

SENATE MINUTES

JANUARY 9, 2001

The regular meeting of Senate was held on Tuesday, January 9, 2001, at 5:10 p.m. in Room E5004.

40. PRESENT

The President, Dr. E. Simpson, Dr. K. Keough, Professor A Fowler, Dean W. Blake, Dean I. Bowmer, Dean B. Burnaby, Mr. G. Collins, Professor J. Dempster, Mr. Richard Ellis, Dr. C. Higgs, Dean G. Kealey, Dean R. Lucas, Dean T. Murphy, Dr. C. Orchard, Mr. L. O'Reilly, Dr. T. Gordon, Dr. L. Walker, Professor H. Weir, Dr. R. Adamec, Dr. J. Ashton, Dr. G. Bassler, Dr. J. Bear, Dr. M. Brosnan, Dr. G. Clark, Mr. C. Couturier, Dr. J. deBruyn, Mr. C. Dennis, Mrs. C. Dutton, Dr. J. Evans, Dr. D. Goldstein, Dr. R. Gosine, Dr. M. Kara, Dr. D. Kimberley, Professor K. Knowles, Professor V. Kuester, Dr. M. Laryea, Ms. K. Lippold, Dr. V. Maxwell, Dr. D. McKay, Dr. J. McLean, Dr. M. Mulligan, Dr. M. Murray, Dr. H. Pike, Ms. D. Rehner, Dr. V. Richardson, Dr. D. Rideout, Dr. G. Sabin, Dr. P. Sinclair, Dr. D. Treslan, Dr. J. Usher, Professor D. Walsh, Dr. B. Watson, Dr. M. Wernerheim, Mr. B. Whitelaw, Ms. Kirsten McDonald, Ms. A. Muselius, Mr. K. Dunne, Ms. J. Mahoney, Ms. J. Morgan, Ms. R. Smith, Mr. L. Walsh.

41. APOLOGIES FOR ABSENCE

Apologies were received from the Chancellor, Dr. C. Sharpe, Mr. C. Collins, Mr. A. Kennedy, Mr. D. Maveneka and Mr. D. Nowak.

42. MINUTES

The Minutes of the regular meeting held on December 12, 2000 were taken as read and confirmed..

At the request of the Chair, Senate Committee on Research, it was agreed that Agenda Item No. 5, Report of the Senate Committee on Research, be considered as the next item of business.

43. Report of the Senate Committee on Research – Revised University Policy on Integrity in Scholarly Research

At a meeting held on June 13, 2000, Senate reviewed a revised University Policy on Integrity in Scholarly Research which incorporated a number of additional revisions to an earlier document dated October 19, 1999. A motion to approve the policy was tabled until the Senate Committee on Research had the opportunity to consider a number of comments made by Senators at the June 13, 2000 meeting.

A memorandum dated December 11, 2000 has since been received from the Vice-President (Research and International Relations) forwarding the revised University Policy on Integrity in Scholarly Research. This revised document contains modifications to the earlier proposal which were made by the Committee on Research taking into consideration the comments of Senate.

It was moved by Dr. Gosine, seconded by Dr. Keough and carried that the motion which was tabled at the meeting held on June 13, 2000 be lifted from the table.

Following consideration of the document, the original motion (Keough/Kealey) that the revised University Policy on Integrity in Scholarly Research be adopted, was then put to a vote and CARRIED.

The President congratulated Dr. Keough on the recent announcement of his appointment as Chief Scientist for Health Canada, noting that this is a great honour both to Dr. Keough and to the University. He advised Senators that Dr. Keough will be assuming this post by way of a secondment and will maintain his links with his laboratory at this University.

