

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on September 25, 2012 at 4:00 p.m. in Room E5004, Education Building.

1. PRESENT

The President, Dr. D. Wardlaw, Mr. G. Blackwood, Dr. M. Abrahams, Dr. K. Anderson, Ms. L. Busby, Mr. G. Collins, Dr. F. Murrin (for Dr. N. Golfman), Dr. S. MacKinnon, Dr. G. Naterer, Dr. L. Phillips, Dr. J. Rourke, Dr. E. Waterman, Dr. W. Zerbe, Dr. S. Abhyankar, Dr. S. Carr, Dr. J. Connor, Dr. S. Corbin-Dwyer, Mr. C. Couturier, Dr. G. Farrell, Dr. A. Fiech, Dr. K. Gallagher, Dr. G. George, Dr. S. Ghazala, Dr. R. Helleur, Dr. D. Kelly, Dr. S. Kocabiyik, Dr. S. LeFort, Dr. J. Lokash, Dr. D. McKay, Dr. S. Mulay, Dr. M. Mulligan, Dr. J. Parsons, Mr. B. Riggs, Professor G. Riser, Dr. W. Schipper, Dr. C. Sharpe, Dr. P. Trnka, Professor D. Walsh, Dr. M. Wernerheim, Mr. M. MacKinnon (for Mr. J. Donnelly), Ms. M. Fitzsimmons, Mr. H. Sleem, Mr. D. Campbell, Ms. K. Carroll, Ms. C. Simms, Ms. R. Stuckey.

Dr. Kachanoski welcomed Senators back for the first meeting of Senate for the new academic year and thanked members for finding the time to attend the rescheduled meeting after the unavoidable postponement of the originally scheduled meeting time of September 11, 2012, due to hurricane Leslie. He gave a special welcome to the following new and returning Senators:

**Ex-officio Members:**

Dr. Lynne Phillips: Dean of Arts  
Dr. Greg Naterer: Dean of Engineering  
Dr. Scott MacKinnon: Acting Dean of Human Kinetics and Recreation  
Dr. Donna Hardy-Cox: Acting Dean of Social Work

Dr. Faye Murrin, Associate Dean of the School of Graduate Studies, for Dr. Golfman.

**Newly Elected and Re-elected Senators**

Dr. Dianne Ford, Business Administration  
Professor Andrew Fisher, Engineering and Applied Science  
Dr. Glyn George, Engineering and Applied Science  
Dr. Sudhir Abhyankar, Grenfell Campus  
Dr. Jennifer Lokash, Humanities  
Dr. William Schipper, Humanities  
Mr. Bert Riggs, Library  
Dr. Jules Doré, Medicine  
Dr. Deborah Kelly, Pharmacy  
Dr. Steven Carr, Science  
Dr. Serpil Kocabiyik, Science  
Dr. Paul Marino, Science  
Dr. Martin Mulligan, Science

**Attending by Invitation**

Dr. Kachanoski welcomed Mr. Paul Chancey, Dr. Danny Dyer and Mr. Tom Brophy regarding agenda item 4.C. Proposed Changes to the Undergraduate

Entrance Scholarship Program, and he welcomed Dr. Dale Foster with regards to item 7, Report of the Senate Committee on Academic Appeals - ECS 2011-12: #13.

2. APOLOGIES FOR ABSENCE

Apologies were received from Dr. C. Loomis, Mr. B. Belbin, Dr. D. Hardy-Cox, Dr. L. Hensman, Dr. J. McFetridge-Durdle, Mr. P. Brett, Mr. C. Clarke, Dr. A. Fisher, Dr. D. Ford, Dr. D. Gustafson, Dr. D. Kimberley, Dr. A. Rose, Ms. E. Edwards, Mr. R. Leamon, Mr. R. Murphy, Mr. T. Perry.

3. MINUTES

It was moved by Dr. George, seconded by Mr. Blackwood, and carried that the Minutes of the regular meeting held on May 8, 2012 and the regular and special meetings held on June 22, 2012 be taken as read and confirmed with one addition to the attendance list.

CONSENT AGENDA

It was moved by Mr. Riggs, seconded by Dr. Murrin, and carried that the consent agenda, comprising the items listed in 4 and 5 below (with the exception of agenda item 3.A., Block of Special Topics Course Numbers - BUSI 9928-9939, which had already been approved at the May 2011 meeting of Senate and has therefore been withdrawn from the agenda by the School of Graduate Studies), be approved as follows:

4. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

4.1 Grenfell Campus

Page 280, 2012-2013 Calendar, under the heading 7.1 Major in Environmental Studies, amend program description to read as follows:

“Program Chair: Dr. G. Sabau

The Major in Environmental Studies is an interdisciplinary program which uses various theoretical and applied approaches to explore the complex, dynamic interaction of human beings and nature, considering environmental, political and economic constraints and possibilities. The Major requires a total of 78 credit hours. Students are required to complete 60 credit hours in required core courses and 18 credit hours in Environmental Studies electives.”

Page 280, 2012-2013 Calendar, under the heading 7.1.1 Environmental Studies Core, delete course list and replace with the following:

“Students must complete the following courses:

Earth Sciences 1000 or Environmental Science 2370  
Economics 2010  
Environmental Studies 1000, 2000, 2210 or 2220, 3000, 3001, 3085, 4000, 4010, 4950  
Geography 1050, 2001, 2102, 2425, 3222  
Political Science 2600 and one of 3550 or 3731  
Sustainable Resource Management 4002 or 4003

Grenfell Campus (cont'd)

Three credit hours chosen from History 3030, Religious Studies 3880, Anthropology 3083 or Philosophy 2561”

Page 281, 2012-2013 Calendar, beginning with the heading 7.1.2 Environmental Studies Concentrations, delete 7.1.2 and replace with the following:

**“7.1.2 Environmental Studies Electives**

After consulting with a faculty advisor from the program, students must complete 18 credit hours from the Environmental Studies electives, as follows:

Anthropology 3080, 3083  
Biology 1001, 1002, 2600  
Chemistry 1001, 1200  
Earth Sciences 1000, 1002  
Economics 2020  
Environmental Science 2261, 2360, 2369, 2370, 2371, 3072, 4140 (or field course acceptable to the Chair of Environmental Studies)  
Environmental Studies 3000, 3085, 3210, 4020-4039  
Folklore 2100, 2401  
Geography 2302, 3350  
History 3030, History/Folklore 4480  
Human Kinetics and Recreation 3555, 3565, 4555, 4575  
Humanities 3020  
Philosophy 2561  
Political Science 3550, 3731, 4650  
Religious Studies 3880  
Sociology 2120  
Sustainable Resource Management 2000, 3000, 3001, 3002, 4000, 4002, 4003

NOTE: At least 6 credit hours from these electives must be at the 3000-or 4000-level.”

Page 285, 2012-2013 Calendar, under the heading 7.7 Minor Programs - Division of Social Science, amend 7.7, clause 4. to read as follows:

**“4. Environmental Studies Minor** requires 24 credit hours as follows:

- a. Environmental Studies 1000, 2000 and 6 credit hours from those designated as Environmental Studies core courses (7.1.1).
- b. Twelve credit hours from those designated as Environmental Studies elective courses as per 7.1.2. The courses chosen must be beyond the 1000-level and from at least three subject areas.”

