

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

The regular meeting of Senate was held on Tuesday, October 11, 1994 at 8:00 p.m. in Room E5004.

7. PRESENT

The President, Dr. J. Tuinman, Mr. A. Fowler (for Dr. K. Bindon), Dean W. Blake, Mr. G. Collins, Mr. R. Ellis, Professor M. Lamb, Dean A. Law, Dean W. Ludlow, Dean J. Malpas, Dean T. Murphy, Dean T. Piper, Dr. W. Redden, Dr. W. Rowe, Dean R. Seshadri, Dr. M. Volk, Dr. G. Bassler, Dr. J. Bear, Dr. J. Bradley, Dr. J. Brown, Dr. G. Clark, Dr. W. Davidson, Professor S. Findlay, Dr. J. Gale, Dr. G. Gardner, Dr. R. Gordon, Dr. G. Gunther, Dr. M. Haddara, Dr. W. Locke, Dr. O. Janzen, Dr. G. Kealey, Dr. H. Kiefte, Dr. R. Lucas, Professor E. McKim, Dr. P. Nosko, Dr. T. Patel, Dr. R. Payne, Dr. N. Rich, Dr. R. Rompkey, Dr. G. Sabin, Dr. D. Treslan, Professor Y. Walton, Dr. H. Williams, Mr. S. Barter, Mr. D. Gallant, Mr. D. Hynes, Mr. B. McCartney, Mr. R. King, Ms. J. Power, Ms. W. Stimson.

Dr. J. Pennell attended the meeting by invitation.

The Chairman welcomed new student senators Mr. S. Barter, Mr. D. Gallant, Mr. R. King, Mr. B. McCartney and Ms. W. Stimson.

8. APOLOGIES FOR ABSENCE

Dean G. Skanes, Dr. J. Buffinga, Dr. J. Orr, Dr. R. Pickavance, Dr. C. Turner.

9. MINUTES

The minutes of the regular meeting of Senate held on September 13, 1994 were taken as read and confirmed.

10. *REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

Business Arising from the Minutes

10.1 School of Social Work

At the September 13, 1994 meeting of Senate it was agreed to defer consideration of the proposed Ph.D programme in Social Work until Senators had been given the opportunity to read the Report of the Review

Committee. This was circulated to Senators together with a Report from the University Librarian regarding library support for the proposed programme.

Following a lengthy discussion, it was moved by Dean Malpas, seconded by Dr. Rowe and carried that the following new Ph.D programme in Social Work be approved:

New Programme

"DOCTOR OF PHILOSOPHY

Course work commences in the spring semester and is completed over five semesters. The programme includes two spring semester residencies, at which time students must attend ON A FULL-TIME BASIS, and fall and winter semester courses which can be taken on or away from campus.

1. An applicant for admission to the Ph.D. programme in social work must hold an M.S.W. degree in social work, or equivalent professional social work degree as determined by the Graduate Studies Committee of the School of Social Work. All applicants should also have a minimum of three years post-B.S.W. practice experience. Applicants will be required to submit their score on the Miller Analogy Test.
2. All Ph.D. students in the social work programme must complete at least eight regulation graduate courses. These include:
 - two foundation courses (Social Work 7010 and Social Work 7020)
 - two advanced practice courses (Social Work 7310, Social Work 7320); or one advanced practice course (Social Work 7310) and one course on social work education (Social Work 7510)
 - three courses on research (Social Work 7410, Social Work 7420, and Social Work 7430)
 - one internship chosen from the Internships on Advanced Social Work Practice (Social Work 7910), Social Work Education (Social Work 7920), or Applied Social Work Research (Social Work 7930)
3. Comprehensive Examination
 - a) A candidate registered in a Ph.D. programme in Social Work shall normally take the Comprehensive Examination in the fifth semester of the programme and under no circumstances no later than seven semesters into the programme. Failure to meet the above requirements will result in the candidate being required to withdraw from the programme (See General Regulation G). Prior to

proceeding to the Comprehensive Examination, candidates will normally have completed all required course work and must have completed 7010, 7020, 7410, and 7420.

