

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on March 14, 2017 at 4:00 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

67. PRESENT

The President, Dr. N. Golfman, Mr. G. Blackwood, Dr. C. Reynolds, Dr. K. Anderson, Dr. L. Bishop, Ms. S. Cleyle, Dr. A. Gaudine, Dr. D. Hardy Cox, Dr. G. Naterer, Dr. L. Phillips, Dr. M. Piercey-Normore (via videoconferencing), Ms. J. Porter, Ms. B. Simmons, Dr. M. Steele, Dr. A. Surprenant, Dr. I. Sutherland, Dr. W. Zerbe, Dr. S. Abhyankar, Ms. L. Alcock, Dr. J. Blundell, Mr. P. Brett, Dr. S. Carr, Professor A. Fisher, Dr. I. Fleming, Dr. D. Foster, Dr. G. George, Dr. M. Haghiri (via videoconferencing), Dr. F. Kerton, Dr. J. Lokash, Dr. A. Loucks-Atkinson, Dr. D. McKay, Dr. A.C. Onodenalore, Dr. K. Parsons, Ms. H. Pretty, Dr. C. Purchase, Dr. A. Rose, Dr. C. Thorpe, Dr. C. Vardy, Mr. M. Barter, Ms. H. Bellows, Mr. P. Hillier, Mr. S. Kennedy, Mr. C. Samson.

**Chair of the Senate Committee on Undergraduate Studies
(Standing Invitation)**

Dr. Shannon Sullivan

68. APOLOGIES FOR ABSENCE

Apologies were received from Dr. R. Gosine, Dr. H. Carnahan, Dr. L. Robinson, Dr. J. Connor, Dr. D. Ford, Dr. S. Mulay, Dr. M. Mulligan, Professor D. Walsh.

69. MINUTES

Due to the fact that the February Senate meeting was rescheduled and the size of that agenda, the minutes are not ready for approval. They will be added to the April 11th meeting.

CONSENT AGENDA

It was moved by Dr. George, seconded by Dr. Surprenant, and carried that the consent agenda, comprising the items listed in 70 to 72 below, be approved as follows:

70. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

70.1 School of Nursing

Page 444, 2016-2017 Calendar, under the heading 12 Course Descriptions, amend the calendar entry as follows:

“**4100 Advanced Concepts and Skills** provides an opportunity for students to consolidate and solidify knowledge from previous courses to address complex health care needs. Students critically appraise and synthesize concepts and theories of nursing, science and humanities through identifying and addressing salient issues impacting health and well-being at individual, family, community and population/environmental levels, and integrate higher level competencies for care.

OR: labs/seminar 2 hours per week

PR: NURS 3523 or admission to the Fast-Track Option

~~4515 Nursing Concepts & Practice for Complex Care provides students the opportunity to work with individuals and their families who are experiencing multiple health challenges. Students are expected to synthesize concepts and theories of nursing, science and humanities, and participate in interprofessional collaborative practice in a variety of settings to facilitate the achievement of health and well-being for clients and their families.~~

~~OR: seminars 1 hour per week~~

~~OR: 144 clinical hours during the semester~~

~~PR: NURS 3523 or admission to the Fast-Track Option”~~

Page 439, 2016-2017 Calendar, under the heading 6.1 Bachelor of Nursing (Collaborative) Program 4-Year Option, amend the calendar entry as follows:

“6.1 Bachelor of Nursing (Collaborative) Program 4-Year Option

- The four year, 130 credit hour Bachelor of Nursing (Collaborative) Program Option requires 94 NURS credit hours and 36 non-NURS credit hours.
- The 130 credit hours are recommended to be taken in the academic terms in the sequence as set out in **Table 1, 2, or 3 Bachelor of Nursing (Collaborative) Program 4-Year Option**. These courses will be offered during the same year at all sites, but the semester of course offering may vary with each site.
- Clinical course hours may occur at any time during the semester. Clinical courses may be offered in whole or in part outside the normal start and end dates of a semester.

School of Nursing (cont'd)

- Selected nursing courses which are designed for the Bachelor of Nursing (Post-RN) Program may be used as electives in the Bachelor of Nursing (Collaborative) Program with permission of the Committee on Undergraduate Studies and the course instructor.

