

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on March 11, 2008 at 4:00 p.m. in Room E5004, Education Building.

71. PRESENT

The Acting President, Dr. M. Collins, Dr. H. Pike, Dr. M. Abrahams, Dr. S. Birnie-Lefcovitch, Dr. P. Fisher (on behalf of Mr. G. Blackwood), Dr. M. Bluehardt, Dean A. Collins, Mr. G. Collins, Dr. N. Golfman, Dr. T. Gordon, Dean G. Gorman, Ms. E. Healey, Dr. D. Kelly, Dr. S. LeFort, Dean J. Rourke, Dean R. Tremblay, Dr. R. Venkatesan, Dr. B. Johnston (on behalf of Dr. L. Walker), Dr. S. Abhyankar, Dr. R. Adamec, Mr. E. Andrews, Mr. K. Baker, Dr. V. Bubenik, Dr. G. Clark, Dr. J. Connor, Ms. B. Conran, Dr. M. Daneshtalab, Dr. G. George, Ms. L. Goddard, Dr. J. Harris, Dr. R. Helleur, Professor V. Kuester, Dr. D. McKay, Dr. K. Mearow, Dr. A. Muhammad, Dr. W. Okshevsky, Mr. R. Roche, Professor W. Schipper, Dr. C. Sharpe, Dr. K. Szego, Professor D. Walsh, Dr. P. Wilson, Dr. J. Wyse, Mr. K. Chowdhury, Ms. K. Greenfield, Mr. C. Campbell, Mr. J. Farrell, Ms. S. Magalios, Ms. C. Penney, Ms. S. Power, Mr. B. Russell.

72. APOLOGIES FOR ABSENCE

Apologies were received from Ms. R. Cochrane, Mr. C. Clarke, Dr. L. Hermanutz, Dr. S. Kenney, Dr. D. Kimberley, Dr. F. King, Dr. S. Kocabiyik, Dr. P. Wang.

73. MINUTES

The Minutes of the regular meeting held on February 12, 2008 and the special meeting held on February 26, 2008 were taken as read and confirmed.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

CONSENT AGENDA

It was moved by Dr. Golfman, seconded by Professor Walsh and carried that the consent agenda, comprising the items listed in 74 below, be approved as follows:

74. REPORT OF THE ACADEMIC COUNCIL OF THE SCHOOL OF GRADUATE STUDIES

74.1 Department of Computer Science

Page 520, 2007-2008 Calendar, under the heading 19.11.1 Master of Science, delete clause 1 and replace with the following:

Department of Computer Science (cont'd)

“1. Admission into a Master’s program in Computer Science is restricted to candidates holding at least a B.A. or B.Sc. degree (major in Computer Science or closely related discipline) with a minimum average of 75% overall. When circumstances warrant, this requirement may be waived on the recommendation of the Head of the Department. Applicants should also refer to the Qualifications for Admission given under the General Regulations Governing the Degree of Master of Science and Specific Program Regulations within the School of Graduate Studies section of the current Calendar. International applicants are strongly encouraged to submit results of the (general) Graduate Record Examination (GRE) test.”

Amend clause 2 to read as follows:

“2. Candidates are required to complete a minimum of 15 credit hours in graduate program courses, nine of which must be in computer science.”

Add to the end of clause 3 the following:

“A 15 minute oral presentation of the proposal is to be scheduled and given within four (4) weeks of the submission date.”

74.2 Master of Arts in German

Page 476, 2007-2008 Calendar, under the heading 5.13 German, amend first paragraph to read as follows:

“The degrees of Master of Arts is offered in German Language and Literature and may be taken by full-time or part-time study.”

Delete clauses 1 and 2 and replace with the following:

“1. Candidates for the M.A. degree in German are normally expected to have completed an Honours degree with a minimum of second-class standing. In addition to the general requirements, candidates will be expected to have acquired a superior knowledge of the spoken and written language as determined by the Department prior to admission.

2. Students will be required to demonstrate superior German language skills as determined by the department prior to admission to the program.

3. As part of the admissions process, prospective students must submit a non-binding outline of the area in which they would like to write their thesis.

4. Students may choose from two modes of completing the M.A. program, in accordance with the Graduate Studies General Regulations for the M.A.:

i) Candidates complete at least 18 credit hours of course work and submit a thesis. The entire program of study and research will normally take one year of full-time study. The M.A. thesis will be based on research conducted by the student.

(1) The thesis will be examined in accordance with General Regulations.

