

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

A special meeting of Senate was held on May 10, 2005, at 4:00 p.m. in Room E5004, Education Building.

85. PRESENT

The President, Dr. C. Loomis, Dr. J. Ashton, Dr. S. Birnie-Lefcovitch, Dean A. Collins, Mr. G. Collins, Mr. R. Ellis, Dr. T. Gordon, Dean G. Gorman, Dr. R. Venkatesan (for Dr. R. Gosine), Dean D. Graham, Dr. C. Higgs, Dean C. Jablonski, Dr. S. LeFort, Dean R. Lucas, Dr. P. Fisher (for Mr. L. O'Reilly), Dean J. Rourke, Dean L. Walker, Dr. R. Adamec, Dr. K. Aziz, Professor P. Ayres, Professor L. Bateman, Dr. G. Clark, Mr. C. Couturier, Dr. M. Daneshtalab, Mr. E. Durnford, Captain J. Ennis, Dr. S. Kocabiyik, Dr. D. McKay, Dr. M. Mulligan, Dr. F. Murrin, Dr. S. Peters, Dr. J. Quaiocoe, Dr. V. Richardson, Dr. D. Rideout, Dr. W. Schipper, Ms. L. Scott, Dr. C. Sharpe, Dr. P. Trnka, Dr. D. Tulett, Professor D. Walsh, Dr. J. Wyse, Ms. S. Dieleman, Mr. S. Jensen, Mr. S. Sullivan, Ms. Z. Cobb, Mr. R. Drinkall, Mr. C. Flaherty, Ms. K. Giroux-Bougard, Ms. L. Guest, Mr. A. Hollett, Mr. M. Parcon.

The Chair opened the meeting by extending a special welcome to Dr. Khalid Aziz, a newly elected Senator from the constituency of Medicine.

The Chair noted the election of the following members of the Memorial University of Newfoundland Students' Union and welcomed them as members of Senate:

Mr. Cletus Flaherty	President
Ms. Katherine Giroux-Bougard	Vice-President (Academic)
Mr. Mike Lovell	Vice-President (Finance)

The Chair also advised Senate that the term of office for the following undergraduate student Senators has been extended until August 31, 2005:

Mr. Roger Drinkall, MUNSU
Ms. Zoiey Cobb, MUNSU
Mr. James Farrell, MUNSU
Ms. Emily Martin, MUNSU
Mr. Michael Parcon, GCSU
Mr. Adam Hollett, GCSU

The Chair noted the appointment/reappointment of the following graduate student Senators for the period May 1, 2005 to March 31, 2006:

Mr. Stefan Jensen	President, Graduate Students' Union
Susan Dieleman	Vice-President (Academic), Graduate Students' Union
Shannon Sullivan	Graduate Student

The Chair also noted the appointment of the following Marine Institute student Senator for the period May 1, 2005 to March 31, 2006:

Ms. Lisa Guest

86. APOLOGIES FOR ABSENCE

Apologies were received from Dr. R. Gosine, Dr. L. Hensman, Dr. D. Kimberley, Mr. L. O'Reilly, Ms. D. Whalen, Dr. J. Harris, Dr. L. Hermanutz, Dr. S. Shah, Dr. F. Shahidi, Dr. M. Tate, Dr. S. Wolinetz, Mr. J. Farrell, Ms. E. Martin.

87. TOWARDS A NEW STRATEGIC FRAMEWORK

Dr. Axel Meisen, President and Vice-Chancellor, led the discussion by giving a presentation entitled *Towards a New Strategic Framework*. In his presentation, Dr. Meisen reviewed the history of Memorial University and provided a review of the Strategic Framework. He noted that while there is some work remaining, many of the goals of the Strategic Framework have been accomplished. For this reason and in keeping with *Bill 39: An Act to Enhance the Transparency and Accountability of the Government and Government Entities to the People of the Province*, a new strategic framework is needed. The purpose of the new strategic framework will be to:

- confirm the University's mission
- set directions for the next five to ten years
- identify new goals, actions, and performance indicators
- identify priorities
- create a basis for resource allocations.

The guiding principles for the strategic framework will be:

- respect for our culture
 - collegial and consultative
 - inclusive
 - communicative and open
- logical progress from the Framework 2000.

Towards a New Strategic Framework (cont'd)

In order to accomplish this objective, the creation of a Steering Committee and a Working Group will be necessary. The Steering Committee will oversee the planning process and will also provide direction to the Working Group. In this regard, Dr. Meisen invited Senators to send expressions of interest to serve on either of these bodies to the Secretary of Senate or directly to him.

Some examples of the strategic issues to be developed are as follows:

- demand for university programs and scholarly activities
- global trends
- students - aspirations, needs, success factors, demographics
- enrolments (undergraduate, graduate and other)
- faculty and staff renewal
- programs and research foci
- funding: operations, research, infrastructure, students, campaign
- service to the province, especially rural Newfoundland and Labrador
- internationalization
- marketing
- administration.