Table 1 Bachelor of Nursing (Collaborative) Program 4-Year Option - Memorial University of Newfoundland School of Nursing (MUNSON)

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> • Fall • Academic Term 1 	<ul style="list-style-type: none"> • Biochemistry 1430 • 3 credit hours in English • NURS 1002 • NURS 1003 • NURS 1004 	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> • Winter • Academic Term 2 	<ul style="list-style-type: none"> • NURS 1012 • NURS 1014 • NURS 1015 • NURS 1016 • NURS 1017 • NURS 1520 • Psychology 1000 	
<ul style="list-style-type: none"> • Fall • Academic Term 3 	<ul style="list-style-type: none"> • NURS 2003 • NURS 2004 • NURS 2014 • NURS 2514 • Statistics 1510 or 2500 or equivalent, or Education 2900 	
<ul style="list-style-type: none"> • Winter • Academic Term 4 	<ul style="list-style-type: none"> • Biology 3053 • 3 credit hours in English • NURS 2002 • NURS 2017 • NURS 2502 • NURS 2520 • 3 credit hours in any one of Anthropology, Archaeology, or Sociology 	
<ul style="list-style-type: none"> • Fall • Academic Term 5 	<ul style="list-style-type: none"> • NURS 3012 • NURS 3014 • NURS 3104 • NURS 3513 • NURS 3514 	
<ul style="list-style-type: none"> • Winter • Academic Term 6 	<ul style="list-style-type: none"> • 3 credit hours in Business • NURS 3001 • NURS 3113 	

	<ul style="list-style-type: none"> • NURS 3501 • 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610 	
<ul style="list-style-type: none"> • Spring Academic Term 7 	<ul style="list-style-type: none"> • NURS 3523 	
<ul style="list-style-type: none"> • Fall Academic Term 8 	<ul style="list-style-type: none"> • <u>NURS 4100</u> • NURS 4103 • NURS 4501 • NURS 4515 • 3 credit hours in Political Science 	
<ul style="list-style-type: none"> • Winter Academic Term 9 	<ul style="list-style-type: none"> • NURS 4512 • NURS 4516 	

Table 2 Bachelor of Nursing (Collaborative) Program 4-Year Option - Centre For Nursing Studies (CNS)

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> • Fall Academic Term 1 	<ul style="list-style-type: none"> • Biochemistry 1430 • 3 credit hours in English • NURS 1002 • NURS 1003 • NURS 1004 	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> • Winter Academic Term 2 	<ul style="list-style-type: none"> • NURS 1012 • NURS 1014 • NURS 1015 • NURS 1016 • NURS 1017 • NURS 1520 • Psychology 1000 	
LPN Bridging students, who have been admitted to this Program, will commence studies in the Fall, Academic Term 3.		
<ul style="list-style-type: none"> • Fall Academic Term 3 	<ul style="list-style-type: none"> • 3 credit hours in English • NURS 2002 • NURS 2003 • NURS 2004 • NURS 2502 	
<ul style="list-style-type: none"> • Winter Academic Term 4 	<ul style="list-style-type: none"> • Biology 3053 • NURS 2014 • NURS 2017 • NURS 2514 • NURS 2520 • 3 credit hours in any one of 	

	<ul style="list-style-type: none"> Sociology or Anthropology or Archaeology Statistics 1510 or 2500 or equivalent, or Education 2900 	
<ul style="list-style-type: none"> Fall Academic Term 5 	<ul style="list-style-type: none"> NURS 3001 NURS 3012 NURS 3104 NURS 3501 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610 	
<ul style="list-style-type: none"> Winter Academic Term 6 	<ul style="list-style-type: none"> 3 credit hours in Business NURS 3014 NURS 3113 NURS 3513 NURS 3514 	
<ul style="list-style-type: none"> Spring Academic Term 7 	<ul style="list-style-type: none"> NURS 3523 	
<ul style="list-style-type: none"> Fall Academic Term 8 	<ul style="list-style-type: none"> <u>NURS 4100</u> NURS 4103 NURS 4501 NURS 4515 3 credit hours in Political Science 	
<ul style="list-style-type: none"> Winter Academic Term 9 	<ul style="list-style-type: none"> NURS 4512 NURS 4516 	

Table 3 Bachelor of Nursing (Collaborative) Program 4-Year Option - Western Regional School of Nursing (WRSON)

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> Fall Academic Term 1 	<ul style="list-style-type: none"> 3 credit hours in English NURS 1002 NURS 1003 NURS 1004 NURS 1017 Psychology 1000 	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> Winter Academic Term 2 	<ul style="list-style-type: none"> Biochemistry 1430 NURS 1012 NURS 1014 NURS 1015 NURS 1016 NURS 1520 	
<ul style="list-style-type: none"> Fall 	<ul style="list-style-type: none"> 3 credit hours in English 	

<ul style="list-style-type: none"> • Academic Term 3 	<ul style="list-style-type: none"> • NURS 2002 • NURS 2003 • NURS 2004 • NURS 2502 	
<ul style="list-style-type: none"> • Winter Academic Term 4 	<ul style="list-style-type: none"> • Biology 3053 • NURS 2014 • NURS 2017 • NURS 2514 • NURS 2520 • 3 credit hours in any one of Sociology or Anthropology or Archaeology • Statistics 1510 or 2500 or equivalent, or Education 2900 	
<ul style="list-style-type: none"> • Fall Academic Term 5 	<ul style="list-style-type: none"> • 3 credit hours in Business • NURS 3014 • NURS 3104 • NURS 3514 • 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610 	
<ul style="list-style-type: none"> • Winter Academic Term 6 	<ul style="list-style-type: none"> • NURS 3001 • NURS 3012 • NURS 3113 • NURS 3501 • NURS 3513 	
<ul style="list-style-type: none"> • Spring Academic Term 7 	<ul style="list-style-type: none"> • NURS 3523 	
<ul style="list-style-type: none"> • Fall Academic Term 8 	<ul style="list-style-type: none"> • <u>NURS 4100</u> • NURS 4103 • NURS 4501 • NURS 4515 • 3 credit hours in Political Science 	
<ul style="list-style-type: none"> • Winter Academic Term 9 	<ul style="list-style-type: none"> • NURS 4512 • NURS 4516 	

