

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on April 22, 2014 at 5:15 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

76. PRESENT

Dr. D. Wardlaw (Acting Chair), Dr. R. Marceau, Mr. G. Blackwood, Dr. M. Abrahams, Dr. K. Anderson, Ms. L. Busby, Dr. C. Dillon, Mr. B. Gardiner, Dr. A. Gaudine, Dr. N. Golfman, Dr. G. Naterer, Mr. R. Nolan (for Ms. S. Singleton), Dr. L. Phillips, Dr. C. Reynolds, Dr. R. Tabrizchi (for Dr. J. Rourke), Dr. E. Waterman, Dr. W. Zerbe, Dr. F. Basset, Dr. S. Carr, Dr. J. Connor, Mr. C. Couturier, Dr. J. Doré, Dr. G. George, Dr. S. Kocabiyik, Dr. S. LeFort, Dr. S. Mulay, Dr. M. Mulligan, Dr. W. Okshevsky, Dr. J. Parsons, Mr. B. Riggs, Dr. C. Sharpe, Dr. K. Simonsen, Dr. D. Tulett, Professor D. Walsh, Dr. P. Wilson, Mr. J. Donnelly, Mr. A. Al-Habashneh, Ms. K. Drisdelle, Ms. A. Holloway, Mr. S. Kennedy (for Ms. E. Philpott), Ms. K. Maxwell, Mr. R. Murphy (for Ms. C. Simms), Ms. C. Noel, Ms. A. Wilson.

77. APOLOGIES FOR ABSENCE

Apologies were received from The President, Ms. S. Cleyle, Dr. D. Hardy Cox, Dr. S. Abhyankar, Dr. A. Fisher, Dr. D. Foster, Dr. D. Gustafson, Dr. D. Kelly, Dr. D. McKay, Professor G. Riser, Dr. A. Rose, Dr. W. Schipper, Dr. M. Wernerheim.

78. MINUTES

It was moved by Dr. Naterer, seconded by Dr. George, and carried that the Minutes of the regular meeting held on March 11, 2014 be taken as read and confirmed.

79. REPORT OF THE SENATE COMMITTEE ON HONORARY DEGREES AND CEREMONIAL

Senate moved into a closed session for this item of business in accordance with **Section IV.E.2. SENATE MEETINGS AND PROCEDURES** of the Handbook of Senate By-Laws and Procedures which reads:

Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.

79.1 Professor Emeritus Nominations

The names of three candidates recommended by the Committee on Honorary Degrees and Ceremonial were presented to the Senate for award of the title

Professor Emeritus Nominations (cont'd)

of Professor Emeritus for eventual consideration by the Board of Regents. Members were given the opportunity to discuss the merits of each of the candidates before voting. Upon voting by a show of hands, each candidate was approved by at least a two-thirds majority vote.

79.2 Honorary Degree Nomination

The name of one candidate recommended by the Committee on Honorary Degrees and Ceremonial was presented to the Senate for awarding of a doctoral degree honoris causa. Members were given the opportunity to discuss the merit of the candidate before voting. Upon voting by a show of hands, the candidate was approved by at least a two-thirds majority vote.

CONSENT AGENDA

It was moved by Mr. Riggs, seconded by Dr. Golfman, and carried that the consent agenda, comprising the items listed in 80 to 83 below, be approved as follows:

80. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

80.1 Moving Consent Agenda Items to Regular Agenda

Dr. Wardlaw noted that 24 hours notice is required to move a Consent agenda item to the Regular agenda and asked whether any member of Senate wished to request that an item on the Consent agenda be moved to the Regular agenda of the next meeting of Senate.

A Senator asked where this change originated. Mr. Riggs noted that the request came from the Senate Committee on Undergraduate Studies, as most Consent agenda items originate with that committee, and 24 hours notice allows for enough time to prepare to answer questions should an item be moved to the Regular agenda. It was agreed to implement the change at the Executive Committee of Senate.

It was noted that this change should not have been made without Senate approval. It was agreed that the Executive Committee of Senate consider this at its next meeting and take comments into consideration and bring a proposal to Senate.

