

MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE

The regular meeting of Senate was held on December 9, 2003, at 5:15 p.m. in Room E5004, Education Building.

44. PRESENT

The President, Dr. E. Simpson, Dr. A. Fowler, Professor M. Beaton, Dean A. Collins, Dr. T. Gordon, Dean R. Gosine, Dean D. Graham, Dr. L. Hensman, Dr. C. Higgs, Dean C. Jablonski, Dean R. Lucas, Mrs. M. O’Dea, Dr. P. Fisher (on behalf of Mr. L. O’Reilly), Dean L. Walker, Ms. D. Whalen, Dr. R. Adamec, Dr. S. Algoo-Baksh, Dr. J. Ashton, Professor P. Ayres, Dr. G. Clark, Mr. C. Couturier, Mr. C. Dennis, Mr. E. Durnford, Professor M. Hackett, Dr. L. Hermanutz, Dr. S. Kocabiyik, Professor V. Kuester, Dr. D. McKay, Dr. M. Morrow, Dr. M. Mulligan, Dr. M. Murray, Dr. F. Murrin, Dr. W. Okshevsky, Dr. D. Peters, Dr. H. Pike, Dr. J. Quaicoe, Dr. D. Rideout, Ms. L. Scott, Dr. E. Simms, Dr. M. Skipton, Dr. D. Thompson, Professor D. Walsh, Dr. S. Wolinetz, Dr. J. Wright, Mr. J. Baker, Mr. S. Sullivan, Ms. J. Magalios.

45. APOLOGIES FOR ABSENCE

Apologies were received from Mr. T. Duggan, Mr. C. Flaherty, Mr. L. Gaulton, Ms. A. Goodman, Dr. G. Gorman, Dr. J. Harris, Ms. K. O’Brien MacDonald, Mr. L. MacFadden, Dr. S. Peters, Ms. J. Tavenor.

46. MINUTES

The Minutes of the regular meeting held on November 18, 2003, were taken as read and confirmed.

REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, the report of the Executive Committee be approved as follows:

47. Report of the Committee on Honorary Degrees and Ceremonial

Senate moved into a closed session for this item of business in accordance with **Section IV.E.2. SENATE MEETINGS AND PROCEDURES** of the Handbook of Senate By-Laws and Procedures which reads:

Report of the Committee on Honorary Degrees and Ceremonial (cont'd)

*Matters of a confidential nature, including honorary degrees, shall be discussed in closed session; observers are not permitted to attend closed sessions.*

The names of eight candidates recommended by the Committee on Honorary Degrees and Ceremonial were presented to the Senate for awarding of doctoral degrees honoris causa. Members were given the opportunity to discuss the merits of each of the candidates before voting. Upon voting by a show of hands, each candidate was approved by at least a two-thirds majority vote.

The Chair reviewed the list of candidates who had previously been approved for the award of an honorary degree but who have not yet received their degree and informed Senators that the list is available for viewing in the Office of the Secretary of Senate.

**CONSENT AGENDA**

Consent Agenda Items five and six were moved from the Consent Agenda to the Regular Agenda at the request of Dr. McKay and Dr. Mulligan.

It was moved by Mrs. O'Dea, seconded by Dr. Wolinetz, and carried that the consent agenda, comprising the following items, be approved.

48. Report of the Senate Committee on Undergraduate Studies

48.1 Faculty of Education Calendar Changes

Page 268, 2003-2004 Calendar, under the heading Regulations for the Degree of Bachelor of Special Education, subheading Admission Requirements, amend clause 3) a) to read as follows:

“a) ... AND have credit for one of Education 3220, 3230, 4240, 4242 or equivalent. ...”

48.2 Department of Folklore

Page 160, 2003-2004 Calendar, under the heading Folklore, subheading Major in Folklore, amend clause b) to read as follows:

Department of Folklore (cont'd)

“Six credit hours from Group A ... 3450, 3618.”

Amend clause c) to read as follows:

“Six credit hours from Group B ... 3001, 3591, 3606 ...”

