

SENATE MINUTES

The regular meeting of Senate was held on May 14, 2002, at 4:00 p.m. in Room E5004, Education Building.

90.

PRESENT

The President, Dr. E. Simpson, Dr. C. Loomis, Dr. T. Daniels (for Professor A. Fowler), Acting Dean A. Collins, Interim Dean J. Black, Dean W. Blake, Dean I. Bowmer, Mr. G. Collins, Mr. R. Ellis, Dr. T. Gordon, Interim Dean C. Jablonski, Dean R. Lucas, Dr. C. Orchard, Mr. L. O'Reilly, Dean L. Walker, Dr. M. Brosnan, Dr. J. deBruyn, Mr. E. Durnford, Dr. J. Evans, Dr. R. Gosine, Professor M. Hackett, Dr. M. Kara, Professor K. Knowles, Professor V. Kuester, Ms. K. Lippold, Dr. J. McLean, Dr. M. Mulligan, Dr. M. Murray, Dr. D. Neville, Dr. H. Pike, Ms. D. Rehner, Dr. D. Rideout, Dr. G. Sabin, Dr. C. Sharpe, Dr. P. Sinclair, Dr. D. Thompson, Mr. J. Tucker, Dr. J. Usher, Professor D. Walsh, Dr. B. Watson, Ms. S. Allen, Ms. R. Vernescu, Mr. S. Sullivan, Ms. G. Bell, Mr. C. Blundon, Mr. T. Duggan, Mr. M. Penney, Ms. C. Powell, Mr. G. Salam.

The President welcomed the following new and returning undergraduate student Senators:

Mr. Gilbert Salam, President, MUNSU, Ms. Claudia Powell, Vice-President Academic, MUNSU, Mr. Aaron Kennedy, Vice-President Finance, MUNSU, Mr. Thomas Duggan, Vice-President External, MUNSU, Mr. Marcus Penney, Vice-President Internal, MUNSU, Ms. Gail Bell and Mr. Chad Blundon.

91.

APOLOGIES FOR ABSENCE

Apologies were received from Dr. S. Birnie-Lefcovitch, Dr. J. Ashton, Professor M. Coyne, Dr. D. Treslan, Mr. M. Spencer.

92.

MINUTES

The Minutes of the special and regular meetings held on April 9, 2002 , were taken as read and confirmed.

93.

Report of the Committee on Honorary Degrees and Ceremonial

Senate moved into a closed session for this item of business in accordance with Section IV.E.2. SENATE MEETINGS AND PROCEDURES of the Handbook of Senate By-Laws and Procedures which reads:

Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.

A copy of the Minutes for this part of the meeting may be viewed by Senators in the Office of the Secretary of Senate.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, the report of the Executive Committee be approved as follows:

94.

Report of the Senate Committee on Undergraduate Studies

94.1

Bachelor of Nursing (Collaborative) Degree Program

Page 358, 2001–2002 Calendar, amend the prerequisite for Nursing 5327 to read as follows:

"Prerequisite: Must be a Registered...and N3501 or consent of instructor."

94.2

Department of Political Science

New Courses:

Political Science 3370–3389. Special topics in Contemporary Europe. (Available only as part of Harlow campus semester.)

94.3

Proposal for Diploma Program in Performance and Communications Media

Page 143, 2001–2002 Calendar, following the entry for Diploma in Heritage Resources, insert the following:

"DIPLOMA IN PERFORMANCE AND COMMUNICATIONS MEDIA

Program Coordinator: Dr. D. Lynde, Department of English Language and Literature

Memorial University of Newfoundland offers a specialized Diploma Program in Performance and Communications Media. This Diploma draws on the expertise of the Drama Specialization, Department of English, Centre for Academic and Media Services (CAMS) and CBC Television. Students receive an introduction to multi-media in the area of dramatic arts and video techniques. Students will be introduced to the wide applications of stage and video craft through a program of project-oriented courses. Required courses give students specific skills in stage and video craft and enable students to specialize in their own particular practical area of interest.

