

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on October 9, 2012 at 4:00 p.m. in Room E5004, Education Building.

15. PRESENT

The President, Dr. D. Wardlaw, Mr. G. Blackwood, Dr. M. Bluehardt, Dr. M. Abrahams, Dr. K. Anderson, Ms. L. Busby, Mr. G. Collins, Dr. N. Golfman, Dr. S. MacKinnon, Dr. L. Phillips, Dr. R. Shea, Dr. E. Waterman, Dr. W. Zerbe, Dr. F. Basset, Dr. P. Bendzsa, Mr. P. Brett, Dr. S. Carr, Dr. J. Connor, Dr. S. Corbin-Dwyer, Mr. C. Couturier, Dr. J. Doré, Dr. A. Fiech, Dr. A. Fisher, Dr. G. George, Dr. S. Ghazala, Dr. D. Gustafson, Dr. R. Helleur, Dr. D. Kelly, Dr. S. LeFort, Dr. J. Lokash, Dr. D. McKay, Dr. S. Mulay, Dr. M. Mulligan, Dr. W. Okshevsky, Dr. J. Parsons, Mr. B. Riggs, Professor G. Riser, Dr. A. Rose, Dr. W. Schipper, Dr. C. Sharpe, Dr. P. Trnka, Professor D. Walsh, Dr. P. Wilson, Mr. J. Donnelly, Ms. M. Fitzsimmons, Mr. D. Campbell, Mr. S. Kennedy (for Ms. K. Carroll), Ms. E. Edwards, Mr. R. Leamon, Mr. R. Murphy, Ms. R. Stuckey.

Dr. Kachanoski welcomed Senators to the October 9, 2012 meeting of Senate and called the meeting to order.

16. APOLOGIES FOR ABSENCE

Apologies were received from Dr. C. Loomis, Dr. G. Naterer, Dr. S. Abhyankar, Dr. D. Ford, Dr. K. Gallagher, Dr. S. Kocabiyik, Dr. M. Wernerheim.

17. MINUTES

It was moved by Mr. Riggs, seconded by Dr. Okshevsky, and carried that the Minutes of the regular meeting held on September 25, 2012 be taken as read and confirmed.

CONSENT AGENDA

It was moved by Dr. Golfman, seconded by Dr. Waterman, and carried that the consent agenda, comprising the items listed in 18 below, be approved as follows:

18. REPORT OF THE ACADDEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

18.1 Department of Mathematics and Statistics

Page 538, 2012-2013 Calendar, under the heading 6.2 Program of Study, amend clauses 1 and 3 to read as follows:

- “1. The courses: STAT 6510, STAT 6560 and STAT 6590.
3. The series Stat 697A/B or the completion of an additional 3 credit hour graduate course from Stat 6500-6589.”

Page 538, 2012-2013 Calendar, under the heading 6.4 Courses, add the following course at the bottom of the list:

Department of Mathematics and Statistics (cont'd)

“697A/B Graduate Seminar Series in Statistics”

Page 610, 2012-2013 Calendar, under the heading 23.19.2 Specific Requirements for the M.Sc. in Mathematics, turn first two sentences into one sentence and amend to read as follows:

“Every candidate for the M.Sc. in Statistics is required to complete Stat 6510 and Stat 6560 plus at least 12 credit hours in graduate courses as well as the series Stat 697A/B or the completion of an additional 3 credit hour graduate course.”

Page 610, 2012-2013 Calendar, under the heading 23.19.3 Courses, delete the following courses:

“6910 Topology Seminar  
6940 Analysis Seminar  
6950 Algebra Seminar  
6930 Statistics Seminar”

Page 610, 2012-2013 Calendar, under the heading 23.19.3 Courses, add the following courses:

“6110 Advanced General Relativity  
6230 Differentiable Manifolds and Riemannian Geometry  
697 A/B Graduate Seminar Series in Statistics (2 credit hours)”

Page 610, 2012-2013 Calendar, under the heading 23.19.3 Courses, amend “6110-6119 Special Topics in Applied Mathematics” to read as follows:

“6112-6119 Special Topics in Applied Mathematics”

Page 649, 2012-2013 Calendar, under the heading 29.24.4 Courses, delete the following courses:

“6910 Topology Seminar  
6940 Analysis Seminar  
6950 Algebra Seminar  
6930 Statistics Seminar”

Page 649, 2012-2013 Calendar, under the heading 29.24.4 Courses, add the following courses:

“6110 Advanced General Relativity  
6230 Differentiable Manifolds and Riemannian Geometry”

Page 649, 2012-2013 Calendar, under the heading 29.24.4 Courses, amend “6110-6119 Special Topics in Applied Mathematics” to read as follows:

“6112-6119 Special Topics in Applied Mathematics”

**REGULAR AGENDA**

19. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

19.1 School of Graduate Studies - Qualifying Year

Following an introduction by Dr. Golfman, Dean of Graduate Studies, it was moved by Dr. Golfman, seconded by Mr. Riggs, and carried that the following calendar changes be approved.

