

## SENATE MINUTES

March 13, 2001

The regular meeting of Senate was held on Tuesday, March 13, 2001, at 4:00 p.m. in Room E5004.

### 58. PRESENT

The President, Dr. E. Simpson, Professor A. Fowler, Mr. G. Collins, Dr. C. Higgs, Dean G. Kealey, Dean R. Lucas, Dean T. Murphy, Dr. C. Orchard, Dr. T. Gordon, Dr. L. Walker, Dr. R. Adamec, Dr. J. Ashton, Professor P. Ayres, Dr. G. Bassler, Dr. J. Bear, Dr. M. Brosnan, Dr. G. Clark, Mr. C. Dennis, Mrs. C. Dutton, Dr. D. Goldstein, Dr. R. Gosine, Dr. G. Herzberg, Dr. M. Kara, Dr. D. Kimberley, Professor K. Knowles, Professor V. Kuester, Dr. M. Laryea, Ms. K. Lippold, Dr. V. Maxwell, Dr. D. McKay, Dr. J. McLean, Dr. M. Mulligan, Dr. H. Pike, Ms. D. Rehner, Dr. V. Richardson, Dr. D. Rideout, Dr. G. Sabin, Dr. S. Saha, Dr. W. Schipper, Dr. C. Sharpe, Dr. P. Sinclair, Dr. D. Treslan, Dr. J. Usher, Professor D. Walsh, Dr. B. Watson, Dr. M. Wernerheim, Mr. B. Whitelaw, Ms. K. McDonald, Ms. A. Muselius, Mr. C. Collins, Mr. K. Dunne, Ms. J. Mahoney, Ms. J. Morgan, Mr. D. Nowak.

### 59. APOLOGIES FOR ABSENCE

Apologies were received from Dean W. Blake, Mr. R. Ellis, Mr. L. O'Reilly, Dr. J. deBruyn, Dr. M. Murray, Mr. D. Newton, Mr. A. Kennedy, Mr. D. Maveneka, Mr. L. Walsh.

### 60. MINUTES

The Minutes of the regular meeting held on February 13, 2001 were taken as read and confirmed.

### REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

### 61. Report of the Senate Committee on Undergraduate Studies

## 61.2 Faculty of Education

### New Courses

Education 4174. The Teaching of Intermediate/Secondary School Science (IS). This laboratory course will examine curricular and teaching issues generic to science teaching in intermediate and secondary schools. Choice of teaching examples will be made in order to stress situations most likely to be encountered by beginning science teachers. Differentiation of assignments will be based on the science discipline background of individual students. Students will carry out laboratory work in intermediate science and in a teachable area in which they were admitted.

Note: Credit may not be obtained for this course and any of Education 4170, 4171, 4270, or 4271.

Education 4175. Foundations of Intermediate/Secondary Science Education (IS). This laboratory course will examine major positions on the growth of knowledge in science, the history of ideas in science, scientific misconceptions, and the application of these ideas to science teaching will be the focus of this course. Students will carry out laboratory work in a second teachable area in which they were admitted."

Delete the entries for Education 4170, 4171, 4270 and 4271 in their entirety.

Page 274, 2000–2001 Calendar, following the heading Regulations for the Degree of Bachelor of Education (Intermediate/Secondary), amend the first sentence of clause 3)a)(ii) to read as follows:

"(ii) Two of the following: Education 4120, 4121, 4142, 4143, 4150 or 4156, 4161, 4168, 4174, 4175, 4180, 4181, 4190, 4203."

Delete "4271" in the fourth sentence of clause 3)a)(ii) and replace with "4174".

Delete the last sentence of clause 3)a)(ii).

Page 276, following the heading Regulations for the Degree of Bachelor of Education (Intermediate/Secondary) Conjoint with the

Diploma in Technology Education, amend the first sentence of clause 3)a)(ii) to read as follows:

"(ii) One of the following: Education 4120, 4121, 4142, 4143, 4150 or 4156, 4161, 4168, 4174, 4180, 4181, 4190, 4203."

Delete "4271" in the fourth sentence of clause 3)a)(ii) and replace with "4174".

Delete the last sentence of clause 3)a)(ii).

Page 282, following the heading Course Descriptions, delete the following courses in their entirety:

Education 4170, 4171, 4270 and 4271.

Page 273, following the heading Bachelor of Education (Intermediate/Secondary), subheading Admission, delete the current clauses 2)b), c) and d) and replace with the following:

"b) either

i. completed thirty–six credit hours in a subject listed under Academic Disciplines in Clause 3 below, and

ii. completed twenty–four credit hours in a subject listed under Academic Disciplines in Clause 3 below but different from that in b)i, or

iii. completed a total of 66 credit hours in at least three science disciplines with a minimum of 12 credit hours in each discipline used.

c) achieved an overall average of at least 65% in either

i. each of the sets of courses in b)i and b)ii, or

ii. in the courses in b) iii, and

d) achieved an overall average of at least 65% in the last 60 successfully completed credit hours."

Amend the list of Academic Disciplines outlined in clause 3) as follows:

Add "Environmental Science"

Add "\*\*\*" to each of the following Academic Disciplines:

Biochemistry

Biology

Chemistry

Earth Sciences

Environmental Science

Physics

Following the notation regarding "\*" insert the following:

"\*\* These are science disciplines for clause b)iii. above."

### 61.3 Department of Mathematics and Statistics

Page 250, 2000–2001 Calendar, following the heading Mathematics and Statistics – Programmes in Mathematics and Statistics, subheading Regulations, delete the current clause 1) and replace with the following:

"1) At most nine credit hours in Mathematics will be given for courses completed from the following list subject to normal credit restrictions: M1000, M1031, M1050, M1051, M1080, M1081, M1090, M1150 and M1151."

### 61.4 Faculty of Engineering and Applied Science

Page 383, 2000–2001 Calendar, following the heading Programme of Study, amend paragraph 5 as follows:

"Public and personal safety concerns are developed...and include discussion on occupational health and safety legislation. During the

Winter Semester a one-day first-aid course is conducted which is a compulsory component of the engineering programme. A student may be exempted from the requirement if evidence of previous first-aid certification is provided. Following the Winter Semester engineering final examinations a one-day seminar dealing with public, personal and industrial safety, occupational health and safety legislation, quality issues and professional practice is given. An examination on material presented in this seminar is held on the following day. A pass on this exam is a programme requirement. Safety concepts continue...during the work terms."

Delete paragraph 6 in its entirety.

Delete paragraph 7 and replace with the following:

"Students must satisfy the first-aid and the health and safety requirements or receive an exemption from the Undergraduate Studies Committee of the Faculty to be permitted to register for Academic Term 3."

