

MEMORIAL UNIVERSITY OF NEWFOUNDLAND
SENATE

The regular meeting of Senate was held on April 8, 2003, at 4:00 p.m. in Room E5004, Education Building.

76. PRESENT

Dr. E. Simpson (Acting Chair), Professor A. Fowler, Dr. S. Birnie-Lefcovitch, Dean I. Bowmer, Dean A. Collins, Mr. G. Collins, Mr. R. Ellis, Dean D. Graham, Dr. T. Gordon, Dr. L. Hensman, Dean C. Jablonski, Dean R. Lucas, Mr. L. O'Reilly, Interim Dean M. Haddara, Dean L. Walker, Ms. D. Whalen, Dr. R. Adamec, Dr. J. Ashton, Professor P. Ayres, Dr. M. Brosnan, Mr. C. Dennis, Mr. E. Durnford, Dr. J. Evans, Dr. R. Gosine, Professor M. Hackett, Dr. J. Harris, Dr. D. Kimberley, Ms. K. Lippold, Dr. D. McKay, Dr. M. Mulligan, Dr. F. Murrin, Dr. D. Neville, Dr. H. Pike, Dr. J. Quaicoe, Ms. D. Rehner, Dr. D. Rideout, Dr. F. Shahidi, Dr. C. Sharpe, Dr. M. Skipton, Dr. D. Thompson, Dr. D. Treslan, Professor D. Walsh, Dr. B. Watson, Dr. M. Wernerheim, Dr. S. Wolinetz, Mr. S. Sullivan, Ms. G. Bell, Ms. A. Goodman, Ms. C. Powell, Mr. G. Salam.

77. APOLOGIES FOR ABSENCE

Apologies were received from The President, Dr. S. Algoo-Baksh, Dr. D. Buell, Ms. L. Eddy, Dean G. Gorman, Ms. M. Ivany, Mr. A. Kennedy, Professor V. Kuester, Dr. M. Murray, Ms. K. O'Brien-MacDonald, Dr. K. St. John, Dr. J. Wright, Dr. J. Wyse.

The Acting Chair noted the appointment/reappointment of the following Graduate Students' Union Senators for the period April 1, 2003 to March 31, 2004:

Ms. Kelly O'Brien MacDonald, President, GSU
Ms. Leslie Eddy, Vice-President Academic, GSU
Mr. Shannon Sullivan, Graduate Student

The Acting Chair welcomed the following visitors from the Graduates Students' Union:

Ms. Anne-Marie Gale
Ms. Krista Park

The Acting Chair advised that the term of office for the following undergraduate student Senators has been extended until May 1, 2003:

Ms. Gail Bell
Mr. Tom Duggan

Ms. Andrea Goodman
Ms. Melissa Ivany
Mr. Aaron Kennedy
Ms. Claudia Powell
Mr. Gilbert Salam

The term of office for the following Sir Wilfred Grenfell College student Senators has also been extended until May 1, 2003:

Mr. Matthew Byrne
Mr. Jonathan Jacobs

78. MINUTES

The Minutes of the regular meeting held on March 11, 2003, were taken as read and confirmed.

79. Appeal of the Failing Grade Received in Education 401X

The above-noted student is appealing the decision of the Senate Committee on Undergraduate Studies with regard to the failing grade received in Education 401X, the internship component of the Bachelor of Education (Primary/Elementary) degree program taken in the 2002 Fall Semester. The student cites, as grounds for the appeal, lack of procedural fairness extended to him/her during the teaching internship. The student claims that had his/her evaluation been conducted fairly, and had the safeguards in the Internship Handbook been implemented, he/she could have rectified the problems identified. The student is of the belief that his/her internship should be upheld with full certification and seeks as a remedy that he/she be awarded a passing grade for the internship.

The student's appeal was originally considered and denied by the Faculty of Education Undergraduate Studies Committee. The student then appealed to the Senate Committee on Undergraduate Studies and at a meeting held on March 6, 2003, the Committee considered the appeal and found that the procedure used by the Faculty of Education was fair and agreed that the failing grade should stand.

Following a review of the documentation received, it was the decision of the Executive Committee to recommend to Senate that an ad hoc Committee be appointed to consider this case. In addition, and recognizing the student's desire to have this matter resolved quickly, the Committee is recommending that the ad hoc committee be asked to deal with this case as expeditiously as possible with a view to reporting to Senate by May 13, 2003 or at the latest by September 9, 2003.

