and design* (pp. 91–128). Springer Japan. https://doi.org/10.1007/978-4-431-54478-4_4
- Kimbell, L. (2011). Rethinking design thinking: Part I. *Design and Culture*, 3(3), 285–306. <https://doi.org/10.2752/175470811X13071166525216>
- Kumar, V. (2013). *101 design methods: A structured approach for driving innovation in your organization*. Wiley.
- Leurs, B., & Roberts, I. (2018, April). Playbook for innovation learning. Nesta. Retrieved from <http://www.nesta.org.uk/blog/playbook-innovation-learning>
- Martin, R. L. (2009). *The design of business: Why design thinking is the next competitive advantage*. Harvard Business Press.
- Moffatt, M., & Rasmussen, H. (2016). *Towards an inclusive, innovative Canada*. Canada2020. Retrieved from <http://innovationproject.ca/wp-content/uploads/2016/11/FullEN.pdf>
- Murphy, R. J. A. (2016). *Innovation education* (MRP). OCAD University, Toronto, ON. Retrieved from <http://openresearch.ocadu.ca/id/eprint/1344/>
- Norman, D. A., & Stappers, P. J. (2015). DesignX: Complex sociotechnical systems. *She Ji: The Journal of Design, Economics, and Innovation*, 1(2), 83–106. <https://doi.org/10.1016/j.sheji.2016.01.002>
- Oslo Manual - Proposed guidelines for collecting and interpreting technological innovation data*. (2005). OECD Publishing. Retrieved from <http://ltc125.edi.lv/ino2/publications/2367580.pdf>
- Oxman, N. (2016). Age of entanglement. *Journal of Design and Science*.
- Perelman, L. J. (2007). Toward human-centered innovation. In *Innovation's Vital Signs Workshop, Washington DC*. Retrieved from https://www.researchgate.net/profile/Lewis_Perelman/publication/258210220_Toward_Human-Centered_Innovation/links/004635273e4591b1d6000000.pdf
- Riddell, D., & Moore, M.-L. (2015). *Scaling out, scaling up, scaling deep: Advancing systemic social innovation and the learning processes to support it*. Montréal, QC: The J.W. McConnell Family Foundation. Retrieved from

<http://www.mcconnellfoundation.ca/en/resources/report/scaling-out-scaling-up-scaling-deep>

Russell, A., & Vinsel, L. (2016, April 7). Innovation is overvalued. Maintenance often matters more – Andrew Russell & Lee Vinsel | Aeon Essays. *Aeon*. Retrieved from <https://aeon.co/essays/innovation-is-overvalued-maintenance-often-matters-more>

Schwab, K., & Sala-i-Martin, X. (2013). *The global competitiveness report 2013-2014*. Geneva: World Economic Forum.

Simon, H. A. (1995). Problem forming, problem finding and problem solving in design. *Design & Systems*, 245–257. Retrieved from <http://digitalcollections.library.cmu.edu/awweb/awarchive?type=file&item=34208>

The Design Process: What is the Double Diamond? (n.d.). Retrieved January 7, 2019, from <https://www.designcouncil.org.uk/news-opinion/design-process-what-double-diamond>

Suggested Evaluation

Deliverable	Value	Due Date
Personal reflections <ul style="list-style-type: none"> • Weekly creative exercises: quickly and simply respond to a design prompt. • Participation in case study discussions in class. 	15%	Beginning and end of term
Participation in weekly design exercises	15%	Weekly
Design research assignment	30%	Week 6
Team design project	40%	Week 12
Total	100%	

Proposed Assessments

Personal reflections

At the start of the term, students are asked to write a short reflection about their conceptualization of design, innovation, and the role of design and innovation in business and management.

At the end of the term, students write a new reflection reconceptualizing design, innovation, and the role of design and innovation on business and management based on what they have learned. They are also asked to discuss how they anticipate applying these ideas to their own innovation practice moving forward

Weekly design exercises

The weekly participatory exercises are designed to encourage flexible thinking, teaching students to question assumptions and clarify constraints. The tasks are conducted in class at the beginning of each week. Each student responds to the prompt on a card, then discusses their responses with their peers and the class at large. The discussions reinforce the value of divergent and convergent thinking about problem-forming, -framing, and -solving. The cards are handed in to the instructor for grading.

Sample exercises:

1. What is the question for which some object (e.g., a pencil) is the answer?
2. Apply the “five why’s” to a particular event, behaviour, or other phenomenon (e.g., a midterm exam.)
3. What does the quotation “We shape our buildings and they shape us?” mean? How does it relate to the relationship between a person and their designed environment?

Design research assignment

Using design research methods to investigate a given problem, students must submit a design brief including design criteria for effective solutions to the problem. They must provide evidence from design research to support their conclusions.

Team design project

In this team project, students work together to design a solution to a given problem. Teams must include design research on problem stakeholders and their experiences, the development of solution criteria, and steps taken to validate the proposed solution. Students must collaborate to write up the work in a short report and present it to the class at the end of the term.

Suggested Course Outline

Week	Topic	Deliverable
1	<p>Defining design and innovation, course overview</p> <p>Defining design and innovation</p> <p>Innovation orientations and the nature of innovation (Murphy, 2016)</p>	Weekly design exercise
2	<p>Introducing design</p> <p>Four orders of design (Buchanan, 2015)</p>	<p>Initial personal reflection</p> <p>Weekly design exercise</p>

	<p>Design as a process & design thinking (Brown, 2019; Chapter 3)</p> <p>How thinking like a designer can create sustainable advantage (Martin, 2009, chapter 3)</p>	
3	<p>Design methods and design research methods (Sanders, 2008; Sanders, 2015; Kumar, 2013; Leurs & Roberts, 2018)</p>	Weekly design exercise
4	<p>Design processes</p> <ul style="list-style-type: none"> • The “Double Diamond” model (“The Design Process,” n.d.) • IDEO’s Human-Centered Design (“Human Centered Design Toolkit,” 2009) • Systemic design principles and processes (Jones, 2014) 	Weekly design exercise
5	<p>Design methods: Problem forming/finding (Kumar, 2013)</p>	Weekly design exercise
6	<p>Design methods: Problem framing (Kumar, 2013)</p>	Weekly design exercise
		Design research assignment
7	<p>Design methods: Problem solving (Kumar, 2013)</p>	Weekly design exercise
8	<p>How innovation happens</p> <p>The innovation process (Murphy, 2016)</p> <p>Where does innovation come from? Perspectives on integrating science, engineering, art, and design (Oxman, 2016)</p>	Weekly design exercise
9	<p>Impact of innovation</p> <p>Innovation vs. Maintenance (Russel & Vinsel, 2016)</p> <p>Human-centred innovation/inclusive innovation (Moffatt & Rasmussen, 2016; Perelman, 2007)</p>	Weekly design exercise
10	<p>Sustaining and Scaling innovation</p> <p>Scaling innovation (Riddell & Moore, 2015; Mulder, Buckenmeyer, Murphy, 2022)</p> <p>Muddling through (Norman & Stappers, 2015)</p>	Weekly design exercise

11	Design, innovation, and systems Systemic design (Jones, 2014) Systems innovation (Mulgan, 2013)	Weekly design exercise
12	Final presentations	Weekly design exercise Team design project Final reflection

Instructor(s)

Primary: R. Murphy

Alternate: W. Newell

Suggested Course Outline

BUSN 4600, Small Business Management

Course Description

BUSN 4600 is designed to provide students with a comprehensive understanding of the key principles and practices required to start, operate, and sustain a small business in the Canadian context. Students will develop the knowledge and skills necessary to navigate the unique challenges and opportunities of the Canadian small business landscape. Topics covered will include pre-operation business planning decisions, financial management, marketing strategies, human resource management, and decisions for managing small business succession.

CO: BUSN 3600

PR: BUSN 3600

Mode of Delivery

This course is designed to be delivered synchronously (in-person or remotely) in regularly scheduled class times. Future online development of the course will be explored based on student demand and available CITL resources.

Learning Objectives

By the end of this course, students will be able to do the following:

1. understand the difference between managing small and large businesses
2. evaluate the feasibility of business ideas and how align and serve fit with the personal goals of the entrepreneur
3. write a well-researched and evidence-based business plan
4. understand how to manage different facets of business in the small business context including financing, marketing management, operations management, human resource management, and financial management

Suggested Text(s)/Course Material

Balderson, W. & Peter Mombourquette, P. (2023). *Canadian entrepreneurship & small business management*, (12th ed.). McGraw-Hill Ryerson Ltd.

Suggested Evaluation

Deliverable	Value	Due Date
Business Plan Critique	20%	End of Week 4
Business Venture Opportunity Evaluation	20%	End of Week 7
Business Mentor Simulation	20%	End of Week 10
Business Plan Project	40%	Last day of classes
Total	100%	

The Business Plan Critique will have students evaluate a fictional business plan. Students will discuss the strengths and weaknesses of each section of the plan, and provide a justified opinion on whether they would invest in the business.

Business Venture Opportunity Evaluation will have students evaluate the market potential of a fictional new business. It will also have students work through pre-determined exercises to see if the business opportunity would match their personal goals and determine their own strengths and weaknesses in relation to operating the business.

The Business Mentor Simulation is an assignment using large language model chat bots. Students will present several dilemmas related to small business management to the chat bot playing the role as a mentor. Students will work through a simulated discussion with the bot to get recommendations on solutions, and reflect on the appropriateness of the bot's suggestions.

The Business Plan Project will have students write a business plan for a business that they themselves could start within a 6-month period.

Suggested Course Outline

Week	Topic	Deliverable
1	The Decision to Start a Business	
2	Evaluation of a Business Opportunity	
3	The Business Plan	
4	Buying and Existing Business and Franchising	Business Plan Critique
5	Financing a Small Business	
6	Marketing Management in Small Business	

7	Managing the Marketing Mix	Business Venture Opportunity Evaluation
8	Operations Management	
9	Human Resource Management	
10	Asking for Help: Boards and Mentors in Small Business	Business Mentor Simulation
11	Managing Growth in Small Businesses	
12	Small Business Transfer and Succession Planning	Business Plan Project

Instructor(s)

Primary: W. Newell

Alternate: S. Shahidullah

Appendix D

SAMPLE COURSE OUTLINES FOR REGULARIZED COURSES

Sample Course Outline

BUSN 3070, Conflict Management in Organizations (formerly special topics BUSN 4820)

PR: BUSN 2021 and BUSN 3300

COURSE OVERVIEW

Conflict is a constant part of any business, but very few people have been trained to recognize the differences between functional and dysfunctional conflict, or to how to best handle the conflict that arises. Poorly managed conflict can lead to low morale, poor productivity, increased turnover, lower profit margins, and significant damage to an organization's reputation. Business 3070 is designed to give students a better understanding of organizational conflict and the strategies and tools for managing it in the workplace.

Learning Objectives

BUSN 3070 will help you to develop a deeper understanding of how conflict shapes our workplaces. At the end of the course, students should be able to do the following:

- define conflict and explain how it escalates in a broadly predictable lifecycle
- identify and understand the differences between functional and dysfunctional conflict
- understand the human and organizational cause of conflict
- explain the various types of resolution strategies available
- demonstrate the costs of organizational conflict
- highlight the key components of an organizational conflict resolution policy
- understand the best ways to prevent unnecessary workplace conflict
- know the strategies needed to plan for difficult conversations ahead of time
- understand how various communication methods impact conflict

COURSE MATERIAL AND FORMAT

Textbook

Liddle, D. (2017). *Managing conflict: A practical guide to resolution in the workplace*. Kogan Page.

Classes

This is a remote course with blended delivery; therefore, there are set online class times, but we will not be meeting live online each week. Please check your Brightspace course shell for details. All material, other than the text, will be accessible through the Brightspace course shell.

Course Website

The course website will be available through <http://online.mun.ca>.

You can login using your standard MUN login id and password that you use to access other web services. If you encounter technical issues using or accessing the system, help is available at <http://www.distance.mun.ca/current/technicalsupport.php> or by calling 864-8700 (option 3).

EXPECTATIONS

Professionalism

Professionalism is essential to success in business. A professional businessperson is competent, knowledgeable, prepared, courteous, and respectful to both peers and customers. A professional atmosphere in the digital classroom promotes a positive learning environment.

Please ensure:

- questions and concerns are communicated in a respectful manner
- online dialogue is open to various views and perspectives
- basic courtesy is shown at all times and to all class members
- group work, if applicable, is divided up equitably
- assignments are submitted on time

Honesty, Integrity & Academic Dishonesty

Members of the university community are expected to adhere to very high standards of honesty. Breaches of these standards cannot be tolerated, as they insult the integrity of each of us. Academic offences include, but are not limited to:

- cheating on examinations, assignments, or any other tests
- impersonating another student or allowing oneself to be impersonated for purposes of taking an exam or carrying out an assignment
- plagiarism
- theft of examination papers or other material
- use and/or distribution of material that has been improperly obtained
- submitting false information

- submitting work for one course that has been or is being submitted for another course without express permission to do so

Of particular note is academic dishonesty. The course requires writing original material, so it is essential to acknowledge one's sources. Students should cite all sources including the textbook, as it is still someone's intellectual property. Failure to indicate the sources of your ideas amounts to plagiarism. If you are uncertain about the need to reference your sources and how to do it, please don't hesitate to ask me for further guidance.

For further information, refer to the University Regulations on Academic Misconduct (section 6.12) in the University Calendar (<https://www.mun.ca/regoff/calendar/sectionNo=REGS-0748>).

Avoiding Plagiarism

Some assignments may require you to use information from another source. Such information may take the form of quotations, summaries, paraphrases, or facts or ideas that are not common knowledge. Whatever its form, the source of the information must be clearly documented by in-text citations referring to a list of references at the end of the paper. Omitting such documentation is plagiarism. Plagiarism is a very serious academic offense that may result in a range of penalties up to and including expulsion from the University.

Academic Accommodation

If you have a disability or another health/physical condition that requires special arrangement or consideration, please feel free to discuss this with staff in Accessibility Centre & Education Support (ACES), phone 637-6268, e-mail studentservices@grenfell.mun.ca – to arrange appropriate accommodations in a confidential setting. ACES is a part of the Learning Centre and is located in AS 234.

Memorial University of Newfoundland is committed to supporting inclusive education based on the principles of equity, accessibility and collaboration. More information on the University's policy is available at <http://www.grenfell.mun.ca/current-students/Pages/disability-services.aspx>

EVALUATION

Deliverable	Value	Week Due
Research Paper	20%	Last day of classes
Participation	20%	Ongoing
Mediation Simulation	20%	Week 11
Video Presentation	20%	End of week 5
Timed Assignment	20%	End of week 10

COURSE SCHEDULE

Date	Topic	Chapter Reading
Week 1	Contemporary Conflict Management	Chapter 1
Week 2	The Lifecycle of Conflict	Chapter 2
Week 3	Understanding Dysfunction Conflict	Chapter 3
Week 4	The Cost of Conflict	Chapter 5
Week 5	The Psychology of Conflict	Chapter 6
Week 6	The Resolution Spectrum	Chapter 7
Week 7	Midterm Break, Feb 22-26	
Week 8	Mediation: An In-Depth Analysis	Chapter 9
Week 9	Internal Mediation	Chapter 10
Week 10	Conflict Coaching	Supplementary Material
Week 11	Bullying and Harassment	Chapter 11
Week 12	Developing a Resolution Policy	Chapter 8
Week 13	Total Conflict Management	Chapter 12

Course schedule subject to change.

Sample Course Outline

BUSN 3640, Issues in Indigenous Business (formerly special topics BUSN 3801)

EQ: BUSN 3801

PR: BUSN 1010 and successful completion of at least 48 credit hours

COURSE DESCRIPTION

examines the experience of Indigenous business through a consideration of economic reconciliation and the Indigenous economy within the Canadian context. Indigenous participation in specific industries such as tourism, fishery, agriculture and energy may also be explored.

EQ: BUSN 3801

PR: BUSN 1010 and successful completion of at least 48 credit hours

REQUIRED RESOURCES

Hilton, C. A. (2021) *Indigenomics*. New Society Publishers.

EVALUATION

Deliverable	Value
Midterm exam	25%
Group presentation & paper	25%
Reflection	25%
Essay	25%
Total	100%

Potentially Sensitive Material

Reconciliation is a theme that will be discussed throughout this course. It is impossible to have this discussion without including the history of the residential school system and the severe and widespread harm that it inflicted upon Indigenous children, families, and communities. You will

hear stories directly from residential school survivors whose brave actions shaped the reconciliation journey in Canada. Some readings, videos, and other content may be disturbing to some students. I will aim to forewarn the class about potentially disturbing content, and I ask all students to help create an atmosphere of mutual respect and sensitivity.

Reflection

This assignment allows students to consider the topics discussed in class and the readings, and evaluate how they relate to their personal experiences.

Midterm exam

The midterm exam will assess your ability to apply concepts learned throughout the course and will be based on materials presented in lectures and required readings. Further details will be given in class before the test.

Group presentation and paper

Each group must research an Indigenous business in Canada, selected from a list provided by the professor, and prepare a presentation that highlights the business, its challenges and successes, and how its operation relates to the concepts covered in class. The group must submit a research paper and prepare a ten-minute presentation on their research. Only secondary sources may be used for this assignment.

Classroom policies

Professionalism is essential to success in business. Likewise, a professional atmosphere in the classroom promotes a positive learning experience. Professionalism requires each of us to:

- arrive on-time and prepared to participate in the discussion taking place on any given day;
- refrain from disruptive comments or behaviour;
- respect the opinions of others, even if we don't agree;
- honour commitments to other class members, especially any commitments that require meeting outside of class time or producing work that contributes to a shared assignment;
- be conscious of our own professional presence.

Cell phones should be turned OFF or SILENT during class; computers may be used for note taking only.

The professor strictly prohibits students to audio or video record any portion of classroom lectures, conversations, or activities.

Academic misconduct

As members of the university community we are all expected to adhere to very high standards of honesty in order to ensure the integrity of our work. As members of this university community, students in this program will be held to these same standards—academic misconduct of any kind will not be tolerated.

Further information on Memorial University’s Academic Misconduct regulations may be found in Section 6.12 of the 2022-2023 of the University Calendar.

Special considerations for students

If you have a disability or another health/physical condition that requires special arrangement or consideration, please feel free to discuss this with staff in the Learning Centre (Student Services) - AS 271, phone 637-6268, e-mail studentservices@grenfell.mun.ca – to arrange appropriate accommodations in a confidential setting. The Learning Centre is located in the Student Services offices. More information on the University’s policy is available at <http://www.grenfell.mun.ca/current-students/Pages/disability-services.aspx>

Tentative Course Schedule

Week	Topic	Deliverable/Reading
January 5-6		
January 9-13	Course introduction Implicit bias	Discuss the importance of understanding implicit bias.
January 16-20	Indigenous worldviews Overview of Indigenous peoples in Canada	McLeod reading
January 23-27	Indigenous business in Canada: history and current condition Economic reconciliation	Hilton reading: “Building a Toolbox for Economic Reconciliation”
January 30 – February 3	The Indigenous Economy	Hilton reading: “The Indigenous Economy” Hilton reading: “Indian Act Economics”
February 6-10	The Indigenous Economy	Hilton reading: “The Indigenomics Power Centre” Hilton reading: “The Dependency Illusion” Hilton reading: “The Emerging Modern Indigenous Economy”
February 13-17	Midterm Exam Financing & taxation	Midterm Exam February 13

February 20-24	Mid-winter break, no classes	
February 27-March 3	Indigenous business success factors	Mrabure reading
March 6-10	Industry analysis: fishery	AFN reading March reading
March 13-17	Industry analysis: agriculture	Desmaris & Whitman reading Robin reading
March 20-24	Industry analysis: tourism	Arellano et al reading Fiser & Hermus reading Higgins-Desbiolles reading
March 27-31	Industry analysis: energy	Hoika et al reading Reflection due
April 3 - 6	Group Presentations	Group paper & presentation Individual Paper due

Schedule is tentative and subject to change; it is your responsibility to ensure that you are aware of any changes and how they may affect you.

Required Readings

Arellano, A., Friis, J. & Stuart, S. (2019). *Indigenous tourism and reconciliation: The case of Kitcisakik Cultural Immersions*. <http://dx.doi.org/10.25316/IR-9041>

Assembly of First Nations. (2011). *Marketing/international trade - barriers, opportunities, and best practices overview of First Nation fisheries and policy considerations*. https://www.afn.ca/uploads/files/env/national_overview_of_first_nation_fisheries_and_policy_considerations.pdf

Desmarais, A.A. & Wittman, H. (2014). Farmers, foodies and First Nations: getting to food sovereignty in Canada. *The Journal of Peasant Studies*, 41:6, pp. 1153-1173. DOI: 10.1080/03066150.2013.876623

Fiser, A. and Hermus, G. (2019) Canada's Indigenous tourism sector: insights and economic impacts. The Conference Board of Canada. https://www.conferenceboard.ca/temp/7bac936b-9623-4d1e-92cf-47c92858ec07/10266_IndigenousTourismSector_RPT.pdf

Higgins-Desbiolles, F. (2003). Reconciliation tourism: tourism healing divided societies. *Tourism Recreation Research*, 23(3), pp. 35-44.

Hilton, C. A. (2021) *Indigenomics*. New Society Publishers.

- Hoicka, C. E. , Savic, K., & Campney, A. (2021). Reconciliation through renewable energy? A survey of Indigenous communities, involvement, and peoples in Canada. *Energy Research and Social Science*, 74, 101897–. <https://doi.org/10.1016/j.erss.2020.101897>
- J.E. (Eds.), *Indigenous Business in Canada: Principles and Practices*. Cape Breton University Press.
- March. (2002). *The impact of the Marshall Decision on fisheries policy in Atlantic Canada*. Memorial University of Newfoundland.
- McLeod, K.K. (2016). Pre-contact economies and the fur trade. In Brown, K.G., Doucette, M.B., and Tulk,
- Mrabure, R. (2019) Indigenous business success: a hybrid perspective. *Journal of Enterprising Communities*. 13(1/2), 24-41. <https://doi.org/10.1108/JEC-10-2018-0076>
- Robin, T. (2019). Our Hands at Work: Indigenous Food Sovereignty in Western Canada. *Journal of Agriculture, Food Systems, and Community Development*, 9(B), 85–99. <https://doi.org/10.5304/jafscd.2019.09B.007>

Other Resources

- <https://reconciliationcanada.ca/>
- <https://indigenoustourism.ca/>
- <https://indigenomicsinstitute.com/>
- Summary of the final report of the Truth and Reconciliation Commission of Canada:
 - https://ehprnh2mwo3.exactdn.com/wp-content/uploads/2021/01/Executive_Summary_English_Web.pdf
- Truth and Reconciliation Commission of Canada: Calls to Action
 - https://ehprnh2mwo3.exactdn.com/wp-content/uploads/2021/01/Calls_to_Action_English2.pdf

Sample Course Outline

BUSN 3650, Innovation Ecosystems (formerly special topics BUSN 3800)

EQ: BUSN 3800

PR: successful completion of at least 48 credit hours

COURSE DESCRIPTION

explores the critical role innovation plays in the economic sustainability of regions. This course takes a macro-, meso-, and micro- view of innovation focusing on the importance of innovation to economic development and the role that governments, communities, and individuals play in developing and growing innovation-driven economies. The course will use a variety of tools to illustrate and demonstrate the key concepts, including case studies, government reports, scholarly articles, and film.

EQ: BUSN 3800

PR: successful completion of at least 48 credit hours

REQUIRED RESOURCES

There are no textbooks required for this course. The course material will be provided on the [Course Resources \(Reserves\)](#), and in the context of each week's information. Students WILL be responsible for sourcing (and purchasing, as necessary) the movies and podcasts required to be viewed for this course. These are available on Netflix, iTunes, and/or Amazon Prime (and Apple podcasts or other online sources of podcast). If students have any trouble accessing the movies, they must let the instructor know as soon as possible.

Some required readings can be accessed from the Internet (a link is provided next to the reading within the weekly content pages) and others can be accessed via the [Course Resources \(Reserves\)](#) at Memorial's libraries (a link is provided as well).

Reading List

Ahlstrom, D. (2010). Innovation and growth: How business contributes to society. *Academy of Management Perspectives*, August, 11-24.

Andersen, J.B. (2011 May 16). What are innovation ecosystems and how to build and use them. *Innovation Management*.
<http://www.innovationmanagement.se/2011/05/16/what-are-innovation->

ecosystems-and-how- to-build-and-use-them/

- Anzilotti, E. (2017). Young people are really over capitalism. *Fast Company*.
<https://www.fastcompany.com/40505017/young-people-are-really-over-capitalism>
- Bristow, G. & Healy, A. (26 July 2017). Innovation and regional economic resilience: an exploratory analysis. *The Annals of Regional Science*.
<https://link.springer.com/content/pdf/10.1007%2Fs00168-017-0841-6.pdf>
- Conference Board of Canada. (20 Septemeber 2023). *Innovation & Technology*.
<http://www.conferenceboard.ca/cbi/innovation.aspx>.
- Eiriz, V., Faria, A. & Barbosa, N. (2013). Firm Growth and Innovation: Towards a Typology of Innovation Strategy. *Innovation: Management, policy and Practice*, 15(1), 97-111.
- Farooq, O. (2012). Why are some firms more innovative than others? Exploring the role of learning organization components. *Global Business and Organizational Excellence*, September/October, 42-49.
- Hipp, C. and Grupp, H. (2005). Innovation in the service sector. The demand for service specific innovation measurement concepts and typologies. *Research Policy*, 34, 517-535.
- Hueske, A. & Edeltraud, G. (2015). What hampers innovation? External stakeholders, the organization, groups and individuals: A systematic review of empirical barrier research. *Management Review Quarterly*, 65(2), 113-148.
- Isenberg, D.J. (2010). How to start an entrepreneurial revolution. *Harvard Business Review*, 88(6), 41-50.
- Pittaway, L., Robertsons, M., Kamal, M. & David, D. (2004). Networking and innovation: A systematic review of the evidence. *Lancaster University Management School Working Paper 2004/016*. <http://eprints.lancs.ac.uk/48711/1/Document.pdf>.
- Rhee, L. & Leonardi, P.M. (2018) Which pathway to good ideas? An attention-based view of innovation in social networks. *Strategic Management Journal*, 39(4), 1188-1215.
- Rodriguez-Pose, A. (2013). Do institutions matter for regional development? *Regional Studies*, 47(7), 1034-1047.
- Sawhney, S., Wolcott, R.C. & Arroniz, I. (2006). The 12 Different Ways for Companies to Innovate. *MIT Sloan Management Review*, Spring 47(3), 74-81.
- Shane, S. (2009). Why encouraging more people to become entrepreneurs is bad public policy. *Small Business Economics*, 33(2), 141-149.
- Slaper, T. F., Hart, N.R., Hall, T.J., & Thompson, M.F. (2011). The index of innovation: A new tool for regional analysis. *Economic Development Quarterly*, 25(36), 36-53.
- Stackhouse, J. (2017). What happened to Canada's economic competitiveness? *World Economic Forum*. <https://www.weforum.org/agenda/2017/10/royal-bank-canada-economic-competitiveness>.

EVALUATION

Deliverable	Value	Due
Submission 1 (Assignment 1)	20%	End of Week 4
Submission 2 (Assignment 2)	20%	End of Week 7
Submission 3 (Assignment 3)	20%	End of Week 11
Final Assignment - Research and Presentation	25%	End of Week 13
Participation in Discussion Forum (5 x 3%)	15%	As posted in the weekly schedule

COURSE SCHEDULE

Note: Each deliverable is due by 23:59 on the last day of the respective week number (with the exception of Week 5's deliverable).

Week	Activities	Assignments
Week 1	Introduction and course orientation	Please introduce yourselves in the Discussion Forum
Week 2	What is business innovation?	Discussion Post #1 Due – 3%
Week 3	Why is business innovation important?	Discussion Post #2 Due – 3%
Week 4	Submission #1- The Founder	Submission #1 Due – 20%
Week 5	What are the characteristics of an innovative firm?	Discussion Post #3 Due Wednesday, the 14th of October by 23:59 – 3%
Mid-term break		No deliverables on these dates
Week 6	What are the sources and networks of innovation?	

Week 7	Submission #2 - Jobs	Submission #2 Due – 20%
Week 8	How do we support and foster innovation?	Discussion Post #4 Due – 3%
Week 9	What is an entrepreneurship and innovation ecosystem?	
Week 10	How and why do we measure innovation?	
Week 11	Submission #3 - My Little 100 Million	Submission #3 Due – 20%
Week 12	Social innovation: is it the same as business innovation?	Discussion Post #5 Due – 3%
Week 13	Final Presentation	Final Presentation and Assignment Due – 25%
There is no final exam for this course.		

Appendix E

UPDATED STUDENT PROGRAM GUIDES

Course	Title	Pre-Requisites	Grade
BUSN 1010	Introduction to Business		
BUSN 1020	Introduction to Entrepreneurship		
BUSN 2021	Research and Writing for Business	BUSN 1010, 6 credit hours in English	
BUSN 2022	Professional Skills for Business	BUSN 1010 and completion of at least 18 credit hours	
BUSN 2100	Financial Accounting	Completion of at least 18 credit hours	
BUSN 2110	Managerial Accounting	BUSN 2100	
BUSN 2251	Introduction to Marketing	BUSN 1010 and completion of at least 18 credit hours	
BUSN 3030	Canadian Business Law	BUSN 2021 and completion of at least 48 credit hours	
BUSN 3300	Human Resource Management	BUSN 1010 and completion of at least 48 credit hours	
BUSN 3315	Organizational Behaviour	BUSN 2022	
BUSN 3410	Operations Management	STAT 2500	
BUSN 3500	Financial Management I	BUSN 2100, ECON 1010, and STAT 2500	
BUSN 3600	Enterprise Development	BUSN 1020, 2100, and 2205	
BUSN 4010 ¹	Strategy I: Analysis & Planning	BUSN 2021, 2110, 2251, 3030, 3300, 3315, 3500 and completion of at least 78 credit hours.	
BUSN 4070 ¹	Strategy II: Implementation & Change Mgmt	BUSN 4010	
ECON 1010	Introduction to Microeconomics I		
ECON 1020	Introduction to Macroeconomics		
ENGL 1_____			
ENGL 1_____		Note: ENGL 1110 recommended	
MATH 1052	Mathematics for Business	Note: MATH 1000 will also be accepted	
STAT 2500	Statistics for Business and Arts Students	MATH 1000 or 1052 (Note: STAT 2550 may be substituted)	
BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			
BUSN or NON-BUSN			
BUSN or NON-BUSN			
Non-BUSN Elective ³			
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Non-BUSN Elective ³			
Non-BUSN Elective ³			
Non-BUSN Elective ³			
Non-BUSN Elective ³			
Non-BUSN Elective ³			

1. Registration for BUSN 4010 and 4070 is reserved for students in their final year of the BBA program.
 2. BUSN Electives are any non-Core BUSN courses; refer to 13.4.2 Business Electives Course Descriptions in the Grenfell Campus section of the University Calendar or the table on following page for specific list of business elective courses.
 3. A Non-BUSN Elective is any non-BUSN course that is not also required by the program.
 4. A BBA student pursuing a minor program is strongly encouraged to speak with an academic advisor.
 5. **General Degree:** 60% average and 2.5 GPA. **Honours:** 75% average in BUSN core courses + business elective and 3.25 overall GPA (no course repeats).

Transfer from 2-Year Business ADMINISTRATION Diploma (CNA)
 Proposed BBA Program Guide for 2024-2025 academic year (Updated 26-September-2023)

Name: _____ Student #: _____ Date: _____

All CNA 2-year graduates must complete the following 18 courses, plus 2 others as noted:

Course	Title	Pre-Requisites	Grade
BUSN 2021	Research and Writing for Business	BUSN 0X60 and 6 credit hours in English	
BUSN 3410	Operations Management	BUSN 0X60	
BUSN 3500	Financial Management I	BUSN 0X60	
BUSN 3600	Enterprise Development	BUSN 0X60 & ECON 1020 (HRM & ACCT only)	
BUSN 4010 ¹	Strategy I: Analysis & Planning	BUSN 0X60, 2021, 2110 (HRM & MKT only) , 3315 (ACCT & MKT only) and 3500	
BUSN 4070 ¹	Strategy II: Implementation & Change Mgmt	BUSN 4010	
ENGL 1 _____		Note: ENGL 1110 recommended	
MATH 1052	Mathematics for Business	Note: MATH 1000 may be substituted	
BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			

Students with the ACCOUNTING diploma must also complete:

BUSN 3315	Organizational Behaviour		
ECON 1020	Introduction to Macroeconomics		

Students with the HUMAN RESOURCE MANAGEMENT diploma must also complete:

BUSN 2110	Managerial Accounting		
ECON 1020	Introduction to Macroeconomics		

Students with the MARKETING diploma must also complete:

BUSN 2110	Managerial Accounting		
BUSN 3315	Organizational Behaviour		

Notes:

- 1 Registration for BUSN 4010 and 4070 is reserved for students in their final year of the BBA program.
2. BUSN electives are any non-Core BUSN courses; refer to 13.4.2 Business Electives Course Descriptions in the Grenfell Campus section of the University Calendar or the table on the following page for specific list of business elective courses.
3. A Non-BUSN elective is any non-BUSN course that is not also required by the program.
4. Students must factor in all pre-requisites when selecting courses; note that all courses will NOT be offered in every semester so careful planning is required.
- 5 Graduation requirements for General Degree: 60% average and 2.5 GPA. Transfer students are not eligible for the Honours Bachelor of Business Administration Degree.

Transfer from 3-Year Business MANAGEMENT Diploma (CNA)

Proposed BBA Program Guide 2024-2025 (Updated 26-September-2023)

Name:

Student #:

Date:

All CNA 3-year graduates must complete the following 12 courses, plus 3 others as noted:

Course	Title	Pre-Requisites	Grade
BUSN 2021	Research and Writing for Business	BUSN 0X75 and 3 credit hours in English	
BUSN 3500	Financial Management I	BUSN 0X75	
BUSN 4010 ¹	Strategy I: Analysis & Planning	BUSN 0X75, BUSN 2021 and BUSN 2110 (<i>HRM & MKT only</i>)	
BUSN 4070 ¹	Strategy II: Implementation & Change Mgmt	BUSN 4010	
ENGL 1_____		<i>Note: 1110 recommended</i>	
MATH 1052	Mathematics for Business	<i>Note: MATH 1000 may be substituted</i>	
BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			
Non-BUSN Elective ²			

Students with the ACCOUNTING diploma must also complete:

BUSN Elective ²			
BUSN Elective ²			
BUSN Elective ²			

Students with the HUMAN RESOURCE MANAGEMENT diploma must also complete:

BUSN 2110	Managerial Accounting	BUSN 0X75 <i>Note: Must be completed before BUSN 4010</i>	
BUSN 3410	Operations Management	BUSN 0X75	
ECON 1020	Introduction to Macroeconomics		

Students with the MARKETING diploma must also complete:

BUSN 2110	Managerial Accounting	BUSN 0X75 <i>Note: Must be completed before BUSN 4010</i>	
BUSN 3410	Operations Management	BUSN 0X75	
BUSN Elective ²			

Notes:

- 1 Registration for BUSN 4010 and 4070 is reserved for students in their final year of the BBA program.
2. BUSN electives are any non-Core BUSN courses; refer to 13.4.2 Business Electives Course Descriptions in the Grenfell Campus section of the University Calendar or the table on the following page for specific list of business elective courses.
3. A Non-BUSN elective is any non-BUSN course that is not also required by the program.
4. Students must factor in all pre-requisites when selecting courses; note that all courses will NOT be offered in every semester so careful planning is required.
- 5 Graduation requirements for General Degree: 60% average and 2.5 GPA. Transfer students are not eligible for the Honours Bachelor of Business Administration Degree.

Business Electives *

Course	Title	Pre-requisites		
BUSN	2060	Business Ethics		
	2065	Sustainability and Management	BUSN 1010 and completion of at least 18 credit hours	
	2310	Business Leadership	Completion of at least 18 credit hours	
	2500	Personal Finance	Completion of at least 18 credit hours	
	2620	Designing for Innovation	Completion of at least 18 credit hours	
	3010	Organizational Theory	BUSN 3310 and completion of at least 48 credit hours	
	3060	Negotiation in Organizations	Completion of at least 48 credit hours	
	3070	Conflict Management in Organizations	BUSN , 2021, BUSN 3300	
	3100	Intermediate Accounting I	BUSN 2100 with a final grade of at least 60%	
	3110	Intermediate Accounting II	BUSN 2100 with a final grade of at least 60%	
	3120	Taxation	BUSN 2100 and 3030	
	3150	Intermediate Managerial Accounting	BUSN 2110 with a final grade of at least 60%	
	3220	Services Marketing	BUSN 2205	
	3240	Understanding Consumer Behaviour	BUSN 2205	
	3320	Labour Relations	BUSN 1010	
	3510	Financial Management II	BUSN 3500	
	3610	Social Entrepreneurship	BUSN 1020	
	3640	Issues in Indigenous Business	BUSN 1010 and completion of at least 48 credit hours	
	3650	Innovation Ecosystems	Completion of at least 48 credit hours	
	3750	Management Information Systems	Completion of at least 48 credit hours	
	3801-3850	Special Topics		
		4020	Business Ethics and Corporate Social Responsibility	BUSN 3010
		4040	International Business Management	BUSN 1010, ECON 1010, ECON 1020, and completion of at least 48 credit hours
		4060	Managing Non-Profit Organizations	BUSN 2110, 2205, 3300, 3310 and 3500
		4120	Taxation II	BUSN 3120
		4130	Auditing	BUSN 3100 or 3110
		4210	Marketing Research	STAT 2500 or equivalent and BUSN 2205
		4220	Business-to-Business Marketing and Relationships	BUSN 2205, STAT 2500
		4230	International Marketing	BUSN 2205
		4310	Recruitment and Selection	BUSN 3300
		4510	Investments	BUSN 3500
		4600	Small Business Management	BUSN 3600
		4660	Workplace Innovation	Completion of at least 78 credit hours
	4801-4850	Special Topics		
		5010	Experiential Learning: Event Planning	BBA student who has completed at least 78 credit hours
		5020	Experiential Learning: Field Study	BBA student who has completed at least 78 credit hours
	5030	Experiential Learning: Internship	BBA student who has completed at least 78 credit hours	
	5040	Experiential Learning: Small Business Consulting	BBA student who has completed at least 78 credit hours	
	5050	Experiential Learning: Student Leadership	BBA student who has completed at least 78 credit hours	

*Students are advised to check the University Calendar for course descriptions and pre-requisites; course offerings vary by semester.

Business Electives *

Course	Title	Pre-requisites		
BUSN	2060	Business Ethics		
	2065	Sustainability and Management	BUSN 1010 and completion of at least 18 credit hours	
	2310	Business Leadership	Completion of at least 18 credit hours	
	2500	Personal Finance	Completion of at least 18 credit hours	
	2620	Designing for Innovation	Completion of at least 18 credit hours	
	3010	Organizational Theory	BUSN 3310 and completion of at least 48 credit hours	
	3060	Negotiation in Organizations	Completion of at least 48 credit hours	
	3070	Conflict Management in Organizations	BUSN , 2021, BUSN 3300	
	3100	Intermediate Accounting I	BUSN 2100 with a final grade of at least 60%	
	3110	Intermediate Accounting II	BUSN 2100 with a final grade of at least 60%	
	3120	Taxation	BUSN 2100 and 3030	
	3150	Intermediate Managerial Accounting	BUSN 2110 with a final grade of at least 60%	
	3220	Services Marketing	BUSN 2205	
	3240	Understanding Consumer Behaviour	BUSN 2205	
	3320	Labour Relations	BUSN 1010	
	3510	Financial Management II	BUSN 3500	
	3610	Social Entrepreneurship	BUSN 1020	
	3640	Issues in Indigenous Business	BUSN 1010 and completion of at least 48 credit hours	
	3650	Innovation Ecosystems	Completion of at least 48 credit hours	
	3750	Management Information Systems	Completion of at least 48 credit hours	
	3801-3850	Special Topics		
		4020	Business Ethics and Corporate Social Responsibility	BUSN 3010
		4040	International Business Management	BUSN 1010, ECON 1010, ECON 1020, and completion of at least 48 credit hours
		4060	Managing Non-Profit Organizations	BUSN 2110, 2205, 3300, 3310 and 3500
		4120	Taxation II	BUSN 3120
		4130	Auditing	BUSN 3100 or 3110
		4210	Marketing Research	STAT 2500 or equivalent and BUSN 2205
		4220	Business-to-Business Marketing and Relationships	BUSN 2205, STAT 2500
		4230	International Marketing	BUSN 2205
		4310	Recruitment and Selection	BUSN 3300
		4510	Investments	BUSN 3500
		4600	Small Business Management	BUSN 3600
		4660	Workplace Innovation	Completion of at least 78 credit hours
	4801-4850	Special Topics		
		5010	Experiential Learning: Event Planning	BBA student who has completed at least 78 credit hours
		5020	Experiential Learning: Field Study	BBA student who has completed at least 78 credit hours
		5030	Experiential Learning: Internship	BBA student who has completed at least 78 credit hours
		5040	Experiential Learning: Small Business Consulting	BBA student who has completed at least 78 credit hours
	5050	Experiential Learning: Student Leadership	BBA student who has completed at least 78 credit hours	

*Students are advised to check the University Calendar for course descriptions and pre-requisites; course offerings vary by semester.



