

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

The regular meeting of Senate was held on May 13, 2003, at 4:00 p.m. in Room E5004, Education Building.

89. PRESENT

The President, Dr. C. Loomis, Dr. A. Fowler, Dean A. Collins, Mr. R. Ellis, Dean G. Gorman, Dean D. Graham, Dean C. Jablonski, Dean R. Lucas, Mrs. M. O'Dea, Mr. L. O'Reilly, Dean L. Walker, Ms. D. Whalen, Dr. J. Ashton, Professor P. Ayres, Dr. G. Clark, Mr. C. Couturier, Mr. E. Durnford, Dr. J. Evans, Dr. R. Gosine, Professor M. Hackett, Dr. J. Harris, Dr. M. Kara, Ms. K. Lippold, Dr. D. McKay, Dr. M. Mulligan, Dr. M. Murray, Dr. F. Murrin, Dr. C. Orchard, Dr. H. Pike, Dr. J. Quaicoe, Ms. D. Rehner, Dr. V. Richardson, Dr. C. Sharpe, Dr. M. Skipton, Dr. K. St. John, Dr. D. Thompson, Dr. D. Treslan, Professor D. Walsh, Dr. B. Watson, Dr. P. Wilson, Dr. S. Wolinetz, Dr. J. Wright, Dr. J. Wyse, Ms. L. Eddy, Mr. S. Sullivan, Ms. G. Bell, Mr. M. Byrne, Ms. A. Goodman, Mr. L. MacFadden.

90. APOLOGIES FOR ABSENCE

Apologies were received from Dr. R. Adamec, Dr. S. Birnie-Lefcovitch, Dr. D. Buell, Dr. T. Gordon, Interim Dean M. Haddara, Dr. L. Hensman, Dr. D. Kimberley, Professor V. Kuester, Ms. J. Magalios, Dr. D. Neville, Ms. K. O'Brien-MacDonald, Dr. F. Shahidi, Dr. E. Simpson.

The President welcomed the following new and returning undergraduate student Senators:

Mr. Les MacFadden, President, MUNSU, Ms. Andrea Goodman, Vice-President Finance, Ms. Jessica Magalios, Vice President Academic, Ms. Claudia Powell, Ms. Gail Bell, Mr. Thomas Duggan, Ms. Melissa Ivany.

91. MINUTES

The Minutes of the regular and special meetings held on April 8, 2003, were taken as read and confirmed noting on pages 258 and 272 that Dr. M. Skipton was omitted from the attendance list. This amendment has been incorporated into the original copy of the April 8, 2003, minutes.

92. Report of the Committee on Honorary Degrees and Ceremonial

Senate moved into a closed session for this item of business in accordance with Section IV.E.2. SENATE MEETINGS AND PROCEDURES of the Handbook of Senate By-Laws and Procedures which reads:

Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.

A copy of the Minutes for this part of the meeting may be viewed by Senators in the Office of the Secretary of Senate.

93. Report of the Senate Committee on Undergraduate Studies

93.1 St. John's Campus and Sir Wilfred Grenfell College - Proposal to Offer Bridging Programme - Summer 2003

A memorandum dated 17 April 2003 was received from the Secretary of the Senate Committee on Undergraduate Studies advising that the Summer Bridging Programme - 2003: Sir Wilfred Grenfell College and the Bridging Programme for Summer 2003: St. John's Campus have been approved by the Committee for further consideration of Senate. Both campuses indicated that they would be coming forward with a request to offer the Bridging Program on an on-going basis once they had completed a comprehensive analysis of the academic performance of the Bridging students. A comprehensive analysis of the performance of Summer Bridging Students at the Sir Wilfred Grenfell campus has now been received and the request for offering the program on an on-going basis at the College will be referred back to the Senate CUGS for consideration.

It was moved by Professor Walsh, seconded Dr. Wilson and carried that Sir Wilfred Grenfell College and the St. John's Campus be granted approval to offer the Bridging Programme during the summer of 2003.