Page 287, 2012-2013 Calendar, beginning with the heading 7.8.1 Environmental Studies Major for Graduates of the Two-Year Adventure Tourism Diploma Program, delete 7.8.1 and replace with the following:

Grenfell Campus (cont'd)

**“7.8.1 Environmental Studies Major for Graduates of the Two-Year Adventure Tourism Diploma Program**

Students who have graduated from the two-year Adventure Tourism program offered by the College of the North Atlantic and who are entering the Environmental Studies program will be awarded a total of 60 credit hours toward the 120 credit-hour degree program.

Students will be required to complete the following requirements for the Environmental Studies Major:

a) Environmental Studies Core

Students are required to complete 45 credit hours as follows:

Earth Sciences 1000 or Environmental Science 2370  
Economics 2010  
Environmental Studies 2000, 3000 or 3085, 3001, 4000, 4010, 4950  
Geography 1050, 2001, 2102, 2425, 3222  
Political Science one of 2600, 3550, 3731

3 credit hours chosen from Anthropology 3083, History 3030, Philosophy 2561, or Religious Studies 3880

b) Environmental Studies Electives

Students are required to complete 9 credit hours from the Environmental Studies electives list (7.1.1) of which at least 6 credit hours must be at the 3000 or 4000 level.

c) 6 credit hours in 1000-level English

NOTE: Students are not permitted to choose as electives Environmental Studies 2210, 2220, 3210 and Human Kinetics and Recreation 3555, 4555.

When selecting elective or core courses, students must complete 6 credit hours to satisfy Group A, Breadth of Knowledge Requirements as per section 3.3 (Grenfell Campus Core Program Requirements).”

Page 306, 2012-2013 Calendar, under the heading 10.12 Environmental Studies, delete EVST 1000 and replace with the following:

**“1000 An Introduction to Environmental Studies** is an interdisciplinary introduction to the study of the environment that aims to develop environmental literacy. This course brings together perspectives from the natural sciences and the social sciences to examine such issues as global warming, air pollution, sustainability, new energy technologies, and environmental law.”

Page 306, 2012-2013 Calendar, under the heading 10.12 Environmental Studies, amend EVST 3085 to read as follows:

**“3085 Issues in Ecological Economics (same as ECON 3085)** explores the dynamic interaction between the economic system and the ecological system that sustains it by using trans-disciplinary theoretical approaches and

Grenfell Campus (cont'd)

methodologies. The main focus of this course will be on Ecological Economics concepts such as low and high entropy, biotic and abiotic goods and services, stock-flow resources, carrying capacity, throughput, co-evolution, sustainable scale, use value, and their applications in a problem-solving context.

PR: Economics 2010”

Page 301, 2012-2013 Calendar, under the heading 10.9 Economics, amend ECON 3085 to read as follows:

“**3085 Issues in Ecological Economics (same as EVST 3085)** explores the dynamic interaction between the economic system and the ecological system that sustains it by using trans-disciplinary theoretical approaches and methodologies. The main focus of this course will be on Ecological Economics concepts such as low and high entropy, biotic and abiotic goods and services, stock-flow resources, carrying capacity, throughput, co-evolution, sustainable scale, use value, and their applications in a problem-solving context.

PR: ECON 2010”

4.2 Departments of Biology and Computer Science

Page 475, 2012-2013 Calendar, under the heading 8.2 Biology, insert a new Biology course to read as follows:

“**4606 Bioinformatics: Biological Data Analysis** (same as Comp 4550) provides students with the basis to analyse a variety of biological data within an integrated programming environment for data manipulation, calculation and graphical display. Students will learn to extract meaningful information from data generated by high-throughput experimentation. The course will introduce one such integrated programming environment and will explore the computational and statistical foundations of the most commonly used biological data analysis procedures.

LH: 3

PR: BIOL-3951 or COMP-3550, and STAT-2550 (or equivalent), or permission of the course instructor”

Page 483, 2012-2013 Calendar, under the heading 8.4.4 Fourth Year Courses, insert a new Computer Science course to read as follows:

“**4550 Bioinformatics: Biological Data Analysis** (same as Biol 4606) provides students with the basis to analyse a variety of biological data within an integrated programming environment for data manipulation, calculation and graphical display. Students will learn to extract meaningful information from data generated by high-throughput experimentation. The course will introduce one such integrated programming environment and will explore the computational and statistical foundations of the most commonly used biological data analysis procedures.

LH: 3

PR: BIOL-3951 or COMP-3550, and STAT-2550 (or equivalent), or permission of the course instructor.”

4.3 Department of Mathematics

Page 459, 2012-2013 Calendar, under the heading 7.8.1 Regulations, delete the entry and replace with the following:

“1. At most 9 credit hours in Mathematics will be given for courses completed from the following list subject to normal credit restrictions: Mathematics 1000, 1031, 1050, 1051, the former 1080, the former 1081, 1090, the former 1150 and 1151.

2. Students with credits in Mathematics or Statistics not listed in this Calendar must consult the department for equivalency before taking any course listed below.

3. Placement in Mathematics 1000, 1050, 1051 and 1090, and Statistics 1510, shall be determined by the Department of Mathematics and Statistics on the basis of the student’s score on the Mathematics Placement Test (MPT), SAT Subject Test in Mathematics Level 1, or other acceptable criteria-based test.”

4.4 Department of French and Spanish

Page 118, 2012-2013 Calendar, under the heading 9.15.2 French Minor Program, add a new Note 3. to read as follows:

*“3. Between their first registration at Memorial University and the time of their graduation, all students minoring in French must have spent at least four weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.”*

Page 118, 2012-2013 Calendar, under the heading 9.15.2 French Minor Program, immediately following the Notes section, add the following paragraph:

“Every reasonable effort will be made to accommodate students who, for personal or professional reasons, are unable to fulfill the immersion requirement. Students are strongly encouraged to fulfill the requirement early in their program in order to get the greatest benefit from the immersion experience. Students should consult the Head of the Department before the end of their second year of study (60 credit hours) for help in selecting the immersion experience most appropriate for their circumstances.”

Page 118, 2012-2013 Calendar, under the heading 9.15.1 French Major Program, amend Note 3. to read as follows:

*“3. Between their first registration at Memorial University and the time of their graduation, all students majoring in French must have spent at least eight weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.”*

Page 118, 2012-2013 Calendar, under the heading 9.15.1 French Major Program, immediately following the Notes section, add the following paragraph:

“Every reasonable effort will be made to accommodate students who, for personal or professional reasons, are unable to fulfill the immersion

Department of French and Spanish (cont'd)

requirement. Students are strongly encouraged to fulfill the requirement early in their program in order to get the greatest benefit from the immersion experience. Students should consult the Head of the Department before the end of their second year of study (60 credit hours) for help in selecting the immersion experience most appropriate for their circumstances.”