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To: Senate Committee on Undergraduate Studies
From: Karen Bulmer, Acting Dean School of Music, on behalf of Academic Council
Re: Proposed calendar changes

Tuesday, December 19, 2023

Dear Senate Committee on Undergraduate Studies,

I write to you in regards to this year's School of Music proposed calendar changes. This document is the culmination of months of consultation with students, faculty, and administration. It also incorporates feedback we received through the university-wide consultation process and from the Senate Committee on Undergraduate Studies.

In specific, the proposal includes updates to the following sections of the calendar:

- Regulations: Correct conflicting regulations about transfer credit for Applied Study courses
- Courses:
 - Amendments to approximately one-third of Music courses
 - New course, MUS 3519 Rhythm and Groove
- Programs, amendments to:
 - Admissions regulations for Bachelor of Music and Minor programs
 - Bachelor of Music Degree regulations, Core Program and Majors
 - Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations
 - Minor Program Regulations

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Administrative Authorization:

A handwritten signature in black ink, appearing to read "Karen Bulmer", with a long horizontal flourish extending to the right. The signature is set against a light gray rectangular background.

Dr. Karen Bulmer
Interim Dean
School of Music

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Regulations**

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

- Glossary of Terms Used in the Calendar
- Admission/Readmission to the University (Undergraduate)
- General Academic Regulations (Undergraduate)
- Faculty of:
- School of: **MUSIC**
- Department of:
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

Wednesday, November 29, 2023

Date of approval by Faculty/Academic Council:

Wednesday, November 29, 2023

RATIONALE

This proposal seeks to correct conflicting regulations about awarding transfer credit for Applied Study courses (MUS 140A/B, 240A/B, 340A/B, 345A/B, 440A/B, and 445A/B).

The School of Music regularly awards transfer credit for Applied Study courses to students transferring into the Bachelor of Music program who have completed Applied Study courses at other institutions. This School's practice is reflected in regulation 5.3.1.d:

5.3.1.d. Transfer students and students seeking readmission to the music degree program must audition to determine their placement in applied study courses. The level of audition should be equivalent to the jury requirements for the prerequisite of the course to which they are seeking admission. Jury requirements are available from the Office of the School of Music.

This language has been included in School of Music calendars since as early as 2006-2007, which is the oldest calendar that is viewable online. This regulation has changed numbers over the years, but the language has remained the same.

In 2019-2020, the Senate Subcommittee on Transfer Credits finalized a years long process to add changes to many sections of the university calendar regarding transfer credits, placement exams, distance courses, minimum grades, and residence requirements. This proposal seeks to correct two of these changes, regulations 5.1.4 and 5.3.1.e.

In May 2018, the Dean of the School of Music recommended adding regulations that prevents awarding transfer credit to any Applied Study course likely not realizing that this conflicted with the other longstanding regulation. To correct this, the second sentence of 5.1.4 should be removed. Regarding regulation 5.3.1.e, the School agrees that it is inappropriate to award transfer credit to advanced-level Applied Study and capstone courses. To correct this, we have changed the regulation to include only Applied Study courses – MUS 340A/B, 345A/B, 440A/B, and 445A/B.

For clarity, these additional calendar changes have been folded into the original calendar changes from October 2023 (starting on pg. 9).

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Cover Page**

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course: **MUS 3519 Rhythm and Groove**
 - Amended or deleted course(s): **Amendments to approximately one-third of Music courses**
 - New program(s):
 - Amended or deleted program(s): **Amendments to:**
 - **Admissions regulations for Bachelor of Music and Minor programs (5.3-5.7)**
 - **Bachelor of Music Degree regulations, Core Program and Majors (6)**
 - **Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations (6.13)**
 - **Minor Program Regulations (8)**
 - New, amended or deleted Glossary of Terms Used in the Calendar entries
 - New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
 - New, amended or deleted General Academic Regulations (Undergraduate)
 - New, amended or deleted Faculty, School or Departmental regulations
 - Other:
-

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President:



Date:

Tuesday, October 24, 2023

Date of approval by Faculty/Academic Council:

Tuesday, October 24, 2023

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Programs**

PROGRAM TITLES

Bachelor of Music
Joint Degrees of Bachelor of Music and Bachelor of Commerce
Interdisciplinary Minor in Music and Culture
Minor in Music History

RATIONALE

Overview

The Bachelor of Music (BMus) focuses on developing well-rounded musicians through a combination of rigorous performance training and comprehensive academic coursework. The BMus prepares students for a wide range of careers within the music industry and beyond, while also providing a strong foundation for further study in a variety of disciplines including law, medicine, business, and the humanities.

The proposed changes to the BMus core curriculum advance priorities articulated in both the School of Music strategic plan, *Futures in Music*, and Memorial's *Transforming Our Horizons* by:

1. Centering the student experience and promoting success through streamlined requirements and increased flexibility.
2. Making strides towards a decolonized approach to post-secondary music study.

Additional program changes bring course descriptions into better alignment with current teaching practice and expertise and address issues with some of the majors and minors.

BMus Core Program Changes

The proposed core program changes center the student experience and promote success in the following ways:

1. The core program requirements are reduced from 55CH to 51CH resulting in a reduction of overall CH requirements for all degree streams. This brings School of Music degree requirements into better alignment with those of other programs in the university.
2. The removal of requirement for all students, regardless of instrument or major, to complete 2CH of choir increases flexibility and reduces a heavy first-year course load. This historical requirement is unique to Memorial's music program and does not reflect the goals and interests of current students.
3. The current 5-course Musicologies core sequence is re-imaged as a 2-course sequence followed by a slate of options. This change responds to the diverse cultural and musical backgrounds of our current and future students and their postgraduate study and career options by foregrounding a learner-centered approach – students can chart their own paths through the Musicologies offerings.
4. The current 5-course Music Theory sequence is reduced to 4 courses. This brings our requirements into better alignment with those at other institutions and provides more flexibility for students. The course that is removed from the core sequence, Music 3101 (currently 2108) – Studies in Form, is retained in the program as an elective available to all students and a requirement for students in the Composition major.
5. The current program requirements provide limited options for students whose instrument is piano, organ, or guitar to fulfill their ensemble requirements. In most cases, choir is the only

option for students in these instrument areas under the current regulations. The proposed changes respond to feedback from students in these instrument areas by providing greater choice and relevance in the fulfillment of the ensemble requirements.

Additionally, the proposed changes represent important strides in the decolonization of the music curriculum by:

1. Decentering Western classical music within the Musicologies core curriculum. In the current program, all students are required to take two courses (Music 2005 and 2006) in Western classical music history. Under the proposed changes these courses, while retained as options, will no longer be required.
2. Replacing the multi-semester historical survey in Musicologies with thematically organized courses (e.g. Music and Ecology, Music and Health, Music in Canada). This enables broader study of cultures, genres, and historical periods and provides deeper insight into the relationship between music, other forms of cultural expression, and larger social contexts, including power relations in their diverse forms.
3. Providing additional meaningful opportunities for the practical exploration of musical and expressive traditions outside of Western classical music. The current program requires students to complete 1CH chosen from “Ensemble I,” a category comprising two courses: Music 3517 – World Music Ensemble and Music 3518 – Contemporary Music/Improvisation Ensemble. Under the proposed changes, the ensemble designation is removed from these courses in order to better reflect their purpose as theoretical and practical explorations of diverse musical traditions vs ensembles in the typical Western sense. A new course, Music 3519 – Rhythm and Groove, is added to the category, now called “Collective Music-Making” and students’ are required to complete 2CH from courses within this category.

Additional Program Changes

Additional program changes respond to other needs:

1. The changes to MUS 2005, 2006, 3101 (or the former 2108), and 2109 (or the former 3105) reflect the updated requirements in the Bachelor of Music Core Program Requirements (6.2.). The updated titles provide clarity to students about the content of these courses. The updated course numbers now indicate the year in the Bachelor of Music program during which students will likely complete these courses. The content, required texts, and faculty needs of these courses are unchanged.
2. Admission/Readmission Regulations for the School of Music (5.1-5.7) have been updated to reflect current practice and to enable a more holistic assessment of students.
3. The requirement for students whose Principal Applied Study is Voice to complete 2CH from Music 2700 and 2701 – Lyric Diction I and II is removed from the core and instead articulated as a requirement within each major. This is in order to ensure that the core is the same number of CH for students in all instrument areas.
4. Music elective requirements within each major are adjusted in order to account for the reduction of the core by 4CH. In most majors, music electives are increased by 1CH in order to bring the degree to 120CH total. This also provides slightly more flexibility for students.
5. The removal of the requirement for Principal Applied Study (Music 440A/B) from the final year of the Composition major responds to student and faculty feedback and will enable composition students to focus more fully on the development of their craft as composers. Final-year composition majors will be able to take Principal Applied Study as an elective.
6. Music 3101 (or the former 2108) – Studies in Form will be added to the requirements for the Composition major. This course is being removed from the core program but, as an important foundational element of composition technique, will continue to be a requirement for composition students.

7. Music 3100 – Introduction to Composition will be required for composition majors. This course is currently listed in the calendar as “strongly recommended” for students interested in composition however, in practice, all composition students take it. The proposed changes formalizes this practice and reduces confusion for students.
8. The requirement for students to complete Music 3517 – World Music Ensemble AND Music 3518 – Contemporary Music/Improvisation Ensemble in all versions of the Minor in Jazz Studies is removed. Students will instead complete two courses chosen from Music 3517, 3518, and the new 3519 as part of the core.
9. The non-music course requirements in the Musicologies major are consolidated in one regulation in order to create more clarity for students.
10. Requirements for both the Interdisciplinary Minor in Music and Culture and the Minor in Music History are updated to better reflect current course offerings and to provide a more robust course of study.
11. In addition to the changes to course descriptions described in point 1, above, usage limitations for all ensemble courses have been removed in order to ensure that students who take longer than four years to complete their degree are able to take these ensembles for credit. Limits on the number of CH of ensembles that can be taken to fulfill the requirements for each major ensure that all BMus students take a program with an appropriate balance of academic and practical coursework.

In addition to the above, there are numerous there are numerous wording changes throughout the calendar entry. These do not represent substantive changes but instead make requirements clearer for students, bring greater consistency to the language within our section of the calendar, and/or bring our entry into better alignment with wording elsewhere in the university calendar.

CALENDAR CHANGES

5.1 General Information

1. Entry to the School of Music is competitive and by audition only.
2. Admission or readmission to the University does not necessarily constitute admission or readmission to any program.
3. As part of the regular admissions quota, one seat per year is available in the Bachelor of Music program for Indigenous applicants who have met the minimum academic and performance requirements for admission to the program. Applicants must provide documentation of Indigenous ancestry. Applicants may also, if they wish, submit a letter of request at the time of application.
4. A minimum grade of 65% is required for transfer credit to be given towards a student's Music degree program for any course taken at an institution other than Memorial University of Newfoundland. ~~Transfer credit cannot be awarded for Principal Applied Music courses which include: Music 140A/B, Music 240A/B, Music 340A/B, Music 345A/B, Music 440A/B, and Music 445A/B.~~

5.3 Admission/Readmission Requirements to the Bachelor of Music Degree Program

In addition to meeting these requirements, applicants for the Joint Degrees of Bachelor of Music and Bachelor of Commerce must meet additional requirements as outlined under Joint Degrees of Bachelor of Music and Bachelor of Commerce, Admission Requirements below.

1. All applicants are required to audition to the satisfaction of the School on the instrument that they have chosen as their Principal Applied Study in their degree program.
 - a. The School offers instruction in voice, piano, organ, flute, clarinet, saxophone, oboe, bassoon, trumpet, horn, euphonium, trombone, tuba, percussion, guitar, violin, viola, cello and double bass. Audition requirements for each instrument may be obtained from the School of Music General Office or online at www.mun.ca/music/future-students/www.mun.ca/music/programs.
 - b. Auditions are normally held in early March. Dates and locations of upcoming auditions are available from the School of Music General Office or online at www.mun.ca/music/programs.
 - c. Late auditions may be held if space is available. Students auditioning late are normally not eligible for School of Music entrance scholarships.
 - d. Transfer students and students seeking readmission to the music degree program must audition to determine their placement in applied study courses. The level of audition should be equivalent to the jury requirements for the prerequisite of the course to which they are seeking admission. Jury requirements are available from the Office of the School of Music ~~or through the School of Music website at www.mun.ca/music.~~
 - e. ~~Transfer credit is not normally awarded for [Music 340A/B](#), [Music 345A/B](#), [Music 440A/B](#), [Music 445A/B](#), [Music 4095](#), and [Music 4140](#), and Principal Applied Study courses.~~
2. All applicants are also required to take the following admission and placement tests:
 - a. Placement Test in Theory and Musicianship: This test in basic rudiments, aural perception, and simple four-part harmony will be administered during the entrance audition period.
 - b. Sight-singing Test: This short test is administered individually.
 - c. Piano Proficiency Test: This test assesses students' basic keyboard skills. Successful completion of the test is a prerequisite to required second-year core program courses. Students are advised to contact the School of Music regarding scheduling of the test and for information about private remedial piano instruction.

- d. ~~Writing Test: This test is administered during the entrance audition period. It is intended to assess students' writing skills and their capacity to articulate ideas about music.~~
3. The School will notify applicants in writing when a decision has been made regarding admission.

5.4 Major

1. ~~With the exception of the Comprehensive Major, Students normally declare their intended Major area of study in their fourth semester in the Bachelor of Music program. Students declaring the Comprehensive Major are encouraged to declare in their second semester in the Bachelor of Music program.~~
2. A student may not change the Major without the written permission of the Dean. In cases where permission is granted, the student shall be required to fulfill all requirements for the new Major. However, in the case where a student's Major changes from Performance to one of the other Majors, the Principal Applied Study courses successfully completed under the Performance Major may be used to satisfy the requirements for Principal Applied Study in the new Major, with any additional credit hours being used as Music electives in the new Major.
3. Students shall choose one of the following areas for their Major:

5.4.1 Major in Composition

~~Students interested in the Composition Major are strongly encouraged to take Music 3100 in their second year. Students Applicants for this Major must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program in the semester during which they are registered for Music 2108, submitting up to three of their own compositions by the end of classes in that semester. Students will be interviewed by a panel of composition faculty. Admission to this Major will be based on the applicant's:~~

1. ~~submitted compositions,~~
2. ~~interview,~~
2. ~~achievement in Music 1107, 1108, 1700, 2107, 2108, 3100 and any other elective courses in music theory and composition, and~~
3. ~~general academic achievement, and~~
4. ~~potential for a career and/or graduate work in composition.~~

5.4.2 Major in Composition with a Minor in Jazz Studies

~~Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Composition and the Minor in Jazz Studies. ~~in addition to auditioning and being evaluated by a jazz jury. Students are required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's: Admission to the Jazz Studies Minor will be based on an applicant's:~~~~

1. ~~performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A., and~~
1. ~~submitted compositions,~~
2. ~~achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition,~~
3. ~~performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A, and~~
4. ~~general academic achievement.~~
~~academic achievement in Music Theory courses normally represented by a minimum 75% average in Music 1108.~~

5.4.3 Major in Comprehensive

Applicants planning to apply for admission into a Music Education degree program through the Faculty of Education at Memorial University the Bachelor of Music Education as a Second Degree program or the ~~Conjoint degrees (Bachelor of Music/Bachelor of Music Education)~~ should first declare the Comprehensive Major by the end of their second semester in the Bachelor of Music program, ~~in order to take the necessary prerequisite courses for admission to the Conjoint degrees program.~~ Students planning to apply for admission to the Bachelor of Music Education as a second degree may wait until their fourth semester to declare this Major. Please note that completion of this degree does not guarantee admission to the Faculty of Education.

5.4.4 Major in General Musical Studies... no changes

5.4.5 Major in General Musical Studies with a Minor in Jazz Studies

Applicants must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program. ~~normally by the end of the fourth week of classes in the semester during which they are registered for Music 240B.~~ Students are required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A, and
2. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition.
3. ~~academic achievement in Music Theory courses normally represented by a minimum 75% average in Music 1108.~~

5.4.6 Major in Musicologies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B, submitting up to three pieces of relevant work by the end of classes in that semester, including essays or analyses written either in the context of academic course work or independently. ~~Applicants will be interviewed by a panel of faculty in this discipline.~~ Admission to this Major will be based on the applicant's:

1. submitted work,
2. ~~interview,~~
2. achievement in Music 1005, 1006, ~~2005, 2006~~ and any electives in Musicologies, as well as English, Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (R/W) courses,~~ and
3. general academic achievement, ~~and 5) potential for a career and/or graduate work in musicology, ethnomusicology, journalism or a related field.~~
4. ~~potential for a career and/or graduate work in musicology, ethnomusicology, journalism or a related field.~~

5.4.7 Major in Performance

Applicants for this Major must apply in writing to the Dean normally by the end of the fourth week of classes in the semester during which they are registered for Music 240B. Applicants are required to audition for this program and will be evaluated by a performance jury. A reference letter from the applied instructor must be submitted to the Dean prior to the jury taking place. Where possible, the jury examination for Music 240B and for admission to the Performance Major will be the same. Admission to this Major will be based on a applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 85% grade in Music 240A, and
2. general academic achievement, normally represented by a minimum 70% average in Music courses, ~~and~~
3. ~~potential for a career and/or graduate work in performance.~~

5.4.8 Major in Performance with a Minor in Composition... no changes

5.4.9 Major in Performance with a Minor in Jazz Studies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Performance and the Minor in Jazz Studies. Students are required to audition and will be evaluated by a jury. A reference letter from the applied instructor must be submitted to the Dean prior to the jury taking place. Admission will be based on an applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A,
2. general academic achievement, normally represented by a minimum 70% average in Music courses, and
3. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition.
4. ~~academic achievement in Music Theory courses normally represented by a minimum 75% average in Music 1108.~~

5.4.10 Joint Major in Performance and Musicologies... no changes

5.5 Bachelor of Music Conjoint with Bachelor of Music Education... no changes

5.6 Joint Degrees of Bachelor of Music and Bachelor of Commerce... no changes

5.6.2 Major in General Musical Studies... no changes

5.6.3 Major in Composition

Students enrolled in the Joint Degrees of Bachelor of Music and Bachelor of Commerce program may choose to apply for a major in Composition. ~~Students interested in the Major in Composition are strongly encouraged to take Music 3100 in their second year.~~ Students Applicants for this Major must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program in the semester during which they are registered for Music 2108 submitting up to three of their own compositions by the end of classes in that semester. ~~Students will be interviewed by a panel of composition faculty.~~ Admission to this Major will be based on the applicant's:

1. submitted compositions,
2. ~~interview,~~
2. achievement in Music 1107, 1108, 1700, 2107, ~~2108, 3100~~ and any other elective courses in music theory and composition, and
3. general academic achievement., and
4. ~~potential for a career and/or graduate work in composition.~~

5.6.4 Major in Performance...

5.7 Admission Requirements to Minor Programs

1. The Interdisciplinary Minor in Music and Culture and Minor in Music History are available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Co-operative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). Students wishing to complete either of these minors must declare so on the appropriate program declaration form available online or in person at the Office of the Registrar. The signature of the department head is required in order to declare either of these minors.
2. To be admitted to the Minor in Music History, students must meet the prerequisites for Music 1107. ~~Students wishing to be considered for admission to the Minor in Music History must also meet the prerequisites for Music 1107. and 1117.~~

3. To be admitted to the Interdisciplinary Minor in Music and Culture, students must complete one of the following courses with a minimum final grade of at least 65%: Music 1105, 1107, 2011, 2012, 2013, or 2014. Students wishing to be considered for admission to the Interdisciplinary Minor in Music and Culture must complete one of the following courses with a minimum final grade of at least 65%: Music 1105, 1107, 2011, 2012, 2013, or 2014.
4. A student is strongly advised to consult with an advisor at the School of Music before making a declaration of the intended Minor.

6 Bachelor of Music Degree Regulations

~~Students admitted or readmitted to the School of Music before Fall 2012 must follow the regulations outlined in the 2012-2013 University Calendar under Bachelor of Music Degree Regulations, Transition to New Bachelor of Music Degree Program. In addition Table 1 Substitutions for Music Courses Required Under Previous Regulations lists the courses that students following the regulations of an earlier Calendar may substitute for required courses that are no longer offered. Table 2 Substitution of Former Courses For Courses in This Calendar lists or the former courses that may be substituted for courses required under this Calendar which were not offered before Fall 2012. Both Tables may be found at www.mun.ca/music/current/courseinfo/crse_subs.php.~~

6.1 Program Regulations... no changes

6.2 Core Program Requirements

All Bachelor of Music students, regardless of Major, must successfully complete the following courses (~~55 credit hours~~51 credit hours) as outlined below:

1. Applied Music (8 credit hours): Music 140A/B and 240A/B
2. Musicologies (15 credit hours):~~1005, 1006, 2005, 2006, 3009~~
 - a. Music 1005 and 1006;
 - b. Six credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016);
 - c. Three credit hours chosen from courses at the 3000 level or above in Musicologies
3. Music Theory (~~19 credit hours~~16 credit hours):
 - a. Written Theory: Music 1107, 1108, 2107, 2108, 3105–2109 (or the former 3105)
 - b. Aural Skills: Music 1117, 1118, 2117, 2118
4. Music Technology (1 credit hour): Music 1700
5. Functional Keyboard (1 credit hour): Music 2401 or 2411, 2402 or 2412
~~Ensemble I Exploring Music: 1 credit hour 2 credit hours from 3517, or 3518, and 3519~~
6. Collective Music Making: 2 credit hours from Music 3517, 3518, or 3519
7. ~~Ensemble II~~Ensemble: 8 credit hours chosen from courses listed according to Principal Applied Study below:
 - a. ~~Voice: Music 2700 and 2701, and 2 credit hours from Music 2611-2612, plus 8 additional 8 credit hours from Music 2611, 2612, 2616, or 2617. Students will be placed in one of these ensemble courses during each semester in which they are enrolled in Principal Applied Study. The assignment will be based on their ensemble audition, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.~~
 - b. ~~Piano, Organ, or Guitar: 2 credit hours of music electives chosen from courses beyond the 1000-level, and 2 credit hours from Music 2611-2612, plus 6 additional credit hours 8 credit hours from Music 2611-2620~~Music 2611, 2612, 2613, 2615, 2616, 2617, 2619, 3511, 3517, 3518, and 3519, with a maximum of 3 credit hours from Music 3511, and a maximum of one of Music 3517, 3518, and 3519, whichever course was not taken to complete clause 6.2.6. of Music Core Program Requirement

1. ~~Students will be placed in one of these ensemble courses during each semester in which they are enrolled in Principal Applied Study. The assignment will be based on their ensemble audition, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.~~
- c. ~~All other Principal Applied Study, i.e. Brass, Percussion, String, or Woodwind: 2-credit hours from Music 2611-2612, plus 8 credit hours from Music 2613, 2614, 2615, and 2619, or 2620. Students will be placed in two of these ensemble courses during each semester in which they are enrolled in Music 140A/B and in one ensemble course during each subsequent semester of Principal Applied Study.~~
- d. Ensemble assignments will be based on the student's ensemble auditions, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.
8. No more than 3 credit hours from Music 2021, 2022, or 2023 ~~the Music 2021-2023 series~~ may be applied toward the Bachelor of Music Degree.
9. Attendance is required at a number of professional concerts and events each academic year. A list of eligible concerts and events, and the number of events required, will be circulated in the first week of each semester.
10. The remaining credit hours for the degree are determined according to the student's Major, as below.

6.3 Major in Composition

To be considered for the award of the degree of Bachelor of Music in Composition, a student shall comply with the School's regulations, and successfully complete a minimum of ~~123 credit hours~~ 120 credit hours, including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining ~~68 credit hours~~ 69 credit hours will be chosen as follows:

1. Music 340A/B; 440A/B;
2. Six credit hours of Music 3140 and 6 credit hours of Music 4140;
3. Music 3100, 3101 (or the former 2108), 3104, 3112, 4112, and one of Music 3106 and 3108;
4. ~~Eleven~~ Twelve additional credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, ~~2614,~~ 2619, 2620, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510),~~ 3511, 3512, 3513, 3514, 3515, 3516, 3517, ~~3518,~~ 3519, 3611, 3612, and ~~3613~~ in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
 - d. ~~Students interested in this Major are strongly encouraged to take Music 3100 in their second year; and~~
5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (RAW) courses.~~

6.4 Major in Composition with a Minor in Jazz Studies

To be considered for the award of the degree of Bachelor of Music with a Major in Composition and a Minor in Jazz Studies, a student shall comply with the School's regulations, and successfully complete a minimum of ~~124 credit hours,~~ 120 credit hours including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 340A/B; 440A/B;
2. Three credit hours of Music 3140 and 3 credit hours of Music 4140;

3. Music 3100, 3101 (or the former 2108), 3104, 3112, 4112, and one of Music 3106 and 3108;
4. ~~Music 3517, or 3518, or 3519 whichever course was not taken to fulfill the Core Program requirements;~~
5. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, and ~~3514,~~ with a maximum of 2 credit hours from 3514;
6. Music 3109, 3110, 3711, and one of 3018 and 3019;
7. Six credit hours from Music 3015, 3300, 3704, 4505, 4601, 4602, 4603, and 4703;
8. ~~Six~~ Seven additional credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. A maximum of 2 credit hours from Music 2611, 2612, 2613, ~~2614,~~ 2619, 2620, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510),~~ 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
 - d. ~~Students interested in this Major are strongly encouraged to take Music 3100 in their second year; and~~
9. Twelve credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (RAW) courses.

6.5 Major in Comprehensive

To be considered for the award of the Bachelor of Music with a Major in Comprehensive, a student shall comply with the School's regulations, and successfully complete a minimum of ~~123 credit hours~~ 120 credit hours, including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining ~~68 credit hours~~ 69 credit hours will be chosen as follows:

1. Music 340A/B, and 440A/B;
2. Music 3300 and 3301;
3. Four credit hours of instrumental techniques courses, chosen as follows:
 - a. Music 3221 or 3222;
 - b. One of Music 3231, 3232, 3233;
 - c. Music 3241 or 3242;
 - d. Music 3281 or 3282;
4. Music 3401 or 3411, and 3402 or 3412;
5. ~~Twenty-six~~ Twenty-five additional credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 8 credit hours from Music 2611, 2612, 2613, ~~2614,~~ 2619, 2620, and 263A/B, in addition to those listed under the Core Program;
 - c. A maximum of 8 credit hours from Music 2615, 2616, 2617, 265A/B, 3514, 3515, 3516, 3517, and 3518, ~~3514-3518,~~ in addition to those listed under the Core Program;
 - a. A maximum of 6 credit hours from Music 3500, ~~(the former 3510),~~ 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program;
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
 - e. Three credit hours chosen from the following may be substituted for Music electives in the Major in Comprehensive: Education 2500, 2515, 2520; and

6. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (RAW) courses~~. Comprehensive Majors are strongly encouraged to take at least 18 credit hours in a second teachable subject.

6.6 Major in General Musical Studies

To be considered for the award of the Bachelor of Music in General Musical Studies, a student shall comply with the School's regulations, and successfully complete a minimum of ~~423 credit hours~~, 120 credit hours including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining ~~68 credit hours~~ 69 credit hours will be chosen as follows:

1. Music 340A/B, and 440A/B; and
2. An additional 60 credit hours to be chosen according to either the Major in General Musical Studies with a Minor in a Discipline Other Than Music Major in General Musical Studies with No Minor or Major in General Musical Studies with a Minor in Jazz Studies below:

6.6.1 Major in General Musical Studies

1. An additional ~~36 credit hours~~ 37 credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. At least 12 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, ~~2614,~~ 2619, ~~2620,~~ and 263A/B, in addition to those listed under the Core Program;
 - c. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510),~~ 3511, 3512, 3513, 3514, 3515, 3516, 3517, ~~3518,~~ 3519, 3611, 3612, and ~~3613~~ in addition to those listed under the Core Program;
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
 - e. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
2. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (RAW) courses~~.

6.6.2 Major in General Musical Studies with a Minor in a Discipline Other Than Music

1. An additional ~~21 credit hours~~ 22 credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, ~~2614,~~ 2619, ~~2620,~~ and 263A/B, in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
2. Six credit hours chosen from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (RAW) courses~~;
3. A Minor of at least 24 credit hours in a subject other than Music. The student must follow the regulations for the Minor as set forth in the appropriate section of the Calendar; and
4. Nine credit hours of open electives which may be chosen from courses in Music, the Minor subject, and/or any other disciplines. The usage limitations outlined above may not be exceeded and no more than 3 credit hours in Music Education may be included.

6.6.3 Major in General Musical Studies with a Minor in Jazz Studies

- ~~1. Music 3517 or Music 3518, whichever course was not taken to fulfill the Core Program requirements;~~
1. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, and ~~3514~~, with a maximum of 2 credit hours from 3514;
2. Music 3109, 3110, 3711, and one of 3018 and 3019;
3. Six credit hours from Music 3015, 3300, 3704, 4505, 4601, 4602, 4603, and 4703;
4. An additional ~~12~~14 credit hours chosen from ~~music~~Music courses ~~beyond the 1000 level~~at the 2000 level or above, including:
 - a. At least 3 credit hours chosen from courses at the 3000 level or above~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, ~~2614~~, 2619, ~~2620~~, and 263A/B, in addition to those listed under the Core Program;
 - c. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, ~~3518~~, 3519, 3611, 3612, and ~~3613~~ in addition to those listed under the Core Program;
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
 - e. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (R/W) courses.~~

6.7 Major in Musicologies

To be considered for the award of the degree of Bachelor of Music in Musicologies, a student shall comply with the School's regulations, and successfully complete a minimum of ~~123 credit hours~~120 credit hours, including ~~55 credit hours~~51 credit hours in the Core Program. The remaining ~~68 credit hours~~69 credit hours will be chosen as follows:

1. Music 340A/B, and 440A/B;
2. Music 4095;
3. Fifteen additional credit hours chosen from courses at the 3000 level or above~~beyond the 2000 level~~ in Musicologies;
- ~~4. Six credit hours chosen from Anthropology, Canadian Studies, European Studies, Folklore, Gender Studies, History, Law and Society, Medieval Studies, Newfoundland and Labrador Studies, Philosophy, Political Science, Psychology, Religious Studies, and/or Sociology;~~
4. ~~Twelve~~Thirteen additional credit hours chosen from ~~music~~Music courses ~~beyond the 1000 level~~at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, ~~2614~~, 2619, ~~2620~~, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, ~~3518~~, 3519, 3611, 3612, and ~~3613~~ in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
- ~~5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (R/W) courses and at least 6 credit hours in a language or languages other than English.~~
6. Thirty credit hours chosen from disciplines other than Music and Music Education, including:
 - a. Six credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses;

- b. Six credit hours chosen from Anthropology, Folklore, Gender Studies, History, Law and Public Policy, Medieval and Early Modern Studies, Philosophy, Political Science, Psychology, Religious Studies, and/or Sociology;
- c. Six credit hours in a language or languages other than English.

6.8 Major in Performance

To be considered for the award of the degree of Bachelor of Music in Performance, a student shall comply with the School's regulations, and successfully complete a minimum of ~~123 credit hours~~ 120 credit hours, including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining ~~68 credit hours~~ 69 credit hours will be chosen as follows:

1. Music 345A/B, and 445A/B;
2. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, -4603, 4701, and -4703;
3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program;
4. Twenty-one ~~Twenty~~ additional credit hours from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, -2614, 2619, 2620, and 263A/B, in addition to those outlined under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
 - d. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research/Writing (RAW) courses~~. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German and French.

6.9 Major in Performance with a Minor in Composition

To be considered for the award of the degree of Bachelor of Music with a Major in Performance and a Minor in Composition, a student shall comply with the School's regulations, and successfully complete a minimum of ~~124 credit hours~~ 120 credit hours including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 345A/B, and 445A/B;
2. Six credit hours chosen from Music 3300, ~~3004~~, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, 4701, and 4703;
3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program;
4. Six credit hours of Music 3140;
5. Music 3100, 3104, 3112 and one of 3106 or 3108;
6. Six credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, -2614, 2619, 2620, and 263A/B, in addition to those listed under the Core Program;

- b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program; and
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
 - d. ~~Students interested in this Major are strongly encouraged to take Music 3100 in their second year; and~~
7. ~~Twenty-one~~ Twenty-four credit hours chosen from disciplines other than Music or Music Education, including at least 6 credit hours chosen from courses in English, and/or designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (RAW) courses. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German, and French.

6.10 Major in Performance with a Minor in Jazz Studies

To be considered for the award of the degree of Bachelor of Music with a Major in Performance and a Minor in Jazz Studies, a student shall comply with the School's regulations, and successfully complete a minimum of ~~124 credit hours, 120 credit hours~~ including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

- 1. Music 345A/B, and 445A/B;
- 2. Twelve credit hours chosen from Music 3015, 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, 4704 and 4703;
- 3. ~~Music 3517 or 3518, whichever course was not taken to fulfill the Core Program requirements;~~
- 4. Eleven additional credit hours from the following:
 - a. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, and 3514, with a maximum of 2 credit hours from 3514;
 - b. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program, with a maximum of 2 credit hours from 3611, 3612, and 3613, in addition to those listed under the Core Program;
- 5. Music 3109, 3110, 3711, and one of 3018 and 3019;
- 6. For students whose Principal Applied Study is Piano, Organ, Guitar, ~~Percussion, or a Brass, Percussion, String, or Wind instrument: Woodwind:~~
 - a. ~~Nine~~ Ten additional credit hours from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - 1. At least 3 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - 2. A maximum of 3 credit hours from Music 2611, 2612, 2613, -2614, 2619, 2620, and 263A/B, in addition to those outlined under the Core Program;
 - 3. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; ~~and~~
 - b. Twelve credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (RAW) courses.
- 7. For students whose Principal Applied Study is Voice:
 - a. Music 2700 and 2701
 - b. ~~Six~~ Five additional credit hours from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - 1. At least 3 credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies and/or Music Theory/Composition;
 - 2. ~~A maximum of 3 credit hours from Music 2611-2614, 2619, 2620, and 263A/B, in addition to those outlined under the Core Program;~~

2. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
- c. Fifteen credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research Writing (RAW) courses~~. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German and French.

6.11 Joint Major in Performance and Musicologies

To be considered for the award of the degree of Bachelor of Music with a Joint Major in Performance and Musicologies, a student shall comply with the School's regulations, and successfully complete a minimum of ~~127 credit hours~~ 123 credit hours, including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining 72 credit hours will be chosen as follows:

1. Music 345A/B, and 445A/B;
2. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, -4603, and 4701-4703;
3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510)~~, 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those listed under the Core Program;
4. Music 4095;
5. Fifteen additional credit hours chosen from courses at the 3000 level or above ~~beyond the 2000 level~~ in Musicologies;
6. An additional 3 credit hours chosen from ~~music~~ Music courses ~~beyond the 1000 level; at the 2000 level or above. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;~~
7. ~~Thirty~~ Twenty-seven credit hours chosen from disciplines other than Music, including:
 - a. ~~At least 6~~ Six credit hours chosen from courses in English, and/or designated Critical Reading and Writing (CRW) courses, ~~and/or former Research Writing (RAW) courses~~;
 - b. ~~6~~ Six credit hours in Anthropology, ~~Canadian Studies, European Studies,~~ Folklore, Gender Studies, History, Law and ~~Society~~ Public Policy, Medieval and Early Modern Studies, Newfoundland and Labrador Studies, Philosophy, Political Science, Psychology, Religious Studies, and/or Sociology; and
 - c. At least 6 credit hours in a language or languages other than English. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German, and French.

6.12 Bachelor of Music Conjoint with Bachelor of Music Education

This program is currently under review and may not be available for intake at this time. For further information contact the Office of Academic Programs, Faculty of Education.

To be considered for the award of the degree of Bachelor of Music and Bachelor of Music Education, a student shall comply with the School's regulations and successfully complete a minimum of ~~159 credit hours~~ 155 credit hours including ~~55 credit hours~~ 51 credit hours in the Core Program. The remaining 104 credit hours will be chosen as follows:

1. Music 340A/B, and 440A/B;
2. Music 3300 and 3301;
3. Eight credit hours chosen from:
Music 3221, 3222, 3231, 3232, 3233, 3241, 3242, 3261, 3281, 3282;
4. Music 3401 or 3411, and 3402 or 3412;
5. Twelve additional credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:

- a. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2614, 2619, 2620, and 263A/B, in addition to those listed under the Core Program; and
 - b. A maximum of 5 credit hours Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
6. Forty-five credit hours as prescribed by the Faculty of Education under the Regulations for the Conjoint Degrees of Bachelor of Music and Bachelor of Music Education; and
 7. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, and/or designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (RAW) courses. Conjoint degrees students are strongly encouraged to take at least 18 credit hours in a second teachable subject.

6.13 Joint Degrees of Bachelor of Music and Bachelor of Commerce

6.13.1 The Curriculum

1. To be considered for the award of the Joint Degrees of Bachelor of Music and Bachelor of Commerce, a student shall comply with all regulations of the School of Music and the Faculty of Business Administration regarding the respective degrees, except:
 - a. ~~Notwithstanding clauses 5., 6., and 7. of the Core Program Requirements under the Bachelor of Music Degree Regulations, students~~ Students in the Bachelor of Music program who are concurrently completing the Bachelor of Commerce program will be exempted from clauses 5 under the Bachelor of Music Core Program Requirements. ~~and 6., and will be permitted to replace clause 7. with the following:~~
 Ensemble: 10 credit hours according to Principal Applied Study below:
 - i. ~~Voice: Music 2700 and 2701, and 2 credit hours from Music 2611-2612, plus 6 additional credit hours from Music 2611, 2612, 2616, 2617, 3517 or 3518 with a maximum of 1 credit hour from Music 3517-3518. Students will be placed in one of these ensemble courses during each semester in which they are enrolled in Principal Applied Study. The assignment will be based on their ensemble audition, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.~~
 - ii. ~~Piano, organ, or guitar: 8 credit hours chosen from Music 2611-2620, 3517, 3518 with at least 2 credit hours from Music 2611-2612 and no more than 2 credit hours from Music 3517-3518. An additional 2 credit hours of music electives chosen from courses beyond the 1000 level. Students will be placed in one of these ensemble courses during each semester in which they are enrolled in Principal Applied Study. The assignment will be based on their ensemble audition, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.~~
 - iii. ~~All other Principal Applied Study, i.e. percussion or a string or wind instrument: 10 credit hours from Music 2611-2615, 2619, 2620, 3517, 3518, with at least 1 credit hour chosen from Music 2611 or Music 2612, and no more than 1 credit hour chosen from Music 3517 or 3518. Students will be placed in one of these ensemble courses during each semester in which they are enrolled in Principal Applied Study. The assignment will be based on their ensemble audition, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.~~
 - b. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

- c. The adjustments to the normal curriculum will only be permitted for students who are graduating with the Bachelor of Music and the Bachelor of Commerce degrees at the same convocation. In order to meet all of the requirements of both degree programs at the same time, students who are completing the joint degrees are strongly advised to follow Table 1 Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce, Table 2 Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce, or Table 3 Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce, as appropriate.

