

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on October 9, 2007 at 4:00 p.m. in Room E5004, Education Building.

16. PRESENT

The President, Dr. E. Campbell, Dr. J. Ashton, Ms. R. Cochrane, Dr. S. Birnie-Lefcovitch, Mr. G. Blackwood, Dr. M. Bluehardt, Dean A. Collins, Mr. G. Collins, Dr. T. Gordon, Dean R. Gosine, Dr. N. Golfman (on behalf of Dr. C. Jablonski), Dr. S. LeFort, Dean R. Lucas, Dr. S. Abhyankar, Dr. R. Adamec, Mr. E. Andrews, Dr. E. Brown, Dr. G. Clark, Dr. J. Connor, Ms. B. Conran, Dr. D. Foster, Dr. G. George, Dr. J. Harris, Dr. R. Helleur, Dr. D. Kimberley, Professor V. Kuester, Dr. D. McKay, Dr. A. Muhammad, Dr. W. Okshevsky, Dr. J. Quaicoe, Professor G. Riser, Mr. R. Roche, Professor W. Schipper, Dr. C. Sharpe, Dr. K. Szego, Dr. P. Trnka, Professor D. Walsh, Ms. K. Greenfield, Mr. C. Campbell, Mr. J. Farrell, Mr. D. Flavius Monafu, Ms. S. Magalios, Ms. C. Penney, Mr. B. Russell, Mr. D. Smith.

Dr. Meisen opened the meeting by extending a special welcome to Dr. Jim Wyse, the newly elected member from the Faculty of Business Administration.

17. APOLOGIES FOR ABSENCE

Apologies were received from Ms. S. Cleyle, Dean G. Gorman, Ms. E. Healey, Dr. L. Hensman, Dean C. Jablonski, Dean J. Rourke, Dean L. Walker, Dr. M. Daneshtalab, Ms. L. Goddard, Mr. D. Haynes, Dr. S. Kenney, Dr. F. King, Dr. K. Mearow, Dr. J. Wright, Ms. S. Power.

18. MINUTES

The Minutes of the regular meeting held on September 11, 2007 were taken as read and confirmed.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

CONSENT AGENDA

It was moved by Professor Walsh, seconded by Dr. Golfman, and carried that the consent agenda, comprising the items listed in 19 through 20 below, be approved as follows:

19. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

19.1 Election of Chair for 2007-2008 Academic Year

The Senate Committee on Undergraduate Studies advised that at a meeting held on September 13, 2007, Professor Donna Walsh was re-elected as Chair for the 2007-2008 academic year.

20. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

20.1 School of Social Work

Page 532, 2007-2008 Calendar, under the heading 23 Regulations Governing the Degree of Master of Social Work, amend second paragraph to read as follows:

“The MSW may be completed by part-time or full-time study. All program components are offered by distance format, and not in a regular classroom format. “Distance delivery” includes course delivery using any or all of web-based format, traditional correspondence (readings packages, mailed assignments), and/or teleconferencing, audio-conferencing, and/or videoconferencing.”

Delete fourth paragraph “Students admitted ... for completion.”

Amend fifth paragraph to read as follows:

“The program is designed ... outside St. John’s, Newfoundland Labrador, will be expected to purchase internet service or to incur long distance charges for accessing their Memorial University internet account.”

Amend sixth paragraph to read as follows:

“The deadline ... is February 28. All application forms and accompanying documents for admission to the program (e.g. transcripts, referees’ letters, certificates of conduct) must be submitted to the School of Graduate Studies on or before the deadline of February 28 in any year. Under special circumstances, late applications and admissions in other semesters may be considered.”

Amend seventh paragraph to read as follows:

“Entrance into all ... School, consistent with the student’s program. Students are admitted ... of specialization.”

Amend tenth paragraph to read as follows:

“Subject to approval by the Graduate Studies Committee for the School of Social ... approval by the Graduate Studies Committee for the School of Social ... special offering.”

Page 533, 2007-2008 Calendar, under the heading 23.1 Qualifications for Admission, amend clause 2 to read as follows:

“2. To be considered ... average of at least 70% in the last 60 ... to the Dean.”