80.2 Grenfell Campus

Page 295, 2013-2014 Calendar, under the heading 9.1.3 Degree Regulations, amend the five numbered clauses to read as follows:

“1. Six credit hours in first-year English courses

Grenfell Campus (cont'd)

2. Visual Arts 2700 and 2701
3. Fifteen credit hours as follows:
 - a. English 2350 and 2351
 - b. English 3205 or 3200 or 3201
 - c. Six credit hours selected from the following: English 3021, 3022, 3156, 3171, 3181, 3200, 3201, 3206, 3260, 3275, 3902, 4210, 4211, 4300, 4301, 4302, 4305, 4307, 4308, 4316, 4317, 4912, Classics 4300, Classics 4305, Classics 3405, Classics 3410, Classics 4240, Folklore 3300, French 3501, Spanish 4502.
4. Eighteen credit hours in elective courses.
5. Seventy-five credit hours in Theatre chosen in accordance with the following pattern:

Theatre 1000, 1001, 1010, 1020, 4030, 4040, and 4001 (Harlow Institute - 10 credit hours) and
Forty-seven credit hours in one of the following Majors:
Acting: Theatre 1110, 2010, 2011, 2080, 2081, 3010, 3011, 3070, 3071, 3080, 3081, 4010, 4070, and 4080
or
Stagecraft:
Theatre 1120, 2020, 2021, 2090, 2091, 3020, 3021, 3060, 3061, 3090, 3091, 4020, 4060, and 4090”

Page 296, 2013-2014 Calendar, under the heading 9.1.4 Course Structure for the Bachelor of Fine Arts in Theatre, amend the table as follows:

- | | |
|-----------------|--|
| “Year 1, Fall: | delete ‘English 1000/1050’ and replace with ‘First-year English Course’ |
| Year 1, Winter: | delete ‘English 1001/1051’ and replace with ‘First-year English Course’ |
| Year 2, Winter: | delete ‘Dramatic Literature course’ and replace with ‘Elective’ |
| Year 3, Fall: | remove ‘Theatre 3080 or Theatre 3090’ from the second line and reinsert it as the third line;
delete ‘English 3275’ and replace with ‘Three credit hours chosen from 3 c above’ |
| Year 3, Winter: | delete ‘Dramatic Literature course’ and replace with ‘Three credit hours chosen from 3 c above’” |

81. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

81.1 Medicine

Page 624, 2013-2014 Calendar, under the heading 26.2.3 Graduate Courses, insert the following new course:

Medicine (cont'd)

“6225 Health Inequities and the Social Determinants of Health”

81.2 Ocean Sciences

Page 615, 2013-2014 Calendar, under the heading 24.18.1 Admission and Program of Study, amend section to read as follows:

“24.18.1 Admission and Program of Study

1. Admission into the Master’s degree program in Marine Biology is normally restricted to candidates holding at least a B.Sc. degree with second class Honours. When circumstances warrant, the requirement for a second class Honours may be waived by the School of Graduate Studies on the recommendation of the Head of the Department.
2. Each candidate will be assigned a Supervisory Committee consisting of the Supervisor and at least one other member. Within three months of the first registration in the M.Sc. degree program, a candidate will meet with his/her Supervisory Committee. Within six months, the student and the Supervisory Committee will agree on a written thesis proposal outlining the objectives, methods, timetable and funding for the project, and provide the proposal (signed by the student and the supervisory committee) to the Head for inclusion in the student’s file.
3. Candidates are required to complete a minimum of 9 credit hours of graduate program courses as follows:
 - Ocean Sciences 7000
 - One of Ocean Sciences 7100 or 7200
 - 3 additional credit hours selected from other Ocean Sciences graduate courses or relevant courses in other Departments as approved by the Supervisory Committee

All course requirements should be completed within four semesters from the date of first registration in the M.Sc. degree program.

A candidate is required to give an oral presentation to the Department on the results of his/her research. This presentation should be given after completion of a thesis draft.