Master of Arts in German (cont'd)

(2) Normally, one of the assigned examiners of the thesis will be external to the department.

ii) Candidates complete at least 18 credit hours of course work and write a comprehensive examination. The entire program of study and research will normally take one year of full-time study.

(1) The comprehensive examination shall be examined in accordance with the General Regulations.

(2) Material to be covered on the M.A. comprehensive exam is normally determined by consultation between the student and the head of the department (or designate). The exam is written in two sittings: one exam will cover the student's chosen area and the other will cover the student's reading list and literary terminology. A final component of the comprehensive exam is an oral examination on the eras or issues covered in the written portion of the exam.

5. All students, regardless of the mode of completing the requirements for the M.A., will be required to complete German 6103."

Under the heading Courses, make the following changes:

- add new course "6103 Bibliography and Research Methods"
- amend the title of German 6000 to read "6000 Issues in Modern Technology, Literature and Culture"
- amend the title of German 6001 to read "6001 Issues in Literature on the Edges of Society"
- amend the title of German 6100 to read "6100 Issues in the History of the German Language"
- delete German 6101
- amend the title of German 6200 to read "6200 Issues in Early German Literature and Culture I"
- amend the title of German 6201 to read "6201 Issues in Early German Literature and Culture II"
- amend the title of German 6300 to read "6300 Issues in Early Modern German Literature and Culture I"
- amend the title of German 6301 to read "6301 Issues in Early Modern German Literature and Culture II"
- delete German 6400, 6401, 6500, 6501, 6600, 6601, 6700, 6701
- amend the title of German 6800 to read "6800 Issues in Modern German Literature and Culture I"
- amend the title of German 6801 to read "6801 Issues in Modern German Literature and Culture II"
- amend the title of German 6900 to read "6900 Issues in Contemporary German Literature and Culture I"
- amend the title of German 6901 to read "6901 Issues in Contemporary German Literature and Culture II"
- add new course "6903 Issues in Propaganda and Censorship"

Page 477, 2007-2008 Calendar, delete the section "Deutsch" up to and including "7002-7020 Wahlthemen in German Studies" in the course listing.

74.3 Faculty of Medicine

Page 528, 2007-2008 Calendar, under the heading 21.1.3 Programs of Study, amend clause 1 to read as follows:

“1. Applied Health Services Research

The Applied Health Services ... of Newfoundland (MUN), Dalhousie University (Dal), and the University of Prince Edward Island (UPEI). Students will be educated ... They will also gain first-hand exposure in a decision-making/policy environment and learn how to conduct research through completion of a thesis. Access to specific ... of each student.

a. Administration

i. An Advisory Board, consisting of the Deans of Graduate Studies, the Principals from each site, plus student representation as well as health care decision makers and stakeholders from the Atlantic Region will oversee the academic program across the Universities and ensure program integrity.

ii. A Program Management Committee, consisting of the Principals and Site Co-ordinators from UNB, Memorial University of Newfoundland, Dal and UPEI will oversee the operation of the program.

iii. At Memorial University ... (Faculty of Medicine) by a Principal who shall be ... Faculty of Medicine.

b. Qualifications for Admission

i. Admission is limited ... with a minimum 75% average (or equivalent) from an ... course in statistics.

ii. Students are normally ... applications is March 1. Late applications ... not yet been made.

c. Program Requirements

i. All students will ... must participate in five conference workshops each of one week duration.

ii. Prior to submission .. an open seminar.

iii. Outline of program of study:

Faculty of Medicine (cont'd)

Semester 1 - Fall	Semester 2 - Winter	Semester 3 - Spring	Semester 4 - Fall	Semester 5 & 6 - Winter & Spring
<p>Workshop 1 Theme: Orientation to first year</p> <p>MED 6282 MED 6286 MED 6284 GRAD 9991</p> <p>Workshop 2 Theme: Research Issues and Critical Appraisal</p>	<p>MED 6290 MED 6288 MED 6292</p> <p>Workshop 3 Theme: Policy and Decision Making</p>	<p>Residency Placement: All candidates are required to complete a 16-week residency placement. The residency placement is negotiated by the Principal in consultation with the student and governed by the agreements outlined in the Atlantic Regional Training Centre residency manual.</p> <p>Workshop 4 Theme: Orientation to second year</p>	<p>MED 6293 MED 6294 or MED 6295</p> <p>Workshop 5 Theme: Communication and Dissemination</p>	<p>Thesis, including public presentation</p>

Page 529, 2007-2008 Calendar, under the heading 21.1.3 Programs of Study, amend clause 5.b.i. to read as follows:

“i. Students are required to take three core courses: Introduction to Community Health (MED 6220), Epidemiology I (MED 6270) and Introduction to Research Methods (MED 6280); 2 core stream courses: EITHER the quantitative stream, consisting of Biostatistics (MED 6200) and Epidemiology II (MED 6275) OR the qualitative stream, consisting of Advanced Qualitative Methods and Advanced Theory of Social Science and Health; and 1 elective; and to attend, for credit, and participate in four semester-length seminar courses (MED 6400-6403).”