Page 442, 2016-2017 Calendar, under the heading 6.1.1 Bachelor of Nursing (Collaborative) Fast-Track Option, amend the calendar entry as follows:

“6.1.1 Bachelor of Nursing (Collaborative) Fast-Track Option

- The Bachelor of Nursing (Collaborative) Fast-Track Option is offered at Memorial University of Newfoundland School of Nursing and the Western Regional School of Nursing.

School of Nursing (cont'd)

- The 94 credit hours must be taken in the academic terms as set out in **Table 4 Bachelor of Nursing (Collaborative) Fast-Track Option**.
- NURS 2002 and 2502 run over the first six weeks and NURS 3012 and 3512 run over the second six weeks of the Spring semester. NURS 2514 and 3514 run consecutively for 6 weeks each in the Fall semester.
- Clinical Courses may be offered in whole or in part outside the normal start and end dates of a semester. In the last semester of the Fast-Track Option, the last clinical course will finish outside of the end date of Summer semester and may finish as late as the 3rd week in September. Students will be informed of the pertinent dates of clinical courses two semesters in advance.

Table 4 Bachelor of Nursing (Collaborative) Fast-Track Option

Term	Required Courses
<ul style="list-style-type: none"> • Fall • Academic Term 1 	<ul style="list-style-type: none"> • NURS 1002 • NURS 1003 • NURS 1004 • NURS 1015 • NURS 1016 • NURS 1017
<ul style="list-style-type: none"> • Winter • Academic Term 2 	<ul style="list-style-type: none"> • NURS 1012 • NURS 1014 • NURS 1520 • NURS 2003 • NURS 2004
<ul style="list-style-type: none"> • Spring • Academic Term 3 	<ul style="list-style-type: none"> • NURS 2002 • NURS 2502 • NURS 2520 • NURS 3012 • NURS 3512
<ul style="list-style-type: none"> • Fall • Academic Term 4 	<ul style="list-style-type: none"> • NURS 2514 • NURS 3014 • NURS 3104 • NURS 3514 • NURS 4101 • NURS 4103
<ul style="list-style-type: none"> • Winter • Academic Term 5 	<ul style="list-style-type: none"> • NURS 3001 • NURS 3113 • <u>NURS 4100</u> • NURS 4502 • NURS 4512 • NURS 4515

<ul style="list-style-type: none">• Spring• Academic Term 6	<ul style="list-style-type: none">• NURS 3523• NURS 4516
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Page 444, 2016-2017 Calendar, under the heading 12 Course Descriptions, amend the calendar entry as follows:

“4512 Community Health Practicum provides students with the opportunity to integrate and consolidate knowledge and competencies acquired throughout the program and apply them to community health nursing practice. Using a primary health care framework, the student participates in strategies which facilitate the mobilization of communities toward health. Online discussions will be included. NURS 4512 in the Fast-Track Option is one of five courses in Semester 5. It begins in April and progression into this course is dependent on successful completion of the other four nursing courses scheduled for Jan-April in the same semester.

OR: 40 clinical hours per week for four weeks

PR: (NURS 4103, 4501, and ~~4100 4515~~) or (NURS 2514, 4101, 4103 and admission to the Fast-Track Option), and clinical placement approval

4516 Consolidated Practicum provides students with the opportunity to practice nursing with a select client population. Students apply and test knowledge from nursing and related disciplines in this selected clinical setting. The course also enables students to further develop their professional roles. Online discussions will be included.

CH: 6

CR: the former NURS 4514 or the former NURS 3522, and the former NURS 4513

OR: 40 clinical hours per week for ten weeks

PR: NURS 4103, NURS 4501 or 4502, and ~~4100 4515~~, and clinical placement approval”

71. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

71.1 Medicine

Page 673, 2016-2017 Calendar, under the heading 28.2.3 Graduate Courses, amend the calendar entry as follows:

“28.2.3 Graduate Courses

- 6070 Seminars in Physiological Instrumentation
- 6075 Human Physiology, Performance and Safety in Extreme Environments (HSPE)
- 6090-6101 Special Topics
- 6102 Critical Theory in Health and Society

Medicine (cont'd)

