

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on October 14, 2014 at 4:00 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

16. PRESENT

The President, Dr. N. Golfman, Dr. R. Gosine (for Dr. R. Marceau), Mr. G. Blackwood, Dr. M. Bluehardt, Dr. M. Abrahams, Ms. L. Busby, Dr. H. Carnahan, Ms. S. Cleyle, Dr. A. Gaudine, Dr. D. Hardy Cox, Dr. F. Murrin, Dr. G. Naterer, Dr. L. Phillips, Dr. C. Reynolds, Ms. S. Singleton, Dr. E. Waterman, Dr. W. Zerbe, Dr. S. Abhyankar, Dr. F. Basset, Dr. C. Couturier, Dr. J. Doré, Dr. I. Emke, Dr. A. Fiech, Dr. A. Fisher, Dr. T. Fridgen, Dr. G. George, Dr. J. Lokash, Dr. D. McKay, Dr. S. Mulay, Dr. M. Mulligan, Dr. W. Okshevsky, Mr. B. Riggs, Dr. K. Simonsen, Dr. D. Tulett, Professor D. Walsh, Dr. M. Wernerheim, Ms. T. Nielson, Mr. K. Curlew, Mr. D. Grant (for Mr. R. Murphy), Mr. S. Kennedy, Ms. K. Maxwell, Ms. C. Noel, Mr. M. O'Keefe.

Welcome New Interim President GSU Student Representative

Adrian Gee

Welcome New MUNSU Senate Representatives

Emily Philpott
Michael O'Keefe

The President noted that at the end of the meeting, under Any other business, Dr. Gosine will give a brief presentation on the Strategic Internationalization Plan.

17. APOLOGIES FOR ABSENCE

Apologies were received from Dr. C. Marra, Dr. D. Kelly, Dr. A. Rose, Dr. P. Wang, Mr. A. Gee.

18. MINUTES

It was moved by Dr. Abhyankar, seconded by Dr. Okshevsky, and carried that the Minutes of the regular meeting held on September 9, 2014 be taken as read and confirmed.

CONSENT AGENDA

The President noted that 24 hours notice was required to move a Consent Agenda item to the Regular Agenda for today's meeting.

As was approved at the June 10, 2014, regular meeting of Senate, the Consent Agenda will no longer be provided as a paper document and has, therefore, only been delivered electronically through D2L.

It was moved by Mr. Riggs, seconded by Dr. Murrin, and carried that the consent agenda, comprising the items listed in 19 to 21 below, be approved as follows:

19. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

19.1 Election of Chair for 2014-2015 Academic Year

In accordance with the **HANDBOOK OF SENATE BY-LAWS AND PROCEDURES, SECTION VI. SENATE COMMITTEES – SELECTION AND PROCEDURES**, A. Senate Committee Procedures, Clause 7, the Senate Committee on Undergraduate Studies advised that at a meeting held on 4 September 2014, Mr. Bert Riggs was re-elected as Chair for the 2014-2015 academic year.

19.2 Department of Ocean Sciences

Page 505, 2014-2015 Calendar, under the heading 10.9 Ocean Sciences, insert a new course, “OCSC 2000” (abbreviated title: Intro Biological Oceanography), to read as follows:

“**2000 Introductory Biological Oceanography** provides a general understanding of the biological processes that occur in coastal and oceanic environments. It introduces students to the major groups of bacteria, phytoplankton, invertebrates and fish, emphasizing the biotic and abiotic factors controlling primary production and marine biomass. It shows how the physical, chemical, and geological environments interact with biology to define processes and patterns affecting nutrients and life in marine ecosystems.

PR: OCSC 1000”

Page 505, 2014-2015 Calendar, under the heading 10.9 Ocean Sciences, insert a new course, “OCSC 2001” (abbreviated title: Intro Fisheries & Aquaculture), to read as follows:

“**2001 Introduction to Sustainable Fisheries and Aquaculture** introduces students to the breadth of aquaculture and fisheries science and the variety of animal species cultured and harvested. Basic aspects of aquaculture and fisheries and the links between the two are covered, including production systems, capture fisheries, environmental interactions, and the physiology, ecology and reproduction of finfish and shellfish in the context of their culture and harvest.