44. Report of the Committee on Honorary Degrees and Ceremonial

Senate met in camera for this item of business, which included a review of honorary degrees criteria and procedures as well as nine nominations for honorary degrees which were all approved. In addition, three nominations for the status of Professor Emeritus were approved for submission to the Board of Regents. A copy of the Minutes for this part of the meeting may be viewed by Senators in the Office of the Secretary of Senate.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

45. Report of the Senate Committee on Undergraduate Studies

45.1 Marine Institute

New Course

"4020. Economic Management for Technologists. Introduction to economics of engineering and technological projects; interest and assessing the time value of money; benefit cost ratio analysis and the feasibility of projects; comparison of present worth and annual cost compositions; risk assessment and project selection; planning proposals and project scheduling.

NOTE: Students may not receive credit for both Engineering 4102 and Technology 4020."

45.2 School of Music

New Courses

"3712. Improvisation (3 cr. hrs.). An introduction to the art and practice of Improvisation through guided ensemble exploration and performance, score study and the application of contemporary performance practice.

Prerequisite: Music 240A/B."

"2021. Newfoundland and Labrador Folksinging (3 cr. hrs.). An introduction to the sociocultural contexts, functions, and meanings of folksong in Newfoundland and Labrador. Proceeding from this contextual base drawn from oral and scholarly histories, the course offers practical instruction by a tradition-bearer in the singing of traditional Newfoundland and Labrador tunes and texts, using the techniques of aural transmission and assisted by the written medium where appropriate.

Prerequisite: Permission of the director.

NOTE: No more than three credits from the 2021–23 series may be applied toward the Bachelor of Music Degree as an unspecified music elective.

2022. Newfoundland and Labrador Fiddling (3 cr. hrs.). An introduction to the sociocultural contexts, functions, and meanings of fiddling in Newfoundland and Labrador. Proceeding from this contextual base drawn from oral histories, the course offers practical instruction by a tradition-bearer on the fiddle, using the techniques of aural transmission and assisted by the written medium where appropriate.

Prerequisite: Permission of the director.

NOTE: No more than three credits from the 2021–23 series may be applied toward the Bachelor of Music Degree as an unspecified music elective.

2023. Newfoundland and Labrador Accordion (3 cr. hrs.). An introduction to the sociocultural contexts, functions, and meanings of accordion music in Newfoundland and Labrador. Proceeding from this contextual base drawn from oral histories, the course offers practical instruction by a tradition-bearer on the button accordion, using the techniques of aural transmission and assisted by the written medium where appropriate.

Prerequisite: Permission of the director.

NOTE: No more than three credits from the 2021–23 series may be applied toward the Bachelor of Music Degree as an unspecified music elective."

Page 208, following the heading Music History Courses, amend the course description for 2011. North American Popular Music (3 cr. hrs.), to read as follows:

"A survey of the major genres of North American popular music from the beginning of the 20th century to the 1970's. The course ..."

45.3 Women's Studies Programme

New Course

"Women's Studies 3100. Women and Health. Using an interdisciplinary perspective, this course will explore selected issues related to women and their health. The material covered will help students acquire a better appreciation and understanding of some of the determinants of women's health, gender bias in health care and research, the portrayal of women's health in the popular press and women as patients. A primary emphasis of the course will be to teach students the skills to carry out gender-based analyses of the health literature and health organizations.

Prerequisite/Co-requisite: Women's Studies 2000."

Page 198, following the heading Course List, subheading Core Courses, immediately following Women's Studies/Russian Studies 3004. Images of Women in Russian Culture, insert the following:

"Women's Studies 3100. Women and Health"

45.4 General Regulation X. Procedures Governing Academic Dishonesty – Clause 2(g) – Proposed Calendar Changes

Page 59, following the heading X. Procedures Governing Academic Dishonesty (Undergraduate Students), amend clause 2. g) to read as follows:

"g) Submitting work for one course or work term which has been or is being submitted for another course or work term at this or any other institution without express permission to do so

This includes the presentation ..."

