

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on May 10, 2016 at 4:00 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

77. PRESENT

The President, Dr. N. Golfman, Dr. R. Marceau, Mr. G. Blackwood, Dr. M. Abrahams, Dr. K. Anderson, Ms. S. Cleyle, Mr. B. Gardiner, Dr. A. Gaudine, Dr. D. Hardy Cox, Dr. F. Murrin, Dr. G. Naterer, Dr. L. Phillips, Dr. C. Reynolds, Dr. J. Rourke, Ms. S. Singleton, Dr. M. Volk, Ms. L. White, Dr. W. Zerbe, Dr. S. Abhyankar, Ms. L. Alcock, Mr. C. Callahan, Dr. J. Connor, Mr. C. Couturier, Professor A. Fisher, Dr. T. Fridgen, Dr. G. George, Dr. M. Haghiri, Dr. J. Lokash, Dr. J. McLean, Dr. M. Mulligan, Dr. C. Purchase, Dr. A. Rose, Dr. R. Russell, Dr. C. Schiller, Dr. C. Vardy, Professor D. Walsh, Mr. E. Hussein, Mr. M. Ismail, Mr. K. Oluwadairo, Mr. M. Allen, Ms. H. Bellows, Ms. B. Byrnes, Ms. A. Kavanagh, Mr. M. O'Keefe.

**Welcome New Grenfell Campus Student Union Representative
(May 1 – August 31, 2016)**

Sara Langer (Vice-President External)

Welcome MUNSU Representatives

Ms. Hillary Bellows (Director of Advocacy)
Ms. Brittany Lennox (Director of External Affairs)

Welcome New Graduate Student Union Representatives

Mr. Emadeddin Hussein
Mr. Mohamed Ismail
Mr. Kayode Oluwadairo

**Attending by Invitation for discussion of Item 9. Senate Committee
on Course Evaluation Annual Report 2015:**

Ms. Charlene Walsh, Chair, Senate Committee on Course Evaluation
Ms. Sharon Pippy, Secretary, Senate Committee on Course Evaluation

78. APOLOGIES FOR ABSENCE

Apologies were received from Dr. H., Carnahan, Dr. I. Emke, Dr. A. Fiech, Dr. D. McKay, Ms. C. Molloy, Dr. S. Mulay, Dr. M. Wernerheim.

79. MINUTES

It was moved by Dr. George, seconded by Dr. Abhyankar, and carried that the Minutes of the special and regular meetings held on April 19, 2016 be taken as read and confirmed.

CONSENT AGENDA

It was moved by Professor Walsh, seconded by Dr. Murrin, and carried that the consent agenda, comprising the items listed in 80 to 82 below, be approved as follows:

80. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

80.1 Department of Political Science

Page 187, 2016-2016 Calendar, under the heading 12.24 Political Science, insert the new courses—POSC 3260, 3355, 4325—as follows:

“3260 Global Food Politics examines the global governance of agriculture and food, and explores how new global actors, institutions, and regulations shape the politics of food production, distribution, and consumption.”

3355 Sex, Scandals, and Elections considers questions related to political scandal and corruption in elections, focusing on voters’ perceptions, media coverage, and party and candidate strategies to deal with corruption and scandals, in an effort to understand the impact of past scandals and the potential impact of future scandals for voters and electoral democracy.

4325 Asian Politics analyses the history and development of political change in a selection of Asian states, with a focus on contemporary challenges that they face in a globalized political environment.”

80.2 Department of History

Page 177, 2015-2016 Calendar, under the heading 12.6 History, insert the new course “2150 Modern Latin American History” as follows:

“HIST 2150 Modern Latin American History introduces students to the history of Latin America (including the Caribbean) from Independence in the early nineteenth century. We examine the post-colonial troubles of the nineteenth century as liberal-minded individuals and movements attempted to establish modern nation-states and economies, as well as the opposition they faced by traditional elements such as the oligarchy and the Catholic Church. Twentieth-century

Department of History (cont'd)

topics range from the Mexican Revolution, Brazilian and Argentine populism, soccer in South America, and Cuban film."