Following the presentation, Dr. Meisen invited questions and comments from Senators. A broad ranging discussion involving a large number of Senators then took place. The following is a summary, illustrative but not exhaustive, of questions, comments and suggestions made:

- support for the inclusion of funding expectations for the University over the next five years as an important issue to be developed for the strategic plan.
- The importance of the new strategic framework being a collaborative and iterative exercise at both the University level and the academic unit level with appropriate mechanisms (such as workshops and assemblies) in place to ensure blending of ideas and direction.
- The possibility of incorporating strategic planning into the academic program review process and into the budget process.
- The importance of monitoring the interaction of the government White Paper on Post Secondary Education and the strategic planning process.

Towards a New Strategic Framework (cont'd)

Following the discussion, Dr. Meisen thanked Senators for their comments and suggestions and again invited Senators who might be interested in serving on one of these committees to express their interest to the Secretary of Senate.

88. ADJOURNMENT

The meeting adjourned at 4:55 p.m.

CHAIRMAN

SECRETARY

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on May 10, 2005, at 4:55 p.m. in Room E5004, Education Building.

89. PRESENT

The President, Dr. C. Loomis, Dr. J. Ashton, Dr. S. Birnie-Lefcovitch, Dean A. Collins, Mr. G. Collins, Mr. R. Ellis, Dr. T. Gordon, Dean G. Gorman, Dr. R. Venkatesan (for Dr. R. Gosine), Dean D. Graham, Dr. C. Higgs, Dean C. Jablonski, Dr. S. LeFort, Dean R. Lucas, Dr. P. Fisher (for Mr. L. O'Reilly), Dean J. Rourke, Dean L. Walker, Dr. R. Adamec, Dr. K. Aziz, Professor P. Ayres, Professor L. Bateman, Dr. G. Clark, Mr. C. Couturier, Dr. M. Daneshtalab, Mr. E. Durnford, Captain J. Ennis, Dr. S. Kocabiyik, Dr. D. McKay, Dr. M. Mulligan, Dr. F. Murrin, Dr. S. Peters, Dr. J. Quaiocoe, Dr. V. Richardson, Dr. D. Rideout, Dr. W. Schipper, Ms. L. Scott, Dr. C. Sharpe, Dr. P. Trnka, Dr. D. Tulett, Professor D. Walsh, Dr. J. Wyse, Ms. S. Dieleman, Mr. S. Jensen, Mr. S. Sullivan, Ms. Z. Cobb, Mr. R. Drinkall, Mr. C. Flaherty, Ms. K. Giroux-Bougard, Ms. L. Guest, Mr. A. Hollett, Mr. M. Parcon.

90. APOLOGIES FOR ABSENCE

Apologies were received from Dr. R. Gosine, Dr. L. Hensman, Dr. D. Kimberley, Mr. L. O'Reilly, Ms. D. Whalen, Dr. J. Harris, Dr. L. Hermanutz, Dr. S. Shah, Dr. F. Shahidi, Dr. M. Tate, Dr. S. Wolinetz, Mr. J. Farrell, Ms. E. Martin.

91. MINUTES

The Minutes of the regular and special meetings held on February 8, 2005 and the Minutes of the meetings conducted by e-mail poll on March 8, 2005 and April 12, 2005, were taken as read and confirmed. The President in noting that the past two meetings had been conducted by e-mail polls, remarked that it would be worthwhile to identify in advance several special topics for future meetings of Senate when the business of Senate is minimal. In this regard, the Vice-President (Academic) noted that this topic is on the agenda for the next meeting of the Planning and Budget Committee.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

92. REPORT OF THE COMMITTEE ON HONORARY DEGREES AND CEREMONIAL

Senate moved into a closed session for this item of business in accordance with **Section IV.E.2. SENATE MEETINGS AND PROCEDURES** of the Handbook of Senate By-Laws and Procedures which reads:

Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.

92.1 Nominations for the title of Professor Emeritus

The names of four candidates recommended by the Committee on Honorary Degrees and Ceremonial were presented to the Senate for awarding of Professor Emeritus for eventual approval by the Board of Regents. Members were given the opportunity to discuss the merits of each of the candidates before voting. Upon voting by a show of hands, each candidate was approved by at least a two-thirds majority vote

92.2 Professor Emeritus - Criteria and Procedures

At a meeting held on April 20, 2005, the Committee on Honorary Degrees and Ceremonial, in light of the very considerable increase in the number of nominations for Professor Emeritus, reviewed the Criteria and Procedures as outlined in the Handbook of Senate By-Laws and Procedures. In a memorandum to Senate dated April 29, 2005, the Committee noted that while the criteria as defined in Clauses 2 and 3 minimally met the intent of the Senate in conferring this distinction, a rewording to more clearly reflect that intent was in order.

