

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on November 9, 2010 at 5:00 p.m. in Room E5004, Education Building.

18. PRESENT

The President, Dr. E. Simpson, Dr. C. Loomis, Dr. H. Pike, Dr. M. Abrahams, Mr. B. Belbin, Dr. P. Fisher (for Mr. G. Blackwood), Ms. L. Busby, Dr. A. Collins, Mr. G. Collins, Dr. N. Golfman, Dr. J. Quaicoe, Dr. N. Roy, Dr. R. Shea, Dr. E. Waterman, Dr. F. Balisch, Professor M. Beaton, Dr. J. Brunton, Professor D. Carroll, Dr. J.J. Connor, Dr. S. Corbin-Dwyer, Mr. C. Couturier, Dr. A. Fiech, Dr. D. Foster, Dr. K. Gallagher, Dr. S. Ghazala, Dr. G. George, Dr. R. Helleur, Dr. D. Kimberley, Dr. S. Kocabiyik, Professor V. Kuester, Dr. D. McKay, Dr. A. Muhammad, Dr. D. Peters, Mr. B. Riggs, Professor G. Riser, Dr. E. Warkentin, Dr. M. Wernerheim, Dr. P. Wilson, Mr. S. Despres, Mr. N. Hartmann, Ms. K. Keats, Mr. C. Corcoran, Mr. B. Evoy, Mr. G. Furey, Ms. A. Haighway, Ms. M. McCarthy, Ms. J. McCormick, Mr. T. Randell, Mr. M. Walsh, Mr. C. Wass.

Dr. Kachanoski welcomed Ms. Sheila Singleton, Chair, Committee on Senate Elections, with regards to Senate Agenda Item 4 and Professor Matthew Janes, Chair, Senate Committee on Course Evaluations, with regards to Senate Agenda Items 5 and 6.

Dr. Kachanoski noted for the record that Dr. Christopher Kovacs has resigned from Senate effective September 30, 2010.

19. APOLOGIES FOR ABSENCE

Apologies were received from Dr. A. Al-Krenawi, Ms. K. Kennedy, Dr. J. McFetridge-Durdle, Dean W. Zerbe, Mr. C. Clarke, Dr. J. Connor, Dr. D. Kelly, Dr. A. Rose, Dr. W. Schipper.

20. MINUTES

It was moved by Dr. Ghazala, seconded by Dr. George and carried that the Minutes of the meeting held on September 14, 2010 be taken as read and confirmed.

CONSENT AGENDA

It was moved by Mr. Riggs, seconded by Dr. Golfman, and carried that the consent agenda, comprising the items listed in 21 and 22 below, be approved as follows:

21. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

21.1 School of Pharmacy

Page 350, 2010-2011 Calendar, under the heading 10 Course Descriptions, amend the course description for Pharmacy 500X to read as follows:

“500X Structured Practice Experience IV provides experience in clinical practice. Students will participate as members of the health care team. They

School of Pharmacy (cont'd)

will be responsible for providing pharmaceutical care to patients. Activities will include attending patient care rounds, providing in-services and drug information, and participating in case presentations. The structured practice experience is comprised of two six week modules.”

Page 350, 2010-2011 Calendar, under the heading 10 Course Descriptions, in the course description for Pharmacy 3003, add the following prerequisite to read as follows:

“PR: PHAR 2003 or equivalent”

21.2 Grenfell Campus

Page 452, 2010-2011 Calendar, under the heading 9.2.1 Admission Requirements, in clause 2, delete “April 15th” and replace with “March 1st”.

Page 452, 2010-2011 Calendar, under the heading 9.2.2 Academic Performance, in clause 7, delete “April 15th” and replace with “March 1st”.

Page 452, 2010-2011 Calendar, under the heading 9.2.2 Academic Performance, in clause 8, delete “April 15th” and replace with “March 1st”.

22. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

22.1 Department of Psychology

Page 584, 2010-2011 Calendar, under the heading 21.21.1.1 Courses, amend the course title “Advanced Methods in Applied Social Psychological Research” for Psychology 6403 to read as follows:

“6403 Program Evaluation and Applied Research”

22.2 Faculty of Business Administration

Page 538, 2010-2011 Calendar, under the heading 8.3 Procedure for Admission, amend clause 2a. to read as follows:

“Letters of appraisal from two referees...a graduate student.”

Page 538, 2010-2011 Calendar, under the heading 8.3 Procedure for Admission, delete clause 2b:

“Two copies of the Faculty’s Employment Experience Information Form”.

