

## SENATE MINUTES

SEPTEMBER 14, 1999

The regular meeting of Senate was held on Tuesday, September 14, 1999, at 4:00 p.m. in Room E5004.

### 1. PRESENT

The President, Dr. E. Simpson, Dr. K. Keough, Professor A. Fowler, Dean W. Blake, Dean I. Bowmer, Mr. G. Collins, Dr. E. Dow, Mr. R. Ellis, Dr. C. Higgs, Dean G. Kealey, Acting Dean C. Leonard, Dean R. Lucas, Dean T. Murphy, Dr. C. Orchard, Dr. B. Sheppard (for Dean T. Piper), Dr. M. Volk, Professor H. Weir, Dr. A. Aboulazm, Dr. R. Adamec, Dr. J. Ashton, Professor P. Ayres, Dr. J. Bear, Professor M. Coyne, Dr. J. deBruyn, Dr. J. Evans, Dr. V. Gadag, Dr. D. Goldstein, Mr. D. Howse, Dr. H. Hulan, Dr. M. Kara, Dr. R. Klein, Professor K. Knowles, Professor V. Kuester, Dr. W. Locke, Dr. V. Maxwell, Dr. D. McKay, Dr. J. McLean, Dr. H. Pike, Dr. N. Rich, Dr. D. Rideout, Dr. G. Sabin, Dr. W. Schipper, Dr. C. Sharpe, Dr. P. Sinclair, Dr. D. Treslan, Dr. D. Tulett, Dr. R. Venkatesan, Professor D. Walsh, Dr. B. Watson, Dr. P. Wilson, Ms. M. Mack, Mr. D. Newton, Ms. L. Borden, Mr. K. Dunne, Ms. N. Oldford, Ms. N. Pike.

### 2. APOLOGIES FOR ABSENCE

Apologies were received from Dr. C. Loomis, Dr. D. Craig, Dr. J. Finney-Crawley, Dr. S. Ghazala, Dr. S. Saha.

### 3. INTRODUCTORY REMARKS FROM THE CHAIR

The President welcomed all Senators to the first meeting of the academic year with a special welcome to the following new and re-elected Senators: Mr. C. Leonard, Acting Dean of Student Affairs and Services, Dr. Robert Lucas, Dean of Science, Dr. D. Goldstein, Dr. W. Schipper, Dr. G. Bassler, Dr. V. Gadag, Dr. J. McLean, Dr. D. McKay, Dr. M. Paul, Professor K. Knowles, Dr. J. deBruyn, Dr. J. Finney-Crawley, Dr. D. Rideout, Dr. R. Adamec, Dr. N. Rich, Dr. J. Ashton, Professor M. Coyne, Dr. C. Sharpe, Dr. P. Sinclair.

The President then noted as well that this is his first meeting of Senate and he expressed sincere appreciation for the warm

welcome which has been extended to him by the University community and the community at large since his recent arrival in the Province.

He also commented on a number of topics with regard to the University as outlined below:

- \* The outstanding level of individual commitment and dedication to Memorial University, its students and mission which he has witnessed.

- \* The importance in a world which requires greater understanding of ourselves and our neighbours both nearby and far away on the valuing and fostering of the liberal arts and sciences as much as the applied disciplines.

- \* The challenges facing the university in light of declining high school enrolment related to the province's demographics and the opportunity that this creates to provide an outstanding educational experience to students from this and other provinces as well as from other countries.

- \* The challenge of creating an environment which is supportive, collegial and internationally competitive.

- \* The role of Senate and the President's role in Senate. In this regard the President suggested a new Senate agenda item "Remarks from the Chair" which will give him an opportunity to provide information to Senators on matters of current interest and also to give Senators the opportunity to comment and/or to ask questions.

- \* Immediate Issues such as:

Welcoming the new and returning students and providing them with a first rate education;

Congratulations to members of the staff for ensuring that we have enrollments very comparable to those of last year;

Preparing to counteract declines in enrolment due to demographic changes in Newfoundland and Labrador by developing a comprehensive recruitment strategy;

Negotiating collective agreements with our unionized staffs;

Communicating the work of the university so that it is well understood by those who study and work at the university as well as those who are outside the community;

Completion of the Planning and Priorities Process.

