

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on May 8, 2012 at 4:00 p.m. in Room E5004, Education Building.

97. PRESENT

The President, Dr. D. Wardlaw, Dr. C. Loomis, Mr. G. Blackwood, Dr. M. Abrahams, Ms. S. Singleton (for Mr. G. Collins), Dr. N. Golfman, Dr. L. Rankin, Dr. R. Shea, Dr. R. Venkatesan, Dr. E. Waterman, Dr. J. Connor, Mr. C. Couturier, Dr. D. Foster, Dr. K. Gallagher, Dr. S. Ghazala, Dr. D. Kelly, Dr. D. Kimberley, Dr. S. LeFort, Dr. P. Marino, Dr. D. McKay, Dr. A. Muhammad, Dr. W. Okshevsky, Dr. J. Parsons, Dr. D. Peters, Mr. B. Riggs, Professor G. Riser, Dr. A. Rose, Dr. C. Sharpe, Professor D. Walsh, Dr. M. Wernerheim, Dr. P. Wilson, Mr. J. Donnelly, Ms. M. Fitzsimmons, Mr. H. Sleem, Mr. D. Campbell, Ms. E. Edwards, Mr. M. Kehoe, Mr. R. Leamon, Mr. R. Murphy, Ms. C. Simms, Mr. M. Dagenais-Gaw (for Ms. J. Snow), Mr. M. Walsh.

The President welcomed newly elected Senator Dr. Fabien Basset from Human Kinetics and Recreation, two new MUNSU representatives, Erin Edwards and Dan Campbell, and Ms. Sheila Singleton, Deputy Registrar, who is filling in for Mr. Collins who is currently on vacation this week.

The President advised that Mr. Kent Decker, Vice-President (Administration and Finance) will be providing an overview of the University Budget following his remarks.

98. APOLOGIES FOR ABSENCE

Apologies were received from Mr. B. Belbin, Dr. A. Card, Dr. L. Hensman, Dr. J. McFetridge-Durdle, Dr. F. Basset, Dr. J.J. Connor, Dr. S. Corbin-Dwyer, Dr. G. George, Dr. D. Gustafson, Dr. R. Helleur, Dr. S. Mulay, Mr. J. Jeddore.

99. MINUTES

It was moved by Mr. Couturier, seconded by Dr. Peters, and carried that the Minutes of the regular meeting held on April 10, 2012 be taken as read and confirmed.

CONSENT AGENDA

It was moved by Mr. Riggs, seconded by Dr. Golfman, and carried that the consent agenda, comprising the items listed in 100 and 101 below, be approved as follows:

100. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

100.1 Department of Mathematics and Statistics

Page 477, 2011-2012 Calendar, under the heading 9.8.3 Mathematics Courses, amend Mathematics 1001 and 2000 to read as follows:

Department of Mathematics and Statistics (cont'd)

“**1001 Calculus II (F) & (W)** is an introduction to integral Calculus with applications.

CR: the former Engineering 1411 or the former Engineering 2413

PR: MATH 1000 or the former 1081

2000 Calculus III (F) & (W) is a study of the differential calculus of functions of two variables, an introduction to convergence of infinite sequences and series.

CR: the former Engineering 1411, Engineering 1412, Engineering 2412, or Engineering 2413

PR: MATH 1001”

101. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

101.1 HUMN 6015

Page 572, 2011-2012 Calendar, under the heading 18.8.5 Courses, insert a new Humanities course to read as follows:

“6015 Historical Contexts and Modern Users/Viewers (Harlow England)”

102. Senate Committee on Elections and Committees

102.1 Volunteers for Senate Committees

On behalf of the Senate Committee on Elections and Committees, Ms. Sheila Singleton, Chair of the Committee, advised Senate that the following nominations to Senate Committees are being recommended for Senate approval. It was agreed that the following nominations be approved:

University Planning and Budget	Member until September
Mr. Brent Way (Marine Institute)	2015
Dr. Paul Wilson (Grenfell Campus)	2015

Advisory Committee on the Bookstore	Member until September
Ms. Kathryn Rose (QEII Library)	2015
Ms. Becky Smith (QEII Library)	2015

Advisory Committee on the Library	Member until September
Dr. Paul Grant (Grenfell Campus)	2015

Advisory Committee on the University Timetable	Member until September
Mr. Dean Seeman (QEII Library)	2015
Dr. Paul Grant (Grenfell Campus)	2015

Committee on Academic Appeals	Member until September
Dr. Yanqing Ui (Community Health and Humanities)	2015

Committee on Copyright	Member until September
Ms. Becky Smith (QEII Library)	2015

Volunteers for Senate Committees (cont'd)