- 6103-6119 Special Topics
- 6127 Immunology I
- 6128 Immunology II (*prerequisite: Medicine 6127*)
- 613A/B Advanced Immunological Methods (*same as the former 6130*)
- 6131-6139 Special Topics
- 6140 Basic Cardiovascular and Renal Physiology
- 6141 Cardiovascular/Renal Techniques
- 6142 Selected Topics in Cardiovascular and Renal Physiology
- 6143 Cardiovascular Anatomy
- 6144 Current Concepts in Cardiovascular and Renal Pathophysiology
- 6180 Structure, Function and Pharmacology of Muscle
- 6190 General Pharmacology
- 6192 Pharmacology of Receptors and Receptor Effector Coupling Processes
- 6193 Advanced Topics in Neuroscience
- 6194 Advanced Topics in Physiology
- 6195 Neurobiology of Nervous System Diseases
- 6196 Systems Neuroscience
- 6197 Cellular Neuroscience
- 6198 Neuroanatomy for Graduate Students (accelerated format)
- 6199 Health Sciences: Writing and Grantsmanship
- 6200 Biostatistics I (*credit may be obtained for only one of MED 6200 or MED 6262*)
- 6220 Introduction to Community Health
- 6225 Health Inequities and the Social Determinants of Health
- 6250 Basic Clinical Epidemiology
- 6255 Clinical Research Design
- 6260 Applied Data Analysis for Clinical Epidemiology
- 6262 Biostatistics in Clinical Medicine (*credit may be obtained for only one of MED 6200 or MED 6262*)
- 6263 Conducting and Publishing Systematic Review and Meta-analysis
- 6265 Genetics and Clinical Epidemiology
- 6268 Patient Engagement in Health Research
- 6270 Epidemiology I
- 6274 Chronic Disease Epidemiology
- 6275 Epidemiology II
- 6276 Current Topics in Canada's Health Care System
- 6277 Issues in Northern, Rural and Remote Health in Canada
- 6278 Advanced Biostatistics for Health Research
- 6279 Quantitative Methods for Applied Health Research
- 6280 Community Health Research Methods
- 6281 Theory and Approaches to Medical Publication
- 6282 Canadian Health Care System

Medicine (cont'd)

- 6284 Research and Evaluation Design and Methods
- 6286 Ethical Foundations of Applied Health Research
- 6288 Policy and Decision Making
- 6290 Determinants of Health: Healthy Public Policy
- 6292 Qualitative and Quantitative Methods for Health Services Research
- 6293 Knowledge Transfer and Research Uptake
- 6294 Advanced Qualitative Methods
- 6295 Advanced Quantitative Methods
- 6296 Residency
- 6297 Theories of Social Justice in Health
- 6340 Research Topics in Cancer I
- 6341 Research Topics in Cancer II
- 6342 Basic Principles of the Pathology of Cancer
- 6390 Human Population Genetics
- 6391 Selected Topics in Human Genetics
- 6392 Applied Human Genetics
- 6393 Human Molecular Genetics
- 6394 Cancer Genetics
- 6395 Genetic Epidemiology
- 6400 Research Seminars for M.Sc. Students I (one-credit hour)
- 6401 Research Seminars for M.Sc. Students II (one-credit hour)
- 6402 Research Seminars for M.Sc. Students III (one-credit hour)
- 6403 Research Seminars for M.Sc. Students IV (one-credit hour)
- 6410 Research Seminars for Ph.D. Students I (one-credit hour)
- 6411 Research Seminars for Ph.D. Students II (one-credit hour)
- 6412 Research Seminars for Ph.D. Students III (one-credit hour)
- 6413 Research Seminars for Ph.D. Students IV (one-credit hour)
- 6420 Medical Science/Social Responsibility in Health Care: Aspects of Medical History (*same as History 6125*)
- 6580 Molecular Biology of Cancer (*prerequisites: Biology 4241, Biochemistry 4100 [or equivalent]*)
- 6590 Molecular Biology I (*cross-listed as Biology 6590 and credit-restricted with Biochemistry 6590 prerequisites: Biology 4241 (or equivalent)*)
- 6591 Molecular Biology II (*cross-listed as Biology 6591 and credit-restricted with the former Biochemistry 6591 prerequisites: Biology 4241 (or equivalent)*)
- 6900 Medical Geography I - Introduction to Geographic Information Science and Spatial Analysis in Health
- 6901 Medical Geography II - Geospatial Analysis and Modelling in Health *prerequisite: 6900*

71.2 ID-PhD Program

Page 699, 2016-2017 Calendar, under the heading 32.20.4 Program of Study, amend the calendar entry and add a new section as follows:

“32.20.4 Program of Study

1. Courses

- ~~a. Students are required to complete INTE 902A/B; normally, this course will be completed in the first year.~~
- b. ~~a. In addition to INTE 902A/B, s~~ Students will normally be required to take 12-18 credit hours of courses to be determined by the Supervisory Committee. These must include at least one course from each participating discipline and may also include INTE 902A/B. Directed reading courses may be included to support the development of the thesis work.
- e. ~~b.~~ Where appropriate, extra language and/or methodology courses may be prescribed. See **Evaluation, Evaluation of Graduate Students**, 4. concerning language(s) requirement.