- b) The Examination Committee shall be appointed by the Dean of Graduate Studies on the recommendation of the Director (School of Social Work). It shall consist of:
 - i. the Director or delegate who shall occupy the Chair
 - ii. the candidate's supervisor
 - iii. the Dean of Graduate Studies or delegate
 - iv. three other members recommended by the Director (School of Social Work) and including one member from a social work-related field.

Including the Supervisor, no more than two members of the Examination Committee may be nominated from the candidate's Supervisory Committee. All members of the Examination Committee, including the Chair, but excluding the Dean of Graduate Studies or delegate, shall be voting members.

- c) The Ph.D. Comprehensive in Social Work will consist of a written examination on two essay questions, developed by the Examination Committee in the subdiscipline of the students' programme (see General Regulation G.2.b./H.2.b.). One question will concern applying critical thinking to social work theory within the context of the profession's history. The second question will concern a consideration of either the candidate's subdiscipline of social work practice or social work education within the context of theory, research, and social development.
- d) The Ph.D. examination procedure shall be initiated by the candidate's Supervisor who will notify, in writing, the Director (School of Social Work) of the candidate's readiness. The candidate's Examination Committee will then be appointed according to section 3.b (above). The date of the meeting to determine the essay questions and the scheduling of the written examination will be determined by the Dean of Graduate Studies. The candidate will receive a written notice of this meeting and of the scheduled date for the examination. During the written examination, candidates will be given three hours to respond to each question.
- e) The Examination Committee shall meet in camera to arrive at its conclusions. Evaluation of the candidate's response to questions will be based on the following criteria:

- i) demonstration of knowledge of social work theory, research, and issues relevant to the essay topic
- ii) coherency of presentation (i.e., cogent argumentation, sufficient referencing of statements, clear writing style)
- f) The Chair shall report the results of the Examination to the Dean of Graduate Studies. The report will consist of one of the following decisions:
 - i) the candidate has passed the comprehensive examination.
 - ii) the candidate should be permitted to attempt a second examination within six months of the first, according to General Regulation G. The Examination Committee may recommend that the candidate be re-examined orally or in writing. The student may state a preference for an oral or written reexamination.
 - iii) the candidate has failed the Comprehensive Examination and will be dropped from the doctoral programme.

4. Ph.D. Thesis

- a) A Supervisory Committee will be appointed for each student (see General Regulation H).
- b) The candidate must submit a thesis proposal to the Supervisory Committee based on her/his own interest, and normally the proposal must be approved by the sixth semester of the programme (see General Regulation H).

The proposal will

be circulated to the Supervisory Committee for critical evaluation. The Chairperson of the Supervisory

Committee

will inform the candidate within one month of its acceptance, rejection, or acceptance with recommended changes.

- c) If the proposal is not acceptable, the candidate will normally be permitted a second attempt. The revised proposal must be submitted within a semester. Failure to resubmit within this time period will lead to termination of the candidate's programme.
- d) The thesis shall give evidence of the candidate's ability to carry out independent and original research, develop the necessary theoretical and methodological framework and analyses and present the findings in a scholarly manner.

COURSES

The following courses that are offered during the spring semester residency will be offered every other year, as far as the resources of the School will allow:

7010 Philosophical and Historical Base of Social Work Practice (S)*

7020 Critical Thinking for Social Work Practice (S)

7310 Tutorial on Field of Practice (F** or W***)

7320 Tutorial in Advanced Social Work Practice (S)

7410 Qualitative Research (S)

7420 Quantitative Research (S)

7430 Data Analysis for Social Workers (S)

7510 Social Work Education (S)

7910 Internship on Advanced Social Work Practice(F)

7920 Internship on Social Work Education (F)

7930 Internship on Applied Social Work Research (F)

Note: *S = Spring Semester **F = Fall Semester ***W = Winter Semester"

10.2 New General Regulations S. Attendance

At a meeting held on February 9, 1993 Senate approved a proposal from the Senate Committee on Undergraduate Studies to delete from the Calendar Regulation Q. Attendance and Neglect of Studies. Faculties and Schools were notified of this and were advised by the Senate Committee on Undergraduate Studies that if they wished to retain the option of invoking such a regulation, they should draft it themselves for inclusion in their own section of the Calendar.