The Committee also noted two awkward aspects of the current Clause 4 of the Procedures in that:

- A nomination may be blocked or stopped at a senior level beyond the academic unit and not receive consideration by the Committee (except as provided for in the last sentence of clause 4).
- The current language requires that a nomination must be approved by the President who must then serve later as Chair of the Committee and as Chair of Senate.

It was moved by Mr. Collins, seconded by Dr. Lucas and carried that Senate adopt the revised Criteria and Procedures for Professor Emeritus. The revised Criteria and Procedures read as follows:

Report of the Senate Committee on Honorary Degrees and Ceremonial
(cont'd)

“B. Professor Emeritus--Criteria, Procedures

1. The Committee on Honorary Degrees and Ceremonial shall receive suggestions for and shall present to the Senate nominations for the title of Professor Emeritus for eventual approval by the Board of Regents.
2. The title of Professor Emeritus is open only to highly distinguished retired members of the faculty of Memorial University of Newfoundland whose contributions to the University were substantially above the norm for their discipline. To be eligible, a person must have served at least ten years as a regular full-time faculty member at this University and must have held the rank of Professor upon retirement.
3. The prime criteria for nomination shall be a sustained and superlative record as a scholar, as a teacher, or as an academic administrator or any combination of these. In determining which candidates within a Department, School or Faculty are suitable for nomination to this category, comparison should be made with Professores Emeriti who have been appointed during the previous five years and with members of the faculty who are retired or are due to retire within the next five years.
4. Suggestions for nominations including both the rationale and the candidate's curriculum vitae should be forwarded to the Head, Director or Dean of the academic unit in which the nominee served. The nominee's candidacy must be approved by the administrative Head of the academic unit. The Dean in the case of departmentalized units and the Vice-President (Academic) will add their recommendations to the nomination and forward it to the Committee on Honorary Degrees and Ceremonial. The Committee shall present to Senate only those nominations which it endorses. The Committee on Honorary Degrees and Ceremonial shall also receive nominations from any member of the University Community.
5. The Senate procedure shall be the same as for the election of candidates for honorary degrees. However, since this is an appointment, albeit honorary, the Board of Regents must also approve each candidate elected by the Senate before the appointment can be made.

Report of the Senate Committee on Honorary Degrees and Ceremonial (cont'd)

6. Public recognition of a Professor Emeritus or Professores Emeriti shall be given at a Convocation to which the Professor Emeritus or Professores Emeriti shall be invited and a certificate shall be presented to each of those appointed.
7. All faculty members holding the title "Professor Emeritus" will:
 - (a) have the right to participate in academic processions at Convocation.
 - (b) have their names listed in the University Calendar;
 - (c) be entitled to use their former departmental, school or faculty general office as a mailing address for academic mail;
 - (d) receive notices of and invitations to departmental, school or faculty seminars.
8. While the allocation to Professores Emeriti of office space, laboratory space and secretarial assistance in support of scholarly work are not to be considered automatic privileges, such support may be granted by the Department Head, Director or Dean subject to the exigencies of the academic unit. Such privileges will normally be granted on a yearly basis and shall be subject to annual review."

CONSENT AGENDA

It was moved by Professor Walsh, seconded by Dr. Jablonski, and carried that the consent agenda, comprising Items 93 through 96 below, be approved as follows:

93. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES
- 93.1 Regulations for the Honours Degree of Bachelor Science - Clause 6) Academic Standing

Page 225, 2004-2005 Calendar, under the heading Regulations for the Honours Degree of Bachelor of Science, subheading 6) Academic Standing, immediately following clause "6)ii.", delete the "NOTE" in its entirety and replace with the following:

Regulations for the Honours Degree of Bachelor Science - Clause 6)
Academic Standing (cont'd)

“NOTE: A student may, with the approval of the Head of the Department and the Committee on Undergraduate Studies, repeat or substitute up to three courses in order to meet the requirements of Clause 6(i) above. In counting repeats, each attempt at the same course will count as one course towards the maximum. That is, the same course, repeated three times, would place a student at the maximum and no additional repeats or substitutions would be allowed.”

93.2 Diploma in Police Studies

Page 144, 2004-2005 Calendar, under the heading Diploma in Police Studies (as approved at a meeting of Senate held on May 11, 2004), subheading Course List, delete the course “Police Studies 5000.” in its entirety and replace with the following:

“Police Studies 5000. Instructional Field Placement in Police Studies. (6 credit hours). A one-semester course, following completion of ten courses specified for the diploma program, designed to integrate knowledge acquired in coursework with the training curriculum provided by the Royal Newfoundland Constabulary to its recruit cadets. In consultation with the course instructor, students will prepare and submit a reflective report linking their observation of and instruction in the practical techniques and methods of police work with the broad range of knowledge acquired in other courses taken in the diploma program. Enrolment in this course is restricted to students admitted to the Diploma Program in Police Studies. Prerequisites/Co-requisites: Completion of two semesters of course work in the Diploma Program in Police Studies.”

94. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

94.1 Faculty of Education

Page 455, 2004-2005 Calendar, under the heading Regulations Governing the Degree of Master of Education, under the subheading 2. Curriculum, Teaching, and Learning Studies, under clause “2.b)viii.” (*as approved at a meeting of Senate held on October 12, 2004*), add the following course to “Language and Literacy Studies”:

“E6108. Literacy and Language Education”

Faculty of Education (cont'd)

Page 460, 2004-2005 Calendar, under the heading Courses, insert the following course:

“E6108. Literacy and Language Education”

95. REPORT OF THE COMMITTEE ON SENATE ELECTIONS

A memorandum dated April 18, 2005, was received from the Committee on Senate Elections advising that the following people have been elected/re-elected to the Senate for a term of office as specified:

Humanities	Dr. Vit Bubenik, Department of Linguistics Dr. William Schipper, Department of English
Medicine	Dr. Atamjit Gill, Discipline of Obstetrics & Gynecology Dr. June Harris, Division of Basic Medical Sciences Dr. Donald McKay, Division of Basic Medical Sciences One Vacant Seat
Music	Dr. Kati Szego
Science	Dr. Robert Adamec, Department of Psychology Dr. Edward Brown, Department of Computer Science Dr. Robert Helleur, Department of Chemistry Dr. David Pike, Department of Mathematics and Statistics Dr. John Whitehead, Department of Physics Dr. James Wright, Department of Earth Sciences
Sir Wilfred Grenfell College	Mr. Edward Andrews, Environmental Science Dr. Paul Wilson, Student Affairs
Social Sciences	Dr. Steven Wolinetz, Department of Political Science One Vacant Seat

Report of the Committee on Senate Elections (cont'd)

In the memorandum to Senate dated April 18, 2005, the Committee reported that in five of the six constituencies where vacancies existed, a second call for nominations was necessary. This resulted in seven nominations in addition to the eight nominations received in the first call. The end result was that while 15 seats have been filled, two vacancies remain as noted above. Senate agreed with a recommendation from the Committee on Senate Elections that these vacancies stand until the next cycle of Senate elections.

96. REPORT OF THE COMMITTEE ON HONORARY DEGREES AND CEREMONIAL

96.1 Translation of Honorary Degree Certificates

At a meeting held on April 20, 2005, the Committee on Honorary Degrees and Ceremonial reviewed and approved a recommendation for the English translation of the Honorary Degree certificate as outlined in a memorandum dated January 17, 2005 from Dr. Axel Meisen, President and Vice-Chancellor. Senate agreed with the Committee's recommendation that the English version be used only when an English translation is requested by the recipient of the Honorary Degree. A copy of the English translation of the degree is lodged in the Senate files.

96.2 Hood Edging Color for Master of Science in Medicine

Senate accepted a recommendation from the Committee on Honorary Degrees and Ceremonial that the colour "green" be approved for the hood edging colour for the Master of Science in Medicine program.

REGULAR AGENDA

97. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

97.1 Recommendation that Transfer Credit be Awarded for Courses Completed at Taylor's College, Malaysia

A memo dated 22 April 2005 was received from the Senate Committee on Undergraduate Studies on behalf of Ms. Barbara Adams, Office of the Registrar, noting that Office has received several requests from students that courses taken in the American Degree Program (ADP) at Taylor's College Malaysia, be accepted as transfer credits by Memorial University. Because Taylor's College is a private college in Malaysia it has not been considered as a "recognized" institution by Memorial and transfer credit has not been awarded.

Recommendation that Transfer Credit be Awarded for Courses Completed at Taylor's College, Malaysia (cont'd)

Ms. Adams noted that a survey was conducted among Canadian Universities to determine their policies with respect to transfer of credit for work completed by Taylor's College and based on the review, it was confirmed that Taylor's College courses are transferable to many Canadian Universities. It was also noted that the courses are transferable to many American accredited universities and colleges. Based on this review, the Senate Committee on Undergraduate Studies agreed to recommend that Senate consider a change in Memorial's transfer credit policy regarding the award of transfer credit for work completed at Taylor's College.

The motion that Memorial University recognize courses completed at Taylor's College, Malaysia for transfer credit which was moved by Professor Walsh, seconded by Mr. Collins, was carried. It is understood that granting credit for specific Memorial University courses for courses completed at Taylor's College would be subject to departmental evaluation and recommendation.

Following a short discussion of this matter, it was agreed that at some future date, it would be useful to undertake a review of this decision based on the experience of students who transfer to Memorial from Taylor's College.