Page 177, 2015-2016 Calendar, under the heading 12.6 History, insert the new course "3940 Urban Life in Medieval Europe" as follows:

"HIST 3940 Urban Life in Medieval Europe will explore the origins of medieval urbanization, the development of its specific features, and the way of life of medieval town-dwellers. Although the medieval town was very different from the modern city, it had a tremendous impact on the development of European society. This can be seen in a range of phenomena ranging from participative government, secular literacy, and solutions to environmental challenges."

Page 140, 2015-2016 Calendar, under the heading 11.20.6 Course List, amend the History entry under the "3000 Level Courses" column of "Table 2 Other Faculty of Arts Courses for the Major or Minor in Medieval Studies" as follows:

"History 3270, 3780, 3925, 3930, 3935, 3940"

Page 177, 2015-2016 Calendar, under the heading 12.6 History, insert the new course "4011 Nature and Culture in Medieval Europe" (Abbreviated title: Nature & Culture in Med. Europe) as follows:

"HIST 4011 Nature and Culture in Medieval Europe will introduce students to the expanding field of the environmental history of medieval Europe. Participants will study how medieval Europeans conceived of the interrelationship between natural environment and human communities, as well as how the impact of human activities on the environment can be reconstructed."

Page 140, 2015-2016 Calendar, under the heading 11.20.6 Course List, amend the History entry under the "4000 Level Courses" column of "Table 2 Other Faculty of Arts Courses for the Major or Minor in Medieval Studies" as follows:

"History 4003, 4009, 4010, 4011, 4695"

81. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

81.1 History

Page 687, 2015-2016 Calendar, under the heading 32.19.1 Program of Study, amend clause 1. to read as follows:

History (cont'd)

“32.19.1 Program of Study

1. The Ph.D. Degree in History is offered ~~in the following areas in accordance with **General Regulations** and current department strengths.:~~
 - a. ~~Canadian History~~
 - b. ~~Maritime History~~
 - c. ~~Newfoundland History~~

81.2 Psychology

Page 704, 2015-2016 Calendar, under the heading 33 Regulations Governing the Degree of Doctor of Psychology, amend calendar entry to read as follows:

“33 Regulations Governing the Degree of Doctor of Psychology

- www.mun.ca/science
- www.mun.ca/psychology
- **Administrative Committee**
 - Dr. C. Arlett, Department of Psychology - Co-Director
 - Dr. J. Carter-Major, Department of Psychology - Psy.D. Program Director
 - Dr. Julie Gosselin, Department of Psychology - Associate Director
 - Ms. B. Cater, Eastern Health
 - Dr. S. Edison, Association of Newfoundland Psychologists
 - Dr. O. Heath, University Counselling Centre
 - Dr. E. Whalen, University Counselling Centre

The Doctor of Psychology (Psy.D.) degree in clinical psychology is offered by the Department of Psychology in partnership with the University Counselling Centre. This program is designed to train professional psychologists at the doctoral level within a scholar-practitioner orientation to prepare clinical psychologists to provide a variety of psychological services to individuals, families and communities. The program was designed to meet all of the requirements for registration with the Newfoundland and Labrador Psychology Board and to meet the accreditation standards of the Canadian Psychological Association.

33.1 Administration

1. The Psy.D. Program Director, who must be a registered Psychologist and hold a full-time faculty position in the Department of Psychology at Memorial University of Newfoundland, is appointed by the Head of the Department of Psychology following a consultative process that includes the faculty most directly associated with the Psy.D. program.

Psychology (cont'd)

2. The Psy.D. Administrative Committee consists of the Director and representatives from academic units involved in the program, Eastern Health, the Association of Psychology in Newfoundland Psychologists and Labrador, and the Psy.D. student body. The Head of the Department of Psychology, on the recommendation of the Director, appoints Committee members. The student representative is elected by the Psy.D. students.
3. The Psy.D. Administrative Committee is chaired by the Director, and is the main body for developing and monitoring policy, procedures, and program content. The administrative committee makes recommendations concerning admission and termination, financial support, thesis and comprehensive committees, and thesis topics and examiners. The Committee oversees individual student programs of study and monitors their annual progress.

