

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on October 10, 2017 at 4:00 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

13. PRESENT

The President, Dr. N. Golfman, Dr. R. Shea ((for Mr. G. Blackwood), Dr. K. Anderson, Dr. L. Bishop, Dr. H. Carnahan, Dr. I. Dostaler, Dr. D. Farquaharson (for Dr. A. Surprenant), Dr. A. Gaudine, Dr. D. Hardy Cox, Dr. T. Hennessey (via videoconferencing), Dr. M. Hunter (for Deputy Minister, Advanced Education, Skills and Labour), Dr. M. Piercey-Normore (via videoconferencing), Ms. J. Porter, Dr. L. Robinson (via videoconferencing), Ms. B. Simmons, Dr. J. Simpson, Dr. I. Sutherland, Dr. S. Abhyankar, Ms. L. Alcock, Dr. E. Bezzina (via videoconferencing), Dr. J. Connor, Professor A. Fisher, Dr. I. Fleming, Dr. G. George, Dr. J. Hawboldt, Dr. D. Kelly, Dr. F. Kerton, Dr. J. Lokash, Dr. M. Mulligan, Dr. W. Okshevsky, Dr. K. Parsons, Dr. D. Peters, Ms. H. Pretty, Dr. R. Russell, Dr. A. Sarkar, Dr. K. Simonsen, Ms. H. Skanes, Dr. K. Snelgrove, Dr. C. Thorpe, Dr. C. Vardy, Mr. M. Waller (via videoconferencing), Professor D. Walsh, Dr. M. Woods, Mr. A. Alkasasbeh, Mr. M. Barter, Ms. R. Lang, Mr. M. O'Keefe, Ms. S. Solomon.

**Chair of the Senate Committee on Undergraduate Studies
(Standing Invitation)**

Dr. Shannon Sullivan

The President welcomed all Senators to this meeting of Senate.

Welcome New Dean of Humanities and Social Sciences

Dr. Jennifer Simpson

Welcome New Senator

Dr. Edwin Bezzina - Arts and Social Science (Grenfell Campus)

The President noted that it would be appreciated if when you speak you use the microphone and introduce yourself and your constituency as Grenfell Campus Senators are joining by videoconferencing and otherwise will not be able to hear.

14. APOLOGIES FOR ABSENCE

Apologies were received from Dr. M. Abrahams, Dr. C. Reynolds, Dr. M. Steele, Mr. D. Howse, Dr. J. Leibel, Dr. S. McConnell, Dr. C. Purchase, Dr. W. Schipper.

15. MINUTES

It was moved by Dr. George, seconded by Dr. Abhyankar, and carried that the Minutes of the regular meeting held on September 12, 2017, be taken as read and confirmed.

CONSENT AGENDA

It was moved by Professor Walsh, seconded by Mr. Barter, and carried that the consent agenda, comprising the items listed in 16-18 below, be approved as follows:

16. GCSU Representation on Senate Committee

The following Grenfell Campus Student Union nomination for student representation on Senate Standing Committees, effective immediately and lasting until April 30, 2018, was approved:

Senate Committee on Undergraduate Studies Mary Feltham

17. Appointments to Senate and Senate Standing Committees

Section VII.N.2.b.ii of the Senate By-Laws and Procedures states:

“On the recommendation of the Committee on Elections and Committees, to appoint members to Senate Committees when Senate normally does not meet.”

At a meeting held on September 28, 2017, the Executive Committee of Senate approved the following nominations to Senate and Senate Standing Committees:

Senate:

Edwin Bezzina – Arts and Social Science (Grenfell Campus)

Committee on Admissions:

Anne-Marie Tracey
Jennifer Lokash
Jane Leibel

Planning and Budget Committee:

Paul Brett
Mike Woods (reappointed)
Phil Branigan (reappointed)

Executive Committee of Senate:

Atanu Sarkar

MUNSU Representation on Senate Standing Committees:

Academic Unit Planning Committee: Petra Chaffey-Johnson

Appointments to Senate and Senate Standing Committees (cont'd)

Committee on Undergraduate Studies:	Matt Barter Brad Greeley
Committee on Academic Appeals:	Sophia Solomon Bailey Howard Renata Lang
Committee on Honorary Degrees and Ceremonial:	Michael O'Keefe
Committee on Course Evaluation:	Matt Barter
Committee on Research:	Sophia Solomon
Committee on Undergraduate Scholarships, Bursaries and Awards:	Matt Barter
Executive Committee of Senate	Matt Barter
University Planning and Budget Committee:	Sophia Solomon
University Committee on Admissions:	Renata Lang
Committee on Elections and Committees:	Renata Lang
Committee on Teaching and Learning:	Matt Barter

18. Web Links in the University Calendar for Fees and Charges; and Scholarships, Bursaries and Awards

At a meeting held on September 28, 2017, the Executive Committee of Senate considered a memorandum dated September 22, 2017, from the University Registrar (Interim).

It is the opinion of the Editor of the University Calendar and the University Registrar (Interim) that the current way in which the Fees and Charges and Scholarships, Awards, and Bursaries sections are organized in the University Calendar are not best serving the needs of students, faculty, staff and the general public. These sections display all of the information that is approved at time of publishing. The information, however, changes periodically throughout the year. Any fees and charges that are approved by the Board of Regents throughout an academic year are in many cases applied immediately. The University Calendar, as it is currently a static document and therefore is not updated throughout the year, will not reflect these approved changes to fees and charges until the subsequent calendar year. Additionally, new scholarships, awards and bursaries are being established throughout the year and others are adjusted or removed. Again, these changes are not reflected in the University calendar until the following academic year.