It was moved by Mr. Collins, seconded by Ms. Bell and carried to accept the recommendation of the Executive Committee that an ad hoc Committee be appointed to consider this case and report back to Senate.

It was then moved by Dr. Gosine, seconded by Dr. Wolinetz on behalf of the Committee on Committees that the membership and terms of reference for the ad hoc committee to review the case be approved as follows (incorporating a friendly amendment made on the floor of Senate to the effect that the ad hoc Committee would interview the student):

Terms of Reference

The Senate ad hoc committee to consider an appeal of a failing grade in Education 401X in the 2002 Fall Semester:

- a. Will examine all documents submitted by the student in support of the appeal;
- b. May examine any other written evidence which it deems relevant;
- c. Will interview the student;
- d. May interview any individuals, organizations or institutions it deems relevant;
- e. May conduct further investigations as the committee deems necessary, and
- f. Will deal with this case as expeditiously as possible with a view to reporting to Senate by May 13, 2003 or at the latest by September 9, 2003.

Membership

Mike Doyle (Counselling Centre)

John Quaiocoe (Associate Dean of Undergraduate Studies in Engineering)

Ken Knowles (Music)

Catherine Penney (Psychology)

Representative of (MUNSU) - appointment to be recommended and brought forth at the next meeting of Senate being held on May 13, 2003

80. Report of the Committee on Committees

On behalf of the Committee on Committees, Dr. Gosine presented the Report of the Committee and moved that appointments to standing committees recommended by the Committee be approved. The motion which was seconded by Dr. Brosnan was carried.

University Planning and Budget Committee	Member until September
Adamec, Robert (Science)	2006 (Senator)
Wright, James (Earth Sciences)	2006 (Senator)*
Brosnan, Margaret (Biochemistry)	2005 (Senator)
Gosine, Ray (Engineering)	2005 (Senator)

Janzen, Olaf (SWGCG)	2005
Wernerheim, Michael (Economics)	2005 (Senator)
Wolinetz, Steve (Political Science)	2005 (Senator)
Vacancy (to be determined)	
Vice-President (Academic), Chair	
Vice-President (Administration and Finance)	
Vice-President (Research and International Relations)	
Sheila Singleton (Office of the Registrar)	
(Undergraduate Student)	2004 (March 31)
(Graduate Student)	2004 (March 31)
One member of the Board of Regents (To be appointed)	
Director of Financial and Administrative Services	
Director of Centre for Institutional Analysis and Planning	

* New Member

Advisory Committee on the Bookstore	Member until September
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Goosney, Janet (Library)	2006
Peters, Dennis (Engineering)	2006*
Glynn, Lindsay (Library)	2005
LeBlanc, Pierre (SWGCG)	2005
Ayers, Peter (English)	2004
Smith, Frederick R. (Office of Dean of Science)	2004
Dean of Student Affairs and Services (Carson Leonard)	
Head of the Bookstore	
(Undergraduate student)	2004 (March 31)
(Graduate student)	2004 (March 31)

* New Member

Advisory Committee on the Library	Member until May
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Ennany, Faiza (Marine Institute)	2006*
Gosine, Jane (Music)	2006*
Waples, Jane (Economics)	2006*
Howley, Martin (Library)	2005
Nemec, Thomas (Anthropology)	2005
Norvell, Theo (Engineering)	2005
Snook, Jean (German and Russian)	2005
Shorrocks, Graham (English)	2005
Gamble, Donald (French & Spanish)	2004
Scott, Peter (Biology)	2004
Sexty, Robert (Business Administration)	2004
(Undergraduate student)	2004 (March 31)

(Graduate student) 2004 (March 31)
Vice-President (Academic)
University Librarian

* New Member

Advisory Committee on the University Timetable Member until May

Doyle, Mike (Counseling) 2006*
Guthrie, Jean (English) 2006
Scott, Peter (Biology) 2006*
Quaicoe, John (Engineering) 2005 (Senator)
Mulligan, Martin (Biochemistry) 2004 (Senator)
(Undergraduate Student) 2004 (March 31)
(Graduate student) 2004 (March 31)
Registrar or delegate
Dean of Student Affairs and Services or delegate