Page 118, 2012-2013 Calendar, under the heading 9.15.1 French Major Program, amend clause 1 to read as follows:

“1. 2100 and 2101”

Page 118, 2012-2013 Calendar, under the heading 9.15.2 French Minor Program, and Page 279, 2012-2013 Calendar, under the heading 6.4 Minor Programs - Division of Arts, subheading 3. French Minor, amend clause 1 to read as follows:

“1. 2100 and 2101”

Page 118, 2012-2013 Calendar, under the heading 9.15.3 Honours Degree in French, amend clause 1 to read as follows:

“1. 2100 and 2101”

Page 152, 2012-2013 Calendar, under the heading 10.11 French, add to the French description of 2159, the following sentence at the end of the course description and the following Note after the description:

“Les étudiants ayant des qualifications équivalentes peuvent s’inscrire à ce cours avec la permission de la direction du département.

*Note: Ce cours ne satisfait pas les exigences de la majeure ni de la mineure en français.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, add to English description of 2159, the following sentence at the end of the course description and the following Note after the description:

“Other qualified students may register with the permission of the Head of Department.

*Note: Fren 2159 does not satisfy the requirements of the Major and Minor programs in French studies.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for the French course description of 2160 capitalize the first word (i.e. Révision), within the Prerequisite section delete “French 2159 or the former French 1060,” and to both the French and English descriptions add the following corresponding Note:

*“Note: Ce cours ne satisfait pas les exigences de la majeure ni de la mineure en français*

*Note: Fren 2160 does not satisfy the requirements of the Major and Minor programs in French studies.”*

Department of French and Spanish (cont'd)

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3100 amend the corresponding Prerequisites to read as follows:

*“Préalables: Fren 2101 et 9 crédits supplémentaires en français au niveau de la deuxième année ou permission de la direction du département.*

*Prerequisites: Fren 2101 and 9 additional credit hours in French at the second-year level, or permission of the Head of the Department.”*

Page 307, 2012-2013 Calendar, under the heading 10.14 French, for both the French and English course descriptions of 3100 amend the corresponding Prerequisites to read as follows:

*“Préalables: Fren 2101 et 9 crédits supplémentaires en français au niveau de la deuxième année ou permission de la direction du département*

*Prerequisites: Fren 2101 and 9 additional credit hours in French at the second-year level, or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3102 amend the corresponding Prerequisites to read as follows:

*“Préalable: Admission au programme Canadian Third Year in, 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.*

*Prerequisite: Admission to the Canadian Third Year Program in Nice, 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3103 amend the corresponding Prerequisites to read as follows:

*“Préalable: Admission au programme Canadian Third Year in Nice et FREN 3102 ou permission de la direction du département.*

*Prerequisite: Admission to the Canadian Third Year Program in Nice and FREN 3102 or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3300 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*



Department of French and Spanish (cont'd)

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3302 amend the corresponding Prerequisites and add the corresponding notes to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année en français et/ou en linguistique ou permission de la direction du département. Etudes classiques 1120 fortement recommandé.”*

*Note: Les étudiant/e/s recevront des crédits soit pour FREN 3302 ou LING 3302*

*Prerequisites: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department; Classics 1120 is strongly recommended.*

*Note: Credit may be obtained for only one of LIN 3302 or FREN 3302”*

Page 165, 2012-2013 Calendar, under the heading 10.21 Linguistics, for the course description of 3302, amend prerequisite and add note to read as follows:

*“PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the Head of the Department; Classics 1120 is strongly recommended.”*

*Note: Credit may be obtained for only one of LIN 3302 or FREN 3302”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, in the penultimate sentence of the French course description for 3310 delete the phrase “l’un ou plusier” and replace with “ au moins un,” and for both the French and English course descriptions amend the corresponding Prerequisites and notes to read as follows:

*“Préalable: 15 crédits en français au niveau de la deuxième année en français et/ou en linguistique ou permission de la direction du département”*

*Note: Les étudiant/e/s recevront des crédits soit pour FREN 3310 ou LING 3310*

*Prerequisite: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor*

*Note: Credit may be obtained for only one of FREN 3310 or LING 3310”*

Page 165, 2012-2013 Calendar, under the heading 10.21 Linguistics, for the course description of 3310, amend prerequisite and add note to read as follows:

*“PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor”*

*Note: Credit may be obtained for only one of FREN 3310 or LING 3310”*

Department of French and Spanish (cont'd)

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3311 amend the corresponding Prerequisites and add the corresponding notes to read as follows:

*“Préalable: 15 crédits au niveau de la deuxième année en français et/ou en linguistique ou permission l’enseignant*

*Note: Les étudiant/e/s recevront des crédits soit pour FREN 3311 ou LING 3311*

*Prerequisite:-15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor.*

*Note: Credit may be obtained for only one of French 3311 or Ling 3311”*

Page 165, 2012-2013 Calendar, under the heading 10.21 Linguistics, for the course description of 3311, amend prerequisite and add note to read as follows:

*“PR: 15 credit hours in French and/or Linguistics at the 2000 level or permission of the instructor.*

*Note: Credit may be obtained for only one of French 3311 or Ling 3311”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3500 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année en français ou permission de l’enseignant.*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3501 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année en français ou permission de la direction du département.*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3502 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Department of French and Spanish (cont'd)

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3503 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3504 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3506 amend the corresponding Prerequisites to read as follows:

*“Préalables: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3507 amend the corresponding Prerequisites to read as follows:

*“Préalable: Admission au programme Canadian Third Year in Nice et 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisite: Admission to the Canadian Third Year Program in Nice and 15 credit hours in French at the 2000 level, or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3508 amend the corresponding Prerequisites to read as follows:

*“Préalable: Admission au programme Canadian Third Year in Nice et Français 3507*

*Prerequisite: Admission to the Canadian Third Year Program in Nice and French 3507.”*

Department of French and Spanish (cont'd)

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3650 amend the corresponding Prerequisites to read as follows:

*“Préalable: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisite: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3651 amend the corresponding Prerequisites to read as follows:

*“Préalable: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisite: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3653 amend the corresponding Prerequisites to read as follows:

*“Préalable: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département.”*

*Prerequisite: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

Page 152, 2012-2013 Calendar, under the heading 10.11 French, for both the French and English course descriptions of 3654 amend the corresponding Prerequisites to read as follows:

*“Préalable: 15 crédits en français au niveau de la deuxième année ou permission de la direction du département de français.”*

*Prerequisites: 15 credit hours in French at the 2000 level or permission of the Head of the Department.”*

4.5 Police Studies Major Program

Page 129, 2012-2013 Calendar, under the heading 9.26 Police Studies, remove “Prof. P. Ayres” as Program Co-ordinator: under the heading 9.26.1 Major Program, delete the last sentence of the first paragraph, starting with “Students should contact the Program Coordinator...:” and directly after section 9.26.1 insert new section to read as follows:

**“9.26.1.2 Recognition of Qualifications for Experienced Officers**

Graduates of the Atlantic Police Academy (APA) Police Sciences Technology Program, Holland College, Prince Edward Island; the RCMP Depot Division Cadet Training Program; or the pre-APA program offered through the RNC for cadet training will normally be awarded up to 30 credit

Police Studies Major Program (cont'd)

hours at an unspecified level in the Police Studies subject area. Qualifications from other recognized police training programs may be considered on an individual basis.