Page 531, 2007-2008 Calendar, under the heading 21.2.2 Program Requirements, amend first paragraph to read as follows:

“A Graduate Diploma in Community Health requires successful completion of Introduction to Community Health (MED 6220), Epidemiology I (MED 6270), 3 electives, and 2 semester-length seminar courses (MED 6400-6401).”

Page 531, 2007-2008 Calendar, under the heading Courses, delete “Medicine 6090-6119” and replace with the following:

“6090-6101 Special Topics
6103-6119 Special Topics”

Add the following new course:

“Medicine 6102 Critical Theory in Health and Society”

REGULAR AGENDA

75. **APPEALS TO SENATE**

Dr. Campbell noted the fact that several members of Senate have had previous involvement in the following student appeals by virtue of membership on the Executive Committee of Senate, on the Senate Committee on Undergraduate Studies, on the Academic Council of the School of Graduate Studies or its committees or as members of academic units. In this regard, he observed that one of the principles of natural justice and fairness is that there should be no individual sitting in judgement on an appeal at a higher level who has already been a party to the decision at a lower level. In the interests of fairness and natural justice, he requested that those members of Senate who have had previous dealings with these cases be available to provide information pertinent to the case and to answer questions raised by Senators but not to make motions or vote on motions regarding these appeals.

ECS 2007-08: #6 - Appeal against the decision of the Executive Committee of Senate to deny the student's appeal that his/her enrolment in the Master of Engineering (Electrical) program should not have been terminated.

On August 16, 2007, this student was terminated from the Master of Engineering (Electrical) program due to lack of progress in the program. The student subsequently appealed to the Academic Council of the School of Graduate Studies. At a meeting held on December 13, 2007, following an investigation, the Appeals Committee recommended to the Academic Council of the School of Graduate Studies that the student's appeal be denied. At a meeting held on December 17, 2007, the Academic Council denied the student's appeal. In a letter dated January 5, 2008 to the Executive Committee of Senate, the student appealed the decision of the Academic Council of the School of Graduate Studies. In reviewing the case, the Executive Committee took into the account the circumstances cited in the appeal but concluded that the decision taken by the Academic Council was appropriate and was based on an investigation and on procedures consistent with the regulations. Following consideration, the Executive Committee denied the student's appeal.

During discussion of the appeal at Senate, several Senators noted the absence of the "Progress and Supervisory Reports". Before considering the appeal further, it was suggested that the School of Graduate Studies and the Faculty of Engineering and Applied Science provide copies of all the "Supervisory Report Forms" for this student to the Secretary of Senate in time for the next meeting of Senate scheduled for April 8, 2008.

The motion to table further consideration of appeal by student ECS 2007-08: #6 and to request copies of the student's "Progress and Supervisory Reports" from the School of Graduate Studies and the Faculty of Engineering and Applied Science which was moved by Dr. Okshevsky, seconded by Dr. Gordon, carried.

Appeals to Senate (cont'd)

ECS 2007-08: #7 - Appeal against the decision of the Executive Committee of Senate, with respect to an allegation of academic misconduct brought against the student.

This is an appeal against the decision of the Senate Committee on Undergraduate Studies that the student was guilty of cheating in the final examination in Education 4260, a course for which the student was registered during the Fall Semester 2007. As a result, the student was suspended for a period of two semesters commencing with the Winter Semester 2008, was issued a reprimand and was given a grade of "0" in the final examination in Education 4260.

In view of the conflicting statements made by the student in this appeal which lend themselves to closer scrutiny by an ad hoc Committee, it was moved by Ms. Power, seconded by Dean Collins and carried by a majority vote that an ad hoc committee be appointed to review the appeal from the above-noted student. Senate then agreed to ask the Committee on Committees to recommend membership and terms of reference for an ad hoc Committee to consider an appeal by Student ECS 2007-08: #7 and report the membership and terms of reference to the Executive Committee of Senate in time for its meeting scheduled for March 27, 2008. Senate also recommended that the ad hoc committee be asked to deal with this case as expeditiously as possible with a view to reporting to Senate by May 13, 2008.