2. Comprehensive Examination

The scope and format of the comprehensive examination shall be determined by the Supervisory Committee in consultation with the student and in accordance with the needs of his/her particular program of study. Students will be required to take a comprehensive examination no later than the end of the seventh semester of study and after the completion of all required course work. Comprehensive examinations shall follow procedures in accordance with General Regulation, **Comprehensive Examinations, Ph.D. Comprehensive Examination**, with the exception of 2.

3. Thesis

Students must complete a thesis, examined and defended in accordance with General Regulations of the School of Graduate Studies. The thesis shall give evidence of the candidate's ability to develop independent and original research.

32.20.5. Courses

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of participating Departments will allow.

902 A/B Interdisciplinary PhD Colloquium”

72. Report of the Senate Committee on Elections and Committees – Senate Committee Representation

The following nomination to Senate Standing Committees was approved:

**Committee on Scholarships,
Bursaries and Awards** **Member until September**

Dr. Kathryn Simonsen (Classics) 2019

REGULAR AGENDA

73. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

73.1 Recommendation for Extension of Academic Integrity Pilot Project

A memorandum dated March 6, 2017, has been received from the Secretary, Senate Committee on Undergraduate Studies, regarding Recommendation for Extension of Academic Integrity Pilot Project.

At a meeting held on January 19, 2017, the Senate Committee on Undergraduate Studies considered a report on the Academic Integrity Pilot Project. As a result, the Committee is recommending that the pilot project be continued for 2017-2018.

The project was developed in an effort to reduce instances of academic misconduct, and was implemented for new full-time, first-year undergraduate students entering Fall 2016 (not transfer students), and for any undergraduate student found guilty of academic misconduct by the Senate Committee on Undergraduate Studies. There was general support for the project, as it was considered that:

- the course is not felt to be arduous or time-consuming
- it is beneficial in developing computer skills for students
- it is viewed positively by students

The Committee felt it may be premature to regularize the course at this time, suggesting that CEQs and final statistics should be compiled and reviewed. However, it was agreed that the Senate Executive be asked to approve another year of the pilot before a recommendation is made to regularize the course. The pilot will be implemented for the same group of students, however, for fall, winter and spring of the 2017-2018 academic year.

It was moved by Dr. George, seconded by Dr. Carr, and carried that the pilot project be approved for another year.

74. Composition of Senate

The President invited Dr. Glyn George, Senator and member of the Senate Committee on Elections and Committees, to present the document on Composition of Senate.

On September 26, 2016, a memorandum was forwarded to all councils of the constituencies of Senate outlining four potential models for the distribution of elected Senate seats:

Option 1: Use the current allocation model

a. The number of seats is divided into the total number of full-time electors in all constituencies. The figure obtained is then divided into the number of electors in each constituency to determine the number of representatives to which each constituency is entitled.

b. Each constituency whose numbers do not warrant election of a single senator (using the formula above) shall, nevertheless, be entitled to elect one representative. The number of seats to which the remaining constituencies are entitled shall then be recalculated, omitting from the recalculation the number of electors of the constituencies entitled to a representative under this clause and the number of seats so taken.

Option 2: Scenario One: Assign each constituency a minimum of two seats. Since the number of elected seats is twice the number of ex officio seats, and since each Dean is an ex officio member of Senate, this assigns the elected seats associated with the Dean to his/her constituency. The Faculty of Humanities and Social Sciences is an exception.

Option 3: Scenario Two: Assign each constituency a minimum of one seat, but cap the number of seats to any constituency at six seats.

Option 4: Scenario Three: Assign each constituency a minimum of two seats, but cap the number of seats to any constituency at six seats.

Councils of the constituencies of Senate were asked to comment on four items:

- 1) Which of the four formulae should be used to calculate the allocation of elected seats to constituencies?
- 2) Should the Faculty of Humanities and Social Sciences be a single constituency, as are the other faculties and schools?
- 3) Should cooperative education coordinators be eligible to be elected as senators, representing the faculty/school in which they are embedded? At present, only full-time members of the academic staff who are tenured, and permanent full-time

Composition of Senate (cont'd)

members of the academic staff of the Marine Institute as defined in the Constitution of its Academic Council, are eligible to be elected as senators.

- 4) Given the size of your school, is it reasonable to expect that two elected Senate seats can be filled consistently?

Feedback was received from the vast majority of constituencies.

Dr. George stated that the Senate Committee on Elections and Committees has reviewed all feedback and is recommending the following:

- Cooperative education coordinators should be eligible to be elected as senators, representing the faculty/school in which they are embedded. All but two of the respondents indicated support for this approach.

It was moved by Dr. George, seconded by Dr. Phillips, and carried that this recommendation be approved.

- The Faculty of Humanities and Social Sciences should be a single constituency. All but two respondents indicated support for this approach.

It was moved by Dr. George, seconded by Professor Fisher, and carried that this recommendation be approved.