Page 520, 2012-2013 Calendar, under the heading 3.1.1 Graduate Diploma Programs, in the first paragraph, after the clause “the minimum requirements will normally be a second-class degree” add the phrase “in an appropriate area of study” and delete the same phrase from the end of the sentence after the comma. In the second paragraph, add the word “appropriate” before “Faculty/School/Department” and the word “an” after “Faculty/School/Department.” Delete the words “concerned their” after “Faculty/School/Department.”

Page 520, 2012-2013 Calendar, under the heading 3.1.2 Master’s Program, after the clause “the minimum requirements will normally be a second-class degree” add the phrase “in an appropriate area of study” and delete the same phrase from the end of the sentence after the comma. Add a second paragraph to read as follows:

“In exceptional cases and upon the recommendation of the appropriate academic unit, students who apply for admission and do not meet the minimum admission requirements to a Master’s program described above may be considered for a qualifying year. Academic units will make recommendations for the qualifying year, including the appropriate courses to take during this period, to the School of Graduate Studies at the time of admission assessment.”

Page 520, 2012-2013 Calendar, under the heading 3.1.4 Applicants Not Meeting Qualifications, delete the phrase “outlined above under **Qualifications for Admission**” and replace with “in 3.1.2 or 3.1.3.”

Dr. Golfman responded to questions from Senators noting that the Academic Council of the School of Graduate Studies will monitor these new regulations for a trial period and where appropriate would recommend changes for Senate approval.

19.2 School of Graduate Studies - Integrated Pathways

Following an introduction by Dr. Golfman, Dean of Graduate Studies, it was moved by Dr. Golfman, seconded by Mr. Collins, and carried that the following calendar changes be approved.

Page 520, 2012-2013 Calendar, amend heading 2.3.11 Double Degree Programs to read as: “2.3.11 Collaborative Program Agreements.”

Page 520, 2012-2013 Calendar, under new heading “2.3.11 Collaborative Program Agreements” amend to read as follows:

“2.3.11.1 Integrated pathway agreements

1. Memorial University of Newfoundland supports the establishment of agreements with partner institutions that may lead to the completion of multiple degree programs through an integrated pathway.

School of Graduate Studies - Integrated Pathways (cont'd)

2. Examples of such agreements include but are not exclusive to 3+1+1 and 3+1+2 arrangements whereby an undergraduate degree is awarded by the partner institution and the graduate degree is awarded by Memorial.
3. In the 3+1+1 arrangement, a student would complete 3 years of the undergraduate studies at the partner institution, finish the 4<sup>th</sup> year at Memorial, and earn the bachelor's degree at the partner institution. The student would then enroll in and complete a 1-year master's program and earn a master's degree at Memorial.
4. In the 3+1+2 arrangement, a student would complete 3 years of undergraduate studies at the partner institution, finish the 4<sup>th</sup> year at Memorial, and earn the bachelor's degree at the partner institution. The student would then enroll in and complete a 2-year master's program and earn a master's degree at Memorial.
5. All such agreements must comply with the general regulations governing undergraduate and graduate programs at Memorial.
6. Memorial University's Guidelines for Integrated Pathway Agreements provides details on the method of establishing such an agreement.

2.3.11.2 Cotutelle agreements

1. Memorial University of Newfoundland offers graduate students the opportunity to carry out a joint research project through a cotutelle agreement between Memorial University of Newfoundland and another recognized institution. The student would be expected to participate in research and fulfill degree requirements at both institutions. Students who successfully complete all program requirements would earn doctoral degrees from both institutions. Memorial University of Newfoundland's Guidelines for Cotutelle Agreements, approved by the Academic Council of the School of Graduate Studies, provides information on the details on the method of establishing such an agreement and program.
2. Upon successful completion of the program, Memorial University of Newfoundland and the cooperating institution will each issue its own doctoral degree certificate. On the certificate and subsequently on the university transcript, the following notation will be added: "This Ph.D. was awarded within a cotutelle agreement. The student was jointly enrolled at University XYZ and Memorial University of Newfoundland and successfully completed the degree requirements of both institutions."
3. Graduate students interested in this type of program should contact the School of Graduate Studies for further information."

Dr. Golfman responded to questions from Senators and noted that, as is the case with the Qualifying Year regulations, the Academic Council of the School of Graduate Studies will monitor the new regulations for a trial period and where appropriate would recommend changes to Senate for its approval.