The M.Sc. degree program will conclude with a thesis examination as prescribed in the School of Graduate Studies **General Regulations, Theses and Reports.**”

Page 616, 2013-2014 Calendar, under the heading 24.18.2 Courses, amend section to read as follows:

“24.18.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of the Department will allow:

Ocean Sciences (cont'd)

- OCSC 7000 Graduate Core Seminar (*Cross-listed as Biology 7000*)
- OCSC 7100 Biological Oceanography (*Credit cannot be obtained for both OCSC 7100 and the former Biology/OCSC 7531*)
- OCSC 7200 Adaptations to the Marine Environment (*Credit cannot be obtained for both OCSC 7200 and the former Biology/OCSC 7561*)
- OCSC 7300 Plankton Dynamics (*Credit cannot be obtained for both OCSC 7300 and the former Biology/OCSC 7540*)
- OCSC 7400 Fisheries Resource Management (*Credit cannot be obtained for both OCSC 7400 and the former Biology/OCSC 7551*)”

Page 653, 2013-2014 Calendar, under the heading 30.24.1 Admission and Program of Study, amend section to read as follows:

“30.24.1 Admission and Program of Study

1. Admission into the Ph.D. program in Marine Biology is normally restricted to candidates holding a Master’s Degree or its equivalent. In exceptional circumstances, a candidate with a B.Sc. (Honours) Degree who has spent not less than 12 months in an M.Sc. Degree program may be recommended for transfer into a Ph.D. program, provided that the candidate can demonstrate, to the satisfaction of the Department of Ocean Sciences, his/her ability to pursue research at the doctoral level.
2. Each candidate will be assigned a Supervisory Committee consisting of the Supervisor and at least one other member. Within three months of the first registration in the Ph.D. degree program, a candidate will meet with his/her Supervisory Committee. Within nine months, the student and the Supervisory Committee will agree on a written thesis proposal outlining the objectives, methods, timetable and funding for the project, and provide the proposal (signed by the student and the supervisory committee) to the Head for inclusion in the student’s file.
3. Candidates are required to complete a minimum of 6 credit hours of graduate program courses as follows:
 - One of Ocean Sciences 7100 or 7200
 - Ocean Sciences 7000 or relevant course as approved by the Supervisory Committee

All course requirements should be completed within five semesters from the date of first registration in the Ph.D. program.

Normally upon completion of required course work the candidate shall undertake a mandatory comprehensive examination, following the **General Regulations, Comprehensive Examinations, Ph.D. and Psy.D, Comprehensive Examination**. The comprehensive examination will be both written and oral. Students should consult the Departmental guidelines for further information and a detailed description of the content of the Comprehensive Examination.

Ocean Sciences (cont'd)

The Ph.D. program will conclude with the examination and oral defense of the completed thesis in accordance with the School of Graduate Studies **General Regulations, Theses and Reports.**”

Page 654, 2013-2014 Calendar, under the heading 30.24.2 Courses, amend section to read as follows:

“30.24.2 Courses

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of the Department will allow:

- OCSC 7000 Graduate Core Seminar (*Cross-listed as Biology 7000*)
- OCSC 7100 Biological Oceanography (*Credit cannot be obtained for both OCSC 7100 and the former Biology/OCSC 7531*)
- OCSC 7200 Adaptations to the Marine Environment (*Credit cannot be obtained for both OCSC 7200 and the former Biology/OCSC 7561*)
- OCSC 7300 Plankton Dynamics (*Credit cannot be obtained for both OCSC 7300 and the former Biology/OCSC 7540*)
- OCSC 7400 Fisheries Resource Management (*Credit cannot be obtained for both OCSC 7400 and the former Biology/OCSC 7551*)”

81.3 History

Page 647, 2013-2014 Calendar, under the heading 30.19.1 Program of Study, amend clause 3 to read as follows:

- “3. During their first semester, all Ph.D. candidates must successfully complete History 7000 and 7001 if these courses (or their equivalents) have not been included in their Master’s program. The Supervisory Committee may require the candidate to complete additional graduate courses.”

Page 647, 2013-2014 Calendar, under the heading 30.19.1 Program of Study, delete the last sentence, “This reading will prepare... examination”, of clause 5.