A copy of the President's notes expanding on the topics covered is lodged in the Senate files.

#### 4. MINUTES

The Minutes of the regular meeting held on May 11, 1999, and the special meeting held on June 15, 1999, were taken as read and confirmed.

#### 5. BUSINESS ARISING FROM THE MINUTES

##### 5.1 Faculty of Education – Amendments to Senate Minutes, May 11, 1999

Following the Senate meeting on May 11, 1999, a memorandum dated June 16, 1999 was received from the Faculty of Education requesting the following amendments to the Minutes of that meeting:

Page 241, Minute No. 107.5 Faculty of Education, following the instruction:

"Page 420, 1998–99 Calendar, following the heading Regulations Governing the Degree of Master of Education, B) Programme of Study amend Clause 1 to read as follows:"

Delete paragraph "1." and replace with the following:

"1. Candidates for the Master of Education (Educational Leadership Studies, Teaching and Learning Studies) shall be required to complete a minimum of:

- a. 18 credit hours plus a thesis; or
- b. 24 credit hours plus an internship report, a project report or a paper folio; or
- c. 30 credit hours on the comprehensive-course route.

Candidates for the Master of Education (Post-Secondary Studies) shall be required to complete a minimum of:

- a. 18 credit hours plus a thesis; or
- b. 30 credit hours on the internship route; or
- c. 30 credit hours on the comprehensive-course route.

Candidates for the Master of Education (Counselling) shall be required to complete a minimum of:

- a. 28 credit hours plus a thesis; orb. 34 credit hours on the comprehensive-course route."

Delete the following instruction:

"Delete Education 6940 and replace with the following:

"6840. Administrative Student Services in Post-Secondary Education (2 credit hours)".

It was moved by Dr. Treslan, seconded by Dr. Dow, that these amendments to the Minutes of May 11, 1999 be approved.

#### REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

## 6. \* Report of the Senate Committee on Undergraduate Studies

### 6.1 Faculty of Education

Page 265, 1999–2000 Calendar, following the heading Course Descriptions delete Education 3190 and replace with the following:

"4916. General Classroom Music (TL, NPE). (See course description in TeleLearning and Rural School Teaching Section)."

Page 279, following the heading Courses in TeleLearning and Rural School Teaching, add the following:

"4916. General Classroom Music (TL, NPE). Organization and implementation of a classroom music programme for all grade levels with emphasis on creativity and developing musical perception through listening. (A knowledge of music rudiments is helpful but not required.)"

NOTES: 1) Credit may be obtained for only one of Education 4916 and Education 3190.

2) This course may not be used for credit towards the Conjoint degrees of Bachelor of Music Education or the Bachelor of Music as a second degree programme."

### 6.2 Faculty of Arts

Page 132, 1999–2000 Calendar, insert the following immediately following the entry for the Bachelor of Arts (Police Studies):

"DIPLOMA PROGRAMMES OFFERED IN THE FACULTY OF ARTS

"DIPLOMA IN ENGLISH AS A SECOND LANGUAGE

Programme Coordinator: J. Benger, Department of English

The Diploma Programme in English as a Second Language is offered to students enrolled in the Bachelor of Arts programme and to students who have completed a Bachelor of Arts (Honours or General) at this or another recognized university.

This programme prepares students for positions in private language schools and community colleges in Canada and overseas, working primarily with adults whose first language is not English. The Diploma combines expertise from the Department of English Language and Literature. The Department of Linguistics and the Faculty of Education. The required courses provide a solid understanding of the characteristics and needs of adult ESL learners.

## ADMISSION REQUIREMENTS

Admission to the Diploma Programme in ESL is limited and competitive. A high level of English language proficiency is required. Students are advised to notify the programme coordinator of their intention to apply for admission into this programme. Formal application is made through the Registrar's Office, normally in the second semester of the student's second year of study.