19.3 Safety and Risk Engineering

Following an introduction by Dr. Golfman, Dean of Graduate Studies, it was moved by Dr. Golfman, seconded by Mr. Donnelly, and carried that the following calendar changes be approved.

Page 518, 2012-2013 Calendar, under the heading 2.2.1 Graduate Diplomas, add a sixth diploma to read “Safety and Risk Engineering.”

Page 523, 2012-2013 Calendar, under the heading 3.4.8 Transfer of Course Credits, under clause 4. add a fourth entry to read as follows:

**“Engineering**

Graduate Diploma in Safety and Risk Engineering - Master of Engineering”

Page 574, 2012-2013 Calendar, under the heading 12 Regulations Governing the Degree of Master of Engineering, add a second paragraph to read as follows:

“In addition to the Master of Applied Science and Master of Engineering programs offered by the Faculty of Engineering and Applied Science, the faculty also offers a course-based graduate diploma in Safety and Risk Engineering. For further information on this program refer to the regulations governing the Graduate Diploma in Safety and Risk Engineering.”

Page 574, 2012-2013 Calendar, under the heading 12.1 Qualifications for Admission, add a fourth paragraph to read as follows:

“Students who have successfully completed the requirements for the Graduate Diploma in Safety and Risk Engineering may receive transfer credits towards the M.Eng. degree in an affiliated area.”

Page 575, 2012-2013 Calendar, create new heading 12.10 Graduate Diploma in Safety and Risk Engineering, to read as follows:

**“12.10 Graduate Diploma in Safety and Risk Engineering**

The Faculty of Engineering and Applied Science offers a course-based Graduate Diploma in Safety and Risk Engineering to provide an opportunity for engineers in a variety of engineering disciplines to obtain or upgrade their training in Safety and Risk Engineering. The program is available on a full-time or part-time basis.

**12.10.1 Qualifications for Admission**

1. Admission to the program is limited and competitive.
2. To be eligible for consideration for admission, an applicant shall meet the requirements set out in General Regulation, **Qualification for Admission**, or shall have qualifications and/or engineering experience that is acceptable to the Dean of Graduate Studies and to the Faculty of Engineering and Applied Science.
3. To be eligible for consideration for admission, applicants will meet the English Proficiency requirements described under **General Regulations, English Proficiency Requirements**.

Safety and Risk Engineering (cont'd)

12.10.2 Program of Study

1. The diploma program requires the completion of 18 credit hours as follows:
  - a. Engineering 9115, 9116, 9121, and 9411.
  - b. Two courses selected from Engineering 9396, 9516, 9609, 9622.

Dr. Golfman responded to questions from Senators and agreed to develop a template to be used in the future for new program proposals which would show that fiscal questions have been considered and approved by the Office of the Provost. She also agreed to work with the Office of the Dean of the Faculty of Engineering and Applied Science to reconcile the different admission requirements cited in the document.

20. REPORTS OF SENATE COMMITTEES

In response to a request from Senate "... that each Committee of Senate submit a summative report at each regular meeting of Senate outlining a synopsis of the business of that Committee since its last report", written reports were received from the Advisory Committee on the Bookstore, Committee on the University Calendar, and Committee on Course Evaluations.

Verbal reports were presented by Mr. Riggs for the Senate Committee on Undergraduate Studies, Dr. Sharpe for the Committee on Academic Appeals, Ms. Busby for the Committee on Copyright, and Mr. Couturier for the Committee on Research.

In response to a suggestion from Senators that a template be developed for reporting to Senate, the President agreed to refer this question back to the Executive Committee of Senate. The President also noted that the reports of these committees over time will provide Senate an update on the work of each committee laying the ground work for a possible review of the structure of Committees of Senate.

21. UNIVERSITY PLANNING AND BUDGET COMMITTEE

21.1 Centre for Excellence in Choral Music

A memorandum dated 19 September 2012 was received from David M. Wardlaw, Provost and Vice President (Academic), noting that he supports a recommendation from the Planning and Budget Committee that Memorial establish the Centre for Excellence in Choral Music.

Dr. Wardlaw informed Senate that the Planning and Budget Committee of Senate considered the proposal from the School of Music for the creation of a Centre of Excellence in Choral Music and noted that it meets the requirements of the Policy to Establish Institutes and Centres. The Committee noted it was an excellent proposal and recommended the establishment of the Centre as one that requires indirect university support.

It was moved by Dr. Waterman, seconded by Dr. Phillips, and carried that this proposal be approved for recommendation to the Board of Regents for its final approval.