At a meeting held on April 12, 1994 Senate Committee on Undergraduate Studies proposed a University policy regarding attendance for adoption by Senate for inclusion in the Digest of Senate Decrees and At a meeting held on April 12, 1994 Senate Committee on Resolutions. In light of a number of questions raised by Senators the proposal was referred back to the Senate Committee on Undergraduate Studies for further consideration.

The Senate Committee on Undergraduate Studies then

submitted a revised proposal which, at a meeting held on August 26, 1994, the Executive Committee of Senate referred back for further revision. It was also suggested by the Executive Committee that the proposed policy should be published in the University Calendar as a general regulation.

A revised proposal for a new General Regulation S., Attendance, has now been submitted by the Senate Committee on Undergraduate Studies in a memorandum dated September 20, 1994, with further amendments suggested by the Executive Committee of Senate.

It was moved by Mr. Collins, seconded by Dr. Gardner and carried, that the following regulation as recommended by the Senate Committee on Undergraduate Studies and amended by the Executive Committee of Senate, be approved.

Page 60, 1994-95 Calendar, insert the following new regulation:

"S. ATTENDANCE

Academic units may impose an attendance regulation that may, by itself, cause students to 1) fail a course or 2) be deregistered from a course. Such a regulation must be approved by the Senate and will be allowed only in cases where the academic unit has demonstrated that attendance is necessary for safety reasons, for teaching practical skills, or for attaining other clearly specified objectives. The courses where such an attendance regulation is to be enforced must have the statement "attendance required" included in the calendar description as approved by Senate."

Re-letter the current Regulation S. as T. , Regulation T. as U. etc. to the end of the section.

*Report of the Senate Committee on Undergraduate Studies

It was moved by Dr. Treslan, seconded by Dr. Volk and carried, that the following undergraduate calendar changes be approved or received for information as appropriate:

10.3 *School of Music

Page 167, 1994-95 Calendar, following the heading History and Literature of Music Major delete a), b), and c) and replace with the following:

- "a) Required Music Courses
- 4094, 4095
- b) Required Arts Courses

- two courses in History

NOTE: History and Literature of Music majors are strongly encouraged to include two courses in a language other than English and German among the four Schedule A electives listed under the core programme.

- c) Electives
 - 3 electives in Music History beyond the 1000 level
 - 5 Music electives beyond the 1000 level, at least two of which shall be from an area other than music history.

Page 166, 1994-95 Calendar, following the heading 4. Core Programme, sub-heading Courses other than Music following "Four electives chosen from Schedule A of the Bachelor of Music degree programme" add the following:

"History and Literature of Music Majors are strongly encouraged to include two courses in a language other than English and German."

Page 169, 1994-95 Calendar, following the heading Music History Courses, delete entry 400A/B. Research Seminar, and insert the following courses:

"Music 4094. Introduction to Music Research. A study of bibliography and various aspects of research methods appropriate to the study of music. Students will participate in group and individual projects, and give a seminar presentation in class.
Prerequisite: Music 2003.

Music 4095. Graduating Essay. This directed study will result in the production of an original paper dealing with a topic of historical musical significance. This course is restricted to History and Literature of Music majors.
Prerequisite: Music 4094."