## PROGRAMME OF STUDY

Students are required to complete a minimum of 27 credit hours of course work, including:– Fifteen credit hours in language courses in English and/or Linguistics– Six credit hours of Education studies– Six credit hours of instructional field placement (Practicum). This practicum will acquaint students through observation and practice with Teaching English as a Second Language to adult learners.

## COURSE LIST

- English 2390 Introduction to Modern English Structures
- Linguistics 2104 Introduction to Linguistics: Phonetics and Phonology
- Linguistics 3155 Introduction to Second Language Acquisition
- English 3650 Structure of Modern English: Phonology and Morphology
- English/Linguistics 3105 Issues in the Acquisition of English and the Adult Learner

- Education 2222 Teaching English as a Second Language
- Education 4950 Evaluation of Teaching and Learning
- English 5100 Instructional Field Placement (Practicum)

## DIPLOMA IN HERITAGE RESOURCES

Programme Coordinator: Dr. G. Pocius, Department of Folklore

The Diploma in Heritage Resources is offered to students enrolled in the Bachelor of Arts programme and to students who have completed a Bachelor of Arts (Honours or General) at this or another university.

Building on the student's academic grounding in anthropology/archaeology, folklore, history, geography, and other relevant disciplines, the programme offers training in object documentation, identification, conservation, and display. Required courses give students both an awareness of the broad range of heritage resources -- including objects, sites, landscapes, documents -- and specific skills to deal with public perceptions of objects and artifacts. The programme also includes a course in tourism management. Elective courses enable students to pursue their particular disciplinary interests.

The Diploma in Heritage Resources helps prepare students to work in the expanding heritage sector in Newfoundland or elsewhere. Students with this diploma will be better able to compete for positions in museums and historic sites and for employment with heritage consultants, and to participate in contracts involving heritage policy and planning, all part of the increasing regional and global importance of cultural tourism. The diploma in Heritage Resources will also be an advantage to students wishing to study heritage or cultural resources management at the graduate level.

This diploma programme draws on the expertise of the Archaeology Unit, the Centre for Material Culture Studies, and individual faculty members in various departments and faculties.

## ADMISSION REQUIREMENTS

Admission to the Diploma in Heritage Resources programme is limited and competitive. Students are advised to notify the Programme Co-ordinator of their intention to apply for admission into this diploma programme. Formal application is made through the Registrar's Office, normally in the second semester of the student's second year of study.

## PROGRAMME OF STUDY

Students are required to complete a minimum of 30 credit hours of course work including:

- Eighteen credit hours in required courses: Material Culture, Archaeological Conservation, Collections Management, Cultural Resources Management, Introduction to Museums and Historic Sites, Tourism Management.
- Six credit hours of instructional field courses. Instructional field-oriented courses will deal with a wide array of artifact-related research in historic sites/museums. These instructional field courses will be advertised by the Programme Coordinator.
- Six credit hours chosen from the "Elective Courses" listed below.

## COURSE LIST

### Required Courses

- Anthropology 3587 Archaeological Conservation: Methods and Theory
- Anthropology/Folklore 3591 Collections Management
- Business 2222\* Tourism Management
- Folklore 3700/Anthropology 3710 Museums and Historic Sites
- Folklore/Anthropology 3850 Material Culture
- Geography/Anthropology/Folklore 4015 Cultural Resources Management

\* Special Topics course – Faculty of Business Administration

### Elective Courses

- Anthropology 3290 Newfoundland and Labrador Prehistory–  
Anthropology 3582 Historical Archaeology
- Anthropology 3584 Historical Anthropology
- Folklore/MST 3001/Anthropology 3589/History 3020 Art,  
Architecture and Medieval Life
- Folklore/Anthropology 3800 Fieldwork in Vernacular Architecture:  
Drawings and Photography
- Folklore/Anthropology/History 3860 Vernacular Architecture
- Folklore 3900 History of Western Domestic Interiors
- Folklore/History 4480 Oral History
- Geography 2001 Cultural Geography
- Geography 3610 Cultural Landscape
- History 3110 History of Newfoundland to 1815
- History 3870 Introduction to the History of Western Architecture  
since the Renaissance

### Instructional Field Courses:

Instructional field courses are available in a number of departments,  
including:

- Anthropology
- Folklore
- Geography

Students should consult the Programme Coordinator for details.