Committee on Course Evaluations	Member until September
Ms. Erin Alcock (QEII Library)	2015
Committee on Educational Technology	Member until September
Dr. Joerg Evermann (Business Administration)	2015
Dr. Ronald Haynes (Mathematics/Statistics)	2015
Mr. Brent Way (Marine Institute)	2015
Committee on Honorary Degrees and Ceremonial	Member until September
Ms. Peggy Coady (Business Administration)	2015
Dr. Tia Renouf (Medicine)	2015
Mr. Bert Riggs (QEII Library)	2015
Dr. Kirby Shannahan (Business Administration)	2015
Committee on Research	Member until September
Dr. Karem Azmy (Earth Sciences)	2015
Dr. Ivan Emke (Grenfell Campus)	2015
Dr. Karen Mearow (BioMedical Science/Medicine)	2015
Dr. Don-Roger Parkinson (Grenfell Campus)	2015
Ms. Kathryn Rose (QEII Library)	2015
Committee on Undergraduate Studies	Member until September
Ms. Beth Maddigan (Education/Library)	2015
Dr. Martin Mulligan (Biochemistry)	2015
Executive Committee of Senate	Member until September
Dr. Karem Azmy (Earth Sciences)	2015
Dr. Sue Ghazala (Biochemistry)	2015

Vacancies still remain on the following committees (the number in brackets denotes the number of vacancies):

Advisory Committee on the Bookstore (1)
 Advisory Committee on the Library (2)
 Advisory Committee on the University Timetable (2)
 Committee on Academic Appeals (1)
 Committee on Undergraduate Studies (2)
 Committee on the University Calendar (1)

The Committee will make another attempt to encourage members of faculty to volunteer for these committees. In this regard, the Committee urges members of Senate to do the same.

102.2 Senate Elections

A memorandum dated April 19, 2012, was received from the Committee on Elections and Committees advising that the following individuals have been elected/re-elected to the Senate for a term of office commencing September 1, 2012, and expiring August 31, 2015:

Senate Elections (cont'd)

<u>CONSTITUENCY</u>	<u>NAME</u>
BUSINESS ADMINISTRATION	Dr. Dianne Ford
ENGINEERING AND APPLIED SCIENCE	Professor Andrew Fisher Dr. Glyn George
GRENFELL CAMPUS	Dr. Sudhir Abhyankar
HUMAN KINETICS AND RECREATION	Dr. Fabien Basset (effective March 2012)
HUMANITIES	Dr. Jennifer Lokash Dr. William Schipper
LIBRARY	Mr. Bert Riggs
MEDICINE	Dr. Jules Doré
PHARMACY	Dr. Deborah Kelly
SCIENCE	Dr. Steven Carr Dr. Serpil Kocabiyik Dr. Paul Marino Dr. Martin Mulligan 1 vacant seat

In the nine constituencies where vacancies existed, an extension of the deadline for nominations resulted in nine nominations being received. There were seven nominations received in the first call. Elections were held in the constituencies of Engineering and Applied Science, Medicine, and Pharmacy resulting in four more seats being filled. The result is that while fourteen seats have been filled, one vacancy remains as noted above. The Committee on Senate Elections recommends that this vacancy stand until there is a call for a by-election from eligible voters or until the next cycle of Senate elections whichever occurs earlier.

REGULAR AGENDA

103. Presentation by Dr. Rob Greenwood providing an update to Senate on Development of the Engagement Framework

Dr. Kachanoski welcomed Dr. Rob Greenwood, Executive Director, Office of Engagement and The Harris Centre of Regional Policy, and invited him to give a presentation on the status of the development of the engagement framework.

Dr. Greenwood thanked the President for the welcome and noted that he was glad to be back and to give an update to Senate on the development of the Engagement Framework.

Dr. Greenwood began his presentation by noting that they had a hectic winter and will give an update on the vision, values and goals today. Ms. Kate Reid-Shute is working on the text for objectives which will be out in about a week and available also on the web.

Presentation by Dr. Rob Greenwood providing an update to Senate on Development of the Engagement Framework (cont'd)

Dr. Greenwood's presentation consisted of:

- Starting Principles
- Relationship to Memorial's Mission and Research & Teaching and Learning Frameworks
- Development Process
- Vision, Values, Goals and Objectives

Dr. Greenwood noted that feedback was received from Dr. Ray Gosine, Associate Vice-President (Research) and Dr. Doreen Neville, Associate Vice-President (Academic) as well as from The President.

Dr. Greenwood advised that the Engagement Framework will come back to Senate in June and will then go to the Board of Regents.