- Scenario Three (two seat minimum and cap of six seats) should be the new model for distribution of elected Senate seats. 8 of 13 respondents indicated preference for this allocation model.

It was moved by Dr. George, seconded by Professor Fisher, and carried that this recommendation be approved.

Dr. George also noted that the majority of constituencies with a smaller number of electors indicated they would be able to consistently fill two elected Senate seats.

Dr. George advised that with the approval of the three recommendations, the Senate By-laws will need to be updated. With the move to the new allocation model, it was agreed to approve the following changes to the Senate By-Laws:

Composition of Senate (cont'd)

II. MEMBERSHIP OF SENATE and ELECTIONS TO SENATE

A. Section 54 of The Memorial University Act states:

The Senate of the University shall be composed of

- (a) the Chancellor of the University;
- (b) ex officio members who shall be
 - i. the President of the University, who shall be the chairman thereof,
 - ii. the Vice-President (Academic) of the University, who shall be the deputy chairman thereof,
 - iii. the Deputy Minister of Education or a representative of the Deputy Minister,
 - iv. the Vice-President (Health Sciences and Professional Schools) of the University,
 - v. the Vice President of Grenfell Campus,
 - vi. the Deans of the Faculties of the University,
 - vii. the Dean of Graduate Studies
 - viii. the University Librarian
 - ix. the University Registrar and
 - x. such other persons holding office within the University or in any of the colleges or institutions affiliated with the University chosen in such number and manner as may be approved by the Board;
- (c) such members from the academic staff of the Faculties and Professional Schools of the University, exclusive of any person who is a member by virtue of paragraph (b), elected in such number and manner as may be approved by the Board, but the number elected under this paragraph shall be not less than twice the number of members named or chosen under paragraph (b); and
- (d) Thirteen members from the students in attendance at the university, including at least one student from the Marine Institute, one graduate student and one student from Grenfell Campus, with all members to be chosen in a manner approved by the Board.

B. Section 55 of The Memorial University Act states:

- 1. Members of the Senate chosen pursuant to subparagraph (x) of paragraph (b) or paragraph (d) of section 54 shall be chosen annually and shall hold office for a period of one year and where a vacancy

Composition of Senate (cont'd)

occurs in respect of any such member, that vacancy shall be filled in the same manner as applied to the member in respect of whom the vacancy occurred, and the person filling the vacancy shall serve for the balance of the year for which the member he or she replaced was chosen.

2. Members of the Senate elected pursuant to paragraph (c) of section 54 shall be elected for a three year period and where a vacancy occurs in respect of such a member that vacancy shall be filled by the Senate and the person filling the vacancy shall serve for the remainder of the term of office of the member being replaced.
3. Where a member of the Senate resigns, becomes incapable of acting, becomes a member of the teaching or administrative staff or of the governing body of a college or institution affiliated with the University, not being the body he or she was chosen or elected to represent, or otherwise ceases to hold the qualifications required under section 54 for his choice or election, his or her seat shall become vacant and a declaration of the existence of the vacancy entered upon the minutes of the Senate shall be conclusive evidence thereof.
4. Members of the Senate are eligible to be again chosen or to be re-elected, as the case may be.

The following procedures have been approved by the Board of Regents.

C. Election of Academic Staff Members

1. (a) Eligibility to be an elector
 - (i) All full-time members of the academic staff of the constituencies defined in C.2.(a) below (except the Marine Institute) who are either tenured or beyond their first year in the University shall be eligible to be electors.
 - (ii) All full-time members of the academic staff at the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council and section 1.1 of the By-Laws of the Marine Institute who are either permanent or temporary and

Composition of Senate (cont'd)

beyond their first year in the Institute shall be eligible to be electors.

Note 1: The following are not eligible to be electors (or to be elected) in any constituency:

Sessional lecturers
Visiting lecturers
Visiting professors
Professores Emeriti
Part time professors
Academic staff members on leave without pay

Note 2: The following are not eligible to be elected in any constituency (but may be electors):

Ex-officio members of the Senate (as defined in paragraph A. (b) above)

- (b) Eligibility to be elected
- (i) All full-time members of the academic staff of the constituencies defined in 2. below who are tenured or permanent (exclusive of any person who is an ex officio member) shall be eligible for election.
 - (ii) All full-time members of the academic staff of the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council of the Marine Institute and section 1.1 of the By-Laws of the Marine Institute who are permanent (exclusive of any person who is an ex officio member) shall be eligible for election.
- (c) All full-time members of the academic staff of the constituencies defined in 2. below who have, during the three academic terms preceding the normal election period, taught at least 50% of their workload in a constituency other than that to which they were appointed may choose to exercise their electoral rights in that other constituency. The Chairman of the Committee on Senate Elections must be notified of such a choice in January of each year.