* New Member

Committee on Copyright Member until September

Warner, Patrick (Library) 2006*
Penney, Cathy (Psychology) 2006*
Haché, George (Education) 2005
Nichol, Don (English) 2005
Kimberley, Dennis (Social Work) 2004 (Senator)
Copyright Officer
(Undergraduate student) 2004 (March 31)
Graduate student 2004 (March 31)
University Librarian

* New Member

Committee on Course Evaluations Member Until September

Dearness, Tony (Business) 2006*
Mann, George (Engineering) 2006*
Murrin, Faye (Biology) 2006 (Senator)
Penney, Ray (Psychology) 2006
McKim, Edna (Nursing) 2005*
Garland, John (Counselling) 2005*
O'Dea, Shane (English) 2005*
(Undergraduate Student) 2004 (March 31)
(Undergraduate student) 2004 (March 31)

(Graduate Student) 2004 (March 31)
Manager, Instructional Development Office
Director, Centre for Institutional Analysis and Planning

* New Member

Committee on Educational Technology Member until September

Cmor, Dianne (Library) 2006
Cline-Howley, Pam (Library) 2006*
Andrews, Edward (SWG) 2005
Collins, Michael (Biology) 2005
Murphy, Elizabeth (Education) 2004
Neville, Doreen (Medicine) 2004 (Senator)
(Undergraduate student) 2004 (March 31)
(Graduate student) 2004 (March 31)

* New Member

Committee on Honorary Degrees and Ceremonial Member until September

Pike, Holly (SWG) 2006* (Senator)
Scott, John (Philosophy) 2006*
Whitaker, Robin (Anthropology) 2005*
Rahman, M. A. 2005
Barnes, James (Business) 2004
(Undergraduate student) 2004 (March 31)
(Graduate student) 2004 (March 31)
President - chair
Secretary of Senate
Public Orator - Professor Shane O'Dea

* New Member

Committee on Research Member until September

Caddigan, Sean (History) 2006*
Gien, Lan (Nursing) 2006*
Moloney, Cecilia (Engineering) 2006*
Simms, Elizabeth (Geography) 2006*
Ross, Clark (Music) 2006
Joyal, Mark (Classics) 2005
Milne, Dorothy (Library) 2005

Dunning, Greg (Earth Sciences)	2005
McLean, John (Medicine)	2005
Harley, Carolyn (Psychology)	2005
Helleur, Robert (Chemistry)	2005
Paterno, Gary (Medicine)	2005
Milne, Dorothy	2004
Aboulazm, Azmy (Marine Institute)	2004
Daneshtalab, Mohsen (Pharmacy)	2004
Michalak, Thomas (Medicine)	2004
(Undergraduate student)	2004 (March 31)
(Graduate student)	2004 (March 31)
Dean of Graduate Studies	
Vice-President (Research and International Relations)	
Director, Office of Research (Executive Secretary)	

* New Member

Committee on Senate Elections	Member until September
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George, Glyn (Engineering)	2006*
Lye, Eugene (Marine Institute)	2005
Leibel, Jane (Music)	2004
(Undergraduate student)	2004 (March 31)
(Graduate student)	2004 (March 31)
Registrar - chair	

* New Member

Committee on Undergraduate Studies	Member until May
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Ayres, Peter (French & Spanish)	2006 (Senator)
Rollman, Marcella (German & Russian)	2006*
Mulligan, Martin (Biochemistry)	2006* (Senator)
Gill, Eric (Engineering)	2005
Rayner-Canham, Geoff (SWGIC)	2005
Courage, Adam (Marine Institute)	2004
Kuester, Vivienne (Phys. Ed.)	2004 (Senator)
Riser, Gary (Economics)	2004
Skipton, Michael (Business Administration)	2004 (Senator)
Walsh, Donna (English)	2004 (Senator)
Vacancy	
Vacancy	
Vice-President (Academic) MUNSU - (or designated alternate)	2004 (March 31)
(Undergraduate student)	2004 (March 31)
Registrar or delegate	

Chairpersons of Committee on Undergraduate
Studies of the Faculty Councils and Schools
Chair, Academic Studies Committee (SWG)
Vice-President (Academic) or delegate