He noted that the Vision for Public Engagement is "An engaged public university serving the public good. Our vision is for Memorial University to be a world leader as an engaged public university, through our special obligation to the people of Newfoundland and Labrador."

The Values to guide Public Engagement are:

- Respect
- Equity and diversity
- Integrity, transparency and accountability
- Accessibility and responsiveness
- Excellence

The Public Engagement Goals are:

Goal 1: Make a Difference!

- Make a positive difference in our communities, province, country and world.

Goal 2: Mobilize Memorial!

- Mobilize Memorial to engage.

Goal 3: Enable Engagement!

- Cultivate the conditions for others to engage with us.

Goal 4: Bridges to Engage!

- Build, strengthen and sustain the bridges to engage.

Dr. Greenwood noted that this document will be ready in a week with final approval in June.

Dr. Greenwood's powerpoint presentation, a copy of which is attached to the original of the minutes, listed the Steering Committee Members, Expert Work Group Members, Theme Sessions Held and Participant Lists, and Memorial Engagement Framework Development Process Summary.

A discussion then ensued with questions and comments from the floor covering such topics as:

Presentation by Dr. Rob Greenwood providing an update to Senate on Development of the Engagement Framework (cont'd)

- the use of the word “Excellence” in the values
- “Respect” and “Mobilize” must be related to the collective agreement
- engagement framework with regards to the university budget
- great use of exclamation points

Dr. Greenwood thanked everybody as they had called on many people. It was a collective effort.

The President thanked Dr. Greenwood for his very informative presentation and Senators for their contribution to a productive question and answer session.

104. Recommendation for Regular and Special Meeting of Senate in June 2012

The President advised that at a meeting held on April 26, 2012, the Executive Committee of Senate agreed to recommend to Senate that a Regular Meeting and a Special Meeting of Senate be held in June 2012.

The tentative agenda for the regular meeting will be a review of the undergraduate and graduate Appeals Regulations and for the special meeting, a presentation by the Provost and Vice-President (Academic), Dr. David Wardlaw, entitled “What should be the key considerations in formulation of enrolment targets and composition?”

It was agreed that a Regular Meeting and a Special Meeting of Senate be held in June 2012.

105. Report of the Senate Committee on Honorary Degrees and Ceremonial

Senate moved into a closed session for this item of business in accordance with **Section IV.E.2. SENATE MEETINGS AND PROCEDURES** of the Handbook of Senate By-Laws and Procedures which reads:

Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.

105.1 Professor Emeritus Nomination

The name of one candidate recommended by the Committee on Honorary Degrees and Ceremonial was presented to the Senate for award of the title of Professor Emeritus for eventual consideration by the Board of Regents.

Members were given the opportunity to discuss the merits of the candidate before voting. Upon voting by a show of hands, the candidate was approved by at least a two-thirds majority vote.

105.2 Recommendation for Renewal of the Public Orator - Professor Shane O’Dea

Ms. Singleton, Acting Secretary of Senate, reminded Senators that at a meeting held on April 13, 2010, Senate approved a recommendation from the Committee on Honorary Degrees and Ceremonial that Professor Shane O’Dea, who had advised of his plans to retire on August 31, 2010, be invited to continue as Public Orator until his term expired on March 31, 2012.

Recommendation for Renewal of the Public Orator - Professor Shane O’Dea (cont’d)

The Committee used as a reference the following regulation which at that time covered the term of office of academic staff members to various committees of Senate:

NOTE: An academic staff member who retires from the University after his/her appointment but before the expiry of his/her term of office on a Senate Committee will be eligible to serve the remainder of the three year term.

On January 11, 2011, Senate amended the regulation governing service of retired academic staff members to read as follows:

*In January of each year, the Committee on Committees shall call for volunteers and nominations to fill vacancies on Senate standing committees. Nominations require the signatures of the nominee and one nominator, both of whom must be eligible electors **or retirees who were eligible electors at the time of retirement**, in accordance with Senate regulations. Volunteers, who must also be eligible electors **or retirees who were eligible electors at the time of retirement**, need only submit their own signature to be eligible for nomination by the Committee on Committees.*

In view of this amended regulation and the desire to engage retired academic staff members in continued involvement with the University and in view of Professor O’Dea’s exemplary service as Public Orator for 5 terms, the Committee on Honorary Degrees and Ceremonial is now recommending that Professor O’Dea be renewed as Public Orator until June 15, 2015. This time period, which is shorter than the normal five year term, was recommended by Professor O’Dea and agreed to by the Committee as appropriate under the circumstances.

