

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on January 9, 2018, at 4:00 p.m. in the Lecture Theatre in the Physical Education Building, Room 2001.

57. PRESENT

The President, Dr. N. Golfman, Dr. M. Abrahams (for Dr. N. Bose), Mr. G. Blackwood, Dr. J. Keshen (via videoconferencing), Dr. K. Anderson, Dr. L. Bishop, Dr. H. Carnahan, Dr. M. Courage, Dr. I. Dostaler, Ms. C. Ennis-Williams, Dr. A. Gaudine, Dr. D. Hardy-Cox, Dr. T. Hennessey (via videoconferencing), Mr. T. Nault, Dr. M. Piercey-Normore (via videoconferencing), Dr. L. Robinson (via videoconferencing), Ms. B. Simmons, Dr. J. Simpson, Dr. M. Steele, Dr. A. Surprenant, Dr. I. Sutherland, Dr. S. Abhyankar (via videoconferencing), Dr. J. Blundell, Mr. P. Brett, Dr. J. Connor, Mr. C. Couturier, Professor A. Fisher, Dr. I. Fleming, Dr. G. George, Dr. M. Haghiri (via videoconferencing), Dr. E. Haven, Dr. J. Hawboldt, Dr. D. Kelly, Dr. F. Kerton, Dr. J. Leibel, Dr. J. Lokash, Dr. A. Loucks-Atkinson, Dr. S. McConnell, Dr. M. Mulligan, Dr. K. Parsons, Dr. D. Peters, Dr. A. Rose, Dr. A. Sarkar, Dr. K. Simonsen, Ms. H. Skanes, Dr. K. Snelgrove, Mr. P. Stewart (via videoconferencing), Dr. C. Thorpe, Dr. C. Vardy, Professor D. Walsh, Dr. M. Woods, Ms. R. Umali, Mr. M. Barter, Ms. A. Dubinski, Mr. B. Greeley, Mr. Y. Jabr, Ms. R. Lang, Ms. D. Murphy, Mr. M. O'Keefe, Mr. C. Samson, Ms. A. Wicks (via videoconferencing).

**Chair of the Senate Committee on Undergraduate Studies  
(Standing Invitation)**

Dr. Shannon Sullivan

The President welcomed all Senators back to campus with the start of a new year hoping everyone had a wonderful holiday season.

**Welcome:**

**Secretary of Senate**

Tom Nault

**Attending by Invitation for the Teaching and Learning Committee  
- Terms of Reference**

Jennifer Porter

**Attending on behalf of the Dean of Nursing for the Calendar  
Changes for the School of Nursing**

Professor Andrea Brennan-Hunter

**Attending by Invitation for the Calendar Changes for the School  
Human Kinetics and Recreation**

Dr. Linda Rohr

**Attending by Invitation for the Policy on Intellectual Policy**

Dr. Chris Kozak, Senate Committee on Research

Dr. Mark Abrahams, Associate Vice-President (Research) *Pro Tempore*, is attending as Dr. Bose's delegate and is presenting the Policy on Intellectual Policy

The President noted that it would be appreciated if when you speak you use the microphone and introduce yourself and your constituency as Grenfell Campus Senators are joining by videoconferencing and otherwise will not be able to hear.

58. **APOLOGIES FOR ABSENCE**

Apologies were received from Dr. C. Reynolds, Dr. C. Purchase.

59. **MINUTES**

It was moved by Dr. Sutherland, seconded by Dr. Anderson, and carried that the Minutes of the regular meeting held on December 12, 2017, be taken as read and confirmed.

**CONSENT AGENDA**

It was moved by Professor Walsh, seconded by Dr. Surprenant, and carried that the consent agenda, comprising the items listed in 60-62 below, be approved as follows:

60. **Report of the Senate Committee on Undergraduate Studies**

60.1 **International Bachelor of Arts (iBA) Degree Regulations**

Page 389, 2017-2018 Calendar, under the heading 14.17 International, amend the section as follows:

International Bachelor of Arts (iBA) Degree Regulations (cont'd)

**“14.17 International**

International courses are designated by INTL.

INTL 301L One-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 1 week in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (1 week)

INTL 302L Two-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 2 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (2 weeks)

INTL 303L Three-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 3 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (3 weeks)

INTL 304L Four-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 4 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (4 weeks)

International Bachelor of Arts (iBA) Degree Regulations (cont'd)

INTL 305L Five-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 5 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (5 weeks)

INTL 306L Six-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 6 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (6 weeks)

INTL 307L Seven-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 7 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (7 weeks)

INTL 308L Eight-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 8 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (8 weeks)

International Bachelor of Arts (iBA) Degree Regulations (cont'd)

INTL 309L Nine-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 9 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (9 weeks)

INTL 310L Ten-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 10 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (10 weeks)

INTL 311L Eleven-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 11 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (11 weeks)

INTL 312L Twelve-Week Study Outside Canada is a non-credit hour designation that signifies completion of a program of university-level study requiring residency outside of Canada for 12 consecutive weeks in duration.

CH: 0

PR: Acceptance into an approved university-level study program located outside of Canada

CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours, if feasible)

**Abbreviated Course Title:** Outside Canada (12 weeks)

## International Bachelor of Arts (iBA) Degree Regulations (cont'd)

~~INTL 399L International Study Program is a non-credit hour designation that signifies completion of a Harlow Campus semester, a field school offered outside of Canada by Memorial University, or completion of another program of study requiring residency outside of Canada. The normal period of the residency outside of Canada is 12 weeks.~~

~~CH: 0~~

~~PR: Acceptance into an approved university level study program located outside of Canada~~

~~CO: Enrollment in approved courses requiring residency outside of Canada (normally a minimum of 9 credit hours)"~~

Page 286, 2017-2018 Calendar, under the heading 6.2.5 International Experience Requirement, amend the section as follows:

### **“6.2.5 International Experience Requirement**

Studying or working outside of Canada provides an opportunity for students to immerse themselves in the culture, politics and society of another country. During the program of study and while residing outside of Canada, a student for the iBA degree is required to complete either university-level study (~~INTL 399L~~312L or equivalent) or an approved international internship (INTL 399W). The International Experience Requirement will normally be completed prior to the final semester of the iBA program so that a student may build on the learning experience in remaining courses.”

Page 286, 2017-2018 Calendar, under the heading 6.2.5.2 International Study Option, amend the section as follows:

### **“6.2.5.2 International Study Option**

4. Students must register for ~~INTL 399L (International Study Program)~~ 312L (Twelve-Week International Study) during the international study program. Completion of this non-credit hour course will designate fulfillment of the International Study Option. Alternatively students may complete an appropriate combination of INTL 301-311, or the former INTL 399L, to meet the requirement of a minimum of 12 weeks of university-level study while residing outside of Canada.

Table 4 Possible Course Sequencing for the iBA, International Study Option (Final 60 Credit Hours)

Semesters	Suggested Course Planning
1-4 (60 credit hours)	Follow Table 2 Possible Course Sequencing for the International Bachelor of Arts (iBA) (First 60 Credit Hours), including attending an information session about International Experience Requirement.

5-6 (30 credit hours)	<p>Courses #21-30 (30 credit hours):</p> <p>While registered for <del>INTL 399L</del> INTL 312L (or equivalent), complete credit hours as part of an approved international study program, or as part of an international exchange semester at an approved partner institute, requiring residency outside of Canada (normally for 12 consecutive weeks).</p> <p>Consider Major and Minor program requirements.</p> <p>Choose 12 credit hours in IS courses, comprised of 3 credit hours in each of four different disciplines.</p> <p>Request a degree audit from the Office of the Registrar and consult an academic advisor for assistance with remaining course selections.</p>
7-8 (final 30 credit hours)	<p>Courses #31-40 (30 credit hours):</p> <p>Choose 6 credit hours in IS courses at the 4000-level towards completing the remaining credit hours required for the International Studies (IS) Courses Requirement, ensuring that IS courses have been completed in a minimum of 5 disciplines.</p> <p>Complete remaining requirements for the degree, including the Major and Minor.</p>

*Note to Senate: Page 406 of the calendar includes 399L and 399W under 14.31 University. That is an error. They also appear earlier under 14.17 International. The Office of the Registrar was contacted in September 2017 to ask that this be corrected by removing those courses from the University section.*

## 60.2 Department of Modern Languages

Page 376, 2017-2018 Calendar, under the heading 14.9 French, amend the section as follows:

**“2101 Intermediate French II** is further work in composition, grammar and oral skills. All sections of this course follow the Language Study Course Guidelines available at [www.mun.ca/hss/lis](http://www.mun.ca/hss/lis).

**2101 Français intermédiaire II** est la continuation du travail de rédaction, de grammaire et de communication orale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à [www.mun.ca/hss/lis](http://www.mun.ca/hss/lis).

OR: students may be required to attend a 50 minute weekly practicum

PR: FREN 2100 with a grade of at least 60% or Passport Français 3302 with a grade of at least 85% or Grade 12 French Immersion with a grade of at least 80% or French 4283 with a grade of at least 85% or French 3283 with a grade of at least 85% or equivalent.

**3100 Grammar and Textual Analysis** is a revision of the French noun and verb systems (morphology, number, gender, tense, aspect, mood, voice), including grammatical and stylistic textual analysis with special emphasis on the use of verbs in French as well as vocabulary

Department of Modern Languages (cont'd)

enrichment. All sections of this course follow the Language Study Course Guidelines available at [www.mun.ca/hss/ls](http://www.mun.ca/hss/ls).

**3100 Grammaire et analyse de textes** révision des catégories nominale et verbale du français (morphologie, nombre, genre, temps, aspect, mode, voix). Analyse grammaticale et stylistique des textes avec un accent particulier sur l'emploi du verbe en français. Travaux d'expansion lexicale. Toutes les sections de ce cours suivent le guide des cours de langue qui est consultable à [www.mun.ca/hss/ls](http://www.mun.ca/hss/ls).

OR: students may be required to attend a 50 minute weekly practicum

PR: FREN 2101 with a grade of at least 60% and 9 additional credit hours in French at the second-year level, or permission of the Head of the Department.”

60.3 Department of History

Page 384, 2017-2018 Calendar, under the heading 14.16 History, amend the section as follows:

**“3015 Medieval Europe in a Global Perspective** investigates the roles of colonization, exploration, and encounters with foreign societies in medieval European history. It aims at understanding the impetus and motives that led to situations in which medieval Europeans migrated, traveled, and encountered distant and little known civilizations, as well as their reactions to these encounters.

**3011-3019 Special Topics in Ancient and Medieval History (Excluding 3015)** are specialized studies in Ancient and Medieval history. Topics to be studied will be posted on the Department of History website.

CR: credit may be obtained for only one of HIST 3016 and HIST 3803”

Page 347, 2017-2018 Calendar, under the heading 13.15.7.5 Course List, amend Table 2 as follows:

Table 2 Other Faculty of Humanities and Social Sciences Courses for the Major or Minor in Medieval Studies

1000 and 2000 Level Courses	3000 Level Courses	4000 Level Courses
Archaeology 2480  Classics 1120, 1121, 1130, 1131, 2200, 2300  English 2600	Archaeology 3592  Classics 3200, 3300  Classics 3150 or the former Religious Studies	Classics 4271  English 4500, 4600, 4601  German 4300, 4301



<p>German 2900</p> <p>History 1009, 2050</p> <p>Religious Studies 2130</p> <p>Russian 2900</p>	<p>3150</p> <p>Classics 3270 or History 3270 or Religious Studies 3270</p> <p>English 3021, 3500, 3600</p> <p>French 3302 or Linguistics 3302</p> <p>German 3911</p> <p>History <u>3015</u>, 3925, 3930, 3935, 3940</p> <p>Linguistics 3500</p> <p>Philosophy 3790</p> <p>the former Religious Studies 3591</p>	<p>History 4003, 4009, 4010, 4011, 4695</p> <p>Spanish 4000</p>
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Page 384, 2017-2018 Calendar, under the heading 14.16 History, amend the section as follows:

**“3826 The Roma of Central and Eastern Europe** is an examination of the history of the Roma of Central and Eastern Europe, from the Middle Ages to the present. This course looks at the Roma as a separate ethnic minority and as an integral part of these societies. Discussion includes the contributions which the Roma have made to the history, culture, and literature of these regions, as well as the prejudice and mistreatment which is part of their history.

**3800-3830 (Excluding 3801, 3806, 3807, 3811, 3813, 3821, 3822 and 3826) Contemporary Problems in Historical Perspective** is an analysis of developments leading to a contemporary issue or problem selected each year or semester. Aspects to be studied will be posted on the Department of History website.

CR: credit may be obtained for only one of HIST 3016 and HIST 3803”

Page 384, 2017-2018 Calendar, under the heading 14.16 History, amend the section as follows:

**“4416 Historical International Human Rights** focuses on historical studies of the implementation and violation of human rights globally. Students examine the history of human rights particularly since the

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Second World War, read major international human rights Conventions and explore reasons why violations of rights have occurred in some societies. The actions of the United Nations in human rights will also be analyzed. All sections of this course follow International Studies guidelines available at [www.mun.ca/hss/IS](http://www.mun.ca/hss/IS).

**Abbreviated Course Title:** Historical Intl Human Rights

**4410-4430 (Excluding 4411, 4416, 4419, 4421 and 4429) Historical Problems** are specialized studies in historical problems. Aspects to be studied will be posted on the Department of History website.”

Page 286, 2017-2018 Calendar, under the heading 6.2.3 International Studies (IS) Courses Requirement, amend Table 3 as follows:

Table 3 International Studies (IS) Designated Courses

<b>2000-Level</b>	<b>3000-Level</b>	<b>4000-Level</b> (Minimum 6 credit hours)
Anthropology 2412, 2413 English 2122 Folklore 2500 Geography 2001, 2102, 2302 History 2065, 2500, 2510, 2800 Political Science 2200 Sociology 2250	Anthropology 3200, 3083, 3260, 3409 Economics 3030, 3150 English 3160 Folklore 3100, 3250, 3360 French 3654 Gender Studies 3008, 3025 Geography 3420, 3510, 3620, 3800 History 3030, 3765, 3807 Political Science 3210, 3220, 3250, 3260, 3290 Sociology 3260	Anthropology 4415, 4416 Economics 4030, 4031 Folklore 4470 Folklore 4460 or Religious Studies 4460 Geography 4300 History <u>4416</u> , 4419, 4421 Political Science 4210, 4215, 4230, 4255, 4290 Sociology 4093, 4230

60.4 Faculty of Business Administration

Page 94, 2017-2018 Calendar, under the heading 10.2 Core and Elective Course Descriptions, amend the section as follows:

“~~5600~~5600-3630 **New Venture Creation** (formerly BUSI 5030 and BUSI 7030) ~~(formerly BUSI 5030 and BUSI 7030)~~ covers the business creation process from the idea conception stage to the launch stage. Students learn how to search for, screen and evaluate opportunities, and to plan and assemble the required resources, including the preparation of an actual business plan. Alternatives to new venture creation, such as purchasing an existing business and purchasing a franchise, are also explored. Extensive group work is required.

CR: the former BUSI 5030, the former BUSI 5600, the former BUSI 7030

PR: BUSI 1101, BUSI 1600, and BUSI 2210 BUSI 1101, BUSI 1600, and BUSI 2210 completion of at least 45 credit hours”

Faculty of Business Administration (cont'd)

Page 94, 2017-2018 Calendar, under the heading 7 Business Electives, amend the table as follows:

the former BUSI 3101	BUSI 6040	BUSI 6700	BUSI 7510	Economics 4026
BUSI 3210	BUSI 6041-6060	BUSI 6701	BUSI 7600	Economics 4090
BUSI 3610	BUSI 6100	BUSI 7005	BUSI 7700	Engineering 8671
BUSI 5000	BUSI 6110	BUSI 7010	BUSI 7701	Geography 2195
BUSI 5020	BUSI 6120	BUSI 7110	BUSI 7320	Geography 2425
BUSI 5160	BUSI 6130	BUSI 7120	Computer Science 1710	Geography 3202
BUSI 5210	BUSI 6217	BUSI 7125	Computer Science 2500	Geography 3260
BUSI 5217	BUSI 6230	BUSI 7150	Computer Science 2710	Geography 3425
BUSI 5220	BUSI 6241	BUSI 7160	Computer Science 2711	Geography 4202
BUSI 5250	BUSI 6250	BUSI 7218	the former Computer Science 2752	Geography 4261
BUSI 5302	BUSI 6301	BUSI 7230	Computer Science 2760	Mathematics 1001
BUSI 5401	BUSI 6310	BUSI 7240	Computer Science 3710	Mathematics 2050
BUSI 5402	BUSI 6311	BUSI 7310	Computer Science 3715	Mathematics 2090
BUSI 5500	BUSI 6312	BUSI 7315	the former Computer Science 4761	Political Science 2200
BUSI 5530	BUSI 6320	BUSI 7320	Computer Science 4767	Political Science 3210
BUSI 5600 <del>5600</del> <a href="#">56003630</a>	BUSI 6400	BUSI 7321	Economics 3000	Political Science 3250
BUSI 5700	BUSI 6410	BUSI 7322	Economics 3010	Sociology 4091
BUSI 5700	BUSI 6415	BUSI 7330	Economics 3030	Sociology 4104
BUSI 5701	BUSI 6510	BUSI 7400	Economics 3080	
BUSI 5702	BUSI 6550	BUSI 7410	Economics 3150	
BUSI 5703	BUSI 6605	BUSI 7415	Economics 3360	
BUSI 6000-6029	BUSI 6610	BUSI 7500	Economics 4025	

Page 93, 2017-2018 Calendar, under the heading 6.9 Small Business/Entrepreneurship, amend the section as follows:

“Students electing a Small Business/Entrepreneurship concentration should complete the following courses:

1. BUSI 3610, BUSI 5220, BUSI ~~5600~~[56003630](#), BUSI 6605, BUSI 7010, and BUSI 7600; and
2. any three of the following: BUSI 6120, the former BUSI 6220, BUSI 6250, BUSI 6312, BUSI 6610, BUSI 7230, or BUSI 7240.”

Page 220, 2017-2018 Calendar, under the heading 13.4.1 Core Program Course Descriptions, amend the section as follows:

“**3600 Enterprise Development** explores and examines the venture creation process. Emphasis is on the critical role of the entrepreneur and the underlying attributes and norms guiding the steps in creating a new business venture. Students will have the opportunity to experience

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closely the entrepreneurial process, as well as gain the skills and competencies required in developing a viable business plan and negotiating for start-up financing.

CR: Business ~~5600~~5600-3630, the former Business 5030, the former Business 5600, the former Business 7030

PR: BUSN 1020 or Business 1600, BUSN 2100 or Business 1101, and BUSN 2250 or Business 2210”

Page 771, 2017-2018 Calendar, under the heading 5.2 Faculty of Business Administration, amend the section as follows:

**“Lillian Grandy (Wells) Business/Entrepreneurship Award**

This award has been established by Kent and H. Joan Decker (Grandy) in loving memory of Mrs. Lillian Grandy who, with only elementary education and no formal training, helped support her family through her entrepreneurial spirit and hard work. During the early years of her marriage when her children were young, Lillian provided seamstress services to the local community from her home. In 1988 she completed her first formal training in Basic Sewing through the Continuing Education Program, Department of Education. Over the years she completed many continuing education programs and was subsequently employed as an Instructor to deliver programs on behalf of the Department. Later she established her textiles and craft business, Lillian’s Fabrics, which she operated until her passing at a much too young age. Valued at a portion of the income on the endowment, the award will be granted to a full-time female undergraduate student enrolled in Business ~~5600~~5600-3630 (New Venture Creation) in the scholarship year. The student must meet the minimum academic requirements for an award as defined by Memorial University of Newfoundland and have graduated from a high school in rural Newfoundland and Labrador. It will be awarded by the Senate Committee on Undergraduate Scholarships, Bursaries and Awards upon the recommendation of the Dean, Faculty of Business Administration.”

60.5 Department of English

Page 297, 2017-2018 Calendar, under the heading 7.8 Diploma in Performance and Communications Media, amend the section as follows:

**~~“7.8 Diploma in Performance and Communications Media~~**

~~Program Coordinator: J. Skidmore, Department of English  
Memorial University of Newfoundland offers a specialized Diploma  
Program in Performance and Communications Media. This Diploma~~

Department of English (cont'd)

~~draws on the expertise of the Drama Specialization, Department of English, Centre for Innovation in Teaching and Learning (CITL), and CBC Television. Students receive an introduction to multi-media in the area of dramatic arts and video techniques. Students will be introduced to the wide applications of stage and video craft through a program of project-oriented courses. Required courses give students specific skills in stage and video craft and enable students to specialize in their own particular practical area of interest.~~

~~The Diploma in Performance and Communications Media prepares students to work in the cultural industries in Newfoundland (or other parts of North America). Students with this unique training are better able to work across existing media.~~

**7.8.1 Admissions**

~~Formal application is required and is available at [www.mun.ca/hss/programs/undergraduate/diplomas/](http://www.mun.ca/hss/programs/undergraduate/diplomas/) or from the Office of the Registrar.~~

**Academic Requirements:** ~~Applicants for the Diploma program must satisfy the general admission requirements of the University.~~

**Interviews:** ~~In addition to meeting the general requirements of the University for admission to diploma programs, applicants for the Diploma in Performance and Communications Media must undergo an audition/interview to the satisfaction of the Program Coordinator. Enrolment in the Diploma in Performance and Communications Media is limited and competitive. Students are advised to notify the Program Coordinator in their first year if they intend to apply for this Diploma. Formal application normally takes place in the second semester of second year.~~

**7.8.2 Program of Study**

~~1. Students must complete a minimum 18 credit hours of course work in the following required courses with an overall average in these courses of at least 65%: English 3350, English 3351, English 3816, English 4400, English 4401, and English 4402.~~

~~2. Students must also complete 6 credit hours in English 5000—Instructional Field Placement. Admission to this instructional field placement course is by application to the Program Coordinator, normally at least three months before the beginning of the placement, and is limited to students who at the time of admission have completed the six courses listed above with an overall average of at least 65% and~~

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~~who already hold a first degree or are in their final year of a degree program as confirmed by the Office of the Registrar.~~

**7.8 Diploma in Stage and Screen Technique**

<http://www.mun.ca/english/programs/diplomas/Performance.php>

Program Coordinator: Dr. J. Skidmore, Department of English

The Diploma in Stage and Screen Technique is a stand-alone diploma which may be completed concurrently with a degree program. It combines hands-on courses in film, video, and theatre production to prepare students to work in the cultural industries, or for further study in these fields. Students will cover a broad number of production areas, including directing, producing, acting, and many backstage and behind-the-scenes roles. Courses result in production of digital videos and films, and in staged performances.

All credit hours used towards the Diploma in Stage and Screen Technique may also be eligible for application to a Bachelor of Arts.

**7.8.1 Advising**

Throughout the program of study, students in the Diploma in Stage and Screen Technique can contact the Program Coordinator for assistance with course planning, declaring their program of study, and prerequisite and registration issues.

**7.8.2 Admission Requirements**

To be considered for admission to the Diploma in Stage and Screen Technique, students must have completed English 2451 (or the former English 3351) and earned a minimum of 75% in that course.

Students wishing to declare the Diploma in Stage and Screen Technique shall consult with the Program Coordinator to discuss the requirements of the program. Information about declaring a program of study in the Faculty of Humanities and Social Sciences is available at [www.mun.ca/hss/programs/undergraduate/ideclare.php](http://www.mun.ca/hss/programs/undergraduate/ideclare.php).

**7.8.3 Regulations for the Diploma in Stage and Screen Technique**

Students are required to complete 24 credit hours from a series of prescribed courses. The 24 credit hours shall include:

1) 9 credit hours in English 2450, 2451, and 4401;

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2) 9 credit hours chosen from English 4400, 5000, Communication Studies 3816 and 4402.

3) 3 credit hours in a Creative Writing course chosen from English 3902, English 3912, English/Communication Studies 3913, English 3920, English 4912 or a Podcasting course;

4) 3 credit hours chosen from [Table 1 Faculty of Humanities and Social Sciences Courses for the Certificate in Film Studies](#).

**7.8.4 Attendance Regulation**

Attendance is mandatory in the following courses: English 2450, 2451, 4400, 4401 and 5000 and Communication 3816 and 4402. Students are advised to refer to <http://www.mun.ca/regoff/calendar/sectionNo=REGS-0597> for further information. Attendance is necessary for safety reasons, as these are practical courses where students are working with equipment and in situations where they will be at risk without proper training. In addition, the majority of the assignments are based on group work, which cannot be carried out when students are absent from class.

**7.8.5 Graduation Requirements and Applying for Graduation**

As per Diploma Programs Offered in the Faculty of Humanities and Social Sciences, Graduation Requirements, to be eligible for the award of a Diploma in Stage and Screen Technique, a student must obtain an overall average of 60% or higher in the courses prescribed for the program. A minimum of 12 credit hours in courses prescribed for the diploma program must be completed at this University.

In the final semester of either their degree and/or the Diploma in Stage and Screen Technique, students should visit the Office of the Registrar to apply to graduate: [https://www.mun.ca/regoff/graduation/apply\\_grad.php](https://www.mun.ca/regoff/graduation/apply_grad.php)

**7.8.6 The Former Diploma in Performance and Communications Media**

Please Note: Students cannot receive both a Diploma in Performance and Communications Media and a Diploma in Stage and Screen Technique.

Students currently enrolled in the former Diploma in Performance and Communications Media may choose to transfer to the Diploma in Stage and Screen Technique, but must complete all the required courses of

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either one or the other. There will be no combining of the two programs.”

Page 292, 2017-2018 Calendar, under the heading 7 Diploma Programs, amend the section as follows:

**“7 Diploma Programs**

Diploma Programs in the Faculty of Humanities and Social Sciences are of distinct advantage to students who wish to complement their studies in one or more fields of specialization. Students can choose programs that either develop knowledge relevant to growing sectors of the economy and to areas of increasing social concern, or enable exploration of a concentrated subject from a variety of disciplinary perspectives. Diploma programs tend to provide more in-depth study of a specialized area than certificate programs, and some include a practical component, such as an instructional field placement, a field course, or a capstone project. Some diploma programs may assist in easing the transition of graduates to the workplace. The Faculty of Humanities and Social Sciences offers the **Diploma in Ancient Worlds**, the **Diploma in Creative Writing**, the **Diploma in Geographic Information Sciences**, the **Diploma in Humanities**, the **Diploma in ~~Performance and Communications Media~~ Stage and Screen Technique**, and the **Diploma in Police Studies**.”

Page 325, 2017-2018 Calendar, under the heading 13.6.8 Diploma in Performance and Communications Media, amend the section as follows:

**“13.6.8 Diploma in Performance and Communications Media**  
*In: Faculty of Humanities and Social Sciences - 13 Programs and Regulations* - 13.6 *English*

The Department of English administers the Diploma in ~~Performance and Communications Media~~ Stage and Screen Technique. Credit hours in English may be eligible to jointly fulfill requirements of a degree and a diploma. For further information about this program, see Diploma Programs Offered in the Faculty of Humanities and Social Sciences, or contact the program coordinator.”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

~~“3350-2450:~~ 3350-2450: Theatre (same as 3350) is an introduction to principles of directing and acting, through lectures, discussion and stage production.  
AR: Attendance Required



Department of English (cont'd)

CR: the former ENGL 3350

OR: 3 hours of workshops

**Abbreviated Course Title:** Theatre

**5000 Instructional Field Placement** is a 6 3 credit hour course which occurs upon completion of course work in the [Diploma in Performance and Communications Media Stage and Screen Technique](#). The curriculum emphasis is on the application of acquired skills. Continuing the project-oriented structure built into the practical courses, students will be placed with existing projects in the professional communities of film, television, theatre or video.

AR: Attendance Required

CH: 6 3

PR: ENGL 3350, ~~3351~~, 2450, 2451 and 4400, and two of ENGL 4401 and Communication Studies 3816 (or the former ENGL3816) and 4402 (or the former ENGL 4402), with an overall average of ~~65%~~ 75% in these courses. Restricted to students in the [Diploma in Performance and Communications Media Stage and Screen Technique](#). Admission is by application to the Program Coordinator, normally at least two months before the beginning of the placement, and is limited to students who at the time of admission have completed (or are currently enrolled in) the courses listed above with an overall average of at least ~~65%~~ 75% and who already hold a first degree or are in their final year of their diploma or degree program as confirmed by the Office of the Registrar.

UL: can be used for credit only towards the [Diploma in Performance and Communications Media Stage and Screen Technique](#)."

Page 325, 2017-2018 Calendar, under the heading 13.6.5.4 Course List, amend Table 2 Other Faculty of Humanities and Social Sciences Courses Approved for the Major in Communication Studies, as follows:

**Table 2 Other Faculty of Humanities and Social Sciences Courses Approved for the Major in Communication Studies**

1000 and 2000 Level Courses	3000 Level Courses	4000 Level Courses
<ul style="list-style-type: none"> <li>• Anthropology 2413, 2416</li> <li>• English 2010, <u>2450, 2451</u></li> <li>• Geography 2001, 2195</li> <li>• Gender Studies 2005</li> <li>• Linguistics 2300 or Philosophy 2300</li> <li>• Philosophy 2571</li> <li>• Religious Studies 2812, 2830</li> </ul>	<ul style="list-style-type: none"> <li>• Archaeology 3001 or Folklore 3001 or Medieval Studies 3001 or History 3020</li> <li>• Archaeology 3710 or Folklore 3700</li> <li>• Archaeology 3850 or Folklore 3850</li> <li>• CMST 3816</li> <li>• <del>the former</del> English <del>3350, 3351</del>, <del>the former</del> 3816, <u>3350, 3351</u>, 3843, 3912</li> <li>• English 3460 or Folklore 3460</li> <li>• Folklore 3360, 3612, 3930</li> <li>• Gender Studies 3005</li> <li>• the former Linguistics 3212</li> <li>• Religious Studies 3812, 3820</li> <li>• Sociology 3140, 3731</li> </ul>	<ul style="list-style-type: none"> <li>• Anthropology 4417</li> <li>• CMST 4402</li> <li>• English 4400, 4843</li> <li>• Folklore 4100 or History 4100</li> <li>• Folklore 4440</li> <li>• History 4216</li> <li>• Political Science 4360</li> </ul>

Department of English (cont'd)

Page 323, 2017-2018 Calendar, under the heading 13.6.3.2 Major in English with Specialization in Theatre/Drama, amend the section as follows:

**“13.6.3.2 Major in English with Specialization in Theatre/Drama**

1. In addition to the **Major in English** defined above, the Department offers an English major with a specialization in theatre/drama.
2. Students who choose an English major with a specialization in theatre/drama shall complete 36 credit hours in English, including:
  - a. 6 credit hours in courses at the first-year level;
  - b. English 2000, 2002, 2450, 2451, ~~3350, 3351~~, 4400, 4401;
  - c. English 3200 or 3201;
  - d. English 4300 or 4301;
  - e. one of English 3156, 3171, 3260, 4302; and
  - f. English 3021 or 3022.”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

~~“3351~~ 2451 (same as the former English 3351) The Physical Stage and Video Technique is an introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/ video craft including sound, properties, etc.

AR: Attendance Required

CR: the former English 3351

OR: three hours of workshops

**Abbreviated Course Title:** Physical Stage & Video Tech”

Page 374, 2017-2018 Calendar, under the heading 14.6.1 Communication Studies, amend the section as follows:

~~“3816 Television (same as the former English 3816) is an introduction to the principles of acting for the camera through lecture, discussion and studio work.~~ is an introduction to the principles of television production.

AR: Attendance Required

CR: the former English 3816

PR: English ~~3350 and 3351~~ 2451 (or the former English 3351).

Admission priority will be given first to students in the Diploma in Performance and Communications Media Stage and Screen Technique and then to students in the Major in Communication Studies.”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

Department of English (cont'd)

“4400 Directing is the analysis, production plans and execution of selected projects.

AR: Attendance Required

PR: ENGL ~~3351~~ 2451 (or the former English 3351) or permission of the instructor. Admission priority will be given to students in the [Diploma in Performance and Communications Media Stage and Screen Technique.](#)

4401 Producing the Play is a full semester working with a selected play, to culminate in public performance. Students will be required to participate fully in all aspects of the production, except direction, which will be the responsibility of the instructor.

AR: Attendance Required

PR: admission priority will be given to students in the [Diploma in Performance and Communications Media Stage and Screen Technique.](#)”

Page 374, 2017-2018 Calendar, under the heading 14.6.1 Communication Studies, amend the section as follows:

“4402 Producing the Documentary (same as the former English 4402) is a full semester working on a selected project, to culminate in the creation of a completed video. Students, working in groups, established by the [Diploma in Performance and Communications Media Stage and Screen Technique](#) Program Coordinator, will be required to participate in all aspects of production.

AR: Attendance Required

CR: the former English 4402

PR: English ~~3350, 3351~~ 2451 (or the former English 3351) and CMST 3816. Admission priority will be given first to students in the [Diploma in Performance and Communications Media Stage and Screen Technique](#) and then to students in the [Major in Communication Studies.](#)”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

“5000 Instructional Field Placement is a ~~6 3~~ credit hour course which occurs upon completion of course work in the [Diploma in Performance and Communications Media Stage and Screen Technique.](#) The curriculum emphasis is on the application of acquired skills. Continuing the project-oriented structure built into the practical courses, students will be placed with existing projects in the professional communities of film, television, theatre or video.

AR: Attendance Required

CH: ~~6~~ 3

Department of English (cont'd)

PR: ENGL ~~3350, 3351~~, 2450, 2451(or the former 3350, 3351) and 4400 and two of ENGL 4401 and Communication Studies 3816 (or the former ENGL 3816) and 4402 (or the former ENGL4402), with an overall average of ~~65%~~ 75% in these courses. Restricted to students in the [Diploma in Performance and Communications Media Stage and Screen Technique](#). Admission is by application to the former 4402 or the Program Coordinator, normally at least two months before the beginning of the placement, and is limited to students who at the time of admission have completed (or are currently enrolled in) the courses listed above with an overall average of at least ~~65%~~ 75% and who already hold a first degree or are in the final year of their diploma or degree program as confirmed by the Office of the Registrar.  
UL: can be used for credit only towards the [Diploma in Performance and Communications Media Stage and Screen Technique](#).”

Page 325, 2017-2018 Calendar, under the heading 13.6.5.4 Course List, amend Table 2 Other Faculty of Humanities and Social Sciences Courses Approved for the Major in Communication Studies, as follows:

**Table 2 Other Faculty of Humanities and Social Sciences Courses Approved for the Major in Communication Studies**

1000 and 2000 Level Courses	3000 Level Courses	4000 Level Courses
<ul style="list-style-type: none"> <li>• Anthropology 2413, 2416</li> <li>• English 2010, <u>2450, 2451</u></li> <li>• Geography 2001, 2195</li> <li>• Gender Studies 2005</li> <li>• Linguistics 2300 or Philosophy 2300</li> <li>• Philosophy 2571</li> <li>• Religious Studies 2812, 2830</li> </ul>	<ul style="list-style-type: none"> <li>• Archaeology 3001 or Folklore 3001 or Medieval Studies 3001 or History 3020</li> <li>• Archaeology 3710 or Folklore 3700</li> <li>• Archaeology 3850 or Folklore 3850</li> <li>• CMST 3816</li> <li>• <del>the former</del> English <del>3350, 3351, the former</del> 3816, <u>3350, 3351</u>, 3843, 3912</li> <li>• English 3460 or Folklore 3460</li> <li>• Folklore 3360, 3612, 3930</li> <li>• Gender Studies 3005</li> <li>• the former Linguistics 3212</li> <li>• Religious Studies 3812, 3820</li> <li>• Sociology 3140, 3731</li> </ul>	<ul style="list-style-type: none"> <li>• Anthropology 4417</li> <li>• CMST 4402</li> <li>• English 4400, 4843</li> <li>• Folklore 4100 or History 4100</li> <li>• Folklore 4440</li> <li>• History 4216</li> <li>• Political Science 4360</li> </ul>

Page 323, 2017-2018 Calendar, under the heading 13.6.3.2 Major in English with Specialization in Theatre/Drama, amend the section as follows:

**“13.6.3.2 Major in English with Specialization in Theatre/Drama**

1. In addition to the **Major in English** defined above, the Department offers an English major with a specialization in theatre/drama.
2. Students who choose an English major with a specialization in theatre/drama shall complete 36 credit hours in English, including:
  - a. 6 credit hours in courses at the first-year level;

Department of English (cont'd)

- b. English 2000, 2002, 2450, 2451, 3350, 3351, 4400, 4401;
- c. English 3200 or 3201;
- d. English 4300 or 4301;
- e. one of English 3156, 3171, 3260, 4302; and
- f. English 3021 or 3022.”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

“5000 Instructional Field Placement occurs upon completion of course work in the Diploma in Performance and Communications Media Stage and Screen Technique. The curriculum emphasis is on the application of acquired skills. Continuing the project-oriented structure built into the practical courses, students will be placed with existing projects in the professional communities of film, television, theatre or video.

AR: attendance is required

~~PR: ENGL 3350, 3351, the former 3816 or Communication Studies 3816, 4400, 4401, the former 4402 or Communication Studies 4402, with an overall average of 65% in these courses. Restricted to students in the Diploma in Performance and Communications Media. Admission is by application to the Program Coordinator, normally at least three months before the beginning of the placement, and is limited to students who at the time of admission have completed the six courses listed above with an overall average of at least 65% and who already hold a first degree or are in their final year of a degree program as confirmed by the Office of the Registrar.~~

~~UL: can be used for credit only towards the Diploma in Performance and Communications Media~~

PR: ENGL 2450, 2451(or the former 3350, 3351) and 4400 and two of ENGL 4401, Communication Studies 3816 (or the former ENGL 3816) and 4402 (or the former ENGL 4402), with an overall average of 75% in these courses. Restricted to students in the Diploma in Stage and Screen Technique. Admission is by application to the Program Coordinator, normally at least two months before the beginning of the placement, and is limited to students who at the time of admission have completed (or are currently enrolled in) the courses listed above with an overall average of at least 75% in these courses and who already hold a first degree or are in the final year of their diploma or degree program as confirmed by the Office of the Registrar.

UL: can be used for credit only towards the Diploma in Stage and Screen Technique.

**Abbreviated Course Title:** Instructional Field Placement”

Department of English (cont'd)

Page 374, 2017-2018 Calendar, under the heading 14.6.1 Communication Studies, amend the section as follows:

“3816 Television Production (same as the former English 3816) ~~an introduction to the principles of acting for the camera through lecture, discussion and studio work~~ introduces the process of producing television, including: developing content, capturing digital video and sound, and editing the final product.

AR: Attendance Required

CR: the former English 3816

PR: English ~~3350 and 3351~~ 2451 (or the former English 3351).