46. Report of the Academic Council of the School of Graduate Studies

46.1 Faculty of Business Administration

Page 464, following the heading Regulations Governing the Degree of Master of Business Administration, subheading A) Qualifications

for Admission, delete clauses 1,2 and 3 in their entirety and replace with the following:

"1. Admission is limited and competitive. To be considered for admission to the Master of Business Administration programme, an applicant shall normally hold at least a Bachelor's degree, with a minimum 'B' standing, from an institution recognized by Senate. Applicants must achieve a satisfactory total score on the Graduate Management Admission Test (GMAT), as well as an appropriate balance of verbal and quantitative GMAT score components. Specific information regarding test centres, dates, registration procedure and deadlines can be obtained by writing to: Educational Testing Service/GMAT, P.O. Box 6103, Princeton, New Jersey, U.S.A., 08541-6103. Their web address is: <http://www.gmat.org>. Relevant employment experience will be taken into account during the evaluation of applications.

2. In exceptional cases, applicants who have not completed an undergraduate degree, but who meet all other requirements, may be considered for admission. Preference will be given to those who present a high GMAT score, have a minimum of 10 years of full-time managerial and executive experience, and have completed several years of university studies. The Faculty may also take into account relevant professional credentials. Applicants, who do not meet normal admission requirements, may be required to complete, with a high level of achievement, certain undergraduate courses before being considered for admission"

Re-number current clauses 4 and 5 as 3 and 4.

Page 464, following the heading Regulations Governing the Degree of Master of Business Administration, subheading B)Deadlines for Applications, delete the entry in its entirety and replace with the following:

"Applications and all supporting documents must be received not later than March 15 from applicants wishing to enter full-time or part-time studies in the Fall semester. Applicants planning to enter in the winter (January) or spring (May) semester must apply prior to October 15 and January 15, respectively. Individuals submitting applications later than the above dates are not assured of consideration for admission to the programme in the semester

desired; their applications will be processed only if time and resources permit."

Page 464, following the heading Regulations Governing the Degree of Master of Business Administration, delete the subheading D) Advanced Standing and its contents in its entirety and replace with the following:

"D) Direct Entry and Advanced Standing

1. Students who have an undergraduate honours (or equivalent, e.g., first class from another university recognized by Senate) degree in business may apply for direct entry into the second year of the MBA Programme. Their course load will be 8107 – Managing in the Canadian Environment, 8208 – Strategic Management, 8209 – Management Skills plus seven electives from the list of second year courses listed in Table III and paragraph E3. Direct entry will only be considered if the honours degree was awarded within seven years of the year for which admission is being sought. The Committee on Graduate Studies reserves the right to require additional first year courses where there are noted deficiencies in a student's undergraduate record.

2. The Faculty's Committee on Graduate Studies may recommend advanced standing for students who do not qualify for direct entry at the time of admission to the MBA programme. After admission and normally not later than one week after registration, all other students, including those who have an undergraduate degree in business, may apply for advanced standing for 8000 level courses in the MBA programme. Advanced standing for any 8000 level MBA course would normally require that the student had achieved a "B+" or better in a letter grade system or the equivalent to a grade of 75% or better at Memorial University in undergraduate courses required for advanced standing. Courses will only be considered for advanced standing if they are part of a degree that has been awarded within seven years of the year for which admission is being sought. Advanced standing will not be granted for 8107 – Managing in the Canadian Environment, 8208 – Strategic Management, 8209 – Management Skills, and 8203 – Management Science.

3. The following information must be submitted to the Associate Dean, Faculty of Business Administration, for evaluation by the Committee:

a) a detailed course outline for each course to be considered in the application for advanced standing;

b) a description of the method of evaluation used in each such course, the grades received, and the completion dates.

4. Students who enter the MBA programme with previous graduate degrees may be granted transfer credit for two non-business, non-specified elective courses by the Faculty's Committee on Graduate Studies. The remaining electives will be chosen from courses offered by the Faculty of Business Administration. This will reduce their programme from 20 courses to 18 courses. (This does not apply to students with degrees such as the LLB and Medical Doctor degrees that are not master's degrees.) Courses will only be considered for advanced standing if they are part of a degree that has been awarded within seven years of the year for which admission is being sought."