This credit may be used only towards the Bachelor of Arts Major in Police Studies program to meet up to 18 of the 27 elective credit hours required for the major as outlined below. Any remaining unspecified credit hours in the Police Studies subject area may be used in part to satisfy the Arts elective credit hour requirements for the degree of Bachelor of Arts.

In addition, officers who have completed either the Senior Police Administration Course (SPAC) through the Canadian Police College or the Supervisory Leadership Program (SLP) through Memorial's Gardiner Centre may be awarded up to 15 credit hours in the Police Studies subject area.

An application for transfer credit including official documentation confirming program completion must be submitted to the Office of the Registrar to have training assessed and recognized for transfer credit."

Page 129, 2012-2013 Calendar, under the heading 9.26.2 Major Regulations, amend 9.26.2.1 to read as follows:

**"9.26.2.1 Core Courses**

1. Nine credit hours in the following core courses:
  - a. Police Studies 2000;
  - b. Police Studies 3000;
  - c. Police Studies 4000 or 4001"

Page 129, 2012-2013 Calendar, under the heading 9.26.2.1 Core Courses, turn clause 2. into its own subheading, "**9.26.2.2 Elective Course Requirements**," and amend to read as follows:

- "1. A minimum of twenty-seven credit hours in elective courses.
2. Normally, courses must be chosen from at least three different disciplines from the Elective Courses list below, including:
  - a. a maximum of ~~6~~ **six** credit hours at the 1000 level;
  - b. a maximum of ~~9~~ **nine** additional credit hours at the 2000 level;
  - c. a minimum of ~~9~~ **nine** additional credit hours at the 3000 level or above; and
  - d. a minimum of ~~3~~ **three** additional credit hours at the 4000 level

Substitutions must be approved by the Program Coordinator prior to enrollment.

3. Students awarded credit in the Police Studies subject area as outlined under Recognition of Qualifications for Police Officers above may use these credits to meet up to 18 of the 27 required credit hours in elective courses. In this case, students will complete nine additional credit hours chosen from the Elective Courses list below including:
  - a. a minimum of six credit hours at the 3000 level, and
  - b. a minimum of three credit hours at the 4000 level.

Police Studies Major Program (cont'd)

4. While normal departmental prerequisites are applicable, Department Heads may waive prerequisites in cases where alternate preparation can be demonstrated.
5. Students interested in applying for admission to the Diploma in Police Studies are advised to defer completion of Police Studies 3500 until they are admitted to that diploma program.

Page 129, 2012-2013 Calendar, under the heading 9.26.2.2 Elective Courses, renumber and rename subheading to read, "**9.26.2.3 Elective Course List**," delete the two paragraphs immediately following header, leaving only the course list, and amend by adding the following bolded course entries to the appropriate sections:

"Law and Society **1000**, 2000, **3012**, **3014**, **3400** and 4000  
Police Studies **2200**, 3100, 3200, 3500, 4000, 4001 **or approved Special Topics courses**"

Page 170, 2012-2013 Calendar, under the heading 10.24 Police Studies, insert new course in appropriate numerical order to read as follows:

"**2200 Introduction to Corrections** introduces students to the Corrections System in Canada and its role in the Canadian Criminal Justice system. Topics covered in this course will include: the evolution of punishment and corrections in Canada, the purpose of prison, the classification of inmates, the inmate subculture, violence inside prisons, use of force by correctional officers, criminal offence cycles and the impact of imprisonment on individuals."

Page 170, 2012-2013 Calendar, under the heading 10.24 Police Studies, insert two new course blocks in appropriate numerical order to read as follows:

"**3600-3610 Special Topics will cover special topics related to policing and will be announced by the Program Co-ordinator**

**4100-4110 Special Topics will cover special topics related to policing and will be announced by the Program Co-ordinator"**

4.6 Interdisciplinary Major in Drama and Music

Page 107, 2012-2013 Calendar, under the heading 9.8 Drama and Music, remove entire "9.8" section from Calendar.

Page 376, 2012-2013 Calendar, under the heading 3.3 Interdisciplinary Major in Drama and Music (Bachelor of Arts), remove entire "3.3" section from Calendar.

4.7 Department of Mathematics and Statistics

Page 488, 2012-2013 Calendar, under the heading 8.8.3 Mathematics Courses, amend course descriptions for 1000, 1001, and 3132 to read as follows:

Department of Mathematics and Statistics (cont'd)

**“1000 Calculus I (F) & (W)** is an introduction to differential calculus, including algebraic, trigonometric, exponential, logarithmic, inverse trigonometric and hyperbolic functions. Applications include kinematics, related rates problems, curve sketching and optimization.

CR: the former 1081

LC: 4

**1001 Calculus II (F) & (W)** is an introduction to integral calculus, including Riemann sums, techniques of integration and improper integrals. Applications include exponential growth and decay, area between curves and volumes of solids of revolution.

CR: the former Engineering 1411 or the former Engineering 2413

PR: Math 1000 or the former 1081

**3132 Numerical Analysis I (W)** includes a discussion of round-off error, the solution of linear systems, iterative methods for nonlinear equations, interpolation and polynomial approximation, least squares approximation, fast Fourier transform, numerical differentiation and integration.

CR: Computer Science 3731

PR: Math 2000, Math 2050, and a computing course (Computer Science 1510 is recommended).

LH: 1.5”

4.8 School of Nursing

Page 405, 2012-2013 Calendar, under the heading 6 Promotion Regulations, delete clause 11. and replace with the following:

“Students in the Bachelor of Nursing (Collaborative) Program four year and two year Bachelor of Nursing (Collaborative) Program Fast-Track Option who are readmitted to either option following a period of absence, either as a result of a leave of absence or a withdrawal from the program, upon the recommendation of the Committee on Undergraduate Studies may be required to do remedial work, which can include repeating clinical, laboratory, or classroom courses, or repeating one or more terms of the program. Students will be advised of their remedial program at the time of readmission. All remedial work must be successfully completed before a student will be permitted to proceed in the program.”

Page 406, 2012-2013 Calendar, under the heading 10 Course Descriptions, amend the prerequisite entry for 4701 to include the phrase “**and NURS 2740**” directly after “...or admission to the Bachelor of Technology Program.”

Page 406, 2012-2013 Calendar, under the heading 10 Course Descriptions, amend the prerequisite entry for 4512 to read as follows:

“PR: NURS 2014, 2514, 4501 and 4103 or 4101 and admission to the Fast-Track Option”

5. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

5.1 Department of Chemistry

Page 602, 2012-2013 Calendar, under the heading 23.8.3 Instrumental Analysis, delete section “23.8.3 Instrumental Analysis” in its entirety.

Page 609, 2012-2013 Calendar, delete section “23.18 Instrumental Analysis” in its entirety.