Page 533, 2007-2008 Calendar, under the heading 23.2 Procedure for Admission, amend clause 1 to read as follows:

School of Social Work (cont'd)

“1. Applicants must submit ... institution(s) attended; a certificate of conduct (criminal record check); a statement of previous professional employment; a list of any published or unpublished works; a declaration of program emphasis and educational objectives; and three letters of appraisal, to be submitted by three referees, at least one assessing the applicant’s previous academic performance and at least one assessing the applicant’s previous practice performance. Letters of appraisal are to be submitted directly to the School of Graduate Studies.”

Amend clause 3 to read as follows:

“3. A person who meets the basic admission requirements under **23.1 Qualifications for Admission**, may, space permitting, take no more than 6 credit hours in Social Work graduate courses, SCWK 6011, 6412, and graduate social work electives, without applying for and being admitted to the MSW program. Persons wishing to take courses under this provision must contact the MSW Student Services Coordinator at least 2 months prior to the semester in which the course is scheduled. If there are available seats in the course, the person will need to submit to the School of Social Work a REQUEST FOR PERMISSION TO REGISTER IN A GRADUATE COURSE with evidence of BSW graduation, academic transcripts, and a brief professional resume, and apply or reapply for admission to Memorial University of Newfoundland as an undergraduate.”

Delete clause 5.

Page 533, 2007-2008 Calendar, amend 23.3 Program of Study and Research to read 23.3 Plan of Study.

Amend clause 1 to read as follows:

“1. A student’s plan of study will be developed cooperatively by the student and the MSW Student Services Coordinator.”

Amend clause 3 to read as follows:

“3. A student electing a thesis program shall be assigned a supervisor by the Director of the School in consultation with the student. It is recommended that ... shall normally assume the duties of faculty advisor.”

Amend clause 4 to read as follows:

“4. Students admitted to the MSW ... 6422 and 6912 (Field Internship). In addition to these courses, course route students also must complete 6432 (Research Internship), 6442 (Colloquium), and a 3 credit hour graduate elective in social work or a related discipline as requested by the student and approved by the Graduate Officer. Students in either route may be required to take additional courses.”

Following clause 4 add the following new section:

School of Social Work (cont'd)

**“Courses**

A selection of the following graduate courses will be offered to meet the requirements of candidates, as far as the resources of the school will allow.

**Core Courses**

- 6011 Critical Thinking and Ethical Evaluation for Assessment and Intervention (3 credit hours)
- 6312 Crisis Intervention, Brief and Integrated Therapies for Diverse Individuals (3 credit hours) (Prerequisite/Co-requisite 6011)
- 6322 Family Therapy: Promotion of Strengths and Prevention of Violence in Diverse Families (3 credit hours) (Prerequisite 6011)
- 6332 Social Work Perspectives in Interdisciplinary Team Development and Group Therapy (3 credit hours) (Prerequisite 6011)
- 6412 Research Design for Social Work Assessment and Evaluation (3 credit hours) (Prerequisite/Co-requisite 6011)
- 6422 Data Analysis for Social Work Assessment and Evaluation (3 credit hours) (Prerequisite 6011 and 6412)
- 6432 Research Internship (2 credit hours) (Prerequisite 6011, 6412, and 6422)
- 6442 Colloquium Presentation Integrating Theory and Research in Advanced Clinical Practice (1 credit hour) (following completion of all other program components)
- 6912 Advanced Clinical Practice Internship (3 credit hours) (Prerequisites 6011, 6312, 6322, and Prerequisite/Co-requisite 6332)

**Electives (3 credit hours)**

- 6230 Seminar in Community Development
- 6530 Seminar in Social Administration: Evaluation of Policies and Programs
- 6540 Supervision in Professional and Clinical Practice
- 6550 Feminist Therapy in Social Work Practice

Although the School does not currently offer a program in Social Policy and Administration, it has faculty expertise in these areas and may, resources permitting and given sufficient student interest, offer the following elective courses:

- 6210 Seminar in Social Planning and Social Development
- 6220 Seminar in Organization Development
- 6510 Seminar in Social Administration: Social Policy Analysis, Development and Administration
- 6520 Seminar in Social Administration: Program Design and Development
- 6820-29 Individual Reading and Research in Special Areas

**Thesis**

See General Regulations **Theses and Reports**.