## 6.3 Department of History

### New Course

3560. A History of Human Rights. A history of the origins, development and implementation of human rights with reference to the period following the Second World War. This course will emphasize the historic contribution of the West to human rights and the response of African, Asian and Latin American nations. International human rights instruments such as the Universal Declaration of Human Rights will be studied. The course will also include a study of the historic role of the United Nations in urging global acceptance and implementation of human rights.

Page 160–162, 1998–99 Calendar, following the heading Course List add the following note to History 3011–3019 to read as follows:

"NOTE: Credit may not be obtained for both History 3803 and History 3016."

Add the following note to History 3800–3830 to read as follows:

"NOTE: Credit may not be obtained for both History 3803 and History 3016."

Page 163, following the heading Law and Society, sub-heading Regulations amend Clause 3 by deleting "History 3803" and adding "History 3016".

### New Course

3016. Law and Society in Medieval England. One of the most important parts of Canada's English heritage is the law. This course will examine the origins and the development of the English common and criminal law in the middle ages. The course will consider such matters as the Anglo-Saxon legacy to English law, the importance of feudal structure and land law in the development of the common law, the development of such institutions as the jury and the courts, the development of a legal profession, and the use

of law to maintain order and build strong government in feudal England.

#### 6.4 Faculty of Engineering and Applied Science

Page 347–348, 1999–2000 Calendar, amend the Civil Engineering charts (both options) as follows:

Following the heading Term 3 delete the course number and title for Engineering 3205 and replace with "3703 Surveying and Geomatics (formerly Engi 4703)".

Following the heading Term 4 delete the course number and title for Engineering 4703 and replace with "4717 Applied Environmental Science and Engineering (formerly Engi 7717)".

Following the heading Term 7 delete the course number and title for Engineering 7717 and replace with "Technical Elective".

Page 347–348, Insert the words "(CLASS of 2001–2002)" after the heading for the current Civil Engineering charts (both options).

Re-number Engineering 4703 as 3703, Engineering 7717 as 4717, Engineering 6739 as 8749, Engineering 7744 as 8745, Engineering 8748 as 7748, Engineering 8739 as 6740 and Engineering 470W as 270W.

Insert the following new charts:

CIVIL ENGINEERING CURRICULUM: ENVIRONMENTAL & MUNICIPAL OPTION

(CLASS OF 2003 and LATER)  
TECHNICAL ELECTIVES

(T.E.)

TERM 3	TERM 4	TERM 5	TERM 6	TERM 7	TERM 8
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3610

EARTH

SCIENCES

4102

ENGR

ECONOMICS  
COMPLEMENTARY

STUDIES

ELECTIVE  
6101

ASSESS OF

TECHNOLOGY  
7748

PROJ PLAN &

CONTROL  
8700

C.E.

PROJECT  
8749

CONSTR PLAN  
3703

SURVEYING

GEOMATICS  
4312

MECHANICS

SOLIDS I  
5312

MECHANICS OF

SOLIDS II  
6705

STRUCTURAL

ANALYSIS I  
7713

HYDROLOGY &

WATER RES  
8745

HIGHWAY

ENGINEERING  
8744

TRANS ENGR  
3844

ELECT COMP

& SYSTEMS  
4322

THERMAL

SCIENCES  
5723

GEOTECH

ENGR I  
6723

GEOTECH

ENGR II  
7718

ENVIRONMENTAL

GEOTECH  
8713

MUNICIPAL

ENGR  
8751

COAST & OCEAN ENGR  
3423

PROBABILITY

& STATISTICS  
4717

APPLIED ENVIR

SCIENCE & ENGR  
5713

FLUID

MECHANICS  
6713

HYDRAULICS  
7716

HYDROTECHNICAL

ENGR  
8717

ENVIRON

ASSM  
8723

GEOTECH III  
3731

MATERIALS

OF CONSTR  
4422

NUMERICAL

METHODS  
5706

CONCRETE

STRUCTURES  
6707

CONCR &

MASON STR  
T.E. T.E. 8790-8799

SPECIAL TOPICS  
COMPLEMENTARY

STUDIES ELECTIVE

(Fast Track Students Only)  
4708

CIVIL ENGR

SYSTEMS  
5434

APPLIED ANALYSIS  
6740

CONT LAW &

LAB REL

NOTES: A Surveying Field School (270W) is held on campus prior to the start of the Spring Semester.