Web Links in the University Calendar for Fees and Charges; and Scholarships, Bursaries and Awards (cont'd)

A solution to this is to have the detailed information relating to Fees and Charges, as well as Scholarships, Awards, and Bursaries available through a web link. This would be a live web link for the web version of the calendar. The Fees and Charges website could be maintained by Finance and Administrative Services, the unit who implements fees and charges and the unit to which all fees approved by the Board of Regents is first communicated. The Scholarships, Bursaries and Awards web site will be maintained by the Scholarships Unit within the Office of the Registrar.

The Fees and Charges section would continue to be listed in the Table of Contents for the University Calendar and would retain the following overarching disclaimer:

The fees and charges indicated herein are as of the date of publishing. The University reserves the right to make changes to the regulations, fees and charges listed below. Any questions concerning fees and charges for the Cashier's Office in St. John's should be directed in writing to the Cashier's Office, Memorial University of Newfoundland, Arts and Administration Building, A1023, St. John's, NL, A1C 5S7, or by e-mail at cashiers@mun.ca, or by telephone at (709) 864-8228, or through the website at www.mun.ca/finance. Any questions concerning fees and charges for the Bursar's Office in Corner Brook should be directed in writing to the Bursar's Office, Grenfell Campus, University Drive, Corner Brook, NL, A2H 6P9, or by telephone at (709) 637-6286, or through the website at www.grenfell.mun.ca/bursar.

All fees and charges would then be announced through the approved web link.

The Scholarships, Bursaries and Awards section would continue to be listed in the Table of Contents for the University Calendar and would retain the General Information section. The complete and up to date listing of all scholarships, bursaries and awards would then be presented through the approved web link.

The Executive Committee of Senate approved the following motion:

Grant the University Registrar or delegate, the authority to have all detailed information on fees and charges, as well as scholarships, bursaries and awards, displayed through a web link.

REGULAR AGENDA

19. By-Laws – Faculty of Medicine

Dr. Cathy Vardy, Vice Dean, Faculty of Medicine, presented this item to Senate that the Faculty of Medicine is proposing amendments to its By-Laws.

It was moved by Dr. Vardy, seconded by Dr. Gaudine, and carried that the proposed amendments to the Bylaws of the Faculty of Medicine be approved for submission to the Board of Regents.

20. Approval of Membership on Committees of Senate

Ms. Porter, Chair, Senate Committee on Elections and Committees, presented this item to Senate.

As per Senate By-Laws all nominations for membership on committees of Senate are reviewed by the Senate Committee on Elections and Committees. Recommended names are then forwarded to Senate for approval. During the summer months when Senate does not meet, recommended names are forwarded to Senate Executive for approval. The current process causes delay in approving membership due to the deadlines/timelines required to have items included on the agendas for Senate Executive and Senate (normally 10 days in advance) and the fact that Senate Executive and Senate normally meet only once per month. The delay in approval is most notable for student representation, as there are sometimes changes throughout the semester and academic year. Additionally, over the last number of years it has proven difficult to have full membership on most Senate Committees. As such, efforts are made throughout the year to recruit new members to serve. Once a new member is identified, reviewed and recommended by the Committee on Elections and Committees, it is important to have the recommendation approved as quickly as possible.

The Senate Committee on Elections and Committees recognizes that recommendation #2 from the recent report on Senate reform indicates that Senate not further delegate authorities. However, there is a need to ensure a more expedient process to approving membership. As such, the Senate Committee on Elections and Committees is recommending that the authority to approve membership in Senate Committees (excluding members on the Senate Committee on Elections and Committees) be delegated to the Senate Committee on Elections and Committees.

Approval of Membership on Committees of Senate (cont`d)

MOTION:

Senate delegates the authority to approve membership on committees of Senate (excluding Elections and Committees) to the Senate Committee on Elections and Committees. Approval of membership for Senate Committee on Elections and Committees would remain with the Senate, or Senate Executive during the time period that Senate does not meet.

It was moved by Ms. Porter, seconded by Dr. George, and carried that the above motion be approved. It was also agreed to bring to Senate in six months for a review.

21. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

The President commented on the following:

- No further news on the anti-Islamic poster issue
- Continue to work with portfolios:
 - Two new Vice-Presidents:
 - Dr. Jeff Keshen, Vice-President (Grenfell Campus) (effective November 15)
 - Dr. Neil Bose, Vice-President (Research) (effective November 1)
- Congratulated Enactus Memorial on placing 2nd at the Enactus World Cup in London, England. India placed 1st. Also competed in two side challenges with second-place finish in Enactus's new Water Race sub-competition, and top spot in the 1 Race 2 End Waste sub-competition.
- Engaged with Minister of Advanced Education, Skills and Labour, Al Hawkins
- Commented on the Innovation Superclusters Initiative at the Marine Institute at 3:30 today
- Attended Association of Atlantic Universities meetings
 - Dr. Danny Dyer awarded Distinguished Teaching Award
- Honorary Doctorate media campaign
 - Encouraged submission of nominations
- Outlined upcoming Alumni Events

Dr. Ian Sutherland, Dean of Music, acknowledged that Dr. Leila Qashu won the 2017 Distinguished Dissertation Award.

22. ADJOURNMENT

The meeting adjourned at 4:25 p.m.

CHAIRMAN

SECRETARY