76. REPORT OF THE SENATE COMMITTEE ON UNDERGRADUATE STUDIES

76.1 Section 2.3 Categories of Applicants, Admission Criteria and Other Information of the Regulations Governing Admissions/Readmission to the University (Undergraduate)

A memorandum dated January 25, 2008 was received via the Senate Committee on Undergraduate Studies from Ms. Maria Murray, Assistant Registrar/Admissions Manager advising that the Office of the Registrar is proposing the removal of the provision for early final admission offers for provincial, national and international high school applicants which have been included in the University's admission regulations since 2004-2005 University Calendar.

It was then moved by Professor Walsh, seconded by Mr. Collins and carried that the proposed revisions to Section 2.3 Categories of Applicants, Admission Criteria and Other Information of the Regulations Governing Admissions/Readmission to the University (Undergraduate) as outlined below, be approved for the reasons outlined by Ms. Murray.

Page 49, 2007-2008 Calendar, under the heading 2.3.1 Applicants Who Have Followed the High School Curriculum of Newfoundland and Labrador, subsection 2.3.1.2 Other Information, delete the first paragraph "Early Final Acceptance" and replace the paragraph starting with "Provisional Acceptance" with the following:

Section 2.3 Categories of Applicants, Admission Criteria and Other Information of the Regulations Governing Admissions/Readmission to the University (Undergraduate) (cont'd)

“Early Acceptance: Applicants in their final year of high school who have completed or who are completing a slate of courses which meets the course requirements specified in **Applicants Who Have Followed the High School Curriculum of Newfoundland and Labrador**, may be granted early acceptance prior to the writing of final examinations. This early acceptance will be subject to verification when final examination results are released by the appropriate authorities, that the applicant has successfully met the requirements for admission as specified in section 2.3.1.1 above. Applicants who fail to meet the minimum admission requirements at that time will have their acceptance revoked. This does not preclude the application of selective admission criteria for particular faculty/school programs.”

Page 49, 2007-2008 Calendar, under the heading 2.3.2 Applicants Who Have Followed the High School Curricula of Other Provinces of Canada, subsection 2.3.2.2 Other Information, delete the first paragraph “Early Final Acceptance” and replace the paragraph starting with “Provisional Acceptance” with the following:

“Early Acceptance: Applicants in their final year of high school who have completed or who are completing, a slate of courses which meets the course requirements in **Applicants Who Have Followed the High School Curricula of Other Provinces of Canada** may be granted early acceptance prior to the writing of final examinations. This early acceptance will be subject to verification, when final examination results are received by the Registrar’s Office from the appropriate authorities, that the applicant has successfully met the minimum requirements for admission as specified in section 2.3.2.1 above. Applicants who fail to meet the minimum admission requirements at that time will have their acceptance revoked. This does not preclude the application of selective admission criteria for particular faculty/school programs.”

Page 51, 2007-2008 Calendar, under the heading 2.3.7 Applicants From Other Countries, subsection 2.3.7.4 Other Information, delete the first paragraph “Early Final Acceptance” and replace the paragraph starting with “Provisional Acceptance” with the following:

“Early Acceptance: Applicants in their final year of high school who have completed, or who are completing, a slate of courses which meets the course requirements as specified under **Applicants From Other Countries** may be granted early acceptance prior to the writing of final examinations. This early acceptance will be subject to verification, when final examination results are received by the Registrar’s Office from the appropriate authorities, that the applicant has met the minimum requirements for admission as specified under Applicants From Other Countries. Applicants who fail to meet all requirements at that time will have their acceptance revoked. This does not preclude the application of selective admission criteria for particular faculty/school programs.”

76.2 Memorandum of Understanding Between Atlantic Canadian Universities and Community Colleges for the Encouragement of Transfer Agreements

At a meeting held on September 11, 2007, Senate considered a memorandum dated 11 June 2007 from the Senate Committee on Undergraduate Studies regarding the Memorandum of Understanding Between Atlantic Canadian Universities and Community Colleges for the Encouragement of Transfer Agreements and approved the recommendation that Memorial University of Newfoundland be a signatory to the memorandum. At that time, it was also suggested that the signatories to the agreement could terminate participation upon providing a 12 month notice in writing to the AAU or the APCCC.