Computer-Aided Engineering seminars and workshops will be held in each semester from 4 through 8.

CIVIL ENGINEERING CURRICULUM: CONSTRUCTION & STRUCTURAL OPTION

(CLASS OF 2003 and LATER)  
TECHNICAL

ELECTIVES (T.E.)

TERM 3	TERM 4	TERM 5	TERM 6	TERM 7	TERM 8
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	TERM 8				
3610					

EARTH

SCIENCES  
4102

ENGR

ECONOMICS  
COMPLEMENTARY

STUDIES

ELECTIVE  
6101

ASSESS OF

TECHNOLOGY  
7748

PROJ PLAN &

CONTROL  
8700

C.E.

PROJECT  
8706

STRUCT COMP  
3703

SURVEYING

GEOMATICS  
4312

MECHANICS

SOLIDS I  
5312

MECHANICS OF

SOLIDS II  
6705

STRUCTURAL

ANALYSIS I  
7713

HYDROLOGY &

WATER RES  
8745

HIGHWAY

ENGINEERING  
8707

REHAB STRUCT  
3844

ELECT COMP

& SYSTEMS

4322

THERMAL

SCIENCES

5723

GEOTECH

ENGR I

6723

GEOTECH

ENGR II

7706

STRUCTURAL

ANALYSIS II

8705

STRUCTURAL

SYSTEMS

8751

COAST & OCEAN ENGR

3423

PROBABILITY

& STATISTICS

4717

APPLIED ENVIR

SCIENCE & ENGR

5713

FLUID

MECHANICS  
6713

HYDRAULICS  
7704

DESIGN OF STEEL

STRUCTURES  
8749

CONSTR PLAN  
8723

GEOTECH III  
3731

MATERIALS

OF CONSTR  
4422

NUMERICAL

METHODS  
5706

CONCRETE

STRUCTURES  
6707

CONCR &

MASON STR  
T.E. T.E. 8744

TRANS ENGR  
COMPLEMENTARY

STUDIES ELECTIVE

(Fast Track Students Only)  
4708

CIVIL ENGR

SYSTEMS  
5434

APPLIED ANALYSIS  
6740

CONT LAW &

LAB REL  
8790–8799

SPECIAL TOPICS

NOTES: A Surveying Field School (270W) is held on campus prior to the start of the Spring Semester.

Computer–Aided Engineering seminars and workshops will be held in each semester from 4 through 8.

Insert the following chart:

CHART OF THE BRIDGING PROGRAMME FOR THE MECHANICAL  
ENGINEERING PROGRAMME

FALL TERM	WINTER TERM
1405 Engineering Mathematics I	2422 Engineering Mathematics II
3942 Production Technology Materials I	2205 Chemistry & Physics of Engr Materials I
3933 Mechanisms and Machines	2313 Mechanics II
3205 Chemistry & Physics of Engr Materials II	2420 Structural Programming
English	Complementary Studies

Page 362, following the heading Engineering Regulations amend the Bridging Programmes section by inserting a new clause 3 to read as follows:

"Mechanical Engineering Technology (Power) and Mechanical Engineering Technology (HVAC) from the College of the North Atlantic to the Mechanical Engineering Programme."

Renumber current clause 3 and 4 as 4 and 5 respectively.

## 6.5 Faculty of Medicine

Page 314, 1999–2000 Calendar, following the heading Courses in the Third and Fourth Year of Medical Studies, amend the second sentence to read as follows:

"It is composed of the core courses 7000–7250 and some elective courses."

Insert the following:

"7000. Clerkship Preparation Course. (3 Credit Hours)".