22. REPORT OF THE SENATE COMMITTEE ON ACADEMIC APPEALS

The President reminded Senators that several members of Senate have had previous involvement in student appeals by virtue of membership on the Executive Committee of Senate, on the Senate Committee on Undergraduate Studies, or as members of academic units. In this regard, he noted that one of the principles of natural justice and fairness is that there should be no individual sitting in judgement on an appeal at a higher level who has already been a party to the decision at a lower level. In the interest of fairness and natural justice the President asked those who have had previous dealings with cases to be available to provide information pertinent to the case and to answer questions raised by Senators but not to make motions or vote on motions regarding these appeals.

- 22.1 ECS 2011-2012: #19 - Appeal against the decision of the Senate Committee on Undergraduate Studies that the student is guilty of cheating on the final examination of Business 3401 by virtue of possessing unauthorized material during the examination process, resulting, in accordance with Clause 5.11.6.4 Penalties in the Case of Resolution by the Senate Committee on Undergraduate Studies, in a grade of "0" in Business 3401 and suspension from the University for academic misconduct until September 2015.

At the invitation of the Chair, Dr. Christopher Sharpe, on behalf of the Senate Committee on Academic Appeals, presented the report of the Committee to Senate regarding this student's appeal and advised that the Committee's recommendation is as follows:

Recommendation

Having carefully considered all the material provided in the file and the appellant's oral statement, the Committee recommends that the decision of the Senate Committee on Undergraduate Studies be upheld, but that the period of suspension be reduced to six semesters (ending in September 2014). Subsequently the appellant would be placed on probation for one additional year (ending in September 2015).

Following discussion, it was moved by Dr. Okshevsky, seconded by Dr. Wilson, and carried to accept the recommendation of the Senate Committee on Academic Appeals and reduce the student's period of suspension from nine semesters to six semesters (ending in September 2014). Subsequently, the student would be placed on probation for one additional year (ending in September 2015). Senators who had previous involvement in this appeal abstained from voting.

- 22.2 ECS 2011-2012: #5 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student that the student is guilty of having made a false, misleading, or incomplete declaration to the University as part either of the student's appeal for waiver of Business 4500 or as part of his/her challenge for credit request for the same course.

At the invitation of the Chair, Dr. Christopher Sharpe, on behalf of the Senate Committee on Academic Appeals, presented the report of the Committee to Senate regarding this student's appeal and advised that the Committee's recommendation is as follows:

Report of the Senate Committee on Academic Appeals (cont'd)

Recommendation

Given the appellant's failure to provide any evidence that the Nala Patra School exists, or that the exams were written under the circumstances described by the appellant, the panel recommends (with one abstention) that the appeal be denied.

Following discussion, it was moved by Dr. Carr, seconded by Dr. Anderson, and carried to accept the recommendation of the Senate Committee on Academic Appeals. Senators who had previous involvement in this appeal abstained from voting.

22.3 Reports of the Senate Committee on Academic Appeals

Mr. Collins advised that a student whose appeal was recently denied by Senate is requesting a copy of the Report of the Senate Committee on Academic Appeals which formed the basis of the review by Senate.

It was moved by Dr. McKay, seconded by Dr. Ghazala, and carried to authorize the Secretary of Senate to release the Report of the Senate Committee on Academic Appeals to the student in question and to other students in the future should similar requests be made.

23. Items for Information

23.1 The Executive Committee of Senate denied the following appeal:

ECS 2012-2013: #1: Appeal against the Senate Committee on Undergraduate Studies and the Committee on Undergraduate Studies, Faculty of Business Administration, that the student be granted waiver of the pre-requisite course - Statistics 2500 - for Business 4500, a required course on the student's Bachelor of Physical Education (Minor in Business) degree program.

24. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Dr. Kachanoski reported on his activities in the two weeks following the last meeting of Senate noting in particular activities relating to traveling to the Grenfell Campus for the Staff BBQ and Fall Convocation; the Halifax Affinity Dinner; Science Infrastructure Planning; and various funding announcements. Dr. Kachanoski noted that the meeting of the Joint Government/University Committee on University Autonomy scheduled for late September 2012 was postponed because of last minute scheduling difficulties involving the Chair of the Board of Regents.

Dr. Kachanoski noted that this was the last meeting of Senate for Mr. Glenn Collins, in his role as Secretary of Senate after more than 42 years of service to the University. Senators expressed their gratitude and appreciation to Mr. Collins for his work as Secretary of Senate with a round of applause and a standing ovation.

Mr. Collins noted that Senate has been an important part of his work at Memorial and he expressed his appreciation to Senators for the opportunity to serve in this regard for more than 30 years. He noted that he will continue



Remarks from the Chair - Questions/comments from Senators (cont'd)

to work with the Board of Regents in a part-time capacity for the next two years.

25. ADJOURNMENT

The meeting adjourned at 5:25 p.m.

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CHAIRMAN

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SECRETARY