6.13.1.1 Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce

To be considered for the award of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce, students must successfully complete the following ~~157 credit hours~~ 154 credit hours with a grade point average on those ~~157 credit hours~~ 154 credit hours of at least 2.5 and a numeric average on those ~~157 credit hours~~ 154 credit hours of at least 60%:

1. ~~53 credit hours~~ 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
2. Music 340A/B, 440A/B, and 4800;
3. ~~Six-6~~ Six-6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition ~~or Music Theory and Composition courses beyond the 2000 level;~~
4. ~~Twelve-12~~ Twelve-12 credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. a maximum of 2 credit hours from Music 2611, 2612, 2613, -2614, 2619, ~~2620~~, and 263A/B, in addition to those from the Music Core Program Requirements; ~~modified in clause 1.a. of The Curriculum above;~~
 - b. A maximum of 2 credit hours from Music 2615, 2616, and -2617, 265A/B, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those from the Music Core Program Requirements ~~as modified in clause 1.a. of The Curriculum above;~~
 - c. A maximum of 6 credit hours from Music ~~3500-3513; 3500, 3511, 3512, and 3513;~~
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
5. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce

Fall Academic Term 1	Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) <u>MUS</u> Music 140A, 1005, 1107, 1117, 1700, <u>and, for students whose Principal Applied Study is Voice, 2700</u> 1 credit hour chosen to meet Ensemble 4 credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Winter Academic Term 2	Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below)

	<p>English 1090 MUS<u>Music</u> 140B, 1006, 1108, 1118, <u>and, for students whose Principal Applied Study is Voice, 2701</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Fall Academic Term 3	<p>Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course MUS<u>Music</u> 240A, 2005, 2107, 2117 <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Winter Academic Term 4	<p>Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) MUS<u>Music</u> 240B, 2006, 2108, 2109 (or the former 3105), 2118 <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Fall Academic Term 5	<p>Business 200W, 2012, 2111 MUS<u>Music</u> 340A, 3009, 3105 <u>3 credit hours chosen from courses at the 3000 level or above in Musicologies</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u> <u>3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above</u></p>
Winter Academic Term 6	<p>Business 2112, 2720 MUS<u>Music</u> 340B Statistics 2500 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u> <u>3-6 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above</u></p>
Fall Academic Term 7	<p>Business 400W, 3310, 3401, 3700 MUS<u>Music</u> 440A 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u> <u>3-6 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above</u></p>
Winter	<p>Business 3005, 3335, 3550 MUS<u>Music</u> 440B</p>

Academic Term 8	1 credit hour chosen to meet Ensemble credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Fall Academic Term 9	Business 500W, 3325, 4306, 4720 1 credit hour chosen to meet Ensemble <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Winter Academic Term 10	Business 3210, 5002 MUS <u>Music 4800</u> 1 credit hour chosen to meet Ensemble <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Harlow Campus	Optional: 6 credit hours in the Harlow Music Semester offered at Harlow Campus. (see note 2 below)

Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.
- ~~2. Students who elect not to participate in the Harlow Music Semester offered at Harlow Campus must complete a total of 6 additional credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above as opportunities arise and as courses are offered during Term 5 through Term 10.~~
2. Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with ~~an advisor~~ advisors in the Faculty of Business Administration ~~or~~ and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.13.1.2 Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce

To be considered for the award of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce, students must successfully complete the following ~~460 credit hours~~ 157 credit hours with a grade point average on those ~~460 credit hours~~ 157 credit hours of at least 2.5 and a numeric average on those ~~460 credit hours~~ 157 credit hours of at least 60%.

1. ~~53 credit hours~~ 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;

2. Music 340A/B, 440A/B, and 4800;
3. ~~Six~~ 6 credit hours of Music 3140 and 3 credit hours of Music 4140;
4. ~~Twelve~~ 12 credit hours chosen from Music 3100, 3104, 3112, 4104, 4112, and either 3106 or 3108. ~~Students interested in this Major are strongly encouraged to take Music 3100 in second year.~~
5. Four credit hours chosen from Music courses at the 2000 level or above, including:
 - a. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
6. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce

Fall Academic Term 1	Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) MUS <u>Music 140A, 1005, 1107, 1117, 1700, and, for students whose Principal Applied Study is Voice, 2700</u> 1 credit hour chosen to meet Ensemble #credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Winter Academic Term 2	Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below) English 1090 MUS <u>Music 140B, 1006, 1108, 1118, and, for students whose Principal Applied Study is Voice, 2701</u> 1 credit hour chosen to meet Ensemble #credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Fall Academic Term 3	Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course MUS <u>Music 240A, 2005, 2107, 2117</u> <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble #credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Winter Academic Term 4	Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) MUS <u>Music 240B, 2006, 2108, 2109 (or the former 3105), 2118</u> <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble #credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u>
Fall	Business 200W, 2012, 2111 MUS <u>Music 340A, 3009, 3105, 3140</u>

Academic Term 5	<p><u>3 credit hours chosen from courses at the 3000 level or above in Musicologies</u></p> <p>1 credit hour chosen to meet Ensemble <u>credit requirements outlined in clause 1.a. of The Curriculum</u> <u>Music Core Program Requirements</u></p> <p><u>3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>
Winter Academic Term 6	<p>Business 2112, 2720</p> <p>MUS <u>Music 340B, 3140</u></p> <p>Statistics 2500</p> <p>1 credit hour chosen to meet Ensemble <u>credit requirements outlined in clause 1.a. of The Curriculum</u> <u>Music Core Program Requirements</u></p> <p><u>3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>
Fall Academic Term 7	<p>Business 400W, 3310, 3401, 3700</p> <p>MUS <u>Music 440A, 4140</u></p> <p>1 credit hour chosen to meet Ensemble <u>credit requirements outlined in clause 1.a. of The Curriculum</u> <u>Music Core Program Requirements</u></p> <p><u>3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>
Winter Academic Term 8	<p>Business 3005, 3335, 3550</p> <p>MUS <u>440B</u></p> <p>1 credit hour chosen to meet Ensemble <u>credit requirements outlined in clause 1.a. of The Curriculum</u> <u>Music Core Program Requirements</u></p> <p><u>3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>
Fall Academic Term 9	<p>Business 500W, 3325, 4306, 4720</p> <p>1 credit hour chosen to meet Ensemble <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u></p> <p><u>3 credit hours chosen to meet requirements outlined in clause 4. 5. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>
Winter Academic Term 10	<p>Business 3210, 5002</p> <p>MUS <u>Music 4800</u></p> <p>1 credit hour chosen to meet Ensemble <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u></p> <p><u>1 credit hour chosen to meet requirements outlined in clause 5. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above</u></p>

Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.
2. Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with ~~an advisor~~ advisors in the Faculty of Business Administration ~~or~~ and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.13.1.3 Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce

To be considered for the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce, students must successfully complete the following 164 credit hours with a grade point average on those 164 credit hours of at least 2.5 and a numeric average on those 164 credit hours of at least 60%.

1. ~~53 credit hours~~ 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
2. Music 345A/B, 445A/B, 4800;
3. ~~Six 6~~ 6 credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, 4701 and 4703;
4. ~~Four 6~~ 6 credit hours chosen from Music 2615, 2616, 2617, 265A/B, 3500, ~~(the former 3510), 3511, 3512, 3513, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613~~ in addition to those listed under the Core Program;
5. For students whose Principal Applied Study is Voice, ~~14 42~~ 14 credit hours, including:
 - a. ~~Music~~ MUS 2700 and 2701
 - b. 3 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition; and
 - c. 3 credit hours in each of Italian, German, and French for a total of 9 credit hours;
6. For students whose Principal Applied Study is Piano, Organ, Guitar, Percussion, or a String or Wind instrument, ~~14 42~~ 14 credit hours chosen from Music courses ~~beyond the 1000 level~~ at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 2 credit hours from Music 2611, 2612, 2613, -2614, 2619, 2620, and 263A/B, in addition to those from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
 - b. A maximum of 2 credit hours from Music 2615, 2616, and -2617, 265A/B, 3514, 3515, 3516, 3517, -3518, 3519, 3611, 3612, and -3613 in addition to those from the Music Core Program Requirements ~~as modified in clause 1.a. of The Curriculum above~~;
 - c. A maximum of 6 credit hours from Music ~~3500 -3513; 3500, 3511, 3512, and 3513~~;
7. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce

Fall Academic Term 1	<p>Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) MUS<u>Music 140A, 1005, 1107, 1117, 1700, and, for students whose Principal Applied Study is Voice, 2700</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Winter Academic Term 2	<p>Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below) English 1090 MUS<u>Music 140B, 1006, 1108, 1118, and, for students whose Principal Applied Study is Voice, 2701</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Fall Academic Term 3	<p>Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course MUS<u>Music 240A, 2005, 2107, 2117</u> <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Winter Academic Term 4	<p>Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) MUS<u>Music 240B, 2006, 2108, 2109 (or the former 3105), 2118</u> <u>3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u></p>
Fall Academic Term 5	<p>Business 200W, 2012, 2111 MUS<u>Music 345A, 3009 (see note 2 below), 3105</u> <u>3 credit hours chosen from courses at the 3000 level or above in Musicologies</u> 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u> <u>3-4 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above</u></p>
Winter Academic Term 6	<p>Business 2112, 2720 MUS<u>Music 345B</u> Statistics 2500 1 credit hour chosen to meet Ensemble Hcredit requirements outlined in clause 1.a. of The Curriculum<u>Music Core Program Requirements</u> <u>3-4 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above</u></p>

Fall Academic Term 7	Business 400W, 3310, 3401, 3700 MUS Music 445A 1 credit hour chosen to meet Ensemble II credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3-4 credit hours chosen to meet requirements outlined in clauses 3. and <u>clause 4. and either clause 5. or 6.</u> of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Winter Academic Term 8	Business 3005, 3335, 3550 MUS Music 445B 1 credit hour chosen to meet Ensemble II credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3-4 credit hours chosen to meet requirements outlined in clauses 5. and 6. <u>clause 4. and either clause 5. or 6.</u> of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Fall Academic Term 9	Business 500W, 3325, 4306, 4720 1 credit hour chosen to meet Ensemble II <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3-4 credit hours chosen to meet requirements outlined in either clauses <u>clause 5. and/or 6.</u> of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Winter Academic Term 10	Business 3210, 5002 MUS Music 4800 1 credit hour chosen to meet Ensemble II <u>Collective Music Making</u> credit requirements outlined in clause 1.a. of The Curriculum <u>Music Core Program Requirements</u> 3-4 credit hours chosen to meet requirements outlined in either clauses <u>clause 5. and/or 6.</u> of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Harlow Campus	Optional: 6 credit hours in the Harlow Music Semester offered at Harlow Campus. (see note 2 below)

Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.
2. ~~Students who attend Harlow campus in the summer receive 3 credit hours of Musicologies. The remaining 3 credit hours may count as music electives or as a substitute for MUS 3009. Students who elect not to participate in the Harlow Music Semester must complete a total of 3 additional credit hours chosen to meet requirements outlined in clauses 5. and 6. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above as opportunities arise and as courses are offered during Term 5 through Term 10.~~

- Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with ~~an advisor~~ advisors in the Faculty of Business Administration ~~or~~ and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.14 Bachelor of Music (Honours)... no changes

7 Academic Standards and Continuance in the Bachelor of Music... no changes

7.1 Academic Standards and Continuance in the Joint Degrees of Bachelor of Music and Bachelor of Commerce... no changes

8 Minor Program Regulations

~~Students admitted or readmitted to the School of Music before Fall 2012 should consult the School of Music website at www.mun.ca/music/current/courseinfo/crse_subs.php.~~

8.1 Minor in Composition... no changes

8.2 Minor in Jazz Studies... no changes

8.3 Interdisciplinary Minor in Music and Culture

- This Minor is available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Cooperative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). The Minor in Music and Culture is not applicable to the Bachelor of Music degree.
- To be admitted to the Interdisciplinary Minor in Music and Culture, students must complete one of the following courses with a minimum final grade of at least 65%: Music 1105, 1107, 2011, 2012, 2013, or 2014.
- Students shall complete 24 credit hours for the Minor in Music and Culture, as follows:
 - ~~Music 1120, Music 1106, or Music 1107, or 1120~~
 - Music 1005 and 1006
 - One of Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)
 - One of Music 2011, 2012, 2013, or 2014
 - One of Music 2021, 2022, or 2023
 - One of Music 3013, 3014, 3015, 3017, 3018, or 3019
 - Music 4040 or Folklore 4440
 - ~~Music 2012 or 2013~~
 - ~~One of Music 2011, 2014, Music 3017 or Folklore 3200, Music 3018 or Folklore 3618~~
 - ~~One of Music 3014, 3015, 3016 and 3019~~
 - ~~One of Music 2021, 2022, and 2023~~
 - ~~Two additional courses chosen from Music 1108 or the courses listed in d., e., f., or g. above.~~
- Please note that most Music courses are not offered every semester, and some are offered only in alternate years.

8.4 Minor in Music History

- This Minor is available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Cooperative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). The Minor in Music History is not applicable to the Bachelor of Music degree.
- To be admitted to the Minor in Music History, students must meet the prerequisites for Music 1107.

3. Students shall successfully complete the following requirements (~~29~~24 credit hours) for the Minor in Music History.
 - a. Music 1107 and 1108, ~~1117, and 1118.~~
 - b. Music 1005 and 1006, ~~2005, 2006, 3009.~~
 - c. 6 credit hours from 2005, 2006, 2007 (or the former 3012), and 2008 (or the former 3016)
 - d. 6 credit hours chosen from courses at the 3000 level or above in Musicologies
 - e. ~~An additional 6 credit hours chosen from Music 3004, 3005, 3006, 3007, 4001, 4002, 4003, 4004, 4005.~~
4. Course prerequisites stipulated in the course descriptions must be met. Please note that most Music courses are not offered every semester, and some are offered only in alternate years.

9 Graduation... no changes

10 Waiver of School Regulations... no changes

11 Appeal of Decisions... no changes

12 Music Courses Available to Students not Enrolled in a Program Offered by... no changes

CALENDAR ENTRY AFTER CHANGES

5.1 General Information

1. Entry to the School of Music is competitive and by audition only.
2. Admission or readmission to the University does not necessarily constitute admission or readmission to any program.
3. As part of the regular admissions quota, one seat per year is available in the Bachelor of Music program for Indigenous applicants who have met the minimum academic and performance requirements for admission to the program. Applicants must provide documentation of Indigenous ancestry. Applicants may also, if they wish, submit a letter of request at the time of application.
4. A minimum grade of 65% is required for transfer credit to be given towards a student's Music degree program for any course taken at an institution other than Memorial University of Newfoundland.

5.3 Admission/Readmission Requirements to the Bachelor of Music Degree Program

In addition to meeting these requirements, applicants for the Joint Degrees of Bachelor of Music and Bachelor of Commerce must meet additional requirements as outlined under Joint Degrees of Bachelor of Music and Bachelor of Commerce, Admission Requirements below.

1. All applicants are required to audition to the satisfaction of the School on the instrument that they have chosen as their Principal Applied Study in their degree program.
 - a. The School offers instruction in voice, piano, organ, flute, clarinet, saxophone, oboe, bassoon, trumpet, horn, euphonium, trombone, tuba, percussion, guitar, violin, viola, cello and double bass. Audition requirements for each instrument may be obtained from the School of Music General Office or online at www.mun.ca/music/future-students/.
 - b. Auditions are normally held in early March. Dates and locations of upcoming auditions are available from the School of Music General Office or online at www.mun.ca/music/programs.
 - c. Late auditions may be held if space is available. Students auditioning late are normally not eligible for School of Music entrance scholarships.
 - d. Transfer students and students seeking readmission to the music degree program must audition to determine their placement in applied study courses. The level of audition should be equivalent to the jury requirements for the prerequisite of the course to which they are seeking admission. Jury requirements are available from the Office of the School of Music.
 - e. Transfer credit is not normally awarded for Music 340A/B, Music 345A/B, Music 440A/B, Music 445A/B, Music 4095, and Music 4140.
2. All applicants are also required to take the following admission and placement tests:
 - a. Placement Test in Theory and Musicianship: This test in basic rudiments, aural perception, and simple four-part harmony will be administered during the entrance audition period.
 - b. Sight-singing Test: This short test is administered individually.
 - c. Piano Proficiency Test: This test assesses students' basic keyboard skills. Successful completion of the test is a prerequisite to required second-year core program courses. Students are advised to contact the School of Music regarding scheduling of the test and for information about private remedial piano instruction.
3. The School will notify applicants in writing when a decision has been made regarding admission.

5.4 Major

1. Students normally declare their intended Major area of study in their fourth semester in the Bachelor of Music program. Students declaring the Comprehensive Major are encouraged to declare in their second semester in the Bachelor of Music program.
2. A student may not change the Major without the written permission of the Dean. In cases where permission is granted, the student shall be required to fulfill all requirements for the new Major. However, in the case where a student's Major changes from Performance to one of the other Majors, the Principal Applied Study courses successfully completed under the Performance Major may be used to satisfy the requirements for Principal Applied Study in the new Major, with any additional credit hours being used as Music electives in the new Major.
3. Students shall choose one of the following areas for their Major:

5.4.1 Major in Composition

Applicants for this Major must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program, submitting up to three of their own compositions by the end of classes in that semester. Admission to this Major will be based on the applicant's:

1. submitted compositions,
2. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition, and
3. general academic achievement.

5.4.2 Major in Composition with a Minor in Jazz Studies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Composition and the Minor in Jazz Studies. Students are required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's:

1. submitted compositions,
2. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition,
3. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A, and
4. general academic achievement.

5.4.3 Major in Comprehensive

Applicants planning to apply for admission into a Music Education degree program through the Faculty of Education at Memorial University should first declare the Comprehensive Major by the end of their second semester in the Bachelor of Music program. Please note that completion of this degree does not guarantee admission to the Faculty of Education.

5.4.4 Major in General Musical Studies... no changes

5.4.5 Major in General Musical Studies with a Minor in Jazz Studies

Applicants must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program. Students are required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A, and
2. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition.

5.4.6 Major in Musicologies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B, submitting up to three pieces of relevant work by the end of classes in that semester, including essays or analyses written either in the context of academic course work or independently. Admission to this Major will be based on the applicant's:

1. submitted work,
2. achievement in Music 1005, 1006 and any electives in Musicologies, as well as English, Critical Reading and Writing (CRW) courses and
3. general academic achievement.

5.4.7 Major in Performance

Applicants for this Major must apply in writing to the Dean normally by the end of the fourth week of classes in the semester during which they are registered for Music 240B. Applicants are required to audition for this program and will be evaluated by a performance jury. A reference letter from the applied instructor must be submitted to the Dean prior to the jury taking place. Where possible, the jury examination for Music 240B and for admission to the Performance Major will be the same.

Admission to this Major will be based on a applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 85% grade in Music 240A, and
2. general academic achievement, normally represented by a minimum 70% average in Music courses.

5.4.8 Major in Performance with a Minor in Composition... no changes

5.4.9 Major in Performance with a Minor in Jazz Studies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Performance and the Minor in Jazz Studies. Students are required to audition and will be evaluated by a jury. A reference letter from the applied instructor must be submitted to the Dean prior to the jury taking place. Admission will be based on an applicant's:

1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A,
2. general academic achievement, normally represented by a minimum 70% average in Music courses, and
3. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition.

5.4.10 Joint Major in Performance and Musicologies... no changes

5.5 Bachelor of Music Conjoint with Bachelor of Music Education... no changes

5.6 Joint Degrees of Bachelor of Music and Bachelor of Commerce... no changes

5.6.2 Major in General Musical Studies... no changes

5.6.3 Major in Composition

Students enrolled in the Joint Degrees of Bachelor of Music and Bachelor of Commerce program may choose to apply for a major in Composition. Applicants for this Major must apply in writing to the Dean by February 15th of their fourth semester in the Bachelor of Music program, submitting up to three of their own compositions by the end of classes in that semester. Admission to this Major will be based on the applicant's:

1. submitted compositions,
2. achievement in Music 1107, 1108, 1700, 2107, and any other elective courses in music theory and composition, and
3. general academic achievement.

5.6.4 Major in Performance...

5.7 Admission Requirements to Minor Programs

1. The Interdisciplinary Minor in Music and Culture and Minor in Music History are available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Co-operative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). Students wishing to complete either of these minors must declare so on the appropriate program declaration form available online or in person at the Office of the Registrar. The signature of the department head is required in order to declare either of these minors.
2. To be admitted to the Minor in Music History, students must meet the prerequisites for Music 1107. To be admitted to the Interdisciplinary Minor in Music and Culture, students must complete one of the following courses with a minimum final grade of at least 65%: Music 1105, 1107, 2011, 2012, 2013, or 2014.
3. A student is strongly advised to consult with an advisor at the School of Music before making a declaration of the intended Minor.

6 Bachelor of Music Degree Regulations

6.1 Program Regulations... no changes

6.2 Core Program Requirements

All Bachelor of Music students, regardless of Major, must successfully complete the following courses (51 credit hours) as outlined below:

1. Applied Music (8 credit hours): Music 140A/B and 240A/B
 - a. Musicologies (15 credit hours): Music 1005 and 1006;
 - b. Six credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016);
 - c. Three credit hours chosen from courses at the 3000 level or above in Musicologies
2. Music Theory (16 credit hours):
 - a. Written Theory: Music 1107, 1108, 2107, 2109 (or the former 3105)
 - b. Aural Skills: Music 1117, 1118, 2117, 2118
3. Music Technology (1 credit hour): Music 1700
4. Functional Keyboard (1 credit hour): Music 2401 or 2411, 2402 or 2412
5. Collective Music Making: 2 credit hours from Music 3517, 3518, or 3519
6. Ensemble: 8 credit hours chosen from courses listed according to Principal Applied Study :
 - a. Voice: Music 2611, 2612, 2616, and 2617.
 - b. Piano, Organ, or Guitar: Music 2611, 2612, 2613, 2615, 2616, 2617, 2619, 3511, 3517, 3518, and 3519, with a maximum of 3 credit hours from Music 3511, and a maximum of one of Music 3517, 3518, and 3519, whichever course was not taken to complete clause 6.2.6. of Music Core Program Requirement
 - c. Brass, Percussion, String, or Woodwind: Music 2613, 2615, and 2619.
 - d. Ensemble assignments will be based on the student's ensemble auditions, the appropriateness of the ensemble for the student's musical development and program of study, and the need to create balanced ensembles.
7. No more than 3 credit hours from Music 2021, 2022, or 2023 may be applied toward the Bachelor of Music Degree.
8. Attendance is required at a number of professional concerts and events each academic year. A list of eligible concerts and events, and the number of events required, will be circulated in the first week of each semester.

9. The remaining credit hours for the degree are determined according to the student's Major, as below.

6.3 Major in Composition

To be considered for the award of the degree of Bachelor of Music in Composition, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours, including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 340A/B;
2. Six credit hours of Music 3140 and 6 credit hours of Music 4140;
3. Music 3100, 3101 (or the former 2108), 3104, 3112, 4112, and one of Music 3106 and 3108;
4. Eleven additional credit hours chosen from Music courses at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses.

6.4 Major in Composition with a Minor in Jazz Studies

To be considered for the award of the degree of Bachelor of Music with a Major in Composition and a Minor in Jazz Studies, a student shall comply with the School's regulations, and successfully complete a minimum 120 credit hours including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 340A/B;
2. Three credit hours of Music 3140 and 3 credit hours of Music 4140;
3. Music 3100, 3101 (or the former 2108), 3104, 3112, 4112, and one of Music 3106 and 3108;
4. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, with a maximum of 2 credit hours from 3514;
5. Music 3109, 3110, 3711, and one of 3018 and 3019;
6. Six credit hours from Music 3015, 3300, 3704, 4505, 4601, 4602, 4603, and 4703;
7. Six additional credit hours chosen from Music courses at the 2000 level or above, including:
 - a. A maximum of 2 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
8. Twelve credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses.

6.5 Major in Comprehensive

To be considered for the award of the Bachelor of Music with a Major in Comprehensive, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours,

including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 340A/B and 440A/B;
2. Music 3300 and 3301;
3. Four credit hours of instrumental techniques courses, chosen as follows:
 - a. Music 3221 or 3222;
 - b. One of Music 3231, 3232, 3233;
 - c. Music 3241 or 3242;
 - d. Music 3281 or 3282;
4. Music 3401 or 3411, and 3402 or 3412;
5. Twenty-six additional credit hours chosen from Music courses at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - a. A maximum of 8 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 8 credit hours from Music 2615, 2616, 2617, 265A/B, 3514, 3515, 3516, 3517, and 3518, in addition to those listed under the Core Program;
 - c. A maximum of 6 credit hours from Music 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
 - b. Three credit hours chosen from the following may be substituted for Music electives in the Major in Comprehensive: Education 2500, 2515, 2520; and
6. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses. Comprehensive Majors are strongly encouraged to take at least 18 credit hours in a second teachable subject.

6.6 Major in General Musical Studies

To be considered for the award of the Bachelor of Music in General Musical Studies, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 340A/B and 440A/B; and
2. An additional 60 credit hours to be chosen according to either the Major in General Musical Studies with a Minor in a Discipline Other Than Music Major in General Musical Studies with No Minor or Major in General Musical Studies with a Minor in Jazz Studies below:

6.6.1 Major in General Musical Studies

1. An additional 37 credit hours chosen from Music courses at the 2000 level or above, including:
 - a. At least 12 credit hours chosen from courses at the 3000 level or above in Musicologies and Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - c. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;

- e. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
- 2. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses.

6.6.2 Major in General Musical Studies with a Minor in a Discipline Other Than Music

- 1. An additional 22 credit hours chosen from Music courses at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
- 2. Six credit hours chosen from courses in English and/or designated Critical Reading and Writing (CRW) courses;
- 3. A Minor of at least 24 credit hours in a subject other than Music. The student must follow the regulations for the Minor as set forth in the appropriate section of the Calendar; and
- 4. Nine credit hours of open electives which may be chosen from courses in Music, the Minor subject, and/or any other disciplines. The usage limitations outlined above may not be exceeded and no more than 3 credit hours in Music Education may be included.

6.6.3 Major in General Musical Studies with a Minor in Jazz Studies

- 1. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, with a maximum of 2 credit hours from 3514;
- 2. Music 3109, 3110, 3711, and one of 3018 and 3019;
- 3. Six credit hours from Music 3015, 3300, 3704, 4505, 4601, 4602, 4603, and 4703;
- 4. An additional 14 credit hours chosen from Music courses at the 2000 level or above, including:
 - a. At least 3 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - c. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
 - e. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
- 5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses.

6.7 Major in Musicologies

To be considered for the award of the degree of Bachelor of Music in Musicologies, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours, including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

- 1. Music 340A/B and 440A/B;
- 2. Music 4095;
- 3. Fifteen additional credit hours chosen from courses at the 3000 level or above in Musicologies;

4. Thirteen additional credit hours chosen from Music courses at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
5. Thirty credit hours chosen from disciplines other than Music and Music Education, including:
 - a. Six credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses;
 - b. Six credit hours chosen from Anthropology, Folklore, Gender Studies, History, Law and Public Policy, Medieval and Early Modern Studies, Philosophy, Political Science, Psychology, Religious Studies, and/or Sociology;
 - c. Six credit hours in a language or languages other than English.

6.8 Major in Performance

To be considered for the award of the degree of Bachelor of Music in Performance, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours, including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 345A/B and 445A/B;
2. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603 and 4703;
3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
4. Twenty-one additional credit hours from Music courses at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those outlined under the Core Program;
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
 - d. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
5. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German and French.

6.9 Major in Performance with a Minor in Composition

To be considered for the award of the degree of Bachelor of Music with a Major in Performance and a Minor in Composition, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 345A/B and 445A/B;
2. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, and 4703;

3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
4. Six credit hours of Music 3140;
5. Music 3100, 3104, 3112 and one of 3106 or 3108;
6. Six credit hours chosen from Music courses at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program;
 - b. A maximum of 5 credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program; and
 - c. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701; and
7. Twenty-one credit hours chosen from disciplines other than Music or Music Education, including at least 6 credit hours chosen from courses in English and/or designated Critical Reading and Writing (CRW) courses. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German, and French.

6.10 Major in Performance with a Minor in Jazz Studies

To be considered for the award of the degree of Bachelor of Music with a Major in Performance and a Minor in Jazz Studies, a student shall comply with the School's regulations, and successfully complete a minimum of 120 credit hours including 51 credit hours in the Core Program. The remaining 69 credit hours will be chosen as follows:

1. Music 345A/B and 445A/B;
2. Twelve credit hours chosen from Music 3015, 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, and 4703;
3. Eleven additional credit hours from the following:
 1. Five credit hours from Music 2615, 265A/B, 3514, 3611, 3612, and 3613, with a maximum of 2 credit hours from 3514;
 - b. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program, with a maximum of 2 credit hours from 3611, 3612, and 3613;
4. Music 3109, 3110, 3711, and one of 3018 and 3019;
5. For students whose Principal Applied Study is Piano, Organ, Guitar, Brass, Percussion, String, or Woodwind:
 - a. Ten additional credit hours from Music courses at the 2000 level or above, including:
 1. At least 3 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 2. A maximum of 3 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those outlined under the Core Program;
 3. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520;
 - b. Twelve credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses.
6. For students whose Principal Applied Study is Voice:
 - a. Music 2700 and 2701
 - b. Five additional credit hours from Music courses at the 2000 level or above, including:
 1. At least 3 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;

3. A maximum of 3 credit hours chosen from the following courses may be substituted for Music electives: Education 2500, 2515, 2520; and
- d. Fifteen credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German and French.

6.11 Joint Major in Performance and Musicologies

To be considered for the award of the degree of Bachelor of Music with a Joint Major in Performance and Musicologies, a student shall comply with the School's regulations, and successfully complete a minimum of 123 credit hours, including 51 credit hours in the Core Program. The remaining 72 credit hours will be chosen as follows:

1. Music 345A/B and 445A/B;
2. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, and 4703;
3. Six credit hours from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
4. Music 4095;
5. Fifteen additional credit hours chosen from courses at the 3000 level or above in Musicologies;
6. An additional 3 credit hours chosen from Music courses at the 2000 level or above. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701;
7. Twenty-seven credit hours chosen from disciplines other than Music, including:
 - a. Six credit hours chosen from courses in English and/or designated Critical Reading and Writing (CRW) courses;
 - b. Six credit hours in Anthropology, Folklore, Gender Studies, History, Law and Public Policy, Medieval and Early Modern Studies, Philosophy, Political Science, Psychology, Religious Studies, and/or Sociology; and
 - c. At least 6 credit hours in a language or languages other than English. Students whose Principal Applied Study is Voice must include at least 3 credit hours in each of Italian, German, and French.

6.12 Bachelor of Music Conjoint with Bachelor of Music Education

This program is currently under review and may not be available for intake at this time. For further information contact the Office of Academic Programs, Faculty of Education.

To be considered for the award of the degree of Bachelor of Music and Bachelor of Music Education, a student shall comply with the School's regulations and successfully complete a minimum of 155 credit hours including 51 credit hours in the Core Program. The remaining 104 credit hours will be chosen as follows:

1. Music 340A/B and 440A/B;
2. Music 3300 and 3301;
3. Eight credit hours chosen from:
Music 3221, 3222, 3231, 3232, 3233, 3241, 3242, 3261, 3281, 3282;
4. Music 3401 or 3411, and 3402 or 3412;
5. Twelve additional credit hours chosen from Music courses at the 2000 level or above, including:
 - a. A maximum of 4 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those listed under the Core Program; and

- b. A maximum of 5 credit hours Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
- 6. Forty-five credit hours as prescribed by the Faculty of Education under the Regulations for the Conjoint Degrees of Bachelor of Music and Bachelor of Music Education; and
- 7. Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English and/or designated Critical Reading and Writing (CRW) courses. Conjoint degrees students are strongly encouraged to take at least 18 credit hours in a second teachable subject.

6.13 Joint Degrees of Bachelor of Music and Bachelor of Commerce

6.13.1 The Curriculum

1. To be considered for the award of the Joint Degrees of Bachelor of Music and Bachelor of Commerce, a student shall comply with all regulations of the School of Music and the Faculty of Business Administration regarding the respective degrees, except:
 - a. Students in the Bachelor of Music program who are concurrently completing the Bachelor of Commerce program will be exempt from clause 5 under the Bachelor of Music Core Program Requirements.
 - b. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.
 - c. The adjustments to the normal curriculum will only be permitted for students who are graduating with the Bachelor of Bachelor of Music and the Bachelor of Commerce degrees at the same convocation. In order to meet all of the requirements of both degree programs at the same time, students who are completing the joint degrees are strongly advised to follow Table 1 Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce, Table 2 Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce, or Table 3 Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce, as appropriate.

6.13.1.1 Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce

To be considered for the award of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce, students must successfully complete the following 154 credit hours with a grade point average on those 154 credit hours of at least 2.5 and a numeric average on those 154 credit hours of at least 60%:

1. 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
2. Music 340A/B, 440A/B, and 4800;
3. Six credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition
4. Twelve credit hours chosen from Music courses at the 2000 level or above, including:
 - a. a maximum of 2 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those from the Music Core Program Requirements;
 - b. A maximum of 2 credit hours from Music 2615, 2616, and 2617, 265A/B, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those from the Music Core Program Requirements;
 - c. A maximum of 6 credit hours from Music 3500, 3511, 3512, and 3513;

- d. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
5. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce

Fall Academic Term 1	Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) Music 140A, 1005, 1107, 1117, 1700, and, for students whose Principal Applied Study is Voice, 2700 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Winter Academic Term 2	Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below) English 1090 Music 140B, 1006, 1108, 1118, and, for students whose Principal Applied Study is Voice, 2701 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 3	Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course Music 240A, 2107, 2117 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016) 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Winter Academic Term 4	Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) Music 240B, 2109 (or the former 3105), 2118 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016) 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 5	Business 200W, 2012, 2111 Music 340A, 3 credit hours chosen from courses at the 3000 level or above in Musicologies 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements

	3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Winter Academic Term 6	Business 2112, 2720 Music 340B Statistics 2500 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3-6 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Fall Academic Term 7	Business 400W, 3310, 3401, 3700 Music 440A 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3-6 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Winter Academic Term 8	Business 3005, 3335, 3550 Music 440B 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Fall Academic Term 9	Business 500W, 3325, 4306, 4720 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in General Musical Studies and Bachelor of Commerce above
Winter Academic Term 10	Business 3210, 5002 Music 4800 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements

Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.

2. Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with advisors in the Faculty of Business Administration and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.13.1.2 Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce

To be considered for the award of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce, students must successfully complete the following 157 credit hours with a grade point average on those 157 credit hours of at least 2.5 and a numeric average on those 157 credit hours of at least 60%.

1. 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
2. Music 340A/B and 4800;
3. Six credit hours of Music 3140 and 3 credit hours of Music 4140;
4. Twelve credit hours chosen from Music 3100, 3104, 3112, 4104, 4112, and either 3106 or 3108.
5. Four credit hours chosen from Music courses at the 2000 level or above, including:
 - a. For students whose Principal Applied Study is Voice, 2 credit hours must come from Music 2700 and 2701.
6. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce

Fall Academic Term 1	Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) Music 140A, 1005, 1107, 1117, 1700, and, for students whose Principal Applied Study is Voice, 2700 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Winter Academic Term 2	Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below) English 1090 Music 140B, 1006, 1108, 1118, and, for students whose Principal Applied Study is Voice, 2701 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 3	Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course Music 240A, 2107, 2117 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)

	1 credit hour chosen to meet Ensemble credit requirements outlined Music Core Program Requirements
Winter Academic Term 4	Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) Music 240B, 2109 (or the former 3105), 2118 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016) 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 5	Business 200W, 2012, 2111 Music 340A, 3140 3 credit hours chosen from courses at the 3000 level or above in Musicologies 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above
Winter Academic Term 6	Business 2112, 2720 Music 340B, 3140 Statistics 2500 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above
Fall Academic Term 7	Business 400W, 3310, 3401, 3700 Music 4140 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above
Winter Academic Term 8	Business 3005, 3335, 3550 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clause 4. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above
Fall Academic Term 9	Business 500W, 3325, 4306, 4720 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements 3 credit hours chosen to meet requirements outlined in clause 5. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above

Winter Academic Term 10	Business 3210, 5002 Music 4800 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements 1 credit hour chosen to meet requirements outlined in clause 5. of the Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce above
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Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.
2. Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with advisors in the Faculty of Business Administration and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.13.1.3 Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce

To be considered for the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce, students must successfully complete the following 164 credit hours with a grade point average on those 164 credit hours of at least 2.5 and a numeric average on those 164 credit hours of at least 60%.

1. 50 credit hours from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
2. Music 345A/B, 445A/B, 4800;
3. Six credit hours chosen from Music 3300, 3301, 3704, 3751, 3764, 3774, 4505, 4601, 4602, 4603, and 4703;
4. Four credit hours chosen from Music 2615, 2616, 2617, 265A/B, 3500, 3511, 3512, 3513, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those listed under the Core Program;
5. For students whose Principal Applied Study is Voice, 14 credit hours, including:
 - a. Music 2700 and 2701
 - b. 3 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition; and
 - c. 3 credit hours in each of Italian, German, and French for a total of 9 credit hours;
6. For students whose Principal Applied Study is Piano, Organ, Guitar, Percussion, or a String or Wind instrument, 14 credit hours chosen from Music courses at the 2000 level or above, including:
 - a. At least 6 credit hours chosen from courses at the 3000 level or above in Musicologies and/or Music Theory/Composition;
 - b. A maximum of 2 credit hours from Music 2611, 2612, 2613, 2619, and 263A/B, in addition to those from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;

- a. A maximum of 2 credit hours from Music 2615, 2616, and 2617, 265A/B, 3514, 3515, 3516, 3517, 3518, 3519, 3611, 3612, and 3613 in addition to those from the Music Core Program Requirements as modified in clause 1.a. of The Curriculum above;
 - c. A maximum of 6 credit hours from Music 3500, 3511, 3512, and 3513;
7. The courses required for the Bachelor of Commerce component of the Joint degree program are outlined in the Faculty of Business Administration section of the University Calendar under Table 6 Program of Study for the Bachelor of Commerce Component of the Joint Degrees of Bachelor of Commerce and Bachelor of Music.

Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce

Fall Academic Term 1	Business 1000 Mathematics 1090 or 1000 or 1005 (see note 1 below) Music 140A, 1005, 1107, 1117, 1700, and, for students whose Principal Applied Study is Voice, 2700 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Winter Academic Term 2	Business 2600 Economics 1010 or Mathematics 1000 if not successfully completed in Term 1 (see note 1 below) English 1090 Music 140B, 1006, 1108, 1118, and, for students whose Principal Applied Study is Voice, 2701 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 3	Economics 1020 3 credit hours of Memorial University of Newfoundland Critical Reading and Writing (CRW) course Music 240A, 2107, 2117 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016) 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Winter Academic Term	Business 2011, 2205 Economics 1010 if not successfully completed in Term 2 (see note 1 below) Music 240B, 2109 (or the former 3105), 2118 3 credit hours chosen from Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016) 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements
Fall Academic Term 5	Business 200W, 2012, 2111 Music 345A, 3 credit hours chosen from courses at the 3000 level or above in Musicologies 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements

	4 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Winter Academic Term 6	Business 2112, 2720 Music 345B Statistics 2500 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 4 credit hours chosen to meet requirements outlined in clauses 3. and 4. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Fall Academic Term 7	Business 400W, 3310, 3401, 3700 Music 445A 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 4 credit hours chosen to meet requirements outlined in clause 4. and either clause 5. or 6. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Winter Academic Term 8	Business 3005, 3335, 3550 Music 445B 1 credit hour chosen to meet Ensemble credit requirements outlined in Music Core Program Requirements 4 credit hours chosen to meet requirements outlined in clause 4. and either clause 5. or 6. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Fall Academic Term 9	Business 500W, 3325, 4306, 4720 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements 4 credit hours chosen to meet requirements outlined in either clause 5. or 6. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above
Winter Academic Term 10	Business 3210, 5002 Music 4800 1 credit hour chosen to meet Collective Music Making credit requirements outlined in Music Core Program Requirements 4 credit hours chosen to meet requirements outlined in either clause 5. or 6. of the Joint Degrees of Bachelor of Music with a Major in Performance and Bachelor of Commerce above

Notes:

1. Students who are required to take Mathematics 1090 prior to Mathematics 1000 (or Mathematics 1005) should complete Mathematics 1090 in Term 1, Mathematics 1000 (or Mathematics 1005) in place of Economics 1010 in Term 2, and Economics 1010 in Term 4.
 - a. Mathematics 1005 is a calculus course intended for business students and is not intended for those planning on taking further calculus courses. Business students who

plan to take further calculus courses should complete Mathematics 1000 instead of Mathematics 1005.

2. Students who wish to deviate from the above curriculum, including students who wish to complete online courses or courses in the Spring semester, Intersession, or Summer session, should consult with advisors in the Faculty of Business Administration and the School of Music to ensure that they do not experience unforeseen delays in completing the joint degrees program.

6.14 Bachelor of Music (Honours)... no changes

7 Academic Standards and Continuance in the Bachelor of Music... no changes

7.1 Academic Standards and Continuance in the Joint Degrees of Bachelor of Music and Bachelor of Commerce... no changes

8 Minor Program Regulations

8.1 Minor in Composition... no changes

8.2 Minor in Jazz Studies... no changes

8.3 Interdisciplinary Minor in Music and Culture

1. This Minor is available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Cooperative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). The Minor in Music and Culture is not applicable to the Bachelor of Music degree.
2. To be admitted to the Interdisciplinary Minor in Music and Culture, students must complete one of the following courses with a minimum final grade of at least 65%: Music 1105, 1107, 2011, 2012, 2013, or 2014.
3. Students shall complete 24 credit hours for the Minor in Music and Culture, as follows:
 - a. Music 1106, 1107, or 1120
 - b. Music 1005 and 1006
 - c. One of Music 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016)
 - d. One of Music 2011, 2012, 2013, or 2014
 - e. One of Music 2021, 2022, or 2023
 - f. One of Music 3013, 3014, 3015, 3017, 3018, or 3019
 - g. Music 4040 or Folklore 4440
4. Please note that most Music courses are not offered every semester, and some are offered only in alternate years.

