

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on September 14, 2004, at 4:00 p.m. in Room E5004, Education Building.

1. PRESENT

The President, Dr. E. Campbell, Dr. J. Ashton, Dr. S. Birnie-Lefcovitch, Dean A. Collins, Mr. G. Collins, Mr. R. Ellis, Dean G. Gorman, Dean R. Gosine, Dr. J. Black (on behalf of Dean D. Graham), Dr. L. Hensman, Dr. C. Higgs, Dean C. Jablonski, Dr. S. LeFort, Dean R. Lucas, Mr. L. O'Reilly, Dr. S. Algoo-Baksh, Professor P. Ayres, Mr. K. Baker, Dr. G. Clark, Dr. M. Daneshtalab, Mr. C. Dennis, Mr. E. Durnford, Captain J. Ennis, Dr. J. Harris, Dr. O. Janzen, Dr. S. Kocabiyik, Professor V. Kuester, Dr. D. McKay, Dr. D. Moralejo, Dr. M. Morrow, Dr. M. Mulligan, Dr. F. Murrin, Dr. W. Okshevsky, Dr. D. Peters, Dr. S. Peters, Dr. J. Quaicoe, Dr. D. Rideout, Dr. W. Schipper, Ms. L. Scott, Dr. C. Sharpe, Dr. K. Szego, Dr. P. Trnka, Dr. D. Tulett, Professor D. Walsh, Dr. S. Wolinetz, Dr. J. Wright, Dr. J. Wyse, Mr. S. Jensen, Mr. S. Sullivan, Mr. M. Byrne, Mr. C. Flaherty, Mr. L. Gaulton, Mr. T. McDonald, Mr. L. MacFadden, Ms. R. Magalios, Ms. S. Simms, Ms. M. Smith, Ms. J. Williams, Mr. J. Shaw.

The Chair opened the meeting by welcoming Senators back for the first meeting of Senate for the Fall Semester. He extended a special welcome to the following new ex-officio members as well as to the following newly elected and re-elected Senators noting that while Dr. Campbell's appointment was announced at the May 2004 meeting of Senate, this represents Dr. Campbell's first attendance at Senate:

Dr. Eddy Campbell	Vice-President (Academic)
Dr. John Ashton, Principal	Sir Wilfred Grenfell College
Dr. David Tulett	Business Administration
Dr. Glenn Clark	Education
Dr. Walter Okshevsky	Education
Professor Donna Walsh	Humanities (English)
Dr. Peter Trnka	Humanities (Philosophy)
Mr. Cyr Couturier	Marine Institute
Captain John Ennis	Marine Institute
Mr. Edward Durnford	Marine Institute
Dr. Catherine Popadiuk	Medicine
Dr. Kati Szego	Music
Dr. Donna Moralejo	Nursing
Dr. Mohsen Daneshtalab	Pharmacy
Dr. Dennis Kimberley	Social Work
Dr. Olaf Janzen	SWGC

The Chair advised that the term of office for the following undergraduate student Senators has been extended until September 30, 2004:

Mr. Matthew Byrne (GCSU)  
Mr. Cletus Flaherty (MUNSU)

Mr. Les MacFadden (MUNSU)  
Mr. Luke Gaulton (MUNSU)  
Ms. Rosa Magalios (MUNSU)  
Mr. Terry McDonald (MUNSU)  
Ms. Sharleen Simmons (GCSU)  
Ms. Meg Smith (MUNSU)  
Ms. Jill Williams (MUNSU)

Mr. James Shaw, Marine Institute Students' Union was in attendance by invitation.

2. APOLOGIES FOR ABSENCE

Apologies were received from Dr. R. Adamec, Mr. C. Couturier, Dr. C. Loomis, Dr. L. Hermanutz, Dr. D. Kimberly, Dr. C. Popadiuk, Dr. K. St. John.

3. MINUTES

The Minutes of the special and regular meetings held on May 11, 2004, were taken as read and confirmed.

4. REPORT OF THE COMMITTEE ON HONORARY DEGREES AND CEREMONIAL

Senate moved into a closed session for this item of business in accordance with **Section IV.E.2. SENATE MEETINGS AND PROCEDURES** of the Handbook of Senate By-Laws and Procedures which reads:

*Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.*

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

CONSENT AGENDA

The consent agenda, comprising Items 5 through 6 below, was approved as follows:

5. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

5.1 Department of English

Page 161, 2004-2005 Calendar, under the heading English Language and Literature, subheading Course List, insert the following new course:

Department of English (cont'd)

**“3333. English Literature and Medical Humanities.** English Literature and Medical Humanities focuses on the human condition and explores our biological, psychological and spiritual journeys of pain, suffering and death as revealed through literary texts. These texts vary among the literary genres of poetry, short stories, drama, novels, etc.”