93.2 Marine Institute

Page 82, 2002-2003 University Calendar, under the heading Bachelor of Technology Degree, following the heading Course List (as approved at the meeting of Senate held on February 11, 2003), insert the following new course:

"Technology 4050. Introduction to Quality Management will provide students with an understanding of the philosophy and concepts involved in the total quality approach to quality management. The course covers the various tools and techniques used in quality management as well as providing an overview of the role of management."

94. Report of the Academic Council of the School of Graduate Studies

94.1 General Regulation J.4.b.

Page 446, 2002-2003 University Calendar, under the heading General Information and Regulations Governing all Graduate Students, subheading General Regulations, following subheading J)Theses and Reports, amend clause 4.b) Composition of the Thesis Examining Board, to read as follows:

"The members of the Thesis Examining Board ... internal examiners with permission of the Dean. Examiners shall normally be those who have completed a graduate degree at the doctoral level, including a thesis/report, in the discipline or cognate area. Members of the supervisory ... ineligible for appointment to the Board"

94.2 Master of Science in Medicine (Applied Health Services Research)

Page 499, 2002-2003 Calendar, immediately following the heading. Medicine (as approved at the meeting of Senate held on September 10, 2002), delete the first two paragraphs in their entirety and replace with the following:

"There are eight program areas in the Faculty of Medicine: Applied Health Services Research, Cancer, Cardiovascular and Renal Sciences, Clinical Epidemiology, Community Health, Human Genetics, Immunology, and Neurosciences. The Community Health program offers, in addition to the regular M.Sc. and Ph.D. programs, the option of a graduate Diploma with 2 streams: Community Health and Clinical Epidemiology Research. In addition to courses and research, graduate students are expected to participate in appropriate seminars and journal clubs.

The degree of Master of Science (in all of the programs excluding the Applied Health Services Research Program) and the Graduate Diploma in Community Health or Clinical Epidemiology Research are offered in the Faculty of Medicine to full-time and part-time students. The Applied Health Services Research program is offered by full-time study only.

The following regulations will apply in conjunction with the GENERAL REGULATIONS of the School of Graduate Studies and the M.Sc. Degree regulations."

Page 499, 2002-2003 Calendar, immediately preceding the heading, Graduate Diploma, insert the following:

"Applied Health Services Research

The Applied Health Services Research program is jointly offered by the University of New Brunswick (UNB), Memorial University of Newfoundland (MUN) and Dalhousie University (Dal). Students will be educated in an interdisciplinary environment and will develop a substantive understanding of: the Canadian health system, the conduct of ethical research, critical appraisal, appropriateness of research design for particular policy questions and determinants of health models. They will also gain first-hand exposure in a decision-making/policy environment. Access to specific computer software and the Internet is required and will be the responsibility of each student.

1) Administration

- a. An Executive Committee, consisting of the Deans of Graduate Studies, the Program Directors and student representation from UNB, MUN and Dal will oversee the academic program across the Universities and ensure program integrity.
- b. A Program Management Committee, consisting of the Program Directors and Site Coordinators from UNB, MUN and Dal will oversee the operation of the program.
- c. At MUN, the program shall be administered through the Office of Research and Graduate Studies (Faculty of Medicine) by a Program Director who shall be appointed by the Dean of Graduate Studies on the recommendation of the Dean, Faculty of Medicine.

2) Admission

1) Admission is limited and competitive. To be considered for admission to the program, an applicant shall normally have a bachelor's degree with a minimum B+ average or GPA of 3.3 from an institution recognized by the Senate. Normally, students should have completed an undergraduate course in statistics.

Students are normally admitted to the Fall semester (September). The deadline for receipt of applications is April 1. Late applications will only be considered if admissions decisions have not yet been made.

Program of Study

1) All students will be required to complete eight core courses, the Graduate Research Integrity Program, a four-month residency placement and a thesis. In addition, candidates must participate in three conference workshops each of a week's duration.

2) Prior to submission of the thesis to the School of Graduate Studies for examination (see General Regulation J), candidates shall present an open seminar.