8.4 Minor in Music History

1. This Minor is available to students in the Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Commerce (Cooperative), Bachelor of Recreation, Bachelor of Recreation (Honours), Bachelor of Recreation (Cooperative), and Bachelor of Recreation (Cooperative) (Honours). The Minor in Music History is not applicable to the Bachelor of Music degree.
2. To be admitted to the Minor in Music History, students must meet the prerequisites for Music 1107.
3. Students shall successfully complete the following requirements (24 credit hours) for the Minor in Music History.
 - a. Music 1107 and 1108
 - b. Music 1005 and 1006
 - c. 6 credit hours from 2005, 2006, 2007 (or the former 3012), and 2008 (or the former 3016)

- d. 6 credit hours chosen from courses at the 3000 level or above in Musicologies
- 4. Course prerequisites stipulated in the course descriptions must be met. Please note that most Music courses are not offered every semester, and some are offered only in alternate years.

9 Graduation... no changes

10 Waiver of School Regulations... no changes

11 Appeal of Decisions... no changes

12 Music Courses Available to Students not Enrolled in a Program Offered by... no changes

SECONDARY CALENDAR CHANGES

CALENDAR CHANGES (Faculty of Business Administration)

6.6 Joint Degrees of Bachelor of Commerce and Bachelor of Music

The Joint Degrees of Bachelor of Commerce and Bachelor of Music is a five-year program offered jointly with the Faculty of Business Administration and the School of Music. Students choose from one of the following majors for the Bachelor of Music degree: General Music Studies (157154 credit hours), Composition (160157 credit hours), or Performance (164 credit hours).

CALENDAR ENTRY AFTER CHANGES (Faculty of Business Administration)

6.6 Joint Degrees of Bachelor of Commerce and Bachelor of Music

The Joint Degrees of Bachelor of Commerce and Bachelor of Music is a five-year program offered jointly with the Faculty of Business Administration and the School of Music. Students choose from one of the following majors for the Bachelor of Music degree: General Music Studies (154 credit hours), Composition (157 credit hours), or Performance (164 credit hours).

CALENDAR CHANGES (Faculty of Humanities and Social Sciences)

16.8 Folklore

FOLK 4440 Music and Culture

examines traditional music as an aspect of human behaviour in Western and non-European cultures. Examination of the functions and uses of music; folk-popular-art music distinctions; and the relation of style to content. Outside reading, class exercises and individual reports will be required.

EQ: ~~the former Anthropology 4440, Music 4040, the former Music 4440~~

PR: completion of at least 24 credit hours of university course work

UL: not applicable towards the Major or Minor in Anthropology

CALENDAR ENTRY AFTER CHANGES (Faculty of Humanities and Social Sciences)

16.8 Folklore

FOLK 4440 Music and Culture

examines traditional music as an aspect of human behaviour in Western and non-European cultures. Examination of the functions and uses of music; folk-popular-art music distinctions; and the relation of style to content. Outside reading, class exercises and individual reports will be required.

EQ: Music 4040

PR: completion of at least 24 credit hours of university course work

UL: not applicable towards the Major or Minor in Anthropology

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Courses**

NEW COURSE NUMBER AND TITLE

MUSIC 3519 Rhythm and Groove

ABBREVIATED COURSE TITLE

Rhythm and Groove

RATIONALE

See pp. 2-4

CALENDAR CHANGES

MUS 3519 Rhythm and Groove

is a coached activity exploring the rhythmic traditions of non-Western musical cultures. This ensemble requires 2 hours of rehearsal per week.

AR: attendance is required

CH: 1 per semester

PR: admission to the Bachelor of Music Degree program

UL: may only obtain a maximum of 6 credit hours

CALENDAR ENTRY AFTER CHANGES

MUS 3519 Rhythm and Groove

is a coached activity exploring the rhythmic traditions of non-Western musical cultures. This ensemble requires 2 hours of rehearsal per week.

AR: attendance is required

CH: 1 per semester

PR: admission to the Bachelor of Music Degree program

UL: may only obtain a maximum of 6 credit hours

MUSIC 3519 – Rhythm and Groove
SAMPLE COURSE OUTLINE AND METHOD OF EVALUATION

COURSE DESCRIPTION: This course will provide students with basic rhythmic training through the study of the rhythmic traditions of non-Western musical cultures. Students will analyze and perform rhythmic patterns and principles from the musical traditions of Western Africa, Brazil, the Caribbean, and India, among others. They will be exposed to advanced rhythmic concepts such as polyrhythms, cross-rhythms, odd meters, and metric modulations, and will engage in exercises that will strengthen their rhythmic independence, stability, and sophistication.

COURSE OUTLINE: This is a hands-on applied course with some lecture elements (2 hours per week). At the core of the course will be the study and performance of rhythmic patterns, exercises, and pieces. Students are required to participate by clapping, singing or playing on hand percussion instruments in large and small group settings.

Course Content

- African Rhythmic Concepts: poly-rhythmic principles and bell patterns
- Brazilian Rhythmic Concepts: clave, different styles: Samba, Baiao, Partido Alto, etc.
- Afro-Caribbean Rhythmic Concepts: Development of the Clave (son clave, rhumba clave), different styles: Cha-Cha-Cha, Mambo, Rhumba, Bolero, etc.
- Indian Rhythmic Concepts: rhythmic cycles, talas, onomatopoeic rhythm syllables
- Black American Music: the swing feel and it's underlying rhythmic foundation.
- Rhythmic exercises from *Ritmica*, *Rhythmic Synchronicity* and *Rhythm Matrix* texts

METHOD OF EVALUATION:

This course is a pass/fail course. In order to pass the course students are expected to

- attend all classes (exception: absence due to sickness or other acceptable cause)
- prepare for class by fully exploring any assigned exercises or assignments
- participate actively in class

RESOURCES:

Texts

- Montford, Matthew. *Ancient Traditions Future Possibilities Rhythmic Training through the Traditions of Africa, Bali, and India*. Panoramic Press, 1985
- Gramani, José Eduardo. *Ritmica*. Perspectiva, São Paulo, 2010
- Prieto, Dafnis. *Rhythmic Synchronicity*. Dafnison Music, 2020
- Okazaki, Miles. *Rhythm Matrix*. Miles Okazaki, 2002

Instruments

Various hand percussion instruments, boom whackers

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Senate Summary Page for Courses**

COURSES WITH UPDATED TITLES AND/OR NUMBERS

1. MUS 2005 ~~History of Western Classical Music I~~ Western Music from Antiquity through the Baroque Period
2. MUS 2006 ~~History of Western Classical Music II~~ Western Music of the Classical and Romantic Periods
3. MUS 2108 ~~Materials and Techniques of Music IV~~ 3101 Studies in Western Classical Form
4. MUS 3105 2109 Materials and Techniques of Post-Tonal Music
5. MUS 2500 3701 Seminar in Performance Issues
6. MUS 3118 ~~Advanced Form~~ Composing in the Western Classical Style
7. MUS 4002 ~~Studies in Baroque Music~~ Early Western Music and Living Musical Traditions

ABBREVIATIONS FOR COURSES WITH UPDATED TITLES AND/OR NUMBERS

1. West Music Antiq Baroque
2. West Music Classic Romant
3. Studies West Classical Form
4. Mat/tech Post-Tonal Music
5. Seminar Performance Issues
6. Composing West Classical
7. Early Wes/Liv Trads Perf Prac

RATIONALE

See pp. 3-5

CALENDAR CHANGES

13.1 Applied Music Courses

MUS 140A/B Principal Applied Study I

requires one hour per week of individual instruction (vocal or instrumental).

AR: ~~attendance is required at School of Music recitals~~ attendance is required at a minimum number of professional concerts and events

CH: 4

CO: ~~in each semester for students whose applied study is voice, piano, organ or guitar: one of MUS 2611, 2612 and in each semester for all other applied studies: one of MUS 2611 or 2612, and one of MUS 2613, 2614, 2615, 2619, 2620. one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.~~

OR: ~~one hour per week of individual instruction~~ one hour per week of Studio Class

PR: admission to the Bachelor of Music Degree program

MUS 1700 Introduction to Music Technology... no changes

MUS 2401 Functional Keyboard I

is an introduction to practical keyboard skills for students whose Principal Applied Study is not piano or organ. Functional accompaniment, transposition and score reading are emphasized.

CH: 0

CR: ~~the former MUS 1127~~

LC: 1

PR: MUS 1108, successful completion of the Piano Proficiency Test, and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument.

MUS 2402 Functional Keyboard II

is a continuation of MUS 2401.

CH: 1

CR: ~~the former MUS 1128~~

LC: 1

PR: MUS 2401 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument.

MUS 240A/B Principal Applied Study II

is a continuation of MUS 140A/B.

AR: ~~attendance is required at School of Music recitals~~ attendance is required at a minimum number of professional concerts and events

CH: 4

CO: ~~Core Program~~ one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

OR: ~~one hour per week of individual instruction~~ one hour per week of Studio Class

PR: MUS 140A/B and admission to the Bachelor of Music Degree program

MUS 2411 Advanced Functional Keyboard I

is an introduction to practical keyboard skills for students whose Principal Applied Study is piano or organ. Functional accompaniment, transposition and score reading are emphasized.

CH: 0

CR: ~~the former MUS 1137~~

LC: 1

PR: MUS 1108, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 2412 Advanced Functional Keyboard II
is a continuation of MUS 2411.

CH: 1

~~CR: the former MUS 1138~~

LC: 1

PR: MUS 2411, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 3701 ~~2500~~ Seminar in Performance Issues

introduces students to perspectives and strategies for cultivating well-being while optimizing music learning and performance. Areas of exploration may include effective practice techniques, self-regulation, mindfulness, healthy movement, injury prevention, motivation, and mental skills training.

AR: attendance is required

CR: the former 2500

PR: MUS 240B, and admission to the Bachelor of Music degree program

MUS 2611 Festival Choir

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: approval of the instructor

UL: ~~may only obtain a maximum of 10 credit hours~~; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2612 Chamber Choir

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 8 credit hours~~; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2613 Chamber Orchestra

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 8 credit hours~~; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2614 Concert Band... no changes

MUS 2615 Jazz Orchestra

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 8 credit hours~~; available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2616 Opera Workshop

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 8 credit hours~~; available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2617 Opera Workshop

requires six hours rehearsal per week.

AR: attendance is required

CH: 2

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 16 credit hours~~; available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2619 Wind Ensemble

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition

UL: ~~may only obtain a maximum of 8 credits in 2619 or a combination of 2614 and 2619~~; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2620 Instrumental Ensemble

-inactive course.

~~requires three hours rehearsal per week.~~

~~AR: attendance is required~~

~~CH: 1~~

~~PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.~~

~~UL: may only obtain a maximum of 8 credit hours~~

MUS 263A/B Chamber Orchestra

requires 15 hours of rehearsal per semester.

AR: attendance is required

CH: 1 credit hour per two semesters

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 4 credit hours~~; available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 265A/B Jazz Orchestra

requires 15 hours of rehearsal per semester.

AR: attendance is required

CH: 1 credit hour per two semesters

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: ~~may only obtain a maximum of 4 credit hours~~; available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2700 Lyric Diction I... no changes

MUS 2701 Lyric Diction II... no changes

MUS 3401 Functional Keyboard III

is continuation of MUS 2402. Emphasis is on functional keyboard skills for classroom music teachers.

CH: 0

~~CR: the former MUS 2127~~

LC: 1

PR: MUS 2402 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument

MUS 3402 Functional Keyboard IV

is a continuation of MUS 3401.

CH: 1

~~CR: the former MUS 2128~~

LC: 1

PR: MUS 3401 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument

MUS 340A/B Principal Applied Study III

is a continuation of MUS 240A/B for students whose Major is other than Performance.

AR: ~~attendance is required at School of Music recitals~~attendance is required at a minimum number of professional concerts and events

CH: 4

CO: ~~Core Program~~one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

CR: MUS 345A/B

OR: ~~one hour per week of individual instruction~~one hour per week of Studio Class

PR: MUS 240A/B, successful completion of MUS 1006, 1108, 1118, and admission to the Bachelor of Music Degree program

MUS 3411 Advanced Functional Keyboard III

is a continuation of MUS 2412. Emphasis is on functional keyboard skills for classroom music teachers.

CH: 0

CR: ~~the former MUS 2137~~

LC: 1

PR: MUS 2412, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 3412 Advanced Functional Keyboard IV

is a continuation of MUS 3411.

CH: 1

CR: ~~the former MUS 2138~~

LC: 1

PR: MUS 3411, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 345A/B Principal Applied Study III - Performance

is a continuation of MUS 240A/B. A more intensive approach to performance than in MUS 340A/B. Students are required to present a public recital consisting of 25 to 35 minutes of music. The passing grade is 50%, but a minimum final grade of 75% in both the course and the recital is required as a prerequisite for Music 445A and for continuance in the Performance Major.

AR: ~~attendance is required at School of Music recitals~~attendance is required at a minimum number of professional concerts and events

CH: 6

CO: ~~Core Program~~one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

CR: MUS 340A/B

OR: ~~one hour per week of individual instruction~~one hour per week of Studio Class

PR: MUS 240A/B, successful completion of MUS 1006, 1108, and 1118, and admission to the Bachelor of Music Degree program; open only to Performance Majors

MUS 3500 Chamber Music Seminar

is an introduction to principles and practices in chamber music performance with an overview of repertoire research methods.

AR: attendance is required

CH: 1

CO: first registration in MUS 3511 or 3512

CR: ~~the former MUS 3510~~

PR: an audition and admission to the Bachelor of Music Degree program. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

MUS 3511 Chamber Music... no changes
MUS 3512 Chamber Music... no changes
MUS 3513 Chamber Music... no changes
MUS 3514 Small Ensemble... no changes
MUS 3515 Accompaniment... no changes
MUS 3516 Accompaniment... no changes
MUS 3517 World Music Ensemble... no changes
MUS 3518 Contemporary Music/Improvisation Ensemble... no changes

MUS 3519 Rhythm and Groove

is a coached activity exploring the rhythmic traditions of non-Western musical cultures. This ensemble requires 2 hours of rehearsal per week.

AR: attendance is required

CH: 1 per semester

PR: admission to the Bachelor of Music Degree program

UL: may only obtain a maximum of 6 credit hours

MUS 3605 Music Theatre Workshop... no changes
MUS 3611 Jazz Combo... no changes
MUS 3612 Jazz Combo... no changes
MUS 3613 Jazz Combo... no changes

MUS 3704 Career Skills for Musicians

is an exploration of careers in music. Topics may include preparation of CVs, resumes, cover letters, business plans, grant applications, web sites, press kits and other promotional materials, tax, legal and business issues in the arts; and the study of successful arts enterprises.

~~CR: the former MUS 3703~~

PR: MUS 140B and admission to the Bachelor of Music Degree program

MUS 3711 Jazz Styles and Improvisation... no changes
MUS 3712 Improvisation... no changes
MUS 3722 Brass Seminar... no changes
MUS 3732 Woodwind Seminar... no changes
MUS 3742 String Seminar... no changes

MUS 3751 Studio Pedagogy

is designed to provide students with a basic knowledge of resources and pedagogical approaches used in studio teaching at various levels. May include guest masterclasses and lectures.

~~CO: MUS 240B or permission of the instructor~~

~~CR: the former MUS 3773~~

PR: MUS 240B or permission of the instructor, and admission to the Bachelor of Music Degree program

MUS 3764 Vocal Pedagogy

provides a thorough study of the anatomy, physiology and acoustics of the vocal tract and singing voice as well as a practical application of these topics.

~~CR: the former MUS 3761, 3762, 3763~~

PR: Music 140B in voice, and admission to the Bachelor of Music Degree program

MUS 3774 Piano Pedagogy

is designed to provide students with a basic knowledge of resources and pedagogical approaches used in piano studio teaching at various levels. May include guest masterclasses and lectures.

CO: MUS 140B or permission of the instructor

CR: the former MUS 3772

PR: MUS 140B or permission of the instructor, and admission to the Bachelor of Music Degree program

MUS 440A/B Principal Applied Study IV is a continuation of MUS 340A/B.

AR: ~~attendance is required at School of Music recitals~~ attendance is required at a minimum number of professional concerts and events

CH: 4

CO: one of ~~MUS 2611-2620~~ MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble # listed under the Core Program

CR: MUS 445A/B

OR: ~~one hour per week of individual instruction~~ one hour per week of Studio Class

PR: MUS 340A/B, successful completion of ~~MUS 2006, 2108, and 2118~~, MUS 2109 (or the former 3105), and 2118 and admission to the Bachelor of Music Degree program. Students in the Major in Composition wishing to complete MUS 440A/B must submit an application to the Dean by February 15 of the semester in which they are registered for MUS 340B. The application must include the signature of the applied instructor.

MUS 445A/B Principal Applied Study IV - Performance

is a continuation of MUS 345A/B. Students are required to present a public recital consisting of 50 to 60 minutes of music with program notes. The passing grade is 50%, but a minimum final grade of 75% in both the course and the recital is required for graduation with a Major in Performance.

AR: ~~attendance is required at School of Music recitals~~ attendance is required at a minimum number of professional concerts and events

CH: 6

CO: one of ~~MUS 2611-2620~~ MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble # listed under the Core Program

CR: MUS 440A/B

OR: one hour per week of individual instruction

PR: MUS 345A/B with a minimum grade of 75%, successful completion of ~~MUS 2006, 2108, and 2118~~ MUS 2109 (or the former 3105), and 2118 and admission to the Bachelor of Music Degree program; open only to Performance Majors

MUS 4503 Special Topics in Applied Music... no changes

MUS 4504 Special Topics in Applied Music... no changes

MUS 4505 Special Topics in Applied Music... no changes

MUS 4601 Applied Performance Psychology for Musicians... no changes

MUS 4602 Mind/Body Tools for Musicians... no changes

MUS 4603 Movement Awareness for Musicians... no changes

MUS 4701 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

CH: 1

PR: MUS 3704 ~~or the former MUS 3703~~, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4702 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

CH: 2

PR: MUS 3704 ~~or the former MUS 3703~~, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4703 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

PR: MUS 3704 ~~or the former MUS 3703~~, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4800 Music Business in Practice... no changes

13.2 Ensemble Techniques Courses

MUS 3221 Brass Techniques I... no changes

MUS 3222 Brass Techniques II... no changes

MUS 3231 Flute Techniques... no changes

MUS 3232 Single Reed Techniques... no changes

MUS 3233 Double Reed Techniques... no changes

MUS 3241 Upper String Techniques... no changes

MUS 3242 Lower String Techniques... no changes

MUS 3261 Guitar Techniques... no changes

MUS 3271 Organ Techniques... no changes

MUS 3272 Harpsichord Techniques... no changes

MUS 3281 Percussion Techniques I... no changes

MUS 3282 Percussion Techniques II... no changes

MUS 3300 Introduction to Ensemble Leadership

is an introductory course on ensemble leadership in both choral and instrumental settings. Beginning with an overview of leadership concepts and theories, the course helps students situate themselves within the variety of approaches to organisational leadership, helping them develop conceptual and practical understanding of leadership in their own musical lives. The course then moves to the application of leadership in both choral and instrumental contexts with an emphasis on the development of practical and artistic elements, including but not limited to: conducting techniques, rehearsal techniques, applied aural skills, score study, musical interpretation.

AR: attendance is required

CR: ~~the former MUS 3311, 3312, 3313, 3314~~

PR: MUS 240B

MUS 3301 Introduction to Ensemble Leadership... no changes

13.3 Music Theory and Composition Courses

MUS 1105 Elements of Music I... no changes

MUS 1106 Elements of Music II... no changes

MUS 1107 Materials and Techniques of Music I

is the study of the basic materials of tonal music; introduction to melody writing and phrase structures; introduction to voice leading with emphasis on chorale style; analysis and composition of smaller formal elements.

CO: MUS 1117

CR: ~~the former MUS 110A, the former MUS 1113~~

PR: MUS 1106 or successful completion of the Theory Placement Test

MUS 1108 Materials and Techniques of Music II

is a continuation of MUS 1107. Harmonic vocabulary is expanded to include all diatonic triads and seventh chords, with an introduction to chromatic harmony; phrase expansions and contractions; analysis and composition of binary and ternary forms.

CR: ~~the former MUS 110B, the former MUS 1114~~

PR: MUS 1107

MUS 1117 Aural Skills I... no changes

MUS 1118 Aural Skills II... no changes

MUS 1120 Rudiments I... no changes

MUS 2107 Materials and Techniques of Music III

is a study of chromatic harmony with emphasis on both writing and analysis. Introduction to sonata form.

CR: ~~the former MUS 210A, the former MUS 2113~~

PR: MUS 1108 and successful completion of the piano proficiency test

~~MUS 2108 Materials and Techniques of Music IV~~ 3101 Studies in Western Classical Form

is the study of form in Western classical music, covering ternary, rondo, sonata, and sonata-rondo forms, as well as thematic structures. Written work will include harmonic and structural analysis. is a continuing study of chromatic harmony with an emphasis on enharmonic modulation and other advanced chromatic techniques. Continued study of sonata form, rondo, sonata-rondo and variation forms. Written work will include both analysis and composition exercises in the styles studied.

CR: ~~the former MUS 2108, the former MUS 210B, the former MUS 2114~~

PR: MUS 2107

MUS 2117 Aural Skills III... no changes

MUS 2118 Aural Skills IV... no changes

MUS 3100 Composition I... no changes

MUS 3104 Electronic Music Studio Techniques I... no changes

MUS 2109 ~~3105~~ Materials and Techniques of Post-Tonal Music

is a study of compositional devices used in the twentieth century. Topics include minimalism, new tonality, aleatorism, atonality, set theory, serial techniques, and electronic music.

CR: ~~the former MUS 3105~~

PR: ~~MUS 2108~~ 2107

MUS 3106 Sixteenth-Century Counterpoint... no changes

MUS 3108 Eighteenth-Century Counterpoint

is a study of form and polyphony in eighteenth-century music, including the fugue and the Baroque suite. Assignments include analysis, composition, and written exercises in counterpoint.

CR: ~~the former MUS 310A, the former MUS 3113~~

PR: MUS 2107

MUS 3109 Jazz Theory and Arranging I... no changes

MUS 3110 Jazz Theory and Arranging II... no changes

MUS 3112 Orchestration I

is an introduction to the principles of orchestration with an emphasis on instrumentation.

CR: ~~the former MUS 3102~~

PR: ~~MUS 2108~~MUS 2109 (or the former MUS 3105), or permission of the instructor

MUS 3118 ~~Advanced Form~~ Composing in the Western Classical Style

is a course combining the ~~advanced~~ study of form and harmony with an emphasis on the development of analytical and compositional skills. Form-functional theory will be used in order to examine, analyze and emulate the music of Haydn, Mozart and Beethoven. ~~The following forms will be covered: Binary, Ternary, Rondo, Sonata-Rondo, and Sonata form.~~

PR: ~~MUS-2108~~MUS 2107

MUS 3140 Composition Seminar

provides intensive composition study for students whose Major or Minor is Composition.

PR: ~~MUS 3100~~~~2108~~, 2118, and admission to the Composition Major or Minor

UL: may only obtain a maximum of 6 credit hours

MUS 4104 Electronic Music Studio Techniques II... no changes

MUS 4105 Special Topics in Music Theory... no changes

MUS 4106 Special Topics in Music Theory... no changes

MUS 4107 Special Topics in Music Theory... no changes

MUS 4112 Orchestration II

is a continuation of MUS 3112, and examines the technique of orchestration as it relates to the symphonic orchestra and other large ensembles.

CR: ~~the former MUS 4102~~

PR: MUS 3112, ~~the former MUS 3102~~, or permission of the instructor.

MUS 4115 Advanced Post-Tonal Techniques

is a course combining the advanced study of post-tonal music-theoretical models and concepts with an emphasis on the development of demonstrating learned concepts through composition assignments. Students will study, analyze, and write compositions based upon—but not limited to—the following: neo-Riemannian transformations, hexatonic systems, serial transformations, and minimalist structures.

PR: MUS 2109 (or the former MUS 3105)

MUS 4140 Advanced Composition Seminar

provides advanced composition study for students whose Major or Minor is Composition. Students will prepare a recital of original works and/or a portfolio of their compositions.

AR: for students not also registered for MUS 440A/B, attendance is required at a minimum number of professional concerts and events

PR: 6 credit hours of MUS 3140, and admission to the Composition Major

UL: may only obtain a maximum of 6 credit hours

13.4 Musicologies Courses

MUS 1005 Thinking and Writing About Music I

is designed to develop listening, critical thinking, research and writing skills through selected cross-cultural topics and themes exploring the relationship between music and society. This course has strong listening, reading and writing components.

CO: MUS 1105

~~CR: MUS 2012, the former MUS 1002~~

~~PR: MUS 1120 or MUS 1106 or successful completion of theory placement test or admission to the Bachelor of Music degree program. The ability to read music is required.~~

MUS 1006 Thinking and Writing about Music II

is a continuation of MUS 1005.

CO: MUS 1106

PR: MUS 1005

~~MUS 2005 History of Western Classical Music I~~ Western Music from Antiquity through the Baroque Period examines Western classical music from Antiquity to c. 1750, with an emphasis on the study of musical genres and styles within their social contexts. This course has strong listening and writing components and continues to develop research skills.

CO: MUS 1107

~~CR: the former MUS 1003~~

PR: MUS 1006

~~MUS 2006 History of Western Classical Music II~~ Western Music of the Classical and Romantic Periods examines Western classical music from the Classical and Romantic Periods, with an emphasis on the study of musical genres and styles within their social contexts. This course has strong listening and writing components and continues to develop research skills.

CO: MUS 1107

~~CR: the former MUS 2002~~

~~PR: MUS 2005~~ MUS 1006

MUS 2011 North American Popular Music... no changes

MUS 2012 Understanding Classical Music: Introduction Through Guided Listening

is a course designed to enhance and develop listening skills and an understanding of the basic elements of music. Form and musical style in Western classical music will be explored within a cultural and historical context. Through guided listening, the student will be exposed to a variety of musical styles and traditions. This course has a strong listening component. The ability to read music is not required.

~~CR: MUS 1005, 1006, 2005, and 2006 or the former MUS 1000, 1001, 1002, 1003, 1010, 1020 or 4024~~

UL: not applicable to the Bachelor of Music Degree.

MUS 2013 Twentieth-Century Musicals... no changes

MUS 2014 Introduction to World Music... no changes

MUS 2021 Newfoundland and Labrador Folksinging... no changes

MUS 2022 Newfoundland and Labrador Fiddling... no changes

MUS 2023 Newfoundland and Labrador Accordion... no changes

MUS 3004 The Development of Symphonic Music

~~-inactive course.~~

~~is a study of the development of symphonic literature from the late Baroque era to the present day. Selected compositions, representing different periods and styles, will be examined in detail. This course has a strong listening component.~~

~~EQ: the former MUS 3020~~

~~PR: MUS 2005~~

MUS 3005 The Development of Opera

is a study of the development of opera from the beginnings to the present day. Selected operas, representing different periods and styles, will be examined in detail. This course has a strong listening component.

PR: ~~MUS 2005~~ one of MUS 2005 or 2006, or permission of the instructor

MUS 3006 The History of the Concerto

~~-inactive course.~~

~~is a study of the development of the concerto from the late Baroque until the present day. Selected compositions, representing different styles and periods, will be examined in detail. This course has a strong listening component.~~

~~PR: MUS 2005~~

MUS 3007 A History of Popular Music in Drama

is a survey of popular music styles in drama from the rise of the Singspiel to the musicals of Andrew Lloyd Weber. Selected works, representing different styles and periods, will be examined in detail. This course has a strong listening component.

CR: MUS 2013, English 2013

PR: ~~MUS 2005~~ one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3009 Music in the Modern World

examines music in the Western world in the 20th and 21st centuries. Focused themes address a wide range of genres and styles with particular attention to music's interaction with the other arts and with society. This course has strong listening and writing components and continues to develop research skills.

CR: ~~the former MUS 2003~~

PR: ~~MUS 2005~~ one of MUS 2005 or 2006, or permission of the instructor

MUS ~~3012~~2007 Music and Health

provides an introduction to the use of music within the context of health and wellbeing in clinical and community settings, with a focus on Western applications. It includes an overview of music therapy, community music, health musicking, music in everyday life, music and healing, and edutainment for health promotion, as well as an introduction to different understandings of health and healthcare. This course has strong research and writing components.

CR: the former MUS 3012

PR: MUS 1006

MUS 3013 Music and Ecology

explores the complex relationships between sound, music, humans/nonhumans, and the environment. Through a series of global case studies, we will examine how humans create, express, and sustain relationships with their surrounding environments through music. We will consider topics

including the soundscapes of diverse environments; environmental activism; music and sustainability; music in response to natural and technological disasters; zoomusicology; Indigenous perspectives on music and the environment; and portrayals of nature music.

PR: ~~completion of at least 48 credit hours of university course work~~ one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3014 Musics of Asia and Oceania

is a survey of musical practices in Asia and Oceania. Using a topical approach (e.g., gender expression, globalization, colonialism), students will be exposed to musical genres, theory, and aesthetics of peoples of East, Central, Southeast, and South Asia, and Indigenous Polynesia, Micronesia, and Melanesia. Listening is a strong component of this course.

PR: ~~MUS 1120 with a minimum mark of 75% or MUS 1106 or equivalent and completion of at least 48 credit hours of university course work~~ one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3015 Music of Africa and the Americas

is a survey of Indigenous music/dance practices on three continents. Emphasis is on sub-Saharan African musics and their manifestations in the Americas as an outcome of the Atlantic slave trade. Study of Indigenous North American music will center on non-ceremonial practices of the Northeast. Students will develop insight into local theories and aesthetics of musicking. Listening is a strong component of this course.

PR: ~~MUS 1120 with a minimum mark of 75% or MUS 1106 or equivalent and completion of at least 48 credit hours of university course work~~ one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS3016), or permission of the instructor

MUS ~~3016~~2008 Music in Canada

examines musical movements and cultures in Canada's history, from colonial times to the present. Students will be introduced to Indigenous and diasporic musics in classical, popular, and vernacular idioms. We will examine musical practices in a variety of urban, rural, and commercial contexts. This course has strong listening, research, and writing components.

CR: the former MUS 3016

PR: ~~MUS 1120 with a minimum mark of 75% or MUS 1106 or equivalent and completion of at least 48 credit hours of university course work~~ MUS 1006

MUS 3017 Music, Song and Tradition

introduces students to a wide range of traditional song. Students will hear and discuss local, regional and international examples. Ability to read music or familiarity with music theory not required.

CH: 3

CR: ~~the former FOLK 4445~~

EQ: Folklore 3200

MUS 3018 History of Jazz... no changes

MUS 3019 Popular Music Studies

will explore a number of genres in the historical development of world popular music and dance, along some of the following themes: the roles of race, class, gender, sexuality, age, and ability in popular music production and reception; processes and effects of mass media and technology in shaping genres and consumers' experience of them; and cross-cultural influences within and across national borders.

PR: MUS 1120 with a minimum mark of 75% or MUS 1106 or equivalent and completion of at least 24 credit hours of university course work one of MUS 2005, 2006, 2007 (or the former 3012), or 2008, (or the former 3016), or permission of the instructor

MUS 3060 Voice Literature and Performance Practice... no changes

MUS 3070 Piano Literature and Performance Practice... no changes

MUS 4001 The First Viennese School

-inactive course.

~~is a study of the music composed in the Austro-Hungarian Empire from 1770 to 1800. The works of Haydn, Mozart and the young Beethoven will be investigated with particular emphasis on musical style, performance practices and cultural context. Listening will focus on complete works or extended excerpts.~~

~~PR: MUS 2006~~

MUS 4002 Studies in Baroque Music Early Western Music and Living Musical Traditions

examines Early Western (Medieval to Baroque) performance practices in relation to living aural, flexi-notational, and improvisatory genres such as jazz.

~~is an examination of aspects of musical style and performance practices in the baroque period through the study of selected topics and specific musical examples. The course includes reading assignments, listening, score reading, and taking part in class demonstrations.~~

~~PR: MUS 2006 one of MUS 2005 or 2006~~

MUS 4003 Special Topics in Musicologies

will be announced by the School of Music.

CH: 1 per semester

UL: may only obtain a maximum of 3 credit hours

PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4004 Special Topics in Musicologies

will be announced by the School of Music.

CH: 2 per semester

UL: may only obtain a maximum of 4 credit hours

PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4005 Special Topics in Musicologies

will be announced by the School of Music.

UL: may only obtain a maximum of 6 credit hours

PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4040 Music and Culture

examines traditional music as an aspect of human behaviour in Western and non-European cultures. Examination of the functions and uses of music; folk- popular-art music distinctions; and the relation of style to content. Outside reading, class exercises and individual reports will be required.

EQ: Folklore 4440, the former Anthropology 4440, the former MUS 4440

PR: completion of at least 24 credit hours of university course work

UL: not applicable towards the Major or Minor in Anthropology

MUS 4095 Graduating Essay... no changes

CALENDAR ENTRY AFTER CHANGES

13.1 Applied Music Courses

MUS 140A/B Principal Applied Study I

requires one hour per week of individual instruction (vocal or instrumental).

AR: attendance is required at a minimum number of professional concerts and events

CH: 4

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

OR: one hour per week of Studio Class

PR: admission to the Bachelor of Music Degree program

MUS 1700 Introduction to Music Technology... no changes

MUS 2401 Functional Keyboard I

is an introduction to practical keyboard skills for students whose Principal Applied Study is not piano or organ. Functional accompaniment, transposition and score reading are emphasized.

CH: 0

LC: 1

PR: MUS 1108, successful completion of the Piano Proficiency Test, and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument.

MUS 2402 Functional Keyboard II

is a continuation of MUS 2401.

CH: 1

LC: 1

PR: MUS 2401 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument.

MUS 240A/B Principal Applied Study II

is a continuation of MUS 140A/B.

AR: attendance is required at a minimum number of professional concerts and events

CH: 4

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

OR: one hour per week of Studio Class

PR: MUS 140A/B and admission to the Bachelor of Music Degree program

MUS 2411 Advanced Functional Keyboard I

is an introduction to practical keyboard skills for students whose Principal Applied Study is piano or organ. Functional accompaniment, transposition and score reading are emphasized.

CH: 0

LC: 1

PR: MUS 1108, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 2412 Advanced Functional Keyboard II

is a continuation of MUS 2411.

CH: 1

LC: 1

PR: MUS 2411, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 3701 Seminar in Performance Issues

introduces students to perspectives and strategies for cultivating well-being while optimizing music learning and performance. Areas of exploration may include effective practice techniques, self-regulation, mindfulness, healthy movement, injury prevention, motivation, and mental skills training.

AR: attendance is required

CR: the former 2500

PR: MUS 240B, and admission to the Bachelor of Music degree program

MUS 2611 Festival Choir

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: approval of the instructor

UL: not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2612 Chamber Choir

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2613 Chamber Orchestra

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2614 Concert Band... no changes

MUS 2615 Jazz Orchestra

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education

should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2616 Opera Workshop

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2617 Opera Workshop

requires six hours rehearsal per week.

AR: attendance is required

CH: 2

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2619 Wind Ensemble

requires three hours rehearsal per week.

AR: attendance is required

CH: 1

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition

UL: not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2620 Instrumental Ensemble

-inactive course.

MUS 263A/B Chamber Orchestra

requires 15 hours of rehearsal per semester.

AR: attendance is required

CH: 1 credit hour per two semesters

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 265A/B Jazz Orchestra

requires 15 hours of rehearsal per semester.

AR: attendance is required

CH: 1 credit hour per two semesters

PR: an audition. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

UL: available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

MUS 2700 Lyric Diction I... no changes

MUS 2701 Lyric Diction II... no changes

MUS 3401 Functional Keyboard III

is continuation of MUS 2402. Emphasis is on functional keyboard skills for classroom music teachers.

CH: 0

LC: 1

PR: MUS 2402 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument

MUS 3402 Functional Keyboard IV

is a continuation of MUS 3401.

CH: 1

LC: 1

PR: MUS 3401 and admission to the Bachelor of Music Degree program

UL: may not be taken for credit by students whose Principal Applied Study is a keyboard instrument

MUS 340A/B Principal Applied Study III

is a continuation of MUS 240A/B for students whose Major is other than Performance.

AR: attendance is required at a minimum number of professional concerts and events

CH: 4

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

CR: MUS 345A/B

OR: one hour per week of Studio Class

PR: MUS 240A/B, successful completion of MUS 1006, 1108, 1118, and admission to the Bachelor of Music Degree program

MUS 3411 Advanced Functional Keyboard III

is a continuation of MUS 2412. Emphasis is on functional keyboard skills for classroom music teachers.

CH: 0

LC: 1

PR: MUS 2412, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 3412 Advanced Functional Keyboard IV

is a continuation of MUS 3411.

CH: 1

LC: 1

PR: MUS 3411, permission of the instructor for students whose Principal Applied Study is not a keyboard instrument, and admission to the Bachelor of Music Degree program

MUS 345A/B Principal Applied Study III - Performance

is a continuation of MUS 240A/B. A more intensive approach to performance than in MUS 340A/B. Students are required to present a public recital consisting of 25 to 35 minutes of music. The passing grade is 50%, but a minimum final grade of 75% in both the course and the recital is required as a prerequisite for Music 445A and for continuance in the Performance Major.

AR: attendance is required at a minimum number of professional concerts and events

CH: 6

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program.

CR: MUS 340A/B

OR: one hour per week of Studio Class

PR: MUS 240A/B, successful completion of MUS 1006, 1108, and 1118, and admission to the Bachelor of Music Degree program; open only to Performance Majors

MUS 3500 Chamber Music Seminar

is an introduction to principles and practices in chamber music performance with an overview of repertoire research methods.

AR: attendance is required

CH: 1

CO: first registration in MUS 3511 or 3512

PR: an audition and admission to the Bachelor of Music Degree program. Contact the instructor or the School of Music office before the beginning of the semester regarding the audition.

MUS 3511 Chamber Music... no changes

MUS 3512 Chamber Music... no changes

MUS 3513 Chamber Music... no changes

MUS 3514 Small Ensemble... no changes

MUS 3515 Accompaniment... no changes

MUS 3516 Accompaniment... no changes

MUS 3517 World Music Ensemble... no changes

MUS 3518 Contemporary Music/Improvisation Ensemble... no changes

MUS 3519 Rhythm and Groove

is a coached activity exploring the rhythmic traditions of non-Western musical cultures. This ensemble requires 2 hours of rehearsal per week.

AR: attendance is required

CH: 1 per semester

PR: admission to the Bachelor of Music Degree program

UL: may only obtain a maximum of 6 credit hours

MUS 3605 Music Theatre Workshop... no changes

MUS 3611 Jazz Combo... no changes

MUS 3612 Jazz Combo... no changes

MUS 3613 Jazz Combo... no changes

MUS 3704 Career Skills for Musicians

is an exploration of careers in music. Topics may include preparation of CVs, resumes, cover letters, business plans, grant applications, web sites, press kits and other promotional materials, tax, legal and business issues in the arts; and the study of successful arts enterprises.

PR: MUS 140B and admission to the Bachelor of Music Degree program

MUS 3711 Jazz Styles and Improvisation... no changes

MUS 3712 Improvisation... no changes

MUS 3722 Brass Seminar... no changes

MUS 3732 Woodwind Seminar... no changes

MUS 3742 String Seminar... no changes

MUS 3751 Studio Pedagogy

is designed to provide students with a basic knowledge of resources and pedagogical approaches used in studio teaching at various levels. May include guest masterclasses and lectures.

PR: MUS 240B or permission of the instructor, and admission to the Bachelor of Music Degree program

MUS 3764 Vocal Pedagogy

provides a thorough study of the anatomy, physiology and acoustics of the vocal tract and singing voice as well as a practical application of these topics.

PR: Music 140B in voice, and admission to the Bachelor of Music Degree program

MUS 3774 Piano Pedagogy

is designed to provide students with a basic knowledge of resources and pedagogical approaches used in piano studio teaching at various levels. May include guest masterclasses and lectures.

PR: MUS 140B or permission of the instructor, and admission to the Bachelor of Music Degree program

MUS 440A/B Principal Applied Study IV is a continuation of MUS 340A/B.

AR: attendance is required at a minimum number of professional concerts and events

CH: 4

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program

CR: MUS 445A/B

OR: one hour per week of Studio Class PR: MUS 340A/B, successful completion of MUS 2109 (or the former 3105), and 2118 and admission to the Bachelor of Music Degree program. Students in the Major in Composition wishing to complete MUS 440A/B must submit an application to the Dean by February 15 of the semester in which they are registered for MUS 340B. The application must include the signature of the applied instructor.

MUS 445A/B Principal Applied Study IV - Performance

is a continuation of MUS 345A/B. Students are required to present a public recital consisting of 50 to 60 minutes of music with program notes. The passing grade is 50%, but a minimum final grade of 75% in both the course and the recital is required for graduation with a Major in Performance.

AR: attendance is required at a minimum number of professional concerts and events

CH: 6

CO: one of MUS 2611, 2612, 2613, 2615, 2616, 2617, or 2619 in accordance with Ensemble listed under the Core Program

CR: MUS 440A/B

OR: one hour per week of individual instruction

PR: MUS 345A/B with a minimum grade of 75%, successful completion of MUS 2109 (or the former 3105), and 2118 and admission to the Bachelor of Music Degree program; open only to Performance Majors

MUS 4503 Special Topics in Applied Music... no changes

MUS 4504 Special Topics in Applied Music... no changes
MUS 4505 Special Topics in Applied Music... no changes
MUS 4601 Applied Performance Psychology for Musicians... no changes
MUS 4602 Mind/Body Tools for Musicians... no changes
MUS 4603 Movement Awareness for Musicians... no changes

MUS 4701 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

CH: 1

PR: MUS 3704, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4702 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

CH: 2

PR: MUS 3704, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4703 Music in the Community

allows students to explore the role of the artist in the community by planning and carrying out a community music-making project. Students will be required to propose a viable collaborative project prior to registering.