5.2 Department of Psychology

Page 612, 2012-2013 Calendar, under the heading 23.21.1 Program of Study, subsection Experimental Psychology, clause 2., delete “Core Graduate Seminar in Psychology (699A/B)” from section.

5.3 Faculty of Medicine

Page 595, 2012-2013 Calendar, under the heading 22 Regulations Governing the Degree of Master of Public Health, directly after the third paragraph, add a fourth paragraph to read as follows:

“Graduate students of the Division of Community Health and Humanities may be required to participate in education experiences which occur outside of the St. John’s metropolitan area. Students may be responsible for their own associated transportation and accommodation.”

Page 616, 2012-2013 Calendar, under the heading 25.1.3.5 Community Health, insert final paragraph to read as follows:

“Graduate students of the Division of Community Health and Humanities may be required to participate in education experiences which occur outside of the St. John’s metropolitan area. Students may be responsible for their own associated transportation and accommodation.”

5.4 Human Kinetics and Recreation

Page 613, 2012-2013 Calendar, under the heading 24.2 Program and Degree Requirements, clause 1. modify the name of the Master of Science (Kinesiology) focus area of “Sports Psychology” to “**Psychology of Sport, Exercise and Recreation**”.

**REGULAR AGENDA**

6. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

6.1 General Academic Regulation 5.14.4 INFORMATION REQUIRED IN CERTIFICATES FROM HEALTH PROFESSIONALS

A memorandum dated 20 May 2012 was received from Ms. Sheila M. Singleton, Secretary, Senate Committee on Undergraduate Studies, regarding General Academic Regulation 5.14.4 INFORMATION REQUIRED IN CERTIFICATES FROM HEALTH PROFESSIONALS.

Ms. Singleton noted that at a meeting held on 9 February 2012, the Senate Committee on Undergraduate Studies considered a memorandum from Dr. L. Bauer, Associate Dean (Academic Programs), Faculty of Business



General Academic Regulation 5.14.4 INFORMATION REQUIRED IN  
CERTIFICATES FROM HEALTH PROFESSIONALS (cont'd)

Administration, advising of the Faculty's concern with the form provided by Student Health Service to support requests from students. In his memorandum, Dr. Bauer noted that this form does not conform to **General Academic Regulation 5.14.4 Information Required in Certificates from Health Professionals** and, in particular, does not provide sufficient specific information to allow proper consideration of student cases. Included in the documentation submitted by Dr. Bauer was a copy of a student medical certificate used by another university. Dr. Bauer suggested that the Senate Committee on Undergraduate Studies consider revising the above-noted university regulation to mandate the use of a form similar to that used by the other university.

During its consideration of this matter, Committee members shared the concerns expressed by the Faculty of Business Administration and agreed that the form currently used by Student Health Service does not conform to **General Academic Regulation 5.14.4 Information Required in Certificates from Health Professionals**. The Committee reviewed the medical certificate submitted by Dr. Bauer and suggested revisions should it be adopted as a standard form to be used by health professionals.

Following consideration of this matter, the Committee agreed to follow up on the concerns expressed by the Committee. In this regard, Mr. B. Riggs (Chair), Dr. R. Shea (Student Affairs and Services), and Ms. S. M. Singleton (Secretary) met with Student Health Service.

At a meeting held on 24 May 2012, it was the decision of the Senate Committee on Undergraduate Studies to recommend the implementation of the "Student Medical Certificate" form as a standard form to be used by health professionals. However, no change to General Academic Regulations is proposed to mandate use of the form. Instead, the Committee agreed that use of this form should be promoted through a variety of media, i.e. orientation, course outlines, the Office of the Registrar's website, etc. If use of the form is endorsed by Senate, the Office of the Registrar should lead this promotional campaign.

It was moved by Mr. Riggs, seconded by Mr. Collins, to adopt the form with a friendly amendment of deleting in Clause I of the form the words "and, if required to supply additional information, relating to my request for special academic consideration". Mr. Riggs agreed that in the spirit of collegiality the Senate Committee on Undergraduate Studies will conduct further consultations with members of the medical community regarding the implementation of the form.

It was moved by Dr. Trnka, seconded by Dr. Schipper, that a clause be added to the form to clearly state that the university does not require a diagnosis of an illness. When put to a vote, the amendment to the motion was defeated.

The original motion was then voted on and passed.

6.2 Courses Common to the St. John's and Grenfell Campuses

A memorandum dated 30 July 2012 was received by Sheila M. Singleton, Secretary, Senate Committee on Undergraduate Studies, regarding Approval

Courses Common to the St. John's and Grenfell Campuses (cont'd)

of Calendar Changes - Courses Common to the St. John's and Grenfell Campuses.

Ms. Singleton reported that at a meeting held on 21 June 2012, the Senate Committee on Undergraduate Studies engaged in a discussion regarding proposed calendar changes to existing courses that are common to both the St. John's and Grenfell Campuses as well as proposals to introduce new courses that would be common to both campuses. When calendar changes of this nature are submitted for the approval of the Senate Committee on Undergraduate Studies, only evidence of consultation between the two campuses is required. At the same time, it has been a longstanding practice that proposed calendar changes that are applicable to more than one faculty must be approved by both academic councils. A case in point is that of the Departments of Computer Science, Economics, Geography, Mathematics and Statistics and Psychology; calendar changes from these departments must be approved by both Faculty Councils of Arts and Science before being considered by the Senate Committee on Undergraduate Studies.

Recognizing that ownership of shared courses rests with both academic units, Ms. Singleton noted that the Committee is recommending that, with the exception of courses in Business Administration, calendar changes to existing courses that are common to both the St. John's and Grenfell Campuses and proposals to introduce new courses that would be common to both campuses be approved by the Academic Councils of both the relevant Faculty/School Council on the St. John's Campus and the Academic Council of the Grenfell Campus before being considered by the Senate Committee on Undergraduate Studies.

Before proceeding with consultations with Faculty/School/Councils on the St. John's campus and the Academic Council of the Graduate Studies on this matter, the Senate Committee on Undergraduate Studies would like to know if this is the direction which Senate would endorse. Mr. Riggs then further described the history of this practise at Memorial as outlined below:

*"In the 2011-2012 academic year, following the paperless Senate initiative, the Senate Committee on Undergraduate Studies reviewed its template forms used for the proposal of new courses, changes to courses, new programs, and changes to existing programs. In the process of undertaking this review, all aspects of Calendar revisions were examined. In its discussions, the Senate Committee on Undergraduate Studies reaffirmed the importance of intercampus consultation with the proviso that such consultation is simply collegial. The Committee did, however, find reason to bring to Senate's attention the process of consultation when a change is proposed to a course that is listed in the Calendar for more than one campus.*

*Currently, Calendar descriptions for shared courses are based on the principle that the academic unit that created the course is the one that brings forward any changes to that course; once these changes are approved by the Senate Committee on Undergraduate Studies, they go into effect for all sections of the course no matter on which campus that course is taught and the approved changes are reflected in the Calendar description for the course. This is not a regulation, however, and in a very small number of instances it has not been happening. The most recent instance involves changes that were made to Mathematics 1000/1001 on the St. John's campus.*