33.2 Admission Criteria

1. Students with Master's level degrees who wish to be considered for the program must have completed the undergraduate degree in Psychology and the undergraduate course requirements described below.
2. Applicants are required to have an undergraduate Honours degree in psychology that includes an Honour's thesis as well as courses in each of the following areas:
 - a. abnormal psychology
 - b. cognition
 - c. developmental psychology
 - d. history and systems
 - e. learning theory
 - f. neuroscience
 - g. research design
 - h. social psychology
 - i. statistics
3. Admission to the program is competitive. Applicants will be ranked according to academic aptitude, personal and interpersonal competence, clinical and professional potential, and availability of a supervisor. The application shall include academic transcripts, results of the Graduate Record Examination (verbal, quantitative and analytical subtests), three letters of recommendation and a statement of interests and objectives. One letter of recommendation must specifically address the suitability of the applicant for clinical work. Applicants who are short-listed will be interviewed, either in person or via telephone. Work experience, research experience, extra-curricular activities, and clinically relevant public service will be taken into consideration

Psychology (cont'd)

33.3 Program of Study

Students are required to successfully complete at least ~~636~~ credit hours in regulation graduate courses. These include:

- a. 9 credit hours in statistics and research design courses (6000, 6001, 6602);
- b. ~~2730~~ credit hours in core courses (6611, 6612, ~~6613~~; 6620, 6623, 6630, 6631, 6632, 6633, 6650); and
- c. 27 credit hours in practicum courses (7010, 7020, 7021, 7030, 7031, 7032, 7033, 7034, 7035).

Students must also complete a year-long internship, pass a comprehensive exam and successfully complete a research thesis.

33.3.1 Comprehensive Examination

The Psy.D. comprehensive exam, consisting of a written and an oral component, shall be taken during the third ~~second~~ year of the program. The exam is intended to demonstrate clinical application of the knowledge acquired through course work and practica. The comprehensive exam will be administered according to the guidelines prescribed in the University Calendar for Ph.D. comprehensive examinations.

33.3.2 Thesis

Students will complete a thesis that is applied in nature and relevant to the practice and science of clinical psychology and the communities it serves. The School of Graduate Studies **General Regulations, Evaluation of Ph.D. and Psy.D. Theses** concerning evaluation of Ph.D. theses will be followed.

33.3.3 Predoctoral Internship

All students will be required to complete a twelve-month, 1750 clock-hour predoctoral internship.

33.4 Courses

- 6000 Advanced Statistics
- 6001 Research Design
- 6602 Research Design in Clinical Psychology
- 6611 Ethics of Professional Practice
- 6612 Adult Psychopathology
- ~~6613 Child Psychopathology~~
- 6614 Selected Topics in Psychopathology
- 6620 Principles of Adult Assessment and Diagnosis
- 6621 Principles of Child Assessment and Diagnosis
- 6622 Selected Topics in Assessment and Diagnosis
- 6623 Child Psychopathology, Assessment and Diagnosis
- 6630 Principles of Intervention with Adults
- 6631 Principles of Intervention with Children
- 6632 Community Interventions

Psychology (cont'd)

- 6633 Clinical Psychopharmacology
- 6634 Selected Topics in Intervention
- 6640 Consultation Processes
- 6650 Supervision
- 6660-6669 Special Topics in Clinical Psychology
- 7010 Practicum in Ethics and Relationship Skills
- 7020 Practicum in Adult Assessment and Diagnosis
- 7022 Practicum in Child Assessment and Diagnosis
- 7030 Practicum in Assessment and Intervention I
- 7031 Practicum in Assessment and Intervention II
- 7032 Practicum in Community Assessment and Intervention III and Interprofessional Practice
- 7033 Practicum in Advanced Assessment and Intervention I
- 7034 Practicum in Advanced Assessment and Intervention II
- 7035 Practicum in Rural Intervention and Interprofessional Practice
- 7050 Practicum in Supervision I
- 7051 Practicum in Supervision II “

82. REPORTS OF SENATE COMMITTEES

Written reports were received for the information of Senators from the following Senate Committees:

- Grenfell Committee on Special Admissions
- Senate Committee on Undergraduate Studies
- Senate Committee on Academic Appeals
- Executive Committee of Senate
- Committee on Honorary Degrees and Ceremonial
- Senate Committee on Elections and Committees