PR: MUS 3704, permission of the Dean, and admission to the Bachelor of Music Degree program

MUS 4800 Music Business in Practice... no changes

13.2 Ensemble Techniques Courses

MUS 3221 Brass Techniques I... no changes
MUS 3222 Brass Techniques II... no changes
MUS 3231 Flute Techniques... no changes
MUS 3232 Single Reed Techniques... no changes
MUS 3233 Double Reed Techniques... no changes
MUS 3241 Upper String Techniques... no changes
MUS 3242 Lower String Techniques... no changes
MUS 3261 Guitar Techniques... no changes
MUS 3271 Organ Techniques... no changes
MUS 3272 Harpsichord Techniques... no changes
MUS 3281 Percussion Techniques I... no changes
MUS 3282 Percussion Techniques II... no changes

MUS 3300 Introduction to Ensemble Leadership

is an introductory course on ensemble leadership in both choral and instrumental settings. Beginning with an overview of leadership concepts and theories, the course helps students situate themselves within the variety of approaches to organisational leadership, helping them develop conceptual and practical understanding of leadership in their own musical lives. The course then moves to the application of leadership in both choral and instrumental contexts with an emphasis on the development of practical and artistic elements, including but not limited to: conducting techniques, rehearsal techniques, applied aural skills, score study, musical interpretation.

AR: attendance is required
PR: MUS 240B

MUS 3301 Introduction to Ensemble Leadership... no changes

13.3 Music Theory and Composition Courses

MUS 1105 Elements of Music I... no changes

MUS 1106 Elements of Music II... no changes

MUS 1107 Materials and Techniques of Music I

is the study of the basic materials of tonal music; introduction to melody writing and phrase structures; introduction to voice leading with emphasis on chorale style; analysis and composition of smaller formal elements.

CO: MUS 1117

PR: MUS 1106 or successful completion of the Theory Placement Test

MUS 1108 Materials and Techniques of Music II

is a continuation of MUS 1107. Harmonic vocabulary is expanded to include all diatonic triads and seventh chords, with an introduction to chromatic harmony; phrase expansions and contractions; analysis and composition of binary and ternary forms.

PR: MUS 1107

MUS 1117 Aural Skills I... no changes

MUS 1118 Aural Skills II... no changes

MUS 1120 Rudiments I... no changes

MUS 2107 Materials and Techniques of Music III

is a study of chromatic harmony with emphasis on both writing and analysis. Introduction to sonata form.

PR: MUS 1108 and successful completion of the piano proficiency test

MUS 3101 Studies in Western Classical Form is the study of form in Western classical music, covering ternary, rondo, sonata, and sonata-rondo forms, as well as thematic structures. Written work will include harmonic and structural analysis.

CR: the former MUS 2108

PR: MUS 2107

MUS 2117 Aural Skills III... no changes

MUS 2118 Aural Skills IV... no changes

MUS 3100 Composition I... no changes

MUS 3104 Electronic Music Studio Techniques I... no changes

MUS 2109 Materials and Techniques of Post-Tonal Music

is a study of compositional devices used in the twentieth century. Topics include minimalism, new tonality, aleatorism, atonality, set theory, serial techniques, and electronic music.

CR: the former MUS 3105

PR: MUS 2107

MUS 3106 Sixteenth-Century Counterpoint... no changes

MUS 3108 Eighteenth-Century Counterpoint

is a study of form and polyphony in eighteenth-century music, including the fugue and the Baroque suite. Assignments include analysis, composition, and written exercises in counterpoint.

PR: MUS 2107

MUS 3109 Jazz Theory and Arranging I... no changes

MUS 3110 Jazz Theory and Arranging II... no changes

MUS 3112 Orchestration I

is an introduction to the principles of orchestration with an emphasis on instrumentation.

PR: MUS 2109 (or the former MUS 3105), or permission of the instructor

MUS 3118 Composing in the Western Classical Style

is a course combining the study of form and harmony with an emphasis on the development of analytical and compositional skills. Form-functional theory will be used in order to examine, analyze and emulate the music of Haydn, Mozart and Beethoven.

PR: MUS 2107

MUS 3140 Composition Seminar

provides intensive composition study for students whose Major or Minor is Composition.

PR: MUS 3100, and admission to the Composition Major or Minor

UL: may only obtain a maximum of 6 credit hours

MUS 4104 Electronic Music Studio Techniques II... no changes

MUS 4105 Special Topics in Music Theory... no changes

MUS 4106 Special Topics in Music Theory... no changes

MUS 4107 Special Topics in Music Theory... no changes

MUS 4112 Orchestration II

is a continuation of MUS 3112, and examines the technique of orchestration as it relates to the symphonic orchestra and other large ensembles.

PR: MUS 3112 or permission of the instructor.

MUS 4115 Advanced Post-Tonal Techniques

is a course combining the advanced study of post-tonal music-theoretical models and concepts with an emphasis on the development of demonstrating learned concepts through composition assignments. Students will study, analyze, and write compositions based upon—but not limited to—the following: neo-Riemannian transformations, hexatonic systems, serial transformations, and minimalist structures.

PR: MUS 2109 (or the former MUS 3105)

MUS 4140 Advanced Composition Seminar

provides advanced composition study for students whose Major or Minor is Composition. Students will prepare a recital of original works and/or a portfolio of their compositions.

AR: for students not also registered for MUS 440A/B, attendance is required at a minimum number of professional concerts and events

PR: 6 credit hours of MUS 3140, and admission to the Composition Major

UL: may only obtain a maximum of 6 credit hours

13.4 Musicologies Courses

MUS 1005 Thinking and Writing About Music I

is designed to develop listening, critical thinking, research and writing skills through selected cross-cultural topics and themes exploring the relationship between music and society. This course has strong listening, reading and writing components.

CO: MUS 1105

CR: MUS 2012

MUS 1006 Thinking and Writing about Music II

is a continuation of MUS 1005.

CO: MUS 1106

PR: MUS 1005

MUS 2005 Western Music from Antiquity through the Baroque Period examines Western classical music from Antiquity to c. 1750, with an emphasis on the study of musical genres and styles within their social contexts. This course has strong listening and writing components and continues to develop research skills.

CO: MUS 1107

PR: MUS 1006

MUS 2006 Western Music of the Classical and Romantic Periods examines Western classical music from the Classical and Romantic Periods, with an emphasis on the study of musical genres and styles within their social contexts. This course has strong listening and writing components and continues to develop research skills.

CO: MUS 1107

PR: MUS 1006

MUS 2011 North American Popular Music... no changes

MUS 2012 Understanding Classical Music: Introduction Through Guided Listening

is a course designed to enhance and develop listening skills and an understanding of the basic elements of music. Form and musical style in Western classical music will be explored within a cultural and historical context. Through guided listening, the student will be exposed to a variety of musical styles and traditions. This course has a strong listening component. The ability to read music is not required.

CR: MUS 1005, 1006, 2005, and 2006

UL: not applicable to the Bachelor of Music Degree.

MUS 2013 Twentieth-Century Musicals... no changes

MUS 2014 Introduction to World Music... no changes

MUS 2021 Newfoundland and Labrador Folksinging... no changes

MUS 2022 Newfoundland and Labrador Fiddling... no changes

MUS 2023 Newfoundland and Labrador Accordion... no changes

MUS 3004 The Development of Symphonic Music

-inactive course.

MUS 3005 The Development of Opera

is a study of the development of opera from the beginnings to the present day. Selected operas, representing different periods and styles, will be examined in detail. This course has a strong listening component.

PR: one of MUS 2005 or 2006, or permission of the instructor

MUS 3006 The History of the Concerto
-inactive course.

MUS 3007 A History of Popular Music in Drama

is a survey of popular music styles in drama from the rise of the Singspiel to the musicals of Andrew Lloyd Weber. Selected works, representing different styles and periods, will be examined in detail. This course has a strong listening component.

CR: MUS 2013, English 2013

PR: one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3009 Music in the Modern World

examines music in the Western world in the 20th and 21st centuries. Focused themes address a wide range of genres and styles with particular attention to music's interaction with the other arts and with society. This course has strong listening and writing components and continues to develop research skills.

PR: one of MUS 2005 or 2006, or permission of the instructor

MUS 2007 Music and Health

provides an introduction to the use of music within the context of health and wellbeing in clinical and community settings, with a focus on Western applications. It includes an overview of music therapy, community music, health musicking, music in everyday life, music and healing, and edutainment for health promotion, as well as an introduction to different understandings of health and healthcare. This course has strong research and writing components.

CR: the former MUS 3012

PR: MUS 1006

MUS 3013 Music and Ecology

explores the complex relationships between sound, music, humans/nonhumans, and the environment. Through a series of global case studies, we will examine how humans create, express, and sustain relationships with their surrounding environments through music. We will consider topics including the soundscapes of diverse environments; environmental activism; music and sustainability; music in response to natural and technological disasters; zoomusicology; Indigenous perspectives on music and the environment; and portrayals of nature music.

PR: one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3014 Music of Asia and Oceania

is a survey of musical practices in Asia and Oceania. Using a topical approach (e.g., gender expression, globalization, colonialism), students will be exposed to musical genres, theory, and aesthetics of peoples of East, Central, Southeast, and South Asia, and Indigenous Polynesia, Micronesia, and Melanesia. Listening is a strong component of this course.

PR: one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 3015 Music of Africa and the Americas

is a survey of Indigenous music/dance practices on three continents. Emphasis is on sub-Saharan African musics and their manifestations in the Americas as an outcome of the Atlantic slave trade. Study of Indigenous North American music will center on non-ceremonial practices of the Northeast.

Students will develop insight into local theories and aesthetics of musicking. Listening is a strong component of this course.

PR: one of MUS 2005, 2006, 2007 (or the former MUS 3012), or 2008 (or the former MUS 3016), or permission of the instructor

MUS 2008 Music in Canada

examines musical movements and cultures in Canada's history, from colonial times to the present. Students will be introduced to Indigenous and diasporic musics in classical, popular, and vernacular idioms. We will examine musical practices in a variety of urban, rural, and commercial contexts. This course has strong listening, research, and writing components.

CR: the former MUS 3016

PR: MUS 1006

MUS 3017 Music, Song and Tradition

introduces students to a wide range of traditional song. Students will hear and discuss local, regional and international examples. Ability to read music or familiarity with music theory not required.

EQ: Folklore 3200

MUS 3018 History of Jazz... no changes

MUS 3019 Popular Music Studies

will explore a number of genres in the historical development of world popular music and dance, along some of the following themes: the roles of race, class, gender, sexuality, age, and ability in popular music production and reception; processes and effects of mass media and technology in shaping genres and consumers' experience of them; and cross-cultural influences within and across national borders.

PR: one of MUS 2005, 2006, 2007 (or the former 3012), or 2008 (or the former 3016), or permission of the instructor

MUS 3060 Voice Literature and Performance Practice... no changes

MUS 3070 Piano Literature and Performance Practice... no changes

MUS 4001 The First Viennese School

-inactive course.

MUS 4002 Early Western Music and Living Musical Traditions

examines Early Western (Medieval to Baroque) performance practices in relation to living aural, flexi-notational, and improvisatory genres such as jazz.

PR: one of MUS 2005 or 2006

MUS 4003 Special Topics in Musicologies

will be announced by the School of Music.

CH: 1 per semester

UL: may only obtain a maximum of 3 credit hours

PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4004 Special Topics in Musicologies

will be announced by the School of Music.

CH: 2 per semester

UL: may only obtain a maximum of 4 credit hours

PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4005 Special Topics in Musicologies
will be announced by the School of Music.
UL: may only obtain a maximum of 6 credit hours
PR: one of MUS 2005, 2006, or permission of the instructor

MUS 4040 Music and Culture
examines traditional music as an aspect of human behaviour in Western and non-European cultures.
Examination of the functions and uses of music; folk- popular-art music distinctions; and the relation
of style to content. Outside reading, class exercises and individual reports will be required.
EQ: Folklore 4440
PR: completion of at least 24 credit hours of university course work
UL: not applicable towards the Major or Minor in Anthropology

MUS 4095 Graduating Essay... no changes

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix 1**

ADDITIONAL CONSULTATIONS SOUGHT	RESPONSE	DATE
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Formal consultation processed by the Dean's Office as indicated below:

Business	Yes/No	
Education	Yes	November 29, 2023
Engineering	Yes/No	
Grenfell Campus	Yes/No	
Human Kinetics and Recreation	Yes/No	
Humanities and Social Sciences	Yes/No	
Labrador Institute	Yes/No	
Library	Yes/No	
Marine Institute	Yes/No	
Medicine	Yes	November 30, 2023
Nursing	Yes	November 30, 2023
Pharmacy	Yes	November 30, 2023
Registrar's Office	Yes/No	
Science	Yes/No	
Social Work	Yes/No	

ADDITIONAL REQUEST FOR CONSULTATIONS (November 29, 2023)

Forwarded on behalf of Dr. Karen Bulmer, Acting Dean, School of Music.

I am writing to extend an opportunity for you to provide formal feedback on the attached ADDITIONAL calendar change proposal. This proposal seeks to correct conflicting regulations about awarding transfer credit for Applied Study courses (MUS 140A/B, 240A/B, 340A/B, 345A/B, 440A/B, and 445A/B).

Please share this information with members of your unit's undergraduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to acorrigan@mun.ca by Friday, December 8, 2023.

KAREN BULMER | ACTING DEAN

School of Music
Memorial University
St. John's, Newfoundland
T 709 864 7486

www.mun.ca/music | www.facebook.com/musicatmun/ | [@musicatmun](https://www.instagram.com/musicatmun/) | [@musicatmemorial](https://www.instagram.com/musicatmemorial/) |

ADDITIONAL LIBRARY REPORT (December 4, 2023)

Hi Annie,

I hope you will accept this email as the Libraries' official response for the additional calendar changes. I have reviewed the attached document and determined that the changes are administrative in nature and will not affect the Libraries' ability to support these courses.

Please let me know if there are any questions or concerns.

Sincerely,

Becky Smith

Head, Music Resource Centre

School of Music

Memorial University of Newfoundland

St. John's, NL

A1C 5S7

709-864-7829

becky.smith@mun.ca

ADDITIONAL CONSULTATIONS RECEIVED

Faculty of Education (November 29, 2023)

Hello Annie,

No impact on the Faculty of Education.

Regards,

GARRETT MARTIN, B.Sc.
MANAGER OF ACADEMIC PROGRAMS

Office of Academic Programs
Faculty of Education
G.A. Hickman Building, ED 2020
Memorial University
St. John's NL A1B 3X8
Canada
T 709 864 7554
F 709 864 2001

Faculty of Medicine (November 30, 2023)

Many thanks for the opportunity to review the proposed calendar changes. The Faculty of Medicine does not have any concerns.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland
Faculty of Medicine Building | Room M2M311

300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336

Faculty of Nursing (November 30, 2023)

Good afternoon.

Dr. April Pike, our interim dean at Faculty of Nursing, has reviewed the calendar change proposal and tells me that Nursing has no concerns or comments.

Thanks so much for your time, I hope you are having a great day!
Jane

School of Pharmacy (November 30, 2023)

Thank you for the opportunity to review the additional change to the School of Music regarding transfer credits. There is no impact to the School of Pharmacy.

Gerona

Gerona McGrath MBA, M.Ed.
Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland
3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

**Memorial University of Newfoundland
Undergraduate Calendar Change Proposal Form
Appendix 2**

ORIGINAL CONSULTATIONS SOUGHT	RESPONSE	DATE
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Formal consultation processed by the Dean's Office as indicated below:

Business	Yes	October 31, 2023
Education	Yes/No	
Engineering	Yes	November 15, 2023
Grenfell Campus	Yes/No	
Human Kinetics and Recreation	Yes	November 10, 2023
Humanities and Social Sciences	Yes	October 29, 2023
Labrador Institute	Yes/No	
Library	Yes	November 24, 2023
Marine Institute	Yes	October 26, 2023
Medicine	Yes	October 26, 2023
Nursing	Yes	October 30, 2023
Pharmacy	Yes	October 30, 2023
Registrar's Office	Yes	November 6, 2023
Science	Yes/No	
Social Work	Yes/No	

ORIGINAL LIBRARY REPORT

Collection Strategies Division
Queen Elizabeth II Library

24 November 2023

TO: Dr. Karen Bulmer, Acting Dean, School of Music

FROM: Becky Smith, Music Librarian

SUBJECT: Changes to Calendar for Courses and Programs of the School of Music

I have reviewed the documentation outlining the proposed changes to the University Calendar relating to approximately one-third of Music courses.

I have also reviewed the proposed changes relating to Programs for the following amendments:

- Admission regulations for Bachelor of Music and Minor programs
- Bachelor of Music Degree regulations, Core Program and Majors
- Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations
- Minor Program Regulations

These changes are administrative in nature and designed to give more flexibility in course selection and assist in the understanding of course offerings and requirements. As such, the changes do not impact the content of the courses offered. Given this information, I have determined that the changes do not affect the Library's ability to support the courses and programs of the School of Music.

A separate report is provided for the new course proposal Music 3519 Rhythm and Groove.

If there are any questions regarding this letter, please do not hesitate to contact me.

24 November 2023

TO: Dr. Karen Bulmer, Acting Dean, School of Music
FROM: Becky Smith, Music Librarian
SUBJECT: New Course Proposal: Music 3519 Rhythm and Groove

After reviewing the new course proposal for Music 3519: Rhythm and Groove, I have determined that Memorial University Libraries may have sufficient resources to support this course.

A review of the course proposal confirms this course as an ensemble with hands-on applied and lecture components. The ensemble and performance nature of this course indicate that research and reading materials are likely to be minimally required and thus the course will rely more music texts or scores.

Currently, music texts or scores offered by Memorial University Libraries are limited in this area as evidenced by the course resources and topics tables below. All of the texts required for this course are not currently available and are in processing of being ordered, though one cannot be obtained by the Libraries. It is strongly recommended that the instructor(s) of this course discuss further resources to support the students' needs as soon as possible with the Music Librarian to determine availability of further resources and if there are budgetary or other constraints which may prevent the acquisition of the desired resources.

Library Holdings Summary

Table 1: Course Resources

# of Items in the Course Proposal Resources List	4
# of Items in Library	0
# of Items on Order	3
# of Items that may be Ordered	1

Table 2: Course Topics

LC Subject Headings	# of Catalogue Entries*
Musical meter and rhythm	111
Musical meter and rhythm -- Studies and exercises	8
Music -- Instruction and study -- Africa	12
Music -- Instruction and study -- Indonesia -- Bali Island	2
Music -- Instruction and study -- India	2

* Catalogue entries as of the date of this memo. There may also be duplication of titles in each grouping as titles can have more than one LC Subject Heading.

ORIGINAL REQUEST FOR CONSULTATIONS (October 24, 2023)

Forwarded on behalf of Dr. Karen Bulmer, Acting Dean, School of Music.

I am writing to extend an opportunity for you to provide formal feedback on the attached calendar change proposal. An executive summary appears below for your convenience.

Please share this information with members of your unit's undergraduate committee and/or all members of your academic unit, as you deem appropriate.

Formal comments on the attached proposal, if any, should be sent to acorrigan@mun.ca within four weeks of this request – by Tuesday, November 21, 2023.

Executive Summary:

- Courses:
 - Amendments to approximately one-third of Music courses
 - New course, MUS 3519 Rhythm and Groove
- Programs, amendments to:
 - Admissions regulations for Bachelor of Music and Minor programs (5.3-5.7)
 - Bachelor of Music Degree regulations, Core Program and Majors (6)
 - Joint Degrees of Bachelor of Music and Bachelor of Commerce regulations (6.13)
 - Minor Program Regulations (8)

KAREN BULMER | ACTING DEAN

School of Music
Memorial University
St. John's, Newfoundland
T 709 864 7486

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ORIGINAL CONSULTATIONS RECEIVED

Department of Ocean Sciences (October 26, 2023)

Looks fine - does not impact Ocean Sciences

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Faculty of Medicine (October 26, 2023)

Hi Annie,

Many thanks for the opportunity to review the proposed calendar changes for the School of Music. There are no concerns from the Faculty of Medicine.

Thanks, Danielle

DANIELLE O'KEEFE MD CCFP FCFP MSc | VICE DEAN, EDUCATION AND FACULTY AFFAIRS

Faculty of Medicine
Memorial University of Newfoundland |
Faculty of Medicine Building | Room M2M311
300 Prince Philip Drive
St. John's, NL, Canada A1B 3V6
T 709 864 6289 | F 709 864 6336
www.mun.ca/medicine

Faculty of Human and Social Sciences (October 29, 2023)

From: Dold, Patricia <pdold@mun.ca>
Sent: Sunday, October 29, 2023 1:19 PM
To: Corrigan, Annie <acorrigan@mun.ca>
Subject: Re: Consultation on Calendar Change Proposal: School of Music

Hello,

Some information that might warrant edits to a couple of sections:

The list of programs under 6.7.6c and 6.11.7b includes some that are no longer offered at the St. John's campus:

Canadian Studies – exists as a minor at Grenfell,
European Studies,

Newfoundland and Labrador Studies -- was a minor, now only a certificate and no courses as such.

Also, Law and Society, except for one course (LWSO 1000) has been replaced by Law and Public Policy and Medieval Studies is now Medieval and Early Modern Studies.

P Dold

Patricia Dold (she/her)
Associate Professor, Religious Studies
Associate Dean, Curriculum and Programs
Humanities and Social Sciences
Memorial University

Hello Dr. Dold,

Thank you for this feedback. We will make the corrections and deletions to these sections as you have indicated.

All the best,
Annie

School of Pharmacy (October 30, 2023)

Hi Annie,

Pharmacy has no concerns with the proposed changes as our programs and students should not be affected.

Thanks!

Erin

--

Dr. Erin Davis BSc (Pharm), PharmD
Associate Dean Undergraduate Studies
Associate Professor
Memorial University School of Pharmacy
T 709 864 8815
E emdavis@mun.ca

Faculty of Nursing (October 30, 2023)

Good morning.

Our interim dean at the Faculty of Nursing (Dr. April Pike) tells me that she has reviewed the calendar change proposal and that nursing has no comments or concerns.

I hope you have a great day!

Jane

Faculty of Business (October 31, 2023)

From: Oldford, Erin <eoldford@mun.ca>

Sent: Tuesday, October 31, 2023 2:37 PM

To: Corrigan, Annie <acorrigan@mun.ca>

Subject: FW: Consultation on Calendar Change Proposal: School of Music

Hello Annie,

Thank you for the opportunity to review. We have reviewed the package focusing on the impact to business. The main impact to us seems to be a reduction in the number of CH for 2 of the 3 majors, which we view positively. We also view positively reduction to generally match 120.

A few overall comments:

- Page 5: removal of writing test. One of the reasons that we were ok with direct entry to the Music/BComm was because of strict entry requirements. Now, that the letter is removed, all admissions criteria are music based so I am not convinced that is adequate for business. 5.6.1 Admission Requirements states (and has always stated):
 - 4. All applicants must submit a 750-word letter of motivation highlighting the applicant's relevant past experiences, career plans, and motivation for pursuing the joint degrees program.
 - 5. Applicants may be requested to attend an interview.Should this proposal be successful, Business will need to investigate if a change to our own requirements are necessary.
- Page 20: 6.13.1.2 Joint Degrees of Bachelor of Music with a Major in Composition and Bachelor of Commerce item 5. "Four credit hours chosen from courses at the 2000 level or above, including:" I think the intention here is four credit hours in Music courses? If yes, it might be worthwhile saying that more directly.

Best,
Erin

From: Corrigan, Annie <acorrigan@mun.ca>

Sent: Tuesday, October 31, 2023 3:22 PM

To: Oldford, Erin <eoldford@mun.ca>

Subject: RE: Consultation on Calendar Change Proposal: School of Music

Hello Erin,

Thank you for this feedback. We have different admissions requirements for Joint Degrees students. Calendar entry 5.6.4 speaks specifically about the written application requirement. This calendar is unchanged.

<https://www.mun.ca/university-calendar/st-johns-campus/school-of-music/5/6/>

5.6.1 Admission Requirements

1. Admission to the program is competitive and selective. Prospective students are therefore encouraged to consider an alternate degree program in the event that they are not accepted into the [Joint Degrees of Bachelor of Music and Bachelor of Commerce](#) program.
2. Applicants who have been awarded a Bachelor of Music Degree or an undergraduate Business degree from this University may not complete the [Joint Degrees of Bachelor of Music and Bachelor of Commerce](#).
3. Applicants for the [Joint Degrees of Bachelor of Music and Bachelor of Commerce](#) program must meet the [Admission/Readmission Requirements to the Bachelor of Music Degree Program](#) and must be admitted to that program.

4. All applicants must submit a 750-word letter of motivation highlighting the applicant's relevant past experiences, career plans, and motivation for pursuing the joint degrees program.
5. Applicants may be requested to attend an interview.
6. The final decision on admission or readmission to the Joint Degrees of Bachelor of Music and Bachelor of Commerce rests with the Admissions Committee.

Does Business find these admissions requirements for the Joint Degrees program adequate? Many thanks for the additional comments.

Thank you for catching the missing "Music" on p.20. We will change this to read "Four credit hours chosen from Music courses at the 2000 level or above, including:"

Talk soon,
Annie

Hi Annie,

Thanks for coming back. We are comfortable with the admission requirements, and given that we have continuance requirements, I believe our risk is low.

Best,
Erin



ERIN OLDFORD, PhD (she/her)
Associate Dean of Undergraduate
Programs and Accreditation,
Associate Professor of Finance, and
Faculty Advisor to The Fund
Faculty of Business Administration
Memorial University of Newfoundland
St. John's, Newfoundland & Labrador
www.business.mun.ca



Office of the Registrar (November 6, 2023)

From: Honeygold, Michelle <mhoneygo@mun.ca>

Sent: Monday, November 6, 2023 4:51 PM

To: Corrigan, Annie <acorrigan@mun.ca>

Subject: Calendar changes feedback

Hi Annie,

Great job on the Calendar regulation updates. I've reviewed them and have the following comments/questions:

- 1) Admission criteria to major programs should be consistent for each applicant. The interview component for the composition and musicologies majors is proposed to be changed from required to, if applicable.
- 2) Why doesn't the admission requirements programs with a Minor in Jazz Studies have consistent requirements:
 - o achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition.

The Major in General Musical Studies with a Minor in Jazz Studies and the Major in Performance with a Minor in Jazz Studies both have the above requirement but the Major in Composition with a Minor in Jazz Studies does not.

- 3) Under the proposed pt.6, remove diploma programs.

6 Bachelor of Music Degree Regulations

The admission/readmission regulations for each degree ~~and diploma program~~ listed below can be found at Admission/Readmission Regulations for the School of Music.

- 4) In light of the changes to identifying applicants for the Indigenous ancestry seats, you may want to update 5.1.3 based on the advice from the Office of Indigenous Affairs
- As part of the regular admissions quota, one seat per year is available in the Bachelor of Music program for Indigenous applicants who have met the minimum academic and performance requirements for admission to the program. Applicants must provide documentation of Indigenous ancestry. Applicants may also, if they wish, submit a letter of request at the time of application.
- 5) In the elective section, we can remove the reference to or the former R/W courses since they haven't been around since 2014.
- Twenty-four credit hours chosen from disciplines other than Music and Music Education, including at least 6 credit hours from courses in English, designated Critical Reading and Writing (CRW) courses, and/or former Research/Writing (R/W) courses.
- 6) It is great that you were able to get all B.MUS to have the standard 120CR.
- 7) Why does MUS 2620 Instrumental Ensemble not have the same UL clause as other ensemble course?
- available for credit only to students who successfully audition for participation in the ensemble; not applicable as an elective under the Bachelor of Arts program; students in the Faculty of Education should consult the Office of Undergraduate Programs in the Faculty of Education regarding applicability of this course to their education degree program.

I've forwarded the proposal to my colleague who will be making the changes in the Degree Works audit software to see if she can identify any issues. I'll let you know if she has any concerns.

Michelle Honeygold
Assistant Registrar (Admissions)
Office of the Registrar
Arts and Administration Building, A2000
Memorial University
St. John's, NL A1C 5S7
Tel: 709-864-4431

Hello Michelle,

Thank you for this great feedback. Some follow-ups:

1. I believe I've updated all the "interview, if applicable" lines in the Composition and Musicologies Majors. Did you see any that I missed?
2. I see what you mean. We'd thought that by referencing "admissions requirements for the Major in Composition," and then adding only the requirements that are different for the Minor in Jazz, would be adequate. But, I see that the requirements for Performance+Jazz include all requirements (Performance and Jazz). I will change the Composition+Jazz admission requirements to this:

5.4.2 Major in Composition with a Minor in Jazz Studies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Composition and the Minor in Jazz Studies. ~~in addition to auditioning and being evaluated by a jazz jury.~~ Students are

required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's: Admission to the Jazz Studies Minor will be based on an applicant's:

- ~~1. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A., and~~
 - ~~2. submitted compositions,~~
 - ~~3. interview (if applicable),~~
 - ~~4. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition,~~
 - ~~5. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A.~~
 - ~~6. general academic achievement.~~
 - ~~7. academic achievement in Music Theory courses normally represented by a minimum 75% average in Music 1108.~~
3. Changed.
 4. Noted. We hope to meet with a representative from the Office of Indigenous Affairs next week. I will add this calendar entry to our agenda.
 5. Removed.
 6. Yes, we are very excited about this change. The only Major path that is more than 120ch is Joint Major in Performance and Musicologies (6.11) at 123ch.
 7. Good catch. This course was last offered in Winter 2016, though it had zero students enrolled. I don't know if/when the School is planning to offer this course again. Might it be okay to not add the Usage Limitation to this course in this round of changes? Since the UL includes references to the B.A. and Faculty of Education, I worry about the tight timeline to request additional consultation. I'll be glad to bow to your better judgement on this.

I will include this exchange in our calendar change packet. I'm so grateful for your keen eye on this proposal.

Talk soon,
Annie

Hi Annie,

See notes in green below.

Michelle

From: Corrigan, Annie <acorrigan@mun.ca>
Sent: Wednesday, November 8, 2023 11:40 AM
To: Honeygold, Michelle <mhoneygo@mun.ca>
Subject: RE: Calendar changes feedback

Hello Michelle,

Thank you for this great feedback. Some follow-ups:

8. I believe I've updated all the "interview, if applicable" lines in the Composition and Musicologies Majors. Did you see any that I missed? **I just wondered if it was fair to require an interview from some music students and not from others.**
9. I see what you mean. We'd thought that by referencing "admissions requirements for the Major in Composition," and then adding only the requirements that are different for the Minor in Jazz, would be adequate. But, I see that the requirements for Performance+Jazz include all

requirements (Performance and Jazz). I will change the Composition+Jazz admission requirements to this: **Thanks.**

5.4.2 Major in Composition with a Minor in Jazz Studies

Applicants for this Major must apply in writing to the Dean by February 15th in the semester during which they are registered for Music 240B. Students must fulfill the requirements for admission to both the Major in Composition and the Minor in Jazz Studies. ~~in addition to auditioning and being evaluated by a jazz jury.~~ Students are required to audition and will be evaluated by a jazz jury. Admission will be based on an applicant's: ~~Admission to the Jazz Studies Minor will be based on an applicant's:~~

- ~~8. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A., and~~
- ~~9. submitted compositions,~~
- ~~10. interview (if applicable),~~
- ~~11. achievement in Music 1107, 1108, 1700, 2107 and any other elective courses in music theory and composition,~~
- ~~12. performance on the audition and achievement in Music 140A/B and 240A/B, normally represented by a minimum 80% grade in Music 240A.~~
- ~~13. general academic achievement.~~
- ~~14. academic achievement in Music Theory courses normally represented by a minimum 75% average in Music 1108.~~

10. Changed.
11. Noted. We hope to meet with a representative from the Office of Indigenous Affairs next week. I will add this calendar entry to our agenda.
12. Removed.
13. Yes, we are very excited about this change. The only Major path that is more than 120ch is Joint Major in Performance and Musicologies (6.11) at 123ch.
14. Good catch. This course was last offered in Winter 2016, though it had zero students enrolled. I don't know if/when the School is planning to offer this course again. Might it be okay to not add the Usage Limitation to this course in this round of changes? Since the UL includes references to the B.A. and Faculty of Education, I worry about the tight timeline to request additional consultation. I'll be glad to bow to your better judgement on this. **Would you consider making the course inactive until you are ready to offer the course again?**

I will include this exchange in our calendar change packet. I'm so grateful for your keen eye on this proposal.

Talk soon,
Annie

Human Kinetics and Recreation (November 10, 2023)

Hello,

Thank you for the opportunity to review. HKR has no concerns or questions.

Anne-Marie

Anne-Marie Sullivan, PhD, CTRS

Interim Dean, School of Human Kinetics and Recreation

Office: PE 2026

Phone: 709.864.8129

Email: asulliva@mun.ca

Faculty of Engineering (November 15, 2023)

Thank you for the opportunity to comment on the Calendar changes proposed for the various Music programs. At its meeting on Nov. 15, the Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science found that these changes will have no impact on our programs.

Dr. Glyn George, Chair

Committee on Undergraduate Studies

Faculty of Engineering and Applied Science Memorial University of Newfoundland

St. John's NL A1B 3X5

Library, Music Research Centre (November 24, 2023)

From: Smith, Rebecca <becky.smith@mun.ca>

Sent: Friday, November 24, 2023 12:18 PM

To: Corrigan, Annie <acorrigan@mun.ca>

Subject: Library feedback for Calendar changes

Hi Annie,

Please accept the two reports attached (one for the new course proposal and one for the remaining calendar changes) as feedback from the Libraries to be included in the package of materials.

Please let me know if you or others have any concerns.

Thanks,

Becky

Head, Music Resource Centre

Memorial University Libraries

709-864-7829

becky.smith@mun.ca

Memorial University of Newfoundland Undergraduate Calendar Change Proposal Form Cover Page

LIST OF CHANGES

Indicate the Calendar change(s) being proposed by checking and completing as appropriate:

- New course(s):
- Amended or deleted course(s):
- New program(s):
- Amended or deleted program(s):
- New, amended or deleted Glossary of Terms Used in the Calendar entries
- New, amended or deleted Admission/Readmission to the University (Undergraduate) regulations
- New, amended or deleted General Academic Regulations (Undergraduate)
- New, amended or deleted Faculty, School or Departmental regulations
- Other:

ADMINISTRATIVE AUTHORIZATION

By signing below, you are confirming that the attached Calendar changes have obtained all necessary Faculty/School approvals, and that the costs, if any, associated with these changes can be met from within the existing budget allocation or authorized new funding for the appropriate academic unit.

Signature of Dean/Vice-President: _____



Date: _____

December 21, 2023

Date of approval by Faculty/Academic Council: _____

November 8, 2023

Memorial University of Newfoundland

Undergraduate Calendar Change Proposal Form Senate Summary Page for Regulations for 2024-2025 Calendar (School of Social Work section)

SECTION OF CALENDAR

Indicate the section of the Calendar impacted by the proposed change(s):

School of Social Work

Rationale is below. The following appendices are attached:

Appendix A: Calendar Changes (with strikeouts and underlines)

Appendix B: Calendar Entry After Changes (clean version)

Appendix C: Secondary Changes

Appendix D: Consultation Request, Feedback and Responses.

RATIONALE

Section 4.5 Complementary Studies

In **Complementary Studies** table

The Six Learning Objectives (LO) for Complementary Studies Courses

Learning Objectives (LO) Four and Five have been modified to expand the areas in which students develop foundational knowledge and awareness of the contemporary realities of social inequities and isms (LO Four) and governance, policy-making and systems that relate to justice (LO Five):

Learning Objective Four

Students will develop foundational knowledge and awareness of the historical and contemporary realities of social inequities, imperialism, ~~and racism~~, sexism, ageism, ableism, and classism.

Learning Objective Five

Students will develop foundational knowledge in governance, policy-making, and ~~the justice system~~ systems that intersect with justice (e.g. social justice, ecojustice and criminal justice).

Approved Disciplines

To update the non-social work (learning objective) courses listed in ***Complementary Studies*** for Learning Objectives (LO) Two, Three, Four, Five, and Six as follows:

Economics has been added as a discipline for LO Two to include courses from this discipline in this LO.

Law and Public Policy has been added as a discipline for LO Three to include courses from this discipline in this LO. (This is a secondary change). The discipline of Law and Society has been removed from this LO to align with Law and Public Policy changes.

Economics and Psychology have been added as disciplines for LO Four to include courses from these disciplines in this LO.

Economics, Folklore and Law and Public Policy have been added as disciplines for LO Five to include courses from these disciplines in this LO. (Law and Public Policy is a secondary change).

Economics, Folklore and Law and Public Policy have been added as disciplines for Learning Objective Six so as to include courses from these disciplines in this LO. (Law and Public Policy is a secondary change).

These disciplines have been added for the following reasons:

- to expand the disciplines for BSW admission that are deemed to prepare applicants for social work education
- to improve access to the BSW program by enabling current Memorial applicants to be considered for eligibility when they would otherwise be deemed ineligible
- to help attract more students from diverse disciplines
- to help build a stronger pool of applicants
- to enhance recruitment and retention for the BSW program.

In addition, during the 2022-2023 Calendar consultations the Department of Folklore requested the School to review and add more Folklore courses to the Complementary Studies table as deemed appropriate.

Sections 5, 6 and 7 – Addition of a readmission clause

A readmission clause has been added throughout the following School of Social Work sections:

5

5.1.3

5.2.1, 5.2.2

5.3

5.3.1.1, 5.3.1.1a, 5.3.1.1b, 5.3.1.3

5.3.2.1, 5.3.2.1a, 5.3.2.1b, 5.3.2.1d

5.3.3, 5.3.3.2

5.3.4, 5.3.4.1

5.3.5, 5.3.5.1; 5.3.5.4

6.1 (bullet 2 and bullet 4)

Bachelor of Social Work (as a First Degree) table (Year 1 Fall and Winter)

6.2 (bullet 2)

7.2.4.1, 7.2.4.2

7.4.1

The readmission clause has been added from Sections **5 Admission/Readmission Regulations for the School of Social Work** through to **7 Academic Requirements and Promotion Requirements** as noted above to:

- allow previously enrolled BSW students the opportunity to reapply at an earlier timeframe
- align with the admission requirements of other professional faculties and schools including Education, Engineering, Human Kinetics, Music and Nursing
- reduce the time students spend completing the BSW program
- reduce barriers and increase access for students who did not complete the program due to promotion status or a leave of absence
- enhance recruitment and retention for the BSW program
- help build a stronger pool of applicants and graduates.

Section 5 Admission/Readmission Regulations for the School of Social Work

Section 5.2 Application Forms and Deadlines

5.2.2:

The two new deadline dates (June 1 for Fall semester readmission and October 1 for Winter semester readmission) have been added to:

- reduce the allowable time frame to reapply to the program
- support and align with the new recommendations for readmission in sections 5 through 7 as noted above
- help attract a more diverse student population and reduce barriers
- reduce the time students spend completing the BSW program
- enhance recruitment and retention for the program
- help build a stronger pool of applicants and graduates.

The statement: "To be considered for readmission to the Bachelor of Social Work program, applicants must have completed a minimum of one social work course in the Bachelor of Social Work program within the last three years." has been added to clarify that students who are applying for readmission must have completed at least one social

work course in the last three years to qualify for readmission. This statement also helps to distinguish between admission and readmission.

5.2.4:

The addition of the words “submission of two required supplemental documents”; the listing/explanation of the two documents; and the statements “Further information about these supplemental documents is available within the online application. Incomplete applications will not be considered for the BSW program.” have been added:

- for clarity and to clarify that two supplemental documents are required as part of the application. These are not new requirements, rather they have been added to clarify that the submission of these two documents is required to have a complete application for the BSW program.
- to align with the documents that are included in the application
- to increase the number of complete applications for the program
- to increase recruitment
- to help build a stronger applicant pool.

The statements “In addition, students who are transferring to Memorial University from other post-secondary institutions must complete a third document called the BSW Prerequisite Credit Transfer Application Form. Further information about these supplemental documents is available within the online application. Incomplete applications will not be considered for the BSW program.” have been added:

- to clarify that students who are transferring to Memorial University must complete this document as part of the application. This is not a new requirement, rather it has been added to clarify that the submission of this document is required to have a complete application for the BSW program.
- to align with the documents that are included in the application for applicants who are transfer students
- to increase the number of complete applications for the program
- to increase recruitment
- to help build a stronger applicant pool.

Section 5.3 Admission Requirements

The word “*verified*” has been removed from the following sections:

5.3.1:

5.3.1c:

5.3.2:

5.3.2.1e: to:

- clarify that applicants are not required to submit verification documents (e.g. letter from employer) to apply for the program. Rather they answer questions in the application about their experience.