Page 647, 2013-2014 Calendar, under the heading 30.19.1 Program of Study, delete clause 6 entirely and replace with the following:

- “6. In the second year of the program, after the successful completion of all required courses, candidates must take a Comprehensive Examination, which will have both written and oral components.”

History (cont'd)

Page 647, 2013-2014 Calendar, under the heading 30.19.1 Program of Study, delete clause 7 entirely and replace with the following:

“7. Following successful completion of the Comprehensive Examination, candidates must submit a thesis proposal, deemed acceptable by the Supervisory Committee, to the Department.”

81.4 Classics

Page 546, 2013-2014 Calendar, delete 7.7 Classics and both associated sub-headings and replace with the following:

“7.7 Classics

Associate Professor and Head of the Department

T.J. Allen

The degree of Master of Arts is offered in Classics. The program is designed so that it may be completed in two academic years of full-time study.

7.7.1 Qualifications for Admission

Admission requirements are set forth in the **Regulations Governing the Degree of Master of Arts, Qualifications for Admission**. In addition to these requirements, applicants should have completed at least 30 undergraduate credit hours in Greek and Latin language courses including a minimum of 12 credit hours in each language and at least 6 credit hours from senior level courses.

7.7.2 Program of Study

1. Students will complete a minimum of 24 credit hours in Classics courses at the 6000 level including Classics 699A and 699B; 6 of these 24 credit hours must be in Greek and/or Latin courses. Further courses beyond the minimum number may be required, depending on the background of the student.
2. Students are required to demonstrate their competence in a modern European language, normally French, German, or Italian, as early as possible in their program of study, but no later than the end of the first semester of their second year. (See **Evaluation, Evaluation of Graduate Students**.)

7.7.3 Courses

6001 Seminar in Greek History and Society
6002 Seminar in Greek Literature and Culture
6003 Seminar in Roman History and Society
6004 Seminar in Roman Literature and Culture
6200 Latin Literature: Oratory

Classics (cont'd)

6210 Latin Literature: Epic, drama, didactic
6220 Latin Literature: Lyric, satire, elegy, epigram
6230 Roman Historians
6250-6260 Special Topics in Latin Readings
6300 Greek Literature: Oratory
6310 Greek Literature: Epic, drama, didactic
6320 Greek Literature: Lyric, iambic, elegy, epigram
6330 Greek Historians
6340 Ancient Philosophical Authors
6350-6360 Special Topics in Greek Readings
699A Master's Research Paper (0 credit hours)
699B Master's Research Paper (6 credit hours)"

81.5 Education

Page 575, 2013-2014 Calendar, under the heading 10.9 Courses, insert a new course to read as follows:

"6676 Research and Practice in TESL/TEFL (Teaching English as a Second/Foreign Language)"

Page 569, 2013-2014 Calendar, under the heading 10.2 Program of Study, insert a new clause 3 to read as follows, renumbering remaining clauses accordingly:

- "3. a. All graduate courses completed must be in accordance with the student's program of study.
b. Graduate courses not within a program of study must be approved by the Associate Dean, Graduate program and Research, Faculty of Education, prior to registration."

Page 570, 2013-2014 Calendar, under the heading 10.8.1 Educational Leadership Studies, delete clause 2.e. entirely, renumbering remaining clause accordingly.

82. CORRESPONDENCE FROM THE SENATE COMMITTEE ON ELECTIONS AND COMMITTEES

82.1 Report of the Senate Committee on Elections and Committees: Senate Standing Committees

A memorandum dated March 19, 2014, was received from the Committee on Elections and Committees advising that the following nominations to Senate Committees are being recommended for Senate approval. It was agreed that the following nominations be approved:

Report of the Senate Committee on Elections and Committees: Senate
Standing Committees (cont'd)

University Planning and Budget **Member until September**
Dr. John McGuire (Medicine) 2017

Advisory Committee on the Library **Member until September**
Dr. Kathryn Simonsen (Classics) 2017
Dr. Evan Simpson (Philosophy) 2017