97.2 General Academic Regulations (Undergraduate): Regulation 7.5.2 Rereading of Final Examination Scripts

A memo dated 22 April 2005 was received from the Senate Committee on Undergraduate Studies noting that at a meeting held in December 2004, the Committee received and reviewed a memorandum from MUNSU proposing an amendment to General Clause 7.5.2 Rereading of Final Examination Scripts. Concerns were raised by MUNSU regarding the reread process in that while Calendar Regulations allow for rereads, the process for dealing with rereads is left to the discretion of academic units. In the view of MUNSU, this resulted in a wide degree of inconsistency and differing standards across the University in the rereading of examinations and it proposed that a university-wide policy be adopted. The proposed amendment by MUNSU reads as follows:

“A student who wishes to have a final examination script reread must make application in writing to the Office of the Registrar within one month of the official release of grades by the University. When a rereading is requested, the University will make every reasonable attempt (i) to have the rereading conducted by a faculty member(s) and (ii) to ensure that all information pertaining to the identity of the original marker(s) and the original mark, including accompanying commentary, is withheld from the faculty member(s) doing the reread.”

General Academic Regulations (Undergraduate): Regulation 7.5.2 Rereading of Final Examination Scripts (cont'd)

The Senate Committee on Undergraduate Studies sought the views of Academic Councils of Faculties and Schools and responses were reviewed at a subsequent meeting of the Committee. A copy of the responses received is located in the Senate files. Having considered the issue in light of the responses received, the Committee rejected the proposed amendment made by MUNSU. However, the Committee is recommending that Senate request academic units to develop policies and procedures governing re-reads in keeping with the current General Regulation 7.5.2 for dissemination to students and faculty. The Senate Committee on Undergraduate Studies is proposing the following amendment to General Regulation 7.5.2:

“A student who wishes to have a final examination script reread must make application in writing to the Office of the Registrar within one month of the official release of grades by the University. When a rereading is requested, the University will make every reasonable attempt to have the rereading conducted by a faculty member(s) other than the original marker(s). Students are advised to refer to relevant academic units for policies and procedures governing re-reads of examinations.”

The motion that Senate request academic units to develop policies and procedures governing re-reads in keeping with the current General Regulation 7.5.2 for dissemination to students and faculty which was moved by Professor Walsh, seconded by Professor Ayres, was carried.

Page 61, 2004-2005 Calendar, under the heading 7 Examinations, subheading 7.5 Rereading of Final Examination Scripts, at the end of clause 7.5.2, insert the following sentence:

“Students are advised to refer to relevant academic units for policies and procedures governing re-reads of examinations.”

97.3 Sir Wilfred Grenfell College - Minor Program in Geography

In a memorandum dated April 1, 2005, the Sir Wilfred Grenfell College Academic Council proposed an amendment to the Minor in Geography program whereby it proposed to add Environmental Studies 3001 and 4000 to the list of Geography Courses which may be used as options for completion of the minor.

Sir Wilfred Grenfell College - Minor Program in Geography (cont'd)

Following discussion concerning the implications of this recommendation as outlined in a report from the Curriculum and Planning Committee from the Department of Geography dated March 1, 2005, it was moved by Dr. Sharpe, seconded by Dr. Graham and carried by a majority vote that consideration of this recommendation be deferred until further discussion has taken place between officials of Sir Wilfred Grenfell College and the Faculty of Arts.

98. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

98.1 Master of Applied Science in Environmental Systems Engineering and Management

Dr. Jablonski presented a proposal for the Master of Applied Science in Environmental Systems Engineering and Management (MESEM) and reviewed the following items that were circulated with the agenda package dated April 28, 2005 and the addendum to the agenda dated May 4, 2005:

- Cover letter dated May 2, 2005 to Senate from Dr. Chet Jablonski, Dean of the School of Graduate Studies regarding the Master of Applied Science in Environmental Systems Engineering and Management.
- Review Committee Summary Report dated April 20, 2005.
- MESEM proposal dated January 17, 2005, from the Faculty of Engineering and Applied Science.
- E-mail dated April 18, 2005 from Mr. Paul Chancey, Director, Centre for Institutional Analysis and Planning regarding the resource assessment of the proposed MESEM.
- Final Report of the Review Committee dated May 2, 2005.

Dr. Jablonski explained that while the program has been designed specifically for prospective students from China who need education in the scientific as well as management and regulatory aspects of environmental engineering, it will also allow admission to eligible Canadians and other international students. Memorial University and Can-Zhong, a Vancouver-based consulting firm, have signed a letter of intent with regard to promoting the program and recruiting qualified applicants from China. Dr. Jablonski noted that this company will be the sole contact for this program in China, and it will be responsible for marketing the program and identifying qualified students for

Master of Applied Science in Environmental Systems Engineering and Management (cont'd)

the program. It is expected that after students have successfully completed the program, the graduates will return to China where they will play a major role in the sustainable planning and development of industries, natural resources and protection of the environment in China and elsewhere. Each year, a cohort of 20-35 students is expected to undertake the program.

Extension of Meeting Time

At the request of the Chair, it was agreed to extend the meeting an additional thirty minutes in order to complete the business of the meeting.

The motion to approve the proposed Master of Applied Science in Environmental Systems Engineering and Management was moved by Dr. Jablonski and seconded by Dr. Adamec.