5.2 Department of Sociology

Page 196, 2004-2005 Calendar, under the heading Sociology, subheading Course List, insert the following new course:

**“3710. Post-Soviet Transformations.** This course will explore problems of development in post-Soviet countries, examining them in a broader context of modernization. ‘Catch-up’ modernization gives rise to a set of problems related to institutional importation, e.g., a gap between formal and informal institutions. These problems exist in Russia as well as in a number of other less-developed countries.

Prerequisites/Co-requisites: Students would have to complete six credit hours in Sociology at the 2000-level in order to enrol in this course.”

Page 178, 2004-2005 Calendar, under the heading German and Russian Language and Literature, subheading Russian, under the subheading Russian Studies Minor, in the second paragraph, add the following to the list of course offerings:

“Sociology 3710. Post-Soviet Transformations”

Page 166, 2004-2005 University Calendar, under the heading European Studies, under the subheading Course List, immediately following "Russian 2901." insert the following course:

“Sociology 3710. Post-Soviet Transformations”

5.3 Faculty of Education

Starting with Page 266, 2004-2005 Calendar, Faculty of Education, delete all references to the "Diploma in Telelearning and Rural School Teaching".

Delete the course “4901. Effective Teaching Strategies for Multi-grade/Multi-age Classrooms (TL)” in its entirety.

Page 279, 2004-2005 Calendar, under the heading Course Descriptions, insert the following course:

**“4901. Effective Teaching Strategies for Multi-grade/Multi-age Classrooms.** This course begins with a critical examination of traditional approaches to multi-grading. The main focus of the course will be to introduce teachers to the potential of adopting a multi-age approach in small schools which have of necessity grouped children of more than one age group

Faculty of Education (cont'd)

and grade level together for instruction. This course will also examine the implications of implementing a philosophy of multi-age pedagogy in the primary, elementary and intermediate grades (K-9).”

Page 279, 2004-2005 Calendar, under the heading Course Descriptions, amend the course description for the course, “4161. The Teaching of Mathematics in the Intermediate and Secondary School (IS,ISI,ME,NS)”, as follows:

“This course applies the principles of effective...”

5.4 Department of Biology

Page 236, 2004-2005 Calendar, under the heading Biology, subheading Course List, insert the following new course:

**“4900. Research Methods in Genetic Biotechnology.** The course will include DNA extraction, DNA amplification by the Polymerase Chain Reaction (PCR), DNA cloning, DNA sequence analysis and Bioinformatics. Additional modules in gene expression and re-sequencing chip technologies may be included. This will be offered on campus as a three week course during the Spring Semester. Entry to the course will be by permission of the Head of the Department or delegate and preference will be given to senior students.

Prerequisites: Biology 2250 or Biochemistry 2100.”

5.5 Department of Biochemistry

Page 235, 2004-2005 Calendar, under the heading Course List, insert the following new course:

**“3108. Molecular Biochemistry of the Cell.** This course will focus on the molecular biochemistry of intracellular regulation, including advances in topics such as signal transduction, apoptosis and cancer. Other topics will include protein processing and sorting, cyclins, G-protein structure, function and regulation, cell adhesion molecules and the structure of the extracellular matrix.

Lectures: Three hours per week.

Prerequisites: Biochemistry 2100 or Biology 2250; and Biochemistry 2101.”

5.6 Department of Mathematics and Statistics

Page 113, 2004-2005 Calendar, under the heading Mathematics and Statistics, delete the course “2001. Introductory Real Analysis” in its entirety.

Insert the following new course:

**“3000. Real Analysis I (F)(W).** Proof techniques, structure of R, sequences, limits, continuity, uniform continuity, differentiation.

Department of Mathematics and Statistics (cont'd)

Three lecture hours and one laboratory hour per week.

Prerequisite: M 2000.

*NOTE: Credit can be obtained for only one of M 3000 and the discontinued M 2001.*

Delete the prerequisite for the course "3202. Vector Calculus" in its entirety and replace with the following:

"Prerequisite: M 2000 and M 2050."

Page 229, 2004-2005 Calendar, under the heading Applied Mathematics/Chemistry Joint honours, (B.Sc. only), delete clause "b)" in its entirety and replace with the following:

"b) M 2000, M 2050, M 2051, M 3000, M 3001, AM 2130, AM 3132, AM 3161, AM/PM 3202, AM/PM 3210, AM/PM 3260, and AM 4160."

Under the heading Pure Mathematics/Computer Science Joint Honours (B.Sc. only), amend the second clause "a)" as follows:

"a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, M 3001, AM/PM 3202, ..."