Page 465, following the subheading E) Programmes of Study, delete current clause 1.b) in its entirety and replace with the following:

"b) a 48-credit hour course programme plus a thesis for candidates entering with an undergraduate degree. Thirty-three credit hours in programme courses are compulsory and are specified in Table I; the remaining 15 credit hours in programme courses shall consist of 9103 (three credit hours), 12 credit hours in courses agreed upon by each student and his or her supervisor plus a thesis, or

c) a 30-credit hour programme (equivalent to two semesters of full-time study) for direct entry candidates. Three of the programme courses (nine credit hours) are compulsory and are specified in Table II; the remaining twenty-one credit hours for candidates in the all-course programme are electives. For direct entry candidates in the thesis option, courses shall normally consist of 8107, 8208, 8209 and 9103 (all three credit hour courses), six credit hours in courses agreed upon by each student and his or her supervisor plus a thesis. Additional courses may be recommended by the supervisor

to the Committee on Graduate Studies where the preparation of the candidate in the cognate area is deemed to be inadequate."

Following the subheading E) Programmes of Study, amend clause 2. to read as follows:

"2. Electives in the all course programmes may be chosen from ..."

Following the subheading E) Programmes of Study, amend clause 3. to read as follows:

"3. Candidates in the all course programmes are required to choose among ..."

Following the subheading E) Programmes of Study, amend clause 5. by deleting all courses and prerequisites listed and replace with the following chart:

COURSE	PREREQUISITES/COREQUISITES*
Required	
8103	Nil
8104	Nil
8106	Nil
8107	Nil
8108	8103*
8109	Nil
8205	Nil
8206	8103*, 8108*,8109
8207	8103, 8108*
8208	8103, 8104, 8106, 8108, 8109, 8205*, 8206*, 8207*
8209	8104
Electives	
8203	8103
8204	8104
8210	Nil
9102	Nine courses completed
9103	Nine courses completed including 8103
9202	Nine courses completed
9301	Nine courses completed
9302	Nine courses completed plus 9301*
9303	Nine courses completed plus 9301* and 9302*

9306 Nine courses completed including 8103, 8104, 8106, 8108, 8109, 8205, 8206, 8207, 8208*

9308 Nine courses completed including 8103, 8106, 8108, 8109, 8206

9309 Nine courses completed including 8106

9310 Nine courses completed including 8103, 8203

9311 Nine courses completed including 8104, 8204

9312 Nine courses completed including 8103, 8108, 8109, 8206

9313 Nine courses completed including 8103, 8108, 8109, 8206

9314 Nine courses completed including 8103, 8108, 8109, 8206

9315 Nine courses completed including 8103, 8108, 8109, 8206

9316 Nine courses completed including 8205

9317 Nine courses completed

9318 Nine courses completed including 8106

9320 Nine courses completed including 8103, 8108, 8109, 8206

9322 Nine courses completed including 8103, 8104, 8106, 8108, 8109, 8205, 8206, 8207, 8208*

9323 Nine courses completed including 8103, 8108, 8109, 8206, 9320

9324 Nine courses completed including 8104, 8204

9325 Nine courses completed including 8106

9326 Nine courses completed including 8103, 8108, 8109, 8206

9327 Nine courses completed including 8104

9328 Nine courses completed including 8104

Page 465, following the subheading F) Evaluation, delete clause 3 in its entirety and replace with the following:

"3. A candidate is required to withdraw from the MBA programme if:

a) a final grade of 'D' or 'F' is obtained in two courses, or

b) a final grade of 'C' or less is obtained in three courses, or

c) a final grade of 'C' or less is obtained in a repeated course."