Delete the current course description for 1020/2000: Music Appreciation I, and replace with the following:

"This course is designed to enhance and develop listening skills and an understanding of the basic elements of music. Fundamental concepts in the appreciation and recognition of sound as a medium for artistic expression will be explored within a cultural context. Through guided listening, the student will be exposed to a variety of musical styles and traditions. Students may have to attend specified concerts as a part of the course evaluation process. In addition, there is a required listening laboratory. The ability to read music is not a prerequisite.

- 1) Credit for this course may not be applied to the Bachelor of Music Degree.

- 2) Students who have completed any of Music 1000, 1001, 1002, 1003 or 1010 will not receive credit for this course."

Delete the current course description for 1021/2001 Music Appreciation II and replace with the following:

"A continuation of 1020/2000, introducing through analytical listening, the musical literature of different periods in the history of music. Form and musical style will be explored within an historical context. Students may have to attend specified concerts as a part of the course evaluation process. In addition, there is a required listening laboratory.

Prerequisite Music 1020/2000.

- 1) Credit for this course may not be applied to the Bachelor of Music Degree.
2. Students who have completed any of Music 1000, 1001, 1002, 1003 or 1010 will not receive credit for this course."

*Report of the Academic Council of the School of Graduate Studies

10.4 Block of Special Topics Course Numbers - Biopsychology
Biopsychology 6240-49

10.5 Change in Calendar Regulations for the Department of Physics M.Sc. Programme

Page 399, 1993-94 Calendar, under the heading Master of Science, add the following:

"5. Prior to submission of the thesis to the School of Graduate Studies for examination, the student must present a thesis seminar, which consists of a presentation of approximately 20-30 minutes duration, on the material contained in the thesis. Following the seminar the candidate will be questioned on the material contained in the thesis by a panel consisting of the thesis supervisor(s) and at least two additional members, one of whom must be a member of the Department. The members of the panel will be appointed by the Head of Department, in consultation with the thesis supervisor(s). Deficiencies noted in the thesis by the panel will be communicated to the student and the supervisor(s) for consideration prior to the submission of the thesis to the School of Graduate Studies for final examination."

10.6 Report of the Senate Committee on Committees

a. Writing Committee

At a meeting held on April 12, 1994 Senate approved the establishment of an ad hoc committee with the following mandate:

"To recommend to Senate academic and administrative policies and practices aimed at improving the written communication skills of students within the university, both at the graduate and undergraduate levels."

A memorandum dated 22 September 1994 was received from the Committee on Committees recommending the following more specific terms of reference for this ad hoc committee:

1. determine faculty members' perceived difficulties with students' writing;
2. determine students' perceived difficulties with writing;
3. determine the need for a university-wide policy on writing;
4. if such a need exists, recommend a policy or alternative policies for consideration;
5. include an implementation plan."

The Committee on Committees also recommended the following members to the Committee:

Dr. A. Gregory, Faculty of Business Administration
Dr. P. Hansen, Faculty of Medicine
Ms. D. Moralejo, School of Nursing
Dr. J. Sharpe, Faculty of Engineering
Dr. B. Schrank, Department of English
Ms. F. Balisch, Department of English
Dr. D. Thompson, Department of Philosophy
Dr. I. Emke, Sir Wilfred Grenfell College
(to be confirmed)

Undergraduate student to be named by the CSU.
Graduate student to be named by the GSU.

It was noted that the membership of the ad hoc committee did not include a natural scientist. In this regard it was suggested that Dr. C. Lucas, Department of Chemistry, should serve on the Committee and Dr. Lucas expressed his willingness to do so.

It was moved by Dr. Kealey, seconded by Dr. Treslan and carried, that the terms of reference and the membership of the ad hoc committee, with the addition of Dr. Lucas, be approved.

A communication dated September 27, 1994, was also received from the Committee on Committees advising that Sherry Avery will be the Council of Students' Union representative on this Committee.

b. Graduate Student Union Representation on Senate Committee on Academic Planning

A communication dated September 27, 1994, was received from the Senate Committee on Committees advising that Lewis Samuels will be the Graduate Student Union representative on Senate Committee on Academic Planning.