Under the heading Pure Mathematics/Statistics Joint Honours, amend clause "a)" as follows:

"a) M 2000, M 2050, M 2051, M 3000, M 3001, AM 2130, PM 2320, AM/PM 3202, ..."

Page 230, 2004-2005 Calendar, under the heading Applied Mathematics/Physics Joint Honours, delete clause "e)" in its entirety and replace with the following:

"Mathematics 2000, 2050, 2051, 3000, 3001, AM 2130, AM/PM 3210, AM 3111, AM/PM 3260."

Under the heading Applied Mathematics/Computer Science Joint Major (B.Sc. only), amend clause "(b)" as follows:

"(b) M1000, M1001, M2000, M2050, M2051, M3000, AM 2130, AM 3100, AM 3132, AM 3161, AM/PM 3202, ..."

Under the heading Joint Major in Pure Mathematics and Economics (B.Sc. only), amend clause "a)" as follows:

"a) M1000, M1001, M2000, M2050, M3000, AM2130, AM3100, PM 2320, AM/PM3202, ..."

Under the heading Joint Major in Applied Mathematics and Economics (B.Sc. only), amend clause "a)" as follows:

Department of Mathematics and Statistics (cont'd)

“a) M1000, M1001, M2000, M2050, M2051, M3000, AM2130, AM3100, ST2510, AM/PM 3202, ...”

Page 231, 2004-2005 Calendar, under the heading Joint Major in Applied Mathematics and Physics (B.Sc. only), amend clause “e)” as follows:

“e) Mathematics 1000, 1001, 2000, 2050, 2051, 3000, AM2130, AM3001, AM/PM3202, ...”

Under the heading Pure Mathematics/Computer Science Joint Major (B.Sc. only), amend clause “c)” as follows:

“c) M 2000, M 2050, M 2051, M 3000, AM 2130, ...”

Page 251, 2004-2005 Calendar, under the heading Mathematics and Statistics, subheading Major in Applied Mathematics (B.Sc. only), amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, M 3001, AM 2130, AM 3100, AM 3132, AM 3161, AM/PM 3202, ...”

Under the heading Major in Pure Mathematics, amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 3000, AM 2130, ...”

Under the heading Major in Statistics, amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, PM/ST 3410, ...”

Delete clause “d)” in its entirety and replace with the following:

“d) M 3001 is recommended.”

Under the heading Honours in Applied Mathematics (B.Sc. only), amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, M 3001, AM 2130, AM 3100, AM 3111, AM 3132, Am 3161, AM/PM 3202, ...”

Under the heading Honours in Pure Mathematics, amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, M 3001, AM 2130, PM 2320, ST 2510, AM/PM 3202, ...”

Page 253, 2004-2005 Calendar, under the heading Honours in Statistics, amend clause “a)” as follows:

“a) M 1000, M 1001, M 2000, M 2050, M 2051, M 3000, M 3001, AM/PM 3202, ...”

Department of Mathematics and Statistics (cont'd)

Page 253, 2004-2005 Calendar, under the heading Course List, subheading Common Core Mathematics Courses, delete the course "2001. Introductory Real Analysis (F)(W)" in its entirety.

Insert the following new courses:

**"3000. Real Analysis I (F)(W).** Proof techniques, structure of  $\mathbb{R}$ , sequences, limits, continuity, uniform continuity, differentiation.

Three lecture hours and one laboratory hour per week.

Prerequisite: M 2000.

*NOTE: Credit can be obtained for only one of M 3000 and the discontinued M 2001."*

**"3001. Real Analysis II(F)(W).** Infinite series of constants, sequences and series of functions, uniform convergence and its consequences, power series, Taylor series, Weierstrass Approximation Theorem.

Three lecture hours and one laboratory hour per week.

Prerequisite: M 3000.

*NOTE: Credit cannot be received for both of M 3001 and the discontinued AM/PM 3201."*

Under the subheading Applied Mathematics Courses, insert the following new course:

**"3100. Introduction to Dynamical Systems (W).** Flows, stability, phase plane analysis, limit cycles, bifurcations, chaos, attractors, maps, fractals. Applications throughout.

Three lecture hours per week.

Prerequisites: AM/PM 3260 and a technical writing course offered by a Science department (AM 2130 is recommended).

*NOTE: Credit can be obtained for only one of AM 3100 and the discontinued AM 3190."*

Amend the course description for the course, "3132. Numerical Analysis I (W)", as follows:

**"3132. Numerical Analysis I (W).** ...discrete least-squares approximation, numerical differentiation and integration."