Admission priority will be given first to students in the Diploma in Performance and Communications Media Stage and Screen Technique and then to students in the Major in Communication Studies.

**Abbreviated Course Title:** Television Production

**4402 Producing the Documentary** (same as the former English 4402) is a full semester working on a selected project, to culminate in the creation of a completed video. Students, working in groups, established by the Diploma in Stage and Screen Technique Program Coordinator, will be required to participate in all aspects of production.

AR: Attendance Required

CR: the former English 4402

PR: English ~~3350, 3351~~ 2451 (or the former English 3351) and CMST 3816. Admission priority will be given first to students in the **Diploma in Stage and Screen Technique** and then to students in the **Major in Communication Studies**.

**Abbreviated Course Title:** Producing the Documentary”

Page 369, 2017-2018 Calendar, under the heading 14.6 English, amend the section as follows:

“**4401 Producing the Play** is a full semester working with a selected play, to culminate in public performance. Students will be required to participate fully in all aspects of the production, except direction, which will be the responsibility of the instructor.

AR: Attendance Required

PR: ~~ENGL 3350 and 3351~~. Admission priority will be given to students in the **Diploma in Performance and Communications Media Stage and Screen Technique**.

**Abbreviated Course Title:** Producing the Play”

60.6 School of Arts and Social Sciences (Grenfell Campus)

Page 182, 2017-2018 Calendar, under the heading 5.1.2 Business Degree, amend the section as follows:

**“5.1.2 Business Degree**

Articulation Agreements with the College of the North Atlantic are in place for students who have completed the two-year Business Administration (Accounting), the two-year Business Administration (Human Resource Management), the two-year Business Administration (Marketing), the three-year Business Management (Accounting), the three-year Business Management (Human Resource Management) or the three-year Business Management (Marketing) diploma programs and who wish to complete the Bachelor of Business Administration degree program at Grenfell Campus.

Articulation Agreements with the St. John’s College Junior College, Belize are in place for students who have completed the two-year Business Administration (General), the two-year Business Administration (Accounting), the two-year Business Administration (Economics), or the two-year Business Administration (Tourism) associate degree programs and who wish to complete the Bachelor of Business Administration degree program at Grenfell Campus.

For specific admission and program requirements see **Admission/Readmission Regulations for Programs offered by the School of Arts and Social Science, Bachelor of Business Administration and Program Regulations – General and Honours Degree, the School of Arts and Social Science.”**

Page 185, 2017-2018 Calendar, under the heading 6.2.3.4 Articulation Agreements for Bachelor of Business Administration, amend the section as follows:

**“6.2.3.4 Articulation Agreements for Bachelor of Business Administration**

7. For Graduates of the Two-Year Business Administration (General) Associate Degree Program offered by the St. John’s College Junior College, Belize

A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Students must be eligible for admission or readmission to the University in a category as

School of Arts and Social Sciences (Grenfell Campus) (cont'd)

defined in the Calendar section **UNIVERSITY REGULATIONS** and have been awarded the two-year Business Administration Associate Degree (General) offered by the St. John's College Junior College, Belize.

A student in this category must apply under **Transfers from Other Post-Secondary Institutions** above.

8. For Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize

A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section **UNIVERSITY REGULATIONS** and have been awarded the two-year Business Administration Associate Degree (Accounting) offered by the St. John's College Junior College, Belize.

A student in this category must apply under **Transfers from Other Post-Secondary Institutions** above.

9. For Graduates of the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize

A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section **UNIVERSITY REGULATIONS** and have been awarded the two-year Business Administration Associate Degree (Economics) offered by the St. John's College Junior College, Belize.

A student in this category must apply under **Transfers from Other Post-Secondary Institutions** above.

10. For Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize



School of Arts and Social Sciences (Grenfell Campus) (cont'd)

A student may apply for admission into the Bachelor of Business Administration program by indicating the program of choice on the online application within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Students must be eligible for admission or readmission to the University in a category as defined in the Calendar section **UNIVERSITY REGULATIONS** and have been awarded the two-year Business Administration Associate Degree (Tourism) offered by the St. John's College Junior College, Belize.

A student in this category must apply under **Transfers from Other Post-Secondary Institutions** above."

Page 196, 2017-2018 Calendar, under the heading 7.2.7 Bachelor of Business Administration, amend the section as follows:

**"7.2.7 Bachelor of Business Administration**

**7.2.7.8 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Associate Degree Program offered by the St. John's College Junior College, Belize**

- Students who have graduated from the Two-Year Business Administration (General) Associate Degree Program offered by the St. John's College Junior College, Belize and who are entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under **Table 18 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Associate Degree Program offered by the St. John's College Junior College, Belize**

School of Arts and Social Sciences (Grenfell Campus) (cont'd)

Table 18 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (General) Associate Degree Program offered by the St. John's College Junior College, Belize

Term	Required Courses	Elective Courses
<b>Year 1</b>	<ul style="list-style-type: none"> <li>• BUSN 1020</li> <li>• BUSN 2020</li> <li>• BUSN 2110</li> <li>• BUSN 2200</li> <li>• BUSN 2300</li> <li>• BUSN 2310</li> <li>• Mathematics 1052 or 1000</li> </ul>	9 credit hours selected from <b>Electives</b> below
<b>Year 2</b>	<ul style="list-style-type: none"> <li>• BUSN 3010</li> <li>• BUSN 3300</li> <li>• BUSN 3410</li> <li>• BUSN 4010</li> <li>• BUSN 4040</li> <li>• BUSN 4070</li> </ul>	12 credit hours selected from <b>Electives</b> below
<b>Electives</b> 9 credit hours chosen from <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program 12 credit hours other than those listed in <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program		

**7.2.7.9 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize**

- Students who have graduated from the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize and who are entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under **Table 19 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program** offered by the St. John's College Junior College, Belize

School of Arts and Social Sciences (Grenfell Campus) (cont'd)

Table 19 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Accounting) Associate Degree Program offered by the St. John's College Junior College, Belize

Term	Required Courses	Elective Courses
Year 1	<ul style="list-style-type: none"> <li>BUSN 1020</li> <li>BUSN 2020</li> <li>BUSN 2110</li> <li>BUSN 2200</li> <li>BUSN 2300</li> <li>BUSN 2310</li> <li>Mathematics 1052 or 1000</li> </ul>	9 credit hours selected from <b>Electives</b> below
Year 2	<ul style="list-style-type: none"> <li>BUSN 3010</li> <li>BUSN 3300</li> <li>BUSN 3410</li> <li>BUSN 4010</li> <li>BUSN 4040</li> <li>BUSN 4070</li> </ul>	12 credit hours selected from <b>Electives</b> below
<b>Electives</b> 9 credit hours chosen from <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program 12 credit hours other than those listed in <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program		

**7.2.7.10 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize**

- Students who have graduated from the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize and who are entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.
- Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under **Table 20 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize**

School of Arts and Social Sciences (Grenfell Campus) (cont'd)

Table 20 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Economics) Associate Degree Program offered by the St. John's College Junior College, Belize

Term	Required Courses	Elective Courses
Year 1	<ul style="list-style-type: none"> <li>• BUSN 1020</li> <li>• BUSN 2020</li> <li>• BUSN 2100</li> <li>• BUSN 2110</li> <li>• BUSN 2200</li> <li>• BUSN 2300</li> <li>• BUSN 2310</li> <li>• Mathematics 1052 or 1000</li> </ul>	6 credit hours selected from <b>Electives</b> below
Year 2	<ul style="list-style-type: none"> <li>• BUSN 3010</li> <li>• BUSN 3300</li> <li>• BUSN 3410</li> <li>• BUSN 3600</li> <li>• BUSN 4010</li> <li>• BUSN 4040</li> <li>• BUSN 4070</li> <li>• Statistics 2500</li> </ul>	6 credit hours selected from <b>Electives</b> below
<b>Electives</b> 3 credit hours chosen from <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program 9 credit hours other than those listed in <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program		

**7.2.7.11 Articulation Agreement - Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize**

• Students who have graduated from the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize and who are entering the Grenfell Campus Bachelor of Business Administration program must have a minimum average of 75% in the Associate Degree program and will be awarded 60 credit hours of transfer credit applicable to the 120 credit hour degree program. The program may be completed on a full or part-time basis.

• Students will be required to complete an additional 60 credit hours for the Grenfell Campus Bachelor of Business Administration program as outlined under **Table 21 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize**

School of Arts and Social Sciences (Grenfell Campus) (cont'd)

Table 21 Bachelor of Business Administration for Graduates of the Two-Year Business Administration (Tourism) Associate Degree Program offered by the St. John's College Junior College, Belize

Term	Required Courses	Elective Courses
<b>Year 1</b>	<ul style="list-style-type: none"> <li>• BUSN 1020</li> <li>• BUSN 2020</li> <li>• BUSN 2110</li> <li>• BUSN 2200</li> <li>• BUSN 2300</li> <li>• BUSN 2310</li> <li>• Mathematics 1052 or 1000</li> </ul>	9 credit hours selected from <b>Electives</b> below
<b>Year 2</b>	<ul style="list-style-type: none"> <li>• BUSN 3010</li> <li>• BUSN 3300</li> <li>• BUSN 3410</li> <li>• BUSN 3500</li> <li>• BUSN 3600</li> <li>• BUSN 4010</li> <li>• BUSN 4040</li> <li>• BUSN 4070</li> </ul>	6 credit hours selected from <b>Electives</b> below
<b>Electives</b> 3 credit hours chosen from <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program 12 credit hours other than those listed in <b>Table 11 Business Electives</b> which may be completed in any semester or year of the program		

60.7 School of Social Work

Page 569, 2017-2018 Calendar, amend sections 3 School Description up to and including 11 Course Descriptions as follows:

**3 School Description**

A social work program at Memorial University of Newfoundland commenced in 1963 with the offering of a two-year diploma in public welfare. In 1965, the Bachelor of Arts (Social Welfare) degree was initiated, continuing until 1970 when the Bachelor of Social Work was established. The School also offers graduate degrees at the master and doctoral level.

Social work courses are designed for delivery on a philosophical base of humanism and social justice. This is accomplished in an empowering teaching and learning environment, through the practice of anti-oppression principles, within the context of critical thinking. The curriculum in social work draws upon the substance and analytical processes of the social and behavioural sciences and of the humanities. It reflects Memorial University of Newfoundland and the School of Social Work's traditional commitments to serve the people of Newfoundland and Labrador within a global context.

### School of Social Work (cont'd)

Additional information can be found on the School of Social Work website.

Students must meet all regulations of the School of Social Work in addition to those stated in the general regulations. For information concerning fees and charges, admission/readmission to the University, and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

#### **3.1 Vision**

The School of Social Work strives to strengthen human relationships and promote social justice through academic excellence.

#### **3.2 Mission**

The School of Social Work promotes social justice by providing social work education, conducting scholarly inquiry, disseminating knowledge and contributing to public policy and practice thereby addressing the needs and aspirations of the local and global communities with whom we collaborate and interact.

#### **3.3 Accreditation Status**

Graduates of Memorial University of Newfoundland's Bachelor of Social Work programs have been enjoying the benefits of full accreditation with the Canadian Association for Social Work Education (CASWE) since 1977. The First and Second Degree undergraduate programs offered by the School of Social Work are currently accredited by the CASWE.

#### **3.4 Academic and Professional Ethics**

The School of Social Work espouses the highest standards of academic and professional ethics and conduct as documented in the current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Practice*. Ethical behaviour encompasses integrity, respect, and professionalism, and also means that students will take responsibility for their learning and pursue academic goals in an honest and engaged manner. These are principles, values, and expectations that the School of Social Work upholds as a member of the Canadian Association for Social Work Education.

When participating in coursework and field practica or representing the School at conferences and other research and academic activities, students are expected to demonstrate ethical behaviour. In decision-making, teamwork, and individual expression, students are expected to

seek to understand the significance of social justice, fairness, equity and individual and collective rights.

Along with the Memorial University *Student Code of Conduct*, the following guidelines for academic and professional ethics and conduct are available at the School of Social Work website: The current Canadian Association of Social Workers *Code of Ethics* and the *Guidelines for Ethical Practice*, the *Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures*, and the *School of Social Work Social Media Policy and Guidelines for Social Work Students*.

#### **4. Description of Programs**

All courses of the School are designated by the abbreviation SCWK.

The Bachelor of Social Work (BSW) is a full-time program that is offered as a First or a Second Degree program and is comprised of course work and two field practica. The BSW degree qualifies graduates for beginning professional practice in social work settings.

The BSW curriculum reflects a balance of professional education and general education. The professional education courses are provided for students once they are admitted to the First Degree or Second Degree Bachelor of Social Work programs. The general education is intended to equip students with knowledge in the humanities and relevant social sciences, including knowledge related to human development and behaviour in the social environment. The general education is addressed through complementary courses from disciplines outside the School of Social Work (See 4.41 Complementary Studies below).

The objectives of the undergraduate program are to prepare students to:

- promote social justice and social well-being and creatively challenge oppression;
- acquire and apply knowledge, skills, values, professional ethics and critical thinking abilities;
- recognize limitations and strengths as a beginning social work practitioner;
- integrate reflexively critical self-awareness;
- assume leadership in collaboration and interdisciplinary practice;
- utilize and participate in innovative and traditional inquiry and research models;
- creatively practice with diverse individuals and collectives;
- promote and critique the social work profession on regional, provincial, national and global levels;
- commit to the process of lifelong learning;

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- participate collaboratively and respectfully in innovative teaching and learning processes; and
- address issues of transition and crisis in diverse contexts (individuals, families, groups, communities, formal organizations and society).

The aim of the BSW program is to develop social workers with generically based skills for working with individuals, families, communities, and groups. Students receive an education which prepares them to work in urban centres and rural settings. A special emphasis is placed on the importance of identifying local needs and developing the means of meeting these needs in the context of available resources.

There is a **Program Residency Requirement** for both the **First** and **Second** Degree programs requiring students to take specific courses on the St. John's campus. Although the majority of courses are taught on-campus, selected courses are occasionally taught online.

#### **4.2 4.1 Social Work Field Practica**

- In addition to their course work, students are required to complete two supervised 350 hour field practica which normally occur in Fall and Winter semesters. Students are normally expected to be available to engage in the field practicum for 28 hours each week during the semester in which the field practicum is scheduled.
- Each field practicum is to be conducted in a setting and supervised by a qualified field instructor approved by the Field Education Coordinators, in compliance with the CASWE Standards for Accreditation and the relevant provincial legislation governing the practice of social work. Field instructors must possess, as a minimum qualification, a Bachelor of Social Work and/or a Master of Social Work from an accredited social work program plus a minimum of two years post-degree social work employment. Qualifications will be assessed in the case of international field practica.
- Students normally are expected to be available for field practica ~~throughout~~ anywhere within the Province of Newfoundland and Labrador.
- Field practica may be offered in whole or in part outside the normal start and end dates of a semester.
- The Field Education Coordinators are responsible for facilitating appropriate matches among students, field instructors, and field practicum settings. Although consideration



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will be given to all factors affecting the location and type of field practica, final approval of all field practica rests with the Field Education Coordinators. Students who refuse a field practicum deemed suitable by the Field Education Coordinators may be delayed in their program or prevented from completing their program of study.

- Students are responsible for all costs associated with field practica including travel, immunizations, police records checks/vulnerable sector checks, child protection records checks, and housing, and living expenses. ~~accommodation.~~
- Students shall submit an application, including a Student Brief Resume, to the Field Secretary in the preceding January for the Fall semester field practicum ~~field practica~~ and the preceding ~~April~~ September for the Winter semester field practicum. ~~field practica.~~
- Students shall complete agency specific requirements, such as ~~Criminal R~~ecord C~~hecks~~, ~~V~~ulnerable S~~ector C~~hecks~~, ~~C~~hild P~~rotection R~~ecords C~~hecks~~, or ~~H~~ealth C~~hecks~~, before starting the field practicum. Students unable to meet the agency's requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The requirements and procedures of any given agency may change from time to time and are beyond the control of the University.~~
- Students must complete and have received final grades for all required courses before proceeding to each field practicum.

### **4.3 4.2 Field Practicum Preparation Seminars**

In the semesters prior to their first field practicum, students are required to participate in six ~~f~~Field Practicum p~~P~~reparation ~~s~~Seminars (SCWK 230A/B). These seminars review the field practicum requirements, aid students in writing resumes and preparing for interviews, and discuss ethics, professionalism, and respectful workplaces. Students must complete all required seminars and receive a passing grade for SCWK 230A in order to proceed to SCWK 230B. Students then must complete all required seminars and receive a passing grade for SCWK 230B in order to proceed to their first field practicum. ~~who do not complete all six seminars may be delayed in starting their practicum.~~

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### **4.4 4.3 Bachelor of Social Work Pledge of Professionalism Ceremony**

In the Winter semester prior to their first field practicum, students are required to participate in the Bachelor of Social Work Pledge of Professionalism Ceremony. Students who do not meet this requirement may be delayed in starting their field practicum.

### **~~4.1~~ 4.4 Complementary Studies**

1. Complementary Studies is a collection of non-social work courses that provides students with opportunities to gain general knowledge of people and nature, develop analytical and critical thinking and communication skills, and explore the intersections of social, political, and economic elements in society. The six learning objectives of the Complementary Studies guide the selection of the chosen disciplines and courses (see Table 1).
2. Most of the selected courses do not require pre-requisites or co-requisites. Listed courses are subject to change and availability. Additional courses may be approved by the Associate Dean, Undergraduate Programs.
3. Students are required to complete Complementary Studies courses as part of the admission requirement for both the First and Second Degree degree programs.
4. Once admitted to the First Degree program, students complete Complementary Studies courses in order to fulfill the general education course requirement and to complete the general education courses needed for the First Degree program.
5. Students in the First Degree program are permitted to use courses from the Complementary Studies Table for degree regulations subsequent to their year of entry to the BSW Degree.
6. The number of courses students select for each Learning Objective in order to meet the admission requirements and the First Degree program of study requirements is outlined in Section 5: Admissions Regulations for the School of Social Work and Section 6: Program Regulations respectively.
- ~~4. Six Learning Objectives for students are identified that inform the approved disciplines and courses.~~
- ~~4. Table 1 Complementary Studies presents the six Learning Objectives, and the approved corresponding disciplines~~

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**Table 1 Complementary Studies**

<b>The Six Learning Objectives for Complementary Studies Courses</b>	<b>Approved Disciplines and Course Numbers</b>
1. Students will develop university knowledge and skills in critical reading, writing, and analysis.	Critical Reading and Writing Courses (CRW) or Designated Writing courses (W), Grenfell Campus, chosen from the following disciplines: Archaeology, English, Folklore, Gender Studies, History, Humanities, Philosophy, Political Science, Religious Studies
2. Students will develop foundational knowledge and appreciation for the various expressions and experiences of human and cultural diversity.	Anthropology <a href="#">1031</a> , 2413, 3060, 3061, 3063, <a href="#">3100</a> , 3210 English 2122, 2705, 3810 Gender Studies 1000, 2000, 2006, 3005, 3025, 3100, <a href="#">3500</a> Humanities 2002, 3001, <del>4001</del> Psychology <del>1000, 1001</del> , 2020, 2025, 2030, 2125, 2540, <del>2625</del> Sociology 2100, <a href="#">2200</a> , <a href="#">2220</a> , <a href="#">2230</a> , 3314, 3731, 4071, 4072, <a href="#">4092</a> , 4201, 4213, <a href="#">4230</a>
3. Students will develop foundational knowledge and understanding of historical and contemporary experiences of Indigenous peoples of Canada.	Anthropology 2414, <del>3070</del> Archaeology 1005 or History 1005 <a href="#">Archaeology 2482</a> English 2160 <a href="#">Gender Studies 3015</a> History 2800, 3520, 3525 Humanities 3100 Political Science 3830 Law and Society 3012, 3014 Religious Studies 3880
4. Students will develop foundational knowledge and awareness of the historical and contemporary realities of social inequities, imperialism, and racism.	Anthropology 3061, 3063, <a href="#">3100</a> <del>4415, 4416</del> Archaeology 1005 or History 1005 Gender Studies 1000, 2000, 2006, 3005, 3025, 3100, <a href="#">3500</a> Geography 1050, 2001 History 2140, 2800, 3520, 3525, 3760, 3770, 3813, 3821, 4253, 4421 Sociology 2100, 3180, 3314, 3420, <a href="#">4092</a> , <a href="#">4099</a> , <a href="#">4210</a> , <a href="#">4230</a>
5. Students will develop foundational knowledge in governance and policy-making.	Humanities 1002, 2002 Political Science <a href="#">1000</a> , 1010, 2600, 2800, 3550, 3610, 3620, 3650, 3731, 3800, 3880, 3890 Police Studies 2000, <a href="#">3000</a> , <a href="#">3100</a> <a href="#">Sociology 4208</a>
6. Students will develop a critically reflective understanding of contemporary society (locally, nationally, and globally) and their place in it.	<a href="#">Anthropology 1031, 2413</a> English 3810 Humanities 4001 History 2665, 3120, 3760, 3770, 3813, 3821, 4253 Philosophy 1600, 2220, 2400, 2541, 2551, 2552, 2553 Law and Society 1000, 2000, 3012, 3014, 3300 Social/Cultural Studies 2000 Sociology 1000, 2100, 2110, 2120, <a href="#">2200</a> , 2210, <a href="#">2220</a> , 2230, 2240, 2250, 2270, 3140, 3210, 3290, 3318, 3400, 3420
Courses may be offered at St. John's and/or Grenfell Campuses. For further information refer to the appropriate <b>Course Descriptions</b> sections for the <b>Faculty of Humanities and Social Sciences</b> <a href="#">and the Faculty of Science</a> <del>at</del> <a href="#">for</a> the St. John's Campus and the <b>Course Descriptions</b> section <del>at</del> <a href="#">for</a> the <b>Grenfell Campus</b> .	

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**5. Admission Regulations for the School of Social Work**

In addition to meeting the *UNIVERSITY REGULATIONS*, students must meet the admission regulations for the School of Social Work.

**5.1 General Information**

1. Entry to the Bachelor of Social Work is competitive. Meeting the minimum requirements for admission does not guarantee acceptance into the First Degree program or Second Degree program. The final decision on admission rests with the Bachelor of Social Work Admissions Committee. The decision of the Admissions Committee is final and there are no grounds for appeal.
2. Admission or readmission to the University does not necessarily constitute admission to the First or Second Degree programs.
3. Selection of candidates for admission to the Bachelor of Social Work is based on academic standing, relevant work experience/volunteer experience and/or community involvement in human services, ~~work/volunteer/community involvement experience,~~ and personal suitability for a career in social work.
4. The School of Social Work depends on the cooperation of community agencies external to the University to provide field practica and instruction to its students. Many of these agencies have a range of requirements, such as a Certificate of Conduct or a Child Protection Records Check, which must be completed before starting the field practicum. Students unable to meet these agencies' requirements may be delayed in their program or prevented from completing their program of study. Students are required to complete and update these requirements in a timely fashion and at their own expense. The procedures of any given agency may change from time to time and are beyond the control of the University.
5. The School of Social Work strives to enrich its teaching, research and scholarship through the contributions of individuals from diverse backgrounds with different attributes. However, for many applicants, institutional processes and cultural and racial differences exist which have presented barriers to learning. In order to correct conditions of disadvantage in professional education, the School offers a minimum of 10% of seats in the First Degree program and the Second Degree program through our Educational Equity Initiative. Eligible applicants are persons who have met the

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minimum requirements for admission to the program and who self-identify as persons of First Nations, Inuit, Métis, or blended ancestry (minimum of 5% of seats) and/or as members of an equity group (minimum of 5% of seats). All applicants applying under the Educational Equity Initiative must complete the appropriate section on the School of Social Work First Degree or Second Degree Application form.

### **5.2 Application Forms and Deadlines**

1. The application for admission ~~or readmission~~ to programs offered by the School of Social Work is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at ~~www5.mun.ca/admit/twblkwbis.P\_WWWLogin~~. Applicants who are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply).
2. The Bachelor of Social Work as a First Degree program **and as a Second Degree program** commences in the Fall semester. ~~The Bachelor of Social Work as a Second Degree program commences in the Winter semester.~~ The deadline for application for admission to both the First and Second Degree programs is March 1. Students are encouraged to submit their applications as early as possible.
3. Applications received after the deadline and incomplete applications will not be considered.
4. Application for admission to the Bachelor of Social Work programs should be submitted online with the University Application for Admission/Readmission. The Social Work application will be available from October 1 to March 1 of each year.
4. A complete application package includes an application to the University (for those who have not attended Memorial University of Newfoundland in the three preceding semesters), an application to the School and any other required documentation.

### **5.3 Admission Requirements**

#### **5.3.1 First Degree Program**

1. To be considered for admission to the First Degree Bachelor of Social Work program, applicants must have:

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- a. achieved an average of at least 65% in the courses comprising the last 30 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission is being sought and for which a numeric grade has been assigned;
  - b. completed the 30 credit hours of required prerequisite courses outlined below by the end of the Winter semester for the year in which admission is being sought and must have achieved a minimum grade of 65% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 30 credit hours of required prerequisite courses are:
    - 3 credit hours for Social Work 1710
    - ~~24~~ 18 credit hours from the Complementary Studies courses selected for each Learning Objective listed in **Table 1: Complementary Studies**. Courses are counted only once even if they are listed for more than one Learning Objective or cross-listed with another department. Applicants are encouraged to select Complementary Studies courses with numbers that correspond to their current year of study. The exceptions are courses listed for Learning Objective One and Learning Objective Three. The required credit hours are as follows:
      - Learning Objective One: 6 credit hours
      - Learning Objective Two: 3 credit hours
      - ~~○ Learning Objective Three: 3 credit hours~~
      - Learning Objective Four: 3 credit hours
      - Learning Objective Five: 3 credit hours
      - Learning Objective Six: 3 credit hours
    - ~~6~~ 9 additional credit hours of courses chosen from the approved courses listed for the Complementary Studies Learning Objectives Two to Six.
  - c. completed a minimum of 60 hours of verified work experience/volunteer experience and/or community involvement in human services. ~~work/volunteer/community involvement experience.~~
2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details, please refer to the School's of Social Work website.
  3. Applicants who complete any Complementary Studies courses listed for Year 2 and Year 3 of **Table 2 Bachelor of Social Work (as a First Degree)** prior to admission and receive a grade of less than 65% in these courses will be required, following admission, to repeat the courses or take other courses that meet the same Learning Objective(s)

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~~learning objective(s)~~ according to **Program Regulations** and achieve a minimum grade of 65% in each course.

#### **5.3.2 Second Degree Program**

The Bachelor of Social Work as a Second Degree is a 60 credit hour program intended for candidates who have completed a university degree, the required prerequisite courses, meet the academic performance requirements, and have ~~extensive~~ verified work experience/volunteer experience and/or community involvement in human services, ~~work/volunteer/community involvement experience~~.

1. To be considered for admission to the Bachelor of Social Work as a Second Degree, applicants must have:

a. been awarded a Bachelor's degree, or been approved (by the end of the Winter semester ~~preceding the academic year~~ for the year in which admission is being sought) for the award of a Bachelor's degree from a university recognized by Memorial University of Newfoundland;

b. achieved an average of at least 70% in the courses comprising the last 60 credit hours of undergraduate study attempted by the end of the Winter semester for the year in which admission ~~preceding the academic year in which admission~~ is being sought and for which a numeric grade has been assigned;

c. completed the 30 credit hours of required prerequisite courses outlined below by the end of the Winter semester for the year in which admission ~~preceding the academic year in which admission~~ is being sought and must have achieved a minimum grade of 70% in each of these required prerequisite courses. These courses and credits must have been taken at Memorial University of Newfoundland or accepted for transfer credit from a recognized university or university college. The 30 credit hours of required prerequisite courses are:

- 3 credit hours for Social Work 1710
- 21 credit hours from the Complementary Studies courses selected for each Learning Objective listed in **Table 1 Complementary Studies**. Courses are counted only once even if they are listed for more than one Learning Objective. The required credit hours are as follows:
  - Learning Objective One: 6 credit hours or 6 credit hours in English
  - Learning Objective Two: 3 credit hours
  - Learning Objective Three: 3 credit hours
  - Learning Objective Four: 3 credit hours
  - Learning Objective Five: 3 credit hours
  - Learning Objective Six: 3 credit hours



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- ~~6~~ 3 additional credit hours of courses chosen from the approved courses listed for the Complementary Studies Learning Objectives Two to Six.
  - 3 additional credit hours from Psychology courses listed in Learning Objective Two
- d. completed a minimum of 300 hours of verified work experience/volunteer experience and/or community involvement in human services. ~~work/volunteer/community involvement experience.~~
2. Applicants will be ranked according to their academic performance in addition to other criteria used in the selection process. For further details, please refer to the School of Social Work website.

**5.3.3 Acceptance Procedures for Admission**

1. Applicants for the First Degree program and the Second Degree program will normally be notified of admission decisions by the end of June. Approved applicants for the BSW degree ~~this program option~~ will be admitted in the Fall semester only.
- ~~2. Applicants for the Second Degree program will normally be notified of admission decisions by the end of June. Approved applicants for this program option will be admitted in the Winter semester only.~~
2. The School of Social Work will not defer any admissions to the First or Second Degree programs.

**5.3.4 Admission Following Voluntary Withdrawal**

1. A student who voluntarily withdraws from the program can apply as a new applicant to the School of Social Work in accordance with Calendar requirements for the year in which admission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Committee on Undergraduate Studies will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously completed Social Work courses and the Committee on Undergraduate Studies will review and determine what, if any, Complementary Studies courses will need to be completed as listed under the Program Regulations for the Social Work program.



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3. The semester in which a student can register for Social Work courses depends on the availability of seats.

**5.3.5 Admission Following Promotion Denied**

1. A student who is denied promotion can apply as a new applicant to the School of Social Work in accordance with Calendar requirements for the year in which admission is being sought.
2. If the application is accepted, and the time since the last successfully completed course(s) in a BSW Program of Study is fewer than three years, then the Committee on Undergraduate Studies will review and determine what, if any, courses need to be repeated. If the time since the last successfully completed course(s) in a BSW Program of Study is three years or greater, then the student will be required to repeat previously completed Social Work courses and the Committee on Undergraduate Studies will review and determine what, if any, Complementary Studies courses will need to be completed as listed under the Program Regulations for the Social Work program.
3. The semester in which a student can register for Social Work courses depends on the availability of seats.
4. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission to the program.

**6. Program Regulations**

**6.1 Bachelor of Social Work (as a First Degree)**

- The 120 credit hour Bachelor of Social Work (as a First Degree) requires 75 professional education credit hours from the School of Social Work that include two field practica plus 45 general education credit hours from **Table 1 Complementary Studies** as defined in **Table 2 Bachelor of Social Work (as a First Degree)**.
- Following admission to Year 2, students normally complete a total of 18 credit hours of courses selected from the following Learning Objectives listed in Table 1 Complementary Studies:
  - 3 credit hours from Learning Objective Two,
  - 6 credit hours from Learning Objective Three,
  - 6 credit hours from Learning Objective Four, and

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- 3 credit hours from Learning Objective Six:
- Courses from Complementary Studies are counted only once even if they are listed for more than one Learning Objective or cross-listed with another department.
- Following admission to Year 2, credit hours shall normally be taken in the sequence as set out in **Table 2 Bachelor of Social Work (as a First Degree)**. Students wishing to change the sequence and/or reduce the course load specified for Years 2 – 4 must receive written approval from the Dean of the School. A change in course sequence may result in an extension to the length of time normally required to complete the program.
- Students must complete the application for their social work field practicum in January for the Fall semester and in April for the Winter semester.
- In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK 4302), all professional education courses and all general education courses prior to each field practicum as listed in the **Table 2 Bachelor of Social Work (as a First Degree)** Program of Study must be completed with each course having a final grade of 65% or greater.

**Table 2 Bachelor of Social Work (as a First Degree)**

Year / Term	Required Professional Education Courses	Required General Education Courses
Year 1 Fall and Winter	SCWK 1710	27 credit hours from Complementary Studies as noted in the Admission requirements
Year 2 Fall	<u>SCWK 230A</u> SCWK 2211 <del>SCWK 230A</del> SCWK 2320 SCWK 2520	6 credit hours from Complementary Studies Learning Objective Three <u>and/or Four</u>
Year 2 Winter	SCWK 230B SCWK 2313 SCWK 2321 SCWK 2711	6 credit hours from Complementary Studies Learning Objective <del>Four</del> <u>Three and/or Four</u>
Year 3 Fall	SCWK 3300 SCWK 3311	

Year 3 Winter	SCWK 3221 SCWK 3410 SCWK 3720	3 credit hours from Complementary Studies Learning Objective Two  3 credit hours from Complementary Studies Learning Objective Six
Year 4 Fall	SCWK 4312 SCWK 4314 SCWK 4317 SCWK 4521 SCWK 4620	
Year 4 Winter	SCWK 4302 3 credit hours from: SCWK 4321, 4322, or 4323	
<u>By the end of the Winter Year 2, all students normally have completed 6 credit hours for Learning Objective 3 and 6 credit hours for Learning Objective 4. By the end of the Winter Year 3, all students normally have completed 3 credit hours for Learning Objective 2 and 3 credit hours for Learning Objective 6.</u>		

### 6.1.1 Program Residency Requirements

Students shall be required to successfully complete all Social Work courses on the St. John's campus except for: SCWK 1710, 3300, 3311, 4302, 4321, 4322, and 4323.

### 6.2 Bachelor of Social Work (as a Second Degree)

- The 60 credit hour Bachelor of Social Work (as a Second Degree) requires 60 SCWK credit hours including two field practica as defined in **Table 3 Bachelor of Social Work (as a Second Degree)**.
- Following admission, credit hours shall normally be taken in the sequence as set out in **Table 3 Bachelor of Social Work (as a Second Degree)**. Students wishing to change the sequence and/or reduce the course load specified for semesters 1-4 must receive prior written approval from the Dean of the School. A change in course sequence and/or reduction of the course load may result in an extension to the length of time normally required to complete the program.
- Students must complete the application for their social work field practicum in January for the Fall semester and in April for the Winter semester.
- In order for students to proceed to each field practicum (i.e., SCWK 3300 and SCWK 4302), all professional education courses as listed in the **Table 3 Bachelor of Social Work (as a Second Degree)** Program of Study must be completed with each course having a final grade of 65% or greater.

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**Table 3 Bachelor of Social Work (as a Second Degree)**

<b>Year / Term</b>	<b>Required Professional Education Courses</b>
Year 1 Semester 1 <u>Fall</u> <del>Winter</del>	<u>SCWK 230A</u> SCWK 2211 SCWK 2320 <u>SCWK 2520</u> <u>SCWK 4312</u> <u>SCWK 4314</u> <del>SCWK 230A</del> <del>SCWK 230B</del> <del>SCWK 2711</del> <del>SCWK 3410</del> <del>SCWK 3720</del>
Year 1 Semester 2 <u>Winter</u> <del>Spring</del>	<u>SCWK 230B</u> SCWK 2313 SCWK 2321 <u>SCWK 2711</u> <u>SCWK 3410</u> <u>SCWK 3720</u> <del>SCWK 2520</del> <del>SCWK 4312</del> <del>SCWK 4314</del>
Year 2 Semester 3 <del>Fall</del>	SCWK 3300 SCWK 3311
Year 2 Semester 4 Winter	SCWK 4302 SCWK 4521

### **6.2.1 Program Residency Requirements**

Students shall be required to successfully complete all Social Work courses on the St. John's Campus except for: SCWK 1710, 3300, 3311, 4302, and 4521.

## **7. Academic Requirements and Promotion Regulations**

### **7.1 General Information**

1. The Committee on Undergraduate Studies will determine a student's promotion status at the end of each academic term.
2. Once a student has been accepted into the First or Second Degree Bachelor of Social Work program, these regulations shall apply upon commencement of courses in the first semester of the program to the completion of the degree.
3. In addition to meeting the academic requirements and

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promotion regulations for the School, all students must meet the general academic regulations (undergraduate). For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**.

### **7.2 Promotion Status**

A student's promotion status at the end of each term will be in one of the following three categories:

#### **7.2.1 Clear Promotion**

Clear Promotion means that a student can proceed to the next term without restrictions. Clear Promotion will be given to a student

- who has completed the academic term with a numeric grade of at least 65% in each required course in the BSW program listed in Table 2 or Table 3, ~~from Program Regulations, Table 2 Bachelor of Social Work (as a First Degree) or Table 3 Bachelor of Social Work (as a Second Degree)~~, and
- who has completed a field practicum with a letter grade of PAS (pass), and
- who has maintained professional behaviour consistent with the Memorial University *Student Code of Conduct*, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and the School of Social Work Social Media Policy and Guidelines for Social Work Students, ~~the current Code of Ethics and the Guidelines for Practice of the Canadian Association of Social Workers, and the Suitability for the Profession Policy & Procedures of the School of Social Work.~~

#### **7.2.2 Probationary Promotion**

Probationary Promotion means that a student has not received a **Clear Promotion** and must meet certain conditions to obtain Clear Promotion. A student can only receive Probationary Promotion once in the Bachelor of Social Work program. Each of the following violations is sufficient for a student to receive Probationary Promotion. Probationary Promotion will be given to a student

- who has completed the term with a numeric grade of less than 65% in one required course in the BSW program listed in Table 2 or Table 3, ~~from Program Regulations, Table 2 Bachelor of Social Work (as a First Degree) or Table 3 Bachelor of Social Work (as a Second Degree)~~. The student must repeat the course within three academic terms from the

### School of Social Work (cont'd)

unsuccessful completion and obtain a numeric grade of at least 65%. The student will not be permitted to repeat more than one course in the program.

- who has behaved behaves in a manner that breaches the Memorial University *Student Code of Conduct*, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and/or the School of Social Work Social Media Policy and Guidelines for Social Work Students. ~~the current Code of Ethics of Ethics and the Guidelines for Practice of the Canadian Association of Social Workers, and/or the Suitability for the Profession Policy & Procedures of the School of Social Work~~ but for which the School considers that withdrawal from the program is not warranted.

### **7.2.3 Promotion Denied**

Promotion Denied means that a student has not received either a **Clear Promotion** or a **Probationary Promotion** and must withdraw from the School.