A lengthy and detailed discussion, then took place involving a large number of Senators.

Many Senators questioned the role of the agent and in particular whether or not the University would provide an exclusive right to Can-Zhong to recruit students from China to this program. While it was stated that the University has not yet signed a contract with Can-Zhong for this particular program, it was suggested that an earlier contract may have given exclusive rights for the company to recruit from China on behalf of this University.

Other speakers noted that in preparing the proposal for this program, the Faculty of Engineering and Applied Science and the School of Graduate Studies had applied the principles and recommendations related to premium tuition programs approved by Senate on February 8, 2005 as recommended by the ad hoc Committee on Cost-Recovery Courses and Programs. It was, however, noted that this committee had not been asked to deal with the general question of the use of agents for international recruitment nor the specific question of granting agents exclusive rights over certain geographic territory.

Following considerable discussion, the motion to accept the proposed Master of Applied Science in Environmental Systems Engineering and Management was put to a vote and defeated with 15 members voting in favor and 19 voting against the motion.

99. REPORT OF THE COMMITTEE ON COMMITTEES

99.1 Progress Report - Revisions to the membership and Terms of Reference of the Standing Committees of Senate

Dr. Clark presented the report on behalf of the Committee noting that in September 2003, Senate approved the membership and terms of reference for the ad hoc Committee on Senate Reform. The principle mandate of the Committee was to consider and recommend ways of expediting Senate business so that the Senate could direct attention towards strategic rather than operational matters. At a meeting held on May 11, 2004, Senate considered the final report of the ad hoc Committee and the following recommendation was approved:

- (i) request that the Committee on Committees re-examine committees of Senate in order to determine:
 - (a) whether all of its present committees are necessary
 - (b) whether the terms of reference of all or some of its committees should be revised.

Dr. Clark reported that at a meeting held on September 8, 2004, the Committee on Committees endorsed that recommendation and subsequently, requested each of the Senate Committees to conduct a review of their membership and terms of reference. The following recommendations have since been received:

Committee on Educational Technology

The Committee is recommending that the number of academic staff members be increased and that a representative from Computing and Communications be added. The Committee is also recommending specific wording changes to its terms of reference for clarification.

Committee on Undergraduate Studies

The Committee is recommending an amendment to the Terms of reference in light of Senate decision at its March 2004 meeting delegating authority for the approval of grades to the decanal level rather than to the Senate Committee on Undergraduate Studies. While the Committee's mandate to approve grades changed, Senate agreed that the Committee should retain its authority to monitor grades, to flag grades considered to be anomalous, and to request from academic units, explanations for anomalies.

Report of the Committee on Committees (cont'd)

Committee on Research

The Committee is recommending revisions to the Terms of Reference designed to improve its visibility within the University community, to maintain a dialogue with researchers, and to assist in the encouragement of research within the University.

Committee on Honorary Degrees and Ceremonial

The Committee is recommending the addition of the Chancellor to its membership as an ex-officio member.

The following Committees responded stating that each Committee is necessary and that its terms of reference are appropriate:

Committee on Course Evaluations
Committee on Senate Elections
Advisory Committee on the University Timetable
University Planning and Budget Committee
Executive Committee of Senate

Dr. Clark noted that a recommendation was received from the Vice-President (Academic) recommending that the Calendar Review Committee, which has operated under the aegis of the Vice-President (Academic), be replaced by a standing committee of Senate.

The Committee on Committees will make a final report to Senate once a response has been received from all Senate committees. It is anticipated this final report will be made at the September 2005 Senate meeting.

99.2 Membership of the Standing Committees of Senate

Following a call from all faculty members and librarians from the University and academic staff members from the Marine Institute as well as a request for assistance from Deans and Directors, the Committee on Committees received 33 nominations comprising 24 different people for 35 committee vacancies. The motion that the following appointments to standing committees of Senate which was moved by Dr. Clark, seconded by Mr. Collins, was carried.

Report of the Committee on Committees (cont'd)

University Planning and Budget Committee **Member until August 31**

Michael Skipton (Business)	2008*
Saha, S.K. (Business)	2008*
Janzen, Olaf (SWGC)	2008 (Senator)
Wolinetz, Steve (Political Science)	2008 (Senator)
Gupta, Rajendra(Business)	2007
Adamec, Robert (Science)	2006 (Senator)
Wright, James (Earth Sciences)	2006 (Senator)
Vice-President (Academic), Chair	
Vice-President (Administration and Finance)	
Vice-President (Research and International Relations)	
Singleton, Sheila (Office of the Registrar)	
(Undergraduate Student)	2006 (March 31)
Moreau, Darek (Graduate Student)	2006 (March 31)
One member of the Board of Regents (To be appointed)	
Director of Financial and Administrative Services	
Director of Centre for Institutional Analysis and Planning	