Following consideration of this proposal by Senate, the Committee on Honorary Degrees and Ceremonial will: (i) review the Procedures and Criteria for Public Orator and Deputy Public Orator with a view to making provision for retirees who were eligible to be nominated for either position at the time of retirement and (ii) discuss succession planning for both positions.

It was agreed by Senate that Professor Shane O’Dea be renewed as Public Orator until June 15, 2015.

105.3 Renewal of Appointment of the Deputy Public Orator - Dr. Annette Staveley

Ms. Singleton, Acting Secretary of Senate, advised Senate that at a meeting held on November 14, 2006, Senate approved the recommendation of the Senate Committee on Honorary Degrees and Ceremonial that Dr. Annette Staveley be appointed Deputy Public Orator for a fifth term. The appointment was for a five year period commencing immediately with renewal at the pleasure of Senate.

Renewal of Appointment of the Deputy Public Orator - Dr. Annette Staveley (cont'd)

Following consultation with Dr. Staveley, who has indicated that she wishes to be considered for another term and in view of Dr. Staveley's exemplary service and performance in the role, the Committee on Honorary Degrees and Ceremonial is now recommending that Dr. Staveley be invited to continue as Deputy Public Orator for a sixth five-year term commencing immediately and expiring on May 8, 2017.

It was agreed by Senate that Dr. Annette Staveley continue as Deputy Public Orator commencing immediately and expiring on May 8, 2017.

106. Items for Information

106.1 The Executive Committee of Senate denied the following appeal:

ECS 2011-2012: #10 - Appeal against the Senate Committee on Undergraduate Studies and the Committee on Undergraduate Studies, School of Social Work, for permission to defer his/her admission to the Bachelor of Social Work as a Second Degree Program from Winter Semester 2012 to Winter Semester 2013.

107. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Dr. Kachanoski reported on his major activities since the last meeting noting in particular activities relating to meeting with the WWI Commemoration Planning Steering Committee; attended the Canadian University Boards Association (CUBA) 2012 hosted by the Board of Regents; hosted Senior Diplomats on campus; hosted the International Association of Maritime Universities (IAMU); review of Vice-President (Research) portfolio moving forward; and the university budget.

Dr. Kachanoski invited Kent Decker, Vice-President (Administration and Finance) to give a presentation on the university budget.

Mr. Decker began his presentation noting the following highlights:

- 3.25% Overall budget increase
- All three of our Strategic Initiatives were supported
- Administrative reductions - they will be real
- Grant in lieu of Tuition Increase will provide flexibility to address our Strategic Planning Priorities
- Ongoing Operations \$5.0 Million
- Directed Funding \$900k
- General \$5.5 Million
- Administration reduction \$3.1 Million

Mr. Decker noted that the Strategic Initiatives consisted of:

- \$2.1 Million Marine Institute base funding
 - \$1.7 Million base budget for Faculty of Engineering expansion
- These are the first year of multi-year asks. Each year will be approved separately.

Remarks from the Chair - Questions/Comments from Senators (cont'd)

- Approval and some funding (\$500k) to commence planning for core sciences infrastructure. The University is working on a proposal to move forward.

Mr. Decker also advised of the Ongoing Operations (Medicine):

- \$1.9 Million Salary and General per Collective Agreements
- \$417 General Operating increases
- \$850k base budget reduction in Administration

Provincial Budget Capital:

- \$10 Million Deferred Maintenance (expected \$12 Million)
- \$4.4 Million Lab Safety Repairs
- \$300k Marine Institute Simulators
- \$100k outstanding on Grenfell Academic Building
- Cash flow requirements for:
 - 500 bed residence at St. John's
 - 200 bed residence at Grenfell
 - Faculty of Medicine expansion

Administrative Reductions - Process

- Led by President and Vice-Presidents
- VP's and all Unit Heads will be asked to identify ways to achieve 3% savings on administrative expenditures
- Consultation with SAAG
- Long term savings are expected so process will be thoughtful

108. OTHER BUSINESS

108.1 Lifelong Learning

Some Senators remarked they only heard of the closure of Lifelong Learning through a press release on May 2nd and that generally consultation with Senate occurs before such decisions are finalized.

The President noted that some programs will continue and move to other units, i.e. Gardiner Centre and the Faculty of Arts. They are in discussions with faculties on how to continue these programs.

Dr. Wardlaw also noted that limited consultation was done with some units. The mandate of cost recovery was not met. There is a \$700,000 deficit, and it clearly was not going to be fixed. They also had to be respectful of the employees. Human Resources is working with these employees to find other employment. They are still looking for homes for some of the programs that are not going to the Gardiner Centre, Arts and ESL.

109. ADJOURNMENT

The meeting adjourned at 5:10 p.m.

CHAIRMAN

SECRETARY