* New Member

Committee on Undergraduate Scholarships and Financial Aid Member until September

Gosse, Verna (Psychology)	2006*
Gamble, Don (French & Spanish)	2006*
Browne, Elizabeth (Library)	2005
Church, Elizabeth (Counselling)	2005
Drover, Sheila (Medicine)	2005
Hackett, Margaret (Nursing)	2004 (Senator)
Harris, June (Medicine)	2004 (Senator)
Schipper, William (English)	2004 (Senator)
(Undergraduate student)	2004 (March 31)
Dean of Student Affairs and Services	
Supervisor of Student Affairs and Services	
Supervisor of Student Awards	
Registrar	

* New Member

Executive Committee of Senate Member until September

Butler, Karyn (Geography)	2006
Daley, Claude (Engineering)	2006*
Treslan, Dennis (Education)	2005 (Senator)
Wilson, Paul (SWG)	2005 (Senator)
Vice-President (Academic) MUNSU (or designated alternate)	2004 (March 31)
Vice-President (Academic), GSU (or designated alternate)	2004 (March 31)
Chair of Senate - chair	
Chair of University Planning and Budget Committee	
Registrar	
Dean of Graduate Studies	
Chair of Senate Committee on Undergraduate Studies	

* New Member

Ad hoc Committee in Senate Reform

At a meeting of Senate held on March 11, 2003, Senate agreed to strike an ad-hoc committee to explore the possibility that some routine course approvals and regulation revisions be delegated, as appropriate, to committees reporting to Senate and/or be facilitated by electronic means, and to suggest the necessary changes in Senate's policies and procedures. It was also agreed that the mandate of the ad hoc committee include the composition of Senate with respect to the representation on Senate for students at the Marine Institute and certain department heads.

At a meeting held on March 21, 2003, the Committee on Committees drafted the Terms of Reference and membership for this ad hoc committee for approval by Senate. The motion to approve the terms of reference and membership was moved by Dr. Gosine and seconded by Dr. Gordon.

It was moved by Dr. Harris, seconded by Dr. McKay, and carried by a majority vote that the ad hoc committee membership be amended to include a representative from the Faculty of Medicine to reflect the unique nature of the Faculty's course and program delivery. The appointment will be recommended at the May 13, 2003 meeting of Senate.

A detailed discussion then followed surrounding the proposed Terms of Reference. Several Senators expressed the importance of widening the mandate of the committee to include consultation with all academic and faculty councils.

The motion to amend the Terms of Reference to include an additional clause which reads "To consult with academic and faculty councils and to consider the recommendations coming from these units" which was moved by Dr. McKay and seconded by Dr. Adamec, was carried by a majority vote.

The motion to amend clauses b), c) and d) in the Terms of Reference to add "and to consider the recommendations coming from these units", was carried by a majority vote.

The vote on the main motion as amended was taken and carried.

The amended membership and amended terms of reference for the ad hoc committee on Senate reform are as follows:

Preamble

The Committee shall examine questions raised in the memorandum of March 12, 2003 related to a request by the Deans and Directors concerning Senate Reform. Additionally, the Committee shall review the composition of Senate with respect to the representation on Senate for students at the Marine Institute and certain department heads. Background information related to these issues is attached.

Membership

- (a) Secretary of Senate
- (b) One undergraduate student to be recommended by MUNSU
- (c) One graduate student to be recommended by the GSU
- (d) A representative of the Deans and Directors
- (e) Seven (7) academic staff members, including 4 Senators, a representative from Sir Wilfred Grenfell College, a representative from the Marine Institute and a representative from the Faculty of Medicine

Dr. Dennis Treslan (Education, Senator)

Dr. Steve Wolinetz (Political Science, Senator)

Dr. Glyn George (Engineering)

Dr. Paul Wilson (SWGEC, Senator)

Professor Vivienne Kuester (Human Kinetics and Recreation, Senator)

Mr. Brian Kerr (MI)

Representative from the Faculty of Medicine (recommendation to be made at the May 13, 2003 meeting of Senate)

Terms of Reference

Consistent with the composition, duties, and powers of the Senate and the duties and powers of the Board of Regents as defined by the Memorial University Act, the ad hoc Committee is charged with the following responsibilities:

- To consider procedures that will facilitate more efficient consideration of requests to Senate for routine course approvals and regulation revision approvals.
- To consult with Senate Committees and/or Academic Councils that regularly submit requests for course or regulation approvals to Senate and to consider the recommendations coming from these bodies.
- To consult with faculty and academic councils and to consider the recommendations coming from these councils.
- To consult with administrative units (e.g. Registrar's Office) that are involved in the implementation of decisions related to course or regulation changes and to consider the recommendations coming from these units.