Courses Common to the St. John's and Grenfell Campuses (cont'd)

*The changes involved moving topics from one course to the other. However, if these changes are not implemented on both campuses that teach Mathematics 1000 and 1001, a student completing Mathematics 1090 and Mathematics 1000 in their first year and then moving campuses and completing Mathematics 1001 in their second year (at least half of those who complete Mathematics 1001 follow this path and complete it in their second year) would complete two major topics twice and two not at all. This is not a promising start for potential Science and Engineering students.*

*The Senate Committee on Undergraduate Studies believes that courses that are taught on two or more campuses that share a common course number must also share a common Calendar description. If not, it runs the risk that students transferring from one campus to another who have completed one or more of these shared courses may not be properly prepared in the subject. This is particularly troubling where the course in question is a prerequisite for a course offered on the campus the student is transferring into. At the same time, the Committee also recognizes the academic freedom of each instructor to adapt the course; nevertheless, the course must always follow the Calendar description.*

*The Faculty of Arts and the Faculty of Science, where courses offered by the departments listed in the memo that introduced this matter on today's agenda may be taken as either arts or science credits, have a long-standing procedure in place that clearly states that any changes to courses in any of these departments that may be cross-faculty credits must receive the approval of both faculty's academic councils. The question before Senate can be traced to that model.*

*What the Senate Committee on Undergraduate Studies is proposing here today is to ask Senate if it wishes its Committee on Undergraduate Studies to pursue this matter further with relevant academic councils with a view to seeking input from them on whether the descriptions for courses shared by two or more campuses should continue to be made only by the academic unit that created the courses: if so, are the changes made by the creator academic unit to be imposed on all instances of the courses offered at any of Memorial University's campuses? If changes are not to be imposed, what mechanism needs to be put in place to try to effect or arbitrate agreement between all campuses that offer said courses so that a common description will be maintained for all such courses? We anticipate a number of proposals coming forward from the academic councils concerned that will enable us to bring this matter to a successful and mutually agreeable conclusion. We must remind Senators, however, that any procedural change in this area needs the approval of Senate in order for it to be enforced. I would also remind Senators that the provisions of the letter dated 15 September 2007, to Dr. Axel Meisen, President of Memorial University, from Richard E. Sorensen, Chair of the Association to Advance Collegiate Schools of Business Accreditation Coordinating Committee, a copy of which was included in the material sent out for today's Senate meeting, will in no way be affected by any consultations or decisions arising out of this matter.*

*In bringing this matter before Senate, the Committee on Undergraduate Studies is eager to learn if this is a direction that Senate would like us to move in. That is why we brought this matter before Senate before presenting it to academic councils first for consultation: if what we propose is not*

Courses Common to the St. John's and Grenfell Campuses (cont'd)

*something that Senate wishes us to undertake, then the matter can die here today and the time and energy of the academic councils will not have been wasted. Furthermore, by bringing this matter to the Senate table and hearing the comments of Senators, we embrace the spirit of intercampus co-operation of which Senate and its Committee on Undergraduate Students are working models, while keeping the best interests of our students foremost on our agendas.*

*Therefore, Mr. President, I ask if there is support here at Senate for its Committee on Undergraduate Studies to embark upon a round of consultation with academic councils to ascertain their views on the matter under discussion, with a view to having any recommendations emanating out of those discussions placed before Senate by its February meeting in 2013, and would so move that Senate instruct its Committee on Undergraduate Studies to proceed accordingly."*

It was moved by Mr. Riggs, seconded by Dr. McKay, and carried to approve the request that consultation proceed with the relevant academic and faculty councils regarding approval of calendar changes for courses common to the St. John's and Grenfell Campuses.

7. Undergraduate Entrance Scholarship Program

The President invited Dr. Danny Dyer, Chair of the Senate Committee on Undergraduate Scholarships, Bursaries and Awards, to present this item and noted that Mr. Tom Brophy and Mr. Paul Chancey were also in attendance to respond to questions.

A memorandum dated September 4, 2012, was received from Tom Brophy, Director, Student Success Programs and Acting Chair of the Senate committee on Undergraduate Scholarships, Bursaries and Awards regarding proposed changes to the Undergraduate Entrance Scholarship Program.

In his memorandum, Mr. Brophy explained that during the 2011-12 year extensive analysis has been completed to address the future financial stability of the Undergraduate Entrance Scholarships Program. Although the Undergraduate Entrance Scholarship Program has been in existence for 14 years, the program has never been fully funded and as such has been funded annually on an ad hoc basis by garnering funds from various sources. The problem is further accentuated by the significant increase in the Entrance Scholarship Program costs resulting in a significant funding shortfall. Memorial currently has \$950,000 in annual operating funding allocated and approximately \$280,000 available annually from interest on endowed funds for flagship scholarships while the total cost for 2011-12 was approximately \$1.8 million.

As a result of this consultation, the Senate Committee on Undergraduate Scholarships, Bursaries and Awards, has developed, and unanimously approved, four motions to change the Undergraduate Entrance Scholarship Program. These changes will provide financial stability to this program by not over-spending the available operating funding dedicated to the scholarship program. At the same time, the importance of this program is recognized and as such the revisions endeavor to ensure integrity of the program and continued benefit to the students attending Memorial.

Undergraduate Entrance Scholarship Program (cont'd)

The Committee has developed two motions to take effect in 2013-14 that require approval from Senate.

Motion #1

Early offers of entrance scholarships valued at \$2000 and above will continue to be made based upon midterm averages of 90% or higher. However, eligibility will require that candidates maintain a Final Admission Average (FAA) of at least 90% or higher. (Please note that the \$1000 scholarships are already based on the FAA)

It was moved by Mr. Riggs, seconded by Mr. Collins, and carried to approve Motion #1.

Motion #2

The number of \$1000 Entrance Scholarships will continue but will be limited to staying within a predetermined budget amount and be awarded in a declining approach to students with less than 90% Final Admission Average (FAA) in ranked order until the available funding is exhausted.

It was moved by Mr. Riggs, seconded by Mr. Collins, and carried to approve Motion #2.

The following motions of the Senate Committee on Undergraduate Scholarships, Bursaries and Awards, were received for the information of Senate:

Motion #3

General Entrance Scholarships currently offered at the \$3,500 level will be reduced to \$3,000.

Motion #4

The Centre for Institutional Analysis and Planning will conduct yearly reviews of the scholarship program and jointly present results to the Provost and the Senate Committee on Undergraduate Scholarships in late Winter or early Spring Semesters of each year. Communication of these changes to the Entrance Scholarship Program will need to be conveyed starting Fall 2012 as the Student Recruitment team will begin visiting schools in late September.

8. Memorandum from Executive Committee of Senate regarding Senate Committees Reporting to Senate

A memorandum dated August 22, 2012, was received from Glenn W. Collins, Secretary, Executive Committee of Senate, regarding Senate Committees report to Senate.