Delete clause d) in its entirety and replace with the following:

“Six credit hours from Group C - Topics: not more than 3 of which can be taken from courses at the 1000 level: 1050, 1060, 3460, 3591, 3618, 3700, 3800\*, 3900, 3910, 3920\*, 3930, 3940, 3950, 4015, 4440, 4480.”

48.3 Medieval Studies Program

Page 179, 2003-2004 Calendar, under the heading Medieval Studies, subheading Course List, delete in its entirety the prerequisite for course “3003. Christianity in the Middle Ages”.

48.4 Department of French and Spanish

Page 164, 2003-2004 Calendar, under the heading Course List, insert the following new course:

**“3300. Rhétorique et art oratoire.** Convaincre par le discours et le dialogue. Le cadre du cours est la rhétorique: mémoire, invention, disposition, élocution, diction. Exercices oraux variés. Deux heures et demie de cours et une heure de classe de conversation par semaine.

Préalables: Deux cours de français au niveau 2000.

**3300. Rhetoric and Public Speaking.** Convincing and arguing in French. The course will be structured by rhetoric: memory, invention, disposition, elocution, diction. Various oral exercises. Two and a half hours of instruction plus one 50-minute period of conversation class per week.

Prerequisites: 6 credit hours in French at the 2000 level.”

48.5 Department of English

Page 156, 2003-2004 Calendar, under the heading Course List, immediately following “Note 9)”, insert the following new note:

“10) *Students who have passed 1020 may take as their second English course one of 1021, 1080, 1101, 1102, or 1103.*”

Department of English (cont'd)

Amend the course title of 1020 as follows:

**“1020. Writing for Second Language Students I.”**

Insert the following new courses:

**“1021. Writing for Second Language Students II.** This course develops skills in critical reading and writing of academic English, with emphasis on research and writing syntheses from sources, for non-native English-speaking students.

Lectures: Three hours per week.

Prerequisite: English 1020.”

**“2013. Twentieth Century Musicals (3 cr. hrs.)**. A survey of twentieth-century musical theatre. Selected works, presenting different styles and periods, will be examined in detail. There will be a strong, required listening/viewing component to this course. The ability to read music is not required. Music 2013 cannot be taken for credit by students enrolled in the Bachelor of Music program.

*NOTES: 1) Credit for this course may not be applied to the Bachelor of Music degree.*

*2) Credit cannot be received for both Music 3007 and Music 2013.”*

**“4850-4860. Special Topics in Canadian Literature.”**

**“4911. Advanced Creative Writing (Poetry).** Using models of contemporary writing and the students’ own work, this course is designed to develop further the technical skill of those students who have reached a high level of achievement in the introductory creative writing course in poetry, English 3901 (or who have a body of work of exceptional accomplishment) and to help them move towards publication in literary journals and chapbooks.

Prerequisites: Normally, admission to this course will be based on the instructor’s evaluation of the student’s writing and on the achievement of a minimum grade of 70% in English 3901 or English 3900.”

48.6 Department of German and Russian

Page 170, 2003-2004 Calendar, under the heading German and Russian Language and Literature, subheading German, immediately following the subheading General Degree, delete the paragraph in its entirety and replace with the following:

Department of German and Russian (cont'd)

“All candidates who did not matriculate in German will begin their study with Elementary German 1 (1000).”

Under the subheading, German Studies Minor Program, amend clause b) to read as follows:

“... offered by other departments, such as History 3370, 3380, Philosophy 3850, 3851, 3860, to be chosen through prior consultation with the Head of the Department.”

Page 171, 2003-2004 Calendar, under the heading Course List, delete course “2511” in its entirety and replace with the following:

**“2511. Intermediate Composition and Conversation II (S).** Continuation of Intermediate Composition and Conversation I. This course includes a 4-week field school in Germany in August, which lengthens the time frame for the course by approximately two weeks.  
Prerequisite: German 1001 or consent of the Head of the Department.”