Amend the course description for the course "3161. Ordinary Differential Equations II (F)", as follows:

**"3161. Ordinary Differential Equations II (F).** ...fundamental matrix solution, numerical methods for initial value problems, existence and uniqueness of solutions."

Delete the course "3190. Introduction to Mathematical Modelling (W)" in its entirety.

Delete the course "3201. Convergence of Sequences and Series (F)" in its entirety.

Department of Mathematics and Statistics (cont'd)

Delete the prerequisite for the course “3202. Vector Calculus (F)(W)” in its entirety and replace with the following:

“Prerequisites: M 2000 and M 2050.”

Delete the prerequisite for the course “3210. Introduction to Complex Analysis (F)” in its entirety and replace with the following:

“Prerequisite: M 3000.”

Delete the prerequisite for the course “4190. Mathematical Modelling (W)” in its entirety and replace with the following:

“Prerequisites: AM 3100, AM 3161 and AM 4160.”

Under the subheading Pure Mathematics Courses, delete the course “3201. Convergence of Sequences and Series” in its entirety.

Delete the prerequisite for the course “3300. Set Theory” in its entirety and replace with the following:

“Prerequisite: M 3000.”

Delete the prerequisite for the course “3301. Integration and Metric Spaces” in its entirety and replace with the following:

“Prerequisite: M 3001.”

Delete the prerequisite for the course “4300. General Topology” in its entirety and replace with the following:

“Prerequisite: PM 3300 or PM 3301, or both M 3000 and PM 3303.”

Delete the prerequisite for course “4400. Lebesgue Integration” in its entirety and replace with the following:

“Prerequisite: M 3001.”

Delete the prerequisite for course “4401. Probability Theory” in its entirety and replace with the following:

“Prerequisites: M 3000 and PM/ST 3410.”

Under the heading Applied Mathematics Courses, delete the course “AMAT 3101. Applied Analysis. Inactive Course.”.



5.7 Faculty of Science

Page 264, 2004-2005 Calendar, under the heading Science, insert the following new course:

“5998. Special Topics in Science. This course will be available only to students attending Memorial as part of a formal exchange agreement, memorandum of understanding, or other special arrangement. Admission is by permission of the Dean of Science. Credit hours: 3 - 15, to be determined for each offering by the Dean in consultation with the appropriate Head of Department or Coordinator. This course may be repeated for credit once. The course title will be determined in accordance with regulations for the approval of Special Topics course titles.”

5.8 Faculty of Engineering and Applied Science

Page 377, 2004-2005 Calendar, under the heading Faculty of Engineering and Applied Science, subheading Course List, delete the following inactive courses:

“1503. Engineering Design I.  
2502. Engineering Design II.  
290W. Mechanical/Naval Architectural Workshop.  
470W. Surveying Field School.  
480W. EE Workshop.  
6814. Electromagnetics for Communications 1.  
6855. Industrial Controls and Instrumentation.  
7717. Applied Environmental Science and Engineering.  
7801. Project Design Lab in Power and Control.  
7802. Project Design Lab in Electronics and Instrumentation.  
7861. Digital Systems.  
8956. Petroleum Engineering.  
8901. Thermal Systems.”

Fast Track Admission Criteria

Senate received, for information, a memorandum dated April 23, 2004, from the Faculty Council of the Faculty of Engineering and Applied Science describing the approval of a variance in the fast-track admission criteria as a pilot scheme starting with admissions to Term 1 in the Fall Semester 2004. The modified criteria will broaden the scope of students who are eligible for consideration for the fast-track program.

6. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

6.1 School of Social Work

Page 504, 2004-2005 Calendar, under the heading Social Work, subheading Doctor of Philosophy, delete clause “3.” in its entirety and replace with the following:

School of Social Work (cont'd)

“3. Comprehensive Examination

a) A candidate registered in a Ph.D. program in Social Work shall normally take the Comprehensive Examination no later than the seventh semester in the program. Prior to proceeding to the Comprehensive Examination, candidates must have completed all required course work and the internship.

b) The examination Committee shall be appointed by the Dean of Graduate Studies on the recommendation of the Director (School of Social Work). It shall consist of:

- i. the Ph.D. Program Coordinator who will serve as representative of the Director of the School of Social Work and who shall occupy the Chair
- ii. the candidate's Supervisor
- iii. the Dean of Graduate Studies or delegate
- iv. three other members recommended by the Director (School of Social Work). One of these normally will be on the candidate's Supervisory Committee.