- align with the current admissions practice. As indicated in the online application, an experience may be verified but this is not normally the practice
- remove barriers for applicants
- increase the number of eligible applicants
- build a stronger applicant pool.

5.3.2.1c:

The disciplines of Communication Studies, Economics, Environment and Sustainability, Folklore, Law and Public Policy*, and Sustainable Rural Communities have been added to the admission requirements for second degree to:

- expand the disciplines for BSW admission that are deemed to prepare applicants for social work education
- improve access to the BSW program by enabling current Memorial applicants to be considered for eligibility when they would otherwise be deemed ineligible
- enhance recruitment for the BSW program
- help build a stronger pool of applicants.

During the 2022-2023 Calendar consultations the School of Science and the Environment and the Department of Folklore requested the School to consider adding the disciplines for the BSW as a Second Degree admission requirements.

*Law and Public Policy was added to align with the secondary change that occurred in the 2023-2024 Calendar.

5.3.3.1:

The sentence "Approved Applicants who are seeking readmission, to the First Degree program and the Second Degree program who have completed required prerequisites, may request to be readmitted in the Fall or Winter Semester" has been added to:

- clarify that applicants seeking readmission may request to be readmitted in Fall or Winter. This would allow them to re-enter into the semester that aligns with their program of study and reduce the timeframe for them to complete their degree
- support and align with the new recommendations for readmission in sections 5 through 7
- reduce barriers for students
- reduce the wait time for students who wish to complete the degree
- enhance recruitment and retention for the program
- help build a stronger pool of applicants and graduates.

5.3.3.2:

The statement Applicants who decline their offer of admission/readmission or who do not register for fall (or winter) semester SCWK courses will be deemed to have Withdrawn

from the program has been added for clarity and to reflect the actual application status of Withdrawn for applicants who decline their seat.

The words "or apply for readmission" have been added to the following sections:

5.3.4.1:

5.3.5.1:

7.2.4.1:

7.4.1:

to allow students the opportunity to apply for readmission following Voluntary Withdrawal and to apply for readmission following Promotion Denied so as to:

- expand the regulations to allow students who were Withdrawn or on a Leave of Absence to apply for readmission
- support and align with the new recommendations for readmission in sections 5 through 7 as noted above
- reduce barriers for students who wish to complete the degree
- reduce the time frame to complete the degree
- enhance recruitment and retention
- help build a stronger pool of applicants.

5.3.6: **Admission/Readmission Following Withdrawn Status**

5.3.7: **Admission/Readmission Following Leave of Absence**

These sections (5.3.6 and 5.3.7) have been added as new sections to:

- expand the regulations to allow students who were Withdrawn or on a Leave of Absence to apply for readmission
- support and align with the new recommendations for readmission in sections 5 through 7 as noted above
- reduce barriers for students who wish to complete the degree
- reduce the time frame to complete the degree
- enhance recruitment and retention
- help build a stronger pool of applicants.

Section 6 Program Regulations

Bachelor of Social Work (as a First Degree) table

In "*Required Professional Education Courses*" SCWK 4620 has been moved from Year 4, Fall to Year 3, Winter and renamed SCWK 3620 to:

- reduce the requirement to complete 15 credit hours in the Fall of Year 4, without changing the program requirements, impacting academic integrity or accreditation.

- allow students more flexibility to complete the required post admission complementary studies courses
- support a more balanced academic/work load/life for 1st degree students who report
 - that they must work to finance their education
 - a difficulty of managing a full course load in the Fall of Year 4
- reduce the need for students to apply for a course load reduction and delay their program. Students who are approved to reduce from 15 to 12 credit hours are delayed in graduating by one year.
- expose students to the mental health curriculum earlier in the program
- reduce barriers for BSW students to complete the degree
- enhance retention and increase the number of graduates from the program.

This program change was supported by a faculty member who consistently taught the course who also reported student difficulty managing the Year 4 Fall course load.

Section 7 Academic Requirements and Promotion Regulations

7.3 Leave of Absence

7.3.2:

The new regulation to allow students to apply for a second leave of absence has been added to:

- allow students to have a second leave of absence without impacting their program status
- reduce barriers for BSW students to complete the degree
- improve retention and increase the number of graduates from the program.

The statement “A student who does not return from their approved leave of absence or does not apply for a second leave of absence” preceding “will be deemed to have withdrawn from the program” and the addition of “and will obtain a promotion status of Withdrawn” have been added to:

- clarify that students who do not request a second leave of absence or return from their leave of absence will be deemed to have withdrawn and obtain a promotion status of Withdrawn
- reflect the actual practice.

7.3.3:

The addition of this statement: *A student who attains a promotion status of Withdrawn may apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is*

being sought allows students who did not return from their leave of absence and attained a promotion status of Withdrawn to apply as a new applicant or apply for readmission. This regulation:

- aligns with new readmission recommendations in sections 5 through 7 as noted above
- allows students to return to the program and reduce the time frame to complete the degree
- reduces barriers for BSW students to complete the degree
- improves retention and increase the number of graduates from the program.

7.4 Student Withdrawal

7.4.2:

The addition of the statement: *In this case a student will be given a promotion status of Withdrawn:*

- helps students and staff to distinguish between the status of *Voluntary Withdrawal* as noted in 7.4.1 and the status of *Withdrawn*.

Section 11 Course Descriptions

SCWK 4620 was deleted as the last course in the section and replaced with SCWK 3620 which places numerically among the Year 3 course descriptions. This change aligns with the change noted in Section 6, Program Regulations, in the Bachelor of Social Work (as a First Degree) table under “*Required Professional Education Courses*” whereby SCWK 4620 was moved from Fall of Year 4 to Winter of Year 3 and renamed SCWK 3620 for the following reasons:

- to reduce the requirement to complete 15 credit hours in the Fall of Year 4, without changing the program requirements, impacting academic integrity or accreditation.
- to allow students more flexibility to complete the required post admission complementary studies courses
- to support a more balanced academic/work load/life for 1st degree students who report
 - that they must work to finance their education
 - a difficulty of managing a full course load in the Fall of Year 4
- to reduce the need for students to apply for a course load reduction and delay graduation. Students who are approved to reduce from 15 credit hours to 12 credit hours are currently delayed in graduating by one year.
- to expose students to the mental health curriculum earlier in the program.
- to reduce barriers for BSW students to complete the degree
- to enhance retention and increase the number of graduates from the program.

This program change received support from a faculty member who consistently taught the course who also reported student difficulty managing the Year 4 Fall course load.

SCWK 4620 was added as EQ: (equivalent) to note that it is equivalent to SCWK 3620 for students who are accepted for readmission.

Course prerequisites were added/deleted in SCWK 4302, SCWK 4312, SCWK 4314, SCWK 4317, and SCWK 4521 to align with the number and sequence change.

CALENDAR CHANGES

The proposed Calendar changes with additions indicated by underline and deletions indicated by ~~strikethrough~~.

School of Social Work

www.mun.ca/socialwork

Interim Dean

Dr. Sulaimon Giwa

Personnel Listings

1 The Memorial University of Newfoundland Code

The attention of all members of the University community is drawn to the section of the University Calendar titled **The Memorial University of Newfoundland Code**, which articulates the University's commitment to maintaining the highest standards of academic integrity.

2 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The Student Code of Conduct outlines the behaviours which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see www.mun.ca/student.

3 School Description

A social work program at Memorial University of Newfoundland commenced in 1963 with the offering of a two-year diploma in public welfare. In 1965, the Bachelor of Arts (Social Welfare) degree was initiated, continuing until 1970 when the Bachelor of Social Work was established. The School also offers graduate degrees at the master and doctoral level.

Social work courses are designed for delivery on a philosophical base of humanism and social justice. This is accomplished in an empowering teaching and learning environment, through the practice of anti-oppression principles, within the context of critical thinking. The curriculum in social work draws upon the substance and analytical processes of the social and behavioural sciences and of the humanities. It reflects Memorial University of Newfoundland and the School of Social Work's traditional commitments to serve the people of Newfoundland and Labrador within a global context.

Additional information can be found at the School of Social Work website at

www.mun.ca/socialwork.

Students must meet all regulations of the School of Social Work in addition to those stated in the general regulations. For information concerning admission/readmission to the University and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

For information regarding fees and charges, see the Financial and Administrative Services website at www.mun.ca/finance/fees/.

For information regarding scholarships, bursaries and awards, see www.mun.ca/scholarships/scholarships.

3.1 Vision

Connecting people, improving lives and creating social change for a just and inclusive province and world, through integrated and transformative social work education, research and community engagement.

3.2 Mission

We prepare skilled and caring social work professionals to be critical thinkers and agents of positive change, through innovative social work education, impactful research and community collaborations. In all of our work, we are committed to equity, diversity, inclusion, Indigeneity and anti-racism to achieve a more just province and world.

3.3 Accreditation Status

Graduates of Memorial University of Newfoundland's Bachelor of Social Work programs have been enjoying the benefits of full accreditation with the Canadian Association for Social Work Education (CASWE) since 1977. The First and Second Degree undergraduate programs offered by the School of Social Work are currently accredited by the CASWE.

3.4 Academic and Professional Ethics

The School of Social Work espouses the highest standards of academic and professional ethics and conduct as documented in the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Practice*. Ethical behaviour encompasses integrity, respect, and professionalism, and also means that students will take responsibility for their learning and pursue academic goals in an honest and engaged manner. These are principles, values, and expectations that the School of Social Work upholds as a member of the Canadian Association for Social Work Education.

When participating in coursework and field practica or representing the School at conferences and other research and academic activities, students are expected to demonstrate ethical behaviour. In decision-making, teamwork, and individual expression,

students are expected to seek to understand the significance of social justice, fairness, equity and individual and collective rights.

In addition to meeting the *Student Code of Conduct*, students must meet the following guidelines for academic and professional ethics and conduct which are available at the School of Social Work website: The current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and the *School of Social Work Social Media Policy and Guidelines for Social Work Students*.

4 Description of Program

All courses of the School are designated by the abbreviation SCWK.

4.1 General Information

The Bachelor of Social Work (BSW) is a full-time program that is offered as a First or a Second Degree program and is comprised of course work and two field practica. The BSW degree qualifies graduates for beginning professional practice in social work settings.

The BSW curriculum reflects a balance of professional education and general education. The professional education courses are provided for students once they are admitted to the First Degree or Second Degree Bachelor of Social Work programs. The general education is intended to equip students with knowledge in the humanities and relevant social sciences, including knowledge related to human development and behaviour in the social environment. The general education is addressed through complementary courses from disciplines outside the School of Social Work as outlined in **Complementary Studies** below.

The objectives of the undergraduate program are to prepare students to:

- promote social justice and social well-being and creatively challenge oppression;
- acquire and apply knowledge, skills, values, professional ethics and critical thinking abilities; recognize limitations and strengths as a beginning social work practitioner;
- integrate reflexively critical self-awareness;
- assume leadership in collaboration and interdisciplinary practice;
- utilize and participate in innovative and traditional inquiry and research models; creatively practice with

- diverse individuals and collectives;
- promote and critique the social work profession on regional, provincial, national and global levels; commit to the process of lifelong learning;
- participate collaboratively and respectfully in innovative teaching and learning processes; and
- address issues of transition and crisis in diverse contexts (individuals, families, groups, communities, formal organizations and society).

The aim of the BSW program is to develop social workers with generically based skills for working with individuals, families, communities, and groups. Students receive an education which prepares them to work in urban centres and rural settings. A special emphasis is placed on the importance of identifying local needs and developing the means of meeting these needs in the context of available resources.

There is a **Program Residency Requirement** for both the **First** and **Second** Degree programs requiring students to take specific courses on the St. John's campus. Although the majority of courses are taught on-campus, selected courses are occasionally taught online.

4.2 Social Work Field Practica

1. In addition to their course work, students are required to successfully complete two supervised 350 hour field practica which normally occur in Fall and Winter semesters. Students are normally expected to be available to engage in the field practicum for 28 hours each week during the semester in which the field practicum is scheduled.
2. Each field practicum is to be conducted in a setting and supervised by a qualified field instructor approved by the Field Education Coordinators, in compliance with the CASWE Standards for Accreditation and the relevant provincial legislation governing the practice of social work. Field instructors must possess, as a minimum qualification, a Bachelor of Social Work and/or a Master of Social Work from an accredited social work program plus a minimum of two years post-degree social work employment. Qualifications will be assessed in the case of international field practica.
3. Students normally are expected to be available for field practica anywhere within the Province of Newfoundland and Labrador.
4. Field practica may be offered in whole or in part outside the normal start and end dates of a semester.
5. The Field Education Coordinators are responsible for facilitating appropriate

matches among students, field instructors, and field practicum settings. Although consideration will be given to all factors affecting the location and type of field practica, final approval of all field practica rests with the Field Education Coordinators. Students who refuse a field practicum deemed suitable by the Field Education Coordinators may be delayed in their program or prevented from completing their program of study.

6. Students are responsible for all costs associated with field practica including travel, immunizations, police records checks/vulnerable sector checks, child protection records checks, housing and living expenses.
7. Students shall submit an application, including a Student Brief Resume, to the Field Secretary in the preceding January for the Fall semester field practicum and the preceding September for the Winter semester field practicum.
8. Students shall complete agency specific requirements, such as criminal record checks, vulnerable sector checks, child protection records checks, or health checks, before starting the field practicum. Students unable to meet the agency's requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The requirements and procedures of any given agency may change from time to time and are beyond the control of the University.
9. Students may voluntarily withdraw or agree to voluntarily withdraw once from SCWK 3300 (Field Practicum 1) and once from SCWK 4302 (Field Practicum 2) with the prior approval of the field agency and the Field Education Coordinator. The withdrawal normally must occur by the deadline date to drop courses without academic prejudice according to the current Calendar. The student has one opportunity to repeat, complete, and pass each field practicum before proceeding in the program.
10. Students must successfully complete and have received final grades for all required courses before proceeding to each field practicum.

4.3 Field Practicum Preparation Seminars

In the semesters prior to their first field practicum, students are required to participate in six Field Practicum Preparation Seminars (Social Work 230A/B). These seminars review the field practicum requirements, aid students in writing resumes and preparing for interviews, and discuss ethics, professionalism, and respectful workplaces. Students must complete all required seminars and receive a passing grade for SCWK 230A in order to proceed to SCWK 230B. Students then must complete all required seminars and receive a passing grade for SCWK 230B in order to proceed to their first field practicum.

4.4 Bachelor of Social Work Pledge of Professionalism Ceremony

In the Winter semester, prior to their first field practicum, students are required to participate in the Bachelor of Social Work Pledge of Professionalism Ceremony. Students who do not meet this requirement may be delayed in starting their field practicum.

4.5 Complementary Studies

1. Complementary Studies is a collection of non-social work courses that provides students with opportunities to gain general knowledge of people and nature, develop analytical and critical thinking and communication skills, and explore the intersections of social, political, and economic elements in society. The six learning objectives of the Complementary Studies guide the selection of the chosen disciplines listed in **Complementary Studies**.
2. The approved list of courses for each learning objective is maintained by the Office of the Associate Dean, Undergraduate Programs, of the School of Social Work. The course list is available at www.mun.ca/socialwork/programs/undergraduate. Updates of approved or removed courses will happen in consultation with the appropriate committee(s) responsible for undergraduate curriculum.
3. Most of the approved courses do not require pre-requisites or co-requisites. Listed courses are subject to change and availability.
4. Students are required to successfully complete Complementary Studies courses as part of the admission requirement for the First and Second Degree programs.
5. Once admitted to the First Degree program, students successfully complete Complementary Studies courses in order to fulfill the general education course requirement.
6. Students in the First Degree program are permitted to use approved courses listed on the Social Work website for degree regulations subsequent to their year of entry to the Bachelor of Social Work Degree.
7. The number of courses students select for each Learning Objective in order to meet the admission requirements and the First Degree program of study requirements is outlined in **Admissions Regulations for the School of Social Work** and **Program Regulations**, respectively.

Complementary Studies

<p>The Six Learning Objectives for Complementary Studies Courses</p>	<p>Approved Disciplines Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate.</p>
<p>Learning Objective One Students will develop university knowledge and skills in critical reading, writing, and analysis.</p>	<p>Critical Reading and Writing Courses (CRW) as approved by Senate for the B.A., or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Two Students will develop foundational knowledge and appreciation for the various expressions and experiences of human and cultural diversity.</p>	<p>Anthropology, Communication Studies, Criminology, <u>Economics</u>, English, Folklore, Gender Studies, Humanities, Linguistics, Psychology, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Three Students will develop foundational knowledge and understanding of historical and contemporary experiences of Indigenous peoples of Canada.</p>	<p>Anthropology, Archaeology, English, Environment and Sustainability, Gender Studies, History, Humanities, <u>Law and Public Policy</u>, Law and Society, Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Four Students will develop foundational knowledge and awareness of the historical and contemporary realities of social inequities, imperialism, and racism, <u>sexism, ageism, ableism, and classism</u>.</p>	<p>Anthropology, Archaeology, Criminology, <u>Economics</u>, Gender Studies, Geography, History, Linguistics, <u>Psychology</u>, Religious Studies, Sociology, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Five Students will develop foundational knowledge in governance, policy-making, and the justice system <u>systems that intersect with justice (e.g. social justice, ecojustice, and criminal justice)</u>.</p>	<p>Anthropology, Criminology, <u>Economics</u>, Environment and Sustainability, <u>Folklore</u>, Gender Studies, Humanities, <u>Law and Public Policy</u>, Law and Society, Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are</p>

	deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
Learning Objective Six Students will develop a critically reflective understanding of contemporary society (locally, nationally, and globally) and their place in it.	Anthropology, Archaeology, Criminology, <u>Economics</u> , English, Environment and Sustainability, <u>Folklore</u> , Geography, History, Humanities, <u>Law and Public Policy</u> , Philosophy, <u>Political Science</u> , Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
Courses may be offered at any of the Memorial University of Newfoundland Campuses and/or online. Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate . For further information about course content refer to the appropriate Course Descriptions sections for the Faculty of Humanities and Social Sciences and for the Faculty of Science at the St. John's Campus; and the appropriate Course Descriptions sections for Grenfell Campus .	

5 Admission/Readmission Regulations for the School of Social Work

In addition to meeting the **UNIVERSITY REGULATIONS** students must meet the admission/readmission regulations for the School of Social Work.

5.1 General Information

1. Entry to the Bachelor of Social Work is competitive. Meeting the minimum requirements for admission does not guarantee acceptance into the First Degree program or Second Degree program. The final decision on admission rests with the Bachelor of Social Work Admissions Committee. The decision of the Admissions Committee is final and there are no grounds for appeal.
2. Admission or readmission to the University does not necessarily constitute admission to the First or Second Degree programs in social work.
3. Selection of candidates for admission/readmission to the Bachelor of Social Work is based on academic standing, relevant work experience/ volunteer experience and/or community involvement in human services related to social work, and personal suitability for a career in social work.
4. The School of Social Work depends on the cooperation of community agencies

external to the University to provide field practica and instruction to its students. Many of these agencies have a range of requirements, such as a Certificate of Conduct or a Child Protection Records Check, which must be completed before starting the field practicum. Students unable to meet these agencies' requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The procedures of any given agency may change from time to time and are beyond the control of the University.

5. The School of Social Work strives to enrich its teaching, research and scholarship through the contributions of individuals from diverse backgrounds with different attributes. However, for many applicants, institutional processes and cultural and racial differences exist which have presented barriers to learning. In keeping with the Canadian Association of Social Work Education (CASWE) Standards for Accreditation, the mission of Memorial University of Newfoundland, and the mission, vision, and values of the School of Social Work, the School has developed an Educational Equity Initiative. The intent of this initiative is to encourage applicants with diverse identities, experiences, and backgrounds to apply. Further, the Educational Equity Initiative aims to correct conditions of disadvantage in professional education. Therefore, the School reserves a minimum of 20% of the total number of seats in the Bachelor of Social Work program to eligible applicants who have met the minimum requirements for admission and who identify as one or more of the following groups: First Nations, Inuit, or Métis (minimum of 5% of seats); members of a racialized group (minimum of 5% of seats); disabled people (minimum of 5% of seats), and/or members of another equity group (minimum of 5% of seats). All applicants applying under the Educational Equity Initiative must complete the appropriate section on the School of Social Work First Degree or Second Degree Application form.

5.2 Application Forms and Deadlines

1. The application for admission/readmission to programs offered by the School of Social Work is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply.
2. The Bachelor of Social Work as a First Degree and as a Second Degree program commences in the Fall semester. The deadline for application for admission/readmission to both the First and Second Degree programs is March 1. Students are encouraged to submit their applications as early as possible. The application for readmission to the BSW program must be submitted by June 1 for Fall semester readmission, and October 1 for Winter semester readmission. To be considered for readmission to the Bachelor of Social Work program, applicants must have completed a minimum of one Social Work course in the Bachelor of Social Work program within the last three years.
3. Applications received after the deadline and incomplete applications will not be

considered.

4. A complete application package includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters), an application to the School and ~~any other~~ submission of two required supplemental documentations.
 - A 500-word Social Work Statement indicating why the applicant would be a suitable candidate for the BSW program. Applicants may focus on experiences (personal, volunteer and/or work), community involvement, motivation, values, skills, interests and critical reflection of social location.
 - A Social Work Experience Document that highlights experience related to human services.

In addition, students who are transferring to Memorial University from other post-secondary institutions must complete a third document called the BSW Prerequisite Credit Transfer Applications Form.

Further information about these supplemental documents is available within the online application. Incomplete applications will not be considered for the BSW program.

5.3 Admission/Readmission Requirements

5.3.1 First Degree Program

The Bachelor of Social Work as a First Degree is a 120 credit hour program intended for candidates who have completed the required prerequisite courses, meet the academic performance requirements, and have ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.

1. To be considered for admission/readmission to the First Degree Bachelor of Social Work program, applicants must have:
 - a. achieved an average of at least 65% in the courses comprising the last 30 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission/readmission is being sought and for which a numeric grade has been assigned;
 - b. completed the 30 credit hours of required prerequisite courses outlined below by the end of the Winter semester for the year in which admission/readmission is being sought and must have achieved a minimum grade of 65% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 30 credit hours of

required prerequisite courses are:

- 3 credit hours for Social Work 1710
 - 18 credit hours from the Complementary Studies courses selected for each Learning Objective listed in **Complementary Studies**. Courses are counted only once even if they are listed for more than one Learning Objective or cross-listed with another department. Applicants are encouraged to select Complementary Studies courses with numbers that correspond to their current year of study. The exceptions are courses listed for Learning Objective One and Learning Objective Three. The required credit hours are as follows:
 - Learning Objective One: 6 credit hours
 - Learning Objective Two: 3 credit hours
 - Learning Objective Four: 3 credit hours
 - Learning Objective Five: 3 credit hours
 - Learning Objective Six: 3 credit hours
 - 9 additional credit hours chosen from the approved courses listed for the Complementary Studies Learning Objectives Two to Six.
- c. completed a minimum of 60 hours of ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.
2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details, please refer to the School of Social Work's website.
 3. Applicants who complete any Complementary Studies courses listed for Year 2 and Year 3 of **Bachelor of Social Work (as a First Degree)** prior to admission/readmission and receive a grade of less than 65% in these courses will be required, following admission, to repeat the courses or take other courses that meet the same Learning Objective(s) according to **Program Regulations** and achieve a minimum grade of 65% in each course.

5.3.2 Second Degree Program

The Bachelor of Social Work as a Second Degree is a 60 credit hour program intended for candidates who have completed a university degree, the required prerequisite courses, meet the academic performance requirements, and have ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.

1. To be considered for admission/readmission to the Bachelor of Social Work as a Second Degree, applicants must have:
 - a. been awarded a Bachelor's degree, or been approved (by the end of the Winter semester for the year in which admission/readmission is being sought) for the award of a Bachelor's degree from a university recognized by Memorial University of Newfoundland;
 - b. achieved an average of at least 70% in the courses comprising the last 60 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission/readmission is being sought and for which a numeric grade has been assigned;
 - c. completed a minimum of 45 credit hours from the following disciplines: Anthropology, Archaeology, Communication Studies, Criminology, Economics, English, Environment and Sustainability, Folklore, Gender Studies, Geography, History, Humanities, Law and Public Policy, Law and Society, Linguistics, Philosophy, Political Science, Psychology, Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural Communities, or other humanities or social science discipline completed at another university that is deemed by the Undergraduate Studies Committee or its designee to prepare students for the BSW program. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college;
 - d. completed the 9 credit hours of required prerequisite courses outlined below by the end of the Winter semester preceding the academic year in which admission/readmission is being sought and must have achieved a minimum grade of 70% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 9 credit hours of required prerequisite courses are:
 - 3 credit hours for Social Work 1710
 - 3 credit hours in developmental psychology, human development, and/or human behaviour beyond the introductory level
 - 3 credit hours from **Complementary Studies**, Learning Objective Three
 - e. completed a minimum of 300 hours of ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.

2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details refer to the School of Social Work website.

5.3.3 Acceptance Procedures for Admission/Readmission

1. Applicants for the First Degree program and the Second Degree program will normally be notified of admission decisions by the end of June. Approved applicants for the Bachelor of Social Work degree will be admitted in the Fall semester only. Approved applicants who are seeking readmission to the First Degree program and/or the Second Degree program, and who have completed the required prerequisites, may request to be readmitted in the Fall or Winter Semester.
2. The School of Social Work will not defer any admissions/readmissions to the First or Second Degree programs. Applicants who decline their offer of admission/readmission or who do not register for Fall (or Winter) semester SCWK courses will be deemed to have Withdrawn from the program.

5.3.4 Admission/Readmission Following Voluntary Withdrawal

1. A student who voluntarily withdraws from the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.

5.3.5 Admission/Readmission Following Promotion Denied

1. A student who is denied promotion can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.

2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.
4. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission/readmission to the program.

5.3.6 Admission/Readmission Following Withdrawn Status

1. A student who is Withdrawn from the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will normally be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.

5.3.7 Admission/Readmission Following Leave of Absence

1. A student who does not return following a Leave of Absence and who is deemed to be Withdrawn may apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the

Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.

3. The semester in which a student can register for Social Work courses depends on the availability of seats.

6 Program Regulations

6.1 Bachelor of Social Work (as a First Degree)

- The 120 credit hour Bachelor of Social Work (as a First Degree) requires 75 professional education credit hours from the School of Social Work that include two field practica plus 45 general education credit hours from **Complementary Studies** as defined in **Bachelor of Social Work (as a First Degree)**.
- Following admission/readmission to Year 2, students must complete and obtain a minimum grade of 65% in 18 credit hours of general education courses selected from the following Learning Objectives listed in **Complementary Studies**:
 - 3 credit hours from Learning Objective Two,
 - 6 credit hours from Learning Objective Three,
 - 6 credit hours from Learning Objective Four, and
 - 3 credit hours from Learning Objective Six.
- Courses from Complementary Studies are counted only once even if they are listed for more than one Learning Objective or cross-listed with another department.
- Following admission/readmission to Year 2, credit hours shall normally be taken in the sequence as set out in **Bachelor of Social Work (as a First Degree)**.
- Students must complete the Social Work Field Practicum application in January for their Fall semester practicum and in September for their Winter semester practicum.
- In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK

4302), all required professional education courses as listed in the **Bachelor of Social Work (as a First Degree)** Program of Study must be successfully completed with each course having a final grade of 65% or greater.

Bachelor of Social Work (as a First Degree)

Year / Term	Required Professional Education Courses	Required General Education Courses
Year 1 Fall and Winter	SCWK 1710	27 credit hours from Complementary Studies as noted in the Admission/Readmission requirements
Year 2 Fall	SCWK 2211 SCWK 230A SCWK 2320 SCWK 2520	18 credit hours from Complementary Studies as follows: <ul style="list-style-type: none"> • 3 credit hours from Learning Objective Two • 6 credit hours from Complementary Studies Learning Objective Three • 6 credit hours from Complementary Studies Learning Objective Four • 3 credit hours from Complementary Studies Learning Objective Six <p>Students will not be able to graduate without completing the required Professional and General Education courses with a minimum grade of 65% in each of these courses.</p>
Year 2 Winter	SCWK 230B SCWK 2313 SCWK 2321 SCWK 2711	
Year 3 Fall	SCWK 3300 SCWK 3311	
Year 3 Winter	SCWK 3221 SCWK 3410 <u>SCWK 3620</u> SCWK 3720	
Year 4 Fall	SCWK 4312 SCWK 4314 SCWK 4317 SCWK 4521 SCWK 4620	
Year 4 Winter	SCWK 4302 3 credit hours from SCWK 4321, 4322, or 4323	

6.1.1 Program Residency Requirements

Students shall be required to successfully complete all Social Work courses on the St. John's campus except for: SCWK 1710, 3300, 3311, 4302, 4321, 4322, and 4323.

6.2 Bachelor of Social Work (as a Second Degree)

- The 60 credit hour Bachelor of Social Work (as a Second Degree) requires 60 SCWK credit hours including two field practica as defined in **Bachelor of Social Work (as a Second Degree)**.

- Following admission/readmission, credit hours shall normally be taken in the sequence as set out in **Bachelor of Social Work (as a Second Degree)**. Students wishing to change the sequence and/or reduce the course load specified for semesters 1-4 must receive prior written approval from the Associate Dean of Undergraduate Programs of the School. A change in course sequence and/or reduction of the course load may result in an extension to the length of time normally required to complete the program.
- Students must complete the Social Work Field Practicum application in January for their Fall semester practicum and in September for their Winter semester practicum.
- In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK 4302), all professional education courses as listed in the **Bachelor of Social Work (as a Second Degree)** must be successfully completed with each course having a final grade of 65% or greater.

Bachelor of Social Work (as a Second Degree)

Year / Term	Required Professional Education Courses
Year 1 Semester 1 Fall	SCWK 2211 SCWK 230A SCWK 2320 SCWK 2520 SCWK 4312 SCWK 4314
Year 1 Semester 2 Winter	SCWK 230B SCWK 2313 SCWK 2321 SCWK 2711 SCWK 3410 SCWK 3720
Year 2 Semester 3 Fall	SCWK 3300 SCWK 3311
Year 2 Semester 4 Winter	SCWK 4302 SCWK 4521

6.2.1 Program Residency Requirements

Students shall be required to successfully complete all Social Work courses on the St. John's Campus except for: SCWK 1710, 3300, 3311, 4302, and 4521.

7 Academic Requirements and Promotion Regulations

7.1 General Information

1. The Undergraduate Studies Committee will determine a student's promotion status at the end of each academic term.
2. Once a student has been accepted into the First or Second Degree Bachelor of Social Work program, these regulations shall apply upon commencement of courses in the first semester of the program to the completion of the degree.
3. In addition to meeting the academic requirements and promotion regulations for the School, all students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.

7.2 Promotion Status

A student's promotion status at the end of each term will be in one of the following three categories:

7.2.1 Clear Promotion

Clear Promotion means that a student can proceed to the next term without restrictions. Clear Promotion will be given to a student

- who has completed the academic term with a numeric grade of at least 65% in each required course in the Bachelor of Social Work degree program from **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**;
- who has completed a practicum with a letter grade of PAS (pass); and
- who has maintained professional behaviour consistent with the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and the *School of Social Work Social Media Policy and Guidelines for Social Work Students*.

7.2.2 Probationary Promotion

Probationary Promotion means that a student has not received **Clear Promotion** and must meet certain conditions to obtain Clear Promotion. A student can only receive Probationary Promotion once in the Bachelor of Social Work program. The length of Probationary Promotion can be up to three terms. Each of the following circumstances is sufficient for a student to receive Probationary Promotion.

- A student who has completed the term with a numeric grade of less than 65% in one required course listed in **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**. In order to regain **Clear Promotion** and meet the course prerequisites, the student must do the following:
 - If the required course is one of the **Professional Education Courses** listed in **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**, the student must repeat the course and obtain a numeric grade of at least 65% in order to meet the Professional Education course prerequisites needed to proceed to the next semester in the Bachelor of Social Work program. The student will be delayed by one year in completing the BSW program.
 - If the required course is one of the **General Education Courses** from **Complementary Studies** the student must complete the same course or another course listed for the corresponding Learning Objective and obtain a numeric grade of at least 65% in order to meet the General Education course requirements for the Bachelor of Social Work program and to be eligible to graduate from the BSW program.
- A student has behaved in a manner that breaches the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and/or the School of Social Work Social Media Policy and Guidelines for Social Work Students but for which the School considers that withdrawal from the program is not warranted. The length of Probationary Promotion is up to three academic terms during which time the student is expected to comply with the penalties and/or conditions determined by the School or the University.

7.2.3 Promotion Denied

Promotion Denied means that a student has not received either a **Clear Promotion** or a **Probationary Promotion** and must withdraw from the School.

Any one of the following violations is sufficient for a student to receive Promotion Denied. Promotion Denied will be given to a student:

- who has not met the conditions of probation.
- who has received a numeric grade of less than 65% in more than one required Professional and/or General Education course listed in **Bachelor of Social Work (as a First Degree)** or more than one Professional Education course listed in **Bachelor of Social Work (as a Second Degree)** and that were completed since the commencement of the Bachelor of Social Work program.
- who has received a numeric grade of less than 65% twice in the same required social work course listed in **Bachelor of Social Work (as a First Degree)** or

Bachelor of Social Work (as a Second Degree) and that were completed since the commencement of the Bachelor of Social Work program.

- who has conducted themselves in such a manner as to cause the field agency and a Field Education Coordinator to terminate the field practicum.
- who has voluntarily withdrawn from a field practicum without the prior approval of a Field Education Coordinator.
- who has received a letter grade of FAL (fail) in a field practicum.
- who has behaved in a manner that breaches the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and/or the School of Social Work Social Media Policy and Guidelines for Social Work Students and for which the School or the University considers that withdrawal from the program is warranted.

7.2.4 Other Information

1. Following a denial of promotion, a student can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought as indicated under **Admission/Readmission Regulations for the School of Social Work, Admission/Readmission Following Promotion Denied**.
2. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission/readmission to the program.

7.3 Leave of Absence

1. A leave of absence can only be requested after a student completes the first semester of the program.
2. Any student who requests to take a leave, for any reason, from the program and retain status in the program may normally do so once, with the written approval of the Undergraduate Studies Committee, and for a maximum period of one academic year. A student who plans to resume studies within the one year period must notify the Associate Dean of Undergraduate Programs of the School in writing three months prior to the beginning of the term in which the student plans to continue in the program. A student who does not return at the end of their approved leave of absence may apply for a second leave of absence. A student who does not return from their

approved leave of absence or does not apply for a second leave of absence will be deemed to have withdrawn from the program and will obtain a promotion status of Withdrawn.

3. A student who attains a promotion status of Withdrawn may apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.

7.4 Student Withdrawal

1. A student who voluntarily withdraws at any time from the program or a student who is required to withdraw from the program at the request of the School, and who wants to return to the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought as indicated under **Admission/Readmission Regulations for the School of Social Work, Admission /Readmission Following Voluntary Withdrawal**.
2. The School reserves the right to require a student to withdraw from the program at any time when acceptable cause is demonstrated. In this case a student will be given a promotion status of Withdrawn.

8 Graduation

1. In order to graduate, students in the First Degree program who completed any Complementary Studies courses listed for Year 2 and Year 3 of **Bachelor of Social Work (as a First Degree)** prior to admission and received a grade of less than 65% in these courses are required to repeat the courses or take other courses that meet the same learning objective(s) according to **Program Regulations** and achieve a grade of at least 65% in each course.
2. Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

9 Waiver of School Regulations

Every student has the right to request waiver of School regulations. A student wishing waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations.**

9.1 General Information

1. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Undergraduate Studies Committee of the School.
2. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Undergraduate Studies Committee. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
3. Any waiver granted does not reduce the total number of credit hours required for the degree.

10 Appeal of Regulations

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions.**

11 Course Descriptions

All courses of the School are designated by SCWK.

1710 Social Work Philosophy and Practice provides an overview of the historical development, philosophical orientation, basic values, principles and knowledge base, and fields of practice of the profession. The course will examine critical social problems that impact societies with an emphasis on the quest for social justice at local, national and global levels.

CR: the former SCWK 2700

2211 Diverse Theories for Social Work Practice provides an overview of critical and practice theories that explain problems and guide the change process.

The course will involve students in a critical analysis of a broad range of theories including: Critical theories such as structural, feminist, Marxist, anti-racist, Indigenous, queer and anti-oppressive practice; modern theories such as interactional, systems, ecological cognitive & crisis theory/intervention; postmodern theories such as solution focused and narrative; and macro practice, social action, and community organization.

PR: admission to the Bachelor of Social Work First or Second degree program and SCWK 1710 or the former SCWK 2700

230A/B Field Practicum Preparation Seminars expose students to both theoretical and practical aspects of field education in general and the field

practicum specifically prior to the first field placement. The seminars will utilize a combination of lectures, guest speakers, panel discussions, and practical exercises to prepare students for their field practicum. Students must complete and receive a passing grade for SCWK 230A in order to proceed to 230B. Students who do not meet this requirement will not pass SCWK 230B and will be delayed in starting their field practicum. SCWK 230A and 230B will each be evaluated as PAS or FAL based on attendance, participation, and assignments.

AR: attendance is required in all seminars of this courses

CH: 0

LC: as scheduled

2313 Social Work Knowledge and Skills for Group and Team Work (same as the former SCWK 4313) introduces students to social work methods and skills in group practice and team work. The design and implementation of diverse group types, evaluative models and the parallels between group and team functions are explored. The characteristics and challenges of interdisciplinary team work are considered as well as effective strategies and unique roles that social workers can contribute for effective team collaboration.

CR: the former SCWK 4313 and the former SCWK 4320

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

2320 Social Work Knowledge and Skills for Assessment and Intervention introduces beginning skills for social work practice. The relevance of relationship based approach, a strengths perspective and an anti-oppressive stance will be considered as students acquire biopsychosocial assessment and interviewing skills. Attention is given to self-awareness, professional identity and a wide range of beginning counselling skills with diverse populations and situations such as: Indigenous people, involuntary clients, suicide risk, domestic violence, clients in crisis and children at risk.

CR: the former SCWK 3320, the former 3321 and the former 4310

PR: admission to the Bachelor of Social Work First or Second Degree Program and SCWK 1710 or the former SCWK 2700

2321 Social Work Knowledge and Skills for Personal and Social Change addresses knowledge, skills and competencies that enable the social worker to facilitate positive change within the middle and end stages of intervention. Emphasis will be given to a range of current best known practices within the context of clinical and community applications, promotion of social justice, strengths and critical thinking. General practice approaches that may be applied with individuals, families and communities will be emphasized.

CO: SCWK 2313 and SCWK 2711; or admission to the Second Degree program option

CR: the former SCWK 3421

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of

Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320 and SCWK 2520

2520 Social Work: Critical Analysis of Social and Health Policy engages students in critical analysis of local and national social and health policy development from a social work perspective. The course explores topics that are relevant to direct service provision such as: the influence of historical context on policy, policy development, interactions among federal, provincial and local governments that influence policy and leadership and advocates roles of social workers in program development in a diverse and changing environment.

CR: the former SCWK 2510 and 2710

PR: admission to the Bachelor of Social Work First or Second Degree Program and SCWK 1710 or the former SCWK 2700

2711 Social Justice and Social Work Practice explores human rights from global perspective and examines social responsibility, the nature of oppression and marginalization and strategies to promote social justice and prevent injustice. Reflective practice principles and experiential activities will form the basis for examining use of self and the relevance of social location, and the application of: critical theoretical perspectives, critical empathy and ethical evaluation for anti-oppressive practice at the individual and structural/organizational level.

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of Social Work Second Degree program,

SCWK 230A, SCWK 2211, SCWK 2320 and SCWK 2520

3221 Social Impacts on Human Development addresses how theories, concepts and information related to human development must be considered in the context of social issues and impacts in order to inform social work practice with vulnerable populations. The impact of issues such as violence, addictions, poverty, trauma and oppression are examined as are strengths and resilience of human beings. Strategies to address social impacts on human development are explored.

CR: the former SCWK 3211 and the former SCWK 3220

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and 3311

3300 Social Work Field Practicum 1 is a 350 hour supervised field experience that provides students with opportunities to apply social work principles, theories and skills to work with clients and communities. The field experience is designed to develop: professional use of self, beginning ability to implement planned interventions with diverse populations and an appreciation for social justice activities.

CH: 12

CR: the former SCWK 4315, the former 4316, the former 4300, the former 4325, and the former 4326

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 230A/B, SCWK 2313, SCWK 2321, and SCWK 2711; or admission to the Bachelor of Social Work Second Degree program, SCWK 230A/B, SCWK 2313, SCWK 2321, and SCWK 2711

3311 Social Work Knowledge and Skills for Integration of Theory and Practice

focuses on application of selected models and methods of practice. The course explores links between theory and practice through critical consideration of: the influence of agency and community, the value of theory and knowledge, the role of self awareness, social location and practice skills. Topics to be explored include: documentation, support/resource counselling, advocacy, self care, vicarious trauma, professional identity, community work, interdisciplinary practice, group work, ethics and consultation.