Any one of the following violations is sufficient for a student to receive Promotion Denied. Promotion Denied will be given to a student:

- who has not met the conditions of probation.
- who has received a numeric grade of less than 65% in more than one required course listed in Table 2 or Table 3 and that were completed since the commencement of the BSW program. ~~from Program Regulations, Table 2 Bachelor of Social Work (as a First Degree) or Table 3 Bachelor of Social Work (as a Second Degree).~~
- who has received a numeric grade of less than 65% twice in the same required BSW course listed in Table 2 or Table 3 and that were completed since the commencement of the BSW program. ~~from Program Regulations, Table 2 Bachelor of Social Work (as a First Degree) or Table 3 Bachelor of Social Work (as a Second Degree).~~
- who has conducted themselves in such a manner as to cause the field agency and a Field Education Coordinator to terminate the field practicum or who has voluntarily withdrawn from a field practicum without the prior approval of a Field Education Coordinator and the Committee on Undergraduate Studies.

### School of Social Work (cont'd)

- who has received a letter grade of FAL (fail) in a field practicum.
- who has behaved ~~behaves~~ in a manner that breaches the Memorial University *Student Code of Conduct*, the current Canadian Association of Social Workers Code of Ethics and the Guidelines for Ethical Practice, the Bachelor of Social Work Programs Suitability for the Profession Policy & Procedures, and/or the School of Social Work Social Media Policy and Guidelines for Social Work Students. ~~the current Code of Ethics and the Guidelines for Practice of the Canadian Association of Social Workers, and/or the Suitability for the Profession Policy & Procedures of the School of Social Work~~ and for which the School considers that withdrawal from the program is warranted.

#### **7.2.4 Other Information**

1. Following a denial of promotion, a student can apply as a new applicant to the School of Social Work in accordance with Calendar requirements for the year in which admission is being sought (See Admissions 5.3.5).
2. A student who is denied promotion and required to withdraw from the program a second time will not be eligible for future admission to the program.

#### **7.3 Leave of Absence**

1. A leave of absence can only be requested after a student completes the first semester of the program.
2. Any student who requests to take a leave, for any reason, from the program and retain status in the program may normally do so once, with the written approval of the Committee on Undergraduate Studies, and for a maximum period of one academic year. A student who plans to resume studies within the one year period must notify the Dean in writing three months prior to the beginning of the term in which the student plans to continue in the program. A student who does not return at the end of their approved leave of absence will be deemed to have withdrawn from the program.

#### **7.4 Student Withdrawal**

1. A student who voluntarily withdraws at any time from the program and who wants to return to the program can apply as a new applicant to the School of Social Work in accordance with Calendar requirements for the year in which admission is being sought (See Admissions 5.3.4.).

### School of Social Work (cont'd)

2. The School reserves the right to require a student to withdraw from the program at any time when acceptable cause is demonstrated.

## **8 Graduation**

1. In order to graduate, students in the First Degree program who completed any Complementary Studies courses listed for Year 2 and Year 3 of **Table 2: Bachelor of Social Work (as a First Degree)** prior to admission and received a grade of less than 65% in these courses are required to repeat the courses or take other courses that meet the same learning objective(s) according to Section 6: Program Regulations and achieve a grade of at least 65% in each course.
2. Upon meeting the qualifications for the Bachelor of Social Work program a student must apply by the appropriate deadline date to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service. Additional information is available from the Office of the Registrar.

## **9 Waiver of School Regulations**

Every student has the right to request a waiver of School regulations. A student wishing a waiver of University academic regulations should refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Waiver of Regulations**.

- ~~4. All requests must be submitted to the Committee on Undergraduate Studies of the School for consideration.~~
1. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Committee on Undergraduate Studies. Medical and/or other documentation to substantiate the request must be provided.
2. Any waiver granted does not reduce the total number of credit hours required for the degree.
3. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School.

### **9.1 General Information**

- ~~4. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application~~



### School of Social Work (cont'd)

~~to individual students where merit and equity so warrant in the judgment of the Committee on Undergraduate Studies of the School.~~

- ~~2. All requests must be submitted to the Committee on Undergraduate Studies of the School for consideration.~~
- ~~3. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Committee on Undergraduate Studies. Medical and/or other documentation to substantiate the request must be provided.~~
- ~~4. Any waiver granted does not reduce the total number of credit hours required for the degree.~~

### **10 Appeal of Regulations**

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to ***UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions.***

### **11 Course Descriptions**

In accordance with Senate's *Policy Regarding Inactive Courses*, the course descriptions for courses which have not been offered in the previous three academic years, and which are not scheduled to be offered in the current academic year, have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the School.

All courses of the School are designated by SCWK.

**1710 Social Work Philosophy and Practice** provides an overview of the historical development, philosophical orientation, basic values, principles and knowledge base, and fields of practice of the profession. The course will examine critical social problems that impact societies with an emphasis on the quest for social justice at local, national and global levels.

CR: the former SCWK 2700

**2211 Diverse Theories for Social Work Practice** provides an overview of critical and practice theories that explain problems and guide the change process. The course will involve students in a critical analysis of a broad range of theories including: Critical theories such as structural, feminist, Marxist, anti-racist, aboriginal, queer, and anti-oppressive practice; modern theories such as interactional, systems, ecological cognitive and crisis theory/ intervention; postmodern theories such as solution focused and

School of Social Work (cont'd)

narrative; and macro practice, social action, and community organization.

CO: ~~SCWK 2320 AND SCWK 2520; or admission to the Second Degree program option~~

PR: Admission to the BSW First or Second degree program and SCWK 1710 or the former SCWK 2700

**230A/B Field Practicum Preparation Seminars** expose students to both theoretical and practical aspects of field education in general and the field practicum specifically prior to the first field placement. The seminars will utilize a combination of lectures, guest speakers, panel discussions, and practical exercises to prepare students for their field practicum. Students must complete and receive a passing grade for SCWK 230A in order to proceed to 230B. Students who do not meet this requirement will not pass SCWK 230B and will be delayed in starting their field practicum. ~~This course SCWK 230A and 230B will each be evaluated as PAS or FAL based on attendance, participation, and assignments. In exceptional circumstances, components of this course may be offered outside of semester start and end dates and/or in an accelerated format.~~

AR: a Attendance is required for all seminars of SCWK 230A/B

CH: 0

LC: as scheduled

**2313 Social Work Knowledge and Skills for Group and Team Work** introduces students to social work methods and skills in group practice and team work. The design and implementation of diverse group types, evaluative models and the parallels between group and team functions are explored. The characteristics and challenges of interdisciplinary team work are considered as well as effective strategies and unique roles that social workers can contribute for effective team collaboration.

CO: ~~SCWK 2321 and 2711; or admission to the Second Degree program option~~

CR: the former SCWK 4320 and the former SCWK 4313

PR: Admission to the BSW First Degree program, and SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520 and successful completion 6 credit hours in Complementary Studies courses from Learning Objectives 3 and/or 4 as outlined in Table 2; or admission to the BSW Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; SCWK 4312, and SCWK 4314 ~~SCWK 2211, SCWK 2320, and SCWK 2520; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

School of Social Work (cont'd)

**2320 Social Work Knowledge and Skills for Assessment and Intervention** introduces beginning skills for social work practice. The relevance of relationship based approach, a strengths perspective and an anti-oppressive stance will be considered as students acquire biopsychosocial assessment and interviewing skills. Attention is given to self-awareness, professional identity and a wide range of beginning counselling skills with diverse populations and situations such as: Aboriginal people, involuntary clients, suicide risk, domestic violence, clients in crisis and children at risk.

~~CO: SCWK 2211 and 2520; or admission to the Second Degree program option~~

CR: the former SCWK 3320, the former 3321, and the former 4310

PR: Admission to the BSW First or Second degree program and SCWK 1710 or the former SCWK 2700

**2321 Social Work Knowledge and Skills for Personal and Social Change** addresses knowledge, skills and competencies that enable the social worker to facilitate positive change within the middle and end stages of intervention. Emphasis will be given to a range of current best known practices within the context of clinical and community applications, promotion of social justice, strengths and critical thinking. General practice approaches that may be applied with individuals, families and communities will be emphasized.

~~CO: SCWK 2313 and SCWK 2711; or admission to the Second Degree program option~~

CR: the former SCWK 3421

PR: Admission to the BSW First Degree program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520, and successful completion 6 credit hours in Complementary Studies courses from Learning Objectives 3 and/or 4; or admission to the BSW Second Degree Program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; SCWK 4312, and SCWK 4314 ~~SCWK 2211, SCWK 2320 and SCWK 2520; or admission to the Second Degree program option~~

**2520 Social Work: Critical Analysis of Social and Health Policy** engages students in critical analysis of local and national social and health policy development from a social work perspective. The course explores topics that are relevant to direct service provision such as: the influence of historical context on policy, policy development, interactions among federal, provincial and local governments that influence policy and leadership and advocates roles of social workers in program development in a diverse and changing environment.

~~CO: SCWK 2211 and SCWK 2320; or admission to the Second Degree program option~~

CR: the former SCWK 2510 and the former SCWK 2710

School of Social Work (cont'd)

PR: Admission to the BSW First or Second degree program and SCWK 1710 or the former SCWK 2700; ~~or admission to the Second Degree program option~~

**2711 Social Justice and Social Work Practice** explores human rights from global perspective and examines social responsibility, the nature of oppression and marginalization and strategies to promote social justice and prevent injustice. Reflective practice principles and experiential activities will form the basis for examining use of self and the relevance of social location, and the application of: critical theoretical perspectives, critical empathy and ethical evaluation for anti-oppressive practice at the individual and structural/ organizational level.

~~CO: SCWK 2313 and SCWK 2321; or admission to the Second Degree program option~~

PR: Admission to the BSW First Degree program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520, and successful completion 6 credit hours in Complementary Studies courses from Learning Objectives 3 and/or 4; or admission to the BSW Second Degree program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520; SCWK 4312, and SCWK 4314 ~~SCWK 2211, SCWK 2320, and SCWK 2520; or admission to the Second Degree program option~~

**3221 Social Impacts on Human Development** addresses how theories, concepts and information related to human development must be considered in the context of social issues and impacts in order to inform social work practice with vulnerable populations. The impact of issues such as violence, addictions, poverty, trauma and oppression are examined as are strengths and resilience of human beings. Strategies to address social impacts on human development are explored.

~~CO: SCWK 3410 and SCWK 3720~~

CR: the former SCWK 3211 and the former SCWK 3220

PR: Admission to the BSW First Degree program, SCWK 3300 and SCWK 3311 ~~SCWK 3300 and 3311~~

**3300 Social Work Field Practicum 1** is a 350 hour supervised field experience that provides students with opportunities to apply social work principles, theories and skills to work with clients and communities. The field experience is designed to develop: professional use of self, beginning ability to implement planned interventions with diverse populations and an appreciation for social justice activities.

CH: 12

~~CO: SCWK 3311~~

School of Social Work (cont'd)

CR: the former SCWK 4315, the former SCWK 4316, the former SCWK 4300, the former SCWK 4325, and the former SCWK 4326

PR: Admission to the BSW First Degree program, and SCWK 230A/B, SCWK 2313, SCWK 2321, SCWK 2711 and 6 credit hours in each of Complementary Studies Learning Objectives 3 and 4; or admission to the BSW Second Degree program, SCWK 230A/B, SCWK 2313, SCWK 2321, SCWK 2711, SCWK 3410, and SCWK 3720 ~~successful completion of all designated Year 2 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**3311 Social Work Knowledge and Skills for Integration of Theory and Practice** focuses on application of selected models and methods of practice. The course explores links between theory and practice through critical consideration of: the influence of agency and community, the value of theory and knowledge, the role of self-awareness, social location and practice skills. Topics to be explored include: documentation, support/resource counselling, advocacy, self-care, vicarious trauma, professional identity, community work, interdisciplinary practice, group work, ethics and consultation.

CO: SCWK 3300

CR: the former SCWK 4310 and SCWK 4311

~~PR: successful completion of all designated Year 2 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**3410 Applied Research and Evaluation for Social Work Practice** teaches theories, concepts and methods of systematic inquiry and its relationship to professional social work judgment and action. The contribution of applied research to social justice, community based inquiry and accountability and evidence based practice is emphasized. Topics to be explored include: quantitative, qualitative, action and evaluative approaches to systematic inquiry for social work practice; ethical considerations in social work research.

~~CO: SCWK 3221 and SCWK 3720; or admission to the Second Degree program option~~

CR: the former SCWK 4410, the former SCWK 4420, and the former SCWK 4421

PR: Admission to the BSW First Degree program, SCWK 3300 and SCWK 3311; or admission to the BSW Second Degree program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520, SCWK 4312, and SCWK 4314 ~~SCWK 3300 and SCWK 3311; or admission to the Second Degree program option~~

School of Social Work (cont'd)

**3720 Ethical and Legal Issues in Social Work Practice** examines ethical theories, decision - making models and key legislation in a variety of areas including child welfare, youth justice, privacy, health, human rights to resolve dilemmas in practice. Components of legislation and the Social Work Code of Ethics are analysed to determine approaches to practice dilemmas. Consideration and critical analysis of frameworks for decision making will lead to a personal model for practice choices.

CO: ~~SCWK 3221 and SCWK 3410; or admission to the Second Degree program option~~

CR: the former SCWK 5720

PR: Admission to the BSW First Degree program, SCWK 3300 and SCWK 3311; or admission to the BSW Second Degree program, SCWK 230A, SCWK 2211, SCWK 2320, SCWK 2520, SCWK 4312, and SCWK 4314 ~~SCWK 3300 and SCWK 3311; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**4302 Social Work Field Practicum 2** is a 350 hour supervised field experience that provides students with opportunities to apply social work principles, knowledge and skills that demonstrates the capacity for independent practice at micro and macro levels. Emphasis is on developing strong analytical abilities, applying enhanced practice skills, mastering a variety of social work roles, implementing strategies that impact social justice and making professional judgments in increasingly complex situations.

CH: 12

CO: ~~either SCWK 4321, SCWK 4322 or SCWK 4323 (First Degree); or SCWK 4521 (Second Degree)~~

CR: the former SCWK 5300, the former SCWK 5301, and the former SCWK 5315-5319

PR: Admission to the BSW First Degree program, and SCWK 4312, SCWK 4314, SCWK 4317, SCWK 4521, and SCWK 4620; or admission to the BSW Second Degree program, SCWK 3300 and SCWK 3311 ~~Successful completion of all designated Year 3 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**4312 Social Work Knowledge and Skills for Community Development** emphasizes theory and practice of community organizing and community development within the context of social justice. Frameworks for community practice are critically analysed through examination of ethical dilemmas, accountability issues, practice skills, leadership and other roles. Urban, rural and cultural

School of Social Work (cont'd)

differences are considered in relation to their influence on effective community organizing and development work.

~~CO: SCWK 4314, SCWK 4317, SCWK 4521, and SCWK 4620; or admission to the Second Degree program option~~

~~CR: the former SCWK 5322~~

~~PR: Admission to the BSW First Degree program, and SCWK 3221, SCWK 3410, SCWK 3720, and successful completion of 3 credit hours in each of Complementary Studies Learning Objective Two and Six; or admission to the BSW Second Degree program, and SCWK 1710 or the former SCWK 2700 Successful completion of all designated Year 3 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**4314 Social Work Knowledge and Skills for Practice with Families**

prepares students to offer direct services to families through increasing their knowledge of family functioning and their competence in family assessment and intervention. Critical analysis of models of family intervention and exploration of ethical issues form the basis for application of selected approaches to family work including: structural therapy, solution focused approach and crisis intervention.

~~CO: SCWK 4312, SCWK 4521, SCWK 4317, and SCWK 4620; or admission to the Second Degree program option~~

~~CR: the former SCWK 5325~~

~~PR: Admission to the BSW First Degree program, and SCWK 3221, SCWK 3410, SCWK 3720, and successful completion of 3 credit hours in each of Complementary Studies Learning Objective Two and Six; or admission to the BSW Second Degree program, and SCWK 1710 or the former SCWK 2700 Successful completion of all designated Year 3 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**4317 Field of Practice: Child Welfare Prevention, Crisis**

**Intervention and Protection** examines legislation that protects the rights of children, best practice in child welfare and care and protection of children within a community context. Social work intervention with complex issues such as: family violence, poverty, cultural influences, addictions and mental health impacts are explored through feminist, aboriginal, empowerment and anti-oppressive perspectives. Continuity of care, permanency planning and the impact of separation are addressed through critical analysis of child welfare programs, and care giving models.

~~CO: SCWK 4312, SCWK 4314, SCWK 4521, and SCWK 4620~~



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CR: the former SCWK 4614

PR: Admission to the BSW First Degree program, and SCWK 3221, SCWK 3410, SCWK 3720, and successful completion of 3 credit hours in each of Complementary Studies Learning Objective Two and Six  
~~Successful completion of all designated Year 3 courses for the First Degree program option~~

**4321 Field of Practice: Social Work in Child Abuse and Protection** is aimed at

developing knowledge and social work skills necessary for intake, crisis intervention, assessment, family support, removal, community placement, family reunification, and amelioration, within the context of social justice and the best interest of those most vulnerable for maltreatment and oppression. It addresses child-youth neglect, physical abuse, sexual abuse, emotional abuse, exploitation, problems, risks, needs and harm and includes trauma and developmental impacts.

CO: SCWK 4302

CR: the former SCWK 5328

PR: ~~SCWK 4312, SCWK 4314, SCWK 4317, SCWK 4521, and SCWK 4620~~

**4322 Field of Practice: Social Work in Gerontology** reviews aging from a biopsychosocial perspective with an emphasis on the strengths of seniors and the impact of oppression on the lives of the elderly. The course will explore legislation, policies, societal trends and elder abuse, and consider the social work role in developing strategies for healthy aging and service provision for seniors.

CO: SCWK 4302

CR: the former SCWK 4615 and the former SCWK 5615

PR: ~~SCWK 4312, SCWK 4314, SCWK 4317, SCWK 4521, and SCWK 4620~~

**4323 Field of Practice: Social Work in Addictions** is aimed at developing knowledge skills, and beginning competence, necessary for assessment and intervention with populations experiencing problems and risks associated with the use and abuse of chemicals and non-chemical addictions throughout the lifespan. Themes addressed include: the oppression of addictions; social determinants of addictions, the social worker's role in the continuum of care; strengths; the special needs of women, aboriginal, and GLBT populations.

CO: SCWK 4302

CR: the former SCWK 4616

PR: ~~SCWK 4312, SCWK 4314, SCWK 4317, SCWK 4521, and SCWK 4620~~



School of Social Work (cont'd)

**4521 Social Work Organizational Development for Community Services** examines policy development and change in human services organizations and their administration. Management and organizational concepts suitable for the administration of social policies and programs are addressed as are ethical and ideological issues for social workers on human service teams. A focus on beginning skills in administration is included for the social worker within a management and leadership context in human services organizations.

~~CO: SCWK 4312, SCWK 4314, SCWK 4317, and SCWK 4620; or admission to the Second Degree program option~~

CR: the former SCWK 3110, the former SCWK 3510, the former SCWK 3521, and the former SCWK 4111

PR: Admission to the BSW First Degree program, and SCWK 3221, SCWK 3410, SCWK 3720, and successful completion of 3 credit hours in each of Complementary Studies Learning Objective Two and Six; or admission to the BSW Second Degree program, SCWK 3300 and SCWK 3311~~successful completion of all designated Year 3 courses for the First Degree program option; or admission to the Second Degree program option and successful completion of all designated courses for the Second Degree program option.~~

**4620 Field of Practice: Social Work in Interdisciplinary Mental Health and Health Services** provides an overview of mental health and illness, the impact on people and communities and social work interventions within an interdisciplinary community context. The oppression of illness, disability and mental health problems across the lifespan is considered as well as the role of social work in the continuum of care. Topics include: mental health, health, mental illness, disability, social determinants of health, social movements and advocacy.

~~CO: SCWK 4312, SCWK 4314, SCWK 4317 and SCWK 4521~~

CR: the former SCWK 4610, the former SCWK 5610, and the former SCWK 5613

PR: Admission to the BSW First Degree program, and SCWK 3221, SCWK 3410, SCWK 3720, and successful completion of 3 credit hours in each of Complementary Studies Learning Objective Two and Six~~Successful completion of all designated Year 3 courses for the First Degree program option.~~

60.8 Faculty of Education

Page 107, 2017-2018 Calendar, under the heading 8.1 Bachelor of Education (Intermediate/Secondary), amend the section as follows:

Faculty of Education (cont'd)

**“8.1 Bachelor of Education (Intermediate/Secondary)**

1. For application deadlines refer to the [Application Deadline Dates](#) table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant who will have completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Winter semester grades no later than June 15.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree program, an applicant must have:
  - a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
  - b. completed 36 credit hours in a subject listed under **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies cannot be used to satisfy the 36 credit hour requirement);
  - c. completed 24 credit hours in a subject listed under **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** below but different from that in b. above; and
  - d. achieved an overall average of at least 65% in the courses chosen to meet b. and c. above.
3. Academic Disciplines are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed **Academic Disciplines for Bachelor of Education (Intermediate/Secondary)** will be acceptable.

Academic Disciplines for Bachelor of Education  
(Intermediate/Secondary)

Biochemistry	Biology	Business Studies - An applicant who uses Business Studies as an Academic Discipline must have at least a minor in Business Administration.
Canadian Studies	Chemistry	Earth Sciences
Economics	English	Environmental Science
French - An applicant who uses French as an Academic Discipline must have written the <a href="#">DELFP</a> Tout Public (Level B2) and achieved an overall grade of at least 70%, with		

no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks (first academic discipline) or at least four weeks (second academic discipline) at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.

General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, or Physics but must complete a minimum of 12 credit hours in each separate science discipline used.

Geography	History	Mathematics - may include Statistics
Newfoundland and Labrador Studies	Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.	
Physics	Political Science	Religious Studies
Theatre Arts	Visual Arts	

4. When calculating averages in the first and second teachable areas, no more than two 1000-level courses in each of the first and second teachable areas will normally be used.
5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.
7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.
8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) program, consideration will be given to the following:
  - a. average in each of the two academic disciplines;
  - b. overall academic performance; and

Faculty of Education (cont'd)

- c. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.
10. A student who has been admitted to the program but chooses not to attend in the Fall semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with other applicants.”

Page 108, 2017-2018 Calendar, under the heading 8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, amend the section as follows:

**“8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education**

1. For application deadlines refer to the [Application Deadline Dates](#) table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades no later than February 1.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education program an applicant must have:
  - a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
  - b. completed 36 credit hours in a subject listed under [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\) Conjoint with the Diploma in Technology Education](#) in clause 3. below; and
  - c. achieved an overall average of at least 65% in the courses chosen to meet b. above.
3. [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\) Conjoint with the Diploma in Technology Education](#) are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the

Faculty of Education (cont'd)

listed [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\) Conjoint with the Diploma in Technology Education](#) will be acceptable.

Academic Disciplines for Bachelor of Education  
(Intermediate/Secondary) Conjoint with the Diploma in Technology  
Education

Biochemistry	Biology	Canadian Studies
Chemistry	Earth Sciences	Economics
English	Environmental Science	
French - An applicant who uses French as an Academic Discipline must have written the <a href="#"><u>DELF</u></a> Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.		
General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, <a href="#"><u>Ocean Sciences</u></a> , or Physics but must complete a minimum of 12 credit hours in each separate science discipline used.		
Geography	History	Mathematics - may include Statistics
Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.		
Physics	Political Science	Theatre Arts
Visual Arts		

4. When calculating the average in the 36 credit hours required under clause 2. b. above, no more than two 1000-level courses will normally be used.
5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program is dependent on sufficient numbers of students to warrant the offering of applicable methodology courses in those disciplines in any given year.

Faculty of Education (cont'd)

7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.
8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education degree program, consideration will be given to the following:
  1. average in courses in clause 2. b.;
  2. overall academic performance; and
  3. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.
10. A student who has been admitted to the program but chooses not to attend in the Spring semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with those of all other applicants.”

Page 109, 2017-2018 Calendar, under the heading 8.5 Bachelor of Education (Primary/Elementary) as a First Degree, amend the section as follows:

**“8.5 Bachelor of Education (Primary/Elementary) as a First Degree**

1. For application deadlines refer to the [Application Deadline Dates](#) table.
2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit.
3. To be considered for admission, an applicant must have successfully completed 60 credit hours as outlined in Clauses a. - h. below with a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours. The 60 credit hours are:
  - a. 12 credit hours in English including at least 6 credit hours at the 2000 level or above - ESL courses cannot be used to satisfy this requirement;

Faculty of Education (cont'd)

- b. 6 credit hours in Mathematics or 3 credit hours in Calculus;
  - c. 6 credit hours in Psychology;
  - d. Science 1150 and 1151; or 9 credit hours from 3 separate Science areas, 6 credit hours of which must have a laboratory component. Chemistry 1900 may be used to satisfy 3 credit hours of the laboratory requirement. The science areas are: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, Physics; or a Focus Area in Science;
  - e. 6 credit hours chosen in any combination from Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
  - f. 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language;
  - g. 15 credit hours as part of a focus area as set out in [Table 9 Focus Areas for Bachelor of Education \(Primary/Elementary\) as a First Degree](#); and
  - h. additional credit hours from areas other than Education.
4. An applicant with French as a Focus Area must have written the [DELFT](#) Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.
5. In assessing applications to the Bachelor of Education (Primary/Elementary) as a First Degree program, consideration will be given to applicant's:
- a. overall academic performance; and
  - b. personal statement and references as outlined on the application to the Faculty.”

Page 110, 2017-2018 Calendar, under the heading 8.6 Bachelor of Education (Primary/Elementary) as a Second Degree, amend the section as follows:

**8.6 Bachelor of Education (Primary/Elementary) as a Second Degree**

1. For application deadlines refer to the [Application Deadline Dates](#) table.

Faculty of Education (cont'd)

2. Consideration will be given to the courses for which an applicant is registered at the time of assessment of applications. An applicant who has attended institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades by February 1.
3. To be considered for admission to the Bachelor of Education (Primary/Elementary) as a Second Degree program, an applicant must have:
  - a. been awarded a Bachelor's Degree, or approved (prior to program startup) for the award of a Bachelor's Degree from a university recognized by Memorial University of Newfoundland;
  - b. achieved a cumulative average of at least 65% or an average of at least 65% on the last attempted 30 credit hours;
  - c. completed a minimum of:
    - 6 credit hours in English - ESL courses cannot be used to satisfy this requirement;
    - 6 credit hours in Mathematics or 3 credit hours in Calculus;
    - 6 credit hours in Psychology;
    - Science 1150 and 1151; or 9 credit hours from 3 separate Science areas, 6 credit hours of which must have a laboratory component. Chemistry 1900 may be used to satisfy 3 credit hours of the laboratory requirement. The science areas are: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Ocean Sciences, Physics; or a Focus Area in Science; or 6 credit hours in science in any combination to be chosen from: Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics. It is recommended that applicants have 9 credit hours in Science.
    - 6 credit hours in any combination to be chosen from: Anthropology, Archaeology, Economics, Folklore, Geography, History, Linguistics, Political Science, Religious Studies, Sociology;
    - 6 credit hours in French (recommended) or 6 credit hours in a single language other than English, or demonstration of equivalent competency in a second language; and



Faculty of Education (cont'd)

- the equivalent of a completed focus area as per [Table 9 Focus Areas for Bachelor of Education \(Primary/Elementary\) as a First Degree](#) or the completion of a major or minor within the initial Bachelor's degree program in a subject area classified as a focus area.

An applicant with French as a Focus Area must have written the [DELFL](#) Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least 4 weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.

4. In assessing applications to the Bachelor of Education (Primary/Elementary) as a Second Degree program, consideration will be given to the following:
  - a. overall academic performance; and
  - b. personal statement and references as outlined on the application to the Faculty.

**Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**

<ul style="list-style-type: none"> <li>• <b>English (24 credit hours)</b></li> <li>• 6 credit hours in English at the 1000 level</li> <li>• English 2390 or 3395</li> <li>• 3 credit hours chosen from English 2000, 2001, 2005-2007, 3200, 3201, 3205</li> <li>• 3 credit hours chosen from English 2002-2004, 2010 or the former 2020, 2350, 2351</li> <li>• 6 credit hours chosen from English 2146, 2150, 2151, 2155, 2156, 2160, 3145, 3147-3149, 3152, 3155-3158</li> <li>• 3 additional credit hours in English at the 2000 level or above</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Folklore (24 credit hours)</b></li> <li>• Folklore 1000</li> <li>• Folklore 2100, 2300, 2401, 2500</li> <li>• 9 credit hours in Folklore at the 3000 or 4000 level</li> </ul>
<ul style="list-style-type: none"> <li>• <b>French (24 credit hours)</b></li> <li>• A maximum of 6 credit hours at the 1000 level</li> <li>• French 2100 or equivalent</li> <li>• French 2101 or equivalent</li> <li>• French 2300 or equivalent</li> <li>• 6 credit hours chosen from French 2601, 2602, 2900 or equivalent</li> <li>• French 3100 or French 3101 or equivalent</li> <li>• At least four weeks at an approved</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Geography (18 credit hours)</b></li> <li>• Geography 1050, 2001, 2102, 2195, 2302, and 2425</li> </ul>

<p>Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.</p> <ul style="list-style-type: none"> <li>• Additional credit hours in French, if needed, to bring the total to 24.</li> </ul> <p>It is recommended that a student complete at least one of French 2900, 3650, 3651, 3653, 3654.</p> <p>An applicant with French as focus area must have written the <a href="#">DELFLang</a> Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.</p> <p>Students may wish to select the <a href="#">French Immersion Option</a> listed under the <a href="#">Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option</a>.</p>	
<ul style="list-style-type: none"> <li>• <b>History (18 credit hours)</b></li> <li>• 3 credit hours in History at the 1000 level</li> <li>• 9 credit hours in History at the 2000 level</li> <li>• 6 credit hours in Newfoundland and Labrador History at the 3000 level</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Interdisciplinary Studies (18-24 credit hours)</b></li> <li>• Non-Education courses for cohorts in special offerings of the program approved by the Faculty of Education. For information on Interdisciplinary Studies Focus Areas students should contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Linguistics (18 credit hours)</b></li> <li>• Linguistics 1100</li> <li>• Linguistics 1103</li> <li>• Linguistics 1104</li> <li>• Linguistics 2210</li> <li>• 6 credit hours chosen from Linguistics 3000, 3100, 3104, 3105, 3150, 3155, 3201, 3210, 3500, 3850</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mathematics (18 credit hours)</b></li> <li>• No more than 6 credit hours in Mathematics at the 1000 level and at least 3 credit hours in Mathematics at the 3000 level.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Music (18 credit hours)</b></li> <li>• Music 1106 or 1120</li> <li>• 3 credit hours chosen from Music 2011, 2012, 2013, 2014</li> <li>• 3 credit hours chosen from Music 2021, 2022, 2023, 2611, 2612, 2613, 2614, 2619 (admission to 2612, 2613 and 2619 is by audition only)</li> <li>• 6 credit hours chosen from Music 3014, 3015, 3016, 3017, 3018, 3019, 4040</li> <li>• 3 additional credit hours from the courses in 2nd and 4th clauses above</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Physical Education (18 credit hours)</b></li> <li>• Human Kinetics and Recreation 1000, 2210, 2300</li> <li>• 9 credit hours chosen from Human Kinetics and Recreation 2002, 2310 or 2311, 2320, 2600, 2601, 3330, 3340, 3400, 3490</li> </ul>

<ul style="list-style-type: none"> <li>• <b>Religious Studies (18 credit hours)</b></li> <li>• Religious Studies 1000</li> <li>• 3 credit hours chosen from Religious Studies 2013, 2130, 2140, 2330, 2340</li> <li>• 3 credit hours chosen from Religious Studies 2400, 2410, 2420, 2425, 2430</li> <li>• 3 credit hours chosen from Religious Studies 2350, 2610, 2810, 2811, 2812, 2820, 2830</li> <li>• 6 credit hours in Religious Studies at the 3000 level or above</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Science (18 credit hours)</b></li> <li>• At least 6 credit hours in each of two subject areas selected from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, <u>Ocean Sciences</u>, or Physics.</li> <li>• <u>At least 6 credit hours used to meet this requirement must have a laboratory component. Chemistry 1900 may be used to satisfy 3 credit hours of the laboratory requirement.</u></li> </ul>
<ul style="list-style-type: none"> <li>• <b>Theatre Arts (18 credit hours)</b></li> <li>• For information on the Theatre Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Visual Arts (18 credit hours)</b></li> <li>• Courses in Art History may be used to satisfy this requirement in whole or in part. For information on the Visual Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>

#### 60.9 Faculty of Engineering and Applied Science

Page 139, 2017-2018 Calendar, under the heading 6.2.1 Computer Engineering Major, amend Table 2 Computer Engineering Major as follows:

Winter Academic Term 5	ENGI 5420 ENGI 5821 <del>ENGI 5854</del> ENGI 5865 <del>ENGI 5892</del> ENGI 5895	
...		
Fall Academic Term 6	ENGI 6861 ENGI 6871 ENGI 6876 <del>ENGI 6892</del> <del>ENGI 6893</del>	3 credit hours from: ENGI 6855 or other courses as specified by the Head of the Department of Electrical and Computer Engineering
...		
Spring Academic Term 7	ENGI 7804 ENGI 7824 ENGI 7894	6 credit hours from: ENGI <del>7814</del> , 7825, 7854, <del>7855</del> , <del>7864</del> , 7952, 8680, other courses as specified by the Head of the Department of Electrical and Computer Engineering
...		
Winter Academic Term 8	ENGI 8152 ENGI 8854	One free elective which must be a 3000-level or higher Engineering course, or a

	ENGI 8894	2000-level or higher course from any other academic unit. Selection of a course must be approved by the Head of the Department of Electrical and Computer Engineering. 6 credit hours from: ENGI 7680, 8814, 8821, <del>8826</del> , 8863, 8868, 8879, 8801-8805, or other courses as specified by the Head of the Department of Electrical and Computer Engineering
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Page 152, 2017-2018 Calendar, under the heading 11.6 Academic Term 6 Courses, move and renumber course description of Engineering 6892 to under the heading 11.5 Academic Term 5 Courses as follows:

~~“6892~~ **5892** **Algorithms: Complexity and Correctness and Complexity** (same as the former ENGI 6892) presents fundamental theories and practices for the design of correct and efficient computing systems, including specification of computing systems and their components, correctness with respect to specifications; methods of verification; algorithmic problem solving strategies (such as divide and conquer, dynamic programming); tractability and intractability of computational problems.

**CR:** the former ENGI 6892

**OR:** tutorial one hour per week

**PR:** ENGI 4424, ENGI 4892”

Page 152, 2017-2018 Calendar, under the heading 11.6 Academic Term 6 Courses, amend the calendar section as follow:

**“6893 Software Development Practice** introduces the student to software development processes, practices, and tools. It includes software project management using agile processes; development tools and practices; architectural level design; deployment and operations; and verification via static analysis, formal verification, and testing.

**LH:** six 3-hour sessions per semester

**PR:** ENGI 5892, ENGI 5895”

Page 154, 2017-2018 Calendar, under the heading 11.7 Academic Term 7 Courses, amend the calendar section as follows:

~~“7814 Electromagnetics for Communications—inactive course.”~~

Delete the former description from the 2015-2016 edition of the Calendar:

~~“7814 Electromagnetics for Communications~~ examines vector calculus; Green’s, Stokes’ and Gauss’ theorems; Maxwell’s differential

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~~and integral equations; steady state and time-varying aspects of Maxwell's equations; uniform plane wave propagation in various media; and applications of electromagnetics in communications.~~

~~PR: ENGI 3424, ENGI 3821"~~

Page 154, 2017-2018 Calendar, under the heading 11.7 Academic Term 7 Courses, amend the calendar section as follows:

**"7864 Computer Security** introduces students to key computer security concepts for applications, hosts, networks and the Web. Students will learn to employ the primitives provided by programming languages, cryptography, operating systems and network protocols for protecting engineered systems and their users.

CO: ENGI 7894

PR: ENGI 6861, 6876"

Page 156, 2017-2018 Calendar, under the heading 11.8 Academic Term 8 Courses, amend the section as follows:

**"8868 Computer and Communications Security Cryptography** examines the techniques used to provide security in communication networks and computer systems. The course focuses on topics in cryptography required to provide privacy, authentication, and integrity, including symmetric key ciphers, public key ciphers, message authentication, and digital signature schemes.

PR: ENGI 6876

**8894 Real-time Operating Systems** examines real-time process scheduling; memory and device management; I/O communications; real-time systems; operating system and hardware concurrency issues; kernel architectures; device drivers; and a survey of available real-time operating systems and embedded platforms.

CR: the former ENGI 7863, Computer Science 4721

LH: four 3-hour sessions per semester

PR: ENGI 7894"

Page 148, 2017-2018 Calendar, under the heading 11.1 Work Terms and Non-Credit Courses, amend the section as follows:

"001W Engineering Work Term 1 provides opportunity for an introductory ~~represents, for most students, the first~~ experience in an engineering ~~or related~~ work environment. ~~A s~~ Students ~~is~~ are expected to learn, develop and practise the basic standards of behaviour, discipline and performance normally found in a professional work environment. They are ~~A student is~~ expected to learn the basics of

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technical writing and to become familiar with the various communications tools used in an engineering technical work environment. ~~The communications component for Work Term 1 will include a daily diary and a written document.~~

CH: 0

LC: 0

PR: ENGI 200W

002W Engineering Work Term 2 requires ~~a student~~s, under supervision, to contribute positively to the engineering ~~design~~ and problem solving processes practised in the work environment. ~~A student is~~ They are expected to set objectives, take direction, work independently as required, learn professional behaviours, show greater independence and responsibility and function as ~~a more~~ effective team members ~~than in Work Term 1~~. An ability to ~~deal, under supervision, with~~ investigate complex work-related concepts ~~and problems~~ should also be demonstrated. ~~A s~~ Students ~~can become better acquainted~~ should become better familiarized with ~~his/her chosen discipline, and the attitudes, responsibilities, and ethics normally expected of engineers.~~ ~~The communications component for Work Term 2 consists of a formal, descriptive technical report on a topic chosen from the student's work environment.~~ the use of engineering tools, data analysis, prioritization of assignments, and effective communication of technical information.