**Advisory Committee on the
University Timetable** **Member until September**
Mr. Ryan Lewis (Library) 2017

Committee on Academic Appeals **Member until September**
Mr. Mohamed Shehata (Engineering) 2017
Mr. Darren Furey (Library) 2017
Mr. Ryan Lewis (Library) 2017
Ms. Iris Liu (Library) 2017

Committee on Copyright **Member until September**
Ms. Jeannie Bail (Library) 2017
Mr. Darren Furey (Library) 2017

Committee on Course Evaluations **Member until September**
Mr. Mohamed Shehata (Engineering) 2017
Dr. Steven Carr (Biology) 2017

Committee on Educational Technology **Member until September**
Ms. Roselyne Okech (Tourism) 2017
Dr. Ed Brown (Computer Science) 2017
Dr. Gerard Farrell (Medicine) 2017

**Committee on Honorary Degrees
and Ceremonial** **Member until September**
Dr. Annette Staveley (English) 2017
Dr. Arthur Sullivan (Philosophy) 2017
Ms. Beth Maddigan (Education/Library) 2017

Committee on Research **Member until September**
Ms. Roselyne Okech (Tourism) 2017
Dr. Steven Carr (Biology) 2017
Dr. John McGuire (Medicine) 2017
Dr. W.M. Zuberek (Computer Science) 2017

Report of the Senate Committee on Elections and Committees: Senate Standing Committees (cont'd)

Committee on Undergraduate Studies	Member until September
Ms. Roselyne Okech (Tourism)	2017
Dr. Evan Simpson (Philosophy)	2017
Mr. Bert Riggs (Library)	2017
Dr. Travis Fridgen (Chemistry)	2017

Committee on the University Calendar	Member until September
Dr. Roberta Hammett (Education)	2017

ad hoc Committees	Members until September
Mr. Darren Furey (Library)	2017

Vacancies still remain on the following committees (the number in brackets denotes the number of vacancies):

- University Planning and Budget Committee (3)
- Advisory Committee on the Bookstore (2)
- Advisory Committee on the Library (6)
- Advisory Committee on the University Timetable (2)
- Committee on Copyright (1)
- Committee on Course Evaluation (3)
- Committee on Educational Technology (2)
- Committee on Undergraduate Scholarships, Bursaries and Awards (2)
- Committee on Undergraduate Studies (1)
- Executive Committee of Senate (1)

The Committee will make another attempt to encourage members of faculty to volunteer for these committees. In this regard, the Committee urges members of Senate to do the same. Nomination forms are available from the Secretary of Senate by contacting Brian Hammond at 864-4039 or bhammond@mun.ca.

82.2 Report of the Senate Committee on Elections and Committees: Senate Elections

A memorandum dated March 19, 2014, was received from the Committee on Elections and Committees advising that the following individuals have been elected/re-elected to the Senate for a term of office commencing September 1, 2014, and expiring August 31, 2017:

<u>CONSTITUENCY</u>	<u>NAME</u>
GRENFELL CAMPUS	1 vacancy
HUMANITIES	Professor Donna Walsh

Report of the Senate Committee on Elections and Committees: Senate Elections (cont'd)

MARINE INSTITUTE	Mr. Chris Callahan
MEDICINE	Dr. Shree Mulay Dr. Donald W. McKay 3 vacancies
MUSIC	1 vacancy
NURSING	1 vacancy
SCIENCE	Dr. Travis Fridgen Dr. Adrian Fiech 1 vacancy
SOCIAL SCIENCES	Professor Gary E. Riser 1 vacancy

In the eight constituencies where vacancies existed, the first call resulted in seven nominations. An extension of the deadline resulted in no additional nominations. While seven of the fifteen seats have now been filled, eight vacancies remain as noted above. The Committee on Senate Elections and Committees recommends that these vacancies stand until there is a call for a by-election from eligible voters or until the next cycle of Senate elections whichever occurs earlier.