The Diploma in Performance and Communications Media prepares students to work in the cultural industries in Newfoundland (or other parts of North America). Students with this unique training are better able to work across existing media.

ADMISSIONS

Academic Requirements: Applicants for the Diploma program must satisfy the general admission requirements of the University.

Auditions: In addition to meeting the general requirements of the University for admission to diploma programs, applicants for the

Diploma in Performance and Communications Media must undergo an audition/interview to the satisfaction of the Program Coordinator. Enrolment in the Diploma in Performance and Communications Media is limited and competitive. Students are advised to notify the Program Coordinator in their first year if they intend to apply for this Diploma. Formal application normally takes place in the second semester of second year.

PROGRAM OF STUDY

Students must complete a minimum 18 credit hours of course work and at least six credit hours in instructional field placement. The following are required courses:

- English 3350 – Theatre
- English 3351 – The Physical Stage and Video Technique
- English 3816 – Television
- English 4400 – Directing
- English 4401 – Producing the Play
- English 4402 – Producing the Documentary
- English 5000 – Instructional Field Placement

Page 158, 2001–2002 Calendar, under the heading Course List, delete English 3351 in its entirety and replace with the following:

"3351. The Physical Stage and Video Technique. An introduction to the fundamentals and vocabulary of design, lighting and stagecraft and film/video craft, including sound, properties, etc."

Delete English 4400 in its entirety and replace with the following:

"4400. Directing. Analysis, production plans and execution of selected projects.

Prerequisites: English 3350 and 3351 or permission of the instructor, in consultation with the Head of the Department."

Amend the title of English 3811–3820 to read as follows:

"3811–3820. (Excluding 3813, 3816 and 3817). Special Topics."

Following the course description for English 3813 insert the following:

"3816. Television. An introduction to the principles of acting for the camera through lecture, discussion and studio work.

Prerequisites: English 3350 and 3351.

NOTE: Admission priority will be given to students in Diploma in Performance and Communications Media.

New courses:

4402. Producing the Documentary. A full semester working on a selected project, to culminate in the creation of a completed video. Students, working in groups established by the Program Coordinator, will be required to participate in all aspects of production.

Prerequisites: English 3350, 3351 and 3816.

NOTE: Admission priority will be given to students in Diploma in Performance and Communications Media.

5000. Instructional Field Placement (6 credit hours). Upon completion of course work, the curriculum emphasis is on the application of acquired skills. Continuing the project-oriented structure built into the practical courses, students will be placed with existing projects in the professional communities of television or video/film.

Prerequisites: English 3350, 3351, 3816, 4400, 4401, 4402.

NOTE: Restricted to students in Diploma in Performance and Communications Media. Credit for this course can be used only towards the Diploma in Performance and Communications Media.

94.4

Sir Wilfred Grenfell College

A memorandum dated April 16, 2002 was received from the Vice-Principal, Sir Wilfred Grenfell College, requesting permission for the College to offer the Summer Bridging Programme during the summer of 2002. This programme has been offered at the College for the past four years.

The College is in the process of completing a comprehensive analysis of the academic performance of Summer Bridging students in which it will compare their academic performance to that of a

matched sample of students who were admitted to Memorial with a 70% average – an analysis of student performance by campus will also be done. This analysis and full report will be available sometime during the Summer. In the meantime a report was provided giving a preliminary analysis of the data gathered thus far and it is on the basis of this that permission is being sought to offer the Summer Bridging Programme again this Summer at the College.

In response to an observation that only one of the thirteen students who enrolled in the Bridging Programme in 1998 is likely to graduate, Ms. Powell commented that the value of the programme should not be measured by whether or not students complete a degree programme, but by the fact that attending university, even if only for one or two semesters, gives students experience and knowledge that they would not otherwise have had.