- To consult with administrative units (e.g. Computing and Communications) that may be able to provide advice regarding appropriate technology that may be employed to improve the efficiency of considering routine approval requests and to consider the recommendations coming from these units.
- To consider whether changes in Senate composition should be recommended to the Board of Regents to provide for additional ex-officio Senate seats for the Heads of large departments in the Faculties of Arts and Science.
- To consider whether changes in Senate composition should be should be recommended to the Board of Regents to provide for a Senate seat for a student from the Marine Institute.
- To examine and make recommendations on any other matter deemed by the Ad-hoc Committee to be relevant to its principal task.
- To present a report on Senate Reform, including the presentation of alternative procedures for improving the efficiency of routine requests for Senate approval, to Senate at the October 2003 meeting.

Membership of Committee on Committees

At a meeting held on January 16, 2003, the Committee on Committees discussed the prospect of having the Secretary of Senate become an ex-officio member of the Committee. The Secretary of Senate has been attending meetings of the Committee for approximately 16 months at the invitation of the Committee. It is the consensus of the Committee that the Secretary of Senate brings an important perspective to the Committee as well as a very valuable resource through administrative support. The Committee is recommending that Senate change the terms of reference to include the Secretary of Senate as an ex-officio member of the Committee on Committees with regular voting privileges.

It was moved by Dr. Gosine, seconded by Dr. Wolinetz, and unanimously carried to change the Terms of Reference for the Committee on Committees to include the Secretary of Senate as an ex-officio member with regular voting privileges.

81. Report of the Senate Committee on Undergraduate Studies

81.1 Admission/Readmission (Undergraduate) Regulation 3.1.1 Admission Criteria

Page 49, 2002-2003 Calendar, under the heading Admission/Readmission to the University (Undergraduate), subheading 3 Categories of Applicants, Admission Criteria and Other Information, subheading 3.1 Applicants Who Have Followed the High School Curriculum of Newfoundland and Labrador, under subheading 3.1.1 Admission Criteria, immediately following the first paragraph, delete the first bullet which reads as follows:

"• English: English Language 3101 (1 credit) and one of Thematic Literature 3201 (2 credits) or Literary Heritage 3202 (2 credits)."

Replace with:

"• English: English 3201 (2 credits), or the former combination of Language 3101 (1 credit) and one of Thematic Literature 3201 (2 credits) or Literary Heritage 3202 (2 credits)."

82. Report of the Academic Council of the School of Graduate Studies

82.1 Faculty of Education

Page 473, 2002-2003 Calendar, under the heading Regulations Governing the Degree of Master of Education, subheading H) Specific Programs, under clause 1.b) v) insert the following courses:

"E6426 Computer Applications in Educational Administration

E6420 Ethical Issues and Perspectives in Educational Practice and Policy

E6664 Seminar in School Improvement

E6465 School Violence: Leadership and Policy Implications"

Page 473, 2002-2003 Calendar, under the heading Regulations Governing the Degree of Master of Education, under the subheading Courses insert the following course:

"E6107. Arts Education: Creativity in the Classroom"

83. Remarks from the Acting Chair - Questions/Comments from Senators

• Dr. Simpson noted that at a meeting held on March 27, 2003, the Board of Regents approved the appointment of Mr. Glenn Collins as Acting Vice-President (Administration and Finance) effective May 1, 2003 to December 31, 2003 or until a permanent incumbent is found. The Board also approved the appointment of Mrs. Maire O'Dea as Acting University Registrar for this period of time. Noting that Clause II.F. of the Handbook of Senate By-Laws and Procedures states that the Registrar shall be the Secretary of Senate, Dr. Simpson proposed and received the agreement of Senate that Mrs. O'Dea will be Acting Secretary of Senate for this same period.

84. ADJOURNMENT

The meeting adjourned at 4:50 p.m.