The deadline for Senate election nominations has passed and as a result the following people were elected by acclamation to seats on Senate:

Dale Foster, Faculty of Business Administration
Andrea Rose, Faculty of Education
Walter Okshevsky, Faculty of Education
James Parsons, Marine Institute
Paul Brett, Marine Institute
Cyr Couturier, Marine Institute
Jim Connor, Faculty of Medicine
Morteza Haghiri, Grenfell Campus
Ivan Emke, Grenfell Campus

The Committee held two calls for nominations to the Search Committee for the Associate Vice-President (Academic) and as a result the following people were assigned to the search committee:

Reports of Senate Committees (cont'd)

Donna Walsh, Humanities and Social Sciences
Janice Parsons, School of Social Work
Martin Mulligan, Faculty of Science
Glen Rowsell, Faculty of Engineering and Applied Science

The request from the Grenfell Campus Student Union for Ms. Sara Langer to perform the duties of student representative on all Senate Standing Committees, effective immediately and lasting until August 31, 2016, was approved.

The following Graduate Students' Union nominations for student representation on Senate Standing Committees, effective immediately and lasting until April 30, 2017, were approved:

Academic Unit Planning Committee	Mr. Hossam Al-alaily
Committee on Academic Appeals	Mr. Hossam Al-alaily
Committee on Course Evaluation	Ms. Maryam Shaheen
Committee on Elections and Committees	Mr. Hesam Hassan Nejad
Committee on Honorary Degrees and Ceremonial	Mr. Mohamed Ismail
Committee on Research	Mr. Emadeddin A.A. Hussein
University Planning and Budget Committee	Mr. Kyle Morrissey

The following nominations to Senate Standing Committees were approved:

Academic Unit Planning Committee	Member until September
Beverley Fleet, Marine Institute	2019
Committee on Academic Appeals	Member until September
Bert Riggs, Retired	2019
John Hawboldt, School of Pharmacy	2019
Martin Mulligan, Faculty of Science	2019
Donna Walsh, Faculty of Humanities and Social Sciences	2019
Committee Elections and Committees	Member until September
Bert Riggs, Retired	2019
Fred Smith, Retired	2019
Glyn George, Faculty of Engineering	2019
Amanda Tiller-Hackett, QEII Library	2019

Reports of Senate Committees (cont'd)

Committee on Research	Member until September
Robert Bailey, Grenfell Campus	2019
Bing Chen, Faculty of Engineering and Applied Science	2019
Alison Ambi, QEII Library	2019
Chris Kozak, Faculty of Science	2019
Jim Parsons, Marine Institute	2019
Committee on Undergraduate Studies	Member until September
Valerie Burton, Faculty of Humanities and Social Sciences	2019
Paul Marino, Faculty of Science	2019
Lorna Adcock, QEII Library	2019
Amanda Tiller-Hackett, QEII Library	2019
Scholarships, Bursaries and Awards	Member until September
Glyn George, Faculty of Engineering and Applied Science	2019
Francesca Kerton, Faculty of Science	2019
University Planning and Budget Committee	Member until September
Andrew Fisher, Faculty of Engineering and Applied Science	2019
Adrian Fiech, Faculty of Science	2019

The following Memorial University of Newfoundland Students' Union nominations for student representation on Senate, effective immediately and lasting until April 30, 2017, were approved:

Ms. Hillary Bellows
Ms. Brittany Lennox

REGULAR AGENDA

83. **REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES AND THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES**

83.1 **Section 6 Academic Misconduct**

It was moved by Dr. Murrin, seconded by Professor Walsh, and carried that on page 75, 2015-2016 Calendar, under the heading 6.11.2 General Information, a 7th paragraph would be inserted to read as follows:

Section 6 Academic Misconduct (cont'd)

“Where an allegation of academic misconduct relates to research involving United States Public Health Service (USPHS) funds, these procedures shall be applied in a manner consistent with the minimal requirements of the U.S. Office of Research Integrity or other appropriate offices of the U.S. Department of Health and Human Services, including U.S. Federal Regulation 42 CFR Parts 50 and 93, as amended from time to time, and the ‘Statement on Dealing with Allegations of Research Misconduct Under USPHS Research-related Activities for Foreign Institutions.’”