Including the Supervisor, no more than two members of the Examination Committee may be nominated from the candidate's Supervisory Committee. All members of the Examination Committee, including the Chair, but excluding the Dean of Graduate Studies or delegate, shall be voting members.

c) The Ph.D. Comprehensive in Social Work will consist of a written paper which has two main parts. The first part will contextualize the student's substantive area through a comprehensive analysis and discussion of its place in and development from social work theory and the profession's history. This part should demonstrate a comprehensive understanding of competing theoretical frameworks and orientations in social work and should demonstrate appreciation for historical developments generally as well as specifically to the student's substantive area of interest. The second part of the paper will focus specifically on the student's substantive area. In consultation with the examination committee, the student will identify an area of empirical research that may be undertaken and will prepare a written statement that includes: an introduction and formulation of at least two related research questions; a literature review that is consistent with these questions, which presents a critical evaluation of the literature, and that synthesizes the literature into the student's own theoretical framework; two competing research designs for answering the research question and a critical compare and contrast that leads to an argument for one design over the other. The focus and content of the written work will be defined by the Examination Committee in consultation with the student, and will be approved by the Ph.D. Program Coordinator in the School of Social Work. The written product shall be no less than 50 pages and not more than 75 pages. It will be orally defended. The student shall have up to one semester (13 weeks) to submit the paper.

d) The Ph.D. examination procedure shall be initiated by the candidate's Supervisor who will notify, in writing, the Director (School of Social Work) of the candidate's readiness. The candidate's Examination Committee will then be appointed according to section 3.b (above).

School of Social Work (cont'd)

e) Following the oral defense, the Examination Committee shall meet *in camera* to arrive at its conclusions. Evaluation of the candidate will be based on the following criteria:

i. demonstration of knowledge of social work theory, research, and issues relevant to the topic of inquiry in both the written and oral presentation.

ii. coherency of oral presentation and written paper (i.e. conceptualization, cogent argumentation, sufficient referencing of statements, clear writing style).

f) The Chair shall report the results of the examination to the Dean of Graduate Studies in accordance with General Regulation H)2.d).”

6.2 School of Human Kinetics and Recreation

Page 473, 2004-2005 Calendar, delete the section entitled Regulations Governing the Degree of Master of Physical Education in its entirety and replace with the following:

**“REGULATIONS GOVERNING THE DEGREE OF MASTER OF PHYSICAL EDUCATION**

The degree of Master of Physical Education is offered by full-time and part-time study.

**A) QUALIFICATIONS FOR ADMISSION**

1. Admission is limited and competitive. To be considered for admission an applicant shall normally hold a Bachelor’s Degree in Physical Education, Recreation and Leisure Studies or a related discipline, with at least second class standing, from an institution recognized by Senate. In addition to the above, preference will be given to applicants with work experience, obtained either through Cooperative Education programs or through employment deemed appropriate.

2. Any other applicant who holds a Bachelor of Physical Education or Recreation and Leisure Studies degree or its equivalent may be considered for admission provided that:

a) the applicant's undergraduate record after the first year shows an average of at least grade B in physical education and/or recreation and leisure studies courses, OR

b) the applicant has raised his/her overall academic standing to second class following the completion of the undergraduate degree, through the successful completion of an approved pattern of undergraduate courses.

3. Only in exceptional circumstances and only on the recommendation of the School of Human Kinetics and Recreation shall the Dean of Graduate Studies consider applicants who do not meet these admission requirements.

School of Human Kinetics and Recreation (cont'd)

**B) PROGRAM OF STUDY AND RESEARCH**

1. The degree of Master of Physical Education is offered under two options:

Option i. The program shall consist of a minimum of 15 credit hours in graduate courses plus a thesis. The thesis shall be on an approved subject in which systematic research has been conducted by the candidate under the direction of the Supervisor.

Option ii. The program shall consist of a minimum of 24 credit hours in graduate courses plus a comprehensive examination in the candidate's major area of study.

2. The candidate's major area of study shall be Administration, Curriculum and Supervision in Physical Education.

In conjunction and collaboration with other Faculties and Schools of Memorial University of Newfoundland, students may pursue their special interests through an interdisciplinary course of study. The student's interests may be accommodated through individual reading and research in these special areas.

3. The required courses for the degree shall normally include as a basic core the courses HKR 6000, 6001, and 6120. Equivalent courses may be substituted from other Faculties or Schools subject to the approval of the School of Human Kinetics and Recreation Graduate Studies Committee.

4. The remaining courses shall be chosen in consultation with the student's supervisor subject to approval by the Dean of Graduate Studies.

**C) EVALUATION**

1. Candidates must obtain an A or B grade in each program course. In accordance with General Regulation G-2 only one course may be repeated.

2. When the Director has determined, on the basis of consultation with the candidate and the instructors, that a candidate's work has fallen below a satisfactory level, he or she may recommend to the Dean of Graduate Studies that the candidate be required to withdraw from the program.