Delete course “3510” in its entirety and replace with the following:

**“3510. Advanced Composition and Conversation I (S).** The aims of this course are to increase accuracy and fluency in written and spoken German with emphasis on culture. This course includes a 4-week field school in Germany in August, which lengthens the time frame for the course by approximately two weeks.  
Prerequisite: German 2011 or consent of the Head of the Department.”

Delete course “3511” in its entirety and replace with the following:

**“3511. Advanced Composition and Conversation II (S).** The aims of this course are to increase accuracy and fluency in written and spoken German with emphasis on grammar review. This course includes a 4-week field school in Germany in August, which lengthens the time frame for the course by approximately two weeks.  
Prerequisite: German 2011 or consent of the Head of the Department.

Immediately following the heading, Russian Language and Literature Major Program, delete the first paragraph in its entirety and replace with the following:

Department of German and Russian (cont'd)

“A major in Russian consists of a minimum of 36 credit hours in Russian including Russian 2600, 2601, 2900, 2901 and 3010, as well as 6 credit hours in courses at the 4000 level.”

Immediately following the heading, Russian Language and Literature Minor Program, delete the first paragraph in its entirety and replace with the following:

“A minor in Russian consists of a minimum of 24 credit hours in Russian including 12 credit hours in the following: Russian 1000, 1001, 2010 and 2011.”

48.7 Department of Computer Science

Page 237, 2003-2004 Calendar, under the heading Courses, subheading Third Year Courses, insert the following new course:

**“3717. Symbolic Computation and Recursion (W).** An exposure to symbolic computation with emphasis on recursive programming techniques using the programming language, SCHEME.  
Prerequisites/Co-requisites: Computer Science 2711 and 2740.”

48.8 School of Nursing

Page 328, 2003-2004 Calendar, under the heading Program of Studies: Bachelor of Nursing (Post-RN), subheading Admission Requirements, delete clause 4) in its entirety.

Renumber clauses 5) and 6) to “4)” and “5)”.

Delete the section entitled, “Program Regulations” in its entirety and replace with the following:

**“Program Regulations**

One hundred eight credit hours are required for the completion of the degree. Forty-five unspecified transfer credit hours in Nursing are normally awarded on the basis of successful completion of a diploma program in Nursing.”

Amend the title of the heading, Nursing Credit Hours (42) to read:

**“Credit Hours in Nursing (42)”**

School of Nursing (cont'd)

Under the new heading, Credit Hours in Nursing (42), delete the last paragraph in its entirety and replace with the following:

“Not all clinical focus courses are offered every year. Students should check with the Department prior to registration to plan programs.”

Amend the title of the heading, Other Credit Hours (18) to read:

**“Other Credit Hours (21)”**

Under the new heading, Other Credit Hours (21), insert the following new clause a):

“a) three credit hours of English”

Renumber clause a) to b), clause b) to c), and clause c) to d)

Amend the second note to read as follows:

“2) ... *be awarded for certain post basic nursing courses/programs or for current Canadian Nurses Association certification.*”

Page 329, 2003-2004 Calendar, under the heading, Course List, delete the prerequisite for course 4702 in its entirety and replace with the following:

“Prerequisite: Acceptance into the Bachelor of Nursing (Post-RN) Program and N2740.”

Page 333, 2003-2004 Calendar, delete the table entitled, Bachelor of Nursing (Post-RN) Program Outline, in its entirety and replace with the following:

School of Nursing (cont'd)

“

**Bachelor of Nursing (Post-RN) Program Outline  
108 Credit Hours**

1. 45 credit hours in Nursing are normally awarded on the basis of successful completion of a diploma program in Nursing.
2. 21 additional credit hours required to complete the program:
  - 12 - elective credit hours (incl. 6 at the 2000 level or above)
  - 3 - Statistics 2500 or equivalent, or Education 2900
  - 3 - Philosophy from the 2000-2810 series or Religious Studies 2610
  - 3 - English
3. 42 credit hours in Nursing are required
  - N2040 Health Assessment
  - N2230 Teaching/Learning
  - N2700 Nursing Theories in Practice
  - N2740 Current Concepts in Human Physiology
  - N3023 Counselling
  - N4002 Introduction to Nursing Research: Methodology & Critique
  - N4010 Community Health Nursing I
  - N4310 Community Health Nursing II
  - N5210 Health Care Systems
  - N5220 Professional Issues
  - N5700 Nursing Management
  - N4701 Current Concepts in Pathophysiology
  - N4702 Current Concepts in Pharmacology & Nutrition
  - 3 Clinical Focus Credit Hours