Mr. Collins explained that at a meeting held on July 13, 2012, the Executive Committee of Senate noted the importance of keeping members of Senate, to the extent that it is possible, aware of the business being conducted by Committees of Senate. In this regard, it was agreed to present this recommendation to Senate on behalf of the Committee noting that while each Committee of Senate is required by bylaw VI.A.3 to "... provide a written report to Senate at least once a year," that for the next year on a trial basis Senate requests that each Committee of Senate submit a summative report at

Memorandum from Executive Committee of Senate regarding Senate Committees Reporting to Senate (cont'd)

each regular meeting of Senate outlining a synopsis of the business of that Committee since its last report.

It was moved by Mr. Collins, seconded by Dr. Ghazala, and carried that each Committee of Senate submit a summative report at each regular meeting of Senate outlining a synopsis of the business of that Committee since its last report for a one year trial basis.

9. Draft Engagement Framework

The President welcomed Dr. Rob Greenwood, Executive Director, Office of Engagement and The Harris Centre of Regional Policy, to present this item.

A copy of the Draft: Memorial University's Public Engagement Framework Document, August 28, 2012 was circulated with the Senate Agenda.

Dr. Greenwood presented the Draft: Memorial University's Public Engagement Framework document noting that Senate has been following the process leading to the current stage for many months.

Dr. Greenwood briefly elaborated on the following topics:

- Starting Principles
- Relationship to Memorial's Mission and Research & Teaching and Learning Frameworks
- Development process
- Vision, Values, Goals and Objectives

Several members of Senate noted their enthusiastic support for the framework document emphasizing that it will have clear benefits for the University and the community.

A copy of Dr. Greenwood's powerpoint presentation is attached to the original of these minutes.

It was moved by Mr. Riggs, seconded by Dr. Phillips, and carried that Senate endorse this document and use it as a framework to move forward.

10. Report of the Senate Committee on Academic Appeals

The President reminded Senators that several members of Senate have had previous involvement in these student appeals by virtue of membership on the Executive Committee of Senate, on the Senate Committee on Undergraduate Studies, or as members of academic units. In this regard, he noted that one of the principles of natural justice and fairness is that there should be no individual sitting in judgement on an appeal at a higher level who has already been a party to the decision at a lower level. In the interests of fairness and natural justice the President asked those who have had previous dealings with these cases to be available to provide information pertinent to the case and to answer questions raised by Senators but not to make motions or vote on motions regarding these appeals.

Report of the Senate Committee on Academic Appeals (cont'd)

- 10.1 ECS 2011-2012: #13 - Appeal against the Senate Committee on Undergraduate Studies and the Committee on Undergraduate Studies, School of Nursing, for permission to drop, without academic prejudice on his/her Bachelor of Nursing (Collaborative) degree program standing, Nursing 1014 and 1017, two courses for which the student was registered in the Winter Semester 2012.

At the invitation of the Chair, Dr. Dale Foster, on behalf of the Senate Committee on Academic Appeals, presented the report of the Committee to Senate regarding this student's appeal and advised that the Committee's recommendation is as follows:

Recommendation

The panel's divided decision was that there were no grounds to support the student's appeal and overturn the decision by the SCUGS and Senate Executive. It is therefore recommended that the student's appeal be denied.

Following discussion, it was moved by Dr. Farrell, seconded by Dr. Carr, and carried to deny this student's appeal based on the report and recommendation from the Senate Committee on Academic Appeals. Senators who had previous involvement in this appeal abstained from voting.

- 10.2 ECS 2011-2012: #16 - Appeal from the Faculty of Business Administration against the decision made by the Senate Committee on Undergraduate Studies with regards to an allegation of academic misconduct against five business students on an assignment in Business 2400. The Senate Committee on Undergraduate Studies found the students not guilty of academic misconduct.

At the invitation of the Chair, Dr. Gerard Farrell, on behalf of the Senate Committee on Academic Appeals, presented the report of the Committee to Senate regarding this student's appeal and advised that the Committee's recommendation is as follows:

Recommendation

It is the recommendation of the panel that:

- The appeal of the FBA against the decision of the SCUGS that the students had not committed plagiarism be upheld;
- Only student 4 be found guilty of having committed plagiarism and therefore of having committed academic misconduct;
- Given the nature and extent of the plagiarism and the time that has elapsed since the original charge, a reprimand will be the only penalty against student 4.

The decision of the panel was unanimous, with one abstention.

It is further recommended that:

- Senate give direction to SCAA as to the adjudication of cases in which plagiarism is committed by one member of a group completing academic requirement at the ignorance of the remainder of the group,

Report of the Senate Committee on Academic Appeals (cont'd)

in whole or in part. This would be useful if, as might be anticipated with documents becoming virtual compilations of bits rather than pieces of paper, similar circumstances to this case might be appealed in the future.

- Given the increasing use of internet-based material and of the reported cases of plagiarism, that the University work with MUNSU and the GSU to improve students' understanding of the nature of plagiarism and the consequences of committing it.

Following discussion, it was moved by Dr. Farrell, seconded by Dr. Waterman, and carried to accept the recommendation of the Senate Committee on Academic Appeals as follows:

- The appeal of the FBA against the decision of the SCUGS that the students had not committed plagiarism be upheld;
- Only student 4 be found guilty of having committed plagiarism and therefore of having committed academic misconduct;
- Given the nature and extent of the plagiarism and the time that has elapsed since the original charge, a reprimand will be the only penalty against student 4.

Senators who had previous involvement in this appeal abstained from voting.

Mr. Riggs agreed to take back to the Senate Committee on Undergraduate Studies for discussion and follow-up the two supplementary requests noted above.

- 10.3 ECS 2011-2012: #10 - Appeal against the Senate Committee on Undergraduate Studies and the Committee on Undergraduate Studies, School of Social Work, for permission to defer his/her admission to the Bachelor of Social Work as a Second Degree Program from Winter Semester 2012 to Winter Semester 2013.

At the invitation of the Chair, Dr. Christopher Sharpe, on behalf of the Senate Committee on Academic Appeals, presented the report of the Committee to Senate regarding this student's appeal and advised that the Committee's recommendation is as follows:

Recommendation

The Panel unanimously recommends to Senate that the appeal be denied.

Additional Recommendation

The Panel recommends that the language of Regulation 5.2(2) be amended to clarify its intent. The current language says that 'following *admission*' students may request changes in some aspects of the normal programme. In practice this Regulation, as with all promotion regulations, refers only to students who have commenced the programme - i.e. have begun to attend classes. The Calendar language should reflect this. It would also be useful to specify more precisely the type and scale of adjustments that might be made to a student's program of study.



Report of the Senate Committee on Academic Appeals (cont'd)

Following discussion, it was moved by Dr. Farrell, seconded by Dr. Carr, and carried to accept the recommendation of the Senate Committee on Academic Appeals that the appeal be denied. Senators who had previous involvement in this appeal abstained from voting.

It was also agreed to refer the additional recommendation to the School of Social Work for further consideration.

11. Items for Information

11.1 The Executive Committee of Senate denied the following appeals:

ECS 2011-2012: #11 - Appeal against the Senate Committee on Undergraduate Studies for permission to drop, without academic prejudice, Social Work 2320, a course for which the student was registered during the Fall Semester 2011.