**D) THESIS REPORT**

1. Evaluation of thesis shall be governed by Graduate Studies General Regulation J. The thesis shall normally be evaluated by two examiners approved by the Dean.

2. When the thesis, has been completed to the satisfaction of the Dean, the Dean shall recommend that the candidate be awarded the degree.

School of Human Kinetics and Recreation (cont'd)

**E) COMPREHENSIVE EXAMINATIONS**

1. Candidates electing to qualify for the degree under Option (ii) must write a comprehensive examination. The comprehensive examination shall examine the candidate's ability to relate the area of specialization to the area of the core studies. The candidate may be required to appear for an oral examination.

2. The comprehensive examination shall normally be constructed and evaluated by an examining committee of three examiners, at least two of whom shall be faculty members of the School of Human Kinetics and Recreation appointed by the Dean on the recommendation of the Director of the School.

3. A candidate may not write the examination before completing the course work for the degree.

*NOTES: Every candidate in graduate studies shall comply with the GENERAL REGULATIONS, the degree regulations and any additional requirements of the Department.*

**COURSES**

In accordance with Senate's *Policy Regarding Inactive Courses*, courses which have not been offered in the previous three academic years and which are not scheduled to be offered in the current academic year have been removed from the following listing. For information about any of these inactive courses, please contact the Director of the School.

HKR 6000	Quantitative Methods in Physical Education
HKR 6001	Qualitative Research Methods in Physical Education
HKR 6002	Scientific and Cultural Foundations of Physical Education
HKR 6110	Physical Education, Recreation and Sport Management
HKR 6111	Canadian Delivery Systems in Physical Education, Recreation and Sport
HKR 6120	Curriculum Development in Physical Education
HKR 6130	Computer Applications in Physical Education
HKR 6XXX <sup>1</sup>	Contemporary Issues and Trends in Physical Education
HKR 6610-15	Individual Reading and Research in Special Areas

<sup>1</sup> To be approved"

*NOTE: This program revision was written prior to Senate approving changes to the Policy Regarding Inactive Undergraduate Courses. The revised Policy will guide the calendar entry for the 2005-2006 University Calendar.*

## REGULAR AGENDA

### 7. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

A memorandum dated 10 September 2004, was received from the Senate Committee on Undergraduate Studies advising that at a meeting held on 9 September 2004, Professor Donna Walsh was elected as Chair for the 2004-2005 academic year.

#### 7.1 General Academic Regulation 4.7.2. WITHDRAWING FROM THE UNIVERSITY WITHOUT ACADEMIC PREJUDICE

A proposal dated 26 July 2004 was received from the Senate Committee on Undergraduate Studies recommending that the General Academic Regulation 4.7.2 be revised so that there is consistency between what is entered on the academic record when a student withdraws from the University and when a student drops a course or courses within the first two weeks of the semester. The Committee undertook a review of “General Academic Regulations 4.7.2 Withdrawing from the University without Academic Prejudice” and “4.6.2 Dropping Courses without Academic Prejudice”. The review indicated that there is a difference with respect to what will be entered on the academic record when a student withdraws and when a student drops a course or courses within the first two weeks of the semester. Regulation 4.7.2 stipulates that the letter grade of “DR” will be assigned to all courses when a student withdraws without academic prejudice within the first seven weeks of the semester, whereas Regulation 4.6.2 specifies that a course dropped within the first two weeks will not be entered on the student’s record. The Committee is also recommending that changes to academic records will be made only upon individual request from a student.

Dr. McKay noted the desirability for students to receive feedback on course performance before deciding whether to drop a course and questioned whether or not seven weeks is an appropriate period for students to drop courses without academic prejudice. It was suggested that Dr. McKay put this question to the Senate Committee on Undergraduate Studies for further study.

Following discussion, the motion to approve the General Academic Regulation 4.7.2., which was moved by Professor Walsh, seconded by Mr. Collins, carried.

Page 60, 2004-2005 University Calendar, under the heading 4.7 Withdrawing from the University, immediately following subheading 4.7.2 Withdrawing from the University Without Academic Prejudice, insert the following new bulleted paragraph:

- “• For two weeks following the first day of lectures in any semester, a student may, upon formal notification to the Registrar, withdraw from the University without academic prejudice. Courses dropped under these circumstances will not be entered on the student’s record.”

General Academic Regulation 4.7.2. WITHDRAWING FROM THE UNIVERSITY WITHOUT ACADEMIC PREJUDICE (cont'd)

Amend the newly second bulleted paragraph as follows:

- “• From two weeks to seven weeks following the first day of lectures in any...”