CH: 0

LC: 0

PR: ENGI 001W, ENGI 3101

003W Engineering Work Term 3 requires greater participation in the student's' ~~selected~~ engineering discipline. They become ~~A student becomes~~ more experienced and proficient in problem solving and use of appropriate design processes. ~~They should demonstrate with the appropriate design procedures than in the preceding work terms. A student is expected to acquire improved~~ speed and accuracy in their work, ~~and~~ accept greater responsibility and be able to function with less direct supervision. Good judgement, increased ~~Self-confidence and initiative~~ and as well as improved analytical skills are expected to develop at this stage ~~in the student's engineering education.~~ Students should better appreciate the attitudes, responsibilities, and ethics expected of engineers. ~~The communications component for Work Term 3 consists of a formal technical report on a topic chosen from the student's work environment.~~

CH: 0

LC: 0

PR: ENGI 002W

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004W Engineering Work Term 4 requires ~~a~~ students to engage in ~~various~~ complex facets of engineering, ~~such as design, analysis, project management, specifications, plans, formal proposals, tender documents, etc.~~ Participation in ~~the student's~~ their selected engineering discipline is expected. ~~A-s~~ Students should be able to contribute independently to design and/or problem solving processes, understand their responsibility to society and the environment, understand project management strategies, think critically, and use engineering tools appropriately. ~~continue to gain an appreciation of the use and importance of acquired analytical skills in engineering analysis as well as the application of specifications and codes.~~ A student should have a The level of responsibility should reflect their ~~commensurate with his/her~~ academic background and experience. Good teamwork skills are expected and leadership skills may be developed. ~~The communications component for Work Term 4 consists of an oral presentation and written summary on a technical subject taken from the student's work environment.~~

CH: 0

LC: 0

PR: ENGI 003W

005W Engineering Work Term 5 requires ~~a~~ students to continue to engage in ~~various~~ advanced facets of engineering, ~~such as design, analysis, project management, specifications, plans, formal proposals, tender documents, etc.~~ Participation in ~~his/her~~ their selected engineering discipline is expected. ~~A-s~~ Students should apply skills independently in engineering analysis, contribute to a safe work environment, and utilize engineering tools while understanding their limitations. They will contribute significantly to design and/or problem solving processes, and demonstrate project management and leadership abilities. ~~continue to gain an appreciation of the use and importance of acquired analytical skills in engineering analysis as well as the application of specifications and codes.~~ A student should have a The level of responsibility should be commensurate with ~~his/her~~ their academic background and experience. ~~The communications component for Work Term 5 consists of a written report or oral presentation on a topic chosen from the student's work environment.~~

CH: 0

LC: 0

PR: ENGI 004W

006W Engineering Work Term 6 requires ~~a~~ students to further engage in various advanced facets of engineering, ~~such as design, analysis, project management, specifications, plans, formal proposals, tender documents, etc.~~ Participation in ~~his/her~~ their selected engineering discipline is expected. ~~A-s~~ Students should ~~continue to~~ gain an further



Faculty of Engineering and Applied Science (cont'd)

appreciation of the use and importance of acquired analytical skills in engineering analysis, and significantly contribute to design and/or problem solving processes. ~~as well as the application of specifications and codes. A student should have a~~ The level of responsibility should be commensurate with ~~his/her~~ their academic background and experience. Work scope should be mostly independent, with longer timelines, and with the possibility of leadership opportunities. ~~The communications component for Work Term 6 consists of a written report or oral presentation on a topic chosen from the student's work environment.~~

CH: 0

LC: 0

PR: ENGI 005W”

Page 149, 2017-2018 Calendar, under the heading 11.3 Academic Term 3 Courses, amend the section as follows:

**“3600 Introduction to Process Engineering** ~~is an introductory course in process engineering, which comprises~~ familiarizes students with the principles and the practical aspects of organic, inorganic, and biochemical processes including the major unit operations and equipment used. It emphasizes ~~the structure and properties of organic, inorganic, and bio-chemicals;~~ process flow sheeting, process variable identification ~~and production processes,~~ component and overall material balances, and process design. The course uses extensive examples from industrial processes. In laboratory sessions students ~~will~~ are introduced to the laboratory scale process equipment and use HYSYS ~~and OLI~~ software to study process characteristics.

CO: Chemistry 1051

LH: at least ~~four~~ five 2-hour sessions per semester”

Page 150, 2017-2018 Calendar, under the heading 11.4 Academic Term 4 Courses, amend the section as follows:

**“4621 Process Mathematical Methods** introduces numerical methods in chemical engineering processes, solution of sets of linear algebraic equations, ~~simultaneous solution of~~ non-linear equations, ~~polynomial functions,~~ curve fitting and interpolation, numerical integration, numerical differentiation, first order and higher order ordinary differential equations, ~~stiff equations, Runge-Kutta methods,~~ boundary value problems and partial differential equations ~~applications of eigenvalue problems (numerical solutions).~~ It provides applications of the methods to different aspects of process engineering such as reactor design, separation, process modeling, equipment design and analysis.

CO: ENGI 4625



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LH: ~~3~~ eight 2.5-hour sessions per semester

PR: ENGI 3424 (or Mathematics 2000, Mathematics 2050, and Mathematics 2260)”

Page 151, 2017-2018 Calendar, under the heading 11.5 Academic Term 5 Courses, amend the section as follows:

“**5601 Mass Transfer** covers diffusive as well as convective mass transfer, mass transfer correlations, and the application to absorption and ~~dehumidification~~ membrane separations.

LH: at least seven 2-hour sessions per semester

PR: ENGI 4602 (or Chemistry 2301)

**5671 Process Equipment Design I** introduces the principles of unit operations, grouped into four sections: fluid mechanics, heat transfer, mass transfer and equilibrium stages, and operations involving particulate solids. It also includes design and operation fundamentals of unit operations: size reduction, filtration, evaporation, drying, crystallization, and humidification, and membrane separation.

CO: ENGI 5601

LH: at least ~~four 2-hour~~ six 3-hour sessions per semester

PR: ENGI 4621, ENGI 4625”

Page 152, 2017-2018 Calendar, under the heading 11.6 Academic Term 6 Courses, amend the section as follows:

“**6621 Process Modelling and Analysis** (same as the former ENGI 5621) is designed to introduce the concepts of process model building and its application in design and process ~~scheduling~~ operations. It includes fundamentals of process modelling, lumped parameter dynamic models, distributed parameter dynamic models, advanced dynamic model development, application of process models, and computer aided process design. The course ~~will~~ also introduces ~~concepts and applications of process optimization, process flow sheet optimization, process scheduling, and process flexibility analysis~~ model linearization, degrees of freedom analysis, stability, stiffness, observability, and controllability.

CR: the former ENGI 5621

LH: ~~3~~ five 3-hour sessions per semester

PR: ENGI 4621, ENGI 4625

**6631 Chemical Reaction Engineering** will cover the fundamentals of chemical kinetics and reaction rate expressions as well as the types of reactors, homogeneous and heterogeneous (catalytic) reactors, and the interrelation between transport phenomena and reaction engineering as it applies to process design. It also includes ~~non-ideal flow, non-ideal~~

Faculty of Engineering and Applied Science (cont'd)

~~reactors, catalytic reaction system, and multiphase reactors~~ an overview of non-ideal reactors and an introduction to bio reactors.

LH: four 2-hour sessions per semester

PR: ENGI 4621, ENGI 4661 or ENGI 4961 or the former ENGI 5961”

Page 154, 2017-2018 Calendar, under the heading 11.7 Academic Term 7 Courses, amend the section as follows:

**“7640 Process Engineering Project I** gives students the opportunity to apply the knowledge gained in previous design and technical courses to ~~the complete~~ a high-level design of a ~~piece of~~ process plant or major modification to a process plant. ~~equipment, e.g. distillation column, evaporator, membrane separation unit, etc.~~ The goal is to expose the students to process design, practical design issues ~~that arise in process equipment design~~, and to provide experience in the complete design process as applied to real devices. Students will work in groups to design a process system. This course is a precursor to ENGI 8640. ~~where students will work in groups to design a process system.~~

LC: scheduled as required

PR: ENGI 4102, completion of academic term 6 of the Process Engineering program”

60.10 Marine Institute

Page 168, 2017-2018 Calendar, under the heading 5.3 Admission Requirements for Applicants to the Bachelor of Technology Program, amend the section as follows:

**“5.3 Admission Requirements for Applicants to the Bachelor of Technology Program**

1. The application for admission or readmission is submitted online; current and returning Fisheries and Marine Institute of Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at www5.mun.ca/admit/twbkwbis.P\_WWWLogin. Applicants who are new to Fisheries and Marine Institute of Memorial University of Newfoundland should follow the application instructions at www.mun.ca/undergrad/apply. This application must include all required documentation including proof of the diploma or certificate required for admission in a specific category.

Marine Institute (cont'd)

**2. Categories for admission to the Bachelor of Technology Program**

Applicants must meet the regular admission requirements of the University and be eligible for admission in one of the following categories:

- ~~o Category A: applicants holding a diploma from the Marine Institute in marine engineering technology, naval architecture technology or marine engineering systems design technology, marine environmental technology;~~
- ~~o Category B: applicants holding a diploma of technology accredited by the Canadian Medical Association (CMA);~~
- ~~o Category C: applicants holding a diploma of technology in engineering/applied science technology accredited by the Canadian Technology Accreditation Board (CTAB), or Technology Accreditation Canada (TAC);~~
- ~~o Category D: applicants holding a diploma of technology comparable to a Marine Institute or College of the North Atlantic three year CTAB accredited diploma in engineering/applied science technology;~~
- ~~o Category E: applicants holding a diploma of technology comparable to a College of the North Atlantic three year CMA accredited diploma;~~
- ~~o Category F: applicants holding a Certified Engineering Technologist (CET) designation or a Professional Technologist (PTech) designation along with a diploma of technology acceptable to the Admissions Committee;~~
- ~~o Category G: applicants who have Canadian Forces training acceptable to the Admissions Committee.~~
  
- o Category A: applicants holding a diploma of technology, excluding Nautical Science, from the Marine Institute.
  
- o Category B: applicants holding a diploma of technology accredited by the Canadian Technology Accreditation Board (CTAB) or Technology Accreditation Canada (TAC), or the Canadian Medical Association (CMA)
  
- o Category C: applicants holding a diploma of technology comparable to a Marine Institute diploma of technology.
  
- o Category D: applicants holding a Certified Engineering Technologist (CET) designation or a Professional Technologist (PTech) designation along with a diploma of technology acceptable to the Admissions Committee.

Marine Institute (cont'd)

- o Category E: applicants who have Canadian Forces training acceptable to the Admissions Committee.
  - o Category F: applicants who hold a diploma of technology from an institution with which the Marine Institute has an articulation agreement.
3. Upon acceptance into the program, students will be admitted to one of the two options: the Engineering and Applied Science Technology Option or the Health Sciences Technology Option. Students may be permitted to change their option with the approval of the Marine Institute Committee on Undergraduate Studies.
4. Applications to the program will be considered by the appropriate admissions committee(s).
5. In accordance with the UNIVERSITY REGULATIONS - Residence Requirements - Second Degree, students completing the Bachelor of Technology program, as a second degree, must complete all required courses in their stream of study within the Bachelor of Technology program.”

Page 169, 2017-2018 Calendar, under the heading 6.2 Bachelor of Technology, amend the section as follows:

**6.2 Bachelor of Technology**

- Students must complete 39 credit hours in addition to the work which was required under their category of admission.
- The required and elective courses are listed in **Table 3 Bachelor of Technology - Engineering and Applied Science Technology Option** and **Table 4 Bachelor of Technology - Health Science Technology Option**. These courses may have prerequisites which have to be met.
- When transfer credit has been granted for a course(s) taken to satisfy the requirements for admission, students must take an additional elective University course(s).
- To meet the academic requirements for a Bachelor of Technology a candidate shall successfully complete the program with a minimum overall average of 60% and a minimum numeric grade of 50% in each course required for the degree unless stated otherwise within the course description.

**6.2.1 Bachelor of Technology - Engineering and Applied Science Technology Option**

- Students must take 39 credit hours with 24 credit hours from the required courses and 15 credit hours from the electives.

Marine Institute (cont'd)

- At least one elective must be chosen from each of the groups A and B.

**Table 3 Bachelor of Technology - Engineering and Applied Science Technology Option**

Required Courses	Group A Electives	Group B Electives
<ul style="list-style-type: none"> <li>• 3 credit hours in English at the 1000 level</li> <li>• MSTM 4010</li> <li>• MSTM 4020</li> <li>• MSTM 4040</li> <li>• MSTM 4060</li> <li>• MSTM 4019</li> <li>• MSTM 4025 or Statistics 1510 or 2500 or equivalent</li> <li>• MSTM 4400</li> </ul>	<ul style="list-style-type: none"> <li>• Business 1101 or 2102</li> <li>• Business 4000</li> <li>• Economics 3360</li> <li>• MSTM 4008</li> <li>• MSTM 4011</li> <li>• MSTM 4012</li> <li>• MSTM 4013</li> <li>• MSTM 4017</li> <li>• MSTM 4050</li> <li>• MSTM 4070</li> <li>• MSTM 4090 or Business 1000</li> </ul>	<ul style="list-style-type: none"> <li>• Economics 2010</li> <li>• Economics 2020</li> <li>• Economics 3080</li> <li>• MSTM 4014</li> <li>• MSTM 4015</li> <li>• MSTM 4016</li> <li>• MSTM 4030 or Sociology 2120 <b>or</b> <b><u>Geography 3015 or Sociology 3015</u></b></li> <li>• Philosophy 1100</li> <li>• Philosophy 2571</li> <li>• <b><u>MSTM 4055</u></b></li> </ul>

**6.2.1 Bachelor of Technology - Health Science Technology Option**

- Students must take 39 credit hours with 18 credit hours from the required courses and 21 credit hours from the electives.
- At least one elective must be chosen from each of the groups A, B, and C.

**Table 4 Bachelor of Technology - Health Science Technology Option**

Required Courses	Group A Electives	Group B Electives	Group C Electives
<ul style="list-style-type: none"> <li>• 3 credit hours in English at the 1000 level</li> <li>• MSTM 4040</li> <li>• MSTM 4060</li> <li>• MSTM 4019</li> <li>• MSTM 4025 or Statistics 1510 or 2500 or equivalent</li> <li>• MSTM 4400</li> </ul>	<ul style="list-style-type: none"> <li>• Business 1101 or 2102</li> <li>• Business 4000</li> <li>• Economics 3360</li> <li>• MSTM 4008</li> <li>• MSTM 4011</li> <li>• MSTM 4012</li> <li>• MSTM 4013</li> <li>• MSTM 4017</li> <li>• MSTM 4050</li> <li>• MSTM 4070</li> <li>• MSTM 4090 or Business 1000</li> </ul>	<ul style="list-style-type: none"> <li>• Economics 2010</li> <li>• Economics 2020</li> <li>• Economics 3080</li> <li>• MSTM 4014</li> <li>• MSTM 4015</li> <li>• MSTM 4016</li> <li>• MSTM 4030 or Sociology 2120 <b>or</b> <b><u>Geography 3015 or Sociology 3015</u></b></li> <li>• Philosophy 1100</li> <li>• <del>Philosophy 2551 or 2552 or 2553</del></li> <li>• <del>Philosophy 2571</del></li> <li>• <b><u>MSTM 4055</u></b></li> </ul>	<ul style="list-style-type: none"> <li>• Biology 2040 or 2041</li> <li>• <b><u>Psychology 1000</u></b></li> <li>• Psychology 2010</li> <li>• Psychology 2020</li> <li>• Psychology 2030</li> <li>• Psychology 2800</li> <li>• <b><u>Philosophy 2551 or 2552 or 2553</u></b></li> <li>• <b><u>Philosophy 2571</u></b></li> </ul>

Marine Institute (cont'd)

Page 170, 2017-2018 Calendar, under the heading 10 Course Descriptions, amend the section as follows:

**“4050 Introduction to Quality Management** (formerly Technology 4050) will provide students with an understanding of the philosophy and concepts involved in the total quality approach to quality management. The course covers the various tools and techniques used in quality management as well as providing an overview of the role of management.  
CR: the former Technology 4050;

**4055 – Marine Renewable Energy** provides students with an overview of MRE resources, introduces current and emerging technologies to exploit MRE resources, and places these technologies in context with environmental, political, and economic constraints.

**4060 Advanced Technical Communications** will enhance the technical communication skills of students. The course content examines technical writing fundamentals; information gathering, analysis, and documentation; proposal preparation; technical document applications; technical report preparation; graphics preparation; and technical presentations. The course will provide students with the knowledge and skills necessary to develop proposals, reports, and presentations for technical projects.”

60.11 School of Human Kinetics and Recreation

Page 265, 2017-2018 Calendar, under the heading 12 Course Descriptions, amend the course title for HKR 4210 as follows:

**~~“4210 Physical Activities Course: Winter Outdoor Activities and Leadership Winter Activities”~~**

Page 107, 2017-2018 Calendar, under the heading 8.1 Bachelor of Education (Intermediate/Secondary), amend the Physical Education block in the Table Academic Disciplines for Bachelor of Education (Intermediate/Secondary), to read as follows:

“Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of ~~18~~ 15 credit hours in Physical Education activities.”

Page 108, 2017-2018 Calendar, under the heading 8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, amend the Physical Education block in the Table Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, to read as follows:

School of Human Kinetics and Recreation (cont'd)

“Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of ~~18~~ 15 credit hours in Physical Education activities.”

Page 265, 2017-2018 Calendar, under the heading 12 Course Descriptions, amend the section as follows:

**“2220 Physical Activities Course: ~~Gymnastics and Aquatics~~ Active Living** may employ a number of teaching methods in promoting lifelong active living to understand knowledge, skills, attitudes, and behaviours that promote active participation, physical fitness, and safety in various physical activity contexts (e.g., gymnastics and play) and environments (e.g., in water and on land). Emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required. ~~Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

LH: as scheduled

PR: HKR 2210

OR: Red Cross Swim level 8 or equivalent

**Abbreviated Course Title:** PAC: Active Living

**2500 Diversity & Inclusion** provides students with a broad multi-disciplinary perspective on diversity and inclusion for a global society through discussion of theory, research, and practice. We will explore how elements of the social structure construct categories of race, class, gender, sexuality, ability, size, religion, and age have been transformed into systems of oppression and privilege.

**Abbreviated Course Title:** HKR 2500 Diversity & Inclusion

**3100 Advanced Organization and Administration** introduces advanced organizational and administrative competencies and functions within the professional fields of recreation and physical education. Students will learn about facility operations and management and the financial management of public, non-profit, and private organizations. Students will study the planning and overseeing of facilities, facility maintenance operations, facility rentals and partnerships, understanding and interpreting basic accounting documents, pricing programs and services, grants and proposal writing.

PR: HKR 2100

**Abbreviated Course Title** Adv Org and Admin

School of Human Kinetics and Recreation (cont'd)

**3220 Physical Activities Course: Summer ~~Outdoor~~ Activities and Target/Striking Activities Teaching Leadership through Physical Activity** covers activities such as golf, archery, softball, and track and field. ~~Outdoor activities may include canoeing, orienteering, lightweight camping, and an over-night canoe trip, and introduction to rock climbing.~~ A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

AR: attendance is required. ~~Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

LC: as scheduled

LH: as scheduled

PR: HKR 2210, ~~HKR 3210~~, HKR 2220, HKR 3340

**Abbreviated Course Title:** PAC: Summer & Leadership

**3340 Adapted Physical Activity** presents an overview of current practices, philosophies, and issues related to physical activity and recreation for persons with disabilities. Knowledge and understanding of various disabling conditions and consequent needs of persons with disabilities, including health, safety and fitness, and how these needs may be met in terms of physical activity will be emphasized.

CR: HKR 3685

**Abbreviated Course Title:** Adapted Physical Activity

**3685 Assessment and Documentation in Therapeutic Recreation** examines the assessment and documentation components of the therapeutic recreation process. ~~presents an overview of current practices, philosophies, and issues related to recreation and leisure for persons with disabilities. Knowledge and understanding of various disabling conditions and needs of persons with disabilities from a therapeutic recreation perspective.~~ Students will focus on both the oral and written communication skills necessary to carry out these tasks successfully. ~~This requires the ability to~~ actively listening, documentation with correct terminology, and data interpretation data to plan for treatment services will be developed through lecture and fieldwork.

CR: HKR 3340

PR: HKR 2585

**Abbreviated Course Title:** ~~Assmnt/Doc Thrpte Recreation~~  
Assessment & Doc Ther Rec

**3410 Sociology of Physical Activity & Sport (same as Sociology 3410)** is an analysis of functions of physical activity and sport in Canadian and North American society. Physical activity and sport will



School of Human Kinetics and Recreation (cont'd)

~~be viewed through~~ ~~Areas include~~ social organization of sport, sport and social processes, sport and social problems, socialization and stratification of sport, and violence in sport.

CR: Sociology 3410

**Abbreviated Course Title:** HKR 3410 Sociology of PA & Sport”

Page 402, 2017-2018 Calendar, under the heading 14.29 Sociology, amend the section as follows:

**“3410 Sociology of Physical Activity & Sport** (same as Human Kinetics and Recreation 3410) ~~is an examination of the relationship between sport and society. Areas could include social origin of sport, social history of sport, religion and sport, sport and socialization, sport and social stratification, gender and sport, violence in sport, sport and nationalism.~~ is an analysis of functions of physical activity and sport in Canadian and North American society. Physical activity and sport will be viewed through social organization, social processes, social problems, socialization and stratification, and violence.

CR: Human Kinetics and Recreation 3410

PR: SOCI 1000 or the former 2000

**Abbreviated Course Title:** HKR 3410 Sociology of PA & Sport”

Page 265, 2017-2018 Calendar, under the heading 12 Course Descriptions, amend the section as follows:

**“3515 Inclusive and Therapeutic Recreation in Outdoor Settings** provides an introduction to current philosophy, issues, and practices relating to inclusive and therapeutic recreation in outdoor settings. This course is designed to provide students with the knowledge and skills necessary to practice inclusive and therapeutic recreation in outdoor settings.

**Abbreviated Course Title:** ~~Incl & Ther Rec Out Setting~~ Inclusive & Ther Rec Outdoor

**3555 Outdoor Recreation Management and Society** gives an overview of outdoor recreation principles, theories, and practices and their influence on health and society. ~~practices in Newfoundland and Canada. This course will examine~~ the recreational use of natural settings, management of outdoor resources, conservation education and practices, and development for public use or exclusion; legislation related to management of risk; viability of facilities; national and provincial agencies; private commercial ventures; and future trends in management. the value of protected areas, and the health benefits of outdoor activity. ~~Management strategies will form a major part of the course.~~

**Abbreviated Course Title:** Outdoor Recreation & Society

School of Human Kinetics and Recreation (cont'd)

**3910 Exercise Psychology** will provide a broad understanding of Exercise Psychology. Emphasis will be placed on understanding patterns of physical activity participation, motives and barriers influencing exercise and physical activity, theories and models of exercise behavior, intervention strategies aimed at modifying exercise behaviour, psychosocial influences and consequences of exercise, as well as the impact of exercise on different mental health states (e.g., depression, anxiety, emotional well-being).

**Abbreviated Course Title:** Exercise Psychology

**3920 Physical Activities Course: Health Promotion** provides students a general overview of the role that physical activity plays in one's health and wellness. Students will gain experiential learning opportunities in applying health promotion knowledge, skills, attitudes, and behaviours within various types and contexts of physical activity.  
AR: attendance is required.

UL: not applicable towards any of the physical education degrees offered by the School

**Abbreviated Course Title:** PAC: Health Promotion

**4220 Physical Activities Course: Territorial Games and Activities** includes activities such as target, net/wall, striking/fielding, territorial games and activities, Indigenous games and activities as well as those from multicultural perspectives ~~soccer and rugby, basketball, ice hockey, water polo, team handball and other territorial games.~~ A number of teaching methods may be employed and emphasis will be placed on the language and practice of the conceptual approach. Concepts, skills, and strategies will be emphasized.

~~AR: attendance is required. Students who are absent more than six class hours may be required to withdraw from the course and will receive a letter grade of DRF and a numeric grade of 0.~~

~~LC: as scheduled~~

~~LH: as scheduled~~

~~PR: HKR 2210, HKR 2220, HKR 3340~~

**Abbreviated Course Title:** PAC: Games and Activities

**4410 Issues in Kinesiology** provides an overview of issues related to kinesiology by exploring, through research and discussion, trends and issues basic to the profession. It is meant to provide an environment for students to integrate and consolidate the knowledge they have gained to date and as such give them a better sense of Kinesiology as a profession.

CR: HKR 4420, HKR 4575, HKR 4685

PR: successful completion of a minimum of 78 credit hours

**Abbreviated Course Title:** Issues in Kinesiology

School of Human Kinetics and Recreation (cont'd)

**4420 Issues in Physical Education** explores, through research and discussion, trends and issues basic to the profession including areas in physical education, health, fitness, and lifestyle industries.

CR: HKR 4410, HKR 4575, HKR 4685

PR: successful completion of a minimum of 78 credit hours

**Abbreviated Course Title:** HKR 4420 Issues in Physical Education

**4575 Recreation Ethics, Issues and Trends** explores contemporary trends and issues identified by governments and recreation practitioners and the way in which these issues influence the delivery of leisure services.

CR: HKR 4410, HKR 4420, HKR 4685

**4685 Professional Issues in Therapeutic Recreation** is designed to facilitate an in-depth exploration and analysis of philosophical issues and interdisciplinary theories and to discuss how they relate to therapeutic recreation practice and research. The course will be conducted as a seminar and students will be responsible for reading course materials and leading discussions on various topics. The ultimate goal of the course is to prepare the student to enter the profession confident in his/her ability to provide exemplary TR services.

CR: HKR 4410, HKR 4420, HKR 4575

PR: HKR 2505 and HKR 2585

~~**4605 Research Methods in Recreation and Leisure II Proposal** provides students an opportunity to will develop work through the development of a research proposal suitable for the study or investigation of a topic relevant to kinesiology, physical education or recreation the recreation and leisure studies field. Students will prepare a research proposal and present it for discussion in the class. Students who proceed to HKR 4610 on to the honours program will implement the study they have proposed during Recreation in HKR 4610. Lectures: Three hours per week.~~

~~PR: Prerequisite: one of Statistics 2500 or Statistics 2550, a minimum of 80% in HKR 4600 and Recreation 4600 and Statistics 2500 or permission of the instructor.~~

~~*NOTE: This course will not be accepted for credit towards any of the Physical Education or Kinesiology programs.*~~

**Abbreviated Course Title:** Research Proposal

**4610 Research Project** is a detailed the second of a two-part study for honours students, in Kinesiology, Physical Education and Recreation, directed by a faculty member of the School, of and will focus on a selected topic in the field of kinesiology, physical education or recreation.

School of Human Kinetics and Recreation (cont'd)

PR: a minimum of 80% in HKR 4600 and 4605, and one of Statistics 2500 or Statistics 2550”

61. Professor Emeritus Confidentiality Clause

At a meeting of the Committee on Honorary Degrees and Ceremonial held on November 21, 2017, it was agreed to apply the same confidentiality for Professor Emeritus and Honorary Degrees and add a Professor Emeritus Confidentiality Clause to section V.B. of the Handbook of Senate By-Laws and Procedures.

“The awarding of the distinction Professor Emerita/us is an important feature of Memorial’s Convocation and is meant to honor both the individual and the University. In order to respect the dignity of the nominees, the selection process is confidential. As a consequence, nominees should not be informed they are under consideration. In addition, apart from the public announcement by the University of Professor Emerita/us recipients for a particular Convocation, the outcome of an individual nomination shall not be released out of respect both for the nominee and the integrity of the process.”

Through an email poll the Committee on Elections and Committees agreed to approve the addition of a Professor Emeritus Confidentiality Clause to section V.B. of the Handbook of Senate By-Laws and Procedures.

“B. Professor Emeritus--Criteria, Procedures

The awarding of the distinction Professor Emerita/us is an important feature of Memorial’s Convocation and is meant to honor both the individual and the University. In order to respect the dignity of the nominees, the selection process is confidential. As a consequence, nominees should not be informed they are under consideration. In addition, apart from the public announcement by the University of Professor Emerita/us recipients for a particular Convocation, the outcome of an individual nomination shall not be released out of respect both for the nominee and the integrity of the process.

1. The Committee on Honorary Degrees and Ceremonial shall receive suggestions for and shall present to the Senate nominations for the title of Professor Emeritus for eventual approval by the Board of Regents.

Professor Emeritus Confidentiality Clause (cont'd)

2. The title of Professor Emeritus is open only to highly distinguished faculty members who, at the time of their retirement, were academic staff members of Memorial University of Newfoundland and whose contributions to the University were substantially above the norm for their discipline. To be eligible, a person must have served at least ten years as a regular full-time faculty member at this University and must have held the rank of Professor upon retirement.
3. The prime criteria for nomination shall be a sustained and superlative record as a scholar, as a teacher, or in service to the university or to the community or any combination of these. In determining which candidates within a Department, School or Faculty are suitable for nomination to this category, comparison should be made with Professores Emeriti who have been appointed during the previous five years and with members of the faculty who are retired or are due to retire within the next five years.
4. Suggestions for nominations including both the rationale and the candidate's curriculum vitae should be forwarded to the Head, Director or Dean of the academic unit in which the nominee served. The nominee's candidacy must be approved by the administrative Head of the academic unit. The Dean in the case of departmentalized units and the Vice-President (Academic) will add their recommendations to the nomination and forward it to the Committee on Honorary Degrees and Ceremonial. The Committee shall present to Senate only those nominations which it endorses. The Committee on Honorary Degrees and Ceremonial shall also receive nominations from any member of the University Community.
5. The Senate procedure shall be the same as for the election of candidates for honorary degrees. However, since this is an appointment, albeit honorary, the Board of Regents must also approve each candidate elected by the Senate before the appointment can be made.
6. Public recognition of a Professor Emeritus or Professores Emeriti shall be given at a Convocation to which the Professor Emeritus or Professores Emeriti shall be invited and a certificate shall be presented to each of those appointed.

Professor Emeritus Confidentiality Clause (cont'd)

7. All faculty members holding the title "Professor Emeritus" will:
  - (a) have the right to participate in academic processions at Convocation.
  - (b) have their names listed in the University Calendar;
  - (c) be entitled to use their former departmental, school or faculty general office as a mailing address for academic mail;
  - (d) receive notices of and invitations to departmental, school or faculty seminars.
8. While the allocation to Professores Emeriti of office space, laboratory space and secretarial assistance in support of scholarly work are not to be considered automatic privileges, such support may be granted by the Department Head, Director or Dean subject to the exigencies of the academic unit. Such privileges will normally be granted on a yearly basis and shall be subject to annual review."

62. Name for Membership on Senate Standing Committee

The Committee on Elections and Committees has approved the following membership on Senate Standing Committees for a term expiring on April 30, 2018:

**Senate Committee on Academic Appeals**

Rizza Umali (GSU student representative)

**REGULAR AGENDA**

63. Report of the Senate Committee on Undergraduate Studies

63.1 Faculty of Education

It was moved by Professor Walsh, seconded by Dr. Anderson, and carried that on page 105, 2017-2018 Calendar, under the heading 7.1 General Degree Program, amend the section as follows:

**"7.1 General Degree Programs**

The Faculty of Education offers nine general degrees and one diploma program.

Faculty of Education (cont'd)

1. The **Bachelor of Education (Intermediate/Secondary)** is a second degree program designed to prepare teachers of grades 7-12. The program is offered in a three semester (12 month), full-time format, and commences in the Fall semester of each year.
2. The **Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting.
3. The **Bachelor of Education (Post-Secondary) as a First Degree** is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.
4. The **Bachelor of Education (Post-Secondary) as a Second Degree** is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.
5. The **Bachelor of Education (Primary/Elementary) as a First Degree** is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A **French Immersion Option** is available in this program.
6. The **Bachelor of Education (Primary/Elementary) as a Second Degree** is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four

Faculty of Education (cont'd)

semester (16 month), full-time format and commences in the Spring semester of each year. A **French Immersion Option** is available at the St. John's Campus only.

7. The **Bachelor of Music Conjoint with Bachelor of Music Education** is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.
8. The **Bachelor of Music Education as a Second Degree** is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education and general foundational education and a 15 credit hour teaching internship.
9. The **Bachelor of Special Education** is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study.”

Page 110, 2017-2018 Calendar, under the heading 8.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option, amend the section as follows:

**~~“8.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option~~**

In addition to meeting the Admission Requirements for the **Bachelor of Education (Primary/Elementary) as a First Degree**, an applicant for this option must have French as a focus area as outlined in **Table 9 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**. An applicant with French as a Focus Area must have written the **DELF** Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. A student admitted to this option will spend the two semesters of the Professional Year in a French milieu at an institution with which Memorial University of Newfoundland has a memorandum of understanding. An applicant who is interested in the French Immersion Option should contact the Office of Undergraduate Programs, Faculty of Education, at his/her earliest opportunity.”



Faculty of Education (cont'd)

Page 115, 2017-2018 Calendar, under the heading 9.5 Bachelor of Education (Primary/Elementary) as a First Degree, amend the section as follows:

**“9.5 Bachelor of Education (Primary/Elementary) as a First Degree**

- The Bachelor of Education (Primary/Elementary) as a First Degree is a 150 credit hour program.
- The 150 credit hours must include: 75 credit hours in non-education courses including the courses required for admission, courses required to complete a focus area listed under **Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree** below, and Human Kinetics and Recreation 2001; and 75 credit hours in Education courses as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree**.
- Following admission, a student will normally progress in attaining the 150 credit hours required for the Bachelor of Education (Primary/Elementary) as a First Degree, in the academic terms, sequence and course load as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree**. In particular, a student must have all non-education requirements completed prior to Professional Year; must enrol full-time during the Professional Year; and may enrol in the internship only after successful completion of the Professional Year.
- ~~A student may choose to complete **Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option** listed below.”~~

Page 115, 2017-2018 Calendar, under the heading 9.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option, amend the section as follows:

**~~“9.5.1 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option~~**

- ~~A student shall complete the program as set out in **Table 5 Bachelor of Education (Primary/Elementary) as a First Degree** and the requirements as set out in **Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option**.~~

Faculty of Education (cont'd)

**Table 6 Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option**

<ul style="list-style-type: none"> <li>• <del>A student must successfully complete prior to the beginning of the Professional Year:</del></li> <li>• <del>at least 27 credit hours in French, including French 3100 and 3101; and</del></li> <li>• <del>at least four weeks at an approved francophone institution in a French-speaking area or have acquired equivalent work experience in a francophone environment. Students who are graduates of a French Immersion high school program may be exempted from this requirement.</del></li> <li>• <del>A student must successfully complete the Professional Year in a French milieu, including the equivalent of ED 4155 and ED 3050.</del></li> <li>• <del>A student must successfully complete the field experience and ED 401X in an approved French Immersion school.</del></li> </ul>
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**Table 7 Focus Areas for Bachelor of Education (Primary/Elementary) as a First Degree**

<ul style="list-style-type: none"> <li>• <b>English (24 credit hours)</b></li> <li>• 6 credit hours in English at the 1000 level</li> <li>• English 2390 or 3395</li> <li>• 3 credit hours chosen from English 2000, 2001, 2005-2007, 3200, 3201, 3205</li> <li>• 3 credit hours chosen from English 2002-2004, 2010 or the former 2020, 2350, 2351</li> <li>• 6 credit hours chosen from English 2146, 2150, 2151, 2155, 2156, 2160, 3145, 3147-3149, 3152, 3155-3158</li> <li>• 3 additional credit hours in English at the 2000 level or above</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Folklore (24 credit hours)</b></li> <li>• Folklore 1000</li> <li>• Folklore 2100, 2300, 2401, 2500</li> <li>• 9 credit hours in Folklore at the 3000 or 4000 level</li> </ul>
<ul style="list-style-type: none"> <li>• <b>French (24 credit hours)</b></li> <li>• A maximum of 6 credit hours at the 1000 level</li> <li>• French 2100 or equivalent</li> <li>• French 2101 or equivalent</li> <li>• French 2300 or equivalent</li> <li>• 6 credit hours chosen from French 2601, 2602, 2900 or equivalent</li> <li>• French 3100 or French 3101 or equivalent</li> <li>• At least four weeks at an approved Francophone institution in a French-speaking area or have acquired equivalent work experience in a Francophone environment.</li> <li>• Additional credit hours in French, if needed, to bring the total to 24.</li> </ul> <p>It is recommended that a student complete at least one of</p>	<ul style="list-style-type: none"> <li>• <b>Geography (18 credit hours)</b></li> <li>• Geography 1050, 2001, 2102, 2195, 2302, and 2425</li> </ul>

<p>French 2900, 3650, 3651, 3653, 3654.</p> <p>An applicant with French as focus area must have written the <a href="#">DELFTout Public (Level B2)</a> and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam.</p> <p><del>Students may wish to select the <a href="#">French Immersion Option</a> listed under the <a href="#">Bachelor of Education (Primary/Elementary) as a First Degree, French Immersion Option</a>.</del></p>	
<ul style="list-style-type: none"> <li>• <b>History (18 credit hours)</b></li> <li>• 3 credit hours in History at the 1000 level</li> <li>• 9 credit hours in History at the 2000 level</li> <li>• 6 credit hours in Newfoundland and Labrador History at the 3000 level</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Interdisciplinary Studies (18-24 credit hours)</b></li> <li>• Non-Education courses for cohorts in special offerings of the program approved by the Faculty of Education. For information on Interdisciplinary Studies Focus Areas students should contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Linguistics (18 credit hours)</b></li> <li>• Linguistics 1100</li> <li>• Linguistics 1103</li> <li>• Linguistics 1104</li> <li>• Linguistics 2210</li> <li>• 6 credit hours chosen from Linguistics 3000, 3100, 3104, 3105, 3150, 3155, 3201, 3210, 3500, 3850</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mathematics (18 credit hours)</b></li> <li>• No more than 6 credit hours in Mathematics at the 1000 level and at least 3 credit hours in Mathematics at the 3000 level.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Music (18 credit hours)</b></li> <li>• Music 1106 or 1120</li> <li>• 3 credit hours chosen from Music 2011, 2012, 2013, 2014</li> <li>• 3 credit hours chosen from Music 2021, 2022, 2023, 2611, 2612, 2613, 2614, 2619 (admission to 2612, 2613 and 2619 is by audition only)</li> <li>• 6 credit hours chosen from Music 3014, 3015, 3016, 3017, 3018, 3019, 4040</li> <li>• 3 additional credit hours from the courses in 2nd and 4th clauses above</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Physical Education (18 credit hours)</b></li> <li>• Human Kinetics and Recreation 1000, 2210, 2300</li> <li>• 9 credit hours chosen from Human Kinetics and Recreation 2002, 2310 or 2311, 2320, 2600, 2601, 3330, 3340, 3400, 3490</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Religious Studies (18 credit hours)</b></li> <li>• Religious Studies 1000</li> <li>• 3 credit hours chosen from Religious Studies 2013, 2130, 2140, 2330, 2340</li> <li>• 3 credit hours chosen from Religious Studies 2400, 2410, 2420, 2425, 2430</li> <li>• 3 credit hours chosen from Religious Studies 2350, 2610, 2810, 2811, 2812, 2820, 2830</li> <li>• 6 credit hours in Religious Studies at the 3000 level or</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Science (18 credit hours)</b></li> <li>• At least 6 credit hours in each of two subject areas selected from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, or Physics.</li> </ul>

above	
<ul style="list-style-type: none"> <li>• <b>Theatre Arts (18 credit hours)</b></li> <li>• For information on the Theatre Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Visual Arts (18 credit hours)</b></li> <li>• Courses in Art History may be used to satisfy this requirement in whole or in part. For information on the Visual Arts Focus Area contact the Undergraduate Admissions Office, Faculty of Education.</li> </ul>

Page 105, 2017-2018 Calendar, under the heading 7.1 General Degree Programs, amend the section as follows:

**“7.1 General Degree Programs**

The Faculty of Education offers nine general degrees and one diploma program.