Composition of Senate (cont'd)

(d) All full-time members of the academic staff who hold appointments in more than one academic unit (whether joint appointment or cross appointment) may choose to exercise their electoral rights in one of the constituencies to which they have been appointed. The Chairman of the Committee on Senate Elections must be notified of such a choice in January of each year. In the event that such notification is not received by the end of the month specified above, such members of the academic staff will be deemed to be members of the constituency in which they performed the major portion of their university duties in the immediately preceding three academic terms.

2. Constituencies

(a) The list of electors shall be divided into the following constituencies:

~~Humanities (in the Faculty of Arts)~~

~~Classics~~

~~English Language and Literature~~

~~French and Spanish~~

~~German and Russian~~

~~History~~

~~Linguistics~~

~~Philosophy~~

~~Religious Studies~~

~~Social Sciences (in the Faculty of Arts)~~

~~Anthropology~~

~~Archaeology~~

~~Economics~~

~~Folklore~~

~~Geography~~

~~History~~

~~Political Science~~

~~Sociology~~

Faculty of Business Administration

Faculty of Education

Faculty of Engineering and Applied Science

Faculty of Humanities and Social Sciences

Faculty of Medicine

Faculty of Science

Marine Institute

Composition of Senate (cont'd)

School of Human Kinetics and Recreation
School of Music
School of Nursing
School of Pharmacy
School of Social Work
[School of Arts and Social Science at Grenfell](#)
~~Campus at Corner Brook~~
[School of Fine Arts at Grenfell Campus](#)
[School of Science and the Environment at Grenfell Campus](#)
University Library

- (b) At an appropriate time each year, as determined by the Committee on Senate Elections, the appropriate Dean ~~or Director~~ for each constituency shall compile a list of electors for that constituency, which shall consist of:

all electors (as defined in paragraph C.1.(a) above) who hold full-time appointments in that unit, excluding those electors who elect membership in another constituency in accordance with the provisions of paragraph C.1.c) above,

those electors from other constituencies who elect membership in that constituency in accordance with the provisions of paragraph C.1(c), and

those electors who elect membership (or who are deemed to be members) in that constituency in accordance with the provisions of paragraph C.1(d).

- (c) The appropriate Dean ~~or Director~~ for each constituency shall forward a copy of the list of electors for that constituency to the Chair of the Committee on Senate Elections each year before a deadline determined by the Committee on Senate Elections and shall notify the Chair of the Committee on Senate Elections promptly of any changes in that list.

3. Representatives

The constituency representatives of the Senate shall be made up as follows:

- (a) The number of seats shall be divided into the total number of full-time electors in all constituencies as defined by paragraphs C.1. and C.2. The figure obtained shall then be divided into the number of

Composition of Senate (cont'd)

electors in each constituency to determine the number of representatives to which each constituency is entitled.

(b) Each constituency whose numbers do not warrant election of ~~a single~~two or more senators (using the formula above) shall, nevertheless, be entitled to elect ~~one~~two representatives. The number of seats to which the remaining constituencies are entitled shall then be recalculated, omitting from the recalculation the number of electors of the constituencies entitled to ~~a~~two representatives under this clause and the number of seats so taken.

(c) Each constituency whose numbers warrant election of more than six senators, (after the procedures of paragraphs C.3.(a) and C.3.(b) above have been completed), shall, nevertheless, be entitled to elect six representatives. The number of seats to which the remaining constituencies are entitled shall then be recalculated, omitting from the recalculation the number of electors of the constituencies entitled to six representatives under this clause and the number of seats so taken.

~~(e)~~(d) Where the number of representatives to which a constituency is entitled is not a whole number, (after the procedures of paragraphs C.3.(a) ~~, and~~ C.3.(b) and C.3(c) above have been completed), the Committee on Senate Elections shall implement a rounding (up or down) to a neighbouring whole number, such that there is no change in the total number of constituency representatives of the Senate.

4. Rules for Election

(a) At least seven weeks prior to each annual Senate election, the University Registrar shall notify all electors of the date and time of the deadline for the receipt of nominations for election to the Senate. Nominations must remain open for at least one week. The deadline for the receipt of nominations cannot be later than four weeks before the date of the annual Senate election.

Composition of Senate (cont'd)

Note: The "date of the annual Senate election" shall be the deadline for the receipt of ballots.

- (b) Each candidate for election to the Senate must be nominated by two qualified electors from the same constituency as the candidate. The consent of the candidate must be indicated clearly on the nomination form.
- (c) A nomination dated on or before the deadline but received by the University Registrar after the deadline may be accepted only if the University Registrar has received, before the deadline, a message by telephone, fax or e-mail advising the University Registrar of that nomination.
- (d) In the event that all vacancies in a constituency are for terms of equal duration and the number of nominations in that constituency, at the time of the deadline, is equal to the number of vacancies to be filled, then all candidates in that constituency shall be declared elected by acclamation and no ballot is required.
- (e) In the event that all vacancies in a constituency are for terms of equal duration and the number of nominations in that constituency at the time of the deadline is less than the number of vacancies to be filled, then all candidates in that constituency shall be declared elected by acclamation.
- (f) In the event that the vacancies in a constituency are for terms of different durations and the number of nominations in that constituency at the time of the deadline is less than or equal to the number of vacancies of greatest duration to be filled, then all candidates in that constituency shall be declared elected by acclamation.
- (g) Whenever the number of nominations in a constituency at the time of the deadline is less than the number of vacancies in that constituency to be filled, the Committee on Senate Elections may, at its discretion, extend the deadline for nominations for

Composition of Senate (cont'd)

those vacancies, or it may organize a separate by-election to fill the remaining vacancies. In the event that the deadline for nominations is extended, the University Registrar shall notify all electors of the date and time of the new deadline for the receipt of nominations.