8. REPORT OF THE COMMITTEE ON COMMITTEES

The Chair advised that at a meeting held on September 8, 2004, Dr. Glenn Clark was elected as Chair of the Committee on Committees for the 2004-2005 academic year.

8.1 White Paper on Public Post-Secondary Education and Cost Recovery Courses and Programs

A memorandum dated August 12, 2004 was received by the Secretary of Senate from the President and Vice-Chancellor entitled “White Paper on Public Post-Secondary Education” noting that the Commissioner and Advisor have requested to meet with various stakeholders at Memorial University, including the Senate. A memo dated 2004-06-07 was also received by the Secretary of Senate from Dr. David Thompson regarding Cost Recovery Courses and Programs noting the importance of an examination of the issue, the principles involved and the implications of such programs and recommended that an ad hoc Committee be established for this purpose. Following a review of the documentation received, the Executive Committee agreed to recommend to Senate the establishment of an ad hoc Committee to consider both these requests which are somewhat related and would benefit from a single approach.

It was then moved by Dr. Clark, seconded by Mr. Collins, that the membership and terms of reference for the ad hoc committee of Senate to respond to the White Paper on Public Post-Secondary Education and Cost Recovery Courses and Programs be approved.

It was moved by Mr. Flaherty, seconded by Mr. MacFadden, and carried that a representative from the Graduate Students’ Union be added to the membership of this ad hoc Committee.

The amended membership and terms of reference for the ad hoc committee of Senate to respond to the White Paper on Public Post-Secondary Education and Cost Recovery Courses and Programs are as follows:

**Preamble:**

The Committee shall draft for consideration by Senate, responses to the Commissioner and Advisor appointed in respect to the White Paper on Public Post-Secondary Education as announced by the Minister of Education on June 29, 2004. Additionally, the Committee shall review and advise Senate on the matter of Cost Recovery Courses and Programs as outlined in a memorandum dated 2004-06-07 from Dr. David L. Thompson, to the Secretary of Senate. Related documents are attached.

White Paper on Public Post-Secondary Education and Cost Recovery Courses and Programs (cont'd)

**Membership:**

- (a) Three academic staff members, some of whom are or recently have been, members of Senate (Dr. Steven Wolinetz, Professor Donna Walsh, Dr. Peter Scott)
- (b) One undergraduate student to be determined by MUNSU (Mr. Cletus Flaherty)
- (c) One representative of academic Deans and Directors (Dr. Ray Gosine)
- (d) Secretary of Senate (Mr. Glenn W. Collins)
- (e) Director of the Centre for Institutional Analysis and Planning (Mr. Paul Chancey)
- (f) One graduate student to be determined by the GSU (Darren Newton)

The Committee may appoint resource personnel as deemed appropriate.

**Terms of Reference and Timelines:**

At the request of Dr. Wayne Ludlow, who has been appointed as Commissioner by the Provincial Government to examine public post-secondary education in this province, Senate at a meeting held on September 14, 2004, charged the ad hoc Committee with the following responsibilities:

1.
  - (a) Prepare, for the consideration of Senate, draft responses to questions raised by the Commissioner, bearing in mind the preliminary views of the ad hoc Committee regarding the matter of cost recovery courses and programs in the context of the White Paper. Timeline: September 15 - October 5
  - (b) Present the draft responses to Senate, and record the views of Senate. Timeline: October 12
  - (c) Incorporate revisions to the draft document reflecting the views of Senate. Timeline: October 13 - 14
  - (d) Meet with the Commissioner, Advisor and other members of the White Paper panel to present the views of Senate. Timeline: October 15 - 18
  - (e) Prepare a final report to Senate incorporating the response to the White Paper and the final recommendations of the ad hoc Committee regarding the matter of cost recovery courses and programs. Timeline: October 19 - December 1
2. Examine and make recommendations on any other matter deemed by the ad hoc Committee to be relevant to its principal tasks.

9. STUDENT REPRESENTATION ON SENATE

9.1 Correspondence from the Board of Regents

A letter dated May 27, 2004 was received from the Secretary to the Board of Regents advising that at its meeting held on May 25, 2004, the Board approved the following revision to Clause II.D.2. of the Handbook of Senate By-Laws and Procedures:



Correspondence from the Board of Regents (cont'd)

*“Nine Senators shall be selected by the undergraduate students, each representing a different academic area. The nine undergraduate student senators shall consist of seven student senators from the St. John’s campus, one student senator from the Sir Wilfred Grenfell College at Corner Brook, and one student senator from the Marine Institute. The procedure controlling such selection shall be determined by the respective Students’ Union.”*

The Board of Regents also approved the request that the implementation of the revised By-Law would be effective April 1, 2005.