CO: SCWK 3300

CR: the former SCWK 4310 and SCWK 4311

3410 Applied Research and Evaluation for Social Work Practice

(same as the former SCWK 4410) teaches theories, concepts and methods of systematic inquiry and its relationship to professional social work judgment and action. The contribution of applied research to social justice, community based inquiry and accountability and evidence based practice is emphasized. Topics to be explored include: quantitative, qualitative, action and evaluative approaches to systematic inquiry for social work practice; ethical considerations in social work research.

CR: the former SCWK 4410, the former SCWK 4420, and the former SCWK 4421

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and SCWK 3311; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

3620 Field of Practice: Social Work in Interdisciplinary Mental Health and Health Services

provides an overview of mental health and illness, the impact on people and communities and social work interventions within an interdisciplinary community context. The oppression of illness, disability and mental health problems across the lifespan is considered as well as the role of social work in the continuum of care. Topics include: mental health, health, mental illness, disability, social determinants of health, social movements and advocacy.

CR: the former SCWK 4610, the former SCWK 5610, and the former SCWK 5613
EQ: the former SCWK 4620
PR: admission to the Bachelor of Social Work First Degree Program and SCWK 3300 and SCWK 3311.

3720 Ethical and Legal Issues in Social Work Practice

examines ethical theories, decision - making models and key legislation in a variety of areas including child welfare, youth justice, privacy, health, human rights to resolve dilemmas in practice. Components of legislation and the Social Work Code of Ethics are analysed to determine approaches to practice dilemmas. Consideration and critical analysis of frameworks for decision making will lead to a personal model for practice choices.

CR: the former SCWK 5720

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and SCWK 3311; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

4302 Social Work Field Practicum 2

is a 350 hour supervised field experience that provides students with opportunities to apply social work principles,

knowledge and skills that demonstrates the capacity for independent practice at micro and macro levels. Emphasis is on developing strong analytical abilities, applying enhanced practice skills, mastering a variety of social work roles, implementing strategies that impact social justice and making professional judgments in increasingly complex situations.

CH: 12

CR: the former SCWK 5300, the former SCWK 5301, and the former SCWK 5315-5319

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 4312, SCWK 4314, SCWK 4317, and SCWK 4521, ~~and SCWK 4620~~; or admission to the Bachelor of Social Work Second Degree Program, SCWK 3300 and 3311

4312 Social Work Knowledge and Skills for Community Development emphasizes theory and practice of community organizing and community development within the context of social justice. Frameworks for community practice are critically analysed through examination of ethical dilemmas, accountability issues, practice skills, leadership and other roles. Urban, rural and cultural differences are considered in relation to their influence on effective community organizing and development work.

CR: the former SCWK 5322

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, and SCWK 1710 or the former SCWK 2700

4314 Social Work Knowledge and Skills for Practice with Families

prepares students to offer direct services to families through increasing their knowledge of family functioning and their competence in family assessment and intervention. Critical analysis of models of family intervention and exploration of ethical issues form the basis for application of selected approaches to family work including: structural therapy, solution focussed approach and crisis intervention.

CR: the former SCWK 5325

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, and SCWK 1710 or the former SCWK 2700

4317 Field of Practice: Child Welfare Prevention, Crisis Intervention and Protection

examines legislation that protects the rights of children, best practice in child welfare and care and protection of children within a community context. Social work intervention with complex issues such as: family violence, poverty, cultural influences, addictions and mental health impacts are explored through feminist, Indigenous, empowerment and anti-oppressive perspectives. Continuity of care, permanency planning and the impact of separation are addressed through critical analysis of child welfare programs, and care giving models.

CR: the former SCWK 4614

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720

4321 Field of Practice: Social Work in Child Abuse and Protection is aimed at developing knowledge and social work skills necessary for intake, crisis intervention, assessment, family support, removal, community placement, family reunification, and amelioration, within the context of social justice and the best interest of those most vulnerable for maltreatment and oppression. It addresses child-youth neglect, physical abuse, sexual abuse, emotional abuse, exploitation, problems, risks, needs and harm and includes trauma and developmental impacts.

CR: the former SCWK 5328

4322 Field of Practice: Social Work in Gerontology reviews aging from a biopsychosocial perspective with an emphasis on the strengths of seniors and the impact of oppression on the lives of the elderly. The course will explore legislation, policies, societal trends and elder abuse, and consider the social work role in developing strategies for healthy aging and service provision for seniors.

CR: the former SCWK 4615 and the former SCWK 5615

4323 Field of Practice: Social Work in Addictions is aimed at developing knowledge skills, and beginning competence, necessary for assessment and intervention with populations experiencing problems and risks associated with the use and abuse of chemicals and non-chemical addictions throughout the lifespan. Themes addressed include: the oppression of addictions; social determinants of addictions, the social worker's role in the continuum of care; strengths; the special needs of women, Indigenous, and GLBT populations.

CR: the former SCWK 4616

4521 Social Work Organizational Development for Community Services (same as the former SCWK 3521) examines policy development and change in human services organizations and their administration. Management and organizational concepts suitable for the administration of social policies and programs are addressed as are ethical and ideological issues for social workers on human service teams. A focus on beginning skills in administration is included for the social worker within a management and leadership context in human services organizations.

CR: the former SCWK 3110, the former SCWK 3510, the former SCWK 3521, and the former SCWK 4111

EQ: the former SCWK 3521

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, SCWK 3300 and SCWK 3311

~~**4620 Field of Practice: Social Work in Interdisciplinary Mental Health and Health Services**~~ provides an overview of mental health and illness, the impact on people and communities and social work interventions within an interdisciplinary community context. ~~The oppression of illness, disability and mental health problems across the lifespan is considered as well as the role of social work in the continuum of care. Topics include: mental health, health, mental illness, disability, social determinants of health, social movements and advocacy.~~

~~CR: the former SCWK 4610, the former SCWK 5610, and the former SCWK 5613~~

~~PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, and SCWK 3720~~

AR = Attendance requirement; CH = Credit hours are 3 unless otherwise noted; CO = Co-requisite(s); CR = Credit can be retained for only one course from the set(s) consisting of the course being described and the course(s) listed; LC = Lecture hours per week are 3 unless otherwise noted; LH = Laboratory hours per week; OR = Other requirements of the course such as tutorials, practical sessions, or seminars; PR = Prerequisite(s); UL = Usage limitation(s).

CALENDAR ENTRY AFTER CHANGES (CLEAN VERSION including SCUGS edits)

The corresponding Calendar entries as they would appear once the changes proposed under “Calendar Changes” have taken effect.

School of Social Work

www.mun.ca/socialwork

Interim Dean

Dr. Sulaimon Giwa

Personnel Listings

1 The Memorial University of Newfoundland Code

The attention of all members of the University community is drawn to the section of the University Calendar titled **The Memorial University of Newfoundland Code**, which articulates the University's commitment to maintaining the highest standards of academic integrity.

2 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The Student Code of Conduct outlines the behaviours which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see www.mun.ca/student.

3 School Description

A social work program at Memorial University of Newfoundland commenced in 1963 with the offering of a two-year diploma in public welfare. In 1965, the Bachelor of Arts (Social Welfare) degree was initiated, continuing until 1970 when the Bachelor of Social Work was established. The School also offers graduate degrees at the master and doctoral level.

Social work courses are designed for delivery on a philosophical base of humanism and social justice. This is accomplished in an empowering teaching and learning environment, through the practice of anti-oppression principles, within the context of critical thinking. The curriculum in social work draws upon the substance and analytical processes of the social and behavioural sciences and of the humanities. It reflects Memorial University of Newfoundland and the School of Social Work's traditional commitments to serve the people of Newfoundland and Labrador within a global context.

Additional information can be found at the School of Social Work website at

www.mun.ca/socialwork.

Students must meet all regulations of the School of Social Work in addition to those stated in the general regulations. For information concerning admission/readmission to the University and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

For information regarding fees and charges, see the Financial and Administrative Services website at www.mun.ca/finance/fees/.

For information regarding scholarships, bursaries and awards, see www.mun.ca/scholarships/scholarships.

3.1 Vision

Connecting people, improving lives and creating social change for a just and inclusive province and world, through integrated and transformative social work education, research and community engagement.

3.2 Mission

We prepare skilled and caring social work professionals to be critical thinkers and agents of positive change, through innovative social work education, impactful research and community collaborations. In all of our work, we are committed to equity, diversity, inclusion, Indigeneity and anti-racism to achieve a more just province and world.

3.3 Accreditation Status

Graduates of Memorial University of Newfoundland's Bachelor of Social Work programs have been enjoying the benefits of full accreditation with the Canadian Association for Social Work Education (CASWE) since 1977. The First and Second Degree undergraduate programs offered by the School of Social Work are currently accredited by the CASWE.

3.4 Academic and Professional Ethics

The School of Social Work espouses the highest standards of academic and professional ethics and conduct as documented in the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Practice*. Ethical behaviour encompasses integrity, respect, and professionalism, and also means that students will take responsibility for their learning and pursue academic goals in an honest and engaged manner. These are principles, values, and expectations that the School of Social Work upholds as a member of the Canadian Association for Social Work Education.

When participating in coursework and field practica or representing the School at conferences and other research and academic activities, students are expected to

demonstrate ethical behaviour. In decision-making, teamwork, and individual expression, students are expected to seek to understand the significance of social justice, fairness, equity and individual and collective rights.

In addition to meeting the *Student Code of Conduct*, students must meet the following guidelines for academic and professional ethics and conduct which are available at the School of Social Work website: The current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and the School of Social Work *Social Media Policy and Guidelines for Social Work Students*.

4 Description of Program

All courses of the School are designated by the abbreviation SCWK.

4.1 General Information

The Bachelor of Social Work (BSW) is a full-time program that is offered as a First or a Second Degree program and is comprised of course work and two field practica. The BSW degree qualifies graduates for beginning professional practice in social work settings.

The BSW curriculum reflects a balance of professional education and general education. The professional education courses are provided for students once they are admitted to the First Degree or Second Degree Bachelor of Social Work programs. The general education is intended to equip students with knowledge in the humanities and relevant social sciences, including knowledge related to human development and behaviour in the social environment. The general education is addressed through complementary courses from disciplines outside the School of Social Work as outlined in **Complementary Studies** below.

The objectives of the undergraduate program are to prepare students to:

- promote social justice and social well-being and creatively challenge oppression;
- acquire and apply knowledge, skills, values, professional ethics and critical thinking abilities; recognize limitations and strengths as a beginning social work practitioner;
- integrate reflexively critical self-awareness;
- assume leadership in collaboration and interdisciplinary practice;
- utilize and participate in innovative and traditional inquiry and research models; creatively practice with diverse individuals and collectives;
- promote and critique the social work profession on regional, provincial, national and global levels; commit to the process of lifelong learning;
- participate collaboratively and respectfully in innovative teaching and learning processes; and

- address issues of transition and crisis in diverse contexts (individuals, families, groups, communities, formal organizations and society).

The aim of the BSW program is to develop social workers with generically based skills for working with individuals, families, communities, and groups. Students receive an education which prepares them to work in urban centres and rural settings. A special emphasis is placed on the importance of identifying local needs and developing the means of meeting these needs in the context of available resources.

There is a **Program Residency Requirement** for both the **First** and **Second** Degree programs requiring students to take specific courses on the St. John's campus. Although the majority of courses are taught on-campus, selected courses are occasionally taught online.

4.2 Social Work Field Practica

1. In addition to their course work, students are required to successfully complete two supervised 350 hour field practica which normally occur in Fall and Winter semesters. Students are normally expected to be available to engage in the field practicum for 28 hours each week during the semester in which the field practicum is scheduled.
2. Each field practicum is to be conducted in a setting and supervised by a qualified field instructor approved by the Field Education Coordinators, in compliance with the CASWE Standards for Accreditation and the relevant provincial legislation governing the practice of social work. Field instructors must possess, as a minimum qualification, a Bachelor of Social Work and/or a Master of Social Work from an accredited social work program plus a minimum of two years post-degree social work employment. Qualifications will be assessed in the case of international field practica.
3. Students normally are expected to be available for field practica anywhere within the Province of Newfoundland and Labrador.
4. Field practica may be offered in whole or in part outside the normal start and end dates of a semester.
5. The Field Education Coordinators are responsible for facilitating appropriate matches among students, field instructors, and field practicum settings. Although consideration will be given to all factors affecting the location and type of field practica, final approval of all field practica rests with the Field Education Coordinators. Students who refuse a field practicum deemed suitable by the Field Education Coordinators may be delayed in their program or prevented from completing their program of study.
6. Students are responsible for all costs associated with field practica including travel,

immunizations, police records checks/vulnerable sector checks, child protection records checks, housing and living expenses.

7. Students shall submit an application, including a Student Brief Resume, to the Field Secretary in the preceding January for the Fall semester field practicum and the preceding September for the Winter semester field practicum.
8. Students shall complete agency specific requirements, such as criminal record checks, vulnerable sector checks, child protection records checks, or health checks, before starting the field practicum. Students unable to meet the agency's requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The requirements and procedures of any given agency may change from time to time and are beyond the control of the University.
9. Students may voluntarily withdraw or agree to voluntarily withdraw once from SCWK 3300 (Field Practicum 1) and once from SCWK 4302 (Field Practicum 2) with the prior approval of the field agency and the Field Education Coordinator. The withdrawal normally must occur by the deadline date to drop courses without academic prejudice according to the current Calendar. The student has one opportunity to repeat, complete, and pass each field practicum before proceeding in the program.
10. Students must successfully complete and have received final grades for all required courses before proceeding to each field practicum.

4.3 Field Practicum Preparation Seminars

In the semesters prior to their first field practicum, students are required to participate in six Field Practicum Preparation Seminars (Social Work 230A/B). These seminars review the field practicum requirements, aid students in writing resumes and preparing for interviews, and discuss ethics, professionalism, and respectful workplaces. Students must complete all required seminars and receive a passing grade for SCWK 230A in order to proceed to SCWK 230B. Students then must complete all required seminars and receive a passing grade for SCWK 230B in order to proceed to their first field practicum.

4.4 Bachelor of Social Work Pledge of Professionalism Ceremony

In the Winter semester, prior to their first field practicum, students are required to participate in the Bachelor of Social Work Pledge of Professionalism Ceremony. Students who do not meet this requirement may be delayed in starting their field practicum.

4.5 Complementary Studies

1. Complementary Studies is a collection of non-social work courses that provides

students with opportunities to gain general knowledge of people and nature, develop analytical and critical thinking and communication skills, and explore the intersections of social, political, and economic elements in society. The six learning objectives of the Complementary Studies guide the selection of the chosen disciplines listed in **Complementary Studies**.

2. The approved list of courses for each learning objective is maintained by the Office of the Associate Dean, Undergraduate Programs, of the School of Social Work. The course list is available at www.mun.ca/socialwork/programs/undergraduate. Updates of approved or removed courses will happen in consultation with the appropriate committee(s) responsible for undergraduate curriculum.
3. Most of the approved courses do not require pre-requisites or co-requisites. Listed courses are subject to change and availability.
4. Students are required to successfully complete Complementary Studies courses as part of the admission requirement for the First and Second Degree programs.
5. Once admitted to the First Degree program, students successfully complete Complementary Studies courses in order to fulfill the general education course requirement.
6. Students in the First Degree program are permitted to use approved courses listed on the Social Work website for degree regulations subsequent to their year of entry to the Bachelor of Social Work Degree.
7. The number of courses students select for each Learning Objective in order to meet the admission requirements and the First Degree program of study requirements is outlined in **Admissions Regulations for the School of Social Work** and **Program Regulations**, respectively.

Complementary Studies

<p>The Six Learning Objectives for Complementary Studies Courses</p>	<p>Approved Disciplines Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate.</p>
<p>Learning Objective One Students will develop university knowledge and skills in critical reading, writing, and analysis.</p>	<p>Critical Reading and Writing Courses (CRW) as approved by Senate for the B.A., or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>

<p>Learning Objective Two Students will develop foundational knowledge and appreciation for the various expressions and experiences of human and cultural diversity.</p>	<p>Anthropology, Communication Studies, Criminology, Economics, English, Folklore, Gender Studies, Humanities, Linguistics, Psychology, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Three Students will develop foundational knowledge and understanding of historical and contemporary experiences of Indigenous peoples of Canada.</p>	<p>Anthropology, Archaeology, English, Environment and Sustainability, Gender Studies, History, Humanities, Law and Public Policy, Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Four Students will develop foundational knowledge and awareness of the historical and contemporary realities of social inequities, imperialism, racism, sexism, ageism, ableism, and classism.</p>	<p>Anthropology, Archaeology, Criminology, Economics, Gender Studies, Geography, History, Linguistics, Psychology, Religious Studies, Sociology, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Five Students will develop foundational knowledge in governance, policy-making, and systems that intersect with justice (e.g. social justice, ecojustice, and criminal justice).</p>	<p>Anthropology, Criminology, Economics, Environment and Sustainability, Folklore, Gender Studies, Humanities, Law and Public Policy, Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.</p>
<p>Learning Objective Six Students will develop a critically reflective understanding of contemporary society (locally, nationally, and globally) and their place in it.</p>	<p>Anthropology, Archaeology, Criminology, Economics, English, Environment and Sustainability, Folklore, Geography, History, Humanities, Law and Public Policy, Philosophy, Political Science, Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural</p>

	Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
<p>Courses may be offered at any of the Memorial University of Newfoundland Campuses and/or online. Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate. For further information about course content refer to the appropriate Course Descriptions sections for the Faculty of Humanities and Social Sciences and for the Faculty of Science at the St. John's Campus; and the appropriate Course Descriptions sections for Grenfell Campus.</p>	

5 Admission/Readmission Regulations for the School of Social Work

In addition to meeting the **UNIVERSITY REGULATIONS** students must meet the admission/readmission regulations for the School of Social Work.

5.1 General Information

1. Entry to the Bachelor of Social Work is competitive. Meeting the minimum requirements for admission does not guarantee acceptance into the First Degree program or Second Degree program. The final decision on admission rests with the Bachelor of Social Work Admissions Committee. The decision of the Admissions Committee is final and there are no grounds for appeal.
2. Admission or readmission to the University does not necessarily constitute admission to the First or Second Degree programs in social work.
3. Selection of candidates for admission/readmission to the Bachelor of Social Work is based on academic standing, relevant work experience/ volunteer experience and/or community involvement in human services related to social work, and personal suitability for a career in social work.
4. The School of Social Work depends on the cooperation of community agencies external to the University to provide field practica and instruction to its students. Many of these agencies have a range of requirements, such as a Certificate of Conduct or a Child Protection Records Check, which must be completed before starting the field practicum. Students unable to meet these agencies' requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The procedures of any given agency may change from time to time and are beyond the control of the University.
5. The School of Social Work strives to enrich its teaching, research and scholarship through the contributions of individuals from diverse backgrounds with different

attributes. However, for many applicants, institutional processes and cultural and racial differences exist which have presented barriers to learning. In keeping with the Canadian Association of Social Work Education (CASWE) Standards for Accreditation, the mission of Memorial University of Newfoundland, and the mission, vision, and values of the School of Social Work, the School has developed an Educational Equity Initiative. The intent of this initiative is to encourage applicants with diverse identities, experiences, and backgrounds to apply. Further, the Educational Equity Initiative aims to correct conditions of disadvantage in professional education. Therefore, the School reserves a minimum of 20% of the total number of seats in the Bachelor of Social Work program to eligible applicants who have met the minimum requirements for admission and who identify as one or more of the following groups: First Nations, Inuit, or Métis (minimum of 5% of seats); members of a racialized group (minimum of 5% of seats); disabled people (minimum of 5% of seats), and/or members of another equity group (minimum of 5% of seats). All applicants applying under the Educational Equity Initiative must complete the appropriate section on the School of Social Work First Degree or Second Degree Application form.

5.2 Application Forms and Deadlines

1. The application for admission/readmission to programs offered by the School of Social Work is submitted online. The application for admission or readmission to the University is submitted online at www.mun.ca/undergrad/admissions/apply.
2. The Bachelor of Social Work as a First Degree and as a Second Degree program commences in the Fall semester. The deadline for application for admission/readmission to both the First and Second Degree programs is March 1. Students are encouraged to submit their applications as early as possible. The application for readmission to the BSW program must be submitted by June 1 for Fall semester readmission, and October 1 for Winter semester readmission. To be considered for readmission to the Bachelor of Social Work program, applicants must have completed a minimum of one Social Work course in the Bachelor of Social Work program within the last three years.
3. Applications received after the deadline and incomplete applications will not be considered.
4. A complete application package includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters), an application to the School and submission of two required supplemental documents.
 - A 500-word Social Work Statement indicating why the applicant would be a suitable candidate for the BSW program. Applicants may focus on experiences (personal, volunteer and/or work), community involvement, motivation, values, skills, interests and critical reflection of social location.

- A Social Work Experience Document that highlights experience related to human services.

In addition, students who are transferring to Memorial University from other post-secondary institutions must complete a third document called the BSW Prerequisite Credit Transfer Applications Form.

Further information about these supplemental documents is available within the online application. Incomplete applications will not be considered for the BSW program.

5.3 Admission/Readmission Requirements

5.3.1 First Degree Program

The Bachelor of Social Work as a First Degree is a 120 credit hour program intended for candidates who have completed the required prerequisite courses, meet the academic performance requirements, and have work experience/volunteer experience and/or community involvement in human services related to social work.

1. To be considered for admission/readmission to the First Degree Bachelor of Social Work program, applicants must have:
 - a. achieved an average of at least 65% in the courses comprising the last 30 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission/readmission is being sought and for which a numeric grade has been assigned;
 - b. completed the 30 credit hours of required prerequisite courses outlined below by the end of the Winter semester for the year in which admission/readmission is being sought and must have achieved a minimum grade of 65% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 30 credit hours of required prerequisite courses are:
 - 3 credit hours for Social Work 1710
 - 18 credit hours from the Complementary Studies courses selected for each Learning Objective listed in **Complementary Studies**. Courses are counted only once even if they are listed for more than one Learning Objective or cross-listed with another department. Applicants are encouraged to select Complementary Studies courses with numbers that correspond to their current year of study. The exceptions are courses listed for Learning Objective One and Learning Objective Three. The required credit hours are as follows:
 - Learning Objective One: 6 credit hours

- Learning Objective Two: 3 credit hours
 - Learning Objective Four: 3 credit hours
 - Learning Objective Five: 3 credit hours
 - Learning Objective Six: 3 credit hours
- 9 additional credit hours chosen from the approved courses listed for the Complementary Studies Learning Objectives Two to Six.
- c. completed a minimum of 60 hours of work experience/volunteer experience and/or community involvement in human services related to social work.
2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details, please refer to the School of Social Work's website.
3. Applicants who complete any Complementary Studies courses listed for Year 2 and Year 3 of **Bachelor of Social Work (as a First Degree)** prior to admission/readmission and receive a grade of less than 65% in these courses will be required, following admission, to repeat the courses or take other courses that meet the same Learning Objective(s) according to **Program Regulations** and achieve a minimum grade of 65% in each course.

5.3.2 Second Degree Program

The Bachelor of Social Work as a Second Degree is a 60 credit hour program intended for candidates who have completed a university degree, the required prerequisite courses, meet the academic performance requirements, and have work experience/volunteer experience and/or community involvement in human services related to social work.

1. To be considered for admission/readmission to the Bachelor of Social Work as a Second Degree, applicants must have:
 - a. been awarded a Bachelor's degree, or been approved (by the end of the Winter semester for the year in which admission/readmission is being sought) for the award of a Bachelor's degree from a university recognized by Memorial University of Newfoundland;
 - b. achieved an average of at least 70% in the courses comprising the last 60 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission/readmission is being sought and for which a numeric grade has been assigned;
 - c. completed a minimum of 45 credit hours from the following disciplines: Anthropology, Archaeology, Communication Studies, Criminology, Economics, English, Environment and Sustainability, Folklore, Gender Studies, Geography,

History, Humanities, Law and Public Policy, Law and Society, Linguistics, Philosophy, Political Science, Psychology, Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural Communities, or other humanities or social science discipline completed at another university that is deemed by the Undergraduate Studies Committee or its designee to prepare students for the BSW program. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college;

- d. completed the 9 credit hours of required prerequisite courses outlined below by the end of the Winter semester preceding the academic year in which admission/readmission is being sought and must have achieved a minimum grade of 70% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 9 credit hours of required prerequisite courses are:

- 3 credit hours for Social Work 1710
- 3 credit hours in developmental psychology, human development, and/or human behaviour beyond the introductory level
- 3 credit hours from **Complementary Studies**, Learning Objective Three

- e. completed a minimum of 300 hours of work experience/volunteer experience and/or community involvement in human services related to social work.

2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details refer to the School of Social Work website.

5.3.3 Acceptance Procedures for Admission/Readmission

1. Applicants for the First Degree program and the Second Degree program will normally be notified of admission decisions by the end of June. Approved applicants for the Bachelor of Social Work degree will be admitted in the Fall semester only. Approved applicants who are seeking readmission to the First Degree program and/or the Second Degree program, and who have completed the required prerequisites, may request to be readmitted in the Fall or Winter Semester.
2. The School of Social Work will not defer any admissions/readmissions to the First or Second Degree programs. Applicants who decline their offer of admission/readmission or who do not register for Fall (or Winter) semester SCWK courses will be deemed to have Withdrawn from the program.

5.3.4 Admission/Readmission Following Voluntary Withdrawal

1. A student who voluntarily withdraws from the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.

5.3.5 Admission/Readmission Following Promotion Denied

1. A student who is denied promotion can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.
4. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission/readmission to the program.

5.3.6 Admission/Readmission Following Withdrawn Status

1. A student who is Withdrawn from the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.

2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will normally be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.

5.3.7 Admission/Readmission Following Leave of Absence

1. A student who does not return following a Leave of Absence and who is deemed to be Withdrawn may apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Undergraduate Studies Committee will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously successfully completed Social Work courses and the Undergraduate Studies Committee will review and determine what, if any, Complementary Studies courses will need to be successfully completed as listed under the **Program Regulations** for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.

6 Program Regulations

6.1 Bachelor of Social Work (as a First Degree)

- The 120 credit hour Bachelor of Social Work (as a First Degree) requires 75 professional education credit hours from the School of Social Work that include two field practica plus 45 general education credit hours from **Complementary Studies** as defined in **Bachelor of Social Work (as a First Degree)**.
- Following admission/readmission to Year 2, students must complete and obtain a minimum grade of 65% in 18 credit hours of general education courses selected from the following Learning Objectives listed in **Complementary Studies**:
 - 3 credit hours from Learning Objective Two,

- 6 credit hours from Learning Objective Three,
 - 6 credit hours from Learning Objective Four, and
 - 3 credit hours from Learning Objective Six.
- Courses from Complementary Studies are counted only once even if they are listed for more than one Learning Objective or cross- listed with another department.
 - Following admission/readmission to Year 2, credit hours shall normally be taken in the sequence as set out in **Bachelor of Social Work (as a First Degree)**.
 - Students must complete the Social Work Field Practicum application in January for their Fall semester practicum and in September for their Winter semester practicum.
 - In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK 4302), all required professional education courses as listed in the **Bachelor of Social Work (as a First Degree)** Program of Study must be successfully completed with each course having a final grade of 65% or greater.

Bachelor of Social Work (as a First Degree)

Year / Term	Required Professional Education Courses	Required General Education Courses
Year 1 Fall and Winter	SCWK 1710	27 credit hours from Complementary Studies as noted in the Admission/Readmission requirements
Year 2 Fall	SCWK 2211 SCWK 230A SCWK 2320 SCWK 2520	18 credit hours from Complementary Studies as follows: <ul style="list-style-type: none"> • 3 credit hours from Learning Objective Two • 6 credit hours from Complementary Studies Learning Objective Three • 6 credit hours from Complementary Studies Learning Objective Four • 3 credit hours from Complementary Studies Learning Objective Six Students will not be able to graduate without completing the required Professional and General Education courses with a minimum grade of 65% in each of these courses.
Year 2 Winter	SCWK 230B SCWK 2313 SCWK 2321 SCWK 2711	
Year 3 Fall	SCWK 3300 SCWK 3311	
Year 3 Winter	SCWK 3221 SCWK 3410 SCWK 3620 SCWK 3720	
Year 4 Fall	SCWK 4312 SCWK 4314 SCWK 4317	

	SCWK 4521	
Year 4 Winter	SCWK 4302 3 credit hours from SCWK 4321, 4322, or 4323	

6.1.1 Program Residency Requirements

Students shall be required to successfully complete all Social Work courses on the St. John's campus except for: SCWK 1710, 3300, 3311, 4302, 4321, 4322, and 4323.

6.2 Bachelor of Social Work (as a Second Degree)

- The 60 credit hour Bachelor of Social Work (as a Second Degree) requires 60 SCWK credit hours including two field practica as defined in **Bachelor of Social Work (as a Second Degree)**.
- Following admission/readmission, credit hours shall normally be taken in the sequence as set out in **Bachelor of Social Work (as a Second Degree)**. Students wishing to change the sequence and/or reduce the course load specified for semesters 1-4 must receive prior written approval from the Associate Dean of Undergraduate Programs of the School. A change in course sequence and/or reduction of the course load may result in an extension to the length of time normally required to complete the program.
- Students must complete the Social Work Field Practicum application in January for their Fall semester practicum and in September for their Winter semester practicum.
- In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK 4302), all professional education courses as listed in the **Bachelor of Social Work (as a Second Degree)** must be successfully completed with each course having a final grade of 65% or greater.

Bachelor of Social Work (as a Second Degree)

Year / Term	Required Professional Education Courses
Year 1 Semester 1 Fall	SCWK 2211 SCWK 230A SCWK 2320 SCWK 2520 SCWK 4312 SCWK 4314

Year 1 Semester 2 Winter	SCWK 230B SCWK 2313 SCWK 2321 SCWK 2711 SCWK 3410 SCWK 3720
Year 2 Semester 3 Fall	SCWK 3300 SCWK 3311
Year 2 Semester 4 Winter	SCWK 4302 SCWK 4521

6.2.1 Program Residency Requirements

Students shall be required to successfully complete all Social Work courses on the St. John's Campus except for: SCWK 1710, 3300, 3311, 4302, and 4521.

7 Academic Requirements and Promotion Regulations

7.1 General Information

1. The Undergraduate Studies Committee will determine a student's promotion status at the end of each academic term.
2. Once a student has been accepted into the First or Second Degree Bachelor of Social Work program, these regulations shall apply upon commencement of courses in the first semester of the program to the completion of the degree.
3. In addition to meeting the academic requirements and promotion regulations for the School, all students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.

7.2 Promotion Status

A student's promotion status at the end of each term will be in one of the following three categories:

7.2.1 Clear Promotion

Clear Promotion means that a student can proceed to the next term without restrictions. Clear Promotion will be given to a student

- who has completed the academic term with a numeric grade of at least 65% in each required course in the Bachelor of Social Work degree program from **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**;
- who has completed a practicum with a letter grade of PAS (pass); and
- who has maintained professional behaviour consistent with the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and the School of *Social Work Social Media Policy and Guidelines for Social Work Students*.

7.2.2 Probationary Promotion

Probationary Promotion means that a student has not received **Clear Promotion** and must meet certain conditions to obtain Clear Promotion. A student can only receive Probationary Promotion once in the Bachelor of Social Work program. The length of Probationary Promotion can be up to three terms. Each of the following circumstances is sufficient for a student to receive Probationary Promotion.

- A student who has completed the term with a numeric grade of less than 65% in one required course listed in **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**. In order to regain **Clear Promotion** and meet the course prerequisites, the student must do the following:
 - If the required course is one of the **Professional Education Courses** listed in **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)**, the student must repeat the course and obtain a numeric grade of at least 65% in order to meet the Professional Education course prerequisites needed to proceed to the next semester in the Bachelor of Social Work program. The student will be delayed by one year in completing the BSW program.
 - If the required course is one of the **General Education Courses** from **Complementary Studies** the student must complete the same course or another course listed for the corresponding Learning Objective and obtain a numeric grade of at least 65% in order to meet the General Education course requirements for the Bachelor of Social Work program and to be eligible to graduate from the BSW program.
- A student has behaved in a manner that breaches the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and/or the School of Social Work *Social Media Policy and Guidelines for Social Work Students* but for which the School considers that withdrawal from the program is not warranted. The length of Probationary Promotion is up to three academic terms during which time the student is expected to comply with the penalties and/or conditions determined by the School or the University.

7.2.3 Promotion Denied

Promotion Denied means that a student has not received either a **Clear Promotion** or a **Probationary Promotion** and must withdraw from the School.

Any one of the following violations is sufficient for a student to receive Promotion Denied. Promotion Denied will be given to a student:

- who has not met the conditions of probation.
- who has received a numeric grade of less than 65% in more than one required Professional and/or General Education course listed in **Bachelor of Social Work (as a First Degree)** or more than one Professional Education course listed in **Bachelor of Social Work (as a Second Degree)** and that were completed since the commencement of the Bachelor of Social Work program.
- who has received a numeric grade of less than 65% twice in the same required social work course listed in **Bachelor of Social Work (as a First Degree)** or **Bachelor of Social Work (as a Second Degree)** and that were completed since the commencement of the Bachelor of Social Work program.
- who has conducted themselves in such a manner as to cause the field agency and a Field Education Coordinator to terminate the field practicum.
- who has voluntarily withdrawn from a field practicum without the prior approval of a Field Education Coordinator.
- who has received a letter grade of FAL (fail) in a field practicum.
- who has behaved in a manner that breaches the Memorial University of Newfoundland **Student Code of Conduct**, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and/or the School of Social Work Social Media Policy and Guidelines for Social Work Students and for which the School or the University considers that withdrawal from the program is warranted.

7.2.4 Other Information

1. Following a denial of promotion, a student can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought as indicated under **Admission/Readmission Regulations for the School of Social Work, Admission/Readmission Following Promotion Denied.**
2. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission/readmission to the program.

7.3 Leave of Absence

1. A leave of absence can only be requested after a student completes the first semester of the program.
2. Any student who requests to take a leave, for any reason, from the program and retain status in the program may normally do so once, with the written approval of the Undergraduate Studies Committee, and for a maximum period of one academic year. A student who plans to resume studies within the one year period must notify the Associate Dean of Undergraduate Programs of the School in writing three months prior to the beginning of the term in which the student plans to continue in the program. A student who does not return at the end of their approved leave of absence may apply for a second leave of absence. A student who does not return from their approved leave of absence or does not apply for a second leave of absence will be deemed to have withdrawn from the program and will obtain a promotion status of Withdrawn.
3. A student who attains a promotion status of Withdrawn may apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought.

7.4 Student Withdrawal

1. A student who voluntarily withdraws at any time from the program or a student who is required to withdraw from the program at the request of the School, and who wants to return to the program can apply as a new applicant or apply for readmission to the School of Social Work in accordance with Calendar requirements for the year in which admission/readmission is being sought as indicated under **Admission/Readmission Regulations for the School of Social Work, Admission /Readmission Following Voluntary Withdrawal**.
2. The School reserves the right to require a student to withdraw from the program at any time when acceptable cause is demonstrated. In this case a student will be given a promotion status of Withdrawn.

8 Graduation

1. In order to graduate, students in the First Degree program who completed any Complementary Studies courses listed for Year 2 and Year 3 of **Bachelor of Social Work (as a First Degree)** prior to admission and received a grade of less than 65% in these courses are required to repeat the courses or take other courses that meet the same learning objective(s) according to **Program Regulations** and achieve a grade of at least 65% in each course.

2. Upon meeting the qualifications for the program, students must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at selfservice.mun.ca. The deadlines for application submission are July 15 for Fall (October) graduation, January 3 for Winter (February) in-absentia graduation, and January 15 for Spring (May) graduation. Applications received after these dates will be processed as time and resources permit. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation. Information regarding Convocation, including the dates of the ceremony, is available at www.mun.ca/convocation.

9 Waiver of School Regulations

Every student has the right to request waiver of School regulations. A student wishing waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations**.

9.1 General Information

1. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Undergraduate Studies Committee of the School.
2. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Undergraduate Studies Committee. Medical and/or other documentation to substantiate the request must be provided. Medical documentation should normally be in the form of the Student Health Certificate, available at www.mun.ca/regoff/forms.php.
3. Any waiver granted does not reduce the total number of credit hours required for the degree.

10 Appeal of Regulations

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**.

11 Course Descriptions

All courses of the School are designated by SCWK.

1710 Social Work Philosophy and Practice provides an overview of the historical development, philosophical orientation, basic values, principles and knowledge base, and fields of practice of the profession. The course will examine

critical social problems that impact societies with an emphasis on the quest for social justice at local, national and global levels.

CR: the former SCWK 2700

2211 Diverse Theories for Social Work Practice provides an overview of critical and practice theories that explain problems and guide the change process.

The course will involve students in a critical analysis of a broad range of theories including: Critical theories such as structural, feminist, Marxist, anti-racist, Indigenous, queer and anti-oppressive practice; modern theories such as interactional, systems, ecological cognitive & crisis theory/ intervention; postmodern theories such as solution focused and narrative; and macro practice, social action, and community organization.

PR: admission to the Bachelor of Social Work First or Second degree program and SCWK 1710 or the former SCWK 2700

230A/B Field Practicum Preparation

Seminars expose students to both theoretical and practical aspects of field education in general and the field practicum specifically prior to the first field placement. The seminars will utilize a combination of lectures, guest speakers, panel discussions, and practical exercises to prepare students for their field practicum. Students must complete and receive a passing grade for SCWK 230A in order to proceed to 230B. Students who do not meet this requirement will not pass SCWK 230B and will be delayed in starting their field practicum. SCWK 230A and 230B will each be evaluated as PAS or FAL based on attendance, participation, and assignments.

AR: attendance is required in all seminars of this courses

CH: 0

LC: as scheduled

2313 Social Work Knowledge and Skills for Group and Team Work

(same as the former SCWK 4313) introduces students to social work methods and skills in group practice and team work.

The design and implementation of diverse group types, evaluative models and the parallels between group and team functions are explored. The characteristics and challenges of interdisciplinary team work are considered as well as effective strategies and unique roles that social workers can contribute for effective team collaboration.

CR: the former SCWK 4313 and the former SCWK 4320

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

2320 Social Work Knowledge and Skills for Assessment and Intervention

introduces beginning skills for social work practice. The relevance of relationship based approach, a strengths perspective and an anti-oppressive stance will be considered as students acquire biopsychosocial assessment and interviewing skills. Attention is given to self-awareness, professional identity and a wide range of beginning counselling skills with diverse populations and situations such as: Indigenous people, involuntary clients, suicide risk, domestic violence, clients in crisis and children at risk.

CR: the former SCWK 3320, the former 3321 and the former 4310

PR: admission to the Bachelor of Social Work First or Second Degree Program and SCWK 1710 or the former SCWK 2700

2321 Social Work Knowledge and Skills for Personal and Social Change

addresses knowledge, skills and

competencies that enable the social worker to facilitate positive change within the middle and end stages of intervention. Emphasis will be given to a range of current best known practices within the context of clinical and community applications, promotion of social justice, strengths and critical thinking. General practice approaches that may be applied with individuals, families and communities will be emphasized.

CO: SCWK 2313 and SCWK 2711; or admission to the Second Degree program option

CR: the former SCWK 3421

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320 and SCWK 2520

2520 Social Work: Critical Analysis of Social and Health Policy engages students in critical analysis of local and national social and health policy development from a social work perspective. The course explores topics that are relevant to direct service provision such as: the influence of historical context on policy, policy development, interactions among federal, provincial and local governments that influence policy and leadership and advocates roles of social workers in program development in a diverse and changing environment.

CR: the former SCWK 2510 and 2710

PR: admission to the Bachelor of Social Work First or Second Degree Program and SCWK 1710 or the former SCWK 2700

2711 Social Justice and Social Work Practice explores human rights from global perspective and examines social responsibility, the nature of oppression and marginalization and strategies to promote social justice and prevent injustice. Reflective practice principles and experiential activities will form the basis for examining use of self and the relevance of social location, and the application of: critical theoretical perspectives, critical empathy and ethical evaluation for anti-oppressive practice at the individual and structural/organizational level.

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; or admission to the Bachelor of Social Work Second Degree program, SCWK 230A, SCWK 2211, SCWK 2320 and SCWK 2520

3221 Social Impacts on Human Development addresses how theories, concepts and information related to human development must be considered in the context of social issues and impacts in order to inform social work practice with vulnerable populations. The impact of issues such as violence, addictions, poverty, trauma and oppression are examined as are strengths and resilience of human beings. Strategies to address social impacts on human development are explored.

CR: the former SCWK 3211 and the former SCWK 3220

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and 3311

3300 Social Work Field Practicum 1 is a 350 hour supervised field experience that provides students with opportunities

to apply social work principles, theories and skills to work with clients and communities. The field experience is designed to develop: professional use of self, beginning ability to implement planned interventions with diverse populations and an appreciation for social justice activities.