1. The **Bachelor of Education (Intermediate/Secondary)** is a second degree program designed to prepare teachers of grades 7-12. The program is offered in a three semester (12 month), full-time format, and commences in the Fall semester of each year. Note that some academic disciplines are offered in alternating years.
2. The **Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** is a program designed to prepare both Intermediate/Secondary and Technology Education teachers. The program is offered in a four semester (16 month), full-time format and commences in the Spring of each year. A student in the program will complete courses that address the development of basic skills and competencies in a variety of technological areas and how to apply them through design and problem solving processes in a school classroom/laboratory setting. Note that some academic disciplines are offered in alternating years.
3. The **Bachelor of Education (Post-Secondary) as a First Degree** is designed to prepare students for a variety of instructional and leadership roles in formal and informal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.
4. The **Bachelor of Education (Post-Secondary) as a Second Degree** is a second degree program designed to prepare students for a variety of instructional and leadership roles in informal and formal post-secondary education, including careers in academic, adult, community, technical and trades, and professional education.

Faculty of Education (cont'd)

Students in this program come from diverse backgrounds including administrative, academic, adult education, business, health, literacy, policy, student services, and technical and trades professions. The program is available through part-time or full-time study. Students undertaking the program full-time are advised that a course load of 15 credit hours may not be available each semester.

5. The **Bachelor of Education (Primary/Elementary) as a First Degree** is a full-time, 150 credit hour degree program designed to prepare teachers for kindergarten through grade six. With the appropriate academic planning, a student can commence this Education program in the Fall semester of the third year of studies. A **French Immersion Option** is available in this program.
6. The **Bachelor of Education (Primary/Elementary) as a Second Degree** is a 72 credit hour program offered at the St. John's and Grenfell Campuses and is intended for students who have completed an appropriate Bachelor's degree. This program is offered in a four semester (16 month), full-time format and commences in the Spring semester of each year. A **French Immersion Option** is available at the St. John's Campus only.
7. The **Bachelor of Music Conjoint with Bachelor of Music Education** is a 150 credit hour, five-year conjoint degree program offered in partnership with the School of Music. This program is designed for the preparation of K-12 music teachers, and other professionals in positions related to music education.
8. The **Bachelor of Music Education as a Second Degree** is a 45 credit hour degree program for students who have already been awarded a Bachelor of Music. This program is the same as the music education component of the conjoint program. The program is designed to prepare music teachers in all facets of school music education: foundations of music education; primary/elementary, intermediate/secondary classroom music; and choral and instrumental music education. The program consists of 30 credit hours of course work in music education and general foundational education and a 15 credit hour teaching internship.
9. The **Bachelor of Special Education** is a second degree program designed for the preparation of Special Education teachers and is available through part-time or full-time study."

Page 107, 2017-2018 Calendar, under the heading 8.1 Bachelor of Education (Intermediate/Secondary), amend the section as follows:

Faculty of Education (cont'd)

**“8.1 Bachelor of Education (Intermediate/Secondary)**

1. For application deadlines refer to the [Application Deadline Dates](#) table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant who will have completed all requirements for admission by the end of the Spring semester of the year that admission is being sought will be considered as time and resources permit. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Winter semester grades no later than June 15.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree program, an applicant must have:
  - a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
  - b. completed 36 credit hours in a subject listed under [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\)](#) below (Business Studies, Newfoundland and Labrador Studies, and Religious Studies cannot be used to satisfy the 36 credit hour requirement);
  - c. completed 24 credit hours in a subject listed under [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\)](#) below but different from that in b. above; and
  - d. achieved an overall average of at least 65% in the courses chosen to meet b. and c. above.
3. Academic Disciplines are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\)](#) will be acceptable.”

**Academic Disciplines for Bachelor of Education (Intermediate/Secondary)**

Biochemistry	Biology	Business Studies - An applicant who uses Business Studies as an Academic Discipline must have at least a minor in Business Administration.
Canadian Studies	Chemistry	Earth Sciences
Economics	English	Environmental Science
French - An applicant who uses French as an Academic Discipline must have written the <a href="#">DELFT</a> Tout Public (Level B2) and achieved an overall grade of at least 70%, with no less than		

60% in any one skill area of the exam. An applicant must also have completed at least eight weeks (first academic discipline) or at least four weeks (second academic discipline) at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.		
General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.		
Geography	History	Mathematics - may include Statistics
Newfoundland and Labrador Studies	Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.	
Physics	Political Science	Religious Studies – <u>This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Programs.</u>
Theatre Arts – <u>This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Programs.</u>	Visual Arts – <u>This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Programs.</u>	

4. When calculating averages in the first and second teachable areas, no more than two 1000-level courses in each of the first and second teachable areas will normally be used.
5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program on the basis of academic disciplines is dependent on sufficient numbers of applicants to warrant the offering of applicable methodology courses in those disciplines in any given year.
7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.

Faculty of Education (cont'd)

8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) program, consideration will be given to the following:
  - a. average in each of the two academic disciplines;
  - b. overall academic performance; and
  - c. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.
10. A student who has been admitted to the program but chooses not to attend in the Fall semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with other applicants.”

Page 108, 2017-2018 Calendar, under the heading 8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, amend the section as follows:

**“8.2 Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education**

1. For application deadlines refer to the [Application Deadline Dates](#) table. Consideration will be given to the courses for which an applicant is registered at the time of application. An applicant attending institutions other than Memorial University of Newfoundland must supply transcripts indicating Fall semester grades no later than February 1.
2. To be considered for admission to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education program an applicant must have:
  - a. been awarded a Bachelors Degree from a university recognized by Memorial University of Newfoundland;
  - b. completed 36 credit hours in a subject listed under [Academic Disciplines for Bachelor of Education \(Intermediate/Secondary\) Conjoint with the Diploma in Technology Education](#) in clause 3. below; and
  - c. achieved an overall average of at least 65% in the courses chosen to meet b. above.



Faculty of Education (cont'd)

3. **Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** are deemed to be the disciplines on the following list. Courses from other disciplines deemed by the Admissions Committee to be equivalent to courses in any of the listed **Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education** will be acceptable.

**Academic Disciplines for Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education**

Biochemistry	Biology	Canadian Studies
Chemistry	Earth Sciences	Economics
English	Environmental Science	
French - An applicant who uses French as an Academic Discipline must have written the <u>DELFTout Public (Level B2)</u> and achieved an overall grade of at least 70%, with no less than 60% in any one skill area of the exam. An applicant must also have completed at least eight weeks at an approved Francophone institution in a French speaking area or have acquired equivalent work experience in a Francophone environment.		
General Science - An applicant who uses General Science as an Academic Discipline may use courses chosen from the separate science disciplines in any combination from Biochemistry, Biology, Chemistry, Earth Sciences, Environmental Science, Physics but must complete a minimum of 12 credit hours in each separate science discipline used.		
Geography	History	Mathematics - may include Statistics
Physical Education - In order to be considered for admission within this Academic Discipline, an applicant must have completed courses in the following areas: Human Anatomy, Human Physiology, Motor Learning, Biomechanics, Primary/Elementary Physical Education Curriculum and Teaching, Issues and Trends in Physical Education and a minimum of 18 credit hours in Physical Education activities.		
Physics	Political Science	Theatre Arts – <u>This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Programs.</u>
<u>Visual Arts – This discipline is only offered every two years. For more information, please contact the Office of Undergraduate Programs.</u>		

4. When calculating the average in the 36 credit hours required under clause 2. b. above, no more than two 1000-level courses will normally be used.

Faculty of Education (cont'd)

5. A limited number of program spaces are allocated to each discipline. An applicant who is admitted with a particular Academic Discipline and who wishes to change to a different Academic Discipline must obtain permission of the Office of Undergraduate Programs. Such changes may not be possible in particular areas.
6. An applicant is advised that admission to the program is dependent on sufficient numbers of students to warrant the offering of applicable methodology courses in those disciplines in any given year.
7. An applicant who is registered in the final semester of the first Bachelor's Degree program during the Winter semester must have satisfied the academic requirements set out in Clause 2. above upon completion of the first degree program.
8. In assessing applications to the Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education degree program, consideration will be given to the following:
  - a. average in courses in clause 2. b.;
  - b. overall academic performance; and
  - c. personal statement and references as outlined on the application to the Faculty.
9. Because of the structured, sequential nature of this program, a student must attend full-time. A student who drops any course which is part of the program will be dropped from the entire program.
10. A student who has been admitted to the program but chooses not to attend in the Spring semester of the year of admission will lose his/her admission status. Such a student may reapply for admission at a later date, and must submit a new application which will be considered in competition with those of all other applicants.”

63.2 School of Nursing

It was moved by Professor Walsh, seconded by Dr. Gaudine, and carried that on page 452, 2017-2018 Calendar, under the heading 2 Student Code of Conduct up to and including 12 Course Descriptions, amend sections as follows:

**“2 Student Code of Conduct**

Memorial University of Newfoundland expects that students will conduct themselves in compliance with University Regulations and Policies, Departmental Policies, and Federal, Provincial and Municipal laws, as well as codes of ethics that govern students who are members of regulated professions. The *Student Code of Conduct* outlines the behaviors which the University considers to be non-academic misconduct offences, and the range of remedies and/or penalties which

### School of Nursing (cont'd)

may be imposed. Academic misconduct is outlined in **UNIVERSITY REGULATIONS - Academic Misconduct** in the University Calendar.

For more information about the *Student Code of Conduct*, see [www.mun.ca/student/sscm/conduct/](http://www.mun.ca/student/sscm/conduct/).

### **3 School Description**

The origin of Memorial University of Newfoundland School of Nursing dates back to August 1963 when the Association of Registered Nurses of Newfoundland submitted a brief to the University calling for the establishment of a baccalaureate program in nursing. In September 1966, the first students were admitted to the undergraduate degree program. Over its history, the School has remained responsive to the changing needs of nursing within the province and in Canada and consequently has developed and changed over time.

The educational, research and scholarly activities of the School and its faculty draw upon knowledge from the arts and sciences and from nursing and other health professions. The School and its faculty are also involved in many community outreach and professional service activities. While being responsive to national and international needs, the School acknowledges its primary responsibility to the people of Newfoundland and Labrador.

In collaboration with the Centre for Nursing Studies and Western Regional School of Nursing, Memorial University of Newfoundland School of Nursing offers an undergraduate degree program on campus to prepare entry level nurses for practice. Graduate degrees in nursing, including the Doctor of Philosophy in Nursing and the Master of Nursing, are offered by the School of Graduate Studies.

Students must meet all regulations of the School in addition to those stated in the general regulations. For information concerning fees and charges, admission/readmission to the University, and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS**.

The Memorial University of Newfoundland School of Nursing is a provincial and national leader in nursing education and research and an advocate for the formulation and realization of health public policy. The school was founded in 1965 and in 1966 the first 38 students were admitted to the Bachelor of Nursing (BN) program.

Today the School of Nursing has grown to over 500 students enrolled across a variety of undergraduate and graduate programs. The Bachelor of Nursing [BN] (Collaborative) program (four-year and two-year fast-track options) in collaboration with the Centre for Nursing Studies and

### School of Nursing (cont'd)

Western Regional School of Nursing, is an on-campus undergraduate degree program to prepare entry-level nurses for practice. Graduate programs include a Master of Nursing (MN) with practicum and nurse practitioner options, as well as the post-master's nurse practitioner graduate diploma in Nursing, and a doctor of philosophy (PhD) in Nursing.

Nursing is one of today's most challenging and rewarding careers. As the largest group of health care professionals in Canada, nurses play a vital role in the health care system, practicing as care-givers, teachers, counselors, advocates, and coordinators of care. Nurses work to promote health and prevent illness in a variety of settings including community health clinics, rehabilitation centers, long-term care facilities, hospitals, schools, industrial workplaces, and rural northern nursing stations.

Further information regarding the School of Nursing is available at [www.mun.ca/nursing](http://www.mun.ca/nursing).

### **3.1 Vision Statement**

The School of Nursing will be responsive and engaging in leading nursing education and research provincially, nationally and internationally by developing quality teaching, learning, and research environments. Graduates of the School will be skillful, caring, knowledgeable nurses who have a clear vision of the nursing discipline. They will strive for excellence in health care, be prepared to collaborate with others, and be responsive to human diversity in an effort to improve health for all.

### **3.2 Mission Statement**

The School of Nursing provides leadership in teaching and learning in nursing, nursing research, and public engagement with the goal of promoting health and well-being.

### **3.3 Academic and Professional Ethics**

The Memorial University of Newfoundland School of Nursing, Centre for Nursing Studies, and Western Regional School of Nursing support the highest standards of academic and professional ethics. Ethical behaviour encompasses integrity, conduct, respect, and professionalism. It also means that students will take responsibility for their learning and pursue academic goals in an honest and engaged manner to reflect the principles, values, and expectations that are espoused as members of the Schools of Nursing and future nurse professionals.

## School of Nursing (cont'd)

### **3.4 Accreditation Status and Approval Status**

#### **3.4.1 Accreditation Status**

The School of Nursing's Bachelor of Nursing (Collaborative) Program is accredited to 2022 by the Canadian Association of Schools of Nursing (CASN). The seven year award achieved by this program is the highest award given to Schools of Nursing in Canada.

#### **3.4.2 Approval Status**

The School of Nursing's Bachelor of Nursing (Collaborative) Program is approved by the Association of Registered Nurses of Newfoundland and Labrador (ARNNL). The ARNNL approval designation assures both the public and our students that this Program prepares ethical entry-level practitioners who provide safe quality health care. This program prepares graduates to meet the requirements for licensure and professional practice as registered nurses in Newfoundland and Labrador.

### **4 Description of Programs**

Students must meet all regulations of the School in addition to those stated in the general regulations of the University. For information concerning fees and charges, admission/readmission to the University, and general academic regulations (undergraduate), refer to **UNIVERSITY REGULATIONS.**

All courses of the School are designated by the abbreviation NURS.

#### **4.1 Bachelor of Nursing (Collaborative) Program**

The School of Nursing offers an undergraduate program leading to a Bachelor of Nursing. This Program is designed to prepare competent entry-level nurses who will function within a variety of health care settings.

The graduate is prepared to assume the roles of direct care giver, educator, counsellor, advocate, facilitator, co-ordinator of care, researcher, leader, and member of the nursing profession. The Program is guided by a mission, philosophy and conceptual framework which direct the curriculum as students progress toward competent entry-level nursing practice.

The School of Nursing depends on the cooperation and involvement of a large number of organizations and professional personnel in providing quality clinical placements and instruction to its students. These agencies often have a range of requirements, some of which include, a Certificate of Conduct, a Child Protection Record Check, immunizations, a First Aid Certificate, and a CPR certificate. Students

### School of Nursing (cont'd)

unable to meet these agency requirements may be delayed in their program or prevented from completing their program of studies. All students are required to complete these requirements in a timely fashion and at their own expense. Many of these requirements must be updated annually.

In order to satisfy clinical practice requirements for the Bachelor of Nursing (Collaborative) Program, clinical agencies may be used 24 hours a day, seven days a week. Students may be required to attend during any of these times. Students are responsible for all costs associated with clinical placements including travel and accommodation.

To meet the licensing requirements for practising nursing in Canada, students must graduate from an approved program offered by a School of Nursing and successfully write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). During the program, students may be required to buy resources that are endorsed by the School to prepare for the exam and integrated into courses throughout the curriculum. In the final year of the Program, students must also complete a comprehensive examination set by the Bachelor of Nursing (Collaborative) Program. All costs associated with these resources and exams are the responsibility of the student.

The Bachelor of Nursing (Collaborative) Program (B.N.) has two full-time curriculum options. Both are guided by the same conceptual framework and leveled objectives. The Program also has an Licensed Practical Nursing Bridging (LPN) admission option directly into the second year of the Program's 4-Year Option for prospective students who have completed a LPN program as outlined under **Admission/Readmission Regulations for the School of Nursing.**

This Bachelor of Nursing (Collaborative) Program is offered at Memorial University of Newfoundland School of Nursing, the Centre for Nursing Studies, and the Western Regional School of Nursing. Information regarding Memorial University School of Nursing is available at [www.mun.ca/nursing](http://www.mun.ca/nursing). Information regarding the Centre for Nursing Studies is available at [www.centrefornursingstudies.ca](http://www.centrefornursingstudies.ca), and information regarding the Western Regional School of Nursing is available at [www.grenfell.mun.ca/nursing](http://www.grenfell.mun.ca/nursing).

#### **4.1.1 Bachelor of Nursing (Collaborative) 4-Year Option**

The 4-Year Option is offered over nine semesters in four academic years. This option is comprised of 130 credit hours, and is open to applicants from both high school and university backgrounds. It should be noted that the Winter semester of the first, second and fourth years

### School of Nursing (cont'd)

of the program extends beyond the normal University class end date in their respective semesters as outlined in the **University Diary**.

#### **4.1.2 Bachelor of Nursing (Collaborative) Fast-Track Option**

The Fast-Track Option is designed for students with well-developed university-level study skills. This full-time Option is for current degree holders or those with advanced admission standing and is comprised of 94 credit hours. This Option is taken over two years in six consecutive semesters. It should be noted that the last semester of the second year ends later than the scheduled date on which the Spring semester ends. This Option is offered at Memorial University of Newfoundland School of Nursing and Western Regional School of Nursing.

### **4.2 Clinical Placements**

1. The School of Nursing depends on the cooperation and involvement of a large number of organizations and professional personnel in providing quality clinical placements and instruction to its students. These agencies often have a range of requirements, some of which include a Certificate of Conduct, a Child Protection Record Check, immunizations, a First Aid Certificate, and a CPR certificate. Students unable to meet these agency requirements may be delayed in their program or prevented from completing their program of studies. All students are required to complete these requirements in a timely fashion and at their own expense. Many of these requirements must be updated annually.
2. Evidence of certification in Standard First Aid and Basic Life Support (CPR) level HCP or equivalent, offered by The Canadian Red Cross or St. John Ambulance, is required by all applicants prior to commencing clinical courses. Certification obtained from other organizations will be accepted if deemed equivalent by the School of Nursing.
3. Successful applicants must submit documentation of completion of all preclinical requirements prior to the beginning of classes in the Fall semester of their entrance year. Students who have outstanding preclinical requirements will not be permitted to register for the Winter semester.
4. Clinical placements may be offered in whole or in part outside the normal start and end dates of a semester.
5. In order to satisfy clinical practice requirements for the Bachelor of Nursing (Collaborative) Program, clinical agencies may be used 24 hours a day, seven days a week. Students may be required to attend during any of these times.
6. Students normally are expected to be available for clinical placements throughout the Province of Newfoundland and Labrador.



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7. Clinical Placement Coordinators are responsible for facilitating appropriate matches among students, preceptors, and clinical settings. Although consideration will be given to all factors affecting the location and type of placement, clinical placements may not be available in the area of students' specific preferences. Students who refuse a placement deemed suitable may be delayed in their program or prevented from completing their program of study.

8. Completion of this program may require students to travel for clinical placements. Students are responsible for all costs associated with clinical placements including, but not limited to, preclinical requirements, travel expenses and accommodation.

**5 Admission/~~Readmission~~ Regulations for the School of Nursing**

The application for admission to Bachelor of Nursing (Collaborative) Program is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Applicants who are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply). Applicants requiring additional information for the Bachelor of Nursing (Collaborative) Program may visit the Nursing Admissions website at [www.mun.ca/nursingadmissions](http://www.mun.ca/nursingadmissions).

In addition to meeting the **UNIVERSITY REGULATIONS** students must meet the admission/~~readmission~~-regulations for the School of Nursing.

**5.1 General Information**

1. Entry to the Bachelor of Nursing (Collaborative) Program is competitive for a limited number of seats. Meeting the minimum requirements for admission does not guarantee acceptance into the Program. The final decision on admission rests with the Joint Admissions Committee of the BN (Collaborative) Program.
2. Admission ~~or readmission~~ to the University does not necessarily constitute admission ~~or readmission~~ to the Program.
3. Selection of candidates for admission to the Bachelor of Nursing (Collaborative) Program is based on academic performance, relevant work and volunteer experience, references and personal statements.
4. Selection of candidates for admission to the Bachelor of Nursing (Collaborative) Fast-Track Option is also based on:
  - a minimum grade point average of 3.0 on a 4 point scale in their degree program for applicants who have completed a bachelor degree; or a minimum overall grade point average of 3.0 on a 4 point scale in the twelve courses, 36 credit hours required for admission for applicants with advanced admission standing;



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- evidence of ability to successfully maintain a full course load;
  - other criteria considered suitable for professional practice in nursing.
5. Priority is given to applicants who are residents of Newfoundland and Labrador.
6. Up to three additional positions per year are available in the Bachelor of Nursing (Collaborative) 4-year Option for applicants of Aboriginal ancestry who have met the admission requirements. Applicants must send a letter of request at the time of application and provide documentation of Aboriginal ancestry.
7. Applicants may be requested to attend an interview.
8. Bachelor of Nursing (Collaborative) Program applicants are required to submit a student information form and a complete record of current immunizations when admitted to the Program. Successful applicants must submit documentation of completion of all preclinical requirements prior to the beginning of classes in the Fall semester of their entrance year. Students who have not met these requirements by the beginning of the Winter semester of Year 1 will not be permitted to progress in the program. Students who have outstanding preclinical requirements will not be permitted to register for the Winter semester.
9. Evidence of certification in Standard First Aid and Basic Life Support (CPR) level HCP, offered by The Canadian Red Cross or St. John Ambulance is required by all applicants prior to commencing clinical courses. Certification obtained from other organizations will be accepted if deemed equivalent by the School of Nursing.
10. ~~Students who have withdrawn from the program after the end of the first semester or later wishing to be considered for readmission must follow the application instructions at~~  
~~[www.mun.ca/nursing/undergraduates/re-admissiontoBNprogram.php](http://www.mun.ca/nursing/undergraduates/re-admissiontoBNprogram.php).~~  
~~For further information see **Promotion Regulations.**~~

An applicant who has been denied admission to the Bachelor of Nursing (Collaborative) Program has the right to appeal this decision of the Joint Admissions Committee if it is felt by the applicant that the decision was reached on grounds other than those outlined under **Admission Regulations for the School of Nursing.** The appeal should be made in writing within fourteen days of the notification of the decision and should be directed to the Chair of the Committee on Undergraduate Studies at the Memorial University of Newfoundland School of Nursing. The letter should state clearly and fully the grounds for the appeal.

**5.2 Application Forms and Deadlines**

1. The application for admission to Bachelor of Nursing (Collaborative) Program is submitted online; current and returning Memorial University of Newfoundland applicants should apply using

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the Admissions menu within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Applicants who are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply). Applicants requiring additional information for the Bachelor of Nursing (Collaborative) Program may visit the Nursing Admissions website at [www.mun.ca/nursingadmissions](http://www.mun.ca/nursingadmissions).

2. The Bachelor of Nursing (Collaborative) Program (both options) commence in the Fall semester. The deadline for application is March 1st.

3. The deadline for application to the Bachelor of Nursing (Collaborative) Program via the LPN Bridging Admission Option is February 1st.

### **5.3 Admission Requirements to School Programs**

These regulations apply to the Bachelor of Nursing (Collaborative) Program 4-year and Fast-Track Options. Applicants may apply for admission under the **Categories of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS - Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants in the following categories, must meet the additional requirements as indicated below.

#### **5.3.1 High School Applicants**

Applicants from High School may apply for admission only to the 4-year Option **Bachelor of Nursing (Collaborative)** Program.

1. High School applicants to the 4-Year Option of the **Bachelor of Nursing (Collaborative)** Program must have completed a high school diploma, or its equivalent, as certified by the Department of Education of Newfoundland and Labrador and meet the general **Admission/Readmission** requirements of Memorial University of Newfoundland. High school courses must include the following or their equivalents:

- Biology 2201
- Biology 3201
- Chemistry 3202
- English 3201
- Math 3200 or 3201; Advanced Math is preferred.
- Social Science or Modern Language (2 credits at 3000 level)

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### **5.3.2 Memorial University of Newfoundland Applicants**

Memorial University of Newfoundland applicants may apply for admission to either option of the Bachelor of Nursing (Collaborative) Program.

1. Bachelor of Nursing (Collaborative) 4-Year Option applicants must have a high school diploma, or its equivalent, as certified by the Department of Education of Newfoundland and Labrador and be in clear academic standing at Memorial University of Newfoundland. ~~Advanced High School Math is preferred and science~~ courses must include:

- Biology 2201 and 3201 or their equivalents
- Chemistry 3202 or equivalent
- Math 3200 or 3201 or equivalent. Advanced Math is preferred.

2. Bachelor of Nursing (Collaborative) Fast-Track Option applicants must have successfully completed an undergraduate degree from a recognized university and the following courses prior to admission:

- Statistics 2500 or equivalent, or Education 2900
- Biochemistry 1430 or equivalent
- Biology 3053 or equivalent

or qualify for advanced admission standing. An applicant who has successfully completed all the non-nursing course requirements of the Bachelor of Nursing (Collaborative) Program, and who is in good standing, may qualify for advanced admission standing. Applicants must demonstrate successful completion of a minimum of the following 12 courses, 36 credit hours, prior to admission:

- 6 courses, 18 credit hours as follows: 6 credit hours from English, Biochemistry 1430 or equivalent, Biology 3053 or equivalent, Psychology 1000 or equivalent, Statistics 2500 or equivalent or Education 2900;
- 4 courses, 12 credit hours as follows: 3 credit hours from each of the following: Business, Philosophy 2500-2599 or Religious Studies 2610, Political Science, and Sociology, Anthropology, or Archaeology; and
- 2 courses, 6 additional elective credit hours selected from any credit courses offered by this University.

### **5.3.3 University Transfer Applicants**

Transfer applicants may apply for admission to any of the School of Nursing Programs.

Applicants wishing to transfer from a nursing program that is offered outside of this Province should view the information at [www.mun.ca/nursingadmissions/TransferringStudents](http://www.mun.ca/nursingadmissions/TransferringStudents).

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1. Bachelor of Nursing (Collaborative) Program 4-Year Option applicants must have a high school diploma, or its equivalent, as certified by the Department of Education of Newfoundland and Labrador. High School ~~Math is preferred and science~~ courses must include:

- Biology 2201 and 3201 or their equivalents
- Chemistry 3202 or equivalent
- Math 3200 or 3201 or equivalent. Advanced Math is preferred.

2. Bachelor of Nursing (Collaborative) Program Fast-Track Option applicants must have successfully completed an undergraduate degree from a recognized university and the following courses prior to admission:

- Statistics 2500 or equivalent, or Education 2900
- Biochemistry 1430 or equivalent
- Biology 3053 or equivalent 3-credit hour university course in Microbiology

or qualify for advanced admission standing. An applicant who has successfully completed all the non-nursing course requirements of the Bachelor of Nursing (Collaborative) Program 4-Year Option, and who is in good standing, may qualify for advanced admission standing. Applicants must demonstrate successful completion of the following 12 courses, 36 credit hours, prior to admission.

- 6 courses, 18 credit hours as follows: 6 credit hours from English, Biochemistry 1430 or equivalent, Biology 3053 or equivalent, Psychology 1000 or equivalent, Statistics 2500 or equivalent or Education 2900;
- 4 courses, 12 credit hours as follows: 3 credit hours from each of the following: Business, Philosophy 2500-2599 or Religious Studies 2610, Political Science, and Sociology, Anthropology, or Archaeology; and
- 2 courses, 6 additional elective credit hours selected from any credit courses offered by this University.

#### **5.3.4 LPN Bridging Applicants**

Applicants with a Licensed Practical Nurse designation may apply for admission to the Bachelor of Nursing (Collaborative) Program through the LPN Bridging Option. This admission option recognizes the nursing knowledge and clinical experience obtained through the Centre for Nursing Studies Practical Nursing Program (2002 or later) and work experiences, and provides a career ladder for Licensed Practical Nurses (LPN's) who wish to obtain the Bachelor of Nursing degree.

Successful applicants must complete a Bridging semester prior to admission to the Program. The courses taken during the Bridging semester prepare LPN's to enter the second year of the 4-Year Option of the Bachelor of Nursing (Collaborative) Program.

### School of Nursing (cont'd)

The Bridging semester, completed before admission to the Bachelor of Nursing (Collaborative) Program, is comprised of three non-nursing courses and a mathematics requirement as well as a 7-week Bridging course. Upon successful completion of the Bridging semester, LPN Bridging candidates are granted 25 unspecified transfer nursing credit hours as equivalent to the 25 credits of the Year 1 nursing courses in the Bachelor of Nursing (Collaborative) Program. If all courses of the Bridging semester are successfully completed, all non-academic requirements for entrance into the Program are complete, and candidates remain in good standing with the University, they are accepted into Year 2 of the Bachelor of Nursing (Collaborative) Program 4-Year Option.

The LPN Bridging option is offered only at the Centre for Nursing Studies. Information regarding the Centre for Nursing Studies is available at [www.centrefornursingstudies.ca](http://www.centrefornursingstudies.ca).

1. The LPN Bridging semester begins in May. The deadline for application to the Program through the LPN Bridging option is February 1st. Applicants to the LPN Bridging option must submit the application to the University online for the Spring semester; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Applicants who are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply). Applicants requiring additional information for the Bachelor of Nursing (Collaborative) Program may visit the Nursing Admissions website at [www.mun.ca/nursingadmissions](http://www.mun.ca/nursingadmissions).
2. Selection of candidates for admission to the Bachelor of Nursing (Collaborative) LPN Bridging Option is based on:
  - academic performance in the practical nursing program and in any university courses taken to date;
  - evidence of ability to successfully maintain a full course load; and
  - other criteria considered suitable for professional practice in nursing.
3. Applicants must provide two letters of reference (one reference regarding academic performance and one from a current employer regarding clinical performance).
4. LPN Bridging option applicants may be requested to attend an interview.
5. To be considered for admission to the Bachelor of Nursing (Collaborative) Program, LPN Bridging Option applicants must:÷

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- be a graduate (2002 or later) of the Centre for Nursing Studies Practical Nursing Program, Province of Newfoundland and Labrador;
  - be a Licensed Practical Nurse (copy of certification required);
  - meet the admission requirements for the Bachelor of Nursing (Collaborative) Program listed under **Admission/Readmission Regulations for the School of Nursing**; and
  - have completed the following high school courses: Biology 2201 and 3201 or their equivalents, Chemistry 3202 or equivalent, and Math 3200 or 3201 or equivalent. Advanced Math is preferred.
6. Admission into the second year of the Bachelor of Nursing (Collaborative) Program will be conditional and based on successful completion of the Bridging semester which includes the following:
- Bridging Course (offered only at the Centre for Nursing Studies)
  - Biochemistry 1430
  - Psychology 1000 or equivalent
  - English (3 credit hours)
  - ~~The former Math 102N, if applicant has not obtained a score of at least 50% on the Mathematics Placement Test or completed Advanced Math in High School with a final grade of at least 75% or 3 credit hours in university level Mathematics (excluding Statistics 2500 and equivalents).~~
7. After admission into the Bachelor of Nursing (Collaborative) Program, students complete the 69 nursing credit hours and 27 non-nursing credit hours of Years 2 through 4 of the 4-Year Option as part of the 4-Year Option cohort. The courses are recommended to be taken in the academic terms in the sequence as set out in **Table 2, Bachelor of Nursing (Collaborative) Program - Centre For Nursing Studies (CNS)**, (Academic Terms 3-9).

### 5.4 Readmission Regulations for the School of Nursing

1. A student who was enrolled in the Bachelor of Nursing (Collaborative) Program, withdrew after the conclusion of the first semester, and wishes to return to the Program must apply for readmission. The application must be directed to the Chair, Committee on Undergraduate Studies at the School of original admission.
2. An applicant must submit a completed **Application for Readmission to the Nursing Program** by March 1 for Fall readmission and October 1 for Winter or Spring readmission. Applicants for readmission should follow the application instructions at <http://www.mun.ca/nursing/undergraduates/re-admissiontoBNprogram.php>.

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3. Readmission to the University does not necessarily constitute readmission to the Program.

**6 Program Regulations - General Degrees**

**6.1 Bachelor of Nursing (Collaborative) Program 4-Year Option**

- The ~~four-year~~, 130 credit hour Bachelor of Nursing (Collaborative) Program 4-Year Option requires 94 NURS credit hours and 36 non-NURS credit hours.
- The 130 credit hours are recommended to be taken in the academic terms in the sequence as set out in **Table 1, 2, or 3 Bachelor of Nursing (Collaborative) Program 4-Year Option**. These courses will be offered during the same year at all sites, but the semester of course offering may vary with each site.
- Clinical course hours may occur at any time during the semester. Clinical courses may be offered in whole or in part outside the normal start and end dates of a semester.
- Selected nursing courses which are designed for the Bachelor of Nursing (Post-RN) Program may be used as electives in the Bachelor of Nursing (Collaborative) Program with permission of the Committee on Undergraduate Studies and the course instructor.

**Table 1 Bachelor of Nursing (Collaborative) Program 4-Year Option - Memorial University of Newfoundland School of Nursing (MUNSON)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Biochemistry 1430</li> <li>• 3 credit hours in English</li> <li>• NURS 1002</li> <li>• NURS 1003</li> <li>• NURS 1004</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1012</li> <li>• NURS 1014</li> <li>• NURS 1015</li> <li>• NURS 1016</li> <li>• NURS 1017</li> <li>• NURS 1520</li> <li>• Psychology 1000</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 2003</li> <li>• NURS 2004</li> <li>• NURS 2014</li> <li>• NURS 2514</li> <li>• Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	

<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>• Biology 3053</li> <li>• 3 credit hours in English</li> <li>• NURS 2002</li> <li>• NURS 2017</li> <li>• NURS 2502</li> <li>• NURS 2520</li> <li>• 3 credit hours in any one of Anthropology, Archaeology, or Sociology</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3012</li> <li>• NURS 3014</li> <li>• NURS 3104</li> <li>• NURS 3513</li> <li>• NURS 3514</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours in Business</li> <li>• NURS 3001</li> <li>• NURS 3113</li> <li>• NURS 3501</li> <li>• 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4100</li> <li>• NURS 4103</li> <li>• NURS 4501</li> <li>• 3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4512</li> <li>• NURS 4516</li> </ul>	

**Table 2 Bachelor of Nursing (Collaborative) Program 4-Year Option -  
Centre For Nursing Studies (CNS)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Biochemistry 1430</li> <li>• 3 credit hours in English</li> <li>• NURS 1002</li> <li>• NURS 1003</li> <li>• NURS 1004</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1012</li> <li>• NURS 1014</li> <li>• NURS 1015</li> <li>• NURS 1016</li> <li>• NURS 1017</li> <li>• NURS 1520</li> <li>• Psychology 1000</li> </ul>	



LPN Bridging students, who have been admitted to this Program, will commence studies in the Fall, Academic Term 3.		
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in English</li> <li>NURS 2002</li> <li>NURS 2003</li> <li>NURS 2004</li> <li>NURS 2502</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>Biology 3053</li> <li>NURS 2014</li> <li>NURS 2017</li> <li>NURS 2514</li> <li>NURS 2520</li> <li>3 credit hours in any one of Sociology or Anthropology or Archaeology</li> <li>Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>NURS 3001</li> <li>NURS 3012</li> <li>NURS 3104</li> <li>NURS 3501</li> <li>3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in Business</li> <li>NURS 3014</li> <li>NURS 3113</li> <li>NURS 3513</li> <li>NURS 3514</li> </ul>	
<ul style="list-style-type: none"> <li>Spring</li> <li>Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4100</li> <li>NURS 4103</li> <li>NURS 4501</li> <li>3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4512</li> <li>NURS 4516</li> </ul>	

**Table 3 Bachelor of Nursing (Collaborative) Program 4-Year Option -  
Western Regional School of Nursing (WRSON)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in English</li> <li>NURS 1002</li> <li>NURS 1003</li> <li>NURS 1004</li> <li>NURS 1017</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.

	<ul style="list-style-type: none"> <li>Psychology 1000</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>Biochemistry 1430</li> <li>NURS 1012</li> <li>NURS 1014</li> <li>NURS 1015</li> <li>NURS 1016</li> <li>NURS 1520</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in English</li> <li>NURS 2002</li> <li>NURS 2003</li> <li>NURS 2004</li> <li>NURS 2502</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>Biology 3053</li> <li>NURS 2014</li> <li>NURS 2017</li> <li>NURS 2514</li> <li>NURS 2520</li> <li>3 credit hours in any one of Sociology or Anthropology or Archaeology</li> <li>Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in Business</li> <li>NURS 3014</li> <li>NURS 3104</li> <li>NURS 3514</li> <li>3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>NURS 3001</li> <li>NURS 3012</li> <li>NURS 3113</li> <li>NURS 3501</li> <li>NURS 3513</li> </ul>	
<ul style="list-style-type: none"> <li>Spring</li> <li>Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4100</li> <li>NURS 4103</li> <li>NURS 4501</li> <li>3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4512</li> <li>NURS 4516</li> </ul>	

### **6.1.1 Bachelor of Nursing (Collaborative) Fast-Track Option**

- The Bachelor of Nursing (Collaborative) Fast-Track Option is offered at Memorial University of Newfoundland School of Nursing and the Western Regional School of Nursing.

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- The 94 credit hours must be taken in the academic terms as set out in **Table 4 Bachelor of Nursing (Collaborative) Fast-Track Option.**
- NURS 2002 and 2502 run over the first six weeks and NURS 3012 and 3512 run over the second six weeks of the Spring semester. NURS 2514 and 3514 run consecutively for 6 weeks each in the Fall semester.
- Clinical Courses may be offered in whole or in part outside the normal start and end dates of a semester. In the last semester of the Fast-Track Option, the last clinical course will finish outside of the end date of Summer semester and may finish as late as the 3rd week in September. Students will be informed of the pertinent dates of clinical courses two semesters in advance.