Page 388, following the sub-heading Term 3 Courses, amend the course description for Engineering 3703 as follows:

"3703. Surveying and Geomatics. Plane surveying: distance, elevation ... geographical information systems (GIS). A surveying field school to introduce students to the use of surveying equipment and mapping will be held in the first two weeks of the term. Relevant laboratory exercises."

Following the sub-heading, Term 2 Courses, delete the following:

270W. Surveying Field School

290W. Mechanical/Ocean and Naval Architectural Engineering Workshop.

Following the sub-heading Term 4 Courses, delete the following:

480W. Electrical Engineering Workshop.

Page 383, following the heading Complementary Studies Courses, amend clause 4. to read as follows:

"4. Term 5: A complementary studies elective (three credit hours) chosen from a list provided by the Office of the Associate Dean. Students who have previously met this requirement or wish to defer it, may request an exemption or deferral by applying to the Associate Dean. Students who have been granted an exemption or a deferral will not be required to take a replacement course and their promotion from Term 5 will be based on the remaining five technical courses."

Page 381, amend the Chart of the Ocean and Naval Architectural Engineering Curriculum as follows:

Delete "7034. Dynamics and Hydroelasticity of Ocean Vehicles" from Term 7 and replace with "7035. Dynamics and Maneuvering of Ocean Vehicles".

Page 392, 2000–2001 University Calendar, following the heading Term 7 Courses, delete the current course number, title and course description for Engineering 7035 and replace with the following:

"7035. Dynamics and Maneuvering of Ocean Vehicles. Applications of the linearised equations of motion to ocean vehicle problems with single and multiple degrees of freedom. Dynamics and maneuvering of marine vehicles: motions in calm water and in waves; hydrodynamics effects such as added mass, radiation and viscous damping; strip theory; irregular motions; and systems for course keeping and motion control.

Instructional hours: 3 lectures per week (1 semester), relevant laboratory exercises.

#### 61.5 School of Music

Page 205, 2000–2001 University Calendar, following the heading Applied Music Courses, delete the entry for Music 3761 in its entirety and replace with the following:

"Music 3762. Vocal Pedagogy I. Topics selected from: vocal technique, vocal health, methods for teaching various voice types and levels of ability, brief overview of various individual approaches in this history of vocal pedagogy.

Prerequisite: Music 140B in voice.

NOTE: This course is not available to students with two or more credits in the former Music 3761. No more than 4 credits of Music 3761/3762/3763 may be credited toward the Bachelor of Music degree.

Music 3763. Vocal Pedagogy II. Topics selected from: managing a teaching studio, communications in studio teaching dealing with performance anxiety and other topics of importance to studio voice instruction, as well as the application of topics covered in Music 3762.

Prerequisite: Music 140B in voice and Music 3762.

NOTE: This course is not available to students with two or more credits in the former Music 3761. No more than 4 credits of Music 3761/3762/3763 may be credited toward the Bachelor of Music degree."

Delete the entry for Music 3771 in its entirety and replace with the following:

"Music 3772. Piano Pedagogy I. (2 cr. hrs.). Topics include mechanics and care of the piano, piano technique, methods for teaching beginners, and repertoire for students at all levels. Two hours per week. Observation and practice teaching will be an integral component of the course.

Prerequisite: Music 140B in piano.

NOTE: This course is not available to students with two or more credits in the former Music 3771. No more than 4 credit hours of Music 3771/3772/3773 may be counted toward the Bachelor of Music degree.

Music 3773. Piano Pedagogy II. (2 cr. hrs.). Topics include resources for piano teachers, the business of managing a studio, a survey of the history of piano pedagogy, and an introduction to the psychology of teaching and learning. Two hours per week.

Observation and practice teaching will be an integral component of the course.

Prerequisite: Music 140B in piano.

NOTE: This course is not available to students with two or more credits in the former Music 3771. No more than 4 credit hours of Music 3771/3772/3773 may be counted toward the Bachelor of Music degree."

## 61.6 Admission to the University

A memorandum dated January 18, 2001, was received from the Senate Committee on Undergraduate Studies recommending changes to the Calendar Section "ADMISSION TO THE UNIVERSITY". These changes result from a joint effort by the University Calendar Review Committee and the Admissions Unit of the Office of the Registrar to clarify and/or simplify the regulations pertaining to this particular section of the calendar.

In an attached memorandum dated January 15, 2001, the University Calendar Review Committee, explained that the mandate of the Committee includes simplifying the University Calendar and presenting programmes and regulations more clearly to both internal and external audiences. The Committee has agreed that the document entitled "ADMISSION/RE-ADMISSION TO THE UNIVERSITY (UNDERGRADUATE)" meets these responsibilities.

It was moved by Ms. Walsh, seconded by Mr. Collins and carried, that the following revised calendar entry be approved:

"ADMISSION/RE-ADMISSION TO THE UNIVERSITY

(UNDERGRADUATE)

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1 Admission/Re-Admission Information

This section applies to all undergraduate applicants except those applying to the Faculty of Medicine.

Applicants seeking admission to the Faculty of Medicine should refer to the Faculty of Medicine regulations for information.

Applicants seeking admission to a particular faculty or school may be required to submit a faculty or school application in addition to the application for admission/re-admission and should refer to appropriate faculty or school regulations for procedures, deadlines, admission requirements and further information.

1.1 Applications for admission/re-admission should be submitted by the deadline dates listed in the UNIVERSITY DIARY. Applications received later or post-marked later than the stated deadline dates will be processed as time and resources permit. Application forms and other information may be obtained by contacting the University in writing to the Admissions Office, Office of the Registrar,

Memorial University of Newfoundland, St. John's, NF, A1C 5S7, or by e-mail at [admissions@mun.ca](mailto:admissions@mun.ca) or through the website at [www.mun.ca](http://www.mun.ca).

1.2 Each application must be accompanied by a \$40.00 application processing fee. An additional application processing fee of \$40.00 is required from non-Canadian applicants or applicants transferring from post-secondary institutions outside of Newfoundland and Labrador. Neither fee is refundable nor will it be credited to the applicant's financial account under any circumstances. Information regarding other fees and charges is specified under FEES AND CHARGES.

1.3 Applicants who have previously attended Memorial University of Newfoundland and have not registered for courses for the past two consecutive semesters (Fall, Winter, Spring) are required to submit a new Application for Admission/Re-admission together with the \$40.00 application processing fee.

1.4 The admission criteria required of each category of applicant is specified under Categories of Applicants, Admission Criteria And Required Documentation.

1.5 Admission to some courses, programmes and/or the University may be limited by the University when it deems the facilities and resources available to it are not adequate to provide for additional students. Consequently possession of the minimum requirements does not guarantee that an applicant will be granted admission to a course, a programme and/or the University.

1.6 The University may set its own matriculation examinations either in separate subjects or in all those required for matriculation, and may refuse admission to any applicant failing to attain a satisfactory standard in these examinations.

1.7 The University reserves the right to refuse admission to any applicant.

1.8 Applicants may be required to provide medical evidence of their fitness to pursue university studies.

## 2 English Language Proficiency Requirements

Since English is the primary language of instruction at this University, all applicants seeking admission to Memorial University of Newfoundland must possess an adequate knowledge of written and spoken English as a prerequisite to admission. Regardless of country of origin or of citizenship status, applicants will be required to provide proof of proficiency in the English language based on one of the following forms.

### 2.1 English Language Secondary Institution

Applicants are required to have successfully completed the equivalent of three years of full-time instruction in an English language secondary institution as recognized by Memorial University of Newfoundland including successful completion of appropriate course(s) in English at the Grade XII or equivalent level. English as a Second Language (ESL) courses are not acceptable for meeting this requirement.

### 2.2 English Language Post-Secondary Institution

Applicants who have attended a recognized post-secondary institution where English is the language of instruction must have successfully completed the equivalent of 30 credit hours. These 30 credit hours must include 6 transferable credit hours in English courses. For information on transfer credit refer to Transfer Credit.

### 2.3 Test of English as a Foreign Language (TOEFL)

A minimum score of 550 is required on the paper-based test or 213 on the computer-based test of the Test of English as a Foreign Language (TOEFL). The official results of the TOEFL must be forwarded to Memorial University of Newfoundland directly from the Educational Testing Service.

Information regarding the TOEFL programme is available from the Educational Testing Service, TOEFL/TSE Services, P.O. Box 6151, Princeton, New Jersey, U.S.A., 08541-6151, from U.S. embassies or consulates, or from offices of the U.S. Information Services.

Applicants will be required to write a placement test in English language prior to the commencement of classes to determine the

appropriate course in English for which they should register. For further information refer to English language and Mathematics Placement Tests.

#### 2.4 Michigan English Language Assessment Battery (MELAB)

A minimum score of 85 is required on the Michigan English Language Assessment Battery (MELAB). The official results of the MELAB must be forwarded to Memorial University of Newfoundland directly from the appropriate testing authority.

Information on the Michigan English Language Assessment Battery (MELAB) testing programme may be obtained from the Testing and Certificate Division, University of Michigan, 2001 North University Building, Ann Arbor, Michigan, U.S.A., 48109-1057.

Applicants will be required to write a placement test in English language prior to the commencement of classes to determine the appropriate course in English for which they should register. For further information refer to English Language and Mathematics Placement Tests.

#### 2.5 Carleton Academic English Language (CAEL) Assessment

Minimum band scores between 50 and 60 in each of the four skills tested (Reading, Writing, Listening, Speaking), with at least two band scores of 60 are required on the Carleton Academic English Language (CAEL) Assessment. The official results of the CAEL must be forwarded to Memorial University of Newfoundland directly from the appropriate testing authority.

Information regarding the Carleton Academic English Language (CAEL) Assessment may be obtained from the Ottawa Test Centre, School of Linguistics and Applied Language Studies, Carleton University, 215 Paterson Hall, 1125 Colonel By Drive, Ottawa, Ontario, K1S 5B6..

Applicants will be required to write a placement test in English language prior to the commencement of classes to determine the appropriate course in English for which they should register. For further information refer to English Language and Mathematics Placement Tests.

## 2.6 Canadian Test of English for Scholars and Trainees (CanTEST)

Minimum band scores of 4.5 in the listening comprehension and reading comprehension sub-tests and a score of 4 in writing are required on the Canadian Test of English for Scholars and Trainees (CanTEST).

The official results of the CanTEST must be forwarded to Memorial University of Newfoundland directly from the appropriate testing authority.

Applicants will be required to write a placement test in English language prior to the commencement of classes to determine the appropriate course in English for which they should register. For further information contact the Department of English Language and Literature.

## 2.7 Memorial University of Newfoundland's English as a Second Language (ESL) Programme

Applicants are required to have successfully completed Memorial University of Newfoundland's English as a Second Language (ESL) programme together with an acceptable score, as noted above in 2.6, on the CanTEST administered by the Department of English Language and Literature at this University.

Applicants may be required to write a placement test in English language prior to the commencement of classes to determine the appropriate course in English for which they should register. For further information contact the Department of English Language and Literature.

## 2.8 Other

Other forms of proof of English language proficiency, acceptable to the University Committee on Admissions, may be considered.

Applicants will be required to write a placement test in English language prior to the commencement of classes to determine the appropriate course in English for which they should register. For

further information refer to English Language and Mathematics Placement Tests.

### 3 Categories Of Applicants, Admission Criteria And Other Information

The categories of applicants applying for admission/re-admission as well as the admission criteria and other related information are listed below. Before a final admissions decision can be reached all required documents must be received. All documents must be official and be forwarded directly to the Admissions Office, Office of the Registrar from the appropriate institution(s) or source(s). Photocopied documents are not acceptable unless duly certified.

#### 3.1 Applicants Who Have Followed The High School Curriculum of Newfoundland And Labrador

##### 3.1.1 Admission Criteria

The courses below are courses designed for students who intend to seek post-secondary education at the University or other institutions whose programmes demand levels of proficiency equivalent to those required by the University. Applicants shall have completed Graduation Requirements for high school as set down by the Department of Education and obtained credits in the following subjects with an overall average of not less than 70% compiled from the grades received in those courses at the 3000 level.

\* English: English Language 3101 (1 credit) and one of Thematic Literature 3201(2 credits) or Literary Heritage 3202 (2 credits).

\* Academic or Advanced Mathematics: Mathematics 2200, 2201 or 2203 (2 credits) and Mathematics 3200, 3201 or 3203 (2 credits).

\* Laboratory Science: Four credits in Laboratory Science (i.e. Biology, Chemistry, Earth Science, Earth Systems, Environmental Science, Geology, Physics), including at least two credits at the 3000 level chosen from 1 of Biology 3201, Chemistry 3202, Earth Systems 3209, Environmental Science 3205, Geology 3203 or Physics 3204 (valued at 2 credits each).

\* Social Science/Modern or Classical Language: Two credits at the 3000 level in a Social Science area or in a Modern or Classical Language.

\* Electives: Two credits at the 3000 level in elective courses chosen from the subjects above or from additional courses approved by the Department of Education for offering at the 3000 level for certificate purposes.

### 3.1.2 Other Information

\* Provisional Acceptance: Applicants in their final year of high school who have completed or who are completing a slate of courses which meets the course requirements as specified in Applicants Who Have Followed The High School Curriculum of Newfoundland And Labrador may be granted provisional acceptance prior to the writing of their final examinations. This provisional acceptance will remain valid until the final examination results are released by the provincial Department of Education at which time a final determination of each applicant's admission status will be made. Provisionally accepted applicants who meet all requirements will be granted a final acceptance whereas applicants who fail to meet all requirements will have their provisional acceptance revoked.

\* Advanced Placement: Applicants completing Advanced Placement courses through the Advanced Placement Program offered by the College board should also refer to Transfer Credit (Advanced Placement (AP)).

\* English Language Proficiency Requirements will apply to all applicants.

## 3.2 Applicants Who Have Followed The High School Curricula of Other Provinces of Canada

### 3.2.1 Admission Criteria

\* Applicants from other provinces of Canada are required to have successfully completed Grade XII in the University Preparatory Program (in the case of Quebec students, Secondary V Certificate) with a passing mark in each of the following Grade XII academic or

advanced-level subjects and an overall average of not less than 70% compiled from the grades received in the courses selected:

- \* English
- \* Mathematics
- \* Laboratory Science (1 of Biology, Chemistry, Earth Science, Earth Systems, Environmental Science, Geology or Physics)
- \* Social Science/Modern Classical Language
- \* Elective
- \* For further information concerning specific provinces, applicants may contact the University by writing to the Admissions Office, Office of the Registrar, Memorial University of Newfoundland, St. John's, NF, A1C 5S7, or by e-mail at [admissions@mun.ca](mailto:admissions@mun.ca) or through the website at [www.mun.ca](http://www.mun.ca).

### 3.2.2 Other Information

\* **Provisional Acceptance:** Applicants in their final year of high school who have completed or who are completing a slate of courses which meets the course requirements as specified above may be granted provisional acceptance prior to the writing of their final examinations. This provisional acceptance will remain valid until the final examination results are released by the appropriate authorities at which time a final determination of each applicant's admission status will be made. Provisionally accepted applicants who meet all requirements will be granted a final acceptance whereas applicants who fail to meet all requirements will have their provisional acceptance revoked.

\* **Advanced Placement:** Applicants completing Advanced Placement courses through the Advanced Placement Program offered by the College Board should refer to Transfer Credit (Advanced Placement (AP)).

\* Applicants seeking credit for enriched High School Grade XII courses or Ontario Grade XIII/OAC courses should refer to Transfer Credit (Enriched Courses And Ontario Grade XIII/OAC).

\* English Language Proficiency Requirements will apply to all applicants.

### 3.3 Applicants For Concurrent Studies

#### 3.3.1 Admission Criteria

\* Applicants in or about to enter their final year of high school with a superior academic record (i.e. normally an overall average of 85% or above) may apply to enrol in university courses (excluding distance education courses). The applicant for concurrent studies must be enrolled in a high school and completing a slate of courses that meets the course requirements for admission to the University as specified in Applicants Who Have Followed The High School Curriculum of Newfoundland And Labrador.

\* Applicants will be required to submit a letter requesting enrolment in a specific course; an official high school transcript; and a letter from the high school principal or guidance counsellor clearly recommending admission for concurrent studies.

\* Applicants must submit a completed application for admission/re-admission together with the appropriate fee. For further information refer to FEES AND CHARGES.

\* An applicant for concurrent studies wishing to enrol in courses at the St. John's campus will be permitted to do so based on the recommendation of the University Committee on Admissions. Applicants wishing to enrol in courses at the Corner Brook campus will be permitted to do so based on the recommendation of the Special Admissions Committee at Sir Wilfred Grenfell College. Eligibility to enrol is limited to one semester but may be renewed on the recommendation of the relevant committee.

\* Enrolment for concurrent studies students will normally be limited to three credit hours in a given semester. Fees and deadlines are the same as for regularly admitted students. University credit will be awarded after successful completion of the course(s) and successful completion of the requirements for admission to the University.

### 3.3.2 Other Information

\* English Language Proficiency Requirements will apply to all applicants.

### 3.4 Applicants Who Have Followed The Adult Basic Education Programme (ABE)

#### 3.4.1 Admission Criteria

Applicants shall have completed the Level III Adult Basic Education Certificate (ABE) with the approved combination of thirty-six credits set down by the Department of Education and successfully completed, with an overall average of not less than 70%, the following courses as outlined below:

- \* Communication Skills: IC 3112 and one of IC 3321 or IC 3222
- \* Mathematics: One of the following groups:
  - \* Mathematics: IM 3115, 3211, 3212, 3213 and 3216 OR
  - \* Mathematics: IM 3218, 3219 and 3221
- \* Science: One of the following patterns:
  - \* Biology: IB 3113, 3115, 3211, 3212A/B, 3214, 3316 OR
  - \* Chemistry: IH 3111, 3112, 3113, 3114, 3116, 3117, 3118, 3215 OR
  - \* Environmental Science: IS 3214 OR
  - \* Geology: IS 3212 OR
- \* Physics: IP 3111, 3112, 3213, 3215, 3216

#### 3.4.2 Other Information

\* English Language Proficiency Requirements will apply to all applicants.

### 3.5 Applicants For Mature Student Status

#### 3.5.1 Admission Criteria

\* An applicant, 21 years of age or older within one month after the beginning of the semester or the session to which admission is being sought, who has not fulfilled the admission criteria outlined in any of the above categories may be admitted to the University with the approval of the University Committee on Admissions.

\* Applicants for mature student status will be required to submit proof of age; two letters of reference from persons competent to assess the candidate's ability to proceed with university studies; a letter from the applicant outlining the grounds for requesting special consideration; and high school marks and marks from post-secondary institutions, if applicable.

\* Applicants will be required to submit a completed application for admission/re-admission together with the appropriate fee. For further information refer to FEES AND CHARGES.

\* Applicants for mature student status may be required to show through an interview that they possess the potential to proceed with university studies.

\* Since admission as a mature student is not on the grounds of age alone, the University Committee on Admissions reserves the right to refuse admission to any applicant.

### 3.5.2 Other Information

\* English Language Proficiency Requirements will apply to all applicants.

## 3.6 Applicants Who Are Senior Citizens

### 3.6.1 Admission Criteria

\* An applicant, 60 years of age or older within one month after the beginning of the semester/session to which admission is being sought, may be admitted to the University as a senior citizen, upon submission of a birth certificate or other proof of age.

## 3.7 Applicants From Other Countries

Applicants from other countries not listed below may contact the University by writing to the Admissions Office, Office of the Registrar, Memorial University of Newfoundland, St. John's, NF, A1C 5S7, or by e-mail at [admissions@mun.ca](mailto:admissions@mun.ca) or through the website at [www.mun.ca](http://www.mun.ca) for further information.

### 3.7.1 United Kingdom – Admission Criteria

\* Applicants from the United Kingdom are required to have the General Certificate of Education or the Scottish Leaving Certificate of Education with a minimum of "Ordinary" or "Lower-Level" passes in five subjects acceptable to the University Committee on Admissions.

\* Applicants completing the "Higher Level" subjects of the Scottish Leaving Certificate and applicants completing the "Advanced Level" subjects of the General Certificate of Education should refer to Transfer Credit.

\* Also refer to 3.7.4, Other Information.

### 3.7.2 Hong Kong, Malaysia, West Indies And West Africa – Admission Criteria

\* Applicants from Hong Kong, Malaysia, West Indies and West Africa are required to have the General Certificate of Education with passes in five academic subjects at the "Ordinary Level" acceptable to the University Committee on Admissions.

\* Applicants completing the "Advanced Level" subjects of the General Certificate of Education should refer to Transfer Credit.

\* Also refer to 3.7.4, Other Information.

### 3.7.3 United States – Admission Criteria

\* Applicants from the United States must have completed a High School University Preparatory Program (Grade XII) with a passing mark in the appropriate Grade XII course in each of the five areas listed below with an overall average of not less than 70% in the courses selected.

\* English

- \* Mathematics

- \* Laboratory Science (1 of Biology, Chemistry, Earth Science, Earth Systems, Environmental Science, Geology or Physics)

- \* Social Science/Modern Classical Language

- \* Elective

- \* Also refer to 3.7.4, Other Information.

### 3.7.4 Other Information

- \* Applicants from other countries should submit official matriculation certificates at least two months prior to the commencement of the semester to which they are seeking admission. Certificates in a language other than English or French should be accompanied by notarized English translations.

- \* Applicants from other countries may be required to submit with their application, a statement of satisfactory financial resources.

- \* English Language Proficiency Requirements will apply to all applicants.

## 3.8 Applicants Transferring From Other Recognized Universities or Colleges

### 3.8.1 Admission Criteria

- \* The admission of applicants from other recognized universities or colleges will be subject to the regulations for **ADMISSION/RE-ADMISSION TO THE UNIVERSITY** in addition to **GENERAL ACADEMIC REGULATIONS, REGULATIONS FOR CONTINUANCE AND RE-ADMISSION**. In order to allow sufficient time for assessment of possible transfer credit, students should apply to the Office of the Registrar for admission to this University on or before the deadlines specified in the **UNIVERSITY DIARY** for the semester in which they propose to begin their studies.

### 3.8.2 Other Information

- \* In addition to the \$40.00 non-refundable application processing fee, a fee of \$40.00 is required of all applicants who

apply for admission from post-secondary institutions outside of Newfoundland and Labrador and/or non-Canadian applicants. Neither fee is refundable nor will it be credited to the applicant's financial account in any circumstances. For further information refer to FEES AND CHARGES.

\* Students applying for transfer from other recognized universities or colleges shall submit their High School Diploma and official transcript(s) from all universities and colleges attended. All documents must be forwarded directly to the Admissions Office, Office of the Registrar from the appropriate institution(s). These documents must be certified and official and received in the Office of the Registrar not later than two months prior to the first day of lectures in any semester, as stated in the UNIVERSITY DIARY. An application is not considered complete until these documents have been received.

\* Applicants transferring from other universities or colleges should also see Transfer Credit.

\* English Language Proficiency Requirements will apply to all applicants.

### 3.9 Applicants Who Are Requesting Special Admission

Where circumstances warrant, applicants not meeting the regulations for ADMISSION/RE-ADMISSION TO THE UNIVERSITY may be admitted to Memorial University of Newfoundland with the approval of the University Committee on Admissions.

#### 3.9.1 Admission Criteria

\* Applicants must submit a completed application for admission/re-admission together with the appropriate fee. For further information refer to FEES AND CHARGES

\* Applicants must submit a letter to the Committee outlining the grounds for requesting special consideration and provide a letter from a school principal, guidance counsellor, employer or other responsible person substantiating those grounds.

\* In order to allow sufficient time for reasonable and consistent consideration of special cases, supporting letters must be received

at least one week prior to the beginning of the semester to which admission is being sought.

### 3.9.2 Other Information

\* English Language Proficiency Requirements will apply to all applicants.

## 4 English Language and Mathematics Placement Tests

In addition to the following, more detailed information regarding the English language and Mathematics placement tests is available from the Department of English Language and Literature and the Department of Mathematics and Statistics respectively.

### 4.1 English Language Placement Test

4.1.1 With the exception of applicants who demonstrate English language proficiency under the regulations, English Language Proficiency Requirements (English Language Secondary Institution and English Language Post-Secondary Institution), all other applicants will be required to write a placement test in English language. This test must be taken prior to the commencement of classes to determine the appropriate English course for which an applicant should register. For further information concerning English language proficiency requirements refer to English Language Proficiency Requirements.

4.1.2 Students whose performance in the placement test in English language indicates that appropriate placement is in English 102F will be required to register in, and successfully complete English 102F before registering in higher level courses in English.

### 4.2 Mathematics Placement Test

4.2.1 Applicants intending to register for the first time in any 1000 level mathematics course must submit a score for either an Advanced Placement calculus Examination or other standardized tests acceptable to the Department of Mathematics and Statistics.

4.2.2 Students whose score in the Advanced Placement Calculus examination or other standardized test is not acceptable to the

Department of Mathematics and Statistics will be required to register in a mathematics course determined by the Department of Mathematics and Statistics.

## 5 Transfer Credit

Outlined below are the various categories for which transfer credit may be considered.

Applicants wishing to be considered for advanced standing or transfer credit must submit, in addition to the Application for Admission/Re-Admission, an Application for Transfer Credit Evaluation which can be obtained from the Office of the Registrar.

Official transcript(s) and calendar descriptions and/or outlines of courses claimed for credit are also required and should be sent directly to Memorial University of Newfoundland from the institution attended.

In order to allow sufficient time for evaluation, these documents should be received at least two months prior to the commencement of the semester to which the applicant is seeking admission. It is the student's responsibility to provide the pertinent documents, and until they are received, the Office of the Registrar is unable to commence an evaluation or to advise students of their standing at this University.

When transfer credit is awarded for work completed at another institution, only equivalent Memorial University of Newfoundland course(s) and credit(s) are recorded on the Memorial University of Newfoundland transcript. Grades received from other institutions are not recorded nor included in averages.

Applicants who have not received the results of a transfer credit evaluation prior to the assigned registration time for the semester in which they propose to begin studies should contact the Admissions Office for further assistance.

### 5.1 Advanced Placement (AP)

\* Memorial University of Newfoundland may recognize for transfer credit certain courses completed through the Advanced

Placement Program offered by the College Board. Award of credit for AP courses will be subject to the achievement of a minimum grade of 3 in each subject claimed for credit (in certain subjects a minimum grade of 4 may be required).

\* Award of credit for AP courses will be subject to evaluation and recommendation by the appropriate University academic unit and University Regulations.

\* The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

## 5.2 Enriched Courses And Ontario Grade XIII/OAC

\* Certain Grade XII enriched courses and certain Ontario Grade XIII/OAC subjects may be recognized for introductory (normally first year) credits, where applicable, provided that the subjects claimed for credit are recommended as equivalent to Memorial University of Newfoundland courses by the relevant University academic unit(s). In addition, the applicant must have obtained an overall average in these courses of not less than 65% with a passing grade in each subject claimed for credit. Applicants who have not obtained the overall average requirement of 65% in these courses will be required to have obtained a mark of not less than 65% in individual subjects claimed for credit.

\* Award of credit for Grade XII enriched and Ontario Grade XIII/OAC courses will be subject to evaluation and recommendation by the appropriate University academic unit(s) and University Regulations.

\* The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

## 5.3 Advanced Or Higher Levels

\* The "Advanced Level" subjects of the General Certificate of Education will generally be accepted for credit to a maximum of 12 credit hours in each subject provided that a minimum grade of 'D' in each subject claimed for credit has been obtained.

\* The "Higher Level" subjects of the Scottish Leaving Certificate will generally be accepted for credit at the first year level.

\* Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

\* The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

#### 5.4 International Baccalaureate Diploma

\* Memorial University of Newfoundland will consider for transfer credit the "Higher Level" subjects and certain "Standard" or "Subsidiary" level subjects, provided that the subjects claimed for credit are recommended as equivalent to Memorial University of Newfoundland courses by the relevant University academic unit(s), and the candidate has achieved a minimum grade of 4 in individual subjects claimed for credit. In certain subjects a minimum grade of 5 may be required.

\* The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

#### 5.5 Member Institutions of the Association of Universities and Colleges of Canada (AUCC)

\* All university-level course work completed by transfer students during the first two years of university study taken at universities/colleges that are ordinary members of the Association of Universities and Colleges of Canada (AUCC) will be recognized

for transfer credit. In the first instance, the evaluation of such course work for appropriate credit will be conducted by University academic units. In instances where appropriate credit cannot be granted by academic units or where no University academic unit exists at this University for the evaluation of particular transfer credits, the Office of the Registrar will award the appropriate unspecified credits in an unspecified discipline.

\* Applicants who have completed course work beyond the first two years of university study may be considered for further transfer credit subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

\* The applicability of all transfer credits, whether specified, unspecified or in an unspecified discipline, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

## 5.6 Other Universities, Colleges and Institutes

\* Memorial University of Newfoundland may recognize for transfer credit certain courses offered by the College of the North Atlantic, the Fisheries and Marine Institute of Memorial University of Newfoundland, and certain other community colleges, technical colleges, institutes and CEGEPs.

\* Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

\* The applicability of all transfer credits, whether specified or unspecified, is subject to appropriate programme regulations.

\* Information regarding course equivalencies can be obtained from the Admissions Office, Office of the Registrar.

## 6 Challenge for Credit

Memorial University of Newfoundland recognizes that some students may have achieved competence in certain subject areas

through experience gained elsewhere. This experience, which may warrant consideration for academic credit at the undergraduate level, may consist of courses taken at "non-university" institutions or skills acquired from work or learning outside the university. It should be noted that challenge for credit is not offered for Work Terms or Internships.

Since course challenge is not offered by all academic units nor for all courses within a unit, students are advised to consult with the appropriate academic unit to determine whether or not a particular course is offered for challenge.

Where challenge for credit is offered, it is available under the following conditions:

6.1 Challenge for credit is available only to those students who have applied for admission or who are currently registered at the University.

6.2 Applications to challenge for credit are available at the Office of the Registrar. Completed applications must be submitted to the Office of the Registrar and must receive approval from the head of the academic unit offering the course(s). The academic unit may require documentary material from the student and/or an interview before making its decision whether or not to accept the challenge. The academic unit involved will be responsible for deciding the scheduling and appropriate method of evaluation, which may consist of a variety of possible modes of evaluation including written, practical and oral.

6.3 A student who has applied for transfer credit evaluation may not apply to challenge for credit until the transfer credit evaluation has been completed.

6.4 Memorial University of Newfoundland will consider for credit courses that have been granted credit through a Challenge for Credit process by another recognized university or college. Award of credit will be subject to evaluation and recommendation by the appropriate academic unit(s) and University Regulations.

6.5 For the purpose of satisfying the regulations Residence Requirements For a First Degree and Residence Requirements For a

Second Degree (GENERAL ACADEMIC REGULATIONS), a successful challenge for credit shall be considered the equivalent of a transfer credit and shall be recorded on the transcript as a pass (PAS). Challenge grades are not included in averages.

6.6 The appropriate fee must be paid at the time of application. For further information refer to Fees And Charges. If the application is accepted for consideration, the fee is not refundable nor is the student permitted to withdraw the challenge."

## 62. Report of the Academic Council of the School of Graduate Studies

### 62.1 School of Social Work

Page 495, following the heading Regulations Governing the Degree of Master of Social Work, subheading Core Courses, amend the prerequisite for Social Work 6312 to read as follows:

"Prerequisite/Corequisite 6011 or ..."

Amend the entry for Social Work 6432 to read as follows:

"6432. Research Internship (2 credit hours)

Prerequisite 6412 or the former 6411 and 6422"

Delete the entry for Social Work 6912 and replace with the following:

"6912. Advanced Clinical Internship (3 credit hours)

Prerequisites 6312 or the former 6311; 6322 or the former 6321; and Prerequisite/Corequisite 6332 or the former 6331"

Following the subheading Electives (3 credit hours), delete the entry in its entirety and replace with the following:

"6230. Seminar in Community Development

6530. Seminar in Social Administration: Evaluation of Policies and Programmes

6540. Supervision in Professional and Clinical Practice

6550. Feminist Therapy in Social Work Practice

6820–29. Individual Reading and Research in Special Areas

Although the School does not currently offer a program in Social Policy and Administration, it has faculty expertise in these areas and may, resources permitting and given sufficient student interest, offer the following elective courses:

6210. Seminar in Social Planning and Social Development

6220. Seminar in Organization Development

6510. Seminar in Social Administration: Social Policy Analysis, Development and Administration

6520. Seminar in Social Administration: Programme Design and Development"

62.2 Department of History

Page 461, following the heading History, subheading Master of Arts, delete clauses 1, 2 and 3 in their entirety and replace with the following:

"1. Studies at the MA level are available in Canadian and maritime history, in the history of Newfoundland and Labrador, and in the history of the North Atlantic, the United States, Britain, Germany and France.