Amend Medicine 7260–7269 to read as follows:

"7260–7269. Electives. (12 Credit Hours)".

## 6.6 School of Nursing

Page 320, 1999–2000 Calendar, following the heading Supplementary Examinations, sub-heading Guidelines amend Clause 5) by placing a period after the word "once" and deleting the remainder of the sentence.

Page 322, following the heading Supplementary Examinations, sub-heading Guidelines amend Clause 5) by placing a period after the word "once" and deleting the remainder of the sentence.

Page 324–325, following the heading Course List, sub-heading 3 Credit Hour Courses amend the note for Nursing 3520, 3521, 3522 to read as follows:

"Note: Credit may not be obtained for N3520, N3521 and N5300."

Page 320, following the heading Academic Standards and Promotions amend Clause 6 b) to read as follows:

"Students who are required to withdraw from the programme may appeal for readmission after a lapse of two semesters by writing to the Chair, Undergraduate Studies Committee. A student who has been required to withdraw from the programme on more than one occasion may appeal for readmission after the lapse of six semesters by writing to the Chair, Undergraduate Studies Committee."

#### 6.7 ADMISSION TO THE UNIVERSITY, B. GENERAL ADMISSION REQUIREMENTS, Clause 2.c)

Page 47–48, 1999–2000 Calendar, following the heading B. General Admission Requirements, sub-heading 2. Students who have followed the High School Curriculum of the Province of Newfoundland amend Clause c) to read as follows:

"Laboratory Science. Four credits in Laboratory Science (i.e. Biology, Chemistry, Earth Science, Geology, Physics, Earth Systems, Environmental Science), including at least two credits at the 3000 level chosen from:

- Biology 3201 (2 credits)
- Chemistry 3202 (2 credits)
- Geology 3203 (2 credits)
- Physics 3204 (2 credits)
- Earth Systems 3213 (2 credits)
- Environmental Science 3205 (2 credits)".

#### 6.8 General Regulation H. Regulations for a Second Degree

Page 54, 1999–2000 Calendar, following the heading H. Regulations for a Second Degree delete the second paragraph of Clause 5 and insert new Clause 6 to read as follows:

"6. A student who has received a bachelor's degree from this University may complete the requirements for another major or a minor, or another specialization or a cognate in the case of Sir Wilfred Grenfell College, applicable to that degree. Such a student will not be awarded the same degree again but notation indicating the completion of the requirements for the additional major or the minor, or the additional specialization or cognate in the case of Sir Wilfred Grenfell College, will be included on the student's academic record."

It was moved by Dr. Treslan, seconded by Mr. Collins and carried that this calendar change with amendments agreed by Senate be approved.

## 7. Report of the Academic Council of the School of Graduate Studies

### 7.1 Revisions to M.B.A. Regulation F. EVALUATION

It was moved by Dean Kealey, seconded by Dean Blake and carried, that the following calendar change with an amendment as suggested by Dr. Sharpe, be approved:

Page 438, 1999–2000 Calendar, following the heading F) Evaluation amend Clauses 3, 4 and 5 to read as follows:

"3. A candidate is required to withdraw from the MBA programme if:

- a) a final grade of 'C' is obtained in more than two courses, or
- b) a final grade of 'C' or less is obtained in a repeated course, or
- c) a final grade of less than 'C' is obtained in more than one course.

4. Clause F3 notwithstanding, to remain in the programme, a candidate who obtains a final grade of 'C' or less in any course must normally repeat that course when next offered, and is permitted to repeat that course only once.

5. Clause F3 notwithstanding, in some instances, at the discretion of the course instructor, and with the approval of the associate dean, graduate programme and research, Faculty of Business Administration, a student who has received a grade of 'C' or less in any course may be permitted to complete remedial work and may be re-examined. A student who passes after re-examination will have "\*passed on the basis on re-examination" recorded on their transcript, and the original grade will remain. A student who receives a grade of 'C' or less after re-examination will be required to withdraw from the programme.

Note: The pursuit of remedial work may not be offered more than twice to an individual student."