**NOT ALL COURSES ARE OFFERED EVERY YEAR. STUDENTS SHOULD CHECK WITH THE DEPARTMENT PRIOR TO REGISTRATION TO PLAN PROGRAMS.**

”

Page 329, 2003-2004 Calendar, under the heading Course List, subheading 3 Credit Hour Courses, amend the course title for N3520, 3521, 3522 to read as follows:

**“N3520, 3521, 3522. Extended Practice III (Nine credits).”**

Amend the prerequisite for course, “N3520, 3521, 3522”, to read as follows:

“... are prerequisites for N3522. Clinical placement approval from the Undergraduate Studies Committee.”

School of Nursing (cont'd)

Amend the prerequisite for course “N4513” to read as follows:

“... or N4310. Clinical placement approval from the Undergraduate Studies Committee.”

Page 326, 2003-2004 Calendar, under the heading Regulations for the Bachelor of Nursing (Collaborative) Program Fast-Track Option, subheading Admission, amend clause 3) ii.) to read as follows:

“ii.) ... successful completion of the following courses (36 credit hours) prior to admission:”

Amend the paragraph immediately preceding clause 4) to read as follows:

“Additional Elective Credit Hours (6) selected ... .”

Amend clause 4) a) ii.) to read as follows:

“... in the courses (36 credit hours) required for admission (see 3.ii above).”

Page 327, 2003-2004 Calendar, delete the section entitled Program Requirements for Degree Holders in its entirety and replace with the following:

**“PROGRAM REQUIREMENTS FOR DEGREE HOLDERS AND STUDENTS ADMITTED WITH ADVANCED STANDING**

Ninety-three credit hours in Nursing are required for the completion of the degree. The required credit hours are as follows:

**Credit Hours in Nursing (93)**

1001, 1002, 1003, 1011, 1012, 1014, 1511, 1520, 2001, 2003, 2004, 2011, 2013, 2501, 2511, 2520, 3001, 3111, 3113, 3501, 3511, 3520, 3521, 3522, 4101, 4103, 4104, 4110, 4501, 4512, 4513.”

Delete the section entitled, Program Requirements for Students Admitted with Advanced Standing, in its entirety.

Page 329, 2003-2004 Calendar, under the heading Course List, subheading 3 Credit Hour Courses, amend the first sentence of the course description for N1003 to read as follows:

School of Nursing (cont'd)

“This course focuses on the application ... .”

Amend the first sentence of the course description for N2004 to read as follows:

“This course explores principles and concepts of ... .”

Delete the prerequisite for course N1011 in its entirety and replace with the following:

“Prerequisites or Co-requisites: N1001 or the former 2010 or 2400.”

Delete the prerequisite for course N4104 in its entirety and replace with the following:

“Prerequisite or Co-requisite: Statistics 2500 or equivalent, or Education 2900.”

49. Report of the Academic Council of the School of Graduate Studies

49.1 Faculty of Science

Page 461, 2003-2004 Calendar, under the heading Aquaculture, subheading Courses, insert the following new course:

**“6200-6209. Special Topics in Aquaculture.**

Prerequisite: Permission of Chair of Program.