It was moved by Professor Walsh, seconded Dr. Daniels and carried that Sir Wilfred Grenfell College be granted approval to offer the Bridging Programme during the summer of 2002.

94.5

School of Human Kinetics and Recreation

A memorandum dated March 29, 2002 was received from the School of Human Kinetics and Recreation requesting that the common prefix HKR be used in numbering all courses offered in the School of Human Kinetics and Recreation. The necessary calendar changes associated with this change have not yet been prepared since the calendar entry for the School of Human Kinetics and Recreation is currently under review by the Calendar Review Committee. The School is, therefore, asking that this request be approved in principle.

It was moved by Ms. Walsh, seconded Professor Kuester and carried that this calendar change be approved in principle.

95.

Report by the Vice-President (Academic) Regarding Cancellation of Public Examination in Mathematics 3205

Dr. Simpson commented on the recent report in the press that the Minister of Education was considering cancelling the public examination in Mathematics 3205. He advised that he had written to the Government expressing his concerns regarding this proposal. He also asked the Senate Committee on Undergraduate Studies to discuss this matter and to give him advice, which it has subsequently done. In a memorandum to Dr. Simpson the Senate Committee on Undergraduate Studies expressed concern about the proposed action and reaffirmed its conviction that public examinations are necessary to provide an accurate, fair and universal means of assessing students. Concern was also expressed that if these examinations are administered by the individual schools rather than the Department of Education, then we may well lose the empirical evidence of testing by public examination.

Dr. Simpson advised that he had met with the Assistant Deputy Minister and he advised him of the advice he had received from the Senate Committee on Undergraduate Studies, and reinforced the University's concerns. While discussions are still ongoing, Dr. Simpson advised that the proposal to cancel the public examination in Mathematics 3205 has now become an action and the examination is definitely cancelled for this year. However, he was assured that the action is for this year only and that the government is committed to the full implementation of public examinations which were re-introduced last year, including an examination in Mathematics 3205. Dr. Simpson advised that, notwithstanding reports in the press, the results of the examination for Mathematics 3205 will be examined and objectively scored so that it will be known where the lack of knowledge in Mathematics lies enabling corrective action to be taken.

Dr. Simpson reiterated that the Department of Education is evidently very much attuned to the concerns of the students and the public as well as those expressed by the university. The Department is looking at all aspects of this course, and being guided in that examination particularly by the Department of Mathematics and Statistics.

Dr. Simpson commented that this is an ongoing discussion and he will seek further advice on the matter which is of interest to the community and report to Senate.

96.

Report of the Academic Council of the School of Graduate Studies

96.1

Page 448, 2001–2002 Calendar, delete current General Regulation C.6 a), b), c) and d) and replace with the following:

"1. General

1. A leave of absence is a period of time during which a student is not required to register; no fees are assessed; and the time granted is not counted in the maximum time period permitted for a graduate program (see General Regulation C.5).

2. In the event that circumstances prevent a student from pursuing his/her program, the student may apply to the Dean of Graduate Studies for a leave of absence.

3. A student may normally apply for only one leave of absence during his/her program. The maximum leave of absence shall normally not exceed 12 months.

4. An application for leave will normally be made before the end of the registration period in the first semester for which leave is requested.

2. Parental

A student may apply for a leave of absence in the case of pregnancy/birth/adoption of a child. (Such leave will be considered separately from 1.c. above.)"

97.

Report of the Committee on Committees

On behalf of the Committee on Committees, Dr. Brosnan presented the Report of the Committee on Committees and moved that appointments to standing committees recommended by the Committee be approved. The motion seconded by Dr. Gosine was carried.