3) Outline of program of study:

Semester 1 (Fall)

6282 Canadian Health Care System

6290 Determinants of Health: Healthy Public Policy

6284 Research and Evaluation Design and Methods

GRAD 9991 Graduate Research Integrity Program

Conference 1. Theme: Research Issues and Critical Appraisal

Semester 2 (Winter)

6286 Ethical Foundations of Applied Health Research

6288 Policy and Decision Making

6292 Qualitative and Quantitative Methods for Health Services Research
Conference 2. Theme: Policy and Decision Making

Semester 3 (Spring)

Residency Placement (16 weeks) (described in Section 4)

Semester 4 (Fall)

6XXX Knowledge Transfer and Research Uptake

6XXX Advanced Qualitative Methods

Or

6XXX Advanced Quantitative Methods

Conference 3. Theme: Communication and Dissemination

Semester 5 (Winter) and 6 (Spring)

Thesis - including public presentation

4) Residency Placement

All candidates are required to complete a 16-week residency placement. The residency placement is negotiated by the Program Director in consultation with the student and governed by the agreements outlined in the Atlantic Regional Training Centre residency manual."

Faculty of Medicine

Page 518, 2002-2003 Calendar, following the heading Medicine, under the subheading M.D.-Ph.D. Program (as approved at a meeting of Senate held on September 10, 2002), delete the first paragraph in its entirety and replace with the following:

"The M.D.-Ph.D. program is offered by full-time study to highly motivated students with an excellent academic record who are interested in a research career in academic medicine and wish to receive both of these degrees."

Immediately following the second paragraph, insert the following new paragraph:

"M.D.-Ph.D. students are jointly enrolled in the M.D. program and the Ph.D. program which is overseen by the M.D.-Ph.D. Program Committee (Faculty of Medicine)."

Under the heading, Admission Requirements, delete the paragraph in its entirety and replace with the following:

"1. To be admitted into the M.D.-Ph.D. program, applicants must meet the admission requirements of both the M.D. and Ph.D. programs. Admission shall be by the Dean of Graduate Studies on the recommendation of the Assistant Dean, Research and Graduate Studies (Faculty of Medicine), and the Dean of Medicine on the recommendation of the Assistant Dean, Admissions (Faculty of Medicine).

2. Normally, students will enter the M.D.-Ph.D. program from the M.D. program after successful completion of the pre-clerkship phase or from the Ph.D. program after one or two years of the graduate program and acceptance in to the M.D. program."

Under the heading, Degree Requirements, delete items "1." to "7" in their entirety and replace with the following:

The program of study for the Ph.D. is described in the preceding section and follows the General Regulations governing the Ph.D. degree. For the purposes of timing of the comprehensive examination, only the semesters in the Ph.D. component of the program will be counted.

The program of study for the M.D. follows the General Regulations governing the M.D. degree.

During the Ph.D. component, students are expected to maintain clinical skills by arrangement with the M.D.-Ph.D. Program Committee. Before resuming full-time studies in the clerkship phase of the M.D. component, students will be required to demonstrate competency in clinical skills.

During the M.D.-Ph.D. program (including the clerkship phase), students are expected to participate in Faculty of Medicine seminars and journal clubs in their area of research specialization.

The Ph.D. will be awarded to students in the M.D.-Ph.D. program on completion of all academic requirements appropriate to the Ph.D. degree. The M.D. will be awarded to students in the M.D.-Ph.D. program on completion of all academic requirements appropriate to the M.D. degree.

Evaluation

Failure to maintain academic standing in either the Ph.D. or M.D. components will lead to termination of the M.D.-Ph.D. program which will be annotated on the student's transcript. On failure of the M.D. component, the Dean of Graduate Studies may approve transfer to a Ph.D. program on the recommendation of the Assistant Dean (Research and Graduate Studies), Faculty of Medicine. On failure of the Ph.D. component, the Dean of Medicine may approve transfer to an M.D. program on the recommendation of the Assistant Dean of Undergraduate Medical Education."

95. Report of the Committee on Committees

On behalf of the Committee on Committees, Dr. Gosine presented the Report of the Committee and moved that the following appointments to standing committees as recommended by the Committee be approved. The motion was seconded by Dr. Wright and carried.

Advisory Committee on the Library
Julie Wells

Senate Committee on Educational Technology
Rajat Sharan

Senate Elections Committee
Stefan Jensen

Senate Committee on Research
Krista Park

Membership of the ad Hoc Committee on the Appeal of Student No. 9720798 - Appeal of the Failing Grade Received in Education 401X.