2. Candidates for the MA shall complete a minimum of 24 credit hours, 18 of which shall normally be 6180, 6200, 6210 and 6999."

Following the subheading Courses, add the following courses:

"6210. Sources, Methods and Criticism: Practising History

6999. Masters Research Paper (9 credit hours)"

Amend the entry for 6201 to read as follows:

"6201. Masters Seminar II \*Only students registered in the thesis programme up to and including January 2001 may take this course. As of January 2002, this course will no longer be available."

Page 507, following the heading History, subheading Courses add the following courses:

"6210. Sources, Methods and Criticism: Practising History

6999. Masters Research Paper (9 credit hours)"

Amend the entry for 6201 to read as follows:

"6201. Masters Seminar II \*Only students registered in the thesis programme up to and including January 2001 may take this course. As of January 2002, this course will no longer be available."

62.3 Department of Anthropology

NEW PROGRAMME

"Anthropology

Head of the Department

Michael Deal

1. The Ph.D. in Anthropology is offered in a) prehistoric and historic archaeology of Northeastern North America and the Arctic and b) historical anthropology and ethnography of Newfoundland and Labrador, and Western Europe.

2. An applicant must normally hold a Master's degree with a specialization in archaeology or social and cultural anthropology. In exceptional circumstances, a student who has spent three semesters in the M.A. programme may be recommended for transfer into the Ph.D. stream.

3. Residency: the Department requires a minimum residency of two years for Ph.D. students.

4. A supervisory committee will be established for each student as per General Regulation 12b.

5. Programme of study:

A. Students will normally be required to successfully complete two (2) courses during their first three semesters in the programme.

Archaeology Social/Cultural

6700 6300

6701 6000

6411

B. The supervisory committee may require the candidates to complete additional graduate courses.

6. All candidates must demonstrate a reading knowledge of a second language to be determined in consultation with the supervisory committee. This language will normally be a language in which there is a substantial body of literature in either Archaeology or Social and Cultural Anthropology. The exam will be set and marked by an authority determined by the Head of the Department and the Dean of Graduate Studies (see General Regulation G2d) and must be completed before the Comprehensive Examination is undertaken.

7. The Ph.D. Comprehensive Examination shall be administered in accordance with General Regulation H. The examination may be oral, written or both, and shall consist normally of three (3) sessions, each of up to three hours duration, within a one week period. Candidates will prepare for these examinations by undertaking supervised readings in three fields prescribed by the three members of the supervisory committee. The examination will deal with specified areas of either archaeology or social/cultural anthropology. The examination will normally be scheduled in the third week of November each year in the second year of the candidate's programme.

8. The candidate must submit a written thesis proposal for presentation to the department two months following completion of his/her comprehensive examination.

9. As stated in the General Regulations for Graduate Studies, the time limit for completion of the degree is 7 years.

10. Submission of dissertation and the oral defense of dissertation will follow General Regulation J4.

## COURSES

S/C 6010. Cultural Ecology

A/P 6020. Physical Anthropology

A/P 6040. Human Osteology

S/C 6071. Health and Illness: Cultural Contexts and Constructions

S/C 6081. Anthropology of Gender

S/C 6089. Anthropology of Underclass Life

A/P 6095. Advanced Studies in Ethnohistory (same as History 6095)

S/C 6100. Social Organization

S/C 6110. Culture and Personality

S/C 6140. The Community

A/P 6151. Palaeoethnobotany

A/P 6181. Palaeoeskimo Cultures of the Eastern Arctic

A/P 6182. Advances in Material Culture Analysis

A/P 6187. Readings in Maritime Provinces Prehistory

A/P 6189. Palaeopathology

A/P 6191. Approaches to Early Modern Material Culture

A/P 6192. Conservation Method and Theory

S/C 6210. Language and Culture

S/C 6240. Atlantic Regional Studies

S/C 6260. Social and Economic Development

S/C 6280. Newfoundland Ethnography

S/C 6281. Labrador Ethnography

S/C 6282. Ethnography of a Single Region

A/P 6290. Newfoundland and Labrador Prehistory

S/C 6300. Fieldwork and Interpretation of Culture

A/P 6310. Economic Analyses in Archaeology

A/P 6320. Ethnoarchaeology

A/P 6330. Archaeological Field Conservation

S/C 6400. Current Themes in Cultural Anthropology

A/P 6409. History of Archaeology

S/C 6410. History of Anthropology

A/P 6411. Theory and Method in the Study of Archaeology and Prehistory

S/C 6412. Anthropological Theory

S/C 6413. Applied Anthropology

S/C 6430. Audiovisual Anthropology

A/P 6500. Special Topics in Historical Archaeology (Prerequisite A/P 6191)

S/C 6580–6599. Special Areas in Anthropology

S/C 6600. Contemporary Debates in Anthropology

S/C or A/P 6890. Graduate Seminar

A/P 6680–6699. Special Topics in Archaeology and Prehistory

A/P 6700. Interpretative Methods in Prehistoric Archaeology

A/P 6701. Interpretative Methods in Historical Archaeology

Page 455, following the heading Anthropology, subheading Courses, insert the following courses:

"A/P 6700. Interpretative Methods in Prehistoric Archaeology

A/P 6701. Interpretative Methods in Historical Archaeology"

New Courses

"6700. Interpretive Methods in Prehistoric Archaeology.

6701. Interpretative Methods in Historical Archaeology"

63. Report of the Committee on Senate Elections:

A memorandum dated February 15, 2001 was received from the Committee on Senate Elections reporting the entitlement of each constituency to seats on Senate for the 2001–2002 academic year in accordance with the Procedures for Selection of Senate Members.

Senate elections are now being conducted and the results will be submitted to Senate when they are finalized.

64. Postponement of Special Meeting of Senate

A memorandum dated February 22, 2001 was received from the Executive Committee of Senate recommending to Senate that, since

the special meeting which was originally scheduled for November, 2000 was held as recently as January of this year, that the special meeting normally scheduled for March be postponed until the April 10, 2001 meeting of Senate. The Executive Committee also noted that a postponement will provide more time for preparation and distribution of the documentation for the meeting.

It was agreed that the special meeting, the topic of which will be "The Future of Research at Memorial University", be postponed until the April 10, 2001 meeting of Senate.

#### 65. Search Committee for Vice-President (Research and International Relations)

A memorandum dated March 5, 2001 was received from the President and Vice Chancellor reminding Senators that Dr. K. Keough will be resigning as Vice-President (Research and International Relations) effective March 31, 2001 to undertake new responsibilities in the very prestigious position of Chief Scientist, Health Canada. The October 26, 2000 Policies and Procedures Governing the Appointment, Review, Promotion and Tenure of Academic Administrators document vests authority for a Search for a Vice-President with the President, and accordingly he is in the process of establishing a Search Committee, which he will chair and which is to consist of eleven individuals in addition to the Chair as follows:

5 members of the faculty (3 to be elected)

(2 to be selected by the President)

1 graduate student Graduate Students' Union to nominate 2 individuals, one of whom will be chosen by the President

1 senior undergraduate student MUNSU, SWGCSU and MISU to nominate 1 individual each, one of whom will be chosen by the President

1 administrator or representative of Separately Incorporated Entities (SIEs)

2 members of the Academic Deans and Directors Group to be selected by the President

The Vice-President (Academic).

In the case of the five members of the faculty, in order to reflect as closely as possible the weighted composition of the various constituencies, and to provide for wide representation, he is proposing a combination of three elected members and two to be selected by the President in accordance with the following guidelines:

1 The three faculty representatives to be elected from faculty and librarians following the Regulations for Senate Elections. In order to expedite the process, it is proposed that the call for nominations close at noon on March 16, 2001, and the deadline for receipt of ballots will be noon, March 23, 2001.

2 In order to reflect as closely as possible the weighted composition of faculty and librarians, the following constituency groupings are proposed:

#### GROUP CONSTITUENCY

1 Science

2 Business Administration, Engineering and Applied Science, Library and Sir Wilfred Grenfell College

3 Education, Marine Institute, Music, Physical Education and the Counselling Centre

4 Humanities and Social Sciences

5 Medicine, Nursing, Pharmacy, Social Work

In response to a question from Mr. Dunne regarding the rationale for the selection process for students representatives, the President advised that this process is designed to ensure that there is a disciplinary and gender balance on the Committee in as far as possible.

Dr. McKay commented that in the past the search processes for senior administrators tended to be secretive and he asked whether the President envisioned a more open search process for Vice-President (Research and International Relations). The President replied that one difficulty with an open process is the risk of losing good candidates because some would not make themselves available in an open process. The President advised that a search consultant has been retained who will provide the Committee with views of current practice from coast to coast. He also commented that while his own personal choice would be an open process, he will seek the advice of the Committee and the consultant in this matter.

Dr. Bear questioned the timing constraints for the election process and the President replied that he is hoping to get the Search Committee appointed as soon as possible with a view to interviewing candidates in June.

It was agreed to receive this memorandum for information.

#### 66. Remarks from the Chair – Questions/Comments from Senators

The President made the following remarks for the information of Senate:

##### Tuition Fee Policy – Discussions with Government

The President reported that during recent discussions with Government, issues related to tuition fees and student debt were discussed. He advised that he had today attended the opening of the House of Assembly and that the throne speech made reference to the loans remission programme and a reduction in tuition fees which, in the case of Memorial will become effective in September, 2001. Specific details will be made available in the near future.

The President also reported that he had a lengthy meeting with Premier Grimes when a number of issues were explored, including research, research infrastructure, teaching, teaching infrastructure, salaries, snow clearing, increasing energy costs, etc. The President also invited Ms. Sandra Kelly, Minister of Youth Services and Post Secondary Education, and members of her staff to meet with him and the Vice-Presidents, at which time they were given an overview of what Memorial is today, what it has been and what it could be in

the future. A similar meeting is planned for the Minister of Health and Community Services and her staff since that department is responsible for funding the Faculty of Medicine and has a particular interest in medicine, nursing, social work and pharmacy. He noted that the University's relations with government have to be re-confirmed and re-shaped in light of the restructuring of departments within government.

#### Atlantic Innovation Fund

The President reported that he and Dr. Keough recently attended a meeting in Halifax regarding the Atlantic Innovation Fund where representatives from the Atlantic universities and non-government research organizations were invited. The President noted that he and Dr. Keough pressed for inclusion of Social Sciences and Humanities projects under AIF funding if such projects

build on a capacity to create economic activity. The draft guidelines that were presented also indicated that any project eligible for funding through AIF would be limited to a total of \$10 million, which is not a large amount for a

project which could include multiple partners per province of Atlantic Canada over several years. University representatives who requested that there not be a limit of \$10 million were advised that any project over this amount would require Treasury Board approval, which would delay final approval. However, most universities agreed that such a delay would be preferable if it achieves the overall objectives of the Fund.

#### Visit to Gander/Glovertown

The President reported that he had spent some time in the Gander/Glovertown area meeting with people from the community, including the College of the North Atlantic and the media. In Gander he was asked on several occasions why Memorial does not offer more courses by distance education. For example, it was pointed out that Mount St. Vincent has been offering a Master's level teaching programme for some time and individuals questioned why Memorial could not do the same. The President asked Senators to consider this as an illustrative question for discussion with colleagues.

## President's Report for 1999–2000

The President advised that the President's Report of 1999–2000 was now available on CD-ROM and on the World Wide Web. In previous years the Report was presented in newspaper format which took about 16 pages. Since this was limiting in terms of content, the University looked at alternative ways to present the Report. The President recognized the work that has been done by the Division of University Relations and the School of Continuing Education in preparing the report in this format. The President observed that this is thought to be the first time a report of this kind has been presented in this format. He requested that people take the opportunity to view the CD-ROM which contains 200 pages of text and pictures, together with audio track, and to pass on their comments, both favourable and unfavourable. It is anticipated that the next President's Report will be expanded to include aspects from different departments and units of the University.

The President then introduced Ms. Victoria Collins and Mr. Ivan Muzychka who were in attendance to give a demonstration of selected items available in the Report.

Ms. Collins advised that the Report has been published in several formats. In addition to a four-colour summary card containing the report's highlights the complete report is available on CD-ROM and on the Web at <http://www.mun.ca/president/99-00report/>. The CD-ROM and Web versions of the report contain the university's complete audited financial statements in PDF format. In addition, the electronic versions contain the final report of Memorial's successful Opportunity Fund campaign, and the Oil and Gas Development partnership proposal released by the university in September 2000.

There is also a photographic Year-in-Review and a video message from the President along with video clips featuring students, faculty and alumni, and a series of CD-quality musical tracks performed by Memorial's School of Music ensembles.

The President then thanked Ms. Collins and Mr. Muzychka on behalf of Senate for their excellent presentation. He then presented the

Secretary of Senate with a copy of the CD-ROM and summary card for the Senate files.

## 67. ADJOURNMENT

The meeting adjourned at 5:15 p.m.