## 7.2 Department of Mathematics and Statistics

Page 477, 1999–2000 Calendar, following the heading Specific Regulations for the Ph.D. in Mathematics delete Clause 4. a) and b) in its entirety.

Following the heading Specific Regulations for the Ph.D. in Statistics

Revisions to Graduate Studies General Regulation L. Academic Behaviour delete Clause 6. a) and b) in its entirety.

## 7.3 Revisions to Graduate Studies General Regulation L. Academic Behaviour

It was moved by Dean Kealey, seconded by Mr. Collins and carried, that the following calendar changes, with amendments agreed by Senate, be approved:

Page 422–424, 1999–2000 Calendar, following the heading L) Academic Behaviour amend Clause 2. f) to read as follows:

"Submitting false information: This offence includes falsifying, submitting or causing to submit false academic transcripts, forms or records, credentials, medical or other certificates, or making a false or incomplete declaration to the University."

Amend Clause 6. by inserting the following:

"g) Rescinding of Admission and Degree Revocation: The submission of false information (see General Regulation L.2.f) in support of an application for admission to Memorial University is an Academic Dishonesty Offence. In the event that this offence is discovered after the granting of a degree, the Academic Council of the School of Graduate Studies may recommend to the Senate that the student's admission be rescinded and that the degree(s) granted to the student be revoked."

Insert the following paragraph between Clause 6 and 7 to read:

"In the event that a student has been found guilty of an Academic Dishonesty Offence and when a penalty has been determined, a notation on the student's transcript may be made by the Registrar as provided for in section 7 below."

#### 7.4 Amendments to Faculty of Science Faculty Council Constitution

A memorandum dated 15 June, 1999 was received from the Faculty of Science Faculty Council proposing amendments to its Constitution.

It was moved by Dean Lucas, seconded by Dean Murphy and carried that the proposed amendments to the Constitution for the Faculty of Science Faculty Council Constitution be approved for submission to the Board of Regents

### 8. Items for Information

#### 8.1. Report of the Senate Committee on Research

A memorandum dated July 26, 1999, was received from the Senate Committee on Research forwarding the Annual Reports of the Committee for 1998-99.

This item was received for information.

#### 8.2 Letter dated June 30, 1999 from the Deputy Minister of Education

A letter dated June 30, 1999 was received from the Deputy Minister of Education in response to a letter addressed to the Department of

Education by then President Dr. A. W. May advising the Department of Senate's request that the Provincial Government proceed immediately to reinstate public examinations for graduating high school students. The Deputy Minister advised that a working group has been established to prepare a set of recommendations for consideration by the Executive of the Department of Education. A more detailed response will be sent at a later date.

This response was received for information.

## 9. OTHER BUSINESS

### Preliminary Comparison of Enrollment, Fall Semesters 1997-1999

A memorandum dated 14 September 1999 was received from the Registrar with attached preliminary enrollment for Fall Semester 1999 as reported on the first day of lectures for this semester compared to both preliminary enrollments and final enrollments (final enrollments are determined on the last day of the registration period) for the two previous Fall Semesters.

While there were some minor variations in different categories, the overall totals showed stable preliminary enrollments in the University system as a whole. A detailed comparison showed the change in different preliminary enrollments at the undergraduate, graduate and post-graduate levels at the different campuses.

Similarly, comparisons of registrations and wait lists for different subject areas at the St. John's campus, Sir Wilfred Grenfell College and distance education, showed overall stable enrollments with some variability across different subject areas. It was noted that more cooperative efforts of all units to accommodate student needs wherever possible has resulted in the better management of wait lists at the different campuses.

A preliminary comparison of enrollments at the Marine Institute showed that enrollments there have increased somewhat over those of last year.

In light of the encouraging report that enrollment at Memorial University continues to remain stable, it was moved by Dr. Adamec, seconded by Dr. Maxwell and carried unanimously, that Senate

recognize with appreciation, the considerable efforts of those involved with student recruitment and retention programmes at this University.

#### 10. ADJOURNMENT

The meeting adjourned at 5:30 p.m.