It was moved by Dr. Murrin, seconded by Professor Walsh, and carried that on page 571, 2015-2016 Calendar, under the heading 4.12.3 General Procedures, a 7th paragraph would be inserted to read as follows:

“Where an allegation of academic misconduct relates to research involving United States Public Health Service (USPHS) funds, these procedures shall be applied in a manner consistent with the minimal requirements of the U.S. Office of Research Integrity or other appropriate offices of the U.S. Department of Health and Human Services, including U.S. Federal Regulation 42 CFR Parts 50 and 93, as amended from time to time, and the ‘Statement on Dealing with Allegations of Research Misconduct Under USPHS Research-related Activities for Foreign Institutions.’”

84. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

84.1 Integrity 100A/B

It was moved by Professor Walsh, seconded by Dr. Murrin, and carried that on page 77, 2015-2016 Calendar, under the heading 6.11.6.4 Penalties in the Case of Resolution by the Senate Committee on Undergraduate Studies, the first paragraph of the entry would be amended to read as follows:

“A student who has been found guilty of an academic offence will be subject to a penalty or penalties commensurate with the offence. Some cases may warrant more than one penalty for the same offence, and previous academic misconduct will be taken into account in determining severity of penalties. Enforcement of penalties resulting from **Procedures for Resolution of Alleged Academic Offences by the Senate Committee on Undergraduate Studies** will be overseen by the Registrar. A student who has been found guilty will be issued a Reprimand, which shall be in the nature of a warning by the Senate Committee on Undergraduate Studies to the student that the student’s

Integrity 100A/B (cont'd)

behavior has been unacceptable to the University. Additionally, a student who has been found guilty will be required to successfully complete specific modules of INTG 100 A/B – Academic Integrity and submit a written reflective evaluation as assigned. In addition to the Reprimand and INTG 100 A/B, the range of penalties and their determination is:”

85. Combining of Two Departments

A memorandum dated April 29, 2016, was received from Dr. Lynne Phillips, Dean of Humanities and Social Sciences, advising that the Department of French and Spanish, the Department of German and Russian, and the Council of the Faculty of Humanities and Social Sciences have approved the creation of a new department of Modern Languages, Literatures and Cultures. On behalf of the Faculty, the Dean is requesting that Senate recommend to the Board of Regents the formation of this new department. This would allow members of the two departments to speed up the transition process and make necessary structural/administrative changes prior to September 2016. Calendar changes will follow, as a number of minor amendments are currently being made in response to feedback from the Senate Committee on Undergraduate Studies.

It was moved by Dr. Phillips, seconded by Professor Walsh, and carried that the creation of the new Department of Modern Languages, Literatures and Cultures, be approved for submission to the Board of Regents.

86. Constitutions for New Schools

A memorandum dated April 21, 2016, was received from Sheila M. Singleton, Secretary of Senate, advising that the Board of Regents has approved the creation of three schools at Grenfell Campus, effective September 1, 2016. Given that their constitutions will not be in place at that time, it should be recommended to Senate that the procedures which currently exist at Grenfell relating to courses, regulations, student appeals and the like as well as membership on Committees, Councils and Senate, be maintained until such time as the Constitutions of Schools are approved by the Board of Regents.

It was moved by Ms. Singleton, seconded by Dr. Abhyankar, and carried that these procedures be maintained until such time as the Constitutions of the three Schools are approved by the Board of Regents.

87. Senate Committee on Course Evaluation Annual Report 2015

The President welcomed Ms. Charlene Walsh, Chair of the Senate Committee on Course Evaluation, and Ms. Sharon Pippy, Secretary, Senate Committee on Course Evaluation, to give a presentation on the Annual Report of the Senate Committee on Course Evaluation, 2015 Academic Year.

Ms. Walsh thanked Senate for the opportunity to present this report through a PowerPoint presentation at today's meeting.