A memorandum dated 25 March 2008 has now been received from the Senate Committee on Undergraduate Studies regarding the revised Memorandum of Understanding Between Atlantic Canadian Universities and Community Colleges for the Encouragement of Transfer Agreements. Following a brief discussion, it was moved by Professor Walsh, seconded by Mr. Collins and carried that Memorial University of Newfoundland should continue to be a signatory to the memorandum under the additional condition that the following operating principle (which was inserted in the draft agreement following the Senate meeting of September 11, 2007) be removed:

“Institutions accepting transfer student will agree to recognize the standards required for successful course or program completion including PLAR processes from the transferring institution.”

77. UNDERGRADUATE TUITION REFUND REGULATION

77.1 Proposal to Amend the Undergraduate Tuition Refund Regulation

A memorandum dated February 5, 2008 was received from Mr. Kent Decker, Vice-President (Administration and Finance) regarding a proposal to amend the Undergraduate Tuition Regulations, a copy of which is located in the Senate files.

During discussion of the proposed amendments, several suggestions were raised with respect to the “Terms of Reference - Proposed Tuition Refund Appeals Committee” as follows:

- define voting members explicitly;
- be explicit as to who could call the meeting or under what circumstances a meeting would be called;
- specify that the chair person may vote only to make or break a tie. There is no need for a chair person to vote otherwise;
- have some members of the committee who are jurisdiction appropriate. For example, faculty and student members should be from the campus where the programme is housed (ie. St. John’s campus, Marine Institute or Sir Wilfred Grenfell College).

Also during discussion of the proposed calendar entry, several suggestions were also made as follows:

- In Section 1.8 Appeal of Fees and Charges Regulations, remove the time restriction for which a tuition credit is valid.

Proposal to Amend the Undergraduate Tuition Refund Regulation (cont'd)

- the appeals mechanism should apply to medical students as it does to all other undergraduate students.

Senate also endorsed the amendments made by the Senate Committee on Undergraduate Studies in a memorandum dated 15 February 2008.

It was then moved by Professor Walsh, seconded by Dr. Okshevsky and carried that Senate support the proposed amendments to the Undergraduate Tuition Refund Regulation with the proviso that the above-noted suggestions be taken into consideration before the proposal is submitted to the Board of Regents.

78. REPORT OF THE COMMITTEE ON SENATE ELECTIONS

A memorandum dated January 29, 2008 was received from the Committee on Senate Elections reporting that an election and by-election were held in an attempt to fill three vacancies for Senators on the Senate Committee on Committee for the 2007-2008 year. On each occasion, no nominations were received. In view of this, the Committee is recommending that no further action be taken in this academic year. Senate concurred with this recommendation.

79. REMARKS FROM THE CHAIR - QUESTIONS/COMMENTS FROM SENATORS

- Dr. Campbell extended a special welcome to the following new ex-officio members:

Dr. Mark Abrahams, Dean, Faculty of Science
Dr. R. Venkatesan, Acting Dean, Faculty of Engineering and Applied Science.
- On February 27, 2008, Dr. Campbell attended the farewell function for Dr. Robert Lucas, Dean, Faculty of Science.
- Dr. Campbell noted that he travelled to Halifax, Nova Scotia to attend the AUS Ladies Basketball championship games which were held during March 1 - 2, 2008.
- On March 3, 2008, Dr. Campbell attended the Volunteer Incentive Program Recognition Ceremony which was held at the Confederation Building.
- Dr. Campbell reported that he is visiting various departments and units on campus and to date, some of the sites visited include the Animal Care Unit, Technical Services and Campus Enforcement and Patrol.
- On March 4, 2008, Dr. Campbell was interviewed on the local television show *Out of the Fog*.
- Dr. Campbell attended the Alumni Affairs and Development family skate held at the Mile One Centre on March 9, 2008.

Remarks from the Chair - Questions/Comments from Senators (cont'd)

- On March 10, 2008, Dr. Campbell reported that he attended the Throne Speech noting that it was the first session of the 46th General Assembly of Newfoundland and Labrador.

80. ITEMS FOR INFORMATION

80.1 The Executive Committee of Senate denied the following appeals:

ECS 2007-08: #7 - Appeal against the decision of the Senate Committee on Undergraduate Studies, with respect to an allegation of academic misconduct brought against the student. The Committee determined that the student was guilty of cheating in the final examination in Education 4260, a course for which the student was registered during the Fall Semester 2007.

ECS 2007-08: #8 - Appeal against the decision of the Academic Council of the School of Graduate Studies to terminate the student's enrolment in the Master of Education program.

81. ADJOURNMENT

The meeting adjourned at 5:15 p.m.

CHAIRMAN

SECRETARY