9.2 Undergraduate Student Representation on Senate

A letter dated August 20, 2004 was received by the Secretary of Senate from the Memorial University of Newfoundland Students’ Union requesting that the following Recommendation 6 of the Final Report of the ad hoc Committee on Senate Reform, as tabled at a meeting of Senate held on May 11, 2004, be lifted from the table:

*That a principle for determining student representation on Senate be established and enshrined in the Memorial University Act. In keeping with the principle of allocating elected Senate seats in proportion to the number of ex-officio seats, the ad hoc Committee is recommending that the Board of Regents request that the Memorial University Act be amended, at the next opportunity, to change student representation on Senate from the fixed number of twelve, by bringing Section 54(d) of the Act in line with Sections 54(b) (x) and 54 c).*

*The proposed amendment to the Act would then read:*

*“54(d) members from the students in attendance at the University to be chosen in a number and manner that may be approved by the Board, but the number chosen under this paragraph shall not be less than half the number of members named or chosen under paragraph (b).”*

It was moved by Mr. MacFadden, seconded by Mr. McDonald, and carried that the motion to approve Recommendation 6 be lifted from the table.

As outlined in the letter of August 20, 2004, MUNSU is requesting a generous interpretation of the proposed amendment to the University Act in that the number of student Senators would not be less than one-half the number of ex-officio members, thereby presenting an opportunity to increase the number of student senators from 12 to 13 to reflect as far as possible the increase in ex-officio and elected seats which occurred in 1995 with the addition of one ex-officio Senator (Executive Director of the Marine Institute) and two elected Senators. If the Act is changed as proposed, it is recommended that this additional seat be allocated to Sir Wilfred Grenfell College.

Undergraduate Student Representation on Senate (cont'd)

Following consideration, it was moved by Mr. MacFadden, seconded by Mr. Flaherty, and unanimously carried that Senate approve for submission to the Board of Regents the above noted recommendation of the ad hoc Committee bearing in mind the generous interpretation proposed by MUNSU. In keeping with the principle of allocating elected Senate seats in proportion to the number of ex-officio seats, Senate will recommend that the Board of Regents request that the Memorial University Act be amended to change student representation on Senate from the fixed number of twelve, by bringing Section 54.(d) of the Act in line with Sections 54 (b)(x) and 54 (c) as noted above.

10. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

The following is a summary of the remarks made by the Chair:

- On June 1, 2004, there was a groundbreaking ceremony for the Petro-Canada Hall.
- The installation of wireless communication services in the St. John's campus residences has taken place.
- A major renovation of the Main Dining Hall, Gushue Hall has been completed.
- Dr. Cecilia Moloney has been appointed as the NSERC/Petro-Canada Chair for Women in Science and Engineering.
- The President reported that the start of semester enrollment for Fall 2004 shows a grand total of 17,712 students, representing an increase of 3.1% over the start of the semester in Fall 2003. There has been a significant increase in graduate student enrollment with over 2,100 students enrolled representing a 8.1% increase over last year.
- Orientation sessions were held for new traditional (Newfoundland and Labrador) students, transfer students, international students and aboriginal students as well as for the parents of new students.
- The President reminded Senate that the Provincial Government created a Commission to write the White Paper on Public Post-Secondary Education. Since the White Paper represents government policy, the Senior Executive Committee will continue to work with government officials and politicians regarding the importance of accessibility, affordability and quality of education. Dr. Meisen noted that in the 2003-2004 academic year, Senate considered the Strategic Framework, with a goal of reviewing the framework for the next three to five years. Any consideration of the Strategic Framework may be delayed until the White Paper process is completed.
- On September 13, 2004, the President attended lectures given by Canadian Research Chairs Dr. Beverly Diamond and Dr. Priscilla Renouf.

11. ITEMS FOR INFORMATION

The Executive Committee upheld the following appeals:

ECS 2003-04: #6 - Appeal against the decision of the Senate Committee on Undergraduate Studies to deny the student permission to continue in Academic Term 5 of the Engineering Program on probationary status during the Winter Semester 2004.

The Executive Committee denied the following appeals:

ECS 2004-05: #1 - Appeal against the decision of the Senate Committee on Undergraduate Studies to deny the student's request that his/her application for admission to the Faculty of Education be received and considered in the competition for places for the 2004 Fall Semester.

ECS 2004-05: #2 - Appeal against the decision of the Academic Council of the School of Graduate Studies that the student's graduate program be terminated.

12. ADJOURNMENT

The meeting adjourned at 5:05 p.m.

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CHAIRMAN

\_\_\_\_\_  
SECRETARY