10.7 Report of the Committee on Senate Elections

A memorandum dated September 23, 1994 was received from the Committee on Senate Elections advising that in a memorandum dated April 8, 1994, nominations were invited from senators (excluding student members) to serve on the Committee on Committees for a period of one year commencing September 1, 1994. The closing date for nominations was April 22, 1994 by which time only one nomination (for Dr. P. W. Allderdice) had been received. Dr. Allderdice was, therefore, declared elected. However, the two remaining seats are still vacant.

The following options were recently considered by the Committee on Senate Elections:

- a) Allow the two vacancies to stand for the 1994-95 academic year.
- b) Receive nominations from the floor of Senate at this meeting, bearing in mind that not all Senators will be present and other procedural matters also exist - e.g. newly elected Senators would have to be identified because the regulations do not allow them to vote.
- c) Issue another written call for nominations.

The Committee on Senate Elections unanimously agreed that option c) is the preferable course of action to follow in this instance and recommended this to the Senate.

It was moved by Mr. Collins, seconded by Dr. Volk and carried, that another written call for nominations be issued.

10.8 Student Appeals of a Non-Academic Nature

At a meeting held on December 8, 1992, Senate acknowledged the need to conduct a review of its appeals procedures, particularly appeals regarding

non-academic offenses from students registered in programmes offered by professional faculties and schools.

At a meeting of the Executive Committee of Senate held on May 18, 1993 the Registrar was requested, in consultation with the Office of Legal Council, to investigate the best method of approaching this issue; to obtain background information such as the Report of the Ad Hoc Committee to Formulate Procedures and Penalties Governing Academic Dishonesty as it relates to behavioural offences; and to canvass other universities as appropriate.

This review has now been completed, and recommendations were submitted for the consideration of Senate in a memorandum dated August 31, 1994 from Joan Burry, Assistant Registrar and Marie Donovan Assistant to the Vice-President (Administration and Finance) and Legal Counsel.

Following consideration, it was moved by Mr. Collins, seconded by Dr. Ludlow and carried, that the three recommendations outlined below be adopted by Senate:

1. That behavioural and other non-academic offenses, including complaints initiated by Faculties and Schools which call into question a student's suitability for the profession on the basis of non-academic criteria, be investigated under the Code of Disciplinary Procedures for Students.
2. That the Code of Disciplinary Procedures for Students be examined to identify and correct any ambiguities and deficiencies so as to provide an appropriate mandate to deal with this type of offense.
3. That the Code of Disciplinary Procedures for Students be printed in the calendar and cross-referenced under Faculty and School regulations as appropriate.

10.9 New Course Number for Pharmacoepidemiology Course

Page 294, 1994-95 Calendar, change course number of Pharmacy 5002, Pharmacoepidemiology to Pharmacy 5009.

ITEMS FOR INFORMATION

10.10 Student Appeals

The Secretary of the Executive Committee reported that three student appeals (MUN NO.s 8956062, 9023292, 8253015) were denied. An appeal by Sir Wilfred Grenfell College against a decision of the Senate Committee on Undergraduate Studies (MUN NO. 9164013) was upheld.

OTHER BUSINESS

11. In response to a question from Dr. Kealey, the President spoke at some length on the Federal Government's recent green paper entitled Agenda: Jobs and Growth Improving Social Security in Canada. In this context the President commented on the implications for transfer payments to the provinces, the possible effects on students and on universities, and the reactions of the provincial government.

A general discussion followed on the long term implications of such a strategy if it were to be implemented.

12. Notice of Motion

Following a discussion regarding recent cuts to library holdings Dr. Rich gave notice that at the next meeting of Senate he will make the following motion:

"That the Senate Advisory Committee on the Library be requested to report to Senate as soon as possible on the academic consequences of reductions of periodicals acquisitions in the Memorial University Library."

13. ADJOURNMENT

The meeting adjourned at 9:45 p.m.