83. REPORTS OF SENATE COMMITTEES

Written reports were received for the information of Senators from the following Senate Committees:

- University Committee on Admissions
- Planning and Budget Committee
- Executive Committee of Senate
- Committee on Honorary Degrees and Ceremonial
- Senate Committee on Copyright
- Senate Advisory Committee on the Bookstore
- Senate Committee on Elections and Committees
- Senate Advisory Committee on the Library
- Senate Committee on Academic Appeals
- Senate Committee on Undergraduate Studies

REGULAR AGENDA

84. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

84.1 General Academic Regulations (Undergraduate)

It was moved by Mr. Riggs, seconded by Professor Walsh, and carried that on page 69, 2013-2014 Calendar, insert a new section, “5.4 Special/Selected Topics Courses”, to read as follows, renumbering remaining sections accordingly:

“5.4 Special/Selected Topics Courses

When a block of courses has been approved under a general heading such as selected topics, special areas, directed readings or like heading, each new course offered from that block of courses shall be approved in advance by the Faculty/School Undergraduate Studies Committee. To ensure an orderly use of the courses and non-duplication between course numbers, titles and contents, the Committee shall require the same quality and type of information as is needed for the approval of any single course.”

85. Proposed Realignment for Deputy Provost Portfolio

Dr. Wardlaw invited Dr. Cecilia Reynolds, Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies, to give a presentation on the Portfolio Realignment, noting that this is for the information of Senators.

Dr. Reynolds began her presentation by stating how happy she is to bring a realignment of her portfolio. She thanked Dr. Sandra LeFort and Ms. Karen Kennedy for all their help in starting the position and with the realignment.

Objectives: Student Success

- Find optimal ways to enhance curricular and co-curricular supports for students.
- Positively impact the overall academic performance, behaviour, health and safety of Memorial’s student body.

Consultation Process

Consultation included an External Review Report, internal Visioning Groups, correspondence with student union and with senior university leadership.

- External Review (February 2013)
 - External Review Report received May 2013
 - Approved for distribution by VPC in June 2013
- Visioning Groups (August - November 2013)
 - Visioning Group Reports received November 2013
 - Visioning Group Reports approved for distribution by VPC April 2014

Proposal

Considering information from the External Review Report, Visioning Group Reports, Enrolment Plan, Internationalization White Paper, and consultations

Proposed Realignment for Deputy Provost Portfolio (cont'd)

with MUNSU and senior academic leaders, a proposal for a realignment plan has been created.

Dr. Reynolds noted that there are three phases to the realignment plan and briefly outlined each one.

The proposed realignment plan is being presented to the following groups throughout April and May 2014:

- Vice-Presidents' Council
- Deans' Council
- Directors in the Deputy Provost's portfolio
- Student union executives
- Senate
- Board of Regents (for approval)

A discussion then ensued with questions and comments from the floor covering such topics as:

- implementing a strategic plan for graduate students
- helping international students with advice on staying in Canada etc.
- realignment seems to be St. John's centred
- does the title Accommodations and Residence Life deal with Blundon Centre for Accommodations

Dr. Reynolds thanked everyone for their comments.

A copy of Dr. Reynolds' PowerPoint presentation is attached to the original of these minutes.

86. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Dr. Wardlaw noted that Convocation at the Grenfell Campus is May 9th and at the St. John's Campus from May 27th - 30th and encouraged all Senators to come out and be part of the academic procession.

87. ANY OTHER BUSINESS

87.1 Firearms on Campus

Dr. Phillips noted that Senate passed a motion last Fall to include in the University Calendar a section on Firearms on Campus. There has been concern expressed by some of the University community over this since.

Firearms on Campus (cont'd)

It was moved by Dr. Phillips, seconded by Mr. Riggs and carried that Senate instruct the Senate Committee on Elections and Committees to create Terms of Reference and a membership list for an ad hoc committee to review the issue of sidearms in classrooms and to bring their proposal to the next regular meeting of Senate for approval.

87.2 Next meeting of Senate

Dr. Wardlaw noted that because no new items of business have been received for the Senate agenda, the Executive Committee of Senate agreed to cancel the meeting of Senate scheduled to be held on May 13, 2014. The next regular meeting of Senate will take place on June 10, 2014.

88. ADJOURNMENT

The meeting adjourned at 6:15 p.m.

CHAIRMAN

SECRETARY