ECS 2011-2012: #12 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student that he/she is guilty of allowing another student to impersonate him/her in the final examination for Biology 1001, a course for which the student was registered in the Fall Semester 2011.

ECS 2011-2012: #13 - Appeal against the Senate Committee on Undergraduate Studies and the Committee on Undergraduate Studies, School of Nursing, for permission to drop, without academic prejudice on his/her Bachelor of Nursing (Collaborative) degree program standing, Nursing 1014 and 1017, two courses for which the student was registered in the Winter Semester 2012.

ECS 2011-2012: #17 - Appeal against the decision of the Senate Committee on Undergraduate Studies that the student be permitted to write deferred final examinations for Business 3310, a course for which the student was registered in the Fall Semester 2011, and Business 2101 and 2710, two courses for which the student was registered in the Winter Semester 2012.

ECS 2011-2012: #18 - Appeal against the decision of the Senate Committee on Undergraduate Studies and the Appeals Committee, Faculty of Engineering and Applied Science, to continue with his/her current Academic Term 7 and retake Engineering 6749 and Engineering 6707 courses next semester.

ECS 2011-2012: #20 - Appeal against the decision of the Senate Committee on Undergraduate Studies to uphold the decision of the Committee on Undergraduate Studies, School of Nursing, requiring the student to withdraw from the Bachelor of Nursing (Collaborative) degree program by the application of Clause 6 of the Promotion Regulations for the School.

ECS 2011-2012: #21 - Appeal against the decision of the Senate Committee on Undergraduate Studies that the student is guilty of the offence of plagiarism on the work term report submitted for Engineering 001W, resulting in a grade of "FAIL" in Engineering 001W, a two-semester suspension from the University, as well as the issuing of a reprimand.

Items for Information (cont'd)

ECS 2011-2012: #22 - Appeal against the decision of the Senate Committee on Undergraduate Studies to uphold the decision of the Special Subcommittee on Readmission Appeals to deny acceptance of the student's application for readmission to the university.

- 11.2 The Executive Committee of Senate approved the following appeal:

ECS 2011-2012: #15 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student that the student is guilty of plagiarism in a group project submitted for Engineering 8853, a course for which the student was registered during the Winter Semester 2012.

- 11.3 The Executive Committee of Senate agreed to modify the penalty of suspension from the University to a period of probation for five semesters commencing with the Spring Semester 2012 for the following case:

ECS 2011-2012: #14 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student that the student is guilty of plagiarism in a group project submitted for Engineering 8853, a course for which the student was registered during the Winter Semester 2012.

- 11.4 The Executive Committee of Senate agreed to forward the following appeals to the Senate Committee on Academic Appeals:

ECS 2011-2012: #5 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student that the student is guilty of having made a false, misleading, or incomplete declaration to the University as part either of the student's appeal for waiver of Business 4500 or as part of his/her challenge for credit request for the same course.

ECS 2011-2012: #16 - Appeal from the Faculty of Business Administration against the decision made by the Senate Committee on Undergraduate Studies with regards to an allegation of academic misconduct against five business students on an assignment in Business 2400. The Senate Committee on Undergraduate Studies found the students not guilty of academic misconduct.

ECS 2011-2012: #19 - Appeal against the decision of the Senate Committee on Undergraduate Studies with respect to the student being found guilty of academic misconduct, namely, possessing unauthorized material during the examination process of Business 3401, plagiarism on Assignment #5 of Business 4401, and allowing another student to add his name to Business 4401 Assignments #1 and #5 although he did not contribute to them, resulting, in accordance with Clause 5.11.6.4, Penalties in the Case of Resolution by the Senate Committee on Undergraduate Studies, in grades of "0" in Business 3401 and 4401, and suspension from the University for academic misconduct until September 2015.

Items for Information (cont'd)

11.5 Membership on Senate Committees

In accordance with section VII.M.2.b.iii. of the Senate By-Laws and Procedures, the Executive Committee of Senate approved the following nominations from the Committee on Elections and Committees:

**Executive Committee of Senate**

Joey Donnelly  
Travis Perry

**University Planning and Budget Committee**

Jason Robinson  
Travis Perry

**Advisory Committee on the Bookstore**

Luke Redmond

**Advisory Committee on the Library**

Christopher Earle  
Jason Robinson

**Advisory Committee on the University Timetable**

Sean Kennedy

**Committee on Academic Appeals**

Aspi Balsara  
Erin Edwards  
Dr. Gerard Farrell  
Hisham Sleem

**Committee on Copyright**

Erin Edwards  
Sebastian Depres

**Committee on Course Evaluations**

Marc MacKinnon  
Sean Kennedy

**Committee on Educational Technology**

Amy-Lee Kouwenberg  
Andrew Furneaux

**Committee on Elections and Committees**

Ryan Murphy

**Committee on Honorary Degrees and Ceremonial**

Amy-Lee Kouwenberg  
Kayla Carroll

**Committee on Research**

Christopher Earle

**Committee on Undergraduate Scholarships, Bursaries and Awards**

Ashley Holloway

Items for Information (cont'd)

**Committee on Undergraduate Studies**

Candace Simms  
Dan Campbell

**Committee on the University Calendar**

Ashley Holloway  
Sebastian Depres

**University Committee on Admissions**

Jordan Chafe

**Grad Student Member**

Hisam Sleem

**Grad Student Member**

Michelle Fitzsimmons

**Grad Student Member**

Joey Donnelly

12. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Dr. Kachanoski reported on his activities over the summer noting in particular activities relating to Reunion 2012 and other alumni events; Dare To Campaign; Vice-President (Research) Search; September Orientation on three campuses; Space and Infrastructure news; Autonomy; positive enrolment trends; and his visits to various locations in the province.

Dr. Kachanoski emphasized the central role Senators have in nominating as well as selecting persons for honorary degrees and the importance of getting superlative candidates. He noted that Senators, because they represent a host of disciplines and have wide ranging contacts in their fields, are well-placed to seek out and nominate candidates.

In this regard, Dr. Kachanoski asked that Senators give serious consideration to nominating worthy candidates for honorary degrees.

13. OTHER BUSINESS

13.1 Report of the Senate Committee on Elections and Committees

A memorandum dated September 7, 2012, from Ms. Sheila Singleton, Chair of the Committee on Elections and Committees, advising Senate that the following nomination to Senate Committee on Undergraduate Studies is being recommended for Senate approval. It was agreed that the following nomination be approved:

<b>Senate Committee on Undergraduate Studies</b>	<b>Member until September</b>
Kathryn Rose (QEII Library)	2015

13.2 Report of the Senate Committee on Undergraduate Studies

In accordance with the **HANDBOOK OF SENATE BY-LAWS AND PROCEDURES, SECTION VI. SENATE COMMITTEES – SELECTION AND PROCEDURES**, A. Senate Committee Procedures, Clause 7, the Senate Committee on Undergraduate Studies, advised that at a meeting held on 6 September 2012, Mr. Bert Riggs was re-elected as Chair for the 2012-2013 academic year.

14. ADJOURNMENT

The meeting adjourned at 5:50 p.m.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY