

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on November 14, 2017 at 4:45 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

27. PRESENT

The President, Dr. N. Golfman, Dr. N. Bose, Dr. R. Shea (for Mr. G. Blackwood), Dr. J. Keshen, Dr. C. Reynolds, Dr. K. Anderson, Dr. L. Bishop, Dr. H. Carnahan, Ms. S. Cleyle, Dr. M. Courage, Dr. I. Dostaler, Ms. C. Ennis-Williams, Dr. D. Farquaharson (for Dr. A. Surprenant), Dr. A. Gaudine, Dr. D. Hardy Cox, Mr. T. Nault, Dr. D. Peters, Dr. M. Piercey-Normore, (via videoconferencing), Ms. J. Porter, Dr. L. Robinson (via videoconferencing), Dr. J. Simpson, Dr. M. Steele, Dr. S. Abhyankar (via videoconferencing), Dr. E. Bezzina (via videoconferencing), Dr. J. Blundell, Mr. P. Brett, Mr. C. Couturier, Professor A. Fisher, Dr. I. Fleming, Dr. G. George, Dr. M. Haghiri, Dr. E. Haven, Dr. J. Hawboldt, Dr. D. Howse, Dr. D. Kelly, Dr. F. Kerton, Dr. J. Lokash, Dr. S. McConnell, Dr. M. Mulligan, Dr. W. Okshevsky, Dr. A.C. Onodenalore, Ms. H. Pretty, Dr. C. Purchase, Dr. R. Russell, Dr. A. Sarkar, Dr. K. Simonsen, Ms. H. Skanes, Dr. K. Snelgrove, Mr. P. Stewart (via videoconferencing), Dr. C. Thorpe, Dr. C. Vardy, Professor D. Walsh, Dr. M. Woods, Mr. M. Barter, Ms. R. Lang.

**Chair of the Senate Committee on Undergraduate Studies
(Standing Invitation)**

Dr. Shannon Sullivan

28. APOLOGIES FOR ABSENCE

Apologies were received from Dr. J. Leibel, Dr. A. Loucks-Atkinson, Dr. A. Rose, Dr. W. Schipper, Mr. A. Alkasasbeh.

29. CHANGE TO AGENDA

The President noted that item #14 Policy on Intellectual Property is being deferred until the December meeting of Senate.

30. MINUTES

It was moved by Dr. George, seconded by Dr. Peters, and carried that the Minutes of the regular meeting held on October 10, 2017, be taken as read and confirmed.

CONSENT AGENDA

It was moved by Dr. Farquharson, seconded by Professor Walsh, and carried that the consent agenda, comprising the items listed in 31-35 below, be approved as follows:

31. **Report of the Academic Council of the School of Graduate Studies**

31.1 **English**

Page 616, 2017-2018 Calendar, under the heading 8.9.3 Courses and on page 718, under the heading 33.11.2 Courses, amend the calendar entries to read as follows: (the calendar change to reflect the existing courses below, were approved at the Senate meeting held September 12, 2017)

“7003 Trends in Contemporary Theory and Practice

7099 Masters Internship

7100-7149 Author Studies

7150-7199 Book Histories

7200-7249 Creative Writings

7250-7299 Critical Theories

7300-7349 Cultural Studies

7350-7399 Genre Studies

7400-7449 Global Literatures

7450-7499 Indigenous Voices

7500-7549 Literary Movements

7550-7599 National Literatures

7600-7649 Period Studies

7650-7699 Regional Literatures

7700-7749 Special Topics

7750-7799 Visual Narratives”

32. **Names for Membership on Senate Standing Committees**

At a meeting held on October 10, 2017, Senate approved the following motion:

MOTION:

Senate delegates the authority to approve membership on committees of Senate (excluding Elections and Committees) to the Senate Committee on Elections and Committees. Approval of membership for Senate Committee on Elections and Committees would remain with the Senate, or Senate Executive during the time period that Senate does not meet.

Names for Membership on Senate Standing Committees (cont'd)

The Committee on Elections and Committees has approved the following membership on Senate Standing Committees for a term commencing immediately and expiring on August 31, 2020:

Committee on Honorary Degrees and Ceremonial

Dr. Annette Staveley (English)

Senate Committee on Academic Appeals

Mr. Ryan Lewis (QEII Library)

Mr. Hesam Hassan Nejad (GSU) (until April 30, 2018)

Senate Committee on Undergraduate Studies

Dr. Travis Fridgen (Chemistry)

University Planning and Budget Committee

Dr. Morteza Haghiri (Grenfell Campus)

Academic Unit Planning Committee

Dr. Sudhir Abhyankar (Grenfell Campus)

33. Names for Membership on Senate

The Committee on Elections and Committees reports the elections of the following individuals to membership on Senate for a term commencing immediately and expiring on August 31, 2020:

Senate

Mr. Peter Stewart Arts and Social Science (Grenfell Campus)

Dr. Emmanuel Haven Business Administration

Dr. Mervin A. Marshall Marine Institute

34. Annual Senate Committee Reports to Senate

Annual Reports to Senate were received from the following Senate Committees:

- Senate Committee on Undergraduate Studies
- University Committee on Admissions
- Grenfell Campus Committee on Special Admissions
- Senate Committee on Academic Appeals
- Senate Committee on Research
- Senate Committee on Course Evaluation

35. Web Links in the University Calendar for Listing of Names

At a meeting held on October 26, 2017, the Executive Committee of Senate considered a memorandum dated October 24, 2017, from Jennifer Porter, University Registrar (Interim).

Before internet and websites ever existed there were a number of items placed in the University Calendar that, while not strictly Calendar items, were important enough to include as there was nowhere else to put them. This is the case for the long lists of names that are currently in the Calendar. Now that unit websites are commonplace these lists should be removed from the Calendar and placed on the appropriate unit's website where they can be updated on a regular basis.

The University Calendar currently has about 50+ pages of listings of names. The listing of faculty and staff in the University Calendar is a massive undertaking and the end result usually means that the listings are already out-of-date when the Calendar is published. The issue has to do with timing. The University Calendar Editor will begin the process to update faculty and staff listings of the Calendar during the fall of each year for the next year's Calendar, yet many promotions usually happen March/April. Another issue with name listings has to do with a person's full or part-time status. The University Calendar only lists full-time, tenure track, and permanent positions. Contractual, sessional, term appointments etc. are not currently listed.

Completing the listing before promotion and not listing all faculty regardless of their work status has been problematic over the years. The solution over the years has been for faculties/schools/units to include staff/faculty lists on their individual websites where they can be updated as changes occur.

It is the opinion of the University Registrar (interim) and Calendar Editor that Memorial University should follow the models of many other Canadian universities and list only the lead in each faculty/school/unit and include the unit's website address for the complete and updated list. This will provide the most accurate information as possible. It should also be noted that the University Calendar displays information that is approved at time of publishing. The listing of names, however, changes periodically throughout the year. The University Calendar, as it is currently a static document and therefore is not updated throughout the year, will not reflect these changes until the subsequent calendar year.

An environmental scan was conducted by the Calendar Editor who posed the following question:

Web Links in the University Calendar for Listing of Names (cont'd)

Does the University Calendar have complete lists of all Faculty and/or Staff? The responses are outlined below.

University	List of Names
Carleton	No
McMaster	No
Queens	No (a small list only)
Trent	Yes
Ottawa	No
Toronto	No
Concordia	No
McGill	No (only senior personnel)
Alberta	Yes
Calgary	No
UBC	Yes
Simon Fraser	No
UNB	No (but provides links to units)
Acadia	Yes (but at end of calendar in separate section)
Dalhousie	Yes
SMU	Yes (but at end of calendar in separate section)

The Executive Committee of Senate approved the following motion:

Grant the University Registrar or delegate, the authority to Include in the University Calendar only the lead in each faculty/school/unit and display the unit's website address for the complete and updated list.

REGULAR AGENDA

36. Report of the Senate Committee on Undergraduate Studies

36.1 Faculty of Education

It was moved by Professor Walsh, seconded by Dr. Anderson, and carried that on page 104-120, under the heading 1 The Memorial University of Newfoundland Code up to and including 14 Appeal of Decisions amend the sections to read as follows:

Faculty of Education (cont'd)

“1 The Memorial University of Newfoundland Code

The attention of all members of the University community is drawn to the section of the University Calendar titled **The Memorial University of Newfoundland Code**, which articulates the University's commitment to maintaining the highest standards of academic integrity.

2 Student Code of Conduct

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The Student Code of Conduct outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the Student Code of Conduct, see www.mun.ca/student/conduct.

3 Mission Statement

The Faculty of Education is committed to improving the human condition through education. The Faculty is dedicated to leadership and exemplary practice in teaching and learning, research and scholarship, and public engagement in local and global communities.

Additional information regarding the Faculty of Education is available at www.mun.ca/educ.

A student must meet all regulations of the Faculty in addition to those stated in the general regulations. For information concerning fees and charges, admission/readmission to the University, and general academic regulations (Undergraduate), refer to **UNIVERSITY REGULATIONS**.

4 Student Responsibility Clause

The Office of Undergraduate Programs, Faculty of Education, will assist students with questions or problems which may arise concerning their programs. It is, however, the responsibility of students to see that their academic programs meet the Faculty of Education and the **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.

Faculty of Education (cont'd)

5 Teacher Certification

Teacher Certification is a Provincial responsibility. Students are advised to contact Teacher Certification in writing at Teacher Certification and Records, Department of Education, P.O. Box 8700, St. John's, NL, A1B 4J6, or by visiting the website at www.ed.gov.nl.ca/edu/k12/teaching/certification.html for advice regarding Teacher Certification Regulations.

6 Registration in Education Courses

6.1 For Non-Education Students

Registration for Education courses is normally restricted to those students who have been admitted to a degree or diploma program in the Faculty of Education. A student in first year or a student in other Faculties or Schools who have completed not fewer than 24 credit hours may register for the following courses in Education without acceptance to a program: 2040, 2800, 2801, 2803, 3210, 3211, 3565, 3570, 3571, and 3660.

Such a student is advised to consult degree or diploma regulations to determine which, if any, of the above courses can be applied to his/her program.

6.2 For Teacher Certification Upgrading and the Post Secondary Instructors Certificate (as issued by the Government of Newfoundland and Labrador)

A student who has completed a degree program in Education, or equivalent, who wishes to register in Education courses for certification upgrading purposes and a student requiring education courses for the Post-Secondary Instructors Certificate should contact the Office of Undergraduate Programs at least one month in advance of registration for permission and procedure.

7 Description of Programs

The admission/readmission regulations and the program regulations for each degree and diploma program listed below can be found at **Admissions/Readmission Regulations for the Faculty of Education** and the **Program Regulations**, respectively.

All courses of the Faculty are designated ED

Faculty of Education (cont'd)

Important Notice

The Bachelor of Education (Native and Northern) program is no longer available for admission. Students previously admitted to the Bachelor of Education (Native and Northern) program and in good standing, must complete all program requirements by December 31, 2019. Students must follow the Calendar regulations for the Academic year in which they were admitted. Memorial University of Newfoundland Calendars by Academic year can be viewed at www.mun.ca/regoff/calendar.php. Students are advised to contact the Office of Undergraduate Programs, Faculty of Education by telephone at (709) 864-3403 or by e-mail at muneduc@mun.ca, for course selection and planning.

7.1 General Degree Programs

The Faculty of Education offers ~~nine~~ ten general degree programs and one diploma programs.

1. The **Bachelor of Education (Intermediate/Secondary)** is a second degree program designed to prepare teachers of grades 7 – 12. The program is offered in a three semester (12 month), full-time format, and commences in the fall semester of each year.
2. The **Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology** is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting.
3. The **Bachelor of Education (Post-Secondary) as a First Degree** is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.
4. The **Bachelor of Education (Post-Secondary) as a Second Degree** is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and

Faculty of Education (cont'd)

technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

5. The **Bachelor of Education (Primary/Elementary) as a First Degree** is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A **French Immersion Option** is available in this program.
6. The **Bachelor of Education (Primary/Elementary) as a Second Degree** is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year. A **French Immersion Option** is available at the St. John's Campus only.
7. The **Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education** is an 85 credit hour integrated program and is intended for candidates who have completed an appropriate Bachelor's degree. The program is designed for the preparation of K - 6 classroom teachers with a focus on STEM education. The program is offered in a two-year (September - May) full-time format, and commences in the Fall semester of each year. This program will run for three cohorts of students beginning 2018. For information about admission beyond Fall 2020, prospective applicants should contact the Undergraduate Programs Office.
- 7.8 The **Bachelor of Music Conjoint with Bachelor of Music Education** is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.
- 8.9 The **Bachelor of Music Education as a Second Degree** is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education

Faculty of Education (cont'd)

and general foundational education and a 15 credit hour teaching internship.

9.10 The **Bachelor of Special Education as a Second Degree** is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study.

7.2 General Diploma Program

The **Diploma in Adult Learning and Post-Secondary Education** explores practices, principles, and theories in the field of adult learning. This diploma program is designed to prepare graduates for instructional and professional roles in adult education settings such as community agencies, not-for-profit organizations, and community development programs.

8 Admission/Readmission Regulations for the Faculty of Education

The Program regulations for each degree and diploma program listed below can be found at **Program Regulations**.

In addition to meeting *UNIVERSITY REGULATIONS*, an applicant must meet the **Admission/Readmission Regulations for the Faculty of Education** below and the **Admission/Readmission Regulations** for his/her program of admission/readmission.

1. Admission to degree and diploma programs within the Faculty of Education is limited, selective and highly competitive. The Faculty reserves the right to limit the number of spaces available in each program. When the number of eligible applicants exceeds the number of spaces available in a particular program, preference may be given to applicants who are permanent residents of Newfoundland and Labrador.
2. At least 3 positions per year are available in Education programs for applicants of Aboriginal ancestry who have met the admission requirements. Applicants must submit a letter of request with the Faculty application and provide documentation of Aboriginal ancestry.
3. The application for admission or readmission to programs offered by the Faculty of Education is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P_WWWLogin. Applicants who are new to Memorial University of Newfoundland should follow the

Faculty of Education (cont'd)

application instructions at www.mun.ca/undergrad/apply. Application forms and transcripts from institutions other than Memorial University of Newfoundland must be sent to the Office of the Registrar in accordance with the deadlines specified for each program in the **Application Deadline Dates** table below. Letters of reference and personal statement as required by the application form must be forwarded directly to the Faculty of Education Undergraduate Admissions Office. An applicant who must apply for admission/readmission to the University must also submit the General Application for Admission/Readmission to the Office of the Registrar within the deadlines as set out in the **University Diary**. Applications received later than the stated deadline dates will be processed as time and resources permit.

Application Deadline Dates

Program	Commencement Date	Application Deadline
Bachelor of Education (Intermediate/Secondary)	Fall	January 15
Bachelor of Education (Intermediate/Secondary) Conjoint with Diploma in Technology Education	Spring	January 15
Bachelor of Music Education – first and second degree	Fall	January 15
Bachelor of Education (Post Secondary) – first and second degree	Fall Winter	May 15 September 15
Bachelor of Education (Primary/Elementary) as a First Degree	Fall	January 15
Bachelor of Education (Primary/Elementary) as a Second Degree	Spring	January 15
<u>Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education</u>	<u>Fall</u>	<u>January 15</u>
Bachelor of Special Education	Fall	January 15
Diploma in Adult Learning and Post-Secondary Education	Fall Winter	May 15 September 15

Faculty of Education (cont'd)

4. Admission to programs within the Faculty of Education is determined by a Selections Committee and is based on the criteria listed for each degree/diploma program. An applicant who is completing courses at this or another institution and for whom final and complete transcripts are not yet available may be granted provisional acceptance to the program to which he/she is applying pending the receipt of final transcripts. This provisional acceptance will remain valid until final transcripts are received. Deadline for receipt of final transcripts is June 15th. The Selections Committee may grant a provisionally accepted applicant a final acceptance upon review of the final transcript. The Faculty reserves the right to deny admission to an applicant who, in the opinion of the Selections Committee, is deemed unsuitable for admission to a program.
5. A student who has been admitted to a program in the Faculty of Education requiring a teaching internship is advised that he/she may be assigned to any Provincial school district and is responsible for all travel and accommodation costs associated therewith.
6. A student who has been admitted to a particular degree program offered by the Faculty of Education and who wishes to change to another degree program within the Faculty must submit a new Faculty application online within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P_WWWLogin that will be considered in competition with other applicants.
7. In special circumstances, the Committee on Undergraduate Studies, on recommendation from the Admissions Committee may, at its discretion, consider an applicant or group of applicants as an exception to the requirements.
8. A student who declines an offer of admission to the Faculty of Education, withdraws from the program, or who does not register for courses during the academic year in which admission is granted must, if he/she wishes to be subsequently considered for admission, submit a new application in competition with other applicants.
9. An unsuccessful applicant has the right to appeal the decision of the Admissions Committee not to offer him/her a place, if it is felt by the applicant that the decision was reached on grounds other than those specified under the **Admission/Readmission Regulations for the Faculty of Education**. The appeal should be made in writing within twenty-one days of the notification of the decision and should be directed to the Dean of Education. The letter should state clearly and fully the grounds for the appeal. If the Dean of Education, in

Faculty of Education (cont'd)

consultation with the Registrar, judges the grounds to be sufficient, the formal appeals mechanism will be initiated. Normally, appeals will only be considered in the case of procedural error and/or receipt of new information that is relevant to the application. An applicant is advised to refer to **UNIVERSITY REGULATIONS – General Academic Regulations (Undergraduate) – Appeal of Decisions** section of the University Calendar.

10. The Faculty of Education does not require criminal record checks or other screening procedures as a condition of admission to programs. A student should, however, be aware that such record checks or other screening procedures are required by school districts/schools that host education students. Such agencies will not accept a student without a clear criminal record check or other screening procedure, which would prevent the student from completing a required component of the program. As a result, such a student may not be eligible for promotion or graduation.

It is the responsibility of the student to have such procedures completed as required at his/her own expense. The Faculty of Education expects a student to provide evidence of a clear criminal record check before he/she is assigned to a school.

The screening procedures of any given agency may change from time to time and are beyond the control of the university.

11. The letter of acceptance to the Faculty of Education (Intermediate/Secondary), Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, Bachelor of Music Education as a Second Degree, Bachelor of Education (Primary/Elementary) as a Second Degree, Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education, and Bachelor of Education (Post-Secondary) as a Second Degree will give the successful applicant 14 days from the letter of notification in which to confirm acceptance of the placement offer. The signed Accept/Decline form indicating acceptance of the offer must be accompanied by a deposit of \$150 which will be credited towards tuition fees. The deposit will be forfeited if the applicant subsequently declines the offer or fails to register. If no reply is received within 14 days, the offer by the Faculty will be withdrawn and the applicant will be informed of this by letter.

Faculty of Education (cont'd)

8.1 Bachelor of Education (Intermediate Secondary)

1. For application deadlines refer to the **Application Deadline Dates** table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant who will have completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Winter semester grades no later than June 15.

2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree program, an applicant must have:
 - a. been awarded a Bachelors Degree from a university recognized by Memorial university of Newfoundland;
 - b. completed 36 credit hours in a subject listed under **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies cannot be used to satisfy the 36 credit hour requirement);
 - c. completed 24 credit hours in a subject listed under **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies below but different from that in b. above; and
 - d. achieved an overall average of at least 65% in the courses chosen to meet b. and c. above.

3. Academic Disciplines are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** will be acceptable.

**Academic Disciplines for Bachelor of Education
(Intermediate/Secondary)**

Biochemistry	Biology	Business Studies - An applicant who uses Business Studies as an Academic Discipline must have at least a minor in Business Administration.
Canadian Studies	Chemistry	Earth Sciences
Economics	English	Environmental Science

French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks (first academic discipline) or at least four weeks (second academic discipline) at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.		
General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.		
Geography	History	Mathematics - may include Statistics
Newfoundland and Labrador Studies	Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.	
Physics	Political Science	Religious Studies
Theatre Arts	Visual Arts	

4. When calculating averages in the first and second teachable areas, no more than two 1000-level courses in each of the first and second teachable areas will normally be used.
5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.
7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.
8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) program, consideration will be given to the following:
 - a. average in each of the two academic disciplines;
 - b. overall academic performance; and
 - c. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.

Faculty of Education (cont'd)

10. Any student who has been admitted to the program but chooses not to attend the fall semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with other applicants.

8.2 Bachelor of Education (Intermediate Secondary) Conjoint with the Diploma in Technology Education

1. For Application deadlines refer to the **Application Deadline Dates** table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades no later than February 1.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education program an applicant must have:
 - a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
 - b. completed 36 credit hours in a subject listed under **Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** in clause 3. below; and
 - c. achieved an overall average of at least 65% in the courses chosen to meet b. above.
3. **Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with Diploma in Technology Education** are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed **Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with Diploma in Technology Education** will be acceptable.

**Academic Disciplines for Bachelor of Education
(Intermediate/Secondary) Conjoint with the Diploma in
Technology Education**

Biochemistry	Biology	Canadian Studies
Chemistry	Earth Sciences	Economics
English	Environmental Science	

French - An applicant who uses French as an Academic Discipline must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.		
General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.		
Geography	History	Mathematics - may include Statistics
Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.		
Physics	Political Science	Theatre Arts
Visual Arts		

4. When calculating average in the 36 credit hours required under clause 2. b. above, no more than two 1000-level courses will normally be used.
5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program is dependent on sufficient numbers of students to warrant the offering of applicable methodology courses in those disciplines in any given year.
7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.
8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education degree program, consideration will be given to the following:
 - a. average in courses in clause 2. b.;
 - b. overall academic performance; and
 - c. personal statement and references as outlined in the application to the faculty.
9. Because of the structured sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.
10. A student who has been admitted to the program but chooses not to attend in the Spring semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later

Faculty of Education (cont'd)

date, and must submit a new application which will be considered in competition with those of all other applicants.

8.3 Bachelor of Education (Post-Secondary) as a First Degree

The Bachelor of Education (Post-Secondary) as a First Degree is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education.

A number of the courses also form the basis for the Post-Secondary Instructor Certificate awarded by the Government of Newfoundland and Labrador.

1. For application deadlines refer to the **Application Deadline Dates** table. To be considered for admission to the Bachelor of Education (Post-Secondary) as a First Degree Program, an applicant must meet, in addition to general admission requirements of the university, the requirements outlined below:
 - a. The Diploma in Adult Learning and Post Secondary Education; and
 - b. A program of study as verified by one of:
 - a certificate of qualification as a journeyperson for a designated trade; or
 - a certificate or diploma from a college, university, or school (vocational, technical, business); or
 - Satisfactory completion of a training program equivalent to bullet one or two above.
2. Advanced standing to a maximum of 30 credit hours may be awarded, upon admission, for training and work experience applicable to post-secondary education settings. Training and experience will be assessed by the Selections Committee for Post-Secondary Education. The work experience must be subsequent to the completion of, or concurrent with, the occupational training program.

8.4 Bachelor of Education (Post-Secondary) as a Second Degree

1. For application deadlines refer to the **Application Deadline Dates** table. To be considered for admission to the Bachelor of Education (Post-Secondary) as a Second Degree program, an applicant must meet, in addition to the general admission requirements of the University, the admission requirements as outlined below. Applicants must have:

Faculty of Education (cont'd)

- a. been awarded an undergraduate degree from Memorial University of Newfoundland or from an institution recognized by Memorial University of Newfoundland with at least second class standing or equivalent; or
- b. been awarded an undergraduate degree from Memorial University of Newfoundland or an institution recognized by Memorial University of Newfoundland and have successfully completed Education 2700, 2720 and 2801 with an average of at least 65%.

8.5 Bachelor of Education (Primary/Elementary) as a First Degree

1. For application deadlines refer to the **Application Deadline Dates** table.
2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit.
3. To be considered for admission, an applicant must have successfully completed 60 credit hours as outlined in Clauses a. - h. below with a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours. The 60 credit hours are:
 - a. 12 credit hours in English including at least 6 credit hours at the 2000 level or above - ESL courses cannot be used to satisfy this requirement;
 - b. 6 credit hours in Mathematics or 3 credit hours in Calculus;
 - c. 6 credit hours in Psychology;
 - d. Science 1150 and 1151; or 9 credit hours from 3 separate Science areas. The science areas are: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics; or a Focus Area in Science;
 - e. 6 credit hours chosen in any combination from Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
 - f. 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language;
 - g. 15 credit hours as part of a focus area as set out in **Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**; and
 - h. additional credit hours from areas other than Education.

Faculty of Education (cont'd)

4. An applicant with French as a Focus Area must have written the **DEL**F Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.
5. In assessing applications to the Bachelor of Education (Primary/Elementary) as a First Degree program, consideration will be given to applicant's:
 - a. overall academic performance; and
 - b. personal statement and references as outlined on the application to the Faculty.

8.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option

In addition to meeting the Admission Requirements for the **Bachelor of Education (Primary/Elementary) as a First Degree**, an applicant for this option must have French as a focus area as outlined in **Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**. An applicant with French as a Focus Area must have written the **DEL**F Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. A student admitted to this option will spend the two semesters of the Professional Year in a French milieu at an institution with which Memorial University of Newfoundland has a memorandum of understanding. An applicant who is interested in the French Immersion Option should contact the Office of Undergraduate Programs, Faculty of Education, at his/her earliest opportunity.

8.6 Bachelor of Education (Primary/Elementary) as a Second Degree

1. For application deadlines refer to the **Application Deadline Dates** table.
2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has attended institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades by February 1.
3. To be considered for admission to the Bachelor of Education (Primary/Elementary) as a Second Degree program, an applicant must have:
 - a. been awarded a Bachelor's Degree, or approved (prior to program startup) for the award of a Bachelor's Degree from a

Faculty of Education (cont'd)

- university recognized by Memorial University of Newfoundland;
- b. achieved a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours;
 - c. completed a minimum of:
 - 6 credit hours in English – ESL courses cannot be used to satisfy this requirement;
 - 6 credit hours in Mathematics or 3 credit hours in calculus;
 - 6 credit hours in Psychology;
 - Science 1150 and 1151 or 6 credit hours in science in any combination to be chosen from: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics. It is recommended that applicants have 9 credit hours in Science.
 - 6 credit hours in any combination to be chosen from: Anthropology, Archeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
 - 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language; and
 - the equivalent of a focus area as per **Table 7 Focus Area for Bachelor of Education (Primary/Elementary) as a First Degree** or the completion of a major or minor within the initial Bachelor's degree program in a subject area classified as a focus area.

An applicant with French as a Focus Area must have written the **DELF** Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least 4 weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.

4. In assessing applications to the Bachelor of Education (Primary/Elementary) as a Second Degree Program, consideration will be given to the following:
 - a. overall academic performance; and
 - b. personal statement and references as outlined on the application to the Faculty.

Faculty of Education (cont'd)

8.6.1 Bachelor of Education (Primary/Elementary) as a Second Degree, French Immersion Option

In addition to meeting the Admission Requirements for the **Bachelor of Education (Primary/Elementary) as a Second Degree** an applicant for this option must have completed a major in French of at least 36 credit hours or equivalent and achieved at least an average of 65% in the 36 credit hours. Applicants with a French major must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. Applicants must have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment. Admission to this option will be competitive and based on overall academic performance and demonstrated commitment, in the personal statement, to studies in French and French Education. Applicants who are unable to fulfill the eight week immersion requirements will be considered on a case-by-case basis.

8.7 Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education

This program will run for three cohorts of students beginning 2018. For information about admission beyond Fall 2020, prospective applicants should contact the Undergraduate Programs Office.

1. For application deadlines refer to the Application Deadline Dates table.
2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has attended institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades by February 1.
3. To be considered for admission to the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education, an applicant must have:
 - a. been awarded a Bachelor's Degree, or approved (prior to program startup) for the award of a Bachelor's Degree from a university recognized by Memorial University of Newfoundland;
 - b. achieved a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours;
 - c. completed a minimum of:
 - 6 credit hours in English – ESL courses cannot be used to satisfy this requirement;

Faculty of Education (cont'd)

- 6 credit hours in Mathematics or 3 credit hours in calculus;
- 6 credit hours in Psychology;
- Science 1150 and 1151 or 6 credit hours in science in any combination to be chosen from: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics. It is recommended that applicants have 9 credit hours in science.
- 6 credit hours in any combination to be chosen from: Anthropology, Archeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
- 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language; and
- the equivalent of a focus area as per Table 7 Focus Area for Bachelor of Education (Primary/Elementary) as a First Degree or the completion of a major or minor within the initial Bachelor's degree program in a subject area classified as a focus area.

An applicant with French as a Focus Area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least 4 weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.

4. In assessing applications to the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with a Certificate in STEM Education program, consideration will be given to the following:
 - a. overall academic performance;
 - b. personal statement and references as outlined in application to the faculty; and
 - c. admission interview (selected candidates).

8.7 8.8 Bachelor of Music Conjoint with Bachelor of Music Education

1. For application deadlines refer to the **Application Deadline Dates** Table.

Faculty of Education (cont'd)

2. Applications for admission are considered one a year normally to the fall semester. Consideration will be given to the winter semester courses for which an applicant is registered at the time of application.
3. At the time of application, an applicant must have been formally admitted to, and be in clear standing with, the School of Music.
4. To be considered for admission, an applicant must have successfully completed a minimum of 45 credit hours with either a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours.

Within the 45 credit hours, an applicant must have completed the following:

- a. At least 6 credit hours in English designated Critical reading and Writing (CRW) courses, and/or former Research /Writing (R/W) courses;
 - b. At least 3 credit hours from the following: Music 3221, 3222, 3231, 3232, 3233, 3241, 3242, 3261, 3281, 3282;
 - c. At least 12 credit hours in Music, in addition to the 3 credit hours used to satisfy the clause directly above.
5. In assessing applications, consideration will be given to the following:
 - a. Average in the courses required for admission in clause4. Above;
 - b. Overall academic performance; and
 - c. Personal statement and references as outlined

8.8 8.9 Bachelor of Music Education as a Second Degree

1. For application deadlines refer to the **Application Deadline Dates** table.
2. Applications for admission are considered once a year normally to the Fall semester. Consideration will be given to the Winter semester courses for which an applicant is registered at the time of application.
3. An applicant who has been awarded a Bachelor's degree in Music (or equivalent) from a recognized post-secondary institution may be admitted to the program leading to the degree of Bachelor of Music Education provided that the pattern of courses for the first degree is acceptable to the Selections Committee of the Faculty of Education. This pattern normally includes courses or equivalent experiences in conducting and instrumental techniques (brass, woodwinds, strings and percussion).

Faculty of Education (cont'd)

8.9 8.10 Bachelor of Special Education

1. For application deadlines refer to the **Application Deadlines Dates** table.
2. Consideration will be given to the courses for which an applicant is registered at the time of application. Provisional acceptance may be granted to an applicant who will successfully complete all prerequisites prior to commencement of the program. A percentage of program spaces will be allocated to applicants having relevant teaching experience.
3. To be considered for admission an applicant shall have a minimum of a 65% average in the last 60 attempted credit hours (not including the internship) and also meet the following requirements:
 - a. have been awarded a degree in Primary and/or Elementary Education, Music Education, or Intermediate/Secondary Education from Memorial University of Newfoundland or from an institution recognized by Memorial University of Newfoundland;
 - b. have completed Education 4240 (or equivalent);
 - c. have completed Education 3312 and 3543, or 4350 (or equivalent); and
 - d. have successfully completed a professional internship in education or have equivalent teaching experience prior to admission.
4. There are four education courses applicable to the Special Education degree program that may be completed prior to admission (following completion of an Education degree). They are Education 3040, 3640, 3660, 3941 (please see the **Course Descriptors** section for prerequisites).

8.10 8.11 Diploma in Adult Learning and Post-Secondary Education

The Diploma in Adult Teacher Education and the Diploma in Post-Secondary Education have been replaced with the **Diploma in Adult Learning and Post-Secondary Education**. Students are advised to contact the Office of Undergraduate Programs, Faculty of Education, for further information.

Faculty of Education (cont'd)

1. For application deadlines refer to the **Application Deadlines Date Table**.
2. To be considered for admission an applicant must have completed one of:
 - a. a training program or slate of post-secondary level courses; or
 - b. the post-secondary instructor certificate awarded by the Government of Newfoundland and Labrador.

Programs and courses will be assessed by the Selections Committee for Post-Secondary Education.

9 Program Regulations

The admission/readmission regulations for each degree and diploma program listed below can be found at **Admission/Readmission Regulations for the Faculty of Education**.

In addition to meeting Program Regulations for his/her program of admission/readmission a student must also meet **UNIVERSITY REGULATIONS**.

9.1 Bachelor of Education (Intermediate/Secondary)

- The full-time, 51 credit hour Bachelor of Education (Intermediate/Secondary) is a second degree program offered in three semesters (12 months) and commences in the Fall semester of each year.
- A student must complete the 51 credit hours in the academic semesters, sequence and course load as set out in **Table 1 Bachelor of Education (Intermediate/Secondary)** below. A student must also have complied with the **Regulations for Readmission and Advancement** for this program.

Faculty of Education (cont'd)

Table 1 Bachelor of Education (Intermediate/Secondary)

Term	Required Courses
Fall - Semester 1	ED 4005 ED 406T ED 4240 ED 4260 Two methodology courses from: ED 4120, 4121, 4142, 4154, 4161, 4174, 4175, 4180, 4181, 4190, 4203. These methodology courses must be chosen to match the academic disciplines under which the applicant was admitted. Those with a Geography discipline are required to complete either ED 4180 or 4174. Those with a Social Studies discipline (Business Studies, Canadian Studies, Economics, History, Newfoundland and Labrador Studies, and Political Science) are required to complete ED 4180. Those with first and second academic disciplines in Social Studies are required to complete ED 4180 and 4181. Those with first and second academic disciplines in sciences (Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, General Science, Physics) are required to complete ED 4174 and 4175. ED 5000 (non-credit) This semester will follow a schedule that falls outside the normal teaching semester. Consult the University Diary for applicable dates.
Winter - Semester 2	ED 407T ED 4350 or 3 credit hours in Institutes in Intermediate and Secondary Education ED 5000 (non-credit) This semester will follow a schedule that falls outside the normal teaching semester. Consult the University Diary for applicable dates.
Spring - Semester 3	ED 4242 ED 4381 ED 4390 ED 4427 ED 4950 ED 5000 (3 credit hours) Courses may be offered in Spring, Intersession and/or Summer Session

9.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

- The full-time, 69 credit hour Bachelor Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education is offered in four semesters.
- The 69 credit hours shall include 30 credit hours in intermediate and secondary education, 24 credit hours in technology education and 15 credit hours of internship. A student must also have complied with the **Regulations for Readmission and Advancement** for this program.
- A student shall complete the 69 credit hours in the academic semesters, sequence and course load as set out in **Table 2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** below.

Faculty of Education (cont'd)

Table 2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education

Term	Required Courses
Spring - Semester 1	ED 2711 ED 2750 ED 2752 ED 3750 ED 3751 ED 4427 Courses may be offered in the Spring, Intersession and/or Summer Session.
Fall - Semester 2	ED 4005 ED 406T ED 4240 ED 4260 One of the following: ED 4120, 4121, 4142, 4154, 4161, 4174, 4180, 4190. This methodology course must be chosen to match the academic discipline under which the student was admitted. Those with a Geography discipline are required to complete either ED 4180 or 4174. Those with a Social Studies discipline (Canadian Studies, Economics, History, and Political Science) are required to complete ED 4180. One of: ED 4750, 4752, 4753 (to be determined by the Office of Undergraduate Programs) ED 5000 (non-credit) This semester will follow a schedule that falls outside the normal teaching semester. Consult the University Diary for applicable dates.
Winter - Semester 3	ED 407T a second course from: ED 4750, 4752, 4753 (to be determined by the Office of Undergraduate Programs) ED 5000 (non-credit) This semester will follow a schedule that falls outside the normal teaching semester. Consult the University Diary for applicable dates.
Spring - Semester 4	ED 4242 ED 4381 ED 4390 a third course from: ED 4750, 4752, 4753 ED 4950 ED 5000 (3 credit hours) Courses may be offered in the Spring, Intersession and/or Summer Session.

9.3 Bachelor of Education (Post-Secondary) as a First Degree

- Thee full or part-time Bachelor of Education (Post-Secondary) as a First Degree is the equivalent of a 120 credit hour program.
- The requirements for the Bachelor of Education (Post-Secondary) as a First Degree are listed in **Table 3 Bachelor of Education Post-Secondary) as a First Degree.**

Faculty of Education (cont'd)

Table 3 Bachelor of Education (Post-Secondary) as a First Degree

Required Courses	Elective Courses
6 credit hours in English 30 credit hours that satisfy the requirements for the Diploma in Adult Learning and Post-Secondary Education as follows: ED 2700, 2710, 2720, 2730, 2801, 3280 and 12 credit hours chosen from ED 2800, 2803, 2806, 3730, 3801, 4730 with no more than 6 credit hours at the 2000 level 30 credit hours in recognition of prior learning. Students who are not eligible for the maximum of 30 credit hours upon admission will be required to obtain further work experience and/or complete additional university courses. 30 non-Education credit hours to complement and strengthen an area of teaching specialization or to provide development in an area within the field of post-secondary education.	12 additional credit hours chosen from ED 2740, 2900, 3210, 3440, 3710, 3720, 3730, 3801, 4450, 4700, 4710, 4730, 4760-4780 12 additional credit hours in non-Education electives

9.4 Bachelor of Education (Post-Secondary) as a Second Degree

- The Bachelor of Education (Post-Secondary) as a Second Degree is a full or part-time, 36 credit hour program intended for students who have completed an appropriate Bachelor's degree.
- The 36 credit hours are set out in **Table 4 Bachelor of Education (Post-Secondary) as a Second Degree**.
- A student can be awarded only one of the **Diploma in Adult Learning and Post-Secondary Education**, the former Diploma in Adult Teacher Education, the former Diploma in Post-Secondary Education or the **Bachelor of Education (Post-Secondary) as a Second Degree**.
- A student must also comply with **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Second Degree**.

Table 4 Bachelor of Education (Post-Secondary) as a Second Degree

Required Courses in Education	Elective Courses in Education
ED 2700, 2710, 2720, 2730, 2801, 3280	12 credit hours chosen from ED 2740, 2800, 2803, 2806, 3210, 3730, 3801, 4450, 4730 with no more than 6 credit hours at the 2000 level 6 additional credit hours chosen from ED 2900, 3440, 3710, 3720, 3730, 3801, 4700, 4710, 4730, 4760-4780

Faculty of Education (cont'd)

9.5 Bachelor of Education (Primary/Elementary) as a First Degree

- The Bachelor of Education (Primary/Elementary) as a First Degree is a 150 credit hour program.
- The 150 credit hours must include: 75 credit hours in non-education courses including the courses required for admission, courses required to complete a focus area listed under **Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree** below, and Human Kinetics and Recreation 2001; and 75 credit hours in Education courses as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree**.
- Following admission, a student will normally progress in attaining the 150 credit hours required for the Bachelor of Education (Primary/Elementary) as a First Degree, in the academic terms, sequence and course load as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree**. In particular, a student must have all non-education requirements completed prior to Professional Year; must enroll full-time during the Professional Year; and may enroll in the internship only after successful completion of the Professional Year.
- A student may choose to complete **Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option** listed below.

Table 5 Bachelor of Education (Primary/Elementary) as a First Degree

Term	Required Courses
	75 credit hours in non-education courses including the courses required for admission
Fall - Semester 1	ED 3618 ED 3951 Human Kinetics and Recreation 2001 6 credit hours in non-Education courses
Winter - Semester 2	ED 3484 ED 3619 ED 3952 6 credit hours in non-Education courses
Fall - Semester 3 (Professional Year, Semester 1)	Four Education courses from: ED 3120, 3131, 3273, 3312, 3322, 3940, 3962 (to be determined by the Office of Undergraduate Programs, Faculty of Education) One of ED 2050, 2194, 2515, 3050, 4205, 4240 or 4242. ED 2515 is required for students with a music focus area. ED 3050 is required for students with a French focus area. Non-credit field experience (five days)

Winter - Semester 4 (Professional Year, Semester 2)	Four additional Education courses from: ED 3120, 3131, 3273, 3322, 3543, 3940, 3962 (to be determined by the Office of Undergraduate Programs, Faculty of Education) One of ED 2050, 2194, 2515, 3050, 4205, 4240 or 4242. ED 2515 is required for students with a music focus area. ED 3050 is required for students with a French focus area. Non-credit field experience (five days)
Fall - Semester 5	ED 401X
Winter - Semester 6	ED 4240 (or an Education elective if ED 4240 has been completed previously) ED 4362 ED 4383 ED 4425 3 credit hours in an Education Elective

9.5.1 Bachelor of Education (Primary/Elementary as a First Degree, French Immersion Option

- A student shall complete the program as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree** and the requirements as set out in **Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option**

Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option

<p>A student must successfully complete prior to the beginning of the Professional Year: at least</p> <ul style="list-style-type: none"> • 27 credit hours in French, including French 3100 and 3101; and • at least four weeks at an approved francophone institution in a French-speaking area or have acquired equivalent work experience in a francophone environment. Students who are graduates of a French Immersion high school program may be exempted from this requirement. <p>A student must successfully complete the Professional Year in a French milieu, including the equivalent of ED 4155 and ED 3050. A student must successfully complete the field experience and ED 401X in an approved French Immersion school.</p>

Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree

<p>English (24 credit hours) 6 credit hours in English at the 1000 level English 2390 or 3395 3 credit hours chosen from English 2000, 2001, 2005-2007, 3200, 3201, 3205 3 credit hours chosen from English 2002-2004, 2010 or 2020, 2350, 2351 6 credit hours chosen from English 2146, 2150, 2151, 2155, 2156, 2160, 3145, 3147-3149, 3152, 3155-3158 3 additional credit hours in English at the 2000 level or above</p>	<p>Folklore (24 credit hours) Folklore 1000 Folklore 2100, 2300, 2401, 2500 9 credit hours in Folklore at the 3000 or 4000 level</p>
<p>French (24 credit hours) A maximum of 6 credit hours at the 1000 level French 2100 or equivalent French 2101 or equivalent French 2300 or equivalent 6 credit hours chosen from French 2601, 2602, 2900 or equivalent French 3100 or French 3101 or equivalent At least four weeks at an approved Francophone institution in a</p>	<p>Geography (18 credit hours) Geography 1050, 2001, 2102, 2195, 2302, and 2425</p>

<p>French-speaking area or have acquired equivalent work experience in a Francophone environment. Additional credit hours in French, if needed, to bring the total to 24. It is recommended that a student complete at least one of French 2900, 3650, 3651, 3653, 3654. An applicant with French as focus area must have written the DELF Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. Students may wish to select the French Immersion Option listed under the Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option.</p>	
<p>History (18 credit hours) 3 credit hours in History at the 1000 level 9 credit hours in History at the 2000 level 6 credit hours in Newfoundland and Labrador History at the 3000 level</p>	<p>Interdisciplinary Studies (18-24 credit hours) Non-Education courses for cohorts in special offerings of the program approved by the Faculty of Education. For information on Interdisciplinary Studies Focus Areas students should contact the Undergraduate Admissions Office, Faculty of Education.</p>
<p>Linguistics (18 credit hours) Linguistics 1100 Linguistics 1103 Linguistics 1104 Linguistics 2210 6 credit hours chosen from Linguistics 3000, 3100, 3104, 3105, 3150, 3155, 3201, 3210, 3500, 3850</p>	<p>Mathematics (18 credit hours) No more than 6 credit hours in Mathematics at the 1000 level and at least 3 credit hours in Mathematics at the 3000 level.</p>
<p>Music (18 credit hours) Music 1106 or 1120 3 credit hours chosen from Music 2011, 2012, 2013, 2014 3 credit hours chosen from Music 2021, 2022, 2023, 2611, 2612, 2613, 2614, 2619 (admission to 2612, 2613 and 2619 is by audition only) 6 credit hours chosen from Music 3014, 3015, 3016, 3017, 3018, 3019, 4040 3 additional credit hours from the courses in 2nd and 4th clauses above</p>	<p>Physical Education (18 credit hours) Human Kinetics and Recreation 1000, 2210, 2300 9 credit hours chosen from Human Kinetics and Recreation 2002, 2310 or 2311, 2320, 2600, 2601, 3330, 3340, 3400, 3490</p>
<p>Religious Studies (18 credit hours) Religious Studies 1000 3 credit hours chosen from Religious Studies 2013, 2130, 2140, 2330, 2340 3 credit hours chosen from Religious Studies 2400, 2410, 2420, 2425, 2430 3 credit hours chosen from Religious Studies 2350, 2610, 2810, 2811, 2812, 2820, 2830 6 credit hours in Religious Studies at the 3000 level or above</p>	<p>Science (18 credit hours) At least 6 credit hours in each of two subject areas selected from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, or Physics.</p>
<p>Theatre Arts (18 credit hours) For information on the Theatre Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</p>	<p>Visual Arts (18 credit hours) Courses in Art History may be used to satisfy this requirement in whole or in part. For information on the Visual Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</p>

9.6 Bachelor of Education (Primary/Elementary) as a Second Degree

- The Bachelor of Education (Primary/Elementary) as a Second Degree is a 72 credit hour program intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year.

Faculty of Education (cont'd)

- In addition to meeting these regulations, students must also meet **UNIVERSITY REGULATIONS – General Academic Regulations (Undergraduate) – Second Degree**.
- The Bachelor of Education (Primary/Elementary) as Second Degree requires 72 credit hours normally completed in the academic terms, sequence, and course load as set out in **Table 8 Bachelor of Education (Primary/Elementary) as a Second Degree**.

Table 8 Bachelor of Education (Primary/Elementary) as a Second Degree.

Spring - Semester 1 (Professional Year)	Fall - Semester 2 (Professional Year)	Winter - Semester 3	Spring - Semester 4
ED 3120 ED 3273 ED 3312 ED 3618 ED 3951 ED 3962	ED 3322 ED 3484 ED 3543 ED 3619 ED 3940 ED 4240 Non-credit field experience (ten days)	ED 401X ED 4425	ED 3131 ED 3952 ED 4362 ED 4383 3 credit hours in an Education Elective Human Kinetics and Recreation 2001

9.6.1 Bachelor of Education (Primary/Elementary) as a Second Degree, French Immersion Option

- The Bachelor of Education (Primary/Elementary) as a Second Degree, French Immersion Option, is a 72 credit hour program intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year.
- A student will normally attend full-time and complete the required 72 credit hours in the academic terms, sequence, and course load as set out in **Table 9 Bachelor of Education (Primary/Elementary) as a Second Degree, French Immersion Option**.
- In addition to meeting these regulations, students must also meet **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Second Degree**.

Faculty of Education (cont'd)

Table 9 Bachelor of Education (Primary/Elementary) as a Second Degree

Spring - Semester 1 (Professional Year)	Fall - Semester 2 (Professional Year)	Winter - Semester 3	Spring - Semester 4
ED 3120 ED 3273 ED 3312 ED 3618 ED 3962 ED 4155	ED 3050 ED 3322 ED 3543 ED 3619 ED 3940 ED 3951 Non-credit field experience (ten days) in an approved French Immersion School	ED 401X in an approved French Immersion School ED 4425	ED 3131 ED 3952 ED 4240 ED 4362 ED 4383 Human Kinetics and Recreation 2001

9.7 Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education

This program will run for three cohorts of students beginning 2018. For information about admission beyond Fall 2020, prospective applicants should contact the Undergraduate Programs Office

1. The Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education is an 85 credit hour integrated program intended for students who have completed an appropriate Bachelor's degree. This program is offered in a two year (September - May), full-time format and commences in the Fall semester of each year.
2. In addition to meeting these regulations, students must also meet **UNIVERSITY REGULATIONS – General Academic Regulations (Undergraduate) – Second Degree.**
3. A student will attend full-time and complete the required 85 credit hours in the academic terms, sequence, and course load as set out in Table 10 Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education.

Table 10 Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education

Phase I (September - December)	Phase II (January - May)	Phase III (September - December)	Phase IV (January - May)
ED 4100 ED 410T	ED 4200 ED 420T ED 4600 ED 4690 ED 4691	ED 4400 ED 440T	ED 4500 ED 4692 ED 4693

Faculty of Education (cont'd)

9.7 9.8 Bachelor of Music Education

The Bachelor of Music Education is delivered in two formats: the **Bachelor of Music Conjoint with Bachelor of Music Education** and **Bachelor of Music Education as a Second Degree**.

~~9.7.1~~ 9.8.1 Bachelor of Music Conjoint with Bachelor of Music Education

- A student for the Bachelor of Music Conjoint with Bachelor of Music Education shall be required to complete a minimum of 159 credit hours in accordance with the Bachelor of Music degree regulations for the Bachelor of Music Conjoint with Bachelor of Music Education and the regulations below:
- A student shall complete 45 credit hours in Education as set out in **Table ~~10~~ 11 Bachelor of Music Conjoint with Bachelor of Music Education**.

Table ~~10~~ 11 Bachelor of Music Conjoint with Bachelor of Music Education

Bachelor of Music Requirements	Bachelor of Music Education Requirements
see Bachelor of Music Conjoint with Bachelor of Music Education under School of Music section of the Calendar.	ED 3618 or 4260 one of ED 4362, 4381, 4383 ED 2500, 2515, 2520, 3920, 3925, 4240, and 4830 ED 403X 3 other credit hours in Education other than Music Education. It is recommended that these 3 credit hours be used toward the acquisition of instructional content in a second teachable area.

9.7.2 9.8.2 Bachelor of Music Conjoint with Bachelor of Music Education

- A student for the Bachelor of Music Education must have been awarded a Bachelor's degree in Music (or equivalent) from a recognized post-secondary institution.
- The degree of Bachelor of Music Education may be awarded upon successful completion of at least 45 additional credit hours in accordance with **Table ~~11~~ 12 Bachelor of Music Education as a Second Degree** below.

Faculty of Education (cont'd)

Table ~~11~~ 12 Bachelor of Music Education as a Second Degree

ED 3618 or 4260 one of ED 4362, 4381, 4383 ED 2500, 2515, 2520, 3920, 3925, 4240, and 4830 ED 403X 3 other credit hours in Education other than Music Education. It is recommended that these 3 credit hours be used toward the acquisition of instructional content in a second teachable area.

9.8 9.9 Bachelor of Special Education

- The full or part-time Bachelor of Special Education requires the completion of the Memorial University of Newfoundland Bachelor of Education Degree Primary and/or Elementary, Music Education, or Intermediate/Secondary, or another Education degree deemed appropriate by the Faculty of Education.
- In addition a student must complete a further 36 credit hours as outlined below in **Table ~~12~~ 13 Bachelor of Special Education**.
- A limited number of courses are available through distance education. A student must comply with the University's **Regulations for a Second Degree** as outlined in the **University Regulations** section of the Calendar.
- A student may request waiver of ED 3650 as outlined under **Waiver Guidelines - Education 3650**.

Table ~~12~~ 13 Bachelor of Special Education

Required Education Courses	Elective Education Courses
ED 3040 ED 3600 ED 3610 ED 3620 ED 3630 ED 3650	18 credit hours chosen from: ED 3640, 3660, 3680, 3690, 4530, 4540, 4541, 4543

9.8.19.9.1 Waiver Guidelines - Education 3650

Following completion of ED 3600, a student who has at least two years experience as a Special Education teacher, and who provides a written report from his/her principal or other appropriate authority, certifying the quality of his/her experience, to the Office of Undergraduate Programs, may be granted waiver of ED 3650 upon approval by the Faculty of Education. A student approved for the waiver must substitute in its place 3 credit hours in Special Education. A student requesting waiver of Education 3650 must complete the [appropriate form at www.mun.ca/educ/undergrad/forms.php](http://www.mun.ca/educ/undergrad/forms.php).

Faculty of Education (cont'd)

9.99.10 Diploma Adult Learning and Post-Secondary Education

The Diploma in Adult Teacher Education and the Diploma in Post-Secondary Education have been replaced with the Diploma in Adult Learning and Post-Secondary Education.

- The Diploma in Adult Learning and Post-Secondary Education is a part-time program and requires 30 credit hours in Education courses as outlined in **Table 13 14 Diploma in Adult Learning and Post-Secondary Education**.
- At least 21 of the 30 credit hours required for the Diploma must be completed at this University.

Table 13 14 Diploma in Adult Learning and Post-Secondary Education

Required Courses in Education	Elective Courses in Education
ED 2700, 2710, 2720, 2730, 2801, 3280	12 credit hours in Education chosen from: ED 2740, 2800, 2803, 2806, 3210, 3730, 3801, 4730, with no more than 6 credit hours at the 2000 level.

10 Regulations for Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a Second Degree, Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Intermediate /Secondary) Conjoint with the Diploma in Technology Education.

These regulations apply to the Bachelor of Education (Primary/Elementary) as a Second Degree, Bachelor of Education (Intermediate/Secondary), and Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education. For any degree programs not listed here see Regulations for the Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education and Regulations for Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a First degree, Bachelor of Music Conjoint with Bachelor of Music Education, Bachelor of Music Education as a Second Degree, Bachelor of Special Education, Bachelor of Education (Post Secondary) as a First Degree, Bachelor of Education (Post Secondary) as a Second Degree, Diploma in Adult Learning and Post-Secondary Education.

1. A student must successfully complete all courses and attain an overall semester average of at least 65%, and a grade of PAS (pass) in the internship(s). A student who fails to meet any of the above criteria will be required to withdraw from the program.

Faculty of Education (cont'd)

2. Notwithstanding Clause 1., the Committee on Undergraduate Studies, on recommendation from the Admissions Committee, reserves the right to require a student to withdraw from the faculty at any time if, in the opinion of the Committee, the student is deemed unsuitable for continued attendance in the programs.
3. In exceptional circumstances, waiver of these regulations may be granted by the Committee on Undergraduate Studies, Faculty of Education, on advice of the Office of Undergraduate Programs

11 Regulations for the Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education

1. A student must obtain a PAS (pass) in each course of a Phase to successfully meet the requirements for that Phase. Successful completion of a Phase is pre-requisite for the next Phase. A student who does not successfully complete a Phase will be required to withdraw from the program and seek re-entry the following year.
2. Notwithstanding Clause 1., the Committee on Undergraduate Studies, on recommendation from the Admissions Committee, reserves the right to require a student to withdraw from the Faculty at any time if, in the opinion of the Committee, the student is deemed unsuitable for continued attendance in the program.
3. In exceptional circumstances, waiver of these regulations may be granted by the Committee on Undergraduate Studies, Faculty of Education, on advice of the Office of Undergraduate Programs.

12 Regulations for Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a First Degree, Bachelor of Music Conjoint with Bachelor of Music Education, Bachelor of Music Education as a Second Degree, Bachelor of Special Education, Bachelor of Education (Post-Secondary) as a First Degree, Bachelor of Education (Post-Secondary) as a Second Degree, and Diploma in Adult Learning and Post-Secondary Education

These regulations apply to the Bachelor of Education (Primary/Elementary) as a First Degree, Bachelor of Music Conjoint with Bachelor of Music Education, Bachelor of Music Education as a Second Degree, Bachelor of Special Education, Bachelor of Education (Post-Secondary) as a First Degree, Bachelor of Education (Post-Secondary) as a Second Degree, and Diploma in Adult Learning and

Faculty of Education (cont'd)

Post-Secondary Education. For any of the degree or diploma programs not listed here see Regulations for the Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education and

Regulations for Readmission and Advancement for the Bachelor of Education (Primary/Elementary) as a Second Degree, Bachelor of Education (Intermediate/Secondary), and Bachelor of Education (Intermediate/ Secondary) Conjoint with the Diploma in Technology Education

1.
 - a. Following admission to a program of the Faculty of Education, all full-time students must obtain a semester average of at least 65% in order to remain in clear standing in the Faculty.
 - a. These regulations will be applied to part-time students only after they have completed 12 consecutive credit hours on a part-time basis.
2. A student who fails to obtain a semester average of 65% but who is eligible for readmission under **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)** will be placed on probation in the Faculty. A probationary student who fails to obtain a 65% average during the next semester in which he/she completes courses will be required to withdraw from the Faculty.
3. A student completing the Bachelor of Education (Primary/Elementary), Bachelor of Music Conjoint with Bachelor of Music Education, or the Bachelor of Music Education as a Second Degree who attains a grade of FAL (fail) in his/her internship will either:
 - a. be required to withdraw from the program; or
 - b. with the recommendation of the Office of Undergraduate Programs, Faculty of Education, repeat the internship in another school setting.
4. A student who has been required to withdraw from the Faculty of Education may, after a lapse of at least two semesters, apply for readmission to the Faculty. A student who is readmitted under this Clause will be considered probationary and must meet requirements stated in Clause 2. above.
5. A student who is required to withdraw from the University under **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)** will be required to withdraw from the Faculty of Education.

Faculty of Education (cont'd)

6. A student who has been required to withdraw from the Faculty on two occasions will be ineligible for future readmission.
7. Notwithstanding Clauses 1. through 4., the Committee on Undergraduate Studies on recommendation from the Admissions Committee reserves the right to require a student to withdraw from the Faculty at any time if, in the opinion of the Committee, he/she is deemed unsuitable for continued attendance in the programs.
8. A student who has been required to withdraw from the Faculty may register only in those Education courses listed as applicable for non-Education students.
9. In exceptional circumstances, the Committee on Undergraduate Studies may waive the Readmission and Advancement regulations for the Faculty of Education as stated above.

12 13 Graduation

Upon meeting the qualifications for any of the programs offered by the Faculty a student must apply to graduate on the prescribed "Application for Graduation " form. This form may be obtained on-line at Memorial Self Service at www3.mun.ca/admit/twbkwbis.P_WWWLogin. Additional information is available from the Office of the Registrar at www.mun.ca/regoff/graduation/apply_grad.php.

13 14 Waiver of Faculty Regulations

A student has the right to request waiver of Faculty regulations. The requirement for a specific course, or courses, may in special circumstances, and upon individual request, be waived by the Committee on Undergraduate Studies. Such waivers shall not reduce the total number of credits required for the Degrees or Diploma.

A student wishing waiver of University academic regulations should refer to ***UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations.***

14 15 Appeal of Decisions

Any student whose request for waiver of Faculty regulations has been denied has the right to appeal. For further information refer to ***UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions.***

Faculty of Education (cont'd)

Page 120, 2017-2018 Calendar, under the heading 15 Course Descriptions, amend the section to read as follows:

15 16 Course Descriptions

In accordance with Senate's *Policy Regarding Inactive Courses*, course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the Faculty.

All courses of the Faculty are designated by ED.

Legend:

ACP: Courses for students in the Aboriginal Based programs

AL: Courses for students in the **Adult Learning and Post-Secondary Education** program

IS: Courses for students in the **Intermediate/Secondary** program

ISI: Courses for students in the **Intermediate/Secondary Conjoint with the Diploma in Technology Education** program

ME: Courses for students in the **Music Education** program

PE: Courses for students in the Primary/Elementary programs (First and Second Degrees)

PS: Courses for students in the Post-Secondary Education programs

SE: Courses for students in the **Special Education** program

ST: Courses for students in the **Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education** program

4100 Learners and Learning - Teachers and Teaching (ST) is an integrative course providing students with collective and individual opportunities to critically explore and inquire into the phenomena of learning and teaching through psychological, sociological, and pedagogical lenses/frames. Students will consider their own emerging philosophies of learning and teaching in relation to current and ongoing fields of study research and within the contexts of their school field experiences.

CH: 16

410T School Field Experience I (ST) is a school field experience designed to assist students during Phase I to re-focus their perceptions and assumptions about teaching and learning. Students spend two field days per week in a partner school, for a total of 24 days.

AR: Attendance is required. With respect to holidays, students follow the schedule of the school and not that of the university

Faculty of Education (cont'd)

4200 Curriculum Content and Curriculum Contexts (ST) is designed to engage students in exploring, understanding, and applying theoretical foundations of curriculum and instruction practices specific to primary and elementary education learners, with attention to the political, social, and cultural contexts in which said curriculum content is enacted. Students will utilize sustained inquiry regarding the curricular core – literacy and numeracy – while including attention to each primary/elementary subject discipline.

CH: 16

420T School Field Experience II (ST) is a second school field experience, integrated with coursework that is focused on inquiry into curriculum, teaching, and learning. Students spend two field days per week, in addition to one full week at the end of Phase, for a total of 27 days.

AR: Attendance is required. With respect to holidays, students follow the schedule of the school and not that of the University.

4400 Curriculum Content and Curriculum Contexts II (ST) is designed to provide students with critical opportunities to inquire into what it means to teach knowledgeably and well, and to explore the relationships between curriculum knowledge, pedagogic practices, and understandings of student learning.

CH: 8

440T School Field Experience III (ST) is a 50 day teaching and learning experience, spanning twelve weeks during Phase III. Students will gradually progress to assuming near full responsibility for all aspects of classroom teaching and learning. The experience is supported through integrated coursework designed to complement and enhance the field experience.

AR: Attendance is required. With respect to holidays, students follow the schedule of the school and not that of the university.

CH: 10

4500 Integration: Diversity and Identity (ST) provides an opportunity for students to integrate the theoretical and practical understandings from the previous three phases and explore what it means to be ethically and culturally responsive to students and their communities while becoming a confident STEM educator.

CH: 17

4600 Community Field Experience (ST) is designed to complement on-campus course work, particularly ED 4200, and to enhance student field experience. This four week placement is designed to enrich

Faculty of Education (cont'd)

student understanding of their professional identity and responsibility in a broader context.

AR: Attendance is required. With respect to statutory holidays, students follow the schedule at their workplace settings and not the University Academic Calendar.

CH: 4

4660-4680 Institutes in the Bachelor of Education (Primary Elementary) as a Second Degree with Certificate in STEM Education (ST) are topics to be announced by the Faculty of Education. These institutes may follow a schedule that falls outside of the normal teaching semester.

CH: 1

4690-4699 Institutes in the Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education (ST) are topics to be announced by the Faculty of Education. These institutes may follow a schedule that falls outside of the normal teaching semester.

CH: 2”

Page 75, 2017-2018 Calendar, under the heading 6.13.1 Application for Graduation – Degrees, Diplomas and Certificates, amend the section to read as follows:

“6.13.1 Application for Graduation - Degrees, Diplomas and Certificates

Students in their graduating year must apply to the Registrar to be admitted to a degree or to be awarded a diploma or certificate. Application must be made through the Student Web/Self-Service at www.mun.ca/regoff. The deadlines for application are listed in the **University Diary** for the Spring and Fall convocations.

1. No student can be awarded a degree, diploma or certificate unless and until an average of at least 2 points has been obtained on the total number of credit hours required for such degree, diploma or certificate. The degree of Doctor of Medicine and the degree of Bachelor of Education (Primary/Elementary) as a Second Degree Conjoint with Certificate in STEM Education ~~is~~ are not included in this requirement since all courses comprising ~~the~~ each degree are graded on a PAS or FAL basis.
2. It is the duty of the Registrar to certify to the Senate, where appropriate, that students for degrees, diplomas and certificates have met all the regulations and requirements of the University.”

37. Centre for Bioethics, Faculty of Medicine, Proposal

A memorandum dated October 17, 2017, was received from Mr. Paul Chancey, Secretary, Planning and Budget Committee, advising that they reviewed a proposal for a Centre for Bioethics put forward by the Faculty of Medicine at its October 17, 2017 meeting. The Planning and Budget Committee formally endorsed the proposal and on their behalf, is forwarding to Senate for approval.

The President invited Dr. Margaret Steele, Dean, Faculty of Medicine, to present this item.

Over the years the Bioethics Group in the Division of Community Health and Humanities Division, Faculty of Medicine, has undertaken many initiatives that are consistent with the group functioning as a Centre without formal designation as such. The breadth and depth of these activities suggest that they are well placed to establish the Memorial University Centre for Bioethics.

It was moved by Dr. Steele, seconded by Dr. Sarkar, and carried that this proposal be approved for recommendation to the Board of Regents for final approval.

38. Proposed New Humanities and Social Sciences Faculty Council Constitution and By-Laws

A proposal was received from the Faculty of Humanities and Social Sciences proposing amendments to its Constitution and Bylaws which were approved by the Faculty Council of the Faculty of Humanities and Social Sciences on October 4, 2017.

It was moved by Dr. Simpson, seconded by Dr. Simonsen, and carried that the proposed amendments to the Constitution and Bylaws of the Faculty of Humanities and Social Sciences be approved for submission to the Board of Regents.

39. Constitution of the Academic Council, School of Pharmacy

A proposal was received from the School of Pharmacy proposing amendments to its Constitution and Bylaws which were approved by the Academic Council of the School of Pharmacy on September 20, 2017.

It was moved by Dr. Bishop, seconded by Dr. Steele, and carried that the proposed amendments to the Constitution and Bylaws of the School of Pharmacy be approved for submission to the Board of Regents.

40. Amendments to the Handbook of Senate By-Laws and Procedures – Membership of Senate and Elections to Senate

The President invited Ms. Porter, Secretary of Senate, to present the document on amendments to the Handbook of Senate By-Laws and Procedures – Membership of Senate and Elections to Senate.

At the March 14, 2017 meeting, Senate approved amendments to the Membership of Senate and Elections to Senate. At that time, it was also agreed that the Secretary of Senate make any other necessary changes, ie. adjustments to titles and remove any reference to “he/she” and make gender neutral, and bring them back to Senate for approval.

The appropriate changes have been made to the working copy of the Senate Bylaws, however the wording embedded in the University Act remains unchanged.

It was moved by Dr. George, seconded by Professor Fisher, and carried approve the following changes to the Senate By-Laws with the following friendly amendments:

Under C.4.K., replace “his/her” in two places with “their”.

Under B.3., after the ~~strikeout~~ words “~~he or she was~~” insert the words “of the member”.

“II. MEMBERSHIP OF SENATE and ELECTIONS TO SENATE

A. Section 54 of The Memorial University Act states:

The Senate of the University shall be composed of

- (a) the Chancellor of the University;
- (b) ex officio members who shall be
 - (i) the President of the University, who shall be the chair~~man~~ thereof,
 - (ii) the Provost and Vice-President (Academic) of the University, who shall be the deputy chair~~man~~ thereof,
 - (iii) the Deputy Minister of Education or a representative of the Deputy Minister,
 - (iv) the Vice-President (Health Sciences and Professional Schools) of the University,
 - (v) the Vice President of Grenfell Campus,
 - (vi) the Deans of the Faculties of the University,

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

- (vii) the Dean of Graduate Studies,
 - (viii) the University Librarian,
 - (ix) the University Registrar, and
 - (x) such other persons holding office within the University or in any of the colleges or institutions affiliated with the University chosen in such number and manner as may be approved by the Board;
- (c) such members from the academic staff of the Faculties and Professional Schools of the University, exclusive of any person who is a member by virtue of paragraph (b), elected in such number and manner as may be approved by the Board, but the number elected under this paragraph shall be not less than twice the number of members named or chosen under paragraph (b); and
- (d) Thirteen members from the students in attendance at the university, including at least one student from the Marine Institute, one graduate student and one student from Grenfell Campus, with all members to be chosen in a manner approved by the Board.

B. Section 55 of The Memorial University Act states:

1. Members of the Senate chosen pursuant to subparagraph (x) of paragraph (b) or paragraph (d) of section 54 shall be chosen annually and shall hold office for a period of one year and where a vacancy occurs in respect of any such member, that vacancy shall be filled in the same manner as applied to the member in respect of whom the vacancy occurred, and the person filling the vacancy shall serve for the balance of the year for which the member ~~he or she~~ replaced was chosen.
2. Members of the Senate elected pursuant to paragraph (c) of section 54 shall be elected for a three year period and where a vacancy occurs in respect of such a member that vacancy shall be filled by the Senate and the person filling the vacancy shall serve for the remainder of the term of office of the member being replaced.

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

3. Where a member of the Senate resigns, becomes incapable of acting, becomes a member of the teaching or administrative staff or of the governing body of a college or institution affiliated with the University, not being the body ~~he or she was~~ of the member chosen or elected to represent, or otherwise ceases to hold the qualifications required under section 54 for ~~his~~ their choice or election, ~~his or her~~ their seat shall become vacant and a declaration of the existence of the vacancy entered upon the minutes of the Senate shall be conclusive evidence thereof.
4. Members of the Senate are eligible to be again chosen or to be re-elected, as the case may be.

The following procedures have been approved by the Board of Regents.

C. Election of Academic Staff Members

1. (a) Eligibility to be an elector
 - (i) All full-time members of the academic staff of the constituencies defined in C.2.(a) below (except the Marine Institute) who are either tenured or beyond their first year in the University shall be eligible to be electors.
 - (ii) All full-time members of the academic staff at the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council and section 1.1 of the By-Laws of the Marine Institute who are either permanent or temporary and beyond their first year in the Institute shall be eligible to be electors.

Note 1: The following are not eligible to be electors (or to be elected) in any constituency:

Sessional lecturers
Visiting lecturers
Visiting professors
Professores Emeriti
Part time professors
Academic staff members on leave without pay

Note 2: The following are not eligible to be elected in any constituency (but may be electors):

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

Ex-officio members of the Senate (as defined in paragraph A. (b) above)

- (b) Eligibility to be elected
 - (i) All full-time members of the academic staff of the constituencies defined in 2. below who are tenured or permanent (exclusive of any person who is an ex officio member) shall be eligible for election.
 - (ii) All full-time members of the academic staff of the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council of the Marine Institute and section 1.1 of the By-Laws of the Marine Institute who are permanent (exclusive of any person who is an ex officio member) shall be eligible for election.
- (c) All full-time members of the academic staff of the constituencies defined in 2. below who have, during the three academic terms preceding the normal election period, taught at least 50% of their workload in a constituency other than that to which they were appointed may choose to exercise their electoral rights in that other constituency. The Chair~~man~~ of the Committee on Senate Elections must be notified of such a choice in January of each year.
- (d) All full-time members of the academic staff who hold appointments in more than one academic unit (whether joint appointment or cross appointment) may choose to exercise their electoral rights in one of the constituencies to which they have been appointed. The Chair~~man~~ of the Committee on Senate Elections must be notified of such a choice in January of each year. In the event that such notification is not received by the end of the month specified above, such members of the academic staff will be deemed to be members of the constituency in which they performed the major portion of their university duties in the immediately preceding three academic terms.

2. Constituencies

- (a) The list of electors shall be divided into the following constituencies:

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

Faculty of Business Administration
Faculty of Education
Faculty of Engineering and Applied Science
Faculty of Humanities and Social Sciences
Faculty of Medicine
Faculty of Science
Marine Institute
School of Human Kinetics and Recreation
School of Music
School of Nursing
School of Pharmacy
School of Social Work
School of Arts and Social Science at Grenfell Campus
School of Fine Arts at Grenfell Campus
School of Science and the Environment at Grenfell
Campus
University Library

- (b) At an appropriate time each year, as determined by the Committee on Senate Elections, the appropriate Dean for each constituency shall compile a list of electors for that constituency, which shall consist of:
- all electors (as defined in paragraph C.1.(a) above) who hold full-time appointments in that unit, excluding those electors who elect membership in another constituency in accordance with the provisions of paragraph C.1.c) above,
 - those electors from other constituencies who elect membership in that constituency in accordance with the provisions of paragraph C.1(c), and
 - those electors who elect membership (or who are deemed to be members) in that constituency in accordance with the provisions of paragraph C.1(d).
- (c) The appropriate Dean for each constituency shall forward a copy of the list of electors for that constituency to the Chair of the Committee on Senate Elections each year before a deadline determined by the Committee on Senate Elections and shall notify the Chair of the Committee on Senate Elections promptly of any changes in that list.

3. Representatives
The constituency representatives of the Senate shall be made up as follows:

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

- (a) The number of seats shall be divided into the total number of full-time electors in all constituencies as defined by paragraphs C.1. and C.2. The figure obtained shall then be divided into the number of electors in each constituency to determine the number of representatives to which each constituency is entitled.
 - (b) Each constituency whose numbers do not warrant election of two or more senators (using the formula above) shall, nevertheless, be entitled to elect two representatives. The number of seats to which the remaining constituencies are entitled shall then be recalculated, omitting from the recalculation the number of electors of the constituencies entitled to two representatives under this clause and the number of seats so taken.
 - (c) Each constituency whose numbers warrant election of more than six senators, (after the procedures of paragraphs C.3.(a) and C.3.(b) above have been completed), shall, nevertheless, be entitled to elect six representatives. The number of seats to which the remaining constituencies are entitled shall then be recalculated, omitting from the recalculation the number of electors of the constituencies entitled to six representatives under this clause and the number of seats so taken.
 - (d) Where the number of representatives to which a constituency is entitled is not a whole number, (after the procedures of paragraphs C.3.(a), C.3.(b) and C.3.(c) above have been completed), the Committee on Senate Elections shall implement a rounding (up or down) to a neighbouring whole number, such that there is no change in the total number of constituency representatives of the Senate.
4. Rules for Election
- (a) At least seven weeks prior to each annual Senate election, the University Registrar shall notify all electors of the date and time of the deadline for the receipt of nominations for election to the Senate. Nominations must remain open for at least one week. The deadline for the receipt of nominations cannot be later than four weeks before the date of the annual Senate election.

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

Note: The “date of the annual Senate election” shall be the deadline for the receipt of ballots.

- (b) Each candidate for election to the Senate must be nominated by two qualified electors from the same constituency as the candidate. The consent of the candidate must be indicated clearly on the nomination form.
- (c) A nomination dated on or before the deadline but received by the University Registrar after the deadline may be accepted only if the University Registrar has received, before the deadline, a message by telephone, fax or e-mail advising the University Registrar of that nomination.
- (d) In the event that all vacancies in a constituency are for terms of equal duration and the number of nominations in that constituency, at the time of the deadline, is equal to the number of vacancies to be filled, then all candidates in that constituency shall be declared elected by acclamation and no ballot is required.
- (e) In the event that all vacancies in a constituency are for terms of equal duration and the number of nominations in that constituency at the time of the deadline is less than the number of vacancies to be filled, then all candidates in that constituency shall be declared elected by acclamation.
- (f) In the event that the vacancies in a constituency are for terms of different durations and the number of nominations in that constituency at the time of the deadline is less than or equal to the number of vacancies of greatest duration to be filled, then all candidates in that constituency shall be declared elected by acclamation.
- (g) Whenever the number of nominations in a constituency at the time of the deadline is less than the number of vacancies in that constituency to be filled, the Committee on Senate Elections may, at its discretion, extend the deadline for nominations for those vacancies, or it may organize a separate by-election to fill the remaining vacancies. In the event that the deadline for

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

nominations is extended, the University Registrar shall notify all electors of the date and time of the new deadline for the receipt of nominations.

- (h) Where none of the provisions of paragraphs C.4.(d)-(f) above apply, the University Registrar shall arrange for special ballot papers to be prepared and mailed to each elector at least two weeks before the date of the election.
- (i) If a vacancy in a constituency exists on January 1 and there is no by-election in progress for that vacancy or a vacancy in a constituency occurs between January 1 and the deadline for the receipt of nominations of the next annual Senate election, then the by-election to fill that vacancy shall be combined with the annual Senate election for that constituency. The candidate elected to fill that vacancy shall serve only the balance of the period for which the member being replaced was elected.
- (j) Where a by-election must be held separately from the annual Senate election, the Committee on Senate Elections shall decide the timetable for the by-election, consistent with the procedures for the annual Senate election, where possible.
- (k) Each voter will indicate ~~his/her~~ their unweighted preference(s) for up to the number of candidates to which ~~his/her~~ their constituency is entitled (including any vacancies due to concurrent by-elections).
- (l) Ballot papers shall be returned to the University Registrar in specially prepared envelopes. Votes cast in the election will be counted by the University Registrar in the presence of the Committee on Senate Elections whose members will serve as scrutineers.
- (m) The candidates with the most votes shall be declared elected.
- (n) In the event of a tie in any election, the Committee on Senate Elections shall determine, by lot, which of the candidates shall serve and/or which shall serve the shorter term.

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

The University Registrar shall report the results of the elections to the President of the University as Chair~~man~~ of the Senate.

5. Term of Office

- (a) Members elected to replace those whose term of office has expired shall normally serve for a three-year term. Where a vacancy occurs from any cause other than expiration of term of office, that vacancy shall be filled by election and the person filling such vacancy shall serve for the balance of the period for which the member ~~he/she~~ replaces~~d~~ was elected.
- (b) Where terms of office shorter than three years arise in any constituency, the term of office of each winning candidate shall be determined by the number of votes the candidate receives, i.e. the winning candidate receiving the lowest number of votes shall serve the shortest term.
- (c) In the event of a tie in any election, the Committee on Senate Elections shall determine, by lot, which of the candidates shall serve and/or which shall serve the shorter term.

D. Selection of Student Members

1. The Graduate Students' Union shall select three representatives, each representing a different academic area. The selection procedures shall be determined by the Graduate Students' Union.
2. Ten Senators shall be selected by the undergraduate students, each representing a different academic area. The ten undergraduate student senators shall consist of seven student senators from the St. John's campus, two student senators from the Grenfell Campus at Corner Brook and one student senator from the Marine Institute. The procedure controlling such selection shall be determined by the respective Students' Union.
3. To be eligible for selection to the Senate, an undergraduate student shall be in clear standing and be enrolled in a program offered through the campus of Memorial University, which the student represents in accordance with D.2 above.

Amendments to the Handbook of Senate By-Laws and Procedures –
Membership of Senate and Elections to Senate (cont'd)

4. The Students' Unions will strive for a balance of student senators representative of the student body.
- E. Term of Office for Student Members
 1. The term of office for student representatives shall run from May 1 to April 30.
- F. Secretary of Senate
 1. The University Registrar shall be the Secretary of Senate. The Secretary may appoint a recording secretary (non-voting) to record the proceedings of Senate.”

41. Newfoundland and Labrador Residency Definition

The President invited Dr. Golfman, Chair, Vice-Presidents Council, and Ms. Jennifer Porter, Secretary of Senate, to present the document on Newfoundland and Labrador Residency Definition.

Dr. Golfman noted that Memorial University has never had a Senate approved definition. Some professional schools have always had definitions. The definitions need to be complementary.

The definition reads as follows:

“Newfoundland and Labrador resident definition:

The applicant must be a citizen or permanent resident of Canada and must meet at least one of the following four criteria:

1. The applicant has attended a Newfoundland and Labrador high school within the two years prior to the semester which admission is sought. This includes those students who are deemed to have met Newfoundland and Labrador high school requirements through other equivalent means (e.g. homeschooling).
2. At the time of general application to the University, the permanent home address for the applicant or the applicant's parent/guardian is located in Newfoundland and Labrador. Applicants may be required to provide evidence of permanent home address.
3. The applicant is in receipt of a Newfoundland and Labrador student loan issued by NL Student Aid.
4. The applicant has lived in the province for 12 consecutive months without undertaking full-time studies at a recognized post-secondary institution.”

Newfoundland and Labrador Residency Definition (cont'd)

It was moved by Dr. Golfman, seconded by Dr. Steele, and carried that the Newfoundland and Labrador resident definition be endorsed by Senate and submitted to the Board of Regents for final approval.

Questions / Comments from Senators:

- With regards to a criteria #4 applicant, how would it impact a part-time student? Someone working in Province and pay taxes; contributing to the Province.
 - We may have to ask someone for additional documentation to confirm #4.
- How does this impact Pharmacy admission? Which body at Memorial University will be making the decision of a Newfoundland and Labrador student or not and at what time will the decision be made?
 - First we will get Board approval; then implementation. There is a committee devoted to looking at this. It is a fees payment issue rather than admission. ITS is working on this and it will be stored in BANNER. It can be worked into reports to let everyone see what the student is identified as.

42. Accommodations for Students with Disabilities Policy

The President invited Dr. Cecilia Reynolds, Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies, to present the document on Accommodations for Students with Disabilities Policy with a proposed new title: "Accessibility for Students with Disabilities".

Dr. Reynolds noted that Ms. Donna Ball and Scott Worsfold are present at today's meeting.

Dr. Reynolds stated that this is part of regular policy review. Ms. Ball worked over the summer on this policy. Extensive consultation took place between September 11 and October 11, 2017, and the provision of alternate formats for accessing the documents and submitting responses. Received 17 submissions of feedback.

It was moved by Dr. Reynolds and seconded by Dr. Carnahan that the Accessibility for Students with Disabilities be endorsed by Senate and submitted to the Board of Regents for final approval.

Ms. Ball spoke on the highlights of the revised policy which include:

1. Renaming it the *Accessibility for Students with Disability* policy.

Accommodations for Students with Disabilities Policy (cont'd)

2. Introduction of new defined terms: Accessibility; Accommodation (to merge the former Academic Accommodation and Non-Academic Accommodation definitions), Universal Design for Learning (as an aspiration versus requirement).
3. Integrating the former Principle statement into the General and Legal Framework section and updating it to reflect Memorial's relevant core values, as adopted in 2013.
4. Clarifying the campus coordinating centres as the custodians of related records.
5. Assigning the campus coordination centres the authority to update the complementary documents, Examples of Accommodations for Students with Disabilities and Guidelines for Accommodations, after collaborative review.
6. Assigning the campus coordinating centres the authority to review and recommend to the Policy Sponsor revisions to the related Procedures.
7. Strengthening language about physical accessibility as well as content accessibility for web, digital and online tools.
8. Bringing greater consistency across campuses with regards the handling of examinations.
9. Clarifying that information required for registering a disability does not have to include a diagnostic assessment.

The motion was put to a vote and carried.

43. Policy on Intellectual Property

The Policy on Intellectual Property is deferred until the December meeting of Senate.

44. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

The President commented on the following:

- Laid wreath at Remembrance Day Ceremony. Apologized for not attending the Memorial University Remembrance Day Ceremony on campus. Thank you to the Chancellor for attending the ceremony on campus.
- Truth and Reconciliation Forum
- St. John's Campus Convocation. Two Honorary Degrees awarded. One had health issues and thanked everyone for dealing with that situation. Congratulations to all convocation helpers.
- Significant number of Innovation and Entrepreneurial meetings.
- Woodford donation of \$1.13 million to the Faculty of Business Administration.
- Thrive Week.
- Starting budget discussions.

45. ADJOURNMENT

The meeting adjourned at 5:20 p.m.

CHAIRMAN

SECRETARY