*NOTE: Consult the Program for a list of titles and information regarding availability.”*

**REGULAR AGENDA**

50. Policy Regarding Inactive Courses

At a meeting held on 12 February 2003, Senate approved a *Policy Regarding Inactive Courses* which is based on the principle that only those courses which the University currently offers should be printed in the University Calendar. A letter dated 20 November 2003 has been received from Ms. Regina Bruce indicating that while this general principle is widely accepted, the implementation has created some challenges, including an overloading of asterisks and notes inserted in the Calendar to indicate that a course is inactive. Ms. Bruce is now recommending that the *Policy Regarding Inactive Courses* be amended so that only the course description will be deleted from

Policy Regarding Inactive Courses (cont'd)

the Course Descriptions section, while the course number and title would remain in numerical order with all active courses. A notation would also be made after the course title indicating that the course is inactive. The required changes to the policy were included in a revised *Policy Regarding Inactive Courses*, which was circulated to Senate members

Concern was expressed by Dr. McKay that a time limit has not been determined or specified for parked courses. Dr. McKay expressed the view that if courses have been parked for a number of years, they should be deleted, not just inactivated and removed from the calendar. It was recommended that the Policy be re-examined and that further consideration be given to stipulating a period of time after which inactive courses would be deleted.

It was moved by Dr. McKay, seconded by Mr. Baker, and carried that the *Policy Regarding Inactive Courses* be referred back to the Senate Committee on Undergraduate Studies and the Academic Council of the School of Graduate Studies with a request that consideration be given to whether the Policy should be revised to include a stipulation that after a specified period of time, inactive courses will be deleted.

It was noted that the issue raised by Dr. McKay was different from the issue raised in the memorandum from Ms. Bruce and the Chair suggested that there be two separate motions, i.e., first to consider whether the proposed amendments to the *Policy Regarding Inactive Courses* should be approved, and then to consider the matter of an “expiry date” for courses, raised by Dr. McKay.

The motion that Senate accept the amendments to the Policy Regarding Inactive Courses which was moved by Mr. Sullivan, seconded by Dr. Adamec, carried.

The motion which was moved by Dr. McKay, seconded by Dr. Mulligan, that the Senate Committee on Undergraduate Studies and the Academic Council of the School of Graduate Studies be asked to consider whether the *Policy Regarding Inactive Courses* should be revised to include a stipulation that after a specified period of time, inactive courses be deleted, carried.

51. Calendar Review Committee - Editorial Practice (School of Pharmacy)

In its review of the Calendar, the Calendar Review Committee has reformatted some of the sections of the Calendar as well as made various editorial changes. The guidelines for structure and editing have been forwarded to Senate previously for information. The 2003-2004 Calendar shows both the University Regulations and the section for the School of Human Kinetics and Recreation in the new format, and the 2004-2005 Calendar will have the Marine Institute in the new format.

At a meeting held on 18 November 2003, Senate approved the new 1+4 program for the School of Pharmacy. The program was submitted and approved in a format consistent with the “old” format of the Calendar. The Calendar Review Committee is now requesting to reformat the Pharmacy section to be consistent with the “new” format. This will require reformatting the Pharmacy calendar submission as approved by Senate and set out in Section 35.1 of the 18 November 2003 minutes, but will not necessitate any substantive changes in the regulations as approved. The Calendar Review Committee is seeking the recommendation of Senate as to whether or not the reformatted regulations would have to be submitted to Senate for approval for inclusion in the 2004-2005 Calendar.

Dr. McKay expressed the view that Senate should review the newly reformatted calendar entry for the 1+4 Pharmacy program and suggested that the edited version be placed on the consent agenda for Senate. Other Senators suggested that further Senate review might not be necessary given the School of Pharmacy will be working with the Calendar Review Committee to reformat the Pharmacy calendar entry and will have the opportunity to vet the newly edited version prior to its inclusion in the 2004-2005 University Calendar.

It was moved by Dr. McKay, seconded by Dr. Mulligan that the newly revised calendar entry for the School of Pharmacy be submitted to Senate for approval for inclusion in the 2004-2005 calendar. However, after discussion and assurance that the revised Pharmacy entry would be reviewed by the School of Pharmacy, the motion was withdrawn.

It was then moved by Dr. McKay, seconded by Dr. Wright, and carried that the reformatted regulations for the newly approved 1+4 Pharmacy program be included in the 2004-2005 calendar, without having to be resubmitted to Senate for approval.