At a meeting held on April 8, 2003, Senate approved the Membership and Terms of Reference for the ad hoc Committee on the appeal of Student No. 9720798, appeal of the failing grade received in Education 401X. Since that time, Dr. Catherine Penney has resigned. The Committee on Committees now recommends that Dr. Carolyn Harley be appointed to the ad hoc Committee.

The motion, moved by Dr. Gosine and seconded by Dr. Wright, to appoint Dr. Carolyn Harley to the ad hoc Committee on the appeal of Student No. 9720798, carried.

At the time of the approval of the Membership and Terms of Reference for the ad hoc Committee on the appeal of Student No. 9720798, the MUNSU representative had not been determined. A memo dated April 8, 2003 has since been received from MUNSU recommending Mr. Thomas Duggan be the student representative on the ad hoc committee.

The motion, moved by Dr. Gosine and seconded by Ms. Eddy, to appoint Mr. Thomas Duggan to the ad hoc Committee on the appeal of Student No. 9720798, carried.

Membership of the ad hoc Committee on Senate Reform

At a meeting held on April 8, 2003, Senate approved the Membership and Terms of Reference for the ad hoc Committee on Senate Reform. At that time, an amendment was made to the ad hoc Committee membership to include a representative from the Faculty of Medicine. The Committee on Committees recommends that Dr. June Harris be named as the representative from the Faculty of Medicine.

The motion, moved by Dr. Gosine and seconded by Dr. Kara, that Dr. June Harris be appointed as the Faculty of Medicine representative on the ad hoc Committee on Senate Reform, carried.

At the time of the approval of the Membership and Terms of Reference for the ad hoc Committee on Senate Reform, the representative of the Deans and Directors and the undergraduate student representative had not been determined.

A memo dated April 15, 2003 has been received from Dr. Simpson recommending that Dr. Tom Gordon be the Deans and Directors representative on the ad hoc committee.

It was moved by Dr. Gosine, seconded by Dean Graham and carried that Dr. Tom Gordon be the Deans and Directors representative on the ad hoc Committee on Senate Reform.

A memo dated April 12, 2003 has been received from the Memorial University of Newfoundland Students' Union recommending that Ms. Claudia Powell be the student representative on the ad hoc committee.

It was moved by Dr. Gosine, seconded by Dean Graham and carried that Ms. Claudia Powell be the MUNSU representative on the ad hoc Committee on Senate Reform.

96. Report of the Committee on Senate Elections

A memorandum dated April 23, 2003, was received from the Committee on Senate Elections advising that the following people have been elected/re-elected to the Senate for a term of office commencing September 1, 2003, and expiring August 31, 2006. With the exception of the constituency of the Marine Institute, where balloting is in progress, and the constituency of Pharmacy where no nomination has been received following two calls, the Senate Elections for 2003-2004 have been finalized.

CONSTITUENCY	NAME
Business Administration	Dr. James Wyse
Engineering and Applied Science	Dr. Ray Gosine Dr. John Quaicoe
Human Kinetics and Recreation	Ms. Vivienne Kuester
Library	Mr. Christopher Dennis Ms. Victoria Marshall
Marine Institute	Pending Outcome of Election
Medicine	Dr. Michael Murray Dr. Vernon Richardson
Pharmacy	No Nomination Received/ Seat to remain vacant until a request is

received from the unit to hold a by-election.

Science

Dr. Luis Hermanutz
Dr. Serpil Kocabiyik
Dr. Michael Morrow

Social Sciences

Dr. Elizabeth Simms

97. Report of the ad hoc Committee on the Appeal of Student No. 9720798 - Appeal of the Failing Grade Received in Education 401X

The above-noted student's appeal with regard to the failing grade he/she received in Education 401X, the internship component of the Bachelor of Education (Primary/Elementary) degree program, taken in the 2002 Fall Semester, was denied by the Senate Committee on Undergraduate Studies at a meeting held on March 6, 2003. The student appealed that decision to the Executive Committee of Senate and after a careful review of the appeal at a meeting held on March 28, 2003, the Executive Committee recommended to Senate that an ad hoc Committee be appointed to consider his/her case.