Page 539, 2010-2011 Calendar, under the heading 8.6 Evaluation, amend clause 3 to read as follows:

“A candidate is required to withdraw from the M.B.A. program if a final grade of ‘F’ is obtained in any course.”

Page 539, 2010-2011 Calendar, under the heading 8.6 Evaluation, amend clause 4 to read as follows:

Faculty of Business Administration (cont'd)

“To remain in the program, a candidate who obtains a final grade of ‘C’ or ‘D’ in any course must repeat that course when next offered, and obtain a minimum grade of ‘B’. In the case of an elective course, a replacement course approved by the Committee on Graduate Studies may be substituted for the course. Only two such repetitions/replacements shall be permitted in the candidate’s graduate program. Should a grade of less than ‘B’ be obtained in a repeated or replacement course, the candidate shall be required to withdraw from the program.”

22.3 Faculty of Medicine

Page 589, 2010-2011 Calendar, under the heading 23.2.3 Graduate Courses, amend the course title “Neuroanatomy for Graduate Students” for Medicine 6198 to read as follows:

“6198 Neuroanatomy for Graduate Students (accelerated format)”

Page 589, 2010-2011 Calendar, under the heading 23.2.3 Graduate Courses, add the following new courses:

“6276 Current Topics in Canada’s Health Care System
6277 Issues in Northern, Rural and Remote Health in Canada
6278 Advanced Biostatistics for Health Research
6279 Quantitative Methods for Applied Health Research
6075 Human Physiology, Performance and Safety in Extreme Environments (HSPE)”

22.4 School of Human Kinetics and Recreation

Page 567, 2010-2011 Calendar, under the heading 19.2 Program of Study and Research, amend clause 1, Option ii to read as follows:

“The program shall consist of a minimum of 15 credit hours in graduate courses...of the supervisor.”

Page 585, 2010-2011 Calendar, under the heading 22.6 Courses, add the following new courses:

“6350 Human Error in Complex Work Systems
6360 Knowledge Translation: Applications to Ergonomics and Occupational Health and Safety”

23. Committee on Senate Elections

23.1 Report of the Committee on Senate Elections

A memorandum dated October 25, 2010, was received from the Committee on Senate Elections advising that the following individual has been re-elected to the Senate for a term of office commencing immediately and expiring August 31, 2013:

Marine Institute

Mr. Carl Clarke

It was agreed that the following nominations be approved as recommended by the Committee on Senate Elections in a memorandum dated November 4, 2010.

Report of the Committee on Senate Elections (cont'd)

Committee on Course Evaluations Dr. Kristin Poduska (Music/French & Spanish)	Member until September 2013
Advisory Committee on the University Timetable No nominations received	Member until September
Committee on Copyright No nominations received	Member until September
Committee on Educational Technology Dr. Roberta Hammett (Education)	Member until September 2013
Committee on Undergraduate Scholarships, Bursaries and Awards Dr. Ailsa Craig (Sociology) Dr. Francesca Kerton (Chemistry) Dr. Yanqing Yi (Medicine) Dr. Danny Dyer (Math& Statistics)	Member until September 2013 2013 2013 2013
Committee on Undergraduate Studies Dr. Stephen Butt (Engineering)	Member until September 2013
University Planning and Budget Committee Dr. Adrian Fiech (Computer Science) Dr. Kurt Gamperl (Ocean Sciences) Dr. Mike Woods (Medicine)	Member until September 2013 2013 2013
Committee on Academic Appeals No nominations received	Member until September

23.2 MUNSU Representation on Senate Committees

In a memorandum dated October 29, 2010, the following nominations were received from the Committee on Senate Elections recommending approval. It was agreed that the following nominations be approved:

Advisory Committee on the Bookstore
Meaghan Barnhill

Advisory Committee on the Library
Mariel Bent

Advisory Committee on the University Timetable
Colin Corcoran

Committee on Copyright
Jessica McCormick

Committee on Course Evaluations
Amber Haighway

Committee on Educational Technology
George Furey

MUNSU Representation on Senate Committees (cont'd)

Committee on Honorary Degrees and Ceremonial

Alison Howley

Committee on Research

Christopher Earle

Committee on Senate Elections

Dan Campbell

Committee on Undergraduate Scholarships, Bursaries and Awards

Andrew McGrath

Committee on Undergraduate Studies

Meghan McCarthy

Committee on the University Calendar

Chris Langdon

Executive Committee of Senate

Michael Walsh

University Planning and Budget Committee

Eddy St. Coeur

University Committee on Admissions

Meghan McCarthy

Senate Committee on Academic Appeals

Chris Wass

23.3 GSU Representation on Senate Committees

In memoranda dated October 29, 2010, and November 4, 2010, the following nominations were received from the Committee on Senate Elections recommending approval. It was agreed that the following nominations be approved:

Committee on Course Evaluations

Marc MacKinnon

Committee on Educational Technology

Amy-Lee Kouwenberg

Committee on the University Calendar

Sebastien Despres

Advisory Committee on the University Timetable

Heather Leard

23.4 GCSU Representation on Senate Committees

In a memorandum dated October 29, 2010, the following nominations were received from the Committee on Senate Elections recommending approval. It was agreed that the following nominations be approved:

GCSU Representation on Senate Committees (cont'd)

University Planning and Budget Committee

Doug Johnston

Advisory Committee on the Bookstore

Kieran Smith

Advisory Committee on the Library

Kieran Smith

Advisory Committee on the University Timetable

Bethany Hoffe

Committee on Committees

Brad Evoy

Committee on Copyright

Lukas Wall

Committee on Course Evaluations

Brad Evoy

Committee on Educational Technology

Courtney Steeves

Committee on Honorary Degrees and Ceremonial

Terry Randell

Committee on Research

Doug Johnston

Committee on Undergraduate Scholarships, Bursaries and Awards

Richard Fleming

Committee on Senate Elections

Terry Randell

Committee on Undergraduate Studies

Brad Evoy

Committee on the University Calendar

Courtney Dinney

Committee on Academic Appeals

Doug Johnston

Executive Committee of Senate

Terry Randell

University Committee on Admissions

Robyn Pieroway

23.5 MISU Representation on Senate Committees

In a memorandum dated October 26, 2010, the following nominations were received from the Committee on Senate Elections recommending approval. It was agreed that the following nominations be approved:

MISU Representation on Senate Committees (cont'd)

University Planning and Budget Committee

Jonathan Day

Advisory Committee on the Bookstore

Mathew Dagenais-Gaw

Advisory Committee on the Library

Mathew Dagenais-Gaw

Advisory Committee on the University Timetable

Jonathan Day

Committee on Committees

Janice Duggan

Committee on Copyright

Mathew Dagenais-Gaw

Committee on Course Evaluations

Janice Duggan

Committee on Educational Technology

Mark Comeau

Committee on Honorary Degrees and Ceremonial

Meagan LeMessurier

Committee on Research

Mark Comeau

Committee on Undergraduate Scholarships, Bursaries and Awards

Meagan LeMessurier

Committee on Senate Elections

Thomas Skinner

Committee on Undergraduate Studies

Janice Duggan

Committee on the University Calendar

Brianna Viscount

Executive Committee of Senate

Amy Hannaford

University Committee on Admissions

Jonathan Day

REGULAR AGENDA

24. Report of the Committee on Senate Elections

Ms. Sheila Singleton, Chair of the Committee on Senate Elections, advised Senate that in view of the significant challenges faced in recruiting faculty members to serve on Senate Committees, the Committee is planning to

Report of the Committee on Senate Elections (cont'd)

discuss the definition of faculty members with regards to eligibility for serving on Senate Committees. In particular, the Committee plans to examine a more liberal definition with the possibility of including those contractual faculty members who are beyond their first year as well as retired members of the faculty. The Committee would then bring a revised proposal to Senate for debate. Ms. Singleton asked that Senators who have suggestions or thoughts on this topic, forward them to her for review by the Committee.

Following a suggestion from Dr. McKay, it was agreed to place this matter on the agenda for the next meeting of Senate for further debate before the Senate Elections Committee formulates a position on the matter.

25. Annual Report of the Senate Committee on Course Evaluation

The Annual Report of the Senate Committee on Course Evaluation, 2009-2010 Academic Year, was received for the information of Senate. Professor Matthew Janes, Chair, Senate Committee on Course Evaluations, was present and responded to questions from the floor.

26. Appointment of Chair, CEQ Review Committee

A memorandum dated 27 October 2010 was received from Matthew Janes, Chair, Senate Committee on Course Evaluations, regarding the Appointment of Chair of the CEQ Review Committee.

In May, Senate approved a proposal to create a committee to review the CEQ and its associated processes. At that time, Senate also approved a committee composition that reflected a balance of stakeholders from across the university. The Senate Committee on Course Evaluation (SCCE) recently sent out two calls for statements of interest to the university community regarding the Chair and Faculty Member positions on the CEQ Review Committee. Professor Shane O'Dea was the single nomination received for the position of Chair, and at a meeting on 25 October 2010, his nomination was moved and unanimously carried by the SCCE.