CH: 12

CR: the former SCWK 4315, the former 4316, the former 4300, the former 4325, and the former 4326

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 230A/B, SCWK 2313, SCWK 2321, and SCWK 2711; or admission to the Bachelor of Social Work Second Degree program, SCWK 230A/B, SCWK 2313, SCWK 2321, and SCWK 2711

3311 Social Work Knowledge and Skills for Integration of Theory and Practice focuses on application of selected models and methods of practice. The course explores links between theory and practice through critical consideration of: the influence of agency and community, the value of theory and knowledge, the role of self awareness, social location and practice skills. Topics to be explored include: documentation, support/resource counselling, advocacy, self care, vicarious trauma, professional identity, community work, interdisciplinary practice, group work, ethics and consultation.

CO: SCWK 3300

CR: the former SCWK 4310 and SCWK 4311

3410 Applied Research and Evaluation for Social Work Practice (same as the former SCWK 4410) teaches theories, concepts and methods of systematic inquiry and its relationship to professional social work judgment and

action. The contribution of applied research to social justice, community based inquiry and accountability and evidence based practice is emphasized. Topics to be explored include: quantitative, qualitative, action and evaluative approaches to systematic inquiry for social work practice; ethical considerations in social work research.

CR: the former SCWK 4410, the former SCWK 4420, and the former SCWK 4421

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and SCWK 3311; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

3620 Field of Practice: Social Work in Interdisciplinary Mental Health and Health Services provides an overview of mental health and illness, the impact on people and communities and social work interventions within an interdisciplinary community context. The oppression of illness, disability and mental health problems across the lifespan is considered as well as the role of social work in the continuum of care. Topics include: mental health, health, mental illness, disability, social determinants of health, social movements and advocacy. CR: the former SCWK 4610, the former SCWK 5610, and the former SCWK 5613 EQ: the former SCWK 4620

PR: admission to the Bachelor of Social Work First Degree Program and SCWK 3300 and SCWK 3311.

3720 Ethical and Legal Issues in Social Work Practice examines ethical theories, decision - making models and key legislation in a variety of areas including child welfare, youth justice, privacy, health, human rights to resolve

dilemmas in practice. Components of legislation and the Social Work Code of Ethics are analysed to determine approaches to practice dilemmas. Consideration and critical analysis of frameworks for decision making will lead to a personal model for practice choices.

CR: the former SCWK 5720

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 3300 and SCWK 3311; or admission to the Bachelor of Social Work Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, and SCWK 2520

4302 Social Work Field Practicum 2 is a 350 hour supervised field experience that provides students with opportunities to apply social work principles, knowledge and skills that demonstrates the capacity for independent practice at micro and macro levels. Emphasis is on developing strong analytical abilities, applying enhanced practice skills, mastering a variety of social work roles, implementing strategies that impact social justice and making professional judgments in increasingly complex situations.

CH: 12

CR: the former SCWK 5300, the former SCWK 5301, and the former SCWK 5315-5319

PR: admission to the Bachelor of Social Work First Degree Program, SCWK 4312, SCWK 4314, SCWK 4317, and SCWK 4521; or admission to the Bachelor of Social Work Second Degree Program, SCWK 3300 and 3311

4312 Social Work Knowledge and Skills for Community Development emphasizes theory and practice of community organizing and community development within the context of social

justice. Frameworks for community practice are critically analysed through examination of ethical dilemmas, accountability issues, practice skills, leadership and other roles. Urban, rural and cultural differences are considered in relation to their influence on effective community organizing and development work.

CR: the former SCWK 5322

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, and SCWK 1710 or the former SCWK 2700

4314 Social Work Knowledge and Skills for Practice with Families

prepares students to offer direct services to families through increasing their knowledge of family functioning and their competence in family assessment and intervention. Critical analysis of models of family intervention and exploration of ethical issues form the basis for application of selected approaches to family work including: structural therapy, solution focussed approach and crisis intervention.

CR: the former SCWK 5325

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, and SCWK 1710 or the former SCWK 2700

4317 Field of Practice: Child Welfare Prevention, Crisis Intervention and Protection examines legislation that protects the rights of children, best practice in child welfare and care and protection of children within a community

context. Social work intervention with complex issues such as: family violence, poverty, cultural influences, addictions and mental health impacts are explored through feminist, Indigenous, empowerment and anti-oppressive perspectives. Continuity of care, permanency planning and the impact of separation are addressed through critical analysis of child welfare programs, and care giving models.

CR: the former SCWK 4614

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720

4321 Field of Practice: Social Work in Child Abuse and Protection is aimed at developing knowledge and social work skills necessary for intake, crisis intervention, assessment, family support, removal, community placement, family reunification, and amelioration, within the context of social justice and the best interest of those most vulnerable for maltreatment and oppression. It addresses child-youth neglect, physical abuse, sexual abuse, emotional abuse, exploitation, problems, risks, needs and harm and includes trauma and developmental impacts.

CR: the former SCWK 5328

4322 Field of Practice: Social Work in Gerontology reviews aging from a biopsychosocial perspective with an emphasis on the strengths of seniors and the impact of oppression on the lives of the elderly. The course will explore legislation, policies, societal trends and elder abuse, and consider the social work role in developing strategies for healthy aging and service provision for seniors.

CR: the former SCWK 4615 and the former SCWK 5615

4323 Field of Practice: Social Work in Addictions is aimed at developing knowledge skills, and beginning competence, necessary for assessment and intervention with populations experiencing problems and risks associated with the use and abuse of chemicals and non-chemical addictions throughout the lifespan. Themes addressed include: the oppression of addictions; social determinants of addictions, the social worker's role in the continuum of care; strengths; the special needs of women, Indigenous, and GLBT populations.

CR: the former SCWK 4616

4521 Social Work Organizational Development for Community Services examines policy development and change in human services organizations and their administration. Management and organizational concepts suitable for the administration of social policies and programs are addressed as are ethical and ideological issues for social workers on human service teams. A focus on beginning skills in administration is included for the social worker within a management and leadership context in human services organizations.

CR: the former SCWK 3110, the former SCWK 3510, the former SCWK 3521, and the former SCWK 4111

EQ: the former SCWK 3521

PR: admission to the Bachelor of Social Work First Degree Program, and SCWK 3221, SCWK 3410, SCWK 3620 and SCWK 3720; or admission to the Bachelor of Social Work Second Degree Program, SCWK 3300 and SCWK 3311

AR = Attendance requirement; CH = Credit hours are 3 unless otherwise noted; CO = Co-requisite(s); CR = Credit can be retained for only one course from the set(s) consisting of the course being described and the course(s) listed; LC = Lecture hours per week are 3 unless otherwise noted; LH = Laboratory hours per week; OR = Other requirements of the course such as tutorials, practical sessions, or seminars; PR = Prerequisite(s); UL = Usage limitation(s).

SECONDARY CALENDAR CHANGES (for 2024-2025 Calendar)

School of Social Work

www.mun.ca/socialwork

4.5 Complementary Studies

NOTE: The Secondary change is in the Complementary Studies table below with the addition of the discipline of “Law and Public Policy” in learning objectives three, five and six. All other changes in the table are not secondary changes.

Complementary Studies

The Six Learning Objectives for Complementary Studies Courses	Approved Disciplines Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate .
Learning Objective One Students will develop university knowledge and skills in critical reading, writing, and analysis.	Critical Reading and Writing Courses (CRW) as approved by Senate for the B.A., or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
Learning Objective Two Students will develop foundational knowledge and appreciation for the various expressions and experiences of human and cultural diversity.	Anthropology, Communication Studies, Criminology, <u>Economics</u> , English, Folklore, Gender Studies, Humanities, Linguistics, Psychology, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
Learning Objective Three Students will develop foundational knowledge and understanding of historical and contemporary experiences of Indigenous peoples of Canada.	Anthropology, Archaeology, English, Environment and Sustainability, Gender Studies, History, Humanities, <u>Law and Public Policy</u> , Law and Society , Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its

	designee to meet this learning objective.
<p>Learning Objective Four Students will develop foundational knowledge and awareness of the historical and contemporary realities of social inequities, imperialism, and racism, <u>sexism, ageism, ableism, and classism</u>.</p>	Anthropology, Archaeology, Criminology, <u>Economics</u> , Gender Studies, Geography, History, Linguistics, <u>Psychology</u> , Religious Studies, Sociology, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
<p>Learning Objective Five Students will develop foundational knowledge in governance, policy-making, and the <u>justice system systems that intersect with justice (e.g. social justice, ecojustice, and criminal justice)</u>.</p>	Anthropology, Criminology, <u>Economics</u> , Environment and Sustainability, <u>Folklore</u> , Gender Studies, Humanities, <u>Law and Public Policy</u> , Law and Society, Linguistics, Political Science, Religious Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
<p>Learning Objective Six Students will develop a critically reflective understanding of contemporary society (locally, nationally, and globally) and their place in it.</p>	Anthropology, Archaeology, Criminology, <u>Economics</u> , English, Environment and Sustainability, <u>Folklore</u> , Geography, History, Humanities, <u>Law and Public Policy</u> , Philosophy, Political Science, Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural Communities, or 3 credit hour transfer credits that are deemed by the Undergraduate Studies Committee or its designee to meet this learning objective.
<p>Courses may be offered at any of the Memorial University of Newfoundland Campuses and/or online. Specific course numbers for each discipline are found at www.mun.ca/socialwork/programs/undergraduate. For further information about course content refer to the appropriate Course Descriptions sections for the Faculty of Humanities and Social Sciences and for the Faculty of Science at the St. John's Campus; and the appropriate Course Descriptions sections for Grenfell Campus.</p>	

5.3. Admission/Readmission Requirements

NOTE: The Secondary change is the addition of the discipline of “Law and Public Policy” to Section 5.3.2.1c Second Degree Program...minimum of 45 credit hours..... All remaining changes in section 5.3.2 are not secondary changes.

5.3.2 Second Degree Program

The Bachelor of Social Work as a Second Degree is a 60 credit hour program intended for candidates who have completed a university degree, the required prerequisite courses, meet the academic performance requirements, and have ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.

1. To be considered for admission/readmission to the Bachelor of Social Work as a Second Degree, applicants must have:
 - a. been awarded a Bachelor's degree, or been approved (by the end of the Winter semester for the year in which admission/readmission is being sought) for the award of a Bachelor's degree from a university recognized by Memorial University of Newfoundland;
 - b. achieved an average of at least 70% in the courses comprising the last 60 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission/readmission is being sought and for which a numeric grade has been assigned;
 - c. completed a minimum of 45 credit hours from the following disciplines: Anthropology, Archaeology, Communication Studies, Criminology, Economics, English, Environment and Sustainability, Folklore, Gender Studies, Geography, History, Humanities, Law and Public Policy, Law and Society, Linguistics, Philosophy, Political Science, Psychology, Religious Studies, Social/Cultural Studies, Sociology, Sustainable Rural Communities, or other humanities or social science discipline completed at another university that is deemed by the Undergraduate Studies Committee or its designee to prepare students for the BSW program. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college;
 - d. completed the 9 credit hours of required prerequisite courses outlined below by the end of the Winter semester preceding the academic year in which admission/readmission is being sought and must have achieved a minimum grade of 70% in each of these required prerequisite courses. These courses

and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 9 credit hours of required prerequisite courses are:

- 3 credit hours for Social Work 1710
 - 3 credit hours in developmental psychology, human development, and/or human behaviour beyond the introductory level
 - 3 credit hours from **Complementary Studies**, Learning Objective Three
- e. completed a minimum of 300 hours of ~~verified~~ work experience/volunteer experience and/or community involvement in human services related to social work.

**Memorial University of Newfoundland
Undergraduate (School of Social Work) Calendar
Change Proposal Form for 2024-2025 Calendar
Appendix Page**

CONSULTATIONS SOUGHT	Response Received
SJ Campus Business Administration	Yes
SJ Campus Education	No
SJ Campus Engineering & Applied Science	Yes
SJ Campus Human Kinetics and Recreation	No
SJ Campus Humanities & Social Sciences	Yes
SJ Campus Library	No
SJ Campus Medicine	No
SJ Campus Music	No
SJ Campus Nursing	Yes
SJ Campus Pharmacy	Yes
SJ Campus Science	No
Grenfell Campus – Arts & Social Science	No
Grenfell Campus – Fine Arts	No
Grenfell Campus – Science & the Environment	No
Labrador Institute	No
Marine Institute	Yes

CONSULTATION FEEDBACK REQUESTED

SCHOOL OF SOCIAL WORK – ORIGINAL REQUEST FOR CONSULTATION FEEDBACK – SENT OCTOBER 31, 2023

From: [bswprograms](mailto:bswprograms@mun.ca)

To: [bswprograms](mailto:bswprograms@mun.ca)

Cc: [adeanugradswk](mailto:adeanugradswk@mun.ca); [Kelly, Kim](mailto:kelly.kim@mun.ca); [Tracey Bishop](mailto:tracey.bishop@mun.ca); [Paul Issahaku](mailto:paul.issahaku@mun.ca)

Bcc: [Faculty of Humanities and Social Sciences](mailto:facultyofhumanitiesandsocialsciences@mun.ca); [Oldford, Erin](mailto:erin.oldford@mun.ca); [Dean of Education](mailto:deanofeducation@mun.ca); engrconsult@mun.ca; [HKR Dean](mailto:hkr@mun.ca); [Dean of Medicine](mailto:deanofmedicine@mun.ca); [McKeen, Dr. Dolores](mailto:mckeen.dr.dolores@mun.ca); [Karen Bulmer](mailto:karen.bulmer@mun.ca); [DeanNurse](mailto:deannurse@mun.ca); pharminfo@mun.ca; [Dean of Science](mailto:deanofscience@mun.ca); [Library Correspondence](mailto:librarycorrespondence@mun.ca); kjacobse@grenfell.mun.ca; ssedean@grenfell.mun.ca; pride@grenfell.mun.ca; miugconsultations@mi.mun.ca; [Ashlee Cunsolo](mailto:ashlee.cunsole@mun.ca)

Subject: Consultation Request - Proposed Calendar Changes - School of Social Work

Date: Tuesday, October 31, 2023 4:38:36 PM

Attachments: [School of SW 24-25 proposed Calendar changes & Rationale for Consultations.pdf](#)

Good afternoon,

Please see attached **Proposed Calendar changes and Rationale for the School of Social Work section of the 2024-2025 Calendar** for your review and feedback.

Please respond to bswprograms@mun.ca on or before Tuesday, November 28, 2023.

Thank you in advance for your time and attention.

Lisa Muisse

for Dr. Paul Issahaku, Acting Associate Dean of Undergraduate Programs School of Social Work, St. John's College

Lisa Muisse

Decanal Assistant School of
Social Work Memorial University
Room J-4002, St. John's College
230 Prince Philip Drive, P.O. Box 4200, St. John's, NL A1C 5S7
Tel: 709-864-8044; Fax: 709-864-3503
lmuisse@mun.ca; decanalassistantswk@mun.ca
<http://www.mun.ca/socialwork>

SCHOOL OF SOCIAL WORK – REMINDER OF CONSULTATION REQUEST – SENT NOVEMBER 10, 2023

From: [bswprograms](mailto:bswprograms@mun.ca)

To: [bswprograms](mailto:bswprograms@mun.ca)

Cc: [adeanugradswk](mailto:adeanugradswk@mun.ca); [Kelly, Kim](mailto:kelly.kim@mun.ca); [Tracey Bishop](mailto:tracey.bishop@mun.ca); [Paul Issahaku](mailto:paul.issahaku@mun.ca)

Bcc: [Faculty of Humanities and Social Sciences](mailto:facultyofhumanitiesandsocialsciences@mun.ca); [Oldford, Erin](mailto:erin.oldford@mun.ca); [Dean of Education](mailto:deanofeducation@mun.ca); engrconsult@mun.ca; [HKR Dean](mailto:hkr@mun.ca); [Dean of Medicine](mailto:deanofmedicine@mun.ca); [McKeen, Dr. Dolores](mailto:mckeen.dr.dolores@mun.ca); [Karen Bulmer](mailto:karen.bulmer@mun.ca); [DeanNurse](mailto:deannurse@mun.ca); pharminfo@mun.ca; [Dean of Science](mailto:deanofscience@mun.ca); [Library Correspondence](mailto:librarycorrespondence@mun.ca); kjacobse@grenfell.mun.ca; ssedean@grenfell.mun.ca; pride@grenfell.mun.ca; miugconsultations@mi.mun.ca; [Ashlee Cunsolo](mailto:ashlee.cunsole@mun.ca)

Subject: FW: Consultation Request - Proposed Calendar Changes - School of Social Work

Date: Friday, November 10, 2023 4:50:54 PM

Attachments: [School of SW 24-25 proposed Calendar changes & Rationale for Consultations.pdf](#)

Good evening, Thank you to those of you who have responded. We appreciate your feedback. This is a friendly reminder to anyone who has not yet responded. We look forward to your reply.

Warm regards,
Lisa

RESPONSES AND FEEDBACK RECEIVED

Faculty of Business Administration – Response received Nov. 1, 2023

From: [Oldford, Erin](#)
To: [bswprograms](#)
Subject: RE: Consultation Request - Proposed Calendar Changes - School of Social Work
Date: Wednesday, November 1, 2023 10:54:57 AM
Attachments: [image001.png](#)
[image002.png](#)

Hi Lisa

Thank you for the opportunity to review. We see no impact for Business.

Best,
Erin



ERIN OLDFORD, PhD (she/her)
Associate Dean of Undergraduate Programs and Accreditation,
Associate Professor of Finance, and
Faculty Advisor to The Fund
Faculty of Business Administration
Memorial University of Newfoundland
St. John's, Newfoundland & Labrador
www.business.mun.ca



Department of Ocean Sciences – Response received Nov. 1, 2023

From: [Jain J Mcgaw](#)
To: [bswprograms](#)
Subject: Re: FW: Consultation Request - Proposed Calendar Changes - School of Social Work
Date: Wednesday, November 1, 2023 12:32:04 PM

Looks fine - no concerns from Ocean Sciences

--

Professor
Department of Ocean Sciences
0 Marine Lab Road
Memorial University
St John's, NL
Canada
A1C 5S7
Tel: 709 864-3272
Fax: 709 864-3220

Faculty of Nursing – Response received Nov. 2, 2023

From: [DeanNurse](#)
To: [bswprograms](#)
Subject: RE: Consultation Request - Proposed Calendar Changes - School of Social Work
Date: Thursday, November 2, 2023 9:51:51 AM

Good morning Lisa.

Dr. Pike, our interim dean at the Faculty of Nursing, has reviewed the proposed calendar change and tells me that she has no concerns or comments from nursing.

Thank you for your time, I hope you have a great day!
Jane

School of Pharmacy – Response received Nov. 2, 2023

From: [McGrath, Gerona](#)
To: [bswprograms](#)
Cc: [Davis, Erin](#)
Subject: FW: Consultation Request - Proposed Calendar Changes - School of Social Work
Date: Thursday, November 2, 2023 3:01:16 PM
Attachments: [School of SW 24-25 proposed Calendar changes & Rationale for Consultations.pdf](#)

Thank you for the opportunity to review the proposed changes to the School of Social work section of the calendar. There is no impact on the School of Pharmacy. Best wishes for a smooth implementation of the proposed changes.

Gerona

Gerona McGrath MBA, M.Ed.
Manager of Academic Programs
School of Pharmacy

Memorial University of Newfoundland
3435 Health Sciences Centre
St. John's, NL A1B 3V6 Canada

709-864-2013

Faculty of Humanities and Social Sciences – Response received Nov. 10, 2023

From: Faculty of Humanities and Social Sciences <hss@mun.ca>

Date: Friday, November 10, 2023 at 4:57 PM

To: "Dold, Patricia" <pdold@mun.ca>

Subject: FW: Consultation Request - Proposed Calendar Changes - School of Social Work

Hello Lisa,

Thank you for the opportunity to respond to this extensive proposal. HSS appreciates the many disciplines represented in Social Work's Complementary Studies table but note that many of the former Law and Society courses have been redeveloped as Law and Public Policy Courses. The only remaining Law and Society course is LWSO 1000.

I suggest that you might want to add Law and Public Policy to the table under 4.5.7, perhaps at Learning Objectives 4, 5, and 6.

The list of specific courses likely needs adjustments and I would be happy to assist with updating that list.

Patricia

Patricia Dold (she/her)
Associate Professor, Religious Studies
Associate Dean, Curriculum and Programs
Humanities and Social Sciences
Memorial

Faculty of Engineering and Applied Science – Response received Nov. 15, 2023

From: [Engineering Consult](#)
To: [bswprograms](#)
Cc: [George, Glyn](#); [Edmunds, Jayde](#); [Qiu, Wei](#)
Subject: Re: Consultation Request - Proposed Calendar Changes - School of Social Work
Date: Wednesday, November 15, 2023 2:34:20 PM

Thank you for the opportunity to comment on the Calendar changes proposed for the School of Social Work. At its meeting on Nov. 15, the Committee on Undergraduate Studies for the Faculty of Engineering and Applied Science found that these changes will have no impact on our programs.

Dr. Glyn George, Chair
Committee on Undergraduate Studies
Faculty of Engineering and Applied Science
Memorial University of Newfoundland
St. John's NL A1B 3X5

ADDITIONAL INFORMATION REQUIRED FOR NEW COURSE PROPOSALS


No Additional Information Required



Office of the Registrar
St. John's, NL, Canada A1C 5S7
Tel: 709 864 8260 Fax: 709 864 2337
www.mun.ca

DATE: February 2, 2024

TO: The Chair and Members of Senate

FROM: Dr. Lee Ann McKivior, University Registrar and Interim Secretary of Senate 

SUBJECT: Recommendation from the Senate Committee on Elections, Committees, and By-Laws (SCECB)

The recent Senate Governance Review Report provided a recommendation: under 1.4 Create the role of Speaker to ensure the decorum and procedural order of Senate. The Senate Committee on Elections, Committees, and By-Laws, in accordance with the Governance Report has been working to propose updates to the Senate By-Laws to facilitate this recommendation. In addition to the role of Speaker, SCECB is recommending a Deputy Speaker position be introduced to ensure a speaker is always available for Senate meetings and to encourage succession planning. Finally, SCECB recognizes that the Speaker will play an important role during our meetings of Senate and is therefore recommending that the position be included within the membership for the Executive Committee of Senate.

SCECB is requesting approval from Senate concerning "Speaker of Senate":

- Amendments to the Senate By-Laws to include Speaker of Senate.
- Amendments to the Senate By-Laws to include Deputy Speaker of Senate.
- Change to the Terms of Reference for the Executive Committee of Senate to include Speaker of Senate.

Please refer to the attached background materials.

Thank you.

Attachments

Motion:

Resolved, that Senate approve the amendment to the Senate By-Laws as outlined in Item 7.1. to introduce the roles of Speaker of Senate and Deputy Speaker of Senate and,

To amend the Terms of Reference for the Executive Committee of Senate to include the role of Speaker of Senate.

Details:

It is recommended that the MEMORIAL UNIVERSITY OF NEWFOUNDLAND SENATE BYLAWS AND PROCEDURES document be amended as indicated in the following document.



HANDBOOK OF SENATE BY-LAWS AND PROCEDURES

First Edition – August 1995
Second Edition – August 2005
Third Edition – March 2006
Fourth Edition – August 2010
Fifth Edition – August 2011
Sixth Edition – August 2012
Seventh Edition – July 2013
Eighth Edition – July 2014
Ninth Edition – July 2015
Tenth Edition - July 2016
Eleventh Edition - July 2017
Twelfth Edition - July 2018
Thirteenth Edition - July 2019
Fourteenth Edition - September 2020
Fifteenth Edition – November 2023

Office of the Secretary of Senate
Memorial University of Newfoundland
St. John's, Newfoundland, Canada
A1C 5S7

Telephone: (709) 864-4437
Fax: (709) 864-2337
E-mail: senate@mun.ca

This document is not intended to replace Senate minutes or Senate files and should be used with the knowledge that Senate may at any time change or amend the bylaws and procedures contained herein. For further information the reader should contact the Secretary of Senate.

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE BYLAWS AND PROCEDURES**

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Text removed for the purpose of discussion

E. Term of Office for Student Members

1. The term of office for student representatives shall run from May 1 to April 30.

F. Secretary of Senate

1. The University Registrar shall be the Secretary of Senate. The Secretary may appoint a recording secretary (non-voting) to record the proceedings of Senate.

G. Speaker of Senate

1. "Speaker" means the Speaker of Senate, an individual elected by Senate to conduct the meetings of Senate. To be eligible a candidate must be ~~as~~ an academic staff member who currently is, or previously has been, an elected Senator and who is not an ex officio member of Senate. The role of Speaker is non-voting.
2. "Deputy Speaker" means a Senator elected by Senate to conduct the meetings of Senate in the absence of the Speaker. Eligible individuals must be currently on Senate in an elected capacity. The role of Deputy Speaker is non-voting when assuming the Speaker role.
3. In April of each year, the Senate Committee on Elections, Committees and Bylaws shall call for nominations and volunteers to fill the roles of Speaker and Deputy Speaker. The mandate shall be one year.

The Senate Committee on Elections, Committees and Bylaws shall prepare a list of eligible candidates and forward it to Senate to select the appropriate individuals.

4. Duties of the Speaker of Senate:

- a. Maintains a neutral position during the Senate proceedings;
- b. Preserves order and decorum at all meetings of Senate and preserves the general flow of items within the Senate agenda by calling for motions and inviting appropriate speakers/presenters;
- c. Ensures that Senators are given time to respond to the questions;
- d. May occasionally invite non-Senators to respond to the questions or contribute to the debate.

Any person who, in the opinion of the Speaker, engages in conduct unbecoming a member of the Senate shall be noted by the Speaker and a request will be made for them to follow the guidance provided by the Speaker for further action. The Speaker may declare a short recess or adjournment.

Meeting in camera:

When the Senate declares a meeting or part of a meeting in camera, reasons for so declaring will be clearly stated by the Speaker prior to moving in camera. Where the

Senate has resolved to move in camera, non-Senators will leave the meeting, except for individuals requested by the Speaker to stay for purposes of assisting the Senate with its deliberations.

III. POWERS OF SENATE

A. Section 56 of The Memorial University Act states:

The Senate shall have general charge of all matters of an academic character, and, without restricting the generality of the foregoing, it shall be the duty of the Senate and it shall have the power

- (a) to provide for the regulation and conduct of its meetings and proceedings, including the fixing of the quorum necessary for the transaction of business;
- (b) to determine the degrees, including honorary degrees, diplomas and certificates of proficiency to be granted by the University and the persons to whom they shall be granted;
- (c) to determine the conditions of matriculation and entrance, the standing to be allowed students entering the University and all matters relating thereto;
- (d) to receive, consider and determine any proposal or recommendation of any Faculty Council or other body as to courses of study and all matters relating thereto;
- (e) to consider and determine, of its own motion and without any recommendation, as to all courses of study and all matters relating thereto, but before making any regulation providing for any new course of study or any change in an existing course of study the Senate shall refer to the appropriate Faculty Council and to the appropriate Faculty of the affiliated colleges or institutions the proposed regulation for consideration and report thereon;
- (f) to regulate instruction and to determine the methods and limits of instruction;
- (g) to determine the conditions on which candidates shall be received for examination, to appoint examiners, and to determine the conduct of all examinations;
- (h) to provide for courses of study at any place or places in Newfoundland and to encourage and develop extension and correspondence courses;
- (i) to prepare the calendar or calendars of the University for publication;
- (j) to recommend to the Board the establishment of, or the abolition of, or any changes in Faculties, departments, chairs, lectureships, exhibitions, bursaries, scholarships, fellowships, and prizes;
- (k) to recommend to the Board the affiliation with the University of any college or institution established in Newfoundland for the promotion of arts or science, or for instruction in education, law, medicine, nursing, engineering, agriculture, fisheries and the dissolution of any such affiliation or any existing affiliation;
- (l) to recommend to the Board agreements with any incorporated society or association

in Newfoundland for the establishment and maintenance of a joint system of instruction;

- (m) to recommend to the Board agreements with any incorporated society or association in Newfoundland which has power to prescribe examinations for admission to, or registration upon the roll of, the society or association for the purpose of conducting the examinations, reporting the results thereof and providing the courses in connection therewith;
- (n) to consider all such matters as shall be brought before it and to take action thereon within the powers conferred upon the Senate by this Act;
- (o) to make such recommendations to the Board as may be deemed proper for promoting the interests of the University and for carrying out the objects and provisions of this Act;
- (p) to appoint such committees as it may deem necessary and to confer upon any of the committees power and authority to act for the Senate in and in relation to such matters as the Senate may deem expedient, and to appoint such other committees as the Senate may deem expedient to act in an advisory capacity;
- (q) to exercise disciplinary jurisdiction with respect to students in attendance at the University, by way of appeal from any decision of the Faculty Council;
- (r) to make rules and regulations for the management and conduct of the library;
- (s) to make or alter any rule or regulation touching any matter whatsoever regarding the University and not inconsistent with the provisions of this Act or with any law in force in Newfoundland.

B. Section 57 of The Memorial University Act states:

A certified copy of every regulation of the Senate providing for any of the matters mentioned in Paragraphs (h) and (s) of Section 56 shall within ten days after the passing thereof be transmitted to the Board; and no such regulation shall have effect until it is approved by the Board, and the Board may withdraw its approval at any time and from the date of the withdrawal the regulation to which it relates shall cease to have any effect.

C. Section 58 of The Memorial University Act states:

Nothing in this Act shall be construed to give to the Senate power to take any action that imposes any financial obligation or liability on the University, or fix or remit any fees or charges payable to the University.

IV. SENATE MEETINGS AND PROCEDURES

A. Regular and Special Meetings

1. Regular meetings of the Senate will normally be held on the second Tuesday of each month from September to May inclusive. The date of a regular meeting may be changed in special circumstances, provided that notice is circulated to members of Senate at least five (5) days before the meeting.
2. The agenda for regular meetings shall be approved by the Executive Committee, and shall be circulated to members of Senate by the Secretary of Senate at least five days prior to the meeting. Senate shall not entertain at any regular meeting any discussion of, or motions concerning, documents which were not circulated to members at least five days prior to the meeting, except with special leave of the Senate.
3. Regular meetings will convene at 4:00 p.m., and will adjourn no later than 6:00 p.m. unless a motion to extend the meeting is approved.
4. At the November and March Senate meetings at least one hour shall be set aside for a special meeting. The University Planning and Budget Committee shall prepare the agenda for this portion of the meeting. Suggestions for topics to be discussed may be forwarded by members of Senate to the Secretary of the University Planning and Budget Committee.
5. Other special meetings of the Senate may be called by the Chair of Senate.
6. In the presence of the Chair or the Acting Chair, the Speaker of Senate shall conduct the meetings of Senate accordingly.

B. Procedures

1. The Senate as the supreme academic body of the University reserves the right to initiate discussion and debate on any matter falling within its constitutional purview, and to receive for consideration in the first instance representations from any source, internal or external to the University.
2. The Senate, nevertheless, shall refer to the appropriate Faculty or Academic Council(s), any business concerning the enactment, repeal, or modification of any University regulation or decree touching upon any matter that falls within the jurisdiction of any of the Councils; and it will refrain, except in the case of urgency, from acting in such cases until such time as it has received the recommendation and/or opinions from the appropriate Council(s). The nature of matters falling within the jurisdiction of a Faculty or Academic Council shall be determined by reference to the constitution of the Council.
3. In a case of urgency, the Senate may act upon any matter within its competence without prior consultation with Faculty or Academic Councils, but in such cases the action taken and the circumstances giving rise to it will be reported to the appropriate Council or Councils at the earliest possible date thereafter.

4. Just as the Senate is obliged to consult with the appropriate Faculty or Academic Councils concerning the enactment, repeal or modification of any University regulation or decree touching upon any matter that falls within the jurisdiction of any of the Councils, so too are academic units responsible, in the first instance, for ensuring and confirming that adequate consultation has taken place when proposals for new programmes or changes to existing programmes are initiated by those units. Written confirmation of adequate consultation must be forwarded with the proposal to the relevant Committees at the departmental/faculty/school/institute/college level for transmission to the Faculty or Academic Councils, to the Senate Committee on Undergraduate Studies, Executive Committee of Senate and to Senate itself. If at any level it is determined that consultation has not been adequate, the proposal may be returned to the academic unit, Committee or Council from which it was received.
5. Academic Administrators to whom proposals for new or revised programs are sent for consultation purposes are responsible for ensuring that relevant faculty members and committees are consulted in a timely fashion.
6. Any student appeal involving a waiver of the requirements for a degree, diploma, certificate, major or minor must be accompanied by documentation from appropriate University officers outlining the requirements remaining to be met by that student in fulfilling all regulations for the programme of studies under consideration for waiver. It is the responsibility of the appropriate Dean, Director, or Department Head to supply upon request such information to the Secretary of Senate. In addition, the appropriate University officers may be asked to provide for the information of Senate reaction to statements of fact made by students in support of their appeals.

C. Rules of Order

1. A quorum shall be 50% of the membership plus one.
2. A motion shall require the support of a majority of those present and voting, except where otherwise specified in the bylaws. A tie vote must be regarded as defeating the motion.
3. Voting shall be by show of hands, unless otherwise specified in these bylaws. Motions to provide for other methods of voting require the consent of the majority of the members present and voting.
4. As a member of Senate, the Chair has a right to one vote on all motions presented to Senate.
5. Any ex officio member of Senate under II.A.(b) may be represented at Senate meetings by an alternate with full voting privileges, provided that the ex officio member has notified the Secretary of Senate and has given the Secretary the name of the alternate prior to the meeting. Elected and student members of Senate are not permitted to be represented by alternates.
6. Where a student is a Senator by virtue of an executive position on a student union, such Senators be permitted to send a delegate with voting privileges. Additional

student Senators selected by their student union would be treated as elected Senators and would not have such privilege.

7. It is the duty of the Speaker of Senate to ensure the decorum of Senate and order in its procedure. The Chair in consultation with the Speaker and the Secretary of Senate may rule on all matters of order and procedure. This ruling will be communicated by the Speaker of Senate. After explaining the ruling, the Chair may be challenged by a duly seconded motion, which is debatable. If the motion is passed by a majority of those present and voting, it overturns the Chair's ruling.
8. If the Chair does not wish to rule on a matter of order or procedure, s/he may ask Senate to decide by calling for an appropriate motion.
9. The Speaker of the Senate may declare the meeting adjourned when all agenda items have been dealt with, and no other business is forthcoming, or at 6:00 p.m. if no motion to extend the meeting has been made and carried.
10. For good cause, the Chair and/or Speaker of the Senate may recess the meeting for a brief period, or adjourn it to another day.
11. The use of photographic or recording equipment at Senate meetings is prohibited.

D. Minutes

1. Senate minutes will be distributed to all members of Senate, all Heads of Departments, and others as the Secretary of Senate deems fit. When matters of a confidential nature are discussed they should be recorded in a supplement to the minutes to be marked "Private and Confidential".
2. The minutes of Senate are considered a public document, and shall be deposited in the University Library.
3. Student appeal cases shall be recorded in the minutes using only the students' numbers, not names.
4. In the case of honorary degrees, the number of candidates approved and rejected shall be recorded, but not the names of the candidates.

E. Observers

1. The following persons may be admitted to meetings of the Senate as observers: (i) members of Convocation, (ii) all registered students, (iii) all employees of the University.
2. Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.
3. Admission of observers may be limited to an appropriate number by distribution of tickets or by a signing-in procedure. Observers are not permitted to speak at meetings of the Senate.

Text removed for this discussion

A. Executive Committee of Senate

1. Membership
 - (a) Chair of Senate
 - (b) Speaker of Senate
 - (c) Provost, Vice-Chair of Senate
 - (d) Chair of University Planning and Budget Committee
 - (e) University Registrar
 - (f) Dean of Graduate Studies
 - (g) Chair of Senate Committee on Undergraduate Studies
 - (h) Three undergraduate students, Director of Advocacy (or designated alternate) from the Memorial University Students' Union, one appointed by the Marine Institute Students' Union, and one appointed by the Grenfell Campus Student Union.
 - (i) Vice-President Academic of the GSU (or designated alternate)
 - (j) An appropriate number of Senators
2. Terms of Reference
 - (a) To receive reports from standing and ad hoc committees of Senate.
 - (b) To act on matters delegated to it by Senate, in particular the following:
 - (i) To grant approval for the awarding of degrees, diplomas or certificates as recommended by various faculty and academic councils.
 - (ii) On the recommendation of the Senate Committee on Elections, Committees, and Bylaws to appoint members to Senate Committees when Senate normally does not meet.
 - (c) To submit to Senate at each meeting a report consisting of an agenda, together with relevant documentation.
 - (d) To refer to various University Academic bodies any matters as deemed necessary to expedite the business of Senate.
 - (e) To consider requests to an extension of the time limit in which Notices of Appeal shall be submitted to the Senate Committee on Academic Appeals.

Text removed for this discussion

From: [Aiden Parsons](#)
To: [Tilley, Linda](#)
Subject: Fwd: MISU Senate Appointments
Date: Wednesday, January 17, 2024 7:26:50 PM

Hi Linda,

Following up on the below email, we will also be nominating Jenna Ryan for MISU's vacant seat on SCUGS. She can be contacted at vpinternal.misu@mi.mun.ca.

Best,

Aiden Parsons
President
Marine Institute Students' Union

----- Forwarded message -----

From: **Aiden Parsons** <aidenihparsons@gmail.com>
Date: Tue, Jan 2, 2024 at 11:38 AM
Subject: MISU Senate Appointments
To: <senate@mun.ca>, Tilley, Linda <ltilley@mun.ca>

Good day Linda,

With regards to MISU's Senate Committee appointments, we will maintain Daisy Archibald's nomination to the Senate Committee on Academic Appeals, and rescind her nomination to the Senate Committee on Undergraduate Studies.

If it is possible for her to sit on the University Planning and Budget Committee as well as sitting on SCAA, then MISU will put forward a nomination for Daisy Archibald to the University Planning and Budget Committee.

We will hopefully have a new nomination for SCUGS and other vacant seats following our first meeting of the new year.

Regards,


Aiden Parsons
President
Marine Institute Students' Union



Office of the Registrar
St. John's, NL, Canada A1C 5S7
Tel: 709 864 8260 Fax: 709 864 2337
www.mun.ca

February 1, 2023

TO: The Chair and Members of Senate

FROM: Dr. Lee Ann McKivor, University Registrar and Interim Secretary of Senate 

SUBJECT: Appointment of Deputy Orator

The Senate Committee on Honorary Degrees and Ceremonial met on January 29, 2024, and following a call for nominations, agreed to recommend to Senate that Dr. Anne Staveley be appointed as Deputy Orator for an eighth term. The Committee determined, given the unanimous support for Dr. Staveley in view of her exemplary service and performance in the role, that they would recommend that Dr. Staveley be appointed as Deputy Orator for a five-year period, effective immediately.

Thank you.

From: [Vice-President \(Academic\)](#)
To: [senate](#)
Cc: [Lokash, Jennifer](#)
Subject: Nomination for the position of Deputy Public Orator
Date: Friday, December 8, 2023 11:01:34 AM
Attachments: [Nomination \(Form and CV\) Deputy Public Orator \(A Staveley 12 07 2023\).pdf](#)
Importance: High

Sending on behalf of Dr. Jennifer Lokash, Provost and Vice-President (Academic) pro tempore

Good morning, I am submitting the attached nomination form, proposing Dr. Annette Staveley for the position of Deputy Public Orator. Included with this form is a copy of Dr. Staveley's CV.

Rationale for this nomination is as follows:

Dr. Staveley is a long serving orator who has brought dignity and distinction to our convocations over several terms as Deputy Public Orator. I am delighted she is willing to continue in this role.

Thank you,

Dr. Jennifer Lokash
Provost and Vice-President (Academic) pro tempore Public Orator Memorial
University of Newfoundland and Labrador

I acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and I acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.



SENATUM

Planning & Budget Committee
Memorial University Senate
www.mun.ca/senate

To: Senate Executive Committee

From: Dr. M. Woods, Chair, Planning & Budget Committee

Subject: Special Meetings of Senate – Topic Submission, March 2024 Meeting

Date: 12-11-2023

The Planning and Budget Committee of Senate (PBC) submits for your consideration as a special meeting of senate the topic of “Impact of AI on Academia”.

PBC has considered this topic of significant importance to academia and to the functioning of the institution. Memorial is experiencing an unprecedented growth in the number, variety, and utilization of assistive and generative artificial intelligence tools. We anticipate an engaged discussion by Senators as they deliberate on positions and questions that could include:

- How and why are students and/or faculty using AI?
- Is AI a threat to academic integrity?
- What, if any, policies and/or guidelines should be established at the institutional level to help guide the use of AI?
- What information/training do Senators feel is required to address this issue?
- What aspects of AI does Senate feel should be a priority to investigate and deliberate upon in the future?

PBC anticipates this discussion to be a platform for information sharing regarding; an opportunity for Senate to provide direction to the sub-committee of the Teaching and Learning Committee; and there is potential for future Senate motions and policy.

The PBC appreciates your consideration of this vital discussion that extends into all academic facets of Memorial.

Thank you,

cc: Secretary, PBC