At a meeting held on April 8, 2003, Senate accepted the recommendation of the Executive Committee of Senate and approved the Membership and Terms of Reference for the ad hoc Committee. Senate, recognizing the student's desire to have the matter resolved quickly, asked that the case be dealt with as expeditiously as possible with a view to the ad hoc Committee reporting back to Senate by May 13, 2003 or at the latest by September 9, 2003.

Dr. Quaiocoe, Chair of the ad hoc Committee on the Appeal of Student No. 9720798, presented a verbal report on behalf of the ad hoc Committee and advised Senate that while the Committee has met several times, it is not yet in a position to make a final report.

Given that the student is hoping to graduate at the Spring 2003 Convocation, concern was expressed by student Senators with regard to the delay in Senate receiving a report from the ad hoc Committee. However, it was recognized that more time is needed for the ad hoc Committee to complete its review of this appeal.

It was suggested and agreed that the Chair of the ad hoc Committee would write a letter to the appellant advising him/her of the status of the review of his/her appeal.

98. Remarks from the Chair - Questions/Comments from Senators

- Dr. Meisen noted that with respect to the University's budget, the Provincial Government has made provision for a 5% reduction in tuition fees for Canadian students. The Board of Regents will consider this at its next meeting which is being held on May 27, 2003. The Provincial Government has also provided 75% of the funding for step

increases for faculty and staff and an allocation of \$5 million for an Industrial Research and Innovation Fund which will provide matching monies for Canadian Foundation for Innovation and similar applications.

- The University budget is currently under development. While an agreement with MUNFA has not been reached, it is hoped that this matter will be brought to a conclusion soon.

- With respect to endeavors to promote the University, Dr. Meisen reported that he had visited the Harlow Campus in April. He noted that a program in Business which includes students from Memorial University and the International University in Germany was being offered at Harlow and remarked that it was a successful cross-cultural experience, beneficial to students. He credited the Faculty of Business for this innovative program and encouraged other faculties and schools to consider offering such programs.

- Dr. Meisen addressed the Chamber of Commerce in Grand Falls - Windsor on April 22, 2003 and noted that there is interest in what the University is doing, in particular, in the collaboration with the College of the North Atlantic in the college transfer year.

- Dr. Meisen noted that meetings will be held in the near future with members of the House of Assembly, from all three parties, to discuss university affairs and ask questions.

- On May 9, 2003, Sir Wilfred Grenfell College held its Spring 2003 Convocation. Dr. Meisen noted that the ceremony was very well organized and compliments were in order for the members of staff, faculty and others involved in the convocation process. An Honorary Doctorate was conferred upon Donna Butt. Dr. Meisen also noted the slate of Honorary Doctorates being conferred at the upcoming Spring Convocation 2003 for the St. John's campus and encouraged Senators to attend the convocation.

Dr. Meisen indicated some key initiatives and issues for the Spring/Summer 2003 including:

- The construction on the INCO Innovation Centre is currently underway and is progressing well. It is anticipated that exterior construction will commence soon.

- A facilities plan is currently underway for new and existing student residences. Dr. Meisen noted that the demand for residence will increase with the growth of enrolment from students in rural Newfoundland and Labrador and from outside the Province.

- A new facilities plan will be undertaken to develop a Sciences Research Building to accommodate the life, natural and computational sciences.

Dr. McKay enquired how input on the facilities plans can be provided. Dr. Meisen noted that any enquiries or suggestions on these plans can be directed to Mr. Darrell Miles of Facilities Management.

Ms. Eddy raised some specific concerns, noting that while it is good to build new buildings, consideration should also be given to maintenance of existing buildings and ergonomic issues which can negatively impact employees, particularly those with disabilities. Dr. Meisen suggested that ergonomic issues affecting employees should be brought to the attention of Human Resources.

Dr. Meisen noted that Dr. Carole Orchard would be leaving the University and that Ms. Deborah Rehner would be retiring at the end of August, 2003. He thanked them for their contribution to the University and wished them well in their future endeavors.

The President wished Senate a very happy, prosperous, restful and productive summer.

99. ADJOURNMENT

The meeting adjourned at 5:05 p.m.