While Senate has empowered the SCCE to select the members of the CEQ Review Committee, in the absence of a clear rule regarding eligibility for faculty members to serve on subcommittees, the SCCE is requesting that Senate approve the appointment of Professor Shane O'Dea as Chair of the CEQ Review Committee.

While Professor O'Dea is a recently retired faculty member who was just named as Professor Emeritus, the SCCE understands that this does not preclude his involvement in a subcommittee of a Senate Standing Committee. Indeed, it is understood that Senate policy permits retired faculty members to continue their appointed terms into retirement and that the Board of Regents has created a new employment category for retired faculty and staff who are involved in university projects.

It was moved by Mr. Collins, seconded by Dr. Simpson, and carried that Senate approve this appointment on a one time only basis which would not be precedent setting.

Professor Janes also noted that the Committee is still finalizing the membership and may add a new member to that committee for balance.

27. Items for Information

27.1 The Executive Committee of Senate denied the following appeal:

ECS 2010-11: #4 - Appeal against the decision of the Senate Committee on Undergraduate Studies and the Faculty of Engineering and Applied Science to deny the student promotion from Academic Term 5.

28. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

In response to Dr. Wilson's request at the September 14, 2010 meeting of Senate for any update on the Joint Government/University Committee on University Autonomy, Dr. Kachanoski report that he has sent a letter to the Minister of Education indicating that the University representatives have been confirmed and are prepared to meet. The University is now awaiting a response from the Minister.

Dr. Kachanoski reported on his activities over the last two months with emphasis on activities relating to his installation as President, fall convocations, the Presidential Task Force on Aboriginal Students, the searches for the two Vice-Presidents, Task Force on a Renewed Governance Structure for Grenfell Campus, meet and greets with faculty, budget briefings, meetings with the Deputy Minister regarding budget presentation, AUCC meetings with University Presidents, Consolidation of Nursing Education, and the Strategic Plan.

Dr. Kachanoski noted that he has received a very warm welcome to Memorial and while the past two months have been very busy, he has enjoyed the experience immensely.

29. OTHER BUSINESS

29.1 Search Committee for the Associate Vice-President (Research)

A memorandum dated November 1, 2010, has been received from Christopher Loomis, Vice-President (Research), regarding the Search Committee for the Associate Vice-President (Research).

In accordance with the Policies and Procedures Governing the Appointment, Review, Promotion and Tenure of Academic Administrators, Dr. Loomis is establishing a committee to conduct a search for the position of Associate Vice-President (Research) whose appointment will be effective January 1, 2011.

Section VII. Appointment and Review of Vice-Presidents, Associate Vice-Presidents and the Principal of the College.

The procedures to be used in the search for, appointment of, and review of Associate Vice-Presidents, Vice-Presidents and the Principal of the College shall be initiated by the President and shall be broadly consistent with those specified for the appointment and review of Deans, Directors, and the University Librarian, except that, in the case of appointment, the names of the candidates may be kept confidential.

Search Committee for the Associate Vice-President (Research) (cont'd)

The search committee will consist of six members:

- two appointed academic staff members
- three elected academic staff members
- and Dr. Christopher Loomis as Chair

In the case of the three elected academic staff members, Dr. Loomis proposed that the elections take place following the Regulations for Senate Elections. In order to reflect as closely as possible the weighted composition of faculty and librarians, the following constituency groupings are proposed:

GROUP	CONSTITUENCY
1	Humanities and Social Sciences
2	Medicine, Nursing, Pharmacy, Social Work
3	Science
4	Business Administration, Engineering and Applied Science, Library and Grenfell Campus
5	Education, Marine Institute, Music, Human Kinetics and Recreation, and the Counselling Centre

Dr. Loomis noted that assuming endorsement by Senate, he will ask the Committee on Senate Elections to begin the nomination and election process immediately and to inform his office in writing of the results as soon as possible. Faculty members comprising the odd numbered constituency groups above (i.e. groups 1, 3 and 5) will be invited to participate by an election process to determine a representative for the Committee. In order to provide a balanced representation, he will then choose one representative from each of the even numbered groups above (i.e. groups 2 and 4).

Student Senators noted the absence of students on this committee and Dr. Loomis indicated that he will take the matter under advisement.

Following a lengthy discussion regarding the composition of search committees for Vice-President positions, which are seen as requiring broad representation reflecting the wide ranging portfolio versus Associate Vice-President positions which can sometimes be operational and narrow in scope, it was agreed that this topic would benefit from further discussion at a future meeting of Senate.

30. ADJOURNMENT

The meeting adjourned at 5:45 p.m.

CHAIRMAN

SECRETARY