**Table 4 Bachelor of Nursing (Collaborative) Fast-Track Option**

Term	Required Courses
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1002</li> <li>• NURS 1003</li> <li>• NURS 1004</li> <li>• NURS 1015</li> <li>• NURS 1016</li> <li>• NURS 1017</li> </ul>
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1012</li> <li>• NURS 1014</li> <li>• NURS 1520</li> <li>• NURS 2003</li> <li>• NURS 2004</li> </ul>
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 2002</li> <li>• NURS 2502</li> <li>• NURS 2520</li> <li>• NURS 3012</li> <li>• NURS 3512</li> </ul>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 2514</li> <li>• NURS 3014</li> <li>• NURS 3104</li> <li>• NURS 3514</li> <li>• NURS 4101</li> <li>• NURS 4103</li> </ul>
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3001</li> <li>• NURS 3113</li> <li>• NURS 4100</li> <li>• NURS 4502</li> <li>• NURS 4512</li> </ul>
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3523</li> <li>• NURS 4516</li> </ul>

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7 Graduation

Upon meeting the qualifications for any of the programs noted above a student must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on-line at the Memorial Self Service at [www3.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www3.mun.ca/admit/twbkwbis.P_WWWLogin).

Additional information is available from the Office of the Registrar at [www.mun.ca/regoff/graduation/apply\\_grad.php](http://www.mun.ca/regoff/graduation/apply_grad.php).

7.8 Promotion Regulations

1. The Memorial University of Newfoundland School of Nursing constitutes the examining body for all School of Nursing examinations. The standing of every student will be assessed at the end of each academic semester, and a grade report will be issued by the University Registrar to the individual student.
2. Students are required to achieve a grade of at least 65% or a grade of PAS as appropriate in each of the required nursing courses.
3. All prior clinical courses must be successfully completed in order to progress to each clinical course in the program sequence.
4. After the course has begun, a student is not permitted to drop a clinical course without the written permission of the Dean/Director or delegate.
5. Except in the Bachelor of Nursing (Collaborative) Fast-Track Option, a student failing to achieve the requirements outlined above is permitted to repeat the given nursing course only once. A second failure in a given nursing course will result in withdrawal from the program.
6. A student in the Bachelor of Nursing (Collaborative) Fast-Track Option who fails a course is required to withdraw from the Fast-Track Option. This student may be permitted, with special permission from the Dean/Directors, to resume studies within the 4-Year Option of the Bachelor of Nursing (Collaborative) Program and is subject to all its academic standards and requirements. Accordingly, a failed course in the Fast-Track Option carries over to the 4-Year Option of the Bachelor of Nursing (Collaborative) Program as a first failure in the relevant course(s).
7. Failure in excess of two nursing courses during the program will result in withdrawal from the Bachelor of Nursing (Collaborative) Program.
8. A student who is required to withdraw from the Bachelor of Nursing (Collaborative) 4-Year Option due to academic failure, as outlined in the clause above, may appeal for readmission to the School of

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original admission after a lapse of two semesters (See Readmission Regulations for the School of Nursing [Hyperlink to be inserted here](#)). ~~by writing to the Chair, Committee on Undergraduate Studies. An applicant must submit a completed **Application for Readmission to the Nursing** by March 1 for Fall readmission and October 1 for Winter or Spring readmission.~~

9. A student who is required to withdraw from the program a second time will not be eligible for future admission/readmission to the program.
10. A student may be required to withdraw from a nursing course with a clinical component or from the program at any time, on the recommendation of the Committee on Undergraduate Studies, if the student is deemed unsafe in a clinical setting, or if the student's behaviour prohibits achievement of the course or program objectives~~unlikely to profit from continued attendance in the nursing course or program and/or is deemed unsafe in a clinical setting~~. This clause could also be applied to a student who displays unethical or unprofessional behavior in classroom, lab or clinical settings. A students who is required to withdraw from the program for any of these reasons will not be eligible for future admission/readmission to the program or the School of Nursing.
11. A student who does not complete a nursing course for a period of three consecutive semesters will be considered to have withdrawn from the program.
12. A student in the Bachelor of Nursing (Collaborative) Program who wishes to take a leave of absence from the program may do so only with the written permission of the Dean or delegate. A leave will be granted for a maximum period of three consecutive semesters. A student on leave who plan to resume studies must notify the Dean/Director in writing one semester prior to registration.
13. A student in the Bachelor of Nursing (Collaborative) Program who voluntarily withdraws from the program prior to the conclusion of the first semester of the first year and who wishes to return to the program must re-apply in competition as a new applicant.
14. A student in the Bachelor of Nursing (Collaborative) Program who voluntarily withdraws from the program, at the conclusion of the first semester of the program, or later, and who wishes to return to the program, must appeal for readmission (See Readmission Regulations for the School of Nursing [Hyperlink to be inserted here](#)). ~~The letter of appeal must be directed to the Chair, Committee on Undergraduate Studies at the School of original admission.~~
15. A student in the Bachelor of Nursing (Collaborative) Program who is readmitted following a period of absence, either as a result of a

## School of Nursing (cont'd)

leave of absence or a withdrawal from the program, upon the recommendation of the Committee on Undergraduate Studies may be required to undertake remedial work, which can include repeating clinical, laboratory, or classroom courses, or repeating one or more terms of the program. A student will be advised of the remedial program at the time of readmission. All remedial work must be successfully completed before a student will be permitted to proceed in the program.

### **8-Graduation**

~~Upon meeting the qualifications for any of the programs noted above a student must apply to graduate on the prescribed "Application for Graduation" form. This form may be obtained on line at the Memorial Self Service at [www3.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www3.mun.ca/admit/twbkwbis.P_WWWLogin).~~

~~Additional information is available from the Office of the Registrar at [www.mun.ca/regoff/graduation/apply\\_grad.php](http://www.mun.ca/regoff/graduation/apply_grad.php).~~

### **9. Right to Appeal**

Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate) - Appeal of Decisions**

### **9.10 Waiver of School Regulations**

#### **9.1 General Information**

1. The School reserves the right in special circumstances to modify, alter, or waive any School regulation in its application to individual students where merit and equity so warrant in the judgment of the Undergraduate Studies Committee ~~on Undergraduate Studies~~ of the School.
2. All requests for a waiver of a School regulation must be submitted in writing to the Chair of ~~must be submitted to the Undergraduate Studies Committee on Undergraduate Studies of the School for consideration by the committee. A student requesting a waiver of a School regulation must submit the request in writing to the Chair of the Committee on Undergraduate Studies.~~ Medical and/or other documentation to substantiate the request must be provided.
3. Any waiver granted does not reduce the total number of credit hours required for the degree.

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### **10-11 Supplementary Examinations**

Any student receiving a grade of 60% in a Nursing course may be eligible to write a supplementary examination in that course.

In addition to meeting **UNIVERSITY REGULATIONS - General Academic Regulations (Undergraduate)**, upon successful completion of the supplementary examination, a student must also meet the promotion regulations of the School. For further information refer to **Promotion Regulations**.

1. Supplementary examinations are permitted only in Nursing courses that have a written final examination.
2. Supplementary examinations will have the same weight as final examinations for the course in determining whether the student achieves a passing grade for the course.
3. Only three supplementary examinations in Nursing courses can be written during the program
4. Any student writing a supplementary examination can obtain only a maximum grade of 65% in the course.
5. A student may write a supplementary examination for any one course only once.
6. If it is mathematically impossible to achieve a passing grade in a course the student will not be granted a supplementary examination
7. Supplementary examinations will be written no later than the first week of the semester immediately following the one in which the course was failed. Normally they should coincide with the writing of deferred examinations in courses where deferred examinations are granted for the semester in question. Grades for supplementary examinations must be received by the Office of the Registrar within one week following the completion of the examination.
8. Supplementary exams are not available for the Nursing Bridging Course offered at the Centre for Nursing Studies prior to entering the second year of the Bachelor of Nursing (Collaborative) Program. ~~A student who is unsuccessful in the Bridging Course and who wishes to enter the Bachelor of Nursing (Collaborative) Program may apply in competition to enter into the first year of the program.~~

### **11 Appeal of Regulations**

- ~~1. An applicant who has been denied admission to the Bachelor of Nursing (Collaborative) Program has the right to appeal this decision of the Joint Admissions Committee if it is felt by the applicant that the decision was reached on grounds other than those outlined under~~

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~~**Admission//Readmission Regulations for the School of Nursing.**~~

~~The appeal should be made in writing within fourteen days of the notification of the decision and should be directed to the Chair of the Committee on Undergraduate Studies at Memorial University of Newfoundland School of Nursing. The letter should state clearly and fully the grounds for the appeal.~~

- ~~2. Any student whose request for waiver of School regulations has been denied has the right to appeal. For further information refer to **UNIVERSITY REGULATIONS – General Academic Regulations (Undergraduate) – Appeal of Decisions.**~~

**12 Course Descriptions**

In accordance with Senate's *Policy Regarding Inactive Courses*, course descriptions for courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Dean of the School.

All courses of the School are designated by NURS.

**1002 Anatomy and Physiology I** presents a survey of human anatomy and physiology throughout the lifespan. It includes aspects of cytology and histology that form a foundation for the practice of nursing. Special emphasis is given to the skeletal, muscular, nervous and endocrine systems.

CR: Pharmacy 2002 or the former Pharmacy 3201

LH: 2

**1003 Developing Therapeutic Relationships** focuses on the application of caring theory to interpersonal communications. It emphasizes the development of the role of communicator in individual and group experiences and in professional relationships. Utilizing an experiential model, laboratory experiences focus on self-awareness and group dynamics.

CO: NURS 1004

LH: 2

**1004 Introduction to Nursing** introduces the major concepts and theories related to the paradigm of person, health, society, nursing, environment, and nursing education in relation to the philosophy, conceptual framework and objectives of the program. Emphasis is placed on the concept of caring as the essence of nursing practice.

CR: the former NURS 1001



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**1012 Anatomy and Physiology II** presents a survey of anatomy and physiology throughout the lifespan. It includes aspects of cytology, histology and embryology that form a foundation for the practice of nursing. Special emphasis is given to the circulatory, respiratory, urinary, digestive, and reproductive systems, including pregnancy and delivery.

CR: Pharmacy 2003 or the former Pharmacy 3202

LH: 2

PR: NURS 1002

**1014 Health Assessment** focuses on the development of competencies needed to assess the health status of individuals throughout the lifespan using a systematic approach. Content includes the nurse's responsibilities for health history, physical examination, interpretation of findings, and documentation.

CO: NURS 1012

CR: the former NURS 2040

LH: 2

**1015 Health Promotion throughout the Lifespan** explores nursing concepts and theories pertaining to health promotion/protection throughout the lifespan. Content includes principles of teaching/learning, introduction to community health and primary health care concepts and the determinants of health.

CO: NURS 1004 or the former NURS 1001, NURS 1003 and

Psychology 1000; or admission to the Fast-Track Option

CR: the former NURS 1011

OR: 24 ~~clinical or lab~~ seminar hours during the semester

PR: NURS 1004 or the former NURS 1001, NURS 1003 and Psychology 1000; or admission to the Fast-Track Option

**1016 Healthy Aging** explores, in-depth, concepts and issues applicable to the well older adult (65+). Selected theories, physical changes, and psychosocial, ethical, and legal issues associated with aging will be presented.

CO: NURS 1012, 1014, and 1015; or admission to the Fast-Track Option

PR: NURS 1002, 1003, and 1004; or admission to the Fast-Track Option

**1017 Fundamental Psychomotor Competencies** provides the student an opportunity to acquire beginning psychomotor competencies that are related to the provision of client comfort and safety in a variety of

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settings. As well, this course provides the opportunity for the student to integrate the conceptual framework of the **Bachelor of Nursing (Collaborative)** Program into the development of psychomotor competencies.

CH: 1

CO: NURS 1003 and 1004

LC: 0

LH: 2

PR: NURS 1003 and 1004

**1520 Extended Practice I** provides the student with the opportunity to integrate the knowledge and practise the competencies acquired to date. The focus is the promotion, protection and maintenance of health for individuals within the context of the family. This course is normally taught at the end of the Winter semester, usually beginning during the final week of the examination period.

CO: NURS 1012, 1014, 1015 or the former 1011, 1016, and 1017

OR: 96 clinical hours over three weeks; or 96 clinical hours during the semester for Fast-Track Option students

PR: NURS 1012, 1014, 1015 or the former 1011, 1016, and 1017

**2002 Nursing Concepts for the Care of Women and the Child-bearing Family** covers major concepts in women's reproductive health. The two major foci are women and their families through all phases of childbirth and the neonatal period, and nursing care of women experiencing alterations in reproductive health.

CO: NURS 2003, 2004, and 2502

CR: the former NURS 2001

PR: NURS 1520, 2003, and 2004

**2003 Pathophysiology** presents general concepts of disease processes and their impact on health. The course focuses on major pathophysiologic changes, including associated etiology, pathogenesis and clinical manifestations. Common illnesses are studied to illustrate these disease processes.

CO: NURS 1012

OR: tutorial 1.5 hours per week

PR: NURS 1012 and Biochemistry 1430 or admission to the Fast-Track Option

**2004 Pharmacology and Nutritional Therapies** explores principles and concepts of pharmacological, nutritional and complementary therapies and management of common health problems across the

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lifespan. Nursing considerations and psychomotor competencies pertinent to these therapies are addressed.

CO: NURS 1012 and NURS 1014

LH: 2

PR: NURS 1012, NURS 1014, NURS 1017, and Biochemistry 1430; ~~and completion of Advanced Math in High School with a final grade of at least 75%, or a score of at least 50% on the Mathematics Placement Test, or the former Math 102N, or 3 credit hours in Mathematics excluding Statistics 2500 or equivalent.~~

**2014 Community Health Nursing Theory** focuses on the knowledge required to practise nursing in the community with a variety of clients including individuals, families, groups and communities. It further examines the principles of primary health care, population health, and their application in community health nursing. It also focuses on the multidimensional role of the nurse.

CO: NURS 2003 and 2004, 2514

CR: NURS 4101

OR: seminar ~~or labs~~ 2 hours per week

PR: NURS 1520, 2003, and 2004

**2017 Intermediate Psychomotor Competencies** provides the student an opportunity to acquire intermediate psychomotor competencies that are related to the provision of client comfort and safety in a variety of settings. As well, this course provides the opportunity for the student to integrate the conceptual framework of the **Bachelor of Nursing (Collaborative)** Program into the development of psychomotor competencies.

CH: 1

CO: NURS 2004

LC: 0

LH: 24 hours during the semester

PR: NURS 1520 and 2004

**2502 Nursing Practice for the Care of Women and the Child-bearing Family** provides the student with opportunities to apply knowledge and practise competencies acquired in NURS 2002. Selected experiences are offered in a variety of institutional and community-based settings related to the provision of nursing care for women and their families.

CO: NURS 2002

CR: the former NURS 2501

LH: 24 hours during the semester

OR: 80 clinical hours during the semester

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**2514 Community Health Nursing Practice I** provides the student with the opportunity to apply knowledge and practise competencies for beginning community health nursing practice acquired in Community Health Nursing Theory.

CO: NURS 2014 or NURS 4101

OR: 96 clinical hours during the semester

PR: NURS 1520

**2520 Extended Practice II** provides the student with the opportunity to integrate the knowledge and practise the competencies acquired to date. The focus is on caring for adults in stable health situations and on the application of community health concepts. This course is normally taught at the end of the Winter Semester, usually beginning during the final week of the examination period.

CO: NURS 2002 and 2502 or 2014 and 2514

OR: 96 clinical hours over three weeks

PR: NURS 2002, 2014, 2017, 2502, and 2514; or admission to the Fast-Track Option

**3001 Nursing Concepts for Mental Health** focuses on individuals, families and small groups experiencing psychiatric/mental health problems across the lifespan. The meaning of mental health and illness to the individual, family and vulnerable populations is explored. Course content includes counselling, psychopathology, interdisciplinary psychiatric care, community mental health concepts and analysis of sociopolitical factors/issues affecting mental health.

CO: NURS 3501 or NURS 4502

OR: seminar 2 hours per week

PR: NURS 2520

**3012 Nursing Concepts for Children, Adolescents and Young Adults** uses a conceptual approach to focus on the nursing care of individuals and families, from infancy to young adulthood. The emphasis is on assisting persons experiencing health related needs to achieve health and well-being.

CO: NURS 3512 or NURS 3513

CR: the former NURS 2011

PR: NURS 2520; or admission to the Fast-Track Option

**3014 Nursing Concepts in Middle and Older Adulthood** uses a conceptual approach and focuses on individuals and families from middle to older adulthood. The emphasis is on assisting persons

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experiencing acute and chronic health related needs to achieve health and well being.

CO: NURS 3514

CR: the former NURS 3111

PR: NURS 2520

**3104 Nursing Research** builds on previously introduced research concepts. It explores the research process and its inherent ethical and legal implications. The course focuses on the acquisitions of concepts used to critically appraise nursing research studies and examines the relevance of these studies for nursing practice.

CR: the former NURS 4002 and the former NURS 4104

PR: Statistics 1510 or 2500 or equivalent, or Education 2900

**3113 Nursing Leadership and Management** promotes an understanding of the theories and principles of leadership and management in relation to the Co-ordinator of Care nursing role. Emphasis is placed on concepts of organizational structure and function, management of client care, team building, professional development, and application of nursing theories to practice. Current issues and trends are explored.

CO: NURS 3501 or NURS 4502, NURS 3512 or NURS 3513, and NURS 3514

PR: NURS 3501, 3512 or 3513, and 3514

**3501 Nursing Practice for Mental Health** provides the student with opportunities to apply theoretical knowledge and to practise competencies acquired in NURS 3001 and related courses. Selected experiences related to the provision of nursing care for individuals, families, and small groups are offered in a variety of institutional and community based mental health settings.

CO: NURS 3001

OR: 96 hours during the semester

**3512 Nursing Practice with Children, Adolescents and Young Adults** provides the student with opportunities to apply knowledge and practise competencies acquired to date, particularly in NURS 3012. Selected experiences are offered in a variety of institutional and community based settings related to the provision of nursing care for children, adolescents, young adults and their families.

CO: NURS 3012

CR: the former NURS 2511

LH: 24 hours during the semester

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OR: 64 clinical hours during the semester; usually offered over 4 weeks  
PR: NURS 2520; or admission to the Fast-Track Option

**3513 Nursing Practice with Children, Adolescents and Young**

**Adults** provides the student with opportunities to apply knowledge and practise competencies acquired to-date, particularly in NURS 2017 and 3012. Selected experiences are offered in a variety of institutional and community based settings related to the provision of nursing care for children, adolescents, young adults and their families.

CH: 2

CO: NURS 3012

CR: the former NURS 2511 and NURS 3512

OR: 64 clinical hours during the semester; usually offered over 4 weeks

PR: NURS 2017 and NURS 2520

**3514 Nursing Practice with Middle and Older Adults** provides the student with the opportunity to practise competencies and apply knowledge acquired in NURS 3014 and related courses. Selected experiences related to the provision of nursing care for middle and older adults, and their families are offered in a variety of institutional and community based settings.

CO: NURS 3014

CR: the former NURS 3511

LH: 24 hours during semester

OR: 96 clinical hours during the semester; usually offered over 6 weeks

PR: NURS 2520

**3523 Extended Practice III** provides the students with the opportunity to apply leadership and management principles in coordinating care for groups of individuals within a variety of nursing care settings. Students also have the opportunity to further develop clinical competencies acquired in previous courses.

CH: 6

CR: the former NURS 3520 and the former 3521

OR: 40 clinical hours per week for eight weeks

PR: NURS 3001 and 3501 or 4502, NURS 3014 and 3514, NURS 3012 and 3512 or 3513, NURS 3113 and clinical placement approval

**4100 Advanced Concepts and Skills** provides an opportunity for students to consolidate and solidify knowledge from previous courses to address complex health care needs. Students critically appraise and synthesize concepts and theories of nursing, science and humanities through identifying and addressing salient issues impacting health and

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well-being at individual, family, community and population/  
environmental levels, and integrate higher level competencies for care.

CO: NURS 4501 or 4502

OR: labs/seminar 2 hours per week

PR: NURS 3523 or admission to the Fast-Track Option

**4101 Community Health Nursing** focuses on the knowledge required to practise nursing at the aggregate and community levels. It further examines the principles of primary health care, their application in community health nursing and the multidimensional role of the nurse. Core concepts include: community development, epidemiology, program development, and the theoretical bases of community health nursing.

CO: NURS 2514 and admission to the Fast-Track Option

CR: NURS 2014

OR: tutorial 2 hours per week

**4103 Issues in Nursing and Health Care** focuses on the development of a personal framework for nursing practice, nursing organizations at the international level and nursing's role and development within health care systems. Current trends and issues in health policy and health care are examined.

PR: NURS 3113 or admission to the Fast-Tack Option

**4501 Community Health Nursing Practice II** provides the student with opportunities to apply knowledge acquired in Community Health Nursing Theory and other related courses. It also further develops competencies in community health nursing practice. In the clinical experiences, students work with selected aggregates (including individuals and families) in the community.

CO: NURS 4103

CR: NURS 4502

OR: 96 hours during the semester

PR: NURS 2014, NURS 2514, and NURS 3523

**4502 Nursing Care in Community and Mental Health Settings** provides opportunities for practice in acute care psychiatric/mental health and community settings with individuals, families, and groups/aggregates. The application of community health and mental health knowledge and competencies, with a particular focus on the concepts of vulnerability/resilience, will be emphasized.

CH: 6

CO: NURS 3001

CR: NURS 3501 and NURS 4501

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OR: 168 hours during the semester

PR: Admission to the Fast-Track Option and NURS 2014 or 4101, NURS 2514, NURS 3014, NURS 3104, NURS 3514

**4512 Community Health Practicum** provides students with the opportunity to integrate and consolidate knowledge and competencies acquired throughout the program and apply them to community health nursing practice. Using a primary health care framework, the student participates in strategies which facilitate the mobilization of communities toward health. Online discussions will be included. NURS 4512 in the Fast-Track Option is one of five courses in Semester 5. It begins in April and progression into this course is dependent on successful completion of the other four nursing courses scheduled for Jan-April in the same semester.

OR: 40 clinical hours per week for four weeks

PR: (NURS 4103, 4501 and 4515) or (NURS 2514, 4101, 4103 and admission to the Fast-Track Option), and clinical placement approval

**4516 Consolidated Practicum** provides students with the opportunity to practice nursing with a select client population. Students apply and test knowledge from nursing and related disciplines in this selected clinical setting. The course also enables students to further develop their professional roles. Online discussions will be included.

CH: 6

CR: the former NURS 4514 or the former NURS 3522, and the former NURS 4513

OR: 40 clinical hours per week for ten weeks

PR: NURS 4103, NURS 4501 or 4502 and NURS 4515 and clinical placement approval

AR = Attendance requirement; CH = Credit hours are 3 unless otherwise noted; CO = Co-requisite(s); CR = Credit can be retained for only one course from the set(s) consisting of the course being described and the course(s) listed; LC = Lecture hours per week are 3 unless otherwise noted; LH = Laboratory hours per week; OR = Other requirements of the course such as tutorials, practical sessions, or seminars; PR = Prerequisite(s); UL = Usage limitation(s)''

Page 457, 2017-2018 Calendar, under the heading 6.1 Bachelor of Nursing (Collaborative) Program 4 Year Option, amend the section as follows:



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**“6.1 Bachelor of Nursing (Collaborative) Program 4-Year Option**  
**Students enrolled in Year 1 of the program in September 2018**

- The 123 credit hour Bachelor of Nursing (Collaborative) Program 4-Year Option requires 96 NURS credit hours and 27 non-NURS credit hours.
- The 123 credit hours are recommended to be taken in the academic terms in the sequence as set out in **Table 1 Bachelor of Nursing (Collaborative) Program 4-Year Option.**
- These courses will be offered during the same year at all sites, but the semester of course offering may vary with each site.
- Clinical course hours may occur at any time during the semester. Clinical courses may be offered in whole or in part outside the normal start and end dates of a semester.

**Table 1 Bachelor of Nursing (Collaborative) Program 4-Year Option**

<b><u>Term</u></b>	<b><u>Required Courses</u></b>	<b><u>Elective Courses</u></b>
<ul style="list-style-type: none"> <li>• <u>Fall</u></li> <li>• <u>Academic Term1</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>Biochemistry 1430</u></li> <li>• <u>3 credit hours in English [CRW]</u></li> <li>• <u>NURS 1002</u></li> <li>• <u>NURS 1003</u></li> <li>• <u>NURS 1004</u></li> <li>• <u>NURS 1017</u></li> </ul>	<u>3 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.</u>
<ul style="list-style-type: none"> <li>• <u>Winter</u></li> <li>• <u>Academic Term 2</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 1012</u></li> <li>• <u>NURS 1014</u></li> <li>• <u>NURS 1015</u></li> <li>• <u>NURS 1016</u></li> <li>• <u>NURS 1520</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Fall</u></li> <li>• <u>Academic Term 3</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 2003</u></li> <li>• <u>NURS 2004</u></li> <li>• <u>NURS 2002</u></li> <li>• <u>NURS 2502</u></li> <li>• <u>Psychology 1000</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Winter</u></li> <li>• <u>Academic Term 4</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>Biology 3053</u></li> <li>• <u>3 credit hours in English [CRW]</u></li> <li>• <u>NURS 2015</u></li> <li>• <u>NURS 2515</u></li> <li>• <u>NURS 2520</u></li> <li>• <u>Statistics 1510 or 2500 or equivalent, or Education 2900</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Fall</u></li> <li>• <u>Academic Term 5</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 3015</u></li> <li>• <u>NURS 3104</u></li> </ul>	

	<ul style="list-style-type: none"> <li>• <u>NURS 3113</u></li> <li>• <u>NURS 3515</u></li> <li>• <u>3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Winter</u></li> <li>• <u>Academic Term 6</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 3000</u></li> <li>• <u>NURS 3001</u></li> <li>• <u>NURS 3500</u></li> <li>• <u>NURS 3501</u></li> <li>• <u>3 credit hours in any one of Anthropology, Archaeology, or Sociology</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Spring</u></li> <li>• <u>Academic Term 7</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 3523</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Fall</u></li> <li>• <u>Academic Term 8</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 4100</u></li> <li>• <u>NURS 4103</u></li> <li>• <u>NURS 4512</u></li> </ul>	
<ul style="list-style-type: none"> <li>• <u>Winter</u></li> <li>• <u>Academic Term 9</u></li> </ul>	<ul style="list-style-type: none"> <li>• <u>NURS 4516</u></li> </ul>	

**Students in Years 2-4 of the BN (Collaborative) Program 4-Year Option in September 2018**

- The 130 credit hour Bachelor of Nursing (Collaborative) Program 4-Year Option requires 94 NURS credit hours and 36 non-NURS credit hours.
- The 130 credit hours are recommended to be taken in the academic terms in the sequence as set out in **Table 1, 2, 3 or 34 Bachelor of Nursing (Collaborative) Program 4-Year Option**. These courses will be offered during the same year at all sites, but the semester of course offering may vary with each site.
- Clinical course hours may occur at any time during the semester. Clinical courses may be offered in whole or in part outside the normal start and end dates of a semester.
- ~~Selected nursing courses which are designed for the Bachelor of Nursing (Post-RN) Program may be used as electives in the Bachelor of Nursing (Collaborative) Program with permission of the Committee on Undergraduate Studies and the course instructor.~~

**Table 12 Bachelor of Nursing (Collaborative) Program 4-Year Option - Memorial University of Newfoundland School of Nursing (MUNSON)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Biochemistry 1430</li> <li>• 3 credit hours in English</li> <li>• NURS 1002</li> <li>• NURS 1003</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.

	<ul style="list-style-type: none"> <li>• NURS 1004</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1012</li> <li>• NURS 1014</li> <li>• NURS 1015</li> <li>• NURS 1016</li> <li>• NURS 1017</li> <li>• NURS 1520</li> <li>• Psychology 1000</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 2003</li> <li>• NURS 2004</li> <li>• NURS 2014</li> <li>• NURS 2514</li> <li>• Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>• Biology 3053</li> <li>• 3 credit hours in English</li> <li>• NURS 2002</li> <li>• NURS 2017</li> <li>• NURS 2502</li> <li>• NURS 2520</li> <li>• 3 credit hours in any one of Anthropology, Archaeology, or Sociology</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3012</li> <li>• NURS 3014</li> <li>• NURS 3104</li> <li>• NURS 3513</li> <li>• NURS 3514</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours in Business</li> <li>• NURS 3001</li> <li>• NURS 3113</li> <li>• NURS 3501</li> <li>• 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4100</li> <li>• NURS 4103</li> <li>• NURS 4501</li> <li>• 3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4512</li> <li>• NURS 4516</li> </ul>	

School of Nursing (cont'd)

**Table 23 Bachelor of Nursing (Collaborative) Program 4-Year Option -  
Centre For Nursing Studies (CNS)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Biochemistry 1430</li> <li>• 3 credit hours in English</li> <li>• NURS 1002</li> <li>• NURS 1003</li> <li>• NURS 1004</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 1012</li> <li>• NURS 1014</li> <li>• NURS 1015</li> <li>• NURS 1016</li> <li>• NURS 1017</li> <li>• NURS 1520</li> <li>• Psychology 1000</li> </ul>	
LPN Bridging students, who have been admitted to this Program, will commence studies in the Fall, Academic Term 3.		
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours in English</li> <li>• NURS 2002</li> <li>• NURS 2003</li> <li>• NURS 2004</li> <li>• NURS 2502</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>• Biology 3053</li> <li>• NURS 2014</li> <li>• NURS 2017</li> <li>• NURS 2514</li> <li>• NURS 2520</li> <li>• 3 credit hours in any one of Sociology or Anthropology or Archaeology</li> <li>• Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3001</li> <li>• NURS 3012</li> <li>• NURS 3104</li> <li>• NURS 3501</li> <li>• 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours in Business</li> <li>• NURS 3014</li> <li>• NURS 3113</li> <li>• NURS 3513</li> </ul>	

	<ul style="list-style-type: none"> <li>NURS 3514</li> </ul>	
<ul style="list-style-type: none"> <li>Spring</li> <li>Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4100</li> <li>NURS 4103</li> <li>NURS 4501</li> <li>3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>NURS 4512</li> <li>NURS 4516</li> </ul>	

**Table 34 Bachelor of Nursing (Collaborative) Program 4-Year Option - Western Regional School of Nursing (WRSON)**

<b>Term</b>	<b>Required Courses</b>	<b>Elective Courses</b>
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in English</li> <li>NURS 1002</li> <li>NURS 1003</li> <li>NURS 1004</li> <li>NURS 1017</li> <li>Psychology 1000</li> </ul>	6 credit hours in total chosen from any academic unit must be completed in any Academic Term or during a Spring semester.
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>Biochemistry 1430</li> <li>NURS 1012</li> <li>NURS 1014</li> <li>NURS 1015</li> <li>NURS 1016</li> <li>NURS 1520</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in English</li> <li>NURS 2002</li> <li>NURS 2003</li> <li>NURS 2004</li> <li>NURS 2502</li> </ul>	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>Biology 3053</li> <li>NURS 2014</li> <li>NURS 2017</li> <li>NURS 2514</li> <li>NURS 2520</li> <li>3 credit hours in any one of Sociology or Anthropology or Archaeology</li> <li>Statistics 1510 or 2500 or equivalent, or Education 2900</li> </ul>	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours in Business</li> <li>NURS 3014</li> <li>NURS 3104</li> </ul>	

	<ul style="list-style-type: none"> <li>• NURS 3514</li> <li>• 3 credit hours chosen from Philosophy 2500-2599 or Religious Studies 2610</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3001</li> <li>• NURS 3012</li> <li>• NURS 3113</li> <li>• NURS 3501</li> <li>• NURS 3513</li> </ul>	
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 3523</li> </ul>	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 8</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4100</li> <li>• NURS 4103</li> <li>• NURS 4501</li> <li>• 3 credit hours in Political Science</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 9</li> </ul>	<ul style="list-style-type: none"> <li>• NURS 4512</li> <li>• NURS 4516</li> </ul>	

Page 462, 2017-2018 Calendar, under the heading 12 Course Descriptions, amend the section as follows:

**1002 Anatomy and Physiology I** ~~presents a survey of~~ explores ~~normal human anatomy and physiology, throughout the lifespan.~~ normal human anatomy and physiology. ~~Students will develop an understanding of the interrelationships of all body systems, from the chemical and cellular levels to the level of the whole organism. It includes aspects of cytology and histology that form a foundation for the practice of nursing.~~ Students will develop an understanding of the interrelationships of all body systems, from the chemical and cellular levels to the level of the whole organism. ~~Special emphasis is given to the integumentary, skeletal, muscular, nervous and endocrine systems.~~ Special emphasis is given to the integumentary, skeletal, muscular, nervous and endocrine systems.  
CR: Pharmacy 2002 or the former Pharmacy 3201  
LH: 2

**Abbreviated Course Title:** Anatomy and Physiology I

**1004 Introduction to Nursing** **Nursing Foundations** ~~introduces the student to the profession of nursing. major concepts and theories related to the paradigm~~ introduces the student to the profession of nursing. The metaparadigm concepts of person, environment, health, society, and nursing, environment, and nursing education in relation to the philosophy, conceptual framework and objectives of the program. Emphasis is placed on the concept of caring as the essence of nursing practice. will serve as a fundamental framework for the exploration of nursing and health care systems.  
~~CR: the former NURS 1001~~

**Abbreviated Course Title:** Nursing Foundations

School of Nursing (cont'd)

**1012 Anatomy & Physiology II** ~~presents a survey of~~ explores normal anatomy and physiology ~~throughout the lifespan.~~ Students will develop an understanding of the interrelationships of all body systems, from the chemical and cellular levels to the level of the whole organism. It includes aspects of cytology, histology and embryology that form a foundation for the practice of nursing. Special emphasis is given to the circulatory, respiratory, urinary, digestive, and reproductive systems, including pregnancy and delivery.

CR: Pharmacy 2003 or the former Pharmacy 3202

LH: 2

PR: NURS 1002

**Abbreviated Course Title:** Anatomy & Physiology II

**1014 Health Assessment** ~~focuses on the development of competencies needed to assess the health status of individuals throughout~~ explores concepts related to the health assessment of individuals across the lifespan, using a systematic approach. Content includes the nurse's responsibilities for The course will focus on the role of the nurse and development of competencies in health history interviewing, physical examination, interpretation of findings, and documentation.

CO: NURS 1012, 1015, 1016, 1520

CR: the former NURS 2040

LH: 2

**Abbreviated Course Title:** Health Assessment

**1015 Health Promotion throughout the Lifespan** explores nursing concepts and theories pertaining to health promotion/protection throughout the lifespan. Content includes principles of teaching/learning, introduction to community population health and primary health care concepts and the determinants of health.

CO: NURS 1004 ~~or the former NURS 1001, NURS 1003 and Psychology 1000; or admission to the Fast-Track Option~~

CR: the former NURS 1011

OR: ~~24 clinical or lab hours during the semester~~

PR: NURS 1004 ~~or the former NURS 1001, NURS and 1003 and Psychology 1000; or admission to the Fast-Track Option~~

**Abbreviated Course Title:** Health Promotion

**1016 Healthy Aging Caring for the Older Adult: Theory** ~~This course will explore, in depth,~~ concepts and issues applicable to the health, wellbeing and nursing care/needs of the well-older adult (65+). Emphasis will be placed on selected theories, normal physical changes, common chronic conditions, psychosocial, and ethical/ legal issues associated with aging will be presented.

School of Nursing (cont'd)

CO: NURS 1012, 1014, ~~and 1015~~ and 1520 ; or admission to the Fast-Track Option

PR: NURS 1002, 1003, and 1004; or admission to the Fast-Track Option

**Abbreviated Course Title:** Caring/ Older Adult: Theory

**1017 Fundamental Psychomotor Competencies** provides the student an opportunity to acquire beginning psychomotor competencies that are necessary for ~~related to~~ the provision of client comfort and safety. ~~in a variety of settings. As well, this course provides the opportunity for the student to integrate the conceptual framework of the~~ Bachelor of Nursing (Collaborative) Program into the development of psychomotor competencies.

CH: 1

CO: NURS 1002,1003,1004

LC: 0

LH: 2

PR: ~~NURS 1003 and 1004~~

**Abbreviated Course Title:** Fund Psychomotor Competencies

**1520 Extended Practice 1 Caring for the Older Adult: Practice** ~~provides~~ allows the student ~~with the opportunity to integrate the knowledge and practice the competencies acquired to date. The focus is the promotion, protection, and maintenance of health for older individuals within the context of the family. During this clinical course, students will have the opportunity to provide care to clients with various health needs. This course is usually taught at the end of the Winter semester, usually beginning during the final week of the examination period.~~

CO: NURS 1012, 1014, 1015 ~~or the former 1011, and 1016, and 1017~~

OR: ~~96 clinical hours over three weeks; or 96 clinical hours during the semester for Fast Track Option students~~

PR: NURS 1012, 1014, 1015 ~~or the former 1011, 1016, and 1017~~ 1002, 1003, 1004, 1017

**Abbreviated Course Title:** Caring/ Older Adult: Practice

**2002 Nursing Concepts for the Care of Women and the Childbearing Families Family: Theory Families** covers major concepts in women's reproductive health, and presents the nurse's roles in facilitating the adaptation of families through all phases of the childbearing cycle. ~~The two major~~ Other foci are adaptation to transitions, and nursing care of women experiencing alterations in reproductive health.

CO: NURS 2003, 2004, and 2502

CR: the former NURS 2001



School of Nursing (cont'd)

PR: NURS 1520, 2003, and 2004

**Abbreviated Course Title:** Care/Child/Fam: Theory

**2003 Pathophysiology** presents general concepts of disease processes and their impact on health. The course focuses on major pathophysiologic changes, including associated etiology, pathogenesis and clinical manifestations. Common illnesses are studied to illustrate these disease processes.

CO: NURS ~~1012~~ 2004

OR: tutorial 1.5 hours per week

PR: NURS 1012, 1014, 1015, 1016, 1520 and Biochemistry 1430; or admission to the Fast-Track Option

**Abbreviated Course Title:** Pathophysiology

**2004 Pharmacology and Nutritional Therapies** explores principles and concepts in ~~pharmacological, nutritional and complementary therapies and~~ the use of medications for the management of common health problems across the lifespan. Nursing considerations and psychomotor competencies pertinent to ~~these therapies~~ traditional pharmaceuticals and commonly used natural health products (NHPs) are addressed.

CO: NURS ~~1012 and~~ NURS 1014, 2003

LH: 2

PR: NURS ~~1012, NURS 1014, 1015, 1016, NURS 1017, 1520 and~~ Biochemistry 1430;; or admission to the Fast-Track Option

**Abbreviated Course Title:** Pharmacology

**2015 Health Alterations I: Theory** incorporates a conceptual approach to focus on the nursing care of individuals and families, across the lifespan. The emphasis is on assisting persons experiencing alterations along the wellness continuum. This is the first of two courses with this focus.