University Planning and Budget Committee Member until
September

Brosnan, Margaret (Biochemistry) 2005 (Senator)
Gosine, Ray (Engineering) 2005* (Senator)
Janzen, Olaf (SWGC) 2005*
Wernerheim, Michael (Economics) 2005*(Senator)
Wolinetz, Steve (Political Science) 2005*
Gillespie, Laura (Medicine) 2003
Adamec, Robert (Psychology) 2003 (Senator)
Vice-President (Academic), Chair
Vice-President (Administration and Finance) Vice-President
(Research and International Relations)
Sheila Singleton (Office of the Registrar)
(Undergraduate Student) To be appointed 2003 (March 31)
Richoux, Nicole (Graduate Student) 2003 (March 31)*
One member of the Board of Regents
(To be appointed)
Director of Budgets and Audits
Director of Centre for Institutional Analysis and Planning

Advisory Committee on the Bookstore Member until September

Glynn, Lindsay (Library) 2005*
LeBlanc, Pierre (SWGC) 2005*
Ayers, Peter (English) 2004
Smith, Frederick R. (Office of Dean of Science) 2004
Milne, Dorothy (Library) 2003
Colbo, Murray 2003
Glynn, Lindsay (Library) 2005
Dean of Student Affairs and Services
Head of the Bookstore
Undergraduate student – To be appointed 2003 (March 31)
Kelland, Ron (Graduate student) 2003 (March 31)*

Advisory Committee on the Library Member until May

Howley, Martin (Library) 2005*
Nemec, Thomas (Anthropology) 2005*
Norvell, Theo (Engineering) 2005*
Snook, Jean (German and Russian) 2005
Shorrocks, Graham (English) 2005

Gamble, Donald (French & Spanish) 2004
Scott, Peter (Biology) 2004
Sexty, Robert (Business Administration) 2004
Doyle Michael (Medicine/Counselling Centre) 2003
Lewis John (Physics) 2003
Hestekin, Kjellrun (Music) 2003
Undergraduate student – To be appointed 2003 (March 31)
Wells, Julie (Graduate student) 2003 (March 31)*
Vice-President (Academic)
University Librarian

Advisory Committee on the University Timetable Member until
May

Quaicoe, John (Engineering) 2005*
Mulligan, Martin (Biochemistry) 2004 (Senator)
Guthrie, Jean (English) 2003
Clase, Howard (Chemistry) 2003
Undergraduate Student – To be appointed 2003 (March 31)
Smith, Heather (Graduate student) 2003 (March 31)*
Registrar or delegate Dean of Student Affairs and Services or
delegate

Committee on Copyright Member until September

Haché, George, Education 2005*
Nichol, Don (English) 2005*
Kimberley, Dennis (Social Work) 2004* (Senator)
White, Louise (Library) 2003
Martin, Antonio (Biochemistry) 2003
Copyright Officer
Undergraduate student – To be appointed 2003 (March 31)
Graduate student – To be appointed 2003 (March 31)
University Librarian

Committee on Course Evaluations Member Until September

McKim, Edna (Nursing) 2005*
Garland, John (Counselling) 2005*
O'Dea, Shane (English) 2005*
George, Glynn (Engineering) 2003
Penney, Raymond (Psychology) 2003

Rose, Andrea (Education) 2003
Undergraduate Student 2003 (March 31)
Undergraduate student) 2003 (March 31)
Loveys Kane, Lynne (Graduate Student) 2003 (March 31)*
Manager, Instructional Development Office
Director, Centre for Institutional Analysis and Planning
Committee on Educational Technology Member until September
Andrews, Edward (SWG) 2005*
Collins, Michael (Biology) 2005*
Murphy, Elizabeth (Education) 2004
Neville, Doreen (Medicine) 2004 (Senator)
Dianne Cmor (Library) 2003
Byrne, Patrick (English) 2003
Undergraduate student 2003 (March 31)
Graduate student 2003 (March 31)