- (h) Where none of the provisions of paragraphs C.4.(d)-(f) above apply, the University Registrar shall arrange for special ballot papers to be prepared and mailed to each elector at least two weeks before the date of the election.
- (i) If a vacancy in a constituency exists on January 1 and there is no by-election in progress for that vacancy or a vacancy in a constituency occurs between January 1 and the deadline for the receipt of nominations of the next annual Senate election, then the by-election to fill that vacancy shall be combined with the annual Senate election for that constituency. The candidate elected to fill that vacancy shall serve only the balance of the period for which the member being replaced was elected.
- (j) Where a by-election must be held separately from the annual Senate election, the Committee on Senate Elections shall decide the timetable for the by-election, consistent with the procedures for the annual Senate election, where possible.
- (k) Each voter will indicate his/her unweighted preference(s) for up to the number of candidates to which his/her constituency is entitled (including any vacancies due to concurrent by-elections).
- (l) Ballot papers shall be returned to the University Registrar in specially prepared envelopes. Votes cast in the election will be counted by the University Registrar in the presence of the Committee on Senate Elections whose members will serve as scrutineers.
- (m) The candidates with the most votes shall be declared elected.

Composition of Senate (cont'd)

- (n) In the event of a tie in any election, the Committee on Senate Elections shall determine, by lot, which of the candidates shall serve and/or which shall serve the shorter term.

The University Registrar shall report the results of the elections to the President of the University as Chairman of the Senate.

5. Term of Office

- (a) Members elected to replace those whose term of office has expired shall normally serve for a three-year term. Where a vacancy occurs from any cause other than expiration of term of office, that vacancy shall be filled by election and the person filling such vacancy shall serve for the balance of the period for which the member he/she replaces was elected.
- (b) Where terms of office shorter than three years arise in any constituency, the term of office of each winning candidate shall be determined by the number of votes the candidate receives, i.e. the winning candidate receiving the lowest number of votes shall serve the shortest term.
- (c) In the event of a tie in any election, the Committee on Senate Elections shall determine, by lot, which of the candidates shall serve and/or which shall serve the shorter term.

D. Selection of Student Members

1. The Graduate Students' Union shall select three representatives, each representing a different academic area. The selection procedures shall be determined by the Graduate Students' Union.
2. Ten Senators shall be selected by the undergraduate students, each representing a different academic area. The ten undergraduate student senators shall consist of seven student senators from the St. John's campus, two student senators from the Grenfell Campus at Corner Brook and one student senator from the Marine

Composition of Senate (cont'd)

Institute. The procedure controlling such selection shall be determined by the respective Students' Union.

3. To be eligible for selection to the Senate, an undergraduate student shall be in clear standing and be enrolled in a program offered through the campus of Memorial University, which the student represents in accordance with D.2 above.
4. The Students' Unions will strive for a balance of student senators representative of the student body.

E. Term of Office for Student Members

1. The term of office for student representatives shall run from May 1 to April 30.

F. Secretary of Senate

1. The University Registrar shall be the Secretary of Senate. The Secretary may appoint a recording secretary (non-voting) to record the proceedings of Senate.”

Dr. George moved that the Senate election process be started using the new formula with the following allocation of seats on Senate:

- 6 seats: Humanities and Social Sciences
Marine Institute
Medicine
Science
- 4 seats: Engineering and Applied Science
- 2 seats: Business Administration
Education
Grenfell Campus - School of Arts and Social Science
Grenfell Campus - School of Fine Arts
Grenfell Campus - School of Science and Environment
Human Kinetics and Recreation
Library
Music
Nursing
Pharmacy
Social Work

Composition of Senate (cont'd)

The motion was then seconded by Professor Fisher and carried.

It was agreed that the Secretary of Senate be requested to make the changes to the Bylaws and other necessary changes and bring them forth to Senate.

75. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

The President commented on the following:

- Hosted Elected MPs in Ottawa.
- Strategic Plan meetings – NL Federation of Agriculture Canada and Grenfell Campus.
- No new budget news.
- May Board of Regents meeting – 1st budget meeting.
- Bids received for Core Science building. No decisions have been made yet. Will be considered at Board of Regents meeting.

77. ADJOURNMENT

The meeting adjourned at 4:40 p.m.

CHAIRMAN



SECRETARY