PR: OCSC1000 or Biology 1002”

20. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

20.1 Faculty of Engineering

Page 547, 2014-2015 Calendar, under the heading 5.2.3 Degree Requirements, amend 5.2.3.1 by adding a third clause to read as follows:

“c. Based on their academic background, students may be required to complete additional courses at the undergraduate level.”

Page 548, 2014-2015 Calendar, under the heading 5.2.4 Evaluation, delete the last sentence of the paragraph and replace with the following:

“Only two such repetitions/replacements shall be permitted in the student’s program. Should a grade of less than 65% be obtained in a repeated or replacement course, the student shall be required to withdraw from the program.”

Page 592, 2014-2015 Calendar, under the heading 14.3 Qualifications for Admission, amend clause 3 to read as follows:

“3. To be eligible for consideration for admission, applicants who did not complete a four- year baccalaureate degree at a recognized university where English is the primary language of instruction must normally complete either the:

- (a) Test of English as a Foreign Language (TOEFL) and achieve a paper-based score of 580 (or higher), computer-based score of 237 (or higher), or Internet based score of 92-93 (or higher); or
- (b) International English Language Testing System (IELTS) and achieve a score of 7 (or higher).

Information regarding the TOEFL is available from the Educational Testing Service at www.ets.org. IELTS information is available at www.ielts.org. It is noted that other equivalent tests acceptable to the School of Graduate Studies may also be considered.”

Page 592, 2014-2015 Calendar, under the heading 14.5 Evaluation, delete the last sentence of the paragraph and replace with the following:

“Only two such repetitions/replacements shall be permitted in the student’s program. Should a grade of less than 65% be obtained in a repeated or replacement course, the student shall be required to withdraw from the program.”

Page 593, 2014-2015 Calendar, under the heading 14.6.2 Elective Courses from the Faculty of Business Administration, amend the first paragraph by inserting “8000 or” before “9000-level Business courses....”

Faculty of Engineering (cont'd)

Page 593, 2014-2015 Calendar, under the heading 14.6.2 Elective Courses from the Faculty of Business Administration, add the course “Business 8210 Labour Relations” to the elective course list.

20.2 Faculty of Education

Page 584, 2014-2015 Calendar, under the heading 11.9 Courses, insert the following new course:

“6461 Graduate Research Writing”

21. REPORTS OF SENATE COMMITTEES

Written reports were received for the information of Senators from the following Senate Committees:

- Senate Committee on Elections and Committees
- Senate Advisory Committee on the Bookstore
- University Committee on Admissions
- Senate Committee on Undergraduate Studies
- Senate Committee on Academic Appeals
- Committee on Honorary Degrees and Ceremonial
- Executive Committee of Senate
- Planning and Budget Committee
- Senate Committee on the University Calendar
- Senate Committee on Course Evaluation
- Senate Committee on Research

The following nominations to Senate Standing Committees were approved:

Committee on Educational Technology	Member until September
Ms. Christine Molloy	2017

University Planning and Budget	Member until September
Dr. Phil Branigan	2017
Prof. Janice Turner	2017
Dr. Donald McKay	2017
Dr. Todd Andrews	2017

Committee on Undergraduate Scholarships, Bursaries and Awards	Member until September
Ms. Krista Collett	2017
Dr. Larry Bauer	2017

Committee on Academic Appeals	Member until September
Dr. Chris Sharpe	2017

Reports of Senate Committees (cont'd)

The following people have been elected to the Senate for a term of office commencing immediately and expiring August 31, 2017:

<u>CONSTITUENCY</u>	<u>NAME</u>
BUSINESS	Dr. Dianne Ford
GRENFELL CAMPUS	Dr. Morteza Haghiri

REGULAR AGENDA

22. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

22.1 Intellectual Property

A memorandum dated July 30, 2014, was received from the Associate Dean, School of Graduate Studies, recommending that the School of Graduate Studies' *Policy on Intellectual Property (2007)* be rescinded and replaced by a set of guidelines for graduate students and supervisors.

Dr. Murrin noted that the present University Policy on Intellectual Property supersedes the School of Graduate Studies policy; where interpretations may differ, the University Policy has precedence. A set of guidelines for graduate students, based in large part on the School of Graduate Studies' present policy, will allow the School of Graduate Studies to provide more clarity on important issues, such as authorship and data ownership, and give them more flexibility in addressing emerging issues.

In cases where there are intellectual property restrictions integral to the intended research project of graduate students, the present School of Graduate Studies policy requires that the School of Graduate Studies provide students with all of the information that is available on the restrictions impacting their programs so that the students may make an informed decision. This process has become arduous, and has impacted the timely opening of accounts for faculty grants and timely processing of payroll requests for graduate students. Informed consent requirements are increasing along with the increasing funding from industry and the changes in Tri-Council programs. Despite extensive consultations, the School of Graduate Studies know of no other Canadian university that follows such a process. It is their intention that the responsibility to inform students of the conditions of their research be removed from the School of Graduate Studies and returned to the supervisors and academic unit.

Intellectual Property (cont'd)

Dr. Murrin pointed out that because the School of Graduate Studies' Policy was approved by the Senate and the Board of Regents, any changes to this Policy will again require the approval of the Senate and Board of Regents.

It was moved by Dr. Murrin, seconded by Dr. McKay, that the School of Graduate Studies' *Policy on Intellectual Property (2007)* be rescinded and replaced by a set of guidelines for graduate students and supervisors.

A discussion then ensued with questions and comments from the floor covering such topics as:

- what is the status of agreements already signed between students and supervisors?
- who is responsible for informing students?
- transferring workload to academic units will have resource implications

The motion was put to a vote and carried.

23. Review of Senate

At the last Senate meeting, the President noted that the Executive Committee of Senate agreed it was time for a Senate review, given that it has been 10 years since this was last done, and that they would undertake the responsibility of proposing terms of reference and membership for an ad hoc committee on Senate reform. The review would include the structure, operation, and types of committees of Senate.

The proposal has now been received from the Executive Committee of Senate regarding the Membership and Terms of Reference for the Ad hoc Committee on Senate Reform.

In response to the question of whether the Provost and the President each had a vote, the President agreed that there would be only one vote and the President, as Chair, is non voting.

It was moved by Mr. Riggs, seconded by Dr. Okshevsky, and carried that the following Membership and Terms of Reference for the ad-hoc Committee on Senate Reform be approved:

Review of Senate (cont'd)

Ad hoc Committee on Senate Reform

Membership

- a) President and Vice-Chancellor (Chair of Senate)
- b) Provost and Vice-President (Academic)
- c) Secretary of Senate
- d) Dean of Graduate Studies
- e) A representative of the remaining Deans
- f) One undergraduate student to be recommended by MUNSU, one undergraduate student to be recommended by GCSU, and one undergraduate student to be recommended by MISU
- g) One graduate student to be recommended by GSU
- h) Eight (8) academic staff members, including 4 Senators, one representative from Grenfell Campus, and one representative from the Marine Institute

The Committee will be co-chaired by the President and Provost.

Terms of Reference

Consistent with the compositions, duties, and powers of the Senate and the duties and powers of the Board of Regents as defined by the Memorial University Act, the ad hoc Committee is charged with the following responsibilities:

- a) To consider procedures that will facilitate more efficient consideration of requests to Senate for routine course approvals and regulation revision approvals.
- b) To consult with Senate Committees and/or Academic Councils that regularly submit requests for course or regulation approvals to Senate and to consider the recommendations coming from these bodies.
- c) To consult with faculty and academic councils and to consider the recommendations coming from those councils.
- d) To consult with administration units (e.g. Registrar's Office) that are involved in the implementation of decisions related to course or regulation changes and to consider the recommendations coming from these units.
- e) To consult with administrative units (e.g. Computing and Communications) that may be able to provide advice regarding appropriate technology that may be employed to improve the efficiency of considering routine approval requests and to consider the recommendations coming from these units.

Review of Senate (cont'd)

- f) To examine and make recommendations on any other matter deemed by the Ad-hoc Committee to be relevant to its principal task.
- g) To present a report on Senate Reform, including the presentation of alternative procedures for improving the efficiency of routine requests for Senate approval, to Senate at a future meeting, but within 6 months from the date of approval of these Terms of Reference.
- h) To review the recommendations that were adopted following the review of Senate conducted in 2004 and determine the success of the implementation of those recommendations.
- i) To examine the current membership composition and allocation of Senate seats.

24. Any other business

24.1 Strategic Internationalization Plan

The President invited Dr. Ray Gosine, Vice-President (Research) *pro tempore*, to give a presentation on the Strategic Internationalization Plan 2020.

Dr. Gosine thanked Senate for giving him the time to give an overview of the Strategic Internationalization Plan 2020. He noted that Sonja Knutson, Director of the International Centre and Special Advisor to the President on International Affairs at Memorial University of Newfoundland, is working to develop the new plan and is joining him here today.

The purpose of the plan is to strengthen the university's internationalization efforts and set the stage for a wide range of ambitious international and intercultural initiatives. The plan makes eight recommendations for strengthening its internationalization efforts:

1. **Educating global citizens:** Develop intercultural competencies in all students, faculty members and personnel.
2. **Recruiting and retaining global human capital:** Aggressively strengthen all structures and processes for attracting and retaining international students, faculty members and other personnel.
3. **Enhancing the Memorial value proposition:** Better articulate, market and communicate Memorial's value proposition to enhance its attractiveness and strengthen international student enrolment.
4. **Structuring for success:** Transition the "International Centre" to an "Internationalization Office", initially reporting to the President, led by

Strategic Internationalization Plan (cont'd)

a Director, whose institutional mandate is to facilitate, coordinate, promote and monitor international activities, and to ensure the successful implementation of the Strategic Internationalization Plan 2020. The Director will serve as Memorial University's senior internationalization officer and will provide vision, leadership and support to units involved in international research, teaching and engagements. The office will be responsible for liaison and communication with provincial, regional, national and international bodies on international issues.

5. **Aiming for global impact:** Position Memorial to attract international research collaborations, and develop successful international projects and consultancies.
6. **Becoming a multinational university:** While maintaining long-standing initiatives create sustainable full-degree academic programming, anchored at Harlow Campus, and delivered in part or whole at Harlow Campus.
7. **Programming for the international market:** All academic programs, at all campuses, will support internationalization in their learning outcomes.
8. **Tracking progress:** Design and implement updated, centralized data collection and tracking processes and systems of all internationalization initiatives, including such elements as the nature and type of each initiative, participants, units, outputs and outcomes. Identify suitable metrics for tracking Memorial University's progress in achieving the objectives of the Strategic Internationalization Plan 2020.

Dr. Gosine stated that they aim to launch the plan in January 2015.

The Strategic Internationalization Plan 2020 aims to provide strategic leadership for achieving outcomes that will have a transformative impact on the quality of Memorial University's graduates, the future and reputation of the institution, and the future of the people of the province.

A discussion then ensued with questions and comments from the floor covering such topics as:

- solution to a problem but don't know what the problem is? Don't see a problem attracting international students. There is a greater problem attracting students from Ontario.
- falling short on supporting the students

Strategic Internationalization Plan (cont'd)

- is there an action plan for support of international faculty and staff?
- what about a plan for Harlow; partner with other institutions; Harlow should be a full degree program campus
- lack of support and funding for graduate international students, i.e. bursaries, scholarships
- encourages everyone to improve our international activities
- different strategies for attracting students and for faculty

A copy of Dr. Gosine's PowerPoint presentation is attached to the original of these minutes.

25. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Dr. Kachanoski reported on his activities since the last meeting of Senate.

He thanked Dr. Ray Gosine for accepting the position of Vice-President (Research) *pro tempore* while Dr. Marceau is on medical leave and Dr. Carrie Dyck as Associate Vice-President (Research) *pro tempore*.

The President commented on the following:

- update on firearms on campus
- official opening of Medical Education Centre
- naming and opening of Residence
- infrastructure and core Science on track
- infrastructure plan gone to Board of Regents; hopeful of support from Government for infrastructure priorities
- Grenfell Convocation on October 3; Gordon Slade received an Honorary Degree
- St. John's Convocation on this coming Friday, October 17th
- Memorial hosted Oceans 14
- spoke at Newfoundland Environmental Conference
- MUNSU Mental Health Campaign Launch
- Enactus Memorial to compete in World Cup in Beijing
- items moving forward:
 - Senate Review
 - Vice President and Provost Search
 - Search for General Counsel

26. ADJOURNMENT

The meeting adjourned at 5:15 p.m.

CHAIRMAN

SECRETARY