CO: NURS 2003, 2004, 2515

CR: 3012 and the former NURS 2011

PR: NURS 1520; 2003, 2004; or admission to the Fast-Track Option

**Abbreviated Course Title:** Health Alterations I: Theory

**2502 Nursing Practice for Care of Women and the Childbearing Family: Practice** ~~provides~~ allows the student with opportunities to apply knowledge and practice competencies acquired in NURS 2002. ~~Selected Clinical~~ experiences are offered in the care of women and their families through the antenatal and postpartum phases of the childbearing cycle. ~~variety of institutional and community based setting related to the provision of nursing care for women and their families.~~

CO: NURS 2002

School of Nursing (cont'd)

CR: the former NURS 2501

LH: 24 hours during the semester

OR: ~~80~~ 48 clinical hours during the semester

**Abbreviated Course Title:** Care Child/Fam: Practice

**2515 Health Alterations I: Practice** allows students to apply knowledge and competencies acquired through NURS 2015 and related courses. Clinical experiences are offered in a variety of settings to provide nursing care for clients across the lifespan.

CO: NURS 2015, 2003, and 2004

CR: the former NURS 2511 or 3512 or 3513

LH: 24 hours during semester

OR: 96 clinical hours during the semester

PR: NURS 1520, 2003, and 2004

**Abbreviated Course Title:** Health Alterations I: Practice

**Secondary Calendar Changes:**

Deletion of NURS 2017 in 2019-2020 Calendar

Deletion of NURS 3512 and 3513 in 2020-2021 Calendar

**2520 Extended Practice II** ~~provides~~ allows the student ~~with the opportunity~~ to integrate the knowledge and practise the competencies acquired to date in a consolidated clinical experience. The focus is on caring for ~~adults in stable health situations and on the application of community health concepts~~ clients with health alterations in an assigned clinical setting. This course is normally ~~taught~~ offered at the end of the Winter Semester, ~~usually~~ beginning during the final week of the examination period.

CO: NURS 2002 and 2502 or NURS 2014 and 2514 or NURS 2015 and 2515, and NURS 2017

OR: 96 clinical hours over three weeks

PR: NURS 2002, 2003, 2004, 2502 and NURS 2014, 2017, 2502, and 2514 or NURS 2015 and 2515; or admission to the Fast-Track Option

**Abbreviated Course Title:** Extended Practice

**3000 Community Health: Theory** focuses on the knowledge required to practice nursing in the community with a variety of clients including individuals, families, groups and communities. It further examines the principles of primary health care, population health, and their application in community health nursing as well as the multidimensional role of the nurse. ~~It also focuses on the multidimensional role of the nurse.~~

CO: NURS 2003 and 2004, 2514—NURS 3104, NURS 3500

CR: NURS 4101

OR: seminar or lab 2 hours per week

School of Nursing (cont'd)

PR: ~~NURS 1520, 2003 and 2004~~ NURS 2520

**Abbreviated Course Title:** Community Health: Theory

**3001 Nursing Concepts for Mental Health: Theory** focuses on clients individuals, families and small groups experiencing psychiatric/mental health issues and addictions across the lifespan. Issues affecting mental health, illness, and addictions are explored as well as treatment modalities problems across the lifespan. The meaning of mental health and illness to the individual, family and vulnerable populations is explored. Course content includes counselling, psychopathology, interdisciplinary psychiatric care, community mental health concepts and analysis of sociopolitical factors/issues affecting mental health.

CO: NURS 3501 or NURS 4502

OR: seminar 2 hours per week

PR: NURS 2520

**Abbreviated Course Title:** Mental Health: Theory

**3015 Health Care Alterations II: Theory** uses a conceptual approach to focus on the nursing care of individuals and families, across the lifespan. The emphasis is on acquiring and applying knowledge for the care of persons experiencing alterations along the wellness continuum. This is the second of two courses with this focus, and builds on the foundation provided by NURS 2015.

CO: NURS 3104, 3515

PR: NURS 2520 or admission to the Fast-Track Option

**Abbreviated Course Title:** Health Alterations II: Theory

**Secondary Calendar Change:**

Removal of N3012 and 3014 when no longer offered (2020-21)

**3104 Nursing Research** builds on previously introduced research concepts. ~~It explores the research process and~~ The research process is explored in depth including its inherent ethical and legal implications. The course focuses on the acquisitions of concepts used to critically appraise nursing research studies and examines the relevance of these studies for nursing practice. Through critical appraisal of nursing research, students will develop skills to evaluate the suitability of research findings to promote safe, competent, evidence-informed care. The focus is on ensuring students become knowledgeable consumers of research and continue to question practice and contribute to knowledge discovery.

~~CR: the former NURS 4002 and the former NURS 4104~~

PR: NURS 2520 and Statistics 1510 or 2500 or equivalent, or Education 2900;

**Abbreviated Course Title:** Nursing Research

School of Nursing (cont'd)

**3113 Professional Development I Nursing Leadership and Management**

~~promotes~~ allows the student to gain an understanding of the theories and principles related to professional development of leadership and management in relation to the Co-ordinator of Care nursing role. Emphasis is placed on concepts of organizational structure and function, management of client care, team building, professional development, and application of nursing theories to practice. Current issues and trends in nursing leadership and management will be ~~are~~ explored within the context of nursing practice.

CO: NURS 3104, 3500, 3501, 3514, 3515, or 4502

PR: NURS 3501, 3512 or 3513, and 3514 2520

**Abbreviated Course Title:** Professional Development I

~~4501~~ **3500 Community Health Nursing Practice II** ~~provides~~ allows the student ~~with opportunities to~~ apply knowledge acquired in ~~Community Health Nursing Theory~~ relevant theories and concepts of community health nursing acquired in NURS 3000 and other related courses. It also further develops competencies in community health nursing practice. In the clinical experiences, students work with selected aggregates (including individuals and families) in the community. Throughout clinical experience, students implement a client-centered approach to empower individuals, families, groups, or communities to improve health status.

CO: NURS 4103 NURS 3000 and 3104

CR: NURS 4501 and NURS 4502

OR: 96 hours during the semester

PR: NURS 2014, NURS 2514, NURS 3523 NURS 2520

**Abbreviated Course Title:** Community Health Practice

**3501 Nursing Practice for Mental Health** ~~provides the student with opportunities~~ Mental Health: Practice allows the student to apply theoretical knowledge and to practice competencies acquired in NURS 3001 and related courses. ~~Selected~~ Clinical experiences related to the provision of nursing care for clients with mental illness and addictions ~~individuals, families, and small groups~~ are offered in a variety of ~~institutional and community~~ settings.

CO: NURS 3001

OR: 96 hours during the semester

**Abbreviated Course Title:** Mental Health: Practice

**3515 Health Alterations II: Practice** allows students to apply knowledge and competencies acquired through NURS 3015 and related courses. Clinical experiences are offered in a variety of settings to provide nursing care for clients across the lifespan.

School of Nursing (cont'd)

CO: NURS 3015, 3104

CR: the former NURS 3511 or 3514

LH: 24 hours during semester

OR: 120 clinical hours during the semester

PR: NURS 2520

**Abbreviated Course Title:** Health Alterations II Practice

**3523 ~~Extended Practice III~~ Preceptorship** provides the students with the opportunity to apply leadership and management principles in coordinating a consolidated experience in a care for groups of individuals within a variety of nursing care clinical settings. Students also have the opportunity to will further develop clinical competencies acquired in previous courses in the provision and coordination of nursing care.

CR: the former NURS 3520 and the former 3521

OR: 40 clinical hours per week for ~~eight~~ six weeks

PR: NURS 3001 and 3501 or 4502, (NURS 3012, 3014, 3512 or 3513, and 3514) or (NURS 3000, 3015, 3500 and 3515), NURS 3012 and 3512 or 3513, NURS 3113 and clinical placement approval

**4103 ~~Professional Development II~~ Issues in Nursing and Health**

**Care** focuses on the development of a personal framework for nursing practice, nursing organizations at the international level and nursing's role and development within health care systems. promotes professional development through a professional framework for nursing practice. It includes a critical appraisal of current trends and issues within nursing, health care systems, and the global environment. Current trends and issues in health policy and health care are examined.

PR: NURS 3113 or admission to the Fast-Track Option

**Abbreviated Course Title:** Professional Development II

**4512 Community Health Practicum** provides allows the students with the opportunity to integrate and consolidate knowledge and competencies acquired throughout the program and apply them to community health nursing practice. Using a primary health care framework, the student participates in strategies ~~which that~~ facilitate the mobilization of communities toward health. ~~Online discussions will be included.~~ NURS 4512 in the Fast-Track Option is one of five courses in Semester 5. It begins in April and progression into this course is dependent on successful completion of the other four nursing courses scheduled for Jan-April in the same semester.

OR: 40 clinical hours per week for ~~four~~ six weeks

PR: NURS ~~2014, 2514, 3523~~, 4501 and 4103; or NURS 4101 and admission to the Fast track Option; or NURS 3523 and admission to the BN (Collaborative) Program after 2017.

CR: 6

**Abbreviated Course Title:** Community Health Practicum

School of Nursing (cont'd)

**4516 Consolidated Practicum** ~~allows~~ provides students with the opportunity to practice nursing engage in nursing practice with a diverse with a select client population along the wellness continuum. Students apply and test knowledge from nursing and related disciplines in this selected clinical setting. The course also enables students to ~~further develop~~ integrate and synthesize knowledge as they further develop their professional roles and responsibilities. ~~Online discussions will be included.~~

~~Online discussions will be included.~~

CH: ~~6-9~~

OR: 40 clinical hours per week for ~~ten weeks~~ twelve weeks

PR: (NURS 4100, NURS 4103, and NURS 4501 or 4502) or (NURS 4100, NURS 4103 and NURS 4512) ~~and NURS 4515~~ and clinical placement approval

**Abbreviated Course Title:** Consolidated Practicum”

63.3 School of Human Kinetics and Recreation

It was moved by Professor Walsh, seconded by Dr. Carnahan, and carried that on page 265, 2017-2018 Calendar, under the heading 12 Course Descriptions, amend the section as follows:

**“1001 Resistance Training for Health and Activity** is an introduction to resistance training exercises, programs, and principles.

CR: HKR 2340; the former HKR 4320

UL: not applicable towards ~~any of the~~ human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

**2311 Introduction to Anatomy and Physiology** is designed to provide students with general overview of the anatomy and physiology of the human body. Students will explore skeletal, muscular, neural and cardiorespiratory systems in addition to a very brief introduction to cell structure and ‘cellular’ muscle function.

CR: HKR 2310, HKR 2320

UL: not applicable towards ~~any of the~~ human kinetics and recreation (co-operative), kinesiology or physical education degrees offered by the School

**4485 Leisure Education in Therapeutic Recreation Settings** is designed to provide students with the knowledge and skills required to facilitate leisure education interventions designed to bring about desired changes in the leisure behaviour of individuals. The course will address the following three broad areas: a) concepts and models of leisure education; b) content related to specific skills required for leisure

### School of Human Kinetics and Recreation (cont'd)

involvement (leisure awareness, social skills development, friendship development, stress management, assertiveness, decision making, etc.) and c) instructional and interactional techniques used in leisure education.

PR: ~~HKR 2585~~ and HKR 2505”

Page 251, 2017-2018 Calendar, under the heading 4 Description of Programs, amend section as follows:

#### **“4 Description of Programs**

All courses of the School are designated by the abbreviation HKR.

#### **4.1 General Degrees Programs**

~~The School of Human Kinetics and Recreation offers six general degrees in three program areas. For specific details on each degree refer to the appropriate~~ **Program Regulations – General and Honours Degrees.**

The School of Human Kinetics and Recreation offers the following undergraduate degrees:

1. Bachelor of Human Kinetics and Recreation Co-operative & Bachelor of Human Kinetics and Recreation Co-operative Honours
2. Bachelor of Kinesiology & Bachelor of Kinesiology Honours
3. Bachelor of Physical Education – Teaching Option & Bachelor of Physical Education – Teaching Option Honours
4. Bachelor of Physical Education – General Option & Bachelor of Physical Education – General Option Honours
5. Bachelor of Recreation & Bachelor of Recreation Honours

Course descriptions are found at the end of the School of Human Kinetics and Recreation section under Course Descriptions.

Complementary study courses provide students the opportunity to avail of interdisciplinary learning to prepare graduates to serve the present and future needs of individuals and communities in a variety of professional settings related to health and wellness. This complements the expertise and skills developed and practiced in all components of a degree from the School of Human Kinetics and Recreation.

#### **4.1.1 Human Kinetics and Recreation Degree (Co-operative)**

A Human Kinetics and Recreation (Co-operative) degree is designed to prepare graduates for careers in a variety of health-related professions, including, but not limited to, health promotion, kinesiology, community

School of Human Kinetics and Recreation (cont'd)

and therapeutic recreation, fitness, health and wellness, and lifestyle professions. The BHKR (Co-operative) shall normally be completed on a full-time basis, and includes 120 credit hours and 3 work terms.

The 120 credit hours required for a Bachelor of Human Kinetics and Recreation (Co-operative) Degree are:

1. 21 required non-HKR credit hours including English 1090 or 1000; 3 credit hours in a CRW-designated course; Psychology 1000 and 1001; Sociology 1000; Biology 2040; and Statistics 2550 or equivalent;
2. An additional 12 credit hours chosen based on the selected pathway. For students interested in pursuing a kinesiology pathway, Mathematics 1000; Chemistry 1050 and 1051 or 1200 and 1001; and Physics 1020 or 1050 are required. For students interested in pursuing a physical education preparation pathway, Mathematics 1000; Biology 2041 and 6 credit hours in non-HKR complementary study courses. For students interested in pursuing a community recreation, therapeutic recreation, or health promotion pathway, 3 credit hours in Sociology at the 2000 level; 3 credit hours in non-restricted Psychology at the 2000 level; Biology 2041; and 3 credit hours in quantitative reasoning, chosen from the following list: <http://www.mun.ca/regoff/calendar/sectionNo=ARTS-0109#ARTS-8198> are required;
3. 42 credit hours in HKR courses: 2000, 2300, 2310, 2320, 2500, 3330, 3340, 3400, 3410, 3555, 3910, 3920, 4600, and one of 4410, 4420, 4575 or 4685;
4. 45 additional credit hours which must include the following: a minimum of 15 credit hours from non-HKR complementary study courses of which no more than 9 credit hours can be at the 1000 level; a minimum of 27 credit hours from HKR complementary study courses of which no more than 12 credit hours can be at the 2000 level and a minimum of 3 credit hours must be at the 4000 level;
5. HKR 1123 and three work terms. See 4.1.1.1 Work Terms in Human Kinetics and Recreation (Co-operative) for further information.

Students may select from one of five optional pathways. A pathway provides students with the opportunity to focus their studies in one of the following areas. Particular attention should be paid to necessary prerequisites when scheduling courses. Please note that these pathways are neither binding nor official. Students are not required to pursue a pathway, and even if they do, it is not reflected on their transcripts or degree parchments.



School of Human Kinetics and Recreation (cont'd)

Students interested in pursuing a kinesiology pathway shall normally complete the following: Mathematics 1000; Chemistry 1050 and 1051 or 1200 and 1001; Physics 1020 or 1050; HKR 2340, 2600, 2703, 3300, 3310, 3320, 4702, 4703.

Students interested in pursuing a community recreation pathway shall normally complete the following: Biology 2041; 3 credit hours in Sociology at the 2000 level; 3 credit hours in non-restricted Psychology at the 2000 level; HKR 2100, 2505, 2515, 2545, 3100, 3535, 3575, 4485.

Students interested in pursuing a therapeutic recreation pathway shall normally complete the following: Biology 2041; 3 credit hours in Sociology at the 2000 level; 3 credit hours in non-restricted Psychology at the 2000 level; Psychology 3640; HKR 2515, 2585, 3515, 3485, 3685, 3785, 4485, 4785.

Students interested in pursuing a health promotion pathway shall normally complete the following: Biology 2041; 6 credit hours from Sociology at the 2000 level; 3 credit hours in non-restricted Psychology at the 2000 level; HKR 2505, 2515, 2585, 3535, 3575, 4485.

Students interested in pursuing a physical education preparation pathway shall normally complete the following: Biology 2041; Math 1000 (or 6 credit hours chosen from Math 1050, 1051, 1052, 1053, 1090 or 109A/B); HKR 2210, 2220 3300, 3320, 3110, and a minimum of two of HKR 3220, 4210 and 4220. A minimum of 24 credit hours in a Minor or an acceptable Academic Discipline is required for admission to Faculty of Education. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. (Note that a Minor in English requires a minimum of 27 credit hours). In choosing the Academic Discipline students must select from and follow the Academic Discipline requirements of the Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations. No more than 6 credit hours at the 1000 level may be included in the 24-credit-hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24-credit-hour Academic Discipline;

Students who do not pursue a pathway must ensure the 120-credit-hour minimum degree requirements are met in accordance with 4.1.1.1-5, above.

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**4.3.1.1.1 Work Terms in Co-operative Programs in Human Kinetics and Recreation (Co-operative)**

Students registered for work terms are also governed by the *Co-operative Student Handbook*. Prior to registering for the first work term, students must successfully complete the non-credit required course ~~Professional Development Seminars.~~ HKR 1123.

**4.3.1 General Information**

1. During work terms students are brought into direct contact with the kinesiology, physical education, and recreation professions, exposed to the work place setting, expected to assume ever-increasing responsibility in employment situations as their education advances, and introduced to experiences beyond the scope of those which could be provided in the classroom.
2. Students are responsible for finding suitable work placements. The Co-operative Education Office of the School provides resources to assist in this process.
3. In addition to a work term, students may register for up to 6 credit hours, although they are advised to consult the School's Academic Program Officer.
4. Students are not permitted to drop work terms without prior approval of the Committee on Undergraduate Studies and with the recommendation of the Co-operative Education Office of the School. Students who drop a work term without permission, or who fail to honour an agreement to work with an employer, will be assigned a grade of FAL (fail) for that work term.
5. Students who conduct themselves in such a manner as to cause their termination from the job, will be assigned a grade of FAL (fail) for that work term.
6. Students are expected to maintain professional ethics, including confidentiality.

**4.3.2.1.1.2 Work Term Reports & Evaluation**

1. A work term report, on a topic approved by the Co-operative Education Office of the School, must be submitted for each work term. The report must be approved by the employer and submitted by the student to the Co-operative Education Office of the School on or before the appropriate deadline in the University Diary.
2. Late work term reports will not be evaluated unless prior permission for a late work term report has been granted by the Co-operative Education Office of the School.
3. Two components are considered in work term evaluation: on-the-job performance and the work term report. Each component is evaluated separately and equally. The overall evaluation of work terms will

## School of Human Kinetics and Recreation (cont'd)

result in the assignment of one of the following letter grades: PWD (pass with distinction), PAS (pass) or FAL (fail).

### **4.3.3 Evaluation of Work Terms**

- ~~Two components are considered in work term evaluation: on the job performance and the work term report. Each component is evaluated separately and equally. The overall evaluation of work terms will result in the assignment of one of the following letter grades: PWD (pass with distinction), PAS (pass) or FAL (fail).~~

### **4.1.2 Kinesiology Degrees**

~~Kinesiology degrees are designed to prepare graduates for careers in ergonomics, fitness, health and wellness, and lifestyle professions. The kinesiology degree programs consist of School courses in addition to a flexible choice of electives. The two kinesiology degrees are:~~

- ~~**Bachelor of Kinesiology (Co-operative)**: is comprised of 120 credit hours and three work terms and is taken on a full-time basis.~~
- ~~**Bachelor of Kinesiology**: is comprised of 120 credit hours and can be taken on a full-time or part-time basis.~~

A Kinesiology degree is designed to prepare graduates for careers in ergonomics, fitness, health and wellness, and lifestyle professions. The kinesiology degree program consists of School courses in addition to a flexible choice of complementary study courses. The degree can be taken on a full-time or part-time basis and is comprised of 120 credit hours.

The 120 credit hours required for a Bachelor of Kinesiology Degree are:

1. 30 credit hours including English 1090 or 1000; 3 additional credit hours in a CRW-designated course; Math 1000; Chemistry 1050 and 1051 or 1200 and 1001; Physics 1020 or 1050; Biology 2040; Psychology 1000 and 1001; Statistics 2550 or equivalent;
2. 33 credit hours in complementary study courses. 12 to 15 credit hours must be selected from HKR courses other than the HKR courses identified as required HKR courses. In total, 27 of these credit hours must be at the 2000 level or above;
3. 57 credit hours in required HKR courses: HKR 2000, 2300, 2310, 2320, 2340, 2500, 2600, 2703, 3300, 3310, 3320, 3340, 3400, 3410, 4330, 4410, 4600, 4702, and 4703.

### **4.1.3 Physical Education Degrees**

A Physical Education degree is designed to prepare graduates for careers in teaching and related areas. There are two physical education degrees with teaching and general options available within each degree.

### School of Human Kinetics and Recreation (cont'd)

The degrees are comprised of 120 credit hours and can be taken on a full-time or part-time basis. Both a teaching and a general option are available within the Bachelor of Physical Education degree.

The teaching option contains courses in the fundamentals of physical education as well as courses in curriculum planning, teaching methods, and pedagogy relevant to physical education curricula for various grade levels. Within the teaching option students complete HKR 3110 and will be placed in an educational setting for some of the course work. Following completion of a physical education degree - teaching option, a student wishing to teach in a school setting normally completes an intermediate/secondary degree program offered by the Faculty of Education. For information regarding admission requirements to the intermediate/secondary programs refer to the **Faculty of Education** section of this Calendar.

The general option is designed to provide basic professional preparation. The general option of the program consists of courses common to the teaching option plus a flexible choice of complementary study courses ~~electives, without in place of the requirement for~~ curriculum and methods courses HKR 3110.

The two physical education degrees are:

- ~~**Bachelor of Physical Education (Co-operative)**: is comprised of 120 credit hours and three work terms and is taken on a full time basis. This program is offered in the teaching and general options.~~
- ~~**Bachelor of Physical Education**: is comprised of 120 credit hours and can be taken on a full time or part time basis. This program is offered in the teaching and general options.~~

The 120 credit hours required for a Bachelor of Physical Education Degree are:

1. 27 credit hours including English 1090 or 1000; 3 additional credit hours in a CRW designated course; 3 credit hours in Math 1000 and 3 credit hours in a complementary studies course or 6 credit hours chosen from Math 1050, 1051, 1052, 1053, 1090 or 109A/B; 6 credit hours in a single laboratory science (either Biology, Chemistry or Physics is recommended); Psychology 1000 and 1001; Statistics 2500 or equivalent;
2. a minimum of 24 credit hours in a Minor or an acceptable Academic Discipline. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. (Note that a Minor in English requires a minimum of 27 credit hours). In choosing the Academic Discipline students must select from and follow the Academic Discipline requirements of the Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission

### School of Human Kinetics and Recreation (cont'd)

Regulations. No more than 6 credit hours at the 1000 level may be included in the 24-credit-hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24-credit-hour Academic Discipline;

3. 63 credit hours in HKR courses: HKR 2000, 2004, 2100, 2210, 2220, 2300, 2310, 2320, 2500, 3220, 3300, 3310, 3320, 3400, 3340, 4210, 4220, 4420, 4600 and 6 credit hours from HKR complementary study courses at the 2000 level or above;
4. 6 additional HKR credit hours to meet the Teaching Option 4.1.3.1 or General Option 4.1.3.2 below.

#### **4.1.3.1 Physical Education Teaching Option**

To meet 4.1.3.4 above, Physical Education Teaching Option candidates must complete HKR 3110.

#### **4.1.3.2 Physical Education General Option**

To meet 4.1.3.4 above, Physical Education General Option candidates must complete an additional 6 credit hours of HKR complementary study courses at the 2000 level or above.

#### **4.1.3.3 Other Information**

1. Students who only complete Math 1000 must include an additional 3 credit hours from a non-HKR complementary study course in their program in place of Math 1050, 1051, 1052, 1053, 1090 or 109A/B.
2. At the time of graduation, students require proof of current certification in first aid and CPR. These certifications must be submitted to the School's Academic Program Officer.

#### **4.1.4 Recreation Degrees**

~~Recreation degrees are designed to provide students with the opportunity to develop professional competencies in recreation and leisure service management. There are two recreation degrees in the School of Human Kinetics and Recreation with community recreation and therapeutic recreation options available within each degree. In community recreation the students will also gain an understanding of the social, physical, psychological, cultural, economic, and political issues that influence recreation and leisure participation, delivery, and management. The therapeutic recreation option is designed to provide professional preparation for the practice of therapeutic recreation. The two recreation degrees are:~~

- ~~**Bachelor of Recreation (Co-operative)**; is comprised of 120 credit hours and three work terms and is taken on a full-time basis.~~
- ~~**Bachelor of Recreation**; is comprised of 120 credit hours and can be taken on a full-time or part-time basis.~~

### School of Human Kinetics and Recreation (cont'd)

A Recreation degree, comprised of 120 credit hours, is designed to provide students with the opportunity to develop professional competencies in recreation and leisure service management. The optional therapeutic recreation pathway provides professional preparation for the practice of therapeutic recreation.

The 120 credit hours required for a Bachelor of Recreation Degree are:

1. 24 credit hours including English 1090 or 1000; 3 additional credit hours in a CRW-designated course; Sociology 1000; 3 credit hours in Sociology at the 2000 level, Psychology 1000 and 1001; Statistics 2500 or equivalent, and Geography 1050;
2. 42 credit hours in complementary study courses. 15 to 18 credit hours must be selected from HKR courses other than the HKR courses identified as required HKR courses. In total, 30 of these credit hours must be at the 2000 level or above. A minor is optional; see 4.1.4.2 for further information;
3. 54 credit hours in HKR courses: HKR 2000, 2100, 2300, 2500, 2505, 2515, 2545, 2585, 3100, 3340, 3400, 3515, 3535, 3555, 3575/3785, 4485, 4575/4685, and 4600.

#### **4.1.4.2 Other Information**

1. A minor is optional in the Bachelor of Recreation program. In completing the minor, students must follow the minor program regulations listed under the appropriate Faculty or School.
2. Students interested in pursuing a therapeutic recreation pathway shall normally complete the following among the 42 complementary study credit hours in 4.1.4.2 above: Psychology 3640; HKR 2311 or 2310 and 2320, and one of 3485 or 3685.

#### **6.7 4.2 Honours Degrees Regulations**

1. An honours Honours degrees signifies superior academic achievement with specific course work in kinesiology, physical education, and recreation programs.
2. An application for admission to any of the honours degrees is not required. Rather, students indicate on the prescribed application for graduation form that they wish to be considered for an honours degree.
3. To receive an honours degree, a candidate shall:
  - meet the requirements of the general degree;
  - successfully complete HKR 4600, 4605 and ~~HKR~~ 4610 with a minimum grade of 80% in each course
  - obtain an overall average of 80% or better on all HKR courses for the degree; and
  - obtain an overall average of 70% on the non-HKR credit hours required for the degree.

### School of Human Kinetics and Recreation (cont'd)

4. A candidate for the honours degree who does not fulfill these conditions but fulfills the requirements for the general degree shall be awarded the general degree.
5. A candidate may, with the approval of the Committee on Undergraduate Studies, repeat or substitute up to three courses in order to meet the requirements of clause 3 above. In counting repeats, each attempt at the same course will count as one course towards the maximum. That is, the same course, repeated three times, would place a student at the maximum and no additional repeats or substitutions would be allowed.
6. Candidates are not permitted to repeat or substitute work terms for the purpose of meeting the academic requirements for honours degrees.
7. A candidate who, for academic reasons, has been required to withdraw from a program offered by the School will not be eligible for the honours degree.

#### **4.2 Honours Degrees**

~~Honours degrees signify superior academic achievement with specific course work in kinesiology, physical education, and recreation programs. To be considered for an Honours Degree, the student must so indicate on the prescribed "Application for Graduation" form. This form may be obtained on line at the Memorial Self Service at [www3.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www3.mun.ca/admit/twbkwbis.P_WWWLogin). Additional information is available from the Office of the Registrar at [www.mun.ca/regoff/graduation/apply\\_grad.php](http://www.mun.ca/regoff/graduation/apply_grad.php) For further information on honours degrees see **Program Regulations--General and Honours Degrees**.~~

#### **4.3 Work Terms in Co-operative Programs**

~~Students registered for work terms are also governed by the *Co-operative Student Handbook*. Prior to registering for the first work term, students must successfully complete the non-credit required course Professional Development Seminars. [HKR 1123](#).~~

##### **4.3.1 General Information**

- ~~• During work terms students are brought into direct contact with the kinesiology, physical education, and recreation professions, exposed to the work place setting, expected to assume ever increasing responsibility in employment situations as their education advances, and introduced to experiences beyond the scope of those which could be provided in the classroom.~~
- ~~• Students are responsible for finding suitable work placements. The Co-operative Education Office of the School provides resources to assist in this process.~~

### School of Human Kinetics and Recreation (cont'd)

- ~~In addition to a work term, students may register for up to 6 credit hours, although they are advised to consult the School's Academic Program Officer.~~
- ~~Students are not permitted to drop work terms without prior approval of the Committee on Undergraduate Studies and with the recommendation of the Co-operative Education Office of the School. Students who drop a work term without permission, or who fail to honour an agreement to work with an employer, will be assigned a grade of FAL (fail) for that work term.~~
- ~~Students who conduct themselves in such a manner as to cause their termination from the job, will be assigned a grade of FAL (fail) for that work term.~~
- ~~Students are expected to maintain professional ethics, including confidentiality.~~

#### **4.3.2 Work Term Reports**

- ~~A work term report, on a topic approved by the Co-operative Education Office of the School, must be submitted for each work term. The report must be approved by the employer and submitted by the student to the Co-operative Education Office of the School on or before the appropriate deadline in the University Diary.~~
- ~~Late work term reports will not be evaluated unless prior permission for a late work term report has been granted by the Co-operative Education Office of the School.~~

#### **4.3.3 Evaluation of Work Terms**

- ~~Two components are considered in work term evaluation: on the job performance and the work term report. Each component is evaluated separately and equally. The overall evaluation of work terms will result in the assignment of one of the following letter grades: PWD (pass with distinction), PAS (pass) or FAL (fail).~~

### **4.3 Undergraduate Online Resource**

Additional information about the undergraduate program, individual courses and suggested timetables can be found in the School of Human Kinetics and Recreation Undergraduate Online Resource which is available on the web at [www.mun.ca/hkr](http://www.mun.ca/hkr)

### **4.4 Course Restrictions**

1. Students should be aware of a number of credit restrictions. For example, students may not earn credit for more than one of HKR 4410, 4420, 4575 or 4685. For further information see the Human Kinetics and Recreation course descriptions section found under Course Descriptions.



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2. Course prerequisites for all courses shall apply. Students should note, for example, that the prerequisite for Statistics 2500 is Mathematics 1000 (or 6 credit hours in first-year courses in Mathematics).”

Page 253, 2017-2018 Calendar, under the heading 5 Admission/Readmission Regulations for the School of Human Kinetics and Recreation, amend the section as follows:

**“5 Admission/Readmission Regulations for the School of Human Kinetics and Recreation**

In addition to meeting the UNIVERSITY REGULATIONS students must meet the Admission/Readmission Regulations for the School of Human Kinetics and Recreation.

**5.1 General Information**

1. Entry to programs offered by the School is competitive for a limited number of placements. Meeting the minimum requirements for admission does not guarantee acceptance into the program. The final decision on admission rests with the Admissions Committee of the School.
2. Admission or readmission to the University does not necessarily constitute admission or readmission to any program.
3. Up to three positions per year in the School of Human Kinetics and Recreation may be designated for applicants of aboriginal ancestry who have met the admission requirements of the program. Applicants must send a letter of request to [hkr\\_registrar@mun.ca](mailto:hkr_registrar@mun.ca) at the time of application and provide documentation of aboriginal ancestry.

**5.2 Application Forms and Deadlines**

1. All programs of the School commence in the Fall semester. The deadline for application for admission is March 1.
2. The deadline for application for readmission, for students who were previously admitted to a ~~School~~ program in the School of Human Kinetics and Recreation, is June 1 for the Fall semester, October 1 for Winter, and February 1 for Spring.
3. The application for admission or readmission to programs offered by the School of Human Kinetics and Recreation is submitted online; current and returning Memorial University of Newfoundland applicants should apply using the Admissions menu within Memorial Self-Service at [www5.mun.ca/admit/twbkwbis.P\\_WWWLogin](http://www5.mun.ca/admit/twbkwbis.P_WWWLogin). Applicants who

### School of Human Kinetics and Recreation (cont'd)

are new to Memorial University of Newfoundland should follow the application instructions at [www.mun.ca/undergrad/apply](http://www.mun.ca/undergrad/apply).

4. In addition to these requirements, students applying to the physical education programs must:
  - submit a 250 word autobiographical statement highlighting the applicant's experiences of teaching and learning and demonstrating a commitment to leading a physically active lifestyle. Further information is available from the School's website at [www.mun.ca/hkr](http://www.mun.ca/hkr), and
  - submit a current first aid certificate, and
  - complete the School's swim test. Students applying from outside St. John's should call the School's General Office at (709) 864-8130 to contact the swim test co-ordinators to arrange for testing. In lieu of the School swim test, a level 8 Red Cross or other credential satisfactory to the School may be accepted. Students unable to complete the swim test requirement before beginning their program must successfully complete this requirement by the end of October of their first semester of admission to the program. Failure to do so will result in the student being required to withdraw from the program at the end of their first semester.

### **5.3 Admission Requirements to School Programs**

Applicants may apply for admission to School programs under the **Categories Of Applicants, Admission Criteria and Other Information** outlined under **UNIVERSITY REGULATIONS - Admission/Readmission to the University (Undergraduate)**. In addition to meeting these regulations, applicants in the following categories, other than those applying for admission to the Bachelor of Recreation degree program, must meet the additional requirements as indicated below.

#### **5.3.1 High School Applicants**

- High school applicants to the kinesiology degree programs must have completed:
  - Level III Laboratory Science with a grade of at least 70%, and either
  - Level III Academic or Advanced Mathematics and the ability to register for either MATH 1090, MATH 109A/B or MATH 1000. See [www.mun.ca/math](http://www.mun.ca/math) for more information.
  - ~~Level III Advanced Mathematics, or Level III Academic Mathematics with a grade of at least 70%, or Level III Academic Mathematics and a score on the Mathematics Placement Test acceptable to the Department of Mathematics and Statistics. For further information on the Mathematics~~

### School of Human Kinetics and Recreation (cont'd)

~~Placement Test contact the Department of Mathematics and Statistics.~~

#### **5.3.2 Memorial University of Newfoundland Applicants**

- To be eligible for consideration for admission to all programs, students who are attending or have previously attended this University must have a cumulative average of 60% or an average of 65% on their last 30 credit hours.
- Overall academic performance is an important criterion in reaching decisions on applications for admission, and will be considered, in the selection process.
- In addition to overall academic achievement and evidence of ability to successfully maintain a full course load, admission decisions shall normally include a review of the applicant's average in the following 15 credit hours:
  - **Kinesiology and Physical Education Applicants:** 6 credit hours in English CRW- designated courses; 6 credit hours in Math, or Math 1000 and 3 credit hours in a complementary study course ~~an elective~~; and HKR 2000 or a complementary study course ~~an elective~~.
  - **Recreation Applicants:** 6 credit hours in English CRW- designated courses; 6 credit hours in Psychology; and HKR 2000 or a complementary study course ~~an elective~~.
  - A maximum of one repeated course may be included among the 15 admission credit hours.
- Students who are attending or have previously attended this University are not required to submit a copy of their transcript with their application(s).

#### **5.3.3 Transfer Applicants**

- Applicants seeking admission through transfer from accredited post-secondary institutions must have achieved a minimum overall average of 60% to be considered for admission.
- A student's placement within a program, and requirements needed to complete the program, will be determined on an individual basis at the time of admission. No applicant will be granted placement beyond Academic Term 4.
- Transfer applicants must request that an official transcript showing any completed courses and current registrations be forwarded to the Office of the Registrar. Final transcripts must be submitted upon receipt of final grades.

#### **5.4 Other Information**

1. The School will notify applicants ~~in writing~~ regarding an admission decision to a School program.

School of Human Kinetics and Recreation (cont'd)

2. Students admitted to a program at any level beyond Academic Term 1, without successfully completing all courses required up to that level, must successfully complete those courses prior to the end of their last academic term. Successful completion shall mean a minimum grade of 50% in every non-HKR course and a minimum grade of 60% in every HKR course.
3. Students who have been admitted to one program offered by the School and who wish to change to another program within the School must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with all other applications.
4. Students admitted full time to a program and who decline the offer of admission or who fail to register for courses during the Fall term of admission will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
5. Students admitted part time to a program and who decline the offer of admission or who fail to register for courses and to successfully complete at least 6 credit hours applicable to the degree during each academic year will be considered withdrawn from the program. Such students, if they subsequently wish to be considered for admission, must submit a new application for admission to the program. This application must be submitted to the Office of the Registrar by the March 1 deadline date and will be considered in competition with other applications.
6. While the School of Human Kinetics and Recreation does not require criminal record checks or other screening procedures as a condition of admission to its program, Physical Education students may be required by a school district to submit a Certificate of Conduct before placement in a school setting, such as HKR 3110. Students are encouraged to seek the Certificate of Conduct before registration in HKR 3110. Each Physical Education student is responsible for obtaining a Royal Newfoundland Constabulary or Royal Canadian Mounted Police Certificate of Conduct at his or her own expense. Details are available from the General Office of the School of Human Kinetics and Recreation.

Page 255, 2017-2018 Calendar, under the heading 6 Program Regulations – General and Honours Degrees, amend the section as follows and renumber subsequent sections accordingly:

School of Human Kinetics and Recreation (cont'd)

**6 Program Regulations—General and Honours Degrees**

**6.1 Bachelor of Kinesiology (Co-operative)**

- The full-time 120 credit hour Bachelor of Kinesiology (Co-operative) requires 69 HKR credit hours, 51 non-HKR credit hours, and three work terms.
- The 120 credit hours shall normally be taken in the academic terms in the sequence and course load as set out in **Table 1 Bachelor of Kinesiology (Co-operative)**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- Work terms shall be taken in the term and sequence as set out in **Table 1 Bachelor of Kinesiology (Co-operative)**.