Committee on Honorary Degrees and Ceremonial Member until
September

Rahman, M. A. (Engineering) 2005*
Ashton, John (SWG) 2003 (Senator)
Bodwell, Graham (Chemistry) 2003
Buehler, Sharon (Medicine) 2003
Barnes, James (Business Administration) 2003
Undergraduate student – To be appointed 2003 (March 31)
Trend, Fiona (Graduate student) 2003 (March 31)
President – chair
Secretary of Senate
Public Orator – Professor Shane O'Dea

Committee on Research Member until September

Joyal, Mark (Classics) 2005*
Dunning, Greg (Earth Sciences) 2005*
McLean, John (Medicine) 2005*
Harley, Carolyn (Psychology) 2005*
Helleur, Robert (Chemistry) 2005*
Paterno, Gary (Medicine) 2005*
Aboulazm, Azmy (Marine Institute) 2004
Daneshtalab, Mohsen (Pharmacy) 2004
Haddara, Mahmoud (Engineering) 2004
Michalak, Thomas (Medicine) 2004

Canning, Patricia (Education) 2003
Artiss, Phyllis (English) 2003
Parrish, Christopher (Chemistry/OSC) 2003
Undergraduate student – To be appointed 2003 (March 31)
Stanley, Lorelei (Graduate student) 2003 (March 31)*
Dean of Graduate Studies
Vice-President (Research)
Director, Office of Research (Executive Secretary)

Committee on Senate Elections Member until September

Lye, Eugene (Marine Institute) 2005*
Leibel, Jane (Music) 2004
George, Glynn (Engineering) 2003
Undergraduate student – To be appointed 2003 (March 31)
Stanley, Lorelei(Graduate student) 2003 (March 31)*
Registrar – chair

Committee on Undergraduate Studies Member until May

Gill, Eric (Engineering) 2005*
Rayner-Canham, Geoff (SWGC) 2005*
Courage, Adam (Marine Institute) 2004
Kuester, Vivienne (Phys. Ed.) 2004 (Senator)
Riser, Gary (Economics) 2004
Skipton, Michael (Business Administration) 2004 (Senator)
Walsh, Donna (English) 2004 (Senator)
Bartha, Miklos (Computer Science) 2003
Davis, Robert (Chemistry) 2003
Sharpe, Christopher (Geography) 2003 (Senator)
Evans, Thomas(History) 2003
Vice-President (Academic) (CSU) –
(or designated alternate) 2002 (March 31)
Undergraduate student – To be appointed 2003 (March 31)
Registrar or delegate
Chairpersons of Committee on Undergraduate Studies of the Faculty
Councils and Schools Chair, Academic Studies Committee (SWGC)
Vice-President (Academic) or delegate

Committee on Undergraduate Scholarships and Financial Aid
Member until September

Browne, Elizabeth (Library) 2005*
 Church, Elizabeth (Counselling) 2005*
 Drover, Sheila (Medicine) 2005*
 Hackett, Margaret (Nursing) 2004
 Harris, June (Medicine) 2004
 Schipper, William (English) 2004 (Senator)
 Sexty, Suzanne (Library) 2003
 Hestekin, Kjellrun (Music) 2003
 Undergraduate student – To be appointed 2003 (March 31)
 Dean of Student Affairs and Services
 Supervisor of Student Awards
 Registrar
 Executive Committee of Senate Member until September
 Treslan, Dennis (Education) 2005 (Senator)*
 Wilson, Paul (SWGC) 2005 (Senator) *
 Saha, Sudhir (Business) 2003
 Butler, Karyn (Geography) 2003
 Vice-President (Academic) MUNSU
 (or designated alternate) 2000 (March 31)
 Vice-President (Academic), GSU
 (or designated alternate) 2003 (March 31)
 Chair of Senate – chair
 Chair of University Planning and Budget Committee
 Registrar
 Dean of Graduate Studies
 Chair of Senate Committee on Undergraduate Studies
 * New Member

98.

Report of the Committee on Senate Elections

A memorandum dated April 29, 2002, from the Committee on Senate Elections advising that the following people have been elected/re-elected to the Senate for a term of office commencing September 1, 2002, and expiring August 31, 2005.