Advisory Committee on the Bookstore **Member until August 31**

Glynn, Lindsay (Library)	2008
Lippold, Karen (Library)	2007
Bradley, James(Philosophy)	2007
Goosney, Janet (Library)	2006
Peters, Dennis (Engineering)	2006 (Senator)
Dean of Student Affairs and Services	
Head of the Bookstore	
(Undergraduate student)	2006 (March 31)
Dieleman, Susan (Graduate student)	2006 (March 31)

Advisory Committee on the Library **Member until April 30**

Lewis, John (Physics)	2008*
Whitridge, Peter (Anthropology)	2008*
Garland, John (Counselling)	2008*
Goodaire, Edgar (Mathematics and Statistics)	2008*
Gamble, Don (French and Spanish)	2007
Foster, Dale (Business)	2007

Report of the Committee on Committees (cont'd)

Simpson, Evan (Philosophy)	2007
Scott, Peter (Biology)	2007
Enanny, Faiza (Marine Institute)	2006
Gosine, Jane (Music)	2006
Waples, Jane (Economics)	2006
(Undergraduate student)	2006 (March 31)
Shea, Jennifer (Graduate student)	2006 (March 31)
Vice-President (Academic)	
University Librarian	

**Advisory Committee on the
University Timetable**

Member until April 30

Treslan, Dennis	2008*
Furey, Mary (Business)	2007
Doyle, Mike (Counseling)	2006
Guthrie, Jean (English)	2006
Scott, Peter (Biology)	2006
(Undergraduate Student)	2006 (March 31)
Richler, Jonathan (Graduate student)	2006 (March 31)
Registrar or delegate	
Dean of Student Affairs and Services or delegate	

Committee on Copyright

**Member until
August 31**

Brown, Ed (Computer Science)	2008*
Rice, Paul (Music)	2008*
Martin, Antonio (Biochemistry)	2007
Warner, Patrick (Library)	2006
Penney, Cathy (Psychology)	2006
Copyright Officer	
(Undergraduate student)	2006 (March 31)
Jensen, Stefan (Graduate student)	2006 (March 31)
University Librarian	

Committee on Course Evaluations

**Member Until
August 31**

Gill, Atamjit (Medicine)	2008*
Sherrick, Mike (Psychology)	2008*
O'Dea, Shane (English)	2008

Report of the Committee on Committees (cont'd)

Dearness, Tony (Business)	2006
Mann, George (Engineering)	2006
Murrin, Faye (Biology)	2006 (Senator)
Penney, Ray (Psychology)	2006
(Undergraduate Student)	2006 (March 31)
(Undergraduate student)	2006 (March 31)
Madan, Manish (Graduate Student)	2006 (March 31)
Manager, Instructional Development Office	
Director, Centre for Institutional Analysis and Planning	

Committee on Educational Technology **Member until August 31**

Rideout, Keith (Marine Institute)	2008*
Brown, Ed (Computer Science)	2008*
Wetsch, Lyle (Business)	2008*
Hennessey, Todd (SWG C)	2007
Murphy, Elizabeth (Education)	2007
Curran, Vernon (Medicine)	2006
Cline-Howley, Pam (Library)	2006
(Undergraduate student)	2006 (March 31)
Madan, Manish (Graduate student)	2006 (March 31)

Committee on Honorary Degrees and Ceremonial **Member until August 31**

Mulligan, Martin (Biochemistry)	2008*
Whitaker, Robin (Anthropology)	2008
Mulcahy, Dennis (Education)	2007
Pike, Holly (SWG C)	2006 (Senator)
Scott, John (Philosophy)	2006
(Undergraduate student)	2006 (March 31)
Jensen, Stefan (Graduate student)	2006 (March 31)
President - Chair	
Secretary of Senate	
Public Orator - Professor Shane O'Dea	

Committee on Research **Member until August 31**

Drover, Sheila (Medicine)	2008*
Glynn, Lindsay (HSC Library)	2008*

Report of the Committee on Committees (cont'd)

Banzhaf, Wolfgang (Computer Science)	2008*
Daneshtalab, Mohsen (Pharmacy)	2007 (Senator)
Pittman, Jeffrey (Business)	2007
Jenner, George (Earth Sciences)	2007
Nag, Kaushik (Biochemistry)	2007
Catto, Norm (Geography)	2007
Caddigan, Sean (History)	2006
Gien, Lan (Nursing)	2006
Moloney, Cecilia (Engineering)	2006
Simms, Elizabeth (Geography)	2006 (Senator)
Ross, Clark (Music)	2006
(Undergraduate student)	2006 (March 31)
Howell, Carl (Graduate student)	2006 (March 31)
Dean of Graduate Studies	
Vice-President (Research and International Relations)	
Director, Office of Research (Executive Secretary)	

Committee on Senate Elections**Member until
August 31**

Smith, Fred (Science)	2007
George, Glyn (Engineering)	2006
(Undergraduate student)	2006 (March 31)
Jensen, Stefan (Graduate student)	2006 (March 31)
Registrar - Chair	