**Table 1 Bachelor of Kinesiology (Co-operative)**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Chemistry 1010 or Chemistry 1050</li> <li>• English 1080 or equivalent</li> <li>• HKR 2000</li> <li>• Mathematics 1000</li> <li>• Psychology 1000</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• Chemistry 1011 or Chemistry 1051</li> <li>• English 1110 or equivalent</li> <li>• HKR 2300</li> <li>• Psychology 1001</li> <li>• Physics 1020 or Physics 1050</li> </ul>	
Spring	Open	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>• Biology 2040</li> <li>• HKR 1123</li> <li>• HKR 2310</li> <li>• HKR 2340</li> <li>• Statistics 2550 or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• 6 credit hours from non-HKR courses other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>• HKR 2320</li> <li>• HKR 2600 or Biochemistry 2600</li> <li>• HKR 3320</li> <li>• HKR 3340</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours from HKR courses at the 2000-level or above</li> <li>• 3 credit hours from non-HKR courses at the 2000-level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Work Term 1</li> </ul>	HKR 299W	
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic</li> </ul>	<ul style="list-style-type: none"> <li>• HKR 3300</li> <li>• HKR 3310</li> </ul>	<ul style="list-style-type: none"> <li>• 6 credit hours from HKR courses at the 2000-level or above</li> </ul>

Term-5	<ul style="list-style-type: none"> <li>HKR 3410</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from non-HKR courses at the 2000-level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Winter</li> <li>Work</li> </ul> Term-2	HKR 399W	
<ul style="list-style-type: none"> <li>Spring</li> <li>Academic</li> </ul> Term-6	<ul style="list-style-type: none"> <li>HKR 2703</li> <li>HKR 3400</li> <li>HKR 4330</li> <li>HKR 4420</li> <li>HKR 4600</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from non-HKR courses at the 2000-level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Fall</li> <li>Work</li> </ul> Term-3	HKR 499W	
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic</li> </ul> Term-7	<ul style="list-style-type: none"> <li>HKR 4702</li> <li>HKR 4703</li> </ul>	<ul style="list-style-type: none"> <li>6 credit hours from HKR courses at the 2000-level or above (Honours degree candidates must include HKR 4610 in their program in place of this elective)</li> <li>6 credit hours from non-HKR courses at the 2000-level or above other than those listed under <b>Required Courses</b></li> </ul>

## 6.2 Bachelor of Physical Education (Co-operative)

### 6.2.1 Teaching Option

- The full-time 120 credit hour Bachelor of Physical Education (Co-operative) Teaching Option requires 69 HKR credit hours, 51 non-HKR credit hours, three work terms, and a first aid certificate and a CPR certificate both of which must be current at the time of graduation.
- The 120 credit hours shall normally be taken in the academic terms in the sequence and course load as set out in **Table 2 Bachelor of Physical Education (Co-operative) – Teaching Option**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- The three work terms shall be taken in the term and sequence as set out in **Table 2 Bachelor of Physical Education (Co-operative) – Teaching Option**.
- Students must complete 24 credit hours in an acceptable Academic Discipline or Minor. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. In choosing the Academic Discipline students must select from and follow the **Academic Discipline** requirements of the **Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations**. No more than 6 credit hours at the 1000 level may be included in the 24 credit hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24 credit hour Academic Discipline.

School of Human Kinetics and Recreation (cont'd)

**Table 2 Bachelor of Physical Education (Co-operative) – Teaching  
Option**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>— Fall</li> <li>— Academic</li> </ul> Term 1	<ul style="list-style-type: none"> <li>— English 1080 or equivalent</li> <li>— HKR 2000</li> <li>— 3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended)</li> <li>— 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>— 3 credit hours from Academic Discipline/Minor subject</li> </ul>
<ul style="list-style-type: none"> <li>— Winter</li> <li>— Academic</li> </ul> Term 2	<ul style="list-style-type: none"> <li>— English 1110 or equivalent</li> <li>— HKR 2300</li> <li>— 3 additional credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended)</li> <li>— 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>— 3 credit hours from Academic Discipline/Minor subject</li> </ul> Students who complete only Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program
<ul style="list-style-type: none"> <li>— Fall</li> <li>— Academic</li> </ul> Term 3	<ul style="list-style-type: none"> <li>— HKR 1123</li> <li>— HKR 2210</li> <li>— HKR 2310</li> <li>— Statistics 2500 or equivalent</li> <li>— Psychology 1000</li> </ul>	<ul style="list-style-type: none"> <li>— 3 credit hours from Academic Discipline/Minor subject</li> <li>— 3 credit hours from a HKR course at the 2000 level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>— Winter</li> <li>— Academic</li> </ul> Term 4	<ul style="list-style-type: none"> <li>— HKR 2220</li> <li>— HKR 2320</li> <li>— HKR 3320</li> <li>— HKR 3340</li> <li>— Psychology 1001</li> </ul>	<ul style="list-style-type: none"> <li>— 3 credit hours from Academic Discipline/Minor subject</li> </ul>
<ul style="list-style-type: none"> <li>— Spring</li> <li>— Work</li> </ul> Term 1	HKR 299W	
<ul style="list-style-type: none"> <li>— Fall</li> <li>— Academic</li> </ul> Term 5	<ul style="list-style-type: none"> <li>— HKR 3110</li> <li>— HKR 3210</li> <li>— HKR 3300</li> <li>— HKR 3310</li> </ul>	<ul style="list-style-type: none"> <li>— 3 credit hours from Academic Discipline/Minor subject</li> </ul>
<ul style="list-style-type: none"> <li>— Winter</li> <li>— Work</li> </ul> Term 2	HKR 399W	
<ul style="list-style-type: none"> <li>— Spring</li> <li>— Academic</li> </ul> Term 6	<ul style="list-style-type: none"> <li>— HKR 2004</li> <li>— HKR 3220</li> <li>— HKR 3400</li> <li>— HKR 4220</li> <li>— HKR 4420</li> <li>— HKR 4600</li> </ul>	
<ul style="list-style-type: none"> <li>— Fall</li> <li>— Work</li> </ul> Term 3	HKR 499W	
<ul style="list-style-type: none"> <li>— Winter</li> </ul>	<ul style="list-style-type: none"> <li>— HKR 4210</li> </ul>	<ul style="list-style-type: none"> <li>— 9 credit hours from</li> </ul>

<ul style="list-style-type: none"> <li>Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>First aid and CPR certification, both of which must be current at time of graduation, must be submitted to the School's Academic Program Officer.</li> </ul>	<ul style="list-style-type: none"> <li>Academic Discipline/Minor subject</li> <li>6 credit hours from HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> </ul>
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### 6.2.2 General Option

- The full time 120 credit hour Bachelor of Physical Education (Co-operative) General Option requires 69 HKR credit hours, 51 non-HKR credit hours, three work terms, and a first aid certificate and a CPR certificate both of which must be current at the time of graduation.
- The 120 credit hours shall normally be taken in the academic terms in the sequence and course load as set out in **Table 3 Bachelor of Physical Education (Co-operative) – General Option**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- The three work terms shall be taken in the term and sequence as set out in **Table 3 Bachelor of Physical Education (Co-operative) – General Option**.
- Students must complete 24 credit hours in an acceptable Academic Discipline or Minor. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. In choosing the Academic Discipline students must select from and follow the **Academic Discipline** requirements of the **Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations**. No more than 6 credit hours at the 1000 level may be included in the 24 credit hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24 credit hour Academic Discipline.

**Table 3 Bachelor of Physical Education (Co-operative) – General Option**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>English 1080 or equivalent</li> <li>HKR 2000</li> <li>3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended)</li> <li>3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from Academic Discipline/Minor subject</li> </ul>
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>English 1110 or equivalent</li> <li>HKR 2300</li> <li>3 credit hours in a laboratory science (either Biology, Chemistry, or</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from Academic Discipline/Minor subject</li> <li>Students who complete only</li> </ul>



	Physics is recommended) • 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090	Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program
• Fall • Academic Term 3	• HKR 1123 • HKR 2210 • HKR 2310 • Statistics 2500 or equivalent • Psychology 1000	• 3 credit hours from Academic Discipline/Minor subject • 3 credit hours from HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b>
• Winter • Academic Term 4	• HKR 2220 • HKR 2320 • HKR 3320 • HKR 3340 • Psychology 1001	• 3 credit hours from Academic Discipline/Minor subject
• Spring • Work Term 2	HKR 299W	
• Fall • Academic Term 5	• HKR 3210 • HKR 3300 • HKR 3310	• 3 credit hours from Academic Discipline/Minor subject • 6 credit hours from HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b>
• Winter • Work Term 2	HKR 399W	
• Spring • Academic Term 6	• HKR 2004 • HKR 3220 • HKR 3400 • HKR 4220 • HKR 4420 • HKR 4600	
• Fall • Work Term 3	HKR 499W	
• Winter • Academic Term 7	• HKR 4210 • First aid and CPR certification, both of which must be current at time of graduation, must be submitted to the School's Academic Program Officer.	• 9 credit hours from Academic Discipline/Minor subject • 6 credit hours from HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)

### 6.3 Bachelor of Recreation (Co-operative)

- The full time Bachelor of Recreation (Co-operative) requires 120 credit hours and three work terms.

School of Human Kinetics and Recreation (cont'd)

- The 120 credit hours shall normally be taken in the academic terms in the sequence and course load as set out in **Table 4 Bachelor of Recreation (Co-operative)**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- The three work terms shall be taken in the sequence as set out in **Table 4 Bachelor of Recreation (Co-operative)**.
- A minor is optional in the Bachelor of Recreation (Co-operative) program. Students following the therapeutic recreation option may opt to choose a minor of at least 24 credit hours in Psychology. Students following the community recreation option may opt to choose a minor of at least 24 credit hours in English, Math, Psychology, or Sociology. In completing the minor, students must follow the minor program regulations listed under the appropriate faculty or school.

**Table 4 Bachelor of Recreation (Co-operative)**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>•——— Fall</li> <li>•——— Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>•——— English 1080 or equivalent</li> <li>•——— HKR 2000</li> <li>•——— HKR 2515 or HKR 2585</li> <li>•——— Psychology 1000</li> <li>•——— Sociology 1000 (or equivalent)</li> </ul>	
<ul style="list-style-type: none"> <li>•——— Winter</li> <li>•——— Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>•——— Business 1000</li> <li>•——— English 1110 or equivalent</li> <li>•——— HKR 2300</li> <li>•——— HKR 2505</li> <li>•——— Psychology 1001</li> </ul>	
<ul style="list-style-type: none"> <li>•——— Fall</li> <li>•——— Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>•——— Geography 1050</li> <li>•——— HKR 1123</li> <li>•——— HKR 2311</li> <li>•——— HKR 2585 or HKR 2515 (the choice must be different from that chosen in Academic Term 1)</li> <li>•——— HKR 3535 or one of HKR 3575 or 3785</li> <li>•——— 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>•——— 3 credit hours in a non-HKR course</li> </ul>
<ul style="list-style-type: none"> <li>•——— Winter</li> <li>•——— Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>•——— Gender Studies 1000</li> <li>•——— HKR 3340 or HKR 3685</li> <li>•——— HKR 4555 or HKR 4585</li> <li>•——— 3 credit hours chosen from Mathematics 1050 or 1051 or 1000</li> <li>•——— 3 credit hours in Sociology at the 2000-level</li> </ul>	<ul style="list-style-type: none"> <li>•——— 3 credit hours in a non-HKR course</li> <li>•——— Students who complete only Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program</li> </ul>
<ul style="list-style-type: none"> <li>•——— Spring</li> <li>•——— Work Term 1</li> </ul>	HKR 299W	

<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>• HKR 3535 or one of HKR 3575 or 3785 (the choice must be different from that chosen in Academic Term 3)</li> <li>• Statistics 2500 or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• 6 credit hours from HKR courses</li> <li>• 6 credit hours in non-HKR courses</li> </ul>
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Work Term 2</li> </ul>	HKR 399W	
<ul style="list-style-type: none"> <li>• Spring</li> <li>• Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>• HKR 2545</li> <li>• HKR 3400</li> <li>• HKR 3555</li> <li>• HKR 3565</li> <li>• HKR 4600</li> </ul>	<ul style="list-style-type: none"> <li>• 3 credit hours from HKR courses</li> </ul>
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Work Term 3</li> </ul>	HKR 499W	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>• HKR 4575 or 4685</li> <li>• HKR 4585 or 4555 (the choice must be different from that chosen in Academic Term 4)</li> </ul>	<ul style="list-style-type: none"> <li>• 6 credit hours from HKR courses (Honours-degree candidates must include HKR 4610 in their program in place of one of these electives)</li> <li>• 6 credit hours in non-HKR courses</li> </ul>

#### 6.4 Bachelor of Kinesiology

- The full-time and part-time 120-credit hour Bachelor of Kinesiology requires 69 HKR-credit hours and 51 non-HKR-credit hours.
- Students admitted full-time shall normally complete the 120 credit hours in the academic terms in the sequence and course load as set out in **Table 5 Bachelor of Kinesiology**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- Students admitted part-time should consult with the School's Academic Program Officer regarding course sequence.

**Table 5 Bachelor of Kinesiology**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>• Fall</li> <li>• Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>• Chemistry 1010 or Chemistry 1050</li> <li>• English 1080 or equivalent</li> <li>• HKR 2000</li> <li>• Mathematics 1000</li> <li>• Psychology 1000</li> </ul>	
<ul style="list-style-type: none"> <li>• Winter</li> <li>• Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>• Chemistry 1011 or Chemistry 1051</li> <li>• English 1110 or equivalent</li> <li>• HKR 2300</li> </ul>	

	<ul style="list-style-type: none"> <li>Psychology 1001</li> <li>Physics 1020 or Physics 1050</li> </ul>	
Spring	Open	
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>Biology 2040</li> <li>HKR 2310</li> <li>HKR 2340</li> <li>Statistics 2550 or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>6 credit hours from non-HKR courses other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>HKR 2320</li> <li>HKR 2600 or Biochemistry 2600</li> <li>HKR 3320</li> <li>HKR 3340</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from HKR courses at the 2000 level or above</li> <li>3 credit hours from non-HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Spring</li> <li>Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>HKR 2703</li> <li>HKR 3400</li> <li>HKR 4330</li> <li>HKR 4420</li> <li>HKR 4600</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from non-HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>HKR 3300</li> <li>HKR 3310</li> <li>HKR 3410</li> </ul>	<ul style="list-style-type: none"> <li>6 credit hours from HKR courses at the 2000 level or above</li> <li>3 credit hours from non-HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b></li> </ul>
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>HKR 4702</li> <li>HKR 4703</li> </ul>	<ul style="list-style-type: none"> <li>6 credit hours from HKR courses at the 2000 level or above (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> <li>6 credit hours from non-HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b></li> </ul>

## 6.5 Bachelor of Physical Education

### 6.5.1 Teaching Option

- The full-time and part-time 120-credit-hour Bachelor of Physical Education Teaching Option requires 69 HKR credit hours, 51 non-HKR credit hours, and a first aid certificate and a CPR certificate both of which must be current at the time of graduation
- Students admitted full-time shall normally complete the 120 credit hours in the academic terms in the sequence and courses load as set out in **Table 6 Bachelor of Physical Education – Teaching Option**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- Students admitted part-time should consult with the School's Academic Program Officer regarding course sequence.
- Students must complete 24 credit hours in an acceptable Academic Discipline or Minor. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. In choosing the Academic Discipline students must select from and follow

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the **Academic Discipline** requirements of the **Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations**. No more than 6 credit hours at the 1000 level may be included in the 24 credit hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24 credit hour Academic Discipline.

**Table 6 Bachelor of Physical Education – Teaching Option**

Term	Required Courses	Elective Courses
● Fall ● Academic Term 1	● English 1080 or equivalent ● 3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended) ● 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090 ● HKR 2000	● 3 credit hours from Academic Discipline/Minor Subject
● Winter ● Academic Term 2	● English 1110 or equivalent ● HKR 2300 ● 3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended) ● 3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090	● 3 credit hours from Academic Discipline/Minor Subject Students who complete only Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program
● Fall ● Academic Term 3	● HKR 2210 ● HKR 2310 ● Psychology 1000 ● Statistics 2500 or equivalent	● 3 credit hours from Academic Discipline/Minor Subject ● 3 credit hours from HKR courses at the 2000 level or above other than those listed under <b>Required Courses</b>
● Winter ● Academic Term 4	● HKR 2220 ● HKR 2320 ● HKR 3320 ● HKR 3340 ● Psychology 1001	● 3 credit hours from Academic Discipline/Minor Subject
● Spring ● Academic Term 5	● HKR 2004 ● HKR 3220 ● HKR 3400 ● HKR 4220 ● HKR 4420 ● HKR 4600	
● Fall ● Academic Term 6	● HKR 3110 ● HKR 3210 ● HKR 3300 ● HKR 3310	● 3 credit hours from Academic Discipline/Minor Subject
● Winter ● Academic Term 7	● HKR 4210 ● First aid and CPR certification, both of which must be current at time of	● 9 credit hours from Academic Discipline/Minor Subject

	graduation, must be submitted to the School's Academic Program Officer.	<ul style="list-style-type: none"> <li>6 credit hours from HKR courses at the 2000 level or above other those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> </ul>
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### 6.5.2 General Option

- The full-time and part-time 120-credit-hour Bachelor of Physical Education – General Option requires 69 HKR credit hours, 51 non-HKR credit hours, and a first aid certificate and a CPR certificate both of which must be current at the time of graduation.
- Students admitted full-time shall normally complete the 120 credit hours in the academic terms in the sequence and course load as set out in **Table 7 Bachelor of Physical Education – General Option**. Students wishing to change the sequence and/or reduce the course load required in the academic terms must first consult with the School's Academic Program Officer.
- Students admitted part-time should consult with the School's Academic Program Officer regarding course sequence.
- Students must complete 24 credit hours in an acceptable Academic Discipline or Minor. In choosing the minor, students must follow the minor regulations of the appropriate Faculty or School. In choosing the Academic Discipline, students must select from and follow the **Academic Discipline** requirements of the **Faculty of Education Bachelor of Education (Intermediate/Secondary), Admission Regulations**. No more than 6 credit hours at the 1000 level may be included in the 24-credit-hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24-credit-hour Academic Discipline.

**Table 7 Bachelor of Physical Education – General Option**

Term	Required Courses	Elective Courses
<ul style="list-style-type: none"> <li>Fall</li> <li>Academic Term 1</li> </ul>	<ul style="list-style-type: none"> <li>English 1080 or equivalent</li> <li>HKR 2000</li> <li>3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended)</li> <li>3 credit hours chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from Academic Discipline/Minor Subject</li> </ul>
<ul style="list-style-type: none"> <li>Winter</li> <li>Academic Term 2</li> </ul>	<ul style="list-style-type: none"> <li>English 1110 or equivalent</li> <li>HKR 2300</li> <li>3 credit hours in a laboratory science (either Biology, Chemistry, or Physics is recommended)</li> <li>3 credit hours in Mathematics chosen from Mathematics 1000 or 1050 or 1051 or 1090</li> </ul>	<ul style="list-style-type: none"> <li>3 credit hours from Academic Discipline/Minor Subject</li> </ul> <p>Students who complete only Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program</p>

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<ul style="list-style-type: none"> <li>● Fall</li> <li>● Academic Term 3</li> </ul>	<ul style="list-style-type: none"> <li>● HKR 2210</li> <li>● HKR 2310</li> <li>● Statistics 2500 or equivalent</li> <li>● Psychology 1000</li> </ul>	<ul style="list-style-type: none"> <li>● 3 credit hours from Academic Discipline/Minor Subject</li> <li>● 3 credit hours from HKR courses at the 2000 level or above other those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> </ul>
<ul style="list-style-type: none"> <li>● Winter</li> <li>● Academic Term 4</li> </ul>	<ul style="list-style-type: none"> <li>● HKR 2220</li> <li>● HKR 2320</li> <li>● HKR 3320</li> <li>● HKR 3340</li> <li>● Psychology 1001</li> </ul>	<ul style="list-style-type: none"> <li>● 3 credit hours from Academic Discipline/Minor Subject</li> </ul>
<ul style="list-style-type: none"> <li>● Spring</li> <li>● Academic Term 5</li> </ul>	<ul style="list-style-type: none"> <li>● HKR 2004</li> <li>● HKR 3220</li> <li>● HKR 3400</li> <li>● HKR 4220</li> <li>● HKR 4420</li> <li>● HKR 4600</li> </ul>	
<ul style="list-style-type: none"> <li>● Fall</li> <li>● Academic Term 6</li> </ul>	<ul style="list-style-type: none"> <li>● HKR 3210</li> <li>● HKR 3300</li> <li>● HKR 3310</li> </ul>	<ul style="list-style-type: none"> <li>● 3 credit hours from Academic Discipline/Minor Subject</li> <li>● 6 credit hours from HKR courses at the 2000 level or above other those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> </ul>
<ul style="list-style-type: none"> <li>● Winter</li> <li>● Academic Term 7</li> </ul>	<ul style="list-style-type: none"> <li>● HKR 4210</li> <li>● First aid and CPR certification, both of which must be current at time of graduation, must be submitted to the School's Academic Program Officer.</li> </ul>	<ul style="list-style-type: none"> <li>● 9 credit hours from Academic Discipline/Minor Subject</li> <li>● 6 credit hours from HKR courses at the 2000 level or above other those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</li> </ul>

### 6.6 Bachelor of Recreation

- The full-time and part-time Bachelor of Recreation is comprised of 120 credit hours as set out in **Table 8 Bachelor of Recreation – Course and Credit Hour Requirements**.
- A minor is optional in the Bachelor of Recreation program. Students following the therapeutic recreation option may opt to choose a minor of at least 24 credit hours in Psychology. Students following

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~~the community recreation option may opt to choose a minor of at least 24 credit hours in English, Math, Psychology, or Sociology. In completing the minor, students must follow the minor program regulations listed under the appropriate faculty or school.~~

~~• Students admitted part time should consult with the School's Academic Program Officer regarding course sequence.~~

**Table 8 Bachelor of Recreation**

Required Courses	HKR Electives	Non-HKR Electives
<ul style="list-style-type: none"> <li><del>Business 1000</del></li> <li><del>English 1080</del></li> <li><del>English 1110 or equivalent</del></li> <li><del>Gender Studies 1000</del></li> <li><del>Geography 1050</del></li> <li><del>HKR 2000, 2300, 2311, 2505, 2515, 2545, 2585, 3340 or 3685, 3400, 3535, 3555, 3565, 3575 or 3785, 4555, 4575 or 4685, 4585, 4600</del></li> <li><del>Mathematics 1000 or any 6 credit hours in Mathematics at the 1000 level</del></li> <li><del>Psychology 1000</del></li> <li><del>Psychology 1001</del></li> <li><del>Sociology 1000 (or equivalent)</del></li> <li><del>3 credit hours in a Sociology course at the 2nd year level</del></li> <li><del>Statistics 2500 or equivalent</del></li> </ul>	<ul style="list-style-type: none"> <li><del>15 credit hours in HKR courses other than those listed under <b>Required Courses</b> (Honours degree candidates must include HKR 4610 in their program in place of one of these electives)</del></li> <li><del>Students who complete only Mathematics 1000 must include an additional 3 credit hours from a non-HKR course in their program. As needed, students must complete additional non-HKR courses to satisfy the 120 credit hour requirement for the degree.</del></li> </ul>	<ul style="list-style-type: none"> <li><del>18 credit hours in non-HKR electives.</del></li> </ul>

64. Senate Committee on Academic Appeals – Terms of Reference

Proposed changes to the Membership and Terms of Reference of the Senate committee on Academic Appeals were received.

Dr. Martin Mulligan presented the changes to Senate. Dr. Mulligan noted that this is a follow-up to questions that were raised last year when the terms of reference were brought forward for approval. The Membership and Terms of Reference would now read as follows:

**Committee on Academic Appeals**

**Member until August 31**

Craig, Ailsa (Sociology)	2020 * (commencing January 1, 2018)
Skanes, Heather (Business)	2020 *
Lewis, Ryan (QEII Library)	2020
Carr, Steven (Biology)	2020 * (Senator)
Furey, Darren (QEII Library)	2020
Redmond, Leslie (Education)	2020 *
Coady, Peggy (Business)	2020 *



Senate Committee on Academic Appeals – Terms of Reference (cont'd)

Howse, Derek (Marine Institute)	2020 * (Senator)
Riggs, Bert (Retired)	2019
Hawboldt, John (Pharmacy)	2019 (Senator)
Mulligan, Martin (Biochemistry)	2019 (Senator)
Walsh, Donna (Humanities and Social Sciences)	2019 (Senator)
Farrell, Gerard (Medicine)	2018
Vacant (Undergraduate Student, GCSU)	2018 (April 30)
Solomon, Sophia (Undergraduate Student, MUNSU)	2018 (April 30)
Howard, Bailey (Undergraduate Student, MUNSU)	2018 (April 30)
Lang, Renata (Undergraduate Student, MUNSU)	2018 (April 30)
Vacant (Undergraduate Student, MUNSU)	2018 (April 30)
Vacant (Undergraduate Student, MUNSU)	2018 (April 30)
Vacant (Undergraduate Student, MISU)	2018 (April 30)
Nejad, Hesam Hassan (Graduate Student, GSU)	2018 (April 30)
<u>Secretary of Senate Registrar or delegates</u>	

\* New Member

1. Membership:

- (a) an appropriate number of academic staff members; insofar as possible, the Committee shall have balanced representation from the faculties/schools/campuses of the University;
- (b) an appropriate number of students, at least one appointed by the Memorial University Students' Union, at least one by the Marine Institute Students' Union, at least one by the Grenfell Campus Student Union and at least one graduate student, appointed by the Graduate Students' Union;
- (c) the Secretary of Senate ~~or delegate~~, who shall serve as Secretary to the Committee, and an appropriate number of delegates.

Committee members actively hearing an appeal upon the expiration of their term will remain a member of the Committee until the hearing concludes and a decision is reached.

2. Terms of Reference:

To consider appeals and render decisions on behalf of the Senate.

**Procedure to be followed by the Senate Committee on Academic Appeals in Hearing Appeals**

1. An appeal shall be heard by an Appeal Panel consisting of five members of the Committee on Academic Appeals, including one student member, the Secretary of the Committee or delegate, and three academic staff members. They shall be invited to be members of the Appeal Panel by the Secretary of the Committee on Academic Appeals, following consultation with the Chair of the Committee on Academic Appeals. Individuals will not be selected whose presence

Senate Committee on Academic Appeals – Terms of Reference (cont'd)

may create bias or reasonable apprehension of bias, who would be in a conflict of interest, or whose other commitments would not permit a timely scheduling of the hearing.

2. Each Appeal Panel shall choose its own Chair.
3. The Secretary of the Committee or their delegate shall act as Secretary to the Appeal Panel.
4. The Secretary of Senate may appoint a recording secretary (non-voting) to record proceedings.
5. Meetings of an Appeal Panel shall not proceed unless all panel members are in attendance.
6. The use of telecommunications technology is accepted by the Committee as a means to allow participation in Appeal Panel meetings where it is otherwise not possible for panel members to be physically present. However, it is expected that panel members shall normally be physically present at meetings and that telecommunications technology shall only be used in extenuating circumstances.
7. Members of Appeal Panels shall be bound by confidentiality in respect of information received in hearing an appeal. Information shall be disclosed only as is reasonably necessary to gather information relevant to the appeal, to implement the decision regarding the appeal, or as required by law.
8. Appeals shall normally be heard *de novo*.
9. The party appealing a decision made at a lower level is responsible for presenting the relevant information and documents for consideration in the hearing of the appeal. The Letter of Appeal must be in writing and shall contain the following:
  - (a) Name, student number(s), current address and preferred contact information: telephone number(s), @mun email address or other active email address(es);
  - (b) A copy of the decision giving rise to the appeal;
  - (c) Supporting documentation;
  - (d) A description of the matter under appeal;
  - (e) The grounds of appeal
  - (f) Names and contact information for individuals that the appellant wishes to be interviewed by the Appeal Panel;

Senate Committee on Academic Appeals – Terms of Reference (cont'd)

(g) The resolution being sought.

The Letter of Appeal must be delivered to the Secretary of the Committee who shall distribute it to the members of the Appeal Panel.

10. Where the matter being appealed is not the application of an academic regulation, the Appeal Panel shall dismiss the appeal without a hearing.
11. The Secretary of the ~~Committee~~ Appeal Panel shall provide a copy of the Letter of Appeal to the other party (or parties) to the appeal and may request an initial written response.
12. Oral hearings shall be the usual procedure for hearings. Any party to the appeal may waive the right to an oral hearing, in which case the Appeal Panel shall consider the written submission of that party but may hear oral presentations from other parties.
13. The Appeal Panel shall meet as often as necessary to consider the appeal and shall normally proceed in the following manner:
  - (a) It shall examine all documents submitted with the appeal and all documents obtained from the committee(s) which have previously investigated the case or heard the case under appeal;
  - (b) It may examine any other written evidence and interview other individuals as it deems necessary;
  - (c) It shall hear from the other party to the appeal;
  - (d) It shall provide copies of all documents and written summaries of all interviews conducted by the Appeal Panel, to the party bringing the appeal before hearing from that party;
  - (e) It shall hear from the party bringing the appeal, either orally or by a written submission.
14. If either party fails to provide information requested by the Appeal Panel for the consideration of the appeal by the date requested, the Appeal Panel shall proceed with hearing the appeal.
15. Any student appearing before ~~the~~ an Appeal Panel ~~Committee~~ has the right to be accompanied by a registered student or a member of the faculty or staff of the University. The name and contact information of such person shall be provided to the Secretary of the Committee prior to the student's meeting with the Appeal Panel.
16. Should the appellant wish to present the appeal in person before the Appeal Panel, the Secretary of the ~~Committee~~ Appeal Panel shall

Senate Committee on Academic Appeals – Terms of Reference (cont'd)

send a notice of meeting to the appellant, providing the location, the date and the start and anticipated end times of the meeting. This meeting shall proceed as scheduled unless a postponement is granted by the Chair of the Appeal Panel in advance of that date. A request to reschedule the meeting shall be made as far in advance of the meeting date as possible. Requests for postponements made on the meeting date shall be granted only where the Chair warrants it would be unfair to proceed.

17. If the appellant fails to respond to the notice of meeting ~~time with the Appeal Panel within one week~~ 7 calendar days of notification of the date on which notification by email was sent of the date on which the meeting is scheduled, or fails, without acceptable cause duly authenticated in writing, to attend the meeting, the appeal shall be considered and a decision reached on the basis of the material that was made available to the appellant by the Appeal Panel.
18. The Appeal Panel, after receiving all information, shall meet in closed session to consider the information and make its decision using a balance of probabilities standard.
19. All panel members are expected to vote. There shall be no abstentions.
20. The decision of a majority of the members of the Appeal Panel ~~present throughout the entire process~~ shall constitute the decision of the Appeal Panel.
21. The decision of the Appeal Panel, together with written reasons for the decision, shall be prepared and delivered to both parties to the appeal by the Secretary of the Appeal Panel Committee.
22. The Appeal Panel on behalf of the Committee reserves the right to provide direction regarding an appeal to the appellant and/or to the committee whose decision is being appealed.
23. There are no firm timelines for the hearing of appeals. ~~However, in the interest of fairness, a~~ Appeals should shall be heard and decisions provided ~~as soon as is reasonably practical~~ in a timely manner.
24. The decision of the Appeal Panel, together with reasons for the decision and all associated documentation, will be retained in the Senate records.

Senate Committee on Academic Appeals – Terms of Reference (cont'd)

It was moved by Dr. Mulligan, seconded by Professor Walsh, and carried that the changes to the membership and terms of reference be approved.

65. Teaching and Learning Committee – Terms of Reference

Proposed changes to the Membership and Terms of Reference of the Teaching and Learning Committee were received.

Tom Nault presented the changes to Senate. The Membership and Terms of Reference would now read as follows:

**Teaching and Learning Committee**

1. Membership:

- ~~a.~~ ~~An appropriate number of teaching and learning chairs~~
- ~~b.~~ ~~a.~~ An appropriate numbers of additional Six academic staff members, including at least one representative from each of the St. John's, Marine Institute and Grenfell campuses. At least one member must also be a member of Senate.
- ~~c.~~ b. University Librarian, or delegate
- ~~d.~~ c. University Registrar, or delegate
- ~~e.~~ d. Director of Centre for Institutional Analysis and Planning (CIAP), or delegate
- ~~f.~~ e. Director of the Centre for Innovation in Teaching and Learning (CITL), or delegate
- ~~g.~~ f. Manager, Teaching and Learning Supports Framework, CITL
- ~~h.~~ g. Three undergraduate students, one appointed by the Memorial University Students' Union, one by the Marine Institute Students' Union , and one by the Grenfell Campus Students' Union
- h. One graduate student, appointed by the Graduate Students' Union

2. Governing Procedures:

- a. The members of the Committee shall elect a Chairperson in September each year.
- b. The Committee shall meet at least once per semester but will normally meet bi-monthly from September to August.
- ~~i.~~ c. A quorum for the conduct of business shall be 33 1/3% plus one of the voting members.

Teaching and Learning Committee – Terms of Reference (cont'd)

j.d. The Centre for Innovation in Teaching and Learning will maintain a secretarial role for the Committee, arranging meetings, and serving as a repository for all committee work.

2.3. Terms of Reference:

- a. To monitor and support the recommendations of the Teaching and Learning Framework and Plan;
- b. To provide feedback and make recommendations on current and proposed regulations, policies and practices that relate to teaching and learning;
- c. To develop and recommend to Senate policies and practices to promote excellence in teaching and learning;
- b.d. To undertake, every five years, a review of the strategic framework and plans related to teaching and learning;
- e.e. To receive regular updates from the Centre for Innovation in Teaching and Learning (CITL) on innovations in teaching and learning, and to advise Senate on such matters;
- f. To act in an advisory, consultative and supporting capacity to the Centre for Innovation in Teaching and Learning and to the Senate on all matters which affect the teaching and learning at the University;
- d.g. To act in an advisory consultative and supporting capacity to the University Librarian and to the Senate on all library matters which affect the teaching and learning at the University;
- e.h. To review qualitative and quantitative data on student engagement and the student educational experience, and to make recommendations to Senate based on such data;
- i. To maintain close liaison with the Senate Committee on Course Evaluation.
- a.j. To maintain close liaison with the Senate Committee on Academic Unit Planning.

It was moved by Dr. Sutherland, seconded by Dr. Steele, and carried that the changes to the membership and terms of reference be approved.

66. Policy on Intellectual Property

The President invited Dr. Mark Abrahams, Associate Vice-President (Research) *Pro Tempore*, to give a slide presentation on the Policy on Intellectual Property.

### Policy on Intellectual Property (cont'd)

Dr. Abrahams noted that Intellectual Property (*n*) is intangible property that is the result of creativity. There are 56 items defined within the new policy and includes data, inventions, creations, computer programs, samples etc.

#### **Our old policy**

Intended to clarify ownership of IP within the context of existing legislation

IP developed by employees in the course of their assigned duties and responsibilities is the property of the university, with the exception of co-ownership for:

- Faculty
- Faculty in administrative roles
- Employees of research projects (except MI contract researchers doing work for other agencies or firms)
- Students

#### Commercialization of IP

- Researcher notifies administrative head of potential for commercialization
- University has 30 days to determine whether it will participate.
- Similar process for patents, but university has 120 days to determine whether it will participate.
- A royalty sharing agreement exists once the university and the researcher recover their direct costs.

#### **Our old policy and its limitations**

- Shared IP confuses and complicates agreements with outside organizations
- This limited commercial opportunities for IP developed at MUN
- Royalty sharing agreement produced little benefit for the university while constraining opportunities.

#### **Our new policy and its goals**

- Clarity for IP ownership
- Clarity for the university in that it seeks only to recover incremental costs associated with developing IP
- Simplifies opportunities with outside organizations
- Promote innovation

Policy on Intellectual Property (cont'd)

**Our new policy**

**Creators own their IP**

Except:

- those with appointment letters or collective agreements that include language related to IP
- staff (excluding MI Research Scientists) hired to provide administrative, scientific, or technical support for University Activities
- Agreements that contain a license or assignment by the university, the university solely owns the IP
- Work specifically commissioned by the university

The university retains the right to use, reproduce, and make all IP created for non-commercial research, teaching and educational purposes of the university.

Except

- Personal Health Information
- Copyrightable Works produced or created by academic faculty

The university is no longer seeking a shared commercialization agreement when IP is transferred for commercial purposes, but does seek benefits equal to its documented investments such as:

- Direct and indirect costs beyond those already covered by grants or contracts
- In-kind contributions such as access to equipment and facilities

It was moved by Dr. Surprenant, seconded by Dr. Peters to endorse this policy. This includes clinical faculty as well as MUNFA faculty.

The floor was opened up for questions and comments which included:

- Collective bargaining is ongoing between MUNFA and Memorial and there could be some changes.
- MUNFA faculty bound by their agreement, applies to everyone outside of MUNFA. MUNFA agreement is consistent with this policy.
- Gets cross-referenced over with collective agreements
- Under the definition for **Significant Documented Contribution**, it states "Such contributions would include dedicated or extraordinary use of existing institutional equipment, facilities or support staff for the purpose of conducting the Research." Does that include CREATIT?
  - Those fees are paid to CREATIT. It would be a case by case basis.



Policy on Intellectual Property (cont'd)

- With respect to “5.1 If a dispute arises between a Member and the University with respect to the application of the Policy, the Member and the Vice-President (Research) shall attempt to resolve the dispute informally.” there is no time limit for that resolution to occur. Was that done on purpose? Should there be a time limit?
  - The time limit never came up in the consultations.
- Conflict of Interest Policy – how does it relate to Intellectual Property Policy?
  - Supervisor student relationship. Use policy to help with guidance.
- How would changes impact graduate students?
  - The School of Graduate Studies is very engaged to provide guidance to graduate students.
  - Dr. Surprenant noted that the School of Graduate Studies is currently working on amending its Intellectual Property Guidelines to align with this Policy on Intellectual Property.

The motion to endorse this policy was put to a vote and carried.

67. REMARKS FROM THE CHAIR - QUESTIONS/  
COMMENTS FROM SENATORS

The President commented on the following:

- Budget Consultations and Planning is ongoing.
- President's Awards Ceremony late December
  - Dr. Barbara Neis was presented the John Lewis Paton Distinguished University Professorship and also named to the Order of Canada.

68. ADJOURNMENT

The meeting adjourned at 4:45 p.m.

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CHAIRMAN

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SECRETARY

#### POST-MINUTE NOTE:

At its January 9<sup>th</sup> meeting, Senate considered a calendar change proposal from the School of Nursing to make changes to its BN (Collaborative) degree program courses. That proposal included the deletion of NURS 4501 and the introduction of a new course NURS 3501 (replacing 4501) with a modified course title and course description. NURS 3501 would first be applicable to students admitted in Fall 2018. The proposal, however, overlooked the fact that students currently in the BN (Collaborative) Fast Track option will need to register for NURS 4501 in the 2018-2019 year. The intention is to delete the course from the university calendar once all cohorts have completed it. The University Registrar, in consultation with the Calendar Editor, has deemed this to be an editorial change given that it was clearly a mistake and the intention was to have the course remain in the publish University calendar.