CONSTITUENCY NAME

Humanities Mr. Peter Ayres
 Dr. Stella Algoo-Baksh
 Dr. William Schipper
 Medicine Dr. June Harris
 Dr. Donald McKay

Dr. Sharon Peters
Dr. Kimberley St. John
Music Dr. Donald Buell
Science Dr. Robert Adamec
Dr. Martin Mulligan
Dr. Faye Murrin
Dr. Donald Rideout
Dr. Fereidoon Shahidi
Dr. James Wright
Sir Wilfred Grenfell College Dr. John Ashton
Dr. Paul Wilson
Social Sciences Dr. Christopher Sharpe
Dr. Steven Wolinetz

99.

Publication of Course Evaluations

A memorandum dated April 17, 2002 was received from the Vice-President (Academic) advising that on November 14, 2001, he wrote to faculty members about a number of matters having to do with the administration of the Course Evaluation Questionnaire. One of these matters arose in connection with the Faculty Association's grievance about Senate's policy on course evaluations, when the Vice-President expressed the view that instructors who do not support publication of the evaluations of their courses might reasonably request that the results for these courses not be released at least until the arbitration is complete. Dr. Simpson advised that approximately 20% of faculty members requested deferral of publication.

Senate rules for the dissemination and publication of course evaluations which were approved on October 9, 2001 state that "reports for all sections in the University shall be published for access by students, in printed form to be available in University libraries, and in electronic form on the University web site". So far, publication has not occurred for two main reasons, (i) it has proven laborious and time consuming to devise an efficient system, and (ii) the publication of reports is an important part of the grievance which has been laid against the University by the Faculty Association, and if the grievance should be upheld, and if

publication has already occurred, there would be no easy way to undo it.

After consultation with the Course Evaluations Committee the Vice-President (Academic) recommended to Senate that publication of section reports will, upon request of the instructor, be deferred until the outcome of the grievance is known, at which time Senate can determine how to proceed.

It was moved by Dr. Simpson, seconded by Dr. Sabin and carried, that publication of section reports will, upon request of the instructor, be deferred pending the outcome of the grievance.

100.

Dean's, Director's, Principal's List Criteria

In January, 2000, the Vice-President (Academic), at the request of the Executive Committee of Senate, discussed with the Academic Deans and Directors the fact that there was a great variability across academic units in the criteria being applied for inclusion on Dean's, Director's and Principal's lists, in percentages of students being named to them and in the timing of such naming. It was agreed that an ad hoc committee should be established to develop a common set of standards.

A memorandum dated April 17, 2002 has now been received from the Vice-President (Academic) together with a plan to implement a new set of criteria for naming students to a Dean's, Director's or Principal's list which resulted from the work of the ad hoc committee.

Following a number of questions from Senators, it was agreed to refer this document back to the Vice-President (Academic) for further consultation.

101.

Remarks from the Chair – Questions/Comments from Senators

The President wished Senate a very happy, prosperous, restful and productive summer, and made the following remarks:

* The President encouraged everyone to take part in the Spring Convocation which occurs at the end of the month, noting that pride should be taken in the achievements that Convocation represents.

* At the Sir Wilfred Grenfell Convocation which was held recently 130 students graduated, some of whom had completed programmes in St. John's, but chose to convocate at Corner Brook in order for families and friends to be in attendance. The summer will be a particularly busy time in order to ensure good enrollment for the Fall Semester. With the re-introduction of public examinations, it is anticipated that fewer students will be eligible for university. Active recruitment continues and the President reminded Senators that it is not too late for anyone to apply to attend in the Fall Semester.

* Also during the summer Memorial will be trying to position its public image and marketing, not just in respect to enrollment, but how we want to see the University projected in the outside community. The President noted that everyone's help is need in that respect.

102.

ADJOURNMENT

The meeting adjourned at 6:00 p.m.