*Note: Every candidate shall comply with the **General Regulations** governing the School of Graduate Studies and the MSW Degree Regulations.”*

School of Social Work (cont'd)

Page 534, 2007-2008 Calendar, amend the heading 23.4 Internship to read 23.4 Field Internship.

Delete section and replace with the following:

“Each MSW student is required to complete a field internship that is to be conducted in a setting and supervised by a Field Instructor approved by the School of Social Work. The MSW Field Coordinator is responsible for facilitating appropriate matches between the student, field instructor, and field internship setting. Acceptable field instructors must have as a minimum qualification an MSW degree and a minimum of two years post-MSW social work employment. Although consideration will be given to all factors affecting the location and type of social work field internships, final approval of a field internship rests with the School of Social Work. The School cannot guarantee the availability of MSW field instruction in all communities and at all times.

Students are responsible for their own financial support during the field internship. Part-time field internships of two semesters will require approval from the proposed agency, Field Instructor, and the MSW Field Coordinator.

At least four months prior to the commencement of the semester in which they intend to begin SCWK 6912, the 500 hour field internship, all students shall submit a completed Intent to Register in MSW Field Internship form. At least six weeks before the internship commences, students shall submit an MSW Field Internship Proposal. Evaluation of the field internship will be on a PASS/FAIL basis.

Students who voluntarily withdraw from the field internship without prior approval of the MSW Field Coordinator and the Graduate Officer, or who conduct themselves in such a manner as to cause the agency and the MSW Field Coordinator to terminate the placement, will normally be awarded a grade of FAIL in the field internship.

Students who voluntarily withdraw from the field internship with the prior approval of the MSW Field Coordinator and the Graduate Officer cannot be guaranteed a second internship during that semester. In this case, the student will be awarded a grade of INCOMPLETE for the field internship. The student shall normally complete a field internship the following semester.”

Page 534, 2007-2008 Calendar, under the heading 23.5 Course Format, amend clause 2 to read as follows:

“2. 6312, 6322 and 6332: By residential institute consisting of 36 hours of classroom instruction. These courses ... weekend hours within a two week time period. The ... Social Work.”

Amend clause 3 to read as follows:

“3. 6912, Field Internship, and 6432, Research ... supervision is available.”

School of Social Work (cont'd)

Amend clause 4 to read as follows:

“4. 6442, Colloquium, may be conducted in St. John’s or in a student’s home community, provided suitable audio-visual recording facilities are available.”

Page 534, 2007-2007 Calendar, under the heading 23.6 Period of Study, delete section and replace with the following:

“For students admitted to the program outlined in 23.3.:

1. For part-time students, the program is designed to permit completion of all degree requirements within three academic years (nine semesters) or two academic years (six semesters).

2. For full-time students, course route, the program is designed to permit completion of all degree requirements within one academic year (three semesters), as follows:

Fall semester: 6011, 6312 (institute), 6412  
Winter semester: 6322 (institute), 6422, Elective  
Spring semester: 6332 (institute), 6912, 6432, 6442

3. For full-time students, thesis route, the program is designed to permit completion of all degree requirements within one academic year (three semesters), as follows:

Fall semester: 6011, 6312 (institute), 6412  
Winter semester: 6322 (institute), 6422  
Spring semester: 6332 (institute), 6912  
Thesis”

Page 534, 2007-2008 Calendar, under the heading 23.7 Evaluation, delete section and replace with the following:

“1. Failure to attain a final passing grade of A or B in a program course, or PASS in a PASS/FAIL course, shall lead to termination of the student’s program, unless a re-read has been requested. Failure to obtain the required grades in the re-read shall lead to termination of the student’s program.

2. To remain in good standing students are required to maintain professional behaviour consistent with the current Code of Ethics of the Canadian Association of Social Workers ([www.casw-acts.ca/](http://www.casw-acts.ca/)). Students who are registered in their home province are required to comply with the current code of Ethics of their provincial association of social workers. Students who are not registered in their home province are required to comply with the current Code of Ethics of Canadian Association of Social Workers. Students who fail to meet this requirement will be required to withdraw from the School upon the recommendation of the Graduate Studies Committee.”

Delete the section 23.8 Thesis.

**REGULAR AGENDA**

21. **REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES**

21.1 **Policy on Intellectual Property**

Dr. Noreen Golfman, on behalf of the Advisory Committee on Intellectual Property, presented the proposed Policy on Intellectual Property noting that the policy is intended to provide direction to the School of Graduate Studies in dealing with intellectual property issues in the course of facilitating graduate studies at Memorial University. Mr. Ellis, Chair of the Advisory Committee on Intellectual Property, attended by invitation and responded to questions from Senators. During discussion of Section 5.2.1 Authorship, some concern was expressed regarding the moral rights provision of the Canadian Copyright Act. As a result, it was agreed to amend Section 5.2.1 by incorporating a footnote quoting the Moral Rights section of the Canadian Copyright Act which references the provisions under moral rights for disassociation from one's work.

Following discussion, the motion that the Policy on Intellectual Property be approved which was moved by Dr. Golfman, seconded by Professor Schipper, carried (incorporating a friendly amendment made on the floor of Senate).

22. **MEMBERSHIP OF THE AD HOC COMMITTEE OF SENATE TO MAKE RECOMMENDATIONS TO SENATE ON THE FUTURE STRUCTURE, COMPOSITION, DUTIES AND POWERS AND ALL RELATED MATTERS CONCERNING THE SENATE(S) OF MEMORIAL UNIVERSITY OF NEWFOUNDLAND**

Mr. Collins reminded Senators that at a meeting held on September 11, 2007, Senate approved the mandate and membership structure of an ad hoc Committee of Senate to make Recommendations to Senate on the Future Structure, Composition, Duties and Powers and all related matters concerning the Senate(s) of Memorial University of Newfoundland. At that time, it was agreed that members of the ad hoc Committee should be elected rather than appointed and that the elections would be conducted under the aegis of the Senate Elections Committee. As a result, the membership of the ad hoc Committee is as follows:

- A. Four academic staff members: two from the Sir Wilfred Grenfell College campus (*Dr. James Duffy and Dr. Adrian Fowler*) and two from the St. John's campus (*Dr. Glyn George, Faculty of Engineering and Applied Science, Dr. Steve Wolinetz, Department of Political Science*).
- B. Two representatives from the academic administrators group: one from the St. John's campus (*Dr. Mary Bluechardt, Human Kinetics and Recreation*) and one from the Sir Wilfred Grenfell College campus (*Dr. Wade Bowers, Associate Vice-Principal Research*).
- C. University legal counsel: (*Gregory French*)

Membership of the ad hoc Committee of Senate to Make Recommendations to Senate on the Future Structure, Composition, Duties and Powers and All Related Matters Concerning the Senate(s) of Memorial University of Newfoundland (cont'd)

- D. Three student representatives: one to be nominated by the Memorial University of Newfoundland Students' Union (*Nickolas Eisnor*), one to be nominated by the Grenfell College Students' Union (*Mr. Daniel Smith*) and one to be nominated by the Graduate Students' Union (*Nicole Kieley*).
- E. Secretary of Senate: (*Glenn Collins*).

Mr. Smith noted that he would send official correspondence to the Secretary confirming that he will be the representative for the Grenfell College Students' Union.

23. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

- On October 9, 2007, the President attended the annual Employee Service Awards Ceremony where over 200 employees received certificates for 20 to 40 years of service.
- The President advised that the MUNFA Collective Agreement was ratified by the Board of Regents at its meeting held on September 14, 2007.
- Information sessions have been held regarding the Sir Wilfred Grenfell College governance issues. Dr. Meisen noted that the sessions will conclude within the next week or so.
- In the middle of September, Dr. Meisen headed a delegation to China. Several members from the Memorial University community were also part of the delegation.
- Dr. Meisen noted that he attended the annual meeting of the Atlantic Association of Universities (AAU) Presidents. He noted that there is a desire among the Atlantic universities to increase international recruitment. He also noted that at these meetings, it was reported enrolments are either down or stable in Atlantic Canadian universities.
- In early October, a career fair was held in Field Hall which was attended by employers as well as graduate schools from other universities. Dr. Meisen extended his appreciation to the staff of Career Services of Student Affairs and Services who organized the event.
- Dr. Meisen noted that the Sir Wilfred Grenfell College will hold its first Fall convocation on October 12, 2007. He also noted that the Convocation ceremonies at the St. John's campus will be held on October 19, 2007.



24. ADJOURNMENT

The meeting adjourned at 4:50 p.m.

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CHAIRMAN

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SECRETARY