52. Extension of Meeting Time

At the request of the President, it was agreed to extend the meeting for fifteen minutes in order to complete the business of the meeting.

53. Amendments to the Constitution of Academic Council of the School of Nursing

A memorandum dated 6 October 2003 was received from the Academic Council of the School of Nursing proposing amendments to its Constitution.

It was moved by Professor Beaton, seconded by Dr. Hensman, and carried that the proposed amendments to the Constitution of the Academic Council be approved for submission to the Board of Regents.

54. Amendments to the Constitution and By-Laws of the Faculty Council of the Faculty of Science

A memorandum dated 29 October 2003 was received from the Faculty Council of the Faculty of Science proposing amendments to its Constitution.

It was moved by Dr. Wright, seconded by Mr. Sullivan, and carried that the proposed amendments to the Constitution and By-Laws of the Faculty Council of the Faculty of Science be approved for submission to the Board of Regents.

55. Extension of Meeting Time

At the request of the President, the motion to extend the meeting an additional fifteen minutes in order to complete the business of the meeting, which was moved by Mr. Baker, seconded by Dr. Adamec, carried.

56. Amendments to the Constitution of the School of Pharmacy

A memorandum dated 12 November 2003 was received from the Academic Council of the School of Pharmacy proposing amendments to its Constitution.

It was moved by Dr. Hensman, seconded by Mr. Baker, and carried that the proposed amendments to the Constitution of the School of Pharmacy be approved for submission to the Board of Regents.

57. Remarks from the Chair - Questions/Comments from Senators

The following is a summary of the remarks made by the Chair:

- The President reported that on November 19, 2003, Petro-Canada provided a major gift of \$1.2 million to Memorial University's School of Music for a new music rehearsal and performance hall which will be added to the existing M.O. Morgan Music Building.

Remarks from the Chair - Questions/Comments from Senators (cont'd)

- On November 20, 2003, David Dodge, Governor of the Bank of Canada delivered a public lecture at Memorial University entitled "Low, Stable and Predictable Inflation and the Performance of Canadian Labour Markets.
- On November 21, 2003, the President met with Premier Williams to discuss the challenges faced by Memorial University of Newfoundland. The President reported that the Premier is interested in, knowledgeable about, and supportive of the University.
- The President attended the Chancellor's Circle event held on November 27, 2003, noting the event was a successful one.
- The President reported that in early December, he had an opportunity to visit the Frecker program in St. Pierre. He remarked that there is a lot of enthusiasm for the program and current students expressed their many personal growth opportunities. The President thanked the Faculty of Arts and the local community, in particular, the Francoforum.
- On December 9, 2003, the lease agreement with the Autism Society was signed. The University will lease the Shamrock Farm property to the Society to establish a teaching and community centre for people with autism.
- The President met with Minister Ottenheimer and presented and discussed with the Minister the 2002-2003 President's Report.
- The President announced that a recommendation for the Vice-President (Academic) and for the Vice-President (Administration and Finance) would be submitted to the Board of Regents at its next meeting being held on December 11, 2003.

58. ITEMS FOR INFORMATION

The Executive Committee upheld the following appeal:

ECS 2003-04: #1 - Appeal against the decision of the Senate Committee on Undergraduate Studies to deny the student's request that the student's Work Report for Work Term 3 be accepted late and graded.

Items for Information (cont'd)

The Executive Committee denied the following appeal:

ECS 2003-04: #2 - Appeal against the decision of the Senate Committee on Undergraduate Studies to deny the student promotion from Academic Term 4 of the Engineering program.

59. Vice-President - Academic

The President advised Senate that Dr. Simpson will complete his term as Vice-President (Academic) effective December 31, 2003. The President expressed his appreciation to Dr. Simpson for his service to Senate and noted that this meeting is Dr. Simpson's last meeting of Senate in his capacity of Vice-President (Academic). Senators expressed their gratitude with a round of applause.

The President invited all Senators to attend a reception being held on December 16, 2003 in honor of Dr. Simpson.

60. ADJOURNMENT

The meeting adjourned at 6:25 p.m.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
ACTING SECRETARY