Background

- **Senate Committee on Course Evaluation (SCCE)**
 - Mandated to oversee the administration of the university-wide Course Evaluation Questionnaire (CEQ) required to be used by most courses at Memorial.
 - Current membership includes faculty members (Biology, Business, Engineering, Grenfell Campus, Marine Institute, Medicine), CIAP, CITL, student unions
- **Course Evaluation Questionnaire (CEQ)**
 - Adopted by Memorial in June 2000 as paper-based system
 - Online administration of the CEQ fully adopted by Senate in Winter 2013 following university-wide review and pilot

Priorities

- Awareness and promotion of the CEQ to faculty and students
- Changing attitudes about participation in and the uses/benefits of course evaluations
- Careful monitoring of response rates also became a priority of the SCCE

Activities and Initiatives

- Investigation of Response Rates
 - Survey of students
 - What are your main reasons for not completing the CEQ?
 - Polling of instructors with high response rates
 - What approaches do you use to increase student participation in the CEQ?

Senate Committee on Course Evaluation Annual Report 2015 (cont'd)

- “Be Heard” Promotional Campaign
 - ENGL 1080 class presentations
 - Instructor Testimonial Video
 - Print and digital promotions (banners, pop-ups, posters, bookmarks, media screens)
 - Information tables
 - Messaging (D2L, Twitter, Facebook, email)
- MUNmobile CEQ app
 - Quick guide to accessing the CEQ using MUNmobile
 - Guidelines for in-class administration
- Faculty self-service CEQ Module
 - Online publication opt-out (currently in place for select units)
 - Access to individual reports (in development)
 - Selection of Instructor Provided Questions (IPQs)(in development)

Ms. Walsh then called on Ms. Pippy to finish the presentation.

Outcomes

- Benefit of the Online CEQ System
 - Increase in written comments
 - Accessibility for students
 - Improved anonymity
 - Reduction in paper
 - Faster processing time
- Trends in Response Rates
 - Response rates lower for online system
 - Small gains each semester overall
 - Response rate varies by level, campus and academic unit
 - Increase in number of courses with very high response rates (70%+), in most cases in-class administration is used
- Trends in Ratings
 - Average scores for online CEQ continue to be no different from average scores for paper system
 - Distribution of scale ratings for online CEQ continue to be no different from distribution of scale ratings for paper system
- Improving Response Rates
 - Most effective promotional initiatives regularized (email, D2L, twitter)
 - Best practices include:
 - Talk to students about CEQ
 - Demo the CEQ

Senate Committee on Course Evaluation Annual Report 2015 (cont'd)

- Remind students of CEQ availability
- Provide class time

Next Steps

- Promotion, awareness and response rates
 - Continue to monitor responses and response rates for the CEQ
 - Ensure pan-university promotional activities continue
 - Need engagement and commitment of all users of the CEQ
- Faculty self-service
 - Continued development of features
- Alternate tools for course evaluations
 - Explore approaches that can supplement and enhance the CEQ

A discussion then ensued with questions and comments from the floor covering such topics as:

- can we still do CEQ's in class
 - done electronically but still can be done in class
- mandated university wide
 - Medicine does not participate because they don't have regular courses but rather an integrated teaching method
 - Medicine has their own system in place to evaluate
- CEQ's should continue as it is very helpful in organizing teaching for instructors
- how do you ensure instructors follow suggestions and review the responses
 - it is the responsibility of the department
- possibility of instructor feedback – full course evaluation
 - some factors that play a role are time of day, resources, number of students
 - not a concern but they are thinking about reviewing the whole process
- can Graduate Medicine courses adopt the CEQ
 - it could be possible as these courses follow a more standard course outline
- instructors should get to see all comments from students
 - in Medicine, everybody sees the comments

The President thanked Charlene Walsh and Sharon Pippy for their presentation.

Senate Committee on Course Evaluation Annual Report 2015 (cont'd)

A copy of the PowerPoint presentation is attached to the original of these minutes.

88. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

The President gave an update on the Budget.

The President commented on the following:

- Enactus Memorial won its ninth national championship, making it the most successful Enactus team in Canada. They will represent Canada at the Enactus World Cup this September in Toronto.
- Grenfell Campus Spring Convocation is this week
- St. John's Spring Convocation is coming up at the end of May

89. ADJOURNMENT

The meeting adjourned at 5:10 p.m.

CHAIRMAN



SECRETARY