Page 466, following the heading Table III – MBA Electives, subheading Schedule of MBA Electives, amend the title for the course 9306 to read as follows:

"9306. International Strategic Management"

Page 466, following the heading Table IV – MBA Course Restrictions, third column entitled Present Course delete:

"9321"

Replace with:

"8210"

Page 466, following the heading Regulations Governing the Degree of Master of Business Administration (Executive Option), subheading A) Qualifications for Admission, amend clause 2. to read as follows:

"2. Applicants must achieve a satisfactory ... New Jersey, U.S.A., 08541–6103 or by contacting the Web site at www.gmat.org."

Page 466, following the heading Regulations Governing the Degree of Master of Business Administration (Executive Option), subheading D) Programmes of Study, amend clause 2) to read as follows:

"2. Five courses will be chosen by the Faculty of Business Administration to meet the needs of each cohort."

Page 466, following the subheading E) Evaluation, delete clause 3 in its entirety and replace with the following:

"3. A candidate is required to withdraw from the MBA programme if:

- a) a final grade of 'D' or 'F' is obtained in two courses, or
- b) a final grade of 'C' or less is obtained in three courses, or
- c) a final grade of 'C' or less is obtained in a repeated course."

Page 466, following the subheading E) Evaluation, amend clause 5 to read as follows:

"5. Clause E3 notwithstanding, in ...complete remedial work and be re-examined. ...A student who receives a grade of 'C' or less on re-examination will be required to ..."

46.2 Department of English Language and Literature

Page 456, following the heading English Language and Literature, after:

"Professor and Head of the Department

G.P. Jones"

Insert:

"Co-ordinator of Graduate Studies

N. Golfman"

Following the subheading Master of Arts, insert new clause 1. as follows:

"1. Upon admission, each candidate will be assigned at least one Supervisor."

Re-number current clauses 1. and 2. as 2. and 3.

Delete current clause 3. and 4.

Insert new clause 4. as follows:

"4. Full-time candidates may reasonably expect to complete their Master of Arts degree in one or two years. Candidates are strongly encouraged to satisfy degree requirements no later than three years after admission."

Page 457, immediately preceding the subheading Courses, insert the following:

"Programme of Study

(I) Thesis Option

1. Candidates completing the M.A. with thesis will complete a minimum of 15 credit hours in graduate courses, which will normally include English 7003 and a thesis.

A thesis proposal, deemed acceptable by the Supervisor(s), including a statement of topic, working title, plan of research, and preliminary bibliography, shall be submitted by the candidate to the Departmental Graduate Studies Committee for its approval by the end of the student's third semester.

The departmental Graduate Studies Committee shall return the thesis proposal to the candidate no later than one month after receiving it.

(II) Non-Thesis Option

Candidates completing the M.A. without thesis will complete a minimum of 24 credit hours in graduate courses, which will normally include English 7003."

Page 504, following the heading English Language and Literature, after:

"Professor and Head of the Department

G.P. Jones"

Insert:

"Co-ordinator of Graduate Studies

N. Golfman"

Page 504, following the subheading Doctor of Philosophy, insert new clause 1. as follows:

"1. Upon admission each graduate student shall be assigned at least one Supervisor and a Supervisory Committee. The Supervisory Committee shall consist of the Supervisor, who shall act as Chairperson, and at least two other members."

Re-number current clauses 1. and 2. as 2. and 3.

Re-number current clause 3 as 4 and amend to read as follows:

"4. Eighteen credit hours in courses beyond those required for the M.A. shall be mandatory and shall normally include English 7003 or its equivalent. These courses are to be decided upon by each candidate in consultation with his/her Ph.D. Supervisory Committee."

Delete clause 5.

Insert new clauses 5., 6., 7. and 8. as follows:

"5. Students who have taken English 7003 or its equivalent before entering the Ph.D. programme must still complete eighteen credit hours.

While candidates will normally be free to choose graduate courses of interest to them, it will be a primary responsibility of their Supervisory Committee to ensure that any serious deficiencies in their record of previous courses, graduate and undergraduate, are made good, particularly in the area of proposed thesis research.

6. Candidates must submit a thesis proposal, deemed acceptable by the Supervisory Committee, including a statement of topic, working title, plan of research, preliminary bibliography, to the Departmental Graduate Studies Committee for its approval before taking the comprehensive examination and no later than by the end of the fifth semester.

The Departmental Graduate Studies Committee shall return the thesis proposal to the candidate no later than one month after receiving it.

7.a) The Ph.D. Comprehensive Examination in the fields of English Language and Literature consists of a written examination, drawn up by the Ph.D. Examination Committee.

The Ph.D. Comprehensive Examination Committee shall consist of the Co-ordinator of Graduate Studies, who shall chair the Committee, the Dean of Graduate Studies or his/her delegate, the Supervisor, and at least two other members of the Department necessary to satisfy General Regulation H.2.b. If the Co-ordinator is also a member of the Supervisory Committee, an additional representative of the Department shall be appointed to chair the examination committee.

b) The written examination shall consist of three parts; a four-hour examination in the student's area of concentration and two three-hour examinations in two other areas. The examination shall take place before the end of the seventh semester in accordance with General Regulation H.2.

c) Candidates who fail one or more parts of the written examination may be re-examined in the respective area(s). This re-examination, and whether it be written or oral, is at the discretion of the examination committee. Candidates shall normally be re-examined no later than three months after writing their first examination. Candidates who fail the re-examination will be required to withdraw from the Ph.D. programme.

8. Reading knowledge of a second language shall be mandatory. Reading knowledge is defined as a minimum B grade in a second-year language course taken within the previous five years, or performance satisfactory to the department in an arranged reading proficiency test. A dictionary may be used in the test. Any mandatory language test must be passed before the student proceeds to the comprehensive examination.

The second language will normally be French. In exceptional circumstances, and on the recommendation of the departmental Graduate Studies Committee with advice of the Supervisory Committee, a language other than French may be substituted. Furthermore, a Supervisory committee may require a demonstrated reading knowledge of an additional language other than French (or

the substitute language) if deemed necessary for the student's research interests."

OTHER BUSINESS

47. Analysis of Courses Dropped from October 31, 2000 – December 5, 2000 and Comparison of End of Semester Academic Standing December 1995 – December 2000

On November 14, 2000, Senate approved the document entitled "Academic Remedies Proposed to Mitigate the Impact of the Disruption of Instructional Activities October 31, 2000 – November 12, 2000".

A memorandum dated January 9, 2001 was received from the Registrar providing an analysis of courses dropped from October 31, 2000 – December 5, 2000.

One of the principal remedies involved an amendment to General Academic Regulation (Undergraduate) P.2(a), Changes in Registered Courses, and Q.1, Withdrawals from University, and Graduate Studies General Regulation C.4(b), Changes in Course Registrations, whereby students were permitted to drop courses without academic prejudice up to and including the last day of lectures in the Fall 2000 Semester, Tuesday, December 5, 2000.

The Registrar advised that as of December 7, 2000, 1620 undergraduate students dropped a total of 1966 undergraduate courses in Fall Semester 2000 and 14 graduate students dropped a total of 15 graduate courses between October 31, 2000 and December 5, 2000.

The Registrar indicated that more detail is available in the three tables which were attached showing the number of courses dropped by course level, the number of courses dropped by subject area and the frequency of dropped courses.

Also attached was a comparison of end of semester academic standing for undergraduate students from December 1995 – December 2000. In the case of December 2000, Senate agreed at its meeting of November 14, 2000 that the Regulations for Continuance and Re-Admission would not be applied. However, the

comparison shows that had they been applied 5.2% of students would have received an academic warning compared to 5.7% in December 1999 and 2.1% would have been required to withdraw compared to 2.4% in December 1999.

Senate received this item for information.

48. ADJOURNMENT

The meeting adjourned at 6:20 p.m.