Committee on Undergraduate Studies**Member until April 30**

Garland, John (Counselling)	2008*
Gill, Eric (Engineering)	2008
Enanny, Faiza (Marine Institute)	2007
Davis, Phil (Biochemistry)	2007
Catto, Norm (Geography)	2007
Walsh, Donna (English)	2007 (Senator)
Kuester, Vivienne (Human Kinetics & Recreation)	2007 (Senator)
Ayres, Peter (French & Spanish)	2006 (Senator)
Rollman, Marcella (German & Russian)	2006
Mulligan, Martin (Biochemistry)	2006 (Senator)
Vice-President (Academic) (MUNSU - (or designated alternate)	2006 (March 31)
(Undergraduate student)	2006 (March 31)
Registrar or delegate	

Report of the Committee on Committees (cont'd)

Chairpersons of Committee on Undergraduate
Studies of the Faculty Councils and Schools
Chair, Academic Studies Committee (SWGC)
Vice-President (Academic) or delegate

**Committee on Undergraduate
Scholarships and Financial Aid**

**Member until
August 31**

Rideout Keith (Marine Institute)	2008*
Drover, Sheila (Medicine)	2008
Harris, June (Medicine)	2007 (Senator)
Gupta, Rajendra (Business)	2007
Simpson, Evan (Philosophy)	2007
Davis, Phil (Biochemistry)	2007
Gosse, Verna (Psychology)	2006
(Undergraduate student)	2006 (March 31)
Dean of Student Affairs and Services	
Director, Student Support Programs	
Manager, Scholarships and Awards	
Registrar	
Director, Office of Student Recruitment	

Executive Committee of Senate

**Member until
August 31**

Wilson, Paul (SWGC)	2008
Riser, Gary (Economics)	2007
Butler, Karyn (Geography)	2006
Daley, Claude (Engineering)	2006
Vice-President (Academic) MUNSU (or designated alternate)	2006 (March 31)
Dieleman, Susan Vice-President (Academic), GSU (or designated alternate)	2006 (March 31)
Chair of Senate - Chair	
Chair of University Planning and Budget Committee	
Registrar	
Dean of Graduate Studies	
Chair of Senate Committee on Undergraduate Studies	

* New Member

Dr. Clark noted that the Committee will make another attempt to encourage members of faculty to volunteer for these committees and he urged members of Senate to do the same.

99.3 Ad hoc Committee to Consider an Appeal by Student ECS 2004-05

A memo dated April 22, 2005 was received from the Committee on Committees noting that at a meeting held on February 8, 2005, Senate approved the Membership and Terms of Reference for the ad hoc Committee to Consider an Appeal by Student ECS 2004-05: #9. Since that time, a letter of resignation has been received from Dr. Patricia Canning. The Committee on Committees were recently polled and it was agreed that the nomination of Dr. David Philpott, Faculty of Education, be forwarded to Senate for approval.

The motion that Dr. David Philpott be appointed to the ad hoc Committee to Consider an Appeal by Student ECS 2004-05: #9 which was moved by Dr. Clark, seconded by Dr. Rourke was carried.

99.4 Graduate Students' Union Representation on Senate Committees

On behalf of the Committee on Committees, Dr. Clark presented the Report of the Committee and moved that the following graduate student appointments to standing committees as recommended by the Committee be approved. The motion was seconded by Mr. Collins and carried.

Planning and Budget Committee

Darek Moreau

Committee on Honorary Degrees and Ceremonial

Stefan Jensen

Committee on the Library

Jennifer Shea

Committee on Educational Technology

Manish Madan

Committee on the University Bookstore

Susan Dieleman

Advisory Committee on the University Timetable

Jonathan Richler

Committee on Copyright

Stefan Jensen

Committee on Research

Carl Howell

Report of the Committee on Committees (cont'd)

Committee on Senate Elections

Stefan Jensen

Committee on Course Evaluations

Manish Madan

100. GRADUATE STUDENTS' UNION REPRESENTATION ON THE COMMITTEES

An e-mail dated April 26, 2005 was received from the Graduate Students' Union nominating Charlene Noseworthy as graduate student representative for the Committee on Committees. Since the Committee on Committees is not involved in the process of recommending membership for any of its members, Mr. Collins submitted this nomination to Senate recommending its approval.

The motion to approve the nomination was moved by Mr. Collins, seconded by Dr. McKay and carried.

101. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

Because of the lateness of the hour, and the presentation given at the Special meeting of Senate, the Chairman advised Senators that he would not be providing his remarks at this meeting.

102. ITEM FOR INFORMATION

The Executive Committee denied the following appeal:

ECS 2004-05: #10 - Appeal against the decision of the Senate Committee on Undergraduate Studies whereby the student was found guilty of cheating in the final examination in Nursing 1001, a course for which he was registered during the Fall Semester 2004.

103. ADJOURNMENT

The meeting adjourned at 6:20 p.m.

CHAIRMAN

SECRETARY